Application for Conditional Use

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Telephone: 215-393-6920
Fax: 215-855-1498
www.montgomerytwp.org

3-2026

Check Off Sheet for Appeal for Conditional Use

Check off each item that accompanies this appeal. If the item is not applicable, put n/a.

1. (6) six paper copies of appeal; (1) one pdf ( )

2. (6) six paper copies of plans showing proposed locations of all lots, roads, easements, water courses, tree masses, and areas for open space; (1) one pdf ( )

3. (6) six paper copies of tax map; (1) one pdf ( )

4. (6) six paper copies of deed; (1) one pdf ( )

5. (6) six paper copies of agreement of sale or lease agreement; (1) one pdf ( )

6. (6) six paper copies of detailed plan of proposed structure; (1) one pdf ( )

7. (1) one paper copy of owners of record of all adjoining properties, and those directly across the street (including block and unit number); (1) one pdf ( )

8. (1) paper copy of exhibits if any. Exhibits would include but not be limited to pictures, diagrams, changes, etc; (1) pdf ( )

9. application must be notarized ( )

10. paper copies of application and all required material to be stapled in pack form as follows: ( )

    a. appeal
    b. plan
    c. tax map
    d. deed
    e. agreement of sale or lease agreement if
    f. applicable
    g. detailed plan of proposed structure
    h. list of property owners
    i. exhibits

11. All information must be submitted in pdf version.

12. Fees - Payable to Montgomery Township

Residential Fee	$1,000.00
Non – Residential Fee	$1,500.00
Initial Escrow (for all)	$2,500.00

13. Fees – Montgomery County Planning Commission shall invoice the applicant.

Application for Conditional Use

Township of Montgomery, Montgomery County, Pennsylvania

N o t i c e O f A p p e a l

Appellant: Name: _____

Address: _____

_____

Phone:_____ Fax: _____

E-Mail _____

Owner: Name: _____

Address: _____

_____

Phone: _____ Fax: _____

E-Mail _____

Attorney: Name: _____

Address: _____

_____

Phone: _____ Fax: _____

E-Mail _____

Interest of appellant, if not owner (agent, lessee, etc.):

_____

_____

1. Brief Description of Real Estate Affected:

Block and Unit Number _____

Location _____

Lot Size _____

Present Use _____

Present Zoning Classification _____

Present Improvements Upon Land _____

Deed Recorded at Norristown in Deed Book _____ Page _____

2. Specific reference to section of the Zoning Ordinance upon which application is based.

_____
_____
_____
_____

3. Action desired by appellant or applicant (statement of proposed use)

_____
_____
_____
_____

4. Reasons appellant believes Board should approved desired action (refer to section(s) of Ordinance under which it is felt that desired action may be allowed, as well as regulations contained in Article XVII, Signs, Article XIX, Off Street Parking and Loading and Article XXI, Miscellaneous Provisions.

_____
_____
_____
_____
_____
_____

5. Has previous application for conditional use been filed in connection with these premises?
_____ Yes _____ No

NOTE:

If more space is required, attach a separate sheet and make specific reference to the question being answered.

Please be advised that notwithstanding any contrary provision of the Pennsylvania Municipalities Planning Code or the Montgomery Township Code, this will serve as notice to Montgomery Township that the requirement that action be taken on this proposal within forty-five (45) days is hereby waived without limitation as to time. Further, I agree that either party, upon written notification, certified mail, may request a decision and/or termination of this application within forty-five (45) days of receipt of written notice.

I, hereby depose and say that all of the above statements and the statements contained in any papers or plans submitted herewith, are true to the best of my knowledge and belief.

SWORN TO AND SUBSCRIBED BEFORE ME THIS

_____ DAY OF _____ 20

_____ _____

Notary Public Appellant's or Owner's Signature

Revised 8-2023