

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 3, 2023**

**REORGANIZATION MEETING**

**1. Call to Order:** The January 3, 2023 reorganization meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Supervisor Tanya C. Bamford called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

Supervisor Tanya C. Bamford  
Supervisor Candyce Fluehr Chimera  
Supervisor Annette M. Long  
Supervisor Audrey R. Ware  
Township Solicitor Rebecca Geiser  
Township Manager Carolyn McCreary

**ALSO IN ATTENDANCE:**

Police Chief J. Scott Bendig  
Director of Fire Services Bill Wiegman  
Director of Finance Brian Shapiro  
Director of Information Technology Rich Grier  
Deputy Zoning Officer Marianne McConnell  
Recording Secretary Deborah A. Rivas

**ABSENT:**

Supervisor Beth A. Staab

**2. & 3.** Following the Pledge of Allegiance, upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, Ms. Bamford was appointed to serve as the Temporary Chair.

**4. Nomination and Election of Chairwoman:**

Upon nomination by Ms. Long, seconded by Ms. Bamford, Ms. Chimera was nominated as Chairwoman. No other nominations were presented, and the Board unanimously elected Ms. Chimera as Chairwoman for 2023.

**5. Nomination and Election of Vice Chairwoman:**

Upon nomination by Ms. Ware, seconded by Ms. Chimera, Ms. Long was nominated as Vice Chairwoman. No other nominations were presented, and the Board unanimously elected Ms. Long as Vice Chairwoman for 2023.

**6. Resolution 2023-01 – Establish Holidays, Meeting Dates, Official Appointments & Treasurer’s Bond:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Bamford, the Board unanimously approved Resolution 2023-01 – a resolution establishing the Township Holidays for 2023, the Board of Supervisors meeting dates, the official Township appointments and setting the Treasurer’s Bond for 2023.

**7. Resolution 2023-02 – Acknowledgement of Professional Appointments, Appointments to Boards, Committees & Commissions, Qualifying Depositories, Authorized Signers, Approval of Authorized Drivers and Mileage Reimbursement.**

**MOTION:** Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board adopted Resolution #2023-02, acknowledging the professional appointments, appointing the Volunteer Committee and Board members to new terms, qualifying the depositories, authorizing bank signers, approving the list of authorized drivers and setting the mileage reimbursement.

**8. Approval of 2023 Fee Schedule:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the Board adopted the 2023 Fee Schedule as presented, effective January 3, 2023.

**9. Township Consultant Fees:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the Board approved the fees for 2023 for the appointed Township consultants effective January 3, 2023.

**10. Certify Delegate to Pennsylvania State Association of Township Supervisors:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Ware and unanimously carried, the Board certified Supervisor Annette M. Long as the voting delegate to represent Montgomery Township at the Pennsylvania State Association of Township Supervisors (PSATS) Conference for 2023.

**11. Appoint Board Liaisons to Township Committees:**

**MOTION:** Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-07 qualifying its depositories as presented.

**12. Appointment of Board Liaisons to Township Committees:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Bamford and unanimously carried, the Board appointed the following Board members and staff to serve as liaisons to the following committees, boards and agencies for 2023:

- Autumn Festival Committee – all Board members
- Business Development Partnership – Beth Staab
- Community & Recreation Center Committee – Annette Long

- Environmental Advisory Committee – Beth Staab
- Finance Committee – Audrey Ware
- Human Relations Commission – Tanya Bamford
- Open Space Committee – Carolyn McCreary
- Park and Recreation Board – Tanya Bamford
- Planning Commission – Candyce Chimera
- Police Pension Committee – Carolyn McCreary
- Public Safety Committee – Annette Long
- Ready for 100 Committee – Beth Staab
- Senior Committee – Audrey Ware
- Sewer Authority Board – Tanya Bamford
- Shade Tree Commission – Tanya Bamford

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford and unanimously carried, the reorganization meeting was adjourned at 7:09 p.m.**

### **BUSINESS MEETING**

**1. Call to Order:** The January 3, 2023 action meeting of the Montgomery Township Board of Supervisors was called to order by Chairwoman Chimera at 7:10 p.m.

**2. Public Comment:** There was no public comment.

**3. Consent Agenda:**

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the minutes of the December 12, 2022 meeting, the Payment of Bills List dated January 3, 2023, Escrow Release No. 1 – Caracausa Building Development and Escrow Release No. 3 – Westrum – CSW Luxor VII Montgomeryville were approved as presented.**

### **Administration and Finance:**

**5. Ratification of Real Estate Tax Appeal Settlement:** Ms. McCreary reported that the North Penn School District filed an appeal for the property tax related to 1250 Welsh Road. The assessed valuation is \$2,062,180.00 and the School District presented information to the Board of Assessment Appeals (BOAA) to increase the assessment with the BOAA upholding the existing one. The school district was positioned to appeal the decision and a settlement was negotiated by the School District's Solicitor and the property owner's attorney. Based on the proposed settlement, the Township would receive \$5,719.03, representing an additional \$584.20 in real estate tax revenue for 2023.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford and unanimously carried, the Board approved the stipulated settlement for 1250 Welsh Road and authorized the Township Solicitor to execute the document on behalf of the Township.**

**5. Disposal of Non-Permanent Township Records:**

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, the Board approved the disposal of non-permanent Township records as noted.**

**6. Revised Finance Committee Bylaws:** Mr. Shapiro reported that at their last meetings, the Finance Committee discussed meeting quarterly instead of monthly. The committee would continue to be provided with a monthly packet including financial statements and any other information they are currently provided. As a result, the Finance Committee bylaws must be revised to reflect the change in meeting times.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the Board approved the revisions to the Finance Committee Bylaws.**

**Other Business:**

Under other business, Ms. Chimera thanked Ms. Bamford for serving as Chairwoman for the past three years, noting that she did a great job steering the Township through some unknown times. Ms. Chimera stated that it was admirable, and she thanked Ms. Bamford on behalf of the entire Township. Ms. Bamford thanked everyone for their support during her tenure as Chairwoman, stating it was an honor and she appreciated having the support of so many people, including her peers and colleagues on the Board of Supervisors, as well as our phenomenal staff, who really made it easy and made the Board look good. Thank you to everyone.

**7. Adjournment:** Upon motion by Ms. Chimera and seconded by Ms. Long, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary