



**MONTGOMERY TOWNSHIP
SHADE TREE COMMISSION**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605
Telephone: 215-393-6920 · Fax: 215-855-1498
www.montgomerytp.org

MEETING MINUTES
June 15, 2016

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, June 15, 2016, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, Jay Glickman and Mary Brock. Also present: Marianne McConnell, Deputy Zoning Officer; Greg Reiff, Parks Foreman; Michael Fox, Board Liaison; and Judy Stern-Goldstein, Boucher & James.

Approval of Minutes: On a motion made by Jay Glickman and seconded by Mary Brock, the minutes from the May 2016 meeting were approved as submitted.

Public Comment: none

Correspondence: none

Update on Projects: Updates were provided for the following projects:

Land Development – The Commission was updated on the following projects: Nappen & Associates / 1390 Welsh Road plan review and opinion of probable cost. The status charts for replacement trees and land development projects were reviewed.

Shade Tree Projects – A start of maintenance inspection was conducted on May 25, 2016 for the Shrubs at Memorial Grove and the Sugar Maple Grove replacement trees. The plant material was found to be acceptable to begin the maintenance period. The Contractor must submit the maintenance bond prior to payment.

Old Business: none

New Business:

Tree City Growth Award Categories - The Commission reviewed the categories and requirements to apply for the Tree City Growth Award. Each item under different categories has a point value. A minimum of ten points is needed to apply for the award. Different ideas were discussed including:

1. **Item D7, Special Program to Eliminate Destructive Practices (6 points).** The Commission discussed a possible educational program during the upcoming Autumnfest in October.
2. **Item C10, Wildlife Habitat (3 points).** – Six additional basins were entered into the Naturalization Program and designated as “no mow” areas.

3. **A11, Tree-Care Workshops (4 points).** The Commission discussed hosting a tree care class for the residents of Knapp Farm. In particular the trees and landscaping along the perimeter to prevent crowding and promote healthy growth.

Basin Naturalization Maintenance and Complaint Guidelines – The Commission briefly discussed the need for documented procedures to handle maintenance and complaints for the basins within the Basin Naturalization Program. The Commission discussed removing the wire mesh on the split rail fencing and/or removing the fences that were not required to remain in place (per the DVIT inspections).

Memorial Grove Landscaping – A resident, Michele Hughes, has volunteered to maintain and weed the landscape beds at the site. The circle area immediately surrounding the sundial has been an eyesore. The Commission discussed placing river rock in the area or plantings. It was also discussed to minimize the mulch bed along the trail where the boulder is placed and restore some of it back to grass.

Adjournment: There being no further business to come before the Commission, the meeting adjourned at 9:00 pm. The next meeting will be held at 7:30 pm on July 27, 2016 at the Montgomery Township Building.