

**Montgomery Township**  
**Autumn Festival Committee**  
**Meeting Minutes**  
**September 8, 2021**

The September 2021 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, September 8, 2021 at the Montgomery Township Community & Recreation Center. The members of the Committee in attendance included: **David Wood (Vice Chair) and Mary Griffith-Alfarano. Also in attendance were Carolyn McCreary Township Manager, Greg Reiff Public Works Director, Floyd Shaffer Recreation and Community Center Director, Rob Johnson Community Policing Officer, Police Lieutenant William Peoples, Angelina Capozzi Community Recreation Program Director, and Derek Muller Public Information Coordinator.**

**Regular Meeting**

**Call to Order:** Committee Vice Chair David Wood called the meeting to order at 2:34 pm.

**Pledge of Allegiance**

**Approval of Minutes:** Minutes from the August 2021 Autumn Festival Committee Meeting were approved on a motion by Ms. Alfarano and a second by Mr. Wood.

**Public Comment:** There was no public comment.

**Discussion Items**

The following items were discussed by the Committee during the remainder of the meeting:

- **Current health guidance regarding COVID-19:** A discussion was held regarding the rising cases of COVID-19 and changing guidance for community events. After a discussion about new guidance from Montgomery County strongly recommending wearing masks outdoors and the continuing rise of cases of the Delta variant of COVID-19, the staff and volunteers of the Autumn Festival Committee made a recommendation to cancel Montgomery Township Day. On a motion by Mr. Wood and a second by Ms. Alfarano, the Committee moved to recommend the event's cancellation to the Board of Supervisors.
- While there was a recommendation to cancel the event, logistics were discussed in case the Board requested the event continue:
  - **Sponsorships** – Mr. Muller shared a sponsorship update with the Committee. Several sponsors did express interest and submit checks, but no checks were cashed or deposited due to the uncertainty of holding the event.
  - **Vendors** - Vendors this year will be restricted to Montgomery Township volunteer committees as well as community-based non-profits, pending Township approval.
  - **Entertainment** –
    - **Live Music** – A stage has been booked, and a discussion regarding bands to be booked was held. A singer for the National Anthem will also be present.
    - **Amusements** – Amusements were reviewed by the Committee and staff.
    - **Fall Activities** – Pumpkins were ordered. Hay rides will not be part of the event this year due to distancing concerns.
    - **Food Vendors** – The current lineup of food vendors was shared with the Committee.
  - **Volunteers** – The Committee discussed organizations to reach out to for volunteers.

There being no further business, on a motion by Mr. Wood (Vice Chair) and a second by Ms. Alfarano, the meeting was adjourned at 3:32pm.

**Our next meeting of the Autumn Festival Committee will be October 13<sup>th</sup>, 2021 @ 2:30pm at the Community & Recreation Center.**

Submitted by:  
Derek J. Muller

Public Information Coordinator