



**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**FEBRUARY 22, 2021**

[www.montgomerytwp.org](http://www.montgomerytwp.org)

Tanya C. Bamford  
Candyce Fluehr Chimera  
Annette M. Long  
Matthew W. Quigg  
Beth A. Staab

Carolyn McCreary  
Township Manager

**ACTION MEETING – 7:00 PM**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Public Comment
4. Announcements
5. Announcement of Executive Session
6. Consent Agenda:
  - a. Consider Approval of Minutes of February 8, 2021 Meeting
  - b. Consider Payment of the Bills
7. Appointments: Human Relations Commission Members

**Public Works:**

8. Consider Award of Contract for the 2021 Curb & Sidewalk Project
9. Consider Award of Contract for the 2021 In-Place Paving Project
10. Consider Authorization to Purchase Wheel Balancer

**Planning & Zoning:**

11. Consider Land Development Waiver: 425 Stump Road
12. Consider Escrow Release and Commencement of Maintenance Period: Nissan Dealership
13. Consider Board Position for Zoning Hearing Board Applications:
  - a. 108 Major Drive - Renoy and Ancy Varghese
  - b. 411 Doylestown Road – 202 Marketplace
  - c. 801 and 805 Horsham Road - Adams Montgomery Association & BAG Associates
  - d. 101,103, 105, 107 Wynstone Court - Toll Brothers (Walnut Creek)

**Administration & Finance:**

14. Consider Approval of Constellation Energy Agreement for Electric Generation
15. Consider Authorization to Participate in the Montgomery County Consortium Fuel Bid
16. Consider Authorization to Issue Request for Proposal (FRP) for Investment Consultant - Police Pension Fund

**Administration & Finance (cont'd):**

17. Consider Adoption of Resolution to Extend Participation in the Wissahickon Clean Water Partnership Intergovernmental Agreement

**Other Business:**

18. Department Reports
19. Committee Liaison Reports
20. Adjournment

**PLEASE NOTE:** For the safety of all participants, masks must be worn in the Township building and meeting room. Social distancing measures have been put into place which reduces the number of people who can safely occupy the meeting room. You may be asked to wait in the lobby if the room capacity has been reached. Thank you for your patience and cooperation in working to keep everyone safe.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS**  
**BOARD ACTION SUMMARY**  
Item # 3

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**SUBJECT:** Public Comment  
**MEETING DATE:** February 22, 2021  
**BOARD LIAISON:**  
**INITIATED BY:**

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**BACKGROUND:**

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 4

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<b>SUBJECT:</b>	Announcements
<b>MEETING DATE:</b>	February 22, 2021
<b>BOARD LIAISON:</b>	
<b>INITIATED BY:</b>	Tanya C. Bamford, Chair

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MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 5

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SUBJECT:                   Announcement of Executive Session  
MEETING DATE:       February 22, 2021  
BOARD LIAISON:  
INITIATED BY:         Tanya C. Bamford, Chair

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**BACKGROUND:**

The Solicitor will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

**The Board of Supervisors met in an Executive Session immediately following their public meeting on February 8, 2021 to discuss one item of potential litigation and three personnel matters.**

**The topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 6

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<b>SUBJECT:</b>	Consent Agenda:
	Approval of Minutes of February 8, 2021 and Payment of Bills
<b>MEETING DATE:</b>	February 22, 2021
<b>BOARD LIAISON:</b>	
<b>INITIATED BY:</b>	

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**BACKGROUND:**

Please review and contact Deb Rivas on Monday, February 22, 2021 with any changes to the minutes. Also, attached are the list of bills for review for payment on February 22, 2021.

**MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

## MINUTES OF MEETING MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS FEBRUARY 8, 2021

**1. Call to Order:** The February 8, 2021 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair, Tanya C. Bamford called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

Chair Tanya C. Bamford  
Vice Chair Matthew W. Quigg  
Supervisor Candyce Fluehr Chimera  
Supervisor Annette M. Long  
Supervisor Beth A. Staab  
Township Manager Carolyn McCreary  
Township Solicitor Sean Kilkenny, Esq.

**ALSO IN ATTENDANCE:**

Police Chief J. Scott Bendig  
Director of Finance Brian Shapiro  
Director of Planning & Zoning Bruce Shoupe  
Director of IT Rich Grier  
Recording Secretary Deborah A. Rivas

**2. & 3. Pledge of Allegiance and Public Comment:** Following the Pledge of Allegiance, there was no public comment.

**4. Announcements:** Ms. Bamford announced that the Community and Recreation Center is open for business with guidelines for safety being implemented. Masks are to be worn at all times. New programs are being introduced and we recommend residents check the website and Facebook pages for up to date information.

**5. Consent Agenda:**

**MOTION:** Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the minutes of the January 25, 2021 meeting and the Bills List dated February 8, 2021 were approved as presented.

**Planning & Zoning:**

**6. Authorization to Advertise for Zoning Ordinance Text Amendment: Westrum Proposed Land Development:** Mr. Shoupe reported that staff has met with the Westrum Development Company concerning the development of the vacant 10 +/- acre parcel of land behind the Rodeway Inn on Bethlehem Pike for approximately 230+ Lifestyle Apartments. The developer has expressed that creating this new use would provide a variety of housing types where vacant Limited Industrial zoned land are under-utilized and suitable as a transition use adjacent to residential districts. Carrie Nase Poust, the attorney representing Westrum Development, provided a brief review of the proposed project. Ms. Nase Poust indicated that over the last several months, they have worked with staff to address several issues of concern. A traffic study was completed by Andy Heinrich, P.E. of Heinrich and Klein Associates and summarized as having minimal impact on the

area of the proposed development. Kent Baird, AICP provided a presentation on proposed trails and connectivity to the proposed development. Parking ratios were discussed and there was concern about having enough parking as it was expected that residents may have more than one vehicle per apartment, especially with minimal public transportation options. Discussion followed. Ms. Nase Poust stated that her clients are certainly willing and able to have that conversation with the Township consultants and provide additional information in terms of the parking that is being proposed. It was agreed that the Board would move forward with authorization of the advertisement of the hearing conditioned upon staff being satisfied with the text amendment that will come before the Board.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board authorized the advertisement of a proposed Zoning Text Amendment for Development of 10 +/- acre Lifestyle Apartments, subject to staff and Board approval of the final text amendment.**

**7a. Authorize Escrow Release – Firefox Phase 3:**

**MOTION: Upon motion by Mr. Quigg, seconded by Ms. Chimera and unanimously carried, the construction escrow release #10 and start of 18-month maintenance period for Maple Dr/Crystal Road – Firefox Phase 3 – LDS 639 in the amount of \$119,948.41 was approved.**

**7b. Authorize Escrow Release – Firefox Phase 1:**

**MOTION: Upon motion by Ms. Long, seconded by Ms. Staab and unanimously carried, the construction escrow release #13 for Firefox Phase 1 – LDS 630 in the amount of \$69,944.31 was approved.**

**7c. Authorize Escrow Release – PEMV Partners LP:**

**MOTION: Upon motion by Ms. Staab, seconded by Ms. Chimera and unanimously carried, the construction escrow release #2 for PEMV Partners, LP – LDS 699, located at 1274 Welsh Road in the amount of \$160,334.83 was approved.**

**Administration & Finance:**

**8. Resolution Approving Volunteer Firefighter Stipend:** Ms. McCreary reported that in order to proceed with a payment to the volunteers for the First Responder Recruitment and Retention Stipend program, the Board must approve the official resolution establishing the eligible members and payments for the year 2020.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, Resolution #2021-17 approved the Volunteer Firefighter Stipend for 2020 Eligibility and Payment.**



**9. Authorization to Accept Quote for Engineering Services – Traffic Signal:** Ms. McCreary presented a quote from Gilmore & Associates to provide traffic engineering services for traffic signals. Ms. McCreary reported that the Capital Investment Plan (CIP) includes anticipated work on the traffic signals at the intersections of the Montgomery Mall with Route 309. The Township was awarded a Green Light Go grant, which will be used to offset the cost to make these necessary improvements. In addition, the Township has received notification from PennDOT of the need to inspect all traffic signal poles.

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Staab and unanimously carried, the proposal from Gilmore & Associates dated 1/27/21 in the amount of \$75,000 for traffic engineering services was approved.

**10. Other Business:** Under other business, Ms. Long thanked the Public Works Department for the amazing job that they did during the significant four day snow storm from Sunday, January 31 through Wednesday, February 3.

**Adjournment:** Upon motion by Ms. Bamford and seconded by Ms. Staab, the meeting was adjourned at 8:16 p.m. The Board then reconvened into an Executive Session.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary

02/19/2021 01:10 PM  
 User: msanders  
 DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP  
 CHECK DATE FROM 02/09/2021 - 02/22/2021

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
02/09/2021	01	80755	00001663	FIRE DEPARTMENT OF MONTGOMERY	15,000.00
02/19/2021	01	80756	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	3,227.57
02/19/2021	01	80757	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	874.00
02/19/2021	01	80758	100001281	ABINGTON LANSDALE HOSPITAL	64.00
02/19/2021	01	80759	00000006	ACME UNIFORMS FOR INDUSTRY	467.34
02/19/2021	01	80760	100000892	ADAM ZWISLEWSKI	75.00
02/19/2021	01	80761	00000340	ADVENT SECURITY CORPORATION	837.72
02/19/2021	01	80762	00001202	AIRGAS, INC.	266.47
02/19/2021	01	80763	00002032	ALBURTIS AUTO INC.	168.75
02/19/2021	01	80764	100000814	AMAZON.COM SERVICES, INC	693.52
02/19/2021	01	80765	100000888	ANDREW WEINER	95.00
02/19/2021	01	80766	00000027	ARMOUR & SONS ELECTRIC, INC.	10,537.52
02/19/2021	01	80767	100000915	AUSTIN NEDWICK	45.00
02/19/2021	01	80768	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	190.99
02/19/2021	01	80769	00000043	BERGEY'S	286.54
02/19/2021	01	80770	100001566	BERGEY'S COLLISION CENTER	5,156.36
02/19/2021	01	80771	00000209	BOUCHER & JAMES, INC.	14,302.20
02/19/2021	01	80772	100001244	BRANDI BLUSIEWICZ	60.00
02/19/2021	01	80773	100000979	BRANDON UZDZIENSKI	40.00
02/19/2021	01	80774	00905000	BS&A SOFTWARE	500.00
02/19/2021	01	80775	100000405	C.E.S.	49.57
02/19/2021	01	80776	100000319	CANDORIS	9,720.73
02/19/2021	01	80777	00000072	CANON FINANCIAL SERVICES, INC	1,860.00
02/19/2021	01	80778	100000878	CARL HERR	20.00
02/19/2021	01	80779	00001601	CDW GOVERNMENT, INC.	2,822.51
02/19/2021	01	80780	00000363	COMCAST	248.38
02/19/2021	01	80781	00000335	COMCAST CORPORATION	1,029.93
02/19/2021	01	80782	00000335	COMCAST CORPORATION	483.33
02/19/2021	01	80783	100000084	DAVID FULTON	154.94
02/19/2021	01	80784	00000125	DISCHELL, BARTLE DOOLEY PC	944.00
02/19/2021	01	80785	100000893	DONALD TUCKER	80.00
02/19/2021	01	80786	00001520	DVPLT DELAWARE VALLEY PROPERTY &	78,798.00
02/19/2021	01	80787	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
02/19/2021	01	80788	00000171	FAST SIGNS	30.00
02/19/2021	01	80789	00000169	FEDEX	93.01
02/19/2021	01	80790	100001602	FRANK BLUSIEWICZ	45.00
02/19/2021	01	80791	100000408	FSSOLUTIONS	250.00
02/19/2021	01	80792	03214568	FULTON CARDMEMBER SERVICES	363.15
02/19/2021	01	80793	00001504	GALETON GLOVES	329.50
02/19/2021	01	80794	00001323	GLICK FIRE EQUIPMENT COMPANY INC	1,948.63
02/19/2021	01	80795	00000219	GLOBAL EQUIPMENT COMPANY	1,330.35
02/19/2021	01	80796	00001709	GOULDEY WELDING & FABRICATIONS, INC	248.00
02/19/2021	01	80797	00000229	GRAINGER	123.52
02/19/2021	01	80798	00000477	HISTAND'S SUPPLY	80.40
02/19/2021	01	80799	00000903	HOME DEPOT CREDIT SERVICES	220.14
02/19/2021	01	80800	00002072	IAAI	100.00
02/19/2021	01	80801	00000102	INTERSTATE BATTERY SYSTEMS OF	118.95
02/19/2021	01	80802	100000882	JACOB MILLEVOI	30.00
02/19/2021	01	80803	100001667	JACOB SCHMIDT & SON	18.00
02/19/2021	01	80804	100000889	JACOB WELTMAN	30.00
02/19/2021	01	80805	100000847	JOHN RUSHIN	3,150.00
02/19/2021	01	80806	00000264	KENCO HYDRAULICS, INC.	1,430.58
02/19/2021	01	80807	100001592	KILKENNY LAW, LLC	480.00
02/19/2021	01	80808	100001661	KYLE STUMP	45.00
02/19/2021	01	80809	00000974	MCCARTHY AND COMPANY, PC	562.50
02/19/2021	01	80810	100000875	MICHAEL BEAN	60.00
02/19/2021	01	80811	100000885	MICHAEL SHEARER	60.00
02/19/2021	01	80812	00001225	MONTGOMERY TOWNSHIP MUNICIPAL	5,641.81
02/19/2021	01	80813	00000324	MOYER INDOOR / OUTDOOR	299.70
02/19/2021	01	80814	100000358	NAT ALEXANDER COMPANY	154.00
02/19/2021	01	80815	00000356	NORTH WALES WATER AUTHORITY	71.64
02/19/2021	01	80816	100001567	OMEGA SYSTEMS CONSULTANTS, INC.	1,138.62
02/19/2021	01	80817	00000597	PATRICIA A. GALLAGHER	1,714.70
02/19/2021	01	80818	100000890	PAUL MOGENSEN	120.00
02/19/2021	01	80819	00000397	PECO ENERGY	13,602.09
02/19/2021	01	80820	00000399	PECO ENERGY	7,263.40
02/19/2021	01	80821	00000595	PENN VALLEY CHEMICAL COMPANY	1,038.51
02/19/2021	01	80822	00000955	PENNSYLVANIA MUNICIPAL LEAGUE (PML)	450.00
02/19/2021	01	80823	100000754	PETROLEUM TRADERS CORP.	2,143.58
02/19/2021	01	80824	100000755	PETROLEUM TRADERS CORP.	4,519.18
02/19/2021	01	80825	00001155	PITNEY BOWES	710.37
02/19/2021	01	80826	00000345	PRINTWORKS & COMPANY, INC.	452.01
02/19/2021	01	80827	00001000	PSM - PETER A. SCHERTZ	580.00
02/19/2021	01	80828	100001010	RACHEL GIBSON	120.00
02/19/2021	01	80829	00906102	READY REFRESH	125.40
02/19/2021	01	80830	100001218	ROBERT DECKER ENTERPRISES, INC.	786.68
02/19/2021	01	80831	100000873	RYAN ALLISON	15.00
02/19/2021	01	80832	100000884	RYAN RUDELL	30.00

02/19/2021 01:10 PM  
User: msanders  
DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP  
CHECK DATE FROM 02/09/2021 - 02/22/2021

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
02/19/2021	01	80833	100000874	SEAN ALLISON	15.00
02/19/2021	01	80834	00000465	SHAPIRO FIRE PROTECTION COMPANY	383.10
02/19/2021	01	80835	00000833	SHERWIN WILLIAMS COMPANY	87.54
02/19/2021	01	80836	00001030	SIGNAL CONTROL PRODUCTS, INC.	7,287.00
02/19/2021	01	80837	00001910	SIGNALSCAPE, INC.	1,635.00
02/19/2021	01	80838	00000015	SPRINT	249.12
02/19/2021	01	80839	00003015	STEPHEN A. SPLENDIDO	30.00
02/19/2021	01	80840	00906111	THE PROTECTION BUREAU	456.00
02/19/2021	01	80841	00002020	THOMSON REUTERS	231.53
02/19/2021	01	80842	100001669	TRANSFORMCO	2,746.00
02/19/2021	01	80843	100000897	TREVOR DALTON	15.00
02/19/2021	01	80844	0903444	TURNER SEMRAU	30.00
02/19/2021	01	80845	00000327	U.S. MUNICIPAL SUPPLY INC.	31.18
02/19/2021	01	80846	00000040	VERIZON	356.34
02/19/2021	01	80847	00000040	VERIZON	149.99
02/19/2021	01	80848	00000040	VERIZON	574.35
02/19/2021	01	80849	00000038	VERIZON WIRELESS SERVICES, LLC	1,497.18
02/19/2021	01	80850	100001668	VIJAY GOVANI	30.00
02/19/2021	01	80851	100000854	VINAY SETTY	180.00
02/19/2021	01	80852	100000891	VINCENT ZIRPOLI	60.00
02/19/2021	01	80853	00001329	WELDON AUTO PARTS	2,357.18
02/19/2021	01	80854	00001329	VOID	0.00
02/19/2021	01	80855	00000632	WEST GENERATOR SERVICES INC.	281.25
02/19/2021	01	80856	00001084	WITMER ASSOCIATES, INC.	352.00
02/19/2021	01	80857	100001042	ZACHARY EIDEN	15.00
02/19/2021	01	80858	00000629	DAVIDHEISER'S INC.	1,306.00
02/19/2021	01	80859	100000213	DOG TOWN	514.94
02/19/2021	01	80860	00903110	ESTABLISHED TRAFFIC CONTROL	108.00
02/19/2021	01	80861	100000906	FBI LEEDA	100.00
02/19/2021	01	80862	00000169	FEDEX	50.94
02/19/2021	01	80863	00000188	GALLS, AN ARAMARK CO., LLC	104.09
02/19/2021	01	80864	00000219	GLOBAL EQUIPMENT COMPANY	135.99
02/19/2021	01	80865	00441122	HORSHAM CAR WASH	182.00
02/19/2021	01	80866	100001647	HOYS LANDSCAPING INC	14,010.00
02/19/2021	01	80867	00000102	INTERSTATE BATTERY SYSTEMS OF	139.95
02/19/2021	01	80868	100001231	LEXIPOL LLC	10,095.00
02/19/2021	01	80869	100000594	NATIONWIDE	2,893.97
02/19/2021	01	80870	00001247	NELSON WIRE ROPE CORPORATION	216.38
02/19/2021	01	80871	00001134	OFFICE DEPOT, INC	95.32
02/19/2021	01	80872	100001258	PERF	200.00
02/19/2021	01	80873	00000252	PURE CLEANERS	496.90
02/19/2021	01	80874	00001939	SERVICE TIRE TRUCK CENTERS	100.00
02/19/2021	01	80875	100000790	SHOEN SAFETY & TRAINING	630.00
02/19/2021	01	80876	00001394	STANDARD INSURANCE COMPANY	7,851.71
02/19/2021	01	80877	00000506	TRANS UNION LLC	84.80
02/19/2021	01	80878	00001329	WELDON AUTO PARTS	45.23

01 TOTALS:

(1 Check Voided)

Total of 123 Disbursements:

263,873.77

**Check Register Report For**  
**For Check Dates 02/09/2021 to 02/22/2021**

Check Date	Name	Description	Amount
2/10/2021	STATE OF PA	Tax Payment	9,482.33
2/18/2021	PA SCDU	Withholding Payment	852.17
2/18/2021	MORGAN STANLEY SMITH BARNEY INC	Police Pension	7,341.54
2/18/2021	UNITED STATES TREASURY	Tax Payment	88,593.39
2/18/2021	CITY OF PHILADELPHIA	Tax Payment	483.79
2/18/2021	EMPOWER RETIREMENT	401 Plan	16,568.86
2/18/2021	EMPOWER RETIREMENT	457 Plan	15,648.14
2/18/2021	PBA	Withholding Payment	1,209.00
	<b>Total</b>		<b>\$ 140,179.22</b>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item # 7

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SUBJECT: Consider Appointments to the Human Relations Commission  
MEETING DATE: February 22, 2021  
BOARD LIAISON:  
INITIATED BY: Board of Supervisors

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**BACKGROUND:**

The Board of Supervisors adopted an ordinance to establish a Human Relations Commission at their October 26, 2020 public meeting. The ordinance went into effect 90 days later.

The Township solicited residents who might be interested in serving on the committee utilizing the website, social media, and the weekly e-news. Seven residents responded with one resident already serving on two committees.

**BUDGET IMPACT:**

This will have nominal impact to the budget, as only the initial training will involve the Solicitor's office as well as drafting a complaint form. Should a claim be made and there is a need for a meeting the Solicitor would be asked to attend.

**RECOMMENDATION:**

Staff recommends the Board of Supervisors appoint the six residents who submitted their respective statements of interests and resumes and do not currently serve on any Township committee.

**MOTION/RESOLUTION:**

**Motion** to appoint the following residents to the Montgomery Township Human Relations Commission.

Brinder Gill	term expires on December 31, 2023
Amy Hanson	term expires on December 31, 2023
Nisha Joy	term expires on December 31, 2022
Leesa Meade	term expires on December 31, 2022
Kunbi Rudnick	term expires on December 31, 2021
Jaszianne Tolbert	term expires on December 31, 2021

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**MONTGOMERY TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 20-315**

**AN ORDINANCE OF MONTGOMERY TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, ENACTING A HUMAN RELATIONS ORDINANCE TO PROVIDE FOR THE CREATION OF THE MONTGOMERY TOWNSHIP HUMAN RELATIONS COMMISSION, AND TO PROHIBIT DISCRIMINATION IN EMPLOYMENT, HOUSING, COMMERCIAL PROPERTY AND PUBLIC ACCOMMODATION WITHIN THE TOWNSHIP; REPEALING ALL INCONSISTENT ORDINANCES, OR PARTS THEREOF; AND PROVIDING A SEVERABILITY CLAUSE AND EFFECTIVE DATE**

**WHEREAS**, the Constitutions of the United States of America and the Commonwealth of Pennsylvania provide that all individuals are entitled to equality and equal protection under law; and

**WHEREAS**, the Montgomery Township Board of Supervisors finds that the population of the Township is reflective of the general population of the United States, in that it consists of a diverse array of individuals representing different characteristics based upon actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression; and

**WHEREAS**, the Township prides itself on the diversity of its citizens, and the harmonious relations which have been fostered in the Township by a widely practiced and recognized attitude of respect among all citizens of Montgomery Township; and

**WHEREAS**, the Board of Supervisors finds that the direct and secondary negative effects of discrimination and discriminatory practices involving the personal characteristics described above in matters of employment, housing, commercial property and public accommodation, are well documented nationally; and

**WHEREAS**, the practice or policy of engaging in discrimination or discriminatory practices against any individual or group, because of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual's sexual orientation, gender identity or gender expression is a matter of highest public concern, and constitutes a paramount threat to the rights, privileges, peace and good order of the citizens of Montgomery Township, and to guests and visitors of the Township, that undermines the basic tenets of our freedom as citizens of the United States, and is utterly unwelcome in this Township, which has a storied tradition of fiercely defending the individual rights of its citizens; and

**WHEREAS**, the Board of Supervisors desires to establish and adopt an official policy of non-discrimination in Montgomery Township, in all matters involving employment, housing and commercial property, and public accommodation.

**NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED** by the Board of Supervisors of Montgomery Township as follows:

**PART I, ADMINISTRATIVE LEGISLATION, CHAPTER 47: HUMAN RELATIONS**

**§47-1 Short Title.**

This Chapter shall be known as the “Montgomery Township Human Relations Ordinance.”

**§47-2 Purpose and Declaration of Policy.**

- A. Montgomery Township finds that it is of high public importance to adopt appropriate legislation to ensure that all persons, regardless of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap, use of guide or support animals because of blindness, deafness or physical handicap of the user or the user is a handler or trainer of support or guide animals; sexual orientation, gender identity or gender expression enjoy the full benefits of citizenship and are afforded equal opportunities for employment, housing and public accommodation.
- B. The Montgomery Township Board of Supervisors hereby declares it to be the public policy of the Township to foster equality and equal opportunity for all citizens, regardless of actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals; sexual orientation, gender identity or gender expression in all matters affecting employment, housing and commercial property, and public accommodation, and to safeguard the right of all persons to remain free of discrimination or discriminatory practices in any of the foregoing aspects of their lives.
- C. Nothing in this Chapter shall be construed as supporting, endorsing or advocating any particular doctrine, point of view, or religious belief. On the contrary, it is the express purpose and intent of this Chapter that all persons be treated fairly and equally, and that all persons in Montgomery Township shall be guaranteed fair and equal treatment under the law.
- D. This Chapter shall be deemed an exercise of the police power of Montgomery Township, as provided under the Pennsylvania Second Class Township Code, to maintain peace, good government and the welfare of the Township, and to protect the health, safety, morals and general welfare of the Township’s inhabitants.

### **§47-3 Definitions.**

The following words and phrases, when appearing in this Chapter, shall have the meanings given to them under this Section:

**BOARD OF SUPERVISORS or BOARD.** The Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania.

**CHAPTER.** This chapter, the “Montgomery Township Human Relations Ordinance.”

**COMMERCIAL PROPERTY OR HOUSING.** The opportunity for an individual to obtain any commercial property or housing accommodation for which he or she is qualified.

**DISCRIMINATION.** Any discriminatory act(s) taken by any person, employer, entity, employment agency, or labor organization, with respect to or involving a transaction related to employment, public accommodations, publicly offered commercial property or housing accommodations, on the basis of a person’s actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals, or because of an individual’s sexual orientation, gender identity or gender expression.

**DISCRIMINATORY ACTS.** All acts or actions defined in the Pennsylvania Human Relations Act as unlawful discriminatory practices as related to employment, public accommodations, publicly offered commercial property or housing accommodations, actual or perceived race, color, age, religious creed, ancestry, sex, national origin, handicap or use of guide or support animals because of blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals; or, though not set forth in the Pennsylvania Human Relations Act, because of an individual’s sexual orientation, gender identity or gender expression.

**EMPLOYEE.** The term does not include any individuals who, as a part of their employment, reside in the personal residence of the employer.

**EMPLOYER.** The term includes the Township, its departments, boards and commissions, any other governmental agency or school district thereof, and any person employing four or more persons within the Township, but except as hereinafter provided, does not include religious fraternal, charitable or sectarian corporations or associations, except such corporations or associations supported, in whole or in part, by governmental appropriations.

**EMPLOYMENT.** The opportunity for an individual to obtain employment for which he or she is qualified.

**GENDER IDENTITY OR EXPRESSION.** Self-perception, or perception by others, as male or female, including an individual’s appearance, behavior, or physical characteristics, that may be in accord with, or opposed to, one’s physical anatomy, chromosomal sex, or assigned sex at birth,



and shall include, but is not limited to, persons who are undergoing or who have completed sex reassignment, are transgender or gender variant.

**ORDINANCE.** This Ordinance, which shall be referred to as the “Montgomery Township Human Relations Ordinance.”

**PERSON.** Any natural person, fraternal, civic or other membership organization, corporation, general or limited partnership, proprietorship, limited liability company, or similar business organization, including the Township, its departments, boards and commissions, and any other for-profit and nonprofit organization.

**PUBLIC ACCOMMODATION.** The opportunity for an individual to access food, beverages or lodging, resort or amusement which is open to, accepts, or solicits the patronage of the general public, but shall not include any accommodations which are in their nature distinctly private.

**SEXUAL ORIENTATION.** Actual or perceived homosexuality, heterosexuality and/or bisexuality.

Any terms of this Chapter not expressly defined herein shall be construed in a manner consistent with the Pennsylvania Human Relations Act.

#### **§47-4 Unlawful Practices.**

- A. Discrimination in employment, housing and commercial property, or any public accommodation is prohibited under this Chapter.
- B. Retaliation against any individual because such person has opposed any practice forbidden by this Chapter, or because such person has made a charge, testified, or assisted in any manner in any investigation or proceeding under this Chapter is prohibited under this Chapter.
- C. Aiding, abetting, inciting, compelling or coercing the doing of any act declared by this Chapter to be an unlawful practice, or obstructing or preventing any person from complying with the provisions of this Chapter is prohibited under this Chapter.

#### **§47-5 Exceptions.**

Nothing in this Chapter shall bar any religious or denominational institution or organization, or any charitable or educational organization which is operated, supervised or controlled by or in connection with any religious organization, or any bona fide private or fraternal organization from giving preference to persons of the same religion or denomination, or to members of such private or fraternal organization from making such selection as is calculated by such organization to promote the religious principles or the aims, purposes or fraternal principles for which it is established or maintained. Nor shall it apply to rental of rooms in a landlord-occupied rooming house with a common entrance, nor with respect to discrimination based on sex, the advertising,

the rental or leasing of housing accommodations in a single-sex dormitory or rooms in one's personal residence in which common living areas are shared.

#### **§47-6 Establishment of Human Relations Commission.**

Pursuant to the authority set forth under the Pennsylvania Human Relations Act, 43 P.S. § 962.1, there is hereby established a Human Relations Commission for Montgomery Township, which shall be known as the "Montgomery Township Human Relations Commission."

- A. The Montgomery Township Human Relations Commission shall consist of six (6) members, who shall be appointed to terms of three (3) years by the Board. The terms of the members of the Commission shall be staggered, such that the terms of one third (1/3) of the members of the Commission shall expire each year. All members of the Commission shall be residents or business owners of Montgomery Township, and shall serve without compensation.
- B. The Human Relations Commission shall, annually, designate one member to serve as Chairperson of the Commission. The Chairperson shall be responsible for coordinating the activities, meetings, and operations of the Commission, as set forth under this Chapter, such meetings which shall occur a minimum of twice per year. The Chairperson shall also report, from time to time, to the Township Manager regarding the activities of the Commission.
- C. The Chairperson of the Commission will designate one member as needed to receive complaints and conduct an intake meeting with the complainants. The member charged with this duty shall not participate in any mediations involving parties to the complaint for which they handled the intake, nor shall this member vote on complaints brought in front of the Commission.
- D. Members of the Commission shall, as soon after their appointment as practical, attend such training and education seminars or sessions as deemed necessary to acquaint themselves with the functioning of the Montgomery Township Human Relations Commission under this Chapter, as well as the terms, conditions and provisions of the Pennsylvania Human Relations Act, and the operation of the Pennsylvania Human Relations Commission. Such training and education shall be as directed by the Chairperson and shall be performed in conjunction with the state Human Relations Commission.
- E. The Montgomery Township Human Relations Commission shall have all of those powers necessary to execute the duties set forth under this Chapter, provided that such powers shall not exceed those exercised by the Pennsylvania Human Relations Commission under the Pennsylvania Human Relations Act.
- F. The Montgomery Township Human Relations Commission shall operate within the scope of funds which may be allocated, on an annual basis by the Board of Supervisors and shall not exceed the annual allocation in any year, except upon prior approval by the Board. In adopting this Chapter, the Board hereby expresses its intention that the operation of the Montgomery

Township Human Relations Commission under this Chapter shall be supported by volunteers, unpaid staff, and volunteer efforts, and shall be as close to “zero-cost” to the Township as reasonably feasible.

#### **§47-7 Complaint Procedures.**

A. Complaints. Any person claiming to be aggrieved by a practice which is made unlawful under this Chapter may make, sign and file a verified complaint, as provided under §47-7.B(1) of this Chapter, alleging violations of this Chapter. Such complaint shall, at a minimum, contain the following information:

- (1) The name, telephone number, mailing address and email (if applicable) of the aggrieved person(s);
- (2) The name, telephone number, mailing address and email (if applicable) of the person(s) alleged to have committed the prohibited practice;
- (3) A concise statement of the facts, including pertinent dates, time, locations, people, and acts involved constituting the alleged discriminatory practice;
- (4) Such other information as may be required by the Commission.

B. Procedure.

- (1) Complaints may be filed in person at the office of the Township Manager, or by mailing such complaints to the Township offices, to the attention of the Township Manager or the member of the Commission designated to handle intake. All such complaints must be received by the Township within one hundred eighty (180) days of the occurrence of the last act giving rise to the complaint, or such complaint shall be dismissed as untimely.
- (2) The Township Manager shall transmit all complaints received to the Chairperson of the Commission not later than ten (10) days of receipt of the complaint. The Township Manager shall conspicuously mark the face of the complaint with the date the document was first received in the Township offices.
- (3) The Commission may promulgate forms for use by persons wishing to file a complaint, however, complaints which are prepared without the use of an approved form shall be deemed acceptable under this Chapter so long as the facts set forth under §47-7.A can be clearly determined from the document submitted as a complaint.
- (4) The Commission may provide for a process by which persons seeking to file a complaint may consult with a volunteer or other staff person affiliated with the

Commission, who is trained to assist the prospective complainant in discerning the facts relevant to the prospective complaint. Such process shall also include referral of additional information to the prospective complainant concerning the content of this Chapter, the content of the Pennsylvania Human Relations Act, and the availability of the Pennsylvania Human Relations Commission as an additional venue within which the prospective complainant may seek redress when possible.

C. Notifications and Answer. Within thirty (30) days of receipt of a complaint, the Commission shall:

- (1) Send a copy of the complaint to the person(s) charged with a discriminatory act or practice under this Chapter (the "respondent"), together with a copy of this Chapter.
- (2) Send a notice to the complainant, informing him or her that the complaint has been accepted and processed by the Commission. If the complaint alleges discrimination on a basis proscribed under federal or state law, the Notice shall also inform the complainant of his or her right to file a complaint with the Pennsylvania Human Relations Commission or the federal Equal Employment Opportunity Commission, as well as the U.S. Department of Housing and Urban Development, where applicable.
- (3) The Commission shall notify the Pennsylvania Human Relations Commission of the filing of any complaint that may be deemed to be within the jurisdiction of that Commission, as required under the Pennsylvania Human Relations Act.
- (4) The Commission shall also include a notice to both the complainant and the respondent(s) of their option to elect to proceed to voluntary mediation in order to resolve the matters giving rise to the complaint.
- (5) The respondent(s) shall file a written verified answer to the complaint within thirty (30) days of service of the complaint. An answer shall be filed in the same manner as a complaint.

D. Procedure following Notification and Answer. Within thirty (30) days of receipt of an answer to a complaint, or, where no answer is filed, within sixty (60) days of service of the complaint upon the respondent(s), the Commission shall proceed in accordance with the following options:

(1) Mediation

- (a) In the event that both parties have consented to mediation, the Commission shall refer the matter to a recognized alternative dispute resolution service, which same service may be provided through Montgomery County, the Montgomery County Bar Association, or any other professional mediation

service provider, or may refer the matter to a licensed member of the Pennsylvania bar, who may be willing to perform service to the Commission as a volunteer mediator. Any costs or expenses which may be associated with the mediation shall be the responsibility of the parties. The parties shall jointly select the mediator; however, the Commission shall retain the authority to act as the mediator in the event the parties have agreed to mediation but cannot jointly agree on a mediator. Mediation sessions conducted by the Commission may proceed with a minimum of two eligible Commission Members. Mediation sessions shall remain private and not otherwise subject to public attendance.

(b) When mediation has resulted in an amicable resolution of the complaint and the complaint is resolved, the Commission shall notify the parties that the complaint has been dismissed and shall record the result of the mediation in the Notice of dismissal.

(2) In the event the complaint has not been resolved through mediation, the parties are entitled to proceed to the Court of Common Pleas in Montgomery County and/or the Pennsylvania Human Relations Commission if appropriate.

#### **§47-8 Non-Limitation of Remedies.**

Nothing contained in this Chapter shall be deemed to limit the right of an aggrieved person to recover under any other applicable law or legal theory.

#### **§47-9 Multiple Filings.**

This Chapter shall not apply to matters which are the subject of pending or prior filings made by an aggrieved person before any state or federal court or agency of competent jurisdiction.

#### **§47-10 Penalties.**

- A. Any person who shall violate any provision of §47-4 of this Chapter may be subject by the Montgomery County Court of Common Pleas or any court of competent jurisdiction to the penalties enumerated in Section 9(f)(1&2), Sections 9.2, 9.3, and Sections 10 & 11 of the Pennsylvania Human Relations Act. The penalties contained in this Chapter shall mirror any future changes to the Pennsylvania Human Relations Act as adopted by the General Assembly and approved by the Governor.
- B. This Chapter extends the protections of the Pennsylvania Human Relations Act to include actual or perceived sexual orientation, gender identity or gender expression.
- C. All penalties included in the Pennsylvania Human Relations Act shall be extended to include all protected classes enumerated in the Montgomery Township Human Relations Ordinance.

**§47-11 Severability.**

The terms, conditions and provisions of this Chapter are hereby declared to be severable, and, should any portion, part or provision of this Chapter be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Montgomery Township Board of Supervisors hereby declares its intent that the Chapter shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Chapter.

**§47-12 Repealer.**

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

**§47-13 Effective Date.**

This Ordinance shall be effective ninety (90) days after enactment.

**ORDAINED AND ENACTED** by the Board of Supervisors of Montgomery Township on this 26<sup>th</sup> day of October, 2020.

Attest:

**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

  
Carolyn McCreary, Secretary

  
Tanya C. Bamford, Chair

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 8

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SUBJECT: Consider Award of Contract for the 2021 Curb and Sidewalk Project  
MEETING DATE: February 22, 2021  
BOARD LIAISON:  
INITIATED BY: Greg Reiff, Public Works Director

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BACKGROUND:

The Township received and opened bids utilizing PennBid on February 11, 2021 at the Township building. Gilmore & Associates, the Township Engineer reviewed the ten (10) bids ranging from \$59,492.00 to \$185,843.80 and is recommending award of the bid to Drumheller Construction Co., Inc. the lowest responsible bidder with a bid of \$59,492.00. The recommendation letter and bid tabulation sheets are included in your packet.

PREVIOUS BOARD ACTION:

The Board authorized the advertisement of the bid at its public meeting on January 25, 2021.

BUDGET IMPACT:

The 2021 adopted budget includes \$154,000 in the Capital Reserve Fund for this project.

RECOMMENDATION:

Award the bid as recommended to Drumheller Construction Co., Inc.

MOTION/RESOLUTION:

**Motion** to award the contract for the 2021 curb and sidewalk project to Drumheller Construction Co. Inc., the lowest responsible bidder, in the amount of \$59,492.00 per the recommendation of Gilmore & Associates, Township Engineer.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_



GILMORE & ASSOCIATES, INC.  
ENGINEERING & CONSULTING SERVICES

February 16, 2020

File No. 2020-08083

Carolyn McCreary, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Reference: Montgomery Township 2021 Curb and Sidewalk Project  
**Award Recommendation**

Dear Ms. McCreary:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the bids for the above referenced project. The Township received a total of ten bids for this project. Bids were publicly opened and read aloud on February 11, 2020, at 10:15 AM at the Township Building. A copy of the Bid A and Bid B bid tabulation has been attached for your review.

Upon review, the bid submitted by the apparent low bidder, Drumheller Construction Co., Inc., was found to be complete. Gilmore & Associates, Inc. has also completed references checks for Drumheller Construction Co., Inc. and received positive responses with regards to timeliness, responsiveness, workmanship, and professionalism.

Accordingly, we recommend the contract for the 2021 Curb and Sidewalk Project be awarded to **Drumheller Construction Co., Inc.** for all items under the Base Bid in the amount of **\$59,492.00**, subject to review by the Township Solicitor.

As always, please call us if you have any questions or if we can be of any assistance regarding this project.

Sincerely,

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

Erin M. von Hacht, P.E.  
Project Manager  
Gilmore & Associates, Inc.

JPD/EVH/sl

Enclosure: Bid Tabulation

cc: Greg Reiff, Director of Public Works, Montgomery Township  
Stacey A. Rymkiewicz, Public Works Department Administrative Assistant, Montgomery Township  
Deb Rivas, Administration Supervisor & Open Records Officer, Montgomery Township

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.  
Building on a Foundation of Excellence  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)



**G GILMORE & ASSOCIATES, INC.**  
**& A BID TABULATION - A BID & B-BID**

**CLIENT:**

Montgomery Township

**PROJECT NAME:**

2021 Curb & Sidewalk Project

**PROJECT NUMBER:**

20-08083

**PROJECT BID DATE:**

February 11, 2021

PROJECT NAME: 2021 Curb & Sidewalk Project					Drumheller Construction Company, Inc. 1176 Commerce Drive Pottstown, PA 19464		Ettore Ventresca & Sons, Inc. 3146 Bristol Road Warrington, PA 18976		NA Russo Corporation 403 Helms Avenue Swedesboro, NJ 08085		NJS Concrete LLC 37 Terry Drive Trevose, PA 19053		G&B Construction Group, Inc. 632 Davisville Road Willow Grove, PA 19090		JDC Construction Services, Inc. 313 Rowantree Circle Yardley, PA 19067		T. Schiefer Contractors, Inc. 3864 Old Easton Road Doylestown, PA 18902		Albert G. Cipolloni Jr. & Sons, Inc. 719 Highland Avenue Morton, PA 19070		J.P.S. Construction Company 112 Maple Avenue Glenside, PA 19038		Baseline Contracting, Inc. 2800 Quarry Street Coplay, PA 18037	
PROJECT NUMBER: 20-0803					Jody Zeleznick (P) 610-326-8945		Daniel Ventresca (P) 215-343-6430		Nick Russo (P) 856-467-7000		Maria Siriva (P) 215-876-6600		Andreea Ambrus (P) 215-919-6600		James Constantin (P) 267-229-4330		Theodore Schiefer (P) 215-345-1321		Joseph Cipolloni (P) 610-543-6144		Nicholas Kopf (P) 215-277-5093		Allred Bauer, Jr. (P) 610-799-5859	
PROJECT BID DATE: February 11, 2021																								
#	DESCRIPTION				QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BID A SCHEDULE OF VALUES																								
1	Remove & Replace Vertical/Depressed Concrete Curb	LF	210	\$ 82.00	\$ 17,220.00	\$ 83.00	\$ 17,430.00	\$ 60.00	\$ 12,600.00	\$ 100.00	\$ 21,000.00	\$ 103.00	\$ 21,630.00	\$ 110.00	\$ 23,100.00	\$ 115.00	\$ 24,150.00	\$ 99.00	\$ 20,790.00	\$ 94.00	\$ 19,740.00	\$ 279.20	\$ 58,632.00	
2	Remove & Replace Curb Ramps	SF	2,048	\$ 16.50	\$ 33,792.00	\$ 16.25	\$ 33,280.00	\$ 20.50	\$ 41,984.00	\$ 18.00	\$ 36,864.00	\$ 20.00	\$ 40,960.00	\$ 19.00	\$ 38,912.00	\$ 21.00	\$ 43,008.00	\$ 23.00	\$ 47,104.00	\$ 46.00	\$ 94,208.00	\$ 44.60	\$ 91,340.80	
3	Remove & Replace 4" Concrete Sidewalk	SF	560	\$ 14.25	\$ 7,980.00	\$ 14.00	\$ 7,840.00	\$ 18.00	\$ 10,080.00	\$ 18.00	\$ 10,080.00	\$ 15.00	\$ 8,400.00	\$ 17.00	\$ 9,520.00	\$ 15.00	\$ 8,400.00	\$ 18.00	\$ 10,080.00	\$ 53.00	\$ 29,680.00	\$ 44.60	\$ 24,976.00	
4	Concrete Testing	LS	1	\$ 500.00	\$ 500.00	\$ 1,125.00	\$ 1,125.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 2,500.00	\$ 2,500.00	\$ 6,000.00	\$ 6,000.00	\$ 10,895.00	\$ 10,895.00	
Total Amount of Bid-A, Based on Estimated Quantities, for Items #1-4, Inclusive				\$ 59,492.00		\$ 59,675.00		\$ 67,664.00		\$ 69,944.00		\$ 71,740.00		\$ 73,332.00		\$ 77,158.00		\$ 80,474.00		\$ 149,628.00		\$ 185,843.80		

					Drumheller Construction Company, Inc.		Ettore Ventresca & Sons, Inc.		NA Russo Corporation		NJS Concrete LLC		G&B Construction Group, Inc.		JDC Construction Services, Inc.		T. Schiefer Contractors, Inc.		Albert G. Cipolloni Jr. & Sons, Inc.		J.P.S. Construction Company		Baseline Contracting, Inc.	
#	DESCRIPTION	QUANTITY & UNITS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BID B SCHEDULE OF VALUES																								
B 1A	Remove & Replace 1 to 100 Linear Feet of Vertical/Depressed Concrete Curb (7"x8"x18")	LF	1	\$ 82.00	\$ 82.00	\$ 104.00	\$ 104.00	\$ 75.00	\$ 75.00	\$ 120.00	\$ 120.00	\$ 115.00	\$ 115.00	\$ 110.00	\$ 110.00	\$ 115.00	\$ 115.00	\$ 99.00	\$ 99.00	\$ 94.00	\$ 94.00	\$ 390.88	\$ 390.88	
B 1B	Remove & Replace Greater Than or Equal to 101 Linear Feet of Vertical/Depressed Concrete Curb (7"x8"x18")	LF	1	\$ 82.00	\$ 82.00	\$ 85.00	\$ 85.00	\$ 58.00	\$ 58.00	\$ 100.00	\$ 100.00	\$ 109.00	\$ 109.00	\$ 90.00	\$ 90.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 94.00	\$ 94.00	\$ 390.88	\$ 390.88	
B 2A	Remove & Replace 1 to 1,000 Square Feet of Concrete Sidewalk (4")	SF	1	\$ 16.00	\$ 16.00	\$ 32.00	\$ 32.00	\$ 24.00	\$ 24.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 16.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 16.00	\$ 18.00	\$ 18.00	\$ 53.00	\$ 53.00	\$ 71.36	\$ 71.36	
B 2B	Remove & Replace 1,001 to 2,000 Square Feet of Concrete Sidewalk (4")	SF	1	\$ 16.00	\$ 16.00	\$ 24.00	\$ 24.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 14.50	\$ 14.50	\$ 27.00	\$ 27.00	\$ 16.00	\$ 15.00	\$ 18.00	\$ 18.00	\$ 53.00	\$ 53.00	\$ 71.36	\$ 71.36	
B 2C	Remove & Replace Greater Than or Equal to 2,001 Square Feet of Concrete Sidewalk (4")	SF	1	\$ 16.00	\$ 16.00	\$ 15.00	\$ 15.00	\$ 17.00	\$ 17.00	\$ 18.00	\$ 18.00	\$ 14.00	\$ 14.00	\$ 16.00	\$ 16.00	\$ 15.00	\$ 15.00	\$ 18.00	\$ 18.00	\$ 50.00	\$ 50.00	\$ 71.36	\$ 71.36	
B 3	Remove & Replace 1 to 256 Square Feet of ADA/PennDOT Compliant Handicap Ramps (4")	SF	1	\$ 18.00	\$ 18.00	\$ 38.00	\$ 38.00	\$ 20.50	\$ 20.50	\$ 20.00	\$ 20.00	\$ 23.00	\$ 23.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 28.00	\$ 28.00	\$ 53.00	\$ 53.00	\$ 71.36	\$ 71.36	
B 4	Remove & Replace 1 to 500 Square Feet of Reinforced Concrete Sidewalk (6")	SF	1	\$ 17.00	\$ 17.00	\$ 40.00	\$ 40.00	\$ 22.00	\$ 22.00	\$ 25.00	\$ 25.00	\$ 22.00	\$ 22.00	\$ 20.00	\$ 20.00	\$ 24.00	\$ 24.00	\$ 20.00	\$ 20.00	\$ 53.00	\$ 53.00	\$ 74.93	\$ 74.93	
B 5	Remove & Replace 1 to 500 Square Feet of Concrete Driveway Apron (6")	SF	1	\$ 17.00	\$ 17.00	\$ 48.00	\$ 48.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 22.00	\$ 22.00	\$ 19.00	\$ 19.00	\$ 30.00	\$ 30.00	\$ 25.00	\$ 25.00	\$ 60.00	\$ 60.00	\$ 77.16	\$ 77.16	

<b>COMPLETENESS REVIEW</b>				Drumheller Construction Company, Inc.	Ettore Ventresca & Sons, Inc.	NA Russo Corporation	NJS Concrete LLC	G&B Construction Group, Inc.	JDC Construction Services, Inc.	T. Schiefer Contractors, Inc.	Albert G. Cipolloni Jr. & Sons, Inc.	J.P.S. Construction Company	Baseline Contracting, Inc.
A. Bid Form				X	X	X	X	X	X	X	X	X	X
B. Bid Bond				X	X	X	X	X	X	X	X	X	X
C. Agreement of Surety				X	X	X	X	X	X	X	X	X	X
D. Bidder Acknowledgement Form				X	X	X	X	X	X	X	X	X	X
E. Bidder's Qualification Form				X	X	X	X	X	X	X	X	X	X
F. Non-Collusion Affidavit				X	X	X	X	X	X	X	X	X	X
G. Public Works Verification Form				X	X	X	X	X	X	X	X	X	X

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 9

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SUBJECT: Consider Award of Contract for the 2021 In-House Paving Projects  
MEETING DATE: February 22, 2021  
BOARD LIAISON:  
INITIATED BY: Greg Reiff, Public Works Director

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BACKGROUND:

The Township received and opened bids utilizing PennBid on February 11, 2021 at the Township building. Gilmore & Associates, the Township Engineer reviewed the nine (9) bids ranging from \$429,493.32 to \$759,295.23 and is recommending award of the bid to Allan Myers, L.P., the lowest responsible bidder with a bid of \$429,493.32. The recommendation letter and bid tabulation sheets are included in your packet.

PREVIOUS BOARD ACTION:

The Board authorized the advertisement of the bid at its public meeting on January 25, 2021.

BUDGET IMPACT:

The 2021 adopted budget includes \$650,000 in the State Liquid Fuels Fund for this project.

RECOMMENDATION:

Award the bid as recommended to Allan Myers, L.P.

MOTION/RESOLUTION:

**Motion** to award the contract for the 2021 In-Place Paving project to Allan Myers, L.P., the lowest responsible bidder, in the amount of \$429,493.32 per the recommendation of Gilmore & Associates, Township Engineer.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_



February 16, 2021

Project No. 2021-08084

Carolyn McCreary, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Reference: 2021 Paving Project  
**Bid Tabulation & Award Recommendation**

Dear Ms. McCreary:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the bids for the above referenced project. Bids were received and publicly opened on February 11, 2021 at 10:00 AM at the Township Building. Nine bids were received. A copy of the bid tabulation is attached for your review.

Upon review, we recommend the contract for the 2021 Paving Project be awarded to **Allan Myers, L.P.** for all items included with the **Base Bid** in the amount of **\$429,493.32**, subject to review by the Township Solicitor.

As always, please call us if you have any questions or if we can be of any assistance regarding this project.

Sincerely,

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

JPD/sl

Enclosure: Bid Tabulation

cc: Greg Reiff, Director of Public Works, Montgomery Township  
Stacey A. Rymkiewicz, Public Works Department Administrative Assistant, Montgomery Township  
Deb Rivas, Administration Supervisor, Montgomery Township

# BID TABULATION

CLIENT: Montgomery Township  
PROJECT NAME: 2021 Paving Project  
G&A PROJECT #: 2020-08084



BID DATE: Feb/11/2021

CONTRACTOR  
ADDRESS  
  
CITY, STATE, ZIP  
PHONE  
FAX  
CONTACT  
EMAIL

1		2		3		4	
Allan Myers, L.P. 1805 Berks Road P.O. Box 98 Worcester, PA 19490 (610) 584-6020 (610) 584-8205 Dennis Radtke dennis.radtke@allanmyers.com		James D. Morrissey, Inc. 9119 Frankford Avenue Philadelphia, PA 19114 (215) 333-8000 (215) 333-9149 Christopher Blount cblount@jdm-inc.com		Harris Blacktopping, Inc. 1082 Taylorsville Road, Suite 200 Washington Crossing, PA 18977 (215) 493-4527 (215) 493-3796 Mike Mignogna mmignogna@harrisblacktop.com		Blooming Glen Contractors 901 Minsi Trail Perkasie, PA 18944 (610) 584-8500 (610) 584-5432 Doug Mininger dmininger@bgcontractors.com	
BID UNIT COST	BID EXTENDED COST	BID UNIT COST	BID EXTENDED COST	UNIT PRICE	BID EXTENDED COST	UNIT PRICE	BID EXTENDED COST
\$ 1.40	\$ 68,314.40	\$ 1.75	\$ 85,393.00	\$ 1.65	\$ 80,513.40	\$ 2.05	\$ 100,031.80
\$ 10.00	\$ 7,320.00	\$ 24.00	\$ 17,568.00	\$ 60.00	\$ 43,920.00	\$ 32.00	\$ 23,424.00
\$ 71.00	\$ 8,591.00	\$ 77.00	\$ 9,317.00	\$ 75.00	\$ 9,075.00	\$ 73.00	\$ 8,833.00
\$ 6.52	\$ 318,149.92	\$ 6.90	\$ 336,692.40	\$ 6.70	\$ 326,933.20	\$ 6.75	\$ 329,373.00
\$ 9.00	\$ 1,800.00	\$ 8.35	\$ 1,670.00	\$ 8.75	\$ 1,750.00	\$ 9.00	\$ 1,800.00
\$ 1.30	\$ 5,540.60	\$ 1.38	\$ 5,881.56	\$ 1.45	\$ 6,179.90	\$ 1.50	\$ 6,393.00
\$ 0.90	\$ 7,020.90	\$ 0.69	\$ 5,382.69	\$ 0.72	\$ 5,616.72	\$ 0.75	\$ 5,850.75
\$ 9.00	\$ 432.00	\$ 8.35	\$ 400.80	\$ 8.76	\$ 420.48	\$ 9.00	\$ 432.00
\$ 9.00	\$ 1,206.00	\$ 8.35	\$ 1,118.90	\$ 8.76	\$ 1,173.84	\$ 9.00	\$ 1,206.00
\$ 1.30	\$ 326.30	\$ 2.00	\$ 502.00	\$ 2.10	\$ 527.10	\$ 2.10	\$ 527.10
\$ 1.20	\$ 1,761.60	\$ 2.07	\$ 3,038.76	\$ 2.17	\$ 3,185.56	\$ 2.15	\$ 3,156.20
\$ 125.00	\$ 250.00	\$ 300.00	\$ 600.00	\$ 315.00	\$ 630.00	\$ 325.00	\$ 650.00
\$ 200.00	\$ 200.00	\$ 350.00	\$ 350.00	\$ 367.50	\$ 367.50	\$ 375.00	\$ 375.00
\$ 9.00	\$ 405.00	\$ 8.35	\$ 375.75	\$ 8.76	\$ 394.20	\$ 9.00	\$ 405.00
\$ 3,617.60	\$ 3,617.60	\$ 3,496.50	\$ 3,496.50	\$ 3,847.00	\$ 3,847.00	\$ 3,650.00	\$ 3,650.00
\$ 21.20	\$ 4,558.00	\$ 28.00	\$ 6,020.00	\$ 25.00	\$ 5,375.00	\$ 27.00	\$ 5,805.00
	\$ 429,493.32		\$ 477,807.36		\$ 489,908.90		\$ 491,911.85

## COMPLETENESS REVIEW

Bid Form (PennBid eBid Form or Document 00 41 00)	X	X	X	X
Bid Bond Form (Document 00 43 13) or other Bid Security	X	X	X	X
Bidder Acknowledgement Form (Document 00 45 10)	X	X	X	X
Bidder Qualification Statement Form (Document 00 45 13) or Construction Contractor's Qualification Statement	X	X	X	X
Non-Collusion Affidavit of Prime Bidder (Document 00 45 19)	X	X	X	X
Public Works Employment Verification Form (Document 00 45)	X	X	X	X
Agreement of Surety Form (Document 00 45 53)	X	X	X	X
List of Proposed Subcontractors, Proposed Suppliers, and other individuals and entities	X	X		X

# BID TABULATION

CLIENT: Montgomery Township  
PROJECT NAME: 2021 Paving Project  
G&A PROJECT #: 2020-08084

BID DATE: Feb/11/2021

					5		6		7		8	
					CONTRACTOR ADDRESS		CITY, STATE, ZIP		PHONE		FAX	
					CONTACT EMAIL							
					UNIT PRICE		BID EXTENDED COST		UNIT PRICE		BID EXTENDED COST	
					UNIT PRICE		BID EXTENDED COST		UNIT PRICE		BID EXTENDED COST	
BASE BID												
1	B1	Mill Roadway, 1.5" Depth	SY	48,796	\$ 1.92	\$ 93,688.32	\$ 2.20	\$ 107,351.20	\$ 3.00	\$ 146,388.00	\$ 3.33	\$ 162,490.68
2	B2	11" Base Repair	SY	732	\$ 51.95	\$ 38,027.40	\$ 60.00	\$ 43,920.00	\$ 69.00	\$ 50,508.00	\$ 73.00	\$ 53,436.00
3	B3	Leveling Course	TON	121	\$ 69.30	\$ 8,385.30	\$ 80.00	\$ 9,680.00	\$ 105.00	\$ 12,705.00	\$ 89.00	\$ 10,769.00
4	B4	Wearing Course, 1.5" Depth	SY	48,796	\$ 6.84	\$ 333,764.64	\$ 7.30	\$ 356,210.80	\$ 8.60	\$ 419,645.60	\$ 9.50	\$ 463,562.00
5	B5	24 in. Thermoplastic STOP Bar	LF	200	\$ 8.35	\$ 1,670.00	\$ 9.00	\$ 1,800.00	\$ 11.15	\$ 2,230.00	\$ 11.78	\$ 2,356.00
6	B6	4 in. Epoxy DYI	LF	4,262	\$ 1.38	\$ 5,881.56	\$ 1.50	\$ 6,393.00	\$ 1.70	\$ 7,245.40	\$ 1.89	\$ 8,055.18
7	B7	4 in. Epoxy SWL	LF	7,801	\$ 0.69	\$ 5,382.69	\$ 0.75	\$ 5,850.75	\$ 1.10	\$ 8,581.10	\$ 1.18	\$ 9,205.18
8	B8	Thermoplastic Gore Striping (24 in. white)	LF	48	\$ 8.35	\$ 400.80	\$ 9.00	\$ 432.00	\$ 11.15	\$ 535.20	\$ 11.78	\$ 565.44
9	B9	Vascar Lines Thermoplastic (24 in. white)	LF	134	\$ 8.35	\$ 1,118.90	\$ 9.00	\$ 1,206.00	\$ 11.15	\$ 1,494.10	\$ 11.78	\$ 1,578.52
10	B10	6 in. Thermoplastic SWL	LF	251	\$ 2.00	\$ 502.00	\$ 2.15	\$ 539.65	\$ 2.00	\$ 502.00	\$ 3.54	\$ 888.54
11	B11	Two-Way Left Turn Lane Epoxy (4 in. yellow one-way barrier lines)	LF	1,468	\$ 2.07	\$ 3,038.76	\$ 2.25	\$ 3,303.00	\$ 1.50	\$ 2,202.00	\$ 0.95	\$ 1,394.60
12	B12	Thermoplastic Arrow	EA	2	\$ 300.00	\$ 600.00	\$ 325.00	\$ 650.00	\$ 165.00	\$ 330.00	\$ 248.00	\$ 496.00
13	B13	Thermoplastic ONLY	EA	1	\$ 350.00	\$ 350.00	\$ 375.00	\$ 375.00	\$ 275.00	\$ 275.00	\$ 307.00	\$ 307.00
14	B14	Continental Striping Thermoplastic (24 in. white)	LF	45	\$ 8.35	\$ 375.75	\$ 9.00	\$ 405.00	\$ 11.15	\$ 501.75	\$ 11.78	\$ 530.10
15	B15	Lane Line and Center Line Temporary Pavement Markings	LS	1	\$ 3,496.50	\$ 3,496.50	\$ 3,775.00	\$ 3,775.00	\$ 5,170.00	\$ 5,170.00	\$ 7,070.00	\$ 7,070.00
16	B16	Remove and Replace Asphalt Concrete Curb	LF	215	\$ 8.01	\$ 1,722.15	\$ 20.00	\$ 4,300.00	\$ 56.00	\$ 12,040.00	\$ 45.00	\$ 9,675.00
TOTAL BASE BID					\$ 498,404.77		\$ 546,191.40		\$ 670,353.15		\$ 732,379.24	

## COMPLETENESS REVIEW

Bid Form (PennBid eBid Form or Document 00 41 00)	X	X	X	X
Bid Bond Form (Document 00 43 13) or other Bid Security	X	X	X	X
Bidder Acknowledgement Form (Document 00 45 10)	X	X	X	X
Bidder Qualification Statement Form (Document 00 45 13) or Construction Contractor's Qualification Statement	X	X	X	X
Non-Collusion Affidavit of Prime Bidder (Document 00 45 19)	X	X	X	X
Public Works Employment Verification Form (Document 00 45)	X	X	X	X
Agreement of Surety Form (Document 00 45 53)	X	X	X	X
List of Proposed Subcontractors, Proposed Suppliers, and other individuals and entities	X	X		X

# BID TABULATION

CLIENT: Montgomery Township  
PROJECT NAME: 2021 Paving Project  
G&A PROJECT #: 2020-08084

BID DATE: Feb/11/2021

CONTRACTOR  
ADDRESS  
  
CITY, STATE, ZIP  
PHONE  
FAX  
CONTACT  
EMAIL

Monster Paving  
1465 Uxbridge Way  
  
North Wales, PA 19454  
(610) 717-6312  
(215) 542-5005  
Josh Dallas  
josh@monsterpaving.com

9

ITEM NO.	LOT	ITEM	UNIT	QUANTITY	UNIT PRICE	BID EXTENDED COST
<b>BASE BID</b>						
1	B1	Mill Roadway, 1.5" Depth	SY	48,796	\$ 2.96	\$ 144,436.16
2	B2	11" Base Repair	SY	732	\$ 62.00	\$ 45,384.00
3	B3	Leveling Course	TON	121	\$ 132.00	\$ 15,972.00
4	B4	Wearing Course, 1.5" Depth	SY	48,796	\$ 10.58	\$ 516,261.68
5	B5	24 in. Thermoplastic STOP Bar	LF	200	\$ 10.40	\$ 2,080.00
6	B6	4 in. Epoxy DYI	LF	4,262	\$ 1.72	\$ 7,330.64
7	B7	4 in. Epoxy SWL	LF	7,801	\$ 1.20	\$ 9,361.20
8	B8	Thermoplastic Gore Striping (24 in. white)	LF	48	\$ 10.40	\$ 499.20
9	B9	Vascar Lines Thermoplastic (24 in. white)	LF	134	\$ 10.40	\$ 1,393.60
10	B10	6 in. Thermoplastic SWL	LF	251	\$ 2.45	\$ 614.95
11	B11	Two-Way Left Turn Lane Epoxy (4 in. yellow one-way barrier lines)	LF	1,468	\$ 2.60	\$ 3,816.80
12	B12	Thermoplastic Arrow	EA	2	\$ 375.00	\$ 750.00
13	B13	Thermoplastic ONLY	EA	1	\$ 435.00	\$ 435.00
14	B14	Continental Striping Thermoplastic (24 in. white)	LF	45	\$ 10.20	\$ 459.00
15	B15	Lane Line and Center Line Temporary Pavement Markings	LS	1	\$ 4,395.00	\$ 4,395.00
16	B16	Remove and Replace Asphalt Concrete Curb	LF	215	\$ 28.40	\$ 6,106.00
<b>TOTAL BASE BID</b>						<b>\$ 759,295.23</b>

## COMPLETENESS REVIEW

Bid Form (PennBid eBid Form or Document 00 41 00)	X
Bid Bond Form (Document 00 43 13) or other Bid Security	X
Bidder Acknowledgement Form (Document 00 45 10)	X
Bidder Qualification Statement Form (Document 00 45 13) or Construction Contractor's Qualification Statement	X
Non-Collusion Affidavit of Prime Bidder (Document 00 45 19)	X
Public Works Employment Verification Form (Document 00 45)	X
Agreement of Surety Form (Document 00 45 53)	X
List of Proposed Subcontractors, Proposed Suppliers, and other individuals and entities	

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 10

---

SUBJECT:	Request Authorization to Purchase Replacement Wheel Balancer
MEETING DATE:	February 22, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Greg Reiff, Public Works Director

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**BACKGROUND:**

In 2021, the Public Works Department is scheduled to replace a Wheel Balancer. At this time, staff is proposing to purchase one Hunter SmartWeight Touch Balancer and equipment as approved in the 2021 Final Budget.

Attached is a quote dated February 11, 2021, from Mohawk Resources LTD, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract #4400017609), to provide the requested equipment at a total cost of \$9,818.18. The equipment meets the specifications prepared by the department.

**BUDGET IMPACT:**

A total of \$10,000.00 was included in the 2021 Approved Final Budget for the purchase of the Hunter SmartWeight Touch Balancer.

**RECOMMENDATION:**

It is recommended the Board of Supervisors approves the awarding of the contract for the referenced purchase.

**MOTION/RESOLUTION:**

**Motion** to award the contract for the purchase of one 2021 Hunter SmartWeight Touch Balancer from Mohawk Resources LTD, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$9,818.18 per their quote dated February 11, 2021.

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_



Vendor: **MOHAWK RESOURCES LTD**  
PO Box 110, Amsterdam, NY 12010  
[HUNTER@MOHAWKLIFTS.COM](mailto:HUNTER@MOHAWKLIFTS.COM)  
800-833-2006



For purchase of Hunter equipment using:

**CoStars State Contract #**

**4400017609**

**Valid: 08/18/2017 - 02/10/2022**

*All quoted equipment has been Competitively Bid and Competitively Awarded on Pennsylvania State Contract # 4400017609, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.*

CUSTOMER
Kevin Carney Montgomery Township Public Works 1001 Stump Rd, MONTGOMERYVILLE, PA 18936 (267) 446-1082 kcarney@montgomerytpw.org

QUOTE NO	QUOTE DATE
Montgomery Twosp 021121 SWT1:	2/11/2021
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	20-30 Business Days ARO
Good Through: April 12, 2021	

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
SWT12	SmartWeight Touch Balancer- Includes touch screen interface, SmartWeight, eCal auto calibration, TPMS Specs, wheel lift, TDC laser. Cones/Collets and flange plates sold separately.	1	\$ 10,494.00	\$ 8,100.63	\$ 8,100.63
20-3698-1	Balancer Adjustable Flange Plate	1	\$ 1,175.00	\$ 907.02	\$ 907.02
20-2765-1	BullsEye collet kit and front mounted storage for Touch balancers - Includes BullsEye collets, offset spacer 20-2711-1, storage 56-70-2, and bracket 14-1470-005. Note: This kit is included with RFE/RFT balancers, not Gen III or DSP balancers.	1	\$ 850.00	\$ 656.14	\$ 656.14
20-1207-1	Truck Cone Kit, Extra Large Truck Cone 192-92-2 and Plastic Spacer Ring 46-309-2	1	\$ 200.00	\$ 154.39	\$ 154.39

Click here for Mohawk Resources Federal Form W-9: [www.mohawklifts.com/Mohawk-W9](http://www.mohawklifts.com/Mohawk-W9)

**Subtotal** \$ 9,818.18

Sales Tax (if applicable) \$ -

NOTES:

**TOTAL** \$ 9,818.18

This quotation is subject to the terms and conditions noted on the following page



**TERMS AND CONDITIONS**

- 1) This order is subject to the standard terms and conditions of the above named contract and the corresponding master agreement, which are hereby incorporated by reference and accessible at [www.govlifts.com](http://www.govlifts.com).
- 2) The quoted prices have been competitively bid and awarded and are guaranteed to be the lowest government prices.
- 3) Electrical and compressed air connections to equipment are not included on this quotation. Any required concrete or electrical work is to be supplied by an outside contractor or the buyer and is not included in this quote.
- 4) All software pre-installed on, or subsequently released by Hunter for, Hunter equipment is licensed pursuant to the Hunter Engineering Company End User License Agreement ("EULA") accompanying such software. By placing an order for, purchasing, or using Hunter equipment, you acknowledge and agree to be legally bound by the EULA, which is hereby incorporated by reference.
- 5) Each party will agree to defend, hold harmless, and indemnify the other from any cost, loss, or damages of any type, including attorney fees, to the extent that they arise from the breach of the Agreement and/or willful misconduct or negligence.
- 6) The buyer is responsible for inspecting all products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the buyer determine at the time of delivery that any items are damaged or missing the buyer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the buyer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- 7) A fork truck must be supplied at the offload site to unload the equipment from the freight carriers and, if applicable, for installation.
- 8) Price does not include sales tax (unless applicable), duties, brokerage, or any other fees.
- 9) Any and all permits, licenses, fees, etc. are the buyers responsibility

***To place your order using this quotation, please fill in the following required information:***

**BILLING INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**SHIPPING INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Delivery Hours/Instructions: \_\_\_\_\_

***Acknowledged and Accepted by:***

\_\_\_\_\_  
**Authorized Buyers Name (PRINT)**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone

\_\_\_\_\_  
**Authorized Buyers Signature**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

***Remit orders to:***

MOHAWK RESOURCES LTD.  
PO Box 110, Amsterdam, NY 12010  
[HUNTER@MOHAWKLIFTS.COM](mailto:HUNTER@MOHAWKLIFTS.COM)  
Fax: 518-842-1289

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 11

---

SUBJECT: Consider Waiver of Formal Land Development Application – 425 Stump Road Associates, LLC the owner of 425 Stump Road - Construction of an access ramp on the rear of the existing building.

MEETING DATE: February 22, 2021

BOARD LIAISON: Tanya C. Bamford, Chair

INITIATED BY: Bruce Shoupe, Director of Planning and Zoning

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BACKGROUND:

The attached letter from Christen G. Pionzio, Esq., representing 425 Stump Road Associates, requests a Waiver of Formal Land Development to construct a new access ramp onto the rear of the existing building. The Township code defines this new ramp as a structure, therefore triggering the Township land development requirement.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

RECOMMENDATION: Approve the waiver or require full land development review.

MOTION/RESOLUTION:

MOTION to authorize Waiver of Formal Land Development requirements for the construction of the access ramp based on a review of the Township Engineer and the Fire Department.

MOTION BY:

SECOND BY:

**HRMM&L**  
**HAMBURG, RUBIN, MULLIN,**  
**MAXWELL & LUPIN, PC**  
ATTORNEYS AT LAW

[www.HRMML.com](http://www.HRMML.com)  
[Lawyers@HRMML.com](mailto:Lawyers@HRMML.com)

31710-000

February 12, 2021

J. Edmund Mullin  
Steven H. Lupin  
Douglas I. Zeiders  
Carl N. Weiner  
Jonathan Samel, LL.M.  
Merle R. Ochrach  
Mark F. Himswoth  
Steven A. Harn  
Steven B. Barrett  
Christen G. Pionzio  
Joseph J. McGroty, Jr.  
Ethan R. O'Shea  
Bernadette A. Kearney  
Paul G. Mullin  
John J. Iannozzi  
William G. Roark  
Andrew P. Grau, LL.M.  
Susan E. Piette  
Lisa A. Shearman  
Nathan M. Murawsky  
Timothy P. Briggs  
Kathleen A. Maloles  
Steven J. English  
Michael A. Luongo  
Noah Marlier  
Kevin M. McGrath  
Graham R. Bickel  
Edward M. Flitter  
Krista Rose Stefkovic

OF COUNSEL:  
John C. Rafferty, Jr.

**LANSDALE**  
ACTS Center—Blue Bell  
375 Morris Road  
Post Office Box 1479  
Lansdale, PA 19446-0773  
Phone 215-661-0400  
Fax 215-661-0315

**LIMERICK**  
**HARRISBURG**

**Via Email**

Mr. Bruce Shoupe  
Director of Code Enforcement  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

**Re: 425 Stump Road**

Dear Bruce:

As you know, this office represents 425 Stump Road Associates, LLC, the owner of 425 Stump Road. My client is requesting a waiver of land development for the installation of a ramp at the rear of its building for its tenant. This ramp is located on existing impervious coverage, however, it seems that the Township considers ramps to be structures and therefore require land development approval.

Attached you will find a plan set consisting of 3 pages prepared by Woodrow & Associates, Inc. dated August 18, 2020, with a last revised date of February 10, 2021. The plan set consists of an overall site plan which depicts the grading as well as a parking area striping plan which reflects the parking as it's been revised on the property.

The tenant is expecting an \$8 million piece of equipment which necessitates the ramp installation such that having the Board consider this request at its meeting on February 22, 2021 would be most appreciated. Clearly, we would agree to any revisions and/or requests by the Township Engineer relative to the plan and the ramp installation.

Thank you for your consideration.

Very truly yours,

HAMBURG, RUBIN, MULLIN,  
MAXWELL & LUPIN

*/s/ Christen G. Pionzio*

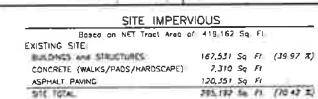
By: \_\_\_\_\_  
CHRISTEN G. PIONZIO

CGP/dcbk

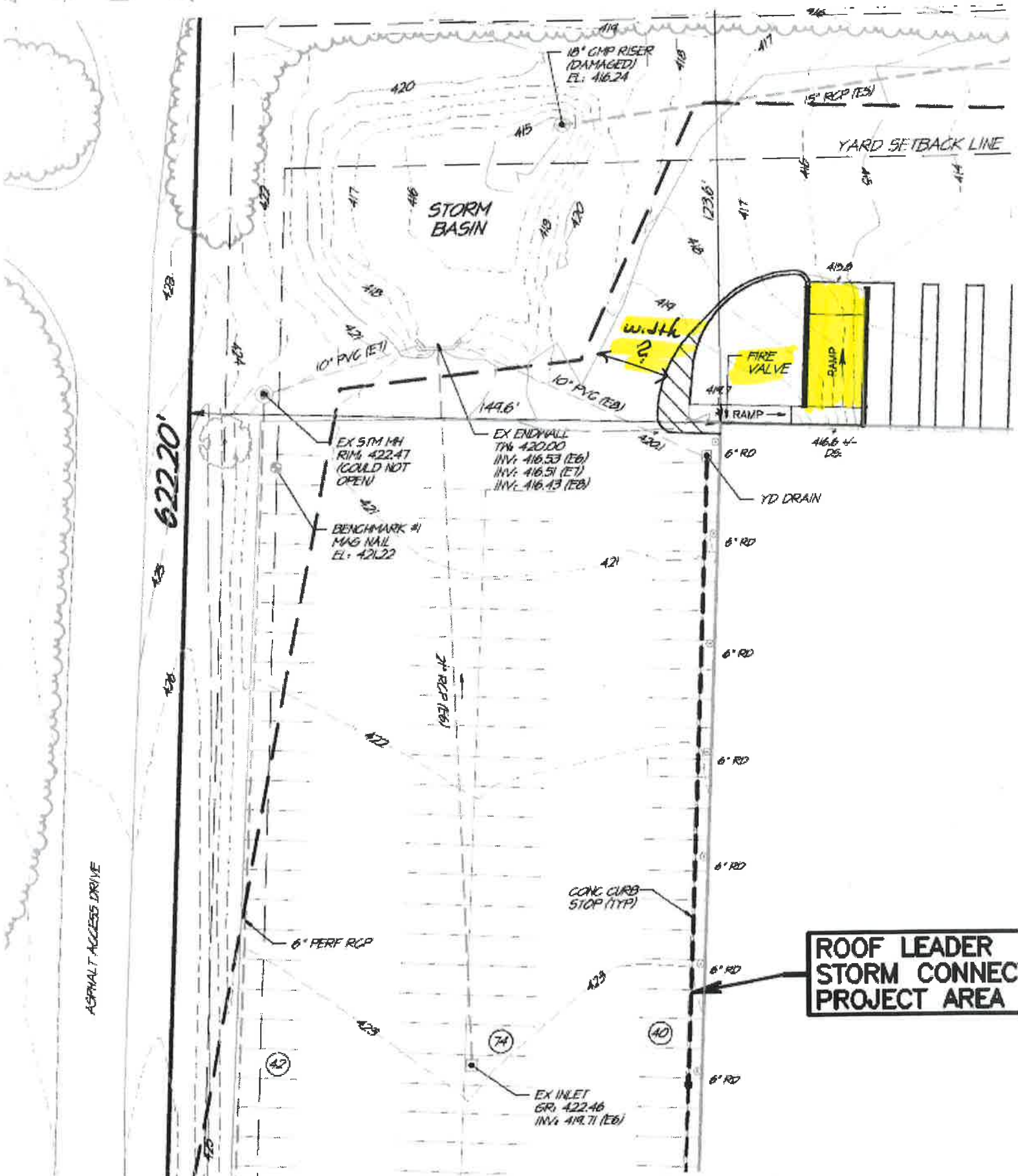
Enclosures

CC: Jim Dougherty, PE – via email  
Craig Melograno, 425 Stump Road Associates, LLC – via email  
Gabe Clark, Catalyst Commercial Dev. – via email  
John Kolb, PE, Woodrow & Associates – via email

{03015711;v1 }



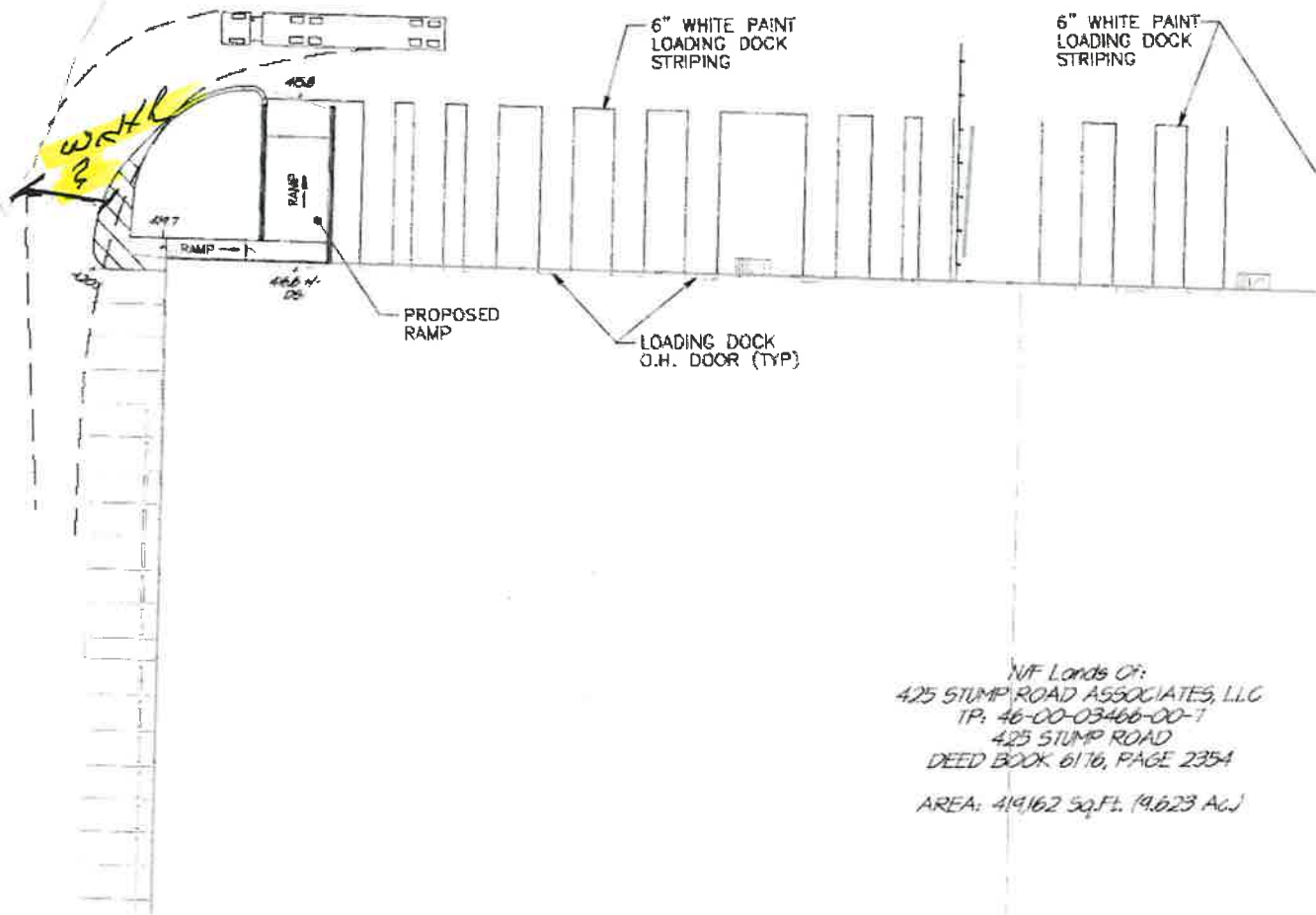




N35°33'27"E

6

622.20'



NF Lands of:  
425 STUMP ROAD ASSOCIATES, LLC  
TP: 46-00-03466-00-1  
425 STUMP ROAD  
DEED BOOK 6176, PAGE 2354  
AREA: 419,162 Sq.Ft. (9.623 AC)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item # 12

---

SUBJECT:	Consider Construction Escrow Release 4 - Start of Maintenance Period - LDS 691 – 309 Automall Properties, L.P. - Montgomeryville Nissan
MEETING DATE:	February 22, 2021
BOARD LIAISON	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning and Zoning

---

**BACKGROUND:**

Attached is a construction escrow release requested by 309 Automall Properties, L.P. - Montgomeryville Nissan, as recommended by the Township Engineer.

The original amount of the escrow was \$570,323.82 and was filed as a letter of credit with Univest Bank. This is the fourth release and is in the amount of \$ 369,570.50. The new balance would be \$61,647.62. The balance of the work is complete, with the exception of installing an 8-foot-wide walking path across PECO's right-of-way to the Acura Dealership and submitting as-building drawings. The owner wishes have the start of maintenance period begin with the understanding that the maintenance period will not expire until the walking path and As-Built drawing are completed.

**RECOMMENDATION:** That this construction escrow be released.

**MOTION/RESOLUTION:**

MOTION to authorize construction escrow release #4 in the amount of \$369,570.50, as recommended by the Township Engineer for the 309 Automall Properties, L.P. - Montgomeryville Nissan, contingent upon the developer satisfying all outstanding Township invoices related to this project, and receipt of an approved maintenance security by the Township Solicitor in the amount of \$61,647.62.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

February 16, 2021

File No. 2016-08012

Carolyn McCreary, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: 309 Automall Properties, L.P. - Montgomeryville Nissan – LDS#691  
Escrow Release 4

Dear Carolyn:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of **\$369,570.50** have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

Please be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

JPD/sl

Enclosure: Release of Escrow Form, Summary of Escrow Account

cc: Bruce S. Shoupe, Director of Planning and Zoning  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Mary Gambino, Project Coordinator - Montgomery Township  
Sean Kilkenny, Esq., Solicitor – Kilkenny Law  
Allan I Nappen – Nappen & Associates  
Judith Stern Goldstein, ASLA, R.L.A., Senior Project Manager – Gilmore & Associates, Inc.  
Damon Drummond, P.E., PTOE, Senior Transportation Engineer – Gilmore & Associates, Inc.  
Christopher E. Green, R.L.A., LEED AP, Senior Landscape Architect – Gilmore & Associates, Inc.  
Brian Dusault, Construction Services Manager – Gilmore & Associates, Inc.



**RELEASE OF ESCROW FORM**

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.  
65 East Butler Avenue, Suite 100  
New Britain, PA 18901  
215-345-4330

Date: 01/26/2021

**Development:** Montgomeryville Nissan - LD/S#691

**G&A Project #:** 2016-08012

**Release #:** 4

Dear Mr. Dougherty:

This is an escrow release request in the amount of \$369,570.50. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

**ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.**

Ms. Carolyn McCreary  
Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Date: 02/16/2021

Dear Ms. McCreary

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$369,570.50 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

James P. Dougherty 2/16/2021  
James P. Dougherty, P.E., Senior Project Manager, Gilmore & Associates, Inc.

Resolution # \_\_\_\_\_

WHEREAS, a request for release of escrow was received from Nappen & Associates for Montgomeryville Nissan - LD/S#691, in the amount of \$369,570.50, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$369,570.50; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$369,570.50; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.  
BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Letter of Credit with Montgomery Township in total sum of \$570,323.82 pursuant to a signed Land Development Agreement and that \$139,105.70 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$61,647.62 in escrow.

MOTION BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

DATED: \_\_\_\_\_

RELEASED BY: \_\_\_\_\_

Department Director

# ESCROW STATUS REPORT



Gilmore & Associates, Inc.  
Engineering and Consulting Services

## SUMMARY OF ESCROW ACCOUNT

PROJECT NAME: Montgomeryville Nissan  
PROJECT NO.: 2016-08012  
TOWNSHIP NO.: LD/S#691  
PROJECT OWNER: Nappen & Associates

TOTAL CONSTRUCTION: \$ 518,476.20  
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62  
TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82

MUNICIPALITY: Montgomery Township  
ESCROW AGENT: Unvest  
TYPE OF SECURITY: Letter of Credit  
AGREEMENT DATE: 9-Nov-2017

TOTAL ENG/NSP/LEGAL (CASH ACCOUNT): \$ 45,000.00  
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00  
MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43

RELEASE NO.: 4  
RELEASE DATE: 16-Feb-2021  
ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82  
AMOUNT OF THIS RELEASE: \$ 369,570.50  
PRIOR CONSTRUCTION RELEASED: \$ 139,105.70  
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 508,676.20  
BALANCE AFTER CURRENT RELEASE: \$ 61,647.62

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 5	
CONSTRUCTION ITEMS		UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
<b>A. <u>EROSION CONTROL</u></b>												
1. Construction Enfrance	EA	1	\$	1,750.00	\$	1,750.00	\$	1.00	\$	1,750.00	\$	-
2. Concrete Wash Out	EA	1	\$	500.00	\$	500.00	\$	1.00	\$	500.00	\$	-
3. 18 inch Silt Fence	LF	120	\$	4.00	\$	480.00	\$	120.00	\$	480.00	\$	-
4. 12" Silt Sock	LF	620	\$	6.00	\$	3,720.00	\$	620.00	\$	3,720.00	\$	-
5. Inlet Protection	EA	5	\$	125.00	\$	625.00	1.00	\$	125.00	5.00	\$	625.00
6. E&S Maintenance & Removal	LS	1	\$	700.00	\$	700.00	1.00	\$	700.00	1.00	\$	700.00
<b>B. <u>DEMOLITION &amp; CLEARING</u></b>												
1. Remove Concrete Curb	LF	547	\$	4.00	\$	2,188.00	\$	547.00	\$	2,188.00	\$	-
2. Remove Concrete Pavement	SY	1,550	\$	12.70	\$	19,885.00	1,550.00	\$	19,885.00	1,550.00	\$	19,885.00
3. Remove Brick Pavers	SF	556	\$	2.00	\$	1,112.00	556.00	\$	1,112.00	556.00	\$	1,112.00
4. Tree Protection Fence	LF	320	\$	2.75	\$	880.00	\$	320.00	\$	880.00	\$	-
5. Tree Removal	LS	1	\$	500.00	\$	500.00	\$	1.00	\$	500.00	\$	-
6. Remove Lghl	EA	2	\$	250.00	\$	500.00	\$	2.00	\$	500.00	\$	-
7. Remove Asphalt	SY	718	\$	6.35	\$	4,559.30	172.00	\$	1,092.20	718.00	\$	4,559.30
<b>C. <u>EARTH WORK</u></b>												
1. Cut to Fill	CY	1,850	\$	6.00	\$	11,100.00	\$	1,850.00	\$	11,100.00	\$	-
2. Import Topsoil	CY	125	\$	25.00	\$	3,125.00	125.00	\$	3,125.00	125.00	\$	3,125.00
3. Grading	LS	1	\$	1,000.00	\$	1,000.00	0.50	\$	500.00	1.00	\$	1,000.00
4. Permanent Stabilization	LS	1	\$	500.00	\$	500.00	0.50	\$	250.00	1.00	\$	500.00
<b>E. <u>STORM SEWER</u></b>												
1. 15" HDPE	LF	264	\$	42.50	\$	11,220.00	\$	264.00	\$	11,220.00	\$	-
2. 6" PVC Roof Drain	LF	64	\$	32.50	\$	2,080.00	\$	64.00	\$	2,080.00	\$	-
3. 4" Perforated PVC Underdrain	LF	45	\$	28.00	\$	1,260.00	\$	45.00	\$	1,260.00	\$	-
4. Type 'M' Inlet	EA	3	\$	2,000.00	\$	6,000.00	\$	3.00	\$	6,000.00	\$	-
5. Outlet Structure	EA	1	\$	2,000.00	\$	2,000.00	\$	1.00	\$	2,000.00	\$	-
6. Doghouse Storm Manhole	EA	1	\$	2,000.00	\$	2,000.00	\$	1.00	\$	2,000.00	\$	-



Gilmore & Associates, Inc.  
Engineering and Consulting Services

## ESCROW STATUS REPORT

### SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 4  
RELEASE DATE: 16-Feb-2021

PROJECT NAME: Montgomeryville Nissan  
PROJECT NO.: 2018-08012  
TOWNSHIP NO.: LD/S#691  
PROJECT OWNER: Nappen & Associates

TOTAL CONSTRUCTION: \$ 518,478.20  
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.82  
TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82

ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82

AMOUNT OF THIS RELEASE: \$ 369,570.50

MUNICIPALITY: Montgomery Township  
ESCROW AGENT: Univest  
TYPE OF SECURITY: Letter of Credit  
AGREEMENT DATE: 9-Nov-2017

TOTAL ENG/NSP/LEGAL (CASH ACCOUNT): \$ 45,000.00  
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00  
MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43

PRIOR CONSTRUCTION RELEASED: \$ 139,105.70  
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 508,676.20

BALANCE AFTER CURRENT RELEASE: \$ 61,647.62

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 5		
CONSTRUCTION ITEMS					UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
E. <u>STORM SEWER (continued)</u>													
7. Connect to Existing Inlet					EA	1	\$ 490.00	\$ 490.00		\$ -	1.00	\$ 490.00	\$ -
8. Rain Garden (Complete)					SF	1,500	\$ 20.00	\$ 30,000.00	1,500.00	\$ 30,000.00	1,500.00	\$ 30,000.00	\$ -
F. <u>SITE WORK</u>													
1. 1.5" 9.5mm Wearing Course					SY	1,602	\$ 8.00	\$ 12,816.00	1,162.00	\$ 9,296.00	1,602.00	\$ 12,816.00	\$ -
2. 5" 25MM Binder Course					SY	1,602	\$ 21.00	\$ 33,642.00	718.00	\$ 15,078.00	1,602.00	\$ 33,642.00	\$ -
3. 3" 2A Modified Stone					SY	1,602	\$ 7.25	\$ 11,614.50	718.00	\$ 5,205.50	1,602.00	\$ 11,614.50	\$ -
4. Milling					SY	1,744	\$ 5.50	\$ 9,592.00	840.00	\$ 4,620.00	1,744.00	\$ 9,592.00	\$ -
5. 1.5" 9.5MM Wearing Overlay					SY	1,744	\$ 8.00	\$ 13,952.00	840.00	\$ 6,720.00	1,744.00	\$ 13,952.00	\$ -
6. Sweep & Tack Coat					SY	3,346	\$ 1.15	\$ 3,847.90	2,442.00	\$ 2,808.30	3,346.00	\$ 3,847.90	\$ -
7. Concrete Curb					LF	800	\$ 16.50	\$ 13,200.00	800.00	\$ 13,200.00	800.00	\$ 13,200.00	\$ -
8. Curb Joint Seal					LF	800	\$ 0.30	\$ 240.00	800.00	\$ 240.00	800.00	\$ 240.00	\$ -
9. Concrete Sidewalk, 4" Thick					SF	3,032	\$ 8.00	\$ 24,256.00	3,032.00	\$ 24,256.00	3,032.00	\$ 24,256.00	\$ -
10. Concrete Sidewalk, 6" Thick					SF	3,270	\$ 9.50	\$ 31,065.00	3,270.00	\$ 31,065.00	3,270.00	\$ 31,065.00	\$ -
11. ADA Ramp DWS					EA	3	\$ 400.00	\$ 1,200.00	3.00	\$ 1,200.00	3.00	\$ 1,200.00	\$ -
12. Bollards					EA	8	\$ 375.00	\$ 3,000.00	4.00	\$ 1,500.00	8.00	\$ 3,000.00	\$ -
G. <u>LANDSCAPING</u>													
<u>Street Trees</u>													
1. Acer Rubrum 'Red Sunset', 3" cal.					EA	3	\$ 540.00	\$ 1,620.00	3.00	\$ 1,620.00	3.00	\$ 1,620.00	\$ -
<u>Deciduous/Evergreen Trees</u>													
2. Acer Rubrum 'Red Sunset', 3" cal.					EA	4	\$ 540.00	\$ 2,160.00	4.00	\$ 2,160.00	4.00	\$ 2,160.00	\$ -
3. Quercus Bicolor, 3" cal.					EA	3	\$ 540.00	\$ 1,620.00	3.00	\$ 1,620.00	3.00	\$ 1,620.00	\$ -
4. Amelanchier x Grandiflora 'Autumn Brilliance', 8' Tall					EA	5	\$ 375.00	\$ 1,875.00	5.00	\$ 1,875.00	5.00	\$ 1,875.00	\$ -
5. Nyssa Sylvatica, 3" cal.					EA	1	\$ 540.00	\$ 540.00	1.00	\$ 540.00	1.00	\$ 540.00	\$ -
6. Prunus subhirtella var. autumnalis, 8' Tall					EA	2	\$ 375.00	\$ 750.00	2.00	\$ 750.00	2.00	\$ 750.00	\$ -
7. Zelkova Serrata 'Green Vase', 3" cal.					EA	12	\$ 540.00	\$ 6,480.00	12.00	\$ 6,480.00	12.00	\$ 6,480.00	\$ -
<u>Deciduous/Evergreen Shrubs</u>													
8. Ilex Glabra 'Shamrock', 24" Tall					EA	23	\$ 100.00	\$ 2,300.00	23.00	\$ 2,300.00	23.00	\$ 2,300.00	\$ -
9. Juniperus Chinensis var. Sargentii, 18" Tall					EA	13	\$ 65.00	\$ 845.00	13.00	\$ 845.00	13.00	\$ 845.00	\$ -



Gilmore & Associates, Inc.  
Engineering and Consulting Services

## ESCROW STATUS REPORT

### SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 4  
RELEASE DATE: 16-Feb-2021

PROJECT NAME: Montgomeryville Nissan  
PROJECT NO.: 2016-08012  
TOWNSHIP NO.: LD/S#691  
PROJECT OWNER: Nappen & Associates

TOTAL CONSTRUCTION: \$ 518,476.20  
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 51,847.62  
TOTAL CONSTRUCTION ESCROW POSTED: \$ 570,323.82

ORIGINAL CONSTRUCTION AMOUNT: \$ 570,323.82

AMOUNT OF THIS RELEASE: \$ 369,570.50

MUNICIPALITY: Montgomery Township  
ESCROW AGENT: Uninvest  
TYPE OF SECURITY: Letter of Credit  
AGREEMENT DATE: 9-Nov-2017

TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): \$ 45,000.00  
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 4,500.00  
MAINTENANCE BOND AMOUNT (15%): \$ 77,771.43

PRIOR CONSTRUCTION RELEASED: \$ 139,105.70  
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 508,676.20

BALANCE AFTER CURRENT RELEASE: \$ 61,647.62

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 5

# ESCROW STATUS REPORT



Gilmore & Associates, Inc.  
Engineering and Consulting Services

## SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 4  
RELEASE DATE: 16-Feb-2021

PROJECT NAME: Montgomeryville Nissan  
PROJECT NO.: 2016-08012  
TOWNSHIP NO.: LD/S#691  
PROJECT OWNER: Nappen & Associates

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ESCROW AGENT: Univest  
TYPE OF SECURITY: Letter of Credit  
AGREEMENT DATE: 9-Nov-2017

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PRIOR CONSTRUCTION RELEASED: \$ 139,105.70  
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 508,676.20

BALANCE AFTER CURRENT RELEASE: \$ 61,647.62

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE (including current release)		AVAILABLE FOR RELEASE		RELEASE REQ # 5					
CONSTRUCTION ITEMS					UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY			
J.	<u>S.R. 309 SIDEWALK</u>															
	1.	5 ft wide Asphalt path between Nissan and Acura		SY	128	\$	18.00	\$	2,300.00		\$	-	127.78	\$	2,300.00	
	2.	Curb Ramps and DWS		EA	2	\$	2,000.00	\$	4,000.00		\$	-	2.00	\$	4,000.00	
K.	<u>MISCELLANEOUS</u>															
	1.	Site Pavement Markings		LS	1	\$	3,000.00	\$	3,000.00	1.00	\$	3,000.00		\$	-	
	2.	ADA Parking Signs		EA	4	\$	250.00	\$	1,000.00	4.00	\$	1,000.00		\$	-	
	3.	ADA Building Signs		EA	7	\$	150.00	\$	1,050.00	7.00	\$	1,050.00		\$	-	
	4.	Traffic Signs		EA	39	\$	200.00	\$	7,800.00	39.00	\$	7,800.00		\$	-	
	5.	As-Built Drawings		LS	1	\$	3,500.00	\$	3,500.00		\$	-	1.00	\$	3,500.00	
	6.	Construction Inspection & Testing		LS	1	\$	3,000.00	\$	3,000.00	1.00	\$	3,000.00		\$	-	
L.	<u>CONTINGENCY (10%)</u>				LS	1		\$	51,847.62		\$	-	1.00	\$	51,847.62	
	(Released upon certification of completion and receipt of Maintenance Bond)															

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 13a-d.

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SUBJECT: Consider Zoning Hearing Board Applications  
MEETING DATE: February 22, 2021  
BOARD LIAISON: Tanya C. Bamford, Chair  
INITIATED BY: Bruce Shoupe, Director of Planning and Zoning

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BACKGROUND:

Attached are summaries of the Zoning Hearing Board application(s) to be heard at the March 3, 2021 meeting.

- a. 108 Major Drive - Renoy and Ancy Varghese
- b. 411 Doylestown Road – 202 Marketplace
- c. 801 and 805 Horsham Road - Adams Montgomery Association & BAG Associates
- d. 101,103, 105, 107 Wynstone Court - Toll Brothers (Walnut Creek)

ALTERNATIVES/OPTIONS: The Board could oppose, remain neutral, or support the applicants' request.

RECOMMENDATION: Seek guidance from the Board.

MOTION/RESOLUTION:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ ROLL CALL: \_\_\_\_\_



## Montgomery Township Zoning Hearing Board

Meeting Date: March 3, 2021

*The agenda for the scheduled hearing is as follows:*

**1. Application #21020001 - Renoy and Ancy Varghese / 108 Major Drive** – The applicants, own and occupy a single family home located at 108 Major Drive. The 25,000 square foot property sits within the R-1 Cluster zoning district. It is a corner property with the home facing Major Drive and the side yard along Buckingham Lane. Approximately half of the rear yard consists of wetlands. The applicants are constructing an in-ground swimming pool on the property with a 6 foot solid fence enclosing the side and rear yards. The applicants request a variance from the provisions of Section 230-148B(2)(c) of the Code of Montgomery Township in order to install a 6 foot solid fence 12 feet from the edge of Buckingham Lane rather than the 27 feet required.

**2. Application #21020002 - 202 Marketplace / 411 Doylestown Road** – The applicant is the owner of the 7.8-acre parcel located at 411 Doylestown Road within the S – Shopping Center zoning district. The property is currently improved with a 67,196 square foot one-story building with associated parking and drive aisles. The applicant requests a variance from the provisions of Section 230-156.1C(5) of the Code of Montgomery Township to allow a proposed outdoor playground area for a future Day-Care Center in the side yard of the property rather than the rear yard as required.

**3. Application #21020003 – Adams Montgomery Association & BAG Associates / 801 & 805 Horsham Roads** – Adams Montgomery Association is the owner of the 1.102-acre property located at 801 Horsham Road bounded by Horsham Road and Doylestown Road. BAG Associates is the owner of the 30,400 square foot property located at 805 Horsham Road bounded by Horsham Road. Both properties sit within the C-Commercial zoning district. The properties are adjacent and contain retail uses totaling approximately 15,400 square foot of building area. The properties share parking. The properties initially had 96 total parking spaces. Over the years, road-widening and other road improvements have resulted in portions of the properties being taken and the parking reduced to 69 parking spaces. PennDot is proposing additional improvements that will further reduce the parking to 66 parking spaces. The co-applicants seek relief from the following provisions of the Code of Montgomery Township in order to allow 66 parking spaces at 9x18 in size where a minimum of 100 parking spaces at 10x20 in size is required:

- 1). 230-135 – A Special Exception to permit shared parking together with a 25% reduction, which would required a total of 75 parking spaces.
- 2). 230-134 – A Variance to allow 66 parking spaces.
- 3). 230-138 – A Variance to allow 9x18 foot parking spaces

Or, in the alternative to the Special Exception under 230-135:

- 4). 230-134 – A Variance to reduce the required number of parking spaces to 66 where 100 spaces is required.

**4. Application #21020004 – Toll Brothers, Inc. / 101, 103, 105, & 107 Wynstone Ct** – Toll Brothers, Inc. is the owner and developer of the properties located off of Bethlehem Pike within the Walnut Creek Development. Phase II of the project consists of 148 townhomes constructed or under construction. The applicant requests a variance from the provisions of Section 230-5B of the Code of Montgomery Township in order to construct decks within the 50 foot wide buffer area in the rear of the homes.

**\*\*Copies of the Application(s) and accompanying documents are on file in the Township's Planning and Zoning Department and may be seen upon request.**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 14

---

SUBJECT:	Consider Agreement with Constellation Energy to Supply Electrical Energy
MEETING DATE:	February 22, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

---

**BACKGROUND:**

The Township has previously utilized the Pennsylvania Municipal League's "Municipal Utility Alliance Program" (MUA) to procure energy rates. The MUA Program procures electricity rates through a publicly advertised, competitive bid process in which the Township may participate.

In December 2017, the Board of Supervisors authorized Township staff to execute a contract with Constellation Energy for electric energy for a three-year contract for both Township buildings and Township Street Lights. The current contract expired in December.

Staff has contacted Constellation to procure new rates. We also requested they provide rates that utilize 100% Green electric generation. Based on initial pricing, as compared to the rates in 2017, the Township would realize an overall reduction in cost with a 100% Green electric purchase.

**BUDGET IMPACT:**

Based on the most recent quote from Constellation, the Township would save approximately \$1,052.00 per year across all accounts serviced by Constellation. In 2017 the Township realized an annual savings of \$26,000 across all accounts. The new rates reduce energy costs on top of the 2017 savings.

**RECOMMENDATION:**

Staff recommends that the Board enter into a five-year agreement with Constellation to provide electric generation for the Township's electric accounts for the Township Building, Public Works Garage, Fire Stations, and street lights; all of which are already under contract with Constellation.

It should be noted electric rates are quoted daily and are based on the volatility of the market. If this motion is approved, staff will immediately reach out to Constellation to lock in a five-year rate.

**MOTION/RESOLUTION:**

**Motion** to approve the execution of a contract with Constellation Energy for electrical energy supply for a five-year period for the Township buildings and Township streetlights and authorize the Township Manager to execute the agreement on behalf of the Township.

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_



# Constellation Energy Calculations

	<u>Rate</u>	<u>Estimated Usage kWh Annually</u>	<u>Estimated Yearly Cost</u>									
2017	0.035350	1,069,211	\$ 37,796.61									
	0.060050	641,780	38,538.89									
			\$ 76,335.50									
		12 Months			24 Months			36 Months			58 Months	
2021	0.034210	1,069,211	\$ 36,577.71	0.033090	1,069,211	\$ 35,380.19	0.032650	1,069,211	\$ 34,909.74	0.032270	1,069,211	\$ 34,503.44
Non-Green	0.063480	641,780	40,740.19	0.060180	641,780	38,622.32	0.058700	641,780	37,672.49	0.057590	641,780	36,960.11
			\$ 77,317.90			\$ 74,002.51			\$ 72,582.23			\$ 71,463.55
Savings:			982.40			(2,332.99)			(3,753.27)			(4,871.95)
		12 Months			24 Months			36 Months			58 Months	
2021	0.036160	1,069,211	\$ 38,662.67	0.035140	1,069,211	\$ 37,572.07	0.034800	1,069,211	\$ 37,208.54	0.034510	1,069,211	\$ 36,898.47
Green	0.065400	641,780	41,972.41	0.062200	641,780	39,918.72	0.060830	641,780	39,039.48	0.059810	641,780	38,384.86
			\$ 80,635.08			\$ 77,490.79			\$ 76,248.02			\$ 75,283.33
Savings:			4,299.58			1,155.29			(87.48)			(1,052.16)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 15

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SUBJECT: Montgomery County Consortium Fuel Bid  
MEETING DATE: February 22, 2021  
BOARD LIAISON: Tanya C. Bamford, Chair  
INITIATED BY: Carolyn McCreary, Township Manager

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**BACKGROUND:**

The Montgomery County Consortium (MCC) released a bid for fuel purchase in May of 2020 for September 1, 2020 to August 31, 2021. 15 municipalities participated in this bid. The bid document included provisions for other member municipalities to purchase fuel during the term of the contract at the same bid price.

The bid was awarded to Riggins, Inc. at the following prices:

- Regular Unleaded (87) Octane - \$0.1280 above the OPIS (Oil Price Information Services) Price
- B2 w/ 2% Bio-diesel - \$0.1880 above OPIS Price

**PREVIOUS BOARD ACTION:**

The Township currently purchases fuel from Petroleum Traders Corp. The original contract expired on June 30, 2020, which had the following terms:

- Regular Unleaded (87) Octane - \$0.2051 above the OPIS (Oil Price Information Services) Price
- B2 w/ 2% Bio-diesel - \$0.2011 above OPIS Price

**BUDGET IMPACT:**

The MCC has lower pricing for fuel purchases, in which the Township will realize savings.

**RECOMMENDATION:**

Township staff is recommending the authorization to join the current MCC Consortium fuel bid and to participate in future fuel bids with the Consortium. Moving forward, by joining the MCC fuel bid the Township will receive favorable pricing based on bulk purchasing.

**MOTION/RESOLUTION:**

**Motion** to authorize Montgomery Township to participate in the Montgomery County Consortium fuel bid and authorize the Township Manager to execute all documents on behalf of the Township.

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 16

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SUBJECT:	Consider Issuance of Request for Proposal (RFP) for Investment Consultant
MEETING DATE:	February 22, 2021
BOARD LIAISON:	Tanya C. Bamford, Chairperson
INITIATED BY:	Carolyn McCreary, Township Manager

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**BACKGROUND:**

In 2006 the Township chose Citigroup Global Markets to manage the investment of and maintain custody of all cash, securities and other investments of the Police Pension Fund. Citigroup merged with Morgan Stanley Wealth Management.

Unlike the nonuniform pension plan, the Police Pension plan is a defined benefit plan and the Township is required to meet the pension obligations regardless of state aid received, plan performance, etc.

**PREVIOUS BOARD ACTION:** None

**BUDGET IMPACT:** None

**RECOMMENDATION:**

As almost 15 years has passed, staff is recommending the Board grant us authorization to prepare an RFP for investment consultant services for this plan.

**MOTION/RESOLUTION:**

**Motion** to authorize the Township Manager to prepare and distribute a Request for Proposal for investment consultant services for the Police Pension Fund.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 17

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SUBJECT: Consider Adoption of Resolution to Extend Participation in the Wissahickon Clean Water Partnership Intergovernmental Agreement

MEETING DATE: February 22, 2021

BOARD LIAISON: Tanya C. Bamford, Chair

INITIATED BY: Carolyn McCreary, Township Manager

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BACKGROUND:

The municipalities located in the Wissahickon Creek Watershed are obligated under the PA DEP's MS4 and NPDES programs to meet the municipality's MS4, NPDES and TMDL obligations. In 2016, US EPA was poised to issue a new TMDL for the Wissahickon Creek Watershed, which would have included a new Total Phosphorus TMDL, which is believed to include requirements that are unachievable.

As a result, in 2016, the Wissahickon Clean Water Partnership was established to develop an Alternative to the proposed EPA Total Phosphorus TMDL. The Township is one of the founding members of the Wissahickon Clean Water Partnership. The group is comprised of municipalities, the City of Philadelphia, and other stakeholders including Pennsylvania Environmental Council, and the Wissahickon Valley Watershed Association.

PREVIOUS BOARD ACTION:

On January 27, 2020, the Board of Supervisors adopted a resolution which would extend the Township's participation in this group through March 31, 2021.

BUDGET IMPACT:

The Township continues to annually allocate its share of the costs for technical and legal services in its budget.

RECOMMENDATION:

Staff recommends continuing our participation in the Wissahickon Clean Water Partnership (alternative TMDL).

MOTION/RESOLUTION:

**Motion** to adopt Resolution No. 2021-18, extending the Township's participation in the Wissahickon Clean Water Partnership by renewing the intergovernmental agreement.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Intermunicipal Collaboration Resolution to Extend**  
**The Intergovernmental Agreement (IGA) for the Development of a Water Quality**  
**Improvement Plan for the Wissahickon Creek Watershed**

**RESOLUTION NO. 2021-18**

A RESOLUTION TO AUTHORIZE AN EXTENSION OF THE 2018/2019 INTERGOVERNMENTAL AGREEMENT WITH OTHER MONTGOMERY AND PHILADELPHIA COUNTY MUNICIPALITIES AND WASTEWATER TREATMENT PLANT OPERATORS TO COMPLETE A WATER QUALITY IMPROVEMENT PLAN AS AN ALTERNATIVE TO THE EPA PHOSPHORUS TOTAL MAXIMUM DAILY LOAD FOR THE WISSAHICKON CREEK WATERSHED.

**Municipalities:**

Abington Township  
Cheltenham Township  
Lower Gwynedd Township  
North Wales Borough  
Springfield Township  
Upper Gwynedd Township  
Whitpain Township

Ambler Borough  
Lansdale Borough  
Montgomery Township  
Philadelphia County  
Upper Dublin Township  
Whitemarsh Township

Abington Township Wastewater Treatment Plant  
Ambler Borough Wastewater Treatment Plant  
Upper Gwynedd Township Wastewater Treatment Plant  
Upper Dublin Township Wastewater Treatment Plant

**WHEREAS**, Counties, Municipalities and Wastewater Treatment Plant Operators, when not inconsistent with state or federal law, are authorized to oversee and regulate trade, commerce, and the use of public streets, ways and property within their jurisdictions; and

**WHEREAS**, the Intergovernmental Cooperation Act (Act of July 12, 1972, P.L. 762, as amended, 53 P.S. §481, et seq.), permits Municipalities, Counties and Wastewater Treatment Plant Operators to enter into agreements to cooperate in the performance of their respective functions, powers or responsibilities; and

**WHEREAS**, Counties and Municipalities, as well as the provisions of Pennsylvania's Intergovernmental Cooperation Law, provide for intergovernmental cooperation between and among municipalities in the exercise or performance of their respective governmental functions, powers and responsibilities and authorize joint agreements as may be deemed appropriate for such purposes; and

**WHEREAS**, The Wissahickon Creek has been designated as impaired under Section 303(d) of the Clean Water Act, and has been assigned a Total Maximum Daily Load (TMDL) per

(40 CFR 130.2 and 130.70) and individual wasteload allocations (WLAs) for point sources and load allocations (LAs) for nonpoint sources have been assigned; and

**WHEREAS,** The municipalities located in the Wissahickon Creek watershed are obligated under the PADEP's MS4/NPDES program to develop and implement a stormwater management plan, including a TMDL plan, which contains a strategy to meet the municipality's MS4 and TMDL obligations, and it is recognized that the municipal plans will have greater effectiveness if they are coordinated with and incorporated into the TMDL Alternative plan; and

**WHEREAS,** The EPA's New Long-Term Vision for the 303(d) Program allows for alternative approaches to the TMDL that incorporates adaptive management and are tailored to specific circumstances. Counties, Municipalities and Wastewater Treatment Operators have determined that developing a TMDL Alternative Plan in order to satisfy the intent of the EPA-established and proposed TMDL pollutant reductions is a justified and necessary action; and

**WHEREAS,** the Participating Municipalities in Montgomery and Philadelphia County and Wastewater Treatment Operators recognize that watersheds cross municipal boundaries and coordinated planning effort is to the benefit of all participating Municipalities and Counties and that it is in the best interest of their residents to cooperate in the development of a TMDL Alternative, through participation in this collaborative effort.

**WHEREAS,** the Municipalities and Wastewater Treatment Plant Operators recognize that the coordination of services would enable each Municipality to minimize the costs of the administration and implementation of a TMDL Alternative Plan; and

**NOW THEREFORE, BE IT RESOLVED** as follows:

Montgomery Township desires to continue participating in the collaborative partnership with other Wissahickon Creek permittees to advance the development of a TMDL Alternative. Montgomery Township hereby authorizes its appropriate officers to enter into a new Intergovernmental Agreement (see attached), which will begin on this date and expire either ninety (90) days after final approval of a TMDL Alternative or on December 31, 2022, if no such approval has been received by that date.

**I HEREBY CERTIFY** that this Resolution was adopted by the Board of Supervisors of Montgomery Township at its public meeting held on February 22, 2021.

**ATTEST:**

**Montgomery Township**

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Carolyn McCreary  
Township Manager/Secretary

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Tanya C. Bamford  
Chairperson

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item # 18

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SUBJECT:	Other Business – Department Reports
MEETING DATE:	February 22, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

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**BACKGROUND:**

Township staff has prepared reports for the month of January. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues to the Board of Supervisors of interest or for which they need input or direction.

## **ADMINISTRATION REPORT**

### **January 2021**

#### **Administrative Matters (Township Manager)**

- Attended Finance, Public Safety, BDP, and EAC meetings
- Attended Montgomery Township Business Group meeting
- Attended meeting with North Penn Managers and VMSC Director to Discuss EMS coverage
- Held individual meetings with Department Heads to discuss staffing, operations and priorities for 2021
- Held Dept. Heads workshop to discuss overall goals and objectives for 2021
- Held meetings with Township professionals to review and address open issues
- Met with owner of 1050 Bethlehem Pike, his consultants and Township staff to review permitting issues
- Met with Public Work Director and Foreman to discuss stormwater issue and possible remedy on Beechwood Drive
- Attended staff meeting to discuss Water Tower Cinema plan for outdoor movie showings
- Attended Wissahickon Stormwater Management Committee meeting
- Held meeting to discuss Geographic Information System Mapping (GIS) potential uses for the Township
- Professional Development: Servant-Leadership Conference (virtual)

#### **Human Resources**

- Employee communications: E-Blasts on employee mental health and other wellness resources and end of year DVHT reimbursement announcements, COVID-19 Protocols, American Credit Union Offerings, PSATS and DVT Training announcements, Mental Health Mondays, employee birthdays and anniversaries
- Oversight and coordination of recruiting and advertising for full time positions of laborer, public information coordinator, summer laborer, camp counselors.
- Coordination of interviews for full time and part time firefighter openings.
- Oversight and coordination of occupational and non-occupational absences with employee(s) and DVWCT.
- Coordination and oversight of employee relations issues.
- Review of educational COVID-19 materials related to vaccinations.
- Coordination of all-employee Respect and Harassment and Unconscious Bias training for February; confirmed upcoming CPR/First-Aid training for public works.

#### **Public Information**

- Update website calendar of events, breaking news and current events.
- Planning, creation and distribution of weekly electronic newsletter.
- Update social media with Township news and information.



# **Community and Recreation Center Report**

## **January 2021**

- Welcome to 2021 and farewell to a bizarre and unique 2020. The onset of a New Year at the Community Recreation Center (CRC) comes with great anticipation for a fresh beginning involving new and returning activities/events to our facility. As the COVID-19 vaccination process continues to rollout, we are beginning to increased interest in utilization of the CRC by our faithful patrons and new prospective participants.

*\*\*\*\*\* The CRC reopened after a 3 week closure due to precautions related to the COVID-19 pandemic on Monday, January 4<sup>th</sup>, 2021.*

### ***A recap of our January 2021 programming and facility activity follows:***

- Our monthly CPR/AED instructional classes were conducted as scheduled on Thursday January 21<sup>st</sup>.
- Our Chess Club debuted with 17 participants in 2 sessions on Monday afternoons.
- Socially distanced Skills and Drills Flag Football Clinics were conducted each Saturday morning in January.
- Let's Play Guitar! (Group lessons) has evolved into both beginner and intermediate instructional sessions for the winter season.
- Comic book art classes were conducted. Superheroes continue to be a big "draw" for children.
- Monthly Canvas Painting Events for kids continue to attract 10 to 12 young artists regularly.
- Instructional basketball on Wednesday afternoons/early evening for 3 to 10 year olds has made for a nice mix of instruction, exercise and comradery for 44 players.
- Doubles Pickle ball has returned on two indoor courts weekdays and Sunday mornings. Play is scheduled by reservation only in 90 minute blocks with 15 minute

intervals between sessions to allow for safe movement of players in and out of the gymnasium.

- Individual and household Pickle Ball lessons were conducted on a limited basis during January.
- The Ikebana Sogetsu (Floral Art) group conducted their January instructional classes virtually utilizing our Community room. It airs on YouTube.

**Physical Facility Improvement Notes:**

- Badminton and pickle ball game lines are slowly reappearing on the gymnasium floor. Limited badminton play appears to be a definite possibility as we move into the month of February.
- New solar batteries were installed in 12 of parking lot lights. The phased replacement of is normal for solar light batteries entering their sixth year of service.
- Quarterly preventive maintenance on Fitness Equipment was conducted on January 21st.
- Daytime Janitorial cleaning/sanitizing of the CRC facility has become standard operating measures in the continued battle against COVID-19.

The entire CRC staff is cautiously anticipating a 2021 that slowly returns to normalcy with regards to recreation programming, facility usage for public events, and fitness activities. We are looking forward to resuming our safe, healthy, and positive services to citizens of Montgomery Township.

Floyd S. Shaffer

Community Recreation Center Director



## Montgomery Township Inter-Office Memo

**To:** Carolyn McCreary, Township Manager  
**From:** Brian Shapiro, Director of Finance  
**Date:** 02/22/21  
**Subject:** February Finance Committee Report

Attached is a revenue and expenditure report as of 01/31/2021 for the Montgomery Township 2021 budget. The column labeled "2020 Actual" is provided pre-audit without accrual journal entries. The final numbers for 2020 will change based on those entries.

### 2020/2021 – Earned Income Tax

The township received the following summary from Berkheimer regarding 2020/2021 Earned Income Taxes:

"After our analysis of 3<sup>rd</sup> Quarter collections, EIT revenues in most areas are trending in the right direction. For Montgomery Township while the 2020 2<sup>nd</sup> Quarter Payments showed a change of -6.29% compared to 2<sup>nd</sup> Quarter 2019, the 3<sup>rd</sup> Quarter 2020 realized a change of 0.03%. This is a swing of 6.32%. Overall, total collections in 2020 (\$5,808,090.98) changed by -1.30% compared to 2019 (\$5,884,570.07).

Projecting the impacts of the pandemic on collections continues to be a moving target with many variables/factors including the recent 2<sup>nd</sup> round of PPP funding, as well as other Federal and State stimuli. We are cautiously optimistic that the trend seen in the 3<sup>rd</sup> quarter collections will continue and 4<sup>th</sup> Quarter revenues will realize similar gains over last year. However, 4<sup>th</sup> Quarter collections tend to be significantly higher than other quarters due to year-end bonuses, etc. and it is reasonable to expect reductions in bonus amounts this year due to the COVID economic impacts."

### 2021 Capital Investments Approved as of 2/8/21

- Public Works – Advertise Bids for Curb and Sidewalks
- Public Works – Advertise Bids for In-Place Paving
- Public Works – Purchase of Replacement Dump Truck - \$236,241.00
- Police – Replacement Police Vehicles (2) - \$95,398.35
- Engineering Services – Modernization of Route 309/Montgomery Mall Traffic Signals – Not to exceed \$75,000.00

### **2021 Department Enhanced Reporting Goals**

- Popular Annual Financial Reporting Award Program (PAFR). The Government Finance Officers Association (GFOA) established the Popular Annual Financial Reporting Awards Program (PAFR Program) in 1991 to encourage and assist state and local governments to extract information from their comprehensive annual financial report to produce high quality popular annual financial reports specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance and then to recognize individual governments that are successful in achieving that goal. An example can be found here: [Whitpain Township](#)
- Distinguished Budget Presentation Award Program. GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal. Over 1600 governments, including states, cities, counties, special districts, school districts, and more have been recognized for transparency in budgeting. To earn recognition, budget documents must meet program criteria and excel as a policy document, financial plan, operations guide, and communication tool. An example can be found here: [Middletown Township](#)

### **Department Operations**

- The annual audit is scheduled for the first week of March.
- Staff works with Berkheimer and business with the transition of Business Privilege/Mercantile/Amusement Tax collections.

**DEPARTMENT of FIRE SERVICES  
JANUARY 2021  
MONTHLY ACTIVITY REPORT**

During the month January 2021, the Department of Fire Services performed the following activities:

**EMERGENCY RESPONSES-34**

**Average response time of 1<sup>st</sup> arriving apparatus:**

Stipend Crews – 4 minutes 59 sec  
Volunteer Crews – 8 minutes 38 sec  
Career Crews – 4 minutes 22 sec

**Total responses and average number of personnel:**

Stipend Crews – 5 calls; average of 13 FF members  
Volunteer Crews – 17 calls; average of 13 FF members  
Career Crews – 12 calls; average of 7 FF members with 4 representing Career Staff

**Average number of personnel on fire/emergency scene:**

Stipend Crews – 10 FF members  
Volunteer Crews – 8 FF members  
Career Crews – 5 FF members

**SIGNIFICANT FIRE INCIDENTS**

- January 2, 2021 Vehicle Rescue at Knapp Road & 202 Parkway
- January 7, 2021 Dwelling Fire 117 & 119 Ashley Court

**ADMINISTRATIVE**

Meetings attended (in person/phone/virtual) during the January:

- DFS Staff Meetings including 2021 DFS Operational Planning
- FDMT Officers Meeting and meetings with FDMT Admin and Operational Officers
- Department Heads Meetings with Township Manager
- Meeting with MT Public Works Staff
- Meetings with Township Staff
- FDMT Business Meetings of the FDMT & FDMT Relief Association
- Township Board of Supervisors Meetings
- Meetings with Montgomery County Fire Chiefs & Fire Marshals
- Meeting with FDMT Membership Committee
- Meetings with various vendors for equipment
- Meetings with Township Code Enforcement Officials
- Public Safety Committee Meeting
- Meeting with Representative Todd Stephens
- Phone Conference with Spartan & Campbell Supplies

**FIRE MARSHAL'S OFFICE**

**Inspections:**

- Initial Life Safety Inspections – 20
- Life Safety Re-inspections – 27
- Closed Out Life Safety Inspections – 18

- Inspections turned over to Chief Fire Marshal for Multiple Outstanding Violations –1
- Health Department /Citizen Complaint Inspections – 5

### **Fire Prevention Activities:**

- January 28, 2021 Kinderworks, 595 Bethlehem Pike – Fire Drill

### **Fire Marshal Investigations/Incident Review:**

- There was one fire investigation conducted in the month of January
  - FM Wiegman & AFM Scheiter conducted a fire investigation at a dwelling fire at 119 Ashley Court in the Township 01/07/21. FFs Backlund and Conicelli assisted on the investigation as part of their mentorship for fire investigation.

### **Knox-Boxes:**

- There was 5 inquiry from property owners/tenants to activate new Knox Box systems for their buildings.

### **Follow Up:**

- 8 follows up for January were reported/conducted

### **Smoke Alarms:**

- Representatives from the Fire Marshal's Office had no inquiries from township residents for assistance with the battery installation in their dwellings.

## **TRAINING**

The following training occurred during the month of January for the Department:

- Building Pre-plan/walk through at the Hudson Estates
- Humat/Pump Operations Training
- Emergency Management – Mass Casualty Incident Response Class
- Bloodborne Pathogens Zoom Class w/BCPSTC
- Strategy and Tactics for Residential Fires w/BCPSTC
- Training SOG Review-Department implemented standardized training protocol
- 205 International Fire Code Training
- DFS Departmental Reorganization for 2021

## **DEPARTMENTAL OPERATIONS**

The Bucks County Public Safety Training Center facilitated new Firefighter Testing for the DFS.

- Firefighter Written Testing – January 22, 2021
- Firefighter Physical Agility Testing – January 30, 2021

## **OFFICE OF EMERGENCY MANAGEMENT**

- COVID 19 Related Activities
  - Procurement of supplies for the Township
  - Staff was provided multiple opportunities at various locations to receive COVID-19 Vaccination. EM Staff worked with Lansdale Hospital in order to provide vaccinations to staff as well as local first responders
- Emergency Management/Police Department Internship
  - FF Jacob Millevoi began his internship with DFS/PD as part of his degree program at Temple University

### **January 2021 Fire Incident Report**

<b>TYPE OF CALL</b>	<b>MONT</b>	<b>AWAY</b>	<b>TOTALS</b>	<b>TOTAL (YTD)</b>
FIRE ALARM	7	0	7	7
OTHER (GOOD INTENT)	0	0	0	0
BUILDING FIRE	2	5	7	7
FIRE POLICE	1	0	1	1
DUMPSTER	0	0	0	0
VEHICLE RESCUE	1	0	1	1
VEHICLE ACCIDENT S/B	4	0	4	4
VEHICLE FIRE	0	0	0	0
DWELLINGS	1	2	3	3
ELECTRICAL OUTSIDE	1	0	1	1
COVER OTHER COMPANY	0	0	0	0
ODOR GAS (INSIDE)	1	0	1	1
ODOR GAS (OUTSIDE)	1	0	1	1
CO	2	0	2	2
ASSIST EMS	5	0	5	5
ASSIST PD	0	0	0	0
INVESTIGATION	1	0	1	1
RIT	0	0	0	0
HAZ MAT	0	0	0	0
HELICOPTER	0	0	0	0
RESCUE (OTHER)	0	0	0	0
BRUSH/TRASH/RUBBISH	0	0	0	0
APPLIANCES	0	0	0	0
<b>TOTAL</b>	<b>27</b>	<b>7</b>	<b>34</b>	<b>34</b>



## Montgomery Township Inter-Office Memo

**To:** Carolyn McCreary, Township Manager  
**From:** Richard Grier, Director of IT  
**Date:** February 17, 2021  
**Subject:** January 2021 Information Technology activities

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The following are the activities of the IT Department for the month of January 2021.

- Completed repair of fiber line for MONTCRC digital sign
- Met with Cenero, New Era and Haverford to discuss audio-visual proposals for Twp. meeting rooms
- Setup Director of Public Works in new office
- Setup and instructed M365 training for Planning Director and officer
- Removed old Exchange server from Active Directory
- Planned and attended server scoping call with hardware vendor to replace SAN
- Worked on resolving issues with our Software Update Server not pushing security patches out to devices. Ongoing for Admin and Police.
- Attended and processed January 4<sup>th</sup> and 25th BOS Meetings for broadcast
- Attended Teams Calling webcast
- Setup meetings and distributed information to potential vendors on replacing/installing digital signs
- Met with new Director of Public Works to review the departments technology and workflows
- Resolved issue with SMTP routing for copiers and voicemail alerts
- Resolved issue with Police Patrol car laptops locking after only 10 minutes of inactivity
- Resolved circuit issue for Police offsite backups

### **Scheduled Projects for February 2021**

- Continue M365 training - Police
- Continue Wi-Fi, CCTV, Meeting Room AV and digital signage upgrade project
- Complete CLEAN circuit upgrade for Police and State communications
- Start 2021 PC replacements



# DEPARTMENT OF PLANNING & ZONING

## January 2021

**Permits Submitted – 88**  
**YTD Permits Submitted – 88**  
**Permit Fees Collected - \$71,804**  
**2021 YTD Permit Fees - \$71,804**

*(January 2020 – 78)*  
*(2020 YTD – 78)*  
*(January 2020 – \$58,330)*  
*(YTD 2020 - \$58,330)*

**Violations / Complaints Investigated – 15**

**Permits Issued – 82**

**Zoning Hearing Board Applications heard: 1**

**Businesses issued Certificate of Occupancy: 1**

**Active Land Development Projects:**

PROJECT NAME	LDS#	LOCATION	APP. DATE	MTPC	STATUS	
Parkview – Toll Bros.	679	Bethlehem Pike	1/20/2015	4/20/17	APPROVED WITH CONDITIONS	25 of 42 Building Permits Issued
Firefox Phase 2 (Walnut Creek)	630	Bethlehem Pike			APPROVED WITH CONDITIONS	50 of 58 Building Permits Issued
510 Bethlehem Pike – King	688	Bethlehem Pike	4/22/2016	5.16.19	REVISED PLANS SUBMITTED	Approved On Hold by Developer
Hawthorn Retirement Residence	690	Doylestown Road	7/27/2016		UNDER CONSTRUCTION	Anticipated Opening April 2021
Montgomeryville Nissan – Nappen	691	Bethlehem Pike	8/3/2016	1/19/2017	APPROVED WITH CONDITIONS	Phase 2 Under Construction
Higher Rock – Phase 1 & 2	694	Bethlehem Pike			Phase 1 Completed Phase 2 Under Construction	
FedEx Ground	696	Welsh Road	3/23/18	11/17/2016	REVISED PLANS SUBMITTED	Construction Completed
Pete's Carwash	699	Welsh Road	7/6/18	6.20.19	Preliminary Approval Granted	Final Approval Granted – Project Started
Montgomery Realty Assoc. - 744 Bethlehem Pike	701	744 Bethlehem Pike	10/29/18		REVISED PLANS SUBMITTED 5/20/19	Approved On Hold by Developer
Villages at Windsor	704	Horsham and North Wales – Vacant Lot			Under Review	
Bharatiya Temple – phase 2	707	County Line Road			Under Review	
Fahy – 276 Stump Road – 2 Lot Subdivision	708	Stump Road			Pending Resubmission	
Redners Gasoline Filling Station	709	1200 Welsh Road			Conditional Use Granted	LD Approval Granted

Non-Residential Certificates of Occupancies Issued		
Nissan Auto Dealership	991 Bethlehem Pike	New (2) Story Showroom



# MONTGOMERY TOWNSHIP POLICE DEPARTMENT



## Monthly Activity Report for January 2021

<b>Crime Data:</b>	Total Calls for Service:	2,465
	Total Part I Crimes:	31
	Total Part II Crimes:	137
	Total Criminal Arrests:	73
<b>Crash Data:</b>	Total Crashes:	59
	Reportable Crashes:	18
	Non Reportable Crashes:	41
	Injuries:	19
<b>Traffic Enforcement Activities:</b>	Traffic Stops:	739
	Traffic Citations:	369
	Warning Notices:	1
	Field Contact Cards:	485
	Traffic Complaints Received	38
	Selective Enforcements:	183
<b>Other Police Activities:</b>	Assist Fire Department:	16
	Building Alarms:	69
	Direct Patrols:	401
	Lockouts:	16
	Medical Assistance:	94
	School Walk-Through:	0
	Vacant Home Checks:	19
	Training Hours:	177
<b>Speciality Unit Usage:</b>	Canine Unit:	19
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	1
<b>Personnel Overtime:</b>	Court Overtime:	0
	Highway Grant Overtime:	12
	Regular Overtime:	23.5
	Special Duty Overtime	0
	Non-Sworn Overtime:	27
	Sworn Comp Time:	24.5
	Non-Sworn Comp Time:	25

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2021**

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**COMMENDATIONS:**

On January 3, 2021, a letter was received from Jane Ford thanking personnel for our community service.

On January 7, 2021, a letter was received from the West Pottsgrove Township Board of Commissioners thanking Department personnel for their assistance to their police department in response to the untimely death of Police Chief Matt Stofflet.

On January 7, 2021, a letter was received from the Montgomery County Department of Health and Human Services thanking personnel for their Thanksgiving Food Drive participation.

On January 14, 2021, a letter was received from township resident Anna Di Nunzio thanking personnel for their service and assistance in challenging times.

On January 14, 2021, a call was received from Lee Haber thanking Officer Saada for his kindness and professionalism while assisting a family member during a medical emergency.

On January 19, 2021, a letter was received from Chief John Myrsiades of the Plymouth Township Police Department thanking Officer Rushin for his assistance during a SWAT deployment in his jurisdiction.

**EDUCATION:**

From January 4 through January 6, 2021, Detective DeJesus attended virtual Mandatory-in-Service training.

On January 6 and January 7, 2021, Officer Rushin attended SWAT-CR training at the Montgomery County Public Safety Training Campus.

On January 13 and January 21, 2021, Detective Walter attended virtual Mandatory-in-Service training.

On January 22, 2021, Detective DeJesus attended virtual Investigating Child Homicide and Unexplained Deaths of Children training sponsored by the Legal and Liability Risk Management Institute.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2021**

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On January 25, 2021, Officer Dunlap and Officer Byrne attended virtual Driving Under the Influence of Drugs training sponsored by the Pennsylvania Department of Transportation.

On January 27, 2021, Sergeant Hart, Officer Woch, Officer McGuigan, and Officer Rose attended Canine In-Service training in Montgomery Township, PA.

**NOTED INCIDENTS:**

On January 1, 2021, officers conducted a traffic stop of a silver Ford on Bethlehem Pike in front of JL Freed Honda for careless driving. Officers approached the vehicle and spoke with the driver, who appeared disoriented and confused. Officers requested the driver exit the vehicle to conduct field sobriety testing. As the driver exited the vehicle, officers noted several used cans of Dust-Off, a substance commonly utilized as illegal inhalants. While speaking with officers, the driver admitted to huffing the substance. The driver failed field sobriety testing and was placed under arrest for driving under the influence and related offenses.

On January 1, 2021, officers responded to a home in the Gwynedd Pointe Development for a disturbance. Upon arrival, officers spoke with the occupants of the home. Officers determined that a disagreement ensued during a party. After the disagreement had quelled, one of the occupants retrieved a handgun, pointing it at an individual while children were present. The occupant was charged with endangering the welfare of a child, recklessly endangering another person, and related offenses.

On January 1, 2021, officers conducted a traffic stop of a black Hyundai on Bethlehem Pike in the area of Knapp Road for an inspection violation and other related traffic offenses. Officers approached the vehicle and spoke with the two vehicle occupants. During conversations with the occupants, officers noted their nervous behavior, conflicting statements, and evidence of drug use, including a bundle of heroin at the front passenger's feet. Both occupants were taken into custody. A search incident to arrest yielded heroin, cocaine, and other drug paraphernalia. A search warrant to conduct a further search of the vehicle was requested and granted. A search of the vehicle revealed additional drugs, as well as a lockbox. A second search warrant to conduct a further search of the lockbox was requested and granted. A search of the lockbox revealed approximately 27 grams of methamphetamine. Both occupants were charged with violations of the Drug Act, including possession with the intent to deliver.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2021**

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On January 8, 2021, officers responded to eight homes in the Neshaminy Falls development for thefts from vehicles. In each case, vehicles were left unsecured, with items taken to include coins, lottery tickets, and other small items. Officers processed vehicles for evidence and conducted a neighborhood canvas for possible video surveillance. One resident reported that he observed three subjects rummaging through his neighbor's vehicle at approximately 4:00 AM. When confronted, the subjects fled, entering a black Ford Crown Victoria. This investigation is ongoing.

On January 16, 2021, officers responded to the Hampton Inn on Garden Golf Boulevard for a report of a reckless driver operating a black Mercedes Benz. The caller advised 911 that the driver of the vehicle had also displayed a firearm. Upon arrival, officers located the vehicle in the parking lot. The driver quickly exited the vehicle upon the approach of officers. A pat-down for weapons was conducted due to the nature of the call. The driver confirmed he was involved in a road rage incident with another vehicle on Bethlehem Pike, denying that he waived a gun. The driver further added he did not own a gun. Officers requested and received consent to search the vehicle. A search of the vehicle revealed 21 Oxycodone 30mg pills and 14 grams of marijuana. The driver was taken into custody and charged with violations of the Drug Act

On January 18, 2021, officers responded to the Buckman's Ski Shop on Bethlehem Pike for a retail theft that occurred earlier in the week. Upon arrival, officers reviewed a January 16, 2021 store video showing a subject entering the store and stealing over \$6,600.00 in clothing. The subject then flees the store, entering a brown Porsche. Officers conducted a review of data from the fixed license plate reader located on Bethlehem Pike, obtaining still photos of a brown Porsche traveling northbound, then southbound on Route 309 within a 12-minute window of the theft. Officers were able to identify the vehicle owner and are awaiting his photograph for further identification. This investigation is ongoing.

On January 18, 2021, officers responded to a domestic-in-progress in the 100 block of Jonathan Drive. Upon arrival, officers spoke with the victim. The victim advised that she and her boyfriend had an argument in which she sustained injuries. During the interview, officers observed recent physical injury to the victim, including injuries indicative of having her airway compressed. The boyfriend was arrested and charged with strangulation, simple assault, and related offenses.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
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On January 19, 2021, officers conducted a traffic stop of a yellow Mitsubishi on Bethlehem Pike in front of JL Freed Honda for an equipment violation. Officers approached the vehicle and spoke with the three vehicle occupants. During conversations with the occupants, officers noted their nervous behavior and conflicting statements. Officers spoke to the driver, who provided officers with a small bag containing marijuana when asked if anything illegal was inside the vehicle. Officers requested and received consent to search the vehicle. A search of the vehicle revealed three pounds of marijuana inside the trunk. All three vehicle occupants were placed under arrest and charged with violations of the Drug Act, including possession with the intent to deliver.

On January 20, 2021, officers received an alert via the fixed license plate reader of a stolen vehicle traveling through the intersection of Bethlehem Pike and Hartman Road. The vehicle, a black Buick, was reported stolen on January 16, 2021, by the Philadelphia Police Department. Officers located the vehicle as it traveled through the Five Points Intersection. A traffic stop of the vehicle was conducted on Route 309 at Line Street. The driver was taken into custody and charged with receiving stolen property.

On January 21, 2021, officers conducted a traffic stop of a white Ford on the Route 202 Parkway at Horsham Road for speeding. Officers approached the vehicle and spoke with the three vehicle occupants. In speaking with the occupants, the officer noted the strong odor of burnt marijuana. During a conversation with the driver, officers requested and received consent to search the vehicle. A search of the vehicle revealed two bundles of heroin in the front seat passenger's jacket. The passenger was placed under arrest. A search incident to the arrest of the passenger revealed additional heroin concealed in his clothing. A total of sixty-seven bags of heroin were recovered. The occupant was placed under arrest and charged with violations of the Drug Act, to include possession with the intent to deliver. The passenger was also a runaway from the Northern York Regional Police Department and was wanted by the Philadelphia Police Department for robbery.

On January 28, 2021, officers responded to the intersection of DeKalb Pike and Knapp Road for a white Dodge stopped in the roadway. The caller advised that the subject had fallen asleep and would not wake up. Upon arrival, officers attempted to wake the individual but were unsuccessful. Officers recognized that the driver was exhibiting signs of opioid overdose and administered Naloxone. The driver immediately regained consciousness, admitting that he had just ingested heroin. The driver failed field sobriety testing and was placed under arrest for driving under the influence and related offenses.

**Montgomery Township Police Department**  
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**ITEMS OF INTEREST:**

On January 19, 2021, Officer Johnson attend a meeting at the Lansdale Police Department with Montgomery County Access Services and Mana on Main Street to discuss homelessness and eviction concerns in the area. In addition, the concept of creating a North Penn Regional HUB to assist consumers in finding alternative services for those in need. Presently, Montgomery Township participates in the Abington Township Police Departments HUB Program for such services.

On January 25, 2021, Officer Johnson delivered donated personal protective equipment to the Manor Care, and Park Creek Place assisted living facilities staff.

On January 26, 2021, preparations began for the implementation of virtualized DARE instruction to students of Bridle Path and Montgomery Elementary.

**UPCOMING EVENTS:**

February 2, 2021: Montgomery Township Police Worship Center Workgroup Meeting

# Montgomery Township Public Works Department

## Monthly Report – January 2021

### PARKS/OPEN SPACE:

- Took down a total of 5 dead trees from various Township owned locations.
- Scott D., Scott Y., Dale, & Larry took down the severely deteriorated basin fence on Stone Ridge Drive.
- Scott D., Scott Y., Dale, & Larry installed new parts on the tot-lot structure at Whispering Pine Park.
- Scott D., Scott Y., & Larry chipped up Christmas trees at Windlestrae Park.

### ROADS:

- Bryan took Dale out driving for his CDL training.
- Performed an extensive amount of vehicle maintenance including service, inspections, fabricating plow hitches, upgrading warning lights with high visibility LED's, etc.

### FACILITIES:

- Todd & Dave fogged/disinfected the Administration building every Monday morning and the Township Meeting Room on Tuesday mornings following the BOS Meetings, the Police Department every Friday morning, and the employee gym every Monday and Friday morning.
- 1/6/21 – DeKalb Pike & Gwynmont Drive/Gateway Center – Contractor damaged electric lines – Armour & Sons repaired.
- 1/9/21 – Route 309 & Connector B – On Flash – Todd reset.
- 1/13/21 – Route 63 & Stump Road – RV Fire damaged 2 signs on the sign mast arm – Armour & Sons inspected the pole and replaced the signs.
- 1/15/21 – Route 463 & Pheasant Run – Inspected new controller cabinet installation by Armour & Sons.
- 1/19/21 – Streetlight struck by moving truck on Blue Jay Way – Don & Dave replaced street light head.
- 1/24/21 – DeKalb Pike & Gwynmont Drive/Gateway Center – On Flash – Greg reset.
- Todd, Don, Scott D. & Dave began the board conference room renovations.
- Dave worked with TPD, Gilmore, Rhythm Engineering and Tony Still to address ongoing traffic signal issues.

### SNOW/ICE EVENTS:

- January 3, 2021 (*salted*)
- January 31, 2021 (*salted and plowed*)



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item # 19

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**SUBJECT:** Other Business – Committee Board Liaison Reports  
**MEETING DATE:** February 22, 2021  
**BOARD LIAISON:**  
**INITIATED BY:** Tanya C. Bamford, Chair

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**BACKGROUND:**

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of January to provide an update on those meetings.