

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
March 24, 2014

www.montgomerytp.org

Joseph P. Walsh
Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the March 10, 2014 Meeting
6. Announce Board/Commission Resignation
7. Announce Employee Resignation
8. Announce Commemoration Day Events – May 17, 2014
9. Consider Resolution Recognizing Local Government Week
10. Announce Date of Spring 2014 Curbside Leaf Collection
11. Announce Date for Award of Bids – Community/Recreation Center Construction Contracts
12. Consider Approval of Sanitary Sewer Facility Planning Module for LDS 666 - Giant to Go Fuel Station and Convenience Store – 741 Bethlehem Pike
13. Consider Authorization to Advertise Revised Public Hearing Date for Conditional Use Application #C-62 – Integral Development Associates – 976 Bethlehem Pike
14. Consider Approval of Plan Asset Valuation Method – Defined Benefit Pension Plan
15. Consider Authorization to Execute Merchant Services Agreement – Online Payments
16. Consider Payment of Bills
17. Other Business
18. Adjournment

Future Public Hearings/Meetings:

03-25-14 @ 7:00 PM – Environmental Advisory Committee
03-27-14 @ 7:30 PM – Finance Committee
04-01-14 @ 7:30 PM – Zoning Hearing Board
04-07-14 @ 7:00 PM – 300th Committee
04-08-14 @ 7:30 PM – Open Space Committee
04-08-14 @ 7:00 PM – Community Day Committee

04-09-14 @ 7:30 PM – Park & Recreation Board
04-14-14 @ 8:00 PM – Board of Supervisors

NOTICE: Please be advised that all regular and special meetings of the Board of Supervisors are recorded for replay on the Township cable channels, Comcast 22 and Verizon 34.

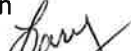
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: March 24, 2014 ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.


MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: March 24, 2014 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for March 10, 2014

MEETING DATE: March 24, 2014 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan BOARD LIAISON: Joseph P. Walsh, Chairman
Township Manager

BACKGROUND:

Just a reminder – Please call Deb Rivas on Monday, March 24, 2014 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
MARCH 10, 2014**

Chairman Joseph Walsh called the Executive Session to order at 7:00 p.m. In attendance were Supervisors Robert Birch, Candyce Fluehr Chimera, Michael Fox and Jeffrey McDonnell. Also in attendance were Robert Iannozzi, Esquire, Lawrence Gregan, Chief J. Scott Bendig and Shannon Drosnock.

Chairman Joseph Walsh called the action meeting to order at 8:03 p.m. In attendance were Supervisors Robert Birch, Candyce Fluehr Chimera, Michael Fox and Jeffrey McDonnell. Also in attendance were Robert Iannozzi, Esquire, Lawrence Gregan, Chief J. Scott Bendig, Richard Lesniak, Shannon Drosnock, Ann Shade, Stacy Crandell, Kevin Costello, Bruce Shoupe, Richard Grier and Shirley Snyder.

Following the Pledge of Allegiance, Chairman Joseph Walsh called for public comment from the audience and there was none.

Township Solicitor Robert Iannozzi, Esquire reported that the Board had met in an executive session earlier in the evening at 7:00 p.m. Mr. Iannozzi reported that the Board discussed two personnel matters and one potential litigation matter. Mr. Iannozzi also reported that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Joseph Walsh made a motion and Vice Chairman Michael Fox seconded the motion to approve the minutes of the February 24, 2014 Board meeting. The minutes of the meeting were unanimously approved as submitted.

Director of Planning and Zoning Bruce Shoupe reported that Integral Development Associates has submitted an application for conditional use approval to replace the Lane Furniture store with The Tile Shop. There are no additions to the building or any changes to the existing parking, landscaping or loading areas. Resolution #1, made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized

the advertisement for a Public Hearing on Monday, April 14, 2014 after 8:00 p.m. at the Township building to consider the Conditional Use Application of Integral Development Associates for the leasing of a specialty retail store, The Tile Shop, to be located at 976 Bethlehem Pike.

Director of Planning & Zoning Bruce Shoupe reported that the policy of the Board of Supervisors has been to waive permit fees for non-profit and religious organizations within the Township. The Bharatiya Temple is requesting a waiver of the \$75 permit fee for a shed to be placed on their property. Resolution #2, made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, approved the waiver of permit fee for the placement of a shed on the property of the Bharatiya Temple.

Bruce Shoupe reported that Mary Mother of the Redeemer Parish anticipates some building modifications to the Parish Office to provide a more accessible and safer entrance to the building, and some additional meeting rooms and work space. The Church is requesting a waiver of the land development process. The proposed addition will add 633 square feet of additional building area to the Rectory for these modifications. Staff has reviewed the plans and has determined that adequate parking and storm water management are in place for this addition and has recommended the waivers. Resolution #3, made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, granted a waiver of the permit fee and requirement for a land development application to Mary Mother of the Redeemer Church for improvements to the Rectory.

Township Manager Lawrence Grogan reported that approval has been received from PennDOT to install left turn improvements to the traffic signal at the intersection of North Wales Road and Knapp Road. Some existing equipment in the Public Works Department inventory will be used for the improvements and some new equipment will need to be purchased to complete the project. Due to the need for all of this equipment to be compatible with existing

Econolite equipment, staff is requesting approval to purchase the additional equipment directly from Signal Control Products Inc. as the sole service provider of the Econolite equipment in this area. Resolution #4, made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the expenditure of \$23,995 for the purchase of the necessary equipment to upgrade the traffic signal at North Wales Road and Knapp Road and further accept the proposal from Signal Control Products, Inc., Souderton, PA to provide equipment for the upgrade in accordance with their quote dated January 20, 2014 as the sole source provider for "Econolite" equipment in Southeastern Pennsylvania.

Resolution #5 made by Chairman Joseph Walsh, seconded by Vice Chairman Michael Fox and adopted unanimously approved Escrow Release #4 LDS #660 for Wegmans in the amount of \$673,348.00.

Director of Fire Services Richard Lesniak reported that Vision 20/20 National Strategies for Fire Loss Prevention hosts symposiums which provide participants with the opportunity to learn from fire service peers across the nation about successful fire prevention programs. This symposium is being held in Towson, Maryland. Resolution #6 made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized Director of Fire Services Richard Lesniak to attend the Third National Model Performance in Fire Prevention Symposium on March 26th, 27th and 28th in Towson, Maryland.

Chief of Police J. Scott Bendig announced that Unleashed by Petco, a small-scale neighborhood pet store will be opening in the Gwynedd Crossing Shopping Center. Unleashed by Petco would like to recognize the Montgomery Township Police Department's Canine Unit with a donation of \$1,500 for the Unit's work in the community. Resolution #7, made by Supervisor Robert Birch, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the acceptance of the donation for the Montgomery Township Police

Department's Canine Unit from Unleashed by Petco and express our appreciation for their support of our community.

Chairman Joseph Walsh made a motion to approve the payment of bills. Supervisor Michael Fox seconded the motion. The payment of bills was unanimously approved as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:23 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Board/Commission Resignation

MEETING DATE: March 24, 2014

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Michael J. Fox, Liaison
Business Development Partnership

BACKGROUND:

Matthew Roegner, owner of Outback Steakhouse in Montgomeryville has submitted his resignation from the Montgomery Township Business Development Partnership effective March 14, 2014. Mr. Roegner has been relocated to the Lancaster area.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the resignation of Matthew Roegner from the Business Development Partnership.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Matthew Roegner as a member of the Business Development Partnership and thank him for his efforts and dedication in serving on the Montgomery Township Business Development Partnership.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Larry Gregan

Subject: FW: Resignation

From: Matthew Roegner [[mailto:](#)]

Sent: Friday, March 14, 2014 12:00 PM

To: Stacy Crandell

Subject: Resignation

Stacy,

I am just sending this per our conversation last week that I will have to step down due to being relocated to Lancaster Pa. I will no longer be able to participate in the BDP. I appreciate the oppurtunity.

Thanks

Matt Roegner

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Employee Resignation

MEETING DATE: March 24, 2014

ITEM NUMBER: #7

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Montgomery Township wishes to acknowledge the service of Nick Lindsay, Police Dispatcher I, who has tendered his resignation from the Township effective March 21, 2014. Nick began his career with the Township on May 7, 2010 and quickly advanced to the position of Dispatcher I. He has resigned from his position to become a full time professional firefighter for the City of Harrisburg.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Acknowledge the resignation of Nick Lindsay from his position with Montgomery Township and thank him for his service to the residents of Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Nick Lindsay from his position as a Dispatcher I and take this opportunity to thank him for his commitment to public service during his employment at Montgomery Township.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Commemoration Day Events – May 17, 2014

MEETING DATE: March 24, 2014 ITEM NUMBER: # 8

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell
Assistant to the Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman
Board of Supervisors/300th Committee

BACKGROUND:

On September 9, 2012, the Township organized the "It's Finally Done Fun Run!" to celebrate the opening of the 202 Parkway. The run raised over \$7,200 for the Juvenile Rheumatoid Arthritis Association.

In honor of Montgomery Township's 300th Anniversary Celebration, the Township is organizing another 5K Run on May 17, 2014 at 9AM at the William F. Maule Park at Windlestrae. The proceeds of this run will be donated to the Wounded Warrior Project®. The run is limited to first 300 runners. The deadline to receive a t-shirt with your registration is April 4th.

Sponsorship and race information was posted on the Township Website, 300th Website, Twitter and E-News. The sponsorship deadline is March 31.

The Township would like to thank the following sponsors of the run:

Gold Sponsor

NSM Insurance Group

Bronze Sponsor

Abington Memorial Hospital -Lansdale Hospital
Bee Bergvall & Co.
Deb Grasso- Re/Max Action Realty
Doylestown Hospital
Walsh Pancio, LLC

T-Shirt Sponsor

Hand and Stone Massage & Facial Spa- Montgomeryville
Kenneth Amey, AICP
Wegmans

In-Kind Donations

Arctic Glacier
Fulton Bank
Planet Fitness Montgomeryville
State Representative Todd Stephens
State Senator Stewart Greenleaf
Trader's Joe
Univest Bank
Wawa

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends announcing the date and encouraging people to sign-up for the run to support this great cause.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



CELEBRATE THE MONTGOMERY TOWNSHIP'S 300th ANNIVERSARY BY SUPPORTING THE WOUNDED WARRIOR PROJECT®!

THE GENERAL HANCOCK 5K RUN

Proceeds of the run will be donated to the Wounded Warrior Project®.

Saturday, May 17, 2014 - 9AM – North Wales, PA

LOCATION/REGISTRATION: The run will take place at the William F. Maule Park at Windlestrae (1143 Kenas Road, North Wales, PA 19454) and parking is available at this location. Registration will begin at 8AM.

COURSE: Wheel Measured Course; the run will take place along a paved trail and on a street. A Map of the 5K Run Route is available.

AMENITIES: T-shirt to all pre-registrants of 5K (*If registered by April 4th*); "goodie" bag for all runners. Refreshments for finishers, time clock at finish and instant results. Held rain or shine. No refunds or mailed awards. Results on www.pretzelcitysports.com in 24-72 hours.

AWARDS: Awards for the top male & female winners and runner-ups in 6 age categories plus grab bags for all finishers.

ENTRY: \$25 if postmarked by or registered online by April 4 to receive a t-shirt. Afterwards, inc. day of race, \$15 with no shirt.

REGISTRATION IS LIMITED TO FIRST 300 REGISTRANTS!

MAIL CHECK PAYABLE TO "Montgomery Township 300" & FORM BELOW TO: MONTGOMERY TOWNSHIP, 1001 STUMP ROAD, MONTGOMERYVILLE PA 18936. ATTENTION: Stacy Crandell (215)393-6900, scrandell@montgomerytwp.org. Online registration is available at www.pretzelcitysports.com.

.....Please Print Clearly.....

Last Name: _____ First Name: _____

Address: _____

City/State: _____ Zip: _____ Race day Age: _____ Date of Birth: ____/____/____

Sex: M F Phone: (____) _____

Shirt Size (circle one): S M L XL Email _____

Already Getting Emails from Pretzel City Sports Regularly? _____ Yes _____ No

WAIVER: I know that running a road race is a potentially hazardous activity. I should not enter and run unless I am medically able and properly trained. I also know that there will be traffic on the course and assume the risk for running in traffic. I also assume any or all other risks associated with running or attending the race including but not limited to falls, contact with other participants, the affects of the weather and the condition of the roads, all such risks being known and appreciated by me. Knowing these facts, and in consideration of your accepting my entry fee, I hereby for myself, my heirs, executors, administrators or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge Pretzel City Sports, Montgomery Township and any subcontractors it utilizes, all municipalities in which the race is held, the race committee, volunteers, any and all sponsors including their agents, employees, assigns or anyone acting for on their behalf, or anyone else associated in any way with the race, from any or all claims or liability for death, personal injury or property damage of any kind of nature what so ever arising out of, or in the course of, my participation in this event(s). This waiver extends to all claims of every kind or nature what so ever, foreseen or unforeseen, known or unknown. I HAVE READ AND UNDERSTAND THIS WAIVER: (if under 18, legal guardian must sign)

Signature: _____ Date ____/____/ 2014



THE GENERAL HANCOCK 5K RUN
Proceeds of the run will be donated to the Wounded Warrior Project®.
Saturday, May 17, 2014 - 9AM –
WILLIAM F. MAULE PARK AT WINDLESTRAE
(1143 Kenas Road, North Wales, PA)

SPONSORSHIP OPPORTUNITIES

PRESENTING SPONSOR: \$2500

Kick-off race with opening remarks.
Name and logo prominent at race and
publicity materials. Top logo on t-
shirt, marketing table, and runner's bag
inserts.

GOLD SPONSOR: \$1000

Prominent name logo on race t-shirt,
name and logo on advertising,
marketing table and runner's bag
inserts.

SILVER SPONSOR: \$500

Name on race t-shirt, name placed in
all advertising, and runner's bag
inserts.

BRONZE SPONSOR: \$250

Company name listed on race t-shirt,
and name included in advertising.

T-SHIRT SPONSOR: \$100

Company name on t-shirt.

TABLE AT RACE: \$50

*I wish to be a sponsor of the General Hancock
5K Run:*

_____ Presenting Sponsor

_____ Gold Sponsor

_____ Silver Sponsor

_____ Bronze Sponsor

_____ T-Shirt Sponsor

_____ Race Sponsor

_____ Other \$ _____

AMOUNT ENCLOSED _____

NAME: _____

BUSINESS: _____

PHONE: _____

ADDRESS: _____

CITY: _____ ZIP: _____

DEADLINE FOR SPONSORSHIPS IS MARCH 31st!

Please make checks payable to: "Montgomery
Township 300" and send payments to: Montgomery
300, Attention: Stacy Crandell, 1001 Stump Road,
Montgomeryville, PA 18936

For more information, please contact Stacy Crandell at
215-393-6900 or by email at
scrandell@montgomerytpa.org.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Resolution Recognizing Local Government Week

MEETING DATE: March 24, 2014

ITEM NUMBER: #9

MEETING/AGENDA: WORK SESSION ACTION CONSENT NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Kelsey McMeans,
Public Information Coordinator

BOARD LIAISON: Joseph P. Walsh,
Chairman

BACKGROUND:

Local Government Week focuses attention on the need for strong, independent, and active local governments as well as recognizing the valuable contributions made by residents serving their communities in public offices.

This year, local government week will be celebrated by municipalities throughout the state and in Montgomery Township from April 7th - April 11th. For Montgomery Township, this week will bring area school children to the Township Building for a tour and demonstrations by the Administrative, Fire, Volunteer Medical, and Police Departments. The Township would like to recognize area elementary schools for taking an active role in learning more about the Township and how they can become further involved residents.

The Township would like to thank all individuals involved in the planning and execution of these events and looks forward to a successful and engaging week.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

The Staff recommends recognizing our area schools for their commitment to the future of our Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize and honor Local Government Week and area elementary schools, including Montgomery Elementary, Mary Mother of the Redeemer, and Bridle Path Elementary School that sponsor student government programs and their commitment to developing the leaders of the future.

DISTRIBUTION: Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Date of Spring 2014 Curbside Leaf Waste Collection

MEETING DATE: March 24, 2014 ITEM NUMBER: # 10

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Joseph P. Walsh, Chairman
Assistant to the Township Manager Liaison to Environmental Advisory Committee

BACKGROUND:

In compliance with DEP regulations, the Township contracts with Republic Services, Inc. DBA BFI Waste Services of PA, LLC to provide curbside leaf and yard waste collection twice a year in the Fall and the Spring from residential properties in the Township. The Spring 2014 curbside leaf and yard waste collection is scheduled for Saturday, April 26, 2014.

In order to participate in the collection, residents must place the collected leaf and yard waste materials in biodegradable paper bags at the curb prior to 7:00AM that day for collection.

In addition to the curbside leaf waste collection on that day, the Township will be conducting their monthly leaf and yard waste drop off collection at William F. Maule Park at Windlestrae (Main Section/Kenas Road) from 8AM to Noon. This drop-off occurs monthly on the third Saturday of every month.

Leaf and yard waste materials collected are disposed of at the Barnside Farm Compost Facility (DEP approved compost facility) via a contract with the Northern Montgomery County Recycling Commission (NMCRC).

This information has been placed on the Township's website, cable channel and distributed by e-news to all registered participants.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT:

This is a budgeted item under the Environmental Fund, which allows for two yearly curbside collections along with a monthly dumpster drop-off.

RECOMMENDATION:

The Board is requested to announce the information regarding the collection program.

MOTION/RESOLUTION: None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.


MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Date for Award of Bids - Community/Recreation Center Contracts

MEETING DATE: March 24, 2014 ITEM NUMBER: #11

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gegan Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

At the January 27, 2014 Board of Supervisors Meeting, the Board authorized the solicitation of Bids for five (5) prime contracts for the construction of an approximately 39,000 square foot Community/Recreation Center at 1030 Horsham road. Sealed bids were due on March 6, 2014 at 10:00 AM., prevailing time at which time they were publicly opened and read. The bids are currently being reviewed by the design consultants for compliance with the Bid Specification in order to provide a recommendation as to the "lowest responsible bidder" for each of the five prime contracts.

Consideration for the award of contracts is proposed to be made at the Board of Supervisors Public Meeting on April 14, 2014, at 8:00 PM.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board of Supervisors authorized the advertisement to solicit bids for construction of the Recreation /Community Center at its meeting on January 27, 2014.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The estimated cost for the project is \$11,460,250. Funding for the construction of the Community /Recreation Center has been procured using Bond Proceeds in the amount of \$7,875,250, Reserve Fund in the amount of \$3,335,250 and Grant Funds for the Accessible Playground and Spray Park in the amount of \$250,000.

RECOMMENDATION:

The Board of Supervisors is requested to announce the date and time for consideration of the Bid Awards and to authorize the Township Manager to advertise notice of the date and time of the Bid Awards in the newspaper.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that the Township Manager is hereby authorized to advertise a Notice that the Board of Supervisors of Montgomery Township will consider the award of the five (5) prime contracts for the construction of an approximately 39,000 square foot Community and Recreation Building at the Board of Supervisors Regular meeting on April 14, 2014 starting at 8:00 PM.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of DEP Sewage Facilities Planning Module – Giant to Go – LDS#666

MEETING DATE: March 24, 2014

ITEM NUMBER: #12

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

This application is for the Giant to Go development. The Township's Act 537 Plan is its plan for sewer service and the MTMSA is responsible for the implementation of this plan. Occasionally, the plan must be changed due to development and a planning module must be submitted to DEP.

Giant Food Stores, LLC proposes to construct a 4,900 square foot building, a five double-sided pump fuel island and associated improvements. This development will consist of 12 employees a day and will generate estimated flows around 1,200 gallons per day for the convenience store. Based on the MTMSA interpretation of 1 EDU being equal to 250 gallons, the proposed development will be requesting 5 EDU's. The sewage is proposed to be treated at the Hatfield Wastewater Treatment Facility.

The Module was reviewed and recommended for approval by the Township Planning Commission at its meeting on February 20, 2014.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve the DEP Sewage Facilities Planning Module.

BUDGET IMPACT:

None.

RECOMMENDATION:

Acceptance of the DEP Sewage Facilities Planning Module.

MOTION/RESOLUTION:

The resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

WHEREAS, the Department of Environmental Protection requires that a municipality amend its Sewage Facilities Plan for any new development; and

WHEREAS, an application has been submitted to DEP for the Giant to Go development, located at 741 Bethlehem Pike; and

WHEREAS, this Planning Module has been reviewed by the Montgomery Township Municipal Sewer Authority and found to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Montgomery Township that we hereby approve the application for the Giant to Go development.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, MTMSA, B. Shoupe, M. Stoerrle, Minute Book, Resolution File, File



j. michael brill
& ASSOCIATES, INC.
consulting engineers

CIVIL ENGINEERING
LAND PLANNING
SITE DEVELOPMENT
SURVEYING SERVICES
CONSTRUCTION SERVICES

March 6, 2014

Montgomery Township
Attn. Bruce S. Shoupe, Director of Planning and Zoning
1001 Stump Road
Montgomeryville, PA 18936-9605

RECEIVED
MAR 11 2014
MONTGOMERY TOWNSHIP

RE: Sewage Facilities Planning Module
Giant to Go @ Montgomeryville
741 Bethlehem Pike
Montgomery Township, Montgomery County, PA
JMB Project # 1558-B

Dear Bruce:

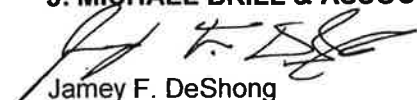
Enclosed please find three (3) copies of the completed planning module package for the above referenced project. Giant Food Stores, LLC proposes to construct a $\pm 4,900$ square foot building, five (5) double-sided pump fuel island, and associated improvements. Said development will consist of 12 employees a day and will generate estimated flows around 1,200 gpd for the convenience store. Based on Montgomery Township Sewer Authority's interpretation of 1 EDU equal to 250 gallons, the proposed development will be requesting 5 EDU's. The sewage is proposed to be treated at the Hatfield Wastewater Treatment Facility located on 3200 Advance Lane in Colmar, PA 18915.

The completed planning module package has been submitted in order for the Montgomery Township Board of Supervisors to authorize the amendment to the Township's Act 537 plan by resolution. Once completed, please forward two (2) copies to my attention for final submission to PA DEP for approval.

Should you have any questions or require additional information, please do not hesitate to contact me. Thank you for your assistance regarding this project.

Sincerely,

J. MICHAEL BRILL & ASSOCIATES, INC.


Jamey F. DeShong
Design Professional

Enclosures
Cc: File



Alternatives Analysis
For
Giant to Go @ Montgomeryville
Montgomery Township, Montgomery County, Pennsylvania
JMB Project No. 1558-B

1. The chosen disposal method to serve the proposed Giant to Go is by a tap-in of public sewer currently located on site. This is the ultimate method to serve the wastewater generated by the proposed development. The proposed Giant to Go will have estimated flows of 1,200 gallons per day.
2. The subject property is currently occupied by a one-story retail store and bordered by a gas station and other commercial properties. Properties adjoining are currently being served by public sewer operated by Montgomery Township Sewer Authority and treated by the Hatfield Township Municipal Authority Treatment Facility by means of the Ville-Glen Interceptor.
3. There currently is a projected hydraulic overload at Hatfield's Wastewater Treatment Facility resulting in a Chapter 94 connection prohibition. A Connection Management Plan has been approved for this project.
4. The Montgomery Township official plan is based on public sanitary sewer service for the subject tract.
5. There are currently no existing sewage management programs in this area.
6. Since Public Sewer is available within the limits of the proposed development and due to the nature of the project, a private facility would not be feasible since a private party would be responsible for maintaining such a system and since there are existing facilities already being maintained by the Montgomery Township Sewer Authority available to the site.
7. Due to the availability of the existing "public" sewage system within Horsham Road made this the viable method for providing sewer service for the proposed development. Connection to the public wastewater system will provide adequate sewage disposal for the development for the long-term as all of the components of the public system have adequate capacity to convey and treat the anticipated flows from the development.
8. The Hatfield Township Municipal Authority system is made up of several individual sections. The initial collection system is owned and operated by Montgomery Township Sewer Authority. The additional sections of the Hatfield Township Municipal Authority System would be the conveyance system which is shared by Hatfield Township Municipal Authority. Then treated at the Hatfield Wastewater Treatment Facility.



TRANSMITTAL LETTER FOR SEWAGE FACILITIES PLANNING MODULE

DEP USE ONLY				
DEP CODE # 1-46940-330-3J	APS ID #	CLIENT ID #	SITE ID #	AUTH. ID #

TO: Approving Agency (DEP or delegated local agency)
 DEP Southeast Regional Office
 2 East Main Street
 Norristown, PA 19401

Date _____

Dear Sir:

Attached please find a completed Sewage Facilities Planning Module prepared by Timothy R. Diehl, P.E.
(Name)

Project Manager _____ for Giant Food Stores, LLC
(Title) (Name)

a subdivision, commercial, or industrial facility located in Montgomery Township

Montgomery _____ County.
(City, Borough, Township)

Check one

- ☐ (i) The Planning Module, as prepared and submitted by the applicant, is approved by the municipality as a proposed ☒ revision ☐ supplement for new land development to its "Official Sewage Facilities Plan", and is ☒ adopted for submission to the Department of Environmental Protection ☐ transmitted to the delegated local agency for approval in accordance with the requirements of Chapter 71 and the Sewage Facilities Act, OR
- ☐ (ii) The Planning Module will not be approved by the municipality as a proposed revision or supplement for new land development to its "Official Sewage Facilities Plan" because the project described therein is unacceptable for the reason(s) checked below.

Check Boxes

- ☐ Additional studies are being performed by or on behalf of this municipality which may have an effect on the Planning Module as prepared and submitted by the applicant. Attached hereto is the scope of services to be performed and the time schedule for completion of said studies.
- ☐ The Planning Module as submitted by the applicant fails to meet limitations imposed by other laws or ordinances, officially adopted comprehensive plans and/or environmental plans (e.g., zoning, land use, Chapter 71). Specific reference or applicable segments of such laws or plans are attached hereto.
- ☐ Other (attach additional sheet giving specifics)

Municipal Secretary: Indicate below by checking appropriate boxes which components are being transmitted to the Approving Agency.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution of Adoption | <input checked="" type="checkbox"/> 3. Sewage Collection/Treatment Facilities | <input checked="" type="checkbox"/> 4.A. Municipal Planning Agency Review |
| <input type="checkbox"/> 2. Individual and Community Onlot Disposal of Sewage | <input type="checkbox"/> 3s Small Flow Treatment Facilities | <input checked="" type="checkbox"/> 4.B. County Planning Agency Review |
| <input type="checkbox"/> 2m. Sewage Management Program | | <input checked="" type="checkbox"/> 4.C. County or Joint Health Department Review |

Municipal Secretary (print)

Signature

Date

Note: Please remove and recycle the Instructions portion of the Sewage Facilities Planning Module prior to mailing the appropriate completed components and supporting documents to the approving agency.

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (~~COMMISSIONERS~~) (~~COUNCILMEN~~) of Montgomery
(TOWNSHIP) (~~BOROUGH~~) (~~CITY~~), Montgomery COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Giant Food Stores, LLC has proposed the development of a parcel of land identified as
land developer

Giant To Go @ Montgomeryville, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), ☒ sewer tap-ins, ☐ sewer extension, ☐ new treatment facility, ☐ individual onlot systems, ☐ community onlot systems, ☐ spray irrigation, ☐ retaining tanks, ☐ other, (please specify) _____

WHEREAS, Montgomery Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (~~Commissioners~~) (~~Councilmen~~) of the (Township) (~~Borough~~) (~~City~~) of Montgomery hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, _____
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # _____, adopted, _____, 20_____.

Municipal Address:

Montgomery Township

1001 Stump Road

Montgomeryville, PA 18936-9605

Telephone (215) 393-6900

Seal of

Governing Body

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Advertise - Public Hearing – Conditional Use Application #C-62
Integral Development Associates – 976 Bethlehem Pike

MEETING DATE: March 24, 2014 **ITEM NUMBER:** #13

MEETING/AGENDA: WORK SESSION **ACTION** XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy

INITIATED BY: Bruce Shoupe **BOARD LIAISON:** Joseph P. Walsh
Director of Planning and Zoning Chairman

BACKGROUND:

You have previously received the Conditional Use Application for Integral Development Associates for 976 Bethlehem Pike. The Public Hearing was originally scheduled for April 14, 2014. The applicant's attorney has indicated that, as this is the first evening of Passover, they wish to reschedule the hearing until April 28, 2014. He has submitted a letter extending the time requirement to hold this hearing until May 27, 2014. The Board needs to authorize the Township Solicitor to advertise for this public hearing.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

A Public Hearing had previously been scheduled for April 14, 2014; however, it was not advertised.

ALTERNATIVES/OPTIONS:

The Board must authorize advertising of the conditional use public hearing for April 28, 2014.

BUDGET IMPACT:

None.

RECOMMENDATION:

It is recommended that a public hearing be scheduled for April 28, 2014.

MOTION/RESOLUTION:

The resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby set Monday, April 28, 2014, after 8:00 p.m., in the Township Building as the date, time and place for a Public Hearing to consider the Conditional Use application of Integral Development Associates, for the leasing of a specialty retail store, The Tile Shop, to be located at 976 Bethlehem Pike, within the HLI-II – Highway Limited Industrial II District.

BE IT FURTHER RESOLVED that the Township Solicitor be authorized to advertise said public hearing date and time.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, M. Stoerrle, Minute Book, Resolution File, File

INTEGRAL DEVELOPMENT ASSOCIATES

E-MAIL
MITCHRUSSELL11@GMAIL.COM

93 OLD YORK ROAD
JENKINTOWN, PA 19046
(215) 887-5979

FACSIMILE
(215 887-5939

March 17, 2014

Montgomery Township Board of Supervisors
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936
Attn: Ms. Marita Stoerrle

Re: Integral Development Associates/Conditional Use Approval for the Tile Shop, 976 Bethlehem Pike

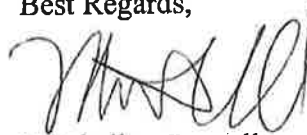
Gentlemen and/or Ladies:

Please accept this e-mail as notice from Integral Development Associates (which I serve as counsel and as a principal) for a 30 day extension of time for holding a public hearing on the consideration of our Conditional Use Approval for the Tile Shop, as a potential occupant of the premises we own at 976 Bethlehem Pike (formerly occupied by Lane Furniture).

We would certainly appreciate your efforts to reschedule for as soon as April 28th, as we anticipate the need for only a very brief presentation (since there is no exterior construction, modification of parking areas, or other exterior modifications required for this use).

Thank you for your courtesies.

Best Regards,



Mitchell E. Russell

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Defined Benefit Pension Plan Asset Valuation Method

MEETING DATE: March 24, 2014

ITEM NUMBER: **#14**

MEETING/AGENDA: WORK SESSION

ACTION **xx**

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

In accordance with Pennsylvania ACT 205, an actuarial valuation of the Township's defined benefit pension plan is required to be performed on a biennial basis and reported to the Public Employee Retirement Commission (PERC). In preparing the 1/1/2013 Actuarial Valuation Report for the Township's defined benefit pension plan, plan actuary Tom Zimmerman, has advised that the Township has the option to continue to value the plan assets on an "actuarial smoothing" basis or change to a "market value" basis.

Given the strong performance of the assets of the plan in the market at the end of 2012 and through 2013, staff is recommending changing the valuation method of the plan assets to a straight "market value" basis. Using a market basis approach to valuing the plan assets is generally considered to be a more conservative approach, however in the current market, using the "market value" method would actually reduce the increase of the Township's annual Minimum Municipal Obligation (MMO) to the plan for years 2015 and 2016 from an approximate \$165K/year increase to \$135K/year increase.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

ALTERNATIVES/OPTIONS:

Continue use of the actuarial smoothing method of valuation.

BUDGET IMPACT:

The increased MMO will not impact the Township until fiscal year 2015 and therefore bears no impact of the 2014 budget.

RECOMMENDATION:

Staff recommends utilizing a market value approach to asset valuation for the ACT 205 2013 valuation report. Staff has reviewed the above options with the Township's Actuary, Conrad Siegel Actuaries, and they are in agreement with the recommendation.

MOTION/RESOLUTION:

See attached.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP POLICE PENSION PLAN

RESOLUTION NO. _____

A Resolution of Montgomery Township, Montgomery County, Pennsylvania, adopting a market value method to determine the actuarial value of assets as part of the actuarial valuation for the Montgomery Township Police Pension Plan, according to §203.2 of the regulations covering the implementation of the actuarial funding rules of Act 205 of 1984 (P.L. 1005, No. 205, 53 P.S. §§895.101-895.803) published by the Public Employee Retirement Commission.

WHEREAS, Montgomery Township has previously submitted the actuarial valuation reports for the Montgomery Township Police Pension Plan using an asset smoothing method of plan assets to determine the actuarial value of assets; and

WHEREAS, Montgomery Township desires to use the market value method to determine the actuarial value of assets, effective with the January 1, 2013, actuarial valuation;

WHEREAS, Montgomery Township desires to adopt a method for valuing assets for actuarial valuation purposes under §203.2 of the regulations cited above as determined by the Plan's actuary;

NOW THEREFORE, be it resolved and enacted by Montgomery Township that the market value method to determine the actuarial value of assets be adopted for the Plan, effective with the January 1, 2013, actuarial valuation report.

I do hereby certify the foregoing to be a true and correct excerpt from the minutes of Montgomery Township Board of Supervisor's meeting held on _____.

Date

Township Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Execute Merchant Agreement for Acceptance of On-Line Registration with Credit Card payments

MEETING DATE: March 24, 2014

ITEM NUMBER: **#15**

MEETING/AGENDA: WORK SESSION

ACTION **xx**

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The Parks and Recreation Office currently accepts registrations for programs via mail and walk-in traffic only with no option for online registration. Registrations via the internet became a possibility with the implementation of the new Parks and Recreation Software, Capturepoint. Staff has researched the various options for accepting on-line registrations via credit card payments and is requesting authorization to move forward with the first step towards implementing this customer convenience.

In order to move forward, a relationship needs to be established with a merchant bank that will be responsible for handling the credit card payments used during the online registration and payment processing. Once this relationship is secured, a bank account will be opened with Univest, the Township's operating bank account provider, which will be segregated for credit card receipts only. Next, the IT departments of the merchant bank, the software provider and the Township will establish the necessary processes for the data to securely flow through the various channels. Lastly, the software module responsible for on-line registrations and payments will be tested and implemented onto the Township's website.

Staff received transaction fee quotes from five merchant banks. After analysis it was determined that Elavon will provide the lowest overall cost to the Township. Staff has confirmed that there are no costs associated with terminating a contract with Elavon should lower transaction costs become available through another provider. The Township Solicitor has reviewed the application/agreement.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Approximately \$1,500 per year.

RECOMMENDATION:

Staff is recommending that the Township absorb the flat monthly and annual fees associated with offering the convenience of online registrations via credit card payments. These include fees such as PCI Compliance fees, Statement fees and software maintenance fees for the on-line registration module. It is expected that these costs would total approximately \$1,500 per year. Staff further recommends that the Township implement a convenience fee charge of 2.25% for on-line registration and payments.

The manner in which the fee structure is established is determined by the Township and bears no impact on the agreement with Elavon.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize staff to execute the New Merchant Application with Elavon, Inc for the merchant services relationship that is required for the acceptance of credit card payments associated with the online registration of Park and Recreation programs.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: March 24, 2014 ITEM NUMBER: #16

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Joseph P. Walsh, Chairman
Township Manager

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
03/13/2014	IRS	941 Payment	\$80,922.50
03/13/2014	BCG	401/457 Plan Payment	\$24,878.54
03/13/2014	PA-SCDU	Withholding Payment	\$2,975.27
03/19/2014	Commonwealth of PA	State Tax Payment	\$8,658.75
Total Paid as of 03/24/2014			\$117,435.06

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
25717	3/13/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	1,055.92
25718	3/13/14	00000499	MONTGOMERY TWP. PROFESSIONAL	196.26
25719	3/13/14	1264	MORGAN STANLEY SMITH BARNEY INC	6,088.54
56921	3/24/14	00000842	911 SAFETY EQUIPMENT	94.21
56922	3/24/14	00902847	A.D. PANACCIO	50.00
56923	3/24/14	00000683	ALEXANDER J. DEANGELIS	15.00
56924	3/24/14	00000443	ALL STATE DESIGN GROUP INC	100.00
56925	3/24/14	00000053	ALLIED WASTE SERVICES #320	1,160.00
56926	3/24/14	00000030	ASSOCIATED TRUCK PARTS	354.70
56927	3/24/14	00000999	BCG-BENEFIT CONSULTANTS GROUP	1,778.00
56928	3/24/14	00000043	BERGEY'S	916.00
56929	3/24/14	00001938	BILL WIEGMAN	60.00
56930	3/24/14	00001903	BRIAN JANSSENS	30.00
56931	3/24/14	00000072	CANON FINANCIAL SERVICES, INC	1,319.00
56932	3/24/14	00000380	CARL HERR	90.00
56933	3/24/14	00001601	CDW GOVERNMENT, INC.	1,205.00
56934	3/24/14	00001048	CLEAR SOUND INC.	2,420.00
56935	3/24/14	00000648	COHEN LAW GROUP	6,649.75
56936	3/24/14	00000363	COMCAST CABLE	227.40
56937	3/24/14	00000335	COMCAST CORPORATION	954.32
56938	3/24/14	00001937	STEPHEN P. DIGIOVANNI	1,093.25
56939	3/24/14	00000701	DIVERSIFIED STORAGE SOLUTIONS INC.	106.80
56940	3/24/14	00000108	COUNTY ELECTRIC SUPPLY COMPANY, INC	640.49
56941	3/24/14	00000326	COUNTY OF MONTGOMERY	49.77
56942	3/24/14	00902843	CP RANKIN INC.	199.00
56943	3/24/14	00001805	CRAFT OIL CORPORATION	2,981.70
56944	3/24/14	00000159	SSL GROUP LP	193.77
56945	3/24/14	00000024	DAVID P. BENNETT	60.00
56946	3/24/14	00001945	DAVID S. WOLFE	45.00
56947	3/24/14	00000629	DAVIDHEISER'S INC.	234.00
56948	3/24/14	00001202	AIRGAS, INC.	179.13
56949	3/24/14	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	77.20
56950	3/24/14	00001172	DETLAN EQUIPMENT, INC.	22.38
56951	3/24/14	00000647	DIRECTION ASSOCIATES, INC.	3,420.00
56952	3/24/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	152,200.20
56953	3/24/14	00000146	E.A. DAGES, INC.	542.80
56954	3/24/14	00000092	E.M. KUTZ, INC.	1,425.62
56955	3/24/14	00001332	EAGLE POWER & EQUIPMENT CORP	217.50
56956	3/24/14	00000169	FEDEX	64.79
56957	3/24/14	00000666	FLEET MANAGEMENT	195.00
56958	3/24/14	00001852	G.L. SAYRE, INC.	942.20
56959	3/24/14	00001551	GERALD P. DOUGHERTY	162.56
56960	3/24/14	00001152	GFOA-PA EAST	50.00
56961	3/24/14	00001842	GLEN ROETMAN	60.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
56962	3/24/14	00000219	GLOBAL EQUIPMENT COMPANY	126.75
56963	3/24/14	00000229	GRAINGER	194.67
56964	3/24/14	00000211	HAGEY COACH INC.	1,250.00
56966	3/24/14	00000903	HOME DEPOT CREDIT SERVICES	1,503.74
56967	3/24/14	00000216	HORSHAM CAR WASH	96.54
56968	3/24/14	00000103	INTERNATIONAL SALT COMPANY, LLC	2,213.55
56969	3/24/14	00000102	INTERSTATE BATTERY SYSTEMS OF	105.95
56970	3/24/14	00000522	JOE BIFOLCO	40.00
56971	3/24/14	00001964	JOHN CATALDI	15.00
56972	3/24/14	00000890	JOHN H. MOGENSEN	30.00
56973	3/24/14	00001581	JOSEPH J. SIMES	60.00
56974	3/24/14	00001843	JOSEPH M. BENNETT	150.00
56975	3/24/14	00902844	KELLER AND COMPANY	360.00
56976	3/24/14	00000264	KENCO HYDRAULICS, INC.	3,717.43
56977	3/24/14	00001065	MAILLIE LLP	18,750.00
56978	3/24/14	00000578	MARVIN MOSEBY	45.00
56979	3/24/14	00001330	MCCALLION STAFFING SPECIALISTS	288.00
56980	3/24/14	00001920	MICHAEL H. BEAN	120.00
56981	3/24/14	00000867	MICHAEL SHEARER	30.00
56982	3/24/14	00002016	MICHAEL SHINTON	40.00
56983	3/24/14	00000912	MICHENER'S GRASS ROOTS, INC.	379.52
56984	3/24/14	00001225	MONTGOMERY TOWNSHIP MUNICIPAL	1,242.35
56985	3/24/14	00000250	AIMEE L. HEAVENER	60.00
56986	3/24/14	00000356	NORTH WALES WATER AUTHORITY	641.32
56987	3/24/14	00902848	OXFORD LAND DEVELOPMENT	25.00
56988	3/24/14	00000597	PATRICIA A. GALLAGHER	4,744.40
56989	3/24/14	00001840	PAUL R. MOGENSEN	80.00
56990	3/24/14	00000095	PAUL SMITH	40.00
56991	3/24/14	00000397	PECO ENERGY	24,581.42
56992	3/24/14	00000595	PENN VALLEY CHEMICAL COMPANY	172.54
56993	3/24/14	00000726	PENN-HOLO SALES & SERVICES	97.00
56994	3/24/14	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	144.15
56995	3/24/14	00001358	PENNSYLVANIA RECREATION AND PARK	37.00
56996	3/24/14	00000009	PETTY CASH	300.00
56997	3/24/14	00001880	PHILIP C. STUMP	30.00
56998	3/24/14	00000412	PINECREST GOLF CLUB, INC	4,680.00
56999	3/24/14	00000945	PIPERSVILLE GARDEN CENTER, INC.	158.29
57000	3/24/14	00000955	PML-PA MUNICIPAL LEAGUE	450.00
57001	3/24/14	00000514	POSTMASTER	92.00
57002	3/24/14	00000519	RACHEL TROUTMAN	60.00
57003	3/24/14	00000439	RED THE UNIFORM TAILOR	2,995.75
57004	3/24/14	00000430	REM-ARK ALLOYS, INC.	298.85
57005	3/24/14	00001146	RESERVE ACCOUNT	1,500.00
57006	3/24/14	00001662	RICHARD GRIER	36.90

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
57007	3/24/14	00000278	RICHARD LESNIAK	180.47
57008	3/24/14	00000117	RIGGINS INC	4,172.08
57009	3/24/14	00000115	RIGGINS, INC	4,182.49
57010	3/24/14	00000653	SCATTON'S HEATING & COOLING, INC.	2,375.00
57011	3/24/14	00000459	SCOTT COMMUNICATIONS, INC.	73.50
57012	3/24/14	00000465	SHAPIRO FIRE PROTECTION COMPANY	45.20
57013	3/24/14	00000468	SIRCHIE FINGER PRINT	210.94
57014	3/24/14	00000015	NEXTEL PARTNERS OPERATING CORP	448.17
57015	3/24/14	00001394	STANDARD INSURANCE COMPANY	7,300.03
57016	3/24/14	00001847	STAPLES CONTRACT & COMMERCIAL, INC	260.37
57017	3/24/14	00001939	SERVICE TIRE TRUCK CENTERS	513.14
57018	3/24/14	00000593	SUBURBAN SALES & SERVICE, INC.	1,446.24
57019	3/24/14	00001621	SWANK MOTION PICTURES, INC.	174.00
57020	3/24/14	00000485	SYRENA COLLISION CENTER, INC.	1,222.00
57021	3/24/14	00000091	TARHEEL CANINE TRAINING, INC.	225.00
57022	3/24/14	00000494	THE INTELLIGENCER	293.80
57023	3/24/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	1,298.14
57024	3/24/14	00000684	THOMAS WARD	89.47
57025	3/24/14	00002020	THOMSON REUTERS	3.75
57026	3/24/14	00001273	TIM KUREK	190.50
57027	3/24/14	00000503	TODD M. WALTER	382.58
57028	3/24/14	00000506	TRANS UNION LLC	25.00
57029	3/24/14	00000077	TRISTATE ENVIRONMENTAL	390.00
57030	3/24/14	00000327	U.S. MUNICIPAL SUPPLY INC.	1,068.48
57031	3/24/14	00000032	VISA	1,387.38
57032	3/24/14	00000520	VALLEY POWER, INC.	1,251.28
57033	3/24/14	00000040	VERIZON	63.97
57034	3/24/14	00001839	VINAY SETTY	180.00
57035	3/24/14	00000442	VINCENT ZIRPOLI	205.00
57036	3/24/14	00001191	WARREN FUCHS	30.00
57038	3/24/14	00001329	GENUINE PARTS COMPANY - NAPA	1,015.65
57039	3/24/14	00001948	WILLIAM H. FLUCK IV	30.00
57040	3/24/14	00000249	WILLIAM R. GOLTZ	75.00
57041	3/24/14	00902845	XUE SHI ZOU	300.00
57042	3/24/14	00000471	YOUNGER & SON, INC.	540.00
57043	3/24/14	00000209	BOUCHER & JAMES, INC.	5,647.18
57044	3/24/14	00000085	CHAMBERS ASSOCIATES, INC.	2,157.18
57046	3/24/14	00000125	DISCHELL, BARTLE DOOLEY	10,608.44
57047	3/24/14	00001902	ELLIOTT GREENLEAF &	1,377.75
57048	3/24/14	00000609	HLADIK, ONORATO & PEARLSTINE, LLP	1,170.00
57049	3/24/14	00001984	TRAFFIC PLANNING AND DESIGN, INC.	10,337.62
TOTAL				324,857.18