



**MONTGOMERY TOWNSHIP  
SHADE TREE COMMISSION**

1001 STUMP ROAD  
MONTGOMERYVILLE, PA 18936-9605  
Telephone: 215-393-6920 · Fax: 215-855-1498  
[www.montgomerytp.org](http://www.montgomerytp.org)

MEETING MINUTES (July-Aug)  
July 27, 2016

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, July 27, 2016, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, and Mary Brock. Also present: Marianne McConnell, Deputy Zoning Officer; Greg Reiff, Parks Foreman; and Valerie Liggett, Boucher & James.

**Approval of Minutes:** On a motion made by Roy Rodriguez and seconded by Mary Brock, the minutes from the June 2016 meeting were approved as submitted.

**Public Comment:** John Antonucci discussed the center island area around the sundial at Memorial Grove. He suggested filling in the circle with concrete and installing plantings / small shrubs immediately around the base of the sundial and its footings. He also suggested replacing the viburnum along the path to the sundial as they are overgrown. Public Works offered to remove the shrubs this upcoming winter.

**Correspondence:** none

**Update on Projects:** Updates were provided for the following projects:

*Land Development* – The Commission was updated on the following projects: Hawthorne Conditional Use preliminary landscape plan review; Montgomery Elementary School plan review and tree protection fence inspection; SALDO revisions; Marks Jewelers inspection; and Kidalas Court end of maintenance period.

*Shade Tree Projects* – A start of maintenance inspection was conducted on May 25, 2016 for the Shrubs at Memorial Grove and the Sugar Maple Grove replacement trees. The plant material was found to be acceptable to begin the maintenance period. The Contractor must submit the maintenance bond prior to payment. The other existing Sugar Maples need some pruning and maintenance to flourish. Mary, Roy, and John offered to prune them this fall season.

**Old Business:**

*Basin Naturalization Maintenance and Complaint Guidelines* – The Commission discussed developing guidelines for the basins that were entered into the Naturalization Program through the creation of “no mow” areas. The Commission discussed creating guidelines that were basin specific and not general overall guidelines. Each basin would have specific information including location, proximity to residential properties, fencing, signage, features, slope, and proximity to sidewalks...

## **New Business:**

AutumnFest 2016 - The Commission discussed have an education table this year at AutumnFest. They would like to include at the table the following topics: Basin Naturalization Program; EAB; Arbor Day; and the Legacy Tree Program.

Knapp Farm Tree Clinic – The Commission would like to host a tree clinic for the residents in Knapp Farm in regards to tree care, pruning, and maintenance. In particular, the trees along the perimeter of the development. The Commission will contact a Certified Arborist to conduct the clinic. The tentative date will be a Saturday in October for approximately 3 hours in length.

Arbor Day 2017 Tree Order – The preliminary order has been placed for 300 trees for next year's event. Persimmon was not available. The Commission would like to add 20-25 five gallon shade trees for the Township Building along Stump Road to fill-in the area for a Spring Planting Project.

Tree City Growth Award – The Commission discussed the idea of hosting a course / seminar through Bartlett Tree Care Services. The seminar would be available to Shade Tree Commission members, contractors, and students. The Commission discussed, topics, credits for spraying license, CEU's, full or half day, ISA Certification, fees, refreshments/lunch... Which municipalities in the area have Shade Tree and Environmental Advisory Commissions?

**Adjournment:** There being no further business to come before the Commission, the meeting adjourned at 8:30 pm. The next meeting will be held at 7:30 pm on September 21, 2016 at the Montgomery Township Building.