



Montgomery Township Autumn Festival  
1001 Stump Road  
Montgomeryville, PA 18936

Phone: (267)-649-7200  
Fax: (215)-855-6656  
[www.montgomerytwp.org](http://www.montgomerytwp.org)

### **Craft Vendor Application**

We invite you to join us for our 21st Autumn Festival! This family-oriented community event features amusements, fall crafts and activities, live music, business and craft vendors, food, and more. The Autumn Festival draws thousands of guests annually.

Vendor spaces are available for craft vendors. In order to qualify as a craft vendor, all products must be hand-made. Applications are subject to review and approval by Montgomery Township staff.

**Where:** William F. Maule Park @ Windlestrae (1147 Kenas Road, North Wales, PA 19454)

- **When:** Saturday, October 14, 2023 from 12:00 Noon until 5:00pm.  
There is no rain date or location. In the event of cancellation, we can retain your credit for next year's application fee or issue a refund via check.

**Fee:** \$75

**We provide:** 1 space (approximately 10'x15'), 1 six-foot table, 2 chairs

### **Additional information:**

- Applicable business insurance or non-profit status may be requested upon application review.
- Please arrive at 10:00am to set up and get situated before the event. All vehicles must be relocated to the parking lot prior to the event. Vehicles will be permitted to return after the event's end.
- Unloading and loading assistance will be provided before and after the event. If you must leave during the event, you are responsible for carrying materials to your vehicle.
- Applications will be accepted per space available and are subject to review by Township Staff.
- Requirements and event logistics subject to change to reflect any current health and safety guidelines.

We hope to see you there!

If you have any event-related questions, please contact:  
*Angelina Capozzi, Community Recreation Program Director*  
[ACapozzi@MontgomeryTwp.org](mailto:ACapozzi@MontgomeryTwp.org)  
(267)-649-7208



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**Montgomery Township Autumn Festival – October 14, 2023**

**Craft Vendor Application – Form & Fee Due by **September 15th!****

<b>Vendor Name</b>	
<b>Fee</b>	<b>\$75 (craft vendors only)</b>
<b>Contact Person for Day of Event</b>	
<b>Address (Street, City, State, Zip Code)</b>	
<b>Phone Number for Day of Event</b>	
<b>Email Address (REQUIRED)</b> <i>Most communication will be via email.</i>	
<b>Type of Display – Include any interactive activities, giveaways, etc.</b>  <b>(Food <u>may not be sold</u> at vendor booths. We do have a food vendor option)</b>	

Applications will be accepted per space available and are subject to review by Township Staff and the Autumn Festival Committee.

***Make check payable to Montgomery Township.*** Credit cards can be accepted – request invoice to pay online by emailing the contact below.

Giveaways, samples, prizes and raffles for those who visit your booth are permitted with prior permission from the Recreation Office. Applications are subject to review by the Township Staff. Montgomery Township reserves the right to request liability insurance.

By signing this form, I release Montgomery Township and any individual working on behalf of the Autumn Festival Committee from any liability. Please return the form to Montgomery Township in person or mail to: Montgomery Township c/o Angelina Capozzi, 1001 Stump Road, Montgomeryville, PA 18936. Any questions, please call (267)-649-7208 or email [acapozzi@montgomerytwp.org](mailto:acapozzi@montgomerytwp.org)

Signature\_\_\_\_\_

Date\_\_\_\_\_