

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
July 25, 2011 - 8:00 P.M.

www.montgomerytwp.org

Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Joseph P. Walsh

Lawrence J. Gregan
Township Manager

ACTION MEETING - 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the July 11, 2011 Meeting
6. Donation Presentations:
 - Visiting Nurse Community Association
 - Montgomery County Norristown Public Library
7. Introduction and Swearing In - New Director of Fire Services
8. Introduction and Swearing In - New Police Officers
9. Consider Appointment to 300th Anniversary Committee
10. Announcement of Resignation and Award of Certificate of Appreciation – Nick Fortune
11. Consider Approval for Advertising Costs for Business Development Partnership's Business Card Exchange
12. Consider Fee Waiver Request – Keystone Fellowship Church Special Event Permit
13. Consider Approval of the 2011 Extra Curb and Sidewalk Concrete Work
14. Consider Adoption of Social Media Use Policy
15. Consider Second Quarter 2011 Budget Report
16. Consider Second Quarter 2011 Budget Amendment
17. Consider Finance Committee Recommendation – Investments
18. Montgomery County Radio System Upgrade
 - a. Consider Authorization for Expenditure of Funds – Conversion to County Police Dispatch System
 - b. Consider Resolution to Endorse Montgomery County Upgrade of Radio System and Agreement to Purchase/Lease End User Radio Equipment
19. Consider Police "Out of State" Training Request
20. Payment of Bills

Page #2

Board of Supervisors Agenda

July 25, 2011

- 21. Other Business
- 22. Adjournment

Future Public Hearings/Meetings

07-26-11 @ 7:00 PM – Environmental Advisory Committee
08-02-11 @ 7:30 PM – Zoning Hearing Board
08-04-11 @ 7:30 PM – Planning Commission
08-08-11 @ 8:00 PM – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: July 25, 2011

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: July 25, 2011

ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

John T. Dooley, Esquire will be announcing that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Approval of Minutes for July 11, 2011 Meeting

MEETING DATE: July 25, 2011

ITEM NUMBER:

#5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

Just a reminder – Please call Deb Rivas or Shirley Snyder on Monday, July 25, 2011 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JULY 11, 2011**

Chairman Robert Birch called to order the executive session at 7:00 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Michael Fox and Jeffrey McDonnell. Supervisor Joseph Walsh was absent. Also in attendance were Lawrence Gregan and Robert Iannozzi, Esquire. A matter of litigation concerning the Zehr Tract Condemnation was discussed.

Chairman Robert Birch called the work session to order at 7:25 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Robert Iannozzi, Esquire, Lawrence Gregan, Kevin Costello and Deb Rivas.

John Antonucci thanked the Board for allowing him to introduce the concept of Pave Drain for possible Township use. Mr. Antonucci introduced Jason Sanfelice and Bob Manchester, manufacturer and distributor of Pave Drain. Mr. Sanfelice presented information on the latest Stormwater regulations which will be mandated by the Pennsylvania Department of Environmental Protection. Mr. Sanfelice reported that municipalities are going to be required to install systems for mandated stormwater management to protect and improve existing water quality. The Pave Drain system would qualify as a Best Management Practice, meeting the requirements of the new regulations. Mr. Sanfelice described how the system works to allow the stormwater to drain between the blocks and to be stored underneath while the water slowly seeps back into the ground. Mr. Sanfelice advised that he is looking for a local project to show off this new innovative product, and he offered to install the product at his cost with no labor charge if the Township could provide the base preparation. In return, Mr. Sanfelice would like to showcase the project and invite other municipalities in local surrounding communities to be educated on this type of product and the role it can play in stormwater management. Mr. Sanfelice noted that he had previously spoken to Township representatives about a possible project that could utilize this technology. The Township staff and engineer suggested the parking lot at Friendship Park. The Board was in favor of researching as to whether or not this

would be possible. The Board asked the Township staff to meet with the developer, who is responsible for installing the park, to see what options are available to install such a system. The work session adjourned at 8:06 p.m.

Chairman Robert Birch called the regular action meeting to order at 8:10 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Robert Iannozzi, Esquire, Lawrence Gregan, Richard Brady, Bruce Shoupe, Kevin Costello, Ann Shade, Shannon Drosnock, Vicki Zidek, Sharon Tucker, Stacy Crandell, Richard Grier and Deb Rivas.

Chairman Robert Birch announced that Item #11, the Public Hearing for the Conditional Use for the T-Mobile Cell Tower has been continued at the request of the applicant. Solicitor Robert Iannozzi read a letter he received from the applicants attorney requested a continuance and an extension of time to reschedule the public hearing to the August 8, 2011 Board of Supervisors' meeting. Supervisor Walsh made a motion to continue the Public Hearing on the Conditional Use for the T-Mobile Cell Tower to August 8, 2011. Supervisor Fox seconded the motion. The motion was unanimous.

Chairman Robert Birch called for public comment from the audience and there was none.

Robert Iannozzi, Esquire, announced that prior to the July 25th Board meeting, the Board had met in three executive sessions. The first was on June 28, 2011 from 7:30 p.m. to 9:30 p.m. to discuss the matter of the RD Management Validity Challenge. The second was on July 5, 2011 from 5:30 p.m. to 6:45 p.m. to discuss the International Association of Firefighters Representation Petition. The third was this evening from 7:00 to 7:15 p.m. to discuss the Condemnation of the Zehr Property. Mr. Iannozzi stated that these matters are legitimate subjects for an executive session pursuant to Pennsylvania Sunshine law.

Chairman Robert Birch made a motion to approve the minutes of the June 27, 2011 Board meeting and Supervisor Michael Fox seconded the motion. The minutes of meeting were unanimously approved as submitted.

Chairman Birch recognized the members of the Boy Scout Troop #547 who were present at the Board meeting working towards their Communications Merit Badge. The scouts introduced themselves and the Board fielded questions from the group. Resolution #1 unanimously welcomed and recognized the members of Scout Troop #547 who attended the meeting as part of their Communications Merit Badge: Stephen Thornton, Ben McCloskey, Peter Loftus, Chris Loftus, Mark Bense, Matthew Becker, Brady Gallagher and Joseph Paddock.

Chairman Birch presented the annual Township donations to the following organizations: The PEAK Center - \$3,000, the North Penn Visiting Nurse Association - \$2,000, and the Montgomery Township Historical Society - \$6,000. Amy Cummings-Leight, Jane Brainerd and Richard Roller were present to accept the donations on behalf of their organizations.

John Holsinger, Vice-Chairman of the Finance Committee, made a presentation regarding the Finance Committee. Mr. Holsinger reported that the Finance Committee currently consists of volunteers from the community, five residents and one business community member. The Finance Committee volunteers have a variety of financial backgrounds from business management, structured finance expertise, commercial and residential lending, hospital financial management as well as pharmaceutical contracting and financial management. The committee meets once a month with the Director of Finance, Shannon Drosnock, and the Accounting Supervisor, Vicki Zidek, to review the township's revenue and expenses, cash management positions and also provide input as requested on special initiatives. The Finance Committee has been involved in the investigation options for financing land purchases as well as maximizing the interest revenue on existing cash balances. Mr.

Holsinger also reported that over the next few months, the committee will be looking into a review of the annual CAFR with the auditors. Beginning in September, the committee will be actively engaged in the budget planning process for the fiscal year 2012.

Edward J. Furman, CPA, and partner of Maillie, Falconiero & Company, LLP, presented a summary of the Comprehensive Annual Financial Report (CAFR) for the year 2010 for Montgomery Township. Mr. Furman explained that the CAFR is about a third larger than a typical government financial statement. Mr. Furman reported that the Township has received a clean, unqualified opinion as has been issued in prior years. One important note Mr. Furman mentioned was that with no new borrowings, and at the current debt service payment schedule, the Township would be debt-free in 2014. Mr. Furman indicated that this was a tremendous accomplishment for the Township. Mr. Furman also noted that the net equity of the Township was just over \$165 million and the Township's obligations were about \$9 million. Mr. Furman reported that the Township had an extremely strong balance sheet at the end of 2010. Resolution #2 unanimously accepted the Comprehensive Annual Financial Report for the Year Ended December 31, 2010 as prepared by Maillie, Falconiero & Company, LLP.

Resolution #3 unanimously approved the Final Construction Escrow Release for Bridle Path Manor Subdivision LDS #595.

Resolution #4 unanimously approved the Escrow Release for LD/S #643 Kidalas Court – 1215 Kenas Road.

Resolution #5 unanimously approved the Release of the Maintenance Bond for William F. Maule at Windlestrae Park – Phase 1.

Resolution #6 unanimously approved the submission of the 2011/2012 DUI Grant Application by the Montgomery Township Police Department.

Resolution #7 unanimously approved the 2011 Fall Recreation Programs and Fees as presented by the Recreation Coordinator, Sharon Tucker.

DRAFT

Minutes of Meeting of July 11, 2011

Page 5

Resolution #8 unanimously approved the submission of the FDMT Annual Fundraising Drive.

Chairman Birch made a motion to approve the payment of bills. Supervisor Chimera seconded the motion. The payment of bills was unanimously approved as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentations – Visiting Nurse Community Association

MEETING DATE: July 25, 2011

ITEM NUMBER: #6A

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

This evening we will be presenting a check in the amount of \$1,500 to the Visiting Nurse Community Association. Richard Cirko will be present to accept the check on behalf of the Visiting Nurse Community Association.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentation – Montgomery County Norristown Public Library

MEETING DATE: July 25, 2011

ITEM NUMBER: #6B

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

This evening we will be presenting a check in the amount of \$9,000 to the Montgomery County Norristown Public Library. Cathy Arnold Yerger will be present to accept the check on behalf of the Montgomery County Norristown Public Library.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Introduction and Swearing In – New Director of Fire Services

MEETING DATE: July 25, 2011

ITEM NUMBER:

#7

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON:

Robert J. Birch, Chairman

BACKGROUND:

Richard (Rick) Lesniak will be welcomed and sworn in as the Director of Fire Services of Montgomery Township at tonight's meeting.

Rick is a graduate of Saint Joseph's University with a Bachelor's of Science Degree in Management and a Master's of Science Degree in Public Safety with an Associate's Degree in Applied Science from Montgomery County Community College. He has attended numerous fire service training courses including the Maryland Fire and Rescue Institute for Fire Inspector Certification and is a graduate of the National Fire Academy Executive Fire Officer Program.

Rick has an extensive background in municipal government having served in management and fire service positions for over 13 years. Since 2007, Rick served as the Director of Fire, Inspections, and Emergency Services and Emergency Management Coordinator for Warrington Township. From 1997 to 2007 he served as the Fire Marshal/Code Enforcement Officer for 9 years and Deputy Emergency Management Coordinator for 3 years for Springfield Township. He also served as a career Firefighter/EMT with Bryn Athyn Fire Company from 1994 – 1996 and with the Centre Square Fire Company from 1996 – 1997 and since 1995 has been a part time Firefighter/EMT with the Horsham Fire Company.

Rick's qualifications include NFPA certifications in Fire Inspection and Plan Examination, Fire Investigation, Public Fire and Life Safety Education and Fire Service Instruction. He is also a Pennsylvania Certified Emergency Management Coordinator. Rick was also selected to serve as a member of the Montgomery County Fire Incident Support Team, a trained team available to assist with the management of major emergencies in the County.

Rick is a lifelong resident of Springfield Township where he lives with his wife and daughter. He continues to serve as a volunteer Firefighter/EMT with the Oreland Volunteer Fire Company where he currently holds the rank of Captain.

It is with great pleasure that we announce the appointment of Rick Lesniak to the position of Director of Fire Services, Fire Marshal and Emergency Preparedness Director effective today, July 25, 2011.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Appoint Rick Lesniak to the positions of Director of Fire Services, Fire Marshal and Emergency Preparedness Director for Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint Richard Lesniak to the positions of Director of Fire Services, Fire Marshal and Emergency Preparedness Director for Montgomery Township effective Monday, July 25, 2011.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Introduction and Swearing in of New Police Officers

MEETING DATE: July 25, 2011

ITEM NUMBER: #8

MEETING/AGENDA: ACTION **xx** CONSENT NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard J. Brady
Chief of Police

BOARD LIAISON: Robert Birch
(Chairman)

BACKGROUND:

The police department is presently short three patrol officers. A recruit testing process has identified the top two applicants as Brandi McCoy and Timothy Woch. A brief resume of the applicants are:

Recruit Police Officer Brandi McCoy is 24 years old and has resided most of her life in Montgomery County. She is a graduate of North Penn High School and obtained a Bachelors Degree in English Professional Writing and Communications from Elizabethtown College in 2009.

Since 2009, she had been employed by Teksystems in Shelton, Conn. as an internet technology recruiter being responsible for assisting in the placement of employees into Fortune 500 Companies.

In March, 2011, she graduated from the Montgomery County Community College Police Academy. While in the academy she was selected as a Squad Sergeant. Upon completion of the academy she received her Municipal Police Officers Education and Training Commission Certification.

Presently, Recruit Police Officer McCoy resides in Lansdale, PA.

Recruit Police Officer Timothy Woch is 23 years of age. He is from New York State. He graduated from Cleveland High School in 2005 and later attended Erie Community College, N.Y., majoring in Criminal Justice.

In 2006, Tim was employed by Moog Industries as a fire and security officer and an aqueous cleaner for specialized parts in aeronautical and military applications, including the space shuttle.

In 2009, he joined the Vermont State Police and received his police officers certification from the Vermont Criminal Justice Training Council. Trooper Woch was assigned to Troop A, St. Albans Barracks. While there he received above average performance evaluations and was ranked second in overall productivity within the Troop.

Tim within the past month received his Pennsylvania Police Officers Certification from the Municipal Police Officers Education and Training Commission.

Presently, Recruit Police Officer Woch is residing in Glenside, PA.

The testing process consisted of a written examination, physical agility test, police oral interview, background investigation (which included neighborhood interviews and employer interviews), Montgomery Township Public Safety Committee interview, physical examination, psychological examination and a polygraph examination.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Salaries for replacement police officers budgeted in 2011

RECOMMENDATION:

It is recommended that the applicants be appointed to the police department as recruits.

RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the hiring of Brandi McCoy and Timothy Woch as Police Recruits with the Montgomery Township Police Department in accordance with the present contract between the Board of Supervisors of Montgomery Township and the Montgomery Township Police Officers Collective Bargaining Unit. Ms. McCoy and Mr. Woch will begin their positions as Police Recruits on July 29, 2011.

MOTION: _____

SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Appointment to 300th Anniversary Committee

MEETING DATE: July 25, 2011

ITEM NUMBER: #9

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

This evening we would like to appoint Dennis Cooney to the 300th Anniversary Committee. Mr. Cooney presently serves on the Montgomery Township Zoning Hearing Board and is serving as Chair of that Board in 2011.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve appoint Dennis Cooney to serve on the Montgomery Township's 300th Anniversary Committee.

MOTION: _____ SECOND: _____

ROLL CALL:

Candace Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Resignation and Award of Certificate of Appreciation – Nick Fortune

MEETING DATE: July 25, 2011

ITEM NUMBER: *#10*

MEETING/AGENDA: ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

Nick Fortune has resigned from the Environmental Advisory Committee and the Open Space Committee. Mr. Fortune has served on the EAC since 2007 and the Open Space Committee since 2008. During his tenure on the EQC, Nick was a strong advocate for Environmental issues in the Township and was instrumental in promoting environmental initiatives such as Earth Day and shredding events, the Township Sustainability Audit, water resources education using Enviroscope, energy efficiency and the electric rate cap expiration, home energy audits, retrofitting of stormwater basins and recycling in the township parks.

We will miss Nick's interest and enthusiasm and wish him and his family the best of luck in their upcoming adventure in Australia.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Nick Fortune from the Environmental Advisory Committee and the Open Space Committee and take this opportunity to thank Mr. Fortune for his dedication and service to Montgomery Township over the past several years.

MOTION: _____

SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval for Advertising Costs for Business Development Partnership's Business Card Exchange

MEETING DATE: July 25, 2011

ITEM NUMBER: #11

MEETING/AGENDA:

ACTION XX

CONSENT

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell
(Public Information Coordinator)

BOARD LIAISON: Michael J. Fox
(Board Liaison to BDP)

BACKGROUND:

The Business Development Partnership (BDP) is sponsoring their second Business Card Exchange on Tuesday, October 18, 2011 from 5 p.m. to 7 p.m. at the Township Building. The purpose of the Business Card Exchange is to inform business owners of the services that the Township has to offer as well as to educate the business owners and managers of the various Township procedures and guidelines they need to adhere to. All Montgomery Township Businesses (1400 total) and Penn Suburban Chamber Members will be invited.

Previously at the Business Card Exchange that took place in September 2008, we had a great turnout of about 100 people and that was exclusively open to Montgomery Township Businesses. This time we are extending the invitations to the Penn Suburban Chamber.

During the card exchange, each Township Department will have informational tables set up with items relevant to the businesses as well as staff available to answer all questions. Below is an example of what types of information each Department will have on hand:

- Administration: Promoting E-News, activities and community events offered
- Finance Department: Business Taxes
- Fire Department: Information regarding how to guard against triggering false fire alarm
- Planning Department: Information regarding permits that a business may need to obtain
- Police Department: Ways to guard against theft
- Public Works: Road paving schedule and snow removal information

The BDP has suggested mailing post cards to each Township business in order to promote the event and to guarantee great attendance. The BDP members are assisting with the publicizing of this event by reaching out to their many business contacts and to the Penn Suburban Chamber.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The cost will be limited to the production expense for the approximate 1400 postcards which will be completed in house and the bulk postage expense to mail them. The expenditure will not exceed \$450.

RECOMMENDATION:

Township staff recommends that the Board of Supervisors approve the advertising of the Business Card Exchange and the \$450 maximum expense for the event.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the advertising of the Business Card Exchange expenditure of no more than \$450 for the event on October 18, 2011.

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

You're Invited to a Business Card Exchange!
Montgomery Township's Business Development
Partnership Committee is hosting a
Business Card Exchange on:

**Tuesday, October 18, 2011
5-7PM**

**Montgomery Township Administration Building
1001 Stump Road**

Montgomeryville, PA. 18936

- Network with other Township Businesses
- Speak with Township Officials who can answer your questions about business taxes, permits, upcoming transportation projects, and much more!
- Enjoy Light Refreshments from local businesses!

For more information or to RSVP, please contact Stacy Crandell at scrandell@montgomerytwp.org or by calling 215-393-6900.

MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

PRSRT STD
US POSTAGE PAID
Permit No. 16
Montgomeryville, PA
18936

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Fees – Special Event Permit – Keystone Fellowship Church

MEETING DATE: July 25, 2011

ITEM NUMBER: *#12*

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe *BS*

BOARD LIAISON: Robert J. Birch
(Chairman)

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Keystone Fellowship Church to waive all fees associated with the special event permit for their Cookout to be held on July 25, 2011, at the William F. Maule Park at Windlestrae.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

That permit fees be waived in conjunction with the Special Event Permit for the Keystone Fellowship Church Cookout to be held at the William F. Maule Park at Windlestrae.

MOTION/RESOLUTION:

Resolution is attached.

MOTION: _____

SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Keystone Fellowship Church to waive all fees associated with the Special Event Permit for their Cookout to be held on July 25, 2011, at the William F. Maule Park at Windlestrae.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, Finance Department, B. Shoupe, Minute Book, Resolution File, File

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of the 2011 Extra Curb and Sidewalk Concrete Work

MEETING DATE: July 25, 2011

ITEM NUMBER: **#13**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello, Director
(Public Works Department)

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

As part of the 2011 approved budget, \$20,000.00 was allocated for Curb and Sidewalk concrete work throughout the Township. This is in addition to the work done on roads in anticipation of resurfacing. The criteria for this work is based on the Public Works Departments inspection to identify sidewalks that have potential of tripping hazards or have significant deterioration. The work will be performed under our current contract with Laffredo Construction, based on unit prices in their approved contract.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board previously awarded the 2011 contract for curb/sidewalk repair and replacement to Laffredo Construction in accordance with the attached schedule of unit prices.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

A total of \$20,000.00 is appropriated in the 2011 approved budget for this work.

RECOMMENDATION:

Authorize the expenditure of an amount not to exceed \$20,000 to perform repairs/replacement of sidewalks throughout the Township under the contract with Laffredo Construction in accordance with the approved 2011 Budget.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the expenditure of an amount not to exceed \$20,000 to perform repairs/replacement of sidewalks throughout the Township under the contract with Laffredo Construction in accordance with the approved 2011 Budget.

MOTION: _____

SECOND: _____

ROLL CALL:

Candyce F. Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

BID FORM

LOCATION OF WORK:

Various Township roads, Montgomery Township, PA

DESCRIPTION OF WORK:

Unit prices for additional work on other roads in other areas of the Township to include lawn and roadway paving and traffic control.

BID B

<u>ITEM NO.</u>	<u>APPROX. QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
10	l.f.	Remove & replace concrete curb 0-40 l.f.	35.00	35.00
10A	l.f.	Remove & replace concrete curb 40-100 l.f.	30.00	30.00
10B	l.f.	Remove & replace concrete curb 100-200 l.f.	29.70	29.70
11	s.f.	Remove & replace 4" concrete sidewalk & handicap ramps, 0-100 s.f.	12.95	12.95
11A	s.f.	Remove & replace 4" concrete sidewalk & handicap ramps, 100-200 s.f.	11.95	11.95
11B	s.f.	Remove & replace 4" concrete sidewalk & handicap ramps, 200-500 s.f.	10.25	10.25
12	s.f.	Remove and replace 6" reinforced concrete apron, 0-50 s.f.	19.00	19.00
12A	s.f.	Remove and replace 6" reinforced concrete apron, 50-100 s.f.	18.00	18.00
12B	s.f.	Remove and replace 6" reinforced concrete apron, 100-200 s.f.	14.00	14.00
13	s.f.	Remove & replace 6" reinforced sidewalk, 0-50 s.f.	19.00	19.00
13A	s.f.	Remove & replace 6" reinforced sidewalk, 50-100 s.f.	18.00	18.00
13B	s.f.	Remove & replace 6" reinforced sidewalk, 100-200 s.f.	14.00	14.00

TOTAL BID:

N/A

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Adoption of Social Media Use Policy

MEETING DATE: July 25, 2011

ITEM NUMBER: #14

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Rich Grier
Technology Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

At a prior Board meeting, the Board directed staff to investigate the possibility of using Social Media tools such as Twitter and Facebook as additional tools to provide information about Township news and activities which would be in addition to our current cable access, e-News and website.

Staff had researched some example policies and prepared the attached draft which has been reviewed by the Township Solicitor.

The policy includes guidelines for the use of Twitter and Facebook by the Township and covers topics such as purpose, relationship to website, approval for posts, public records and retention, restrictions and administration, as well as specific standards for use of these media.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Staff recommends that the Board adopt the Social Media Use Policy.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Social Media Use Policy dated July 21, 2011 and authorize staff to proceed to setup and utilize such sites as specified in the policy.

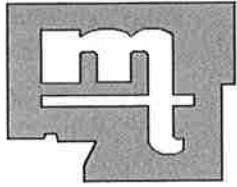
MOTION: _____

SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

SOCIAL MEDIA USE POLICY

PURPOSE:

To address the fast-changing landscape of the Internet, and the way residents communicate and obtain information online, Montgomery Township departments may consider using social media tools to reach a broader Township-audience. The Township encourages the use of social media to further Township-goals and the missions of its departments, where appropriate. It has an overriding interest and expectation, however, in ensuring that what is “spoken” on the Township’s behalf on social media sites, is also appropriate. This policy establishes guidelines for the use of social media.

GENERAL:

1. All Township social media sites posted by the Township’s Public Information Coordinator will be subject to approval by the Township Manager and Director of Administration & Human Resources.
2. The Township website (www.montgomerytp.org) will remain the Township’s primary and predominant internet-presence.
 - a. The best, most appropriate Township social media tools fall generally into two categories:
 - i. As channels for disseminating time-sensitive information as quickly as possible (i.e., emergency information, cancellations, or reschedulings).
 - ii. As marketing/promotional channels that increase the Township’s ability to broadcast its messages to the widest possible audience.

- b. Wherever possible, content posted to Township social media sites will also be available on the Township's website.
 - c. Wherever possible, content posted to Township social media sites should contain links directing users back to the Township's official website for in-depth information, forms, documents, or online services necessary to conduct business with the Township.
3. As is the case for the Township-website, the public information staff will be responsible for the content and upkeep of any social media sites.
 4. Wherever possible, all Township social media sites shall comply with all appropriate Township policies and standards, including but not limited to: (a) Twitter Standards (attached as Appendix 1); and (b) Facebook Standards (attached as Appendix 2). Any exceptions must be approved by the Township Manager.
 5. Township social media sites are subject to State of Pennsylvania public records laws. Any content maintained in a social media format that is related to Township business, including list of subscribers and posted communication, is a public record. The Public Information Coordinator and Information Technology Manager will assist the Township's Open Records Officer and staff with responding completely and accurately to any Open Records request for public records on social media. Content related to Township business shall be maintained in an accessible format and so that it can be produced in response to a request. Wherever possible, such sites shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure. Users shall be notified that public disclosure requests must be directed to the Open Records Officer.
 6. Pennsylvania law and applicable Township records-retention schedules apply to social media formats and social media content. Unless otherwise addressed in a specific social media "standards" document, the Public Information Coordinator maintaining a site shall preserve records required to be maintained pursuant to a applicable Township records-retention schedule, for the required retention period on a Township server in a format that preserves the integrity of the original record and is easily accessible.

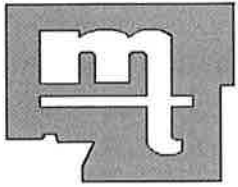
Appropriate retention formats for specific social media tools are detailed in Township Twitter and Facebook Standards.

7. Users and visitors to social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication between Township departments and members of the public. Township social media site articles and comments containing any of the following forms of content are prohibited:

- a. Comments not topically related to the particular Township social media article being commented upon;
- b. Comments in support of or opposition to political campaigns or ballot measures;
- c. Profane language or content;
- d. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- e. Sexual content or links to sexual content;
- f. Solicitations of commerce;
- g. Conduct or encouragement of illegal activity;
- h. Information that may tend to compromise the safety or security of the public or public systems; or
- i. Content that violates a legal ownership interest of any other party.

These guidelines must be displayed to users or made available by hyperlink. Any content removed based on these guidelines must be retained in accord with the applicable Township records-retention schedule, with proper memorialization of the time, date, and identity of the poster, when available.

8. The Township reserves the right to restrict or remove any content that is deemed in violation of this social media policy or any applicable law.
9. The Township will approach the use of social media tools as consistently as possible, enterprise-wide.
10. All new social media tools proposed for Township use will be approved by the Township Board of Supervisors.
11. In administering the Township's social media sites, the IT Manager and Public Information Coordinator will (a) maintain a list of social media tools which are approved for use by the Township; (b) maintain a list of all Montgomery Township social media sites, including login and password information; and (c) ensure, at all times, that the Township, if necessary, is able to immediately edit or remove content from social media sites.
12. For each social media tool approved for use by the Township the following documentation will be developed and adopted:
 - a. Operational and use guidelines;
 - b. Standards and processes for managing accounts on social media sites; and
 - c. Township and Departmental Branding Standards.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

APPENDIX 1

TWITTER STANDARDS

PURPOSE:

Twitter is a micro-blogging tool that allows account holders to “tweet” up to 140 characters of information to followers, at any given time. By procuring and maintaining a Twitter-account, the Township will be able to communicate directly to their Twitter-followers, alerting them to news and directing them to the Township’s website: www.montgomerytp.org for more information. These standards should be used in conjunction with the Township’s Social Media Use Policy.

CONTENT:

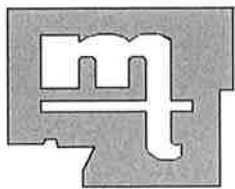
1. The Township’s Public Information Coordinator and the Information Technology Manager shall hold and maintain the Township’s Twitter account.
2. The Township will have only one Twitter-account, unless otherwise approved by the Township’s Board of Supervisors.
3. The Twitter-profile will read:

Montgomery Township, Comments, list of followers subject to public disclosure. This site is not monitored. Call 911 for emergencies.
4. Twitter username will be **MontTwp**.
5. The Twitter-account backgrounds will share a standardized Township logo.

6. The Twitter-account shall serve three primary purposes: (a) to transmit emergency information out quickly; (b) to promote Township-sponsored events; and (c) to refer followers to content hosted at the Township's website: www.montgomerytwp.org.
7. Information posted on Twitter shall conform to the Township's policies and procedures. Tweets shall be relevant, timely, and informative.
8. Twitter content shall mirror information presented on the Township's other communication vehicles such as the website, cable channel, and e-news.

ARCHIVE:

1. The Public Information Coordinator and the Information Technology Manager shall be responsible for archiving Twitter posts. The initial archival-policy will be to retain the Twitter-postings within the Township's server, in accord with the applicable Township records-retention schedule. While the Township-archives will not be visible to the public, they will be accessible by open record requests.
2. The Public Information Coordinator shall be responsive to those constituents who communicate via Twitter's "@reply or direct message functions." Communication with followers will be timely and consistent with existing protocols. The Public Information Coordinator and the Information Technology Manager will maintain an electronic record or printout on a quarterly basis a record of the list of followers and "@reply messages", in accord with the applicable Township records-retention schedule, for purposes of open record requests.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

APPENDIX 2

FACEBOOK STANDARDS

PURPOSE:

Facebook is a social networking site. Businesses and governments have joined individuals in using Facebook to promote activities, programs, projects, and events. These standards are designed for the Township to drive traffic to the Montgomery Township website: www.montgomerytwp.org and to inform more people about Township activities. These standards should be used in conjunction with the Township's Social Media Use Policy. As Facebook changes these standards may be updated accordingly.

ESTABLISHING A PAGE:

The Township's Facebook-page may be created by the Township's Public Information Coordinator and the Information Technology Manager. The page's format and content will be consistent with the appearance of other Township communication vehicles.

CONTENT:

1. Type of Page

- a. The Township will create a "page" in Facebook, rather than "groups" page. A Facebook-page will offer distinct advantages including greater visibility, customization, and measurability.
- b. For the "type" description, the Township's classification will be "government."

2. Standard Policy-Text Regarding Public Disclosure and Comments

- a. The Public Information Coordinator and Information Technology Manager will standardize and provide the Facebook page's image, consisting of a picture and the Township's logo.
- b. The Township will include a mission introduction on the "wall page" and send users first to the wall page to connect them to the most recent content. Standard policy-text regarding public disclosure and comments will be created using the Facebook Markup Language (FBML) application. The Township boilerplate sentence should follow the description:

This is the official Facebook page for Montgomery Township, PA – www.montgomerytpa.org. This page is intended to serve as a mechanism for communication between the Township and the public on the listed topics. Any comments submitted to this page and its list of fans, are public records subject to disclosure pursuant to Pennsylvania Open Records Law. Any open records requests must be made directly to the Township's Open Records Officer.

- c. If comments are turned on, the wall page should include a link to a Comment Policy tab with the following disclaimer:

Comments posted to this page will be monitored. Under the Township's Social Media Use Policy, the Township reserves the right to remove inappropriate comments including those that have obscene language or sexual content, threaten or defame any person or organization, violate the legal ownership interest of propositions, promote illegal activity, promote commercial services or products or are not topically related to the particular posting.

3. Link to the Township

- a. A link to www.montgomerytpa.org shall be included on the "Information page".

4. Page Naming

- a. The Township's page-name should be descriptive of the Township

5. Page Administrators

- a. A successful page requires “babysitting.” The Public Information Coordinator and the Information Technology Manager are responsible for monitoring the Facebook page. Posts should be approved by the Township Manager, or designated alternative.

6. Comments and Discussion Boards

- a. Comments to the wall page generally will be turned off, but may be allowed on a case-by-case basis with request being submitted to the Township Manager and the Township’s Board of Supervisors (if needed). All discussion Boards should be turned off.

7. Style

- a. The Township’s Facebook page will be complimentary and consistent with Township-branding in other communication vehicles.
- b. The Township will use proper grammar and standard Associated Press style, avoiding jargon, slang, and abbreviations. While Facebook is more casual than most other Township communication tools, it is still representative of the Township at all times, and therefore, posters must always be mindful of the content and style of a post.

8. Applications

- a. There are thousands of Facebook-applications. Common applications can allow users to stream video and music, post photos, and view and subscribe to Really Simple Syndication (RSS) feeds. While some may be useful to the page’s mission, they can cause clutter and security risks.
- b. An application should not be used unless it serves a business purpose, adds to the user experience, comes from a trusted source, and is approved by the Information Technology Manager.

- c. An application may be removed at any time if there is significant reason to think it is causing a security breach or spreading viruses.

ARCHIVE:

1. Content that cannot be retrieved from Facebook via the Application Programming Interface and needs to be retained as a record needs to be printed and maintained according to the Township applicable records-retention schedule.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Second Quarter 2011 Budget Report

MEETING DATE: July 25, 2011

ITEM NUMBER: *4/5*

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director 

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee

BACKGROUND:

The Finance Department has completed its 2nd Quarter 2011 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 2nd Quarter 2011 Budget Report from the Finance Director.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq., file, S. Drosnock, L. Grogan

To: Distribution
From: Shannon Q. Drosnock, Finance Director
Date: July 20, 2011
Subject: Budget Status as of June 30, 2011

This memo will summarize the Year-to-Date operating results through June 30, 2011 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- Exhibit A - Statement of Changes in the General Fund Balance. This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- Exhibit B - Report of Fund Balances for All Funds. This report helps us monitor our available balances in each of the Township's eighteen operating/reserve funds and three fiduciary (pension) funds.
- Exhibit C - Capital Reserve Fund Analysis. This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- Exhibit D - Chart Comparing General Fund Cash Balances 2010 – 2011. This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- Exhibit E – Local Enabling Tax Revenue comparison graph for 2010-2011 detailing each of the tax revenue streams for the General Fund.
- Exhibit F – Earned Income Tax Revenue comparison for 2006-2011 and projection for 2011.
- Additional Reports included – Tax Collector's Monthly Report and Technology Manager's Monthly Report.

General Fund 01 - Fund Balance

During the 2nd Quarter of 2011, the Township received \$3.46M or 30.8% of 2011 General Fund Budgeted Revenues, which was 1.16% higher than the \$3.42M in Revenues received during the 2nd Quarter 2010. General Fund Expenditures during the 2nd Quarter 2011 were \$2.46M which was 7% lower than the \$2.652M in Expenditures during the 2nd Quarter 2010. The year-end projections, based on actual figures for January through June and projections for July through August, show the General Fund revenues at 1.39% above budget and expenditures at 3.03% under budget.

At the end of the 2nd Quarter 2011 the General Fund Balance was \$5.329M, an increase of 11.37% above the 2nd Quarter 2010 fund balance of \$4.785M. The various Revenue and Expenditure details are discussed in more detail below.

General Fund Revenues

- **Tax Revenue Collections**

- Real Estate Tax revenue collections are down 3% (\$45K) as compared to same period prior year and are down 2% as compared to budget. A slight decrease in real estate tax revenues was anticipated in the budget and is a result of the reduction in assessments awarded through the appeals process at the County.

June 30th represents the end of the face period for the tax bills. Unpaid tax bills are considered delinquent from July 1st through year end and as such are assessed a 10% penalty.

- Earned Income Tax revenue collections are down 3.7% (\$81.8K) as compared to same period prior year. Some of this decrease is related to timing as it is anticipated that the timing of receipts will vary for this year as compared to prior years due to the transition to County-wide collection as per Act 32. The remainder of this decrease was anticipated in the budget and as such receipts are currently within 1% of the budget.
- Real Estate Transfer Tax Revenues are up 4.4% (\$9.5K) as compared to same period prior year. The receipts received by the Township from the County in June represent transactions that occurred in May. May was the first month this year that included commercial property transactions with two transactions included. Subsequently, the June report received in July includes four commercial property transactions and brings the revenue total to \$358,896, 20% over same period prior year and 59% of budget.

Budget Status Report 2nd Quarter 2011

This tax revenue is based on a percentage of the sale price of the property and thus commercial property transactions typically generate higher revenues for the Township.

- Mercantile Tax revenue collections are up over 12% (\$217K) as compared to 2nd Quarter 2010. This significant increase is a result of a combination of more accurate final returns for 2010 and higher projections for 2011 gross sales. In 2010 the Township refunded many businesses a portion of their taxes because the 2009 estimates were for higher than actual receipts; this has not been the case in 2011.
- Business Privilege Tax revenue collections are down 5.8% (\$41.7K) compared to 2nd Quarter 2010. In June of 2011 the Township processed a significant refund (\$74K) to one business in the Township as a result of a tax appeal award. Excluding this refund, the revenues for the year are \$32K above prior year.

The combination of higher Business Privilege (excluding the refund) and higher Mercantile Tax receipts is a strong indication that the local business economy is beginning to show signs of recovery from the economic downturn in 2008/2009.

- Local Services Tax (formerly Occupation Privilege Tax) revenue collections are 12.2% (\$19K) above budget. With the implementation of the new tax, the collection periods and methods of collection have changed rendering the prior year comparison irrelevant for this year.
- Overall Tax Revenue collections are up \$59K or .9% as compared to same period prior year.

- Other Revenue Sources

- Building Permit revenues are up 40.4% (\$86.6K) compared to 2nd Quarter 2010. In the month of June alone, over \$111K was collected in building permits, half of which was for new residential properties. In total for the first half of the year, 76 new residential permits have been issued as compared to 80 new residential permits issued for the entirety of 2010.
- Cable TV Franchise Fees are up again this year by 10.8% (\$22.9K) over 2nd Quarter 2010 and overall Permits and Licenses are up 20.7% from 2010.

Budget Status Report 2nd Quarter 2011

- Interest revenues are down 14% (\$1K) compared to 2nd Quarter 2010. Interest rates are still very low but the Finance Committee has been researching higher interest alternatives to the current Money Market rate of .35%. The recommendations will be presented to the Board during the July meetings.
 - Overall Revenues are up 2.4% (\$173K) compared to 2nd Quarter 2010. The majority of this increase is due to the fact that Business Tax revenues and Building Permit Fees, as described above, are showing a significant increase from prior year. Revenues are approximately 3% above the budget for the first half of 2011.
- Expenditures
 - Overall year to date expenditures are down .8% (\$32K) compared to 2nd Quarter 2010 and are expected to end the year approximately 3% under budget if the above trends continue through the second half of the year.

FUNDS 04 – 99

Fire Fund - 04 **Revenues and Expenditures**

Expenditures through the 2nd Quarter 2011 for the Fire Fund were \$306K or 36.73% of budget. Revenues through the 2nd Quarter 2011 were \$542K or 63% of Budget. The 2nd Quarter revenues include the transfer of 50% of the \$260,000 EIT allocation to the Fire Fund. Additionally, this year 25% of the new Local Services Tax receipts will be transferred to the Fire Fund. The filing deadlines are 30 days after each quarter and so 1/3 of the budgeted amount has been transferred to the Fire Fund for the first half of 2011. In summary, the Fire Fund is performing as expected and no significant budget variances have been identified at this time.

Park and Recreation Fund - 05 **Revenues and Expenditures**

Expenditures through the 2nd Quarter for the Park and Recreation Fund were \$189.4K or 24.6% of budget. Revenues through the 2nd Quarter 2011 are \$592.2 or 77.1% of Budget. The majority of the revenues for this fund occur in the first half of the year and include Real Estate Tax receipts, Earned Income Tax receipts and recreation program fees. The fund has two major expense components, the maintenance of Township parks: mowing, trimming, field care, etc and the recreation programs including summer concert series and Kids

Budget Status Report
2nd Quarter 2011

University. The revenues and expenses are presenting as anticipated therefore no significant budget variances have been identified at this time.

Basin Maintenance Fund - 06
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Basin Maintenance Fund were \$23K or 38.6% of budget. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only revenue to this fund will be interest and the fund balance will continue to be drawn down for maintenance of existing Township basins.

Street Light Fund - 07
Revenues and Expenditures

Expenditures through the 2nd Quarter for the street Light Fund were \$57.2K or 45.83% of budget. Revenues to this fund are derived from the annual street light assessments billed with the real-estate tax bill. Revenues through the 2nd Quarter 2011 are \$126.2K or 94.95% of Budget.

Capital Projects Fund - 19
Revenues and Expenditures

The Township uses this fund to account for major capital projects such as improvement projects to Township parks. For Fiscal Year 2011, the money budgeted for the revitalization of Whistlestop Park is budgeted in this Fund. Funding for the project is provided from current reserve funds in the Capital Reserve Fund and the Park and Contributions Fund. Expenses for the 2nd Quarter were \$99.7K or 37.66% of budget.

Debt Service Fund - 23
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Debt Service Fund were \$109.4K or 28.15% of budget. Revenues for debt service payments are derived from interest earnings and the Debt Service portion of the Real Estate Tax (.24 mills) and totaled \$468K or 91.77% of Budget.

Debt service payments are scheduled at various times throughout the year on a monthly, semi annual or annual basis. No significant budget variances have been identified at this time and sufficient funds are currently available to meet all debt obligations this year.

Capital Reserve Fund - 30
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Capital Reserve Fund were \$372.8K or 38.17% of the 2011 Budget (net of inter-fund transfers). A report on expenditure and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit C to this report. Revenues through the 2nd Quarter 2011 are \$41.9K including \$21K in interest earnings. No significant budget variances have been identified at this time. An amendment to the Capital Reserve Fund Budget is being proposed to provide a supplemental appropriation of funds to cover costs for the Zehr Tract acquisition, purchase of police radio equipment and the annual street resurfacing project from reserve funds designated for those specific projects.

Park Development Fund – 31
Revenues and Expenditures

Expenditures in this fund were \$99.7K or 76.75% for the 2nd Quarter. This is made up entirely of a transfer to Fund 19 for the revitalization of Whistlestop Park project. Revenues are received from developer's for new residential units per the Land Development Agreement. To date this year, revenues for this fund are \$76.9K from developer contributions. The budget was for \$1K and showing a net deficit for the year. The developments going into the Township (Ryan Homes, Pulti) are the reason for the \$76.9K and will help offset the expenses expected in this fund for Park projects.

Liquid Fuels Fund - 35
Revenues and Expenditures

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The funds received were \$440K, \$10K more than the budgeted amount. The major expenditures from this fund are for Liquid Fuel Fund eligible expenditures associated with the annual street resurfacing and curb/sidewalk replacement program. The expenditures from the Liquid Fuel Fund during the 2nd Quarter 2011 were \$30.7K or 3.3% of budget. The bulk of expenditures will take place in the third quarter of 2011 when invoices are received from the work performed by Department of Public Works during the 2nd Quarter of 2011 for the annual Curb/Sidewalk repair/replacement work and street resurfacing work.

Budget Status Report
2nd Quarter 2011

Fire Relief Fund - 50
Revenues and Expenditures

The State Fire Relief allocation for 2011 will be received in September. These funds, estimated at \$255K for 2011, are by law distributed by to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

Police Donation Fund - 92
Revenues and Expenditures

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. Expenditures through the 2nd Quarter 2011 from the Police Contribution fund totaled \$13.2K for training for the Department's Canine Program. Revenues for this fund totaled \$7.38K including \$6K from the District Attorney's Office to be used for the training of now Canine Officer Duke.

Environmental Fund - 93
Revenues and Expenditures

Expenditures through the 2nd Quarter 2011 for the Environmental Fund were \$20.8K. The Township can expect to receive approximately \$70K from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the 2008 DEP Recycling Performance Grant. DEP is currently reviewing the 2009 Recycling Performance Grant application the proceeds of which may be received in 2011.

Replacement Tree Fund - 94
Revenues and Expenditures

Expenditures through the 2nd Quarter 2011 for the Replacement Tree Fund were \$23.9K or 26.1% of budget. The expenses for this fund budgeted in 2011 are for Arbor Day, which was celebrated this year on April 30th, for the Memorial Grove project and for the removal and replacement of trees at the Township building. Revenues to this fund come from Developer contributions and interest earnings and total \$4.9K through the 2nd Quarter of this year.

Autumn Festival Fund - 95
Revenues and Expenditures

Expenditures for the 2nd Quarter were \$2.8K or 10.9% of budget. The Festival is scheduled to be held in October therefore expenditures will be incurred mostly during the 3rd Quarter of this year. Revenues to the fund are from contributions solicited from residents and businesses in the Township and the Township has provided for a \$7k contribution from the General Fund in the 2011 Budget.

Restoration Fund - 96
Revenues and Expenditures

This fund accounts for the use of developer contributions for the Knapp Farm House restoration. The Montgomery Township Historical Society manages the restoration projects with expenses being reimbursed from this fund. The original contribution made in 2004 was for \$400K of which \$43.4 remains for future projects.

Cc:	R. J. Birch	L. J. Grogan
	C. Fluehr Chimera	D. Rivas
	M. J. Fox	R. J. Brady
	J. W. McDonnell	K. A. Costello
	J. P. Walsh	W. Brightcliffe
	A. Shade	V. Zidek
	B. Shoupe	

MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF JUNE 30, 2011

June							DOLLAR	PERCENT
	2011 YTD BUDGET (1)	2011 ACTUAL (2)	% of TOTAL (3)	2010 BUDGET (4)	2010 ACTUAL (5)	% of TOTAL (6)	VARIANCE 2010-2011 ACTUAL (2 - 5)	VARIANCE 2010-2011 ACTUAL (2 - 5)
REVENUES								
Taxes								
Real Estate Tax	1,575,600	1,441,640	19.7%	1,585,600	1,486,823	20.8%	(45,183)	-3.0%
Earned Income Tax	3,770,000	2,125,431	29.0%	3,890,000	2,207,260	30.9%	(81,829)	-3.7%
Real Estate Transfer Tax	600,000	226,870	3.1%	450,000	217,287	3.0%	9,583	4.4%
Mercantile Tax	1,840,000	1,919,677	26.2%	1,840,000	1,702,670	23.8%	217,007	12.7%
Occupation Privilege Tax/Local Services Tax	470,000	175,618	2.4%	235,000	163,265	2.3%	12,353	7.6%
Amusement Tax	78,000	30,097	0.4%	119,000	41,021	0.6%	(10,924)	-26.6%
Business Privilege Tax	775,000	677,509	9.2%	875,000	719,273	10.1%	(41,764)	-5.8%
Total Taxes	9,108,600	6,596,841	90.0%	8,994,600	6,537,599	91.4%	59,243	0.9%
Permits and Licenses								
Building Permits	520,700	301,164	4.1%	453,000	214,510	3.0%	86,655	40.4%
Cable TV	425,000	235,350	3.2%	390,000	212,438	3.0%	22,912	10.8%
All Others	78,300	46,632	0.6%	87,900	56,365	0.8%	(9,732)	-17.3%
Total Permits and Licenses	1,024,000	583,147	8.0%	930,900	483,312	6.8%	99,834	20.7%
Other Sources								
Fines	127,000	100,233	1.4%	114,000	65,255	0.9%	34,978	53.6%
Interest	25,000	7,961	0.1%	40,000	9,258	0.1%	(1,297)	-14.0%
Grants	411,000	14,286	0.2%	418,000	29,275	0.4%	(14,989)	-51.2%
Department Services	78,875	33,627	0.5%	78,875	27,301	0.4%	6,326	23.2%
Other Financing Sources	55,000	(9,210)	-0.1%	55,000	1,126	0.0%	(10,336)	-918.1%
	696,875	146,898	2.0%	705,875	132,215	1.8%	14,683	11.1%
TOTAL REVENUES	10,829,475	7,326,886	100.0%	10,631,375	7,153,126	100.0%	173,760	2.4%
EXPENSES								
Administration	1,194,954	462,565	10.9%	1,228,960	487,486	11.4%	(24,921)	-5.1%
Finance	791,150	362,708	8.5%	780,060	364,127	8.5%	(1,418)	-0.4%
Police	5,585,320	2,350,589	55.2%	5,549,540	2,409,751	56.1%	(59,161)	-2.5%
Code	823,822	322,313	7.6%	784,135	281,726	6.6%	40,587	14.4%
Public Works	2,091,304	761,524	17.9%	1,962,895	749,139	17.5%	12,384	1.7%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	#DIV/0!
TOTAL EXPENSES	10,486,550	4,259,699	100.0%	10,305,590	4,292,228	100.0%	(32,529)	-0.8%
NET REVENUES/(EXPENSES)	342,925	3,067,187		325,785	2,860,898		206,289	7.2%
INCOMING TRANSFERS	402,540	133,480		417,275	32,972		100,508	304.8%
OUTGOING TRANSFERS	(665,100)	(392,286)		(630,060)	(387,990)		(4,296)	1.1%
{DEFICIT}/SURPLUS	80,365	2,808,380		113,000	2,505,880		302,501	12.1%
BEGINNING FUND BALANCE	2,521,209	2,521,209		2,279,961	2,279,961		241,248	10.6%
ENDING FUND BALANCE	2,601,574	5,329,590		2,392,961	4,785,840		543,749	11.4%

- FUND ACCOUNTING
DATE: 07/13/11
TIME: 14:42:09

SELECTION CRITERIA: Yr='11'

MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

PAGE NUMBER: 1
GENRPT41.4GL
REPORT ID: 00498

LINE	DESCRIPTION	FUND 01 JUNE 2011	FUND 04	FUND 05	FUND 06	FUND 07	FUND 19
5	ASSETS						
10	SHORT TERM ASSETS						
15	CASH & CASH EQUIVALENTS	5,324,968.36	375,614.66	882,261.56	286,031.61	694,613.93	-2,355.24
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	42.09	0.00	0.00	0.00	0.00	0.00
25	ACCOUNTS RECEIVABLE	943,984.78	10,959.49	6,113.29	0.00	545.54	0.00
30	PREPAID ASSETS	3,200.00	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	6,272,195.23	386,574.15	888,374.85	286,031.61	695,159.47	-2,355.24
40	LONG TERM ASSETS						
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FI	0.00	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION IN	0.00	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
65							
67	TOTAL ASSETS	6,272,195.23	386,574.15	888,374.85	286,031.61	695,159.47	-2,355.24
75	LIABILITIES						
80	SHORT TERM LIABILITIES						
85	ACCOUNTS PAYABLE	108,863.79	5,226.64	2,910.90	184.20	0.00	0.00
90	ACCRUALS AND OTHER PAYABLES	128,809.85	0.00	0.00	0.00	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	704,932.09	3,381.87	3,779.74	0.00	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILI	942,605.73	8,608.51	6,690.64	184.20	0.00	0.00
110	FUND BALANCE						
115	BEGINNING FUND BALANCE	2,521,209.13	141,731.51	478,828.10	309,074.47	626,167.35	-2,355.24
120	CURRENT YEAR REVENUE/LOSS	2,808,380.37	236,234.13	402,856.11	-23,227.06	68,992.12	0.00
125	SUBTOTAL FUND BALANCE	5,329,589.50	377,965.64	881,684.21	285,847.41	695,159.47	-2,355.24
130	TOTAL LIABILITIES AND FUND	6,272,195.23	386,574.15	888,374.85	286,031.61	695,159.47	-2,355.24

- FUND ACCOUNTING
DATE: 07/13/11
TIME: 14:42:09

PAGE NUMBER: 2
GENRPT41.4GL
REPORT ID: 00498

MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

SELECTION CRITERIA: Yr='11'

LINE	DESCRIPTION	FUND 23	FUND 30	FUND 31	FUND 35	FUND 50	FUND 91
5	ASSETS						
10	SHORT TERM ASSETS						
15	CASH & CASH EQUIVALENTS	944,017.18	11,598,298.69	163,014.75	972,609.89	0.00	787,065.47
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	0.00	0.00	0.00	-55,023.53
25	ACCOUNTS RECEIVABLE	6,096.64	0.00	0.00	0.00	0.00	-564,054.04
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	950,113.82	11,598,298.69	163,014.75	972,609.89	0.00	167,987.90
40	LONG TERM ASSETS						
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FI	0.00	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION IN	0.00	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
65							
67	TOTAL ASSETS	950,113.82	11,598,298.69	163,014.75	972,609.89	0.00	167,987.90
75	LIABILITIES						
80	SHORT TERM LIABILITIES						
85	ACCOUNTS PAYABLE	0.00	5,286.20	0.00	0.00	0.00	0.00
90	ACCRUALS AND OTHER PAYABLES	0.00	-0.01	0.00	0.00	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	4,775.41	0.00	0.00	0.00	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILI	4,775.41	5,286.19	0.00	0.00	0.00	0.00
110	FUND BALANCE						
115	BEGINNING FUND BALANCE	586,033.25	11,923,918.43	185,889.40	561,160.67	0.00	158,752.62
120	CURRENT YEAR REVENUE/LOSS	359,305.16	-330,905.93	-22,874.65	411,449.22	0.00	9,235.28
125	SUBTOTAL FUND BALANCE	945,338.41	11,593,012.50	163,014.75	972,609.89	0.00	167,987.90
130	TOTAL LIABILITIES AND FUND	950,113.82	11,598,298.69	163,014.75	972,609.89	0.00	167,987.90

- FUND ACCOUNTING
DATE: 07/13/11
TIME: 14:42:09

SELECTION CRITERIA: Yr='11'

MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

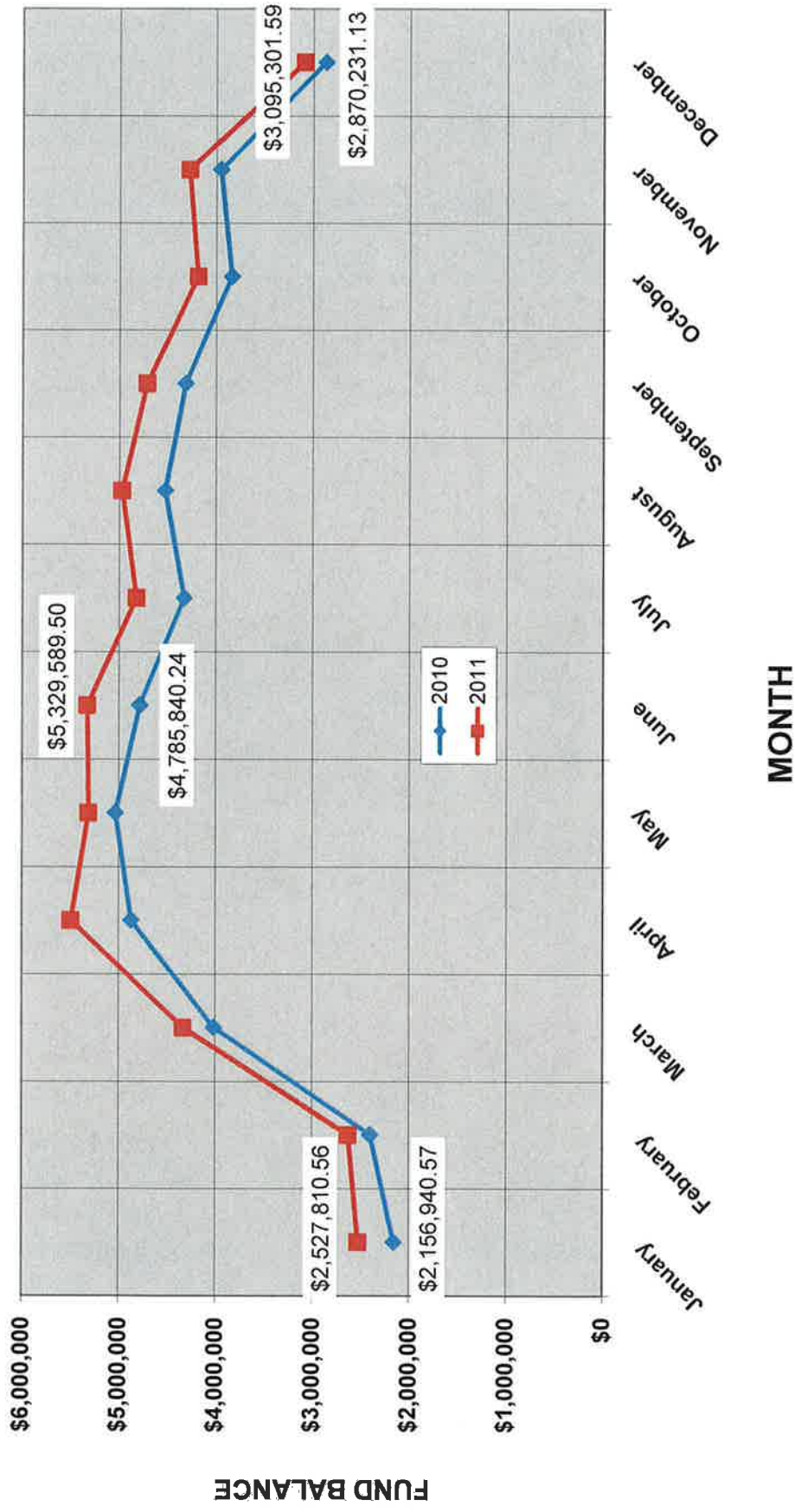
PAGE NUMBER: 3
GENRPT41.4GL
REPORT ID: 00498

LINE	DESCRIPTION	FUND 92	FUND 93	FUND 94	FUND 95	FUND 96	TOTAL
5	ASSETS						
10	SHORT TERM ASSETS						
15	CASH & CASH EQUIVALENTS	14,494.81	581,945.05	650,380.94	21,358.24	43,454.32	23,337,774.22
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	0.00	0.00	0.00	-54,981.44
25	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	403,645.70
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00	3,200.00
35	SUBTOTAL SHORT TERM ASSETS	14,494.81	581,945.05	650,380.94	21,358.24	43,454.32	23,689,638.48
40	LONG TERM ASSETS						
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FI	0.00	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION IN	0.00	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
65							
67	TOTAL ASSETS	14,494.81	581,945.05	650,380.94	21,358.24	43,454.32	23,689,638.48
75	LIABILITIES						
80	SHORT TERM LIABILITIES						
85	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00	0.00	122,471.73
90	ACCRUALS AND OTHER PAYABLES	0.00	0.00	0.00	0.00	0.00	128,809.84
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00	716,869.11
105	SUBTOTAL SHORT TERM LIABILI	0.00	0.00	0.00	0.00	0.00	968,150.68
110	FUND BALANCE						
115	BEGINNING FUND BALANCE	20,363.33	601,811.22	669,447.01	22,786.55	59,459.34	18,864,277.14
120	CURRENT YEAR REVENUE/LOSS	-5,868.52	-19,866.17	-19,066.07	-1,428.31	-16,005.02	3,857,210.66
125	SUBTOTAL FUND BALANCE	14,494.81	581,945.05	650,380.94	21,358.24	43,454.32	22,721,487.80
130	TOTAL LIABILITIES AND FUND	14,494.81	581,945.05	650,380.94	21,358.24	43,454.32	23,689,638.48

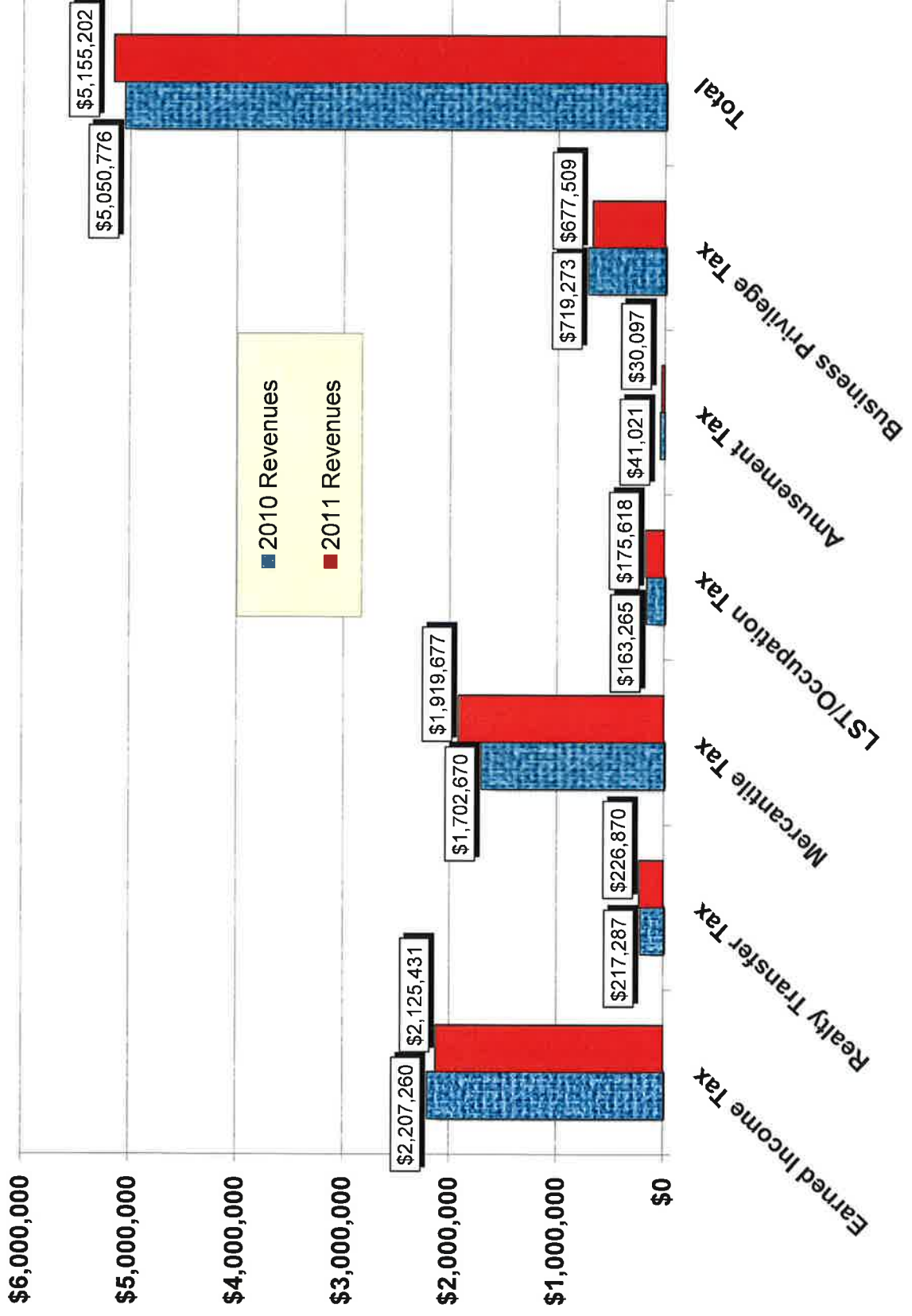
Montgomery Township	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/2011	BALANCE ENDING 06/30/11
Capital Reserve Fund (30)							
2011 Preliminary Budget							
6/30/11							
CAPITAL RESERVE (30)						880,066.57	880,066.57
DESIGNATED RESERVES							
14 Year Road Plan, curbing, sidewalk							
Lawn & Road Restoration	24,000.00		7,794.57				
Engineering	18,000.00		4,580.47				
Extra curb, sidewalk and aprons	20,000.00		39,368.55				
Non Liquid Fuel Curb & Sidewalk & Apron	135,000.00	5,512.50					
	197,000.00						
10 Year Equipment Plan					133,479.85	1,595,871.47	1,462,391.62
Transfer to General Fund							
Curb and sidewalk - Public Safety	402,540.00					101,080.00	101,080.00
Park Equipment Plan					9,850.00	445,623.00	445,623.00
Transfer to Park and Recreation Fund	36,150.00						
Fire Equipment Plan						776,196.00	776,196.00
Basin Equipment Plan						237,366.00	237,366.00
Township Building Parking Lot						25,399.64	25,399.64
Township Building (\$10,000 for 5 years NEW 2007)						40,000.00	40,000.00
Roof Replacement (5th of 10 yr Plan)						190,000.00	190,000.00
HVAC System Upgrades for Township Building						130,000.00	130,000.00
Operating Contingency						680,583.00	680,583.00
NPDES Permit						148,825.87	148,825.87
MS 4 Program (Neshaminy Creek)	14,200.00		8,672.40				
NPDES Report	9,000.00		5,538.00				
Stormwater Consortium	15,000.00		8,677.20				
	38,200.00						
Twin Pipes							
Drainage Projects						114,388.00	114,388.00
Horsham Road Land Acquisition						1,097.00	1,097.00
Horsham Road (General Hancock to N. Wales Road)						141,816.13	141,816.13
Construction Oversight			960.96				
Five Points Project						99,492.77	99,492.77
Engineering and Construction/Oversite	10,000.00		1,170.30			362,877.20	362,877.20
Route 202 Parkway							
Engineering and Construction Oversight	15,000.00		6,736.09			148,555.84	148,555.84
Route 202 /Route 309							
Adaptive/Traffic Responsive Signal Oversight	15,000.00		3,976.14				
County Line Road Improvements			1,338.92			236,178.56	236,178.56
County Line Rd Engineering and	15,000.00						
Construction Oversight							
County Line and Doylestown Rd Oversi	5,000.00						
Limekiln Pike Bridge							
Construction Oversight	5,000.00						
Construction Oversight			3,212.59				
Route 202 Parkway 65N	15,000.00						
Capital Improvements from Developers						108,899.00	108,899.00
Open Space			27,099.28			2,909,936.90	2,882,837.62
Park Capital Plan (2007- 2011)						413,000.00	413,000.00
Whistlestop Park Renovations	135,000.00						
Park Capital Plan (2006- 2008)						116,288.00	116,288.00
Police Radios			0.00			385,543.26	385,543.26
Communication Center System Replacement							
Technology Improvements						425,348.00	425,348.00
Engineering						8,859.82	10,482.10
Subtotal Designated Reserves		5,512.50	117,503.19	0.00	143,329.85	10,724,630.95	10,564,335.18

Montgomery Township Capital Reserve Fund (30) 2011 Preliminary Budget 6/30/11	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/2011	BALANCE ENDING 06/30/11
CAPITAL RESERVE (30)							
UNDESIGNATED RESERVES							
INTEREST		18,784.98					
ADMINISTRATION							
Meeting Room Podium	600.00						
E Gov Website Final year Development fee	6,800.00		6064.18				
Meeting Room Audio Upgrade	9,000.00		9,339.00				
Meeting Room Video Upgrade	1,000.00		655.69				
	17,400.00		(773.74)				
Kronos (budgeted 2010)							
FINANCE							
Business Continuity/Backup Project							
Servers	25,000.00		17,844.11				
Fire Safe	700.00						
Environmental changes to IT Closet	1,000.00						
	26,700.00						
POLICE			71,862.26				
Minor Equipment	950.00						
Stinger Spike System	475.00						
ImagePlus & MediaPlus software	7,600.00						
Vascar Speed Timing Device	1,245.00						
	10,270.00						
FIRE		1,939.26					
Snow Blower	800.00						
Squad 18 Cabinet Equipment	11,500.00						
Paging System	2,500.00						
Fire Truck Evaluation	10,000.00						
	24,800.00						
PLANNING		1,250.00					
PUBLIC WORKS		14,495.00	1,091.28				
Color Printer	1,000.00						
Vehicle Maintenance Software (Dossier)	5,000.00		5,972.85				
	6,000.00						
PARK AND RECREATION							
Park Tables and Benches							
Subtotal Undesignated Expenditures		36,470.24	112,055.53	0.00	0.00	1,201,056.90	1,125,471.51
Total All Reserves		41,982.74	229,558.82	0.00	143,329.85	11,925,687.85	11,594,781.92

**GENERAL FUND CASH BALANCE
2010 ACTUAL VS 2011 PROJECTION
AS OF JUNE 30, 2011**



Local Enabling Tax Revenue Comparison 2010 - 2011 As of June 30, 2011



EIT Revenues - All Funds 2006-2011

	2006	2007	2008	2009	2010	2011
	Actual	Actual	Actual	Actual	Actual	Projection
January	\$ 58,962.57	\$ 136,497.66	\$ 186,772.55	\$ 198,653.38	\$ 155,295.63	\$ 158,257.14 A
February	\$ 531,082.68	\$ 459,933.82	\$ 531,022.02	\$ 514,210.32	\$ 572,852.38	\$ 410,595.47 A
March	\$ 121,897.33	\$ 301,862.48	\$ 298,956.87	\$ 339,228.16	\$ 277,442.94	\$ 464,181.56 A
April	\$ 120,707.56	\$ 253,215.48	\$ 334,307.73	\$ 356,292.49	\$ 389,664.19	\$ 383,464.33 A
May	\$ 948,223.88	\$ 789,083.55	\$ 754,979.88	\$ 721,936.71	\$ 799,890.40	\$ 534,941.46 A
June	\$ 398,439.50	\$ 347,129.61	\$ 377,599.92	\$ 276,479.82	\$ 142,114.32	\$ 353,990.62 A
July	\$ 83,523.47	\$ 91,669.93	\$ 155,334.99	\$ 105,750.48	\$ 129,589.83	\$ 129,589.83 E
August	\$ 464,007.86	\$ 556,144.36	\$ 521,070.90	\$ 632,303.66	\$ 587,764.98	\$ 587,764.98 E
September	\$ 288,311.94	\$ 226,128.20	\$ 252,787.48	\$ 203,019.57	\$ 205,802.98	\$ 205,802.98 E
October	\$ 122,777.58	\$ 106,475.98	\$ 122,464.14	\$ 158,849.96	\$ 142,752.49	\$ 142,752.49 E
November	\$ 440,106.72	\$ 528,411.74	\$ 465,214.11	\$ 577,861.85	\$ 449,050.83	\$ 449,050.83 E
December	\$ 259,489.72	\$ 282,563.15	\$ 243,505.81	\$ 62,726.74	\$ 252,901.26	\$ 252,901.26 E
Sub total collections	\$ 3,837,530.81	\$ 4,079,115.96	\$ 4,244,016.40	\$ 4,147,313.14	\$ 4,105,122.23	\$ 4,073,292.95

6.30%

4.04%

-2.28%

-1.02%

-0.78%

Tax Collector's Monthly Report to Taxing Districts
For the Month of May 2011 June 2011
Montgomery Township Taxing District

	Real Estate	Interim 2010	Interim 2011	Street Light
A. Collections				
1. Balance Collectable - Beginning of Month	235,192.89	\$ 87.71	\$ 5,342.79	\$ 9,490.00
2A. Additions: During the Month (*)			\$ 1,115.01	
2B. Deductions: Credits During the Month - (from line 17)	\$ 360.10		\$ -	
3. Total Collectable	\$ 234,832.79	\$ 87.71	\$ 6,457.80	\$ 9,490.00
4. Less: Face Collections for the Month	\$ 78,461.17	\$ -	\$ 3,676.20	\$ 3,430.00
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	\$ 156,371.62	\$ 87.71	\$ 2,781.60	\$ 6,060.00
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	\$ 78,461.17	\$ -	\$ 3,676.20	\$ 3,430.00
10. Plus: Penalties		\$ -		
11. Less: Discounts	\$ 14.09	\$ -	\$ 33.79	\$ 0.80
12. Total Cash Collected per Column	\$ 78,447.08	\$ -	\$ 3,642.41	\$ 3,429.20
13. Total Cash Collected - (12A + 12B + 12C + 12D)				\$ 85,518.69

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
06/30/11		85,518.69	
Total			85,518.69

Transaction #	Amount Paid with this Report	Amount Applicable to this Report	Reporting Month
15.			

16.	Total Remitted This Month		\$ 85,518.69
-----	---------------------------	--	--------------

17. List, Other Credit Adjustments (*)		
Parcel #	Name	Amount
4600-01061-01-8	Glasgow	360.10
Total \$		360.10

18. Interest Earnings (if applicable) \$

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

Amount Collected This Month

Less Amount Paid this Month

Ending Balance

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

Tax Collector _____ **Date** _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Tax Collector _____ Date _____



Montgomery Township Inter-Office Memo

To: Lawrence J. Gregan, Township Manager

Shannon Drosnock, Finance Director

From: Richard Grier, Technology Manager

Date: July 17, 2011

Subject: June 2011 IT activities

The following are the activities of the Technology Manager for the Month of June, 2011.

- Public Works administration office sprinkler pipe break details
 - Moved damaged equipment from DPW building to Township basement
 - Tested equipment and documented serial numbers
 - Compiled information into a report for Insurance Adjuster
 - Setup temporary office in Township building for staff
 - Ordered replacement equipment
 - Configured equipment for installation when office repairs are completed
- Configured Hyper-V virtualization software on new servers for Business Continuity
 - Moved Pentamotion from end-of-life server to brand new server
 - Moved Kronos to new server and used existing server at Public Works
- Opened case (#807608) with SunGard to resolve interface issue with Business Tax and Finance
- Attempted cutover to new FiOS internet connection and eliminate T1 line for Township internet
 - During first attempt it was discovered the account was setup incorrectly by Verizon
 - Second attempt proved just as fruitless; Verizon Business FiOS support was very poor
 - Determined that service wasn't ready for Township use and moved to Comcast Business. The elimination of the T1 line and move to Comcast Business will save approximately \$1,000 per month for the Township (\$12,000 per year).
- Met with Verizon Wireless rep to discuss Township wireless options and options for electronic BOS packets
- Setup new phones for Summer Camp

Scheduled work for July 2011 and beyond

- Business Continuity project – Configure offsite backups and create documentation – Schedule testing
If offsite backup to the Fire Station is successful, the current tape backup system will be eliminated resulting in a savings of approximately \$650/month (\$7,800 per year). Additionally the time to restore fully in the event of an emergency will be dramatically reduced.
- Cancel obsolete circuits
 - Start Battalion 2 install and cut-over
- Pursue electronic Board Packet options
- Finalize Social Media Policy and present to Board

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Second Quarter 2011 Budget Amendment

MEETING DATE: July 25, 2011

ITEM NUMBER:

#16

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee

BACKGROUND:

.A budget amendment is required for internal and external reporting purposes and for proper budgetary control. Please see attached documentation showing recommended Budget Amendments to various line items within the 2011 Capital Reserve Fund to reflect proposed expenditures as follows:

Adjustment to Capital Reserve Fund – Designated Reserves

- The Board approved condemnation of the Zehr Tract property in 2010 has created a need for expenditures for consulting services, including legal and engineering fees. These expenditures total \$27,100 to date and are expected to continue throughout the year. The Board has designated a reserve balance of \$2,909,937 for open space in the Capital Reserve Fund. This budget amendment proposes to make available \$100,000 of this reserve balance to cover all of the 2011 costs associated with the condemnation of the property including engineering fees, legal fees, and costs associated with environmental studies performed for the property.
- Two additional expenses will be incurred by the Police Department. First, the Federal Communications Commission (FCC) has mandated that by January 1, 2013 all public safety radio systems be converted to a "narrowband" operation. This conversion has been mandated by the FCC to ensure more efficient radio usage and relieve radio congestion. The Police Department needs to start the process of becoming compliant this year in order to ensure compliance by 2013. To date \$6,900 has been approved by the Board for evaluation and re-tuning of the Department's Radio Communication System. Second, the Board previously directed the conversion of the Police dispatch to the Montgomery County Radio System. Certain improvements to Township equipment to affect this conversion will be provided by the County. However, the department needs to purchase six (6) mobile radios at a projected cost of \$35,000. The Board has designated a reserve balance of \$385,543 for this project in the Capital Reserve Fund. This budget amendment proposes to make available \$42,000 of this reserve balance to cover the 2011 costs associated with re-banding the Police Department's Radio Communication System and to purchase mobile radios necessary for the conversion to the County Radio Dispatch System.

Adjustment to Liquid Fuels Fund

- As required by State regulations for the use of Liquid Fuels Funds, the Township's asphalt contract with Glasgow, Inc. contains an escalator clause which provides for the price of paving materials to be adjusted up (or down) monthly based on the fluctuation of the asphalt price index. The index is currently increasing causing the scheduled road

paving plan for this year to cost more than the allocated in the 2011 budget by approximately \$61,000. At the June 27th meeting, the Board approved the Public Works Department to continue the work as scheduled. This budget amendment proposes to utilize \$61,000 of the \$880,067 Board designated reserves for the 14 Year Road Program from the Capital Reserve fund to cover the increased cost of asphalt per the contract with Glasgow, Inc.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

With the approval of these Budget Amendments, the Township will continue to operate in accordance with all internal and external controls.

RECOMMENDATION:

Consider approval of the 2011 2nd Quarter Budget Amendments.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the 2011 2nd Quarter Budget Amendments to the Capital Reserve Fund as per attached Exhibit A.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq., file, S. Drosnock, L. Grogan

Montgomery Township
Proposed 2011 2nd Quarter Budget Amendments

Fund/Org	Account	Title	Current Budget	Expense Increase	Amended Budget	Beginning Designated Reserve Balance	Projected Ending Designated Reserve Balance
Capital Reserve Fund							
30-410	4700	Police - Capital New For Police Radio System	\$ 10,270.00	\$ 50,000.00	\$ 60,270.00	\$ 385,542.26	\$ 335,542.26
30-400	4600	Land Acquisitions For Zehr Tract Acquisition	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 2,909,937.00	\$ 2,809,937.00
30-439	4220	Operating Supplies For Asphalt price increase	\$ -	\$ 61,000.00	\$ 61,000.00	\$ 880,067.00	\$ 622,067.00

NB - The projected ending balance for the 14 Year Road Program Reserve includes the budget amendment and already approved budgeted items for curb and sidewalk

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Finance Committee's Recommendation - Investments

MEETING DATE: *July 25, 2011*

ITEM NUMBER: *# 17*

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director *[Signature]*

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee *[Signature]*

BACKGROUND:

The Township's current banking relationship is with Univest National Bank and Trust Co. Approximately 90% of the Township's funds are held in the Univest Money Market account currently earning interest at the rate of .35%. During the recent monthly Finance Committee meetings the topic of interest rates and cash management was discussed. The Committee asked staff to research investment rates for CD's (only those covered under ACT 72 for public funds) at our current bank and various other banks.

After speaking with several banks in the area, including TD Bank, Wells Fargo and Sovereign Bank, Univest offered the highest rate (.60%) on a one year CD. The only other option that another bank presented to staff at the time was a Money Market account at Sovereign Bank with an interest rate of .50%. This rate offers a higher return than the Township's current Money Market rate with Univest but offers the flexibility of liquidity that the CD does not offer. However, the rate is only guaranteed for 3 months.

At the June 2011 Finance Committee meeting, Staff updated the Committee members with the Township's financial position. The Township currently has \$22.5M in available funds. Staff estimates that \$18M of the \$22.5M is available to be invested in a variety of different ways.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Staff recommends that of the \$18M available for investment, a minimum of \$2M remains liquid to provide for operating funds for the first half of the 2012 budget year. Maintaining a liquid balance greater than that would be based upon the Board's direction as to the amount of funds that may be needed in the next 12 months to fund major Board initiatives such as the acquisition the Zehr Tract.

Therefore two possible options exist:

1. Adopt the Finance Committee's recommendation to invest \$13M in Township funds in a Univest one year CD earning an interest rate of .60% and transfer \$5M into a Sovereign

Money Market account earning an interest rate of .50%. This would generate approximately \$103K in interest for a 12 month period (assumes the Money Market rate remains .5% for 12 months).

2. Invest \$16M in a Univest one year CD earning interest at a rate of .60% and leave \$2M liquid for the 2012 operational needs in the Univest Money Market earning interest at a rate of .35%. This would also generate approximately \$103K in interest earnings for a 12 month period (assumes Univest Money Market rate remains .35% for 12 months).

BUDGET IMPACT:

Either option will increase annual interest revenue by an estimated \$40,000.

RECOMMENDATION:

Staff is requesting direction from the Board on the following issues:

The amount of funds that should remain liquid in a Money Market account

The total amount of funds to be made available for long term investment in a one-year CD

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Ianozzi, Esq., file, S. Drosnock, L. Gregan

		Principal Invested	Estimated Annual Interest Earned
Option 1			
Univest CD	0.60%	13,000,000.00	78,000.00
Sovereign MM	0.50%	5,000,000.00	25,000.00
		18,000,000.00	103,000.00
Option 2			
Univest CD	0.60%	16,000,000.00	96,000.00
Univest MM	0.35%	2,000,000.00	7,000.00
		18,000,000.00	103,000.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

July 22, 2011

SUBJECT: Consider Authorization of Transfer of Police Dispatch Services

MEETING DATE: July 25, 2011

ITEM NUMBER: #18A

MEETING/AGENDA:

ACTION XXXX

CONSENT

NONE

REASON FOR CONSIDERATION: Operational: XXXX

Policy:

Discussion:

Information:

INITIATED BY: Scott Bendig, Deputy Chief of Police

BOARD LIAISON:

Robert Birch, Chairman
Public Safety Liaison

BACKGROUND:

On July 26, 2010 the Board of Supervisors authorized the transfer of Montgomery Township Police Dispatching Services to the Montgomery County Department of Public Safety, resulting in what was believed to be a significant cost savings to the Township. That authorization was based upon a commitment from the County that the transition would be at no cost to the Township and that the County would provide the necessary radio equipment to affect the transition.

Since that time it has been learned that transitioning to the current Montgomery County Radio system would require the purchase of six mobile radios for command staff/detective vehicles at an approximate cost of \$35,000.00. Montgomery County is unable to provide this equipment to Montgomery Township.

All other anticipated equipment / improvements / costs for transition to the current Montgomery County Radio system would be incurred by Montgomery County (see attached). This includes:

- Portable Radio Usage - Use of 24 county portable radios with charging units.
- Internal Antenna - Use and installation of an internal antenna in the police station to assure radio reception.
- Computer - Use of a computer for call data capture applications in our Communications Center.
- 911 Remote Dispatch (RDP) User Fees - Fees will be suspended based on a transition prior to January 1, 2012.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

A motion was passed at the July 26, 2010 Board of Supervisors Meeting authorizing the Montgomery County Department of Public Safety handle Montgomery Township Police Dispatching Services.

ALTERNATIVES/OPTIONS:

Maintaining our current dispatch configuration on the Montgomery Township Police radio system would require no new purchases. However, continuing to dispatch the 911 calls received from Montgomery

County Radio as a remote dispatch point (RDP) will result in a reoccurring yearly charge from Montgomery County. This has been estimated to be \$43,000.00 for 2012 (per Deputy Director Sean Petty). Montgomery County has indicated that they may attempt to recoup the 2010 and 2011 (\$47,313.50) suspended fees that if we chose to continue to self dispatch beyond January 1, 2012.

BUDGET IMPACT:

In order to convert to the current County 800 MHz radio system, the Township would need to purchase six mobile radios for command staff/detective vehicles at an estimated cost of \$35,000.00.

RECOMMENDATION:

It is recommended that the Board of Supervisors re-affirm that the Police Department move forward with the transition of Police Dispatching Services to the Montgomery County Department of Public Safety with a target date of 1/1/2012.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby affirm our decision of July 26, 2010 directing the Police Department to move forward with the transition of Montgomery Township's Police Dispatching Services to Montgomery County' Department of Public Safety and approve the expenditure of \$35,000 from the Capital Reserve Fund for the purchase of six mobile radios for command staff/detective vehicles.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

COUNTY OF MONTGOMERY

Commissioners

JAMES R. MATTHEWS
CHAIRMAN

JOSEPH M. HOEFFEL BRUCE L. CASTOR, Jr

THOMAS M. SULLIVAN
DEPARTMENT DIRECTOR



Montgomery County
Department of Public Safety
Operations Center
50 Eagleville Road
Eagleville, PA 19403
(610)631-6500 FAX (610)631-6536
www.dps.montcopa.org

July 6, 2011

J. Scott Bendig, Deputy Chief
Montgomery Township Police Department
P.O. Box 68
1001 Stump Road
Montgomeryville, PA 18936

Dear Deputy Chief Bendig:

The purpose of this letter is to confirm the points made in both recent meetings and in e-mail correspondence regarding the transition of radio dispatch to the County system. Specifically those points that follow:

1. Radio Coverage – Short Term

We agree that a talkgroup with east and west coverage would be necessary to ensure acceptable radio coverage

2. Radio Coverage – Long Term

When the radio system is upgraded, we have committed to ensuring that the first site(s) brought on-line have a positive, beneficial impact on coverage in Montgomery Township.

3. Mobile Radios

At present we do not have any mobile radios available.

4. Internal Antenna

We have agreed to install the BDA that we tested some months ago, at no charge to the Township.

5. In-Car Modems

Modems in police vehicles are due to be upgraded in 2012 or early 2013, depending on the availability of project funds, the development of the Verizon network, and the development of 4G public safety technology. Our projection is that all the modems would be upgraded at once, or in two phases at most.

6. Future User Fees

There are no current plans to projections to require "user fees" of any kind. Budgetary priorities and cost recovery programs are at the sole discretion of the County Commissioners.

7. Remote Dispatch User Fees

To date more than 12 months of RDP fees have been suspended. Fees will be suspended based on a transition prior to 1/1/2012. Years 2010 and 2011 suspended fees, as well as fees for 2013 will be assessed and due at that time if the Township wishes to continue to self dispatch.

If I can be of further assistance please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Thomas M. Sullivan", with a long horizontal flourish extending to the right.

Thomas M. Sullivan
Director of Public Safety

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

July 20, 2011

SUBJECT: Consider Authorization to Endorse Upgrade of Montgomery County Radio System

MEETING DATE: July 25, 2011

ITEM NUMBER: #18B

MEETING/AGENDA: ACTION XX CONSENT NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Scott Bendig, Deputy Chief of Police

BOARD LIAISON:

Robert Birch, Chairman
Public Safety Liaison

BACKGROUND:

On June 6, 2011, representatives from Montgomery County police departments met with Montgomery County Commissioner Matthews, County officials, Tom Sullivan and Sean Petty regarding the upgrade of the Montgomery County Radio System. Commissioner Matthews stated that the County wishes to proceed with the upgrade and outlined a proposed cost sharing arrangement wherein the County would incur the costs upgrading the backbone of the system and purchase the portable radio equipment for the municipalities.

Municipalities, in turn, could lease/purchase the equipment over a ten-year period or purchase the equipment outright. There is some debate over the number of portable radios required by each municipality. The County is recommending a portable be purchased for each officer. The estimated cost per portable radio if lease/purchased would be approximately \$870 per radio per year over 10 years. In the alternative, the municipalities could purchase the radio equipment either through the County contract or on their own.

Commissioner Matthews has stated that he would like 75%-80% of the municipalities to agree on such an arrangement before the Commissioners put their full weight and resources behind the radio upgrade project. On June 10, 2011 Commissioner Castor stated that he favored upgrading the radios but not until the County returns to a significant surplus and reduces its debt. Commissioner Matthews has indicated that he will not vote for the project unless there is unanimity among all three commissioners.

On June 22, 2011, a letter was received from Commissioner Mathews requesting an endorsement from the municipalities of the Montgomery County radio system upgrade as well as a decision regarding entering into the cost sharing agreement to lease/purchase portable radios. A response has been requested by no later than August 1, 2011.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board of Supervisors previously authorized the transfer of Montgomery Township Police Dispatching Services to the Montgomery County Department of Public Safety.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

Additional expenditures between \$190,000.00 and \$240,000.00 can be anticipated for future radio equipment if/when the Montgomery County Radio System upgrade does occur.

RECOMMENDATION:

It is recommended that the Board of Supervisors endorse the Montgomery County radio system upgrade and agree to purchase our own radios and related user hardware when the upgrade occurs.

MOTION/RESOLUTION:

See Attached Resolution.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

Montgomery Township Resolution

WHEREAS, pursuant to an order of the Federal Communications Commission, the County of Montgomery's rebanding of the frequency used in its public safety communications is required;

WHEREAS, the County, pursuant to its responsibilities under that Order, has agreed to undertake that rebanding;

WHEREAS, in the course of the rebanding, the County is considering whether to upgrade its system, including obtaining radios that are compliant with the new national P25 Phase 2 standards for digital public safety communications systems;

WHEREAS, in advance of determining whether to pursue upgrading, the County seeks to determine the commitment of municipalities to purchase or lease radios and related end user hardware;

NOW THEREFORE BE IT RESOLVED by the Montgomery Township Board of Supervisors that should Montgomery County determine to proceed with an upgrade, Montgomery Township will purchase radios and related user hardware as required for use by municipal personnel.

Resolved this 25th day of July 2011.

MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS

Robert J. Birch, Chairman

ATTEST

Lawrence J. Gegan, Secretary



**COUNTY OF MONTGOMERY
COURT HOUSE
P.O. BOX 311
NORRISTOWN, PENNSYLVANIA
19404-0311**

**MONTGOMERY COUNTY
COMMISSIONERS**

JAMES R. MATTHEWS
CHAIRMAN
JOSEPH M. HOFFEL BRUCE L. CASTOR JR.
VICE CHAIR COMMISSIONER

ROBERT W. GRAF
CHIEF OPERATING OFFICER

BARRY MILLER, ESQ.
SOLICITOR

(610) 278-3020 FAX: (610) 2785943
TDD: (610) 631-1211 WWW.MONTCOPA.ORG

June 20, 2011

Mr. Robert Birch
Chairman
Montgomery Township Supervisors
1001 Stump Road
Montgomeryville, PA 18936-9605

Dear Mr. Birch:

As has been reported, Montgomery County is contemplating making the largest single capital investment in County history to upgrade our public safety communications system. As your County Commissioners, we are seeking assurances that our municipal partners agree doing so is a necessity and that they are willing to share the costs.

A proposed upgrade would be very expensive. Preliminary estimates show a cost of \$48 million.

In the past, it has been customary for the County to fund the voice and data communications infrastructure while municipalities cover the costs of radio equipment for their police officers. If we decide to upgrade the current system, the radios in use by the police will no longer be functional and will need to be replaced.

The upgrade proposal that has been presented to us calls for additional towers, enhanced equipment on existing towers and improvements to the backbone of the system that will increase coverage and service at an estimated cost of \$31 million.

The police radios that will be required for the upgraded system are estimated to cost about \$7,000 each, which is expected to add up to about \$17 million total. Enclosed is a questionnaire to determine

whether you favor the upgrade, and, if so, the number of radios your municipality will require, how those numbers might be staggered over a three-year phase-in period and whether you would like to purchase them outright with your own funds or lease them from the County for about \$850 each annually over a 10-year period.

Also enclosed is a sample Resolution of Intent that we are asking the elected bodies of each municipality with a police department to adopt letting us know their preference.

Please return the resolutions and completed questionnaires no later than August 1, 2011 to Ingrid Picco at:

Montgomery County Commissioners
P.O. Box 311
Norristown, PA 19404-0311

Ingrid can also be reached by email at ipicco@montcopa.org or by phone at (610) 278-3020.

Please excuse the tight timeline, but we are under a deadline from the Federal Communications Commission to change the radio bandwidths we use for emergency dispatch communications.

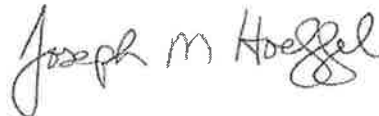
If a significant majority of the municipalities with police departments do not respond that they are in agreement with the proposed upgrade plan, we will proceed with a plan to "reband" the existing equipment at no cost to the County or the municipalities. The costs associated with that process would be borne by Nextel/Sprint.

Thank you for your consideration.

Sincerely,



James R. Matthews
Chairman



Joseph M. Hoeffel
Vice Chairman

Municipality

Please check/complete as applicable

_____ Endorses the upgrade and supports the financial commitment

_____ Copy of approved resolution is attached

_____ Will participate in County funding of radios (approximately \$850/year for a ten year period per radio)

_____ Will self-fund

_____ Estimated number of radios required

_____ initial order _____ add'l units to be ordered in years 2 & 3

Elected Official

Municipal Manager

Signature and date

Signature and date

Printed name

Printed name

Title

Title

Address

Address

Telephone number

Telephone number

Email address

Email address

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Police Out of State Training Request

MEETING DATE: July 25, 2011

ITEM NUMBER: 49

MEETING/AGENDA: ACTION **XX** NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Richard J. Brady
Chief of Police

BOARD LIAISON: Robert Birch, Chairman – Board of Supervisors
Liaison – Public Safety Committee

BACKGROUND:

Detective John McGready and Sgt. Gerald Dougherty have requested approval to attend an "Objective Pre-employment Interviewing- Dealing Effectively with Applicant Misrepresentation" seminar scheduled for September 20-21, 2011 in Cherry Hill, New Jersey. This course is not offered locally and is presented by Stanley M. Slowik, Inc., Interviewing Design and Training Consultant, from Evergreen, Colorado. The Officers would commute to the seminar in New Jersey. The fee for early registration is \$325 per Officer. A description of the seminar is attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: Funds for the Seminar in the amount of \$650 available in the 2011 Meeting and Conference Budget Line Item 01-410-4460.

RECOMMENDATION: Recommend the Board approve the request for Detective John McGready and Sgt. Gerald Dougherty to attend an "Objective Pre-employment Interviewing- Dealing Effectively with Applicant Misrepresentation" seminar scheduled for September 20-21, 2011 in Cherry Hill, New Jersey.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request for Detective John McGready and Sgt. Gerald Dougherty to attend an "Objective Pre-employment Interviewing- Dealing Effectively with Applicant Misrepresentation" seminar scheduled for September 20-21, 2011 in Cherry Hill, New Jersey.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Robert Iannozzi, Esq.



Stanley M. Slowik, Inc.
Interviewing Design and Training Consultant

June 30, 2011

Stanley M. Slowik, Inc., in conjunction with the Cherry Hill Police Department is planning to present a special training program, **Objective Pre-employment Interviewing – *Dealing Effectively with Applicant Misrepresentation***, for law enforcement, City/County Personnel, School Districts and other employers in the area. The class is scheduled for September 20-21, 2011 at the Cherry Hill Police Department, 820 Mercer St., Cherry Hill, NJ, 08002 from 8 AM to 4 PM daily. Alternate classes may be found at www.stanleyslowik.com.

If you have been looking for ways to greatly reduce costs while actually improving selection accuracy, **Objective Pre-employment Interviewing** has a proven record of success. We would appreciate your help in encouraging members of your agency or agencies you think might be interested, to enroll for the course as soon as possible, so we can be certain we have enough participants to confirm the class. Please take a moment to review the enclosed brochure and/or pass it along to your Background Investigators, Personnel staff, Principals/Superintendents, members of Oral Boards or anyone involved in the selection of new employees. The proven techniques will allow your organization to identify, define and quantify critical information needs, encourage more accurate information where misrepresentation is possible if not probable and drastically reduce selection costs in an objective, legal and effective manner. In addition, there will be extensive, updated material on the new Americans with Disabilities Act with regard to your selection system.

To register, please call Rhea at 303.674.5125. For directions, lodging or other local information please contact Ofc. Donna Campbell at dcampbell@cherryhillpolice.com. Early registration is \$325. After August 30, 2011 fee will be \$350. Make checks payable to **Stanley M. Slowik, Inc.** Payments may be sent in advance for the class to guarantee participation or presented during registration on September 20, 2011. **DO NOT** make checks payable to the Cherry Hill Police Department. A new, updated 130 page instructional guide and current ADA/ADAAA supplement is included as part of the program.

Thank you,

Stanley M. Slowik
President

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Payment of Bills

MEETING DATE: July 25, 2011

ITEM NUMBER: #20

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Robert J. Iannozzi, Esq.

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
23716	7/21/11	1264	MORGAN STANLEY SMITH BARNEY INC	5,289.08
48157	7/12/11	00000331	HATFIELD TOWNSHIP	234.00
48158	7/12/11	00001785	YELLOWBIRD BUS COMPANY, INC.	200.00
48159	7/13/11	00000154	PICCIRILLO CELEBRATIONS LLC	308.75
48160	7/15/11	00000144	CRYSTAL CAVE COMPANY, INC.	295.50
48161	7/15/11	00901411	THE MUD SHACK, INC.	676.75
48162	7/15/11	00001785	YELLOWBIRD BUS COMPANY, INC.	465.00
48163	7/19/11	00000331	HATFIELD TOWNSHIP	180.00
48164	7/19/11	00000154	PICCIRILLO CELEBRATIONS LLC	308.75
48165	7/19/11	00001785	YELLOWBIRD BUS COMPANY, INC.	200.00
48166	7/22/11	00000119	BCHS - BUCKS COUNTY HISTORICAL	305.50
48167	7/22/11	00002014	TRANSPORTATION SERVICES INC.	325.00
48168	7/25/11	00001653	ADAM LION	1,500.00
48169	7/25/11	BT005470	ADORN SENSE, INC.	48.19
48170	7/25/11	00001202	AIRGAS EAST, INC.	145.80
48171	7/25/11	00902376	ALEXANDER RYABIN	1,000.00
48172	7/25/11	00001291	ANCHOR FIRE PROTECTION CO., INC.	2,858.30
48173	7/25/11	00001938	BILL WIEGMAN	60.00
48174	7/25/11	00001903	BRIAN JANSSENS	15.00
48175	7/25/11	00000069	C L WEBER CO INC.	43.22
48176	7/25/11	00902380	CATHERINE HUGHES	33.00
48177	7/25/11	00001601	CDW GOVERNMENT, INC.	645.81
48178	7/25/11	00902225	CHARLES KARR	33.00
48179	7/25/11	00902384	CHRISTINA LAMBERT	18.00
48180	7/25/11	00902278	CHRISTOPHER & CINDY BILINSKI	20.00
48181	7/25/11	00902375	CHRISTOPHER & TERESA CODY	1,000.00
48182	7/25/11	00000855	CHRISTOPHER MANN	60.00
48183	7/25/11	00000050	CODY MILLER	45.00
48184	7/25/11	00000363	COMCAST CABLE	95.00
48185	7/25/11	00000363	COMCAST CABLE	104.90
48186	7/25/11	00000222	COMMONWEALTH PRECAST, INC.	900.00
48187	7/25/11	00000108	COUNTY ELECTRIC SUPPLY COMPANY,	172.65
48188	7/25/11	00000159	SSL GROUP LP	250.40
48189	7/25/11	00902126	DANIELLE BRACE	20.00
48190	7/25/11	00000111	DAVID H. LIGHTKEP, INC.	21.00
48191	7/25/11	00000024	DAVID P. BENNETT	15.00
48192	7/25/11	00001941	DAVID W. VASCONEZ	60.00
48193	7/25/11	00001556	DCED-PA DEPT OF COMMUNITY &	472.00
48194	7/25/11	00001627	DEER PARK SPRING WATER COMPANY	133.49
48195	7/25/11	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	75.00
48196	7/25/11	00000599	DEPARTMENT OF PUBLIC WELFARE	10.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
48197	7/25/11	00902127	DIANE GARZONE	22.00
48198	7/25/11	00001762	LEONARD WASMANSKI	135.20
48199	7/25/11	00902356	ELISA JAFFE	36.00
48200	7/25/11	00001902	ELLIOTT GREENLEAF &	50.00
48201	7/25/11	00000158	ELYSE R. AION	28.00
48202	7/25/11	00901570	EMIL S. SALADIK	13,104.15
48203	7/25/11	00000164	EMP	52.00
48204	7/25/11	00001943	ERIC C. FREAS	15.00
48205	7/25/11	00902385	EUN JU NA	18.00
48206	7/25/11	00000104	EXPERT AUTOMOTIVE EQUIPMENT	140.25
48207	7/25/11	00000169	FEDEX	22.72
48208	7/25/11	00001466	FEDEX OFFICE	209.00
48209	7/25/11	00000180	FRANK CALLAHAN COMPANY, INC.	237.84
48210	7/25/11	00001720	GAILEY MURRAY, LLP	918.75
48211	7/25/11	00000198	GLASGOW, INC.	220.00
48212	7/25/11	00000229	GRAINGER	138.84
48213	7/25/11	00000203	GRANTURK EQUIPMENT CO., INC.	710.39
48214	7/25/11	00000215	HAVIS, INC.	1,650.00
48215	7/25/11	00000903	HOME DEPOT CREDIT SERVICES	477.32
48216	7/25/11	00000102	INTERSTATE BATTERY SYSTEMS OF	71.90
48217	7/25/11	00000148	J. S. BEER TREE SERVICE	1,100.00
48218	7/25/11	00902381	JESSICA LANDIS	33.00
48219	7/25/11	00902383	JOANNE CARUSO	512.00
48220	7/25/11	00902377	JOHN DUKE	33.00
48221	7/25/11	00000890	JOHN H. MOGENSEN	30.00
48222	7/25/11	00000983	JOHN J. IATAROLA	600.00
48223	7/25/11	00001581	JOSEPH J. SIMES	60.00
48224	7/25/11	00000112	JT LAFFREDO BUILDING & DESIGN, INC.	54,499.31
48225	7/25/11	00001995	KALER MOTOR COMPANY, LLC	9,997.00
48226	7/25/11	00902379	KATHRYN FRANK	33.00
48227	7/25/11	00902382	KIMBERLY WHITEHILL	33.00
48228	7/25/11	00000165	KUFEN MOTOR & PUMP	135.00
48229	7/25/11	00001962	LIND ELECTRONIC DESIGN CO., INC.	69.70
48230	7/25/11	00000283	WILLIAM A. CRANE, V.M.D.,P.C.	154.00
48231	7/25/11	00902386	LOIS KOUROCHIN	22.00
48232	7/25/11	00000354	MAD SCIENCE OF WEST NEW JERSEY	2,451.00
48233	7/25/11	00000093	MATTHEW MCCULLA	15.00
48234	7/25/11	00002000	MATTHEW SHINTON	15.00
48235	7/25/11	00001330	MCCALLION STAFFING SPECIALISTS	585.00
48236	7/25/11	00000155	MICHAEL BAKER JR., INC.	4,618.16
48237	7/25/11	00001920	MICHAEL H. BEAN	30.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
48238	7/25/11	00001961	MICHAEL LONG	15.00
48239	7/25/11	00000147	MIJ SERVICES INC	580.00
48240	7/25/11	00902378	MOLLY FOX	33.00
48241	7/25/11	00000643	MONTGOMERY COUNTY-NORRISTOWN	9,000.00
48242	7/25/11	BT005448	MOREBANK	4.60
48243	7/25/11	00000157	NATURAL LANDS TRUST, INC.	5,545.00
48244	7/25/11	00000356	NORTH WALES WATER AUTHORITY	95.64
48245	7/25/11	00001550	KCJ IANNELLI INC	10.36
48246	7/25/11	00001840	PAUL R. MOGENSEN	55.00
48247	7/25/11	00000095	PAUL SMITH	15.00
48248	7/25/11	00000399	PECO ENERGY	11,022.87
48249	7/25/11	00000397	PECO ENERGY	12,294.55
48250	7/25/11	00001876	PENN SUBURBAN CHAMBER OF	156.00
48251	7/25/11	00000726	PENN-HOLO SALES & SERVICES	57.90
48252	7/25/11	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC	268.90
48253	7/25/11	00001358	PENNSYLVANIA RECREATION AND PARK	4,413.00
48254	7/25/11	00000009	PETTY CASH	325.00
48255	7/25/11	00001880	PHILIP C. STUMP	20.00
48256	7/25/11	00001155	PITNEY BOWES GLOBAL FINANCIAL	222.24
48257	7/25/11	00000345	PRINTWORKS & COMPANY, INC.	564.66
48258	7/25/11	00000425	PSATS - UC GROUP TRUST FUND	2,093.89
48259	7/25/11	00001339	PSYCHOLOGICAL-RESOURCES AND	315.00
48260	7/25/11	00000439	RED THE UNIFORM TAILOR	218.70
48261	7/25/11	00000430	REM-ARK ALLOYS, INC.	331.08
48262	7/25/11	BT005587	RETAIL CONSTRUCTION SERVICES, INC.	11.62
48263	7/25/11	00000445	RICHARD J. BRADY	432.96
48264	7/25/11	00000117	RIGGINS INC	3,190.19
48265	7/25/11	00000115	RIGGINS, INC	6,739.08
48266	7/25/11	00000061	ROBERT MCMONAGLE	15.00
48267	7/25/11	00001573	SAFE KIDS WORLDWIDE	50.00
48268	7/25/11	BT005594	SCHUMAN FINE PAPERS	391.15
48269	7/25/11	00000365	SCOTT BENDIG	230.00
48270	7/25/11	00000465	SHAPIRO FIRE PROTECTION COMPANY	311.18
48271	7/25/11	00000163	SHARON TUCKER	117.98
48272	7/25/11	00001733	SILVER KNIGHTS CHESS COMPANY	768.00
48273	7/25/11	00000015	NEXTEL PARTNERS OPERATING CORP	385.78
48274	7/25/11	00000015	NEXTEL PARTNERS OPERATING CORP	586.70
48275	7/25/11	00001394	STANDARD INSURANCE COMPANY	6,409.54
48276	7/25/11	00001847	STAPLES CONTRACT & COMMERCIAL, IN	391.18
48277	7/25/11	00000636	STAPLES CREDIT PLAN	26.99
48278	7/25/11	00902369	STEVE CARDINAL	18.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
48279	7/25/11	00000483	SUBURBAN OFFICE SUPPLIERS, INC.	1,138.11
48280	7/25/11	00000485	SYRENA COLLISION CENTER, INC.	1,500.00
48281	7/25/11	00001005	THE RHOADS GARDEN	334.03
48282	7/25/11	00001732	THOMAS F. KIMATA	550.00
48283	7/25/11	00902161	THOMAS J. LAESSIG JR.	33.00
48284	7/25/11	00000503	TODD M. WALTER	2,000.00
48285	7/25/11	00000680	ROBERT E. TRAIL	996.04
48286	7/25/11	00000506	TRANS UNION LLC	41.70
48287	7/25/11	00001408	TRIVALLEY PRIMARY CARE PC	260.00
48288	7/25/11	00000327	U.S. MUNICIPAL SUPPLY, INC.	42.52
48289	7/25/11	00000032	VISA	1,184.00
48290	7/25/11	00000328	USA MOBILITY WIRELESS, INC	208.06
48291	7/25/11	00000040	VERIZON PENNSYLVANIA INC	109.43
48292	7/25/11	00001033	VERIZON CABS	529.65
48293	7/25/11	00001839	VINAY SETTY	15.00
48294	7/25/11	00000809	VISITING NURSE ASSOCIATION	1,500.00
48295	7/25/11	00001289	W. BYRON BATTLE, RPR	917.00
48296	7/25/11	00001329	WELDON AUTO PARTS	189.13
48297	7/25/11	00001948	WILLIAM H. FLUCK IV	75.00
48298	7/25/11	00000551	XPEDEX/HARRISBURG	725.63
48299	7/25/11	00000590	YOCUM FORD	715.62
48300	7/25/11	00000209	BOUCHER & JAMES, INC.	6,840.19
48302	7/25/11	00000085	CHAMBERS ASSOCIATES, INC.	27,019.94
48304	7/25/11	00000125	DISCHELL, BARTLE, YANOFF & DOOLEY	22,256.30
48305	7/25/11	00000152	ECKERT SEAMANS CHERIN &	8,167.50
48306	7/25/11	00001963	HUGHES, KALKBRENNER &	975.00
48307	7/25/11	00001282	KENNETH AMEY	1,360.00
48308	7/25/11	00001023	KERNS, PEARLSTINE, ONORATO	54.00
48309	7/25/11	00000604	KEYSTONE MUNICIPAL SERVICES, INC	10,945.00
48310	7/25/11	00001972	ROBERT L. BRANT	1,716.68
48311	7/25/11	00001984	TRAFFIC PLANNING AND DESIGN, INC.	12,278.75
TOTAL				284,335.64

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
07/13/2011	Commonwealth of PA	State Tax Payment	\$8,465.30
07/21/2011	IRS	941 Payment	\$67,092.63
07/21/2011	BCG	401/457 Plan Payment	\$22,001.54
07/21/2011	PA-SCDU	Withholding Payment	\$1,793.22
Total Paid as of 07/25/2011			\$99,352.69