MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
APRIL 13, 2026

1. Call to Order: The April 13, 2026 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Tanya C. Bamford called the meeting to order at 7:00 p.m.

IN ATTENDANCE:
Chairwoman Tanya C. Bamford
Vice-Chair Beth A. Staab
Supervisor Candyce Chimera
Supervisor Eric S. Pelletier
Supervisor Audrey R. Ware-Jones
Township Solicitor Sean Kilkenny, Esq.
Township Manager Carolyn McCreary

ALSO IN ATTENDANCE:
Police Chief William Peoples
Director of Finance Blaine Bergey
Director of Public Works Greg Reiff
Director of Information Technology Richard Grier
Recording Secretary Deborah A. Rivas

2. & 3. Pledge of Allegiance and Announcements: Following the Pledge of Allegiance, Ms. Bamford announced that National Work Zone Awareness Week is April 20th through the 24th. The week serves as a reminder that our Public Works employees and contracted crews are out every week working just feet from traffic to keep Montgomery Township running smoothly. Your attentiveness behind the wheel can save lives. Protecting those working on our roadways is a top priority, and we urge everyone to do their part to keep our work zones safe. Ms. Bamford also announced that Montgomery Township is proud to celebrate America 250, the nationwide commemoration of the 250th anniversary of the signing of the Declaration of Independence in 1776. This year the Stars, Stripes, and Remembrance Event is being renamed Memorial Day Weekend Kickoff: America 250. This free event will be held on Friday, May 22, 2026 from 5pm to 9pm in the William F. Maule Park at Windlestrae. Key highlights include food and drink vendors, bounce houses, touch-a-truck, live music, face painting, balloon twisting, crafts and interactive activities, and a fireworks show at approximately 8:45 p.m.

Ms. Staab announced that she is the Board Liaison to the Environmental Advisory Committee (EAC) and the committee has several events coming up around Earth Day. On Saturday, April 18th, the annual electronic recycling event is happening. On Saturday, April 25th the annual Roy Rodriguez Arbor Day Tree Giveaway is being held from from 9am to 12pm, the Spring Valley Park Clean Up will be at 1pm, a demonstration of a Native Pollinator Garden at 2:30 pm at the Community and Recreation Center, followed by a movie called The Extraordinary Caterpillar and an ecofriendly craft.

4. Public Comment: Ms. Bamford called for public comment on any items not listed on the agenda and there was none.

5. Announcement of Executive Session: Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in Executive Session earlier this evening at 6:30 PM in person to discuss personnel matters. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session under the Commonwealth of Pennsylvania's Sunshine Law.

6. Consent Agenda:

> **MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, and unanimously carried (5-0), the minutes of the March 23, 2026 meeting, the payment of bills for April 13, 2026, in the amount of $709,608.23, and the Escrow Release #1 for Take 5 Oil Change (737 Bethlehem Pike) were approved as submitted.**

Recognition:

7. National Library Week (April 19 to 25) Proclamation: Jennifer Koch, Director of the North Wales Library was present to receive the Township's resolution recognizing National Library Week from Tanya Bamford, Chairwoman of the Board of Supervisors and President of the North Wales Area Library Board. Ms. Koch presented statistics and information about the library and asked the Board to consider making the North Wales Area Library the official library of Montgomery Township.

> **MOTION: Upon motion by Ms. Bamford, seconded by Ms. Ware-Jones, and unanimously carried (5-0), the Board adopted Resolution No. 2026-06, recognizing National Library Week and celebrating the value of community libraries.**

Presentation:

8. Sexual Assault Awareness Month – Erin Milbourne, Direct Services Supervisor for the Victim Services Center of Montgomery County provided information about the organization and the services they provide and to bring sexual assault awareness to the public's attention.

Planning and Zoning:

9. Mitzvah Circle – Conceptual Land Development Plan: Ms. McCreary reported that staff met virtually on February 18th with Fran Held, founder and Executive Director of Mitzvah Circle, accompanied by Amee Farrell, Esquire, to share the proposed plans and discuss the potential text amendment associated with it. The property is located at 435 Doylestown Road and is in the R-5 residential zoning district. Ms. Farrell presented the conceptual plan to acquire two adjacent parcels and combine them into one. With this new parcel a conceptual plan was provided showing an addition to the original building, along with a redirection of vehicle traffic and additional parking for volunteers. The Board consensus was favorable to the project and the next steps for text amendment, conditional use and land development should proceed.

10. Arbor Day Proclamation – Ms. McCreary announced that the Shade Tree Commission sponsors an annual event to celebrate Arbor Day. This year, the Roy Rodriguez Annual Arbor

Day Tree Give-Away will be held on Saturday, April 25, 2026 from 9:00 a.m. to Noon (or until supplies run out) at the Montgomery Township Building Gazebo Park. 250 native trees will be handed out to Township residents to plant. Montgomery Township has also been named as a 2025 Tree City USA and Growth Award recipient. This has been the 29th year that the Township has been a Tree City USA recipient and the 26th year that the Township has been awarded the Growth Award.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried (5-0), the Board of Supervisors proclaimed Saturday, April 25, 2026 as Arbor Day in Montgomery Township, and urged all citizens to support efforts to protect our trees and woodlands, and further urged all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Administration and Finance:

11. Update on Township's Grant Activity – Ms. McCreary provided the Board with an update on the grants currently being administered and the ones applied for, referencing the various projects they pertain to. Grants which have been awarded include the Power Line Trail Connector ($750,000), Traffic Signal Modifications ($400,206), Fellowship Park Improvements ($250,000), Whistlestop Park ($125,000) and ($250,000), Upper State Road RRFB ($271,072) Stump Road RRFP & Sidewalk ($210,986) and the English Village/Gwynedd Crossing traffic signal improvements ($528,260). Overall, the Township has received $2.8 million dollars in grants. Current applications for grants are being submitted for Whistlestop Park ($350,000), Cowpath/Taylor/Lansdale traffic signals ($327,195), Autumn Woods Playground ($250,000), and Knapp Road Culverts ($2.4 million federal grant).

12. Adopt Amended Purchasing Policy – Mr. Bergey reported that the Township's purchasing policy has been updated. The purpose of the update was to streamline the current policy, last updated September of 2020, to clarify and separate the sections on purchase orders and bidding thresholds and to update the bidding thresholds per state law.

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier, and unanimously carried (5-0), the Board approved the update to the Purchasing Policy, effective immediately.

Public Works:

13. Authorize the Purchase of a New Utility Vehicle:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Ware-Jones, and unanimously carried (5-0), the Board approved the purchase of one (1) 2026 Polaris Ranger XP 1000 UTV from Trumbauers Motor Sports, an authorized vendor under the Sourcewell (Contract #091024-PSI) Purchasing Program, at a total cost of $37,043.01 per their quote dated March 12, 2026.

14. Authorize the Replacement Purchase of a Front Runner Mower:

> **MOTION: Upon motion by Mr. Pelletier, seconded by Ms. Staab and unanimously carried (5-0), the Board approved the purchase of one (1) Kubota F3710 (Model #V1505-CR-TE5-F1) front runner mower from Eagle Power Kubota, an authorized vendor under the Sourcewell (Contract #112624-KBA) Purchasing Program, at a total cost of $45,783.41 per their quote dated February 4, 2026.**

15. Authorize Purchase of a Ductless Split HVAC System for the Police Department Lobby:

> **MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier and unanimously carried (5-0), the Board approved the purchase of one (1) Mitsubishi Ductless Split HVAC System from Scatton's Heating & Cooling, Inc., at a total cost of $7,122.00 per their quote dated March 30, 2026.**

16. Authorization for Sale of Municipal Equipment by Online Action: Mr. Reiff reported that the Public Works Department was ready to send various items to auction, such as two dump trucks, a flatbed truck, a street sweeper, a mower deck, and other assorted Public Works accessories.

> **MOTION: Upon motion by Mr. Pelletier, seconded by Ms. Staab and unanimously carried (5-0), the Board authorized the sale of the attached list of equipment through the online auction company Municibid.**

Old Business:

17. Update of Guidelines Established for the Board of Supervisors Public Meetings: Ms. McCreary reported that at the March 23rd Board meeting, the Board discussed revising the resolution that establishes the guidelines for participating in public meetings. Although no major changes were recommended, a few updates were needed to reflect the current law on public comment. In addition, the limit for each public comment was updated to 3 minutes, and it was noted that the meetings are now live-streamed and recorded for replay on the Township's YouTube channel. Discussion followed. Ms. Chimera stated that she was opposed to limiting public comment to 3 minutes, as residents should be able to express their concerns. The other members of the Board were generally in favor of three minutes and stated that three minutes was generous, noting that the Board had been relaxed about the five-minute limit.

> **MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and carried by a vote of (4 -1), with Ms. Chimera voting Nay, the Board adopted Resolution 2026-07, updating the guidelines established for the Board of Supervisors Public Meetings.**

18. Update on Approved Voting District Changes: Ms. Staab reported that it was noted a few years ago that certain polling locations had two districts, and one was always a short line, and the other was a long line. In November of 2025, steps were taken to contact Voter Services to

see what could be done to lessen the line length and wait times for certain districts with this problem. Petitions were circulated for District 3, 7 and 8, signed by voters of the Democratic, Republican parties, and Independent voters. The Township Solicitor filed the petitions and a hearing was held before the Montgomery County Court and a judge approved the new districts. They are 3-1 & 3-2, 7-1 & 7-2, 8 & 9. North Wales Road, and Stump Roads were the dividing lines. These new districts do not effect the Primary Election and will only begin with the General Election in November. Information will be forthcoming from Voter Services to notify those voters who will be moving to a different district. Everyone will continue to vote at the same location they voted previously. Ms. Bamford thanked those who championed this project as it was a heavy lift but will be helpful to voting residents in the future.

New Business:

19. Resolution Supporting DCNR Grant Application – Autumn Woods Playground Improvements: Ms. McCreary reported that the next round of applications to the Department of Conservation and Natural Resources (DCNR) Community Conservation Partnerships Program is open with applications being due April 30. The Township has successfully applied for grants in this program for Fellowship and Whistlestop Parks. We are seeking Board support to submit an application for playground improvements at Autumn Woods Park. The estimated cost of the project is $324,908 and the grant we are seeking is $250,000, leaving $74,908 as the Township's match. If awarded, this project would be included in the 2027 budget.

> **MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried (5-0), the Board adopted Resolution 2026-08, supporting Montgomery Township's DCNR grant application for the Autumn Woods Playground Improvement Project.**

Mr. Pelletier inquired whether the Board would submit a letter of support for the North Wales Library, as requested. Ms. McCreary stated that this action item needs to be added to the next agenda, as the Board cannot act on items not listed on the agenda.

20. Adjournment: Upon motion by Mr. Pelletier and seconded by Ms. Ware-Jones, the meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary