

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
AUGUST 24, 2020**

At 6:15 p.m., Chair Tanya C. Bamford called to order the Executive Session at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. In attendance were Vice Chairman Matthew W. Quigg, Supervisors Candyce Fluehr Chimera and Beth A. Staab. Supervisor Annette M. Long was absent. Also in attendance was Township Manager Carolyn McCreary and Township Solicitor Sean Kilkenny, Esquire.

At 7:00 p.m., Chair Tanya C. Bamford called to order the action meeting at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA.

**IN ATTENDANCE:**

Chair Tanya C. Bamford  
Vice Chair Matthew W. Quigg  
Supervisor Candyce Fluehr Chimera  
Supervisor Beth A. Staab  
Township Manager Carolyn McCreary

**ABSENT:** Supervisor Annette M. Long

**ALSO IN ATTENDANCE:**

Police Chief J. Scott Bendig  
Director of Admin & HR Ann Shade  
Director of Fire Services Bill Wiegman  
Director of Planning & Zoning Bruce Shoupe  
Director of Recreation & CRC Floyd Shaffer  
Director of Information Technology Rich Grier  
Recording Secretary Deborah A. Rivas

Following the Pledge of Allegiance, Chair Tanya C. Bamford called for public comment from the audience and there was none.

Chair Tanya C. Bamford announced that the 2020 Autumn Festival has been cancelled. The difficult choice was made in light of the continued COVID-19 pandemic and its threat to public health, specifically in large group settings. We look forward to scheduling the 20<sup>th</sup> Autumn Festival as soon as this unique health crisis abates. The continued well-being and safety of all residents and visitors to Montgomery Township remains our highest priority.

Township Solicitor Sean Kilkenny, Esquire, announced that the Board met in an executive session earlier this evening at 6:15 p.m. to discuss a personnel matter and a potential litigation matter. Mr. Kilkenny stated that these matters are all legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chair Tanya C. Bamford stated that she had one change to the Board meeting minutes of August 10, 2020 and that referred to the word "suburban" in place of "urban" during the discussion of backyard chicken ownership. As amended, Supervisor Candyce Fluehr Chimera made a motion to approve the minutes of the August 10, 2020 Board of Supervisors meeting and Chair Tanya C. Bamford seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chief of Police J. Scott Bendig reported that representatives from the PA Chief of Police Association were in attendance to present the Association's Certificate of Law Enforcement Accreditation to Montgomery Township. The program was designed and developed to provide a strategy for the continued professionalization of law enforcement agencies within the Commonwealth. The accreditation process involves the development and incorporation of best police practices and procedures in over three hundred identifiable benchmarks targeted to improve department performance. The Montgomery Township Police Department first achieved accreditation in 2004, and underwent reaccreditation in 2007, 2011, 2014 and 2017. In March of 2020, the Police Department was reaccredited and recognized as a Premier Agency by the

Commission for its ongoing commitment to excellence through the Accreditation Program. Resolution #20-132 made by Chair Tanya C. Bamford, seconded by Vice Chair Matthew W. Quigg and adopted unanimously, recognized the reaccreditation of the Montgomery Township Police Department.

Master Bong Pil Yang, Co-Chair of the Korean War Memorial America-Korea Alliance Peace Park Committee, presented the Ambassador for Peace Medal to Township resident and Korean War Veteran, Jerry Jonas. This medal is given in recognition and appreciation from the government of the Republic of Korea.

Donations were presented to the following organizations: Kathy Arnold-Yerger, Executive Director of the Montgomery County Norristown Public Library accepted a donation of \$10,000; Richard Roller, Secretary of the Montgomery Township Historical Society accepted a donation of \$6,000; and Paul Nye, Executive Director of the PEAK Center, accepted a donation of \$3,000.

Township Manager Carolyn McCreary reported that staff is requesting approval to advertise and solicit for bids for the HVAC Replacement Project at the Administration Complex. The project includes the replacement of (8) rooftop units along with associated parts and labor. Vinokur-Pace Engineering Services, Inc. has prepared the bid specifications for the project. At the completion of this project, all 14 units will have been replaced with new from the original installation date in 1995. Resolution #20-133 made by Chair Tanya C. Bamford, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the Township Manager to advertise for bids for the HVAC Replacement Project.

Director of Planning and Zoning Bruce Shoupe reported that on June 8, 2020, the Board adopted Resolution #20-102 establishing guidelines and policies for existing businesses in the Township to allow for 90-days of outdoor sales of food and merchandise during the Coronavirus Pandemic. Mr. Shoupe recommended that the Board extend the 90 day deadline for as long as Montgomery County remains in the Green Phase as outlined in Governor Wolf's plan of May 1, 2020 – Process to Reopen Pennsylvania. Resolution #20-134 made by Chair Tanya C. Bamford, seconded by Vice Chair Matthew W. Quigg and adopted unanimously, extended the time limit of the resolution that establishes guidelines and a policy for limited outdoor sales and dining.

Director of Planning and Zoning Bruce Shoupe reported that Pete's Express Carwash is under agreement of sale for the Automatic Drive-thru Carwash approved under Conditional Use #68, located at the intersection of Welsh Road and DeKalb Pike. The hours of operation originally approved were 8:00 a.m. to 8:00 p.m. The proposed new operator is requesting to change the hours of operation to 7:00 a.m. to 7:00 p.m., which are standard at their four other locations in Pennsylvania. To make this change, a conditional use public hearing must be held as the original order had the specific hours listed. Resolution #20-135 made by Chair Tanya C. Bamford, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, set Monday, September 14, 2020, after 7:00 p.m., as the date and time for a Public Hearing to consider amending the hours of operation granted in Conditional Use #68.

Director of Planning and Zoning Bruce Shoupe reported that during the preparation of the updated traffic signal permit for the Gwynedd Crossing Shopping Center, it was noted that the work completed is outside of the public right-of-way and the Township requested an easement from the property owner. Resolution #20-136 made by Vice Chair Matthew W. Quigg, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the Deed of Dedication for a Traffic Signal Easement at the Gwynedd Crossing Shopping Center.

Director of Planning and Zoning Bruce Shoupe reported that the JPMorgan Chase Bank NA is proposing the installation of a freestanding walk-up ATM location in the Gwynedd Crossing Shopping Center. This use is permitted by conditional use, therefore, it is recommended that the Board authorize a Public Hearing to consider the application. Resolution #20-137 made by Supervisor Candyce Fluehr Chimera, seconded by Vice Chair Matthew W. Quigg and adopted unanimously, set Monday, October 12, 2020, after 7:00 p.m., as the date and time for a Public Hearing to consider the Conditional Use Application of JPMorgan Chase Bank NA.

A motion to approve the payment of bills was made by Chair Tanya C. Bamford, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, approving the payment of bills as submitted for August 24, 2020.

Township Manager Carolyn McCreary reported that the Township Departments submitted monthly reports for the month of July in the meeting packet. Ms. McCreary highlighted a memo from Director of Finance Brian Shapiro outlining the current financial report to the Finance Committee. Ms. McCreary noted that the business tax revenue is on target for this year, the earned income tax revenue is also on par with last year. Where staff believes there will be an issue going into next year will be with the business privilege tax. Expenditures should stay mostly the same as they are related to fixed costs, but there will be different scenarios on the revenue side that will be discussed. The budget timetable has been revised and provided to the Board.

Director of Fire Services William Wiegman updated the Board on the purchase of a new tower ladder. Mr. Wiegman reported that last August an aerial assessment report was completed outlining what the needs of the Township were as far as replacing the current tower ladder. Since March of this year, the truck committee which consists of the two career captains, four volunteers and Mr. Wiegman, started the process of replacing the tower. The committee participated in Zoom meetings with five vendors, and those vendors brought demo apparatus to the Township. Mr. Wiegman stated that the last several weeks the committee members visited other departments that are using these apparatus, asking about concerns and maintenance issues. The committee has narrowed the selection to three units and Mr. Wiegman believes that the committee should have the number one vendor selected by mid-September. Sometime this fall, Mr. Wiegman stated that he will be presenting the final update and request to purchase the apparatus.

Chair Tanya C. Bamford asked the Board members to provide updates on any committee activities during the past month. Supervisor Candyce Fluehr Chimera reported that the Planning Commission met and discussed the proposed gasoline station at Costco. The commission was in favor of the final location selected. Chair Tanya C. Bamford reported on the Sewer Authority Board meeting. The Sewer Authority continues to participate in the bio bot study, which measures the amount of COVID-19 virus that is present in our sewer system. In the most recent result from July 21<sup>st</sup>, the data showed that there are 260 active cases of COVID in the township. The data is showing that there are people in the Township who are active carriers of the virus, so it is very important to remain vigilant in wearing masks, washing hands and maintaining social distance.

There being no further business to come before the Board, the meeting adjourned at 8:02 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary