

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes  
February 12, 2020**

The February 2020 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, February 12, 2020 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: **David Wood, and Mary Griffith-Alfarano. Also in attendance was Derek Muller Recreation and Community Center Supervisor, Carolyn McCreary Township Manager, Greg Reiff Parks Foreman, and Kelsey Whalen Public Information Coordinator.**

**Reorganization Meeting**

**Call to Order:** Committee Vice Chair David Wood called the meeting to order at 5:33pm.

**Consider Appointment of Autumn Festival Committee Chair for 2020**

- Ms. Griffith-Alfarano nominated J.P. Northrop for Chair of the 2020 Montgomery Township Autumn Festival Committee.
- In a unanimous vote, J.P. Northrop was appointed Committee Chair for 2020.

**Consider Appointment of Autumn Festival Committee Vice Chair for 2020**

- Ms. Griffith-Alfarano nominated David Wood for Vice Chair of the 2020 Montgomery Township Autumn Festival Committee.
- In a unanimous vote, David Wood was appointed Committee Vice Chair for 2020.

There being no further business, on a motion by Mr. Wood and a second by Ms. Griffith-Alfarano, the meeting was adjourned at 5:38pm.

**Regular Meeting**

**Call to Order:** Committee Vice Chair David Wood called the meeting to order at 5:38pm.

**Approval of Minutes:** On a motion by Mr. Wood and seconded by Ms. Griffith-Alfarano, the minutes from the December 2019 Autumn Festival Committee meeting were approved.

**Public Comment:** There was no public comment.

**Discussion Items**

The following items were discussed by the Committee during the remainder of the meeting:

- **Vendors/Sponsors**
  - No changes in fees for vendors, sponsors, and food vendors
- **Entertainment/Demonstrations**
  - Magician and stilt walker will be hired.
  - DJ will be hired.
  - Amusements will be rented.

- K-9 demonstration
- Elmwood Park Zoo will be contacted about an animal program
- Hiring a band is in consideration
- **Crafts/Activities**
  - Pumpkin distribution, pumpkin decorating, and scarecrow making will return.
  - Clothing donations for scarecrows will be sought out.
- **Food Concessions**
  - Reaching out to food trucks to increase food vendors in 2020
- **Volunteers**
  - North Penn Key Club, Junior ROTC, Keystone Fellowship, and the Girl Scouts will be contacted regarding volunteering.
  - New organizations to reach out to include Lansdale High School

There being no further business, on a motion by Mr. Northrop and a second by Ms. Wood, the meeting was adjourned at 6:14pm.

**Our next meeting of the Autumn Festival Committee will be held on Wednesday, March 11th.**

Submitted by:

Derek J. Muller

Community and Recreation Center Supervisor