

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JUNE 22, 2020**

At 7:00 p.m., Chair Tanya C. Bamford called to order the virtual action meeting, which was held remotely by a live-stream event due to the current COVID-19 pandemic and social distancing requirements. The public and all interested parties were invited to view and participate in the meeting via a web link that was accessible on the Township's website and social media pages.

IN ATTENDANCE:

Chair Tanya C. Bamford
Vice Chair Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Annette M. Long
Supervisor Beth A. Staab
Township Manager Carolyn McCreary
Township Solicitor Robert J. Iannozzi, Esquire

ALSO IN ATTENDANCE:

Police Chief J. Scott Bendig
Director of Finance Brian Shapiro
Director of Fire Services William Wiegman
Director of Planning & Zoning Bruce Shoupe
Director of Recreation & CRC Floyd Shaffer
Director of Information Technology Rich Grier
Public Information Coordinator Kelsey Whalen
Recording Secretary Deborah A. Rivas

Chair Tanya C. Bamford thanked the residents of the Township for their patience as the Board of Supervisors works to keep the meetings transparent for everyone. The Township has a page on its website, www.montgomerytwp.org, dedicated to providing information and resources during this time.

Following the Pledge of Allegiance and roll call, Chair Tanya C. Bamford announced that Township staff are taking steps to prepare for on-site public meetings at the Township building with the possibility of having on-site meetings in the month of July. The Bookmobile has returned to the Community and Recreation Center with hours on Thursday afternoons from 12pm to 5pm and Friday mornings from 10:30am to 12:30pm. Montgomery Baseball and Softball Association has begun using the fields for scheduled skills practices. All Township tennis courts are opened and a new outside pickle ball courts were installed at Fellowship Park. In accordance with the Governor's directives, amenities such as the Bark Park, playgrounds, and other fields and courts will remain closed until the county moves to the "green phase". At that time, these amenities will begin to open with social distancing and other requirements as necessary.

Chair Tanya C. Bamford called for public comment from the audience, which was available by previously submitted email questions and a live chat during the meeting. There was no public comment submitted.

Township Solicitor Robert J. Iannozzi, Esquire announced that the Board had met in an executive session prior to this meeting at 3:30 p.m. by conference call to discuss one personnel matter. Mr. Iannozzi stated that these matters are all legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chair Tanya C. Bamford made a motion to approve the minutes of the June 8, 2020 Board of Supervisors meeting and Supervisor Annette M. Long seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Township Manager Carolyn McCreary reported that staff is recommending removing 21 toilet flush valves, 8 urinal assemblies, 11 soap dispensers and 23 faucets and replacing them with sensory-activated equipment. The retrofitting of equipment will be in Battalion 1 and 2, Police, Public Works and Administration buildings. This recommendation is to provide touchless equipment in high impact areas, as a response to COVID-19. The Township received three quotes with the lowest quote received from Marcell Plumbing, Heating, Cooling at \$20,073.00. Resolution #20-104

made by Chair Tanya C. Bamford, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the contact for the installation of sensory-activated fixtures in Township facilities to Marcells Plumbing, Heating, Cooling per their quote dated 5/13/20 for \$20,073.00.

Director of Finance Brian Shapiro reported that within the approved 2020 budget, there are various capital projects in the operation funds of General (\$505,960, Fire (\$29,270) and Parks and Recreation (\$23,140). The capital fund has a transfer into the operation accounts to offset these costs. Prior year budgets included capital projects in the operation funds as well. Mr. Shapiro opined that the operating accounts should only expense the day-to-day cost of the Township. The inclusion of capital expenditures in the operating accounts can fluctuate the year-to-year comparisons of departments and funds. Moving forward, staff will no longer include capital projects in the operating accounts when preparing the 2021 budget. It is recommended that the 2020 budgeted capital expenses within the operating accounts be reallocated to the Capital Fund. Resolution #20-105 made by Chair Tanya C. Bamford, seconded by Supervisor Annette M. Long and adopted unanimously, approved the reallocation of capital expenditures as identified in the 2020 budget.

A motion to approve the payment of bills was made by Chair Tanya C. Bamford, seconded by Supervisor Beth A. Staab, and adopted unanimously, approving the ratification of the payment of bills as submitted for June 22, 2020.

Township Manager Carolyn McCreary reported that the Township Departments submitted monthly reports for the month of May in the meeting packet. Chair Tanya C. Bamford inquired about the possibility of Autumn Festival happening this year. Director of Recreation and Community Center Floyd Shaffer reported that the committee was recommending a smaller scale event be held outside the community center rather than invite thousands of residents to the park, as it would be considered a huge risk at this time with the current pandemic. Township Manager Carolyn McCreary added that it was discussed that it would be better to host the 20th Anniversary of Autumn Festival next year at the park, assuming everything had returned to a "normal" state.

Chair Tanya C. Bamford asked the Board members to provide updates on any committee activities during the past month. Supervisors Beth A. Staab, Candyce Fluehr Chimera and Vice Chair Matthew W. Quigg all reported that their committees did not meet last month. Supervisor Annette M. Long reported that the Finance Committee had reviewed the current financial reports and the Public Safety Committee had a presentation from Police Chief J. Scott Bendig regarding policing practices. Supervisor Long asked Chief Bendig to update the Board of Supervisors. Chief Bendig reported that he met with the Public Safety Committee and addressed the actions that the department has taken over the years to mitigate the concerns that were recently heard from citizens. Chief Bendig provided the opportunity for committee members to ask questions and address concerns on how the police are conducting business. Chief Bendig stated that the department would continue to discuss and educate the residents on how the police are handling matters now and have been for some time. Chair Tanya C. Bamford reported on the Sewer Authority Board meeting. The Sewer Authority will continue to participate in the bio bot study, which measures the amount of COVID-19 virus that is present in our sewer system.

There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary