

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
JULY 8, 2019

www.montgomerytp.org

Tanya C. Bamford
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Matthew W. Quigg

Lawrence J. Gregan
Township Manager

ACTION MEETING – 7:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of June 10, 2019 Meeting
6. Welcome New Township Employees
7. Announce Employee Resignation
8. Consider Appointment of Volunteer Committee/Board Member
9. Consider Ratification of Submission of Automated Red Light Enforcement (ARLE) Program Grant Application – Emergency Vehicle Preemption System
10. Consider Approval of Actuarial Evaluation Assumption Changes – Police Pension Plan
11. Consider Approval of Montgomery County Emergency Refueling Services Agreement
12. Consider Proposal for Consultant for Fire Truck Acquisition
13. Consider Updates to Handbook Policies
14. Consider Bids for Ash Tree Forestry Management Program Phase VII
15. Consider Approval of End of 18 Month Maintenance Period – LDS# 684 – Marks Jewelers – 921 Bethlehem Pike
16. Consider Approval of Escrow Release #1 - M-18-105 - 119 Wentworth Drive
17. Consider Escrow Release #1 – LDS# 691 – Montgomeryville Nissan
18. Consider Payment of Bills
19. Other Business
20. Adjournment

Future Public Hearings/Meetings:

07-10-2019 @7:30pm – Park and Recreation Board (CRC)
07-10-2019 @7:30pm – Zoning Hearing Board
07-15-2019 @6:00pm – Finance Meeting
07-17-2019 @6:00pm – Sewer Authority

07-17-2019 @7:30pm – Shade Tree Commission
07-18-2019 @7:00pm – Pension Committee
07-18-2019 @7:30pm – Planning Commission
07-22-2019 @7:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: July 8, 2019

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Michael J. Fox,
Chairman of the Board of Supervisors

BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

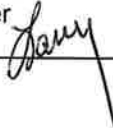
SUBJECT: Announcement of Executive Session

MEETING DATE: July 8, 2019 ITEM NUMBER: **#4.**

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Michael J. Fox,
Township Manager Chairman of the Board of Supervisors



BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for June 10, 2019

MEETING DATE: July 8, 2019 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Michael J. Fox,
Chairman of the Board of Supervisors

BACKGROUND:

Please contact Deb Rivas or Stacy Crandell on Monday, July 8, 2019 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JUNE 10, 2019**

At 6:00p.m. Chairman Michael J. Fox called to order the Executive Session. In attendance were Vice-Chairman Candyce Fluehr Chimera and Supervisors Jeffrey W. McDonnell, Tanya C. Bamford and Matthew W. Quigg. Also in attendance was Township Manager Lawrence J. Gregan, and Township Solicitor Frank Bartle, Esquire.

Chairman Michael J. Fox called the action meeting to order at 7:00 p.m. In attendance were Vice-Chairman Candyce Fluehr Chimera and Supervisors Jeffrey W. McDonnell, Tanya C. Bamford and Matthew W. Quigg. Also in attendance were Township Solicitor Frank Bartle, Esquire, Township Manager Lawrence Gregan, Police Chief Scott Bendig, Director of Fire Services Richard Lesniak, Director of Finance Ami Tarburton, Director of Administration & HR Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning and Zoning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Recording Secretary Deborah Rivas and Director of Information Technology Richard Grier.

Following the Pledge of Allegiance, Chairman Michael J. Fox called for public comment from the audience.

Under public comment, Steve Splendido of 220 Twining Road, stated that he had received a letter from the Township requiring that he obtain a permit for the stone driveway extension that he had created for his RV on his property. Mr. Splendido stated that the reason he was extending the driveway was because his neighbor is discharging his sump pump onto his property and sidewalk. He stated that he is unable to use that side of his property and that he had complained to the Township back in the wintertime, but nothing was done about it. Chairman Michael Fox stated that the Township will take a look at the matter to see if there is anything that the Township can do.

Solicitor Frank Bartle, Esquire announced that the Board had met in an executive session prior to this meeting at 6:00 p.m., and discussed three personnel matters. In addition, the Board discussed a pending matter of litigation involving the various Cutler matters that are related. The next item discussed was an ongoing matter of litigation, Maureen and John Mirabella versus Susan Villard et al., which is a case in the Court of Common Pleas of Montgomery County, No. 2015-29477. The Board also discussed the IAFF Local 4890 Montgomery Township Professional Firefighters versus Montgomery Township matter, Case Number PFC-18112E which is at the Pennsylvania Labor Relations Board. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Michael J. Fox made a motion to approve the minutes of the May 28, 2019 Board of Supervisors meeting, and Supervisor Tanya Bamford seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chief of Police J. Scott Bendig reported that on June 1, 2019 Detective John McGready retired from the Montgomery Township Police Department after 26 years of service to our community. John McGready began his career with the Montgomery Township Police Department as a patrol officer on May 27, 1994 and has received numerous departmental commendations for his actions as an officer as well as numerous letters of appreciation from Township residents, civic groups, children and neighboring law enforcement agencies during his 26 year career. Detective McGready has shown exemplary dedication and professionalism in his service to the residents, businesses and coworkers of our community and he will be sorely missed. Resolution #1 made by Chairman Michael J. Fox, seconded by Supervisor Matthew Quigg and adopted unanimously, recognized Detective John McGready on his retirement from the Montgomery Township Police Department.

Director of Finance Ami Tarburton reported that Maillie, LLP has completed the audit field work for Montgomery Township and the Fire Department of Montgomery Township for the

year ended December 31, 2018. The audit of the Sewer Authority is performed by Bee, Bergvall & Co. and is reported as a component unit of the Township in the Township's financial statements. The 2018 Comprehensive Annual Financial Report will be submitted to the Government Finance Officers Association for consideration for the Certificate of Achievement for Excellence in Financial Reporting Award. Edward J. Furman, CPA, Partner of Maillie, LLP provided an overview of the 2018 Audit Results for Montgomery Township. Mr. Furman reported that Montgomery Township had a solid year for 2018, with an unqualified audit opinion, strong balance sheets and an extremely strong financial report. The report is available for review at the Township office and is also posted on the Township website. Resolution #2 made by Chairman Michael J. Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, accepted the Comprehensive Annual Financial Report for the year ended December 31, 2018 as prepared by Maillie, LLP.

Director of Planning and Zoning Bruce Shoupe reported that an application has been received for the consideration of LDS#705 - Minor Subdivision Plan for William M. and Laurel L. Trevorah, for their property located at 315 Richardson Road. The application involves a proposed lot line adjustment that will result in a transfer of 980 square feet of land from the Trevorah Property to 313 Richardson Road owned by Amanda K. Purdy and Thomas B. Cook. The intent of the lot-line adjustment was initiated by the Trevorah's to transfer the land which formally had an in-ground swimming pool back to 313 Richardson Road. No land development is proposed at this time. Resolution #3 made by Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, approved the Minor Subdivision Plan/Lot Line Adjustment for 313 and 315 Richardson Road.

Township Manager Lawrence J. Gregan reported that staff received and opened the only bid received for Contract 2014-10016-Enclave at Montgomery Phase 1 Improvement. The project proposes to perform improvements within and adjacent to the Montgomery Walk, Montgomery Pointe, Montgomery Preserve and Montgomery Knoll developments that were left

unfinished by the Developer. The work involves the installation of walking paths, concrete sidewalks, ADA compliant curb ramps, concrete curbing, crosswalk stripping and removal/installation of topsoil at various locations within these developments. The bid submission as reviewed by Township Engineer James P. Dougherty, P.E. of Gilmore & Associates Inc. and a recommendation has been made to award the bid to Monster Paving Inc. with a base bid of \$216,840.00. Resolution #4 made by Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, awarded the bid for the Enclave at Montgomery Phase 1 Improvements to Monster Paving Inc. of Ambler PA as the lowest responsible bidder for all items included in the Base Bid in the amount of \$216,840.00.

Director of Planning and Zoning Bruce Shoupe reported that the developer for LDS #683 - BJ's Club Warehouse, 640 Cowpath Road has requested a release of the maintenance bond which will end the maintenance period for this development. The request has been reviewed by the Township Engineer and recommended for approval. Resolution #5 made by Chairman Michael J. Fox, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, approved the acceptance of the release of the maintenance bond for LDS #683 BJ's Club Warehouse Land Development and that the escrow be released contingent upon all Township fees being paid.

Director of Planning and Zoning Bruce Shoupe reported that the developer for LDS#676 - Sprint Store, 770 Bethlehem Pike is requesting an end to the maintenance period and a final escrow release of \$18,477.24. The request has been reviewed by the Township Engineer and recommended for approval. Resolution #6 made by Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, authorized the maintenance period for LDS#676, Sprint Store, be ended and the escrow be released contingent upon all Township fees being paid.

Resolution #7 made by Chairman Michael J. Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the fifth escrow release in the amount of

\$8,247.50 and further waived the requirement for a Maintenance Period for this project. The request has been reviewed by the Township Engineer and recommended for approval.

Resolution #8 made by Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, approved the request of the Fisher House to waive all permit fees (special event) associated with their Blood Drive fundraiser to be held on June 14, 2019.

A motion to approve the payment of bills was made by Chairman Michael J. Fox, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, approved the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at 7:36 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Welcome New Township Employees

MEETING DATE: July 8, 2019

ITEM NUMBER: #6

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Michael J. Fox, Chairman

BACKGROUND:

This evening we would like to welcome two new employees to the Montgomery Township staff.

Cameron Briggs joined us on April 22, 2019 as a Laborer in the Public Works Department. He will be working under Scott Stutzman, Road Foreman, to assist with maintenance and repair of roads, as well as various other projects and tasks. Cameron brings a wide range of experience as a laborer and an equipment operator, as well as knowledge of construction and snow removal. This position filled a vacancy in the Department.

Wesley Whitaker began his employment with Montgomery Township on June 10, 2019 as a Junior Systems Administrator in the Information Technology Department. He will be working under Rich Grier, Information Technology Director. Wesley is filling a new position created after the departure of the former IT Support Technician in 2018. Wes brings a wide range of IT experience. He has an Associate's degree in Networking Technologies from Bucks County Community College and is Dell EMC and CompTIA certified.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT:

Funding for both positions was allocated in the approved 2019 Budget.

RECOMMENDATION:

Welcome Cameron Briggs, Public Works Laborer, and Wesley Whitaker, IT Junior Systems Administrator as new employees of Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby welcome Cameron Briggs to his position of Public Works Laborer, and Wesley Whitaker to his position of IT Junior Systems Administrator.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Employee Resignation

MEETING DATE: July 8, 2018

ITEM NUMBER: #7

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Michael J. Fox,
Chairman, Board of Supervisors



BACKGROUND:

Montgomery Township wishes to acknowledge the services of Eric Bittell who has tendered his resignation as a Police Dispatcher effective Monday, July 22, 2019. Eric was hired as a Police Dispatcher on May 18, 2015 and has been an integral part of Police Department Communications for the past four years.

Eric will be pursuing his chosen career in medicine and has taken a full time position as an Emergency Medical Technician with the Community Ambulance Association of Amber. We wish him well in his new career.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None

RECOMMENDATION:

Acknowledge resignation of Eric Bittell from his position with Montgomery Township and thank him for his service to the residents of Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Eric Bittell from his position as Police Dispatcher with Montgomery Township and take this opportunity to thank him for his commitment to public service during his employment at Montgomery Township.

MOTION: _____

SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Mathew W. Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Appointment of Volunteer Committee/Board Member

MEETING DATE: July 8, 2019


ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager 

BOARD LIAISON: Michael J. Fox,
Board of Supervisors Chairman

BACKGROUND:

A vacancy for alternate member currently exists on the Montgomery Township Planning Commission and Township resident Thomas Borghetti has expressed an interest to be appointed to this commission. Mr. Borghetti's resume is attached. The appointment would be for a three year term expiring on January 1, 2021.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS: None

BUDGET IMPACT: None

RECOMMENDATION: Approve the appointment of Thomas Borgetti to the Planning Commission as an Alternate.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Thomas Borghetti to the Montgomery Township Planning Commission as an Alternate for a three year term to expire on January 1, 2021.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Thomas Borghetti, E.I.T.

EDUCATION

The Pennsylvania State University, University Park, PA
Bachelor of Science in Civil Engineering May 2011

COMPUTER SKILLS

Software: AutoCAD Civil 3D, Microsoft Office including MS Excel and MS Project
Programming Languages: Visual Basic

EXPERIENCE

**Holmes Cunningham Engineering,
Engineer**

**New Britain, PA
3/2016-Present**

- Design various commercial and residential civil engineering projects; specializing in Land Development and Site Design including conceptual site layout, grading and drainage, soil erosion and sediment control and stormwater management.
- Complete permit applications for Local, County and State Governing Bodies throughout Southeastern Pennsylvania including NPDES Permits and Planning Module Applications.
- Inspect stormwater facility construction and conduct onsite soils and infiltration testing.
- Research ordinance requirements to ensure compliance with government codes and regulations

**Toll Brothers Inc.,
Land Development Manager
Assistant Land Development Manager**

**Horsham, PA
6/2015-3/2016
4/2013-6/2015**

Projects: Mountain View at Hunterdon, Steeplechase at Branchburg, Regency at Readington

- Create and manage the daily schedule, scope and budget of activities performed by contractors on jobs ranging from \$6M-\$15M.
- Audit financial performance and resolve contract agreement disputes between parties.
- Work closely with governing bodies throughout the projects from facilitating approval of new work, communicating field changes to inspectors and engineers, executing final acceptance of improvements performed, and submitting paperwork for the reimbursement of bonds, some of which exceed \$2M.
- Obtain bids and write contracts for new work, negotiate change orders for additional work, and process invoices for completed work.
- Coordinate with public utility companies installing water, electric, and gas, as well as municipal sanitary and storm sewer.
- Inspect sites weekly for Storm Water Pollution Prevention compliance.
- Report daily/weekly/monthly/quarterly project status updates to senior management.
- Investigate new road repair methods and perform value engineering analysis.
- Hands-on management of sites working alongside contractors for timely project completion.

**Conco Systems,
Industrial Engineering/Operations Support Staff**

**Verona, PA
4/2011- 4/2013**

Customers: Exxon Mobil, British Petroleum, Chevron, Pacific Gas & Electric, US Steel

- Conceptualized a process and programmed an Excel-based system to effectively predict seasonal manpower demands that facilitate hiring.
- Designed a system using VBA Macros in Excel that analyzes job requirements and selects the best employee based on qualifications and availability to improve efficiency of on-site team.
- Developed bid and proposal system for a new application and wrote the accompanying proposal letter that could auto generate from the system to minimize variation between actual costs and bid/proposal estimates.
- Performed hands free mechanical cleaning and eddy current testing of heat transfer components in facilities.

**Gilbane Building Company,
Construction Management Intern**

**Providence, RI
5/07-8/07, 5/09-8/09**

- Enforced OSHA regulations and present safety orientations to new workers.
- Researched commercially available products and processes for solving problems.
- Drafted Closeout Documentation, as well as, created and supervised the punch-list.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Ratification of Submission of PennDOT ARLE Grant- Emergency Vehicle Preemption System

MEETING DATE: July 8, 2019 ITEM NUMBER: #9

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gregan, Township Manager BOARD LIAISON: Michael J. Fox, Chairman, Board of Supervisors

BACKGROUND:

The Pennsylvania Department of Transportation (PennDOT) is offering funding from Automated Red Light Enforcement (ARLE) System Revenues. The Township has prepared an application to implement Optical Emergency Vehicle Preemption Systems and remove the existing Sonic Emergency Vehicle Preemption Systems for eleven traffic signals along Bethlehem Pike (Route 309). This project is Phase 1 of a Township-wide initiative to implement Optical Preemption at all of the Township's Traffic Signalized Intersections for an optimal performing emergency vehicle preemption system that can be accessible by all of the regions emergency responders.

The following is the list of intersection that were included in Phase 1 of this project:

- SR 309 Bethlehem Pk/Richardson Rd
- SR 309 Bethlehem Pk/DeKalb Pk/Upper State Rd
- SR 309 Bethlehem Pk/English Village Drive/ Gwynedd Crossing Drive
- SR 309 Bethlehem Pk/ North Wales Rd
- SR 309 Bethlehem Pk/Hartman Rd
- SR 309 Bethlehem Pk/Montgomery Mall
- SR 309 Bethlehem Pk/McLaughlin Rd/Taylor Rd
- SR 309 Bethlehem Pk/Knapp Rd
- SR 309 Bethlehem Pk/Connector A
- SR 309 Bethlehem Pk/Montgomery Mall South Access
- SR 309 Bethlehem Pk/Fox Meadow Dr/Line St.

The Township is seeking \$248,919 for this project. The local match would be \$46,692.16.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The local match for this grant would be about 15% or \$46,692.16.

RECOMMENDATION:

Staff is recommending the Board authorizing the ratification of the grant application to PennDOT.

MOTION/RESOLUTION:

See attached resolution.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RESOLUTION

BE IT RESOLVED, by authority of the Board of Supervisors of
(Name of governing body)
the Township of Montgomery, Montgomery County, and it
(Name of MUNICIPALITY)
is hereby resolved by authority of the same, that the Township Manager of
(designate official title)
said MUNICIPALITY is authorized and directed to sign the attached Automated Red Light
Enforcement Program Project Funding Agreement on its behalf.

ATTEST

Township of Montgomery
(Name of MUNICIPALITY)

(Signature and designation of official title)
LAWRENCE J. GREGAN, SECRETARY

By: _____
(Signature and designation of official title)
MICHAEL J. FOX, CHAIRMAN

I, Deborah Rivas, Assistant Secretary, of
(Name) (Official Title)
the Board of Supervisors of Montgomery Township, do hereby certify that the foregoing is
(Name of governing body and MUNICIPALITY)
a true and correct copy of the Resolution adopted at a regular meeting of the Montgomery
Township Board of Supervisors, held the 8th day of July, 2019.
(Name of governing body)

DATE: July 8, 2019

(Signature and designation of official title)
DEBORAH RIVAS
ASSISTANT SECRETARY

**2019 Automated Red Light Enforcement
(ARLE) Grant Program Application**



Montgomery Township (ARLE-2019-46211-1911)

District / County 06 - Montgomery County

Project Title Montgomery Township Emergency Vehicle Preemption System

Applicant Contact Information

First Name

Larry

Last Name

Gregan

Title

Township Manager

Street Address

1001 Stump Rd

City

Montgomeryville

Zip Code

18936

Phone Number

215-393-6900

Alternative Phone Number

E-mail Address

lgregan@montgomerytwp.org

Project Summary

Project Title

Montgomery Township Emergency Vehicle Preemption System

Project Type

Emergency Preemption System

Description of Proposed Project

This project is located in the Township of Montgomery, Montgomery County. The project will implement Optical Emergency Vehicle Preemption systems to each of the project's traffic signals and remove the existing Sonic Emergency Vehicle Preemption Systems. This project is Phase 1 of a Township wide initiative to implement Optical Preemption at all of the Township's signalized intersections. This will provide for for an optimal performing emergency vehicle preemption system that is easily accessible by all of the region's emergency responders. This project is for the conversions of the intersections along SR 0309. There are a total of eleven (11) signalized intersections within this project. These intersections are presently are equipped with a preemption system that is incompatible with the Optical Equipment which is used by all of the surrounding municipalities.

Is this a multi municipality application?

Location

Location Description

This project is located in the Township of Montgomery, Montgomery County. The project is along State Route 0309 Bethlehem Pike and will encompass (11) of the Township's signalized intersections.

Does this project involve traffic signals?

Pennshare ID	Permit No	Municipality	MajorStreet	MinorStreet	Corridor
8891	64-2807	Montgomery Township	Bethlehem Pike	Fox Meadow Drive/ Line Street	
1136	64-0032	Montgomery Township	Bethlehem Pike	Richardson Road	
7467	64-1594	Montgomery Township	Bethlehem Pike	North Wales Road	
7473	64-1983	Montgomery Township	Bethlehem Pike	Montgomery Mall Access Drive	
7495	64-1984	Montgomery Township	Bethlehem Pike	Montgomery Mall South Access Drive	
4312	64-1056	Montgomery Township	Bethlehem Pike	Dekalb Pike	
7490	64-3367	Montgomery Township	Bethlehem Pike	Connector A	
7487	64-3004	Montgomery Township	Bethlehem Pike	Knapp Road	
7468	64-1618	Montgomery Township	Bethlehem Pike	Hartman Road	
7483	64-2616	Montgomery Township	Bethlehem Pike	McLaughlin Road/ Taylor Road	
7404	64-2704	Montgomery Township	Bethlehem Pike	English Village Drive/ Gwynedd crossing Drive	

Project Location Map Attachments

86524-ARLE Location Map.pdf

Project Justification

Description of Existing Problem(s) to be Addressed:

The Township currently operates their traffic signals using Sonic Emergency Vehicle Preemption (EVP). Surrounding municipalities operate with Optical Emergency Vehicle Preemption -- the specified standard by the Delaware Valley Regional Planning Commission's Regional ITS Master Plan. These systems are not the same technology nor are they compatible with each other. Standardization of this operational safety device is paramount to ensure safety to all responding emergency vehicles as well as the general motoring public.

Description of the Anticipated Benefits:

Safety, congestion reduction, modernization, energy efficiency, reduction of long-term operation and maintenance, etc.

Fire, Emergency Medical Services and Police in the surrounding municipalities use Optical EVP, Opticom. The conversion from Sonic to Opticom will be a significant safety improvement when Montgomery Township is providing mutual aid assistance in response to a call in an adjacent municipality as well as when surrounding municipalities are providing mutual aid assistance to a call in Montgomery Township. Standardization with this type of equipment significantly improves response times of emergency responders which can in turn save lives.

How does this Impact the Region:

Describe the Consistency with any Regional (MPO/RPO), County, Local Plans, Official Maps, etc.

Implementation of this Optical traffic signal preemption will maintain consistency with the traffic signal emergency vehicle preemption systems and their associated traffic signal plans throughout the region. This enables emergency vehicles equipped with Optical emitters from the entire region to utilize the system. This also aligns with the Township's standardization of traffic signal equipment through their comprehensive traffic signal specifications package. The Township's previous administration favored the Sonic, however Opticom is the region's preferred system. Opticom was used as a demonstration project by DVRPC and the results yielded an

improvement in emergency response times. This system is consistent with DVRPC's ITS infrastructure policy. Emergency vehicle management has three components, one of which is Signal Priority Systems such as Opticom and it is listed as a high priority for the region.

Describe Current and Past Maintenance and Operations Plan:

The Township utilizes their own municipal forces to maintain traffic signals within the Township in accordance with Publication 191, Guidelines for the Maintenance and Operations of Traffic Signals. Township forces include one IMSA Level 1 Traffic Signal Technician and one IMSA Level 2 Traffic Signal Technician. The Township also contracts with an outside vendor to inspect the traffic signals on a semi-annual basis and perform any knockdown and repair services as needed. This type of maintenance program allows for quick response for repairs to ensure signals are performing optimally. The Township also utilizes their traffic engineering consultant's staff to observe and monitor the operations of the Traffic Adaptive equipped signal systems included in this application request.

Maintenance and Operation Plan Attachments

86731-Maintenance and Operations.pdf

Explain how the project is innovative in improving safety and mobility:

With the implementation of this Optical EVP system, it provides the traffic signal to be preempted as the emergency vehicle approaches the traffic signal to allow all conflicting traffic movement within the intersection to be stopped and cleared out of the way of the responding vehicle. It allows the emergency vehicle to safely travel through the intersection in the quickest and safest possible manner. Quicker response times to the site of the emergency which can save lives.

Explain how the project is cost affective:

Through the implementation of a Township wide emergency vehicle preemption system, overall maintenance costs can be reduced as Township staff becomes familiar with the system's operation and functionality. Additionally, the need to maintain fewer spare components for various systems will reduce costs to the Township.

Explain the proposed project schedule:

The anticipated schedule for the project would be to receive the ARLE award in May, 2020. The project will be designed in late summer and fall of 2020 and advertise in the spring 2021. Construction will be complete by May of 2022. The project will be complete within a two year time frame.

Project Schedule Attachments

86467-MOTO 123 Project Schedule.pdf

Project Funding

Project Budget

Activity	Requested Amount	Matched Amount
Preliminary Engineering	\$0.00	\$0.00
Final Budget Cost	\$41,486.54	\$0.00
Utilities Cost	\$0.00	\$0.00
Right-of-Way Costs	\$0.00	\$0.00
Construction Cost	\$207,432.72	\$0.00
Miscellaneous Services	\$0.00	\$46,692.16
Total	\$248,919.26	\$46,692.16

Total Project Cost	\$295,611.42
Matched Percentage	15.80 %

Matched Funding Sources

- None
- Monetary
- In-Kind Services
- Other

Cost Estimate Attachments

86754-Cost Estimate.pdf
86771-local match.pdf

Supporting Documents

Township Resolution
Senator Greenleaf letter of support
Rep Stephens letter of support

Terms & Conditions

- This is a grant program that utilizes invoicing and reimbursement with no initial money up front.
- Failure to comply with any and all of these requirements may result in the disapproval or termination of a previously approved project and if the project is already underway, we will be obligated to refund all funding disbursed on the project date.
- Applicant is responsible for advancing the project, not PennDOT. However, PennDOT is available to assist with these processes.
- All of the individuals and entities listed on the application are aware that they are being included in the project listed on the application and agree to their assigned roles, as required.
- We agree to enter into an agreement prepared by PennDOT that, among other things, sets forth the terms and conditions governing the performance of the project, inspection of the work, disbursement of funding, recordkeeping and auditing requirements, and our financial obligations as sponsor and provides for maintenance of the completed project improvements.
- We certify that the affirmations contained in this application are true and correct to the best of the applicant's knowledge, information and belief, and that this verification is made subject to the penalties of 16 PA C.S.4904, relating to unsworn falsification to authorities.

I agree to these Terms & Conditions as the applicant

Application Submitted Date 7/1/2019 4:13:31PM

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Actuarial Assumption Changes to Police Pension Plan

MEETING DATE: July 8, 2019

ITEM NUMBER: #10

MEETING/AGENDA:

ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Ami Tarburton
Finance Director



BOARD LIAISON: Candyce Fluehr Chimera, Chairman
Liaison – Finance Committee

BACKGROUND:

Ashely Wise, of Conrad Siegel Actuaries, has provided a draft of the 1/1/19 Actuarial Valuation Report for the Police Pension Plan. As part of her report, Ashley identifies two recommendations for changes to the actuarial assumptions and methods to be used in the valuation report.

First, she recommends a change to the mortality assumption, noting that the Society of Actuaries has released a new mortality table based solely on public sector data that incorporates future mortality improvements projected generationally.

The second recommendation relates to the asset valuation method. Currently, the plan uses the market value of assets as the actuarial value of assets. Ashley recommends using a smoothed asset value which would smooth the gains and losses over a five-year period to help reduce the asset value volatility.

With acceptance of the two actuarial assumption changes, the combination Police and Non-uniform Pension Plans will have a funding ratio of 94% which is "Not Distressed" under the PA Auditor General's Municipal Pension Reporting Program.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS:

Maintain current actuarial assumptions.

BUDGET IMPACT:

Reduction in future Minimum Municipal Obligation funding, beginning in 2021.

RECOMMENDATION:

Staff recommends that the Board of Supervisors accepts Conrad Siegel's suggested changes to the actuarial assumptions for the January 1, 2019 actuarial valuation report.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the following changes to the actuarial assumptions for the January 1, 2019 actuarial valuation report as recommended by Conrad Siegel.

	<u>Prior Assumption</u>	<u>Recommended Assumption</u>
Mortality table	IRS 2017 Static Combined table for Small Plans	PubS-2010 with generational improvement scale MP-2018
Asset Valuation Method	Market Value of Assets	Five-year Smoothed Value (80-120% corridor)

MOTION: _____

SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township Police Pension Plan

I hereby accept Conrad Siegel's recommendation to the change in the actuarial assumptions for the January 1, 2019, actuarial valuation report. The recommended assumption changes are detailed below:

	<u>Prior Assumption</u>	<u>Recommended Assumption</u>
Mortality Table	IRS 2017 Static Combined Table for Small Plans	PubS-2010 with generational improvement scale MP-2018.
Asset Valuation Method	Market Value of Assets	Five-year Smoothed Value (80-120% corridor)

Borough Representative:

Signature

Print Name

Title

Date

Please return this form as soon as possible to: Conrad Siegel
Attn: Ashley A. Wise, F.S.A.
501 Corporate Circle
P.O. Box 5900
Harrisburg, PA 17110-0900
ashleywise@conradsiegel.com

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Montgomery County Emergency Refueling Services Agreement

MEETING DATE: July 8, 2019

ITEM NUMBER: #11

MEETING/AGENDA: ACTION X NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services  BOARD LIAISON: Tanya Bamford, Supervisor
Liaison – Public Safety Committee

BACKGROUND:

The Montgomery County Department of Public Safety (MCDPS) has arranged with several fuel contractors throughout the county to provide emergency refueling services during large-scale incidents. The fuel would typically be used by emergency service vehicles that have been operating at an incident for an extended period of time. Examples of such incidents include a multifamily apartment building fire in Conshohocken, which occurred in 2008, and a business fire in Lower Providence in January of 2019.

Attached is a Memorandum of Agreement outlining the provisions for MCDPS to provide the emergency refueling services to the Township.

In summary, in the event that the emergency refuel services are needed, the Township and MCDPS will jointly coordinate the delivery of the fuel on scene. Montgomery County will provide the initial payment for refueling services, but the Township must reimburse the County within 60 days of the termination of the incident. In the event that the Township fails to provide reimbursement, Montgomery County reserves the right to seek reimbursement from any individual agencies that were provided emergency refueling services during the incident.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS: None

BUDGET IMPACT: None

RECOMMENDATION: It is recommended that the Board of Supervisors consider entering into a Memorandum of Agreement with the Montgomery County Department of Public Safety for emergency refueling services at large-scale incidents.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby grant approval to enter into a Memorandum of Agreement with the Montgomery County Department of Public Safety for emergency refueling services at large-scale incidents.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

This Memorandum of Agreement, by and between

MONTGOMERY COUNTY DEPARTMENT OF PUBLIC SAFETY
(Hereinafter referred to as "MCDPS")
AND
MONTGOMERY TOWNSHIP
(Hereinafter referred to as "Municipality").

FOR

EMERGENCY REFUELING SERVICES AT LARGE INCIDENTS

Establishes provisions for MCDPS to be reimbursed by Municipality for emergency refueling services for equipment provided at the scene of a large incident actively engaged in response efforts.

1. MCDPS, as part of its mission to provide support and coordination for municipalities, response organizations and continuity of government / operations during times of disaster, maintains a listing of fuel delivery companies willing to provide emergency delivery of fuel to active incidents.
2. Municipality will exhaust all resources prior to requesting / enacting the MCDPS emergency refueling resource in order to maintain incident operations.
3. This MOA will be enacted immediately if the MUNICIPALITY does not have a standing contract with an emergency fuel supplier.

It is mutually agreed between MCDPS and MUNICIPALITY as follows:

1. MCDPS agrees to provide initial payment for emergency refueling services for all apparatus / equipment actively engaged in incident response efforts. It is understood that refueling services will not be provided for staged apparatus.
2. MUNICIPALITY agrees to reimburse MCDPS all costs related to the coordination and delivery of emergency fuel to the incident within 60 days of termination of the incident.
3. MCDPS and MUNICIPALITY agree to jointly coordinate the on-scene delivery of emergency fuel to maintain records of which apparatus / equipment are fueled with fuel type and amount fueled by apparatus / equipment.
4. MCDPS agrees to confirm the coordination of emergency delivery of fuel services with an authorized representative of the MUNICIPALITY for purposes of concurrence of service.
5. MCDPS reserves the right to bill all agencies provided emergency refueling individually to recoup all fuel costs should MUNICIPALITY fail to provide reimbursement for the emergency delivery of fuel cost.
6. MUNICIPALITY reserves the right to enact all previously adopted ordinances in order to recoup all costs associated with the emergency delivery of fuel from the property owner or responsible party.

Authority:

PA Title 35, Part III, Chapter 75, Section 7503 (3) – Powers and Duties of Political Subdivision and Section 7504 Coordination, assistance and mutual aid (b) Assistance from higher government unit

Agreed and Accepted:

Montgomery County Dept. of Public Safety

Michael J. Fox, Chairman
Montgomery Township
Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Proposal for Consultant for Fire Truck Acquisition

MEETING DATE: July 8, 2019

ITEM NUMBER: #12

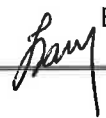
MEETING/AGENDA:

ACTION X

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services



BOARD LIAISON: Tanya Bamford, Supervisor
Liaison – Public Safety Committee

BACKGROUND:

On August 16, 2011, the Board of Supervisors authorized VFIS Education, Training and Consulting to perform a Fire Apparatus Assessment of the pumper and aerial apparatus in the department. VFIS was tasked to evaluate the township's existing apparatus, review maintenance records, prepare an apparatus replacement plan, review and suggest improvements to operating guidelines and provide additional recommendations as needed. Based on their findings, the VFIS' project team offered several recommendations including providing a 20-year replacement program (2011 – 2031).

Since the development of the replacement plan in 2011, the Department has experienced a number of significant mechanical issues with Ladder 18 that has resulted in the Township spending funds in excess of the annual budget for vehicle maintenance.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

On December 18, 2018, the Board of Supervisors approved the 2019 Budget with \$1,400,000.00 allocated towards the purchase of a new ladder truck. It is anticipated that the purchase will be handled through a Co-Stars participating vendor.

EVR's consulting fees are included in the funds allocated as part of this capital purchase.

RECOMMENDATION:

The Department of Fire Services is recommending that the Board of Supervisors enter into a contract with Emergency Vehicle Response (EVR) to assist a committee of career and volunteer firefighters with selecting a manufacturer and designing a new aerial apparatus. To do so, EVR will provide several consulting services including performing an aerial needs assessment, presenting an apparatus purchasing seminar, and assisting with apparatus specifications and participation in acceptance inspections.

First, the Department would recommend that the Township engage EVR to do an aerial needs assessment. The intent of this assessment would be to make recommendations for an aerial acquisition

based on the fire department, the response area, buildings, and the demographics of our response area. Attached is a quote dated July 1, 2019 from EVR to perform an aerial needs assessment at a cost of \$7,500.00.

Second, the Department would host an Apparatus Architect Purchasing Seminar for the members of our truck committee. We would also open enrollment to this course to other fire departments in the area to help offset the cost. Attached is a quote dated July 1, 2019 from Emergency Vehicle Response to provide an Apparatus Architect Purchasing Seminar at a cost of \$3,500.00.

Lastly, the Department would recommend engaging EVR's Apparatus Architectural Design services to assist with the preparation of bid specifications, review of bid proposals as may be required and conducting engineering conference and inspections for a new aerial device apparatus. Attached is a quote dated July 4, 2019 to provide Apparatus Architectural Design services at a cost of \$9,000.00.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the execution of a contract with Emergency Vehicle Response to perform an aerial needs assessment, provide an apparatus purchasing seminar, and assist with the reviewing specifications and the participation in acceptance inspections at a total cost of \$20,000.00.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



July 1, 2019

Director Rick Lesniak
Montgomery Township Fire Department
1001 Stump Road
Montgomeryville, Pa. 18936

RE: Aerial Apparatus Needs Assessment

Dear Director Lesniak:

In accordance with our discussion during our Telephone call enclosed please find the proposal of Emergency Vehicle Response to study and offer recommendations as part of an Aerial Apparatus Needs Assessment for the Montgomery Township Fire Department. This proposal covers those areas that were highlighted during our conversation. We have identified those specific areas that will be reviewed together with a firm cost to complete these fire protection, and engineering services.

We thank you for the opportunity to offer this proposal to your fire department and look forward to working with you.

Sincerely yours,

Michael K. Wilbur

Emergency Vehicle Response

CC: file
Encl: Proposal



PROPOSAL FOR MONTGOMERY FIRE DEPARTMENT

MONTGOMERYVILLE, PENNSYLVANIA

Overview:

At the request of Director Rick Lesniak representing Montgomery Township Fire Department Emergency Vehicle Response was contacted to provide Montgomery Township Fire Department with a fire apparatus aerial needs assessment. This assessment will analysis the response area, operational procedures and present aerial equipment to develop a technical outline for any future aerial device acquisitions. The following areas will be addressed during the Review:

1.0 Fire Apparatus Operational Area Evaluation

2.0 Aerial Ladder Operational Review

3.0 Fire Apparatus Specification Review Meeting

1.0 Fire Apparatus Operational Area Evaluation

Emergency Vehicle Response will meet with Representatives of Montgomery Township Fire Department, to evaluate the response area where the new aerial apparatus will be used. Areas considered will include the entire first due response area, target hazards, multi-story and large area buildings as well as garden apartments, townhouses and residential properties. Emergency Vehicle Response will also review the department's response data and alarm assignments for the aerial device and other special service units.

2.0 Aerial Device Operational Review

The present fire department aerial device will be reviewed for compliance with National Fire Protection Association Standard 1901, Automotive Fire Apparatus 2016 edition and the Insurance Services Office. An overview of equipment carried together with available ground ladder and fire suppression capabilities will be noted in the report. Several operational tests and measurements will be conducted with the apparatus to determine the present vehicle capabilities and operational limitations.

If available, a review will be made of the unit's repair and maintenance history including an analysis of aerial device certification testing and ground ladder inspections.

3.0 Fire Apparatus Specification Review Meeting

A meeting will be conducted with officers and apparatus committee members from the fire department to review and summarize the findings of the evaluation and offer technical suggestions as to the type and model of aerial device that would best meet the perceived needs of the first due area. Based upon the outcome of discussions between personnel from Emergency Vehicle Response and Montgomery Township Fire Department a written report will be developed to provide an outline "bullet list" of the major components and design features that should be considered for the replacement aerial device.



ENGINEERING COSTS:

Following are the costs for engineering services in accordance with this proposal, including expenses. These costs would be payable according to the following schedule:

One hundred percent (100%) of the final costs would be payable immediately upon completion of the field work in the Montgomery Township Fire Department. The cost for these services, are as follows:

The total cost will be seven thousand five hundred dollars \$7,500.00.

The following proposal is acceptable to Montgomery Township Fire Department in witness thereof. Montgomery Township Fire Department and Emergency Vehicle Response execute this agreement in accordance with the attached terms.

Montgomery Township Fire Dept.

Emergency Vehicle Response

Date

Date



ADDITIONAL SERVICES AVAILABLE FROM EMERGENCY VEHICLE RESPONSE:

Upon completion of the review of the aerial apparatus needs and equipment Montgomery Township Fire Department may wish to consider the following services available from Emergency Vehicle Response.

Emergency Vehicle Response can assist in the development and review of fire apparatus specifications if required for a variety of apparatus. This would include the development of major component needs for a particular piece of apparatus, together with required equipment. Draft outline specifications would be developed to assist the department apparatus committee prior to meeting with prospective apparatus manufactures.

Review of final apparatus bidding specifications and analysis of apparatus manufactures bid proposals for technical compliance and component review prior to contract award. Attendance at pre-construction conference with manufacturer to insure compliance with department specifications and final inspection review are also available.

The costs associated with this service range in the area of Seven thousand to Ten thousand dollars depending upon the extent of the services rendered and the number of on-site meetings conducted with the fire department this cost is quoted on a per specification basis.



**EMERGENCY VEHICLE RESPONSE
121 WHITLOCK ROAD
OTISVILLE, NEW YORK 10963
SEMINAR PRICE QUOTE**

EMERGENCY VEHICLE RESPONSE SEMINAR \$3,500.00 Per Day

This Price Quote includes all expenses incurred by Emergency Vehicle Response
Your Fire Department is responsible for all liability and insurance. You must provide a
classroom environment, TV, VCR, Computer Projector Screen etc.

PAYMENT IS EXPECTED IN FULL UPON COMPLETION OF THE SEMINAR.
Please make checks payable to Michael Wilbur or Emergency Vehicle Response.
**A \$500.00 NON-REFUNDABLE DEPOSIT IS REQUIRED TO BOOK A
SEMINAR AND SHOULD BE SENT IN WITH A SIGNED COPY OF THIS
AGREEMENT.**

**THANK YOU FOR CONSIDERING EMERGENCY VEHICLE RESPONSE FOR
YOUR APPARATUS TRAINING NEEDS.**

**AS THE FIRE SERVICE REPRESENTATIVE YOU AGREE TO THE
AFOREMENTIONED CONDITIONS. PLEASE SIGN BELOW AND RETURN
TO EMERGENCY VEHICLE RESPONSE.**

FIRE SERVICE REPRESENTATIVE

EMERGENCY VEHICLE

FIRE DEPARTMENT OR ASSOC.

DATE _____

DATE _____



July 4, 2019

**Director Rick Lesniak
Montgomery Township Fire Department
1001 Stump Road
Montgomeryville, Pa. 18936**

Re: Proposal for Aerial Device Specifications

Dear Director Lesniak:

In accordance with your recent request attached please find our proposal for engineering services to assist the Montgomery Township Fire Department with the preparation of bid specifications, review of bid proposals as may be required and conducting engineering conference and inspections for a new aerial device apparatus.

Our proposal outlines the scope of services and a firm cost to provide all of the required work and travel expenses to your location for the duration of the project. Should you have any questions with this material please feel free to contact me at any time.

Thank you for the opportunity to offer our services to work with the Montgomery Township Fire Department and the members of your apparatus committee on this important project.

Very Respectfully,

Michael Wilbur

Emergency Vehicle Response



Proposal for the Montgomery Township Fire Department
Fire Apparatus Specification Development and Bid Review

Proposal:

1.0 The Montgomery Township Fire Department will supply Emergency Vehicle Response with a draft version of custom chassis aerial specifications. Emergency Vehicle Response will review the specifications for compliance with the National Fire Protection Standard 1901- Automotive Fire Apparatus as well as current manufacturing practices and design criteria for this type of vehicle with input from the chief officers and members of the Fire Department apparatus committee. Emergency Vehicle response will conduct conference calls as needed to detail all aspects of the specifications including design recommendations.

2. 0 The specifications will be revised as necessary to provide the appropriate technical language to allow competitive bidding or at the Fire Departments discretion award of a contract using a nationally recognized purchasing cooperative program. The specifications will reflect all safety components and operational characteristics of the apparatus within the parameters established by the Montgomery Township Fire Department.

3.0 Upon receipt of the bid proposal packaged, using the purchasing group of the Fire Department's choice, copies of all pertinent bid documents including bid response, blueprints, required technical documentation and certification of components shall be supplied to Emergency Vehicle Response. This material will be reviewed for compliance with the published specifications with a written report submitted to the Fire Department outlining the findings of this analysis. Emergency Vehicle Response will be available during this period for any required conference calls to obtain the necessary information and to assist the chief officers, apparatus committee and responsible Fire Department officials through the acquisition process.

Proposal for the Montgomery Township Fire Department
Fire Apparatus Specification Development and Bid Review

4.0 After review of the contract specifications and purchasing authority vehicle cost forms, Emergency Vehicle Response will be available for consultation and phone calls as needed to discuss any aspect of the aerial device acquisition.

5.0 Travel Costs for Engineering Conference and Inspections:

Emergency Vehicle Response will assist in conducting the engineering conference and the final inspection on the completed apparatus at the location of the successful bidder. Written reports will be submitted covering the changes made and any discrepancies noted during the inspection process.

One member of Emergency Vehicle Response will be included as an apparatus committee member by Montgomery Township Fire Department to cover all Travel costs to conduct the engineering conference and final inspection at the location of the successful bidder.

6.0 Engineering Costs:

Following are the costs for engineering services to perform the evaluation in accordance with agreement:

Nine thousand dollars (\$9000.00)

Payable upon receipt of the review of the bid proposal and contract documents.

This proposal is acceptable to the Montgomery Township Fire Department in witness thereof. The Montgomery Township Fire Department and Emergency Vehicle Response execute this agreement in accordance with the attached terms.

Montgomery Township Fire Department
Date:

Emergency Vehicle Response
Date:

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Updates to Employee Handbook Policies

MEETING DATE: July 8, 2019

ITEM NUMBER: #13

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Ann M. Shade
Director of Administration & HR

BOARD LIAISON: Michael J. Fox,
Chairman

BACKGROUND:

Montgomery Township maintains an employee handbook of personnel policies that is provided to all employees. As laws, practices, and procedures change, the Township determines the need to update existing policies or to add new policies.

The following and attached policies are being presented for approval:

- **Smoke-Free Environment** – this policy has been updated to include additional forms of smoking, such as e-cigarettes, and to specify the addition of signing at designated smoking locations.
- **Whistleblower** – this is a new policy to coincide with our current practices in place related to Ethics, and Standards of Conduct. It is consistent with the Pennsylvania Whistleblower Law.
- **Expressions of Sympathy** – this is a new policy to establish guidelines regarding consistency and acknowledgement surrounding the death of an employee or their immediate family member.
- **Benefits Summary** – this policy has been updated to clarify the established premium share, and to provide consistency regarding the definition of a full-time employee, as stated in the Employment Definitions policy (5.1).

In preparation for Board of Supervisors approval, these policies have been reviewed by the law office of Dischell, Bartle & Dooley, P.C. and Montgomery Township staff.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Board of Supervisors Approval:

- Smoke-Free Environment – September 17, 2002
- Benefits Summary – September 17, 2002, January 27, 2014

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider the approval of the Smoke-Free Environment, Whistleblower, Expressions of Sympathy, and Benefits Summary policies for distribution to employees and inclusion in the Montgomery Township Employee Handbook.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Smoke-Free Environment, Whistleblower, Expressions of Sympathy, and Benefits Summary policies for distribution to employees and inclusion in the Montgomery Township Employee Handbook.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Employee Handbook - **Section 2**
Work Environment

Date Approved/Last Revised: September 17, 2002; July 8, 2019

(Pending Board of Supervisors Approval)

SMOKE-FREE ENVIRONMENT

Purpose

The Township is dedicated to providing and maintaining a healthy, clean work environment for all employees. Accordingly, Township buildings have been designated as non-smoking buildings.

This policy applies to all employees, contractors, vendors, and visitors of Montgomery Township.

Guidelines

1. Smoking is prohibited in all Township facilities and in all Township-owned vehicles.
 - 1-a. For the purpose of this policy, smoking includes but is not limited to: cigarettes, cigars, pipes, smokeless tobacco, snuff, chew, e-cigarettes, and vapor products, which may or may not contain nicotine. any tobacco product and the use of smokeless or "spit" tobacco is prohibited in the Township facilities (located at 1001 Stump Road, 90 Domorah Drive, the Montgomery Township Fire Stations and 1030 Horsham Road) and Township-owned vehicles.
2. Smoking areas will be designated by the Township Manager at each Township facility, and appropriate signage ("Designated Smoking Area") will be displayed at each designated location. Designated Township smoking areas have been assigned for employee use at 1001 Stump Road near the front and back entrances of the Police Department, the Code Enforcement outside entrance, and at the Domorah Drive and Fire Station outside entrances.
3. Since the public accesses the main entrance of the Municipal Office building, employees are asked to refrain from using this outside entrance as a smoking area. Employees must properly dispose of all waste products associated with smoking within designated smoking areas.



Employee Handbook - **Section 2**
Work Environment

Date Approved/Last Revised: September 17, 2002; July 8, 2019

(Pending Board Of Supervisors Approval)

SMOKE-FREE ENVIRONMENT

Purpose

The Township is dedicated to providing and maintaining a healthy, clean work environment for all employees. Accordingly, Township buildings have been designated as non-smoking buildings.

This policy applies to all employees, contractors, vendors, and visitors of Montgomery Township.

Guidelines

1. Smoking is prohibited in all Township facilities and in all Township-owned vehicles.
 - a. For the purpose of this policy, smoking includes but is not limited to: cigarettes, cigars, pipes, smokeless tobacco, snuff, chew, e-cigarettes, and vapor products which may or may not contain nicotine.
2. Smoking areas will be designated by the Township Manager at each Township facility, and appropriate signage ("Designated Smoking Area") will be displayed at each designated location.
3. Employees must properly dispose of all waste products associated with smoking within designated smoking areas.



Employee Handbook - **Section 2**

Work Environment

Date Approved: July 8, 2019 *(Pending Board of Supervisors Approval)*

WHISTLEBLOWER POLICY

Purpose

1. Reporting Wrongdoing and Waste

Employees are encouraged to bring perceived wrongdoing or waste to the attention of their supervisor, department head, or alternatively, the appropriate Township contact. If the wrongdoing or waste is reported to the supervisor or department head, he/she is required to report that information to the appropriate Township contact.

2. Employee Protections

Montgomery Township shall not discharge, threaten or otherwise discriminate or retaliate against an employee regarding the employee's compensation, terms, conditions, location or privileges of employment because:

- the employee (or a person acting on behalf of the employee) makes a good faith report or is about to report, verbally or in writing, to the employer or appropriate authority an instance of wrongdoing or waste; or
- the employee is requested by an appropriate authority to participate in an investigation, hearing or inquiry held by an appropriate authority or in a court action.

An appropriate authority to which wrongdoing or waste is reported may not disclose the identity of a whistleblower without the whistleblower's consent unless disclosure is unavoidable in the investigation of the alleged violation.

Definitions

1. Appropriate Authority - A Federal, State or local government body, agency or organization having jurisdiction over criminal law enforcement, regulatory violations, professional conduct or ethics, or waste; or a member, officer, agent, representative or supervisory employee of the body, agency or organization.
2. Appropriate Township Contact – The Director of Administration and Human Resources or the Township Manager.
3. Good Faith Report - A report of conduct defined as wrongdoing or waste which is made without malice or consideration of personal benefit and which the person making the report has reasonable cause to believe is true.



Employee Handbook - **Section 2**

Work Environment

Date Approved: July 8, 2019 *(Pending Board of Supervisors Approval)*

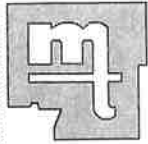
4. Waste - An employer's conduct or omissions which result in substantial abuse, misuse, destruction or loss of funds or resources belonging to or derived from Commonwealth or political subdivision sources.
5. Whistleblower - A person who witnesses or has evidence of wrongdoing or waste while employed and who makes a good faith report of the wrongdoing or waste, verbally or in writing, to one of the person's superiors, an agent of the employer or an appropriate authority.
6. Wrongdoing - A violation which is not of a merely technical or minimal nature of a Federal or State statute or regulation, of a political subdivision ordinance or regulation or of a code of conduct or ethics designed to protect the interest of the public or the employer.

Application

This policy is intended to be consistent with the Pennsylvania Whistleblower Law.

Related Policies

Standards of Conduct	Page 3.1
Ethics	Page 3.13



Employee Handbook - Section 3

Employee and Township Responsibilities

Date Approved: July 8, 2019 (*Pending Board of Supervisors*

Approval)

EXPRESSIONS OF SYMPATHY

Purpose

To define the method for expressing the Township's sympathy in the event of a death of an employee or employee's immediate family member and ensure for prompt and consistent recognition.

Definitions

For the purpose of this policy, the term employee shall include all persons employed by Montgomery Township in a regular position, a member of the Board of Supervisors, or an active volunteer on a Township Committee, or as designated by the Township Manager or designee.

"Immediate family" means an employee's spouse, domestic partner, parent, child, or sibling (in a full, half, step or foster relationship).

"Parent" means a biological or adoptive parent, a parent-in-law, or a step-parent.

Guidelines

Department Heads are encouraged to notify Human Resources or the Township Manager as knowledge of a qualifying event becomes available.

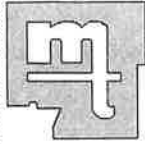
An expression of sympathy may take the form of flowers, a fruit basket, or a donation of equivalent value if requested by the family. The cost should not exceed \$100, or as determined by budget limitations.

The usual means of expression shall be by providing the flowers or basket at the home of the employee or family, the funeral parlor, funeral, or memorial service, as preferred by the employee and family.

In the event that the employee/family requests donations in lieu of flowers, payment will be processed and delivered to the employee or family, or to a charity or fund designated by the employee or employee's family.

A designated employee in Human Resources will handle the ordering or coordination of a donation.

All costs associated with the expression of sympathy will be taken directly from the Administration Budget.



Employee Handbook - **Section 3**

Employee and Township Responsibilities

Date Approved: July 8, 2019 (*Pending Board of Supervisors*

Approval)

This policy is not intended to prevent or deter an individual member or a group of members from collecting personal funds for additional contributions or purchases.

DRAFT



Employee Handbook - **Section 6**
Benefits

Date Approved/Last Revised: September 17, 2002; January 27, 2014;

July 8, 2019 (Pending Board of Supervisors Approval)

BENEFITS SUMMARY

Regular, full time employees, (as defined in Employee Handbook Policy 5.1, Employment Definitions) ~~scheduled to work 37 ½ hours,~~ are eligible for the following:

Medical (including prescription and vision)
Dental
Life Insurance

~~Employees Effective January 1, 2014, new employees,~~ who are covered by the policies associated with the Montgomery Township Employee Handbook, and who are eligible and elect to participate in healthcare (medical and dental) benefits shall:

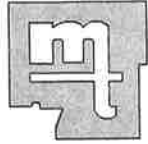
- share in the premium on a pre-tax basis at a rate adopted by Resolution of the Board of Supervisors, payment of healthcare premium costs, at a rate of 5%, on a pre-tax basis and
- begin healthcare benefits the first of the month, following their start date of employment.

Upon meeting eligibility requirements, regular, full time and regular, part time employees are offered participation in the following Plans: (see Future Investments)

Deferred Compensation 457(g) Plan

Defined Contribution 401(a) Plan - Montgomery Township Non-Uniform Pension Plan

All of the above benefits may be unilaterally modified, amended, or terminated by the Township at any time. For up-to-date detailed information on particular benefits, employees may request forms, information booklets, Summary Plan Descriptions (where applicable) from the Director of Administration & Human Resources and the Human Resources Coordinator.



Employee Handbook - **Section 6**

Benefits

Date Approved/Last Revised: September 17, 2002; January 27, 2014;

July 8, 2019 (*Pending Board of Supervisors Approval*)

BENEFITS SUMMARY

Regular, full time employees (as defined in Employee Handbook Policy 5.1, Employment Definitions) are eligible for the following:

Medical (including prescription and vision)
Dental
Life Insurance

Employees who are covered by the policies associated with the Montgomery Township Employee Handbook, and who are eligible and elect to participate in healthcare (medical and dental) benefits shall:

- share in the premium on a pre-tax basis at a rate adopted by Resolution of the Board of Supervisors, and
- begin healthcare benefits the first of the month, following their start date of employment.

Upon meeting eligibility requirements, regular, full time and regular, part time employees are offered participation in the following Plans: (see Future Investments)

Deferred Compensation 457(g) Plan

Defined Contribution 401(a) Plan - Montgomery Township Non-Uniform Pension Plan

All of the above benefits may be unilaterally modified, amended, or terminated by the Township at any time. For up-to-date detailed information on particular benefits, employees may request forms, information booklets, Summary Plan Descriptions (where applicable) from the Director of Administration & Human Resources and the Human Resources Coordinator.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Bids for Ash Tree Forestry Management Program for Phase VII

MEETING DATE: July 8, 2019

ITEM NUMBER: #14

MEETING/AGENDA: EXECUTIVE SESSION

REASON FOR CONSIDERATION: Operational: XX Policy Discussion: Information:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Michael J. Fox, Township Supervisor
Liaison to Shade Tree Commission

BACKGROUND:

The Township received and opened bids for the Ash Tree Forestry Management – Phase VII on May 1, 2019. Twenty (25) bid packets were sent out and five (5) bids were received ranging in cost from \$35,314.00 to 82,825.00. A copy of the bid tabulation sheet is attached.

The work under this contract includes the furnishing of all labor, materials and equipment necessary and incidental for the felling of approximately 355 +/- Ash trees to within 12 inches or less of ground level for 15 open space areas throughout the Township: Davis Drive, Stevers Mill Road, Estates at Montgomery, Colwyn Terrace, Montgomery Ride, Westgate, Bradford Court, Hourglass Park, Twinning Road, Tree Line Drive, Andrew Lane, Summer Ridge, Upper State Road and Horsham Road Basin, Bark Park, DeLasalle Development.

PREVIOUS BOARD ACTION:

The Board of Supervisors authorized advertisement of the Bid Specification on April 8, 2019.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

To be determined.

RECOMMENDATION:

It is recommended that the Board of Supervisors reject all bids received for the Ash Tree Forestry Management in Open Spaces areas noted above and authorize the Township Manager to rebid the project for a bid opening in August 2019.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby reject all bids received for the Ash Tree Forestry Management Program for Phase VII.

MOTION: _____ SECOND: _____ VOTE: _____

ROLL CALL:

Tanya Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew Quigg	Aye	Opposed	Abstain	Absent
Candyce Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank Bartle, Esq.

Ash Tree Forestry Management Program – Phase VII

Areas 1 - 15

Bid Opening Results– May 1, 2019

NAME / ORGANIZATION	\$ AMOUNT	COMMENTS
ProMark Inc.	\$ 82,825 ⁰⁰	
Jimmy's Tree + Landscape Contr.	\$ 42,600 ⁰⁰	
ALS Corp.	\$ 44,400 ⁰⁰	
Lambo Tree Care Inc.	\$ 46,400 ⁰⁰	
Knight Bros. Inc.	\$ 35,314 ⁰⁰	

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider End of Maintenance Period and Final Escrow Release – Mark’s Jewelers –
975 Bethlehem Pike – LDS 684

MEETING DATE: July 8, 2019

ITEM NUMBER: #15.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Michael J. Fox
Chairman

BACKGROUND:

Attached is a release of Maintenance Period Bond for Mark’s Jewelers, 975 Bethlehem Pike as recommended by the Township Engineer and Township Landscape Architect. This will end the maintenance period for this project. The current amount of the Maintenance Surety is a bond in the amount of \$56,212.01 issued by Western Surety Company.

The release of this Maintenance Surety will close this account, as all public improvements have been satisfactorily completed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS: Approve or not approve the escrow release.

BUDGET IMPACT: None.

RECOMMENDATION:

That the construction escrow be released.

MOTION/RESOLUTION:

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize the above noted maintenance period be ended and the Maintenance Bond be released contingent upon all Township fees being paid.

MOTION _____ SECOND _____ VOTE _____

ROLL CALL:

Tanya Bamford	Aye	Opposed	Abstain	Absent
Candyce Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew Quigg	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

WHEREAS, a request for final release of the Maintenance Period was received from DJZZ Enterprises, LP for the Mark's Jewelers project at 975 Bethlehem Pike, LDS 684, on the representation that work setforth in the Land Development Agreement to that extent has been completed; and

WHEREAS, said request has been reviewed by the Township Engineer and Landscape Architect who recommend that the 18-month Maintenance Period end effective July 8, 2019 and authorized by the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Supervisors of Montgomery Township that we do hereby authorize the above noted maintenance period bond be released, and the officers of the Township are authorized to take the necessary action to obtain release of these funds.

BE IT FURTHER RESOLVED that this release is contingent upon all Township fees being paid.
The action of the Board in releasing these funds will close this maintenance period escrow account.

MOTION BY:

SECOND BY:

VOTE:

DATE: July 8, 2019

xc: Applicant, J. Dougherty, B. Shoupe, Finance Department, M. Gambino, Minute Book, Resolution File, File

Bruce S. Shoupe, Director of
Planning and Zoning



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

VIA EMAIL

June 20, 2019

File No. 2015-06029-01

Mr. Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Reference: DJJZ Enterprises, LP – Mark's Jewelers
Preliminary/Final Land Development LD/S#684
End of Maintenance Period

Dear Larry:

As requested, we have reviewed the above-referenced site in advance of the end of the maintenance period. All deficiencies identified during our review have been corrected by the developer. Provided no other issues exist, we recommend that the maintenance period be concluded.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/si

Enclosure: Boucher & James, Inc. letter dated June 20, 2019.

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC
Kevin Johnson, P.E. - Traffic Planning & Design, Inc.
Judith Stern Goldstein, ASLA, R.L.A. - Boucher & James, Inc.
Jim Brusilovsky, Owner/Applicant - DJJZ Enterprises, LP
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY
INNOVATIVE ENGINEERING

Fountainville Professional Building
1455 Ferry Road, Building 500
Doylestown, PA 18901
215-345-9400
Fax 215-345-9401

2756 Rimrock Drive
Stroudsburg, PA 18360
570-629-0300
Fax 570-629-0306
Mailing:
P.O. Box 699
Bartonsville, PA 18321

559 Main Street, Suite 200
Bethlehem, PA 18013
610-419-9407
Fax 610-419-9408

www.bjengineers.com

June 20, 2019

Mr. James P. Dougherty, P.E.
Gilmore & Associates, Inc.
65 East Butler Avenue Suite 100
New Britain, PA 18901

**SUBJECT: MARK'S JEWELERS
END OF MAINTENANCE INSPECTION 03
TOWNSHIP LD/S NO. 684
PROJECT NO. 1555296R**

Dear Mr. Dougherty:

Please be advised that on June 18 and 20, 2019, I conducted an inspection of plant material for the end of maintenance at Mark's Jewelers in accordance with the approved plan set prepared by Graf Engineering, LLC, dated June 9, 2015 and last revised March 4, 2016.

In order for the landscape improvements to be acceptable for the End of Maintenance, all plant material must be of the correct size, species, in the correct location, be alive (as defined by Section 205-49.G of the SLDO), and be in good health.

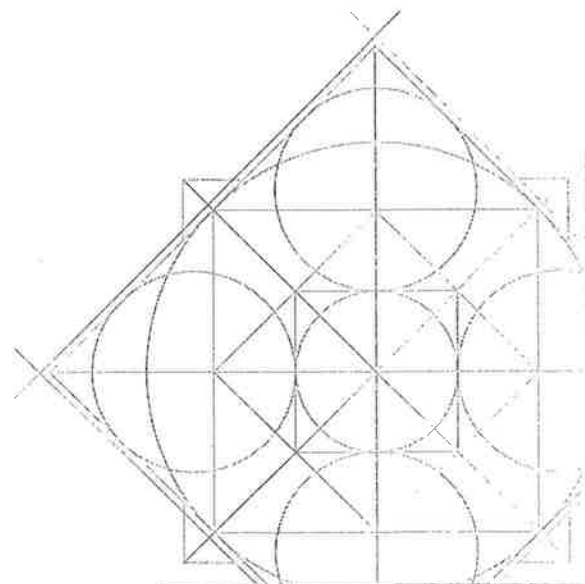
All landscaping has been provided in accordance with the approved landscape plan and is acceptable to end the maintenance period. Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,

Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

VLL/kam

ec: Board of Supervisors
Lawrence Gregan, Township Manager
Bruce Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer
Mary Gambino, Project Coordinator
Robert Dykman, RAD Construction Consultants, Inc.
Jim Brusilovsky, Marks Jewelers Inc.



MAINTENANCE BOND

Bond No. 71854209

KNOW ALL PERSONS BY THESE PRESENTS, That we DJJZ Enterprises, LP DBA Marks Jewelers of _____, hereinafter referred to as the Principal, and Western Surety Company, as Surety, are held and firmly bound unto Montgomery Township of 1001 Stump Road, Montgomeryville, PA 18936, hereinafter referred to as the Oblige, in the sum of Fifty Six Thousand Two Hundred Twelve and 01/100 Dollars (\$ 56,212.01), for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a contract with the Montgomery Township dated _____, for 975 Bethlehem Pike - Mark's Jewelers - LD/S#684

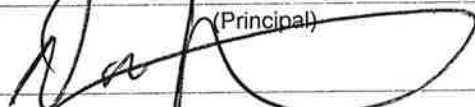
WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for the period of 1.5 (1.5) year(s) after approval of the final estimate on said job, by the owner, against all defects in workmanship and materials which may become apparent during said period, and

WHEREAS, the said contract has been completed, and was approved on November 18, 2016

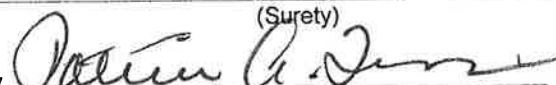
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective materials or workmanship which become apparent during the period of 1.5 (1.5) year(s) from and after November 18, 2016 then this obligation shall be void, otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 12th day of December, 2016

DJJZ Enterprises, LP DBA Marks Jewelers

By  (Principal) (Seal)

Western Surety Company

By  (Seal)
Patricia A. Tinsman Attorney-in-Fact

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release 1 – M-18-105 – 119 Wentworth Drive

MEETING DATE: July 8, 2019

ITEM NUMBER: #16.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe **BOARD LIAISON:** Candyce Fluehr Chimera
Director of Planning and Zoning Chairman

BACKGROUND:

Attached is a construction escrow release requested by John Garis Homes, as recommended by the Township Engineer.

The original amount of the escrow was \$27,198.05 and was filed as a cash escrow with the Township. This is the first release and is in the amount of \$22,515.50. The new balance would be \$4,682.55.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT: None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Board of Supervisors hereby authorize a construction escrow release in the amount of \$22,515.50, as recommended by the Township Engineer for 119 Wentworth Drive.

MOTION _____ **SECOND** _____ **VOTE** _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

June 20, 2019

File No. 2016-05032-01

Lawrence J. Gregan, Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: 119 Wentworth – M-18-105
Escrow Release 1

Dear Bruce:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of **\$22,515.50** have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

Please be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/SW/sl

Enclosure: as noted

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Mary Gambino, Project Coordinator - Montgomery Township
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
John Garis - John Garis Homes
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.
Brian Dusault, Construction Services Manager - Gilmore & Associates, Inc.

RELEASE OF ESCROW FORM

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 06/14/2019

Development: 119 Wentworth Drive - M-18-105
Release #: 1

G&A Project #: 2016-05032-01

Dear Mr. Dougherty:

This is an escrow release request in the amount of \$22,515.50. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 06/20/2019

Dear Mr. Gregan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$22,515.50 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 5/20/2019

James P. Dougherty, P.E., Senior Project Manager, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from John Garis Homes/Joseph & Kellie McMurtrie for 119 Wentworth Drive - M-18-105, in the amount of \$22,515.50, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$22,515.50; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$22,515.50; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.
BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Cash with Montgomery Township in total sum of \$27,198.05 pursuant to a signed Land Development Agreement and that \$0.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$4,682.55 in escrow.

MOTION BY: _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director

PROJECT NAME: 119 Wentworth Drive	TOTAL ENGINEERING/LEGAL (CASH ESCROW): \$ 5,000.00	MONTGOMERY TOWNSHIP
PROJECT OWNER: John Garis Homes/Joseph & Kellie McMurtrie	TOTAL ADMINISTRATION (CASH ESCROW): \$ 2,500.00	TOWNSHIP NO.: M-18-105
ESCROW AGENT: Montgomery Township		G&A PROJECT NO.: 2016-05032-01
TYPE OF SECURITY: Cash	MAINTENANCE BOND AMOUNT (15%): \$ 3,708.83	AGREEMENT DATE: 5-Sep-2018

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$24,725.50	\$ 22,515.50	\$ -	\$ 22,515.50	\$ 2,210.00
CONTINGENCY (10%)	\$ 2,472.55	\$ -	\$ -	\$ -	\$ 2,472.55
TOTAL	\$27,198.05	\$ 22,515.50	\$ -	\$ 22,515.50	\$4,682.55

CONSTRUCTION ITEMS	UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (Incl. current release)		AVAILABLE FOR RELEASE (Incl. current release)	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
A. EARTHWORK												
1. Site Grading	LS	1	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ -	\$ -	1.00	\$ 2,500.00	\$ -	\$ -
2. Final Site Stabilization	LS	1	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	\$ -	\$ -	1.00	\$ 1,000.00	\$ -	\$ -
B. WATER & SEWER												
1. 2" Service	LF	122	\$ 35.00	\$ 4,270.00	122.00	\$ 4,270.00	\$ -	\$ -	122.00	\$ 4,270.00	\$ -	\$ -
2. 4" PVC (SDR 35)	LF	73	\$ 35.00	\$ 2,555.00	73.00	\$ 2,555.00	\$ -	\$ -	73.00	\$ 2,555.00	\$ -	\$ -
C. SITE IMPROVEMENTS												
1. Concrete Curb (w/4 inch stone base)	LF	20	\$ 20.00	\$ 400.00		\$ -	\$ -	\$ -		\$ -	20.00	\$ 400.00
2. 2.0 in. Wearing Course	SY	181	\$ 10.00	\$ 1,810.00		\$ -	\$ -	\$ -		\$ -	181.00	\$ 1,810.00
3. 6 in. 2A Stone	SY	181	\$ 8.00	\$ 1,448.00	181.00	\$ 1,448.00	\$ -	\$ -	181.00	\$ 1,448.00	\$ -	\$ -
4. Concrete Sidewalk (4,000 psi Concrete)	SF	191	\$ 7.50	\$ 1,432.50	191.00	\$ 1,432.50	\$ -	\$ -	191.00	\$ 1,432.50	\$ -	\$ -
D. LANDSCAPING												
Street Trees												
1. Acer Rubrum (AR - Red Maple) (3 inch cal. min.)	EA	3	\$ 600.00	\$ 1,800.00	3.00	\$ 1,800.00	\$ -	\$ -	3.00	\$ 1,800.00	\$ -	\$ -
Evergreen Trees												
2. Pinus Strobus (PS - White Pine) (8 ft. min. ht.)	EA	7	\$ 550.00	\$ 3,850.00	7.00	\$ 3,850.00	\$ -	\$ -	7.00	\$ 3,850.00	\$ -	\$ -
Softening Shrubs												
3. Viburnum Dentatum (VD - Arrowwood Viburnum) (30 inch min. ht)	EA	15	\$ 90.00	\$ 1,350.00	15.00	\$ 1,350.00	\$ -	\$ -	15.00	\$ 1,350.00	\$ -	\$ -
4. Cornus Sericea (CS - Redosier Dogwood) (30 inch min. ht.)	EA	3	\$ 90.00	\$ 270.00	3.00	\$ 270.00	\$ -	\$ -	3.00	\$ 270.00	\$ -	\$ -
5. Viburnum Trilobum (VT - American Cranberry Viburnum) (30 inch)	EA	6	\$ 90.00	\$ 540.00	6.00	\$ 540.00	\$ -	\$ -	6.00	\$ 540.00	\$ -	\$ -
E. MISCELLANEOUS												
1. As-Built Plans	LS	1	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	\$ -	1.00	\$ 1,500.00	\$ -	\$ -
F. CONTINGENCY												
1. 10% Contingency (Released upon certification of completion and receipt of Maintenance Bond)	LS	1		\$ 2,472.55		\$ -	\$ -	\$ -		\$ -	1.00	\$ 2,472.55

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release 1 - LDS 691 – 309 Automall Properties, L.P. -
Montgomeryville Nissan

MEETING DATE: July 8, 2019

ITEM NUMBER: #17.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe **BOARD LIAISON:** Candyce Fluehr Chimera
Director of Planning and Zoning Chairman

BACKGROUND:

Attached is a construction escrow release requested by 309 Automall Properties, L.P. -
Montgomeryville Nissan, as recommended by the Township Engineer.

The original amount of the escrow was \$570,323.82 and was filed as a letter of credit with
Univest. This is the first release and is in the amount of \$49,520.20. The new balance would be
\$520,803.62.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT: None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Board of Supervisors hereby authorize a construction escrow release in the amount of
\$49,520.20, as recommended by the Township Engineer for the 309 Automall Properties, L.P. -
Montgomeryville Nissan.

MOTION _____ **SECOND** _____ **VOTE** _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

June 20, 2019

File No. 2016-08012

Lawrence J. Gegan, Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: 309 Automall Properties, L.P. - Montgomeryville Nissan – LDS#691
Escrow Release 1

Dear Bruce:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of **\$49,520.20** have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

Please be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/SW/sl

Enclosure: as noted

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Mary Gambino, Project Coordinator - Montgomery Township
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
Kevin Johnson, P.E. – Traffic Planning & Design, Inc.
Allan I Nappen – Nappen & Associates
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.
Brian Dusault, Construction Services Manager - Gilmore & Associates, Inc.

RELEASE OF ESCROW FORM

Russell S. Dunlevy, P.E.
Senior Executive Vice President
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 06/18/2019

Development: Montgomeryville Nissan - LD/S#691
Release #: 1

G&A Project #: 2016-08012

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$49,520.20. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 06/20/2019

Dear Mr. Gregan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$49,520.20 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

James P. Dougherty 6/20/19

James P. Dougherty, P.E., Senior Project Manager, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Nappen & Associates for Montgomeryville Nissan - LD/S#691, in the amount of \$49,520.20, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$49,520.20; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$49,520.20; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Letter of Credit with Montgomery Township in total sum of \$570,323.82 pursuant to a signed Land Development Agreement and that \$0.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$520,803.62 in escrow.

MOTION BY: _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 1
RELEASE DATE: 20-Jun-2019

PROJECT NAME: Montgomeryville Nissan	TOTAL CONSTRUCTION: \$ 518,476.20	ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82
PROJECT NO.: 2016-08012	TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62	
TOWNSHIP NO.: LD/S#691	TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82	AMOUNT OF THIS RELEASE: \$ 49,520.20
PROJECT OWNER: Nappen & Associates		PRIOR CONSTRUCTION RELEASED: \$ -
MUNICIPALITY: Montgomery Township	TOTAL ENG/INSPI/LEGAL (CASH ACCOUNT): \$ 45,000.00	TOTAL CONSTRUCTION RELEASED TO DATE: \$ 49,520.20
ESCROW AGENT: Uninvest	TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00	BALANCE AFTER CURRENT RELEASE: \$ 520,803.62
TYPE OF SECURITY: Letter of Credit		
AGREEMENT DATE: 9-Nov-2017	MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43	

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
A. EROSION CONTROL											
1. Construction Entrance	EA	1	\$ 1,750.00	\$ 1,750.00		\$ -		\$ -	1.00	\$ 1,750.00	
2. Concrete Wash Out	EA	1	\$ 500.00	\$ 500.00		\$ -		\$ -	1.00	\$ 500.00	
3. 18 inch Silt Fence	LF	120	\$ 4.00	\$ 480.00		\$ -		\$ -	120.00	\$ 480.00	
4. 12" Silt Sock	LF	620	\$ 6.00	\$ 3,720.00		\$ -		\$ -	620.00	\$ 3,720.00	
5. Inlet Protection	EA	5	\$ 125.00	\$ 625.00		\$ -		\$ -	5.00	\$ 625.00	
6. E&S Maintenance & Removal	LS	1	\$ 700.00	\$ 700.00		\$ -		\$ -	1.00	\$ 700.00	
B. DEMOLITION & CLEARING											
1. Remove Concrete Curb	LF	547	\$ 4.00	\$ 2,188.00	130.00	\$ 520.00	130.00	\$ 520.00	417.00	\$ 1,668.00	
2. Remove Concrete Pavement	SY	1,550	\$ 12.70	\$ 19,685.00		\$ -		\$ -	1,550.00	\$ 19,685.00	
3. Remove Brick Pavers	SF	556	\$ 2.00	\$ 1,112.00		\$ -		\$ -	556.00	\$ 1,112.00	
4. Tree Protection Fence	LF	320	\$ 2.75	\$ 880.00		\$ -		\$ -	320.00	\$ 880.00	
5. Tree Removal	LS	1	\$ 500.00	\$ 500.00		\$ -		\$ -	1.00	\$ 500.00	
6. Remove Light	EA	2	\$ 250.00	\$ 500.00	1.00	\$ 250.00	1.00	\$ 250.00	1.00	\$ 250.00	
7. Remove Asphalt	SY	718	\$ 6.35	\$ 4,559.30	546.00	\$ 3,467.10	546.00	\$ 3,467.10	172.00	\$ 1,092.20	
C. EARTHWORK											
1. Cut to Fill	CY	1,850	\$ 6.00	\$ 11,100.00	82.00	\$ 492.00	82.00	\$ 492.00	1,768.00	\$ 10,608.00	
2. Import Topsoil	CY	125	\$ 25.00	\$ 3,125.00		\$ -		\$ -	125.00	\$ 3,125.00	
3. Grading	LS	1	\$ 1,000.00	\$ 1,000.00		\$ -		\$ -	1.00	\$ 1,000.00	
4. Permanent Stabilization	LS	1	\$ 500.00	\$ 500.00		\$ -		\$ -	1.00	\$ 500.00	
E. STORM SEWER											
1. 15" HDPE	LF	264	\$ 42.50	\$ 11,220.00	179.00	\$ 7,607.50	179.00	\$ 7,607.50	85.00	\$ 3,612.50	
2. 6" PVC Roof Drain	LF	64	\$ 32.50	\$ 2,080.00		\$ -		\$ -	64.00	\$ 2,080.00	
3. 4" Perforated PVC Underdrain	LF	45	\$ 28.00	\$ 1,260.00		\$ -		\$ -	45.00	\$ 1,260.00	
4. Type 'M' Inlet	EA	3	\$ 2,000.00	\$ 6,000.00	3.00	\$ 6,000.00	3.00	\$ 6,000.00		\$ -	
5. Outlet Structure	EA	1	\$ 2,000.00	\$ 2,000.00		\$ -		\$ -	1.00	\$ 2,000.00	
6. Doghouse Storm Manhole	EA	1	\$ 2,000.00	\$ 2,000.00		\$ -		\$ -	1.00	\$ 2,000.00	
7. Connect to Existing Inlet	EA	1	\$ 490.00	\$ 490.00	1.00	\$ 490.00	1.00	\$ 490.00		\$ -	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME: Montgomeryville Nissan
PROJECT NO.: 2016-08012
TOWNSHIP NO.: LD/S#691
PROJECT OWNER: Nappen & Associates

TOTAL CONSTRUCTION: \$ 518,476.20
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62
TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82

RELEASE NO.: 1
RELEASE DATE: 20-Jun-2019
ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82
AMOUNT OF THIS RELEASE: \$ 49,520.20
PRIOR CONSTRUCTION RELEASED: \$ -
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 49,520.20
BALANCE AFTER CURRENT RELEASE: \$ 520,803.62

MUNICIPALITY: Montgomery Township
ESCROW AGENT: Uninvest
TYPE OF SECURITY: Letter of Credit
AGREEMENT DATE: 9-Nov-2017

TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): \$ 45,000.00
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00
MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
E. STORM SEWER (continued)											
8. Rain Garden (Complete)	SF	1,500	\$ 20.00	\$ 30,000.00		\$ -		\$ -	1,500	\$ 30,000.00	
F. SITE WORK											
1. 1.5" 9.5mm Wearing Course	SY	1,602	\$ 8.00	\$ 12,816.00	440.00	\$ 3,520.00	440.00	\$ 3,520.00	1,162.00	\$ 9,296.00	
2. 5" 25MM Binder Course	SY	1,602	\$ 21.00	\$ 33,642.00	440.00	\$ 9,240.00	440.00	\$ 9,240.00	1,162.00	\$ 24,402.00	
3. 3" 2A Modified Stone	SY	1,602	\$ 7.25	\$ 11,614.50	440.00	\$ 3,190.00	440.00	\$ 3,190.00	1,162.00	\$ 8,424.50	
4. Milling	SY	1,744	\$ 5.50	\$ 9,592.00	904.00	\$ 4,972.00	904.00	\$ 4,972.00	840.00	\$ 4,620.00	
5. 1.5" 9.5MM Wearing Overlay	SY	1,744	\$ 8.00	\$ 13,952.00	904.00	\$ 7,232.00	904.00	\$ 7,232.00	840.00	\$ 6,720.00	
6. Sweep & Tack Coat	SY	3,346	\$ 1.15	\$ 3,847.90	904.00	\$ 1,039.60	904.00	\$ 1,039.60	2,442.00	\$ 2,808.30	
7. Concrete Curb	LF	800	\$ 16.50	\$ 13,200.00		\$ -		\$ -	800.00	\$ 13,200.00	
8. Curb Joint Seal	LF	800	\$ 0.30	\$ 240.00		\$ -		\$ -	800.00	\$ 240.00	
9. Concrete Sidewalk, 4" Thick	SF	3,032	\$ 8.00	\$ 24,256.00		\$ -		\$ -	3,032.00	\$ 24,256.00	
10. Concrete Sidewalk, 6" Thick	SF	3,270	\$ 9.50	\$ 31,065.00		\$ -		\$ -	3,270.00	\$ 31,065.00	
11. ADA Ramp DWS	EA	3	\$ 400.00	\$ 1,200.00		\$ -		\$ -	3.00	\$ 1,200.00	
12. Bollards	EA	8	\$ 375.00	\$ 3,000.00	4.00	\$ 1,500.00	4.00	\$ 1,500.00	4.00	\$ 1,500.00	
G. LANDSCAPING											
Street Trees											
1. Acer Rubrum 'Red Sunset', 3" cal.	EA	3	\$ 540.00	\$ 1,620.00		\$ -		\$ -	3.00	\$ 1,620.00	
Deciduous/Evergreen Trees											
2. Acer Rubrum 'Red Sunset', 3" cal.	EA	4	\$ 540.00	\$ 2,160.00		\$ -		\$ -	4.00	\$ 2,160.00	
3. Quercus Bicolor, 3" cal.	EA	3	\$ 540.00	\$ 1,620.00		\$ -		\$ -	3.00	\$ 1,620.00	
4. Amelanchier x Grandiflora 'Autumn Brilliance', 8" Tall	EA	5	\$ 375.00	\$ 1,875.00		\$ -		\$ -	5.00	\$ 1,875.00	
5. Nyssa Sylvatica, 3" cal.	EA	1	\$ 540.00	\$ 540.00		\$ -		\$ -	1.00	\$ 540.00	
6. Prunus subhirtella var. autumnalis, 8" Tall	EA	2	\$ 375.00	\$ 750.00		\$ -		\$ -	2.00	\$ 750.00	
7. Zelkova Serrata 'Green Vase', 3" cal.	EA	12	\$ 540.00	\$ 6,480.00		\$ -		\$ -	12.00	\$ 6,480.00	
Deciduous/Evergreen Shrubs											
8. Ilex Glabra 'Shamrock', 24" Tall	EA	23	\$ 100.00	\$ 2,300.00		\$ -		\$ -	23.00	\$ 2,300.00	
9. Juniperus Chinensis var. Sargentii, 18" Tall	EA	13	\$ 65.00	\$ 845.00		\$ -		\$ -	13.00	\$ 845.00	
Perennials & Groundcovers											
10. Hemerocallis 'Pardon Me', 1 gal.	EA	9	\$ 35.00	\$ 315.00		\$ -		\$ -	9.00	\$ 315.00	
11. Sedum Spurius 'Dragon Blood', 1 gal.	EA	21	\$ 35.00	\$ 735.00		\$ -		\$ -	21.00	\$ 735.00	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME: Montgomeryville Nissan	TOTAL CONSTRUCTION: \$ 518,476.20	RELEASE NO.: 1
PROJECT NO.: 2016-08012	TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62	RELEASE DATE: 20-Jun-2019
TOWNSHIP NO.: LD/S#691	TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82	ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82
PROJECT OWNER: Nappen & Associates		AMOUNT OF THIS RELEASE: \$ 49,520.20
MUNICIPALITY: Montgomery Township	TOTAL ENG/NSP/LEGAL (CASH ACCOUNT): \$ 45,000.00	PRIOR CONSTRUCTION RELEASED: \$ -
ESCROW AGENT: Univest	TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00	TOTAL CONSTRUCTION RELEASED TO DATE: \$ 49,520.20
TYPE OF SECURITY: Letter of Credit		BALANCE AFTER CURRENT RELEASE: \$ 520,803.62
AGREEMENT DATE: 9-Nov-2017	MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43	

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
G. LANDSCAPING (continued)											
<u>Perennials & Groundcovers</u>											
12. Yucca filamentosa 'Gold Sword', 5 gal.	EA	3	\$ 60.00	\$ 180.00	\$ -	\$ -	\$ -	\$ -	3.00	\$ 180.00	
13. Amsonia "Blue Ice", LP32	EA	100	\$ 5.25	\$ 525.00	\$ -	\$ -	\$ -	\$ -	100.00	\$ 525.00	
14. Aster Novae-Angliae 'Purple Dome', LP50	EA	220	\$ 5.25	\$ 1,155.00	\$ -	\$ -	\$ -	\$ -	220.00	\$ 1,155.00	
15. Carex Pensylvanica, LP32	EA	400	\$ 5.25	\$ 2,100.00	\$ -	\$ -	\$ -	\$ -	400.00	\$ 2,100.00	
16. Chelone Obliqua 'Hot Lips', LP50	EA	120	\$ 5.25	\$ 630.00	\$ -	\$ -	\$ -	\$ -	120.00	\$ 630.00	
17. Coreopsis Verticillata, LP50	EA	110	\$ 5.25	\$ 577.50	\$ -	\$ -	\$ -	\$ -	110.00	\$ 577.50	
18. Iris Versicolor, LP50	EA	220	\$ 5.25	\$ 1,155.00	\$ -	\$ -	\$ -	\$ -	220.00	\$ 1,155.00	
19. Rudbeckia Fulgida var. Fulgida, LP50	EA	170	\$ 5.25	\$ 892.50	\$ -	\$ -	\$ -	\$ -	170.00	\$ 892.50	
20. Tiarella Cordifolia 'Running Tapestry', LP32	EA	110	\$ 5.25	\$ 577.50	\$ -	\$ -	\$ -	\$ -	110.00	\$ 577.50	
21. Mulch	CY	25	\$ 80.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	25.00	\$ 2,000.00	
22. River Stone, 4"-6"	TON	18	\$ 125.00	\$ 2,250.00	\$ -	\$ -	\$ -	\$ -	18.00	\$ 2,250.00	
H. WATER											
1. 16"x16" Tapping Sleeve	EA	1	\$ 6,120.00	\$ 6,120.00	\$ -	\$ -	\$ -	\$ -	1.00	\$ 6,120.00	
2. Meter Pit	EA	1	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	1.00	\$ 20,000.00	
3. 6" DIP	LF	158	\$ 55.00	\$ 8,690.00	\$ -	\$ -	\$ -	\$ -	158.00	\$ 8,690.00	
4. 1" Copper	LF	160	\$ 41.00	\$ 6,560.00	\$ -	\$ -	\$ -	\$ -	160.00	\$ 6,560.00	
5. Stone Backfill	TON	88	\$ 15.50	\$ 1,364.00	\$ -	\$ -	\$ -	\$ -	88.00	\$ 1,364.00	
6. Trench Restoration	SY	10	\$ 175.00	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -	10.00	\$ 1,750.00	
I. LIGHTING											
1. 2 LED Fixtures @ 20' Height (Existing Poles)	EA	27	\$ 4,775.00	\$ 128,925.00	\$ -	\$ -	\$ -	\$ -	27.00	\$ 128,925.00	
2. 3 LED Fixtures @ 20' Height (New Base & Pole)	EA	3	\$ 5,285.00	\$ 15,855.00	\$ -	\$ -	\$ -	\$ -	3.00	\$ 15,855.00	
3. Wall Mounted LED	EA	7	\$ 840.00	\$ 5,880.00	\$ -	\$ -	\$ -	\$ -	7.00	\$ 5,880.00	
J. S.R. 308 SIDEWALK											
1. 5 ft wide Asphalt path between Nissan and Acura	SY	128	\$ 18.00	\$ 2,300.00	\$ -	\$ -	\$ -	\$ -	127.78	\$ 2,300.00	
2. Curb Ramps and DWS	EA	2	\$ 2,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	2.00	\$ 4,000.00	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME: Montgomeryville Nissan	TOTAL CONSTRUCTION: \$ 518,476.20	ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82
PROJECT NO.: 2016-08012	TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62	
TOWNSHIP NO.: LD/S#691	TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82	AMOUNT OF THIS RELEASE: \$ 49,520.20
PROJECT OWNER: Nappen & Associates		PRIOR CONSTRUCTION RELEASED: \$ -
MUNICIPALITY: Montgomery Township	TOTAL ENG/NSP/LEGAL (CASH ACCOUNT): \$ 45,000.00	TOTAL CONSTRUCTION RELEASED TO DATE: \$ 49,520.20
ESCROW AGENT: Univest	TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00	BALANCE AFTER CURRENT RELEASE: \$ 520,803.62
TYPE OF SECURITY: Letter of Credit	MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43	
AGREEMENT DATE: 9-Nov-2017		

ESCROW TABULATION					CURRENT RELEASE	RELEASED TO DATE (including current release)	AVAILABLE FOR RELEASE	RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	TOTAL QUANTITY	TOTAL AMOUNT	TOTAL QUANTITY	TOTAL AMOUNT
K. MISCELLANEOUS								
1. Site Pavement Markings	LS	1	\$ 3,000.00	\$ 3,000.00			1.00	\$ 3,000.00
2. ADA Parking Signs	EA	4	\$ 250.00	\$ 1,000.00			4.00	\$ 1,000.00
3. ADA Building Signs	EA	7	\$ 150.00	\$ 1,050.00			7.00	\$ 1,050.00
4. Traffic Signs	EA	39	\$ 200.00	\$ 7,800.00			39.00	\$ 7,800.00
5. As-Built Drawings	LS	1	\$ 3,500.00	\$ 3,500.00			1.00	\$ 3,500.00
6. Construction Inspection & Testing	LS	1	\$ 3,000.00	\$ 3,000.00			1.00	\$ 3,000.00
L. CONTINGENCY (10%)	LS	1		\$ 51,847.62			1.00	\$ 51,847.62
<i>(Released upon certification of completion and receipt of Maintenance Bond)</i>								

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: July 8, 2019

ITEM NUMBER: #18.

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Michael J. Fox,
Chairman of the Board of Supervisors

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
06/12/2019	01	75232	100001047	FIRST STUDENT, INC	1,464.00
06/12/2019	01	75233	100000219	HERR FOODS, INC.	135.00
06/12/2019	01	75234	100001051	MATHEW KOSHY	100.00
06/12/2019	01	75235	00000397	PECO ENERGY	9,021.75
06/12/2019	01	75236	100001050	SHARI NASH	70.00
06/18/2019	01	75237	100001047	FIRST STUDENT, INC	976.00
06/18/2019	01	75238	100001046	PRECISION COUNTERTOPS & MILLWORK	2,049.50
06/18/2019	01	75239	00000228	REGAL CINEMEDIA CORP	1,079.80
06/21/2019	01	75240	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	1,707.42
06/21/2019	01	75241	100000920	5 WITS PLYMOUTH MEETING, INC.	1,079.58
06/21/2019	01	75242	00000006	ACME UNIFORMS FOR INDUSTRY	447.76
06/21/2019	01	75243	00001654	ADAM DEUSSING	500.00
06/21/2019	01	75244	100000892	ADAM ZWISLEWSKI	60.00
06/21/2019	01	75245	00001875	ADVANCED COLOR AND GRIND LLC	990.00
06/21/2019	01	75246	00000340	ADVENT SECURITY CORPORATION	35.00
06/21/2019	01	75247	100000494	AFUA DAVENPORT	44.00
06/21/2019	01	75248	00001202	AIRGAS, INC.	334.16
06/21/2019	01	75249	100000876	ALEXANDER J. DEANGELIS	45.00
06/21/2019	01	75250	100000814	AMAZON.COM SERVICES, INC	1,348.69
06/21/2019	01	75251	00001291	ANCHOR FIRE PROTECTION CO., INC.	3,021.00
06/21/2019	01	75252	100000888	ANDREW WEINER	30.00
06/21/2019	01	75253	00000528	ANYWHERE MINATURE GOLF	350.00
06/21/2019	01	75254	00000027	ARMOUR & SONS ELECTRIC, INC.	584.00
06/21/2019	01	75255	MISC	BALAJI SUPERMARKET	27.50
06/21/2019	01	75256	MISC	BATRA ASHWANI & PALLAVI	1,200.00
06/21/2019	01	75257	00000043	BERGEY'S	343.76
06/21/2019	01	75258	00000209	BOUCHER & JAMES, INC.	8,274.47
06/21/2019	01	75259	100000979	BRANDON UZDZIENSKI	15.00
06/21/2019	01	75260	100001063	BRIAN ALLEN	15.00
06/21/2019	01	75261	100000004	BUCKS COUNTY COMMUNITY COLLEGE	300.00
06/21/2019	01	75262	03214625	BUX-MONT AWARDS & ENGRAVING	137.42
06/21/2019	01	75263	100000405	C.E.S.	1,721.35
06/21/2019	01	75264	00001579	CARGO TRAILER SALES, INC	48.75
06/21/2019	01	75265	100000878	CARL HERR	45.00
06/21/2019	01	75266	100001053	CARLEEN MICHALSKI	196.00
06/21/2019	01	75267	00001601	CDW GOVERNMENT, INC.	366.93
06/21/2019	01	75268	03214660	CENTER POINT POND	450.00
06/21/2019	01	75269	100001052	CHARLIE'S LAWN CARE	385.00
06/21/2019	01	75270	100000206	CHERYL COCCA	220.00
06/21/2019	01	75271	00905059	CHRIS ROSELLE	1,500.00
06/21/2019	01	75272	100001054	CHRISTOPHER SMITH	230.00
06/21/2019	01	75273	00000363	COMCAST	752.55
06/21/2019	01	75274	00000335	COMCAST CORPORATION	1,419.01
06/21/2019	01	75275	00000222	COMMONWEALTH PRECAST, INC.	300.00
06/21/2019	01	75276	100000197	CYNTHIA VASSIA	69.00
06/21/2019	01	75277	MISC	DANSTCO LLC	18.16
06/21/2019	01	75278	00000629	DAVIDHEISER'S INC.	295.61
06/21/2019	01	75279	00000208	DELL MARKETING L.P.	1,054.24
06/21/2019	01	75280	00000125	DISCHELL, BARTLE DOOLEY	20,667.86
06/21/2019	01	75281	00000125	VOID	0.00
06/21/2019	01	75282	MISC	DONALD AND JENNIFER STITES	107.20
06/21/2019	01	75283	100000893	DONALD TUCKER	15.00
06/21/2019	01	75284	00000612	DVMMA - DELAWARE VALLEY MUNICIPAL	161.50
06/21/2019	01	75285	00000152	ECKERT SEAMANS CHERIN &	14,811.15
06/21/2019	01	75286	100000425	ELAAN RADLEY	470.00
06/21/2019	01	75287	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
06/21/2019	01	75288	00001902	ELLIOTT GREENLEAF &	522.50
06/21/2019	01	75289	00903110	ESTABLISHED TRAFFIC CONTROL	324.60
06/21/2019	01	75290	00000169	FEDEX	95.49
06/21/2019	01	75291	00001466	FEDEX OFFICE	31.62
06/21/2019	01	75292	00000174	FISHER & SON COMPANY, INC.	7,569.00
06/21/2019	01	75293	00002052	FOREMOST PROMOTIONS	770.84
06/21/2019	01	75294	100000258	FRANK J. COLELLI	546.75
06/21/2019	01	75295	100000408	FSSOLUTIONS	795.35
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06/21/2019	01	75297	00000611	FUN EXPRESS LLC	138.80
06/21/2019	01	75298	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	621.00
06/21/2019	01	75299	100000493	GINA KOCHANSKI	230.00
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06/21/2019	01	75303	00000223	GUIDEMARK, INC.	1,150.00
06/21/2019	01	75304	100001055	HANNAH OH	350.00
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06/21/2019	01	75306	MISC	INFUSION EXPRESS	155.00
06/21/2019	01	75307	MISC	INTELLUS	200.00
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06/21/2019	01	75309	00000168	JEFFREY DEPOLO	500.00

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06/21/2019	01	75314	00000740	K.J. DOOR SERVICES INC.	1,164.00
06/21/2019	01	75315	100001030	KAYLA KOLBUSH	240.00
06/21/2019	01	75316	100000880	KEITH MILLER	30.00
06/21/2019	01	75317	00001282	KENNETH AMEY	637.50
06/21/2019	01	75318	00000261	KERSHAW & FRITZ TIRE SERVICE, INC.	440.00
06/21/2019	01	75319	MISC	KEYSTONE CUSTOM DECKS	1,200.00
06/21/2019	01	75320	03214614	KIN PROPERTIES	18,229.20
06/21/2019	01	75321	03214574	LEHIGH VALLEY IRON PIGS	280.00
06/21/2019	01	75322	00003009	LIFE FITNESS	155.00
06/21/2019	01	75323	00001706	LOWE'S COMPANIES INC.	15.82
06/21/2019	01	75324	00000354	MAD SCIENCE OF WEST NEW JERSEY	209.00
06/21/2019	01	75325	00001065	MAILLIE LLP	2,100.00
06/21/2019	01	75326	00000689	MARY KAY KELM, ESQUIRE	275.00
06/21/2019	01	75327	100000883	MARY NEWELL	60.00
06/21/2019	01	75328	100000877	MATTHEW GIORGIO	40.00
06/21/2019	01	75329	00001428	MCPWA	135.00
06/21/2019	01	75330	100000875	MICHAEL BEAN	45.00
06/21/2019	01	75331	100001061	MICHAEL GIARDETTI	59.00
06/21/2019	01	75332	100000885	MICHAEL SHEARER	30.00
06/21/2019	01	75333	00000715	MID-ATLANTIC FIRE AND AIR	190.00
06/21/2019	01	75334	100001056	MONTAGE ENTERPRISES, INC.	296.05
06/21/2019	01	75335	1264	MORGAN STANLEY SMITH BARNEY INC	141,976.17
06/21/2019	01	75336	00000324	MOYER INDOOR / OUTDOOR	612.00
06/21/2019	01	75337	00001247	NELSON WIRE ROPE CORPORATION	29.60
06/21/2019	01	75338	MISC	NORTH PENN CHURCH OF CHRIST	49.17
06/21/2019	01	75339	00000356	NORTH WALES WATER AUTHORITY	75.04
06/21/2019	01	75340	100000728	NORTH WALES WATER AUTHORITY	21,175.00
06/21/2019	01	75341	00000270	NYCE CRETE AND LANDIS CONCRETE	468.32
06/21/2019	01	75342	MISC	OLD YORK MANAGEMENT, LLC	39.99
06/21/2019	01	75343	00000379	PAUL B. MOYER & SONS, INC.	46.46
06/21/2019	01	75344	100000890	PAUL MOGENSEN	120.00
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06/21/2019	01	75347	00000595	PENN VALLEY CHEMICAL COMPANY	309.15
06/21/2019	01	75348	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	266.71
06/21/2019	01	75349	100000754	PETROLEUM TRADERS CORP.	509.40
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06/21/2019	01	75351	MISC	PHILADELPHIA SCIENTIFIC, LLC	24.18
06/21/2019	01	75352	00000446	PHISCON ENTERPRISES, INC.	500.00
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06/21/2019	01	75363	00001153	RICARDO DEJESUS	1,000.00
06/21/2019	01	75364	100000873	RYAN ALLISON	30.00
06/21/2019	01	75365	100000884	RYAN RUDELL	15.00
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06/21/2019	01	75369	100000790	SHOEN SAFETY & TRAINING	2,240.00
06/21/2019	01	75370	00001030	SIGNAL CONTROL PRODUCTS, INC.	481.95
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06/21/2019	01	75373	00001394	STANDARD INSURANCE COMPANY	7,842.34
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06/21/2019	01	75377	00001860	TAYLOR JONES	1,000.00
06/21/2019	01	75378	MISC	TGI FRIDAYS #2768	434.57
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06/21/2019	01	75381	00001771	TIMAC AGRO USA	4,830.00
06/21/2019	01	75382	100000434	TODD WALTER	1,000.00
06/21/2019	01	75383	MISC	TOLL MANAGEMENT COMPANY	122.93
06/21/2019	01	75384	100000068	TOP-A-COURT, LLC	107,597.00
06/21/2019	01	75385	100000897	TREVOR DALTON	15.00
06/21/2019	01	75386	100000210	UNIFIRST	193.20
06/21/2019	01	75387	398	UNITED STATES TREASURY	732.55
06/21/2019	01	75388	03214643	UNWINED & PAINT	250.00
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06/21/2019	01	75394	100000500	YARMEKA JOHNSON	420.00
06/21/2019	01	75395	100001042	ZACHARY EIDEN	30.00
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06/24/2019	01	75397	00000903	HOME DEPOT CREDIT SERVICES	285.85
06/25/2019	01	75398	100001047	FIRST STUDENT, INC	1,006.50
06/25/2019	01	75399	100001071	LEGOLAND DISCOVERY CENTER	820.00
06/25/2019	01	75400	100001060	STEVE SALDUTTI	69.00
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07/03/2019	01	75404	100000892	ADAM ZWISLEWSKI	120.00
07/03/2019	01	75405	00000340	ADVENT SECURITY CORPORATION	222.00
07/03/2019	01	75406	100000876	ALEXANDER J. DEANGELIS	75.00
07/03/2019	01	75407	100000814	AMAZON.COM SERVICES, INC	738.70
07/03/2019	01	75408	100001076	AMY HUSELTON	105.00
07/03/2019	01	75409	100001081	ANDREW MCCRARY	15.00
07/03/2019	01	75410	100000888	ANDREW WEINER	15.00
07/03/2019	01	75411	100001078	ARCHANA SULGHAM	95.00
07/03/2019	01	75412	00000027	ARMOUR & SONS ELECTRIC, INC.	910.00
07/03/2019	01	75413	100000388	ASPEN MILL PROPERTIES, LLC	5,554.67
07/03/2019	01	75414	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	104.65
07/03/2019	01	75415	MISC	AZ MARKETING SOLUTIONS, INC.	167.40
07/03/2019	01	75416	00000043	BERGEY'S	986.14
07/03/2019	01	75417	00902946	BETTE'S BOUNCES, LLC	976.05
07/03/2019	01	75418	100001063	BRIAN ALLEN	30.00
07/03/2019	01	75419	100001080	BRIAN GRUBER	15.00
07/03/2019	01	75420	100000331	BSN SPORTS, LLC	65.52
07/03/2019	01	75421	MISC	C&A SERVICES	14,600.00
07/03/2019	01	75422	100000405	C.E.S.	879.95
07/03/2019	01	75423	100000878	CARL HERR	30.00
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07/03/2019	01	75426	00000335	COMCAST CORPORATION	622.50
07/03/2019	01	75427	00001392	CRAFTWELD FABRICATION CO., INC.	185.00
07/03/2019	01	75428	00000629	DAVIDHEISER'S INC.	605.00
07/03/2019	01	75429	100000103	DEEP RUN AQUATIC SERVICES, INC.	734.80
07/03/2019	01	75430	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	1,742.96
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07/03/2019	01	75433	00905026	DON LEN INC.	288.00
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07/03/2019	01	75437	00001520	DVPLT - DELAWARE VALLEY PROPERTY &	79,378.75
07/03/2019	01	75438	00000120	DVWCT - DELAWARE VALLEY WC TRUST	65,027.75
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07/03/2019	01	75442	00000161	EUREKA STONE QUARRY, INC.	140.23
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07/03/2019	01	75450	00001504	GALETON GLOVES	559.05
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07/03/2019	01	75455	00001784	GOOGLE INC.	98.20
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07/03/2019	01	75457	00001709	GOULDEY WELDING & FABRICATIONS, INC	210.30
07/03/2019	01	75458	00000215	HAVIS, INC.	38.00
07/03/2019	01	75459	100000162	HERMAN GOLDNER COMPANY, INC.	962.00
07/03/2019	01	75460	00000903	HOME DEPOT CREDIT SERVICES	16.96
07/03/2019	01	75461	00001609	IMX MEDICAL MANAGEMENT	475.00
07/03/2019	01	75462	00001609	IMX MEDICAL MANAGEMENT	152.61
07/03/2019	01	75463	00000102	INTERSTATE BATTERY SYSTEMS OF	228.90
07/03/2019	01	75464	100001014	J.I.LANDIS	9,750.00
07/03/2019	01	75465	100000882	JACOB MILLEVOI	30.00
07/03/2019	01	75466	100000889	JACOB WELTMAN	15.00
07/03/2019	01	75467	100001034	JARRETT REIFF	50.00
07/03/2019	01	75468	100000505	JAYDEEP PARIKH	69.00
07/03/2019	01	75469	100000881	JOHN H. MOGENSEN	90.00
07/03/2019	01	75470	100000887	JON WASHINGTON	150.00
07/03/2019	01	75471	00000377	KATHY'S JUST DESSERTS, INC.	910.00

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
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07/03/2019	01	75473	100001074	KEVIN WANG	69.00
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07/03/2019	01	75485	100000703	MICHAEL KROPP	1,250.00
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07/03/2019	01	75487	100000113	MIKE GREER	1,500.00
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07/03/2019	01	75491	00000356	NORTH WALES WATER AUTHORITY	1,160.15
07/03/2019	01	75492	00001134	OFFICE DEPOT, INC	231.48
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07/03/2019	01	75494	00001400	PA CHIEFS OF POLICE ASSOCIATION	6,500.00
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07/03/2019	01	75498	100000754	PETROLEUM TRADERS CORP.	2,615.52
07/03/2019	01	75499	100000755	PETROLEUM TRADERS CORP.	2,859.76
07/03/2019	01	75500	00000009	PETTY CASH	68.00
07/03/2019	01	75501	00000447	PETTY CASH - POLICE	116.98
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07/03/2019	01	75509	100000873	RYAN ALLISON	30.00
07/03/2019	01	75510	100000884	RYAN RUDDELL	15.00
07/03/2019	01	75511	00000452	S&S WORLDWIDE	32.90
07/03/2019	01	75512	00001618	SEALMASTER	533.96
07/03/2019	01	75513	100000874	SEAN ALLISON	90.00
07/03/2019	01	75514	00001939	SERVICE TIRE TRUCK CENTERS	349.92
07/03/2019	01	75515	00001030	SIGNAL CONTROL PRODUCTS, INC.	1,535.93
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07/03/2019	01	75517	00661122	TEES WITH A PURPOSE	2,403.00
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07/03/2019	01	75521	00002036	TIMBERLINK CONSULTING LLC	1,725.00
07/03/2019	01	75522	00001984	TRAFFIC PLANNING AND DESIGN, INC.	18,325.93
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07/03/2019	01	75532	00000038	VERIZON WIRELESS SERVICES, LLC	480.12
07/03/2019	01	75533	00000038	VERIZON WIRELESS SERVICES, LLC	2,916.83
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07/03/2019	01	75537	00001329	WELDON AUTO PARTS	189.49
07/03/2019	01	75538	00906130	WISMER AUTO INTERIORS	125.00
07/03/2019	01	75539	100001042	ZACHARY EIDEN	30.00

01 TOTALS:

(2 Checks Voided)

Total of 306 Disbursements:

1,231,594.50

07/03/2019

Check List
For Check Dates 06/11/2019 to 07/08/2019

Check Date	Vendor Name	Description	Amount
06/13/2019	BCG 401	401 Payment	\$ 16,679.47
06/13/2019	BCG 457	457 Payment	\$ 13,570.13
06/13/2019	PA SCDU	Withholding Payment	\$ 802.03
06/13/2019	PBA	PBA Payment	\$ 900.00
06/13/2019	UNITED STATES TREASURY	941 Tax Payment	\$ 85,230.91
06/19/2019	STATE OF PA	State Tax Payment	\$ 9,412.53
06/27/2019	BCG 401	401 Payment	\$ 16,664.31
06/27/2019	BCG 457	457 Payment	\$ 12,807.15
06/27/2019	PA SCDU	Withholding Payment	\$ 802.03
06/27/2019	PBA	PBA Payment	\$ 871.00
06/27/2019	UNITED STATES TREASURY	941 Tax Payment	\$ 84,786.78
07/01/2019	ICMA RC	DROP Plan Payment	\$ 5,536.68
07/01/2019	UNITED STATES TREASURY	945 Tax Payment	\$ 7,503.60
07/03/2019	STATE OF PA	State Tax Payment	\$ 9,459.32
07/05/2019	BERKHEIMER	2nd Qtr. EIT Payment	\$ 23,476.04
07/05/2019	BERKHEIMER	2nd Qtr. LST Payment	\$ 1,456.00
Total Checks: 16			\$ 289,957.98