

MONTGOMERY TOWNSHIP
REQUIREMENTS FOR MISCELLANEOUS APPLICATIONS AND PERMITS

Temporary Retail
Township Road Occupancy Permit
Special Event
Street Address
Collection Bins
Grading Permit

1. COMPLETE THE ATTACHED SHEET APPLICABLE TO THE PERMIT TYPE THAT YOU ARE SUBMITTING.

2. All fees must be submitted at time of application / permit submittal. Please be advised that Montgomery Township deposits permit fees immediately upon permit submission. Deposit, however, does not constitute permit approval. Your permit is not approved until you receive the signed permit card from Montgomery Township.

3. All Applications must be signed by the property owner or authorized agent of the property owner.

Temporary Retail Sales Permits: Complete a Use & Occupancy Application

\$ 50 - 7 days or any portion thereof
\$150 - 30 days or any portion thereof over 7 days
\$300 - 60 days or any portion thereof over 30 days

*No temporary retail permit will be issued for periods of time in excess of 60 days except as follows:

\$450 - 90 days (winter holiday season)

ALL PREMISES MUST RECEIVE A SATISFACTORY BUILDING INSPECTION FROM THE MONTGOMERY TOWNSHIP BUILDING INSPECTOR