



**MONTGOMERY TOWNSHIP
SHADE TREE COMMISSION**

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MEETING MINUTES
October 18, 2017

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, October 18, 2017, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Rich Roller, Jay Glickman, and Mary Brock. Also present: Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Valerie Liggett, Boucher & James; and Greg Reiff, Parks Foreman.

Call to Order: The meeting was called to order at 7:35 pm.

Approval of Minutes: On a motion made by Jay Glickman and seconded by Mary Brock, the minutes from the September 2017 meeting were approved as submitted.

Public Comment: none

Correspondence: The memorial Magnolia tree to be planted in Whispering Pines Park is scheduled for installation prior to the October 28th memorial service for Mr. James Riley. Mr. Riley's friends and family received approval from the Board to install the magnolia tree in memory of Mr. Riley as he was a longtime resident of the Orchards. Valerie Liggett of Boucher & James met with the residents on October 17th to assist in choosing the proper location for this tree.

Update on Projects / Boucher & James: The Commission was updated on the following Land Development projects:

- Montgomery Retirement Residence Final Plan Review
- Montgomery Township Community Center End of Maintenance Inspection
- Montgomery Preserve Phase 2 Replacement Trees and Opinion of Probable Cost to Complete Landscaping
- Montgomery Preserve Phase 1 Opinion of Probable Cost to Complete Landscaping
- Montgomery Knoll Phase 1A Opinion of Probable Cost to Complete Landscaping
- Montgomery Knoll Phase 1B Opinion of Probable Cost to Complete Landscaping
- Montgomery Knoll Phase 1A Replacement Trees

Old Business:

2017 Fall Project / Community Tree Workshop – The Township currently has 29 attendees registered for this event. The event will begin at 8:30 am with registration and continental breakfast beginning at 8am. The Community Center is well equipped with the technology systems needed for the presentations.

Ash Tree Removal Project – A pre bid meeting was held on October 17th, 2017. Eleven contractors attended the meeting and field visit. 237 trees have been marked for removal in Spring Valley Park. The bid opening is scheduled for 10am on October 23rd, 2017.

2018 Proposed Budget – The Commission members reviewed proposed the budget and discussed the proposed project for the removal / replacement of ash trees within the Rose Twig Parking lot. Sawtooth Oak and London Planes may not be suitable for the parking lot area as they are messy trees that drop acorns and shed bark.

New Business:

2017 Tree City Recertification and Growth Award Application - The Commission reviewed the qualifications and categories for the 2017 applications. The application will be submitted online with the Board's approval.

2017 Shade Tree Project - A Boy Scout project is proposed in the Spring to plant trees in areas where Ash trees have been removed. Possible locations are street trees / basin perimeter trees on township lands or Spring Valley Park. May have 35-40 Scouts available for this project for a one-day project. The Commission can order an additional 40-60 trees to our Arbor Day tree order and request delivery at least 3 weeks before Arbor Day to allow time for the scouts to install them.

Adjournment: There being no further business to come before the Commission, the meeting adjourned at 8:45 pm. The next meeting will be held at 7:30 pm on November 15, 2017 at the Montgomery Township Building.