



**MONTGOMERY TOWNSHIP  
SHADE TREE COMMISSION**

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**Shade Tree Commission Meeting Minutes  
July 17, 2019**

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, July 17, 2019, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Jay Glickman, Rich Roller, Mary Brock, and Brad Walters. Also present: Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Valerie Liggett, Boucher & James; and Greg Reiff, Parks Foreman.

**Call to Order:** The meeting was called to order at 7:30 pm.

**Minutes:** On a motion made by Jay and seconded by Rich, the June 2019 minutes approved as amended.

**Public Comment:** none

**Correspondence:** none

**Update on Projects / Boucher & James:**

Land Development – The Commission was updated on the following projects: General Hancock Tank Waiver of Land Development; Marks Jewelers End of Maintenance Inspection; 109 Park Drive / R&M Holdings Waiver Request and Waiver of Land Development; 119 Wentworth Drive Escrow Release Inspection; Higher Rock Mixed Use Tree Protection Fencing Inspection; McDonalds Landscape Inspection; Pro Real Ventures Waiver Request letter; FedEx Ground and 1350 Welsh Rd Tree Protection Fencing Inspection; and Montgomery Realty Associates Land Development.

Shade Tree Projects – no update at this time.

**Old Business:**

**Ash Tree Forestry Management Project Update:**

Ash Tree Forestry Management Project Phases I - V – Completed.

Ash Tree Forestry Management Project Phase VB – Awarded to Rambo Tree Service in the amount of \$63,750. Currently in progress and moving along.

Phase VI – Awarded to ProMark Tree Service in the amount of \$49,725, pending contract signatures and Notice to Proceed. Will begin first week in August. Isiah will be managing the project again for ProMark.

Phase VII – This phase included 355 trees to be felled. A pre-bid meeting was held on 4/24 and the bid opening was held on 5/1. A 30 Day extension to award the bid was granted by the bidders in order to continue to research the bids received and the project itself. At their public meeting on July 8, 2019, the Board of Supervisors rejected all bids submitted for phase VII. Three additional sites were added (18 areas total throughout the Township) and will now be broken into two phases, phase VII and VIII.

2019 Community Forestry Workshop – November 1, 2019. Potential Speakers have been contacted. The Community Center spaces have been reserved. Starker Wright, Bartlett Tree Experts, has secured the keynote speaker, Dr. Sabatino Campellone. He will discuss the Role of Trees in Stormwater Management. Valerie Liggett of Boucher & James will discuss the Installation of Naturalized Landscaping for Stormwater Management. Emelie Swackhammer of Penn State Extension will provide the Insect update. Dr. Howard Walker of the PA Department of Agriculture will provide the Pesticide Regulations update. Need bios, final agenda, and credit approvals.

We are still seeking breakout session speakers. Starker Wright will look into a possible speaker. Emelie Swackhammer has been contacted as well. Our Towne Catering is booked again for same price and food service as last year.

Fall 2019 Tree Give Away / Planting Project – Reviewed updated quote from Octoraro and tree selection. We want only canopy trees. Must order by September 1<sup>st</sup> for delivery October 12<sup>th</sup> / giveaway on October 19<sup>th</sup>, possible Boy Scout planting on October 26<sup>th</sup>. 400 trees will be ordered. Board approval is required prior to scheduling the volunteer planting project.

### **New Business:**

Korean War Memorial – ground breaking ceremony is this Friday, July 19<sup>th</sup>, 11:30 am. Bid documents and licensing agreements have been prepared. Monies are ready to be posted with the Township. Two part bid, hardscaping and monument. On target for 2019 Fall Planting. The landscape plan has been prepared by Boucher & James to go out to bid / obtain quotes.

Township Building – The Commission discussed the existing landscaping around the building and parking lot areas. Some foliage needs to be removed or significantly pruned and maintained. A plan is currently being developed for the interior and exterior of the Township Building.

**Adjournment:** There being no further business to come before the Commission, the meeting adjourned at 8:30 pm. The next meeting will be held at 7:30 pm on September 18, 2019 at the Montgomery Township Building.