

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JUNE 27, 2022**

1. Call to Order: The June 27, 2022, public meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Tanya C. Bamford called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair Tanya C. Bamford
Vice Chairwoman Candyce Fleuhr Chimera
Supervisor Annette M. Long
Supervisor Beth A. Staab
Supervisor Audrey R. Ware
Township Manager Carolyn McCreary
Township Solicitor Sean Kilkenny, Esq.

ALSO, IN ATTENDANCE:

Director of Finance, Brian Shapiro
Director of Planning, Bruce Shoupe
Director of Public Works, Greg Reiff
Director of Recreation, Floyd Shaffer
Director of Information Technology, Rich Grier
Recording Secretary, Deborah Rivas

2. & 3. Pledge of Allegiance and Announcements: Following the Pledge of Allegiance, the following announcements were made by Ms. Bamford:

- Save the Dates for Tower 18 Housing Event – Saturday, July 23, 9:00 a.m. to 11:00 a.m., National Night Out – Thursday, August 2, 6:00 p.m. to 9:00 p.m., and Autumn Festival – Saturday, October 15, 12:00 p.m. to 5:00 p.m.
- The Board and Staff acknowledged the passing of former Development Coordinator Marita Stoerrle and sent their condolences to Marita’s family and friends.

4. Public Comment – There was no public comment.

5. Announcement of Executive Session – Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in an Executive Session earlier this evening at 6:15 p.m. to discuss one litigation matter and one matter involving real estate acquisition. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania’s Sunshine Law.

6. Consent Agenda:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried (5-0), the minutes of the June 13, 2022 meeting, and the payment of bills for June 27, 2022, were approved as presented.

Presentation:

7. Introduction to Township Geographic Information System Mapping: Jen Ames, the Township’s first GIS Analyst, joined the staff on April 25, 2022. Ms. Ames provided an update on

the work she has been doing to create multiple GIS applications for various uses for both Township staff and residents to access in the future.

Planning and Zoning:

8. Review of Zoning Hearing Board Applications: Mr. Shoupe identified the three pending hearings before the Zoning Hearing Board (ZHB). Application 22060001 is for Timothy and Amy Hawthorne, 104 Carlisle Court, for an enclosed porch and deck. Application 22060002 is for High Octane Agility, LLC, 94 County Line Road, for a dog sports training facility. Application 22030001 is for Pinecrest Golf Club, Inc., 101 Country Club Drive, where the applicant is appealing the enforcement notice the Township sent relating to violations concerning stormwater management. This hearing has been continued to August 3, 2022.

Board consensus was to continue to have the Solicitor's office attend the Zoning Hearing Board and represent the Township in the Pinecrest appeal and not enter an appearance for the other two applications, allowing the Zoning Hearing Board to render a decision based on the testimony provided.

Public Works:

9. Sourcewell Cooperative Purchasing Program: Mr. Shapiro reported that the Township is currently a member of COSTARS, a Commonwealth of Pennsylvania cooperative purchasing program that serves as a conduit through which registered entities can leverage contracts established by the State to cost-effectively and efficiently identify suppliers with whom to do business. With the current economic environment and supply chain issues, the Township is experiencing difficulties in acquiring the capital items needed for operations. Sourcewell is another cooperative purchasing program that holds competitively solicited contracts for state and local governments. By joining another program, the Township will have more options when trying to acquire capital items. There is no cost, no obligation, and no liability to join.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried (5-0), the Board approved the Township to join the Sourcewell cooperative purchasing program and for the Township Manager to execute any necessary documents.

Parks and Recreation:

10. Fellowship Park Project Update – Ms. McCreary reported that Fellowship Park is located at 125 Meadowood Drive and was the second Township park to be established. Its amenities include playground equipment, soccer fields with bleachers, volleyball, basketball court, picnic area, baseball field, and tennis courts. This park was identified for refurbishment as part of the Township's Capital Investment Plan (CIP). The Township applied for and was awarded a \$250,000 grant from DCNR for this project. To foster an environment where children of all abilities can play together, staff and Township professionals have worked to incorporate a variety of amenities

into the playground. Concept drawings of the proposed playground area were shown, and the anticipated work schedule was discussed.

New Business:

11. Department Reports: Mr. Shapiro provided an update on the Township's finances. All funds are currently tracking as budgeted. The General Fund's total revenues are \$9,672,521 or 70.65% of the total budget. Major revenue sources (Act 511 Taxes) comprise \$7,059,716 of the total revenues. Total Real Estate Taxes collection for the year 93%, which is expected for this time in the year. Other tax revenues are trending as expected. Total General Fund expenditures are \$5,582,062 or 40.07% of the total budget. Mr. Shapiro explained why several categories were over-budgeted and how those items would be resolved. Mr. Shapiro and Ms. Ames also demonstrated the use of GIS to make financial information easier to comprehend and provide isolated numbers as needed.

21. Committee Reports: Ms. Staab reported that the EAC hosted a stormwater presentation seminar on rain gardens on June 22. Approximately 20 residents attended. The presentation recording will be available tomorrow on the Township's social media channels. Ms. Chimera reported that the Planning Commission has been finalizing the Comp Plan, and it will be ready for presentation to the Board of Supervisors in August. The Park and Recreation Board is looking to add a new volunteer. Ms. Bamford requested that the Park and Recreation Board consider recommending some programming options for outside in the parks. Ms. Long reported that the CRC Advisory committee toured the center and discussed the items needing replacement soon. Ms. Long also stated that the committee would like to discuss the debt service with Mr. Shapiro and look at other ways to raise capital to decrease it. Mr. Shapiro noted that there are limited options for raising capital and that the bond does not have a prepayment option. Ms. Bamford reported that at the Sewer Authority meeting, the gentleman who wanted to open a Mochinut store made a presentation with his engineer for a workaround to solve the problem of putting a food service operation on that property. The biobot study showed a dramatic spike in the Western portion of the Township. The Shade Tree Commission is moving forward with the Welcome sign project.

22. Adjournment: Upon motion by Ms. Bamford and seconded by Ms. Chimera, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary