



**MONTGOMERY TOWNSHIP
SHADE TREE COMMISSION**

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**Shade Tree Commission Meeting Minutes
July 18, 2018**

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, July 18, 2018, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, Jay Glickman, and Mary Brock. Also present: Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Valerie Liggett, Boucher & James; Greg Reiff, Parks Foreman; and Michael Fox, Board Liaison.

Call to Order: The meeting was called to order at 7:30 pm

Minutes: On a motion made by Jay Glickman and seconded by Mary Brock, the minutes from the June 2018 meeting were approved as submitted.

Public Comment: none

Correspondence: none

Update on Projects / Boucher & James:

Land Development – The Commission was updated on the following projects: Water Tower Square Conditional Use Application for proposed satellite restaurant use; Higher Rock Mixed Use Plan Review; and 119 Wentworth Drive Building Plot Plan Review.

Shade Tree Projects – The Commission was updated on the following projects: none at this time.

Old Business:

2018 Community Forestry Workshop update – November 2, 2018. Keynote speaker, Andrew Lloyd, PhD of Bartlett Laboratories. Save the date notice went out in Penn State Extension mailings. Mary has contacted all of the speakers for bios and course descriptions in order to apply for credit and certifications. She has received bios and agenda items from several speakers, but not the keynote speaker.

Ash Tree Removal / Cutting Project / Phase III – The Commission discussed phase III of the Ash Tree Project. All wood will be laid, no haul away due to wetlands, riparian zones, and limited access at these sites:

Windlestrae Park / Zehr Tract – creek area, starting at Sewer line coming down to walking trail and up to and two additional trail areas. Approximately 295 trees marked.

Gwynedd Lea Open Space – 78 trees marked.

Enclave Boulevard / Friendship Park – 41 trees marked

The Commission discussed the projected schedule for phase III as follows:

1. July 23, 2018 - Authorize to Bid to Board of Supervisors for Approval.
2. August 8, 2018 - Mandatory walk through / Pre-Bid Meeting for potential bidders.
3. August 15, 2018 – Bids Due no later than 10am / Bid Opening.
4. August 27, 2018 – Submit to Board of Supervisors to Consider Award of bid.
5. Notice to Proceed 2nd-3rd week of September after all required documents have been submitted and approved by the Township. The Contractor will have 120 days to complete the project per the bid specifications.

Gwynedd Pointe HOA tree removal / replacement project - Roy and Val completed a site visit with the property manager, Hal Morley, on Friday, July 13th. They agreed with the current proposal. The buffer plantings have overgrown into the Sycamores. The HOA request to remove some pines and deciduous trees to preserve the Sycamores. They propose to maintain the row of Sycamores and Sweet Gums (streetscape). And propose to install flowering understory trees and woodland shrubs to replace the trees removed. The trees will be replaced on a 1:1 ratio. Valerie will be working with Hal and the HOA to finalize the landscape plan. Limbing up the Sycamores is planned as well. The residents have been informed of the plan and has had input as well. Valerie will be on site at the time of the planting. Jay made a motion to approve the preliminary plan / project and bring to the Commission a final plan for approval. All members were in favor.

Fall 2018 Project: Valerie will provide the spec sheet and bid information to obtain quotes for the Green Tree Tavern Road and Gwynedd Lea Open Space tree replacements.

Memorial Grove Parking lot area – 10 trees – move to Spring 2019 – possible Red Maples.

Green Tree Tavern Rd Basin street trees – 11 street trees – London Planes

Gwynedd Lea Open Space street trees – 5 street trees – London Planes, 12 feet back from sidewalks. Can plant some Oaks in the Spring behind them...

New Business:

2019 Arbor Day tree order – The Commission reviewed the preliminary order provided by Octoraro Nursery. They discussed reducing the number of Oaks and increasing the Red Buds and Dogwoods. Tulip Poplars were removed from the order.

Adjournment: There being no further business to come before the Commission, the meeting adjourned at 8:30 pm. The next meeting will be held at 7:30 pm on August 15, 2018 at the Montgomery Township Building.