



**MONTGOMERY TOWNSHIP
SHADE TREE COMMISSION**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605
Telephone: 215-393-6920 · Fax: 215-855-1498
www.montgomerytp.org

MEETING MINUTES
January 18, 2017

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, January 18, 2017, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, Mary Brock, and Jay Glickman. Also present: Michael J. Fox, Board Liaison; Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Greg Reiff, Parks Foreman; and Judy Stern-Goldstein, Boucher & James.

2017 Reorganization / Officer Election: The members unanimously elected Roy Rodriguez as Chairman of the Commission (22nd year!) on a motion made by Jay Glickman and seconded by Mary Brock. The members unanimously elected Rich Roller as Vice-Chairman on a motion made by Jay Glickman and seconded by Roy Rodriguez.

Approval of Minutes: On a motion made by Jay Glickman and seconded by Rich Roller, the minutes from the November 2016 meeting were approved as submitted.

Public Comment: none

Correspondence: none

Update on Projects: Updates were provided for the following projects:

Land Development – The Commission was updated on the following projects: BJ’s Five Points Plaza start of maintenance inspection; Chick-Fil-A end of maintenance inspection; Mark’s Jewelers start of maintenance inspection and escrow release; 1021 Lansdale Avenue start of maintenance inspection; Maple Brook Estates start of maintenance inspection; Montgomeryville Nissan plan review; Montgomery Retirement Residence plan review; and 115 Wentworth Drive subdivision plan review.

Shade Tree Projects – no update at this time.

Old Business:

2017 Education Seminar – Bartlett Tree Services – Mr. Stephen Hilbert of Bartlett Tree Services presented to the Shade Tree Commission a timeline, speaker information, possible attendees, and advertising options for the proposed November 2017 Community Forestry Workshop hosted by Montgomery Township. The Commission discussed the following items: targeted audience (school districts, country clubs, municipal employees, nursery staff, retail garden centers, landscapers, EAC / STC members, Township representatives), use of Community Center, 100-150 attendees, registration fees, lunch, rental items needed, and advertising.

Basin Maintenance Program Update – Binders have been put together for the Planning & Zoning Department and the Public Works Department. Each set of binders has the following information in them: Each Township owned basin assessment and re-assessment completed by Boucher & James, DVIT Inspection reports, and spreadsheets of all Township-owned basins with specific information on each.

New Business:

2017 STC Budget – The Commission was provide a copy of the approved budget for 2017.

Tree Vitalize Survey – The Commission reviewed the survey to be submitted. Additional information is needed in order to complete it. The survey is requesting information on tree removal and plantings, time utilized by municipal employees and volunteers, and if outside contractors utilized.

Forest Management – Roy requested that the Township staff notify the Commission of any areas within Township owned properties that have had an area with a lot of tree removal from the EAB infestation. The Commission then can plan some replanting projects. They also suggested contacting an arborist or tree service company for any mass clearings if needed and to survey areas for mass removal, hazard trees, and determine the extent of the EAB infestation/damage.

Adjournment: There being no further business to come before the Commission, the meeting adjourned at 9:00 pm. The next meeting will be held at 7:30 pm on February 15, 2017 at the Montgomery Township Building.