



**MONTGOMERY TOWNSHIP
DEPARTMENT OF PLANNING AND ZONING**

1001 STUMP ROAD, MONTGOMERYVILLE, PA 18936-9605

Telephone: 215-393-6920 · Fax: 215-855-1498

www.montgomerytwp.org

ROAD OCCUPANCY APPLICATION

No work on any Montgomery Township roadway shall be performed without first notifying the Montgomery Township Public Works to schedule an inspection at 215-855-0510. All such work must be conducted Monday thru Friday between 9:00 A.M. and 3:00 P.M. unless a written waiver has been obtained.

Route No., Road or Street where work is to be done: _____

Work Scheduled To Begin _____ at _____
date time

All work under this permit to be completed on or before* _____ (*Permit void after this date. Immediately upon
completing work, Permittee shall notify Township). date

Permission is hereby granted to:

Permittee Phone: _____

Street Address, City, State, Zip code Fax: _____

Contractor to perform work: _____ **Twp Registration#:** _____

Description or purpose of work: _____

Signature (Executive Officer or Authorized Representative)

Three (3) copies of plan must be submitted with the Application.

Length of trench (lineal feet):

Fees:

_____ Outside of shoulder	Road Occupancy Application Fee	\$50.00	_____
_____ In Shoulder	Underground Utility (per 100 feet):		
_____ In Pavement	Outside Shoulder	\$120	_____
_____ Curbing	In Shoulder	\$160	_____
_____ Sidewalk	In Pavement	\$160	_____
_____ Depth of trench (inches)	Curbing/100 lf	\$ 80	_____
	Sidewalk/Aprons/100 lf	\$ 80	_____
	Escrow		_____
	New Utilities – except new developments	\$ 2/lf	_____

Total Fees \$ _____

The Township Board of Supervisors, may at any time revoke and annul this permit for non-performance of, or non-compliance with any of the conditions, restrictions and regulations hereof.

Approved: _____
Director of Public Works Date

I certify I inspected the above and is acceptable as Completed _____
Township Engineer or Public Works Director Date

****IMPORTANT****

- Work must be started on date specified or permit will be cancelled unless an extension of time is granted by the Township.
- Permittee will notify Township, prior to expiration of allotted time, if unable to complete the work on or before the date specified and a request for an extension of time must be submitted. Such request shall be accompanied by the prescribed fee.
- If work covered by this permit is to be cancelled. Permittee must notify the Township prior to the starting date specified that work will not be done, returning the permit with such notice. The fee for inspection of the work will be refunded by the Township, provided that proper notification has been given. All notices relative to time extensions or cancellations shall be forwarded to the Township in writing.
- Permittee must conform to all PennDOT Traffic Safety Control Requirements.
- Job site must be kept clean and free of debris and proper measures must be taken to control soil erosion.

48 HOURS PRIOR TO START OF WORK - CALL 215-855-0510