

**Montgomery Township
Autumn Festival Committee
Meeting Minutes**

August 18, 2021

The August 2021 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, August 18, 2021 at the Montgomery Township Community & Recreation Center. The members of the Committee in attendance included: **J.P. Northrop, David Wood, and Mary Griffith-Alfarano. Also in attendance were Carolyn McCreary Township Manager, Greg Reiff Public Works Director, Floyd Shaffer Recreation and Community Center Director, and Derek Muller Public Information Coordinator.**

Regular Meeting

Call to Order: Committee Chair J.P. Northrop called the meeting to order at 2:40pm.

Pledge of Allegiance

Approval of Minutes: Minutes from the July 2021 Autumn Festival Committee Meeting were approved on a motion by Mr. Wood and a second by Ms. Alfarano.

Public Comment: There was no public comment.

Discussion Items

The following items were discussed by the Committee during the remainder of the meeting:

- Current health guidance regarding COVID-19: A discussion was held regarding the rising cases of COVID-19 and changing guidance for community events. The discussion will continue at the September 8th meeting, when a decision will be made to recommend either canceling or continuing to plan Montgomery Township Day.
- **Sponsorships** – Mr. Muller shared the sponsorship tiers with the Autumn Festival Committee for Montgomery Township Day.
- **Vendors** - Vendors this year will be restricted to Montgomery Township volunteer committees as well as community-based non-profits, pending Township approval.
- **Entertainment** –
 - **Live Music** – A stage has been booked, and a discussion regarding bands to be booked was held. A singer for the National Anthem will also be present.
 - **Amusements** – Amusements were reviewed by the Committee and staff.
 - **Fall Activities** – Pumpkins will be ordered shortly, and hay rides are still subject to discussion and availability of wagons.
 - **Food Vendors** – The current lineup of food vendors was shared with the Committee.
- **Volunteers** – The Committee discussed organizations to reach out to for volunteers.

There being no further business, on a motion by Mr. Northrop (Chair) and a second by Mr. Wood (Vice Chair), the meeting was adjourned at 3:38pm.

Our next meeting of the Autumn Festival Committee will be September 8th, 2021 @ Noon at the Community & Recreation Center.

Submitted by:
Derek J. Muller

Public Information Coordinator