

**Autumn Festival Committee
Regular Meeting
August 12th, 2015**

Present at the August 12th, 2015 Autumn Festival Committee regular meeting were: Mary Alfarano, Volunteer PJ, Officer Rob Johnson, Board of Supervisors Liaison Robert Birch and Athletics and Recreation Coordinator Matt Reimel.

Call to Order

Mary Alfarano called the meeting to order at 5:30pm.

Public Comment

None

Old Business

Matt has submitted the required deposits for the following: T-Shirts, Drawstring Bags, Fast Signs, Bette's Bounces, and the DJ for the event.

Matt has secured the Balloon Artist from 4:00pm-7:00pm. No upfront deposit was required.

Mary presented more information regarding the ATM machine. After discussing, we felt that it was going to be unreasonable to have an ATM machine on site.

New Business

Matt will talk with Shannon in Finance to discuss the possibilities of having a Square card reader at the ticket sales tent.

The committee discussed moving the Pumpkin Area next to the House instead of the current location.

Matt will check with the Township to see if a helium tank is needed at any of the vendor tables.

Other Business

The committee wanted Matt to check with Montgomery Baseball to see if it was possible to use their concession stand to sell tickets only.

Mary told Matt to contact Laurel's Loft in regards to Scare Crow Clothing.

Adjourn

The meeting adjourned at 6:01pm.