

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 24, 2020

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Tanya C. Bamford
Candyce Fluehr Chimera
Annette M. Long
Matthew W. Quigg
Beth A. Staab

Carolyn McCreary
Township Manager

ACTION MEETING – 7:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcements
5. Announcement of Executive Session
6. Consider Approval of Minutes of August 10, 2020 Meeting
7. Recognition of Korean War Veteran Jerry Jonas by Korean War Memorial America-Korea Alliance Peace Park Committee Co-Chair Bong Pil Yang
8. Presentation: Police Department Re-Accreditation
9. Presentation: Donations to the Montgomery County Public Library, the Montgomery Township Historical Society and the PEAK Center
10. Consider Authorization to Advertise for Bids for the HVAC Replacement Project
11. Consider Extension of Outdoor Sales of Merchandise and/or Outdoor Dining of Existing Business During the Coronavirus Pandemic
12. Consider Authorization to Advertise Conditional Use Hearing to Amend Hours of Operation for Carwash at Welsh Road and DeKalb Pike.
13. Consider Deed of Dedication for Traffic Signal Easement – Gwynedd Crossing Shopping Center.
14. Consider Payment of Bills
15. Other Business
 - a. Department Reports
 - b. Committee Liaison Reports
16. Adjournment

PLEASE NOTE: For the safety of all participants, masks are required to be worn in the Township building and meeting room. Social distancing measures have been put into place which reduces the number of people who can safely occupy the meeting room. You may be asked to wait in the lobby if the room capacity has been reached. Thank you for your patience and cooperation in working to keep everyone safe.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **3**

SUBJECT: Public Comment
MEETING DATE: August 24, 2020
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **4**

SUBJECT:	Announcements
MEETING DATE:	August 24, 2020
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

Montgomery Township has made the decision to cancel the 2020 Autumn Festival. The difficult choice was made in light of the continued COVID-19 pandemic and its threat to public health, specifically in large group settings. The popular outdoor event typically draws a large crowd from locations well beyond Montgomery Township. There is no way to guarantee proper social distancing throughout the duration of the large Special Event.

Thank you for your support and understanding. We look forward to scheduling the 20th Autumn Festival as soon as this unique health crisis abates. The continued well-being and safety of all residents and visitors to Montgomery Township remains our highest priority.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **5**

SUBJECT: Announcement of Executive Session
MEETING DATE: August 24, 2020
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

The Solicitor will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

The Board of Supervisors met in Executive Session on Monday, August 24, 2020 at 6:15 p.m. to discuss a potential litigation matter and a personnel matter.

The topics discussed are all legitimate subjects of executive session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

PREVIOUS BOARD ACTION:

BUDGET IMPACT:

RECOMMENDATION:

MOTION/RESOLUTION:

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 6

SUBJECT:	Consider Approval of Minutes for August 10, 2020 Board Meeting
MEETING DATE:	August 24, 2020
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

Please contact Deb Rivas on Monday, August 10, 2020 before noon with any changes to the minutes. Thank you.

MOTION/RESOLUTION:

Motion to approve the minutes of the August 10, 2020 meeting.

DRAFT

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
AUGUST 10, 2020**

At 7:00 p.m., Chair Tanya C. Bamford called to order the action meeting at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA.

IN ATTENDANCE:

Chair Tanya C. Bamford
Vice Chair Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Beth A. Staab
Township Manager Carolyn McCreary

ABSENT: Supervisor Annette M. Long

ALSO IN ATTENDANCE:

Police Chief J. Scott Bendig
Director of Admin & HR Ann Shade
Director of Finance Brian Shapiro
Director of Fire Services Bill Wiegman
Director of Planning & Zoning Bruce Shoupe
Director of Public Works Kevin Costello
Director of Recreation & CRC Floyd Shaffer
Director of Information Technology Rich Grier
Recording Secretary Deborah A. Rivas

Following the Pledge of Allegiance, Chair Tanya C. Bamford called for public comment from the audience.

Under public comment, Amy Hanson of 116 Gwynmont Circle, stated that she had spoken at the last Board meeting about backyard chicken ownership and she had not educated the Board on what backyard chickens are and how to keep and raise them. Ms. Hanson provided an explanation on backyard chicken ownership. Chair Tanya C. Bamford asked Ms. Hanson to save the remainder of her comments for the discussion to be held later on the agenda regarding permitting chickens in residential zoning districts.

There was no other public comment to come before the Board.

Township Manager Carolyn McCreary announced that the Board had met in four executive sessions on Wednesday, July 29, 2020 at 5:30 p.m., Thursday, July 30, 2020 at 5:30 p.m., Wednesday, August 5, 2020 at 3:00 p.m. and Thursday, August 6, 2020 at 3:00 p.m. to discuss personnel matters. Ms. McCreary stated that these matters are all legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chair Tanya C. Bamford stated that she had one change to the Board meeting minutes of July 27, 2020 and that was to change the name of Midsummer Madness to Midsummer Mavericks. As amended, Chair Tanya C. Bamford made a motion to approve the minutes of the July 27, 2020 Board of Supervisors meeting minutes and Supervisor Candyce Fluehr Chimera seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chair Tanya C. Bamford reported that the Township had received nine (9) responses to its Request for Proposal (RFP) for Solicitor. The responses included the firm's qualifications, biographies of the attorneys who would be assigned to the Township, professional references, and hourly rates. The Board of Supervisors chose four (4) firms to interview based on their qualifications. Based on the interviews conducted with the four (4) firms, the consensus of the Board of Supervisors is to appoint Kilkenny Law as the Township Solicitor. Vice Chairman Matthew W. Quigg reported that of the nine (9) responsive firms, four (4) of them have referred cases to him. Mr. Quigg decided to recuse himself from the process to select a Township Solicitor and will abstain from the vote this evening. Resolution #20-130 made by Chair Tanya C. Bamford, seconded by Supervisor Beth A. Staab and adopted unanimously with a vote of 3 to 0, with Vice Chair Matthew

W. Quigg abstaining and Supervisor Annette M. Long absent, appointed Kilkenny Law as the Township Solicitor and amended the Township's fee schedule to include their hourly rate for services.

Director of Planning and Zoning Bruce Shoupe reported that due to resulting difficulties attendant to the COVID crisis, the Township Planning Commission was unable to effect a timely review of proposed Ordinance #20-312Z – Text Amendment – ECPOD Zoning District, Costco – Retail Sales of Gasoline by Conditional Use. As a result, the public hearing that was scheduled for this evening must be postponed and rescheduled. Resolution #20-131 made by Vice Chair Matthew W. Quigg, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, set Monday, September 14, 2020 after 7:00 p.m. as the date and time for a public hearing to consider the text amendment.

Township Manager Carolyn McCreary reported that in mid-May an installer began replacing and retrofitting LED bulbs for all of the cobrahead lights located along local, collector and major highways, and decorative four-sided Colonial Style fixtures located throughout residential neighborhoods in the Township. Township staff has been monitoring the progress of the work online. In late June, the staff realized that there were issues with a few of the light fixtures, specifically the lights were either not going on or were staying illuminated. Public Works staff documented the conversion problems, forwarding the information to the installer and Keystone Lighting Solutions (KLS). Staff participated in a video conference with KLS, a representative of DVRPC and other municipalities who are experiencing the same problems in the installation. Faulty photocells have been identified as the problem and KLS stated that they have a remedy for the municipalities that will involve the replacement of photocells in all of the streetlights with the labor charges being paid for by the light fixture provider. Staff informed all on the call that while the resolution needs to be done as quickly as possible, staff does not want a rushed installation unless there is full confidence that the new photocells are not defective. Therefore, the staff is waiting for the other municipalities to begin their replacements first to see if this resolves the problem. KLS advised the manufacturer of the fixtures that none of the municipalities are waiving their right to see a different or new resolution to any newly identified manufacturer product issue. The Board thanked Ms. McCreary for the update as they have been receiving questions from residents regarding the streetlights.

Director of Finance Brian Shapiro presented the outline for the 2021 budget process. Mr. Shapiro is proposing to meet with staff during the months of August and September and then present a streamlined version of the budget to the Board in sections at their September 28, October 12 and October 26 Board meetings. On November 9, 2020, the preliminary budget will be presented for adoption. Mr. Shapiro explained that this process would eliminate the need for budget worksessions. Vice Chair Matthew W. Quigg and Supervisor Candyce Fluehr Chimera expressed concerns over the lack of budget worksessions for the Board. They felt that the worksessions gave them an opportunity to be educated on the financial information and review the important details. Chair Tanya C. Bamford agreed that she felt the worksessions were helpful to the Board. The Board asked Mr. Shapiro to change the timeline to add some budget worksessions for the Board.

Director of Planning and Zoning Bruce Shoupe reported that staff has contacted a number of surrounding municipal peers and assembled a list of what they allow for the raising of backyard chickens in urban areas. Mr. Shoupe also shared a map highlighting the HOAs in the Township, as the residents residing there would require HOA approval before coming to the Township for approval. Locally, 11 municipalities have adopted ordinances with regard to backyard chickens. Mr. Shoupe recommended that if the Board wished to pursue the adoption of an ordinance, consideration would be to permit it by Special Exception, which may be granted by the Zoning Hearing Board. With this process, this is assurance of public notice for neighboring property owners

and an opportunity for them to comment on the application. Chair Tanya C. Bamford stated that she was in favor of the Special Exception and Supervisor Candyce Fluehr Chimera stated that she was in favor of the neighbors being notified. Vice Chair Matthew W. Quigg inquired if there would be provisions for people who have problems following the ordinance. Mr. Shoupe stated that recommendations and consequences for violating the ordinances would need to be addressed. Township Solicitor Sean Kilkenny stated that Cheltenham Township does require the use by Special Exception. Supervisor Beth Staab asked what the downside was to this approach. Under public comment, Ami Hanson of 116 Gwymont Drive, stated that she thinks this plan is a good start, however, she is concerned about neighbors having a say and applicants not getting fair treatment. Mr. Shoupe explained that the Zoning Hearing Board will listen to the concerns or support of neighbors, but their final say will be determined if you are able to present your plan and how it adheres to the Township's ordinance. Chair Bamford recommended that the Township provide information on the website, social media outreach and proposed a live town hall meeting explaining the process to interested residents so that they are not intimidated with filing a Zoning Hearing Board application for backyard chickens. Ms. Hanson also spoke about a pilot program approach where volunteer residents help setup participants and they go through a training program with how to setup a safe coop, etc. It was agreed that the management of a pilot program would be extensive. The Board asked Mr. Shoupe to research what the Township requirements in the ordinance would include.

A motion to approve the payment of bills was made by Chair Tanya C. Bamford, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, approving the payment of bills as submitted for July 27, 2020.

Under other business, Chair Tanya C. Bamford told a story about losing items while on a bike ride and being grateful to the person who turned in her driver's license, as well as the Montgomery Township police officer who delivered the found license to her home.

There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **7**

SUBJECT: Recognition of Korean War Veteran Jerry Jonas by Korean War Memorial
America-Korea Alliance Peace Park Committee Co-Chair Bong Pil Yang
MEETING DATE: August 24, 2020
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

Master Bong Pil Yang, Co-Chair of the Korean War Memorial America-Korea Alliance Peace Park Committee, will present the Ambassador for Peace Medal to Township resident and Korean War Veteran, Jerry Jonas.

This medal is given in recognition and appreciation from the government of the Republic of Korea.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **8**

SUBJECT: Recognize Police Department Reaccreditation
MEETING DATE: August 24, 2020
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: J. Scott Bendig, Chief of Police

BACKGROUND:

This evening, representatives of the Pennsylvania Chief of Police Association are in attendance to present the Association's Certificate of Law Enforcement Accreditation to Montgomery Township.

In July of 2001, The Pennsylvania Chiefs of Police Association introduced the Pennsylvania Law Enforcement Accreditation Program. This Program was designed and developed to provide a strategy for the continued professionalization of law enforcement agencies within our Commonwealth. The accreditation process involves the development and incorporation of best police practices and procedures in over three hundred identifiable benchmarks targeted to improve department performance.

In 2004, the Montgomery Township Police Department became the eighteenth police department in Pennsylvania to be accredited under the Accreditation Program. Since achieving accreditation in 2004, the Police Department has undergone reaccreditation in 2007, 2011, 2014, and 2017. On January 10, 2020, assessors from the Accreditation Program performed an on-site reaccreditation assessment of the Police Department. On March 12, 2020, The Montgomery Township Police Department was reaccredited by the Pennsylvania Law Enforcement Accreditation Commission. Furthermore, the Department was recognized as a Premier Agency by the Commission for its ongoing commitment to excellence through the Accreditation Program.

PREVIOUS BOARD ACTION: None

BUDGET IMPACT: None

RECOMMENDATION:

It is recommended the Board of Supervisors recognize the reaccreditation of the Police Department.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we recognize the reaccreditation of the Montgomery Township Police Department under the Pennsylvania Chiefs of Police Association Law Enforcement Accreditation Program.

MOTION BY: _____ SECOND BY: _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # 9

SUBJECT:	Presentation of Donations -	Montgomery County Public Library Montgomery Township Historical Society The PEAK Center
MEETING DATE:	August 24, 2020	
BOARD LIAISON:	Tanya C. Bamford, Chair	
INITIATED BY:		

BACKGROUND:

This evening the Board will be presenting a check in the amount of \$10,000 to the Montgomery County Norristown Public Library. **Kathy Arnold-Yerger** will be present at this meeting to accept the check on behalf of the library.

The Board will also be presenting a check in the amount of \$6,000 to the Montgomery Township Historical Society. **Richard Roller**, Secretary, will be accepting the check on behalf of the Historical Society. Lisa Knapp Siegel, President of the organization, is unavailable this evening.

Also tonight, the Board will present a check in the amount of \$3,000 to the PEAK Center. **Paul Nye**, Executive Director, will be accepting the check for the PEAK Center.

PREVIOUS BOARD ACTION:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **10**

SUBJECT: Consider Authorization to Advertise to Bid for the Administration Complex HVAC Replacement Project
MEETING DATE: August 24, 2020
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Kevin A. Costello, Director of Public Works

BACKGROUND:

This project requests approval for the advertisement and solicitation of bids for the HVAC Replacement Project at the Administration Complex. The project includes the replacement of (8) roof top units along with all the associated parts and labor. At the completion of this project, all 14 units will have been replaced with new from there original installation date of 1995.

All documents and solicitation details will be available online at no cost on PennBid – www.Pennbid.net. The bids are scheduled to be opened on September 10, 2020 at 10:00 am at the Township Building and will be considered for award at the Board of Supervisors Meeting scheduled for September 28, 2020.

Vinokur-Pace Engineering Services, Inc. has prepared the bid specifications for the project. The bid notice which includes the advertisement and scope of work is attached.

PREVIOUS BOARD ACTION

BUDGET IMPACT:

A total of \$100,000.00 was allocated in the Approved 2020 Final Budget.

RECOMMENDATION:

Authorize the Township Manager to advertise for the bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the HVAC Replacement Project at the Administration Complex. Said bids are to be received on or before September 10, 2020 at 10:00 am and will be opened at that time. Bids will be considered for award on September 28, 2020 during the regular Board of Supervisors Meeting after 7:00 pm.

MOTION BY: _____ SECOND BY: _____

DOCUMENT 00 11 13
ADVERTISEMENT FOR BIDS

Montgomery Township will receive sealed bids online for the HVAC Replacement Project until 10 A.M. prevailing time on September 10, 2020 at which time will be publicly opened and read aloud at their offices located at 1001 Stump Road Montgomeryville PA, 18936. Online sealed bids shall be submitted electronically via the PennBid Program.

Contract 19025 – 2020 HVAC Replacement Project

The Work to be completed under this contract consists of all labor, equipment and materials to perform the specified work. The scope of work includes replacement of eight existing Rooftop HVAC Units at the Montgomery Township Building, 1001 Stump Road, Montgomeryville PA 18936. The units are to be replaced in kind and are selected to fit onto the existing roof curbs. Related control work, gas piping and electrical power work is included. New smoke detectors are to be connected to existing Fire Alarm system.

All documents and solicitation details are available online at no cost on PennBid – www.PennBid.net. A nominal fee of 0.33% of the bid amount (minimum \$100 and maximum \$5,000) is assessed by PennBid only to bidders who are awarded contracts.

Each bid shall be submitted in accordance with the Instructions to Bidders and must be accompanied by a Bid Bond or Certified Check for not less than ten percent (10%) of the Bid amount payable to **Montgomery Township** along with an Agreement of Surety certifying that the required Performance and Payment Bonds will be provided to the Bidder.

The successful Bidder shall be required to furnish proof of insurance and bonds for Performance, Payment, and Maintenance in such form as meets the approval of **Montgomery Township** and having as security thereon such Surety company or companies as are approved by **Montgomery Township**.

A pre-bid walk-thru will be held for this project on September 2, 2020 at 9:00 AM. It is not mandatory. Refer to Section 00 21 13 Instructions to Bidders, Article 5, Par. 5.01.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended, the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry and to applicable provisions of Act 127 Pennsylvania Public Works Employment Verification as amended.

Work is to commence on or after October 19, 2020 and be completed by December 31, 2020.

A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. Bids may be withdrawn within two (2) business days after the opening of Bids only by the withdrawing Bidder's strict compliance with 73 P.S. §1602 and any subsequent amendments.

The Bid will remain subject to acceptance for sixty (60) days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

Montgomery Township reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informality in the bids.

By order of: Montgomery Township
Owner: Montgomery Township
Dated: August 2020

END OF DOCUMENT

SECTION 01 11 13

SUMMARY OF WORK

PART 1 GENERAL

1.01 SECTION DESCRIPTION

A. The Work of This Section Includes:

1. Description of Work.
2. Work by Owner.
3. Work by other parties.
4. Owner supplied Products.
5. Contractor use of site [and premises].
6. Future work.
7. Work sequence of construction.
8. Owner occupancy.

1.02 DESCRIPTION OF WORK

- ###### A.
- The Work to be completed under this contract consists of all labor, equipment and materials for Montgomery Township Building, 1001 Stump Road, Montgomeryville PA 18936. Replace the HVAC units "in-kind". They are selected to fit onto the existing roof curbs. Related control work, gas piping and electrical power work is included. New smoke detectors are to be connected to existing Fire Alarm system.

1.03 WORK BY OWNER

- ###### A.
- No other work is being planned by Owner at the site during construction of the Work under this contract.

1.04 WORK BY OTHER PARTIES

- ###### A.
- No other work is being planned at the site during construction of the Work under this contract.

1.05 OWNER SUPPLIED PRODUCTS

- ###### A.
- No Products are to be supplied and paid for by Owner.

1.06 CONTRACTOR USE OF SITE AND PREMISES

- ###### A.
- The Work under this contract must be accomplished while the existing Building and utilities are in use. The work must be done so that system operations will not be jeopardized.
- ###### B.
- Contractor shall take all necessary precautions to protect all existing water, gas, electric, communications, sanitary sewer, storm sewer, or other facilities encountered during the course of his operations, to guard against disruption of service. Before beginning Work, Contractor shall determine the location of each facility which is questionable. It is the responsibility of Contractor to establish the exact location in accordance with the requirements of Pennsylvania Act 287 (1974) as last amended by Act 50 (2017). A Utility User's List can be made available by request.
- ###### C.
- Repair and/or replacement of any existing features and facilities damaged in the execution of the Work under this Contract, including but not limited to sidewalk, curb, water, gas, electric, communication, sanitary sewer, storm sewer, and mail boxes, shall be the responsibility of the Contractor.
- ###### C.
- Contractor will be responsible to notify Montgomery Township of any shutdowns and service

SUMMARY OF WORK

01 11 13-1

interruptions 72 hours prior to the work.

- D. Contractor shall provide emergency vehicle access at all times.
- E. Contractor shall conduct all Work in strict compliance with OSHA Construction Workplace Safety Standards.

1.07 FUTURE WORK

- A. No future work is proposed as part of this contract.

1.08 WORK SEQUENCE OF CONSTRUCTION

- A. The work sequence and schedule will be established and directed by the Township of Montgomery Director of Public Works.
- B. The Police wing operated 24/7. One Crane session shall be scheduled to remove and replace the Rooftop units on the Police wing. The Police wing shall be completed prior to moving on to the Administration wing.

1.09 OWNER OCCUPANCY

- A. Owner will occupy the site and premises during the entire period of construction for the conduct of normal operations.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **11**

SUBJECT:	Extending Resolution #20-102 Establishing Guidelines and a Policy for When Outdoor Sales of Merchandise and Outdoor Dining is allowed during the Coronavirus Pandemic
MEETING DATE:	August 24, 2020
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce S. Shoupe, Director of Planning and Zoning

BACKGROUND:

The Board adopted on June 8, 2020 Resolution #20-102 establishing guidelines and policies for existing businesses in the Township to allow for 90-days Outdoor sales of Food and Merchandise during the Coronavirus Pandemic.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

Would hereby extend the established guidelines and policies for limited outdoor sales of merchandise and outdoor dining for existing businesses in the Township as long at Montgomery County is in the "Green Phase".

PREVIOUS BOARD ACTION:

None

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve the attached resolution.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby extend the time limit of Resolution #20-102 that establishes guidelines and a policy for limited outdoor sales of merchandise and outdoor dining for existing businesses in the Township for as long as Montgomery County is in the Green Phase as outlined in Governor Wolf's plan of May 1, 2020 – Process to Reopen Pennsylvania.

MOTION BY: _____ SECOND BY: _____ VOTE: _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **12**

SUBJECT:	Consider Public Hearing – Amend Hours of Operation - Conditional Use #68 – Pete’s Carwash – 1274 Welsh Road
MEETING DATE:	August 24, 2020
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce S. Shoupe, Director of Planning and Zoning

BACKGROUND:

The applicant, Pete’s Express Carwash is under agreement of sale for the Automatic Drive-thru Carwash approved under Conditional Use #68. The hours of operation approved was 8:00 AM to 8:00 PM. The proposed new operator is requesting to change the hours of operation to 7:00 AM to 7:00 PM, which are standard at their four other locations in Pennsylvania.

PREVIOUS BOARD ACTION:

Granted Conditional Use approval to ProReal Ventures LLC under Conditional Use #68.

BUDGET IMPACT:

None.

RECOMMENDATION:

Establish a public hearing for September 14, 2020.

MOTION/RESOLUTION:

The resolution is attached.

MOTION BY: _____ SECOND BY: _____ VOTE: _____

**MONTGOMERY TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 20-

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby set Monday, September 14, 2020, after 7:00 PM., in the Township Building as the date, time and place for a Public Hearing to consider amending the hours of operations granted in Conditional Use #68 of ProReal Ventures LLC for an automatic drive-thru carwash, located on the vacant parcel at DeKalb Pike (Route 2020) and Welsh Road.

BE IT FURTHER RESOLVED that the Township Solicitor be authorized to advertise said date and time.

MOTION BY:

SECOND BY:

VOTE:

DATE:

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 13

SUBJECT:	Consider Deeds of Dedication – Traffic Signal Easement – Montgomery Crossing Shopping Center
MEETING DATE:	August 24, 2020
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce S. Shoupe, Director of Planning and Zoning

BACKGROUND:

Attached are the Deeds of Dedication for a Traffic Signal Easement at Gwynedd Crossing Shopping Center for the traffic signal located at Welsh Road. During the preparation of the updated traffic signal permit it was noted that the work done is outside of the public right-of-way and the Township requested an easement from the property owner.

This permanent traffic signal easement is for the purpose of installing a traffic sign(s) with equipment and maintaining, repairing and replacing pavement markings and underground wiring related to the above aboveground and underground traffic signal equipment ("Improvements") within the easement described in the attached document.

PREVIOUS BOARD ACTION:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Acceptance of the Traffic Signal Easement.

MOTION/RESOLUTION:

The resolution is attached.

MOTION BY: _____ SECOND BY: _____ VOTE: _____

**MONTGOMERY TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 20-

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the deed of dedication for the Traffic Signal Easement at Gwynedd Crossing Shopping Center.

BE IT FURTHER RESOLVED that the Solicitor is hereby authorized to record the deed in the Montgomery County Recorder of Deeds.

MOTION BY:

SECOND BY:

VOTE:

DATE:

Prepared by and please return to:

Christen G. Pionzio, Esquire
Hamburg, Rubin, Mullin, Maxwell & Lupin
375 Morris Road, P. O. Box 1479
Lansdale, PA 19446-0773
215-661-0400

Parcel No: 46-00-00259-00-1

DEED OF DEDICATION OF TRAFFIC SIGNAL EASEMENT
(PUBLIC UTILITY)

THIS INDENTURE made this ____ day of _____, 2020, between
MONTGOMERY CROSSING ASSOCIATES LP (hereinafter called the "Grantor"), and
MONTGOMERY TOWNSHIP, a Municipal Corporation of Montgomery County,
Pennsylvania (hereinafter called the "Grantee").

WITNESSETH:

WHEREAS, Grantor is the owner of certain real property located at 1200-1210
Bethlehem Pike, Montgomery Township, Montgomery County, Pennsylvania ("Grantor's
Property");

WHEREAS, Grantee has requested that Grantor give Grantee a permanent traffic signal
easement for the purpose of installing a traffic signal with equipment and maintaining, repairing
and replacing pavement markings and underground wiring related to the aboveground and
underground traffic signal equipment within the Easement Area being described on the legal
description and plan prepared by Traffic Planning and Design, Inc., dated June 29, 2020,
attached hereto and made a part hereof as Exhibit "A" (the "Easement Area").

WHEREAS, the parties hereto have agreed that, in lieu of condemnation, the Grantor
will convey to the Grantee a permanent traffic signal easement for the purpose of installing a
traffic signal with equipment and maintaining, repairing and replacing pavement markings and

underground wiring related to the aboveground and underground traffic signal equipment within the Easement Area;

NOW THEREFORE, the parties hereto, with the exchange of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and each intending to be legally bound, covenant and agree as follows:

1. **Grant of Easement.** Grantor hereby grants and conveys to Grantee a permanent traffic signal easement for the purpose of installing a traffic signal with equipment and maintaining, repairing and replacing pavement markings and underground wiring related to the aboveground and underground traffic signal equipment ("Improvements") within the Easement Area.

TO HAVE AND TO HOLD the same perpetually to the Grantee, its successors, and assigns so long as any portion of the Improvements is used and maintained upon the aforesaid parcel or parcels of ground, together with the right and privilege at any and all times to enter the aforesaid parcel or parcels of ground or any part thereof, for the purpose of constructing, reconstructing, and maintaining the Improvements, and for making connections therewith to the same extent and with the same effect as if the said street had been opened by eminent domain after proceedings duly had for that purpose under and pursuant to the Rules and Regulations of the Montgomery Township Code, the Eminent Domain Code and/or any other applicable law of the Commonwealth of Pennsylvania.

2. **Restoration of Easement Area.** Following performance of any work in the Easement Area, Grantee shall restore the Easement Area back to the condition, or as nearly thereto as is practicable, as existed prior to performance of the work.

3. **Indemnification.** Grantee shall release, indemnify, defend and hold harmless Grantor from and against any and all claims, demands, liability, loss or damages, including without limitation, court costs and attorney's fees resulting from any and all loss of life or property, or from injury or damage to the person or property of any person, firm, corporation or entity arising out of or in connection with Grantee's, or Grantee's agent's, employee's or invitee's, use, maintenance, repair, renewal, reconstruction or alteration of the Easement, or construction, reconstruction, maintenance, operation, or repair of any improvements in the Easement Area.

4. **Governing Law.** This Agreement will be governed by the laws of the Commonwealth of Pennsylvania.

5. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, and no amendment, addition or modification hereto will be valid unless in writing and signed by all the parties.

6. **Severability.** If any provision of this Agreement will be declared to be unenforceable, the remaining provisions hereof will remain in full force and effect, unless the absence of such unenforceable provision would amount to a complete failure of consideration.

7. **Successor in Interest.** Except where the context requires otherwise, the term "Grantor" and "Grantee," as used in this instrument, and any pronouns used in place thereof, shall mean and include, respectively, Grantor and its heirs, successors in title and assigns, and Grantee and its successors in title and assigns.

8. **Release.** Grantor does further remise, release, quitclaim and forever discharge the Grantee or their employees or representatives of and from all suits, damages, claims and demands which the Grantor might otherwise have been entitled to assert under the provisions of

the Eminent Domain Code for or on account of any injury to or destruction of the aforesaid property of the Grantor through or by reason of the traffic signal and highway construction improvement.

IN WITNESS WHEREOF, the parties have executed this Deed of Dedication of Traffic Signal Easement the day and year first above written.

GRANTOR:

MONTGOMERY CROSSING ASSOCIATES, LP
By: MCA GP, LLC, its sole General Partner

Witness

By: _____
Bruce A. Goodman, Manager

The foregoing Deed of Dedication is accepted.

GRANTEE:
MONTGOMERY TOWNSHIP

Attest: _____
Carolyn McCreary

By: _____
Tanya C. Bamford, Chair
Board of Supervisors

COMMONWEALTH OF PENNSYLVANIA :
 : SS.
COUNTY OF MONTGOMERY :

AND NOW this _____ day of _____, 2020, before me, the undersigned Notary Public, appeared **Bruce A. Goodman**, who acknowledged himself to be the Manager of **MCA GP, LLC**, the general partner of **MONTGOMERY CROSSING ASSOCIATES, LP**, and he, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the limited liability company by himself as Manager.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

NOTARY PUBLIC

COMMONWEALTH OF PENNSYLVANIA

:

: ss.

COUNTY OF MONTGOMERY

:

On the ____ day of _____, 2020, before me, the undersigned officer, personally appeared **Tanya C. Bamford**, who acknowledged herself to be the Chair of the **BOARD OF SUPERVISORS OF MONTGOMERY TOWNSHIP**, and that she, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

NOTARY PUBLIC

Exhibit “A”
Legal Description and Plan



TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

JUNE 29, 2020

METES AND BOUNDS DESCRIPTION
PROPOSED TRAFFIC SIGNAL EASEMENT
PART OF T.P.N. 46-00-00259-00-1 AND T.P.N. 36-00-00712-00-8
LANDS NOW OR FORMERLY
MONTGOMERY CROSSING ASSOCIATES
MONTGOMERY TOWNSHIP, MONTGOMERY COUNTY
COMMONWEALTH OF PENNSYLVANIA

BEGINNING AT A POINT ALONG THE NORTHWESTERLY LEGAL RIGHT-OF-WAY LINE OF WELSH ROAD (A.K.A. S.R. 0063) AND THE SOUTHWESTERLY PROPERTY LINE OF T.P.N. 46-00-00259-00-1, AND FROM SAID POINT OF BEGINNING RUNNING, THENCE;

THE FOLLOWING SIX (6) COURSES AND DISTANCES ALONG A LINE RUNNING THROUGH T.P.N. 46-00-00259-00-1 AND T.P.N. 36-00-00712-00-8:

1. NORTH 45 DEGREES - 16 MINUTES 15 SECONDS EAST, A DISTANCE OF 43.00 FEET TO A POINT, THENCE;
2. SOUTH 44 DEGREES - 43 MINUTES 45 SECONDS EAST, A DISTANCE OF 85.00 FEET TO A POINT, THENCE;
3. SOUTH 45 DEGREES - 16 MINUTES 15 SECONDS WEST, A DISTANCE OF 48.00 FEET TO A POINT, THENCE;
4. NORTH 44 DEGREES - 43 MINUTES 45 SECONDS WEST, A DISTANCE OF 56.28 FEET TO A POINT AND THE PLACE OF BEGINNING.
5. NORTH 45 DEGREES - 16 MINUTES 14 SECONDS EAST, A DISTANCE OF 5.00 FEET TO A POINT, THENCE;
6. NORTH 44 DEGREES - 43 MINUTES 45 SECONDS WEST, A DISTANCE OF 28.72 FEET TO A POINT AND THE PLACE OF BEGINNING

CONTAINING 3936.42 SQUARE FEET OR 0.0904 ACRE

THIS PROPERTY SUBJECT TO RESTRICTIONS, COVENANTS, AND/OR EASEMENTS EITHER WRITTEN OR IMPLIED.

THIS DESCRIPTION WAS WRITTEN BASED UPON AN EXHIBIT ENTITLED "TRAFFIC SIGNAL EASEMENT - MONTGOMERY CROSSING ASSOCIATES, MONTGOMERY TOWNSHIP, MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA", PREPARED BY TRAFFIC PLANNING AND DESIGN, INC., DATED 06/29/2020, JOB NO. GMP.00031, SHEET 1 OF 1.

TRAFFIC PLANNING AND DESIGN, INC



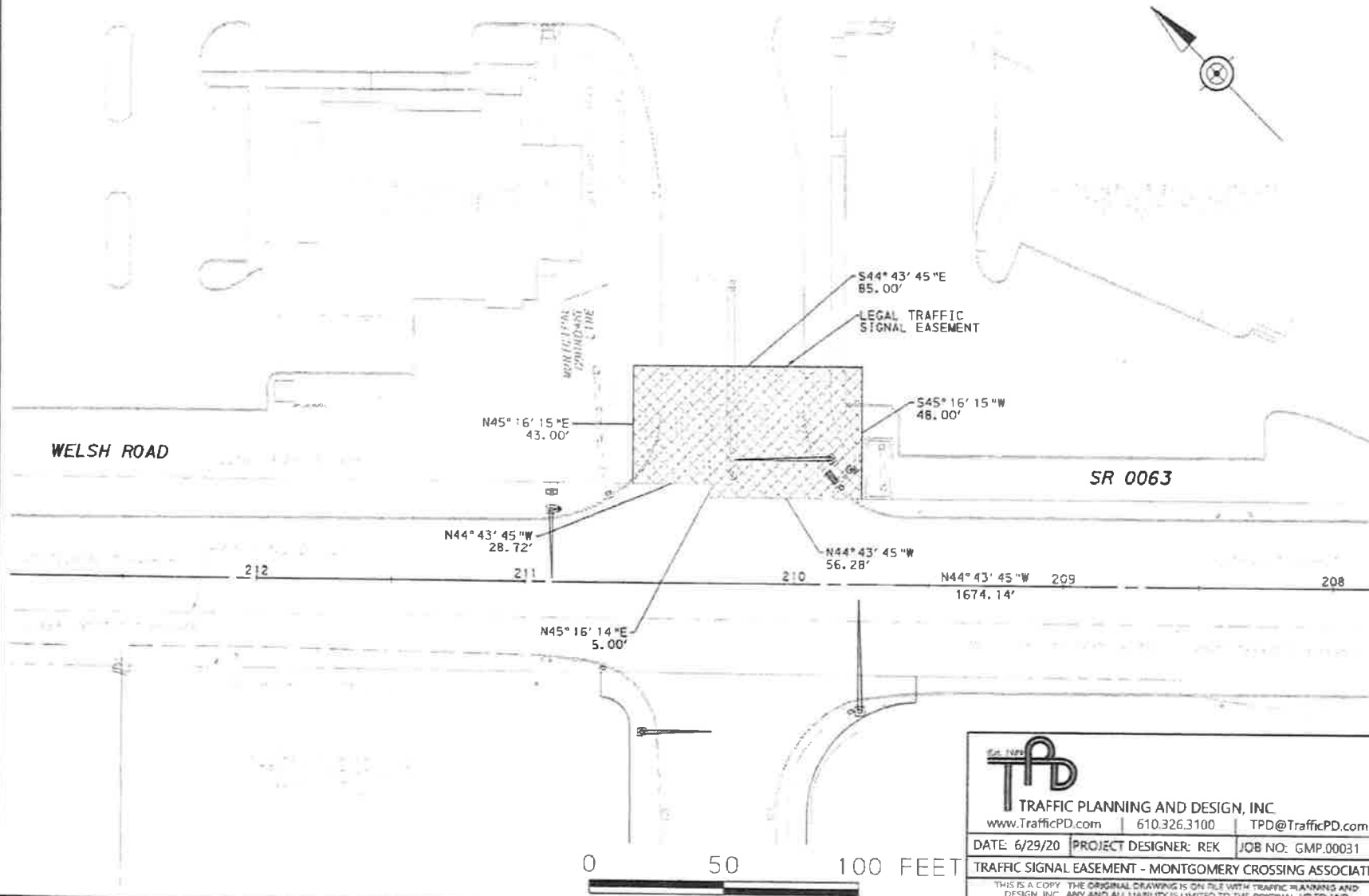
06/29/2020

ANDREW S. STASEK, P.L.S.
COMMONWEALTH OF PENNSYLVANIA
PROFESSIONAL LAND SURVEYOR #25768-E

DATE


DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-0	MONTGOMERY	0063	-	1 of 1
HORSHAM TOWNSHIP				
REVISION NUMBER	REVISIONS			DATE BY

<u>REQUIRED FROM PROPERTY</u>	<u>TOTAL AREA</u>
1. TRAFFIC SIGNAL EASEMENT	3936.42 SF (0.0904 AC)



SR 0063

0 50 100 FEET

		
TRAFFIC PLANNING AND DESIGN, INC.		
www.TrafficPD.com	610.326.3100	TPD@TrafficPD.com
DATE: 6/29/20	PROJECT DESIGNER: REK	JOB NO: GMP.00031
TRAFFIC SIGNAL EASEMENT - MONTGOMERY CROSSING ASSOCIATES		
THIS IS A COPY DESIGN, INC. THE ORIGINAL DRAWING IS ON FILE WITH TRAFFIC PLANNING AND DESIGN, INC. ARMY AND ALL LIABILITY IS LIMITED TO THE ORIGINAL UP TO AND INCLUDING THE LAST REVISIONS.		

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **14**

SUBJECT: Consider Payment of Bills
MEETING DATE: August 24, 2020
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

Please find attached a list of bills for your review.

MOTION/RESOLUTION:

Motion to pay the bills as submitted.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
08/14/2020	01	79272	00000072	CANON FINANCIAL SERVICES, INC	1,622.00
08/14/2020	01	79273	00000974	MCCARTHY AND COMPANY, PC	125.00
08/14/2020	01	79274	00000397	PECO ENERGY	10,690.97
08/14/2020	01	79275	00000399	PECO ENERGY	8,737.69
08/19/2020	01	79276	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	1,004.52
08/19/2020	01	79277	00000842	911 SAFETY EQUIPMENT	704.00
08/19/2020	01	79278	100001577	A. J. JURICH, INC.	288,441.85
08/19/2020	01	79279	00000006	ACME UNIFORMS FOR INDUSTRY	257.26
08/19/2020	01	79280	100000892	ADAM ZWISLEWSKI	80.00
08/19/2020	01	79281	00001202	AIRGAS, INC.	266.47
08/19/2020	01	79282	100000876	ALEXANDER J. DEANGELIS	30.00
08/19/2020	01	79283	100000814	AMAZON.COM SERVICES, INC	3,291.47
08/19/2020	01	79284	100000888	ANDREW WEINER	15.00
08/19/2020	01	79285	100001585	ASHISH SANYAL	195.00
08/19/2020	01	79286	00000031	AT&T	167.67
08/19/2020	01	79287	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	121.05
08/19/2020	01	79288	00000043	BERGEY'S	1,628.33
08/19/2020	01	79289	100000495	BETH LEWIS	154.00
08/19/2020	01	79290	MISC	BLASZ CONSTRUCTION	216.72
08/19/2020	01	79291	00000209	BOUCHER & JAMES, INC.	15,984.45
08/19/2020	01	79292	100001244	BRANDI BLUSIEWICZ	135.00
08/19/2020	01	79293	100000979	BRANDON UZDZIENSKI	135.00
08/19/2020	01	79294	03214625	BUX-MONT AWARDS & ENGRAVING	19.00
08/19/2020	01	79295	100000405	C.E.S.	261.76
08/19/2020	01	79296	100000878	CARL HERR	100.00
08/19/2020	01	79297	100001052	CHARLIE'S LAWN CARE	250.00
08/19/2020	01	79298	00000363	COMCAST	761.07
08/19/2020	01	79299	00000335	COMCAST CORPORATION	1,463.56
08/19/2020	01	79300	100000679	COMMONWEALTH OF PENNSYLVANIA	103.63
08/19/2020	01	79301	00000222	COMMONWEALTH PRECAST, INC.	1,384.00
08/19/2020	01	79302	MISC	CONSENTINO FRANK G & DIANE L	1,200.00
08/19/2020	01	79303	MISC	COUNTRY CLUB POOLS	93.75
08/19/2020	01	79304	00000329	CRAFCO, INC.	840.00
08/19/2020	01	79305	00000629	DAVIDHEISER'S INC.	462.00
08/19/2020	01	79306	00000208	DELL MARKETING L.P.	154.68
08/19/2020	01	79307	100001581	DENIEN WILLIAMS	60.00
08/19/2020	01	79308	00000125	DISCHELL, BARTLE DOOLEY PC	7,675.00
08/19/2020	01	79309	100000893	DONALD TUCKER	100.00
08/19/2020	01	79310	00001166	DRUMHELLER CONSTRUCTION, INC.	78,493.32
08/19/2020	01	79311	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	184,252.71
08/19/2020	01	79312	00001332	EAGLE POWER & EQUIPMENT CORP	40.80
08/19/2020	01	79313	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
08/19/2020	01	79314	100000660	ELMWOOD PARK ZOO	120.00
08/19/2020	01	79315	00001837	ESI EQUIPMENT, INC.	4,440.00
08/19/2020	01	79316	00000169	FEDEX	19.87
08/19/2020	01	79317	00001466	FEDEX OFFICE	6.36
08/19/2020	01	79318	100001588	FOLASHADE SHOLOLA	22.00
08/19/2020	01	79319	100000408	FSSOLUTIONS	201.60
08/19/2020	01	79320	03214568	FULTON CARDMEMBER SERVICES	3,794.89
08/19/2020	01	79321	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	1,217.00
08/19/2020	01	79322	00000198	GLASGOW, INC.	478.46
08/19/2020	01	79323	00001842	GLEN ROETMAN	60.00
08/19/2020	01	79324	00001323	GLICK FIRE EQUIPMENT COMPANY INC	1,426.80
08/19/2020	01	79325	00001323	GLICK FIRE EQUIPMENT COMPANY INC	421.38
08/19/2020	01	79326	00000219	GLOBAL EQUIPMENT COMPANY	18.99
08/19/2020	01	79327	00001784	GOOGLE INC.	30.00
08/19/2020	01	79328	00000608	GOOSE SQUAD L.L.C.	900.00
08/19/2020	01	79329	00000213	HAJOCA CORPORATION	151.98
08/19/2020	01	79330	00000114	HARLEYSVILLE MATERIALS, LLC	124.67
08/19/2020	01	79331	00000215	HAVIS, INC.	1,226.27
08/19/2020	01	79332	00441122	HORSHAM CAR WASH	236.00
08/19/2020	01	79333	00904661	INSITE FIREARMS & LAW ENFORCEMENT	224.96
08/19/2020	01	79334	00000102	INTERSTATE BATTERY SYSTEMS OF	103.95
08/19/2020	01	79335	100000882	JACOB MILLEVOI	45.00
08/19/2020	01	79336	100000889	JACOB WELTMAN	60.00
08/19/2020	01	79337	100001584	JAMES SCANLIN	40.00
08/19/2020	01	79338	100000881	JOHN H. MOGENSEN	135.00
08/19/2020	01	79339	100000887	JON WASHINGTON	180.00
08/19/2020	01	79340	100000554	KEITH GRIERSON	30.00
08/19/2020	01	79341	100001009	LEVAN MACHINE & TRUCK EQUIPMENT	497.93
08/19/2020	01	79342	100001578	LORI FERKO	120.00
08/19/2020	01	79343	00001706	LOWE'S COMPANIES INC.	56.91
08/19/2020	01	79344	00001065	MAILLIE LLP	1,000.00
08/19/2020	01	79345	00002021	MARRIOTT'S EMERGENCY EQUIPMENT	6,583.50
08/19/2020	01	79346	100001582	MARY ELLEN ACCARDI	80.00
08/19/2020	01	79347	00000201	MASTERTECH AUTO SERVICE, LLC	1,830.06
08/19/2020	01	79348	00001968	MATTHEW VITUCCI	15.00
08/19/2020	01	79349	00000974	MCCARTHY AND COMPANY, PC	343.75

Check Date	Bank	Check	Vendor	Vendor Name	Amount
08/19/2020	01	79350	100001580	MEENAL SAMANT	80.00
08/19/2020	01	79351	00000743	MES - PENNSYLVANIA	6,864.00
08/19/2020	01	79352	100000875	MICHAEL BEAN	90.00
08/19/2020	01	79353	100000885	MICHAEL SHEARER	60.00
08/19/2020	01	79354	00002016	MICHAEL SHINTON	60.00
08/19/2020	01	79355	00000715	MID-ATLANTIC FIRE AND AIR	190.00
08/19/2020	01	79356	100000188	MJ EARL	316.05
08/19/2020	01	79357	100000105	MOAB TRAINING INTERNATIONAL, INC.	790.00
08/19/2020	01	79358	00000643	MONTGOMERY COUNTY-NORRISTOWN	10,000.00
08/19/2020	01	79359	00000771	MONTGOMERY TOWNSHIP HISTORICAL	6,000.00
08/19/2020	01	79360	100001587	MONTGOMERYVILLE ASSOCIATES	2,746.00
08/19/2020	01	79361	00000540	MYSTIC PIZZA	252.50
08/19/2020	01	79362	100001586	NORTH WALES BG PROPCO LLC	2,634.00
08/19/2020	01	79363	00905070	NORTH WALES LIBRARY	1,500.00
08/19/2020	01	79364	00000356	NORTH WALES WATER AUTHORITY	68.24
08/19/2020	01	79365	00001134	OFFICE DEPOT, INC	342.76
08/19/2020	01	79366	100000120	OTIS ELEVATOR COMPANY	3,056.01
08/19/2020	01	79367	100000039	PA TURNPIKE TOLL BY PLATE	24.80
08/19/2020	01	79368	100000890	PAUL MOGENSEN	250.00
08/19/2020	01	79369	00000595	PENN VALLEY CHEMICAL COMPANY	69.00
08/19/2020	01	79370	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	231.15
08/19/2020	01	79371	00000564	PERSONAL PROTECTION CONSULTANTS,	149.00
08/19/2020	01	79372	100000754	PETROLEUM TRADERS CORP.	3,315.61
08/19/2020	01	79373	100000755	PETROLEUM TRADERS CORP.	3,051.81
08/19/2020	01	79374	00000009	PETTY CASH	80.83
08/19/2020	01	79375	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	495.01
08/19/2020	01	79376	00000446	PHISCON ENTERPRISES, INC.	500.00
08/19/2020	01	79377	00000945	PIPERSVILLE GARDEN CENTER, INC.	62.66
08/19/2020	01	79378	00001158	PITNEY BOWES	710.37
08/19/2020	01	79379	100000932	POSITIVE CONCEPTS/ATPI	422.95
08/19/2020	01	79380	00000345	PRINTWORKS & COMPANY, INC.	92.17
08/19/2020	01	79381	00000252	PURE CLEANERS	523.90
08/19/2020	01	79382	100001010	RACHEL GIBSON	115.00
08/19/2020	01	79383	100000886	RACHEL TROUTMAN	60.00
08/19/2020	01	79384	00906102	READY REFRESH	147.25
08/19/2020	01	79385	00000741	ROBERT E. LITTLE, INC.	23,801.77
08/19/2020	01	79386	100001583	ROBERTA RICH	120.00
08/19/2020	01	79387	100000884	RYAN RUDELL	45.00
08/19/2020	01	79388	00000653	SCATTON'S HEATING & COOLING, INC.	495.80
08/19/2020	01	79389	00001618	SEALMASTER	4,228.24
08/19/2020	01	79390	100000874	SEAN ALLISON	120.00
08/19/2020	01	79391	00000465	SHAPIRO FIRE PROTECTION COMPANY	46.67
08/19/2020	01	79392	00001030	SIGNAL CONTROL PRODUCTS, INC.	1,460.00
08/19/2020	01	79393	00001656	SOSMETAL PRODUCTS INC.	427.88
08/19/2020	01	79394	00000015	SPRINT	247.29
08/19/2020	01	79395	00001394	STANDARD INSURANCE COMPANY	7,926.87
08/19/2020	01	79396	100000701	STAPLES BUSINESS CREDIT	40.89
08/19/2020	01	79397	00003015	STEPHEN A. SPLENDIDO	45.00
08/19/2020	01	79398	00000485	SYRENA COLLISION CENTER, INC.	1,282.94
08/19/2020	01	79399	MISC	TESLA ENERGY OPERATIONS INC	389.50
08/19/2020	01	79400	00001783	THE HOMER GROUP	272.94
08/19/2020	01	79401	00001375	THE PARTNERSHIP TMA	2,479.00
08/19/2020	01	79402	00000772	THE PEAK CENTER	3,000.00
08/19/2020	01	79403	00906111	THE PROTECTION BUREAU	1,618.00
08/19/2020	01	79404	MISC	THOMAS DERTOUZOS	4.50
08/19/2020	01	79405	00002020	THOMSON REUTERS	231.53
08/19/2020	01	79406	00001771	TIMAC AGRO USA	895.25
08/19/2020	01	79407	00001984	TRAFFIC PLANNING AND DESIGN, INC.	17,215.77
08/19/2020	01	79408	00000506	TRANS UNION LLC	84.80
08/19/2020	01	79409	100000897	TREVOR DALTON	15.00
08/19/2020	01	79410	100000290	TRIAD TRUCK EQUIPMENT	62,396.00
08/19/2020	01	79411	0903444	TURNER SEMRAU	60.00
08/19/2020	01	79412	100000210	UNIFIRST	34.54
08/19/2020	01	79413	00000040	VERIZON	269.47
08/19/2020	01	79414	00000040	VERIZON	519.44
08/19/2020	01	79415	00000040	VERIZON	139.99
08/19/2020	01	79416	100000854	VINAY SETTY	290.00
08/19/2020	01	79417	100000891	VINCENT ZIRPOLI	240.00
08/19/2020	01	79418	00000809	VISITING NURSE ASSOCIATION	1,500.00
08/19/2020	01	79419	00001329	WELDON AUTO PARTS	90.34
08/19/2020	01	79420	MISC	WILLIAM AND EVELYN KERR	61.76
08/19/2020	01	79421	100001042	ZACHARY EIDEN	90.00
08/19/2020	01	79422	00000550	ZEP MANUFACTURING COMPANY	299.24

01 TOTALS:

Check Register Report For
For Check Dates 08/11/2020 to 08/24/2020

Check Date	Name	Description	Amount
8/20/2020	PA SCDU	Withholding Payment	852.17
8/20/2020	MORGAN STANLEY SMITH BARNEY INC	Police Pension	7,108.19
8/20/2020	UNITED STATES TREASURY	941 Tax Payment	83,358.29
8/20/2020	BCG 401	401 Payment	13,596.72
8/20/2020	BCG 457	457 Payment	13,038.49
8/20/2020	PBA	Withholding Payment	1,303.00
8/12/2020	STATE OF PA	State Tax Payment	10,041.64
		TOTAL	\$ 129,298.50

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **15a.**

SUBJECT:	Other Business – Department Reports
MEETING DATE:	August 24, 2020
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

Township staff has prepared reports for the month of July. If there are any questions, the Department Directors will be available to answer them at the public meeting.

ADMINISTRATION REPORT

July 2020

Administrative Matters (Township Manager)

- We continue to monitor the planting that was done in Montgomery Pointe, Preserve and Walk. No replacement landscaping will be planted until we are in appropriate weather conditions, likely October. Landscaping plans are being finalized for Montgomery Knoll and we have received feedback from some property owners about the landscaping they have already planted.
- Joined in the Township's second live town hall featuring Chief Bendig, who answered a resident's submitted questions about the Department's policies, procedures and operations.
- Tanya Bamford and I met with the President of Montgomery Township Baseball Association to discuss their request to schedule the sportsfields at Windlestrae for games and the safety protocols they put into place for players, coaches and spectators.
- Chief Bendig, Officer Dunlap and I met with representatives of PennDOT on the 202 Parkway to discuss a number of concerns relating to the safety of pedestrians and bicyclists at intersections within the Township. PennDOT will partner with the Township to install and or/relocate signage, improve roadway markings and install markings on the trail.
- Met with Floyd Shaffer and Greg Reiff, Public Works foreman to discuss and plan for the cleaning/sanitizing of bathrooms with the resumption of baseball and investigate alternatives to opening the restrooms at this time.
- Participated in a video conference call to discuss the status of the retrofitting of the streetlights and the ongoing issues we and other municipalities are having with the LED lights staying on.
- Normal monthly Department Head meetings and meetings with the Township's professionals continue to be held virtually and will likely continue indefinitely unless we determine in-person meetings are necessary.
- Participated in the following webinars as all in-person training has been cancelled: Community Conversation on Systemic Racism: Defining the Terms, Building and Maintaining an Equity Mindset in Local Government, The Two Pandemics: Systemic Racism and COVID-19, The Changing Face of Your Municipal Operations (COVID-19's Lasting Impact), Labor Relations and Contract Arbitration in the New Normal of the COVID-19 Pandemic and Economic Recession

Human Resources

- Employee communications: COVID-19 protocol reminders and guidelines, including opening of building to public and issuance of key FOBs to employees; relevant COVID purchases (signage, masks); travel notice, Delaware Valley Health Center updates
- Policy administration: Leaves, Workers' Compensation coordination
- Recruiting/hiring
 - Coordinate IT Support Technician opening and process
 - FT Laborer recruitment and interview process
 - PT Firefighter administration
 - Summer recreation staff (updating clearances, completing drug screening process)
 - Coordinate interview questions for above positions
- Follow-up on DVT online employee training assignments
- Attendance to PELRAS virtual labor training, Labor Negotiations & Contract Arbitrations in the New Normal of the COVID-19 Pandemic, Economic Recession
- Coordination of CPSL (Child Protective Services Law) clearance renewals (firefighters, rec staff)
- Employee relations and policy items
- Employee newsletter E-Blast issue review and reformat philosophy

Public Information

- Communications writing and planning for Township Reopening Process, Township Parks Safety and Overcrowding Alert, Cardboard Recycling Contamination Alert, Cancellation of Summer Concerts alongside Recreation, and Damage to Open Space Alert
- Communications for street hockey court renovation, RESTART Montco, Spotted Lanternfly information, Montgomery County Virtual Car Seat Checks and Police Department Car Seat Checks, new COVID-19 testing sites, Round 3 of Montco Strong Small Business Grant Program, Young Lungs at Play, Korean War Memorial Ribbon Cutting, and various daily updates and communications
- Virtual Board of Supervisors Meetings Archive on website
- Korean War Memorial Ribbon Cutting media alert alongside Kate Harper
- Begin communication planning for Business Tax transition to Berkheimer alongside Finance
- Instagram planning of “behind-the-scenes” looks into Township departments
- Research educational material for Stormwater Management
- Employee News Blast planning alongside Administration
- Planning and hosting of Public Information Consortium
- Maternity leave and Public Information task planning

Community and Recreation Center Report

July 2020

- Daily operations of the Montgomery Township Community Recreation Center (Mont CRC) resumed on Monday, June 29th.
- Our temporary hours of operation have been expanded during the workweek:
Monday through Friday 5:30am to 7:30pm
Saturday 8:00am to 2:00pm
Sunday 8:00am to 2:00pm
**** Additional hours will be added after Labor Day
- Mid-day sanitizing continues by our Janitorial Service to ensure fitness equipment, exercise machines, and high touch areas are clean for patrons. The practice has received positive comments from our patrons.
- Our “mini” summer recreation program in lieu of Kids University, entitled “Midsummer Mavericks” has had a successful run at Spring Valley Park. The 5 week themed based outdoor activity program will operate through Friday, August 14th. Each session is limited 20 participants during the 3 hour week day sessions. Over 90 children have participated thus far.
 - Activities for this program included arts & crafts, contactless sports/fitness activities, talent showcases, educational demonstrations from the Elmwood Park Zoo, and more.
- The North Wales Library will be returning for an outdoor reading events during Wednesdays during the remaining summer months. The story time is conducted on the fenced lawn in the front of the building. The festivities begin at 10:00am.
- The Montgomery County Bookmobile returned to the Community Center parking lot on Thursday July 9th. The Library will be onsite, once again, every Thursday and Friday.
- Recreation Program offerings for our Fall 2020 season is essentially a “Back to Basics” endeavor as we begin to navigate our way through the COVID-19 landscape.
- Group exercise classes will not return to our programming schedule until the fall 2020 at the earliest.

- The e-newsletter titled “Mont CRC Connection” continues to be published each Wednesday. The informative email is a positive way to stay in touch with our patrons during the COVID-19 Pandemic. We also offer a list of unique celebration days of lesser known holidays. Some of these holidays included:

- July 1: National Postal Worker Day & U.S. Postage Stamp Day
- July 11: All American Pet Photo Day
- July 22: National Hammock Day

- The Parks and Recreation Board has scheduled their first in person meeting since March. The session was held on Wednesday July 8th at 6:00pm.

- **Autumn Festival Cancellation Notice:** Below is the announcement prepared for the public:

Montgomery Township has made the decision to cancel the 2020 Autumn Festival. The difficult choice was made in light of the continued COVID-19 pandemic and its threat to public health, specifically in large group settings. The popular outdoor event typically draws a large crowd from locations well beyond Montgomery Township. There is no way to guarantee proper social distancing throughout the duration of the large Special Event.

Thank you for your support and understanding. We look forward to scheduling some the 20th Autumn Festival as soon as this unique health crisis abates. The continued well-being and safety of all residents and visitors to Montgomery Township remains our highest priority.

Floyd S. Shaffer

Community and Recreation Center Director



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Brian Shapiro, Director of Finance
Date: 08/24/2020
Subject: August Finance Committee Report

Attached is a revenue and expenditure report as of 7/31/2020 for the Montgomery Township 2020 budget.

Major Revenue Source Comparison

As compared to this time last year, the Township is tracking 2.31% less or \$232,983 in the major revenue categories of Business Privilege/Mercantile, Earned Income, Real Estate, Real Estate Transfer, Local Services and Amusement Taxes. Business Privilege/Mercantile Tax is 0.09% or \$2,735 less and Earned Income Tax (EIT) is 1.61% or \$54,163.64 less as compared to this time last year. With the EIT tax extension to July 15th, the Township is starting to see 1st/2nd quarter deposit in the beginning of August.

As of 8/24 the Township has received an additional \$672,784.05 in EIT revenue. Total EIT revenue is \$3,979,744 as compared to \$3,907,465 as of 8/24 last year.

General Fund 2020 Budget

- Overall, total General Fund revenues are \$9,303,418 or 65.66% of budget. The majority of the revenues (\$6,664,384) were generated by from Act 511 Taxes (Earned Income, Real Estate Transfer, Local Services, Amusement and Mercantile/Business Privilege Taxes).
- Total General Fund Expenditures are \$7,114,785 or 50.41% of budget. Department expenditures are within budget and trending as normal.

General Fund Department Expenditures

Police Services – 01-410 – As of 7/31/20 – 50.75% of budgeted expenditures. The Police Department consist of 36 uniform and 9 non-uniform employees. The uniform employees are covered by a collectively bargained contract with the Township. The 2020 Police Services budget is \$7,141,130, in which 86% are personnel costs. Fixed costs such as utilities, insurance and building maintenance consist of 4.22% of the Police Services. The remaining 9.70% of the Police

Services budget consist of operating costs. These costs include ammunition, uniforms and the canine unit.

Public Works – 01-430 – As of 7/31/20 – 47.04% of budgeted expenditures. The Public works budget consists of various departments through the General Fund. They include Snow and Ice Removal, Traffic, Street Lighting, Repairs and General Public Works. In total the Public Works budget is \$2,269,500. There are a total of 19 employees in the Public Works department, including 1 full time and 1 part time office staff. Besides personnel costs (70%) the majority of Public Works expenses are related to the operating costs for repairs and maintenance to various infrastructure of the Township.

Code Enforcement – 01-414 – As of 7/31/20 – 41.28% of budgeted expenditures. This department consists of 3 full time and 1 part time employees. Code Enforcement's budgeted expenditures is \$801,540 of which 24% is related to contracted inspection services. In 2019 staff processed over 1,300 permits and on average assisted 40 residents/businesses each day.

Finance and Tax Collection – 01-403 & 01-405 – As of 7/31/20 – 53.40% of budgeted expenditures. The total Finance and Tax Collection budget is \$635,580. The department has 3.5 full time employees. The Department is currently responsible for the collection of the annual Business Privilege/Mercantile and Amusement Tax. In 2020 1,459 tax returns were issued and reviewed. Other expenses from this department are the costs for the elected Real Estate Tax Collector (\$20,000), Berkheimer Associates (\$83,080) and auditing services (\$63,650).

Information Technology (IT) – 01-407 – As of 7/31/20 – 46.44% of budgeted expenditures. The total IT budget is \$313,180 and consists of 2 full time employees. This department oversees all technology needs of the Township.

Administration – 01-400 – As of 07/31/20 – 49.56% of budgeted expenditures. Expenditures in this department include 6.5 employees and costs associated with the Board of Supervisors. Included in the administration functions is Human Resources (2.5 employees), Public Information (1 employee) and the daily operations of all Township functions. The total Administration budget is \$1,390,280. Other costs expensed in this department are Legal (\$130,000) and Engineering (\$33,000). Additionally fixed costs associated with the day to day operations of the Township are accounted for in this department.

Department Operations

Staff is working with Department Heads and staff to update the Township's Purchasing Policy. Suggested revisions are as follows:

- Purchasing Thresholds –
 - Current Purchasing Policy requires "submission and approval of purchase orders (PO) before purchases for any budgeted expenditures exceeding \$1,000 are made."
 - Suggested Revision – Operating purchases less than \$5,000 do not require a PO. Anything over \$5,000 requires a PO. All State and Federal purchasing guidelines over \$11,200 are required.

- Suggested Revision – Capital Purchases. All capital purchases require Board of Supervisor approval. With that approval being at a public meeting and recorded in the minutes, a PO is not required.
- Types of POs
 - Updated the definitions on the different types of POs
- Added New Section – Purchasing Problems. A section was added to aid Departments if any problems occur with a purchase.
- Credit Card/Procurement Cards – Expended the rules and regulations as it relates to obtaining and using a Township credit card.

These updates/revisions have been made to allow for flexibility for the Departments to purchase the operating material required for day-to-day tasks. These updates/revisions are still in compliance with best practices.

**DEPARTMENT of FIRE SERVICES
JULY 2020
MONTHLY ACTIVITY REPORT**

During the month July 2020, the Department of Fire Services performed the following activities:
EMERGENCY RESPONSES-67

Average response time of 1st arriving apparatus:

Stipend Crews – 9 minutes 14 sec
Volunteer Crews – 8 minutes 40 sec
Career Crews – 5 minutes 1 sec

Total responses and average number of personnel:

Stipend Crews – 7 calls; average of 9 FF members
Volunteer Crews – 24 calls; average of 11 FF members
Career Crews – 36 calls; average of 7 FF members with 4 representing Career Staff

Average number of personnel on fire/emergency scene:

Stipend Crews – 6 FF members
Volunteer Crews – 6 FF members
Career Crews – 5 FF members

Staffing:

There were .5 career staff hours with only 1 firefighter on duty.
There were 5 career staff hours with only 2 firefighters on duty.
There were 29 career staff hours with only 3 firefighters on duty.

**Average number of responding personnel have been limited due to Chief's Order 2020-01 which is a comprehensive staff management plan in order to limit personnel exposure to COVID-19*

Significant Fire Incidents:

- July 2, 2020 Vehicle Rescue with Horsham at Tennis Ave & Limekiln Pike
- July 5, 2020 Dwelling Fire at 234 Regency Drive
- July 5, 2020 Dwelling Fire at 230 Harley Court
- July 10, 2020 Vehicle Rescue at Springhouse Quarry
- July 14, 2020 Vehicle Rescue with Colmar on Bethlehem Pike
- July 18, 2020 Dwelling Fire at 116 Knollwood Drive
- July 21, 2020 Dwelling Fire at 109 Rutledge Court
- July 23, 2020 Building Fire (barn) with Hilltown on Hilltown Pike

ADMINISTRATIVE

Meetings attended (in person/phone/virtual) during the July due to the COVID 19 Pandemic:

- Departmental Officers' Meetings
- DFS Staff Meetings
- Tower Ladder Replacement Committee Meetings
 - Lunch & Learns with Ferrara & Spartan Fire Apparatus

- Department Heads Meetings with Township Manager
- North Penn Area Emergency Managers Meetings
- Eastern Montgomery County Emergency Managers Meetings
- Bi-Weekly BOS Meetings
- Meeting with MT Public Works Staff
- FDMT Business Meetings of the FDMT & FDMT Relief Association
- Meetings with Mutual Aid Fire Chiefs and Chief of the VMSC
- Emergency Operations Plan Meeting with Montgomery County
- Departmental Budget Meetings
- Meetings with Municipal Fire Marshals & Code Enforcement
- Meetings with 911 Safety & United Safety for TOG NFPA Cleaning
- Meetings and Reviews with Code Enforcement
- County Fire Chiefs' Meeting with Montgomery County

FIRE MARSHAL'S OFFICE

Inspections:

- Initial Life Safety Inspections – 19
- Life Safety Re-inspections – 11
- Closed Out Life Safety Inspections – 5
- Inspections turned over to Chief Fire Marshal for Multiple Outstanding Violations – 0
- Health Department /Citizen Complaint Inspections – 0
- Fire Pit Inspections - 0

Fire Marshal Investigations:

- July 5, 2020 at 234 Regency Drive, Wiegman & Scheiter
- July 5, 2020 at 230 Harley Court, Wiegman & Scheiter
- July 18, 2020 at 116 Knollwood Drive, Wiegman
- July 21, 2020 at 109 Rutledge Court, Wiegman & Scheiter

Knox-Boxes:

- There were 5 inquiries from property owners/tenants to activate new Knox Box systems for their buildings.

Follow Up:

- Fire Alarm Follow Ups-2

Smoke Alarms:

- Representatives from the Fire Marshal's Office had no inquiries from township residents for assistance with the battery installation in their dwellings.

Training:

The following training occurred during the month of July for the Department:

- Driver's Training with Newly Hired Firefighter Andrew Backlund
- Emergency Management Training
- RIT Training with FAST Board
- Vehicle Rescue Training
- Captain Scheiter completed the Health and Safety Officer Training in July
- Fire Police Training via zoom
- National Firefighter 2 Certification with BCPSTC

OFFICE OF EMERGENCY MANAGEMENT

The department has dedicated numerous hours of preparation, coordination, and execution of practices and procedures in association with the Montgomery Township Police, Public Works, VMSC, and outside organizations and businesses with the COVID-19 Pandemic to offer maximum protection and resources for personnel and the community of Montgomery Township at large throughout the month of July.

Activities Included:

- Procurement of supplies for the Township including but not limited to: N95 masks, medical masks, medical gloves, hand sanitizer, various forms of PPE, and disinfectant.
- Staff Management Plans for the DFS & FDMT
- Montgomery County EMA Meeting
- Emergency Operation Plan Review with Montgomery County
- Completion of PA Office of the State Fire Commissioner Supplemental Grant for COVID-19 related expenses

JULY 2020 FIRE CALL REPORT

TYPE OF CALL	FDMT	AWAY	TOTALS	TOTAL (YTD)
FIRE ALARM	22	5	27	146
OTHER (GOOD INTENT)	0	0	1	2
BUILDING FIRE	0	1	1	19
FIRE POLICE	2	0	2	20
DUMPSTER	1	0	1	3
VEHICLE RESCUE	1	2	3	14
VEHICLE ACCIDENT S/B	1	0	1	7
VEHICLE FIRE	0	1	1	10
DWELLINGS	4	0	4	18
ELECTRICAL OUTSIDE	1	0	1	4
COVER OTHER COMPANY	0	2	2	5
ODOR GAS (INSIDE)	1	1	2	14
ODOR GAS (OUTSIDE)	1	0	1	6
CO	6	0	6	13
ASSIST EMS	2	0	2	12
ASSIST PD	1	0	1	1
INVESTIGATION	4	1	5	22
RIT	0	0	0	0
HAZ MAT	0	0	0	1
HELICOPTER	2	0	2	7
RESCUE (OTHER)	0	0	0	2
BRUSH/TRASH/RUBBISH	3	1	4	8
APPLIANCES	0	1	1	6
TOTAL	52	15	67	340



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Richard Grier, Director of IT
Date: August 11, 2020
Subject: July 2020 Information Technology activities

The following are the activities of the IT Department for the month of July 2020.

- Setup Recreation phones for Mavericks summer camp
- Completed Police Live Town hall via Microsoft Teams Live Events
- Trained Township Manager and Exec Admin on Microsoft 365 (Teams, SharePoint Online, OneDrive and Microsoft Search)
- Met with HR to discuss intranet pricing and options
- Resolved issue with Chairwomen accessing outside Team/SharePoint sites (MTMSA)
- Setup new vendor (Omega) for network hardware purchases. Revised quote, created PO and ordered devices
- Replaced defective second floor hall camera at the Rec Center
- Replaced large battery in backup UPS powering Township network switches
- Completed mid-year project review for management
- Produced July 13th and 27th BOS Meeting for TV broadcast
- Resolved issue with Township building LED sign on Stump Rd not working
- Setup secure logins for PD and Rec staff to update facebook pages
- Completed setup to use smartphone Bluetooth to access staff exterior entrance
- Completed quotes for Firehouse AV in Battalion1 meeting room

Scheduled Projects for August 2020

- Continue 2020 Network Switch and Firewall upgrades (Cancel Metro Ethernet circuit to DPW)
- Complete door repairs at Battalion 1
- Progress on Microsoft 365 migrations
 - Start mailbox migration to Office 365
 - Split Police off montgomerytp.org

DEPARTMENT OF PLANNING & ZONING

JULY 2020

Permits Submitted – 154
YTD Permits Submitted – 726
Permit Fees Collected - \$41,322
2020 YTD Permit Fees - \$565,101

(July 2019 – 120)
(2019 YTD – 796)
(July 2019 – \$38,782)
(YTD 2019 - \$429,676)

Violations / Complaints Investigated – 18

(July 2019 – 34)

Permits Issued – 130

Zoning Hearing Board Applications heard: 0

Businesses issued Certificate of Occupancy: 2

Active Land Development Projects:

PROJECT NAME	LDS#	LOCATION	APP. DATE	MTPC	STATUS	
Parkview – Toll Bros.	679	Bethlehem Pike	1/20/2015	4/20/17	APPROVED WITH CONDITIONS	Recorded Under Construction
510 Bethlehem Pike – King	688	Bethlehem Pike	4/22/2016	5.16.19	REVISED PLANS SUBMITTED	Approved On Hold by Developer
Hawthorn Retirement Residence	690	Doylestown Road	7/27/2016		UNDER CONSTRUCTION	Recorded Under Construction
Montgomeryville Nissan – Nappen	691	Bethlehem Pike	8/3/2016	1/19/2017	APPROVED WITH CONDITIONS	Phase 2 Under Construction
Higher Rock – Phase 1 & 2	694	Bethlehem Pike			Phase 1 Completed Phase 2 Under Construction	
FedEx Ground	696	Welsh Road	3/23/18	11/17/2016	REVISED PLANS SUBMITTED	Plans Recorded Construction Completed
ProReal Carwash	699	Welsh Road	7/6/18	6.20.19	Preliminary Approval Granted	Final Approval Granted - Pending Sale of Project
Police and Fire Federal Credit Union	700	Bethlehem Pike	10/11/2019	1/17/2019	Construction Completed	Opened Feb 2020
Montgomery Realty Assoc. - 744 Bethlehem Pike	701	744 Bethlehem Pike	10/29/18		REVISED PLANS SUBMITTED 5/20/19	Final Approval 12.16.19
Villages at Windsor	704	Horsham and North Wales – Vacant Lot			Pending Resubmission	
Bharatiya Temple – phase 2	707	County Line Road			Pending Resubmission	
Fahy – 276 Stump Road – 2 Lot Subdivision	708	Stump Road			Pending Resubmission	
Redners Gasoline Filling Station	709	1200 Welsh Road			Pending Resubmission	



MONTGOMERY TOWNSHIP POLICE DEPARTMENT



Monthly Activity Report for July 2020

Crime Data:	Total Calls for Service:	2,646
	Total Part I Crimes:	17
	Total Part II Crimes:	168
	Total Criminal Arrests:	81
Crash Data:	Total Crashes:	66
	Reportable Crashes:	12
	Non Reportable Crashes:	54
	Injuries:	6
Traffic Enforcement Activities:	Traffic Stops:	775
	Traffic Citations:	362
	Warning Notices:	33
	Field Contact Cards:	500
	Traffic Complaints Received	32
	Selective Enforcements:	162
Other Police Activities:	Assist Fire Department:	40
	Building Alarms:	144
	Direct Patrols:	342
	Lockouts:	15
	Medical Assistance:	98
	School Walk-Through:	0
	Vacant Home Checks:	32
	Training Hours:	176
Specality Unit Usage:	Canine Unit:	19
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	0
Personnel Overtime:	Court Overtime:	4
	Highway Grant Overtime:	69.5
	Regular Overtime:	0
	Special Duty Overtime	0
	Non-Sworn Overtime:	24
	Sworn Comp Time:	27
	Non-Sworn Comp Time:	0

Montgomery Township Police Department
Monthly Activity Report
July 2020

COMMENDATIONS:

On July 3, 2020, notes were received from members of the DiDomizio family, thanking officers for their service.

On July 3, 2020, a card was received from township resident Matthew Bucksar thanking officers for their handling of a theft complaint.

On July 6, 2020, a message was received from a township resident thanking Officers Eufrasio and Dobson for their participation in the Stone Ridge 4th of July Bike Parade.

On July 14, 2020, an email was received from Mark Fleury thanking Officer Scully for his kindness and professionalism while assisting him with his disabled vehicle.

On July 14, 2020, a letter was received from Chief Paul Kenny of the Lower Gwynedd Township Police Department thanking Officer Dunlap for his assistance in investigating a fatal motor vehicle crash in their township.

On July 15, 2020, an email was received from Jeff Cochran thanking Communication Specialist Tremblay for her assistance in obtaining a police report.

On July 16, 2020, a card was received from parishioners of Mary, Mother of the Redeemer, thanking officers for their service to the community.

On July 18, 2020, a message was received from township resident Richard Leps thanking Sergeant Ward for his professionalism and helpfulness with a recent call.

On July 23, 2020, a message was received from township resident Ah Sook Suh thanking Officer Saada for his kindness while handling a vehicle crash.

On July 25, 2020, a message was received from township resident Lilly Fang thanking Officer McGuigan for his assistance with a recent vandalism at her home.

On July 28, 2020, a letter was received from township resident Steven Long thanking the department for their responsiveness to a recent traffic complaint.

Montgomery Township Police Department
Monthly Activity Report
July 2020

EDUCATION:

Throughout June, officers completed 126 hours of online training on various law enforcement topics through PoliceOne Academy and other online training initiatives.

On July 10, 2020, Officer Dunlap participated in a PENNDOT Local Technical Assistance Program (LTAP) web-based Roadside Safety Features training.

On July 29, 2020, Sergeant Hart, Officer Woch, Officer Rose, Officer McGuigan, and Officer Schreiber attended Canine In-Service training in Montgomery Township, PA.

NOTED INCIDENTS:

On July 7, 2020, officers conducted a traffic stop of a gray Volkswagen in the Airport Square Shopping Center for speeding. Officers approached the vehicle and made contact with the vehicle occupants. During the encounter, the officer noted evidence indicating recent intravenous drug use. Officers requested the driver step out of the vehicle to perform field sobriety testing. A pat-down of the driver revealed a used hypodermic syringe and 36 baggies of suspected heroin. Officers then spoke with the vehicle passenger, who voluntarily produced a used hypodermic syringe and seven bags of suspected heroin. Both subjects were taken into custody and charged with violations of the Drug Act, firearms violations, and other related offenses.

On July 8, 2020, officers responded to BJ's Wholesale Club for a report of a disturbance. Upon arrival, officers learned that a subject engaged in a verbal disagreement with a couple known to him. The dispute turned physical with the subject grabbing, pushing, and punching the male. The subject also threatened to kill the male, then spit in the face of the female, and rammed a shopping cart into the female's vehicle. The subject fled the scene before the arrival of officers. While officers were taking a written statement from the female victim, the victim received 18 text messages from the subject threatening to come to her home later that evening. An arrest warrant was obtained charging the subject with assault and related offenses. On July 9, 2020, the subject was taken into custody.

On July 13, 2020, officers responded to a home on Taylor Road for an unconscious subject. Upon arrival, officers found an unconscious subject lying in a bedroom. The subject was unresponsive, had a weak pulse, and shallow breathing. Officers also observed evidence of recent drug activity. Officers administered a single dose of Naloxone. The subject started breathing normally, regained consciousness, and was transported to Lansdale Hospital by the Volunteer Medical Service of Lansdale for treatment.

Montgomery Township Police Department
Monthly Activity Report
July 2020

On July 10, 2020, officers arrested a Philadelphia resident for burglary and related offenses. On November 28, 2018, officers responded to the 100 block of Filly Drive for a discovered burglary. Upon arrival, officers found that the homeowner's front door was forcibly entered. The homeowner reported that he was missing jewelry and cash from the master bedroom. A canvass of the neighborhood for witnesses and video surveillance revealed video of the subjects, their vehicle, and several witnesses to the burglary activity at the home. Officers processed the home for physical evidence. Several items were held for evidence processing, including DNA evidence. DNA was submitted through the FBI Combined DNA Index System, revealing a potential match. A search warrant was executed for the subject's DNA. The subject's DNA was submitted to the PSP Forensics Lab for official DNA comparison analysis. The comparison revealed that the subject's DNA and DNA recovered from the scene matched. After consultation with the Montgomery County District Attorney's Office, the subject was charged with the burglary.

On July 15, 2020, officers arrested three Montgomery County juveniles for burglary and related offenses. On June 27, 2020, officers responded to the 900 block of Beechwood Drive for a burglary of a garage. Unknown subjects broke into the owner's detached garage using a hammer and saw to cut through the plywood siding. Found near the entry point was a receipt to the Game Stop store dated June 26, 2020. Officers responded to the Game Stop and reviewed video footage of the transaction. The video showed two subjects making a purchase. During a routine patrol of the surrounding neighborhoods, officers encountered one of the subjects observed on video making the transaction at the Game Stop. Several interviews resulted in the identification of the three juveniles who broke into the garage. The juveniles were referred to the Montgomery County Youth Aid Panel as a restorative justice alternative.

On July 20, 2020, officers conducted a traffic stop of a red Subaru at Univest Bank for a stop sign violation. Officers approached the vehicle and made contact with the vehicle occupants. Both occupants provided statements that contradicted their observed route of travel. Officers checked the information of the driver, revealing an active warrant by the Berks County Sheriff's Department for drug violations. Officers re-approached the vehicle and observed a hypodermic syringe in the center console. Officers requested the driver step out of the vehicle. The driver admitted to officers that he had a hypodermic needle in his right cargo pocket. When asked, the driver granted consent to search his pocket to retrieve the needle. As officers retrieved the needle, they also located 21 baggies of suspected heroin and one plastic baggy containing suspected methamphetamine. The driver was taken into custody and charged with violations of the Drug Act, in addition to the Berks County warrant.

Montgomery Township Police Department
Monthly Activity Report
July 2020

On July 21, 2020, officers responded to the parking lot of Gabe's for an unresponsive subject sitting in the driver's seat of a vehicle. Upon arrival, an officer located the subject in a silver Honda. The subject was lying back in the seat with her mouth open and lips blue. The subject was unresponsive, had a weak pulse, and shallow breathing. Officers administered two doses of Naloxone. The subject starting breathing normally and regained consciousness. In checking the subject's wallet for identification, officers located two bags of suspected heroin. The subject was transported to Lansdale Hospital by the Volunteer Medical Service of Lansdale for treatment. No charges for the Drug Act violation were filed in conformance with the Montgomery County District Attorney's Office interpretation of the Pennsylvania Good Samaritan Law.

On July 22, 2020, officers responded to the community pool at Winners Circle for an unresponsive subject. Upon arrival, officers found the lifeguard, performing cardiopulmonary resuscitation (CPR) to a female lying on the ground. Officers entered the pool area and performed a medical assessment on the patient. Officers found that the patient was not breathing and did not have a pulse. The lifeguard continued CPR while the officer applied his Automated External Defibrillator (AED) to her chest. The AED delivered a shock and advised to continue CPR. Additional officers arrived on scene and took over CPR. Volunteer Medical Service of Lansdale arrived on scene and transported the patient to an awaiting medical helicopter for transport. The female has since recovered.

On July 28, 2020, officers conducted a traffic stop of a gray Chevrolet on Fox Meadow Drive for a registration violation. Officers approached the vehicle and made contact with the vehicle operator. During the conversation with the driver, officers noted that her hands were trembling, and she was breathing rapidly. Officers checked the information of the driver, revealing an active warrant by the Montgomery County Sheriff's Department for drug violations. Officers reapproached the vehicle and had the driver exit the vehicle. After having the driver exit, officers observed drug paraphernalia in the vehicle. A search of the vehicle revealed 47 alprazolam pills, four Methylenedioxymethamphetamine (ecstasy) pills, five tabs of lysergic acid (LSD), ten baggies of suspected heroin, and one plastic baggy containing suspected methamphetamine. The driver was taken into custody and charged with violations of the Drug Act, in addition to the Montgomery County warrant.

On July 29, 2020, officers observed a red Acura conducted an illegal U-turn at Bethlehem Pike at Garden Golf Boulevard and began heading south on Bethlehem Pike. Officers attempted to conduct a traffic stop as the vehicle as it turned onto Knapp Road. The vehicle failed to stop and continued traveling at a high rate of speed. Officers were able to locate the vehicle in the rear parking lot of the Target. As officers attempted to stop the vehicle again, the driver put the vehicle into reverse and turned around at a high rate of speed. The vehicle sped pass officers and headed towards Knapp Road.

Montgomery Township Police Department
Monthly Activity Report
July 2020

Officers did not pursue the vehicle but were able to view the driver because the windows were down. The Detective Division assisted with identifying the vehicle and learned that it had been located abandoned in Warrington Township. The owner attempted to report the vehicle as stolen in Philadelphia. Officers were able to positively identify the operator. An arrest warrant has been requested, charging the operator with fleeing and eluding, and other motor vehicle violations.

ITEMS OF INTEREST:

On July 2, 2020, officers participated in a Partnership Transportation Management Association of Montgomery County event, handing out safety information during their free bicycle helmet giveaway.

On July 2, 2020, Chief Bendig and Lieutenant Peoples participated in a Virtual Town Hall hosted by Township Manager Carolyn McCreary to discuss policing in Montgomery Township during these unsettling times.

On July 14, 2020, officers participated in a pop-up free water ice giveaway in the Township. Officers stopped at our parks, neighborhoods, and daycare facilities to give away free water ice.

On July 25, 2020, officers attended and assisted at the dedication of the Korean War Memorial at Memorial Grove.

On July 27, 2020, Officers Saada and Dobson completed the Department's Field Training Program and were assigned to patrol squads.

Montgomery Township Public Works Department

Monthly Report – July 2020

PARKS/OPEN SPACE:

- Scott, Joe & Dale reinstalled nets, posted (COVID-19) signs and opened all of the volleyball and basketball courts.
- Greg, Joe, Dale, Scott & Nick readied Memorial Grove Park for the Korean War Memorial Dedication on July, 25th.
- Larry continued to curb spray for weeds throughout the Township.
- The crew sanitized the tot-lots (twice a week throughout the month) in all of the parks.
- Greg assisted (to maintain social distancing requirements) with the leaf collection on July, 18th at William F. Maule Park at Windlestrae.
- Scott, Dale, Nick & Larry replaced the park bench, repaired the gate latch and installed a new sign at the Bark Park.

ROADS:

- Steve, Bill & Bryan sealed the blacktop patches as well as the curbs from the paving project.
- Bryan continued street sweeping as part of the MS4 Storm Water Management Program.
- Scott, Steve, Bill & Bryan milled and blacktopped severely deteriorated patches of the parking-lots at Spring Valley Park.
- Scott, Steve, Bill & Bryan milled out and blacktopped severely deteriorated patches of road in various locations throughout the Township.
- Bill & Bryan cleaned up trash/debris and knocked down bike ramps in the woods off of Hampton Circle.

FACILITIES:

- Todd, Don & Dave met with Armour & Sons to evaluate and develop a plan for the corroded traffic signal anchor bolts/nuts at the jug handles on Route 309.
- 7/11/20 – Route 309 & Hartman Rd. – Intersection Black (Quarry Accident) – On Generator (8 hrs.)
- Todd & Dave began the semi-annual traffic signal inspections.
- Don & Dave took down the street light at the corner of Magdalena & Addison that was leaning as a result of a hit & run.
- 7/12/20 – Route 309 & Hartman Rd. – On Flash – Reset (Don).
- Don found the Zehr property vandalized again. He re-secured the door and notified the PD for a report.
- Dave worked with TPD, Rhythm Engineering and Tony Still to address ongoing traffic signal issues.
- Don continued to provide a comprehensive list of street lights that are malfunctioning following the LED conversion.
- Don took a down damaged street light fixture that was struck by a truck on Blue Jay Way.
- 7/24/20 – North Wales Rd. & Montgomery Mall – On Flash – Replaced the controller, MMU & BIU (Todd & Dave).

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **15b.**

SUBJECT:	Other Business – Committee Board Liaison Reports
MEETING DATE:	August 24, 2020
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of July to provide an update on those meetings.