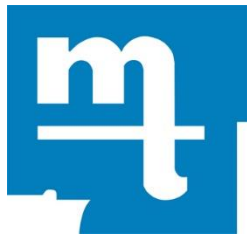


# Welcome to the Neighborhood!

## Montgomery Township New Resident Guide



# Table of Contents

---

<b>SECTION 1: About Montgomery Township</b>	2
Welcome	2
Your New Community	3
Where do you live?	4
<b>SECTION 2: Government</b>	5
Township Government	5
Federal, State, and County Government	6
Voting Information	7
<b>SECTION 3: Staying Informed</b>	8
Website / E-News / Facebook / Twitter / Cable Channel	8
<b>SECTION 4: Public Safety</b>	9
Fire	9
Police	10
Volunteer Medical Service Corps / Office of Emergency Management	11
<b>SECTION 5: Township Services</b>	12
Permits	12
Sewer	13
Leaf and Yard Waste Collection	13
Snow Removal	14
<b>SECTION 6: Local Services</b>	16
Tax Collection	16
Cable	17
Water Authority	17
Trash and Recycles	18
<b>SECTION 7: Recreation</b>	19
Community and Recreation Center (MontCRC)	19
Parks	20
Township Events	21
<b>SECTION 8: Community Information</b>	23
Library	23
Schools	24
Historic Sites	25
Pets	26
Driver's License Information	27
Pet Information	27
<b>SECTION 9: Frequently Asked Questions</b>	28
<b>SECTION 10: Contact Information Directory</b>	37

# SECTION ONE: ABOUT MONTGOMERY TOWNSHIP

## WELCOME!

---

On behalf of the elected Board of Supervisors and appointed officials of Montgomery Township, we wish to extend to you a very warm welcome. We trust that you will find Montgomery Township a pleasant and enjoyable place to live.

To help you become acquainted with the area, we have enclosed several informational items. You will find enclosed forms and useful Township information including a recent Community Guide and Recreation News. In addition, we have enclosed information on our local volunteer fire department and ambulance corps, library, and school district.



We hope you will enjoy your new residence in Montgomery Township. If we can be of service to you, visit us in person at the Township Building, located at **1001 Stump Road**, call us at **215-393-6900**, or feel free to email us at **[generalinfo@montgomerytwp.org](mailto:generalinfo@montgomerytwp.org)**.

Welcome to our community,

Montgomery Township





# YOUR NEW COMMUNITY

---

The Township of Montgomery is located in Montgomery County and is governed under the “second Class Township” laws established by the State Legislature. \*Montgomery County is the third most populated county in Pennsylvania with an estimated population of 799,874 as of the 2010 Census. Its size is only smaller than those counties which encompass the largest cities in our state, Philadelphia and Pittsburgh.

Montgomery Township is a suburban community of 10.8 square miles. We are the fastest growing township in the county growing from 5,178 persons in 1980 to 12,179 in 1990 and 24,790 in 2010. The 2010 Census information shows the Township that 23% of the population is non-white and the median age is 41.



For a small community, we have a large number of retail stores including several shopping centers and Montgomery Mall, which is comprised of 150 stores with three major department stores. The Township also encompasses four industrial parks which are conveniently located near major highways. The industrial parks contain primarily light industrial types of businesses. Recreation facilities comprise most of the open space available in the Township which includes the Community and Recreation Center, many parks, a natural area, fitness trail, soccer fields, and neighborhood play areas.

The per capita income in 1989, as established by the Bureau of the Census, was averaged at about \$21,465. The average household income was approximately \$52,193. In 1989, Montgomery Township had one of the highest household incomes among the sixty-two municipalities in Montgomery County. According to the 2005-2009 American Community Survey, the per capita income had risen to \$41,095 and the median household income grew to \$90,660.

Montgomery Township is within the North Penn School District along with neighboring municipalities including the townships of Hatfield, Towamencin, and Upper Gwynedd and the Boroughs of Lansdale, Hatfield and North Wales.

***\*A Township in Pennsylvania is no different from a city or most municipalities in other states. The classification is simply the result of class legislation many years ago for four classes of cities, two classes of township and boroughs.***

## WHERE DO YOU LIVE?

---

Because of the way municipalities and post offices are arranged in Pennsylvania, it is often difficult for residents to determine the local municipality where they actually live. For your reference, there is a map in the center of the enclosed Montgomery Township Community Guide. You may live in Montgomery Township, also known as Montgomeryville, even if your address lists a different municipality. If you have questions about your municipality, please contact Montgomery Township at (215) 393-6900.

Six different post offices service our Montgomery Township community - Montgomeryville, Chalfont, Colmar, Lansdale, Line Lexington, and North Wales. Therefore, **your address may be any of these postal services, yet you reside in Montgomery Township.** But these post offices have nothing to do with the structure of your local government and sometimes can cause problems if residents do not know the municipality in which they actually reside.

This is especially true when residents need emergency services. Often a neighboring police or fire department (Chalfont, North Wales, Lansdale, etc.) is called by mistake resulting in the loss of valuable response time. You should always call 911, and the operator will alert the appropriate municipality.

For the record, if you reside in Montgomery Township, even if your address is the name of a different municipality, you are served by the following emergency services:

- Montgomery Township Police Department (serves Montgomery Township exclusively)
  - (215) 362-2301 (non-emergency)
- Fire Department of Montgomery Township (serves Montgomery Township exclusively)
  - (215) 393-6936
- Volunteer Medical Service Corps Ambulance (VMSC) - (serves entire North Penn area)
  - (215) 855-3779

**Furthermore, our Township has the same name as the County. Therefore, you are in Montgomery Township, Montgomery County, Pennsylvania. But, Montgomery Township is only one of 62 municipalities (townships and boroughs) within Montgomery County.**



# SECTION TWO: GOVERNMENT

## TOWNSHIP GOVERNMENT: BOARD OF SUPERVISORS AND TOWNSHIP COMMITTEES

---



*(Left to right): Matthew W. Quigg, Candyce Fluehr Chimera, Tanya C. Bamford, Beth A. Staab, Annette M. Long*

**Matthew W. Quigg**

Email Address: [MWQuigg@montgomerytp.org](mailto:MWQuigg@montgomerytp.org).

**Candyce Fluehr Chimera**

Email Address: [CFChimera@montgomerytp.org](mailto:CFChimera@montgomerytp.org)

**Tanya C. Bamford**

Email Address: [TCBamford@montgomerytp.org](mailto:TCBamford@montgomerytp.org)

**Beth A. Staab**

Email Address: [BAStaab@montgomerytp.org](mailto:BAStaab@montgomerytp.org)

**Annette M. Long**

Email Address: [AMLong@montgomerytp.org](mailto:AMLong@montgomerytp.org)

The members of the Board of Supervisors meet the **second and fourth Mondays of every month at 7:00 p.m.** at the Montgomery Township Municipal Building located at 1001 Stump Road. In months where holidays fall on the second or fourth Monday, the meetings will be rescheduled accordingly.

**For more information about Montgomery Township's 16 committees and boards and their essential work in the community, go to [www.montgomerytp.org](http://www.montgomerytp.org) and click on volunteers.**

# FEDERAL, STATE, AND COUNTY GOVERNMENT

---

## United States Federal Government

### U.S. Senators from PA:

**Robert P. Casey, Jr.**

215-405-9660

**Patrick J. Toomey**

215-241-1090



### U.S. Representative for the 1<sup>st</sup> PA

#### Federal Congressional District:

**Brian Fitzpatrick**

1717 Langhorne Newtown Road,  
Suite 400

Langhorne, PA 19047

215-579-8102

## Montgomery County Government

### County Commissioners:

**Valerie A. Arkoosh, Chair**

**Kenneth E. Lawrence, Vice Chair**

**Joseph C. Gale**

### County Offices

One Montgomery Plaza

425 Swede Street

Norristown, PA 19401

610-278-3000



## Commonwealth of Pennsylvania Government

### State Governor:

**Tom Wolf**

110 N. 8<sup>th</sup> Street

Philadelphia, PA 19107

215-560-2640

### State Senator for the 12<sup>th</sup> District:

**Maria Collett**

1180 Welsh Road, Suite 130

North Wales, PA 19454

717-576-5983

### State Representative for the 151<sup>st</sup> District:

**Todd Stephens**

515 Stump Road,

North Wales, PA 19454

215-368-5165



# VOTING INFORMATION

---

This information is also found on our website at [www.montgomerytwp.org](http://www.montgomerytwp.org). The polling places are as follows:

District #1	Vote at the Bridle Path Elementary School 200 Bridle Path Road, Lansdale, PA
District #2	Vote at the Montgomery Elementary School 1221 Stump Road, Montgomeryville, PA
District #3	Vote at the Bridle Path Elementary School 200 Bridle Path Road, Lansdale, PA
District #4	Vote at the Village of Neshaminy Falls Club House 195 Stump Road, Montgomeryville, PA
District #5	Vote at the Montgomery Township Municipal Building 1001 Stump Road, Montgomeryville, PA
District #6	Vote at the Montgomery Township Municipal Building 1001 Stump Road, Montgomeryville, PA
District #7	Vote at the Montgomery Elementary School 1221 Stump Road, Montgomeryville, PA
District #8	Vote at the Montgomery Township Community & Recreation Center 1030 Horsham Road, Montgomeryville, PA 18936





# SECTION THREE: STAYING INFORMED

## WEBSITE

---

Go to Montgomery Township's website for events and services. Use the site search box at the top right corner to find forms and other information quickly. **[www.montgomerytp.org](http://www.montgomerytp.org)**

Check out the Community and Recreation Center website for information about Township programs, classes, and camps. **[www.montcrc.com](http://www.montcrc.com)**

## E-NEWS

---

By signing up for e-news, you will receive emails with the most up-to-date information about the Township, including upcoming events, meeting notices, transportation updates, local news, and updates on Township services and information.

Visit [www.montgomerytp.org](http://www.montgomerytp.org) to sign-up.



## FACEBOOK

---



Like Montgomery Township, PA at [www.facebook.com/MontTwp](https://www.facebook.com/MontTwp), Montgomery Township Community & Recreation Center at [www.facebook.com/MontCRC](https://www.facebook.com/MontCRC), and the Montgomery Township Police Department at [www.facebook.com/MontPolice](https://www.facebook.com/MontPolice).

## TWITTER

---

Follow Montgomery Township on Twitter **@MontTwp**



## CABLE CHANNEL

---

Tune in for Township information and for broadcasts of the Board of Supervisors meetings.  
**Comcast Channel 22      Verizon Channel 34**

# SECTION FOUR: PUBLIC SAFETY

## FIRE DEPARTMENT

Our combination fire department consists of two operational components. The Department of Fire Services is our career segment that is on duty Mondays through Fridays from 7:30 am to 5:30 pm. and the Fire Department of Montgomery Township which is comprised of volunteer firefighters. Together, we effectively and efficiently combine our resources to provide emergency protection for the Township.



The Department provides the Township with emergency services 24 hours a day, responding to all types of emergencies and to provide fire suppression, fire prevention and public safety education.

There are two municipal fire stations strategically located within Township boundaries. The Battalion One Stump Road Fire Station is at **325 Stump Road** and the Battalion Two Doylestown Road Fire Station is at **441 Doylestown Road**.

Information about our Department and public safety messages are updated on our websites at **[www.montgomerytwp.org](http://www.montgomerytwp.org)** and **[www.fdmnt.org](http://www.fdmnt.org)**.

Please feel free to call us at **(215) 393-6936** or stop by our stations to meet the firefighters who protect you. Remember to always dial 911 for emergencies.



### Useful Websites from the Fire Department

<b>Montgomery County Department of Public Safety</b>	<a href="http://www.dps.montcopa.org">www.dps.montcopa.org</a>
<b>Montgomery County Health Department</b>	<a href="http://www.health.montcopa.org">www.health.montcopa.org</a>
<b>Ready Montco</b>	<a href="http://www.readymontco.org">www.readymontco.org</a>
<b>Ready America</b>	<a href="http://www.ready.gov">www.ready.gov</a>
<b>Southeastern Pennsylvania Regional Task Force</b>	<a href="http://www.readynotifypa.org">www.readynotifypa.org</a>
<b>Pennsylvania Emergency Management Agency</b>	<a href="http://www.pema.state.pa.us">www.pema.state.pa.us</a>
<b>American Red Cross</b>	<a href="http://www.redcross.org">www.redcross.org</a>
<b>Federal Emergency Management Agency</b>	<a href="http://www.fema.gov">www.fema.gov</a>

# POLICE DEPARTMENT



The Montgomery Township Police Department is a full service law enforcement agency, staffed 24-hours a day, 7-days a week. The Police Department is comprised of 36 sworn officers and 9 civilian support staff, providing safety and quality services to members of our residential, commercial, and industrial community. The Police Department is located at 1001 Stump Road, adjacent to the Montgomery Township Administration Building.

In addition to providing law enforcement services, the Police Department provides an array of community programs to our residents, including: Drug Abuse Resistance Education,



Coffee with a Cop, Junior Police Academy, Citizen Police Academy, and Child Safety Seat Inspections. For more information, or if you have any general questions regarding the Police Department please contact us at **215-362-2301** or at [police@montgomerytwp.org](mailto:police@montgomerytwp.org). **In the event of an emergency, please dial 911.** Follow the department on Facebook at [www.facebook.com/MontPolice](https://www.facebook.com/MontPolice)



## Useful Websites from the Police Department

Montgomery County	FBI
<a href="http://www.montcopa.org/">http://www.montcopa.org/</a>	<a href="http://www.fbi.gov/">http://www.fbi.gov/</a>
Montgomery County Sheriff's	PA Chiefs of Police Association
<a href="http://sheriff.montcopa.org/">http://sheriff.montcopa.org/</a>	<a href="http://www.pachiefs.org/">http://www.pachiefs.org/</a>
Montgomery County Sheriff's Most Wanted	Crime Stoppers
<a href="http://sheriff.montcopa.org/sheriff">http://sheriff.montcopa.org/sheriff</a>	<a href="http://crimestoppersusa.com/">http://crimestoppersusa.com/</a>
Montgomery County Correctional Facility	Laurel House (Helps victims of domestic violence)
<a href="http://mccf.montcopa.org/">http://mccf.montcopa.org/</a>	<a href="http://laurel-house.org/">http://laurel-house.org/</a>
PA State Police	DARE
<a href="http://www.psp.state.pa.us/">http://www.psp.state.pa.us/</a>	<a href="http://www.dare.com/">http://www.dare.com/</a>
Megan's Law	Traffic Injury Prevention Project
<a href="http://www.pameganslaw.state.pa.us/">http://www.pameganslaw.state.pa.us/</a>	<a href="http://pakidstravelsafe.org/">http://pakidstravelsafe.org/</a>
National Victim Notification Network	Safe Kids
<a href="http://www.vinelink.com">http://www.vinelink.com</a>	<a href="http://www.safekids.org/">http://www.safekids.org/</a>
PA Judiciary Web Portal	National Highway Traffic Safety Administration
<a href="http://ujportal.pacourts.us/">http://ujportal.pacourts.us/</a>	<a href="http://www.nhtsa.gov/">http://www.nhtsa.gov/</a>

## VOLUNTEER MEDICAL SERVICE CORPS

---

Montgomery Township is serviced exclusively by the Volunteer Medical Service Corps (VMSC) ambulance service. The VMSC has three stations, one of which is located next to the Montgomery Township Administration/Police Building. Volunteers are a tremendous help in keeping our overall ambulance service costs low. But, we cannot do it alone. Volunteers are always needed. If you would like more information on the VMSC, please contact the VMSC business office at 215-855-3779 from Monday to Friday 9:00 a.m. to 4:00 p.m.



## OFFICE OF EMERGENCY MANAGEMENT

---

The Office of Emergency Management strives to maintain a high state of readiness in accordance with the Township's Emergency Operations Plan. To accomplish this, MTOEM works closely with Montgomery Township's numerous departments to establish a safety net of policies and procedures to provide for the safety of citizens in an emergency. In addition, through various outreach initiatives, MTOEM encourages residents, businesses, and visitors to become and remain prepared for natural and man-made disasters.

The office has established measures for both non-planned and expected events utilizing networks that span across not only the Township, but Montgomery and Bucks Counties. Staff participates in trainings offered throughout the year, keeping up to date with the latest measures put in place by state and national agencies. MTOEM supplies Township employees with the provisions they need to serve in a time of need. The office also participates in local events to help raise awareness about steps everyone can take to be better prepared for emergencies.

During a "Declared Emergency," emergency information will be communicated on the following communication channels:

- **Twitter-** [www.twitter.com/MontTwp](http://www.twitter.com/MontTwp)
- **Facebook-** [www.facebook.com/MontTwp](http://www.facebook.com/MontTwp)
- **ReadyMontco-** Sign-up for emergency alerts at [www.montcopa.org](http://www.montcopa.org)



# SECTION FIVE: TOWNSHIP SERVICES

## PERMITS

---

Are you thinking about adding a fence, shed, garage or finishing your basement? If so, you will need a building permit from the Montgomery Township Planning Department. To ease the permit process, which can be confusing, we have created a permit procedure to ensure your project is completed properly and safely.

With all home improvement projects, it is important to call the Township to check if permits are required. Here are the basic steps to follow (please note the steps may vary depending on the type of permit and the home improvement project):

1. Obtain your permit packet online at [www.montgomerytwp.org](http://www.montgomerytwp.org) on the Planning and Zoning page or stop by the Planning Department between the hours of 9AM-4PM, Monday - Friday. This packet gives you all the information needed for completing your permit. A contractor for the project needs to be chosen prior to submitting the paperwork to ensure they are registered with the Township.
2. Bring in the permit paperwork, two sets of plans, a site plan (if it's an exterior project), and submit your payment. The fee covers the inspection and administrative costs. It is important if you live in a development with a Homeowners Association (HOA) that you receive approval from them first. Residents do not always remember that they need to check with their HOA and it can hold up the process until HOA approval is received.
3. The permit application is then reviewed by Township staff. This process can take up to three weeks if all information is submitted correctly. Make sure to complete the permit packet and submit all of the information required.
4. After the review, if the permit is granted, you can pick-up your approved permit packet which will contain detailed information about required Township inspections. Please make sure you call a minimum of 24 to 48 hours in advance to schedule inspections. Once all inspections are completed successfully, you are ready to enjoy the finished product.

It is important for residents to find out what permits, if any, are required before starting home improvement projects. Failure to have proper permits can be costly for the homeowner due to the possibility of faulty construction. For more information on which home improvement projects require permits, please visit **[www.montgomerytwp.org](http://www.montgomerytwp.org)** or contact the Planning Department at **215-393-6920** or by email at **[codeenforcement@montgomerytwp.org](mailto:codeenforcement@montgomerytwp.org)**.

## MUNICIPAL SEWER AUTHORITY

---

The Montgomery Township Municipal Sewer Authority was formed in 1963 to finance and operate the Township's sanitary sewer system. The MTMSA operates Eureka Wastewater



Treatment Plant and six pump stations, six meter pits, 15 acres of right-of-way and easements and 75 miles of sewer lines. It maintains the entire sewer collection system in the Township.

Please feel free to review our website for information regarding our services, including making online bill payments. The Montgomery Township Municipal Sewer Authority administrative office is located at the **Township building at 1001 Stump Road.**

**Phone:** (215) 393-6930

**Fax:** (215) 362-8711

**Email:** [mtmsa@mtmsa.org](mailto:mtmsa@mtmsa.org)

**Website:** <http://www.mtmsa.org/>

## LEAF AND YARD WASTE COLLECTION

---

### Curbside Collection

Montgomery Township offers a curbside collection of leaf\* and yard\*\* waste in both the fall and spring each year. Go to [www.montgomerytp.org](http://www.montgomerytp.org) for information on scheduled dates.



### Drop-Off Collection – Leaves Only

Residents who wish to dispose of leaves only, can do so on a monthly basis on the 3<sup>rd</sup> Saturday of each month between 8:00am and 12:00pm at William F. Maule Park at Windlestrae, located off of Kenas Road. Leaves must be placed in **biodegradable paper bags**, available at local hardware stores.

Check the “Leap Pickup” section of the website under the “Administration” tab for the exact dates that we are holding the Leaf & Yard Waste Collection each month.

***\*Leaf waste is defined as leaves, garden residues shrubbery and tree trimmings, and similar material, but does not include grass clippings.***

***\*\*Yard waste is defined as twigs, shrub trimmings, small branches, and like vegetative matter.***

## SNOW REMOVAL

---

Snow Removal is done by the Montgomery Township Public Works Department.

## **Why are some roads cleared before others?**

As snow begins to accumulate, the Township concentrates on certain roads. The first streets that receive attention are the major roads. As long as the snow keeps falling, the Township's first priority is to keep the main roads open and passable. In such instances, it is unlikely that residential roads will be reached immediately, because the main roads must be repeatedly plowed and kept open.

High priority is given to the clearing of major streets in order to allow for school buses and emergency vehicles to gain access to all parts of the Township. As soon as all major streets are clear, equipment is immediately moved into residential areas.

Under normal circumstances, cul-de-sacs are the last residential street to be cleared. Cul-de-sacs are plowed last, because they carry the lowest volume of traffic among the different types of streets.

Although state highways are cleared by state removal crews, as a measure of courtesy, safety, and common sense, when a Township plow travels along a state road, they keep their blades down to assist in the state's snow removal efforts.



## **When does the Township salt the roads?**

There are two aspects of a snow operation – salting and plowing. When roads start to freeze from falling precipitation, salting operations begin on major roads and continue until all roads are completed or until it is no longer effective to salt due to the depth of the snow. The more traffic on a road, the more effective the salt. As a result, sometimes residential streets with small amounts of traffic appear to have not been salted.

Keep in mind that as the temperature drops, the salt becomes less effective. Once the temperature drops below 20 degrees, salt becomes ineffective.

If snowfall accumulates and plowing is required, salting operations cease. When the snow stops and final plowing is accomplished on all roads, salt is again spread on all the roads. All roads are monitored for icy spots and re-salted where dangerous.

## **What is my responsibility as a property owner when it snows?**

- Residents and business owners are reminded that, by ordinance, **all private sidewalks are to be shoveled within 30 hours after snowfall.**
- If you have a fire hydrant on your property, please clear the snow away from the area around it (leaving the markers intact). This will assist fire crews in the event of an emergency.
- Do not empty snow from your driveway into the street; this slows the overall plowing operation. Also, if snow that is placed in the street freezes, it can create a traffic hazard.
- Residents are requested to park in their driveways when snow is anticipated rather than on the street. Keep in mind that it is almost impossible to keep snow from being deposited on your driveway during plowing, as the plow cannot be lifted or stopped at each driveway as it passes.
- Each property owner should check their mailbox front to ensure that it is the minimum of six inches behind the face of the curb, which is within federal postal regulations. Resetting a mailbox to at least 6 inches behind the face of the curb will ensure that the mailbox will not be damaged during the plowing operations. Any damage that may occur will be the responsibility of the homeowner, unless the plow truck was directly responsible for the damage.
- All basketball backstops should be removed from any Township Right-of-Way, which is generally 1 foot behind the sidewalk. Any damage that may occur during plowing operation will be the responsibility of the homeowner.
- In order to keep phone lines open for emergencies, as an alternative, please consider emailing us at [publicworks@montgomerytp.org](mailto:publicworks@montgomerytp.org). Please call (215) 855-0510 for urgent or emergency snow removal. If snow removal crews are sent off their normal routes on special efforts, it slows down the overall clean up. Your street will be plowed as quickly as possible. If you do call to report a condition, the information is immediately dispatched to a truck in your district. There is no need to call a second time.



Please remember that your cooperation will help expedite the snow removal process.





# SECTION SIX: LOCAL SERVICES

## TAX COLLECTION

---

### Real Estate and School Taxes

**Real Estate Tax Collector (Elected): Patricia Gallagher**

**Phone: 215-996-9999      Fax: 215-996-9951**

**Address: PO Box 690, Montgomeryville, PA 18936**

The Real Estate Tax Collector is independently elected and is responsible for collecting the Township's real estate tax and street light assessment (where applicable). The Real Estate Tax Collector also collects real estate taxes for Montgomery County and the school taxes for North Penn School District. Tax bills for the Township and County are combined and issued March 1 of every year. School district bills are issued July 1 of every year.

The tax collector does not have an office in the Township Administration Building. Tax payments as well as requests for tax certifications may be placed in a sealed envelope and dropped in a locked box inside the Montgomery Township Administration Building (1001 Stump Road) at any time during the normal business hours of 8:30 a.m. to 4:30 p.m., Monday-Friday. No cash payments are accepted.

In order to receive a receipt for payment, please enclose a self-addressed stamped envelope and a receipt will be mailed to you. Please call the Tax Collector to schedule an appointment or call for special office hours at the Township Building. All tax payments are payable to Patricia A. Gallagher, Tax Collector. For additional information or to schedule an appointment, please call the Tax Collector's office at 215-996-9999.

### Local Service Tax

**Berkheimer Tax Innovations**

**Montgomery County: Bridgeport Office**

**Bridgeport Borough Hall**



**63 West 4<sup>th</sup> Street**

**Bridgeport, PA 19405**

**Phone: 800 – 360 – 8989 Ext: 2080      Fax: (610) 588-5765**

**Website: <http://www.hab-inc.com/>**

The LST is imposed upon each individual engaged in any occupation in the Township. It is the responsibility of the employer to deduct, from their employees, the tax of \$52 per year at a rate \$1 per week employed. An exemption is available for:

- Any person who earns less than \$12,000 in the calendar year and completes a low income exemption certificate,
- Any person on active military duty during the taxing year, and
- Any current or former member of the military declared by the U.S. Veterans Administration to be 100% disabled.

### Earned Income Tax

#### **Berkheimer Tax Innovations**

##### **Contact Information: Same as above**

The earned income/net profits tax requires that all persons living and working in the Township pay 1% on all individual gross earnings and net profits from businesses. This tax has been effective since January 1, 2003.

## CABLE

---

Montgomery Township is serviced by Comcast or Verizon FIOS cable. Comcast XFINITY may be reached at 1-800-934-6489 and Verizon at 1-800-837-9466. If you would like to subscribe to either of these services, please call the above numbers.

## WATER AUTHORITY

---

#### **North Wales Water Authority**

(Public water authority serving most of Montgomery Township)  
215-699-4839

#### **North Penn Water Authority**

(Serves a small portion of Montgomery Township)  
215-855-3617



# TRASH AND RECYCLING

---

Montgomery Township does not have its own municipal trash collection service. Trash haulers, however, are licensed by the County to insure that they follow proper disposal practices. Residents have the option to choose a trash hauler of their preference. It is recommended that you check with your neighbors to determine which trash haulers collect in your neighborhood. Prices may vary from hauler to hauler depending on the number of scheduled pick-ups per week. The Township waste ordinance requires that all trash be placed in approved containers and not be put out more than 24 hours in advance of collection.



## Recycling



In addition to regular trash collection, these haulers are required to collect mandated recyclable items - aluminum, clear glass and newspapers (plus high grade office paper and corrugated cardboard from businesses). When arranging your private trash collection, please get instructions on how to prepare your recyclables and which day the hauler collects recyclable items.

Some items such as hazardous waste and electronics can be more difficult to recycle. Contact either of the following organizations for more information about recycling events:

### **Northern Montgomery County Recycling Commission**

[www.northmontcorecycle.com](http://www.northmontcorecycle.com)

215-362-3878

### **Montgomery County Recycling Hotline**

610-278-3618

[recycling@montcopa.org](mailto:recycling@montcopa.org).



# SECTION SEVEN: RECREATION

## COMMUNITY & RECREATION CENTER (MONTCRC)

---



Become a member of the Community & Recreation Center! Located at **1030 Horsham Road**, this 40,000 square foot building features a multi-use gymnasium, cardio/weight rooms, indoor and outdoor walking tracks, exercise studios, community rooms with catering kitchen, Spray Park, playground, pavilion, senior and youth activity rooms, and building-wide Wi-Fi. As a resident, you receive a discounted rate on membership and classes, and there are a number of free options.

**Go to [www.MontCRC.com](http://www.MontCRC.com), email [RecreationDirector@montgomerytp.org](mailto:RecreationDirector@montgomerytp.org), or call (267) 649 – 7200 for more information.**





# PARKS

---

See the Montgomery Township Park Guide enclosed in your Welcome Packet for more information about our parks.

## **AUTUMN WOODS**

Location: Route 309 and Richardson Road

A wooded 6 acre park containing small blacktop fitness trail, tot lot, basketball court (half-court), 2 swing sets and picnic tables.

## **BARK PARK**

Location: Route 63 (Bell Run Plaza Shopping Center). Bark Park is located in the far right hand corner of shopping center –Behind the bank

Bark park is a fenced in and wood chipped area for your pet. There are two areas, one for larger dogs and one for smaller dogs with seating for the owners.

## **FELLOWSHIP PARK**

Location: Off Meadowood Drive

A residential 13 acre park with a sand volleyball court, soccer field with bleachers, softball-sized field, full basketball court, 4 tennis courts, tot lot, wood chip trail and picnic area.



## **HOURLASS PARK**

Location: Center of Stone Ridge Development off Upper State Road

An hourglass shaped open space reminiscent of a village green.

## **GAZEBO PARK**

Location: Stump and Horsham Roads

A picturesque 24 acre park with a gazebo, picnic tables, and small blacktop trails through a wooded area.



## **NATURAL AREA**

Location: Off Knapp Road

A 36 acre natural area in a lovely wooded setting. A small creek adds to the value of this preserved open space. There are also stone and dirt walking and hiking paths.



### **SPRING VALLEY PARK**

Location: Upper State Road and Spring Valley Drive

A popular 64 acre park with 4 tennis courts, soccer and baseball fields, sand volleyball court, blacktopped walking trail, pavilion, street hockey court, 2 tot lots, and wooded area with dirt trails. Reservations accepted for large group facility use.

### **WHISPERING PINES PARK**

Location: Stump and Orchard Roads

A small 5 acre community park with a tot lot, open field, basketball and street hockey courts, and wooden play train.

### **WHISTLESTOP PARK**

Location: County Line & Walnut Street

Our 13 acre park by the tracks! The park contains 4 tennis courts, softball, baseball and soccer fields, full basketball and street hockey courts, tot lot, walking trail and wooden gazebo.

### **WINDLESTRAE PARK**

Location: Kenas Road & Stump Road

Our largest park contains 3 sections: Rose Twig, Zehr Fields, William F. Maule Park at Windlestrae

Offers small pavilion, tot lots, baseball, softball and soccer fields, tennis courts, street hockey court, 2 full basketball courts, 2 half basketball courts, and great walking trails through heavily wooded areas. 172 acres total.



## **ANNUAL MONTGOMERY TOWNSHIP EVENTS**

---

### **ARBOR DAY TREE GIVE-A-WAY**

The Shade Tree Committee organizes an annual free tree give-a-way for Township residents in celebration of Arbor Day. Free trees are given out to residents one Saturday morning in April. The trees are purchased with developer fees that were donated to the Township



### **AUTUMN FESTIVAL**

Held every fall at William F. Maule Park at Windlestrae, this event is perfect for the whole family. Enjoy a fall day at the park with food, live music, fireworks, and amusements including scarecrow making, zip lining, pumpkin decorating, a petting zoo, k9 demo, and rides.

### **BREAKFAST WITH SANTA**

Enjoy a delicious buffet breakfast, crafts, and entertainment with Santa at the Community and Recreation Center. Children get to meet and share their wish list with Santa.

### **CITIZEN'S POLICE ACADEMY**

Citizen's Police Academy provides community members with an inside look at local law enforcement. During the ten-week program, academy students are given an overview of the police department's functional and operational procedures. The curriculum and reaching methods are similar to the traditional police academy.



### **COFFEE WITH A COP**

Coffee with a COP is an event that the Montgomery Township Police Department puts on multiple times a year. These family fun events allow police and the community to come together in an informal setting to build relationships, discuss community ideas, and drink coffee.

### **JUNIOR POLICE ACADEMY**

The Junior Police Academy provides children between the ages of 6 and 12 years old with a basic understanding of police work. During the two-day academy, children are instructed in basic first aid, self-defense, and basic fire safety. The academy is held at Mary Mother of the Redeemer School (MMR). At the end of the two days, a graduation ceremony takes place at MMR, and parents are invited to attend.



### **NATIONAL NIGHT OUT**

National Night Out is an opportunity for communities nationwide to promote safety, police-community partnerships, crime prevention, and neighborhood camaraderie. The event includes different vendors and amusements.

### **SUMMER CONCERT SERIES AT THE MONTCRC GREAT LAWN**

Each summer, the Community and Recreation center hosts weekly Thursday night concerts. All concerts are held at the outside stage at the Community and Recreation center except in the event of inclement weather when the concerts will be moved indoors.



# SECTION EIGHT: COMMUNITY INFORMATION

## LIBRARY

### Montgomery County – Norristown Public Library

1001 Powell St.

Norristown, PA 19401

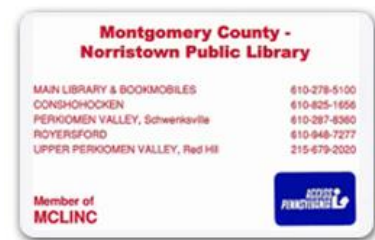
610-278-5100

<http://mnl.mclinc.org/>



### Get a Library Card!

If you are a resident of Montgomery County, fill out the library application and bring identification and proof of address to the Montgomery County – Norristown Public library. Once you have your card with the Access Pennsylvania sticker explained below, you can use it at almost any public library in the state of Pennsylvania.



### Bookmobile



The Bookmobile is a free traveling library for Montgomery County residents of all age groups. Available materials include books, audio books, magazines, music CDs and DVDs. Requests for other resources and materials are welcome.

The Bookmobile stops at the Montgomery Township Community and Recreation Center on Thursdays and Fridays.

Call 610-278-5100, ext. 7 for more information. Please note schedules are subject to change yearly, please call or visit the bookmobile website at <http://mnl.mclinc.org/bookmobile>.

### Other Local Libraries

#### Horsham Library

435 Babylon Road  
Horsham, PA 19044  
215-443-2509

#### North Wales Library

233 S. Swartley Street  
North Wales, PA 19454  
215-699-5410



**Indian Valley Public Library**  
100 East Church Avenue  
Telford, PA 18969  
215-723-9109

**Lansdale Public Library**  
301 Vine Street  
Lansdale, PA 19446  
215-855-3228

### [Access Pennsylvania: Statewide Library Card System](#)

The ACCESS PENNSYLVANIA sticker on your home library card entitles you to participate in the Statewide Library Card System sponsored by the State Library of Pennsylvania. Your Access PA sticker is available at your home public library if it is participating in the Statewide Library Card system. You must be a borrower in good standing.

When you present your home library card with its Access PA sticker at a participating library, you will be able to borrow books, films, records and other library materials. Participating libraries will display the Access PA logo on their doors.

Another benefit is that you may return most books you have borrowed to any participating library. Certain materials, such as films and video-cassettes, must be returned to the lending library. (Overdue fines will be paid at the rate used by the library where you returned the materials.) You must abide by the rules and regulations of the lending library.

## SCHOOLS

---

Montgomery Township is serviced by the **North Penn School District** ([www.npenn.org](http://www.npenn.org))

**Central Offices**  
401 East Hancock Street  
Lansdale, PA 19446 – 3960  
215-368-0400

Two North Penn School District Elementary Schools are within the Township boundaries:

**Bridle Path Elementary School**  
200 Bridle Path Road  
Lansdale, PA 19446  
215- 363-2200

**Montgomery Elementary School**  
1221 Stump Road  
North Wales, PA 19454-5100  
2150368-6614

There is also a Catholic grade school within the Township boundaries:

**Mary, Mother of the Redeemer School**  
1321 Upper State Rd.,  
North Wales, PA 19454  
215-412-7101  
[www.mmrschool.org](http://www.mmrschool.org)



# HISTORIC SITES

---

## **KNAPP FARM HOMESTEAD**

Located at the corner of Rt. 202 (Dekalb Pike) and Knapp Road

First settled in 1712 by Welsh immigrants, the Knapp House is one of only a few remaining unaltered 18th century farmhouses in Montgomery Township. Phone: 215-361-1801

Learn more about Knapp Farm and the Montgomery Township Historical Society at [www.knappfarm.org](http://www.knappfarm.org).



## [Montgomery County Historic Sites](#)

## **MILL GROVE AT AUDUBON WILDLIFE SANCTUARY**

Located on Pawlings Road, Lower Providence Township.

First home in America of famed artist/naturalist John James Audubon. Trails for bird-watching abound in a 175 acre preserve. Mill Grove museum features Audubon paintings and memorabilia.

Phone: 610-666-5593



## **PETER WENTZ FARMSTEAD**

Located on Schultz Road, Worcester Township  
General Washington's headquarters before and after the Battle of Germantown in 1777; Pre-Revolutionary War restoration.

Phone: 610-584-5104

## **PENNYPACKER MILLS**

Located on Haldeman Road, Perkiomen Township

Home of Pennsylvania Governor Samuel W. Pennypacker in the early 1900's; preserved as turn-of-the-century Country Gentleman's Estate.

Phone: 610-287-9349

## **POTTSGROVE MANOR**

Located on West King Street in Pottstown, PA.

Wealthy ironmaster John Potts, founder of Pottstown, built this Georgian manor house in 1752.

Phone: 610-326-4014

*All of the above Montgomery County Historic Sites are open to the public from 10:00 a.m. to 4:00 p.m. except the Knapp Farm House, which is open for tours by appointment. Tuesday through Saturday and from 1:00 p.m. to 4:00 p.m. on Sunday. All are closed on Monday. There is no admission charge.*

# PET INFORMATION

---

## Pet Licenses

Residents must register their dogs with Montgomery County for a license. This can be done online through Montgomery County at <http://www.montcopa.org/1790/Dog-Licenses> or through a hard copy of the application, which can be found online, enclosed in your welcome packet, or picked up in the Montgomery Township building and sent to the County.



## Rabies Shots

The Montgomery County Health Department holds rabies clinics for the benefit of its residents and their dogs, cats or ferrets. The cost is \$10 a shot and is a three-year shot. They occur every weekend in June and in various locations across the county. Call the Montgomery County Health Department at 610-278-5117 for more information.

## Township Ordinance

### **88-1 Digging or Defecation to be Nuisance.**

Any animal which scratches, digs or defecates upon any lawn, tree, shrub, plant, building or any other public or private property, other than the property of the owner or person in charge or control of such animal, is hereby declared to be a nuisance.

### **88-2 Owners not to Permit Nuisances.**

No person having possession, custody or control of any animals shall knowingly or negligently permit any dog or other animal to commit any nuisance upon any gutter, street, driveway, curb or sidewalk in the Township or upon the floors or stairways of any building or place frequented by the public or used in common by the tenants or upon the outside walls, walkways, driveways, curbs or stairways of any building abutting on a public street or park or upon the grounds of any public park or public area or upon any private property other than the property of the owner of such animal.

### **88-3 Responsibility of Owners to Clean Nuisances**

Any person having possession, custody or control of any dog or other animal which commits a nuisance in any area other than the private property of the owner of such dog or other animal, as prohibited in 88-2, shall be required to immediately remove said feces from such surface and carry the feces in a non-leaking container.

### **88-4 Disturbing Noise Prohibited**

It shall be illegal within the Township of Montgomery for any person or persons to own, possess, harbor or control any dog or animal which makes any noise continuously and/or incessantly for a period of fifteen (15) minutes or makes such noise intermittently for thirty (30) minutes or more to the disturbance of any person any time of the day or night, regardless of whether the animal or dog is physically situated in or upon private property, said noise being a nuisance, provided that at the time the animal or dog is making such noise no person is trespassing or threatening to trespass upon private property in or upon which the animal or dog is situated nor is there any legitimate cause which justifiably provoked the animal or dog.

### **88-5 Exceptions**

The provisions of 88-1, 88-2 and 88-3 shall not apply to a guide dog accompanying any blind person or to a dog used to assist any other physically disabled person.

### **88-6 Violations and Penalties**

Any owner, person, firm, association or corporation who shall violate any provision of this chapter shall, upon conviction thereof, be sentenced to pay a fine or not less than twenty five dollars (\$25.00), nor more than one thousand dollars (\$1,000.00) or to imprisonment for a term not less than five (5) days or more than ninety (90) days.



## **DRIVER'S LICENSE INFORMATION**

---

If you are a new Pennsylvania resident and need assistance in obtaining a Pennsylvania driver's license, then the following information should be helpful.

1. You may obtain the Pennsylvania Driver's Manual from the Montgomery Township Police Department at 1001 Stump Road in Montgomeryville.
2. Any applications, testing, etc., that may be required for obtaining the driver's license may be done through one of our Pennsylvania State Police Driver's Examination Units. We would recommend the two following locations since they are the closest to you:

**Norristown PennDOT Driver's License Center**  
**2101 Swede Road**  
**Norristown, PA 19401**  
**610-270-1768**  
**Hours: Tuesday - Saturday 8:30 a.m. - 4:15 p.m.**

**PennDOT Driver's License Center at Dublin**  
**161 North Main Street, Route 313**  
**Dublin, PA 18917**  
**215-249-1406**  
**Hours: Tuesday - Saturday 8:30 a.m. - 4:15 p.m.**

Also visit <http://www.dmv.state.pa.us/> for more information about PA driver's licenses and for appropriate forms.



# SECTION NINE: FREQUENTLY ASKED QUESTIONS

## ADMINISTRATION

---

### **How can I address the Board of Supervisors?**

At the beginning of every Board of Supervisors Public Meeting, there is a time for Public Comment for any items not specifically listed on the Agenda. At this time, you can address the Board with your specific concern.

### **How can I be added to the Board of Supervisors' Agenda?**

The Township Manager and staff help set the Board's Agenda based on the current events that come before the Township. The Chair of the Board maintains the final say on each agenda. If you are pursuing a land development, planning, or re-zoning issue, you will follow the flow of activities which will lead you to a Board meeting once your particular application is ready for the Board's consideration. All other requests should be addressed in writing to the Township Manager.

### **How can I get a copy of the Board of Supervisors Agenda?**

The Board of Supervisors Agenda is released the Friday afternoon prior to a Board meeting to be held the following Monday. The agenda will be posted on the website and is distributed by email if requested.

### **When does the Board of Supervisors meet?**

The Board meets on the second and fourth Monday of each month. The action meeting begins at 7:00 p.m. A work session or executive session may be held at 6:00 p.m.

### **Who is the Township Manager?**

Carolyn McCreary, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936  
215-393-6900

## FINANCE

---

**I'm thinking of opening a business in Montgomery Township. Do I need to register my business with the Township?**

Yes. All businesses, including non-profits, operating in Montgomery Township are required to register with the Business Tax Office.

- Registration must be completed within **60 days** of commencing business.
- All businesses are subject to the Township's Business Privilege and Mercantile Tax unless they are formally granted an exclusion or exemption in writing from the Tax Administrator.
- Business Privilege and Mercantile Tax forms, official copies of the tax rules and regulations and ordinance can be found at [www.montgomerytp.org](http://www.montgomerytp.org).
- Business owners are strongly encouraged to contact the Business Tax Office at 215- 393-6910 to discuss their tax obligations prior to opening their business.

**May I pay my real estate tax bill at the Business Tax Office located at 1001 Stump Road?**

Unfortunately, the answer is no. Montgomery Township's Finance Department and Business Tax Office do not assess, bill or collect real estate taxes. Properties are assessed by the Montgomery County Assessor's Office and real estate tax is billed and collected by the elected tax collector for Montgomery Township, Patricia A. Gallagher.

A Lock box is available at the Township building for payments and is accessible during normal Township building hours.

All questions and concerns regarding real estate taxes should be directed to:

**Patricia A. Gallagher**  
**Elected Real Estate Tax Collector**  
**PO BOX 690**  
**Montgomeryville, PA 18936**

**215-996-9999 Office Phone**  
**215-996-9951 Office Fax**  
**[tgallagher@montgomerytp.org](mailto:tgallagher@montgomerytp.org)**

Patricia A. Gallagher's informational webpage, accessed through the Montgomery Township webpage, is updated quarterly with her business schedule and other important real estate tax information.

Generally speaking, twice per year, real estate tax bills are sent to all property owners of record in Montgomery Township:

- The first mailing is for Township and County real estate taxes
- The second mailing is for School real estate taxes
- Interim tax bills are for new construction and improvements made to your property. They are mailed periodically during the year.



## **Should I remit my Local Services Taxes or Earned Income Taxes directly to the Business Tax Office of Montgomery Township?**

No, Local Services Taxes and Earned Income Taxes are collected by Berkheimer Tax Administrator, Inc. Berkheimer specializes in all Pennsylvania Act 32 and Act 50 tax services. The local office assigned to Montgomery Township and Montgomery County tax payers is:

**Bridgeport Borough Hall**  
**63 West 4th Street,**  
**Bridgeport, PA 19405**  
**Phone: (800) 360 – 8989 Ext: 2080**  
**Fax: (610) 588-5765**  
**Office Hours: M-F 9 AM – 12:30 PM**  
**& 1:30 PM – 4 PM**  
**<http://www.hab-inc.com>**

## **FIRE**

---

### **Where is the closest fire company?**

There are currently two stations. Station #1 located at Route 309 and Stump Road in Montgomery Township. Station #2 is located at Route 202 and Montgomery Rd. (just north of the five point intersection).

### **I cancelled a fire alarm but the fire department still responded. Why?**

Once an alarm is transmitted, the fire department is required to respond. Even though it may seem unnecessary, we must verify the reason for the alarm and confirm that there are no other possible causes. This is for the safety of both you and your property.



### **Is somebody always at the firehouse?**

Usually, you will find members in our firehouses at all times of day and night. However, as volunteers, there may be times when the firehouses are unoccupied until an alarm comes in.

### **F.D.M.T. is a combination department. What does that mean?**

A combination department is, quite simply, one that utilizes both paid and volunteer firefighters. Combination departments are becoming the norm nationwide in municipalities like Montgomery Township as volunteer numbers decline and existing volunteers face more demands on their time from other obligations.

### **How do I become a member of F.D.M.T.?**

It's easy! Just go to the "Join Us" page of [www.fdmtd.org](http://www.fdmtd.org) and download an application. Fill it out, drop it in the mail addressed to:

F.D.M.T.

P.O. Box 18

Montgomeryville, PA 18936

ATTN: Membership Division

### **I'd like to join, but I don't want to be a firefighter. Is there another way I can help?**

Of course there is! Those experienced in fields like record-keeping, accounting, information technology, and public relations are valuable assets to F.D.M.T.

## **HUMAN RESOURCES**

---

### **How can I find out about current employment opportunities?**

Employment opportunities are posted on our website at [www.montgomerytp.org/hr](http://www.montgomerytp.org/hr), on Facebook at [www.facebook.com/MontTwp](http://www.facebook.com/MontTwp), and on Twitter @MontTwp. We also advertise in local newspapers and monster.com

### **How can I get an employment application?**

Applications can be acquired on our website at [www.montgomerytp.org/hr](http://www.montgomerytp.org/hr). You may also acquire an application in person at the Montgomery Township Municipal Building at 1001 Stump Rd.



### **How can I apply for a position with Montgomery Township?**

An application can be completed and submitted electronically via email. You may also print the application, complete it, mail or hand deliver to Montgomery Township Municipal Building, 1001 Stump Rd., Montgomeryville, PA 18936.

### **How long is my employment application kept on file?**

Employment applications are retained for two years from the date of application pursuant to the Commonwealth of Pennsylvania Right to Know Law, the Municipal Records Act, and the Municipal Records Manual. However, for each position applied, a new application must be completed and submitted by the due date.

### **What are the Human Resources office hours?**

The Human Resources office hours are Monday through Friday, 8:30am to 4:30pm.



# POLICE

---

## **Where is the police department located, and what are the hours?**

The Montgomery Township Police Department is located at 1001 Stump Road, Montgomeryville, PA 18936. The police department is open 24 hours, 7 days a week.

## **Who do you call for police assistance?**

For police assistance, dial 911 or 215-362-2300.

## **Does the police department have an anonymous tip line?**

Yes. The anonymous tip line phone number is 215-393-6714. The police department provides an anonymous tip line as an alternative means by which individuals can relay valuable information. This anonymous tip line has been created to receive information from those individuals who are reluctant to become involved in reporting criminal activity but realize that an injustice has occurred.



## **How do I obtain a solicitation permit and is there a fee?**

Applications for solicitation permits can be obtained at the police department. Applications must be accompanied by a Pennsylvania State Police current criminal history, a photograph and a valid photo ID. The fee is \$200 per person per month or \$40 per person per day. Non-profit organizations are exempt from payment. Solicitation hours are 9AM to 7PM, 7 days a week. Solicitation permit badges must be displayed at all times.

## **How do I obtain a copy of an accident report?**

Mail your request to the Montgomery Township Police Department, Box 68, Montgomeryville, PA 18936-0068. In your request, include a self-addressed stamped envelope (SASE) and a check or money order for fifteen dollars (\$15.00), made payable to the Montgomery Township Board of Supervisors. Include in your request, the date of the accident and the name of the vehicle operator. Processing time is generally 1-3 days.

## **Where do I pay my Traffic Ticket?**

Traffic Citations (tickets, except Parking Tickets) can be paid at District Court #38-1-18. District Court offices are located at 271 Bethlehem Pike Suite 105 Colmar, PA. 18915. They may be contacted by phone at: 215-855-3946.

## **Where do I pay my Parking Ticket?**

Parking tickets can be paid by mail or in person at the Montgomery Township Police station. The station is staffed twenty-four hours a day.



### **Can I make a late report of a crime or traffic accident by phone?**

No, police officers respond to the scene of reported crimes. If you want to file a "late-reported" or "hit and run" accident, you must bring your vehicle to the police station. This will assist the officer investigating the accident. There are very few exceptions to this rule. Out-of-state operators or vehicle owners may file by telephone.

### **Where can I get information about civil hearings or criminal hearings?**

District Court schedules all hearings. District Court offices are located at 271 Bethlehem Pike Suite 105 Colmar, PA 18915. They may be contacted by phone at: 215-855-3946.

### **Where can I find information on domestic violence, family disputes, child custody, or Protection from Abuse Orders?**

If you have fear for your (or someone else's) personal safety, contact the Police Department immediately! The below links will provide you with helpful information or contact points. Additionally, you may want to consult with an attorney in civil matters. \* Women's Center: [www.wcmontco.org](http://www.wcmontco.org)  
\* Laurel House: [www.Laurel-house.org](http://www.Laurel-house.org) \* PA Coalition/Domestic Violence: [www.pcadv.org](http://www.pcadv.org) \* PA Coalition Against Rape: [www.pcar.org](http://www.pcar.org)

### **Where can I find information about criminal arrest records?**

The Pennsylvania State Police are the Central Repository for Criminal History Information in the Commonwealth of Pennsylvania. [www.psp.ps.gov](http://www.psp.ps.gov) details the steps for obtaining Criminal History Information.

### **Where can I find information about crime in Montgomery Township?**

The Montgomery Township Police Department provides this information to the Pennsylvania State Police for dissemination to the public via their Uniform Crime Reporting website: [www.paucrs.pa.gov](http://www.paucrs.pa.gov).

### **Where can I find information about Child Seat Belt Laws?**

You can call the following toll free number: 800-car-belt (800-227-2358). This program is funded by PennDot. The information is provided by the Pennsylvania Chapter of the American Academy of Pediatrics' Traffic Injury Prevention Project: [www.pakidstravelsafe.org](http://www.pakidstravelsafe.org).

### **Do cops really have a ticket quota?**

No, there is no such thing as a ticket quota. It does not measure an officer's work effort, and it is illegal.

# PUBLIC WORKS

---

## **Is Montgomery Township responsible for maintaining my road?**

The Public Works Department is responsible for all road maintenance to Township roads, parks, basins/drainage, traffic/street lights, vehicles and all Township owned buildings. They are also responsible for the snow removal and de-icing of township roads.

The following is a list of roads that are state roads and are maintained by PennDOT:

- County Line Road
- Route 202
- Upper State Road
- Kenas Road
- Route 463
- Hartman Road
- Taylor Road
- Route 309
- Lansdale Avenue
- Route 63
- Doylestown Road
- Deklab Pike



Note: North Wales Road from Route 309 and south is a county road and is maintained by Montgomery County Roads & Bridges.

## **There is a malfunction with a street light, traffic light, sign, etc., what do I need to do to get it fixed?**

Call the Public Works Department at (215) 855-0510 and give them the necessary information or utilize the Action Center on the Public Works web page to submit an online request for service. When you call about a street light, you will be asked for the pole number located on the street side of the pole.

## **Who picks up dead animals?**

Small animals on Township roads can be reported to the Public Works Department at (215) 855-0510. Deer and other large animals on Township roads need to be reported to the Pennsylvania Game Commission at (610) 926-3136.

If the animal is on a State Road, contact PENNDOT at (610) 275-2368.

## **Who maintains the Township parks, properties and trees?**

The Public Works Department maintains all of the Township owned parks, properties and trees. For questions or concerns, they can be reached at (215) 855-0510 or emailed at [publicworks@montgomerytp.org](mailto:publicworks@montgomerytp.org).

## **Who cuts my lawn and shovels my snow?**

The Township does not maintain private property. Residents are responsible for maintaining their own lawns, driveways and sidewalks.

## RECREATION

---

### **Where is the Community and Recreation Center (Mont CRC) located?**

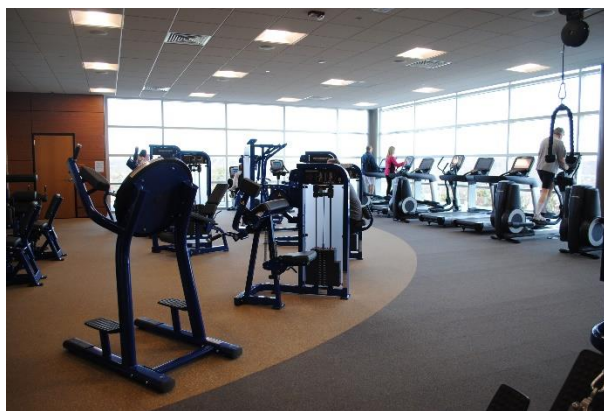
1030 Horsham Road, Montgomeryville, PA 18936 (for GPS, enter North Wales)

### **Where can I find out about membership options?**

Please visit our website at [www.montrc.com](http://www.montrc.com).

### **If we're not members, can we use the indoor walking track anytime?**

Yes, residents can walk the walking track when the building is open. Non-residents can purchase a day pass.



### **Can we use the outside playground for free?**

The outside playground and trail are open and free for residents and non-residents.

### **Are all exercise classes free for members?**

Yes, all classes are included in the membership.

### **How many laps on the indoor walking track equal a mile? 11.5 laps = 1 mile**

### **How long is the outdoor walking trail?**

½ mile

### **Can non-members rent rooms for events?**

Yes, there is a non-member rental rate for all areas of the facility.

### **How do I contact the Montgomery United Soccer Club?**

The Montgomery United Soccer Club can be reached at 215-855-9002 or [www.montgomerysoccer.net](http://www.montgomerysoccer.net).





### **How do I contact the Montgomery Township Baseball/Softball Association?**

The Montgomery Township Baseball/Softball Association can be reached at 215-412-3980 or [www.mtbsa.org](http://www.mtbsa.org).

## **SEWER AUTHORITY**

---

### **Where can I find information about the Sewer Authority?**

For general information about the Montgomery Township Municipal Sewer Authority and forms, go to [www.mtmsa.org](http://www.mtmsa.org). You can also call at 215 – 393 – 6930 or visit us in person at the Montgomery Township Municipal Building located at 1001 Stump Rd.

### **Will I be billed if I fill my swimming pool?**

Because sewage usage charge is based upon water usage, you will be charged for filling your pool, unless you complete the Pool Credit Form and submit to MTMSA once a year, within seven days of having the pool filled.

### **Will I be charged if I run my irrigation system?**

Yes, unless you purchase and install a separate meter. For more information, please call our administrative office.

### **Where can I put my sewer payment if your office is closed?**

If the municipal building is open, you can place your payment in the Sewer Authority mailbox located on the wall outside of the Sewer Authority office.

### **What is an EDU?**

An EDU, or "Equivalent Dwelling Unit," is defined as one single-family residential household. It is the unit of measure by which the user is charged for sewer services provided by MTMSA. It is calculated and imposed on each improved property served as determined in accordance with the Sewer Use Ordinance. Non-residential facilities are calculated depending on the usage.

### **What is a Tapping Fee?**

A tapping fee is the amount that must be paid for each unit of capacity and conveyance of public sewer treatment. The tapping fee is based on the cost of building and/or purchasing capacity divided by the number of units of capacity that can be treated or conveyed for treatment. The best way to determine your tapping fee is to call or visit the Authority and provide your property location. The Authority maintains a map of the Township with related tapping fees and will quickly determine the applicable sewer basin and associated tapping fee.

## SECTION TEN: CONTACT INFORMATION

You may contact the Township on business days between the hours of 8:30 am and 4:30 pm at:

Main Line: 215 - 393 - 6900

Fax: 215 - 855 - 6656

Email: [generalinfo@montgomerytwp.org](mailto:generalinfo@montgomerytwp.org)

Website: [www.montgomerytwp.org](http://www.montgomerytwp.org)

Location: 1001 Stump Road  
Montgomeryville, PA 18936-9605

You may also contact the following Township departments directly:

### **Community and Recreation Center Information**

1030 Horsham Road

[www.MontCRC.com](http://www.MontCRC.com)

Follow @MontCRC on Facebook



<b>Administration Department</b>	<b>215 - 393 - 6900</b>	<b>8:30am - 4:30pm</b>
<b>Community and Recreation Center</b>	<b>267 - 649 - 7200</b>	<b>See hours below</b>
<b>Department of Fire Services</b>	<b>215 - 393 - 6936 (non-emergency)</b>	<b>7:30am - 5:30pm</b>
<b>Finance Department / Business Tax</b>	<b>215 - 393 - 6901</b>	<b>8:00am - 4:00pm</b>
<b>Planning and Zoning Department</b>	<b>215 - 393 - 6920</b>	<b>8:30am - 4:30pm</b>
<b>Police Department</b>	<b>215 - 362 - 2301 (non-emergency)</b>	<b>24/7</b>
<b>Public Works Department</b>	<b>215 - 855 - 0510</b>	<b>7:30am - 3:30pm</b>
<b>Sewer Authority</b>	<b>215 - 393 - 6930</b>	<b>8:00am - 4:00pm</b>