

**MONTGOMERY TOWNSHIP
FINANCE COMMITTEE MINUTES
MEETING OF FEBRUARY 16, 2021
MEETING WAS HELD VIA MICROSOFT TEAMS**

Members Present

Mary Griffith-Alfarano	Resident
Mark Klemmer	Resident
Andrew Hatstat	Resident
Annette Long-Tulio	Board of Supervisor Liaison
Carolyn McCreary	Township Manager
Brian Shapiro	Director of Finance

Mr. Hatstat called the Finance Committee meeting to order at 6:04 p.m.

Approval of Minutes

Mr. Hatstat made a motion to approve the minutes of January 19, 2021. Ms. Griffith-Alfarano seconded. Motion carried 4-0.

Financial Reports

Mr. Shapiro reviewed the year to date budgeted revenues and expenditures with the committee. Mr. Shapiro discussed the capital improvements that have been approved by the Board of Supervisors as of February 8, 2021.

Discussion Items

Mr. Shapiro reviewed the Finance Department's 2021 goals which include: preparation of a Popular Annual Financial Reporting Award, Distinguished Budget Presentation Award, reviewing and updating the Capital Investment Plan and focusing on internal customer service.

Committee Business Items

Mr. Shapiro informed the committee that the 2020 audit would be conducted the first week of March.

Mr. Shapiro provided an update from Berkheimer regarding the Earned Income Tax collection for 2020. Berkheimer stated "After our analysis of 3rd Quarter collections, EIT revenues in most areas are trending in the right direction. For Montgomery Township while the 2020 2nd Quarter Payments showed a change of -6.29% compared to 2nd Quarter 2019, the 3rd Quarter 2020 realized a change of 0.03%. This is a swing of 6.32%. Overall, total collections in 2020 (\$5,808,090.98) changed by -1.30% compared to 2019 (\$5,884,570.07).

Projecting the impacts of the pandemic on collections continues to be a moving target with many variables/factors including the recent 2nd round of PPP funding, as well as other Federal and State stimuli. We are cautiously optimistic that the trend seen in the 3rd quarter collections will continue and 4th Quarter revenues will realize similar gains over last year. However, 4th Quarter collections tend to be significantly higher than other quarters due to year-end bonuses, etc. and it is reasonable to expect reductions in bonus amounts this year due to the COVID economic impacts."

Mr. Shapiro updated the committee on the transition for the collection of Business Privilege/Mercantile/Amusement Taxes to Berkheimer.

Old Business

None

New Business

None

Public Comment

None

Meeting was adjourned at 6:28 p.m.