

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes  
March 14th, 2018**

The March 2018 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, March 14th, 2018 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: Mary Griffith-Alfarano, Sue Dessner, J. P. Northrop, Steve Terebecki, David Wood and Rob Johnson. Also in attendance was Greg Reiff Park Foreman, and Floyd S. Shaffer, Community and Recreation Center Director.

**Regular Meeting**

**Call to Order:** Committee chair Griffith-Alfarano called the meeting to order at 5:34pm.

**Approval of Minutes:** N/A

**Public Comment:** There was no public comment.

**Old Business/New Business**

Mr. Shaffer provided an update of the hiring of the new Community Recreation Program Supervisor. He indicated to the Committee that a new Supervisor has been found and accepted the position. Derrick Muller has accepted the employment offer and is scheduled to begin his duties at the Mont CRC during Mid-April.

**Discussion Items**

The following items were discussed by the Committee during the remainder of the meeting:

- 1) A change in Sponsorship categories was proposed by Ms. Alfarano. She proposed naming the categories and contribution levels to the following:
  - a) **Harvest Sponsor** - \$1,500.00 Team Building Sponsor – the opportunity for a business/organization to staff an attraction during the event (i.e. Scarecrow making)
  - b) **Pumpkin Sponsor** - \$1,000.00 level of contribution
  - c) **Scarecrow Sponsor** - \$500.00 - \$750.00 contribution
  - d) **Fall Foliage Sponsor** - \$250.00 donation

\*\*\*\* The Committee was in favor of changing the Sponsorship opportunities discussed.

- 2) Draft promotional of sponsorship materials will be available at the April meeting for review and discussion.
- 3) A discussion to place regarding the Carnival attractions, rides, bounces, and games for the event. The Committee decided to forego the Zip line for 2018 and concentrate on more attractions that would have less waiting in line and cover a larger age span (teens and Adults). A comprehensive list

of attractions, games and amusements was developed. The proposed order will put the order together and sent to Bette's Bounce for final pricing.

- 4) A time line of the day's activities was discussed. The schedule of activities/events will be further reviewed and "tweaked" during the upcoming monthly planning meetings. Among the components of the day's events mentioned were; the Opening Ceremonies, Face painting/Petting Zoo/Pony rides, Super Hero's, Star Wars Characters, Scarecrow making, Police K-9 demonstrations, Med-Evac helicopter, including a DJ, corn maze, and additional food vendors.

There being no further business, on a motion by Mr. Johnson and a second by Mr. Wood the meeting was adjourned at 6:28pm.

**The next meeting of Autumn Festival Committee will take place on Wednesday, April 11<sup>th</sup>, 2018 at 5:30PM.**

Submitted by:

Floyd S. Shaffer

Community & Recreation Center Director