



**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**FEBRUARY 23, 2026**  
**7:00 P.M.**

[www.montgomerytwp.org](http://www.montgomerytwp.org)

Tanya C. Bamford  
Candyce Fluehr Chimera  
Eric S. Pelletier  
Beth A. Staab  
Audrey R. Ware-Jones

Carolyn McCreary  
Township Manager

1. Call Meeting to Order
2. Pledge of Allegiance
3. Public Comment
4. Consent Agenda:
  - Minutes of February 9, 2026 Meeting
  - Payment of the Bills for February 23, 2026
  - Escrow Release – Higher Rock Residential

**Public Works:**

5. Authorize Advertisement of Bids for the Canterbury Storm Pipe Replacement Project
6. Authorize Advertisement of Bids for the Montgomery Walk Basin Upgrade Project
7. Authorize the Purchase of a Ford F-550 Truck (Replacement)

**Public Safety:**

8. Acceptance of Office State Fire Commissioner Grant for DFS & FDMT
9. Adoption of Traffic Calming Policy

**Parks & Recreation:**

10. Authorizing an Application to the Montco2040 Grant Program – Whistlestop Park
11. Discussion Regarding Proposed 2026 Events

**Old Business:**

**New Business:**

12. Review of Wissahickon Clean Water Partnership Conversion to a Consortium
13. Department Reports
14. Committee Liaison Reports
15. Adjournment

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS**  
**BOARD ACTION SUMMARY**  
Item #03

---

**SUBJECT:** Public Comment  
**MEETING DATE:** February 23, 2026  
**BOARD LIAISON:**  
**INITIATED BY:** Tanya C. Bamford, Chairwoman

---

**BACKGROUND:**

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time. Please come forward to the microphone and state whether you are a Township resident or business owner.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #04

---

---

SUBJECT: Consent Agenda  
MEETING DATE: February 23, 2026  
BOARD LIAISON:  
INITIATED BY:

---

---

BACKGROUND:

**MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED for the following:**

- Minutes of the February 9, 2026 Board of Supervisors meetings
- Payment of Bills for February 23, 2026
- Escrow Release #9 – Higher Rock Residential

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will ask for public comment.
- 3) Chairwoman will call for a vote.

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
FEBRUARY 9, 2026**

**1. Call to Order:** The February 9, 2026 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Tanya C. Bamford called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

Chairwoman Tanya C. Bamford  
Vice-Chair Beth A. Staab  
Supervisor Candyce Chimera  
Supervisor Eric S. Pelletier  
Supervisor Audrey R. Ware-Jones  
Township Solicitor Sean Kilkenny, Esq.  
Township Manager Carolyn McCreary

**ALSO IN ATTENDANCE:**

Police Chief William Peoples  
Director of Finance Blaine Bergey  
Director of Public Works Greg Reiff  
Director of Information Technology Richard Grier  
Recording Secretary Deborah A. Rivas

**2. & 3. Pledge of Allegiance and Announcements:** Following the Pledge of Allegiance, Ms. Bamford made an announcement recognizing and celebrating February as Black History Month in Montgomery Township.

**4. Public Comment:** Ms. Bamford called for public comment on any items not listed on the agenda. A Township resident asked for an update on the five-year financial plan, Township plans to close the gap that was discussed at the budget meeting, and is the EV charging proposed for the Community and Recreational Center a viable project. The resident was instructed to email the Township Manager with his questions.

**5. Announcement of Executive Session:** Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in Executive Session earlier this evening at 6:00 PM in person to discuss personnel matters. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session under the Commonwealth of Pennsylvania's Sunshine Law.

**6. Consent Agenda:**

**MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier, and unanimously carried (5-0), the minutes of the January 26, 2026 meeting, the payment of bills for February 9, 2026, in the amount of \$1,278,396.93, and the End of Maintenance for Luv Car Wash were approved as submitted.**

**Introduction:**

**7. Environmental Advisory Committee Appointment:**

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, and unanimously carried (5-0), the Board appointed Jamie Pizzi to the Environmental Advisory Committee to serve an existing three-year term to expire on January 1, 2029.**

**8. Senior Advisory Committee Appointment:**

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Ware-Jones, and unanimously carried (5-0), the Board appointed Elizabeth Cornell to the Senior Advisory Committee to serve an existing one-year term to expire on January 1, 2027.**

**Public Works:**

**9. Advertise Bids for 2026 Curb and Curb Ramps Project:**

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera, and unanimously carried (5-0), the Board authorized the advertisement of the Concrete Curb and Handicap Ramp Replacement for the 2026 Paving Project utilizing PennBid.**

**10. Advertise Bids for In-Place Paving for 2026 Road Projects:**

**MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier, and unanimously carried (5-0), the Board authorized the advertisement of the 2026 In-Place Paving Bid utilizing PennBid.**

**11. Advertise Bids for Tennis Court Improvements at Windlestrae Park – Rose Twig:**

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, and unanimously carried (5-0), the Board authorized the advertisement of the bid for the four (4) tennis court improvements at Windlestrae Park – Rose Twig utilizing PennBid.**

**Public Safety:**

**12. Authorize FDMT 2026 Fundraising Activities:** Ms. McCreary reported that the FDMT must advise the Board annually before planned fundraising activities per the Fire Services Agreement dated February 14, 2022. The following FDMT fund-raising activities are proposed for 2026: residential fund-raising mailer in Winter 2026, business fund-raising mailer in Summer 2026, car washes in Summer of 2026, and Dine and Donate events throughout 2026. The Township has budgeted \$10,000.00 for the FDMT fundraising activities for 2026.

**MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier, and unanimously carried (5-0), the Board approved the 2026 planned fundraising activities of the FDMT and the contribution of \$10,000 to the FDMT for their fundraising activities.**

**13. Ordinance #26-356 – No Right Turn on Red on Horsham Road at Stump Road:** Chief Peoples reported that in accordance with PennDOT guidance, an ordinance is being proposed to amend the Montgomery Township Ordinance 222-11, Right Turn Prohibited on Red Signal.

The proposed amendment would prohibit right turns on red for vehicles traveling eastbound on Horsham Road and turning right onto Stump Road, as well as vehicles traveling westbound on Horsham Road and turning right onto Stump Road. During public comment, a Township resident asked why the ordinance was being adopted after the No Turn on Red signs had already been installed. Chief Peoples explained that PennDOT had installed the signage, and the intersection was currently in a grace period, so no citations or violations were being issued. The adoption of the ordinance was a formality. There was also a question about whether or not the Township makes or loses money with the red-light camera system. Chief Peoples explained that the Township neither makes nor loses money on the system. Expenses for the officers to review the footage, as well as for the appeal hearing officer are covered. Otherwise, any additional remaining funds are sent to PennDOT.

**MOTION: Upon motion by Mr. Pelletier, seconded by Ms. Staab, and unanimously carried (5-0), the Board adopted Ordinance #26-356, amending Ordinance 11-222, Right Turn Prohibited on Red Signal, to prohibit right turns on red for vehicles traveling on Horsham Road, either eastbound or westbound, and turning onto Stump Road.**

**14. Proposed Traffic Calming Policy:** Chief Peoples advised that a new Traffic Calming Policy was recommended as part of a PennDOT traffic study. The Police Department reviewed several similar policies from surrounding departments, as well as Chapter 18 of PennDOT Publication 13, *Contextual Roadway Design*. After reviewing these materials, a comprehensive Traffic Calming Policy was developed using best practices identified in comparable policies. The proposed Traffic Calming Policy was reviewed at the February 4, 2026, Public Safety Committee meeting. Following the review, the Public Safety Committee endorsed the policy for forwarding to the Board for review and eventual adoption. Mr. Pelletier, the Board liaison to the Public Safety Committee, stated that the policy was well laid out. There were no further comments and it was agreed to present the policy for approval at the next meeting.

**15. Purchase of Replacement Computer Systems:** Chief Peoples reported that the police department is scheduled to replace the desktop computers assigned to the Patrol Sergeants, Highway Safety Unit, and Command Staff. These ten (10) computers have reached the end of their service life and manufacturer warranties. Funding for this capital replacement was approved in the 2026 Final Budget. A quote has been obtained from Dell Technologies, an authorized vendor under the CoStars Cooperative Purchasing Program, to provide the requested computers at a cost of \$15,748.32.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Ware-Jones, and unanimously carried (5-0), the Board awarded the contract for the purchase of ten (10) desktop computers from Dell Technologies, an authorized vendor under the Co-Stars Cooperative Purchase Program, in the total amount of \$15,748.32, in accordance with their submitted quote.**

**Community and Recreation Center:**

**16. Retrofitting of Parking Lot Lights:** Ms. McCreary reported that in recent years, the parking lot lights at the Community and Recreation Center (CRC) have not provided adequate illumination. Repairs have been made when possible, but the technology is dated: the CRC is 10 years old, and the lights either do not work or provide dramatically reduced lighting. The parking lot lights were evaluated and prioritized as part of the study performed for the CRC by

D'Huy Engineering after the exterior concrete work and the replacement of the gymnasium floor, both of which were completed in 2024 and 2025 respectively. A proposal has been received from Stouch Lighting Solutions, which includes a layout of the site showing existing conditions and the results of the proposed improvements. Stouch Lighting Solutions is an approved CoStars vendor and has provided a cost for materials and installation of \$236,871,86. During public comment, a Township resident asked whether the new lighting would address the current issue in which the light shines directly into the traffic flow on Horsham Road. The Township resident also inquired how the additional \$17,000 funding needed for this project will be offset in the capital plan. Ms. McCreary explained that staff tracks this information and takes adjustments into consideration as the year progresses. In addition to projects coming in over budget, many bid projects have come in under budget to help offset the overruns. Another Township resident inquired if these lights will be solar and, if so, if generators will be needed. With a new installation, it is not anticipated that generators would be in use.

**Parks and Recreation:**

**17. Windlestrae Farmhouse Renovation Project Discussion:** Ms. McCreary reported that a presentation was prepared by Phillips & Donovan Architects LLC in 2023 and renderings dated February 26, 2024 showing concepts for the renovation and repurpose of the farmhouse located in Windlestrae Park. Staff is now working to identify grants that this project may qualify for, including the Keystone Historic Preservation Planning and Construction Grant Program. However, to submit any grant application, it must be determined what, if anything, needs to be done to the site to make it accessible to the public. This includes the bridge, which generally serves as a pedestrian connector within the park. This ensures we have an accurate estimate of the project's cost. Ms. McCreary has asked Gilmore & Associates, the Township Engineer, to inspect the site and provide a detailed description of what would be required to make it accessible to the general public. Additionally, an updated cost estimate for improvements to the farmhouse is required. Any successful grant award will include a deadline for completing the project. Based on past discussions suggesting a non-profit called "Friends of Windlestrae Park" be established, Ms. McCreary reached out to the Solicitor's office to determine if they could prepare and submit the necessary documents to form a 501 (c) (3) to receive donations. Mr. Walko advised that it can be done and the firm has experience with other municipal clients. Ms. McCreary stated that staff is seeking Board consensus regarding the next steps outlined above and to better understand the Board's expectations and timeframe for this project. Moira Giordano, Vice Chair of the Park and Recreation Board, provided additional information on the Park Board's thoughts on the project. While members of the Park Board are excited to bring

this concept to life for the farmhouse, they also understand that the Township has many priorities and considerations about where funds need to be spent. Establishing a 501 (c) (3) will enable the Park Board to raise funds to support the project. Discussion followed. Overall, the Board was in favor of setting up the 501 (c) (3) and obtaining updated estimates for both the renovation and the overall site.

**Administration and Finance:**

**18. Ratification of Real Estate Tax Appeal Settlement – 1218 Welsh Road:** Mr. Bergey reported that the taxpayer filed an appeal for the property tax for the 2024 tax year. The assessed value of 1218 Welsh Road was initially \$2,175,620.00. Based upon the applicable Common Level Ratio, the current implied market value for the property is \$6,128,507.04 for tax year 2024, \$6,612,826.75 for tax year 2025, and \$7,072,886.87 for tax year 2026. On October 16, 2023, after the taxpayer presented evidence, the Board of Assessment Appeals issued a “Notice of No Change in Assessment.” The taxpayer thereafter filed an appeal with the Court of Common Pleas. The proposed settlement between the School District and the Taxpayer is \$5,494,000.00, representing fair market value for tax year 2024. Applying the applicable Common Level Ratio, the assessed value would become \$1,950,370.00, resulting in a decrease of the assessed value of \$225,250.00 for 2024.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera, and unanimously carried (5-0), the Board approved the stipulated settlement for 1218 Welsh Road and authorized the Township Solicitor to execute the document on behalf of the Township.**

**19. Ratification of Real Estate Tax Settlement – 1222 Welsh Road:** Mr. Bergey reported that the taxpayer filed an appeal for the property tax for the 2024 tax year. The assessed value of 1222 Welsh Road was initially \$5,942,380.00. Based upon the applicable Common Level Ratio, the current implied market value for the property is \$16,739,098.59 for tax year 2024, \$18,061,945.29 for tax year 2025, and \$19,318,530.56 for tax year 2026. On October 16, 2023, after the taxpayer presented evidence, the Board of Assessment Appeals issued a “Notice of No Change in Assessment.” The taxpayer thereafter filed an appeal with the Court of Common Pleas. The proposed settlement between the School District and the Taxpayer is \$15,006,000.00, representing fair market value for tax year 2024. Applying the applicable Common Level Ratio, the assessed value would become \$5,327,130.00, resulting in a decrease of the assessed value of \$615,250.00 for 2024.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera, and unanimously carried (5-0), the Board approved the stipulated settlement for 1222 Welsh Road and authorized the Township Solicitor to execute the document on behalf of the Township.**

**20. Adoption of the 2026 Budget:** Ms. McCreary reported that the 2026 operating budget, which had been approved at the December 15, 2025 Board of Supervisors meeting, was reopened at the January 5, 2026 meeting per Section 3202(d) of the Second Class Township Code, allowing for the Board of Supervisors to amend the budget in January following a

municipal election. The previous budget was then revised by staff at the Board's direction, and an authorization to advertise the revised budget was passed at the January 26 meeting. Mr. Bergey outlined the highlighted portions of the budget that were changed in accordance with the Board's amendments.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, and approved by a vote of 3 to 2, with Ms. Chimera and Ms. Ware-Jones voting No, the Board adopted the 2026 Budget for all funds with operating expenditures totaling \$34,640,400.**

**21. Adoption of Ordinance 26-357 – Establishing a Fire Tax:** Ms. McCreary reported that in keeping with the proposed plan for a fire tax to be levied to support the operations of the Township's fire department, the Solicitor's office has prepared and advertised an ordinance establishing a fire tax in Montgomery Township. Adoption of the ordinance allows the Township to notify the Township's tax collector to revise the real estate tax bills to show this as a separate line item, like the streetlight tax. In 2025, there was an internal allocation of .56 mills towards fire protection; this ordinance will add .44 mills to this for a total of 1.00 mills, and will formally allocate it to the Fire Protection Fund.

**MOTION: Upon motion by Ms. Bamford, seconded by Mr. Pelletier, and approved by a vote of 3 to 2, with Ms. Chimera and Ms. Ware-Jones voting No, the Board adopted Ordinance 26-357, formally establishing a fire tax in Montgomery Township.**

**22. Adopt Resolution 2026-03 – Establishing the Real Estate Tax Millage:** Ms. McCreary reported that the Board of Supervisors authorized the reopening of the 2026 budget at the January 5<sup>th</sup> public meeting. The budget and real estate tax millage were amended based on the Board's direction and presented at the January 26<sup>th</sup> public meeting. The Board voted to authorize the advertisement of the amended 2026 budget as being available for public inspection. With the adoption of the 2026 amended budget, the Board must now establish the real estate tax millage for 2026.

**MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, and approved by a vote of 3 to 2, with Ms. Chimera and Ms. Ware-Jones voting No, the Board adopted Resolution 2026-03, establishing the real estate tax millage for 2026 at 3.94 mills.**

### **Old Business:**

Ms. Staab reported that the Board had previously discussed adopting a proposed ordinance on the feeding of wildlife. Ms. Staab presented the topic to the Environmental Advisory Committee, and they discussed the definition of a compost bin, a question raised by the proposed ordinance. However, the committee felt that an ordinance was premature at this time and they would advise the Board to educate the residents about the dangers of feeding wildlife. Ms. Ware-Jones was in favor of the education piece, but also wanted to see an ordinance in place. Ms. Chimera and Mr. Pelletier preferred the education suggestion over an ordinance.

A Township resident inquired if a firm was hired for the fire study, and if so, are they looking at the staffing first as a priority over the equipment, facilities, etc. needed. Ms. McCreary did respond that the firm has been hired and they are focusing on staffing, as well as other requirements in the study.

Mr. Pelletier thanked Mr. Reiff and his team at the Public Works Department for doing an outstanding job with the difficult snow and ice storm. Mr. Pelletier encouraged residents to work together in our communities to clear sidewalks and fire hydrants and help your neighbors.

**23. Adjournment:** Upon motion by Ms. Bamford and seconded by Ms. Staab, the meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary



Montgomery Township, PA

# Check Report

By Check Number

Date Range: 02/10/2026 - 02/23/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: POOL AP-APBNK</b>						
MT002937	North Wales Water Authority	02/10/2026	Regular	0.00	123.88	103755
MT002937	North Wales Water Authority	02/10/2026	Regular	0.00	20.63	103756
MT002937	North Wales Water Authority	02/10/2026	Regular	0.00	20.63	103757
MT003077	PECO Energy	02/10/2026	Regular	0.00	369.53	103758
MT006768	PECO Energy Company	02/10/2026	Regular	0.00	660.00	103759
MT003790	TD Card Services	02/10/2026	Regular	0.00	15,732.06	103760
	**Void**	02/10/2026	Regular	0.00	0.00	103761
MT004329	Roger T. Perry	02/10/2026	Regular	0.00	90.00	103762
MT003077	PECO Energy	02/11/2026	Regular	0.00	39,281.47	103763
	**Void**	02/11/2026	Regular	0.00	0.00	103764
MT004784	309 Auto Tags	02/18/2026	Regular	0.00	278.00	103765
MT000786	COMCAST	02/19/2026	Regular	0.00	36.60	103766
MT000786	COMCAST	02/19/2026	Regular	0.00	310.33	103767
MT003077	PECO Energy	02/19/2026	Regular	0.00	5,507.98	103768
MT003269	Primo Brands	02/19/2026	Regular	0.00	191.64	103769
MT000006	21st Century Media Newspapers LLC	02/23/2026	Regular	0.00	626.72	103770
MT000040	Acme Uniforms For Industry	02/23/2026	Regular	0.00	731.24	103771
MT000046	Adam J. Morrow	02/23/2026	Regular	0.00	500.00	103772
MT000050	Adam Zwislewski	02/23/2026	Regular	0.00	450.00	103773
MT000167	Amazon.com Services, Inc	02/23/2026	Regular	0.00	3,687.95	103774
	**Void**	02/23/2026	Regular	0.00	0.00	103775
MT000233	Angel G. Mejias	02/23/2026	Regular	0.00	900.00	103776
MT000279	Aramco, Inc.	02/23/2026	Regular	0.00	683.90	103777
MT000293	Armour & Sons Electric, Inc.	02/23/2026	Regular	0.00	89,860.80	103778
MT000388	Bergey's	02/23/2026	Regular	0.00	202.73	103779
MT000390	Bergey's Collision Center	02/23/2026	Regular	0.00	1,068.02	103780
MT000467	Brandi Blusiewicz	02/23/2026	Regular	0.00	600.00	103781
MT000469	Brandon Uzdzienski	02/23/2026	Regular	0.00	200.00	103782
MT000567	Canon Financial Services, Inc	02/23/2026	Regular	0.00	2,408.00	103783
MT000580	Carl Frederick Herr	02/23/2026	Regular	0.00	200.00	103784
MT004767	Casella Waste Systems Inc	02/23/2026	Regular	0.00	3,101.60	103785
MT000632	CDW Government, Inc.	02/23/2026	Regular	0.00	7,943.29	103786
MT000662	Chess Wizards	02/23/2026	Regular	0.00	966.00	103787
MT004558	Christopher Ayril	02/23/2026	Regular	0.00	500.00	103788
MT000843	Craftweld Fabrication Co., Inc.	02/23/2026	Regular	0.00	198.00	103789
MT000859	Crystal Road Enterprises LLC	02/23/2026	Regular	0.00	2,597.93	103790
MT000941	Davidheiser's Inc.	02/23/2026	Regular	0.00	375.00	103791
MT000981	DeVal International Trucks Inc.	02/23/2026	Regular	0.00	131.16	103792
MT001030	DJB Specialties, Inc.	02/23/2026	Regular	0.00	87.16	103793
MT001033	Dog Town	02/23/2026	Regular	0.00	287.97	103794
MT001096	Eagle Power and Equipment Corp	02/23/2026	Regular	0.00	1,161.67	103795
MT001108	Eckert Seamans Cherin & Mellott, LLC	02/23/2026	Regular	0.00	27,940.00	103796
MT004783	EFAX	02/23/2026	Regular	0.00	179.67	103797
MT001159	Elite 3 Facilities Maintenance, LLC	02/23/2026	Regular	0.00	5,155.00	103798
MT004785	Emily Gibson	02/23/2026	Regular	0.00	28.00	103799
MT001259	FBI Leeda	02/23/2026	Regular	0.00	50.00	103800
MT001265	FedEx	02/23/2026	Regular	0.00	38.85	103801
MT001278	Fire Department of Montgomery	02/23/2026	Regular	0.00	10,000.00	103802
MT001289	Fishers Ace Hardware	02/23/2026	Regular	0.00	54.99	103803
MT001302	Floyd Shaffer	02/23/2026	Regular	0.00	119.69	103804
MT001319	Frank Callahan Company, Inc.	02/23/2026	Regular	0.00	53.79	103805
MT001340	Fundamental Tennis LLC	02/23/2026	Regular	0.00	4,797.50	103806
MT001352	Galls, an Aramark Co., LLC	02/23/2026	Regular	0.00	32.81	103807
MT001374	General Recreation, Inc.	02/23/2026	Regular	0.00	11,858.00	103808

Check Report

Date Range: 02/10/2026 - 02/23/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MT001379	George Allen Portable Toilets, Inc.	02/23/2026	Regular	0.00	1,032.00	103809
MT001398	Gilmore and Associates Inc.	02/23/2026	Regular	0.00	79,693.30	103810
	**Void**	02/23/2026	Regular	0.00	0.00	103811
MT001412	Glick Fire Equipment Company Inc	02/23/2026	Regular	0.00	1,998.19	103812
MT004546	Globo Language Services, LLC	02/23/2026	Regular	0.00	100.40	103813
MT001436	Grainger	02/23/2026	Regular	0.00	78.48	103814
MT001439	Granturk Equipment Co., Inc.	02/23/2026	Regular	0.00	405,934.75	103815
MT001473	Hajoca Corporation	02/23/2026	Regular	0.00	812.94	103816
MT001495	Havis, Inc.	02/23/2026	Regular	0.00	92.00	103817
MT001536	Hilltown Township	02/23/2026	Regular	0.00	4,289.28	103818
MT001554	Horsham Car Wash	02/23/2026	Regular	0.00	12.00	103819
MT001559	Hoys Landscaping Inc	02/23/2026	Regular	0.00	31,515.00	103820
MT004737	Hunterdon Hills Playhouse	02/23/2026	Regular	0.00	2,404.00	103821
MT001610	Interstate Battery Systems	02/23/2026	Regular	0.00	286.90	103822
MT001643	Jacob Millevoi	02/23/2026	Regular	0.00	200.00	103823
MT004780	JEM Health & Fitness	02/23/2026	Regular	0.00	150.00	103824
MT001856	John Bereschak	02/23/2026	Regular	0.00	500.00	103825
MT004520	Joseph K. Egenolf Jr	02/23/2026	Regular	0.00	300.00	103826
MT004308	Justin Tohanczyn	02/23/2026	Regular	0.00	750.00	103827
MT002038	Keith Grierson	02/23/2026	Regular	0.00	100.00	103828
MT002062	Kenco Hydraulics	02/23/2026	Regular	0.00	3,336.40	103829
MT002089	Keystone Municipal Services, Inc.	02/23/2026	Regular	0.00	6,000.00	103830
MT002098	Kilkenny Law, LLC	02/23/2026	Regular	0.00	6,589.50	103831
MT002170	Kyle W. Stump	02/23/2026	Regular	0.00	100.00	103832
MT004782	Lansdale Auto Glass, LLC	02/23/2026	Regular	0.00	465.00	103833
MT004443	Mainstreet Leasing Inc.	02/23/2026	Regular	0.00	1,598.80	103834
MT002441	Mark Kosmaceski	02/23/2026	Regular	0.00	100.00	103835
MT004700	Matthew T Brinkmann	02/23/2026	Regular	0.00	200.00	103836
MT002609	Michael Bean	02/23/2026	Regular	0.00	500.00	103837
MT002624	Michael J. Kunzig	02/23/2026	Regular	0.00	300.00	103838
MT004564	Miller Flooring Company	02/23/2026	Regular	0.00	570.00	103839
PAYR-IAFF	Montgomery Township Professional	02/23/2026	Regular	0.00	283.14	103840
MT002796	Moyer Indoor / Outdoor	02/23/2026	Regular	0.00	147.75	103841
MT004138	Napa Auto Parts	02/23/2026	Regular	0.00	118.75	103842
MT002873	New Britain Township	02/23/2026	Regular	0.00	289.17	103843
MT002952	NYCO Corporation	02/23/2026	Regular	0.00	139.80	103844
MT002974	Omega Systems Consultants, Inc.	02/23/2026	Regular	0.00	4,486.25	103845
MT003190	Professional Health Services, Inc.	02/23/2026	Regular	0.00	32,957.00	103846
MT003201	PSATS	02/23/2026	Regular	0.00	3,462.00	103847
MT000342	Pye-Barker Fire & Safety	02/23/2026	Regular	0.00	1,032.21	103848
MT003227	Rachel Brick	02/23/2026	Regular	0.00	500.00	103849
MT003334	Richter Drafting and Office Supply Co. Inc	02/23/2026	Regular	0.00	249.89	103850
MT003359	Robert E. Little, Inc.	02/23/2026	Regular	0.00	66.43	103851
MT003365	Robert H. Grunmeier II	02/23/2026	Regular	0.00	500.00	103852
MT003444	Ryan W. Irvin	02/23/2026	Regular	0.00	200.00	103853
MT003525	Select Properties	02/23/2026	Regular	0.00	5,554.79	103854
MT003555	Shapiro Fire Protection Company	02/23/2026	Regular	0.00	58.00	103855
MT003574	Shoen Safety and Training	02/23/2026	Regular	0.00	400.00	103856
MT004786	Silver Bay YMCA	02/23/2026	Regular	0.00	200.00	103857
MT003592	Sirchie Finger Print	02/23/2026	Regular	0.00	185.63	103858
MT004621	SJ Fuel South Co Inc	02/23/2026	Regular	0.00	3,903.06	103859
MT003655	Standard Insurance Company	02/23/2026	Regular	0.00	9,976.85	103860
MT003683	Stephen A. Splendido	02/23/2026	Regular	0.00	200.00	103861
MT003707	Stouch Lighting	02/23/2026	Regular	0.00	118,435.93	103862
MT003764	SWIF	02/23/2026	Regular	0.00	26,271.00	103863
MT003768	Syrena Towing	02/23/2026	Regular	0.00	75.00	103864
MT003909	TMobile USA, Inc	02/23/2026	Regular	0.00	50.00	103865
MT003949	Trans Union LLC	02/23/2026	Regular	0.00	95.00	103866
MT003964	Triad Truck Equipment	02/23/2026	Regular	0.00	1,410.00	103867
MT003998	United Rentals (North America) Inc	02/23/2026	Regular	0.00	1,409.64	103868
MT004012	Upper Dublin Township Edits 2026	02/23/2026	Regular	0.00	675.00	103869

**Check Report**

Date Range: 02/10/2026 - 02/23/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MT004044	Vault Health	02/23/2026	Regular	0.00	492.27	103870
MT004080	Vinay P. Setty	02/23/2026	Regular	0.00	900.00	103871
MT004189	William Tuttle	02/23/2026	Regular	0.00	300.00	103872
MT003077	PECO Energy	02/12/2026	Manual	0.00	6,200.81	1034612
PAYR-PBA	Police Benevolent Association	02/12/2026	Bank Draft	0.00	1,482.00	DFT0001036
PAYR-POL PEN	U.S. Bank	02/12/2026	Bank Draft	0.00	9,708.77	DFT0001037
PAYR-PA SCDU	PA SCDU	02/12/2026	Bank Draft	0.00	715.38	DFT0001038
PAYR-401	Empower Retirement	02/12/2026	Bank Draft	0.00	21,218.36	DFT0001039
PAYR-457	Empower Retirement	02/12/2026	Bank Draft	0.00	20,935.96	DFT0001040
PAYR-PHILA	City of Philadelphia	02/12/2026	Bank Draft	0.00	432.43	DFT0001041
PAYR-LST	HAB-LST	02/12/2026	Bank Draft	0.00	238.00	DFT0001042
PAYR-SITW	State of Pennsylvania	02/12/2026	Bank Draft	0.00	12,262.03	DFT0001043

**Bank Code POOL AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	337	114	0.00	1,007,433.69
Manual Checks	1	1	0.00	6,200.81
Voided Checks	0	4	0.00	0.00
Bank Drafts	8	8	0.00	66,992.93
EFT's	0	0	0.00	0.00
	<b>346</b>	<b>127</b>	<b>0.00</b>	<b>1,080,627.43</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	337	114	0.00	1,007,433.69
Manual Checks	1	1	0.00	6,200.81
Voided Checks	0	4	0.00	0.00
Bank Drafts	8	8	0.00	66,992.93
EFT's	0	0	0.00	0.00
	<b>346</b>	<b>127</b>	<b>0.00</b>	<b>1,080,627.43</b>

### Fund Summary

Fund	Name	Period	Amount
99	Claim on Pooled Cash	2/2026	1,080,627.43
			<b>1,080,627.43</b>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY  
Item #04c

---

SUBJECT: Escrow Release 9 and Start of Maintenance - Higher Rock Residential Development LDS721  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Tanya C. Bamford, Chairwoman  
INITIATED BY: Marianne McConnell, Director of Planning and Zoning

---

**BACKGROUND:**

Attached is a construction escrow release, and start of maintenance, requested by WB Homes for the Higher Rock Residential Development, as recommended by the Township Engineer.

The original amount of escrow was \$1,089,079.09, held as a Letter of Credit with M and T Bank. This is the ninth release and is in the amount of \$25,712.50. The new balance will be \$0. A maintenance bond, in the amount of \$148,510.79, provided by NGM Insurance Company, has been received and will be retained throughout the 18-month maintenance period.

**MOTION/RESOLUTION:**

**MOTION** to authorize as part of the consent agenda.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

February 19, 2026

File No. 1607014.03

Carolyn McCreary, Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Higher Rock Residential Development – LDS#721  
Escrow Release 9 – Final Construction Improvement Release

Dear Carolyn:

We have received and reviewed the Request for Escrow Release for the project referenced above. This letter is to certify that the improvements noted on the enclosed escrow summary in the amount of \$25,712.50 have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

It is our understanding that the developer has provided the Township the maintenance security. Please note that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "James P. Dougherty".

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

JPD/si

Enclosure: Release of Escrow Form (2/19/26), Summary of Improvement Escrow Account (2/19/26)

cc: Marianne McConnell, Director of Planning and Zoning  
Mary Gambino, Project Coordinator – Montgomery Township  
John Walko, Esq., Solicitor – Kilkenny Law  
Steve Shaffer, WB Homes, Inc.  
Judith Stern Goldstein, ASLA, R.L.A. – Gilmore & Associates, Inc.  
Leslie Bogdnoff, P.E. – Gilmore & Associates, Inc.

**RELEASE OF ESCROW FORM**

James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.  
65 East Butler Avenue, Suite 100  
New Britain, PA 18901  
215-345-4330

Date: 02/19/2026

**Development:** Higher Rock Residential Development - LDS-721  
**Release #:** 9

**G&A Project #:** 1607014.03

Dear Mr. Dougherty:

This is an escrow release request in the amount of \$25,712.50. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

**ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.**

Ms. Carolyn McCreary  
Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Date: 02/19/2026

Dear Ms. McCreary

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$25,712.50 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

James P. Dougherty 2/19/2026  
James P. Dougherty, P.E., Senior Project Manager, Gilmore & Associates, Inc.

Resolution # \_\_\_\_\_

WHEREAS, a request for release of escrow was received from Cavendish Acquisitions, LP by Riley Development GP, Corp., its sole GP for Higher Rock Residential Development - LDS-721, in the amount of \$25,712.50, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$25,712.50; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$25,712.50; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum contingent upon payment of any and all outstanding bills. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Letter of Credit with Montgomery Township in total sum of \$1,089,079.09 pursuant to a signed Land Development Agreement and that \$1,063,366.59 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$0.00 in escrow.

MOTION BY: \_\_\_\_\_  
SECOND BY: \_\_\_\_\_  
DATED: \_\_\_\_\_  
RELEASED BY: \_\_\_\_\_  
Department Director

VOTE: \_\_\_\_\_



<b>PROJECT NAME:</b> Higher Rock Residential Development	<b>TOTAL ENG/NSP/LEGAL (CASH ESCROW):</b> \$ 45,000.00	<b>MONTGOMERY TOWNSHIP</b>
<b>DEVELOPER:</b> Cavendish Acquisitions, LP by Riley Development GP., Corp., its sole GPTOTAL ADMINISTRATION (CASH ESCROW): \$ 5,000.00		TOWNSHIP NO.: LDS-721
<b>ESCROW AGENT:</b> M & T Bank		G&A PROJECT NO.: 1607014.03
<b>TYPE OF SECURITY:</b> Letter of Credit	<b>MAINTENANCE BOND AMOUNT (15%):</b> \$ 148,510.79	AGREEMENT DATE: 8-Jun-2017

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$990,071.90	\$ 23,375.00	\$ 966,696.90	\$ 990,071.90	\$ -
ANNUAL 10% CONSTRUCTION COST INCREASE (Balance as of mm/dd/yy = \$0.00)	\$ -	\$ -	\$ -	\$ -	\$ -
CONTINGENCY (10%)	\$ 99,007.19	\$ 2,337.50	\$ 96,669.69	\$ 99,007.19	\$ -
<b>TOTAL</b>	<b>\$ 1,089,079.09</b>	<b>\$ 25,712.50</b>	<b>\$ 1,063,366.59</b>	<b>\$ 1,089,079.09</b>	<b>\$ -</b>

CONSTRUCTION ITEMS	UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (incl. current release)		AVAILABLE FOR RELEASE (incl. current release)	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
<b>A. EROSION CONTROL</b>												
1. 12" Filter Sock	LF	512	\$ 4.50	\$ 2,304.00	\$ -	\$ -	512.00	\$ 2,304.00	512.00	\$ 2,304.00	\$ -	\$ -
2. 12" Diversion Sock	LF	136	\$ 5.00	\$ 680.00	\$ -	\$ -	136.00	\$ 680.00	136.00	\$ 680.00	\$ -	\$ -
3. 18" Diversion Sock	LF	121	\$ 9.50	\$ 1,149.50	\$ -	\$ -	121.00	\$ 1,149.50	121.00	\$ 1,149.50	\$ -	\$ -
4. Construction Entrance	LS	1	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	1.00	\$ 3,500.00	1.00	\$ 3,500.00	\$ -	\$ -
5. Inlet Protection	EA	19	\$ 150.00	\$ 2,850.00	\$ -	\$ -	19.00	\$ 2,850.00	19.00	\$ 2,850.00	\$ -	\$ -
6. Safety / Tree Fence	LF	1368	\$ 2.50	\$ 3,420.00	\$ -	\$ -	1,368.00	\$ 3,420.00	1,368.00	\$ 3,420.00	\$ -	\$ -
7. Concrete Washout	EA	1	\$ 750.00	\$ 750.00	\$ -	\$ -	1.00	\$ 750.00	1.00	\$ 750.00	\$ -	\$ -
8. Swale 1 - with Matting NAG SC150	LF	321	\$ 6.50	\$ 2,086.50	\$ -	\$ -	321.00	\$ 2,086.50	321.00	\$ 2,086.50	\$ -	\$ -
9. Swale 2 - with Matting NAG SC150	LF	96	\$ 6.50	\$ 624.00	\$ -	\$ -	96.00	\$ 624.00	96.00	\$ 624.00	\$ -	\$ -
10. Swale 3 - with Matting NAG SC150	LF	160	\$ 6.50	\$ 1,040.00	\$ -	\$ -	160.00	\$ 1,040.00	160.00	\$ 1,040.00	\$ -	\$ -
11. Slope Protection Matting	SF	8988	\$ 0.30	\$ 2,696.40	\$ -	\$ -	8,988.00	\$ 2,696.40	8,988.00	\$ 2,696.40	\$ -	\$ -
12. Temp Seed Stockpile	EA	1	\$ 750.00	\$ 750.00	\$ -	\$ -	1.00	\$ 750.00	1.00	\$ 750.00	\$ -	\$ -
13. Sed Trap 1 Excavation and Grading	LS	1	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	1.00	\$ 4,500.00	1.00	\$ 4,500.00	\$ -	\$ -
14. Sed Trap 1 Baffle Wall	LF	140	\$ 27.50	\$ 3,850.00	\$ -	\$ -	140.00	\$ 3,850.00	140.00	\$ 3,850.00	\$ -	\$ -
15. Sed Trap 1 Temp 18" CMP Pipe	LF	30	\$ 60.00	\$ 1,800.00	\$ -	\$ -	30.00	\$ 1,800.00	30.00	\$ 1,800.00	\$ -	\$ -
16. Sed Trap 1 Anti Seep Collars	EA	2	\$ 650.00	\$ 1,300.00	\$ -	\$ -	2.00	\$ 1,300.00	2.00	\$ 1,300.00	\$ -	\$ -
17. Sed Trap 1 Temp Riser	EA	1	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	1.00	\$ 3,000.00	1.00	\$ 3,000.00	\$ -	\$ -
18. Sed Trap 1 Temp Seeding	SF	6400	\$ 0.10	\$ 640.00	\$ -	\$ -	6,400.00	\$ 640.00	6,400.00	\$ 640.00	\$ -	\$ -
19. E&S Maintenance and Removal	LS	1	\$ 3,700.00	\$ 3,700.00	\$ -	\$ -	1.00	\$ 3,700.00	1.00	\$ 3,700.00	\$ -	\$ -
<b>B. EARTHWORK</b>												
1. Earthwork-Strip Topsoil 8"	CY	2244	\$ 3.50	\$ 7,854.00	\$ -	\$ -	2,244.00	\$ 7,854.00	2,244.00	\$ 7,854.00	\$ -	\$ -
2. Earthwork-Cut to Fill	CY	3986	\$ 3.00	\$ 11,958.00	\$ -	\$ -	3,986.00	\$ 11,958.00	3,986.00	\$ 11,958.00	\$ -	\$ -
3. Earthwork-Return Topsoil 6"	CY	1248	\$ 4.00	\$ 4,992.00	\$ -	\$ -	1,248.00	\$ 4,992.00	1,248.00	\$ 4,992.00	\$ -	\$ -
4. Sed Trap Removal-Desilt	LS	1	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	\$ -
5. Sed Trap Removal-Remove Temp Pipe and Riser	LS	1	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	1.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ -	\$ -
6. Sed Trap Removal-Remove Baffle	LS	1	\$ 300.00	\$ 300.00	\$ -	\$ -	1.00	\$ 300.00	1.00	\$ 300.00	\$ -	\$ -
7. Sed Trap Removal-Excavation	LS	1	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	1.00	\$ 3,500.00	1.00	\$ 3,500.00	\$ -	\$ -
<b>C. STORM SEWER</b>												
1. 15 HDPE	LF	936	\$ 55.00	\$ 51,480.00	\$ -	\$ -	936.00	\$ 51,480.00	936.00	\$ 51,480.00	\$ -	\$ -
2. 18 HDPE	LF	84	\$ 60.00	\$ 5,040.00	\$ -	\$ -	84.00	\$ 5,040.00	84.00	\$ 5,040.00	\$ -	\$ -
3. 24 HDPE	LF	245	\$ 75.00	\$ 18,375.00	\$ -	\$ -	245.00	\$ 18,375.00	245.00	\$ 18,375.00	\$ -	\$ -
4. 8 PVC Roof Drain Header	LF	870	\$ 35.00	\$ 30,450.00	\$ -	\$ -	870.00	\$ 30,450.00	870.00	\$ 30,450.00	\$ -	\$ -
5. Roof Drain Cleanout	EA	8	\$ 100.00	\$ 800.00	\$ -	\$ -	8.00	\$ 800.00	8.00	\$ 800.00	\$ -	\$ -
6. 4 ft C Inlet	EA	2	\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	2.00	\$ 5,000.00	2.00	\$ 5,000.00	\$ -	\$ -
5. 4 ft M Double Inlet	EA	3	\$ 3,850.00	\$ 11,550.00	\$ -	\$ -	3.00	\$ 11,550.00	3.00	\$ 11,550.00	\$ -	\$ -
6. 4 ft M Inlet	EA	5	\$ 2,350.00	\$ 11,750.00	\$ -	\$ -	5.00	\$ 11,750.00	5.00	\$ 11,750.00	\$ -	\$ -
7. Storm Manholes	EA	6	\$ 3,000.00	\$ 18,000.00	\$ -	\$ -	6.00	\$ 18,000.00	6.00	\$ 18,000.00	\$ -	\$ -
8. Tie Into Existing Inlet	EA	1	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	\$ -
9. Rip Rap Aprons at Curb Breaks	EA	2	\$ 850.00	\$ 1,700.00	\$ -	\$ -	2.00	\$ 1,700.00	2.00	\$ 1,700.00	\$ -	\$ -



PROJECT NAME: <b>Higher Rock Residential Development</b>	TOTAL ENG/INSP/LEGAL (CASH ESCROW): \$ 45,000.00	MONTGOMERY TOWNSHIP
DEVELOPER: Cavendish Acquisitions, LP by Riley Development GP., Corp., its sole GPTOTAL ADMINISTRATION (CASH ESCROW): \$ 5,000.00		TOWNSHIP NO.: LDS-721
ESCROW AGENT: M & T Bank		G&A PROJECT NO.: 1607014.03
TYPE OF SECURITY: Letter of Credit	MAINTENANCE BOND AMOUNT (15%): \$ 148,510.79	AGREEMENT DATE: 8-Jun-2017

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$990,071.90	\$ 23,375.00	\$ 966,696.90	\$ 990,071.90	\$ -
ANNUAL 10% CONSTRUCTION COST INCREASE (Balance as of mm/dd/yy = \$0.00)	\$ -	\$ -	\$ -	\$ -	\$ -
CONTINGENCY (10%)	\$ 99,007.19	\$ 2,337.50	\$ 96,669.69	\$ 99,007.19	\$ -
<b>TOTAL</b>	<b>\$ 1,089,079.09</b>	<b>\$ 25,712.50</b>	<b>\$ 1,063,366.59</b>	<b>\$ 1,089,079.09</b>	<b>\$ -</b>

CONSTRUCTION ITEMS	UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (incl. current release)		AVAILABLE FOR RELEASE (incl. current release)	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
<b>C. STORM SEWER</b>												
10. UG Basin - 60" Perf. HDPE	LF	611	\$ 150.00	\$ 91,650.00	\$ -	\$ -	611.00	\$ 91,650.00	611.00	\$ 91,650.00	\$ -	\$ -
11. UG Basin - 60" HDPE Fittings	EA	4	\$ 3,000.00	\$ 12,000.00	\$ -	\$ -	4.00	\$ 12,000.00	4.00	\$ 12,000.00	\$ -	\$ -
12. UG Basin - 6" Perf. Underdrain	LF	103	\$ 25.00	\$ 2,575.00	\$ -	\$ -	103.00	\$ 2,575.00	103.00	\$ 2,575.00	\$ -	\$ -
13. UG Basin - PADOT Type 2B Stone	CF	58000	\$ 0.50	\$ 29,000.00	\$ -	\$ -	58,000.00	\$ 29,000.00	58,000.00	\$ 29,000.00	\$ -	\$ -
14. UG Basin - 40mil Liner (top, bottom, and sides) 103.5x46.5x14	SF	13826	\$ 2.00	\$ 27,652.00	\$ -	\$ -	13,826.00	\$ 27,652.00	13,826.00	\$ 27,652.00	\$ -	\$ -
15. UG Basin - AASHTO Class 3 Non-Woven GT	SF	27652	\$ 1.00	\$ 27,652.00	\$ -	\$ -	27,652.00	\$ 27,652.00	27,652.00	\$ 27,652.00	\$ -	\$ -
16. UG Basin - Outlet Structure	EA	1	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	1.00	\$ 15,000.00	1.00	\$ 15,000.00	\$ -	\$ -
16. UG Basin - Storm Inlets	EA	4	\$ 5,250.00	\$ 21,000.00	\$ -	\$ -	4.00	\$ 21,000.00	4.00	\$ 21,000.00	\$ -	\$ -
17. UG Basin - Storm Manholes	EA	3	\$ 5,000.00	\$ 15,000.00	\$ -	\$ -	3.00	\$ 15,000.00	3.00	\$ 15,000.00	\$ -	\$ -
18. Flexstorm Inlet Filters	EA	13	\$ 1,250.00	\$ 16,250.00	\$ -	\$ -	13.00	\$ 16,250.00	13.00	\$ 16,250.00	\$ -	\$ -
<b>D. CONCRETE SITE</b>												
1. 18" Concrete Curb	LF	2078	\$ 18.50	\$ 38,443.00	\$ -	\$ -	2,078.00	\$ 38,443.00	2,078.00	\$ 38,443.00	\$ -	\$ -
2. Mountable Islands	LF	250	\$ 25.00	\$ 6,250.00	\$ -	\$ -	250.00	\$ 6,250.00	250.00	\$ 6,250.00	\$ -	\$ -
3. Sidewalks 4" th on 4" 2b Stone	SF	2404	\$ 6.00	\$ 14,424.00	\$ -	\$ -	2,404.00	\$ 14,424.00	2,404.00	\$ 14,424.00	\$ -	\$ -
4. Handicap Ramps inc. DWS	EA	2	\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	2.00	\$ 5,000.00	2.00	\$ 5,000.00	\$ -	\$ -
5. ADA Turn Pads	EA	7	\$ 200.00	\$ 1,400.00	\$ -	\$ -	7.00	\$ 1,400.00	7.00	\$ 1,400.00	\$ -	\$ -
6. Driveway Aprons 6" th on 6" 2A	SF	4543	\$ 7.00	\$ 31,801.00	\$ -	\$ -	4,543.00	\$ 31,801.00	4,543.00	\$ 31,801.00	\$ -	\$ -
<b>FIREHOUSE</b>												
7. Firehouse-Cut/Strip Topsoil/rough grade	LS	1	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	\$ -
8. Firehouse-5' Wide Sidewalk 4" th on 4" 2b Stone	SF	1830	\$ 15.00	\$ 27,450.00	\$ -	\$ -	1,830.00	\$ 27,450.00	1,830.00	\$ 27,450.00	\$ -	\$ -
9. Firehouse-Handicap Ramps inc DWS	EA	5	\$ 2,500.00	\$ 12,500.00	2.00	\$ 5,000.00	3.00	\$ 7,500.00	5.00	\$ 12,500.00	\$ -	\$ -
10. Firehouse-Curb Remove and Replace	LF	80	\$ 50.00	\$ 4,000.00	\$ -	\$ -	80.00	\$ 4,000.00	80.00	\$ 4,000.00	\$ -	\$ -
11. Firehouse-Blacktop Restoration	SF	145	\$ 25.00	\$ 3,625.00	145.00	\$ 3,625.00	\$ -	\$ -	145.00	\$ 3,625.00	\$ -	\$ -
12. Firehouse-Topsoil Rake & Seed	SF	1464	\$ 1.00	\$ 1,464.00	\$ -	\$ -	1,464.00	\$ 1,464.00	1,464.00	\$ 1,464.00	\$ -	\$ -
13. Firehouse-Crosswalks	EA	2	\$ 1,200.00	\$ 2,400.00	2.00	\$ 2,400.00	\$ -	\$ -	2.00	\$ 2,400.00	\$ -	\$ -
14. Firehouse-Stop Bar	EA	1	\$ 850.00	\$ 850.00	1.00	\$ 850.00	\$ -	\$ -	1.00	\$ 850.00	\$ -	\$ -
15. Firehouse-Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ -	\$ -	1.00	\$ 5,000.00	\$ -	\$ -
<b>E. PAVING &amp; SIGNS</b>												
1. Roadway-Fine Grade	SY	2746	\$ 1.50	\$ 4,119.00	\$ -	\$ -	2,746.00	\$ 4,119.00	2,746.00	\$ 4,119.00	\$ -	\$ -
2. Roadway-3" 2A Modified	SY	2746	\$ 6.50	\$ 17,849.00	\$ -	\$ -	2,746.00	\$ 17,849.00	2,746.00	\$ 17,849.00	\$ -	\$ -
3. Roadway-5" 25mm Binder PG 64-22	SY	2746	\$ 19.50	\$ 53,547.00	\$ -	\$ -	2,746.00	\$ 53,547.00	2,746.00	\$ 53,547.00	\$ -	\$ -
4. Parking-Fine Grade	SY	1445	\$ 1.50	\$ 2,167.50	\$ -	\$ -	1,445.00	\$ 2,167.50	1,445.00	\$ 2,167.50	\$ -	\$ -
5. Parking-3" 2A Modified	SY	1445	\$ 6.50	\$ 9,392.50	\$ -	\$ -	1,445.00	\$ 9,392.50	1,445.00	\$ 9,392.50	\$ -	\$ -
6. Parking-5" 25mm Binder PG 64-22	SY	1445	\$ 19.50	\$ 28,177.50	\$ -	\$ -	1,445.00	\$ 28,177.50	1,445.00	\$ 28,177.50	\$ -	\$ -
7. Roadway-1.5" 9.5mm Wearing PG 64-22	SY	2746	\$ 12.00	\$ 32,952.00	\$ -	\$ -	2,746.00	\$ 32,952.00	2,746.00	\$ 32,952.00	\$ -	\$ -
8. Parking-1.5" 9.5mm Wearing PG 64-22	SY	1445	\$ 12.00	\$ 17,340.00	\$ -	\$ -	1,445.00	\$ 17,340.00	1,445.00	\$ 17,340.00	\$ -	\$ -
9. Traffic Signs	EA	23	\$ 200.00	\$ 4,600.00	\$ -	\$ -	23.00	\$ 4,600.00	23.00	\$ 4,600.00	\$ -	\$ -
10. Stop Bar	EA	1	\$ 150.00	\$ 150.00	\$ -	\$ -	1.00	\$ 150.00	1.00	\$ 150.00	\$ -	\$ -
11. Crosswalks	EA	1	\$ 850.00	\$ 850.00	\$ -	\$ -	1.00	\$ 850.00	1.00	\$ 850.00	\$ -	\$ -
12. Parking Stalls	EA	45	\$ 10.00	\$ 450.00	\$ -	\$ -	45.00	\$ 450.00	45.00	\$ 450.00	\$ -	\$ -



PROJECT NAME: <b>Higher Rock Residential Development</b>	TOTAL ENG/INSP/LEGAL (CASH ESCROW): \$ 45,000.00	<b>MONTGOMERY TOWNSHIP</b>
DEVELOPER: Cavendish Acquisitions, LP by Riley Development GP., Corp., its sole GPTOTAL ADMINISTRATION (CASH ESCROW): \$ 5,000.00		TOWNSHIP NO.: LDS-721
ESCROW AGENT: M & T Bank		G&A PROJECT NO.: 1607014.03
TYPE OF SECURITY: Letter of Credit	MAINTENANCE BOND AMOUNT (15%): \$ 148,510.79	AGREEMENT DATE: 8-Jun-2017

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$990,071.90	\$ 23,375.00	\$ 966,696.90	\$ 990,071.90	\$ -
ANNUAL 10% CONSTRUCTION COST INCREASE (Balance as of mm/dd/yy = \$0.00)	\$ -	\$ -	\$ -	\$ -	\$ -
CONTINGENCY (10%)	\$ 99,007.19	\$ 2,337.50	\$ 96,669.69	\$ 99,007.19	\$ -
<b>TOTAL</b>	<b>\$ 1,089,079.09</b>	<b>\$ 25,712.50</b>	<b>\$ 1,063,366.59</b>	<b>\$ 1,089,079.09</b>	<b>\$ -</b>

CONSTRUCTION ITEMS	UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (incl. current release)		AVAILABLE FOR RELEASE (incl. current release)	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
<b>F. LIGHTS</b>												
1. Street Lights	EA	10	\$ 4,500.00	\$ 45,000.00		\$ -	10.00	\$ 45,000.00	10.00	\$ 45,000.00		\$ -
2. Relocate Light at entrance	EA	1	\$ 1,850.00	\$ 1,850.00		\$ -	1.00	\$ 1,850.00	1.00	\$ 1,850.00		\$ -
<b>G. LANDSCAPING</b>												
1. Rake and Seed Grass Areas	SF	38675	\$ 0.10	\$ 3,867.50		\$ -	38,675.00	\$ 3,867.50	38,675.00	\$ 3,867.50		\$ -
2. Meadow Seeding Ernst Mix 153	SF	22830	\$ 0.15	\$ 3,424.50		\$ -	22,830.00	\$ 3,424.50	22,830.00	\$ 3,424.50		\$ -
3. Canopy Trees (3" Cal.)	EA	46	\$ 600.00	\$ 27,600.00		\$ -	46.00	\$ 27,600.00	46.00	\$ 27,600.00		\$ -
4. Canopy Trees (2.5" Cal.)	EA	52	\$ 500.00	\$ 26,000.00		\$ -	52.00	\$ 26,000.00	52.00	\$ 26,000.00		\$ -
5. Evergreen Trees	EA	16	\$ 550.00	\$ 8,800.00		\$ -	16.00	\$ 8,800.00	16.00	\$ 8,800.00		\$ -
6. Ornamental Trees	EA	16	\$ 400.00	\$ 6,400.00		\$ -	16.00	\$ 6,400.00	16.00	\$ 6,400.00		\$ -
7. Shrubs	EA	114	\$ 90.00	\$ 10,260.00		\$ -	114.00	\$ 10,260.00	114.00	\$ 10,260.00		\$ -
<b>H. OTHER</b>												
1. Survey and Stakeout	LS	1	\$ 20,500.00	\$ 20,500.00		\$ -	1.00	\$ 20,500.00	1.00	\$ 20,500.00		\$ -
2. Trash Pad & Enclosure	LS	1	\$ 15,000.00	\$ 15,000.00		\$ -	1.00	\$ 15,000.00	1.00	\$ 15,000.00		\$ -
3. Fence Panels on Wall	EA	2	\$ 250.00	\$ 500.00		\$ -	2.00	\$ 500.00	2.00	\$ 500.00		\$ -
4. As Builts	LS	1	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00		\$ -
5. Pins and Monuments	LS	1	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00		\$ -	1.00	\$ 1,500.00		\$ -
<b>Q. ANNUAL CONSTRUCTION COST INCREASE PER PA MPC §509(h)</b>												
1. 10% Annual Construction Cost Increase (Balance as of mm/dd/yy - \$0.00)	LS	1	\$ -	\$ -	1.00	\$ -		\$ -	1.00	\$ -		\$ -
<b>R. CONTINGENCY</b>												
1. 10% Contingency (Released upon certification of completion and receipt of Maintenance Bond)	LS	1	\$ 99,007.19	\$ 99,007.19	0.02	\$ 2,337.50	0.98	\$ 96,669.69	1.00	\$ 99,007.19		\$ -

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

Item #05

---

SUBJECT: Authorization to Bid Canterbury Lane Storm Sewer Pipe Replacement  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Tanya C. Bamford, Chairwoman  
INITIATED BY: Greg Reiff, Public Works Director

---

BACKGROUND:

The original corrugated metal storm sewer pipe along Canterbury Lane is completely disintegrated which is causing dangerous sinkholes to form. Upon inspection, the most severe area required immediate repair in 2025.

Gilmore & Associates, the Township Engineer, has provided the Township with a project proposal to complete phase (2) of the three (3) phase replacement project. Phase three (3) of the replacement project will be proposed in 2027.

Gilmore & Associates, the Township Engineer, will solicit competitive bids utilizing the PennBid website.

BUDGET IMPACT:

A total of \$455,200.00 is included in the 2026 Capital Investment Plan for the second phase of the Canterbury Lane storm sewer replacement.

RECOMMENDATION:

It is recommended that the Board of Supervisors approve the authorization for the advertisement of the bid.

MOTION/RESOLUTION:

**Motion** to authorize the advertisement of phase two (2) of the Canterbury Lane storm sewer pipe replacement utilizing PennBid.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #06

---

SUBJECT: Authorization to Bid Enclave Stormwater Basin Improvements  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Tanya C. Bamford, Chairwoman  
INITIATED BY: Greg Reiff, Public Works Director

---

**BACKGROUND:**

Per the recommendation of Gilmore & Associates, the Township Engineer, stormwater improvements are necessary to make the stormwater basin compliant on Enclave Boulevard. Once the stormwater basin has been made compliant, it will be turned over to the Montgomery Walk HOA and will then be privately owned and maintained.

Gilmore & Associates, the Township Engineer, will solicit competitive bids utilizing the PennBid website.

**BUDGET IMPACT:**

A total of \$319,000.00 is included in the 2026 Capital Investment Plan for the stormwater improvements to make the basin compliant on Enclave Boulevard.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors approve the authorization for the advertisement of the bid.

**MOTION/RESOLUTION:**

**Motion** to authorize the advertisement of the bid to make the necessary stormwater improvements to the Enclave Boulevard basin utilizing PennBid.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #07

---

SUBJECT: Consider Authorization to Purchase and Upfit Ford F-550 Flatbed Truck  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Tanya C. Bamford, Chairwoman  
INITIATED BY: Greg Reiff, Public Works Director

---

**BACKGROUND:**

Included in the 2026 Capital Investment Plan is the purchase and upfit of one (1) Ford F-550 Flatbed Truck to replace Truck #12. The one (1) Ford F-550 Flatbed Truck will replace the following vehicles:

- 2026 Ford F-550 Flatbed Truck with 38,918 miles

Attached is the official price quote from Fred Beans Ford of Doylestown, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 025-E22-412), to provide us the requested vehicle for a total cost of \$80,194.00.

Also attached are the official price quotes from J&J Truck Bodies & Trailers, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 025-E22-439), to provide and install the requested dump body and salt spreader for a total cost of \$83,581.05, Dejana Truck and Utility Equipment, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 025-E22-548), to provide and install the requested snowplow for a total cost of \$8,167.00 and Marriott's Emergency Equipment an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 012-E22-287), to provide and install the requested lighting and radio equipment for a total cost of \$2,520.00.

The total cost to replace this Ford F-550 Flatbed Truck, including equipment and installation is \$174,462.05.

The equipment meets the specifications prepared by the Public Works Department.

**BUDGET IMPACT:**

A total of \$165,000.00 was included in the 2026 Capital Investment Plan for the purchase and upfit of the truck. The \$9,462.05 over the budgeted amount is a result of adding additional safety lighting to the truck, as well as price increases for 2026.

**RECOMMENDATION:**

Staff recommends that the BOS approve the award of the contract for the referenced purchase per the 2026 approved Final Budget.

MOTION/RESOLUTION:

**Motion** to award the contract for the purchase of one (1) one (1) Ford F-550 Flatbed Truck to Fred Beans Ford of Doylestown an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$80,194.00 per their quote dated February 3, 2026.

**Motion** to award the contract for the purchase and installation of one (1) dump body and salt spreader to J&J Truck Bodies & Trailers, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$83,581.05 per their quote dated January 13, 2026.

**Motion** to award the contract for the purchase and installation of one (1) snowplow to DeJana Truck and Utility Equipment, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$8,167.00 per their quote dated January 6, 2026.

**Motion** to award the contract for the purchase and installation of emergency lighting and radio equipment to Marriott's Emergency Equipment, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$2,520.00 per their quote dated February 17, 2026.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will ask for public comment.
- 3) Chairwoman will call for vote.

MONTGOMERY TOWNSHIP

FRED BEANS COSTARS CONTRACT  
025-E22-506

---

2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635

---



**Client Proposal**

Prepared by:

Daniel Roberts

Office: c:445-448-5027

Email: [daroberts@fredbeans.com](mailto:daroberts@fredbeans.com)

Quote ID: mt26f550

Date: 02/03/2026



Fred Beans Ford of Doylestown | 876 North Easton Road, Doylestown, Pennsylvania, 18902  
Office: 215-348-2900



Prepared by: Daniel Roberts  
02/03/2026

Fred Beans Ford of Doylestown | 876 North Easton Road Doylestown Pennsylvania | 18902

## 2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635 | Quote ID: mt26f550

### As Configured Vehicle

Code	Description	MSRP
<b>Base Vehicle</b>		
W5H	Base Vehicle Price (W5H)	\$65,670.00
<b>Packages</b>		
663A	Order Code 663A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision. - Cloth 40/20/40 Split Bench Seat Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 6 speakers and auxiliary audio input jack. - SYNC 4 Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual. - Ford Connectivity Package (1-Year Included) Includes unlimited Wi-Fi hotspot. Included for 1-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.	N/C
<b>Powertrain</b>		
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank and manual push-button engine-exhaust braking.</i>	\$10,995.00
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision.</i>	Included
X4L	Limited Slip w/4.30 Axle Ratio	\$395.00
68H	GVWR: 19,550 lb Payload Plus Upgrade Package 2  Not available in California. Ford is restricting sales of 6.7L Diesel (99T) on F-550 with Payload Plus Upgrade Package 2 (68H) to customers for registration outside of California. <i>Includes upgraded frame, upgraded rear-axle and low deflection/high capacity rear springs. Increases max RGAWR to 14,706 lbs. Note: See Order Guide Supplemental Reference for further details on GVWR.</i>	\$1,155.00
<b>Wheels &amp; Tires</b>		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Daniel Roberts  
02/03/2026

Fred Beans Ford of Doylestown | 876 North Easton Road Doylestown Pennsylvania |  
18902

2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635 | Quote ID: mt26f550

As Configured Vehicle (cont'd)

Code	Description	MSRP
TGK	Tires: 225/70Rx19.5G BSW Traction (TGK) <i>Includes 4 traction tires on the rear and 2 traction tires on the front. Not recommended for over the road applications; could incur irregular front tire wear and/or NVH.</i>	\$215.00
64D	Wheels: 19.5" x 6" Forged Polished Aluminum <i>Includes bright hub covers/center ornaments.</i>	\$1,095.00
512	Spare Tire & Wheel Required in Rhode Island. <i>Excludes carrier.</i>  <i>Includes:</i> - 6-Ton Hydraulic Jack	\$350.00

Seats & Seat Trim

3	Cloth 40/20/40 Split Bench Seat <i>Includes 20% center under-seat storage, center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>	Included
---	--	----------

Other Options

PAINT	Monotone Paint Application	STD
179WB	179" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers and auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 <i>Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i> - Ford Connectivity Package (1-Year Included) <i>Includes unlimited Wi-Fi hotspot. Included for 1-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	Included
17V	XLT Value Package <i>Includes:</i> - Autolock/Auto Unlock - Electrochromic Rear View Mirror - 8-Way Power Driver's Seat - Heated Driver's Seat - Rear Window Defroster - Remote Start - Power Adjustable Pedals	\$2,155.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Daniel Roberts  
02/03/2026

Fred Beans Ford of Doylestown | 876 North Easton Road Doylestown Pennsylvania |  
18902

2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635 | Quote ID: mt26f550

As Configured Vehicle (cont'd)

Code	Description	MSRP
473	Snow Plow Prep Package <i>Includes pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations). Note 1: Restrictions apply; see supplemental reference or body builders layout book for details. Note 2: Also allows for the attachment of a winch. Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine. Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output.</i>	\$350.00
535	High Capacity Trailer Tow Package <i>Includes trailer brake wiring kit. Increases GCW from 32,500 lbs. to 40,000 lbs. Note: Salesperson's Portfolio or Trailer Towing Guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability. See Supplemental Reference for vehicle height consideration.</i>	\$580.00
86S	Low Deflection Spacers <i>Includes 2" spacer blocks. Recommended for rear-biased loading, such as wrecker/retriever applications.</i>	\$110.00
41P	Transfer Case Skid Plates	\$150.00
61J	6-Ton Hydraulic Jack	Included
54F	PowerScope Trailer Tow Mirrors w/Heat <i>Includes power-folding with Autofold, telescoping, power glass, turn signal, high-intensity LED security approach lamps and utility lighting system with LED side-mirror spotlights.</i>	\$280.00
18B	Platform Running Boards	\$445.00
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.	N/C
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>	\$515.00
166	Carpet Delete <i>Replaced with black flooring.</i>	N/C

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
--------	--	-----

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Daniel Roberts  
02/03/2026

Fred Beans Ford of Doylestown | 876 North Easton Road Doylestown Pennsylvania |  
18902

---

2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635 | Quote ID: mt26f550

---

### As Configured Vehicle (cont'd)

Code	Description	MSRP
<b>Emissions</b>		
425	50-State Emissions System	STD
<b>Exterior Color</b>		
M7_05	Carbonized Gray Metallic	N/C
SUBTOTAL		\$84,460.00
Destination Charge		\$2,595.00
TOTAL		\$87,055.00

---

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Daniel Roberts  
02/03/2026

Fred Beans Ford of Doylestown | 876 North Easton Road Doylestown Pennsylvania |  
18902

2026 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XLT (W5H)

Price Level: 635 | Quote ID: mt26f550

## Pricing Summary - Single Vehicle

### MSRP

#### Vehicle Pricing

Base Vehicle Price	\$65,670.00
Options	\$18,790.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,595.00
<b>Subtotal</b>	<b>\$87,055.00</b>

#### Pre-Tax Adjustments

Code	Description	MSRP
	PA COSTARS CONTRACT 025-E22-506	-\$6,861.00
<b>Total</b>		<b>\$80,194.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



422 Riggs Road  
Somerset, PA 15501  
jjbodies.com  
800.777.2671

**QUOTATION**

**TO:**  
MONTGOMERY TOWNSHIP PUBLIC WOR  
1001 STUMP ROAD  
MONTGOMERYVILLE, PA 18936, US  
(215)855-0510 Fax: (215)855-4474

**SHIP TO:**  
MONTGOMERY TOWNSHIP PUBLIC WOR  
90 DOMORAH DR  
MONTGOMERYVILLE, PA 18936,

ATTN:

ATTN:

Quote No.	Date	Cust No	Sales Person	Ship Via	End User	Modification Date	Expiration
0102505	1/13/2026	501664	Nate Weaver			01/13/2026 11:06	7 DAYS
Line	Qty	UM	Part	Description	Price	Extension	
			PA COSTARS #025-E22-439	<p>ON CUSTOMER PROVIDED 2026 FORD F550 TK12 WITH ___" CAB TO AXLE, NO BODY IN PLACE VIN # _____ PROVIDE AND INSTALL ONE (1) CUSTOM ALUMINUM FLATBED DUMP WITH FEATURES TO INCLUDE: BODY: TIE/RUB RAIL W/STAKE POCKETS 9' 6" X 96.000"W FLOOR: 1/4" ALUM. DECK PLAT.E 6" ALUM CHANNEL SIDE AND END RAILS TIE RAIL 3/8" X 2-1/2" FLAT DOWN BOTH SIDES AND ACROSS REAR. STAKE POCKETS BEHIND TIE RAIL 24" CENTERS 6" I-BEAM @ 5.22# STRUCTURAL ALUMINUM LONG MEMBERS. 4" STRUCTURAL ALUMINUM I-BEAM CROSSMEMBERS ON NOMINAL 12" CENTERS. STACKED CONSTRUCTION GUSSETED BULKHEAD: 3/16"ALUM DECK PLATE SQUARE TOP CORNERS HEIGHT TO TOP OF CAB 1" TO 2" WINDOW TO MATCH CHASSIS WINDOW SUPPORT POSTS 4 FULL HEIGHT VERTICAL LIGHT PACKAGE: LIGHTS LED STT, BACKUP,1 EACH SIDE TOP LED TRUCK-LITE MKR/CLR LIGHTS LED TRUCK-LITE TAIL LIGHTS S/T/T REAR PAN LICENSE PLATE LIGHT &amp; MOUNT FULL LENGTH WOOD CUSHION ON SUB-FRAME J&amp;J TRUCK EQUIPMENT MUDFLAPS DRW FULL LENGTH SPLASH SHIELD ECCO 450 GROMMET MOUNTED BACK-UP ALARM PAINT ALL STEEL ATTACHMENTS CLEAN AFTER COMPLETION NO LADDERS FRONT &amp; REAR NO GRAB HANDLE NO REAR GUARD - REAR TRAILER PACKAGE INCLUDES PINTLE PLATE WITH 8-HOLES FOR ADJUSTABILITY, REINFORCED TO CHASSIS FRAME, HOLLAND 15 TON PINTLE HOOK (23"H), SAFETY D-RINGS &amp; 7-PIN RV STYLE PLUG TO CUSTOMERS SPEC TRAILER PLUG WIRED TO CHASSIS LIGHT CIRCUIT. ICC BUMPER. WIRE REVERSE LIGHTS TO STROBE LIGHTS.</p>			

INSTALLED ON DRIVERS SIDE, ONE (1) UNDERBODY TOOLBOX.

ALL ALUMINUM CONSTRUCTION WITH POLISHED DROP-DOWN DOOR WITH CABLE LANYARD RETAINER, FULL PERIMETER RUBBER SEAL AND LOCKING STAINLESS STEEL - 24"H X 24"H X 18"L.

PROVIDE AND INSTALL FORCE ELECTRIC OVER HYDRAULIC SYSTEM.  
SYSTEM TO HAVE ALL REQUIRED COMPONENTS:  
CGP28 6.7L DIESEL - UPFITTER SWITCH HARNESS 144%  
MY2020+ F250-F600 12V ELEC./HYD. SHIFT PTO 4X4  
4X2PTO AND PUMP COMBO KIT  
FORCE AMERICA ONE SYSTEM SS L  
210FMMFP-U4137-H.P.

PROVIDE & INSTALL ONE (1) HARSH HYDRAULIC UNDERBODY HOIST. MODEL RL-BO

INCLUDES ALL REQUIRED MOUNTING MATERIAL, REAR HINGE, SAFETY PROP, BODY UP INDICATOR AND CAB MOUNTED CONTROLS.  
HOISTED RATED UP TO 9.6 TONS @ 45 DEGREE DUMP ANGLE.

PROVIDE AND INSTALL HYDRAULIC OIL. ALL REQUIRED HOSES AND FITTINGS FOR PLOW AND SPREADER OPERATION WITH QUICK COUPLERS AT FRONT OF CHASSIS FOR PLOW AND REAR OF CHASSIS FOR SPREADER CONTROL. INSTALL 2 TO 3 WIDE BUSTIN GRATING FULL LENGTH TO TOP OR OUTSIDE TANK ANGLE.

PROVIDE AND INSTALL MDVA 944 H SS SPREADER W/CUSTOM 9 LIGHT LED LIGHTBAR MOUNTED TO REAR OF SPREADER. (STT, REVERSE, AMB. STRB, 3 MARKER)

-9 FT. HYDRAULIC DRIVEN SPREADER  
-SEPARATE CENTRAL HYDRAULICS MOTORS FOR AUGER AND SPINNER PROVIDE INDEPENDENT CONTROL OF EACH FUNCTION  
-4.0 CU. YD. CAPACITY.  
-FULL LENGTH 6" AUGER WITH DOUBLE PITCH AT REAR FOR EVEN DISCHARGE  
-HOPPER MADE OF 12 GA. STAINLESS STEEL  
-45° SLOPE ON HOPPER SIDES TO ENSURE MATERIALS FLOW TO THE CONVEYOR  
-INVERTED VEE SHAPE LOCATED OVER THE CONVEYOR CHAIN REDUCES LOAD ON CONVEYOR CHAIN TO PREVENT TUNNELING  
-4 SECTION HINGED TOP SCREENS PREVENT LARGER CHUNKS AND DEBRIS FROM ENTERING HOPPER  
-SWING UP SPINNER ASSEMBLY  
-24" TALL SPINNER FRAME POSITIONS DISC CLOSER TO THE GROUND REDUCING AMOUNT OF MATERIAL STRIKING OTHER VEHICLES  
- DURABLE 13" POLY DISC FOR IMPROVED SPREAD PATTERN AND LONGER LIFE  
- 2 ADJUSTABLE INTERNAL SPINNER BAFFLES ADJUST SPREAD PATTERN FROM LEFT TO RIGHT  
- 3 ADJUSTABLE EXTERNAL SPINNER BAFFLES RESTRICT SIZE OF SPREAD PATTERN  
-TEE IN SPREADER AUGER RETURN LINE RIGHT REAR UNDER BODY.  
- ALL HOSES IN VALVE BOX LABELED BY FUNCTION.  
- LED SPREADER LIGHT INSTALLED, WIRED TO UPFITTER SWITCH IN CAB.

PROVIDE AND INSTALL 12" H REMOVABLE SIDES/ TAILGATE WITH STAINLESS STEEL RETAINERS. TO MATCH O8W-59006

PROVIDE AND INSTALL TO TOP OF P.S. & D.S. BULKHEAD AN SOUNDOFF PINNACLE MODEL 7000 AMBER / GREEN

			PERMANENT MOUNT WIRED TO OEM OR J&J SUPPLIED SWITCH IN CAB. ONE (1) OVAL STROBE LIGHT (HOLES ONLY NO LAMP) CUT OUT AT TOP-REAR EACH CORNER OF BODY FACING REAR, WIRED TO OEM OR J&J SUPPLIED SWITCH IN CAB. ALL STROBES AND LIGHT BAR ON SAME SWITCH. - BACK UP CAMERA MOUNTED AT CUSTOMER SPECIFIED LOCATION (CAMERA WILL BE CHASSIS MOUNTED WHEN SPREADER IS NOT INSTALLED) - TEST OPERATE ALL FUNCTIONS -		
001	1.00	EA	MONTGOMERY BUILD 319 CUS FLT BED W/SPREAD INS T#12	\$83,581.05	\$ 83,581.05
				<b>Total for Quote \$</b>	\$ 83,581.05

Please review the quote and terms carefully. If you have any questions or concerns, feel free to contact this office or your sales representative for clarification. Any purchase order, payment, or other form of acceptance by the Buyer is subject to these sales Terms & Conditions. <https://www.jibodies.com/general-terms-and-conditions-of-sale/>



Customer Signature

Date:

## Marriott's Emergency Equipment

**To:** Montgomery Twp P Works  
**From:** Haydn Marriott  
**Date:** 2/17/2026  
**RE:** P1  
**Pages:** 1

Physical Address: 1109 Collegeville Road, Skippack, PA 19474  
Mailing Address: PO Box 1026 , Skippack, PA 19474  
Email: haydn@marriottsequip.com  
Phone: 610-584-1762

# Proposal Estimate

Quantity	Item	Cost Each	Total
2	SoundOff 4x2 mPower Stud GAW	\$195.00	\$390.00
2	SoundOff 4x2 mPower Stud G/A	\$176.00	\$352.00
2	SoundOff 4" mPower Stud Mount A/G	\$122.50	\$245.00
2	SoundOff 4" mPower Edge Mount brackets	\$12.00	\$24.00
2	SoundOff 4x2 Oval Mount kit	\$28.50	\$57.00
1	Panorama AFNT VHF Titanium Whip NMO Kit w/ cable	\$65.00	\$65.00
1	Install Kit- wiring, fuses, loom, connectors, hardware	\$100.00	\$100.00
1	Consolidator MC brackets	\$12.50	\$12.50
1	Magnetic Mic Holder	\$39.00	\$39.00
1	Motorola Power Cable	\$19.50	\$19.50
1	Motorola 16 pin accessory cable	\$16.00	\$16.00
1	Install above lighting onto upfitter switches, install customer supplied radio and flashlight. Rewire trailer plug and switches as necessary	\$1,200.00	\$1,200.00
<b>Total</b>			<b>\$2,520.00</b>

Balance of invoice due upon delivery. Net 15. Pricing good for 60 days

Respectfully submitted,

*Haydn Marriott*

Costars #012-E22-287

# DEJANA

Truck and Utility Equipment

## QUOTE



<b>QUOTE #</b>	WED000929
<b>DATE</b>	1/6/2026

New York, New England, Mid Atlantic  
 & Greater Philadelphia  
 490 Pulaski Rd Kings Park, NY 11754  
 Phone(631)544-9000 Fax(631)544-3501  
 WWW.DEJANA.COM

**BILL TO:** MONTGOMERY TOWNSHIP  
 JACK GROSS  
 1001 STUMP RD.  
 MONTGOMERYVILLE PA 18936

**SHIP TO:** MONTGOMERY TOWNSHIP  
 JACK GROSS  
 1001 STUMP RD.  
 MONTGOMERYVILLE PA 18936

**Phone:** 2158550510  
**Fax:** (215) 855-4474  
**Email:**

**Phone:** (215) 855-0510  
**Fax:** (215) 855-4474

SALESPERSON	REFERENCE	P.O. REQUIRED	QUOTE VALID UNTIL	STD/CUSTOM
	MONTGOMERY TOWNSHIP, PA	No	2/5/2026	STD

<b>MAKE:</b>	FORD	<b>MODEL:</b>	F-550	<b>YEAR:</b>	2024	<b>SRW/DRW:</b>	DRW
<b>CAB TO AXLE:</b>		<b>WHEELBASE:</b>	169.0	<b>VIN:</b>			
<b>STOCK/ORDER NUMBER:</b>	COSTARS #025-E22-548			<b>TOTAL WEIGHT (LBS) OF ALL QUOTED ITEMS:</b>			

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	SUPPLY AND INSTALL FISHER 9' HC HEAVY CONTRACTOR ELECTRIC HYDRAULIC SNOWPLOW CUTTING EDGE INCLUDED WEAR SHOES OPTIONAL TRUCK MUST HAVE CENTRAL HYDRAULIC SYSTEM DELIVERY SUBJECT TO AVAILABILITY		
1	LIGHTING HARNESS, HALOGEN		
1	HEADLIGHT KIT, LED, OPTION IN LIEU OF STANDARD HALOGEN		
1	FISHER AR400 HIGH WEAR SHOE KIT FOR HC BLADE		
1	FISHER 10" RUBBER DEFLECTOR FOR 9' OR 10' HC PLOW		
1	FISHER COMMERCIAL BLADE GUIDE KIT		
1	DELIVERY TO CUSTOMER		

<b>SUBTOTAL</b>	<b>\$8,167.00</b>
<b>DISCOUNT</b>	<b>\$0.00</b>
<b>SALES TAX</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$8,167.00</b>

**Suggested Items:**

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	CIRCLE YES TO ADD
				Yes

- ◆ IF YOU WANT ANY OF THE SUGGESTED ITEMS CIRCLE YES FOR THAT ITEM
- ◆ SURCHARGES AND/OR REQUOTE MAY BE REQUIRED WHEN CHASSIS IS SERIALIZED OR SCHEDULED.

Customer must fill out the information below before the order can be processed...

Quote # **WED000929**

Accepted by:	Date:	PO#:
<b>Please Fill In All Truck Information</b>		
Dejana Pool Chassis <input type="checkbox"/>	Dealer Chassis <input type="checkbox"/>	Dealer Drop Ship Chassis <input type="checkbox"/>
Make _____	Model _____	Color _____
Stock # _____	Factory Order # _____	VIN _____
Year _____	Ready for Pickup (if dealer chassis) Yes <input type="checkbox"/> No <input type="checkbox"/>	

**IF DEALER CHASSIS, PLEASE ATTACH DORA/SPEC SHEET OR FACTORY INVOICE.**

**FORD CHASSIS WITH A DIESEL ENGINE AND A 26.5 GALLON MIDSHIP TANK MAY REQUIRE BODY MODIFICATIONS AT ADDITIONAL COST**

- ◆ PLEASE SIGN AND INCLUDE PO IF REQUIRED AND EMAIL TO [DEJANASALES@DEJANA.COM](mailto:DEJANASALES@DEJANA.COM)
- ◆ OR FAX BACK TO 631-544-3501
- ◆ Labor and installation are included in all pricing.
- ◆ Quoted price does not include any applicable taxes.
- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis
- ◆ A deposit may be required for orders with non-stock bodies
- ◆ To our valued customers with an account: invoice amount is for cash, check or ach payment. An additional 2% processing fee will be applied to credit card payments.

Due to unforeseen increases in lead times by all suppliers on custom bodies and equipment, dealers should calculate 180

days of floor plan expense (from receipt of chassis) into their cost calculations.

Our inventory management system is designed to maintain key levels of inventory to facilitate efficiency, throughput, and performance to acceptable lead-times.

Quotes will be categorized as being either STANDARD (STD) or CUSTOM (CSTM).

STANDARD quotes are those jobs that meet all of the criteria using standardized bodies and options.

All other quotes for non-standard bodies, specific options and/or custom requests will be considered CUSTOM with pool units being transferred into the dealers inventory at 45 days.

**Notes:**

CO-STARS # 025-E22-548

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

Item #08

---

SUBJECT:	Pennsylvania Office of the State Fire Commissioner Grant Awards
MEETING DATE:	February 23, 2026
BOARD LIAISON:	Eric S. Pelletier
INITIATED BY:	Carolyn McCreary, Township Manager

---

**BACKGROUND:**

The DFS and FDMT applied for the 2025-2026 PA Office of State Fire Commissioner Grant in the Fall of 2025. They were notified that both agencies were awarded a grant in the amount of \$16,136.55. This grant money will help purchase eight (8) sets of firefighting turnout gear (TOG) and personal protective equipment (PPE) at a cost of \$40,000.

**BUDGET IMPACT:**

The grants will positively impact on the DFS and FDMT budgets, with each receiving \$16,136.55. The total amount of both grants is \$32,273.10 with the total expenditures being \$20,000 for each organization respectively. The difference of \$7,726.90 will come from both operating budgets.

**RECOMMENDATION:**

Staff recommends that the Board of Supervisors approve the PA Office of State Fire Commissioner Grant Awards of \$32,273.10 for the DFS and FDMT, and approve the purchase of the firefighter turnout gear and personal protective equipment.

**MOTION/RESOLUTION:**

**Motion** to approve the PA Office of State Fire Commissioner Grant Awards of \$32,273.10 for the DFS and FDMT, and approve the purchase of the eight sets of turnout gear and personal protective equipment.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.

**FIRE COMPANY AND EMERGENCY MEDICAL SERVICES GRANT AGREEMENT  
FOR STATE FISCAL YEAR 2025-2026**

This Fire Company and Emergency Medical Services (FCEMS) grant agreement is between the Commonwealth of Pennsylvania (“Commonwealth”), acting through the Office of the State Fire Commissioner, (“OSFC”), with its principal offices located at 1310 Elmerton Avenue, Harrisburg, Pennsylvania 17110, and Fire Dept of Montgomery Township (“Grantee”) with its principal offices located at 321 Stump Rd Montgomeryville, PA 18936-0018.

OSFC is the Commonwealth agency responsible for issuing grants in accordance with 35 Pa. C.S. Chapter 78, to eligible fire and emergency medical service entities to improve and enhance the capabilities of the firefighting, ambulance, and rescue services within the Commonwealth. Grantee applied to OSFC for funds from the FCEMS grant program. OSFC has determined that Grantee is eligible to receive FCEMS grant funds in accordance with their application.

The parties wish to set forth the terms and conditions under which OSFC grants funds to the Grantee.

The parties, intending to be legally bound, agree as follows:

1. Award Amount. Subject to the terms and conditions of this agreement and the availability of funds, OSFC grants up to \$16,136.55 in state funds to the Grantee for eligible costs outlined in Grantee’s approved budget set forth in Attachment A. OSFC may increase or decrease the amount of the grant award by providing written notice of award modification to Grantee without the need to amend this agreement. All funding increases are subject to the Governor’s Office of the Budget, Comptroller’s Office certification of the availability of the funding.
2. Term. The term of this agreement will commence on the date of the last Commonwealth signature (“Effective Date”) and will remain in effect until September 1, 2026 (“Term”), unless sooner terminated in accordance with paragraph 5 of this agreement. This agreement is not binding in any way, nor will the Commonwealth or OSFC be bound, until this agreement has been fully executed and sent to the Grantee.
3. Period of Performance. The period of performance for this agreement will commence on July 1, 2025 and end on September 1, 2026 (“Period of Performance”). Grantee shall expend or obligate all grant funds within the Period of Performance.
4. Extension. OSFC may extend the Term or Period of Performance for up to 90 days by providing written notice to Grantee. Any extension to the Term or Period of Performance in excess of the 90-day maximum must be accomplished through a signed amendment. No extension may result in a Term or Period of Performance that exceeds five years from the Effective Date of this agreement. OSFC may agree to extend the Term or Period of Performance, in its sole discretion, if it finds that Grantee has suffered an undue hardship. If such an extension is granted, Grantee may be temporarily ineligible for future FCEMS grants pursuant to the provisions of 35 Pa. C.S. § 7894.

5. Termination. OSFC may terminate this agreement, at any time, for its convenience or for any other reason, if it determines that termination is in its best interests, or is otherwise appropriate, by giving written notice of termination to Grantee and specifying the effective date of the termination.
6. Survival of Terms. The provisions and obligations set forth in paragraphs 8, 9, 10, 11, 12, 13, and 15 will survive the termination of this agreement.
7. Commonwealth Standard Terms and Conditions. Grantee shall comply with the Commonwealth's Standard Terms and Conditions set forth in Attachment B.
8. Compliance with Applicable Law. Grantee shall comply with all applicable federal, state, and local laws, regulations, policies, or directives, including 35 Pa. C.S. §7894, and the FCEMS Program Guidance, which is attached as Attachment C. It is the affirmative, non-delegable duty of Grantee to ensure that Grantee and any employees, contractors or other agents of Grantee maintain competency in and abide by all statutory, regulatory, and policy obligations imposed by the acceptance and expenditure of these state grants.
9. Continuous Eligibility Requirements. During the term of the agreement, Grantee shall maintain the following to remain eligible for the entire term of the agreement:
  - a. *Fire Company Recipients*: actively participate in the Pennsylvania Fire Information Reporting System (PennFIRS).
  - b. *Emergency Medical Service Agency Recipients*: maintain an active license as an emergency medical services agency from the Pennsylvania Department of Health.
10. Audit. Grantee shall grant OSFC, or any other state agency, access to and the right to examine all records and documents that are related to the grant. Grantee shall permit access to facilities, personnel, and other individuals and information that state agency may determine is necessary for audit purposes. The Grantee shall make the records available for audit by Commonwealth auditors and agency officials within ten working days after receiving a written request for those records. The audit request may be made at any time during the record retention period.
11. Funds Management.
  - a. Budget Modifications. Any changes to the budget outlined in Attachment A must be approved by OSFC. Any such changes may be incorporated into this agreement through written notice from OSFC to Grantee without the need to amend this agreement.
  - b. Submission of Documentation. Grantee shall submit receipts, reports, records, or any other documents required by OSFC.

- c. Reimbursement. Grantee may use grant funds to reimburse eligible expenses made during the period of performance for the project listed in Attachment A.
  - d. Exclusion of Expenditures. Grantee may not request reimbursement for a charge or expense that it has received or may receive reimbursement pursuant to any other federal or state grant award.
  - e. Advance Payment.
    - i. Advance Payment. Upon receipt of advance payment funds from OSFC, Grantee shall promptly deposit the funds in an interest-bearing account in a bank, or other financial institution insured by the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or equivalent insurer. Grantee shall expend the advance payment funds, and any interest earned on those funds, to fulfill the objectives of this agreement.
    - ii. Interest. Grantee shall use interest earned on grant funds toward the completion of project activities. Grantee shall return interest earned but not expended to fulfill the objectives of this agreement to OSFC within 30 days of the end of the Period of Performance.
    - iii. Return of Funds. Grantee shall return any funds not expended or obligated during the Period of Performance to OSFC within 30 days of the end of the Period of Performance.
12. Final Performance Report. Grantee shall submit a final performance report to OSFC by the final day of the Period of Performance. Grantee shall ensure that the report includes a summary of expenditures identified in Attachment A. Grantee shall submit receipts, reports, records, documents, or other sources of information that may be required by OSFC as proof of expenditure.
13. Maintenance and Retention of Records. The Grantee shall:
- a. maintain, at its principal offices, accurate records and accounts, including documents, certifications, correspondence, quotes, invoices, and other evidence pertaining to costs and expenses it incurs pursuant to this agreement, and reflecting all matters and activities covered by this agreement.
  - b. retain all required records for a period of three years from the expiration or termination of this agreement, except in those cases where unresolved audit questions may require maintaining some or all records for a longer period. In such event, Grantee shall maintain these records until all pending matters are resolved.

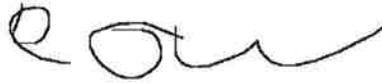
14. Notice. All notices and reports arising out of, or from, the provisions of this agreement must be in writing and provided to the parties at the addresses provided in Attachment D. The parties may change their designated contact or address by providing written notice to the other party in the manner specified above.
15. Offset, Withholding, Recoupment, and Deobligation. At any time, OSFC may offset, withhold, recoup, or deobligate grant funds or payments for grant expenditures if OSFC determines that there has been a violation of this agreement by Grantee or if OSFC determines that Grantee's expenditures are or were not eligible, proper, or allowable.
16. Noncompliance. If OSFC provides a notice of recoupment of funds to the Grantee and the Grantee fails to return the funds in accordance with the notice, the Commonwealth, in addition to any rights or remedies it may have at law or in equity, may offset the amount due against any existing or future sums of money owed to the Grantee by any Commonwealth agency or department.
17. Assignment. Grantee may not assign or transfer its rights or duties under this agreement.
18. Amendments and Modifications. Except as provided in paragraphs 1, 4, and 11 no amendment or modification of this agreement is valid unless made in writing and signed by the parties with the same formality as the agreement.
19. Independent Contractor. Nothing contained in this agreement is intended or may be construed to, in any respect, create or establish the relationship of partners between the parties, or as constituting Grantee as the representative or general agent of OSFC for any purpose whatsoever.
20. Severability. The provisions of this agreement are severable. If any provision of this agreement is held to be unenforceable by an authority with proper jurisdiction in the matter, that provision is severed, and the remainder of this agreement will remain binding upon the parties.
21. No Waiver. No delay or failure of OSFC or the Commonwealth to enforce any provision of this agreement or to exercise any right or remedy under this agreement may be construed as a waiver by OSFC or the Commonwealth of the provision or its right or remedy.
22. Integration and Merger. When fully executed by the parties, this agreement will be the final and complete agreement between the parties containing all the terms and conditions agreed on by the parties. All representations, understandings, promises, and agreements pertaining to the subject matter of this agreement made prior to or at the time this agreement is executed are superseded by this agreement, unless specifically accepted by any other term or provision of this agreement. There are no conditions precedent to the performance of this agreement, except as expressly set forth in this agreement.
23. Counterparts. This agreement may be executed in counterparts, each of which is deemed to be an original (including copies sent to a party by electronic transmission) as against the party signing the counterpart, but which together constitute one and the same instrument.

24. Electronic Signatures. This agreement may be signed electronically in accordance with the Pennsylvania Electronic Transactions Act, Act 69 of 1999, 73 P.S. § 2260.301 *et seq.*
25. Signatories Attestations. By signing this agreement, the individuals signing on behalf of Grantee (“Signers”) acknowledge that:
- a. their electronic signatures confirm that they are authorized to sign this agreement and contractually bind Grantee.
  - b. they are acting in compliance with the applicable law and the organizational and governance documents of Grantee.
  - c. they and the Grantee understand that OSFC will rely on these representations and confirmations in its subsequent review and execution of this agreement.
  - d. that they are submitting official information to the Commonwealth.
  - e. they are aware that any false statement(s) made to OSFC, or the Commonwealth related to this grant may subject them to substantial civil and criminal penalties, including 18 Pa. C.S. § 4904 (relating to unsworn falsification to authorities).

**[SIGNATURE PAGE IMMEDIATELY FOLLOWS]**

The parties, through their authorized representatives, have signed this agreement on the dates indicated below.

**FIRE DEPT OF MONTGOMERY TOWNSHIP**



1/28/2026 10:34 AM

---

Grantee

**COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF THE STATE FIRE COMMISSIONER**

**APPROVED AS TO FORM AND LEGALITY**

<<<30A-FA-2.1>>>  
Office of General Counsel

<<<30A-FA-2.1>>>  
Office of Attorney General

## ATTACHMENT A

<b>Award Amount: \$16,136.55</b>	<b>Fund: 6022700000</b>	<b>Cost Center: 3110050000</b>	<b>GL Number: 6600400</b>
----------------------------------	-------------------------	--------------------------------	---------------------------

### FIRE COMPANY EMERGENCY MEDICAL SERVICE (FCEMS) GRANT PROGRAM

**APPLICANT NAME:** Fire Dept of Montgomery Township

**Requested Amount: \$20,000.00**

#### **Project: Structural Firefighting TOG and PPE**

If awarded, the purpose of this grant is to obtain funding for the Fire Department to purchase complete sets of personal protective equipment. The total amount of funding requested is \$20,000. Our community is a suburb of Philadelphia (roughly 27 miles north of the city) covering approximately 12 sq. miles with 26,000 residents. The Township's population and hazards have grown substantially in the last 20 years. With that growth has come increased responsibilities for fire and rescue protection. Our Township is a mix of residential and extensive commercial facilities. We have roughly 9,000 housing units. Given the area's history, the housing ranges anywhere from large historic wood frame colonials to modern condos with lightweight truss roofs. There are at least 900 commercial, industrial, and institutional facilities. These include hazards like the Montgomery Mall (.1.1M sq. ft.), numerous 200 x 200 strip shopping centers, & many big box retailers. We also protect five multi-story hotels with another three planned for construction and four nursing facilities, three schools, & nine daycare facilities. There are also four large industrial parks with various light and medium manufacturing facilities, distribution centers, and other Industrial hazards. Two of the most significant Industrial hazards include a central TEVA pharmaceuticals warehousing and distribution site and the Tokyo Chemical Industry Co., which stores & distributes specialty organic chemicals. The critical infrastructure in the district includes multiple electric power distribution facilities, four sewage pumping stations, a 1.5-million-gallon water tower & 22 SARA Title III hazardous sites, and four communication towers. Our department operates three engines, one ladder, and several utility & command vehicles from 2 stations. We are a busy department with more than 900 calls per year: providing automatic aid to several departments & mutual aid throughout Montgomery & Bucks Counties. In 2002, with the creation of the MTDPS, it consisted of about 50 volunteers & 2 full-time career firefighters. Today, the number of volunteer firefighters remains the same at about 69, but our career staff has increased to 7 full-time & 14 part-time firefighters. Unfortunately, due to several significant expenses, we've been unable to issue personal protective equipment (PPE) to each of our firefighters. They have been forced to share equipment from our spare PPE inventory. This practice creates several issues related to safety & personal hygiene. We intend to use the funding from this grant to begin issuing each firefighter their own set of PPE. This will ensure that everyone has the proper size equipment & will be able to maintain said equipment in an appropriate state of readiness. This new TOG will allow our members to utilize much newer, more efficient, and safer technology. The grant money will allow our department to purchase this much-needed and appreciated TOG.

Type B. Repair of firefighting, ambulance, or rescue equipment OR purchase thereof.

QTY	ITEM DESCRIPTION	UNIT COST	EXT COST
4	Structural TOG	\$5,000.00	\$20,000.00
Requested Amount:			\$20,000.00
Project Total:			\$20,000.00
<b>Requested Amount Total:</b>			<b>\$20,000.00</b>
<b>Projects Total:</b>			<b>\$20,000.00</b>

## Attachment B

### Commonwealth Standard Terms and Conditions Grant Version (Revised - 10/1/2023) Version 2

#### 1. DEFINITIONS

Capitalized terms used in these Commonwealth standard terms and conditions that are not otherwise defined in these provisions have the meanings specified in the agreement to which they are attached.

#### 2. INDEMNIFICATION

The Grantee shall indemnify and defend the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with any activities performed by the Grantee or its employees and agents pursuant to this agreement, as determined by the Commonwealth in its sole discretion.

#### 3. NONDISCRIMINATION/SEXUAL HARASSMENT

a. **Representations.** The Grantee represents that it is presently in compliance with and will remain in compliance with all applicable federal, state, and local laws, regulations, and policies relating to nondiscrimination and sexual harassment for the term of the agreement. The Grantee shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to its books, records, and accounts by the Commonwealth for the purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.

b. **Nondiscrimination/Sexual Harassment Obligations.** The Grantee shall not:

- i. in any manner discriminate in the hiring of any employee(s) for the performance of the activities required under this agreement or any subgrant agreement, contract, or subcontract, by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the Pennsylvania Human Relations Act ("PHRA") and applicable federal laws, against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
- ii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
- iii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under this agreement or any subgrant agreement, contract, or subcontract.
- iv. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor, or supplier who is qualified to perform the work to which this agreement relates.

- v. in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the Public Employee Relations Act, Pennsylvania Labor Relations Act, or National Labor Relations Act, as applicable, and to the extent determined by entities charged with the Acts' enforcement and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- c. **Establishment of Grantee Policy.** The Grantee shall establish and maintain a written nondiscrimination and sexual harassment policy that complies with the applicable law and these Nondiscrimination/Sexual Harassment provisions and shall inform its employees in writing of the policy. The policy must contain a provision that states that sexual harassment will not be tolerated and employees who practice it will be disciplined. For the entire period of this agreement, the Grantee shall: (1) post its written nondiscrimination and sexual harassment policy or these Nondiscrimination/Sexual Harassment provisions conspicuously in easily accessible and well-lighted places customarily frequented by employees at or near where the grant activities are performed; or (2) provide electronic notice of the policy or this clause to its employees not less than annually.
- d. **Notification of Violations.** The Grantee's obligations pursuant to these provisions are ongoing from the effective date and through the termination date of the agreement. Accordingly, the Grantee shall notify the Commonwealth if, at any time during the term of this agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
- e. **Cancellation or Termination of Agreement.** The Commonwealth may cancel or terminate this agreement and all money due or to become due under this agreement may be forfeited for a violation of the terms and conditions of these Nondiscrimination/Sexual Harassment provisions. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee in the Contractor Responsibility File.
- f. **Subgrant Agreements, Contracts, and Subcontracts.** The Grantee shall include these Nondiscrimination/Sexual Harassment provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of these provisions in the Grantor's subgrants, contracts, or subcontracts does not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by those provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provisions, the Grantee shall use its best efforts to ensure the subgrantee's, contractor's, or subcontractor's compliance with these provisions.

#### 4. GRANTEE INTEGRITY

- a. **Definitions.** For purposes of these Grantee Integrity Provisions, the following definitions apply:
  - i. "Affiliate" means two or more entities where (a) a parent entity owns more than 50% of the voting stock of each of the entities; (b) a common shareholder or group of shareholders owns more than 50% of the voting stock of each of the entities; or (c) the entities have a common proprietor or general partner.
  - ii. "Grantee" means the individual or entity, that has entered into this agreement with the Commonwealth.
  - iii. "Grantee Related Parties" means any Affiliates of the Grantee and the Grantee's executive officers, Pennsylvania officers and directors, or owners of five percent or more interest in the Grantee.

- iv. "Financial Interest" means ownership of more than a five percent interest in any business or holding a position as an officer, director, trustee, partner, employee, or holding any position of management.
- v. "Gratuity" means tendering, giving, or providing anything of more than nominal monetary value including, but not limited to, cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. The exceptions set forth in the Governor's Code of Conduct, Executive Order 1980-18, as may be amended, 4 Pa. Code §7.153(b), apply.
- vi. "Non-Solicitation Award Process" means a method of awarding grants based on predetermined criteria, without the solicitation of grant applications.

**b. Representations and Warranties.**

- i. **Grantee Representation and Warranties.** The Grantee represents, to the best of its knowledge and belief, and warrants that within the last five years neither the Grantee nor Grantee Related Parties have:
  - 1. been indicted or convicted of a crime involving moral turpitude or business honesty or integrity in any jurisdiction;
  - 2. been suspended, debarred, or otherwise disqualified from entering into any contract with any governmental agency;
  - 3. had any business license or professional license suspended or revoked;
  - 4. had any sanction or finding of fact imposed as a result of a judicial or administrative proceeding related to fraud, extortion, bribery, bid rigging, embezzlement, misrepresentation or anti-trust; and
  - 5. been, and are not currently, the subject of a criminal investigation by any federal, state, or local prosecuting or investigative agency or civil anti-trust investigation by any federal, state, or local prosecuting or investigative agency.
- ii. **Contractor Explanation.** If the Grantee cannot make the representations and warranties set forth above at the time of its submission of its grant application or if the agreement is awarded pursuant to a Non-Solicitation Award Process at the time of the execution of the agreement, the Grantee shall submit a written explanation outlining the reasons why it cannot make those representations and warranties. The Commonwealth may, based on its evaluation of the explanation provided, determine whether it is in the Commonwealth's best interest to execute the agreement.
- iii. **Further Representations.** By submitting any bills, invoices, or requests for payment pursuant to the agreement, the Grantee further represents that it has not violated any of these Grantee Integrity Provisions during the term of the agreement.
- iv. **Notice.** The Grantee shall immediately notify the Commonwealth, in writing, if at any time during the term of the agreement it becomes aware of any event that would cause the Contractor's certification or explanation to change. The Grantee acknowledges that the Commonwealth may, in its sole discretion, terminate the agreement for cause if it learns that any of the certifications made in these Grantee Integrity Provisions are currently false or misleading due to intervening factual circumstances or were false or misleading or should have been known to

be false or misleading when entering into the agreement.

**c. Contractor Responsibilities.** During the term of this agreement, the Grantee shall:

- i. maintain the highest standards of honesty and integrity.
- ii. take no action in violation of any applicable laws, regulations, or other requirements applicable to the Grantee that govern Commonwealth contracting or grant administration.
- iii. establish and implement a written business integrity policy that includes, at a minimum, the requirements of these Grantee Integrity Provisions as they relate to the Grantee's activity with the Commonwealth and Commonwealth employees and ensure that its employees comply with the policy.
- iv. not accept, agree to give, offer, confer, agree to confer, or promise to confer, directly or indirectly, any gratuity or pecuniary benefit to any person, or to influence or attempt to influence any person in violation of any federal or state law, regulation, executive order, statement of policy, management directive, or bulletin applicable to the award of grants or the administration of this agreement.
- v. not have a financial interest in any other subgrantee, contractor, subcontractor, or supplier providing services, labor, or material under this agreement, unless the financial interest is disclosed to the Commonwealth in writing and the Commonwealth consents to Grantee's financial interest. The Grantee must disclose the financial interest to the Commonwealth at the time of submission of its grant application, or if a Non-Solicitation Award Process is used, no later than the date the Grantee signs the agreement. The Commonwealth shall be deemed to have consented if the required disclosure is received and all of the required Commonwealth signatures are affixed.
- vi. comply with the requirements of the Lobbying Disclosure Act (65 Pa.C.S. § 13A01 et seq.) regardless of the method of award.
- vii. comply with the requirements of Section 1641 of the Pennsylvania Election Code (25 P.S. § 3260a) if this agreement was awarded pursuant to a Non-Solicitation Award Process.
- viii. immediately notify the Commonwealth or the Office of the State Inspector General, in writing, when the Grantee has reason to believe that any breach of ethical standards as set forth in law, the Governor's Code of Conduct, or these Grantee Integrity Provisions has occurred or may occur, including, but not limited to, contact by a Commonwealth officer or employee, which, if acted upon, would violate the ethical standards.

**d. Investigations.** If a State Inspector General investigation is initiated, the Grantee shall:

- i. reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the State Inspector General for investigations of the Grantee's compliance with the terms of this or any other agreement between the Grantee and the Commonwealth that results in the suspension or debarment of the Grantee. The Grantee shall not be responsible for investigative costs for investigations that do not result in the Grantee's suspension or debarment.
- ii. cooperate with the Office of the State Inspector General in its investigation of any alleged Commonwealth agency or employee breach of ethical standards and any alleged Grantee non-compliance with these Grantee Integrity Provisions and make identified Grantee employees and volunteers available for interviews at reasonable times and places.

- iii. upon the inquiry or request of an Inspector General, provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Office of the State Inspector General to Grantee's integrity and compliance with these provisions. This information may include, but is not be limited to, the Grantee's business or financial records, documents or files of any type or form that refer to or concern this agreement.
- e. **Termination.** For violation of any of these Grantee Integrity Provisions, the Commonwealth may terminate this agreement and any other contract with the Grantee, claim liquidated damages in an amount equal to the value of anything received in breach of these Grantee Integrity provisions, claim damages for all additional costs and expenses incurred in obtaining another grantee to complete performance under this agreement, and debar and suspend the Grantee from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or non-use of any one does not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.
  - f. **Subcontracts.** The Grantee shall include these Grantee Integrity Provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of this provision in the Grantee's subgrant agreements, contracts, and subcontracts shall not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by the inclusion of these provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provision, the Grantee shall use its best efforts to ensure their compliance with these provisions.

## 5. CONTRACTOR RESPONSIBILITY

- a. **Definition.** For the purpose of these provisions, the term "Contractor" means as any person, including, but not limited to, a bidder, offeror, loan recipient, grantee or lessor, who has furnished or performed or seeks to furnish or perform, goods, supplies, services, leased space, construction or other activity, under a contract, grant, lease, purchase order or reimbursement agreement with the Commonwealth. The term also includes a permittee, licensee, or any agency, political subdivision, instrumentality, public authority, or other public entity in the Commonwealth.
- b. **Contractor Representations.**
  - i. The Contractor represents for itself and its subgrantees, contractors, and subcontractors required to be disclosed or approved by the Commonwealth, that as of the date of its execution of this agreement, that neither the Contractor, nor any of its subgrantees, contractors, and subcontractors, are under suspension or debarment by the Commonwealth or any governmental entity, instrumentality, or authority and, if the Contractor cannot make this representation, the Contractor shall submit, along with the agreement, a written explanation of why the certification cannot be made.
  - ii. The Contractor represents that, as of the date of its execution of this agreement, it has no tax liabilities or other Commonwealth obligations, or has filed a timely administrative or judicial appeal, if any liabilities or obligations exist, or is subject to a duly approved deferred payment plan if any liabilities exist.
- c. **Notification.** The Contractor shall notify the Commonwealth if, at any time during the term of the agreement, it becomes delinquent in the payment of taxes, or other Commonwealth obligations, or if it or, to the best of its knowledge, any of its subgrantees, contractors, or subcontractors are suspended or debarred by the

Commonwealth, the federal government, or any other state or governmental entity. The Contractor shall provide this notification within 15 days of the date of suspension or debarment.

- d. **Default.** The Contractor's failure to notify the Commonwealth of its suspension or debarment by the Commonwealth, any other state, or the federal government constitutes an event of default of the agreement with the Commonwealth.
- e. **Reimbursement.** The Contractor shall reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of State Inspector General for investigations of the Contractor's compliance with the terms of this agreement or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the Contractor. These costs include, but are not be limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- f. **Suspension and Debarment List.** The Contractor may obtain a current list of suspended and debarred Commonwealth contractors by visiting the eMarketplace website at <http://www.emarketplace.state.pa.us> and clicking the Debarment list tab.

## 6. AMERICANS WITH DISABILITIES ACT

- a. **No Exclusion.** Pursuant to the Americans with Disabilities Act, 42 U.S. Code § 12101, et seq., no qualified individual with a disability may, on the basis of the disability, be excluded from participation in this contract or from activities provided for under this agreement.
- b. **Compliance.** For all goods and services provided pursuant to this agreement, the Contractor shall comply with Title II of the Americans with Disabilities Act, the "General Prohibitions Against Discrimination" set forth in 28 C. F. R. § 35.130, and all other regulations promulgated under Title II of the Americans with Disabilities Act that apply to state and local governments.
- c. **Indemnification.** The Contractor shall indemnify the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with the Grantees failure or its employee's or agent's failure to comply with the provisions of paragraph a, as determined by the Commonwealth in its sole discretion.

## 7. APPLICABLE LAW AND FORUM

This agreement is governed by and must be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts. The Contractor consents to the jurisdiction of any court of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania and waives any claim or defense that such forum is not convenient or proper. Any Pennsylvania court or tribunal has in personam jurisdiction over the Grantee, and the Grantee consents to service of process in any manner authorized by Pennsylvania law. This provision may not be interpreted as a waiver or limitation of the Commonwealth's rights or defenses.

## 8. RIGHT TO KNOW LAW

- a. **Applicability.** The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, ("RTKL") applies to this agreement.
- b. **Grantee Assistance.** If the Commonwealth needs the Grantee's assistance in any matter arising out of the RTKL related to this contract, the Commonwealth shall notify the

Grantee that it requires the Grantee's assistance, and the Grantee shall provide to the Commonwealth:

- i. access to, and copies of, any document or information in the Grantee's possession (Requested Information) arising out of this contract that the Commonwealth reasonably believes is a public record under the RTKL, within ten calendar days after receipt of written notification; and
  - ii. any other assistance as the Commonwealth may reasonably request, in order to comply with the RTKL with respect to this agreement.
- c. **Trade Secret or Confidential Proprietary Information.** If the Grantee considers the Requested Information to include a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, or other information that the Grantee considers exempt from production under the RTKL, the Grantee shall notify the Commonwealth and provide, within seven calendar days of receipt of the written notice a written statement, signed by a representative of the Grantee, that explains why the requested material is exempt from public disclosure under the RTKL. If the Commonwealth determines that the Requested Information is clearly not exempt from disclosure, the Grantee shall provide the Requested Information to the Commonwealth within five business days of receipt of written notice of the Commonwealth's determination.
- d. **Reimbursement**
- i. **Commonwealth Reimbursement.** If the Grantee fails to provide the Requested Information and the Commonwealth is ordered to produce the Requested Information, the Grantee shall reimburse the Commonwealth for any damages, penalties, or costs that the Commonwealth may incur as a result of the Grantee's failure, including any statutory damages assessed against the Commonwealth.
  - ii. **Contractor Reimbursement.** The Commonwealth will reimburse the Grantee for any costs that the Grantee incurs as a direct result of complying with these provisions only to the extent allowed under the fee schedule established by the Office of Open Records or as otherwise provided by the RTKL.
- e. **Challenges of Commonwealth Release.** The Grantee may file a legal challenge to any Commonwealth decision to release a record to the public with the Office of Open Records, or in the Pennsylvania Courts, however, the Grantee shall reimburse the Commonwealth for any legal expenses incurred by the Commonwealth as a result of the challenge, including any damages, penalties or costs that the Commonwealth may incur as a result of the Grantee's legal challenge, regardless of the outcome.
- f. **Waiver.** As between the parties, the Grantee waives all rights or remedies that may be available to it as a result of the Commonwealth's disclosure of Requested Information pursuant to the RTKL.
- g. **Survival.** The Grantee's obligations contained in this Section survive the termination or expiration of this contract.

## 9. OFFSET

The Commonwealth may set off the amount of any state tax liability or other obligation of the Grantee, or its subsidiaries, owed to the Commonwealth against any payments due the Grantee under any contract between the Commonwealth and Grantee.

## 10. AUTOMATED CLEARING HOUSE (ACH) PAYMENTS

- a. **Payment Method.** The Commonwealth shall make payments to the Grantee through the

Automated Clearing House (ACH). Within 10 days of the grant award, the Grantee must submit or must have submitted its ACH information within its user profile in the Commonwealth's Master Database. The Grantee may enroll to receive remittance information via electronic addenda and email (e-Remittance). ACH and e-Remittance information is available at the following:

<https://www.budget.pa.gov/Services/ForVendors/Pages/Direct-Deposit-and-e-Remittance.aspx>

- b. **Unique Identifier.** The Grantee must submit a unique invoice number with each invoice submitted. The Commonwealth shall list the Grantee's unique invoice number on its ACH remittance advice to enable the Grantee to properly apply the state agency's payment to the respective invoice or program.
- c. **ACH Information in the Commonwealth's Master Database.** The Grantee shall ensure that the ACH information contained in Commonwealth's Master Database is accurate and complete. The Grantee's failure to maintain accurate and complete information may result in delays in payments.

## 11. WORKER PROTECTION AND INVESTMENT

The Grantee shall comply with all applicable Pennsylvania state labor laws and worker safety laws including, but not limited to, the following:

- a. Construction Workplace Misclassification Act;
- b. Employment of Minors Child Labor Act;
- c. Minimum Wage Act;
- d. Prevailing Wage Act;
- e. Equal Pay Law;
- f. Employer to Pay Employment Medical Examination Fee Act;
- g. Seasonal Farm Labor Act;
- h. Wage Payment and Collection Law;
- i. Industrial Homework Law;
- j. Construction Industry Employee Verification Act;
- k. Act 102: Prohibition on Excessive Overtime in Healthcare;
- l. Apprenticeship and Training Act; and
- m. Inspection of Employment Records Law.

## Attachment C

### PROGRAM GUIDANCE FIRE COMPANY EMERGENCY MEDICAL SERVICE GRANT PROGRAM STATE FISCAL YEAR 2025-2026

**THE 2025-26 GRANT APPLICATION PERIOD WILL BE SEPTEMBER 5, 2025 - OCTOBER 20, 2025**

#### Section 1. Introduction.

(a) The Fire Company and Emergency Medical Service Grant Program (Program) provides grants to improve and enhance firefighting, ambulance and rescue services capabilities of fire companies and emergency medical services throughout the Commonwealth of Pennsylvania (Commonwealth). Program funds may be used for projects that are eligible in accordance with Chapter 78 (relating to Grants to Fire Companies and Emergency Medical Services Companies) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 et seq., Eligible projects are defined at 35 PA.C.S. § 7813 & 7823 (relating to Award of Grants).

(b) Assistance from the Program is in the form of grants from the Commonwealth to eligible Fire and Rescue companies and Emergency Medical Services for projects which, in the judgment of the State Fire Commissioner meet the Criteria of Chapter 78 of Title 35, as amended, and are in accordance with this Program Guidance, guidelines in this chapter and meet all Fire Company and Emergency Medical Service Grant Application criteria as stated in the application.

(c) Grants will be not less than \$2,500 and not more than \$20,000 per applicant fire company and no more than \$15,000 per applicant emergency medical service.

(d) Applicants should be aware that the Program expects to receive many applications for the limited funds appropriated from the State Gaming Fund. As such, it is possible that not every application can be fully funded, in which case grants will be awarded on a prorated basis to projects that are determined to be eligible.

(e) The program expenditures will be charged to funds appropriated to the Fire Company and Emergency Medical Service Grant Program by section 1720-C(c) of The Fiscal Code.

#### Section 2. Definitions.

The following words and terms, when used in this chapter, have the following meanings unless the context clearly indicates otherwise:

*Advanced Life Support*--The advanced pre-hospital and inter-hospital emergency medical care of serious illness or injury by appropriately trained health professionals and by certified EMT-paramedics.

*Application*--The Fire Company and Emergency Medical Service Grant Program Application.

*Basic Life Support Services*--Prehospital or inter-hospital emergency medical care and management of illness or injury performed by specially trained and certified or licensed personnel.

*Career emergency medical services*--A for-profit chartered emergency medical service corporation, association or organization which meets all of the following: 1. Is located in this Commonwealth; 2. Is licensed by the Department of Health; 3. Is not associated or affiliated with a hospital unless recognized in accordance with 7823 (b.1) (relating to grant awards); 4. Is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa Code § 1027.1 (relating to general provisions). This does not include a corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for routine transport of individuals who are convalescent or non-ambulatory and who do not ordinarily require emergency medical treatment while in transit.

*Certification*--Any class of instruction or test that will provide certification at any level that is currently offered in the Commonwealth through the Voluntary Fire Fighter Certification program administered by the Pennsylvania State Fire Academy. **A certified member can only be used in one grant application regardless of the number of certifications the individual holds.**

*Certified Personnel*--Any member of the fire or rescue company who is certified at a minimum level of Fire Fighter 1 on or before July 1, 2025, by the National Professional Qualifications Board or by the International Fire Service Accreditation Congress and verified by the Pennsylvania State Fire Academy.

*Chapter 78*--Chapter 78 (relating to Grants to Fire Companies and Volunteer Services) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 et seq.

*Commissioner*--The State Fire Commissioner.

*Emergency Medical Services Company/EMS*--A career or volunteer medical services company.

*Equipment*--Any apparatus, equipment or tools ordinarily used by a fire, rescue, or ambulance service in the performance of their duties.

*Facility*--A structure or portion thereof intended for storage or protection of firefighting apparatus, ambulances and rescue vehicles and related equipment and gear. **The term does not include meeting halls, social halls, social rooms, lounges, crew rooms, bathrooms, or any other facility not directly related to firefighting or the furnishing of ambulance or rescue services.**

*Final Report*--The report to be filed as provided in Section 6 of these Guidelines by the Fire Company or Emergency Medical services detailing the expenditure of the funds granted. All final reports shall be submitted electronically through the grant application.

*Fire Company*--A volunteer fire company, a municipal fire company or a combined volunteer and municipal fire company located in this Commonwealth. The term includes an airport fire company

*Invalid Coach*--A vehicle which is primarily maintained, operated, and intended to be used for routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit. Such vehicles shall not be considered ambulance or emergency medical service vehicles.

*Merger*--The following documents constitute an official merger and will be used to determine grant eligibility as a merged entity: Signed merger resolutions from each company; Statement of Merger paperwork filed with the Pennsylvania Department of State; By-Laws reflecting the merger or minutes approving the merger; IRS Letter showing the new EIN # if applicable; County Orphans Court approval, No objection letter from the Attorney General's office. **All required paperwork must be received in the OSFC by August 1st to apply as a merged company for the upcoming grant cycle.**

*New Airport Fire Company*--Is associated with an airport; Has a mutual aid agreement with a neighboring municipality; Has responded to at least 15 fire or rescue emergency calls annually to neighboring fire companies as provided in documentation requested by the State Fire Commissioner. The following documents constitute a new airport fire company and will be used to determine grant eligibility: Copy of IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing your response to emergency calls as part of the response to fires or vehicle accidents. A completed information sheet; A letter from the municipality secretary verifying the company has a mutual aid agreement to provide fire or rescue services; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Career EMS Company*--The following documents constitute a new career EMS company and will be used to determine grant eligibility: ; A letter from the municipality verifying the company shares the same EIN# and is recognized by the municipality as the primary EMS provider. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license. 15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Career/Combination Fire Company*--The following documents constitute a new career/municipal fire company and will be used to determine grant eligibility: A completed information sheet; A letter from the municipality verifying the company shares the same EIN#, and is recognized by the municipality. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of the ordinance or supporting document which established your organization as a municipal or combination department; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Hospital Based EMS Company*--The following documents constitute a hospital based EMS company and will be used to determine grant eligibility: A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; A letter from the hospital verifying the EMS company shares the same EIN# with the hospital, and is licensed to run EMS calls; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license. Completed W-9 form; 15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer EMS Company*--The following documents constitute a new volunteer EMS company and will be used to determine grant eligibility: Copy of articles of incorporation; Copy of your Bylaws; Copy of your IRS letter showing your company name and EIN #; A copy of your Dept. of Health EMS license. A completed W-9 form; 15 patient care reports verifying the company responded to at least 15 emergency medical service calls in the previous calendar year as the primary EMS provider (personal information may be blacked out). A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer Fire Company*--The following documents constitute a new volunteer fire company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer Rescue Company*--The following documents constitute a new volunteer rescue company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider; 15 incident reports from the previous calendar year showing your response to rescue calls as part of the response to fires or vehicle accidents. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*OSFC*--Office of the State Fire Commissioner.

*Quick Response Service (QRS)*--These companies are not eligible for the OSFC grant program based on the services provided.

*Program*--The Fire Company and Emergency Medical Service Grant Program.

*Regional or Joint Project*--A cooperative agreement wherein any combination of three (3) or more separately chartered fire or rescue companies agree to use all or any portion of their respective grant request to jointly complete any project that qualifies under the Act. To be eligible for a joint project, each company's share shall not be less than \$5,000 per organization. **Joint projects cannot be submitted by organizations who share the same physical space. Joint projects CANNOT BE AMENDED.**

*Volunteer EMS Company*--Any nonprofit chartered corporation, association or organization located in the Commonwealth, which is licensed by the Pennsylvania Department of Health and is not associated or affiliated with any hospital unless recognized in accordance with section 7823 (b.1) (relating to award of grants) and which is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa. Code § 1027.1 (relating to general provisions). The term shall not include any corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for the routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit.

*Volunteer Fire Company*--A nonprofit chartered corporation, association or organization located in this Commonwealth which provides fire protection or rescue services, and which may offer other voluntary emergency services within this Commonwealth. Volunteer emergency services provided by a volunteer fire company may include volunteer ambulance and volunteer rescue services.

*Volunteer Rescue Company*--A nonprofit chartered corporation, association or organization located in this Commonwealth that provides rescue services as part of the response to fires or vehicle accidents within this Commonwealth.

### Section 3. Eligibility.

#### (a) Fire Company Grant

(1) Eligible applicants. A fire company as defined in Section 2. To receive grant funds a fire company shall have actively responded to 15 or more fire or rescue emergencies during the previous calendar year and is officially recognized by the appropriate municipality. The fire company shall also agree to participate in the reporting of information (incidents) using the Pennsylvania Fire Information Reporting System (PennFIRS). **To be eligible to apply for the 2025-26 grant, companies must be current with reporting their incidents through July 31, 2025. To be awarded a grant, a company must continue to actively report your incidents monthly throughout the grant year.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78 and the Program. Eligible projects must improve and enhance the capabilities of the fire company to provide firefighting, ambulance, or rescue services. Eligible projects are:

(i) Construction and renovation of facilities and purchase or repair of fixtures and furnishings, office equipment, and support services necessary to maintain or improve the capability of the company to provide fire, ambulance, or rescue services. This includes repair, renovation, or construction of sleeping quarters (bunk rooms) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of firefighting, ambulance, or rescue equipment OR purchase thereof;

a. Includes the purchase of fuel for company vehicles

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii)

(iv) Training and certification of members.

(v) Education of the general public regarding fire prevention and community risk reduction:

(vi) **Career Fire Departments Only** - any regular wage costs for personnel or overtime costs associated with backfilling positions while firefighters are attending training.

(vii) Recruitment and retention, including but not limited to, volunteer firefighter length of service award programs and programs for minors.

(viii) **Construction Savings Account** – A fire company may apply for a grant under subsection (a) for the purpose of constructing a new facility beginning with the grant period commencing for the 2022-2023 fiscal year. **This project CANNOT BE AMENDED.** The grant shall be deposited into the Construction Savings Account, which is established within the State Treasury. Money in the Construction Savings Account may be withdrawn by application of the fire company. The Construction Savings Account shall be administered by the Commissioner. The following shall apply:

(1) A fire company may only access money in the Construction Savings Account for emergency purposes and at the discretion of the Commissioner.

(2) For a fire company to withdraw money from the Construction Savings Account:

(i) The application shall contain the signatures of two duly elected officers of the fire company.

(ii) The fire company shall indicate on the application how the money is going to be used under subsection a).

(3) Any interest accrued on the Construction Savings Account may be used by the Commissioner for administrative purposes.

**Eligible projects initiated and paid for between July 1, 2025 – September 1, 2026 are eligible projects for the 2025-26 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more fire companies have merged, their use of equipment, firefighters and services within twenty years preceding the date of the current year application submission deadline, the consolidated entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not consolidated. **Proof of merger must be**

provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure.

(4) To be eligible, a project cost must be no less than \$2,500.

**Fire companies shall submit a completed application and shall submit a copy of their application to the municipality where the fire company is located.**

(b) Emergency Medical Service Grant

(1) Eligible applicants. An Emergency Medical Service as defined in Section 2 and must be designated by the municipality as the municipality's primary EMS provider. EMS companies are not required to report through PennFIRS.

**(i) Basic Life Support (BLS) Squad and Quick Response Service (QRS) are not eligible for the OSFC grant program based on the services provided.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78. Eligible projects must improve and enhance the capability of the ambulance service to provide ambulance, emergency medical, basic life support, or advanced life support services. Eligible projects are:

(i) Construction and renovation of the EMS company's facilities and purchase or repair of fixtures, furnishings, office equipment and support services necessary to maintain or improve the capability of the services to provide ambulance, emergency medical, basic life support, and advanced life support services. This includes repair, renovation, or construction of sleeping quarters (bunk room) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of ambulance equipment or purchase thereof.

b. Includes the purchase of fuel for company vehicles.

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii).

(iv) Training and certification of members.

(v) Education of the general public regarding community risk reduction.

(vi) Recruitment and retention programs, including, but not limited to, programs for minors.

**Eligible projects initiated and paid for between July 1, 2025 – September 1, 2026 are eligible projects for the 2025-26 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more ambulance companies have merged, their use of equipment, emergency medical technicians, paramedics and services within twenty years preceding the date of the current year application submission deadline, the merged entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not merged. **Proof of merger must be provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure. Mergers with defunct companies are not acceptable under the Program.**

#### **Section 4. Program Requirements and Instructions.**

The following requirements apply to the program:

(1) Project applications for the grants shall be submitted using the online web based application process.

(2) The OSFC reserves the right to:

(i) Request additional information regarding eligibility.

(ii) Request additional information regarding proposed use of funds.

- (iii) Require explanation or revision of the applicant's project budget; and
- (iv) Require clarification of the applicant's project narrative.

(3) Incomplete applications will be rejected. An applicant shall carefully follow the instructions for completing the online application. Specific information is required as indicated on the online application. Applications not containing required information will be considered incomplete.

(4) The Project Narrative shall provide a detailed and comprehensive description of the project and must include:

- (i) Description of the project(s);
- (ii) Benefits to be realized from the project; and
- (iii) Grant funds to be expended on the project.

### **Section 5. Application Submission and Approval Procedure.**

(a) The OSFC will mail and post information on the OSFC's website ([www.pa.gov/services/osfc/fire-co-ems-grant](http://www.pa.gov/services/osfc/fire-co-ems-grant)) detailing the grant application process to fire companies, rescue companies and emergency medical services throughout the Commonwealth. Applications shall be submitted to the Office of the State Fire Commissioner online at [www.pa.gov/services/osfc/fire-co-ems-grant](http://www.pa.gov/services/osfc/fire-co-ems-grant).

(1) The OSFC will provide an online Web based process to gather the additional applicant information and verify project eligibility. The agency will provide written information to every fire, rescue company and ambulance service regarding the grant program guidelines and the availability of the online applicant information/project eligibility verification process.

(b) A fire company, rescue company or emergency medical service seeking a grant under this program shall submit a completed online grant application to the OSFC. The application period will remain open for 45 days each year.

(c) Completed applications shall be submitted to the Office of the State Fire Commissioner no later than 4:00 PM Eastern Daylight Savings Time, 45 days after the grant application opens.

(d) In cases of extreme hardship or undue burden that prevent a company from filing their application within the 45-day window allowed by law, the applicant may, within 30 days of the closing of the window, request an extension not to exceed 45 days after the closing of the original official grant application window. The decision to grant these extreme hardship extensions must be made to the State Fire Commissioner in writing, explaining the specific circumstances that created the extreme hardship. Routine changes in, or failure of personnel responsible for the grant application will not be considered an extreme hardship. The decision of the State Fire Commissioner to grant or deny such extensions is final with no appeal.

(e) OSFC shall act to approve or disapprove applications within 60 days of the application submission deadline each year. Applications received by the OSFC, which have not been approved or disapproved in the 60-day period, shall be deemed approved, subject to the provisions of Act 91 of 2020, as amended.

(f) Grant award determinations

(1) Fire Company Grants

(i) A fire company or rescue company as defined in Section 2 that actively responded to fifteen or more fire or rescue emergencies during the previous calendar year; is officially recognized by the appropriate municipality; agrees to actively participate in the Pennsylvania Fire Information Reporting System; submits a complete application, and proposes a qualifying project, will be eligible for a base award.

(ii) If the base award is only a portion of the applicant's grant request, additional grant funds will be awarded to eligible applicants by applying an award factor to that portion of the applicant's grant request which exceeds the base award. The award factor is determined by dividing the applicant's bonus points by fifteen (15), the highest possible number of points.

Award factor points:

Five (5) points will be awarded to an eligible fire or rescue service who uses the grant funding to perform a regional/joint project as found in the definitions.

One (1) point will be awarded for each member of the fire company who meets the definition of certified personnel, up to a maximum of 20 points.

(iii) If necessary, the resultant additional award will be prorated by a factor determined by dividing the total program funds remaining after the base awards have been determined by the total amount of funds requested more than the base awards so that all grant awards do not exceed the total grant funds available.

(iv) If funding is not fully distributed after this award factor calculation, the OSFC reserves the right to adjust the award factor formula so that all grant funds available are distributed, subject to the provisions of Act 78.

(v) Fire/Rescue company grants to individual fire/rescue companies shall not exceed \$20,000.00 and shall be no less than \$2,500.

## (2) Emergency Medical Service Grants

An emergency medical service as defined in Section 2 that actively responded to fifteen or medical service emergencies during the previous calendar year; is designated by the municipality as the municipality's primary EMS provider; submits a complete application, and proposes a qualifying project, will be eligible for a grant.

An eligible emergency medical service will be eligible for a grant ranging in amount from \$2,500 to \$15,000. Awards shall be prorated by a factor determined by dividing the total funds available by the total amount of funds requested so that all grant awards do not exceed the total grant funds available.

## Section 6. Grant Award and Reporting Procedures.

(a) Grant award notifications will be made as follows:

(1) Applicants will be notified by e-mail

(b) At the time grant recipients are notified of their award, and in the same manner, they will be notified their grant agreement is accessible via their grant application. This grant agreement will contain the details of the grant, including name of recipient, amount of award, project description and terms of the agreement. In the case of fire company grant recipients, they must agree to participate in PennFIRS as stipulated in Section 3. The grant agreement must be signed by appropriate representatives of the organization or municipality authorized to bind the recipient organization to the terms of the agreement and returned to the OSFC for execution by the Commonwealth before grant funds can be released. **Grant Agreements will be due in the OSFC by May 31, 2026**, or the organization may not be awarded the grant funds. This will allow agreements to be processed and funds distributed in a timely fashion so funds can be spent and all reporting deadlines can be adhered to. **The last day grant agreements will be transmitted is July 31, 2026.**

(c) The applicant will maintain complete and accurate records with respect to the project. The OSFC will have free access to these records, including invoices of material and services, and other relative data and records, as well as the right to inspect all project work. The applicant shall furnish upon request of OSFC all data, reports, contracts, documents, and other information relevant to the project.

(d) The applicant shall, upon completion of the project, but no later than **September 1, 2026** of the current grant year, file a Final Report with the OSFC in a manner and form prescribed by the OSFC. **The final report form must be submitted electronically through the grant application, along with supporting documentation.** All supporting documentation should be kept at the facility for a minimum 5-year period for audit purposes. **Supporting documentation will include either paid invoices from a vendor with a zero balance or an invoice and cancelled checks for the fundable projects completed and paid for during the grant cycle (July 1, 2025 - September 1, 2026).** Expenditures for debt reduction must include evidence from the lender such as a copy of the cancelled check(s) or letter from the lender showing that the funds were applied to such debt reduction consistent with the terms of the grant agreement. If the invoices or purchases are not identified in your grant application, an amendment to the grant application will be required. **Any grant funds not expended by the applicant for the project shall be returned to the OSFC prior to or with the filing of the Final Report.** Payment shall be in the form of a check made payable to the Commonwealth of Pennsylvania. Failure to file a Final Report will be grounds for the OSFC to seek the return of all grant

funds awarded.

(e) The OSFC will audit 400-600 grant recipients per year. These audits will be completed either on-site or by submitting hard copy documentation to the OSFC. Organizations will be given notice of audits to be conducted on-site to allow personnel to be available with appropriate documents. Companies being audited via hard copy documentation will be provided details by e-mail, which will include the deadline for hard copy documentation submission and the required documents to be submitted to the OSFC. All documentation must be received via email.

#### **Section 7. Program Limitations.**

- (a) This section identifies program limitations that may result from the misuse of the grant funds.
- (b) An applicant may not make or authorize changes to an approved project without first obtaining consent of the OSFC by submitting an on-line written project amendment. **All project changes must be submitted to the OSFC by August 11, 2026.**
- (c) The applicant agrees that noncompliance with the conditions of this grant shall be grounds for the recapture of funds provided to the applicant. If the applicant fails to refund the monies, the Commonwealth, in addition to any rights or remedies it may have at law or in equity, reserves the right to offset the amount due against any existing or future sums of money owed the applicant by any Commonwealth agency or department, including OSFC.
- (d) OSFC, or its duly authorized representative, shall have access to the records of the applicant for auditing financial transactions, determination of compliance with grant terms, and an evaluation of project performance.
- (e) The applicant agrees to retain all cost supporting records and documentation for a period of five years from the date that it receives its final grant payment from the OSFC.

#### **Section 8. Special Provisions**

- (a) An applicant for a grant under this act who is delinquent in loan payments to the **Fire and Emergency Medical Services Loan Program**, must use its grant funds to pay any arrears to the Commonwealth or it will not be qualified to receive a grant. Any organization that fails to comply with this sub section shall be disqualified from applying to the grant program for a period of five years.
- (b) An applicant for a grant under this act must demonstrate that it complied with all terms of its grant agreement in the previous year regarding the use of the grant money it received in previous years or it shall not be eligible to receive a grant in the current year.
- (c) An applicant for a grant under this act who fails to return a signed grant agreement for any previous grant year will not be permitted to apply for a grant in the current grant year, unless the applicant provides the OSFC with a reasonable written explanation as to why it did not claim its grant.
- (d) Any equipment purchased through grant monies that has a service life can be transferred, but not sold to another fire company, rescue company or emergency medical service organization via an appropriate agreement which states that the equipment is transferred from one organization to another and identifies the equipment being transferred. Copies of the agreement should be retained for audit purposes. Such transfer meets the intent of the Program by allowing approved equipment to be used to improve and enhance the capabilities of other fire, rescue or emergency medical services throughout the Commonwealth.
- (e) Should a Fire Company, Rescue Company or Emergency Medical Service Company no longer be officially recognized by the local government, they shall be ineligible to receive a grant under the Program.
- (f) Any organization who knowingly submits fraudulent information will be ineligible to receive a grant for 2 years.

**Section 9. Contact Information.**

All applicant inquiries should be directed to: E-mail - [ra-vfcvasgp@pa.gov](mailto:ra-vfcvasgp@pa.gov) .

All **checks for unexpended grant funds** should be made payable to the Commonwealth of PA and mailed to:

Office of the State Fire Commissioner  
FCEMS Grant Program  
1310 Elmerton Avenue  
Harrisburg, PA 17110-9364  
Toll free 1-800-670-3473

## ATTACHMENT D

### Points of Contact

The contact person for this agreement for OSFC shall be:

Fire Company and Emergency Medical Services Grant Program,  
Office of the State Fire Commissioner,  
1310 Elmerton Avenue, Harrisburg, PA, 17110,  
Telephone Number: (717) 651-2200,  
Email: [RA-VFCVASGP@pa.gov](mailto:RA-VFCVASGP@pa.gov).

The contact person for this agreement shall be:

William Wiegman  
Fire Dept of Montgomery Township  
PO Box 18 Montgomeryville, PA 18936-0018  
Telephone Number: (215) 393-6935  
Email: [bwiegman@fdmt.org](mailto:bwiegman@fdmt.org)

**FIRE COMPANY AND EMERGENCY MEDICAL SERVICES GRANT AGREEMENT  
FOR STATE FISCAL YEAR 2025-2026**

This Fire Company and Emergency Medical Services (FCEMS) grant agreement is between the Commonwealth of Pennsylvania ("Commonwealth"), acting through the Office of the State Fire Commissioner, ("OSFC"), with its principal offices located at 1310 Elmerton Avenue, Harrisburg, Pennsylvania 17110, and Montgomery Twp Dept of Fire Svcs ("Grantee") with its principal offices located at 1001 Stump Rd Montgomeryville, PA 18936-9605.

OSFC is the Commonwealth agency responsible for issuing grants in accordance with 35 Pa. C.S. Chapter 78, to eligible fire and emergency medical service entities to improve and enhance the capabilities of the firefighting, ambulance, and rescue services within the Commonwealth. Grantee applied to OSFC for funds from the FCEMS grant program. OSFC has determined that Grantee is eligible to receive FCEMS grant funds in accordance with their application.

The parties wish to set forth the terms and conditions under which OSFC grants funds to the Grantee.

The parties, intending to be legally bound, agree as follows:

1. **Award Amount.** Subject to the terms and conditions of this agreement and the availability of funds, OSFC grants up to \$16,136.55 in state funds to the Grantee for eligible costs outlined in Grantee's approved budget set forth in Attachment A. OSFC may increase or decrease the amount of the grant award by providing written notice of award modification to Grantee without the need to amend this agreement. All funding increases are subject to the Governor's Office of the Budget, Comptroller's Office certification of the availability of the funding.
2. **Term.** The term of this agreement will commence on the date of the last Commonwealth signature ("Effective Date") and will remain in effect until September 1, 2026 ("Term"), unless sooner terminated in accordance with paragraph 5 of this agreement. This agreement is not binding in any way, nor will the Commonwealth or OSFC be bound, until this agreement has been fully executed and sent to the Grantee.
3. **Period of Performance.** The period of performance for this agreement will commence on July 1, 2025 and end on September 1, 2026 ("Period of Performance"). Grantee shall expend or obligate all grant funds within the Period of Performance.
4. **Extension.** OSFC may extend the Term or Period of Performance for up to 90 days by providing written notice to Grantee. Any extension to the Term or Period of Performance in excess of the 90-day maximum must be accomplished through a signed amendment. No extension may result in a Term or Period of Performance that exceeds five years from the Effective Date of this agreement. OSFC may agree to extend the Term or Period of Performance, in its sole discretion, if it finds that Grantee has suffered an undue hardship. If such an extension is granted, Grantee may be temporarily ineligible for future FCEMS grants pursuant to the provisions of 35 Pa. C.S. § 7894.

5. Termination. OSFC may terminate this agreement, at any time, for its convenience or for any other reason, if it determines that termination is in its best interests, or is otherwise appropriate, by giving written notice of termination to Grantee and specifying the effective date of the termination.
6. Survival of Terms. The provisions and obligations set forth in paragraphs 8, 9, 10, 11, 12, 13, and 15 will survive the termination of this agreement.
7. Commonwealth Standard Terms and Conditions. Grantee shall comply with the Commonwealth's Standard Terms and Conditions set forth in Attachment B.
8. Compliance with Applicable Law. Grantee shall comply with all applicable federal, state, and local laws, regulations, policies, or directives, including 35 Pa. C.S. §7894, and the FCEMS Program Guidance, which is attached as Attachment C. It is the affirmative, non-delegable duty of Grantee to ensure that Grantee and any employees, contractors or other agents of Grantee maintain competency in and abide by all statutory, regulatory, and policy obligations imposed by the acceptance and expenditure of these state grants.
9. Continuous Eligibility Requirements. During the term of the agreement, Grantee shall maintain the following to remain eligible for the entire term of the agreement:
  - a. *Fire Company Recipients*: actively participate in the Pennsylvania Fire Information Reporting System (PennFIRS).
  - b. *Emergency Medical Service Agency Recipients*: maintain an active license as an emergency medical services agency from the Pennsylvania Department of Health.
10. Audit. Grantee shall grant OSFC, or any other state agency, access to and the right to examine all records and documents that are related to the grant. Grantee shall permit access to facilities, personnel, and other individuals and information that state agency may determine is necessary for audit purposes. The Grantee shall make the records available for audit by Commonwealth auditors and agency officials within ten working days after receiving a written request for those records. The audit request may be made at any time during the record retention period.
11. Funds Management.
  - a. Budget Modifications. Any changes to the budget outlined in Attachment A must be approved by OSFC. Any such changes may be incorporated into this agreement through written notice from OSFC to Grantee without the need to amend this agreement.
  - b. Submission of Documentation. Grantee shall submit receipts, reports, records, or any other documents required by OSFC.

- c. Reimbursement. Grantee may use grant funds to reimburse eligible expenses made during the period of performance for the project listed in Attachment A.
  - d. Exclusion of Expenditures. Grantee may not request reimbursement for a charge or expense that it has received or may receive reimbursement pursuant to any other federal or state grant award.
  - e. Advance Payment.
    - i. Advance Payment. Upon receipt of advance payment funds from OSFC, Grantee shall promptly deposit the funds in an interest-bearing account in a bank, or other financial institution insured by the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or equivalent insurer. Grantee shall expend the advance payment funds, and any interest earned on those funds, to fulfill the objectives of this agreement.
    - ii. Interest. Grantee shall use interest earned on grant funds toward the completion of project activities. Grantee shall return interest earned but not expended to fulfill the objectives of this agreement to OSFC within 30 days of the end of the Period of Performance.
    - iii. Return of Funds. Grantee shall return any funds not expended or obligated during the Period of Performance to OSFC within 30 days of the end of the Period of Performance.
12. Final Performance Report. Grantee shall submit a final performance report to OSFC by the final day of the Period of Performance. Grantee shall ensure that the report includes a summary of expenditures identified in Attachment A. Grantee shall submit receipts, reports, records, documents, or other sources of information that may be required by OSFC as proof of expenditure.
13. Maintenance and Retention of Records. The Grantee shall:
- a. maintain, at its principal offices, accurate records and accounts, including documents, certifications, correspondence, quotes, invoices, and other evidence pertaining to costs and expenses it incurs pursuant to this agreement, and reflecting all matters and activities covered by this agreement.
  - b. retain all required records for a period of three years from the expiration or termination of this agreement, except in those cases where unresolved audit questions may require maintaining some or all records for a longer period. In such event, Grantee shall maintain these records until all pending matters are resolved.

14. Notice. All notices and reports arising out of, or from, the provisions of this agreement must be in writing and provided to the parties at the addresses provided in Attachment D. The parties may change their designated contact or address by providing written notice to the other party in the manner specified above.
15. Offset, Withholding, Recoupment, and Deobligation. At any time, OSFC may offset, withhold, recoup, or deobligate grant funds or payments for grant expenditures if OSFC determines that there has been a violation of this agreement by Grantee or if OSFC determines that Grantee's expenditures are or were not eligible, proper, or allowable.
16. Noncompliance. If OSFC provides a notice of recoupment of funds to the Grantee and the Grantee fails to return the funds in accordance with the notice, the Commonwealth, in addition to any rights or remedies it may have at law or in equity, may offset the amount due against any existing or future sums of money owed to the Grantee by any Commonwealth agency or department.
17. Assignment. Grantee may not assign or transfer its rights or duties under this agreement.
18. Amendments and Modifications. Except as provided in paragraphs 1, 4, and 11 no amendment or modification of this agreement is valid unless made in writing and signed by the parties with the same formality as the agreement.
19. Independent Contractor. Nothing contained in this agreement is intended or may be construed to, in any respect, create or establish the relationship of partners between the parties, or as constituting Grantee as the representative or general agent of OSFC for any purpose whatsoever.
20. Severability. The provisions of this agreement are severable. If any provision of this agreement is held to be unenforceable by an authority with proper jurisdiction in the matter, that provision is severed, and the remainder of this agreement will remain binding upon the parties.
21. No Waiver. No delay or failure of OSFC or the Commonwealth to enforce any provision of this agreement or to exercise any right or remedy under this agreement may be construed as a waiver by OSFC or the Commonwealth of the provision or its right or remedy.
22. Integration and Merger. When fully executed by the parties, this agreement will be the final and complete agreement between the parties containing all the terms and conditions agreed on by the parties. All representations, understandings, promises, and agreements pertaining to the subject matter of this agreement made prior to or at the time this agreement is executed are superseded by this agreement, unless specifically accepted by any other term or provision of this agreement. There are no conditions precedent to the performance of this agreement, except as expressly set forth in this agreement.
23. Counterparts. This agreement may be executed in counterparts, each of which is deemed to be an original (including copies sent to a party by electronic transmission) as against the party signing the counterpart, but which together constitute one and the same instrument.

24. Electronic Signatures. This agreement may be signed electronically in accordance with the Pennsylvania Electronic Transactions Act, Act 69 of 1999, 73 P.S. § 2260.301 *et seq.*
25. Signatories Attestations. By signing this agreement, the individuals signing on behalf of Grantee (“Signers”) acknowledge that:
  - a. their electronic signatures confirm that they are authorized to sign this agreement and contractually bind Grantee.
  - b. they are acting in compliance with the applicable law and the organizational and governance documents of Grantee.
  - c. they and the Grantee understand that OSFC will rely on these representations and confirmations in its subsequent review and execution of this agreement.
  - d. that they are submitting official information to the Commonwealth.
  - e. they are aware that any false statement(s) made to OSFC, or the Commonwealth related to this grant may subject them to substantial civil and criminal penalties, including 18 Pa. C.S. § 4904 (relating to unsworn falsification to authorities).

**[SIGNATURE PAGE IMMEDIATELY FOLLOWS]**

The parties, through their authorized representatives, have signed this agreement on the dates indicated below.

**MONTGOMERY TWP DEPT OF FIRE SRVS**

A handwritten signature in black ink, appearing to be 'EOW'.

1/28/2026 10:35 AM

---

Grantee

**COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF THE STATE FIRE COMMISSIONER**

**APPROVED AS TO FORM AND LEGALITY**

<<<30A-FA-2.1>>>  
Office of General Counsel

<<<30A-FA-2.1>>>  
Office of Attorney General

**ATTACHMENT A**

<b>Award Amount: \$16,136.55</b>	<b>Fund: 602270000</b>	<b>Cost Center: 3110050000</b>	<b>GL Number: 6600400</b>
----------------------------------	------------------------	--------------------------------	---------------------------

**FIRE COMPANY EMERGENCY MEDICAL SERVICE (FCEMS) GRANT PROGRAM**

<b>APPLICANT NAME: Montgomery Twp Dept of Fire Srvs</b>	<b>Requested Amount: \$20,000.00</b>
---	--------------------------------------

**Project: S Firefighting TOG and PPE**

Description of Project: If awarded, the purpose of this grant is to obtain funding for the Fire Department to purchase complete sets of personal protective equipment. The total amount of funding requested is \$20,000. Our community is a suburb of Philadelphia (roughly 27 miles north of the city) covering approximately 12 sq. miles with 26,000 residents. The Township's population and hazards have grown substantially in the last 20 years. With that growth has come increased responsibilities for fire and rescue protection. Our Township is a mix of residential and extensive commercial facilities. We have roughly 9,000 housing units. Given the area's history, the housing ranges anywhere from large historic wood frame colonials to modern condos with lightweight truss roofs. There are at least 900 commercial, industrial, and institutional facilities. These include hazards like the Montgomery Mall (.1.1M sq. ft.), numerous 200 x 200 strip shopping centers, & many big box retailers. We also protect five multi-story hotels with another three planned for construction and four nursing facilities, three schools, & nine daycare facilities. There are also four large industrial parks with various light and medium manufacturing facilities, distribution centers, and other Industrial hazards. Two of the most significant Industrial hazards include a central TEVA pharmaceuticals warehousing and distribution site and the Tokyo Chemical Industry Co., which stores & distributes specialty organic chemicals. The critical infrastructure in the district includes multiple electric power distribution facilities, four sewage pumping stations, a 1.5-million-gallon water tower & 22 SARA Title III hazardous sites, and four communication towers. Our department operates three engines, one ladder, and several utility & command vehicles from 2 stations. We are a busy department with more than 900 calls per year: providing automatic aid to several departments & mutual aid throughout Montgomery & Bucks Counties. In 2002, with the creation of the MTDFS, it consisted of about 50 volunteers & 2 full-time career firefighters. Today, the number of volunteer firefighters remains the same at about 69, but our career staff has increased to 7 full-time & 14 part-time firefighters. Unfortunately, due to several significant expenses, we've been unable to issue personal protective equipment (PPE) to each of our firefighters. They have been forced to share equipment from our spare PPE inventory. This practice creates several issues related to safety & personal hygiene. We intend to use the funding from this grant to begin issuing each firefighter their own set of PPE. This will ensure that everyone has the proper size equipment & will be able to maintain said equipment in an appropriate state of readiness. This new TOG will allow our members to utilize much newer, more efficient, and safer technology. The grant money will allow our department to purchase this much needed and appreciated TOG.

Type B. Repair of firefighting, ambulance, or rescue equipment OR purchase thereof.

QTY	ITEM DESCRIPTION	UNIT COST	EXT COST
4	Structural TOG	\$5,000.00	\$20,000.00
Requested Amount:			\$20,000.00
Project Total:			\$20,000.00
<b>Requested Amount Total:</b>			<b>\$20,000.00</b>
<b>Projects Total:</b>			<b>\$20,000.00</b>

## Attachment B

### Commonwealth Standard Terms and Conditions Grant Version (Revised - 10/1/2023) Version 2

#### 1. DEFINITIONS

Capitalized terms used in these Commonwealth standard terms and conditions that are not otherwise defined in these provisions have the meanings specified in the agreement to which they are attached.

#### 2. INDEMNIFICATION

The Grantee shall indemnify and defend the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with any activities performed by the Grantee or its employees and agents pursuant to this agreement, as determined by the Commonwealth in its sole discretion.

#### 3. NONDISCRIMINATION/SEXUAL HARASSMENT

a. **Representations.** The Grantee represents that it is presently in compliance with and will remain in compliance with all applicable federal, state, and local laws, regulations, and policies relating to nondiscrimination and sexual harassment for the term of the agreement. The Grantee shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to its books, records, and accounts by the Commonwealth for the purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.

b. **Nondiscrimination/Sexual Harassment Obligations.** The Grantee shall not:

- i. in any manner discriminate in the hiring of any employee(s) for the performance of the activities required under this agreement or any subgrant agreement, contract, or subcontract, by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the Pennsylvania Human Relations Act ("PHRA") and applicable federal laws, against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
- ii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
- iii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under this agreement or any subgrant agreement, contract, or subcontract.
- iv. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor, or supplier who is qualified to perform the work to which this agreement relates.

- v. in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the Public Employee Relations Act, Pennsylvania Labor Relations Act, or National Labor Relations Act, as applicable, and to the extent determined by entities charged with the Acts' enforcement and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- c. **Establishment of Grantee Policy.** The Grantee shall establish and maintain a written nondiscrimination and sexual harassment policy that complies with the applicable law and these Nondiscrimination/Sexual Harassment provisions and shall inform its employees in writing of the policy. The policy must contain a provision that states that sexual harassment will not be tolerated and employees who practice it will be disciplined. For the entire period of this agreement, the Grantee shall: (1) post its written nondiscrimination and sexual harassment policy or these Nondiscrimination/Sexual Harassment provisions conspicuously in easily accessible and well-lighted places customarily frequented by employees at or near where the grant activities are performed; or (2) provide electronic notice of the policy or this clause to its employees not less than annually.
- d. **Notification of Violations.** The Grantee's obligations pursuant to these provisions are ongoing from the effective date and through the termination date of the agreement. Accordingly, the Grantee shall notify the Commonwealth if, at any time during the term of this agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
- e. **Cancellation or Termination of Agreement.** The Commonwealth may cancel or terminate this agreement and all money due or to become due under this agreement may be forfeited for a violation of the terms and conditions of these Nondiscrimination/Sexual Harassment provisions. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee in the Contractor Responsibility File.
- f. **Subgrant Agreements, Contracts, and Subcontracts.** The Grantee shall include these Nondiscrimination/Sexual Harassment provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of these provisions in the Grantor's subgrants, contracts, or subcontracts does not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by those provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provisions, the Grantee shall use its best efforts to ensure the subgrantee's, contractor's, or subcontractor's compliance with these provisions.

#### 4. GRANTEE INTEGRITY

- a. **Definitions.** For purposes of these Grantee Integrity Provisions, the following definitions apply:
  - i. "Affiliate" means two or more entities where (a) a parent entity owns more than 50% of the voting stock of each of the entities; (b) a common shareholder or group of shareholders owns more than 50% of the voting stock of each of the entities; or (c) the entities have a common proprietor or general partner.
  - ii. "Grantee" means the individual or entity, that has entered into this agreement with the Commonwealth.
  - iii. "Grantee Related Parties" means any Affiliates of the Grantee and the Grantee's executive officers, Pennsylvania officers and directors, or owners of five percent or more interest in the Grantee.

- iv. "Financial Interest" means ownership of more than a five percent interest in any business or holding a position as an officer, director, trustee, partner, employee, or holding any position of management.
- v. "Gratuity" means tendering, giving, or providing anything of more than nominal monetary value including, but not limited to, cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. The exceptions set forth in the [Governor's Code of Conduct, Executive Order 1980-18](#), as may be amended, 4 Pa. Code §7.153(b), apply.
- vi. "Non-Solicitation Award Process" means a method of awarding grants based on predetermined criteria, without the solicitation of grant applications.

**b. Representations and Warranties.**

- i. **Grantee Representation and Warranties.** The Grantee represents, to the best of its knowledge and belief, and warrants that within the last five years neither the Grantee nor Grantee Related Parties have:
  - 1. been indicted or convicted of a crime involving moral turpitude or business honesty or integrity in any jurisdiction;
  - 2. been suspended, debarred, or otherwise disqualified from entering into any contract with any governmental agency;
  - 3. had any business license or professional license suspended or revoked;
  - 4. had any sanction or finding of fact imposed as a result of a judicial or administrative proceeding related to fraud, extortion, bribery, bid rigging, embezzlement, misrepresentation or anti-trust; and
  - 5. been, and are not currently, the subject of a criminal investigation by any federal, state, or local prosecuting or investigative agency or civil anti-trust investigation by any federal, state, or local prosecuting or investigative agency.
- ii. **Contractor Explanation.** If the Grantee cannot make the representations and warranties set forth above at the time of its submission of its grant application or if the agreement is awarded pursuant to a Non-Solicitation Award Process at the time of the execution of the agreement, the Grantee shall submit a written explanation outlining the reasons why it cannot make those representations and warranties. The Commonwealth may, based on its evaluation of the explanation provided, determine whether it is in the Commonwealth's best interest to execute the agreement.
- iii. **Further Representations.** By submitting any bills, invoices, or requests for payment pursuant to the agreement, the Grantee further represents that it has not violated any of these Grantee Integrity Provisions during the term of the agreement.
- iv. **Notice.** The Grantee shall immediately notify the Commonwealth, in writing, if at any time during the term of the agreement it becomes aware of any event that would cause the Contractor's certification or explanation to change. The Grantee acknowledges that the Commonwealth may, in its sole discretion, terminate the agreement for cause if it learns that any of the certifications made in these Grantee Integrity Provisions are currently false or misleading due to intervening factual circumstances or were false or misleading or should have been known to

be false or misleading when entering into the agreement.

c. **Contractor Responsibilities.** During the term of this agreement, the Grantee shall:

- i. maintain the highest standards of honesty and integrity.
- ii. take no action in violation of any applicable laws, regulations, or other requirements applicable to the Grantee that govern Commonwealth contracting or grant administration.
- iii. establish and implement a written business integrity policy that includes, at a minimum, the requirements of these Grantee Integrity Provisions as they relate to the Grantee's activity with the Commonwealth and Commonwealth employees and ensure that its employees comply with the policy.
- iv. not accept, agree to give, offer, confer, agree to confer, or promise to confer, directly or indirectly, any gratuity or pecuniary benefit to any person, or to influence or attempt to influence any person in violation of any federal or state law, regulation, executive order, statement of policy, management directive, or bulletin applicable to the award of grants or the administration of this agreement.
- v. not have a financial interest in any other subgrantee, contractor, subcontractor, or supplier providing services, labor, or material under this agreement, unless the financial interest is disclosed to the Commonwealth in writing and the Commonwealth consents to Grantee's financial interest. The Grantee must disclose the financial interest to the Commonwealth at the time of submission of its grant application, or if a Non-Solicitation Award Process is used, no later than the date the Grantee signs the agreement. The Commonwealth shall be deemed to have consented if the required disclosure is received and all of the required Commonwealth signatures are affixed.
- vi. comply with the requirements of the Lobbying Disclosure Act (65 Pa.C.S. § 13A01 et seq.) regardless of the method of award.
- vii. comply with the requirements of Section 1641 of the Pennsylvania Election Code (25 P.S. § 3260a) if this agreement was awarded pursuant to a Non-Solicitation Award Process.
- viii. immediately notify the Commonwealth or the Office of the State Inspector General, in writing, when the Grantee has reason to believe that any breach of ethical standards as set forth in law, the Governor's Code of Conduct, or these Grantee Integrity Provisions has occurred or may occur, including, but not limited to, contact by a Commonwealth officer or employee, which, if acted upon, would violate the ethical standards.

d. **Investigations.** If a State Inspector General investigation is initiated, the Grantee shall:

- i. reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the State Inspector General for investigations of the Grantee's compliance with the terms of this or any other agreement between the Grantee and the Commonwealth that results in the suspension or debarment of the Grantee. The Grantee shall not be responsible for investigative costs for investigations that do not result in the Grantee's suspension or debarment.
- ii. cooperate with the Office of the State Inspector General in its investigation of any alleged Commonwealth agency or employee breach of ethical standards and any alleged Grantee non-compliance with these Grantee Integrity Provisions and make identified Grantee employees and volunteers available for interviews at reasonable times and places.

- iii. upon the inquiry or request of an Inspector General, provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Office of the State Inspector General to Grantee's integrity and compliance with these provisions. This information may include, but is not be limited to, the Grantee's business or financial records, documents or files of any type or form that refer to or concern this agreement.
- e. **Termination.** For violation of any of these Grantee Integrity Provisions, the Commonwealth may terminate this agreement and any other contract with the Grantee, claim liquidated damages in an amount equal to the value of anything received in breach of these Grantee Integrity provisions, claim damages for all additional costs and expenses incurred in obtaining another grantee to complete performance under this agreement, and debar and suspend the Grantee from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or non-use of any one does not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.
- f. **Subcontracts.** The Grantee shall include these Grantee Integrity Provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of this provision in the Grantee's subgrant agreements, contracts, and subcontracts shall not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by the inclusion of these provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provision, the Grantee shall use its best efforts to ensure their compliance with these provisions.

## 5. CONTRACTOR RESPONSIBILITY

- a. **Definition.** For the purpose of these provisions, the term "Contractor" means as any person, including, but not limited to, a bidder, offeror, loan recipient, grantee or lessor, who has furnished or performed or seeks to furnish or perform, goods, supplies, services, leased space, construction or other activity, under a contract, grant, lease, purchase order or reimbursement agreement with the Commonwealth. The term also includes a permittee, licensee, or any agency, political subdivision, instrumentality, public authority, or other public entity in the Commonwealth.
- b. **Contractor Representations.**
  - i. The Contractor represents for itself and its subgrantees, contractors, and subcontractors required to be disclosed or approved by the Commonwealth, that as of the date of its execution of this agreement, that neither the Contractor, nor any of its subgrantees, contractors, and subcontractors, are under suspension or debarment by the Commonwealth or any governmental entity, instrumentality, or authority and, if the Contractor cannot make this representation, the Contractor shall submit, along with the agreement, a written explanation of why the certification cannot be made.
  - ii. The Contractor represents that, as of the date of its execution of this agreement, it has no tax liabilities or other Commonwealth obligations, or has filed a timely administrative or judicial appeal, if any liabilities or obligations exist, or is subject to a duly approved deferred payment plan if any liabilities exist.
- c. **Notification.** The Contractor shall notify the Commonwealth if, at any time during the term of the agreement, it becomes delinquent in the payment of taxes, or other Commonwealth obligations, or if it or, to the best of its knowledge, any of its subgrantees, contractors, or subcontractors are suspended or debarred by the

Commonwealth, the federal government, or any other state or governmental entity. The Contractor shall provide this notification within 15 days of the date of suspension or debarment.

- d. **Default.** The Contractor's failure to notify the Commonwealth of its suspension or debarment by the Commonwealth, any other state, or the federal government constitutes an event of default of the agreement with the Commonwealth.
- e. **Reimbursement.** The Contractor shall reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of State Inspector General for investigations of the Contractor's compliance with the terms of this agreement or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the Contractor. These costs include, but are not be limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- f. **Suspension and Debarment List.** The Contractor may obtain a current list of suspended and debarred Commonwealth contractors by visiting the eMarketplace website at <http://www.emarketplace.state.pa.us> and clicking the Debarment list tab.

## 6. AMERICANS WITH DISABILITIES ACT

- a. **No Exclusion.** Pursuant to the Americans with Disabilities Act, 42 U.S. Code § 12101, et seq., no qualified individual with a disability may, on the basis of the disability, be excluded from participation in this contract or from activities provided for under this agreement.
- b. **Compliance.** For all goods and services provided pursuant to this agreement, the Contractor shall comply with Title II of the Americans with Disabilities Act, the "General Prohibitions Against Discrimination" set forth in 28 C. F. R. § 35.130, and all other regulations promulgated under Title II of the Americans with Disabilities Act that apply to state and local governments.
- c. **Indemnification.** The Contractor shall indemnify the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with the Grantees failure or its employee's or agent's failure to comply with the provisions of paragraph a, as determined by the Commonwealth in its sole discretion.

## 7. APPLICABLE LAW AND FORUM

This agreement is governed by and must be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts. The Contractor consents to the jurisdiction of any court of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania and waives any claim or defense that such forum is not convenient or proper. Any Pennsylvania court or tribunal has in personam jurisdiction over the Grantee, and the Grantee consents to service of process in any manner authorized by Pennsylvania law. This provision may not be interpreted as a waiver or limitation of the Commonwealth's rights or defenses.

## 8. RIGHT TO KNOW LAW

- a. **Applicability.** The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, ("RTKL") applies to this agreement.
- b. **Grantee Assistance.** If the Commonwealth needs the Grantee's assistance in any matter arising out of the RTKL related to this contract, the Commonwealth shall notify the

Grantee that it requires the Grantee's assistance, and the Grantee shall provide to the Commonwealth:

- i. access to, and copies of, any document or information in the Grantee's possession (Requested Information) arising out of this contract that the Commonwealth reasonably believes is a public record under the RTKL, within ten calendar days after receipt of written notification; and
  - ii. any other assistance as the Commonwealth may reasonably request, in order to comply with the RTKL with respect to this agreement.
- c. **Trade Secret or Confidential Proprietary Information.** If the Grantee considers the Requested Information to include a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, or other information that the Grantee considers exempt from production under the RTKL, the Grantee shall notify the Commonwealth and provide, within seven calendar days of receipt of the written notice a written statement, signed by a representative of the Grantee, that explains why the requested material is exempt from public disclosure under the RTKL. If the Commonwealth determines that the Requested Information is clearly not exempt from disclosure, the Grantee shall provide the Requested Information to the Commonwealth within five business days of receipt of written notice of the Commonwealth's determination.
- d. **Reimbursement**
- i. **Commonwealth Reimbursement.** If the Grantee fails to provide the Requested Information and the Commonwealth is ordered to produce the Requested Information, the Grantee shall reimburse the Commonwealth for any damages, penalties, or costs that the Commonwealth may incur as a result of the Grantee's failure, including any statutory damages assessed against the Commonwealth.
  - ii. **Contractor Reimbursement.** The Commonwealth will reimburse the Grantee for any costs that the Grantee incurs as a direct result of complying with these provisions only to the extent allowed under the fee schedule established by the Office of Open Records or as otherwise provided by the RTKL.
- e. **Challenges of Commonwealth Release.** The Grantee may file a legal challenge to any Commonwealth decision to release a record to the public with the Office of Open Records, or in the Pennsylvania Courts, however, the Grantee shall reimburse the Commonwealth for any legal expenses incurred by the Commonwealth as a result of the challenge, including any damages, penalties or costs that the Commonwealth may incur as a result of the Grantee's legal challenge, regardless of the outcome.
- f. **Waiver.** As between the parties, the Grantee waives all rights or remedies that may be available to it as a result of the Commonwealth's disclosure of Requested Information pursuant to the RTKL.
- g. **Survival.** The Grantee's obligations contained in this Section survive the termination or expiration of this contract.

## 9. OFFSET

The Commonwealth may set off the amount of any state tax liability or other obligation of the Grantee, or its subsidiaries, owed to the Commonwealth against any payments due the Grantee under any contract between the Commonwealth and Grantee.

## 10. AUTOMATED CLEARING HOUSE (ACH) PAYMENTS

- a. **Payment Method.** The Commonwealth shall make payments to the Grantee through the

Automated Clearing House (ACH). Within 10 days of the grant award, the Grantee must submit or must have submitted its ACH information within its user profile in the Commonwealth's Master Database. The Grantee may enroll to receive remittance information via electronic addenda and email (e-Remittance). ACH and e-Remittance information is available at the following:

<https://www.budget.pa.gov/Services/ForVendors/Pages/Direct-Deposit-and-e-Remittance.aspx>

- b. **Unique Identifier.** The Grantee must submit a unique invoice number with each invoice submitted. The Commonwealth shall list the Grantee's unique invoice number on its ACH remittance advice to enable the Grantee to properly apply the state agency's payment to the respective invoice or program.
- c. **ACH Information in the Commonwealth's Master Database.** The Grantee shall ensure that the ACH information contained in Commonwealth's Master Database is accurate and complete. The Grantee's failure to maintain accurate and complete information may result in delays in payments.

## 11. WORKER PROTECTION AND INVESTMENT

The Grantee shall comply with all applicable Pennsylvania state labor laws and worker safety laws including, but not limited to, the following:

- a. Construction Workplace Misclassification Act;
- b. Employment of Minors Child Labor Act;
- c. Minimum Wage Act;
- d. Prevailing Wage Act;
- e. Equal Pay Law;
- f. Employer to Pay Employment Medical Examination Fee Act;
- g. Seasonal Farm Labor Act;
- h. Wage Payment and Collection Law;
- i. Industrial Homework Law;
- j. Construction Industry Employee Verification Act;
- k. Act 102: Prohibition on Excessive Overtime in Healthcare;
- l. Apprenticeship and Training Act; and
- m. Inspection of Employment Records Law.

## Attachment C

### PROGRAM GUIDANCE FIRE COMPANY EMERGENCY MEDICAL SERVICE GRANT PROGRAM STATE FISCAL YEAR 2025-2026

**THE 2025-26 GRANT APPLICATION PERIOD WILL BE SEPTEMBER 5, 2025 - OCTOBER 20, 2025**

#### Section 1. Introduction.

(a) The Fire Company and Emergency Medical Service Grant Program (Program) provides grants to improve and enhance firefighting, ambulance and rescue services capabilities of fire companies and emergency medical services throughout the Commonwealth of Pennsylvania (Commonwealth). Program funds may be used for projects that are eligible in accordance with Chapter 78 (relating to Grants to Fire Companies and Emergency Medical Services Companies) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 et seq., Eligible projects are defined at 35 PA.C.S. § 7813 & 7823 (relating to Award of Grants).

(b) Assistance from the Program is in the form of grants from the Commonwealth to eligible Fire and Rescue companies and Emergency Medical Services for projects which, in the judgment of the State Fire Commissioner meet the Criteria of Chapter 78 of Title 35, as amended, and are in accordance with this Program Guidance, guidelines in this chapter and meet all Fire Company and Emergency Medical Service Grant Application criteria as stated in the application.

(c) Grants will be not less than \$2,500 and not more than \$20,000 per applicant fire company and no more than \$15,000 per applicant emergency medical service.

(d) Applicants should be aware that the Program expects to receive many applications for the limited funds appropriated from the State Gaming Fund. As such, it is possible that not every application can be fully funded, in which case grants will be awarded on a prorated basis to projects that are determined to be eligible.

(e) The program expenditures will be charged to funds appropriated to the Fire Company and Emergency Medical Service Grant Program by section 1720-C(c) of The Fiscal Code.

#### Section 2. Definitions.

The following words and terms, when used in this chapter, have the following meanings unless the context clearly indicates otherwise:

*Advanced Life Support*--The advanced pre-hospital and inter-hospital emergency medical care of serious illness or injury by appropriately trained health professionals and by certified EMT-paramedics.

*Application*--The Fire Company and Emergency Medical Service Grant Program Application.

*Basic Life Support Services*--Prehospital or inter-hospital emergency medical care and management of illness or injury performed by specially trained and certified or licensed personnel.

*Career emergency medical services*--A for-profit chartered emergency medical service corporation, association or organization which meets all of the following: 1. Is located in this Commonwealth; 2. Is licensed by the Department of Health; 3. Is not associated or affiliated with a hospital unless recognized in accordance with 7823 (b.1) (relating to grant awards); 4. Is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa Code § 1027.1 (relating to general provisions). This does not include a corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for routine transport of individuals who are convalescent or non-ambulatory and who do not ordinarily require emergency medical treatment while in transit.

*Certification*--Any class of instruction or test that will provide certification at any level that is currently offered in the Commonwealth through the Voluntary Fire Fighter Certification program administered by the Pennsylvania State Fire Academy. **A certified member can only be used in one grant application regardless of the number of certifications the individual holds.**

*Certified Personnel*--Any member of the fire or rescue company who is certified at a minimum level of Fire Fighter 1 on or before July 1, 2025, by the National Professional Qualifications Board or by the International Fire Service Accreditation Congress and verified by the Pennsylvania State Fire Academy.

*Chapter 78*--Chapter 78 (relating to Grants to Fire Companies and Volunteer Services) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 et seq.

*Commissioner*--The State Fire Commissioner.

*Emergency Medical Services Company/EMS*--A career or volunteer medical services company.

*Equipment*--Any apparatus, equipment or tools ordinarily used by a fire, rescue, or ambulance service in the performance of their duties.

*Facility*--A structure or portion thereof intended for storage or protection of firefighting apparatus, ambulances and rescue vehicles and related equipment and gear. **The term does not include meeting halls, social halls, social rooms, lounges, crew rooms, bathrooms, or any other facility not directly related to firefighting or the furnishing of ambulance or rescue services.**

*Final Report*--The report to be filed as provided in Section 6 of these Guidelines by the Fire Company or Emergency Medical services detailing the expenditure of the funds granted. All final reports shall be submitted electronically through the grant application.

*Fire Company*--A volunteer fire company, a municipal fire company or a combined volunteer and municipal fire company located in this Commonwealth. The term includes an airport fire company

*Invalid Coach*--A vehicle which is primarily maintained, operated, and intended to be used for routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit. Such vehicles shall not be considered ambulance or emergency medical service vehicles.

*Merger*--The following documents constitute an official merger and will be used to determine grant eligibility as a merged entity: Signed merger resolutions from each company; Statement of Merger paperwork filed with the Pennsylvania Department of State; By-Laws reflecting the merger or minutes approving the merger; IRS Letter showing the new EIN # if applicable; County Orphans Court approval, No objection letter from the Attorney General's office. **All required paperwork must be received in the OSFC by August 1st to apply as a merged company for the upcoming grant cycle.**

*New Airport Fire Company*--Is associated with an airport; Has a mutual aid agreement with a neighboring municipality; Has responded to at least 15 fire or rescue emergency calls annually to neighboring fire companies as provided in documentation requested by the State Fire Commissioner. The following documents constitute a new airport fire company and will be used to determine grant eligibility: Copy of IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing your response to emergency calls as part of the response to fires or vehicle accidents. A completed information sheet; A letter from the municipality secretary verifying the company has a mutual aid agreement to provide fire or rescue services; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Career EMS Company*--The following documents constitute a new career EMS company and will be used to determine grant eligibility: ; A letter from the municipality verifying the company shares the same EIN# and is recognized by the municipality as the primary EMS provider. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license. 15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Career/Combination Fire Company*--The following documents constitute a new career/municipal fire company and will be used to determine grant eligibility: A completed information sheet; A letter from the municipality verifying the company shares the same EIN#, and is recognized by the municipality. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of the ordinance or supporting document which established your organization as a municipal or combination department; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Hospital Based EMS Company*--The following documents constitute a hospital based EMS company and will be used to determine grant eligibility: A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; A letter from the hospital verifying the EMS company shares the same EIN# with the hospital, and is licensed to run EMS calls; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license. Completed W-9 form; 15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer EMS Company*--The following documents constitute a new volunteer EMS company and will be used to determine grant eligibility: Copy of articles of incorporation; Copy of your Bylaws; Copy of your IRS letter showing your company name and EIN #; A copy of your Dept. of Health EMS license. A completed W-9 form; 15 patient care reports verifying the company responded to at least 15 emergency medical service calls in the previous calendar year as the primary EMS provider (personal information may be blacked out). A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer Fire Company*--The following documents constitute a new volunteer fire company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer Rescue Company*--The following documents constitute a new volunteer rescue company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider; 15 incident reports from the previous calendar year showing your response to rescue calls as part of the response to fires or vehicle accidents. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*OSFC*--Office of the State Fire Commissioner.

*Quick Response Service (QRS)*--These companies are not eligible for the OSFC grant program based on the services provided.

*Program*--The Fire Company and Emergency Medical Service Grant Program.

*Regional or Joint Project*--A cooperative agreement wherein any combination of three (3) or more separately chartered fire or rescue companies agree to use all or any portion of their respective grant request to jointly complete any project that qualifies under the Act. To be eligible for a joint project, each company's share shall not be less than \$5,000 per organization. **Joint projects cannot be submitted by organizations who share the same physical space. Joint projects CANNOT BE AMENDED.**

*Volunteer EMS Company*--Any nonprofit chartered corporation, association or organization located in the Commonwealth, which is licensed by the Pennsylvania Department of Health and is not associated or affiliated with any hospital unless recognized in accordance with section 7823 (b.1) (relating to award of grants) and which is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa. Code § 1027.1 (relating to general provisions). The term shall not include any corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for the routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit.

*Volunteer Fire Company*--A nonprofit chartered corporation, association or organization located in this Commonwealth which provides fire protection or rescue services, and which may offer other voluntary emergency services within this Commonwealth. Volunteer emergency services provided by a volunteer fire company may include volunteer ambulance and volunteer rescue services.

*Volunteer Rescue Company*--A nonprofit chartered corporation, association or organization located in this Commonwealth that provides rescue services as part of the response to fires or vehicle accidents within this Commonwealth.

### Section 3. Eligibility.

#### (a) Fire Company Grant

(1) Eligible applicants. A fire company as defined in Section 2. To receive grant funds a fire company shall have actively responded to 15 or more fire or rescue emergencies during the previous calendar year and is officially recognized by the appropriate municipality. The fire company shall also agree to participate in the reporting of information (incidents) using the Pennsylvania Fire Information Reporting System (PennFIRS). **To be eligible to apply for the 2025-26 grant, companies must be current with reporting their incidents through July 31, 2025. To be awarded a grant, a company must continue to actively report your incidents monthly throughout the grant year.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78 and the Program. Eligible projects must improve and enhance the capabilities of the fire company to provide firefighting, ambulance, or rescue services. Eligible projects are:

(i) Construction and renovation of facilities and purchase or repair of fixtures and furnishings, office equipment, and support services necessary to maintain or improve the capability of the company to provide fire, ambulance, or rescue services. This includes repair, renovation, or construction of sleeping quarters (bunk rooms) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of firefighting, ambulance, or rescue equipment OR purchase thereof;

a. Includes the purchase of fuel for company vehicles

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii)

(iv) Training and certification of members.

(v) Education of the general public regarding fire prevention and community risk reduction:

(vi) **Career Fire Departments Only** - any regular wage costs for personnel or overtime costs associated with backfilling positions while firefighters are attending training.

(vii) Recruitment and retention, including but not limited to, volunteer firefighter length of service award programs and programs for minors.

(viii) **Construction Savings Account** – A fire company may apply for a grant under subsection (a) for the purpose of constructing a new facility beginning with the grant period commencing for the 2022-2023 fiscal year. **This project CANNOT BE AMENDED.** The grant shall be deposited into the Construction Savings Account, which is established within the State Treasury. Money in the Construction Savings Account may be withdrawn by application of the fire company. The Construction Savings Account shall be administered by the Commissioner. The following shall apply:

(1) A fire company may only access money in the Construction Savings Account for emergency purposes and at the discretion of the Commissioner.

(2) For a fire company to withdraw money from the Construction Savings Account:

(i) The application shall contain the signatures of two duly elected officers of the fire company.

(ii) The fire company shall indicate on the application how the money is going to be used under subsection a).

(3) Any interest accrued on the Construction Savings Account may be used by the Commissioner for administrative purposes.

**Eligible projects initiated and paid for between July 1, 2025 – September 1, 2026 are eligible projects for the 2025-26 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more fire companies have merged, their use of equipment, firefighters and services within twenty years preceding the date of the current year application submission deadline, the consolidated entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not consolidated. **Proof of merger must be**

provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure.

(4) To be eligible, a project cost must be no less than \$2,500.

**Fire companies shall submit a completed application and shall submit a copy of their application to the municipality where the fire company is located.**

(b) Emergency Medical Service Grant

(1) Eligible applicants. An Emergency Medical Service as defined in Section 2 and must be designated by the municipality as the municipality's primary EMS provider. EMS companies are not required to report through PennFIRS.

**(i) Basic Life Support (BLS) Squad and Quick Response Service (QRS) are not eligible for the OSFC grant program based on the services provided.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78. Eligible projects must improve and enhance the capability of the ambulance service to provide ambulance, emergency medical, basic life support, or advanced life support services. Eligible projects are:

(i) Construction and renovation of the EMS company's facilities and purchase or repair of fixtures, furnishings, office equipment and support services necessary to maintain or improve the capability of the services to provide ambulance, emergency medical, basic life support, and advanced life support services. This includes repair, renovation, or construction of sleeping quarters (bunk room) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of ambulance equipment or purchase thereof.

b. Includes the purchase of fuel for company vehicles.

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii).

(iv) Training and certification of members.

(v) Education of the general public regarding community risk reduction.

(vi) Recruitment and retention programs, including, but not limited to, programs for minors.

**Eligible projects initiated and paid for between July 1, 2025 – September 1, 2026 are eligible projects for the 2025-26 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more ambulance companies have merged, their use of equipment, emergency medical technicians, paramedics and services within twenty years preceding the date of the current year application submission deadline, the merged entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not merged. **Proof of merger must be provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure. Mergers with defunct companies are not acceptable under the Program.**

#### Section 4. Program Requirements and Instructions.

The following requirements apply to the program:

(1) Project applications for the grants shall be submitted using the online web based application process.

(2) The OSFC reserves the right to:

(i) Request additional information regarding eligibility.

(ii) Request additional information regarding proposed use of funds.

- (iii) Require explanation or revision of the applicant's project budget; and
- (iv) Require clarification of the applicant's project narrative.

(3) Incomplete applications will be rejected. An applicant shall carefully follow the instructions for completing the online application. Specific information is required as indicated on the online application. Applications not containing required information will be considered incomplete.

(4) The Project Narrative shall provide a detailed and comprehensive description of the project and must include:

- (i) Description of the project(s);
- (ii) Benefits to be realized from the project; and
- (iii) Grant funds to be expended on the project.

### **Section 5. Application Submission and Approval Procedure.**

(a) The OSFC will mail and post information on the OSFC's website ([www.pa.gov/services/osfc/fire-co-ems-grant](http://www.pa.gov/services/osfc/fire-co-ems-grant)) detailing the grant application process to fire companies, rescue companies and emergency medical services throughout the Commonwealth. Applications shall be submitted to the Office of the State Fire Commissioner online at [www.pa.gov/services/osfc/fire-co-ems-grant](http://www.pa.gov/services/osfc/fire-co-ems-grant).

(1) The OSFC will provide an online Web based process to gather the additional applicant information and verify project eligibility. The agency will provide written information to every fire, rescue company and ambulance service regarding the grant program guidelines and the availability of the online applicant information/project eligibility verification process.

(b) A fire company, rescue company or emergency medical service seeking a grant under this program shall submit a completed online grant application to the OSFC. The application period will remain open for 45 days each year.

(c) Completed applications shall be submitted to the Office of the State Fire Commissioner no later than 4:00 PM Eastern Daylight Savings Time, 45 days after the grant application opens.

(d) In cases of extreme hardship or undue burden that prevent a company from filing their application within the 45-day window allowed by law, the applicant may, within 30 days of the closing of the window, request an extension not to exceed 45 days after the closing of the original official grant application window. The decision to grant these extreme hardship extensions must be made to the State Fire Commissioner in writing, explaining the specific circumstances that created the extreme hardship. Routine changes in, or failure of personnel responsible for the grant application will not be considered an extreme hardship. The decision of the State Fire Commissioner to grant or deny such extensions is final with no appeal.

(e) OSFC shall act to approve or disapprove applications within 60 days of the application submission deadline each year. Applications received by the OSFC, which have not been approved or disapproved in the 60-day period, shall be deemed approved, subject to the provisions of Act 91 of 2020, as amended.

(f) Grant award determinations

(1) Fire Company Grants

(i) A fire company or rescue company as defined in Section 2 that actively responded to fifteen or more fire or rescue emergencies during the previous calendar year; is officially recognized by the appropriate municipality; agrees to actively participate in the Pennsylvania Fire Information Reporting System; submits a complete application, and proposes a qualifying project, will be eligible for a base award.

(ii) If the base award is only a portion of the applicant's grant request, additional grant funds will be awarded to eligible applicants by applying an award factor to that portion of the applicant's grant request which exceeds the base award. The award factor is determined by dividing the applicant's bonus points by fifteen (15), the highest possible number of points.

Award factor points:

Five (5) points will be awarded to an eligible fire or rescue service who uses the grant funding to perform a regional/joint project as found in the definitions.

One (1) point will be awarded for each member of the fire company who meets the definition of certified personnel, up to a maximum of 20 points.

(iii) If necessary, the resultant additional award will be prorated by a factor determined by dividing the total program funds remaining after the base awards have been determined by the total amount of funds requested more than the base awards so that all grant awards do not exceed the total grant funds available.

(iv) If funding is not fully distributed after this award factor calculation, the OSFC reserves the right to adjust the award factor formula so that all grant funds available are distributed, subject to the provisions of Act 78.

(v) Fire/Rescue company grants to individual fire/rescue companies shall not exceed \$20,000.00 and shall be no less than \$2,500.

## (2) Emergency Medical Service Grants

An emergency medical service as defined in Section 2 that actively responded to fifteen or medical service emergencies during the previous calendar year; is designated by the municipality as the municipality's primary EMS provider; submits a complete application, and proposes a qualifying project, will be eligible for a grant.

An eligible emergency medical service will be eligible for a grant ranging in amount from \$2,500 to \$15,000. Awards shall be prorated by a factor determined by dividing the total funds available by the total amount of funds requested so that all grant awards do not exceed the total grant funds available.

## Section 6. Grant Award and Reporting Procedures.

(a) Grant award notifications will be made as follows:

(1) Applicants will be notified by e-mail

(b) At the time grant recipients are notified of their award, and in the same manner, they will be notified their grant agreement is accessible via their grant application. This grant agreement will contain the details of the grant, including name of recipient, amount of award, project description and terms of the agreement. In the case of fire company grant recipients, they must agree to participate in PennFIRS as stipulated in Section 3. The grant agreement must be signed by appropriate representatives of the organization or municipality authorized to bind the recipient organization to the terms of the agreement and returned to the OSFC for execution by the Commonwealth before grant funds can be released. **Grant Agreements will be due in the OSFC by May 31, 2026**, or the organization may not be awarded the grant funds. This will allow agreements to be processed and funds distributed in a timely fashion so funds can be spent and all reporting deadlines can be adhered to. **The last day grant agreements will be transmitted is July 31, 2026.**

(c) The applicant will maintain complete and accurate records with respect to the project. The OSFC will have free access to these records, including invoices of material and services, and other relative data and records, as well as the right to inspect all project work. The applicant shall furnish upon request of OSFC all data, reports, contracts, documents, and other information relevant to the project.

(d) The applicant shall, upon completion of the project, but no later than **September 1, 2026** of the current grant year, file a Final Report with the OSFC in a manner and form prescribed by the OSFC. **The final report form must be submitted electronically through the grant application, along with supporting documentation.** All supporting documentation should be kept at the facility for a minimum 5-year period for audit purposes. **Supporting documentation will include either paid invoices from a vendor with a zero balance or an invoice and cancelled checks for the fundable projects completed and paid for during the grant cycle (July 1, 2025 - September 1, 2026).** Expenditures for debt reduction must include evidence from the lender such as a copy of the cancelled check(s) or letter from the lender showing that the funds were applied to such debt reduction consistent with the terms of the grant agreement. If the invoices or purchases are not identified in your grant application, an amendment to the grant application will be required. **Any grant funds not expended by the applicant for the project shall be returned to the OSFC prior to or with the filing of the Final Report.** Payment shall be in the form of a check made payable to the Commonwealth of Pennsylvania. Failure to file a Final Report will be grounds for the OSFC to seek the return of all grant

funds awarded.

(e) The OSFC will audit 400-600 grant recipients per year. These audits will be completed either on-site or by submitting hard copy documentation to the OSFC. Organizations will be given notice of audits to be conducted on-site to allow personnel to be available with appropriate documents. Companies being audited via hard copy documentation will be provided details by e-mail, which will include the deadline for hard copy documentation submission and the required documents to be submitted to the OSFC. All documentation must be received via email.

#### **Section 7. Program Limitations.**

- (a) This section identifies program limitations that may result from the misuse of the grant funds.
- (b) An applicant may not make or authorize changes to an approved project without first obtaining consent of the OSFC by submitting an on-line written project amendment. **All project changes must be submitted to the OSFC by August 11, 2026.**
- (c) The applicant agrees that noncompliance with the conditions of this grant shall be grounds for the recapture of funds provided to the applicant. If the applicant fails to refund the monies, the Commonwealth, in addition to any rights or remedies it may have at law or in equity, reserves the right to offset the amount due against any existing or future sums of money owed the applicant by any Commonwealth agency or department, including OSFC.
- (d) OSFC, or its duly authorized representative, shall have access to the records of the applicant for auditing financial transactions, determination of compliance with grant terms, and an evaluation of project performance.
- (e) The applicant agrees to retain all cost supporting records and documentation for a period of five years from the date that it receives its final grant payment from the OSFC.

#### **Section 8. Special Provisions**

- (a) An applicant for a grant under this act who is delinquent in loan payments to the Fire and Emergency Medical Services Loan Program, must use its grant funds to pay any arrears to the Commonwealth or it will not be qualified to receive a grant. Any organization that fails to comply with this sub section shall be disqualified from applying to the grant program for a period of five years.
- (b) An applicant for a grant under this act must demonstrate that it complied with all terms of its grant agreement in the previous year regarding the use of the grant money it received in previous years or it shall not be eligible to receive a grant in the current year.
- (c) An applicant for a grant under this act who fails to return a signed grant agreement for any previous grant year will not be permitted to apply for a grant in the current grant year, unless the applicant provides the OSFC with a reasonable written explanation as to why it did not claim its grant.
- (d) Any equipment purchased through grant monies that has a service life can be transferred, but not sold to another fire company, rescue company or emergency medical service organization via an appropriate agreement which states that the equipment is transferred from one organization to another and identifies the equipment being transferred. Copies of the agreement should be retained for audit purposes. Such transfer meets the intent of the Program by allowing approved equipment to be used to improve and enhance the capabilities of other fire, rescue or emergency medical services throughout the Commonwealth.
- (e) Should a Fire Company, Rescue Company or Emergency Medical Service Company no longer be officially recognized by the local government, they shall be ineligible to receive a grant under the Program.
- (f) Any organization who knowingly submits fraudulent information will be ineligible to receive a grant for 2 years.

**Section 9. Contact Information.**

All applicant inquiries should be directed to: E-mail - [ra-vfcvasgp@pa.gov](mailto:ra-vfcvasgp@pa.gov) .

All checks for unexpended grant funds should be made payable to the Commonwealth of PA and mailed to:

Office of the State Fire Commissioner  
FCEMS Grant Program  
1310 Elmerton Avenue  
Harrisburg, PA 17110-9364  
Toll free 1-800-670-3473

## ATTACHMENT D

### Points of Contact

The contact person for this agreement for OSFC shall be:

Fire Company and Emergency Medical Services Grant Program,  
Office of the State Fire Commissioner,  
1310 Elmerton Avenue, Harrisburg, PA, 17110,  
Telephone Number: (717) 651-2200,  
Email: [RA-VFCVASGP@pa.gov](mailto:RA-VFCVASGP@pa.gov).

The contact person for this agreement shall be:

William Wiegman  
Montgomery Twp Dept of Fire Svcs  
1001 Stump Rd Montgomeryville, PA 18936-9605  
Telephone Number: (215) 393-6935  
Email: [bwiegman@fdmt.org](mailto:bwiegman@fdmt.org)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD INFORMATION SUMMARY**  
Item #09

---

---

SUBJECT: Approval of Township Traffic Calming Policy  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Eric S. Pelletier, Public Safety Liaison  
INITIATED BY: William Peoples, Chief of Police

---

---

**BACKGROUND:**

At the January 26, 2026, Board of Supervisors meeting, I advised that a new Traffic Calming Policy was recommended as part of a PennDOT traffic study. The Police Department reviewed several similar policies from surrounding departments, as well as Chapter 18 of PennDOT Publication 13, *Contextual Roadway Design*. After reviewing these materials, a comprehensive Traffic Calming Policy was developed using best practices identified in comparable policies.

The proposed Traffic Calming Policy was reviewed at the February 4, 2026, Public Safety Committee meeting. Following the review, the policy was endorsed by the Public Safety Committee to be forwarded to the Board of Supervisors for review and adoption.

The proposed policy was included in the February 9<sup>th</sup> Board of Supervisors meeting packet and was reviewed and discussed with no additional comments other than clarification of where Grays Lane would be in the process, since a study was already completed.

**RECOMMENDATION:**

I recommend that the Board of Supervisors adopt the policy.

**MOTION/RESOLUTION:**

**Motion** to adopt the Montgomery Township Traffic Calming Policy dated February 4, 2026.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) The Chairwoman will call for public comment.
- 3) The Chairwoman will call for a vote.

# TRAFFIC CALMING POLICY



**TABLE OF CONTENTS**

PURPOSE ..... 3

GOALS ..... 3

TRAFFIC CALMING PRINCIPLES ..... 4

DEFINITIONS ..... 5

TRAFFIC CALMING ELIGIBILITY ..... 7

LOCATION GUIDELINES ..... 8

AMERICANS WITH DISABILITIES ACT ..... 8

TRAFFIC CALMING MEASURES, DESIGN GUIDELINES, AND SIGNAGE ..... 8

IMPLEMENTATION PROCESS ..... 9

TEMPORARY TRAFFIC CALMING FEATURES ..... 14

REMOVAL OR MODIFICATION OF TRAFFIC CALMING ..... 14

AMENDMENTS TO TRAFFIC CALMING POLICY ..... 14

APPENDIX A: RANKING SYSTEM ..... 15

APPENDIX B: TRAFFIC CALMING PETITION ..... 16

APPENDIX C: TRAFFIC CALMING INQUIRY FORM ..... 17

This Traffic Calming Policy (TCP) identifies the procedure that will be followed when a resident of the Township inquires about traffic calming. This policy, in no way limits the Township's authority to erect traffic control devices in accordance with Section 6122 of the Pennsylvania Vehicle Code (Title 75).

**PURPOSE:**

Traffic calming is a combination of mainly physical measures designed to reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized users of public streets.

Montgomery Township's TCP is designed to address traffic concerns in residential areas of the Township, such as speeding, high volume, transient traffic, and pedestrian safety. The Township's Traffic Calming Program, working in cooperation with neighborhoods, seeks to provide a safe environment for pedestrians/bicyclists, promotes the preservation of the residential character of the Township's neighborhoods, and helps to improve the overall quality of life.

**GOALS:**

The Township's TCP promotes safety and preservation of the residential neighborhoods and the residential character of the Township through the following goals:

- Create and maintain safe and attractive streets.
- Reduce the negative effects of motor vehicles on pedestrians and the environment.
- Enhance the quality of life in residential neighborhoods.
- Promote safe conditions for motorists, cyclists, and pedestrians.
- Maximize the efficiency of the local road network.
- Achieve safe and reasonable speeds for motor vehicles.
- Reduce transient traffic.
- Support police traffic enforcement.

### **TRAFFIC CALMING PRINCIPLES:**

The Township's traffic calming goals and objectives are achieved by meeting minimum criteria in established principles and planning concepts to ensure proper implementation. Therefore, traffic calming initiatives must recognize the following principles and planning concepts:

- Evaluation and selection of traffic calming measures must follow an objective process based on satisfaction of specific criteria with community support.
- Satisfaction of traffic calming criteria does not guarantee measures will be implemented, as it is also necessary to recognize issues related to feasibility, funding, maintenance, legal implications, police functions, Township Ordinances, the Pennsylvania Motor Vehicle Code, and other considerations, any of which may be cause to deny installation of traffic calming measures.
- Traffic solutions may be implemented at the discretion of the Township outside of this policy if determined appropriate in the best interest of public safety.
- Traffic calming must consider the need to ensure access by emergency services.
- Traffic calming must consider the need to effectively maintain public streets.
- Traffic calming considers the potential impacts to nearby streets and neighborhoods.
- Traffic calming considers the safety of the street for all roadway users, including pedestrians and bicyclists.
- Traffic calming considers the potential impact to schools, parks, and senior housing.

## **DEFINITIONS:**

*"85th Percentile Speed"* shall mean that speed at which 85% of the free-flowing vehicles are traveling, or below.

*"Arterial Road"* shall mean a roadway of considerable continuity used primarily as a main traffic artery and having the capability of carrying high volumes of traffic.

*"Collector Road"* shall mean a road that carries traffic from minor roads to arterial roads and may include the principal entrance roads of a residential development and roads for circulation within such development.

*"Local Road"* shall mean a roadway with relatively low traffic volumes that serves short trips at low speeds. For purposes of this program, local roads are typically residential roadways.

*"Generally Affected Area"* shall consist of all properties that will be affected by the installation of traffic calming, and it includes the properties located directly along the roads with traffic calming, as well as the nearby neighborhood roads that may be impacted by the Traffic calming because either those residents must drive through the traffic calmed area, or because the traffic calming measures may cause a diversion of traffic to other nearby neighborhood roads. The boundaries of the generally affected area will be determined by the Montgomery Township Police Highway Safety Unit.

*"Primary Access Route for Emergency Services"* shall mean those roadways, determined by the Chief of Police in consultation with other emergency service personnel if appropriate, that serve as primary access into neighborhood areas requiring their services. "Primary Access Routes for Emergency Services" shall only be eligible for traffic calming features if approved by the Chief of Police.

*"Property Owner"* shall mean the person(s) or agency that possess title to a parcel of land, as determined by the Township. Renters or residents other than the property owner are not included in this definition.

*"Public Transportation Route"* shall mean roadways where mass transportation providers, such as SEPTA, have established generally fixed routes to connect large numbers of people to many destinations throughout the region.

*"Traffic Calming"* shall mean the combination of mainly physical features that reduce the negative effects of motor vehicle traffic use, alter driver behavior, and/or improve conditions for non-motorized street users. Traffic calming features are not traffic control devices, but rather physical parts of a roadway's design characteristics. Specific traffic calming measures are described in PennDOT Publication 13, Design Manual.

"*Transient*" shall mean non-local vehicular traffic using neighborhood streets as a short-cut to other areas, or to bypass an alternate route on a nearby high order street(s).

### **TRAFFIC CALMING ELIGIBILITY:**

A street may be considered for installation of traffic calming measures if it meets all the following criteria:

1. The street is located in an area zoned residential.
2. The street must be a minimum of 500 feet in length, with a grade not to exceed (8)%.
3. Two-thirds of the street must front on residences, parks, and/or schools.
4. The street is classified as a collector or local road, according to the Township's Director of Public Works or the Township's Traffic Engineer.
5. The posted speed limit is 25 mph or less.
6. The average daily traffic (ADT) volume exceeds 750 vehicles.
7. Where transient traffic is a concern, the ADT on the subject road exceeds the calculated average weekday trips by 40% or more (based on the ITE Trip Generation Manual, 12th edition or latest, for the number of units along the street being considered).
8. Where speeding is a concern, the 85th percentile speed is more than 10 mph (11 mph or greater) over the posted speed limit.
9. The traffic calming measures cannot negatively impact a public transportation route.
10. The street is wholly owned and maintained by the Township (both directions).
11. Traffic calming measures will not be considered on cul-de-sac streets.
12. Arterial roadways within Montgomery Township are not eligible for traffic calming features through the Traffic Calming Program described herein.

This minimum criterion may need to be modified in some instances to better reflect locational traffic conditions. Modification of eligibility requirements may be recommended by the Director of Public Works, the Chief of Police, or the Township's Traffic Engineer, and approved by the Township Manager.

## **LOCATION GUIDELINES**

- Any traffic calming feature shall be visible to oncoming traffic for at least the minimum safe stopping sight distance based on the 85th percentile speed.
- Traffic calming shall take into account existing drainage features and bicycle facilities.
- Where possible, features shall be located to minimize impacts to on-street parking.
- The following shall apply where feasible: features should be placed near streetlights and related signage should be placed on property lines as opposed to directly in front of a residence.
- Diverters should not be installed where traffic is likely to be rerouted to other residential streets.

## **AMERICANS WITH DISABILITIES ACT**

Traffic calming measures must be designed to accommodate all people in the community. To accomplish this goal, features that are implemented to improve pedestrian safety, or have an effect on pedestrian travel, must be designed to meet the requirements of the Federal Americans with Disabilities Act.

## **TRAFFIC CALMING MEASURES, DESIGN GUIDELINES, AND SIGNAGE**

Traffic calming devices can include, but are not limited to, speed humps/tables/cushions, traffic islands, traffic circles, chicanes, bulb-outs, curb extensions, and pedestrian refuge islands.

The types, designs, and styles of selected traffic calming measures shall be in accordance with PennDOT Publication 13, *Design Manual*, in their entirety and any more recent applicable PennDOT publication on traffic calming.

Standard signing and pavement markings shall be in accordance with the Federally adopted *Manual on Uniform Traffic Control Devices (MUTCD)*. Advanced warning signs shall be used with any traffic calming measure, when feasible.

## **IMPLEMENTATION PROCESS**

The following steps will be followed before the implementation of any traffic calming measure:

### **Step 1:**

Inquiry / Request: Requests for traffic calming initiatives may be submitted by Township residents, members of the Montgomery Township Board of Supervisors, or Township staff, and may also be proactively developed by the Police Department. Residents inquiring about traffic calming in their neighborhood will be required to complete a Traffic Calming Inquiry Form available on the Township website ([www.montgomerytwp.org](http://www.montgomerytwp.org)) or at the Montgomery Township Municipal Building. This form is required to begin the process of assessing the suitability of a particular local road(s) for traffic calming. Requests for traffic calming shall not be considered without the appropriate completed request form.

### **Step 2:**

Evaluation: Each request for traffic calming will be evaluated by the Montgomery Township Police Highway Safety Unit (HSU). Depending on the nature of the situation, the HSU may initially deny the request in favor of other measures, such as education to the community and increased police enforcement. The requesting individuals will be informed of the decision by the HSU, as well as possible next steps.

After the inquiry has been received, the HSU will conduct traffic studies on the affected roadways to determine 85th percentile speeds and average daily traffic volumes. A review of the crash history will also be performed for a period of three (3) years. Only roadways with an 85th percentile speed that exceeds the posted speed limit by more than 10 mph (11 mph or more) will be considered for traffic calming measures. The HSU will analyze the traffic data and evaluate it based upon the criteria and point system detailed in Appendix A.

After this analysis, inquiring neighborhood areas which score less than 3 points minimum from the combined ranking scale for crash history, traffic volumes, and vehicle speeds will not be eligible for the construction of traffic calming features through this program. Inquiring neighborhood areas that score 3 points or more will be eligible for the construction of traffic calming features through this program and may proceed with the remaining steps described herein.

Inquiring neighborhood areas which score less than the minimum 3 points who wish to re-inquire at a later time shall wait a minimum of **three (3)** years from the date the previous inquiry was received by Township staff before submitting a new inquiry for the same area, unless Township staff determines a change in traffic conditions has significantly impacted the neighborhood area since the previous inquiry was reviewed. Such significant changes may include new construction, roadway improvements, changes in land use, or similar changes creating regional impacts.

**Step 3:**

Public Support - Petition: If the traffic data meets the criteria outlined above, then the HSU will determine the generally affected area. The generally affected area will be determined based on proximity to the proposed traffic calming feature, likelihood of traffic diverting onto adjacent roadways as a result of the proposed traffic calming feature, and roadways where residents will be impacted by the feature. This information will be provided to the original applicant.

If the original applicant wishes to proceed with formal petitioning of a traffic calming feature, the applicant shall obtain signatures from at least 70% of property owners within the generally affected area.

*The purpose of obtaining signatures from property owners (of a minimum of 70% of the generally affected properties) is to verify there are a significant number of residents interested in traffic calming before proceeding through the remainder of the Traffic Calming Program.*

The completed petition shall be returned to the HSU within three (3) months of the conclusion of the traffic study outlined in Step 2, as determined by the HSU. Failure to return the completed petition, with the required 70% of signatures, by the stated deadline will result in the petition being assumed to lack public support. This petition will then be denied and the traffic calming process ended.

If a petition is denied due to lack of support, any applicant must wait a minimum of two (2) years before a new inquiry/petition will be considered for any traffic calming feature within the same generally affected area.

If the Public Support Petition fails to obtain the required 70% of signatures, the Township reserves the right to proceed to Step 4 in the interest of public safety.

#### **Step 4:**

**Public Information Meeting:** Once a formal petition has been received, the HSU will develop a short list of potential traffic calming features appropriate to address the original concern, and any other concerns that may have arisen as a result of the traffic study. This list will be developed in conjunction with the Township Manager, the Township Engineer, the Director of Public Works, and the Chief of Police.

Township staff will schedule a public meeting to occur as part of a regularly scheduled Public Safety Committee meeting. This meeting will be open to the public, but a direct mail or email invitation will be sent to the properties within the generally affected area only. Representatives of the neighborhood will be asked to play a role at this informational meeting. Additionally, this public meeting will be used to gain information from the public regarding the traffic calming issues within the neighborhood area.

At the conclusion of this meeting, the Public Safety Committee shall make a recommendation as to whether the traffic calming process should continue, and which traffic calming measure would be most appropriate. The Township Board of Supervisors shall be advised of the status of the petition.

#### **Step 5:**

**Plan Development:** Township staff and/or consultants will develop a proposed traffic calming Plan. For a particular roadway section, traffic calming features may be most effective if applied in a series. The locations of traffic calming features will be determined through the traffic calming study and will depend on several factors, including but not limited to, adequate spacing between features, driveway connections to road rights-of-way, intersecting side streets, horizontal or vertical curvature of the roadway, and drainage. Selection of locations must also take into consideration existing infrastructure such as fire hydrants, drainage inlets, utility boxes, manholes, poles, etc.

Where applicable, Township staff will coordinate development of the traffic calming Plan with representatives of PennDOT and adjacent municipalities. If required, additional traffic studies will be completed to assess the impact of constructing traffic calming measures and to obtain any required permits.

## **Step 6:**

Public Support – Survey: A mail and/or online survey will be sent to the property owners in the generally affected area, which includes the following information:

- A graphic description of the proposed traffic calming plan.
- A summary of data which supports implementation of traffic calming.
- A description of the boundaries of the generally affected area.
- An official ballot form for the specific properties within the generally affected area eligible to vote.
- An estimated cost of implementing the traffic calming feature(s).
- A summary of the voting process and deadline.

The survey will be open for 60 days, beginning on the date the paper ballots are placed in the mail or the date the online survey is activated. If paper ballots are used, the ballots must be dropped off at the Township building by the deadline date indicated. If returned via mail, then the ballot must be postmarked by the deadline-date indicated and must be received by the postal service at the Township within seven calendar days, starting with day one as the first day after the established deadline.

The Township is not obligated to follow up with the property owners to request a response to the survey. A property owner may request a replacement ballot if their original ballot is lost or damaged, but they must follow the same overall voting schedule. In the event there are multiple owners of a property, only one property owner's vote will be counted for that property. If conflicting responses are received for the same property, it will be counted as one vote in favor of the traffic calming plan. In the case of a property owner owning multiple properties, one vote for each property owned will be accepted. If an agency or group entity is the official property owner on record, then an official agent of the group may offer one vote on their behalf.

If a property owner does not respond to the survey, the lack of response will be counted as the property owner being in favor of the traffic calming plan. At least 80% of the property owners within the generally affected area must be in favor of the traffic calming plan.

Without the required favorable responses, the process may stop, and no further action will be taken on this request, unless at the sole discretion of the Montgomery Township Board of Supervisors. In this case, the received results will assist in the decision-making process for the installation of the traffic calming plan, a variation of the traffic calming plan, or any other traffic solution, especially as needed in the best interest of public safety.

Without the required support in favor of the traffic calming plan, and if agreed to by the Board of Supervisors, at least three (3) years must pass before the Township will entertain future requests for any traffic calming feature on any street within the same generally affected area, as in Step 2.

**Step 7:**

**Board of Supervisors Approval:** As in Step 4, Township staff will schedule a public meeting to occur as part of a regularly scheduled Board of Supervisors meeting. This meeting will be open to the public. The Board of Supervisors will have final determination as to whether the traffic calming plan will be completed. A motion in favor of implementing the traffic calming plan must be passed in order for construction to begin.

**Step 8:**

**Construction:** Subsequent to a favorable vote by the Board of Supervisors, the approved traffic calming plan will be placed on a schedule for installation of the traffic calming feature(s) within one (1) year. This schedule will be developed at the discretion of the Township Manager. The Township Manager shall have discretion to delay construction dependent on funding, public bid, and any other Township projects. The Township Manager shall not unduly delay construction.

An approved traffic calming plan is not a guarantee of implementation, as implementation of a traffic calming plan depends on priority, order of approval, and availability of funding.

### **TEMPORARY TRAFFIC CALMING FEATURES**

After a traffic calming plan has been approved by the Board of Supervisors, the traffic calming features can be installed on either a temporary or permanent basis.

Temporary features provide an opportunity to review the plan design in the field without a costly removal expense if the plan does not satisfy the original goals.

Traffic calming features that are installed on a temporary basis must resemble permanent features as much as possible and shall be marked, signed, and lit as if the features are permanent. Such temporary features should also be designed using crashworthy devices to reduce or eliminate safety hazards.

A six (6) to twelve (12) month test period should be considered when temporary features are installed.

Following the temporary installation period, modifications may be made to the neighborhood traffic calming plan and resubmitted to the Board of Supervisors in a public meeting (as in Step 7). If no modifications are needed, the features may be made permanent.

### **REMOVAL OR MODIFICATION OF TRAFFIC CALMING**

The Montgomery Township Board of Supervisors, at its sole discretion, may modify or remove any traffic calming features in the interest of public safety, or in its determination that specific traffic calming features are no longer fulfilling their intended purpose.

### **AMENDMENTS TO TRAFFIC CALMING POLICY**

Township staff may periodically make recommendations to the Board of Supervisors for amendments to the traffic calming Policy.

# APPENDIX A

## RANKING SYSTEM

The following criteria are to be used for the evaluation of traffic data in neighborhoods petitioning for traffic calming. Each roadway will be analyzed individually within the generally affected area according to the below criteria. The highest point value received on an individual roadway segment within the area petitioning for traffic calming will be the point total assigned to the neighborhood petition for the purposes of ranking and prioritizing.

### Vehicular Travel Speeds:

85<sup>th</sup> Percentile Speeds on average weekday

POINTS	85 <sup>th</sup> % SPEED
1	30 mph
1.5	31 to 33 mph
2	34 to 35 mph
2.5	36 to 37 mph
3	38 mph or greater

### Motor Vehicle Traffic Volumes:

Average Daily Traffic (ADT) over 24-hours on average weekday

POINTS	ADT VOLUME
0.5	1 to 500 vehicles per day
1	501 to 850 vehicles per day
1.5	851 to 1200 vehicles per day
2	1201 or greater vehicles per day

### Crash Report History:

Review of reported traffic crashes over a three-year period. Non-reportable crashes will be given a half-point. Reportable crashes will be given a full point.

POINTS	AVG. CRASHES ANNUALLY
1	0.51 to 1.00
2	1.01 to 1.25
3	1.26 to 1.50
4	1.51 to 2.00
5	2.01 to 2.50
6	2.51 or greater



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item #10

---

<b>SUBJECT:</b>	Authorizing an Application to the Montco 2040 Grant Program
<b>MEETING DATE:</b>	February 23, 2026
<b>BOARD LIAISON:</b>	Bath A. Staab, Parks & Recreation Board
<b>INITIATED BY:</b>	Carolyn McCreary, Township Manager

---

**BACKGROUND:**

The Whistlestop Park improvement project includes the removal and replacement of outdated play equipment with a new accessible, inclusive playground with sensory components located adjacent to the pavilion. The playground will include a poured-in-place safety surfacing, shade structures, and perimeter fencing. The existing playground area will be converted into a picnic grove. Six pickleball courts will be added. The softball field will be updated with a new backstop, heavy-duty fencing, and new play benches and bleachers. A loop trail with ADA access to the softball field and other park amenities will be added, and improvements will be made to the existing path to meet ADA requirements. The existing rain garden will be rehabilitated, and existing stormwater issues will be addressed. When completed, this project will enable children and others of all abilities to play and recreate in a safe and inclusive space.

Grant applications are due by March 2 and require a Board resolution in support of the application.

**BUDGET IMPACT:**

The updated project cost estimate is approximately \$1.9 million and the Township is requesting \$350,000 as the park is located in Hatfield Township and thus considered a multi municipal grant with a letter of support from Hatfield Township.

The Township has been awarded grants from the Commonwealth's Department of Community and Economic Development and the Department of Conservation and Natural Resources.

Staff and the Township's planning consultant will evaluate how best to proceed including phasing the project based on the bids that come in and the success of additional grant funding including the Commonwealth's Local Share program. The Local Share grant funded by the PA Racehorse Development and Gaming Act which provides for the distribution of gaming revenue through the Commonwealth Financing Authority to support projects in the public interest within the Commonwealth.

**RECOMMENDATION:**

Staff recommends the Board authorize the Township Manager to submit an application on behalf of the Township for this project.

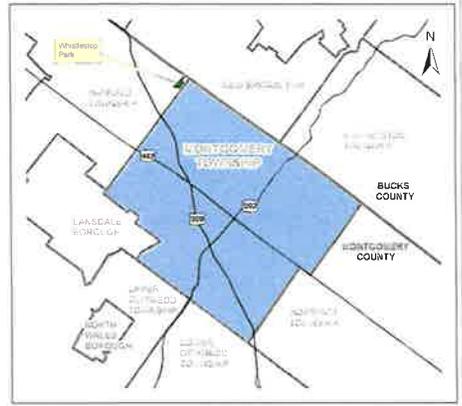
MOTION/RESOLUTION:

**Motion** to adopt Resolution No. 2026-04, authorizing an application to the Montco 2040 Grant Program for the Whistlestop Park improvement project.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) The Chairwoman will call for public comment.
- 3) The Chairwoman will call for a vote.

**Legend**

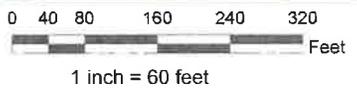
- Whistlestop Park
- Montgomery County Parcel
- County Boundary
- PMunicipalities2015\_01
- Soils
- Contour Lines
- 500 Year Floodplain
- 100 Year Floodplain



**Location Map**  
1 inch = 5,000 feet

**OPTION 3**

Date: 3/8/2022



**Site Development Drawing: Whistlestop Park Improvements**  
Applicant: Montgomery Township  
Hatfield Township, Montgomery County, PA

**RESOLUTION #2026-04**

**WHEREAS**, Montgomery County has established the Montco 2040 Implementation Grant Program as a competitive funding program to assist municipalities in implementing the goals of the County comprehensive plan, *Montco 2040: A shared Vision*; and

**WHEREAS**, the County is accepting applications for projects that advance specific goals under either of the County Comprehensive plan’s three themes: Connecting Communities, Sustainable Places, and a Vibrant Economy; and

**WHEREAS**, applications and projects must meet all stated requirements within the Montco 2040 Implementation Grant Program Guidebook; and

**WHEREAS**, Montgomery Township wishes to obtain \$350,000 from the Montco 2040 Implementation Grant Program to provide funding for the Whistlestop Park Improvement Project; and

**WHEREAS**, Montgomery Township estimates that the cost of this project will be about \$1.9 million and has made the commitment to apply for grant funding and use the Township’s capital reserves;

**NOW THEREFORE BE IT RESOLVED** that the Montgomery Township Board of Supervisors approves, by the adoption of this resolution, the submission of an application to the Montco 2040 Implementation Grant Program on this 23<sup>rd</sup> day of February 2026.

\_\_\_\_\_  
Tanya C. Bamford, Chairwoman

\_\_\_\_\_  
Beth A. Staab, Vice-Chairwoman

\_\_\_\_\_  
Candyce F. Chimera, Member

\_\_\_\_\_  
Audrey R. Ware-Jones, Member

\_\_\_\_\_  
Eric S. Pelletier, Member

\_\_\_\_\_  
Attest: Carolyn McCreary, Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item #11

---

SUBJECT: 2026 Proposed Township Events  
MEETING DATE: February 23, 2026  
BOARD LIAISON: Beth A. Staab, Parks & Recreation Liaison  
Eric S. Pelletier, Public Safety Liaison  
INITIATED BY: Carolyn McCreary, Township Manager

---

**BACKGROUND:**

I recently met with Township staff (Jenna Bertoti and Ava Komasz) to discuss our planned events for this year. Specifically, we were discussing incorporating an America250 celebration into our event that we've held on Friday of Memorial Day weekend. We would change the name this year to reflect the modified theme. Our other confirmed events also include National Night Out (NNO) in August and Autumn Fest in October.

Last year, it was suggested that we look into having a drone show at one of our events. We have identified three vendors, and Jenna obtained pricing from each. We had originally thought about a drone show for NNO and having fireworks for the Friday before Memorial Day. According to what Jenna learned and reported drone it must be completely dark when the drone show begins and NNO typically concludes at 9 p.m.

Since drone shows are relatively new, with only a few area operators, the pricing reflects this. We have quotes for the following:

100 drones	\$9,000	\$14,500	\$17,000-\$18,000
150 drones	\$13,450	\$22,000	\$25,500
200 drones	\$16,950	\$30,500	

Each show, accompanied by music, is estimated to be 10-12 minutes in length with small gaps as the drones reposition themselves. We will continue to research this and see if we can get some videos to determine the quality of the shows and the number of drones needed to achieve that quality.

**BUDGET IMPACT:**

While we only have these three events, we do our best to make them memorable for everyone who attends, while being mindful of the need for sponsors and our operating budget for events.

**RECOMMENDATION:**

Staff is seeking Board consensus in support of this plan or any suggested changes before we begin to contact vendors, musicians, etc.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD INFORMATION SUMMARY**  
Item #12

---

---

SUBJECT: Review of Wissahickon Clean Water Partnership Plan  
MEETING DATE: February 23, 2026  
BOARD LIAISON:  
INITIATED BY: Carolyn McCreary, Township Manager

---

---

**BACKGROUND:**

As explained last Fall, the Wissahickon Quality Improvement Plan (WQIP) has been drafted, reviewed multiple times, amended, and finally submitted to the Pennsylvania Department of Environmental Protection and EPA.

Included in your packet is the Consortium agreement, which the member municipalities will need to adopt. This agreement memorializes the group's goals and objectives, its structure and function, officers, meetings, and formation of subcommittees if needed, banking, and other administrative functions.

**BUDGET IMPACT:**

Projects listed in the WQIP will be funded by municipal allocations in the future and augmented by grants when possible. These will be presented annually to the members and included in their respective budgets. A fair allocation of costs is being discussed by members of the Management Committee.

**RECOMMENDATION:**

I am looking for Board comments or questions that I can take back to the Management Committee and Patrick Hitchens, Esq. of Kilkenny Law, who drafted the document. All members have the opportunity to do this process with their respective boards and councils.

**INTERGOVERNMENTAL AGREEMENT TO FORM A CONSORTIUM  
FOR THE IMPLEMENTATION OF A WISSAHICKON CREEK WATER QUALITY  
IMPROVEMENT PLAN (WQIP) AND RELATED STORM WATER MANAGEMENT  
ACTIVITIES FOR THE WISSAHICKON CREEK WATERSHED**

THIS AGREEMENT is hereby made by and between the following municipalities, city, and wastewater treatment plants (WWTPs) that are within the Wissahickon Creek Watershed:

<i>Municipalities</i>	<i>Waste Water Treatment Plants (WWTP)</i>
Abington Township	Abington Township WWTP
Ambler Borough	Ambler Borough WWTP
Cheltenham Township	
Lansdale Borough	Upper Gwynedd Township WWTP
Lower Gwynedd Township	Bucks County Water & Sewer Authority (as providing services for Upper Dublin waste water treatment)
Montgomery Township	
North Wales Borough	
Springfield Township	
Upper Dublin Township	
Upper Gwynedd Township	
Whitemarsh Township	
Whitpain Township	
<i>City</i>	
City of Philadelphia	

The Municipalities and City executing this Agreement are hereinafter referred to individually as a "Party" and collectively as the "Parties". Except for the Bucks County Water & Sewer Authority, the remaining WWTPs are not separate legal entities and are part of their corresponding municipal entities (e.g., Upper Gwynedd Township WWTP is within Upper Gwynedd Township). Therefore, such WWTPs shall not be separate signatories to the Agreement. The Bucks County Water & Sewer Authority shall also not be a signatory nor a Party to this Agreement but is referenced herein for the limited purpose of identifying it as the sewer provider for Upper Dublin Township, who is a signatory and Party to this Agreement. It is understood by the Parties that in or about 2026 the wastewater from Upper Dublin is to be directed to the Ambler WWTP, and therefore, to the extent necessary for purposes of this Agreement, Ambler WWTP shall be considered the successor for Bucks County Water & Sewer Authority.

**BACKGROUND**

**WHEREAS**, the Parties have prepared a Water Quality Improvement Plan (WQIP) for the Wissahickon as an alternative to the Draft Phosphorus Total Maximum Daily Load

(TMDL) prepared by the US EPA, and the preparation of the WQIP was permitted under the US EPA's "A Long-Term Vision for Assessment, Restoration, and Protection" under the Clean Water Act Section 303(d) Program (December, 2013); and

**WHEREAS**, the Parties desire to satisfy the requirements of the US EPA and PA DEP regarding water quality standards for the Wissahickon Creek, and to see gradual and sustained water quality improvement as evidenced through monitoring metrics put forth in the WQIP; and

**WHEREAS**, recognizing that each Party has an ongoing obligation as to stormwater discharge and improvements through their respective MS4 permitting requirements and that by working together each Party may realize greater benefits for projects; and

**WHEREAS**, the issues associated with US EPA and PA DEP Wissahickon Watershed compliance are too large and interconnected for any one Party to address effectively alone, the Parties desire to form a Consortium called the "Wissahickon Creek Watershed Consortium" for the implementation of programs, policies, and projects outlined in the WQIP and to undertake similar projects for water quality improvement over the course of the implementation period through regional cooperation; and

**WHEREAS**, the Intergovernmental Cooperation Act 53 Pa. C.S.A. §2301 *et seq.* permits local governmental entities to enter into intergovernmental cooperation agreements with each other and to delegate any functions, powers or responsibilities to another governmental unit, local government or authority; and

**WHEREAS**, the Intergovernmental Cooperation Act also authorizes municipalities and local governmental entities, as defined therein, to form or create a council or consortium of governing bodies or similar entity separate from the organizing governing bodies so long as such action is approved by ordinance; and

**WHEREAS**, the City of Philadelphia is not subject to the Intergovernmental Cooperation Act because it is not a "local government" as defined therein, but has pursuant to the Philadelphia Home Rule Charter and the Pennsylvania Constitution, Art. 9, §2, the City of Philadelphia (the "City") complete powers of legislation and administration in relation to its municipal functions, and the executive and administrative power of the City is exclusively vested in and exercised by a Mayor and such other departments authorized by the City's Charter; and

**WHEREAS**, having reviewed and negotiated this Agreement, the Parties hereby desire to establish a Wissahickon Creek Watershed Consortium with the corresponding duties, roles and responsibilities for the implementation of the WQIP and related matters as set forth herein.

**NOW, THEREFORE**, in consideration for the mutual promises contained herein, and intending to be legally bound hereby, the Parties hereto agree as follows:

1. Incorporation of Background Section. The Parties hereby incorporate by reference the Background Section above as if set forth herein at length.
2. Authority. This Agreement is entered into pursuant to the provisions of the Intergovernmental Cooperation Act, 53 Pa. C.S.A. §§2301 *et seq.*, the Philadelphia Home Rule Charter and the Pennsylvania Constitution, Art. 9, §2.
3. Consortium Formation. With the approval of this Agreement, the Parties hereby form the Wissahickon Creek Watershed Consortium for the purposes and intents as set forth herein and with the authority to act, operate or otherwise perform in accord with the provisions as also set forth herein. For those Parties subject to the Intergovernmental Cooperation Act, such Parties understand and agree that adoption of this Agreement or any amendments thereto must be accomplished by Ordinance to comply with the consortium requirements under the Intergovernmental Cooperation Act. For those Parties not subject to the Intergovernmental Cooperation Act, such Parties understand and agree that adoption of this Agreement or any amendments thereto must be accomplished in accordance with applicable law. Nothing in this Agreement shall be construed by any Party or any third-party to form or create an “authority” as such term is used in the Pennsylvania Municipal Authorities Act among the Parties for the purposes and intents set forth herein. Concurrently with the formation of the Wissahickon Creek Watershed Consortium under this Agreement, the Parties agree that the existing Wissahickon Clean Water Partnership shall be dissolved and all assets transferred to the Consortium within three (3) months of the date of this Agreement.
4. Definitions. The following terms shall be defined as follows:

**Wissahickon Creek Watershed Consortium (“WCWC” or “Consortium”)** shall mean the body comprised of such Representative and Alternative member as selected in accord with Section 9 below and from the City and each municipality having adopted this Agreement or otherwise indicated its intent to commit to the stipulations of this Agreement.

**Water Quality Improvement Plan (“WQIP”)** shall mean the plan submitted to the US EPA and the PA DEP as an alternative to the Draft Phosphorus TMDL prepared by the US EPA in order to address water quality standards for the Wissahickon Creek.

5. Goals and Objectives. In addition to such goals and objectives as stated or referred to in the Background Section and in the WQIP, this Agreement shall have the following goals and objectives:
  - A. Implement the WQIP to achieve water quality and hydrology improvements in the Wissahickon Creek Watershed Area including the creek and its tributaries as reflected in such metrics as outlined in the WQIP indicating that water quality standards (WQS) have been attained.
  - B. Sustain over the implementation period the installation of stormwater

infrastructure and/or stormwater control measures (SCM) and/or stream restoration/protection and infiltration projects as listed in the WQIP (or other projects similar in scope and impact).

C. Encourage adoption of the policies and programs listed in the WQIP (or those similar in scope and impact) so that municipal ordinances in the watershed contain reasonably uniform water quality protection standards.

D. Implement programs that encourage installation of SCM and/or Best Management Practices of stream restoration projects, and other water quality actions on private property.

E. Document sustained improvement in the biological life (to be measured in accordance or consistent with the WQIP) in the creek, along with sustained improvement in additional metrics listed in the WQIP through an approved water quality monitoring program.

F. Document efforts among the WWTPs towards optimization of treatment processes and the resulting improvement in effluent phosphorous concentration through periodic effluent testing.

G. Implement a robust monitoring program and regularly report the results to PA DEP and US EPA, following the protocol outlined in the (Permit or regulatory program determined by PA DEP).

6. WQIP Approval.

A. As part of the existing Wissahickon Clean Water Partnership, the Parties have jointly submitted the WQIP to the PA DEP and US EPA for review and approval.

B. Once approval is obtained, the Parties hereby agree and authorize the Consortium to act with regard to the following:

(1) Undertake the completion of the stormwater infrastructure Best Management Practices and/or SCM and/or stream restoration/protection projects or other similar projects as identified on the schedule attached hereto Exhibit "B" (hereafter referred to as "Approved Projects") in accordance with the WQIP and this Agreement including subject to project and engineering feasibility or benefit and funding availability; and

(2) Identify, define and determine, through the implementation of the WQIP, any alternate projects that should be considered for implementation (hereafter referred to as "Alternative Projects"), which Alternative Projects must be approved as provided for in this Agreement to be included as an Approved Project.

C. Policies and Procedures. The Parties acknowledge and agree that the WQIP shall require each Party to adopt certain policies and procedures, and therefore each participating entity shall adopt such policies and procedures as requested by the WCWC or required by the WQIP.

7. Effective Date. The Effective Date of this Agreement shall be \_\_\_\_\_, 202\_ by which time all Parties subject to the Intergovernmental Cooperation Act or other law shall have adopted an Ordinance in a form substantially similar to the form attached hereto as Exhibit "C" authorizing the execution of this Agreement or taken such other action as may be required by law in order to approve and execute this Agreement.

8. Term. The WQIP as prepared and submitted contemplates a 20-year review and compliance period. While each Party's MS4 permit ("MS4 Permit") should be valid for a five-year period, the Parties intend and agree that the term length of this Agreement should extend longer than any individual MS4 permitting period. Therefore, this Agreement shall have an initial term of ten (10) years from the Effective Date as set forth above ("Initial Term"). Unless an authorized written notice is provided by a Party to the WCWC within 180 days' prior to the end of the Initial Term advising of said Party's intent not to renew, this Agreement shall automatically renew for one additional 10-year term ("Renewal Term"). For purposes of this non-renewal notice, authorized shall mean a non-renewal notice that was approved or authorized at a public meeting in accord with the Pennsylvania Sunshine Act. The Initial Term and Renewal Term shall collectively and individually be referred to as the "Term". The Parties may extend this Agreement for additional periods through the adoption of an Amendment or through an Amended Agreement as approved in accordance with applicable law. In the event that this Agreement is not extended beyond the Initial Term or Renewal Term, nothing in this Agreement shall prevent or preclude the Parties or a portion thereof from preparing and executing the same or other agreement for the formation of a new consortium or other intergovernmental arrangement for the same or similar purposes as contained herein.

9. Management. Prior to the execution and approval of this Agreement, the Parties entered into an Intergovernmental Agreement for the Development of a Water Quality Improvement Plan for the Wissahickon Creek Watershed with additional extensions (hereafter referred to collectively as "Prior Agreements"). Under the Prior Agreements, the Parties formed a management committee for administration and management. The Parties desire to continue the use of the same structure for the operation of the Consortium and administration of the WQIP and the associated Projects. The structure and functions of the Consortium shall be as follows:

A. Primary and Alternate representatives. Each Party<sup>1</sup> shall be entitled to a primary voting representative and alternate voting representative on the Consortium. The governing body of each Party shall appoint one elected or appointed official and one staff member and designate which of these two individuals shall serve as the primary voting representative and the alternate voting representative on the

---

<sup>1</sup> As noted previously, WWTP are not Parties as defined in this Agreement and are therefore not entitled to their own, separate and independent primary and alternative representatives on the WCWC.

Consortium. The name of and contact information for each representative and alternate shall be provided to the Consortium in writing, as well as any subsequent changes to the same. The alternate shall be entitled to participate fully in all meetings of the Consortium but may vote only when the primary voting representative is unavailable.

B. Term and vacancies. The appointed members of the Consortium shall serve until removed by the governing body that appointed such member. Where there is a vacancy on the Consortium for any reason, the Party and, where applicable, its respective governing body responsible for filling such vacancy shall appoint a new primary voting representative or alternate voting representative, as the case may be, in a timely manner and that shall not exceed six (6) months from the date of vacancy. The failure of a Party or its respective governing body where applicable to appoint a member or to allow a vacancy in the Consortium's membership shall not preclude or prevent the remaining members to meet or conduct business.

C. Representative to report. The members of the Consortium shall be responsible for providing regular reports to their respective governing body and for providing drafts of materials prepared for and by the Consortium to the governing body for each Party.

D. Officers.

(1) Chairperson, Vice Chairperson, and Other Officers. The Consortium shall elect from its membership a Chairperson and a Vice Chairperson, and such other officers not otherwise set forth herein and that the Consortium deems appropriate. The Chairperson shall preside over all public meetings of the Consortium and perform such other duties as may be permitted under this Agreement or authorized by the Consortium. In the Chairperson's absence or incapacity, the Vice Chairperson shall preside and perform the duties of the Chairperson. The Consortium may designate two Co-Chairpersons in lieu of a Chairperson and Vice Chairperson.

(2) Secretary. The Consortium shall also elect or appoint a Secretary, who may or may not be a member and shall serve as the clerk to the Consortium and shall be responsible to prepare and provide the minutes of any and all public meetings and keep all other records of the Consortium as may be required by law. If a third-party consultant or other non-member is hired to prepare minutes, then reasonable compensation may be given for the services provided.

(3) Treasurer. The Consortium shall also elect or appoint a Treasurer, who may or may not be member. The Treasurer shall be responsible for receiving, depositing and accounting for all sums paid to or received by the Consortium. The Treasurer shall also be responsible for the payment of all monies on direction of the Consortium. Electronic signatures and transactions may be used unless otherwise prohibited by law. The Treasurer shall preserve such account books, papers, documents or other records as may be required in accordance with accepted accounting practices. The Treasurer may be required by the

Consortium to obtain a bond in an amount determined by the Consortium conditioned for the faithful performance of the Treasurer's duties. If a third-party consultant or other non-member is hired, then reasonable compensation may be given for the services provided. If a bond is required by the Consortium, the Consortium may pay for or reimburse the costs of the bond.

(3) Annual Elections. Except for the first calendar year when the Consortium is formed through the adoption of this Agreement, all officers including the Chairperson, Vice Chairperson, Secretary and Treasurer shall be elected or appointed annually at the first public meeting held by the Consortium for each calendar year. Such appointed officers shall hold their positions until the next calendar year's election unless he or she resigns as an officer or is removed by a majority vote of the Consortium during their term in office, at which time the Consortium shall elect or appoint a new individual, as may be applicable, to fill such position.

E. Meetings; Purpose and Authorized Activities. The Consortium shall organize and schedule regular meetings, which shall occur at least once every three months or quarterly. Consortium members shall be entitled to attend all meetings of the WCWC, and to be provided written notice of all meetings by regular mail, facsimile or email. The purpose of the meetings shall be to conduct the following activities as necessary:

(1) To establish or create committees or subcommittees (i.e. a technical subcommittee or administrative subcommittee) as determined to be appropriate or necessary, and to designate and appoint members or other individuals to serve on such committees or subcommittees

(2) To prioritize and evaluate the Approved Projects and create and approve a list of Approved Projects including the order of their prioritization to be commenced, continued, or completed during a given calendar year (hereafter referred to as the "Annual Work Plan"). The Annual Work Plan should include a sufficient number of Approved Projects to achieve compliance with the requirements imposed upon the Parties by the WQIP, the PA DEP, and US EPA. As part of the creation and approval of the Annual Work Plan, the Consortium may consider project feasibility including a cost-benefit analysis as well as the sequence or prioritization of Approved Projects. The Consortium shall not de-fund or refuse to include a previously Approved Project in the Annual Work Plan when such Approved Project is a multi-year project whose construction began in a prior Annual Work Plan, unless a funding issue is encountered and the Approved Project may be completed in separate phases or sections.

(3) To modify the Annual Work Plan and to permit reimbursement for Approved Projects not on the Annual Work Plan.

(4) To identify and add Alternate Project(s) to the Approved Project list as contained in Exhibit B by an affirmative vote of three-fourths (3/4) of the then

existing parties to this Agreement. For purposes of the current number of Parties to this Agreement, approval to add an Alternative Project will require an affirmative vote of 10 out of 13 members.

(5) To review and submit progress reports to the Consortium Parties for submission to PA DEP and US EPA, as may be required or directed.

(6) To review costs, fees and expenses related to the WQIP, the Approved Projects, and any Alternate Projects and provide information to each Party.

(7) To determine and approve the estimated cost(s) or budget(s) for the Annual Work Plan and assess / invoice the Parties for contributions or other costs as authorized by this Agreement based on such estimated cost(s) and budget(s) and for other anticipated expenses such as administrative and/or professional consulting costs identified by the Consortium.

(8) To authorize or approve grant submissions or grant applications to be submitted on behalf of the Consortium for grants or similar external funding to be used for the purposes of this Agreement.

(9) To present, discuss, and provide recommendations for other action to the Parties as may be necessary or appropriate to implement the WQIP, the Approved Projects and any Alternate Projects.

(10) Subsequent to the PA DEP and US EPA approval of the WQIP, the Consortium **shall not** have the authority to modify or amend the WQIP absent further approval by the Parties as required by law, which approval may also require approval by third party agencies. The Consortium may, at any time, recommend amendments or additions to the WQIP to the parties for potential submission to PA DEP or US EPA.

(11) The Consortium may take such other action(s) in furtherance of the provisions of this Agreement or the WQIP.

F. Official Action; Quorum; Voting. Except as otherwise provided herein, all voting shall be completed by voice vote and decisions shall be based on a simple majority vote of members of the Consortium in attendance. Each primary voting member or alternate, as appropriate, in attendance shall be entitled to one (1) vote on all matters addressed at a meeting for which a vote is taken. A quorum (more than 50% of Consortium members as represented by a voting representative, whether the primary voting representative or an alternate) is necessary for the Consortium to take official action. Unless otherwise prohibited by law, meetings may be held virtually and Consortium members may participate virtually if a virtual option is provided. Virtual participation shall count for quorum purposes. Unless otherwise set forth in this Agreement, the Consortium may adopt its own meeting procedures and, in the absence of an adopted or established rule or procedure, the Consortium shall follow Roberts Rules of Order.

G. Compliance with Applicable Law. The Consortium shall comply with all laws applicable to the Parties, including, but not limited to, the Public Official and Employees Ethics Act, the Sunshine Act, and any and all other applicable laws. Specifically, and without limitation to the foregoing, the Consortium shall comply with applicable requirements of Chapter 23, Subchapter A (relating to intergovernmental cooperation) of the General Local Government Code, 53 Pa. C.S. §2301 et seq.

H. Consortium Account. Prior to the execution and approval of this Agreement, the Parties established a joint bank account that was formed and maintained by the Wissahickon Clean Water Partnership that was used to hold funds to be used as part of the expenses associated with the Prior Agreements' activities. Said existing joint account shall be closed and the assets transferred to the Consortium as part of the dissolution of the Wissahickon Clean Water Partnership as set forth in this Agreement. A new bank account or accounts shall be established for the Consortium along with any necessary legal documentation for the creation of an account such as an Employer Identification Number (EIN). The funds therein may be used for any audit, reimbursement of administrative costs and expenses to Wissahickon Trails and Montgomery County Planning Commission or other approved consultants or third-party service providers. Administration of these funds to pay for proper expenses under this Agreement shall be the responsibility of the Treasurer.

11. Wissahickon Trails. Wissahickon Trails is a Pennsylvania non-profit land conservancy whose mission includes helping to improve the water quality of the Wissahickon Creek Watershed. Wissahickon Trails has been part of the Prior Agreements and in the development of the WQIP. The Parties hereby agree and acknowledge that the WQIP includes provisions identifying that Wissahickon Trails shall be used to assist in providing administration and implementation and related services. The Parties through this Agreement hereby agree that Wissahickon Trails shall continue to be retained and their services used for the implementation and administration of the WQIP as outlined in the scope of services attached hereto as Exhibit \_\_\_\_\_. The Consortium shall work with Wissahickon Trails as appropriate for the management and administration of the WQIP. The Consortium and Wissahickon Trails may renegotiate the consultant agreement annually.

12. Project Administration/ Construction. As stated above, the Consortium shall approve an Annual Work Plan that shall list and prioritize which Approved Projects will be commenced, continued, or completed during a calendar year. Approved Projects are located on either real property owned by a Party or Parties (a.k.a. municipal owned property) or privately owned.

A. For Approved Projects located on municipal owned property, the Party or Parties who owns said property *may* elect to be responsible for all design, bidding, contract administration, construction management, project construction costs and any other services required in connection with the construction of said Project ("Construction Administration Services"). If a Party or Parties elect to perform Construction Administration Services, then the Party or Parties must submit requests to

the Consortium to obtain reimbursement for any costs of the Construction Administration Services. Prior to commencing any work, the Party shall obtain from the Consortium the estimated or budgeted amount for the Project. If the Construction Administration Services exceeds the estimated or budgeted amount, the Party shall notify the Consortium immediately in order to determine if additional funds are available. If a Party proceeds with the Approved Project without obtaining prior confirmation that additional funding is available for reimbursement, then the Party may not be reimbursed for amounts above the Consortium estimated or budgeted cost and all reductions credits shall continue to be applied in accord with this Agreement. If a Party or Parties do not elect to perform Construction Administration Services on a municipally owned property, then the Consortium or its designated consultant(s) such as Wissahickon Trails shall perform the Construction Administration Services with costs to be paid directly from the Consortium.

B. For Approved Projects located on privately owned property, the Consortium or its designated consultant(s) such as Wissahickon Trails shall perform the Construction Administration Services with costs to be paid directly from the Consortium.

13. Contributions and Invoicing.

A. WQIP Costs and Expenses. Each Party shall share in the costs and expenses related to the completion, approval and submission of the WQIP, including all costs and expenses associated with any professional services rendered in connection with the WQIP in accordance with the Prior Agreement.

B. Ongoing Administrative Costs and Expenses. Each Party shall provide an annual contribution to the Consortium in the amount as set forth in the attached Administrative Contribution Formula that is attached hereto as Exhibit \_\_\_ (hereafter "Administrative Contribution"). The Administrative Contribution shall be used to pay for expenses incurred by the Consortium that is not or cannot be billed or invoiced as part of an Approved Project such as expenses relating to Consortium meetings, compliance, or grant submission or search opportunities.

C. Annual Project Construction Costs and Expenses. Each Party shall provide an annual contribution to the Consortium for the costs and expenses to design, obtain permits/approvals and construct the Approved Projects (and any Total Replacement as defined below), including costs and expenses associated with any professional services rendered in connection with the design, permitting, construction and implementation (hereafter "Project Cost Contribution"). The Project Cost Contribution shall be calculated pursuant to the formula as attached hereto as Exhibit \_\_\_. If requested by a Party in advance and approved by the Consortium, a Party may be given a reduction or payment of its Project Cost Contribution in an amount reasonably determined by the Consortium for that Party's use of its own professionals, staff, or employees for in-house construction of Approved Projects.

D. Invoicing. Each Party shall be invoiced by the WCWC for its Administrative

Contribution, Project Cost Contribution, or such other fees or costs as determined by the Consortium and related to this Agreement. While Administrative Contributions will be invoiced annually due to the nature of their intended use, the Consortium may elect to invoice Project Cost Contributions or other fees or costs on an annual, semi-annual, or quarterly basis. All invoices shall be paid within 30 days of issuance. The Parties agree that, at the time of signing this Agreement, an initial contribution in the amount of \_\_\_\_\_ shall be paid and that shall serve as each Party's Administrative Contribution for the remaining part of the first calendar year.

E. Maintenance and Repair Obligations. Unless otherwise specified by another document such as an easement or maintenance agreement, routine maintenance and repair for an Approved Project that is constructed and completed shall be the responsibility of the Party wherein the Approved Project is located. Any total replacement or complete reconstruction of an Approved Project that is not due to the negligent or failure to maintain the Approved Project and reconstruction or replacement is required or directed by PA DEP, US EPA or other regulatory agency with jurisdiction ("Total Replacement") may be included as part of the Project Cost Contribution payable by all Parties.

F. Grant Funding. The Parties agree that grant funding opportunities should be pursued in order to fund or offset costs. The Parties agree to cooperate with each other and the Consortium to seek out and apply for grant opportunities that the Consortium identifies may be appropriate. Wissahickon Trails or other designated third parties may provide services to assist in identifying or submitting grants and may serve as a private partner for grant opportunities. The costs for preparation and submission of grant applications shall be considered part of the Administrative Contribution and, if awarded, the costs for administering the grant shall be considered part of the Project Cost Contribution if permitted by the grant. Each Party agrees to pass a resolution in support of any grant application(s) if requested by the WCWC. Unless otherwise directed by the Consortium or as reasonably required by the grant itself, any grant funding received shall be deposited into the Consortium Account and applied to reduce the Project Cost Contribution for the Project(s) included in the grant. Additionally, when a grant is awarded to offset project costs, the balance of the grant is to be drawn down prior to determining project allocation from the consortium account. Further, the Consortium's account may be used to meet match requirements for grant applications authorized by the WCWC for Approved Projects provided that such matching was part of the original grant application authorization by the WCWC. Any grant funding received shall be deposited into the Consortium Account and applied to reduce the cost and expenses of the Approved Project(s) as directed by the grant and the reduced cost and expense shall be the basis for calculating Project Cost Contributions.

G. Reimbursement Requests for Projects Not Contained in the Annual Work Plan. As set forth above, the Consortium shall approve an Annual Work Plan that contains the list of Approved Projects and order in which the Approved Projects will be constructed or performed in a calendar year. In the event that a Party performs or constructs an Approved Project that is not on the Annual Work Plan, then such Party may request reimbursement for some or all costs from the Consortium. The

Consortium is under no obligation to approve reimbursement, and approval may be contingent upon available funding following completion of the Annual Work Plan and consideration of other pending Approved Projects. If an Approved Project is completed by a Party outside of the Annual Work Plan and the costs are reimbursed in whole or in part through Consortium funds, then the reduction credits associated with the Approved Project shall be allocated to all Parties as set forth in this Agreement.

14. Consortium Reporting and Target Metrics. It is the Parties understanding and intent that, unless otherwise specified by the PA DEP or US EPA, full participation in the Consortium will achieve or reasonably achieve compliance with PA DEP and or US EPA volume management or equivalent requirements for the Wissahickon Watershed area that are placed upon each Party. Parties to this Agreement who are not in default shall receive an annual report documenting acres treated in the Wissahickon Watershed area and full participation towards implementation of WQIP goals as may be outlined in the annual workplan that may be submitted with each Parties' MS4 reporting. It is expected or anticipated that MS4 permits will reference each Parties' collaboration in the Consortium towards implementing the WQIP. Target metrics will be tracked in accordance with PA DEP authorization of MS4 permits and goals outlined in the WQIP for target metrics and will be tracked collectively watershed-wide and reported to the PA DEP through the Consortium annual report. In addition, the Parties to this Agreement who are not in default shall also have access to technical support services to assist project advancement, such as grant writing/administration, and project planning, design, permitting, and oversight as it relates to Approved Projects, Alternative Projects, and the Annual Work Plan.

15. Termination and Wind-Up.

A. A Party may seek to terminate its participation in this Agreement by providing written notice to all other Parties with copy to Wissahickon Trails within thirty (30) days of an alleged breach of this Agreement or the WQIP. Such written notice shall identify the alleged breach and the Consortium shall be given at least thirty (30) days to cure. If the alleged breach is not cured within thirty (30) days, then the Terminating Party make take subsequent action to terminate its participation. The remaining Non-Terminating Parties may individually or collectively challenge the termination in accord with the Default procedures as set forth in this Agreement. Regardless of whether the termination is challenged, the Terminating Party shall not be entitled to a return of any contributions or fees paid by it to the Consortium or to a share of any grant funding received by the Consortium, regardless of whether said funds or monies have been expended for Approved Projects as of the termination date. The Terminating Party shall also be responsible for paying all amounts invoiced prior to its termination date, and the Consortium may modify the Annual Work Plan to remove or reprioritize Approved Projects located within the Terminating Party's boundaries. The Terminating Party shall also not be entitled to any credits for Projects completed after the termination date, even if such Projects involve the use of contributions paid by the Terminating Party. The Consortium shall also notify the appropriate state and federal agencies of the Terminating Party's termination.

B. In the event that this Agreement is not renewed, extended, or otherwise continued following the end of the Initial Term, any funds remaining in the Consortium Account shall be returned to the Parties based upon the same formulas used to determine the contributions. Such distributions of remaining funds shall occur after all outstanding expenses or invoices of the Consortium have been paid. Following disbursement of all remaining amounts, the Treasurer or other designee shall be authorized to close any bank accounts opened or held by the Consortium.

16. Amendments. The Parties agree and affirm that any amendments to this Agreement and/or the WQIP requires review and approval by their respective governing bodies.

17. Applicable Law. The Parties agree and affirm that Pennsylvania law applies to this Agreement and all matters covered by and addressed by this Agreement. It is acknowledged and agreed that if an action relating to any matter covered by this Agreement, and/or regarding any dispute over the enforcement or interpretation of this Agreement in which the City is the named defendant, then the sole and exclusive jurisdiction and venue for such action shall rest with the Philadelphia County Courts. For all other actions relating to any matter covered by this Agreement, and/or regarding any dispute over the enforcement or interpretation of this Agreement the sole and exclusive jurisdiction and venue shall rest with the Montgomery County Court of Common Pleas.

18. Integration. This Agreement contains the entire agreement between the Parties. There are no understandings or agreements, verbal or otherwise, in relation hereto, except those expressly and specifically set forth herein. The Parties have not relied upon any statement, projection, disclosure, report, information or any other representation or warranty except for those as may be specifically and expressly set forth in this Agreement.

19. No Oral Modification. This Agreement may not be modified except in writing executed by all Parties. This Agreement shall be amended only in writing, by duly authorized representatives of all Parties, and such revision(s) must be approved by official action of each Party, and as required by any applicable law of the Commonwealth of Pennsylvania.

20. Severability. No determination by any court, governmental body, arbitration, or other judicial body, that any provision of this Agreement or any amendment that may be created hereto, is invalid or unenforceable in any instance shall affect the validity or enforceability of any other provision of the Agreement or applicable amendment. Each provision shall be valid and enforceable to the fullest extent permitted by applicable law and shall be construed where and whenever possible as being consistent with applicable law.

21. Default. In the event that any Party defaults in its obligations as set forth in this Agreement including, but not limited to, their failure to allocate or make contribution payments as invoiced, the Consortium shall make a recommendation as to whether such Party is in default of this Agreement. The governing body of each Party hereto shall thereafter pass a resolution evidencing its determination as to whether such Party is in default of the terms of this Agreement. Any Party hereto found to be in default by a majority of the Parties hereto ("Defaulting Party") shall be subject to any or all of the following:

A. The Parties hereto may bring suit in law or in equity seeking specific enforcement of the terms of this Agreement, injunctive relief, declaratory relief, or any appropriate relief, including, but not limited to, allocation or payment of appropriate funds or contributions for Projects and, if appropriate, completion of Projects by the Defaulting Party.

B. If a Defaulting Party is subject to a final order to allocate funding, make contributions, complete any Project, and/or otherwise determined to have breached its contractual obligations under this Agreement, the non-Defaulting Parties shall also be entitled to all litigation costs including reasonable attorneys' fees incurred.

C. The non-Defaulting Parties shall select one (1) attorney or Firm to represent the interests of all non-Defaulting Parties in such litigation. All non-Defaulting Parties shall be proportionally responsible for all litigation costs, including attorneys' fees, unless and until such costs are reimbursed by the Defaulting Party. Such costs may be assessed or paid through Administrative Contributions.

D. The Defaulting Party shall further be responsible for all costs related to any enforcement action initiated by the PA DEP and US EPA, including any fines or penalties incurred as a result of the default.

E. Prior to commencement of a civil lawsuit as referenced above, the non-Defaulting Parties and Defaulting Party may agree to mediation or arbitration upon such terms and conditions that are acceptable to both sides and that may include, but are not limited to, arbitrator/ mediator selection process, arbitrator/mediator cost, and binding or non-binding effect. This provision shall not obligate the non-Defaulting Parties from having to discuss or consider arbitration or mediation prior to commencement of a civil lawsuit.

21. Representation by Counsel. This Agreement has been negotiated by the Parties through their respective legal counsel and embodies terms that were arrived at through mutual negotiation and joint effort, and the Parties shall be considered to have contributed equally to the preparation of this Agreement. The Parties warrant and represent that the terms and conditions of this Agreement have been discussed and negotiated between them, and their respective counsel, and are voluntarily and knowingly accepted for the purpose of making a full and final compromise between the Parties, as referenced herein. The Parties further acknowledge that they understand the facts and their respective legal rights and obligations pursuant to this Agreement.

22. Counterparts. This Agreement may be executed in counterparts, each of which will be an original, and all of which taken together shall constitute one and the same instrument. Delivery of an executed counterpart of this Agreement by facsimile, or by electronically scanning and e-mailing an executed counterpart signature page, while not specifically required, will be acknowledged by the Parties as being equally as effective as delivery of a manually executed counterpart of this Agreement. The use of a signature page received by facsimile, or

through an electronic scan and e-mail, shall not affect the validity, enforceability, or binding effect of this Agreement.

**IN WITNESS WHEREOF**, and intending to be legally bound, the Municipalities and that City as parties hereto, have caused this Agreement to be executed by their respective duly authorized officers and their respective seals to be hereunto affixed, as follows:

Attest:

**XXXX TOWNSHIP**

By: \_\_\_\_\_  
Name  
Title

By: \_\_\_\_\_  
Name  
Title

Attest:

**XXXX BOROUGH**

By: \_\_\_\_\_  
Name  
Title

By: \_\_\_\_\_  
Name  
Title

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item #13

---

SUBJECT: New Business – Department Reports  
MEETING DATE: February 23, 2026  
BOARD LIAISON:  
INITIATED BY: Tanya C. Bamford, Chairwoman

---

**BACKGROUND:**

The Township staff has prepared reports for the month of January. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues of interest to the Board of Supervisors for which they need input or direction.

This month, Director of Public Works Greg Reiff will provide a summary of projects planned for 2026.

**ADMINISTRATION REPORT**  
**January 2026**

**Administrative Matters (Township Manager)**

- Met with Board of Supervisors Chairwoman to discuss 2026 operations and initiatives.
- Met with Finance Director to review fire department expansion costs.
- Participated in virtual meeting for APMM Professional Development Committee.
- Held Department Heads meeting to review 2026 budget, capital projects and operations.
- Met with Lansdale Borough staff and Rep. Malagari to discuss grant opportunities for the Knapp Road culverts replacement project.
- Held management staff meet and greet with newly elected supervisor Eric Pelletier.
- Attended virtual meeting to learn about the Montco 2040 grant program.
- Virtual meeting with Township labor counsel to discuss personnel matters.
- Attended the DVHT Executive Committee meeting.
- Met with Fire Department staff to update them on the plan for the Fire Chief search.
- Virtual meeting with Doylestown Township Manager to discuss APMM session.
- Attended the Montgomery County orientation for municipal officials at the Community College.
- Met with the Finance Director to review the proposed amended 2026 budget.
- Participated in the APMM Conference Committee meeting.
- Met virtually with consultant who will conduct the Fire Services study.
- Attended the Chamber of Commerce Executive Committee meeting.
- Participated in the virtual Wissahickon Management Committee meeting as Co-Chair.
- Attended the Lafayette College Meyner Center Annual Forum, speaking on a panel about the Township's approach to social media and resident engagement.
- Attended the Martin Luther King, Jr. annual breakfast celebration with Chairwoman Bamford, Chief Peoples and Lt. Davis.
- Attended virtual meeting to discuss upcoming APMM podcast topics with Nancy Hess.
- Held virtual meeting with Millenium Strategies to discuss grant opportunities.
- Attended the Police Pension Committee meeting.
- Attended the VMSC pre-board meeting.
- Met with Chief Peoples and representative of Montgomery County Victim Services to learn about programs and services.
- Held monthly meeting with the Township's professionals including an Engineers' meeting, Traffic Engineer's meeting and a conference call with the Solicitor.
- Met with Chief Peoples and the Highway Safety Unit Officers to review a draft of the traffic complaints policy.
- Met with Administration Supervisors to review outstanding items and discuss Public Information Officer transition.
- Attended VMSC monthly board of directors meeting, serving as Vice Chair.
- Held agenda preparation meetings with the Department Heads.

## **Public Information**

### Ongoing Initiatives

- Continued communication with Township residents, businesses, and staff through various channels.
- Developed and refined communication and community engagement strategies.
- Promoted Recreation & Community events and programs.
- Exploring options for assistance with digital accessibility initiatives.

### Major Projects & Content Development

- Updated the website for 2026.
  - Updates are ongoing as more information becomes available.
- Drafted a formal Communications Plan.
- Ordered branded umbrellas as gifts for Volunteer Committees.
- Filmed, edited, and released an episode of The GIST.
- Began updating Resident Guide for 2026.
- Discussed Acquia, a digital accessibility scanner, with IT and attended training.

### Professional Development & Training

- Attended the following webinars
  - Power Up Your Posts: 10+ Ways to Get More Out of SND
  - Leading Through the Noise: Practical Tools to Manage Stress in Public Service
- Met with members of the PIO Consortium to discuss updates.

## **Human Resources**

- Reported and managed 5 Workers' Comp claims for the fire department – career and volunteer.
- Onboarded three new CRC employees.
- Onboarded new Board Supervisor.
- Prepared, managed, coordinated, and onboarded new Public Works employee.
- Onboarded new police officer.
- Entered and managed health benefits for new employees.
- Coordinated 2025 reimbursement requests for health incentives through DVHT.
- Prepared, organized, and conducted training on new background check process for motor vehicle checks and PA Criminal background checks.
- Conducted annual MVR's for all departments, including the FDMT volunteers.
- Conducted annual Clearinghouse CDL driving queries for the Public Works CDL drivers.
- Worked on Fire Chief job description.
- Monitored and participated in meetings for 2 personnel issues.
- Posted Fire Chief position.

- Reviewed Fire Chief applications for fit.
- Created and maintained a spreadsheet for Fire Chief applications, recording fit based on our job posting.
- Researched grant requirements for the Montco 2040 Grant Program
- Worked with Admin staff to update Community Engagement Manager (formerly Public Information Coordinator) job description.
- Prepared position transition paperwork for the Community Engagement Manager appointment.

**Community and Recreation Center Report**  
**January 2026**

January 2026 ushered in the New Year with a full roster of programs, activities and Special Events at The Montgomery Township Community and Recreation Center (CRC). Despite a frigid month of January and several significant snow and ice storms, the CRC was busy throughout the month. The CRC traffic was quite amazing both weekdays and weekends. The winter weather forced closure of the facility on Sunday and Monday January 18<sup>th</sup> and 19<sup>th</sup>.

**Below is a partial listing of notable CRC Programs, Special Events, and Facility Usage during the month of January 2026:**

- Group Exercise Classes have increased to 21 per week. Fitness programs included include Silver Sneakers, Spinning, Zumba, Pilates/Barre, Yagalates, Yoga, Stretch/strengthening , HIIT, Balance for Seniors, and chair yoga.
- Our Fitness instructor roster is now complete. The new teachers have assimilated into our programs with enthusiasm and tremendous communication skills.
- Montgomery Youth Basketball is headed toward the completion of the 2026 season. Despite the cancellations due to the winter weather, the League is on schedule to complete by Mid- March.
- Our in-house Adult Basketball League competed each Wednesday evening during January. The overall talent of the winter 2026 teams is vastly improved from previous years.
- Cornhole began its fifth year of Thursday night play.
- Beginner Pickleball lessons resumed January 8<sup>th</sup>.
- Self-Defense Police Training was conducted on January 15th .
- Preschool Music and Movement Classes are scheduled each Monday.
- Wednesday afternoons continue to be exercise and socialization for Home Schooled Children at the CRC.
- A Family Paint Party took place on January 16<sup>th</sup>.

- The North Wales Library conducted Storr-time January 20<sup>th</sup>.
- Despite an untimely snowstorm, a Safe Sitter course with CPR was held on Saturday, January 17<sup>th</sup> and a makeup session on the 24<sup>th</sup>.
- Young Rembrandts Drawing classes took place on Saturday mornings in the Conference room.
- Indoor Flag football returned in January for the Winter season. Monday nights fill the gymnasium with enthusiasm for the game.
- Badminton players utilize the CRC courts on Tuesdays, Saturdays, and Sundays. Four regulation courts are available.
- Indoor Youth Tennis is extremely popular this January. 38 students are receiving instruction on Tuesday and Saturdays.
- “Chess Wizards” began teaching on January 5<sup>th</sup>. 9 players are registered.
- The North Penn School District utilized our facility to practice for the Odyssey of the Mind Program once again this January.
- The popular Senior monthly Trivia event took place on January 14<sup>th</sup>.

**Facility and Maintenance Updates:**

- RMS Fitness conducted repairs and maintenance on all exercise equipment on January 12<sup>th</sup>.
- All HVAC units were serviced (specifically filters, belts, and coils) the third week of January.

Floyd S. Shaffer, Community Recreation Center Director

Hopefully, the Groundhog will usher in an early Spring on February 2nd.



# Budget Report Account Summary

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - General Fund</b>						
<b>Revenue</b>						
<b>Department: 301 - Real Estate Taxes</b>						
<a href="#">01-301-100</a>	Real Estate Taxes - Current Year	3,130,000.00	2,518,000.00	23,618.17	23,618.17	-2,494,381.83 99.06 %
<a href="#">01-301-200</a>	Real Estate Taxes - Prior Year	10,000.00	10,000.00	235.65	235.65	-9,764.35 97.64 %
<b>Department: 301 - Real Estate Taxes Total:</b>		<b>3,140,000.00</b>	<b>2,528,000.00</b>	<b>23,853.82</b>	<b>23,853.82</b>	<b>-2,504,146.18 99.06%</b>
<b>Department: 310 - Local Enabling (Act 511) Taxes</b>						
<a href="#">01-310-100</a>	Real Estate Transfer Tax	500,000.00	500,000.00	163,773.05	163,773.05	-336,226.95 67.25 %
<a href="#">01-310-210</a>	Earned Income Taxes	6,544,500.00	6,544,500.00	178,955.49	178,955.49	-6,365,544.51 97.27 %
<a href="#">01-310-310</a>	Mercantile Taxes	2,225,000.00	2,225,000.00	46,238.20	46,238.20	-2,178,761.80 97.92 %
<a href="#">01-310-360</a>	Business Privilege Taxes	1,145,000.00	1,145,000.00	47,623.87	47,623.87	-1,097,376.13 95.84 %
<a href="#">01-310-510</a>	Local Services Taxes	584,000.00	584,000.00	27,571.70	27,571.70	-556,428.30 95.28 %
<a href="#">01-310-600</a>	Amusement/Admissions Taxes	75,000.00	75,000.00	1,341.14	1,341.14	-73,658.86 98.21 %
<b>Department: 310 - Local Enabling (Act 511) Taxes Total:</b>		<b>11,073,500.00</b>	<b>11,073,500.00</b>	<b>465,503.45</b>	<b>465,503.45</b>	<b>-10,607,996.55 95.80%</b>
<b>Department: 321 - Business Licenses &amp; Permits</b>						
<a href="#">01-321-350</a>	Contractor Licenses	25,000.00	25,000.00	1,950.00	1,950.00	-23,050.00 92.20 %
<a href="#">01-321-355</a>	Temporary Licenses	1,000.00	1,000.00	0.00	0.00	-1,000.00 100.00 %
<a href="#">01-321-800</a>	Cable Television Franchise	445,000.00	445,000.00	0.00	0.00	-445,000.00 100.00 %
<b>Department: 321 - Business Licenses &amp; Permits Total:</b>		<b>471,000.00</b>	<b>471,000.00</b>	<b>1,950.00</b>	<b>1,950.00</b>	<b>-469,050.00 99.59%</b>
<b>Department: 331 - Fines</b>						
<a href="#">01-331-130</a>	Police Fines	100,000.00	100,000.00	8,005.47	8,005.47	-91,994.53 91.99 %
<b>Department: 331 - Fines Total:</b>		<b>100,000.00</b>	<b>100,000.00</b>	<b>8,005.47</b>	<b>8,005.47</b>	<b>-91,994.53 91.99%</b>
<b>Department: 341 - Interest Earnings</b>						
<a href="#">01-341-100</a>	Interest Earnings	350,000.00	350,000.00	29,200.08	29,200.08	-320,799.92 91.66 %
<b>Department: 341 - Interest Earnings Total:</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>29,200.08</b>	<b>29,200.08</b>	<b>-320,799.92 91.66%</b>
<b>Department: 354 - State Grants</b>						
<a href="#">01-354-150</a>	Recycling/Act 101	40,000.00	40,000.00	0.00	0.00	-40,000.00 100.00 %
<a href="#">01-354-300</a>	State Government	0.00	0.00	645.63	645.63	645.63 0.00 %
<b>Department: 354 - State Grants Total:</b>		<b>40,000.00</b>	<b>40,000.00</b>	<b>645.63</b>	<b>645.63</b>	<b>-39,354.37 98.39%</b>
<b>Department: 355 - State Shared Revenue &amp; Entitlements</b>						
<a href="#">01-355-040</a>	Alcoholic Beverages Licenses	7,000.00	7,000.00	0.00	0.00	-7,000.00 100.00 %
<a href="#">01-355-100</a>	Public Utility Realty Tax (PURTA)	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<a href="#">01-355-500</a>	General Municipal Pension System ...	692,000.00	692,000.00	0.00	0.00	-692,000.00 100.00 %
<a href="#">01-355-700</a>	Foreign Fire Insurance Premium Tax	235,000.00	235,000.00	0.00	0.00	-235,000.00 100.00 %
<b>Department: 355 - State Shared Revenue &amp; Entitlements Total:</b>		<b>949,000.00</b>	<b>949,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-949,000.00 100.00%</b>
<b>Department: 361 - Charges for Services</b>						
<a href="#">01-361-100</a>	General Government	7,500.00	7,500.00	6,353.67	6,353.67	-1,146.33 15.28 %
<a href="#">01-361-330</a>	Zoning Permit	15,000.00	15,000.00	1,500.00	1,500.00	-13,500.00 90.00 %
<a href="#">01-361-335</a>	Land Development	10,000.00	10,000.00	0.00	0.00	-10,000.00 100.00 %
<a href="#">01-361-340</a>	Zoning Hearing Board	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<a href="#">01-361-341</a>	Conditional Use Hearing	500.00	500.00	0.00	0.00	-500.00 100.00 %
<a href="#">01-361-343</a>	Building Codes Appeal Board	500.00	500.00	0.00	0.00	-500.00 100.00 %
<a href="#">01-361-500</a>	Zoning Maps and Books	500.00	500.00	0.00	0.00	-500.00 100.00 %
<a href="#">01-361-550</a>	GIS Update	2,000.00	2,000.00	0.00	0.00	-2,000.00 100.00 %
<b>Department: 361 - Charges for Services Total:</b>		<b>51,000.00</b>	<b>51,000.00</b>	<b>7,853.67</b>	<b>7,853.67</b>	<b>-43,146.33 84.60%</b>
<b>Department: 362 - Public Safety</b>						
<a href="#">01-362-100</a>	Police Services	100,000.00	100,000.00	7,646.63	7,646.63	-92,353.37 92.35 %
<a href="#">01-362-155</a>	ARLE Revenue	500,000.00	500,000.00	83,405.00	83,405.00	-416,595.00 83.32 %
<a href="#">01-362-410</a>	Building Permit	350,000.00	350,000.00	199,534.59	199,534.59	-150,465.41 42.99 %
<a href="#">01-362-415</a>	HVAC Permit	40,000.00	40,000.00	47,565.50	47,565.50	7,565.50 118.91 %

**Budget Report**

For Fiscal: 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-362-420</a>	Electrical Permit	35,000.00	35,000.00	14,215.00	14,215.00	-20,785.00	59.39 %
<a href="#">01-362-425</a>	Sign Permit	10,000.00	10,000.00	1,750.00	1,750.00	-8,250.00	82.50 %
<a href="#">01-362-430</a>	Plumbing Permit	12,000.00	12,000.00	2,435.00	2,435.00	-9,565.00	79.71 %
<a href="#">01-362-440</a>	Street Permit	7,500.00	7,500.00	0.00	0.00	-7,500.00	100.00 %
<a href="#">01-362-450</a>	Fence Permit	7,500.00	7,500.00	150.00	150.00	-7,350.00	98.00 %
<a href="#">01-362-460</a>	Use and Occupancy Permit	10,000.00	10,000.00	1,000.00	1,000.00	-9,000.00	90.00 %
<a href="#">01-362-470</a>	Roofing and Siding Permit	30,000.00	30,000.00	1,360.00	1,360.00	-28,640.00	95.47 %
<a href="#">01-362-480</a>	Grading Permit	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
<a href="#">01-362-490</a>	Demolition Permit	15,000.00	15,000.00	17,444.25	17,444.25	2,444.25	116.30 %
<b>Department: 362 - Public Safety Total:</b>		<b>1,120,000.00</b>	<b>1,120,000.00</b>	<b>376,505.97</b>	<b>376,505.97</b>	<b>-743,494.03</b>	<b>66.38%</b>
<b>Department: 389 - Miscellaneous Revenue</b>							
<a href="#">01-389-100</a>	Miscellaneous Revenue	5,000.00	5,000.00	1,690.00	1,690.00	-3,310.00	66.20 %
<b>Department: 389 - Miscellaneous Revenue Total:</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>1,690.00</b>	<b>1,690.00</b>	<b>-3,310.00</b>	<b>66.20%</b>
<b>Revenue Total:</b>		<b>17,299,500.00</b>	<b>16,687,500.00</b>	<b>915,208.09</b>	<b>915,208.09</b>	<b>-15,772,291.91</b>	<b>94.52%</b>
<b>Expense</b>							
<b>Department: 401 - Executive</b>							
<a href="#">01-401-112</a>	Salaries and Wages	680,000.00	680,000.00	67,795.50	67,795.50	612,204.50	90.03 %
<a href="#">01-401-180</a>	Overtime	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">01-401-192</a>	FICA	52,100.00	52,100.00	5,208.25	5,208.25	46,891.75	90.00 %
<a href="#">01-401-196</a>	Employee Benefits	228,000.00	228,000.00	15,101.95	15,101.95	212,898.05	93.38 %
<a href="#">01-401-210</a>	Office Supplies	7,500.00	7,500.00	117.29	117.29	7,382.71	98.44 %
<a href="#">01-401-231</a>	Vehicle Fuel	1,000.00	1,000.00	36.70	36.70	963.30	96.33 %
<a href="#">01-401-317</a>	Software License Fees	16,700.00	16,700.00	4,426.50	4,426.50	12,273.50	73.49 %
<a href="#">01-401-340</a>	Advertising and Printing	45,000.00	45,000.00	711.93	711.93	44,288.07	98.42 %
<a href="#">01-401-375</a>	Vehicle Maintenance	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">01-401-384</a>	Equipment Rental	7,100.00	7,100.00	1,475.03	1,475.03	5,624.97	79.22 %
<a href="#">01-401-390</a>	Bank Service Charges/Fees	0.00	0.00	-33.00	-33.00	33.00	0.00 %
<a href="#">01-401-420</a>	Dues, Subscriptions and Membersh...	17,000.00	17,000.00	1,340.48	1,340.48	15,659.52	92.11 %
<a href="#">01-401-450</a>	Contracted Services	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">01-401-460</a>	Training, Meetings, Conferences	25,000.00	25,000.00	2,517.77	2,517.77	22,482.23	89.93 %
<a href="#">01-401-480</a>	HR Hiring Expenses	12,000.00	12,000.00	622.95	622.95	11,377.05	94.81 %
<a href="#">01-401-540</a>	Contributions	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
<b>Department: 401 - Executive Total:</b>		<b>1,114,400.00</b>	<b>1,114,400.00</b>	<b>99,321.35</b>	<b>99,321.35</b>	<b>1,015,078.65</b>	<b>91.09%</b>
<b>Department: 402 - Financial Administration</b>							
<a href="#">01-402-112</a>	Salaries and Wages	340,800.00	340,800.00	38,858.49	38,858.49	301,941.51	88.60 %
<a href="#">01-402-180</a>	Overtime	500.00	500.00	46.79	46.79	453.21	90.64 %
<a href="#">01-402-192</a>	FICA	26,100.00	26,100.00	2,917.46	2,917.46	23,182.54	88.82 %
<a href="#">01-402-196</a>	Employee Benefits	111,000.00	111,000.00	8,853.01	8,853.01	102,146.99	92.02 %
<a href="#">01-402-210</a>	Office Supplies	5,000.00	5,000.00	1,172.52	1,172.52	3,827.48	76.55 %
<a href="#">01-402-311</a>	Auditing Services	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00 %
<a href="#">01-402-317</a>	Software License Fees	60,400.00	60,400.00	0.00	0.00	60,400.00	100.00 %
<a href="#">01-402-374</a>	Machinery and Equipment	0.00	0.00	1,364.44	1,364.44	-1,364.44	0.00 %
<a href="#">01-402-384</a>	Equipment Rental	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
<a href="#">01-402-420</a>	Dues, Subscriptions and Membersh...	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">01-402-450</a>	Contracted Services	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">01-402-460</a>	Training, Meetings, Conferences	2,000.00	2,000.00	189.00	189.00	1,811.00	90.55 %
<b>Department: 402 - Financial Administration Total:</b>		<b>601,400.00</b>	<b>601,400.00</b>	<b>53,401.71</b>	<b>53,401.71</b>	<b>547,998.29</b>	<b>91.12%</b>
<b>Department: 403 - Tax Collection</b>							
<a href="#">01-403-112</a>	Salaries and Wages	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">01-403-192</a>	FICA	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">01-403-210</a>	Office Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">01-403-312</a>	Consulting Services	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">01-403-340</a>	Advertising and Printing	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">01-403-384</a>	Equipment Rental	1,200.00	1,200.00	185.27	185.27	1,014.73	84.56 %
<a href="#">01-403-450</a>	Contracted Services	180,000.00	180,000.00	3,646.00	3,646.00	176,354.00	97.97 %
<b>Department: 403 - Tax Collection Total:</b>		<b>214,200.00</b>	<b>214,200.00</b>	<b>3,831.27</b>	<b>3,831.27</b>	<b>210,368.73</b>	<b>98.21%</b>

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 404 - Legal Services</b>						
<a href="#">01-404-300</a>	Legal Services	80,000.00	80,000.00	6,818.75	6,818.75	73,181.25 91.48 %
<a href="#">01-404-301</a>	Special Legal Services	37,500.00	37,500.00	23,020.00	23,020.00	14,480.00 38.61 %
<b>Department: 404 - Legal Services Total:</b>		<b>117,500.00</b>	<b>117,500.00</b>	<b>29,838.75</b>	<b>29,838.75</b>	<b>87,661.25 74.61%</b>
<b>Department: 407 - Information Technology</b>						
<a href="#">01-407-112</a>	Salaries and Wages	216,800.00	216,800.00	25,266.48	25,266.48	191,533.52 88.35 %
<a href="#">01-407-180</a>	Overtime	1,500.00	1,500.00	0.00	0.00	1,500.00 100.00 %
<a href="#">01-407-192</a>	FICA	16,700.00	16,700.00	1,915.14	1,915.14	14,784.86 88.53 %
<a href="#">01-407-196</a>	Employee Benefits	41,500.00	41,500.00	3,308.19	3,308.19	38,191.81 92.03 %
<a href="#">01-407-210</a>	Office Supplies	2,500.00	2,500.00	733.41	733.41	1,766.59 70.66 %
<a href="#">01-407-312</a>	Consulting Services	55,000.00	55,000.00	4,486.25	4,486.25	50,513.75 91.84 %
<a href="#">01-407-317</a>	Software License Fees	20,000.00	20,000.00	233.39	233.39	19,766.61 98.83 %
<a href="#">01-407-374</a>	Machinery and Equipment	29,000.00	29,000.00	3,934.39	3,934.39	25,065.61 86.43 %
<a href="#">01-407-460</a>	Training, Meetings, Conferences	7,000.00	7,000.00	0.00	0.00	7,000.00 100.00 %
<b>Department: 407 - Information Technology Total:</b>		<b>390,000.00</b>	<b>390,000.00</b>	<b>39,877.25</b>	<b>39,877.25</b>	<b>350,122.75 89.78%</b>
<b>Department: 408 - Engineering</b>						
<a href="#">01-408-305</a>	General Engineering	70,000.00	70,000.00	2,503.75	2,503.75	67,496.25 96.42 %
<a href="#">01-408-306</a>	Traffic Engineering	1,000.00	1,000.00	1,762.50	1,762.50	-762.50 -76.25 %
<a href="#">01-408-307</a>	Stormwater Engineering	35,000.00	35,000.00	3,017.04	3,017.04	31,982.96 91.38 %
<a href="#">01-408-450</a>	Planning Services	10,000.00	10,000.00	9,247.50	9,247.50	752.50 7.53 %
<b>Department: 408 - Engineering Total:</b>		<b>116,000.00</b>	<b>116,000.00</b>	<b>16,530.79</b>	<b>16,530.79</b>	<b>99,469.21 85.75%</b>
<b>Department: 409 - Buildings and Grounds</b>						
<a href="#">01-409-320</a>	Communications	65,500.00	65,500.00	5,166.52	5,166.52	60,333.48 92.11 %
<a href="#">01-409-360</a>	Public Utilities	200,000.00	200,000.00	128,744.01	128,744.01	71,255.99 35.63 %
<a href="#">01-409-373</a>	Building Maintenance	70,000.00	70,000.00	6,920.72	6,920.72	63,079.28 90.11 %
<a href="#">01-409-450</a>	Contracted Services	17,500.00	17,500.00	0.00	0.00	17,500.00 100.00 %
<b>Department: 409 - Buildings and Grounds Total:</b>		<b>353,000.00</b>	<b>353,000.00</b>	<b>140,831.25</b>	<b>140,831.25</b>	<b>212,168.75 60.10%</b>
<b>Department: 410 - Police Services</b>						
<a href="#">01-410-112</a>	Salaries and Wages	6,717,500.00	6,717,500.00	716,382.29	716,382.29	6,001,117.71 89.34 %
<a href="#">01-410-180</a>	Overtime	136,000.00	136,000.00	22,508.75	22,508.75	113,491.25 83.45 %
<a href="#">01-410-181</a>	ARLE Wages	200,000.00	200,000.00	5,353.67	5,353.67	194,646.33 97.32 %
<a href="#">01-410-187</a>	Education	25,000.00	25,000.00	1,905.00	1,905.00	23,095.00 92.38 %
<a href="#">01-410-192</a>	FICA	539,600.00	539,600.00	56,715.92	56,715.92	482,884.08 89.49 %
<a href="#">01-410-196</a>	Employee Benefits	1,157,800.00	1,157,800.00	81,068.28	81,068.28	1,076,731.72 93.00 %
<a href="#">01-410-197</a>	Post Retirement Medical	7,800.00	7,800.00	3,520.76	3,520.76	4,279.24 54.86 %
<a href="#">01-410-210</a>	Office Supplies	12,500.00	12,500.00	1,090.82	1,090.82	11,409.18 91.27 %
<a href="#">01-410-220</a>	Operating Supplies	26,500.00	26,500.00	2,161.04	2,161.04	24,338.96 91.85 %
<a href="#">01-410-231</a>	Vehicle Fuel	36,000.00	36,000.00	0.00	0.00	36,000.00 100.00 %
<a href="#">01-410-238</a>	Uniforms	52,300.00	52,300.00	8,062.00	8,062.00	44,238.00 84.59 %
<a href="#">01-410-239</a>	Weapons and Ammunition	16,200.00	16,200.00	0.00	0.00	16,200.00 100.00 %
<a href="#">01-410-249</a>	Canine Unit	20,000.00	20,000.00	0.00	0.00	20,000.00 100.00 %
<a href="#">01-410-317</a>	Software License Fees	232,000.00	232,000.00	21,803.66	21,803.66	210,196.34 90.60 %
<a href="#">01-410-319</a>	DARE Program	5,500.00	5,500.00	0.00	0.00	5,500.00 100.00 %
<a href="#">01-410-340</a>	Advertising and Printing	16,000.00	16,000.00	830.00	830.00	15,170.00 94.81 %
<a href="#">01-410-374</a>	Machinery and Equipment	26,000.00	26,000.00	589.31	589.31	25,410.69 97.73 %
<a href="#">01-410-375</a>	Vehicle Maintenance	50,500.00	50,500.00	2,054.40	2,054.40	48,445.60 95.93 %
<a href="#">01-410-384</a>	Equipment Rental	6,100.00	6,100.00	555.81	555.81	5,544.19 90.89 %
<a href="#">01-410-420</a>	Dues, Subscriptions and Membersh...	12,400.00	12,400.00	836.23	836.23	11,563.77 93.26 %
<a href="#">01-410-460</a>	Training, Meetings, Conferences	26,500.00	26,500.00	1,472.41	1,472.41	25,027.59 94.44 %
<a href="#">01-410-530</a>	ARLE - Expenses & PennDot Reimb	300,000.00	300,000.00	750.00	750.00	299,250.00 99.75 %
<b>Department: 410 - Police Services Total:</b>		<b>9,622,200.00</b>	<b>9,622,200.00</b>	<b>927,660.35</b>	<b>927,660.35</b>	<b>8,694,539.65 90.36%</b>
<b>Department: 411 - Fire Protection</b>						
<a href="#">01-411-540</a>	Contributions	16,000.00	16,000.00	18,635.00	18,635.00	-2,635.00 -16.47 %
<a href="#">01-411-560</a>	Foreign Fire Insurance Premium Tax	235,000.00	235,000.00	0.00	0.00	235,000.00 100.00 %
<b>Department: 411 - Fire Protection Total:</b>		<b>251,000.00</b>	<b>251,000.00</b>	<b>18,635.00</b>	<b>18,635.00</b>	<b>232,365.00 92.58%</b>

**Budget Report**

**For Fiscal: 2026 Period Ending: 01/31/2026**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Remaining</b>
<b>Department: 414 - Planning and Zoning</b>							
<a href="#">01-414-112</a>	Salaries and Wages	271,800.00	271,800.00	34,229.18	34,229.18	237,570.82	87.41 %
<a href="#">01-414-180</a>	Overtime	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">01-414-192</a>	FICA	20,900.00	20,900.00	2,603.21	2,603.21	18,296.79	87.54 %
<a href="#">01-414-196</a>	Employee Benefits	75,400.00	75,400.00	4,844.17	4,844.17	70,555.83	93.58 %
<a href="#">01-414-210</a>	Office Supplies	3,000.00	3,000.00	280.66	280.66	2,719.34	90.64 %
<a href="#">01-414-231</a>	Vehicle Fuel	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">01-414-317</a>	Software License Fees	55,200.00	55,200.00	0.00	0.00	55,200.00	100.00 %
<a href="#">01-414-340</a>	Advertising and Printing	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">01-414-374</a>	Machinery and Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">01-414-375</a>	Vehicle Maintenance	2,500.00	2,500.00	162.42	162.42	2,337.58	93.50 %
<a href="#">01-414-384</a>	Equipment Rental	7,500.00	7,500.00	238.21	238.21	7,261.79	96.82 %
<a href="#">01-414-420</a>	Dues, Subscriptions and Membersh...	2,000.00	2,000.00	1,358.93	1,358.93	641.07	32.05 %
<a href="#">01-414-450</a>	Contracted Services	195,000.00	195,000.00	16,200.00	16,200.00	178,800.00	91.69 %
<a href="#">01-414-460</a>	Training, Meetings, Conferences	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<b>Department: 414 - Planning and Zoning Total:</b>		<b>649,800.00</b>	<b>649,800.00</b>	<b>59,916.78</b>	<b>59,916.78</b>	<b>589,883.22</b>	<b>90.78%</b>
<b>Department: 415 - Emergency Management</b>							
<a href="#">01-415-540</a>	Contributions	200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.00 %
<b>Department: 415 - Emergency Management Total:</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Department: 430 - Public Works</b>							
<a href="#">01-430-112</a>	Salaries and Wages	1,490,000.00	1,490,000.00	139,675.87	139,675.87	1,350,324.13	90.63 %
<a href="#">01-430-180</a>	Overtime	36,000.00	36,000.00	5,665.46	5,665.46	30,334.54	84.26 %
<a href="#">01-430-187</a>	Education	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">01-430-192</a>	FICA	116,700.00	116,700.00	10,924.84	10,924.84	105,775.16	90.64 %
<a href="#">01-430-196</a>	Employee Benefits	357,500.00	357,500.00	24,379.93	24,379.93	333,120.07	93.18 %
<a href="#">01-430-210</a>	Office Supplies	4,500.00	4,500.00	244.43	244.43	4,255.57	94.57 %
<a href="#">01-430-220</a>	Operating Supplies	31,000.00	31,000.00	3,360.76	3,360.76	27,639.24	89.16 %
<a href="#">01-430-231</a>	Vehicle Fuel	73,000.00	73,000.00	8,803.72	8,803.72	64,196.28	87.94 %
<a href="#">01-430-238</a>	Uniforms	26,000.00	26,000.00	1,085.29	1,085.29	24,914.71	95.83 %
<a href="#">01-430-240</a>	Other Operating Supplies	4,000.00	4,000.00	24.50	24.50	3,975.50	99.39 %
<a href="#">01-430-260</a>	Small Tools and Equipment	7,500.00	7,500.00	498.96	498.96	7,001.04	93.35 %
<a href="#">01-430-317</a>	Software License Fees	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
<a href="#">01-430-340</a>	Advertising and Printing	5,000.00	5,000.00	1,441.39	1,441.39	3,558.61	71.17 %
<a href="#">01-430-374</a>	Machinery and Equipment	21,500.00	21,500.00	737.50	737.50	20,762.50	96.57 %
<a href="#">01-430-375</a>	Vehicle Maintenance	60,000.00	60,000.00	6,381.70	6,381.70	53,618.30	89.36 %
<a href="#">01-430-384</a>	Equipment Rental	16,500.00	16,500.00	700.54	700.54	15,799.46	95.75 %
<a href="#">01-430-420</a>	Dues, Subscriptions and Membersh...	3,500.00	3,500.00	340.00	340.00	3,160.00	90.29 %
<a href="#">01-430-450</a>	Contracted Services	17,000.00	17,000.00	1,782.97	1,782.97	15,217.03	89.51 %
<a href="#">01-430-460</a>	Training, Meetings, Conferences	15,000.00	15,000.00	348.15	348.15	14,651.85	97.68 %
<b>Department: 430 - Public Works Total:</b>		<b>2,296,700.00</b>	<b>2,296,700.00</b>	<b>206,396.01</b>	<b>206,396.01</b>	<b>2,090,303.99</b>	<b>91.01%</b>
<b>Department: 432 - Snow and Ice Removal</b>							
<a href="#">01-432-112</a>	Salaries and Wages	38,000.00	38,000.00	19,385.37	19,385.37	18,614.63	48.99 %
<a href="#">01-432-180</a>	Overtime	12,000.00	12,000.00	23,820.13	23,820.13	-11,820.13	-98.50 %
<a href="#">01-432-192</a>	FICA	3,800.00	3,800.00	3,155.25	3,155.25	644.75	16.97 %
<a href="#">01-432-196</a>	Employee Benefits	0.00	0.00	-6.64	-6.64	6.64	0.00 %
<a href="#">01-432-220</a>	Operating Supplies	3,000.00	3,000.00	2,781.43	2,781.43	218.57	7.29 %
<a href="#">01-432-374</a>	Machinery and Equipment	27,000.00	27,000.00	4,052.64	4,052.64	22,947.36	84.99 %
<a href="#">01-432-384</a>	Rentals	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<a href="#">01-432-450</a>	Contracted Services	10,000.00	10,000.00	7,439.60	7,439.60	2,560.40	25.60 %
<b>Department: 432 - Snow and Ice Removal Total:</b>		<b>101,800.00</b>	<b>101,800.00</b>	<b>60,627.78</b>	<b>60,627.78</b>	<b>41,172.22</b>	<b>40.44%</b>
<b>Department: 433 - Traffic Control Devices</b>							
<a href="#">01-433-220</a>	Operating Supplies	65,000.00	65,000.00	275.07	275.07	64,724.93	99.58 %
<a href="#">01-433-260</a>	Small Tools	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">01-433-374</a>	Machinery and Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">01-433-376</a>	Repairs of Poles	1,000.00	1,000.00	3,890.28	3,890.28	-2,890.28	-289.03 %
<a href="#">01-433-450</a>	Contracted Services	60,000.00	60,000.00	405.00	405.00	59,595.00	99.33 %
<b>Department: 433 - Traffic Control Devices Total:</b>		<b>138,500.00</b>	<b>138,500.00</b>	<b>4,570.35</b>	<b>4,570.35</b>	<b>133,929.65</b>	<b>96.70%</b>

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining	
<b>Department: 434 - Street Lighting</b>							
<a href="#">01-434-220</a>	Operating Supplies	5,000.00	5,000.00	0.00	5,000.00	100.00 %	
<a href="#">01-434-376</a>	Repairs of Poles	1,000.00	1,000.00	0.00	1,000.00	100.00 %	
<a href="#">01-434-450</a>	Contracted Services	2,000.00	2,000.00	0.00	2,000.00	100.00 %	
<b>Department: 434 - Street Lighting Total:</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>100.00%</b>	
<b>Department: 436 - Storm Sewers and Drains</b>							
<a href="#">01-436-220</a>	Operating Supplies	20,000.00	20,000.00	0.00	20,000.00	100.00 %	
<b>Department: 436 - Storm Sewers and Drains Total:</b>		<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>100.00%</b>	
<b>Department: 438 - R&amp;M of Roads and Bridges</b>							
<a href="#">01-438-220</a>	Operating Supplies	60,000.00	60,000.00	655.05	59,344.95	98.91 %	
<a href="#">01-438-384</a>	Equipment Rental	5,000.00	5,000.00	0.00	5,000.00	100.00 %	
<b>Department: 438 - R&amp;M of Roads and Bridges Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>655.05</b>	<b>64,344.95</b>	<b>98.99%</b>	
<b>Department: 456 - Libraries</b>							
<a href="#">01-456-540</a>	Contributions	35,000.00	35,000.00	0.00	35,000.00	100.00 %	
<b>Department: 456 - Libraries Total:</b>		<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>100.00%</b>	
<b>Department: 483 - Employer Paid Benefits</b>							
<a href="#">01-483-060</a>	To Police Pension Fund	440,700.00	440,700.00	36,719.00	403,981.00	91.67 %	
<a href="#">01-483-065</a>	To 401(a) Non-Uniformed Pension ...	328,000.00	328,000.00	32,433.87	295,566.13	90.11 %	
<a href="#">01-483-066</a>	To 457 Pension Fund	4,000.00	4,000.00	543.78	3,456.22	86.41 %	
<a href="#">01-483-196</a>	Other Employee Services	9,000.00	9,000.00	673.90	8,326.10	92.51 %	
<a href="#">01-483-354</a>	Worker's Compensation	241,500.00	241,500.00	69,265.88	172,234.12	71.32 %	
<b>Department: 483 - Employer Paid Benefits Total:</b>		<b>1,023,200.00</b>	<b>1,023,200.00</b>	<b>139,636.43</b>	<b>883,563.57</b>	<b>86.35%</b>	
<b>Department: 486 - Insurance</b>							
<a href="#">01-486-350</a>	Property and Liability	233,000.00	233,000.00	66,945.09	166,054.91	71.27 %	
<b>Department: 486 - Insurance Total:</b>		<b>233,000.00</b>	<b>233,000.00</b>	<b>66,945.09</b>	<b>166,054.91</b>	<b>71.27%</b>	
<b>Department: 492 - Interfund Transfers</b>							
<a href="#">01-492-030</a>	To Cap Res Fund - Fund Balance	2,647,000.00	2,594,000.00	0.00	2,594,000.00	100.00 %	
<a href="#">01-492-031</a>	To Cap Res Fund - R/E Taxes	853,000.00	0.00	0.00	0.00	0.00 %	
<a href="#">01-492-040</a>	To Autumn Festival Fund	100,000.00	100,000.00	0.00	100,000.00	100.00 %	
<b>Department: 492 - Interfund Transfers Total:</b>		<b>3,600,000.00</b>	<b>2,694,000.00</b>	<b>0.00</b>	<b>2,694,000.00</b>	<b>100.00%</b>	
<b>Expense Total:</b>		<b>21,150,700.00</b>	<b>20,244,700.00</b>	<b>2,068,675.21</b>	<b>2,068,675.21</b>	<b>18,176,024.79</b>	<b>89.78%</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>		<b>-3,851,200.00</b>	<b>-3,557,200.00</b>	<b>-1,153,467.12</b>	<b>-1,153,467.12</b>	<b>2,403,732.88</b>	<b>67.57%</b>
<b>Fund: 02 - Street Light Fund</b>							
<b>Revenue</b>							
<b>Department: 301 - Real Estate Taxes</b>							
<a href="#">02-301-100</a>	Real Estate Taxes - Current Year	137,500.00	137,500.00	396.00	-137,104.00	99.71 %	
<b>Department: 301 - Real Estate Taxes Total:</b>		<b>137,500.00</b>	<b>137,500.00</b>	<b>396.00</b>	<b>-137,104.00</b>	<b>99.71%</b>	
<b>Department: 341 - Interest Earnings</b>							
<a href="#">02-341-100</a>	Interest Earnings	15,000.00	15,000.00	1,433.58	-13,566.42	90.44 %	
<b>Department: 341 - Interest Earnings Total:</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>1,433.58</b>	<b>-13,566.42</b>	<b>90.44%</b>	
<b>Department: 361 - Charges for Services</b>							
<a href="#">02-361-100</a>	General Government	500.00	500.00	0.00	-500.00	100.00 %	
<b>Department: 361 - Charges for Services Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>-500.00</b>	<b>100.00%</b>	
<b>Revenue Total:</b>		<b>153,000.00</b>	<b>153,000.00</b>	<b>1,829.58</b>	<b>-151,170.42</b>	<b>98.80%</b>	
<b>Expense</b>							
<b>Department: 409 - Buildings and Grounds</b>							
<a href="#">02-409-360</a>	Public Utilities	100,000.00	100,000.00	1,559.21	98,440.79	98.44 %	
<b>Department: 409 - Buildings and Grounds Total:</b>		<b>100,000.00</b>	<b>100,000.00</b>	<b>1,559.21</b>	<b>98,440.79</b>	<b>98.44%</b>	
<b>Department: 430 - Public Works</b>							
<a href="#">02-430-112</a>	Salaries and Wages	1,500.00	1,500.00	0.00	1,500.00	100.00 %	
<a href="#">02-430-192</a>	FICA	100.00	100.00	0.00	100.00	100.00 %	
<b>Department: 430 - Public Works Total:</b>		<b>1,600.00</b>	<b>1,600.00</b>	<b>0.00</b>	<b>1,600.00</b>	<b>100.00%</b>	

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 434 - Street Lighting</b>						
<a href="#">02-434-220</a>	Operating Supplies	15,000.00	15,000.00	0.00	15,000.00	100.00 %
<a href="#">02-434-374</a>	Machinery and Equipment	500.00	500.00	0.00	500.00	100.00 %
<a href="#">02-434-376</a>	Repairs of Poles	2,000.00	2,000.00	0.00	2,000.00	100.00 %
<a href="#">02-434-450</a>	Contracted Services	2,000.00	2,000.00	0.00	2,000.00	100.00 %
<b>Department: 434 - Street Lighting Total:</b>		<b>19,500.00</b>	<b>19,500.00</b>	<b>0.00</b>	<b>19,500.00</b>	<b>100.00%</b>
<b>Department: 486 - Insurance</b>						
<a href="#">02-486-350</a>	Property and Liability	5,000.00	5,000.00	966.52	- 966.52	4,033.48 80.67 %
<b>Department: 486 - Insurance Total:</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>966.52</b>	<b>966.52</b>	<b>4,033.48 80.67%</b>
<b>Expense Total:</b>		<b>126,100.00</b>	<b>126,100.00</b>	<b>2,525.73</b>	<b>2,525.73</b>	<b>123,574.27 98.00%</b>
<b>Fund: 02 - Street Light Fund Surplus (Deficit):</b>		<b>26,900.00</b>	<b>26,900.00</b>	<b>-696.15</b>	<b>-696.15</b>	<b>-27,596.15 102.59%</b>
<b>Fund: 03 - Fire Protection Fund</b>						
<b>Revenue</b>						
<b>Department: 301 - Real Estate Taxes</b>						
<a href="#">03-301-100</a>	Real Estate Taxes - Current Year	3,604,000.00	2,015,000.00	8,317.36	8,317.36	-2,006,682.64 99.59 %
<a href="#">03-301-200</a>	Real Estate Taxes - Prior Year	5,000.00	5,000.00	141.57	141.57	-4,858.43 97.17 %
<b>Department: 301 - Real Estate Taxes Total:</b>		<b>3,609,000.00</b>	<b>2,020,000.00</b>	<b>8,458.93</b>	<b>8,458.93</b>	<b>-2,011,541.07 99.58%</b>
<b>Department: 310 - Local Enabling (Act 511) Taxes</b>						
<a href="#">03-310-210</a>	Earned Income Taxes	327,000.00	327,000.00	0.00	0.00	-327,000.00 100.00 %
<a href="#">03-310-510</a>	Local Services Taxes	191,000.00	191,000.00	9,190.55	9,190.55	-181,809.45 95.19 %
<b>Department: 310 - Local Enabling (Act 511) Taxes Total:</b>		<b>518,000.00</b>	<b>518,000.00</b>	<b>9,190.55</b>	<b>9,190.55</b>	<b>-508,809.45 98.23%</b>
<b>Department: 341 - Interest Earnings</b>						
<a href="#">03-341-100</a>	Interest Earnings	10,000.00	10,000.00	1,113.28	1,113.28	-8,886.72 88.87 %
<b>Department: 341 - Interest Earnings Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>1,113.28</b>	<b>1,113.28</b>	<b>-8,886.72 88.87%</b>
<b>Department: 360 - Charges for Services</b>						
<a href="#">03-360-100</a>	Departmental Services	110,000.00	110,000.00	140.00	140.00	-109,860.00 99.87 %
<b>Department: 360 - Charges for Services Total:</b>		<b>110,000.00</b>	<b>110,000.00</b>	<b>140.00</b>	<b>140.00</b>	<b>-109,860.00 99.87%</b>
<b>Revenue Total:</b>		<b>4,247,000.00</b>	<b>2,658,000.00</b>	<b>18,902.76</b>	<b>18,902.76</b>	<b>-2,639,097.24 99.29%</b>
<b>Expense</b>						
<b>Department: 404 - Legal Services</b>						
<a href="#">03-404-300</a>	Legal Services	2,500.00	2,500.00	0.00	0.00	2,500.00 100.00 %
<b>Department: 404 - Legal Services Total:</b>		<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00 100.00%</b>
<b>Department: 407 - Information Technology</b>						
<a href="#">03-407-317</a>	Software License Fees	7,300.00	3,900.00	0.00	0.00	3,900.00 100.00 %
<a href="#">03-407-374</a>	Machinery & Equipment	8,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
<b>Department: 407 - Information Technology Total:</b>		<b>15,300.00</b>	<b>7,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,900.00 100.00%</b>
<b>Department: 409 - Buildings and Grounds</b>						
<a href="#">03-409-320</a>	Communications	37,000.00	37,000.00	1,490.89	1,490.89	35,509.11 95.97 %
<a href="#">03-409-360</a>	Public Utilities	30,000.00	30,000.00	4,811.19	4,811.19	25,188.81 83.96 %
<a href="#">03-409-373</a>	Building Maintenance	41,500.00	41,500.00	0.00	0.00	41,500.00 100.00 %
<a href="#">03-409-450</a>	Contracted Services	4,200.00	4,200.00	335.00	335.00	3,865.00 92.02 %
<b>Department: 409 - Buildings and Grounds Total:</b>		<b>112,700.00</b>	<b>112,700.00</b>	<b>6,637.08</b>	<b>6,637.08</b>	<b>106,062.92 94.11%</b>
<b>Department: 411 - Fire Protection</b>						
<a href="#">03-411-112</a>	Salaries and Wages	2,186,500.00	1,532,400.00	133,935.11	133,935.11	1,398,464.89 91.26 %
<a href="#">03-411-180</a>	Overtime	150,000.00	50,000.00	3,726.85	3,726.85	46,273.15 92.55 %
<a href="#">03-411-187</a>	Education	40,000.00	40,000.00	0.00	0.00	40,000.00 100.00 %
<a href="#">03-411-192</a>	FICA	168,000.00	71,400.00	8,340.04	8,340.04	63,059.96 88.32 %
<a href="#">03-411-196</a>	Employee Benefits	426,600.00	176,900.00	12,819.80	12,819.80	164,080.20 92.75 %
<a href="#">03-411-210</a>	Office Supplies	15,000.00	15,000.00	157.00	157.00	14,843.00 98.95 %
<a href="#">03-411-220</a>	Operating Supplies	60,000.00	55,000.00	19.47	19.47	54,980.53 99.96 %
<a href="#">03-411-221</a>	Fire Fighting Equipment	250,000.00	30,000.00	0.00	0.00	30,000.00 100.00 %
<a href="#">03-411-231</a>	Vehicle Fuel	17,000.00	17,000.00	0.00	0.00	17,000.00 100.00 %
<a href="#">03-411-238</a>	Uniforms	50,000.00	20,000.00	0.00	0.00	20,000.00 100.00 %
<a href="#">03-411-312</a>	Consulting Services	65,000.00	65,000.00	0.00	0.00	65,000.00 100.00 %

**Budget Report**

For Fiscal: 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">03-411-317</a>	Software License Fees	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
<a href="#">03-411-340</a>	Advertising and Printing	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">03-411-374</a>	Machinery and Equipment	55,000.00	55,000.00	690.41	690.41	54,309.59	98.74 %
<a href="#">03-411-375</a>	Vehicle Maintenance	50,000.00	50,000.00	5,428.80	5,428.80	44,571.20	89.14 %
<a href="#">03-411-384</a>	Equipment Rental	5,000.00	5,000.00	158.80	158.80	4,841.20	96.82 %
<a href="#">03-411-420</a>	Dues, Subscriptions and Membersh...	25,000.00	15,000.00	345.00	345.00	14,655.00	97.70 %
<a href="#">03-411-460</a>	Training, Meetings, Conferences	60,000.00	60,000.00	4,361.52	4,361.52	55,638.48	92.73 %
<a href="#">03-411-480</a>	HR Hiring Expenses	15,000.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 411 - Fire Protection Total:</b>		<b>3,688,100.00</b>	<b>2,307,700.00</b>	<b>169,982.80</b>	<b>169,982.80</b>	<b>2,137,717.20</b>	<b>92.63%</b>
<b>Department: 483 - Employer Paid Benefits</b>							
<a href="#">03-483-065</a>	To 401 (a) Non-Uniformed Pension ...	65,600.00	65,600.00	8,081.82	8,081.82	57,518.18	87.68 %
<a href="#">03-483-066</a>	To 457 Pension Fund	38,700.00	15,600.00	1,800.00	1,800.00	13,800.00	88.46 %
<a href="#">03-483-354</a>	Worker's Compensation	156,000.00	73,000.00	17,199.55	17,199.55	55,800.45	76.44 %
<a href="#">03-483-400</a>	Other Services and Charges	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
<b>Department: 483 - Employer Paid Benefits Total:</b>		<b>290,300.00</b>	<b>184,200.00</b>	<b>27,081.37</b>	<b>27,081.37</b>	<b>157,118.63</b>	<b>85.30%</b>
<b>Department: 486 - Insurance</b>							
<a href="#">03-486-350</a>	Property and Liability	43,000.00	43,000.00	10,676.11	10,676.11	32,323.89	75.17 %
<b>Department: 486 - Insurance Total:</b>		<b>43,000.00</b>	<b>43,000.00</b>	<b>10,676.11</b>	<b>10,676.11</b>	<b>32,323.89</b>	<b>75.17%</b>
<b>Expense Total:</b>		<b>4,151,900.00</b>	<b>2,658,000.00</b>	<b>214,377.36</b>	<b>214,377.36</b>	<b>2,443,622.64</b>	<b>91.93%</b>
<b>Fund: 03 - Fire Protection Fund Surplus (Deficit):</b>		<b>95,100.00</b>	<b>0.00</b>	<b>-195,474.60</b>	<b>-195,474.60</b>	<b>-195,474.60</b>	<b>0.00%</b>
<b>Fund: 04 - Parks and Recreation Fund</b>							
<b>Revenue</b>							
<b>Department: 301 - Real Estate Taxes</b>							
<a href="#">04-301-100</a>	Real Estate Taxes - Current Year	512,500.00	544,000.00	3,962.52	3,962.52	-540,037.48	99.27 %
<a href="#">04-301-200</a>	Real Estate Taxes - Prior Year	2,500.00	2,500.00	68.08	68.08	-2,431.92	97.28 %
<b>Department: 301 - Real Estate Taxes Total:</b>		<b>515,000.00</b>	<b>546,500.00</b>	<b>4,030.60</b>	<b>4,030.60</b>	<b>-542,469.40</b>	<b>99.26%</b>
<b>Department: 341 - Interest Earnings</b>							
<a href="#">04-341-100</a>	Interest Earnings	25,000.00	25,000.00	3,187.05	3,187.05	-21,812.95	87.25 %
<b>Department: 341 - Interest Earnings Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>3,187.05</b>	<b>3,187.05</b>	<b>-21,812.95</b>	<b>87.25%</b>
<b>Department: 342 - Rents and Royalties</b>							
<a href="#">04-342-200</a>	Park Facility Rental	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<b>Department: 342 - Rents and Royalties Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>100.00%</b>
<b>Department: 387 - Donations</b>							
<a href="#">04-387-100</a>	Donations	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<b>Department: 387 - Donations Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>		<b>542,000.00</b>	<b>573,500.00</b>	<b>7,217.65</b>	<b>7,217.65</b>	<b>-566,282.35</b>	<b>98.74%</b>
<b>Expense</b>							
<b>Department: 409 - Buildings and Grounds</b>							
<a href="#">04-409-320</a>	Communications	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">04-409-360</a>	Public Utilities	54,000.00	54,000.00	3,610.65	3,610.65	50,389.35	93.31 %
<a href="#">04-409-373</a>	Building Maintenance	23,000.00	23,000.00	383.50	383.50	22,616.50	98.33 %
<b>Department: 409 - Buildings and Grounds Total:</b>		<b>79,500.00</b>	<b>79,500.00</b>	<b>3,994.15</b>	<b>3,994.15</b>	<b>75,505.85</b>	<b>94.98%</b>
<b>Department: 430 - Public Works</b>							
<a href="#">04-430-112</a>	Salaries and Wages	210,000.00	210,000.00	4,233.20	4,233.20	205,766.80	97.98 %
<a href="#">04-430-180</a>	Overtime	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">04-430-192</a>	FICA	16,400.00	16,400.00	321.24	321.24	16,078.76	98.04 %
<b>Department: 430 - Public Works Total:</b>		<b>231,400.00</b>	<b>231,400.00</b>	<b>4,554.44</b>	<b>4,554.44</b>	<b>226,845.56</b>	<b>98.03%</b>
<b>Department: 450 - Recreation</b>							
<a href="#">04-450-220</a>	Operating Supplies	80,000.00	80,000.00	371.92	371.92	79,628.08	99.54 %
<a href="#">04-450-260</a>	Small Tools and Equipment	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
<a href="#">04-450-374</a>	Machinery and Equipment	35,000.00	35,000.00	2,217.38	2,217.38	32,782.62	93.66 %
<a href="#">04-450-377</a>	Grounds Maintenance	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
<a href="#">04-450-384</a>	Equipment Rental	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">04-450-420</a>	Dues, Subscriptions and Membersh...	500.00	500.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">04-450-450</a>	Contracted Services	50,000.00	50,000.00	225.00	225.00	49,775.00	99.55 %
	<b>Department: 450 - Recreation Total:</b>	<b>212,500.00</b>	<b>212,500.00</b>	<b>2,814.30</b>	<b>2,814.30</b>	<b>209,685.70</b>	<b>98.68%</b>
	<b>Department: 483 - Employer Paid Benefits</b>						
<a href="#">04-483-065</a>	To 401(a) Non-Uniformed Pension ...	12,000.00	12,000.00	338.66	338.66	11,661.34	97.18 %
	<b>Department: 483 - Employer Paid Benefits Total:</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>338.66</b>	<b>338.66</b>	<b>11,661.34</b>	<b>97.18%</b>
	<b>Department: 486 - Insurance</b>						
<a href="#">04-486-350</a>	Property and Liability	43,000.00	43,000.00	8,731.97	8,731.97	34,268.03	79.69 %
	<b>Department: 486 - Insurance Total:</b>	<b>43,000.00</b>	<b>43,000.00</b>	<b>8,731.97</b>	<b>8,731.97</b>	<b>34,268.03</b>	<b>79.69%</b>
	<b>Expense Total:</b>	<b>578,400.00</b>	<b>578,400.00</b>	<b>20,433.52</b>	<b>20,433.52</b>	<b>557,966.48</b>	<b>96.47%</b>
	<b>Fund: 04 - Parks and Recreation Fund Surplus (Deficit):</b>	<b>-36,400.00</b>	<b>-4,900.00</b>	<b>-13,215.87</b>	<b>-13,215.87</b>	<b>-8,315.87</b>	<b>-169.71%</b>
	<b>Fund: 05 - Replacement Tree Fund</b>						
	<b>Revenue</b>						
	<b>Department: 341 - Interest Earnings</b>						
<a href="#">05-341-100</a>	Interest Earnings	17,000.00	17,000.00	1,446.55	1,446.55	-15,553.45	91.49 %
	<b>Department: 341 - Interest Earnings Total:</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>1,446.55</b>	<b>1,446.55</b>	<b>-15,553.45</b>	<b>91.49%</b>
	<b>Department: 387 - Donations</b>						
<a href="#">05-387-100</a>	Donations	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	<b>Department: 387 - Donations Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,000.00</b>	<b>100.00%</b>
	<b>Revenue Total:</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>1,446.55</b>	<b>1,446.55</b>	<b>-20,553.45</b>	<b>93.42%</b>
	<b>Expense</b>						
	<b>Department: 401 - Executive</b>						
<a href="#">05-401-210</a>	Office Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">05-401-312</a>	Consulting Services	15,000.00	15,000.00	1,612.58	1,612.58	13,387.42	89.25 %
<a href="#">05-401-340</a>	Advertising and Printing	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">05-401-460</a>	Training, Meetings, Conferences	500.00	500.00	0.00	0.00	500.00	100.00 %
	<b>Department: 401 - Executive Total:</b>	<b>17,500.00</b>	<b>17,500.00</b>	<b>1,612.58</b>	<b>1,612.58</b>	<b>15,887.42</b>	<b>90.79%</b>
	<b>Department: 430 - Public Works</b>						
<a href="#">05-430-220</a>	Operating Supplies	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00 %
	<b>Department: 430 - Public Works Total:</b>	<b>38,000.00</b>	<b>38,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,000.00</b>	<b>100.00%</b>
	<b>Expense Total:</b>	<b>55,500.00</b>	<b>55,500.00</b>	<b>1,612.58</b>	<b>1,612.58</b>	<b>53,887.42</b>	<b>97.09%</b>
	<b>Fund: 05 - Replacement Tree Fund Surplus (Deficit):</b>	<b>-33,500.00</b>	<b>-33,500.00</b>	<b>-166.03</b>	<b>-166.03</b>	<b>33,333.97</b>	<b>99.50%</b>
	<b>Fund: 09 - Community Recreation Center Fund</b>						
	<b>Revenue</b>						
	<b>Department: 310 - Local Enabling (Act 511) Taxes</b>						
<a href="#">09-310-210</a>	Earned Income Taxes	148,000.00	148,000.00	0.00	0.00	-148,000.00	100.00 %
	<b>Department: 310 - Local Enabling (Act 511) Taxes Total:</b>	<b>148,000.00</b>	<b>148,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-148,000.00</b>	<b>100.00%</b>
	<b>Department: 342 - Rents and Royalties</b>						
<a href="#">09-342-200</a>	Rent of Buildings	45,000.00	45,000.00	2,525.00	2,525.00	-42,475.00	94.39 %
	<b>Department: 342 - Rents and Royalties Total:</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>2,525.00</b>	<b>2,525.00</b>	<b>-42,475.00</b>	<b>94.39%</b>
	<b>Department: 367 - Recreation Program Fees</b>						
<a href="#">09-367-200</a>	Recreation Program Fees	165,000.00	165,000.00	19,973.50	19,973.50	-145,026.50	87.89 %
<a href="#">09-367-300</a>	Kids U Revenue	380,000.00	380,000.00	0.00	0.00	-380,000.00	100.00 %
<a href="#">09-367-400</a>	Membership	200,000.00	200,000.00	27,949.00	27,949.00	-172,051.00	86.03 %
<a href="#">09-367-500</a>	Insurance Revenue	50,000.00	50,000.00	5,387.00	5,387.00	-44,613.00	89.23 %
<a href="#">09-367-600</a>	Miscellaneous Sales	7,000.00	7,000.00	5,100.00	5,100.00	-1,900.00	27.14 %
	<b>Department: 367 - Recreation Program Fees Total:</b>	<b>802,000.00</b>	<b>802,000.00</b>	<b>58,409.50</b>	<b>58,409.50</b>	<b>-743,590.50</b>	<b>92.72%</b>
	<b>Department: 387 - Donations</b>						
<a href="#">09-387-100</a>	Donations	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
	<b>Department: 387 - Donations Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>100.00%</b>

**Budget Report**

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 392 - Interfund Transfers</b>						
<a href="#">09-392-023</a> From Debt Service Fund	324,000.00	324,000.00	0.00	0.00	-324,000.00	100.00 %
<b>Department: 392 - Interfund Transfers Total:</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-324,000.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>1,320,000.00</b>	<b>1,320,000.00</b>	<b>60,934.50</b>	<b>60,934.50</b>	<b>-1,259,065.50</b>	<b>95.38%</b>
<b>Expense</b>						
<b>Department: 407 - Information Technology</b>						
<a href="#">09-407-317</a> Software License Fees	21,400.00	21,400.00	0.00	0.00	21,400.00	100.00 %
<b>Department: 407 - Information Technology Total:</b>	<b>21,400.00</b>	<b>21,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,400.00</b>	<b>100.00%</b>
<b>Department: 409 - Buildings and Grounds</b>						
<a href="#">09-409-320</a> Communications	16,000.00	16,000.00	1,705.62	1,705.62	14,294.38	89.34 %
<a href="#">09-409-360</a> Public Utilities	24,500.00	24,500.00	6,436.08	6,436.08	18,063.92	73.73 %
<a href="#">09-409-373</a> Building Maintenance	40,200.00	40,200.00	985.55	985.55	39,214.45	97.55 %
<a href="#">09-409-450</a> Contracted Services	10,800.00	10,800.00	1,859.64	1,859.64	8,940.36	82.78 %
<b>Department: 409 - Buildings and Grounds Total:</b>	<b>91,500.00</b>	<b>91,500.00</b>	<b>10,986.89</b>	<b>10,986.89</b>	<b>80,513.11</b>	<b>87.99%</b>
<b>Department: 451 - Parks &amp; Rec Administration</b>						
<a href="#">09-451-112</a> Salaries and Wages	484,000.00	484,000.00	47,579.72	47,579.72	436,420.28	90.17 %
<a href="#">09-451-180</a> Overtime	2,000.00	2,000.00	609.36	609.36	1,390.64	69.53 %
<a href="#">09-451-192</a> FICA	37,200.00	37,200.00	3,674.47	3,674.47	33,525.53	90.12 %
<a href="#">09-451-196</a> Employee Benefits	55,900.00	55,900.00	4,461.19	4,461.19	51,438.81	92.02 %
<a href="#">09-451-210</a> Office Supplies	4,400.00	4,400.00	427.19	427.19	3,972.81	90.29 %
<a href="#">09-451-220</a> Operating Supplies	11,000.00	11,000.00	499.14	499.14	10,500.86	95.46 %
<a href="#">09-451-231</a> Vehicle Fuel	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">09-451-310</a> Professional Services	70,000.00	70,000.00	5,195.00	5,195.00	64,805.00	92.58 %
<a href="#">09-451-340</a> Advertising and Printing	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">09-451-374</a> Machinery and Equipment	29,400.00	29,400.00	0.00	0.00	29,400.00	100.00 %
<a href="#">09-451-375</a> Vehicle Maintenance	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">09-451-384</a> Equipment Rental	5,000.00	5,000.00	397.02	397.02	4,602.98	92.06 %
<a href="#">09-451-390</a> Bank Service Charges/Fees	22,000.00	22,000.00	2,317.89	2,317.89	19,682.11	89.46 %
<a href="#">09-451-420</a> Dues, Subscriptions and Membersh...	900.00	900.00	0.00	0.00	900.00	100.00 %
<a href="#">09-451-450</a> Contracted Services	170,000.00	170,000.00	5,062.00	5,062.00	164,938.00	97.02 %
<a href="#">09-451-460</a> Training, Meetings, Conferences	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<b>Department: 451 - Parks &amp; Rec Administration Total:</b>	<b>894,900.00</b>	<b>894,900.00</b>	<b>70,222.98</b>	<b>70,222.98</b>	<b>824,677.02</b>	<b>92.15%</b>
<b>Department: 452 - Recreation - Kids U</b>						
<a href="#">09-452-112</a> Salaries and Wages	132,000.00	132,000.00	0.00	0.00	132,000.00	100.00 %
<a href="#">09-452-192</a> FICA	10,100.00	10,100.00	0.00	0.00	10,100.00	100.00 %
<a href="#">09-452-210</a> Office Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">09-452-320</a> Communications	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">09-452-450</a> Contracted Services	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<b>Department: 452 - Recreation - Kids U Total:</b>	<b>220,600.00</b>	<b>220,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>220,600.00</b>	<b>100.00%</b>
<b>Department: 483 - Employer Paid Benefits</b>						
<a href="#">09-483-065</a> To 401 (a) Non-Uniformed Pension ...	0.00	0.00	2,250.95	2,250.95	-2,250.95	0.00 %
<a href="#">09-483-354</a> Worker's Compensation	1,000.00	1,000.00	138.57	138.57	861.43	86.14 %
<b>Department: 483 - Employer Paid Benefits Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>2,389.52</b>	<b>2,389.52</b>	<b>-1,389.52</b>	<b>-138.95%</b>
<b>Department: 486 - Insurance</b>						
<a href="#">09-486-350</a> Property and Liability	109,000.00	109,000.00	23,774.06	23,774.06	85,225.94	78.19 %
<b>Department: 486 - Insurance Total:</b>	<b>109,000.00</b>	<b>109,000.00</b>	<b>23,774.06</b>	<b>23,774.06</b>	<b>85,225.94</b>	<b>78.19%</b>
<b>Department: 492 - Interfund Transfers</b>						
<a href="#">09-492-023</a> To Debt Service Fund	99,000.00	99,000.00	0.00	0.00	99,000.00	100.00 %
<b>Department: 492 - Interfund Transfers Total:</b>	<b>99,000.00</b>	<b>99,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>99,000.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>1,437,400.00</b>	<b>1,437,400.00</b>	<b>107,373.45</b>	<b>107,373.45</b>	<b>1,330,026.55</b>	<b>92.53%</b>
<b>Fund: 09 - Community Recreation Center Fund Surplus (Deficit):</b>	<b>-117,400.00</b>	<b>-117,400.00</b>	<b>-46,438.95</b>	<b>-46,438.95</b>	<b>70,961.05</b>	<b>60.44%</b>
<b>Fund: 23 - Debt Service Fund</b>						
<b>Revenue</b>						
<b>Department: 301 - Real Estate Taxes</b>						
<a href="#">23-301-100</a> Real Estate Taxes - Current Year	980,000.00	1,048,000.00	7,728.87	7,728.87	-1,040,271.13	99.26 %

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">23-301-200</a> Real Estate Taxes - Prior Year	5,000.00	5,000.00	131.49	131.49	-4,868.51	97.37 %
<b>Department: 301 - Real Estate Taxes Total:</b>	<b>985,000.00</b>	<b>1,053,000.00</b>	<b>7,860.36</b>	<b>7,860.36</b>	<b>-1,045,139.64</b>	<b>99.25%</b>
<b>Department: 341 - Interest Earnings</b>						
<a href="#">23-341-100</a> Interest Earnings	22,000.00	22,000.00	1,648.00	1,648.00	-20,352.00	92.51 %
<b>Department: 341 - Interest Earnings Total:</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>1,648.00</b>	<b>1,648.00</b>	<b>-20,352.00</b>	<b>92.51%</b>
<b>Department: 392 - Interfund Transfers</b>						
<a href="#">23-392-009</a> From Community Recreation Center..	94,000.00	94,000.00	0.00	0.00	-94,000.00	100.00 %
<b>Department: 392 - Interfund Transfers Total:</b>	<b>94,000.00</b>	<b>94,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-94,000.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>1,101,000.00</b>	<b>1,169,000.00</b>	<b>9,508.36</b>	<b>9,508.36</b>	<b>-1,159,491.64</b>	<b>99.19%</b>
<b>Expense</b>						
<b>Department: 471 - Debt Principal</b>						
<a href="#">23-471-071</a> Debt Principal	413,000.00	413,000.00	0.00	0.00	413,000.00	100.00 %
<b>Department: 471 - Debt Principal Total:</b>	<b>413,000.00</b>	<b>413,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>413,000.00</b>	<b>100.00%</b>
<b>Department: 472 - Debt Interest</b>						
<a href="#">23-472-072</a> Debt Interest	230,000.00	230,000.00	27,341.21	27,341.21	202,658.79	88.11 %
<b>Department: 472 - Debt Interest Total:</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>27,341.21</b>	<b>27,341.21</b>	<b>202,658.79</b>	<b>88.11%</b>
<b>Department: 492 - Interfund Transfers</b>						
<a href="#">23-492-009</a> To Community Recreation Fund	324,000.00	324,000.00	0.00	0.00	324,000.00	100.00 %
<b>Department: 492 - Interfund Transfers Total:</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>324,000.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>967,000.00</b>	<b>967,000.00</b>	<b>27,341.21</b>	<b>27,341.21</b>	<b>939,658.79</b>	<b>97.17%</b>
<b>Fund: 23 - Debt Service Fund Surplus (Deficit):</b>	<b>134,000.00</b>	<b>202,000.00</b>	<b>-17,832.85</b>	<b>-17,832.85</b>	<b>-219,832.85</b>	<b>108.83%</b>
<b>Fund: 30 - Capital Reserve Fund</b>						
<b>Revenue</b>						
<b>Department: 301 - Real Estate Taxes</b>						
<a href="#">30-301-100</a> Real Estate Taxes - Current Year	0.00	1,813,000.00	0.00	0.00	-1,813,000.00	100.00 %
<b>Department: 301 - Real Estate Taxes Total:</b>	<b>0.00</b>	<b>1,813,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,813,000.00</b>	<b>100.00%</b>
<b>Department: 341 - Interest Earnings</b>						
<a href="#">30-341-100</a> Interest Earnings	350,000.00	350,000.00	25,023.85	25,023.85	-324,976.15	92.85 %
<b>Department: 341 - Interest Earnings Total:</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>25,023.85</b>	<b>25,023.85</b>	<b>-324,976.15</b>	<b>92.85%</b>
<b>Department: 354 - State Grants</b>						
<a href="#">30-354-300</a> State Government	2,814,200.00	2,814,200.00	0.00	0.00	-2,814,200.00	100.00 %
<a href="#">30-354-400</a> County Government	195,000.00	195,000.00	0.00	0.00	-195,000.00	100.00 %
<b>Department: 354 - State Grants Total:</b>	<b>3,009,200.00</b>	<b>3,009,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,009,200.00</b>	<b>100.00%</b>
<b>Department: 383 - Special Assessments</b>						
<a href="#">30-383-160</a> Stormwater Management Fee	0.00	0.00	4,630.50	4,630.50	4,630.50	0.00 %
<b>Department: 383 - Special Assessments Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,630.50</b>	<b>4,630.50</b>	<b>4,630.50</b>	<b>0.00%</b>
<b>Department: 391 - Sale of Fixed Assets</b>						
<a href="#">30-391-100</a> Sale of Fixed Assets	0.00	0.00	10,592.01	10,592.01	10,592.01	0.00 %
<b>Department: 391 - Sale of Fixed Assets Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,592.01</b>	<b>10,592.01</b>	<b>10,592.01</b>	<b>0.00%</b>
<b>Department: 392 - Interfund Transfers</b>						
<a href="#">30-392-001</a> From General Fund	3,500,000.00	2,594,000.00	0.00	0.00	-2,594,000.00	100.00 %
<b>Department: 392 - Interfund Transfers Total:</b>	<b>3,500,000.00</b>	<b>2,594,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,594,000.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>6,859,200.00</b>	<b>7,766,200.00</b>	<b>40,246.36</b>	<b>40,246.36</b>	<b>-7,725,953.64</b>	<b>99.48%</b>
<b>Expense</b>						
<b>Department: 401 - Executive</b>						
<a href="#">30-401-700</a> Capital Purchases	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00 %
<b>Department: 401 - Executive Total:</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>100.00%</b>
<b>Department: 407 - Information Technology</b>						
<a href="#">30-407-700</a> Capital Purchases	72,000.00	72,000.00	0.00	0.00	72,000.00	100.00 %
<b>Department: 407 - Information Technology Total:</b>	<b>72,000.00</b>	<b>72,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,000.00</b>	<b>100.00%</b>

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 409 - Buildings and Grounds</b>						
<a href="#">30-409-700</a> Capital Purchases	372,600.00	372,600.00	0.00	0.00	372,600.00	100.00 %
<b>Department: 409 - Buildings and Grounds Total:</b>	<b>372,600.00</b>	<b>372,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>372,600.00</b>	<b>100.00%</b>
<b>Department: 410 - Police Services</b>						
<a href="#">30-410-700</a> Capital Purchases	324,400.00	324,400.00	127,217.38	127,217.38	197,182.62	60.78 %
<b>Department: 410 - Police Services Total:</b>	<b>324,400.00</b>	<b>324,400.00</b>	<b>127,217.38</b>	<b>127,217.38</b>	<b>197,182.62</b>	<b>60.78%</b>
<b>Department: 411 - Fire Protection</b>						
<a href="#">30-411-700</a> Capital Purchases	294,000.00	294,000.00	430,853.00	430,853.00	-136,853.00	-46.55 %
<b>Department: 411 - Fire Protection Total:</b>	<b>294,000.00</b>	<b>294,000.00</b>	<b>430,853.00</b>	<b>430,853.00</b>	<b>-136,853.00</b>	<b>-46.55%</b>
<b>Department: 414 - Planning and Zoning</b>						
<a href="#">30-414-700</a> Capital Purchases	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<b>Department: 414 - Planning and Zoning Total:</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>100.00%</b>
<b>Department: 430 - Public Works</b>						
<a href="#">30-430-700</a> Capital Purchases	637,000.00	637,000.00	0.00	0.00	637,000.00	100.00 %
<b>Department: 430 - Public Works Total:</b>	<b>637,000.00</b>	<b>637,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>637,000.00</b>	<b>100.00%</b>
<b>Department: 433 - Traffic Control Devices</b>						
<a href="#">30-433-305</a> General Engineering	20,000.00	20,000.00	2,388.75	2,388.75	17,611.25	88.06 %
<a href="#">30-433-700</a> Capital Purchases	1,176,200.00	1,176,200.00	290,062.24	290,062.24	886,137.76	75.34 %
<b>Department: 433 - Traffic Control Devices Total:</b>	<b>1,196,200.00</b>	<b>1,196,200.00</b>	<b>292,450.99</b>	<b>292,450.99</b>	<b>903,749.01</b>	<b>75.55%</b>
<b>Department: 436 - Storm Sewers and Drains</b>						
<a href="#">30-436-305</a> General Engineering	385,000.00	385,000.00	10,466.63	10,466.63	374,533.37	97.28 %
<a href="#">30-436-700</a> Capital Purchases	874,200.00	874,200.00	34,998.80	34,998.80	839,201.20	96.00 %
<b>Department: 436 - Storm Sewers and Drains Total:</b>	<b>1,259,200.00</b>	<b>1,259,200.00</b>	<b>45,465.43</b>	<b>45,465.43</b>	<b>1,213,734.57</b>	<b>96.39%</b>
<b>Department: 439 - Highway Construction &amp; Rebuilding</b>						
<a href="#">30-439-305</a> General Engineering	111,500.00	111,500.00	486.25	486.25	111,013.75	99.56 %
<a href="#">30-439-450</a> Contracted Services	524,000.00	524,000.00	0.00	0.00	524,000.00	100.00 %
<b>Department: 439 - Highway Construction &amp; Rebuilding Total:</b>	<b>635,500.00</b>	<b>635,500.00</b>	<b>486.25</b>	<b>486.25</b>	<b>635,013.75</b>	<b>99.92%</b>
<b>Department: 440 - Parks &amp; Rec</b>						
<a href="#">30-440-305</a> General Engineering	296,200.00	296,200.00	5,704.25	5,704.25	290,495.75	98.07 %
<a href="#">30-440-700</a> Capital Purchases	4,230,700.00	4,230,700.00	5,050.00	5,050.00	4,225,650.00	99.88 %
<b>Department: 440 - Parks &amp; Rec Total:</b>	<b>4,526,900.00</b>	<b>4,526,900.00</b>	<b>10,754.25</b>	<b>10,754.25</b>	<b>4,516,145.75</b>	<b>99.76%</b>
<b>Department: 450 - Recreation</b>						
<a href="#">30-450-700</a> Capital Purchases	480,500.00	480,500.00	0.00	0.00	480,500.00	100.00 %
<b>Department: 450 - Recreation Total:</b>	<b>480,500.00</b>	<b>480,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480,500.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>9,888,300.00</b>	<b>9,888,300.00</b>	<b>907,227.30</b>	<b>907,227.30</b>	<b>8,981,072.70</b>	<b>90.83%</b>
<b>Fund: 30 - Capital Reserve Fund Surplus (Deficit):</b>	<b>-3,029,100.00</b>	<b>-2,122,100.00</b>	<b>-866,980.94</b>	<b>-866,980.94</b>	<b>1,255,119.06</b>	<b>59.15%</b>
<b>Fund: 31 - Park and Recreation Capital Fund</b>						
<b>Revenue</b>						
<b>Department: 341 - Interest Earnings</b>						
<a href="#">31-341-100</a> Interest Earnings	500.00	500.00	56.30	56.30	-443.70	88.74 %
<b>Department: 341 - Interest Earnings Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>56.30</b>	<b>56.30</b>	<b>-443.70</b>	<b>88.74%</b>
<b>Revenue Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>56.30</b>	<b>56.30</b>	<b>-443.70</b>	<b>88.74%</b>
<b>Fund: 31 - Park and Recreation Capital Fund Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>56.30</b>	<b>56.30</b>	<b>-443.70</b>	<b>88.74%</b>
<b>Fund: 35 - Highway Aid Fund</b>						
<b>Revenue</b>						
<b>Department: 341 - Interest Earnings</b>						
<a href="#">35-341-100</a> Interest Earnings	35,000.00	35,000.00	7,725.72	7,725.72	-27,274.28	77.93 %
<b>Department: 341 - Interest Earnings Total:</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>7,725.72</b>	<b>7,725.72</b>	<b>-27,274.28</b>	<b>77.93%</b>
<b>Department: 354 - State Grants</b>						
<a href="#">35-354-400</a> County Government	676,300.00	676,300.00	0.00	0.00	-676,300.00	100.00 %
<b>Department: 354 - State Grants Total:</b>	<b>676,300.00</b>	<b>676,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-676,300.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>711,300.00</b>	<b>711,300.00</b>	<b>7,725.72</b>	<b>7,725.72</b>	<b>-703,574.28</b>	<b>98.91%</b>

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>						
<b>Department: 430 - Public Works</b>						
<a href="#">35-430-700</a> Capital Purchases	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00 %
<b>Department: 430 - Public Works Total:</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>130,000.00</b>	<b>100.00%</b>
<b>Department: 432 - Snow and Ice Removal</b>						
<a href="#">35-432-220</a> Operating Supplies	100,000.00	100,000.00	26,394.66	26,394.66	73,605.34	73.61 %
<b>Department: 432 - Snow and Ice Removal Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>26,394.66</b>	<b>26,394.66</b>	<b>73,605.34</b>	<b>73.61%</b>
<b>Department: 439 - Highway Construction &amp; Rebuilding</b>						
<a href="#">35-439-450</a> Contracted Services	1,454,000.00	1,454,000.00	0.00	0.00	1,454,000.00	100.00 %
<b>Department: 439 - Highway Construction &amp; Rebuilding Total:</b>	<b>1,454,000.00</b>	<b>1,454,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,454,000.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>1,684,000.00</b>	<b>1,684,000.00</b>	<b>26,394.66</b>	<b>26,394.66</b>	<b>1,657,605.34</b>	<b>98.43%</b>
<b>Fund: 35 - Highway Aid Fund Surplus (Deficit):</b>	<b>-972,700.00</b>	<b>-972,700.00</b>	<b>-18,668.94</b>	<b>-18,668.94</b>	<b>954,031.06</b>	<b>98.08%</b>
<b>Fund: 40 - Township Events Fund</b>						
<b>Revenue</b>						
<b>Department: 387 - Donations</b>						
<a href="#">40-387-100</a> Autumn Fest Donations	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
<b>Department: 387 - Donations Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,000.00</b>	<b>100.00%</b>
<b>Department: 392 - Interfund Transfers</b>						
<a href="#">40-392-001</a> From General Fund	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00 %
<b>Department: 392 - Interfund Transfers Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-100,000.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-110,000.00</b>	<b>100.00%</b>
<b>Expense</b>						
<b>Department: 450 - Recreation</b>						
<a href="#">40-450-220</a> Vietnam TWTH Operating Supplies	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">40-450-239</a> Stars and Stripes Operating Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<b>Department: 450 - Recreation Total:</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>100.00%</b>
<b>Department: 452 - Recreation - Kids U</b>						
<a href="#">40-452-220</a> Autumn Festival Operating Supplies	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
<b>Department: 452 - Recreation - Kids U Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>100.00%</b>
<b>Fund: 40 - Township Events Fund Surplus (Deficit):</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-55,000.00</b>	<b>100.00%</b>
<b>Fund: 80 - Environmental Fund</b>						
<b>Revenue</b>						
<b>Department: 341 - Interest Earnings</b>						
<a href="#">80-341-100</a> Interest Earnings	500.00	500.00	0.00	0.00	-500.00	100.00 %
<b>Department: 341 - Interest Earnings Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-500.00</b>	<b>100.00%</b>
<b>Revenue Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-500.00</b>	<b>100.00%</b>
<b>Expense</b>						
<b>Department: 354 - State Grants</b>						
<a href="#">80-354-150</a> Recycling/Act 101	-40,000.00	-40,000.00	0.00	0.00	-40,000.00	100.00 %
<b>Department: 354 - State Grants Total:</b>	<b>-40,000.00</b>	<b>-40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-40,000.00</b>	<b>100.00%</b>
<b>Department: 401 - Executive</b>						
<a href="#">80-401-450</a> Contracted Services	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<b>Department: 401 - Executive Total:</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>100.00%</b>
<b>Department: 430 - Public Works</b>						
<a href="#">80-430-220</a> Operating Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<b>Department: 430 - Public Works Total:</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>100.00%</b>
<b>Expense Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,000.00</b>	<b>100.00%</b>
<b>Fund: 80 - Environmental Fund Surplus (Deficit):</b>	<b>-22,500.00</b>	<b>-22,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,500.00</b>	<b>100.00%</b>
<b>Report Surplus (Deficit):</b>	<b>-7,751,300.00</b>	<b>-6,545,900.00</b>	<b>-2,312,885.15</b>	<b>-2,312,885.15</b>	<b>4,233,014.85</b>	<b>64.67%</b>

Group Summary

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - General Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	3,140,000.00	2,528,000.00	23,853.82	23,853.82	-2,504,146.18	99.06%
310 - Local Enabling (Act 511) Taxes	11,073,500.00	11,073,500.00	465,503.45	465,503.45	-10,607,996.55	95.80%
321 - Business Licenses & Permits	471,000.00	471,000.00	1,950.00	1,950.00	-469,050.00	99.59%
331 - Fines	100,000.00	100,000.00	8,005.47	8,005.47	-91,994.53	91.99%
341 - Interest Earnings	350,000.00	350,000.00	29,200.08	29,200.08	-320,799.92	91.66%
354 - State Grants	40,000.00	40,000.00	645.63	645.63	-39,354.37	98.39%
355 - State Shared Revenue & Entitlements	949,000.00	949,000.00	0.00	0.00	-949,000.00	100.00%
361 - Charges for Services	51,000.00	51,000.00	7,853.67	7,853.67	-43,146.33	84.60%
362 - Public Safety	1,120,000.00	1,120,000.00	376,505.97	376,505.97	-743,494.03	66.38%
389 - Miscellaneous Revenue	5,000.00	5,000.00	1,690.00	1,690.00	-3,310.00	66.20%
<b>Revenue Total:</b>	<b>17,299,500.00</b>	<b>16,687,500.00</b>	<b>915,208.09</b>	<b>915,208.09</b>	<b>-15,772,291.91</b>	<b>94.52%</b>
<b>Expense</b>						
401 - Executive	1,114,400.00	1,114,400.00	99,321.35	99,321.35	1,015,078.65	91.09%
402 - Financial Administration	601,400.00	601,400.00	53,401.71	53,401.71	547,998.29	91.12%
403 - Tax Collection	214,200.00	214,200.00	3,831.27	3,831.27	210,368.73	98.21%
404 - Legal Services	117,500.00	117,500.00	29,838.75	29,838.75	87,661.25	74.61%
407 - Information Technology	390,000.00	390,000.00	39,877.25	39,877.25	350,122.75	89.78%
408 - Engineering	116,000.00	116,000.00	16,530.79	16,530.79	99,469.21	85.75%
409 - Buildings and Grounds	353,000.00	353,000.00	140,831.25	140,831.25	212,168.75	60.10%
410 - Police Services	9,622,200.00	9,622,200.00	927,660.35	927,660.35	8,694,539.65	90.36%
411 - Fire Protection	251,000.00	251,000.00	18,635.00	18,635.00	232,365.00	92.58%
414 - Planning and Zoning	649,800.00	649,800.00	59,916.78	59,916.78	589,883.22	90.78%
415 - Emergency Management	200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.00%
430 - Public Works	2,296,700.00	2,296,700.00	206,396.01	206,396.01	2,090,303.99	91.01%
432 - Snow and Ice Removal	101,800.00	101,800.00	60,627.78	60,627.78	41,172.22	40.44%
433 - Traffic Control Devices	138,500.00	138,500.00	4,570.35	4,570.35	133,929.65	96.70%
434 - Street Lighting	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00%
436 - Storm Sewers and Drains	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%
438 - R&M of Roads and Bridges	65,000.00	65,000.00	655.05	655.05	64,344.95	98.99%
456 - Libraries	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00%
483 - Employer Paid Benefits	1,023,200.00	1,023,200.00	139,636.43	139,636.43	883,563.57	86.35%
486 - Insurance	233,000.00	233,000.00	66,945.09	66,945.09	166,054.91	71.27%
492 - Interfund Transfers	3,600,000.00	2,694,000.00	0.00	0.00	2,694,000.00	100.00%
<b>Expense Total:</b>	<b>21,150,700.00</b>	<b>20,244,700.00</b>	<b>2,068,675.21</b>	<b>2,068,675.21</b>	<b>18,176,024.79</b>	<b>89.78%</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>	<b>-3,851,200.00</b>	<b>-3,557,200.00</b>	<b>-1,153,467.12</b>	<b>-1,153,467.12</b>	<b>2,403,732.88</b>	<b>67.57%</b>
<b>Fund: 02 - Street Light Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	137,500.00	137,500.00	396.00	396.00	-137,104.00	99.71%
341 - Interest Earnings	15,000.00	15,000.00	1,433.58	1,433.58	-13,566.42	90.44%
361 - Charges for Services	500.00	500.00	0.00	0.00	-500.00	100.00%
<b>Revenue Total:</b>	<b>153,000.00</b>	<b>153,000.00</b>	<b>1,829.58</b>	<b>1,829.58</b>	<b>-151,170.42</b>	<b>98.80%</b>
<b>Expense</b>						
409 - Buildings and Grounds	100,000.00	100,000.00	1,559.21	1,559.21	98,440.79	98.44%
430 - Public Works	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00%
434 - Street Lighting	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00%
486 - Insurance	5,000.00	5,000.00	966.52	966.52	4,033.48	80.67%
<b>Expense Total:</b>	<b>126,100.00</b>	<b>126,100.00</b>	<b>2,525.73</b>	<b>2,525.73</b>	<b>123,574.27</b>	<b>98.00%</b>
<b>Fund: 02 - Street Light Fund Surplus (Deficit):</b>	<b>26,900.00</b>	<b>26,900.00</b>	<b>-696.15</b>	<b>-696.15</b>	<b>-27,596.15</b>	<b>102.59%</b>
<b>Fund: 03 - Fire Protection Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	3,609,000.00	2,020,000.00	8,458.93	8,458.93	-2,011,541.07	99.58%
310 - Local Enabling (Act 511) Taxes	518,000.00	518,000.00	9,190.55	9,190.55	-508,809.45	98.23%

**Budget Report**

For Fiscal: 2026 Period Ending: 01/31/2026

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
341 - Interest Earnings	10,000.00	10,000.00	1,113.28	1,113.28	-8,886.72	88.87%
360 - Charges for Services	110,000.00	110,000.00	140.00	140.00	-109,860.00	99.87%
<b>Revenue Total:</b>	<b>4,247,000.00</b>	<b>2,658,000.00</b>	<b>18,902.76</b>	<b>18,902.76</b>	<b>-2,639,097.24</b>	<b>99.29%</b>
<b>Expense</b>						
404 - Legal Services	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
407 - Information Technology	15,300.00	7,900.00	0.00	0.00	7,900.00	100.00%
409 - Buildings and Grounds	112,700.00	112,700.00	6,637.08	6,637.08	106,062.92	94.11%
411 - Fire Protection	3,688,100.00	2,307,700.00	169,982.80	169,982.80	2,137,717.20	92.63%
483 - Employer Paid Benefits	290,300.00	184,200.00	27,081.37	27,081.37	157,118.63	85.30%
486 - Insurance	43,000.00	43,000.00	10,676.11	10,676.11	32,323.89	75.17%
<b>Expense Total:</b>	<b>4,151,900.00</b>	<b>2,658,000.00</b>	<b>214,377.36</b>	<b>214,377.36</b>	<b>2,443,622.64</b>	<b>91.93%</b>
<b>Fund: 03 - Fire Protection Fund Surplus (Deficit):</b>	<b>95,100.00</b>	<b>0.00</b>	<b>-195,474.60</b>	<b>-195,474.60</b>	<b>-195,474.60</b>	<b>0.00%</b>
<b>Fund: 04 - Parks and Recreation Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	515,000.00	546,500.00	4,030.60	4,030.60	-542,469.40	99.26%
341 - Interest Earnings	25,000.00	25,000.00	3,187.05	3,187.05	-21,812.95	87.25%
342 - Rents and Royalties	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
387 - Donations	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
<b>Revenue Total:</b>	<b>542,000.00</b>	<b>573,500.00</b>	<b>7,217.65</b>	<b>7,217.65</b>	<b>-566,282.35</b>	<b>98.74%</b>
<b>Expense</b>						
409 - Buildings and Grounds	79,500.00	79,500.00	3,994.15	3,994.15	75,505.85	94.98%
430 - Public Works	231,400.00	231,400.00	4,554.44	4,554.44	226,845.56	98.03%
450 - Recreation	212,500.00	212,500.00	2,814.30	2,814.30	209,685.70	98.68%
483 - Employer Paid Benefits	12,000.00	12,000.00	338.66	338.66	11,661.34	97.18%
486 - Insurance	43,000.00	43,000.00	8,731.97	8,731.97	34,268.03	79.69%
<b>Expense Total:</b>	<b>578,400.00</b>	<b>578,400.00</b>	<b>20,433.52</b>	<b>20,433.52</b>	<b>557,966.48</b>	<b>96.47%</b>
<b>Fund: 04 - Parks and Recreation Fund Surplus (Deficit):</b>	<b>-36,400.00</b>	<b>-4,900.00</b>	<b>-13,215.87</b>	<b>-13,215.87</b>	<b>-8,315.87</b>	<b>-169.71%</b>
<b>Fund: 05 - Replacement Tree Fund</b>						
<b>Revenue</b>						
341 - Interest Earnings	17,000.00	17,000.00	1,446.55	1,446.55	-15,553.45	91.49%
387 - Donations	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00%
<b>Revenue Total:</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>1,446.55</b>	<b>1,446.55</b>	<b>-20,553.45</b>	<b>93.42%</b>
<b>Expense</b>						
401 - Executive	17,500.00	17,500.00	1,612.58	1,612.58	15,887.42	90.79%
430 - Public Works	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00%
<b>Expense Total:</b>	<b>55,500.00</b>	<b>55,500.00</b>	<b>1,612.58</b>	<b>1,612.58</b>	<b>53,887.42</b>	<b>97.09%</b>
<b>Fund: 05 - Replacement Tree Fund Surplus (Deficit):</b>	<b>-33,500.00</b>	<b>-33,500.00</b>	<b>-166.03</b>	<b>-166.03</b>	<b>33,333.97</b>	<b>99.50%</b>
<b>Fund: 09 - Community Recreation Center Fund</b>						
<b>Revenue</b>						
310 - Local Enabling (Act 511) Taxes	148,000.00	148,000.00	0.00	0.00	-148,000.00	100.00%
342 - Rents and Royalties	45,000.00	45,000.00	2,525.00	2,525.00	-42,475.00	94.39%
367 - Recreation Program Fees	802,000.00	802,000.00	58,409.50	58,409.50	-743,590.50	92.72%
387 - Donations	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
392 - Interfund Transfers	324,000.00	324,000.00	0.00	0.00	-324,000.00	100.00%
<b>Revenue Total:</b>	<b>1,320,000.00</b>	<b>1,320,000.00</b>	<b>60,934.50</b>	<b>60,934.50</b>	<b>-1,259,065.50</b>	<b>95.38%</b>
<b>Expense</b>						
407 - Information Technology	21,400.00	21,400.00	0.00	0.00	21,400.00	100.00%
409 - Buildings and Grounds	91,500.00	91,500.00	10,986.89	10,986.89	80,513.11	87.99%
451 - Parks & Rec Administration	894,900.00	894,900.00	70,222.98	70,222.98	824,677.02	92.15%
452 - Recreation - Kids U	220,600.00	220,600.00	0.00	0.00	220,600.00	100.00%
483 - Employer Paid Benefits	1,000.00	1,000.00	2,389.52	2,389.52	-1,389.52	-138.95%
486 - Insurance	109,000.00	109,000.00	23,774.06	23,774.06	85,225.94	78.19%

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
492 - Interfund Transfers	99,000.00	99,000.00	0.00	0.00	99,000.00	100.00%
<b>Expense Total:</b>	<b>1,437,400.00</b>	<b>1,437,400.00</b>	<b>107,373.45</b>	<b>107,373.45</b>	<b>1,330,026.55</b>	<b>92.53%</b>
<b>Fund: 09 - Community Recreation Center Fund Surplus (Deficit):</b>	<b>-117,400.00</b>	<b>-117,400.00</b>	<b>-46,438.95</b>	<b>-46,438.95</b>	<b>70,961.05</b>	<b>60.44%</b>
<b>Fund: 23 - Debt Service Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	985,000.00	1,053,000.00	7,860.36	7,860.36	-1,045,139.64	99.25%
341 - Interest Earnings	22,000.00	22,000.00	1,648.00	1,648.00	-20,352.00	92.51%
392 - Interfund Transfers	94,000.00	94,000.00	0.00	0.00	-94,000.00	100.00%
<b>Revenue Total:</b>	<b>1,101,000.00</b>	<b>1,169,000.00</b>	<b>9,508.36</b>	<b>9,508.36</b>	<b>-1,159,491.64</b>	<b>99.19%</b>
<b>Expense</b>						
471 - Debt Principal	413,000.00	413,000.00	0.00	0.00	413,000.00	100.00%
472 - Debt Interest	230,000.00	230,000.00	27,341.21	27,341.21	202,658.79	88.11%
492 - Interfund Transfers	324,000.00	324,000.00	0.00	0.00	324,000.00	100.00%
<b>Expense Total:</b>	<b>967,000.00</b>	<b>967,000.00</b>	<b>27,341.21</b>	<b>27,341.21</b>	<b>939,658.79</b>	<b>97.17%</b>
<b>Fund: 23 - Debt Service Fund Surplus (Deficit):</b>	<b>134,000.00</b>	<b>202,000.00</b>	<b>-17,832.85</b>	<b>-17,832.85</b>	<b>-219,832.85</b>	<b>108.83%</b>
<b>Fund: 30 - Capital Reserve Fund</b>						
<b>Revenue</b>						
301 - Real Estate Taxes	0.00	1,813,000.00	0.00	0.00	-1,813,000.00	100.00%
341 - Interest Earnings	350,000.00	350,000.00	25,023.85	25,023.85	-324,976.15	92.85%
354 - State Grants	3,009,200.00	3,009,200.00	0.00	0.00	-3,009,200.00	100.00%
383 - Special Assessments	0.00	0.00	4,630.50	4,630.50	4,630.50	0.00%
391 - Sale of Fixed Assets	0.00	0.00	10,592.01	10,592.01	10,592.01	0.00%
392 - Interfund Transfers	3,500,000.00	2,594,000.00	0.00	0.00	-2,594,000.00	100.00%
<b>Revenue Total:</b>	<b>6,859,200.00</b>	<b>7,766,200.00</b>	<b>40,246.36</b>	<b>40,246.36</b>	<b>-7,725,953.64</b>	<b>99.48%</b>
<b>Expense</b>						
401 - Executive	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%
407 - Information Technology	72,000.00	72,000.00	0.00	0.00	72,000.00	100.00%
409 - Buildings and Grounds	372,600.00	372,600.00	0.00	0.00	372,600.00	100.00%
410 - Police Services	324,400.00	324,400.00	127,217.38	127,217.38	197,182.62	60.78%
411 - Fire Protection	294,000.00	294,000.00	430,853.00	430,853.00	-136,853.00	-46.55%
414 - Planning and Zoning	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00%
430 - Public Works	637,000.00	637,000.00	0.00	0.00	637,000.00	100.00%
433 - Traffic Control Devices	1,196,200.00	1,196,200.00	292,450.99	292,450.99	903,749.01	75.55%
436 - Storm Sewers and Drains	1,259,200.00	1,259,200.00	45,465.43	45,465.43	1,213,734.57	96.39%
439 - Highway Construction & Rebuilding	635,500.00	635,500.00	486.25	486.25	635,013.75	99.92%
440 - Parks & Rec	4,526,900.00	4,526,900.00	10,754.25	10,754.25	4,516,145.75	99.76%
450 - Recreation	480,500.00	480,500.00	0.00	0.00	480,500.00	100.00%
<b>Expense Total:</b>	<b>9,888,300.00</b>	<b>9,888,300.00</b>	<b>907,227.30</b>	<b>907,227.30</b>	<b>8,981,072.70</b>	<b>90.83%</b>
<b>Fund: 30 - Capital Reserve Fund Surplus (Deficit):</b>	<b>-3,029,100.00</b>	<b>-2,122,100.00</b>	<b>-866,980.94</b>	<b>-866,980.94</b>	<b>1,255,119.06</b>	<b>59.15%</b>
<b>Fund: 31 - Park and Recreation Capital Fund</b>						
<b>Revenue</b>						
341 - Interest Earnings	500.00	500.00	56.30	56.30	-443.70	88.74%
<b>Revenue Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>56.30</b>	<b>56.30</b>	<b>-443.70</b>	<b>88.74%</b>
<b>Fund: 31 - Park and Recreation Capital Fund Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>56.30</b>	<b>56.30</b>	<b>-443.70</b>	<b>88.74%</b>
<b>Fund: 35 - Highway Aid Fund</b>						
<b>Revenue</b>						
341 - Interest Earnings	35,000.00	35,000.00	7,725.72	7,725.72	-27,274.28	77.93%
354 - State Grants	676,300.00	676,300.00	0.00	0.00	-676,300.00	100.00%
<b>Revenue Total:</b>	<b>711,300.00</b>	<b>711,300.00</b>	<b>7,725.72</b>	<b>7,725.72</b>	<b>-703,574.28</b>	<b>98.91%</b>
<b>Expense</b>						
430 - Public Works	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%
432 - Snow and Ice Removal	100,000.00	100,000.00	26,394.66	26,394.66	73,605.34	73.61%

Budget Report

For Fiscal: 2026 Period Ending: 01/31/2026

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
439 - Highway Construction & Rebuilding	1,454,000.00	1,454,000.00	0.00	0.00	1,454,000.00	100.00%
<b>Expense Total:</b>	<b>1,684,000.00</b>	<b>1,684,000.00</b>	<b>26,394.66</b>	<b>26,394.66</b>	<b>1,657,605.34</b>	<b>98.43%</b>
<b>Fund: 35 - Highway Aid Fund Surplus (Deficit):</b>	<b>-972,700.00</b>	<b>-972,700.00</b>	<b>-18,668.94</b>	<b>-18,668.94</b>	<b>954,031.06</b>	<b>98.08%</b>
<b>Fund: 40 - Township Events Fund</b>						
<b>Revenue</b>						
387 - Donations	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00%
392 - Interfund Transfers	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00%
<b>Revenue Total:</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-110,000.00</b>	<b>100.00%</b>
<b>Expense</b>						
450 - Recreation	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00%
452 - Recreation - Kids U	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00%
<b>Expense Total:</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>100.00%</b>
<b>Fund: 40 - Township Events Fund Surplus (Deficit):</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-55,000.00</b>	<b>100.00%</b>
<b>Fund: 80 - Environmental Fund</b>						
<b>Revenue</b>						
341 - Interest Earnings	500.00	500.00	0.00	0.00	-500.00	100.00%
<b>Revenue Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-500.00</b>	<b>100.00%</b>
<b>Expense</b>						
354 - State Grants	-40,000.00	-40,000.00	0.00	0.00	-40,000.00	100.00%
401 - Executive	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00%
430 - Public Works	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%
<b>Expense Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,000.00</b>	<b>100.00%</b>
<b>Fund: 80 - Environmental Fund Surplus (Deficit):</b>	<b>-22,500.00</b>	<b>-22,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,500.00</b>	<b>100.00%</b>
<b>Report Surplus (Deficit):</b>	<b>-7,751,300.00</b>	<b>-6,545,900.00</b>	<b>-2,312,885.15</b>	<b>-2,312,885.15</b>	<b>4,233,014.85</b>	<b>64.67%</b>

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	-3,851,200.00	-3,557,200.00	-1,153,467.12	-1,153,467.12	2,403,732.88
02 - Street Light Fund	26,900.00	26,900.00	-696.15	-696.15	-27,596.15
03 - Fire Protection Fund	95,100.00	0.00	-195,474.60	-195,474.60	-195,474.60
04 - Parks and Recreation Fund	-36,400.00	-4,900.00	-13,215.87	-13,215.87	-8,315.87
05 - Replacement Tree Fund	-33,500.00	-33,500.00	-166.03	-166.03	33,333.97
09 - Community Recreation Center	-117,400.00	-117,400.00	-46,438.95	-46,438.95	70,961.05
23 - Debt Service Fund	134,000.00	202,000.00	-17,832.85	-17,832.85	-219,832.85
30 - Capital Reserve Fund	-3,029,100.00	-2,122,100.00	-866,980.94	-866,980.94	1,255,119.06
31 - Park and Recreation Capital Fi	500.00	500.00	56.30	56.30	-443.70
35 - Highway Aid Fund	-972,700.00	-972,700.00	-18,668.94	-18,668.94	954,031.06
40 - Township Events Fund	55,000.00	55,000.00	0.00	0.00	-55,000.00
80 - Environmental Fund	-22,500.00	-22,500.00	0.00	0.00	22,500.00
<b>Report Surplus (Deficit):</b>	<b>-7,751,300.00</b>	<b>-6,545,900.00</b>	<b>-2,312,885.15</b>	<b>-2,312,885.15</b>	<b>4,233,014.85</b>

**DEPARTMENT OF PLANNING & ZONING**  
**January 2026**

---

**Permits Submitted – 64**  
**YTD Permits Submitted – 64**  
**Fees Collected - \$298,088**  
**2025 YTD Fees - \$ 298,088**  
**Permits Issued – 45**

**Violations / Complaints Investigated – 25**

**Non-Residential Building Permits Submitted / Under Review:**

*Penn Medicine – 200 Dekalb Pike – Interior Fit-Out MOB*  
*Lloyd Industries - 231 Commerce Drive – 10,000 square foot addition*  
*Costco – 740 Upper State Rd – interior alterations*  
*Balisto Bistro – 411 Doylestown Rd – Tenant Fit-Out*  
*Giant Food Stores – 1251 Knapp Road – Interior Renovations*  
*Panera Bread – Airport Square Shopping Center – New 4,237 sq ft restaurant with drive-thru (review completed, awaiting final LD requirements)*  
*Balaji Supermarket – 741 Bethlehem Pike – Interior Renovations*  
*Elleganza Cabinetry – 724 Bethlehem Pike – Tenant Fit-Out for future showroom*  
*Future Grocery Store tenant – 951 N. Wales Rd - Shell Work / interior renovations for future Bhavani Food Market*  
*Penn Medicine MOB – 200 Dekalb Pike – Sprinkler*

**Non-Residential Building Permits Issued / Under Construction:**

*Wawa – 1008 Bethlehem Pike – (8) EV Charging Stations (parking lot)*  
*Mitzvah Circle – 435 Doylestown Rd – Interior Renovations*  
*Penn Medicine – 200 Dekalb Pike – Main Building Core & Shell*  
*92 County Line Road – Shell work for future proposed tenant*  
*Lymphacare – 101 Commerce Drive – Interior Renovations*  
*MTMSA – 1485 Lower State Rd - New 1,596 sq ft UV Building*  
*Montgomeryville Mitsubishi – 1011 Bethlehem Pk – New construction 24,620 sq ft auto dealership*  
*Penn Medicine – 200 Dekalb Pike – Main Building Foundation*  
*Penn Medicine – 200 Dekalb Pike – Parking Garage Foundation*  
*Take 5 Oil Change Facility – 737 Bethlehem Pike – New Oil Change Facility*  
*Penn Medicine – 200 Dekalb Pike – Geothermal*

**New Residential Building Permits Submitted / Under Review: none**

**Non-Residential Certificates of Occupancy Issued:**

*Pijanowski Diamond Academy – Montgomery Mall - Baseball/Softball training*

**Zoning Hearing Board Applications heard:**

**Application #25120013 – Refuge Church of North Penn / 804 Bethlehem Pike - Montgomery Mall:** The is the lessee of a former retail space within the Montgomery Mall. The property sits within the RS-Regional Shopping Center zoning district. Applicant requests a use variance pursuant to Section 230-94A of the Code of Montgomery Township to operate a local church within the leased space. - **Granted**

LAND DEVELOPMENT						
PROJECT NAME	#	LOCATION	APP. DATE	MTPC	STATUS	
Higher Rock – Phase 1 & 2	694	Bethlehem Pike	12/18/17		Phase 1 Completed Phase 2 Under Construction	Design Center completed. Awaiting revised plans for Office Bldg & amended DEP approval?
Village at Windsor	704	Horsham and North Wales – Vacant Lot	3/22/19		Under Review	Preliminary Approved July 2022 – Awaiting Bldg Permit submittal
Bharatiya Temple – phase 2 – Learning Center	707	County Line Road	8/14/19		Approved with conditions Jan 2022	Under Construction
Antonucci 2 lot Subdivision	715	311 Stump Road				Finalizing DEP Sewer Module
Rita’s Water Ice	LD-23-002W	752 Horsham Road		X	Reviews completed. Awaiting response	Staff Meeting held 6/1/23. Awaiting Resubmittal
JP Morgan Chase Bank	LD-23-003	773 Bethlehem Pike	4/24/23	3/21/24	BOS 7/8/23	Issued CO
Taco Bell	LD-23-004	North Wales Road	4/28/23	6/20/24	BOS 7/8/24	Approved. Finalizing LD
Penn Medicine	LD-23-005 (C-79)	Dekalb Pike	5/4/23		BOS 8/28/23	Under Construction
Lloyd Industries	LD-23-008	231 Commerce Drive	9/1/2023	5/15/25	BOS 6/23/25	Approved. Finalizing LD, Bldg permits under review
Panera Bread	LD-23-009	801 Bethlehem Pike	11/6/23	8/15/24	BOS 9/23/24	Approved. Finalizing LD, Bldg permit approved
Panera Bread	C-24-001	801 Bethlehem Pike	2/29/24	4/18/24	BOS 4/25/24	Approved
309 Autovest Properties, LP / Mitsubishi	C-81	1011 Bethlehem Pike	10/3/23	11/16/23	BOS 11/27/23	Approved.
309 Autovest Properties, LP / Mitsubishi	LD-23-011	1011 Bethlehem Pike	12/27/23	6/20/24	BOS 7/8/24	BOS Approved. Building permit issued
Quick Lube of Carolina	LDS-24-001	737 Bethlehem Pike	2/7/24	4/18/24	BOS 4/25/24	Issued CO
Harry Hassan / Village Shopping Center	C-82	511 Stump Road	11/16/23	done	BOS 12/11/23	Approved.
Harry Hassan / Village Shopping Center	LDS-24-002	511-521 Stump Rd	2/15/24	6/20/24	BOS 9/9/24	BOS Approved. DEP approved Sewer
109 Holly Drive	LDS-24-004	Holly Drive	4/25/24	7/18/24	BOS 9/23/24	Approved. Finalizing LD, Awaiting Bldg permit submittal
Line Street	LDS-24-008	1819 N Line Street	6/10/24	11/21	BOS 12/16/24	Under Construction
Dunleavy – BP Text Amendment	LDS-24-009	1008 Upper State Rd	9/9/24	11/21	BOS 1/27/25	Approved
92 County Line Rd Associates	C-24-002	92 County Line Rd	11/12/24	1/16/25	BOS 1/27/25	Approved with conditions
Caracausa – 2 lot subdivision	LDS-24-010	107 Knapp Rd	12/02/24	1/16/25	BOS 2/10/25	Approved
Pecan Drive – 4 lot subdivision	LDS-25-001	Pecan & Beechwood	1/28/25	9/15/25	BOS 10/27/25	Approved, Finalizing LD
Knightsbridge – 3 lot subdivision	LDS-25-002	Sycamore Drive	3/24/25	7/15/25	BOS 9/22/2025	Approved. Finalizing LD
Connect Vet Services / Salas	CU-25-0001	1008 Upper State Rd	4/28/25	5/15/25	BOS 6/23/25	Approved
Stein	LDS-25-003	510 Bethlehem Pike	4/29/25			Under review
Connect Vet Services	LDS-25-004	1008 Upper State Rd	7/18/2025	11/20/25	BOS 12/15/25	Approved, Finalizing LD
Costco Building Expansion	LDS-25-005	740 Upper State Rd	10/15/2025	01/15/26	BOS 02/23/26?	Applicant to provide updated lease prior to BOS meeting.

**Other Planning Department Projects:**

*Scanning (Scantek / Laserfiche)* – All property files upstairs have been scanned and formatted into individual property folders. Basement property files have been picked up for scanning. Currently scanning in-house all new documents, forms, permits to link to the electronic property file. The department continues to clean out files and Land Development files prepping for scanning (removing duplicates and unnecessary paperwork). ZHB files have been scanned. Land Development files in the basement have been scanned. Rolled plans are in the process of being scanned. The department has leased a large plan scanner for in-house future scans, copies, and right to know requests. One final pickup to be scheduled: Conditional Use, Land Development files.

***Proposed Ordinance Amendments:***

- Use Regulations – under review
- Sign Regulations – under review
- Parking Regulations – under review
- Relative Suites (Accessory Dwelling Unit) - adopted September 2025
- Mobile Food Vendors – adopted December 2025
- EV Ordinance (with Fire Department) – adopted June 2025

***2026 Community Forestry Workshop*** – This year’s workshop is scheduled for Friday, November 6, 2026

# MONTGOMERY TOWNSHIP POLICE DEPARTMENT



**MONTHLY ACTIVITY  
REPORT JANUARY 2026**



# MONTGOMERY TOWNSHIP POLICE DEPARTMENT



## JANUARY Activity Report for 2026

<b>Crime Data:</b>	Total Calls for Service:	2,865
	Total Part I Crimes:	38
	Total Part II Crimes:	100
	Total Criminal Arrests:	66
<b>Crash Data:</b>	Total Crashes:	94
	Reportable Crashes:	21
	Non Reportable Crashes:	73
	Injuries:	16
<b>Traffic Enforcement Activities:</b>	Traffic Stops:	748
	Traffic Citations:	344
	Warning Notices:	10
	Field Contact Cards:	611
	Traffic Complaints Received	21
	Selective Enforcements:	149
<b>Other Police Activities:</b>	Assist Fire Department:	43
	Building Alarms:	112
	Direct Patrols:	478
	Lockouts:	13
	Medical Assistance:	163
	School Walk-Through:	22
	Vacant Home Checks:	27
	Training Hours:	234.75
<b>Specialty Unit Usage:</b>	Canine Unit:	6
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	2
<b>Bus Patrol Violations</b>	Violations reviewed	200
	Civil Citations Issued	103
<b>Red Light Camera Violations</b>	Violations reviewed	1,335
	Civil Citations Issued	1190



MONTHLY ACTIVITY REPORT

1/1/2026 to 1/31/2026

Jurisdictions: All - Ticketing Zones: Montgomery - School Districts: All

Citations Reviewed

200

Citations Approved

147

Approval rate

73.5%

Tickets Mailed

103

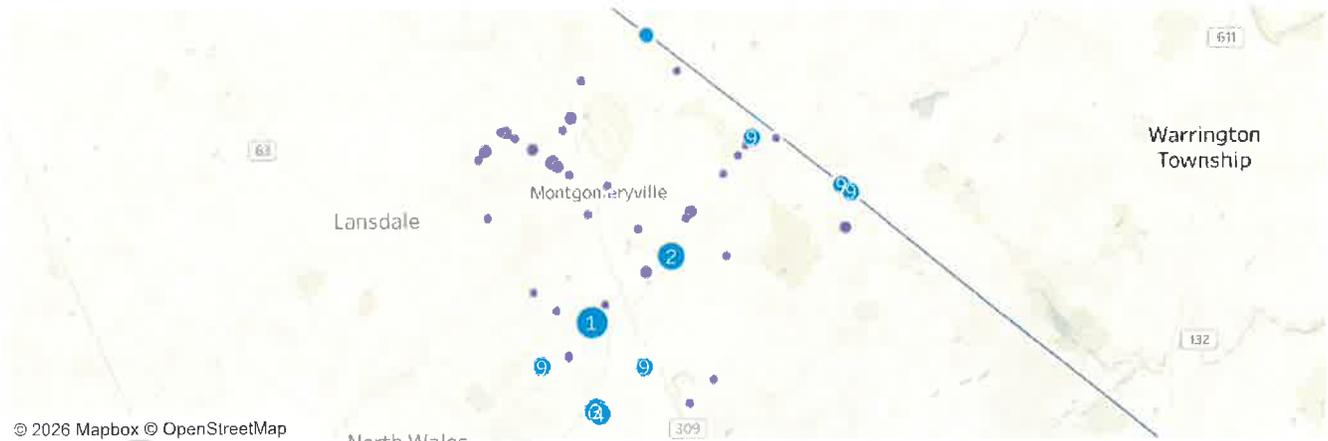
In State

95.1%

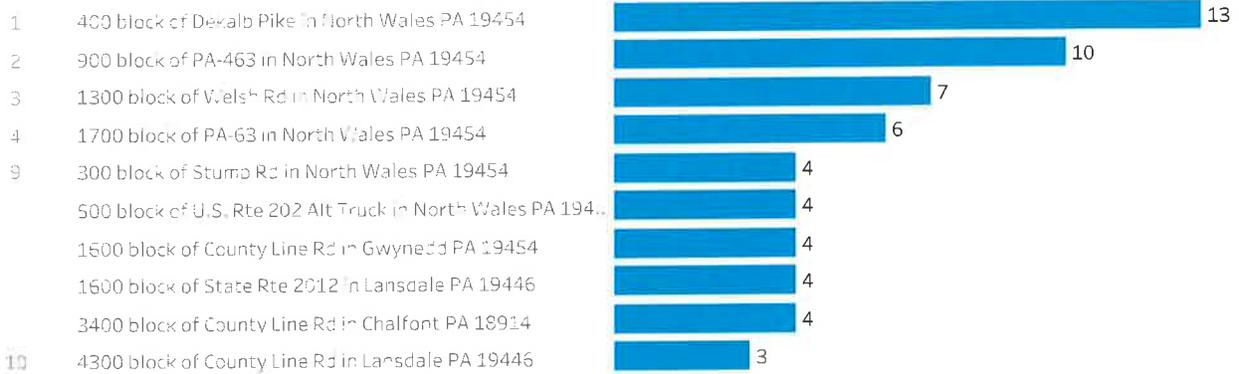
Hearings requested

17

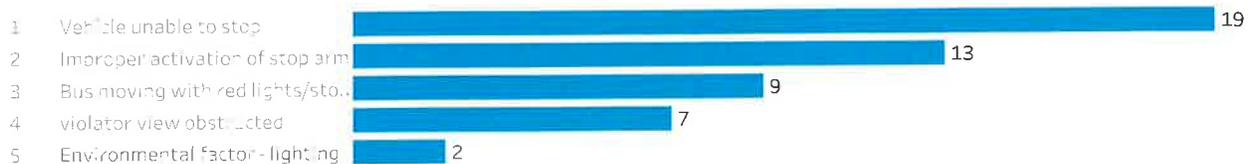
Top 10 Locations for Tickets Mailed



© 2026 Mapbox © OpenStreetMap



Top 5 Disapproval Reasons





# Violation Statistics - Workflow (Law Enforcement)



## Selection Criteria:

Violation Event Date From: 01/01/2026  
Violation Event Date To: 01/31/2026

### Law Enforcement Stage Review:

Total Accepted Events (Backoffice)		1370	
Violation Not Processed			
New Violations	35		2,55%
In Review	0		0%
		<hr/>	
		35	
Violation Processed			
Rejected Violations	145		10,58%
Accepted Violations	1190		86,86%
		<hr/>	
		1335	

# JANUARY 2026 CRASH HEAT MAP





**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2026 January

<b>Call for Service</b>	<b>Totals</b>
BURGLARY	4
THEFT	2
THEFT SHOPLIFTING	24
THEFT FROM VEHICLE (INSIDE)	3
THEFT AUTO PARTS AND ACCESSORIES	1
MOTOR VEHICLE THEFT	1
FRAUD ALL OTHERS	11
RECOVER STOLEN PROPERTY NOT FOR LOCAL THEFTS	1
CRIMINAL MISCHIEF ALL	2
PROPERTY DAMAGE REPORT	19
SEX OFFENSE ALL OTHERS	2
DRUG POSSESSION OFFENSE	26
DRUG PARAPHERNALIA	2
OVERDOSE	1
FAMILY OFFENSES - DOMESTIC	13
DUI-ALCOHOL/UNDER INFL	6
LIQUOR LAWS VIOLATIONS	1
DISPUTE	2
DISORDERLY CONDUCT / HARASSMENT	1
NOISE COMPLAINT	6
PFA/ICC VIOLATION	1



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2026 January

<b>Call for Service</b>	<b>Totals</b>
MUN ORD VIOLATIONS	4
DISTURBANCE	12
THREATS	2
HARASSMENT	4
TRESPASSING	2
ALL OTHER OFFENSES (EXCEPT TRAFFIC)	2
OPEN DOORS/WINDOWS GENERAL POLICE	6
SUSPICIOUS AUTO	30
SUSPICIOUS ACTIVITY	32
SUSPICIOUS PERSON	1
DOWN-WIRES / POLES /TREES / LIMBS	1
ALARM BURGLARY OR HOLD UP RESIDENCE	76
ALARM BURGLARY OR HOLDUP NON RESIDENCE	28
JUVENILE MATTER (NON CRIMINAL ONLY)	2
ALARMS (FIRE ALARMS)	7
ALARM - CARBON MONOXIDE ALARM	1
LANDING ZONE SET UP	1
FUMES - ODOR UNKNOWN / STRANGE INSIDE BLD	3
FUMES - ODOR UNKNOWN / STRANGE OUTSIDE BLD	1
UNATTENDED DEATHS	5
FOUND ARTICLES	7
LOST ARTICLES	4



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2026 January

<b>Call for Service</b>	<b>Totals</b>
MISSING PERSON	2
LOST / FOUND / STRAY ANIMALS	6
ANIMAL COMPLAINTS ALL	18
REPORTABLE MV CRASH W/INJURY	12
REPORTABLE MV CRASH NO INJURIES	10
NON REPORTABLE MV CRASH	68
NON REPORTABLE MV CRASH HIT & RUN	5
SELECTIVE ENFORCEMENT TRAFFIC	149
TRAFFIC MV COMPLAINT	21
TRAFFIC ENFORCE / STOP	710
TRAFFIC HAZARD	22
DISABLED MV	40
PARKING ENFORCEMENT	19
PARKING VIOLATION COMPLAINT	15
ABANDONED IMPOUND/TOWAWAY	7
SIGNALS SIGNS OUT	17
PROPERTY CHECK / AREA CHECK	2
VACANT HOME CHECK	27
LOCK OUT	13
MEDICAL ASSISTANCE	163
NOTIFICATIONS	13
OTH PUB SERV/WELFARE CHK	39



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2026 January

<b>Call for Service</b>	<b>Totals</b>
ASSIST CITIZEN	51
EMOTIONALLY DISTURBED PERSON (EDP)	6
PROPERTY CHECK SCHOOL FACILITIES	21
CHILD CUSTODY EXCHANGE	2
ASSISTING-FIRE DEPT	43
ASSISTING-OTHER POLICE DP	28
ASSISTING-OTHER AGENCIES	3
PROCESS OTHER AGENCY PRISONER	1
K9 MEDICAL TREATMENT / VET VISIT	1
WARRANTS-OTHER AGENCIES	6
WARRANT ATTEMPT TO SERVE	7
PRISONER WATCH /JAIL DUTY/TRANSPORT	14
COMMUNITY POLICING	1
COURT	36
MISC MAINTENANCE RADIOS ETC	3
OTHER MAINTENANCE	1
POLICE INFORMATION	20
TRAINING	25
FIELD CONTACT INFORMATION	5



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2026 January

<b>Call for Service</b>	<b>Totals</b>
FINGERPRINT	5
CIVIL MATTER	6
SPECIAL DETAIL ASSIGNMENT	11
DARE / DRUG AWARENESS	4
MUNICIPAL PERMIT APPLICATION	1
REPOSSESSION	6
BACKGROUND CHECK	8
PFA INFORMATION	2
SPECIAL RESPONSE TEAM	6
COMMUNITY RELATIONS ACTIVITY	8
DIRECTED PATROL	478
SURRENDER OF PROPERTY (NOT RECOVERY)	2
911 HANG UP / CHK WELFARE	66
FOOT PATROL	25
FOLLOW UP	29
CHILDSEAT INSPECTIION	1
VEHICLE MAINTENANCE	44
FOIA/RIGHT TO KNOW REQUEST	1
SEX OFFENDER REGISTRATION	1
CALL BY PHONE	34

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2026**

---

**COMMENDATIONS:**

On January 6, 2026, the Rappold Family dropped off cookies to thank the department for their service to the community.

On January 9, 2026, the Stoczko Family dropped off pretzels and cards for the department for Law Enforcement Appreciation Day.

On January 20, 2026, Sierra Jones dropped off bagels for Sergeant Ward, thanking him for all the assistance he had provided to her and her family.

On January 21, 2026, Hopeworx, Inc. sent a thank you card to the department showing appreciation for participating in their Holiday Toy Drive.

On January 27, 2026, Texas Roadhouse dropped off rolls to thank the department for its service to the community.

On January 28, 2026, Denise Judge, Principal at Mary, Mother of the Redeemer, delivered snacks to the department in recognition of their service to the community.

On January 28, 2026, Board Member Candyce Chimera forwarded a Facebook post from Bill Kennally expressing his gratitude to Sergeant Rushin and Sergeant Ward for their assistance with a neighbor during a snowstorm.

On January 31, 2026, Oleta Hightower contacted the station to express her appreciation to Officer English and Officer Giordano for their compassion while assisting her and her son.

**EDUCATION:**

On January 7 & 8, 2026, Sergeant Rushin & Detective Seydel attended SWAT training in Montgomery County.

On January 14, 2026, Sergeant Woch, Officer Haber & Officer Eufrazio participated in a Canine Training day in Montgomery Township.

On January 21 & 22, 2026, Officer Haber & Officer Coughlin attended Mandatory In-Service training in Bucks County, PA.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2026**

---

On January 23, 2026, Detective Sergeant Benner & Officer Poekert attended Veterans Response Team training in Montgomery County, PA.

On January 28, 2026, Sergeant Woch, Officer Haber & Officer Eufrazio participated in a Canine Training day in Montgomery Township.

**NOTED INCIDENTS:**

On January 1, 2026, officers responded to Lukoil, 913 Bethlehem Pike, for a security alarm. Upon arrival, officers observed shattered glass on the lower half of the front right entry door. Officers established a perimeter and conducted a protective sweep of the interior for possible suspects on location, with negative results. Officers noted light ransacking behind the counter where cigarettes are stored, with empty trays lying on the floor. The manager later arrived on scene and determined that \$957 worth of cigarettes had been taken. A review of surveillance video yielded images of the subjects and the vehicle involved. This case was referred to the Detective Division for further investigation, and charges are pending.

On January 4, 2026, officers conducted a traffic stop on a silver Toyota in the 700 block of Bethlehem Pike for a motor vehicle violation. Officers approached the vehicle and made contact with the operator. Throughout the encounter, officers noted the operator displayed signs of deception and was overly nervous. The operator gave consent to search the vehicle, and officers located Fentanyl pills. The operator was taken into custody and charged with violations of the Drug Act.

On January 4, 2026, officers on routine patrol were waved down by a rideshare driver in the area of Harvest Seasonal Grill, 1100 Bethlehem Pike. The complainant related that he was hired to drive an intoxicated male home from the restaurant, but after getting in the car, he demanded to be taken back to his vehicle in the parking lot. Officers located the male as he began to drive away. Officers immediately noted signs of impairment as the male was visibly intoxicated. The driver was investigated for Driving Under the Influence and was subsequently taken into custody. He was physically unable to perform Standardized Field Sobriety Tests due to his level of intoxication and later refused chemical testing. A preliminary breath test indicated a Blood Alcohol Content that was three times the legal limit. A routine records check revealed the suspect was on probation, had two prior DUI convictions, and had a suspended license at the time of the present case. The defendant was taken into custody for Driving Under the Influence and was remanded to the Montgomery County Correctional Facility.

On January 8, 2026, officers responded to Wegmans, 804 Bethlehem Pike, for a suspicious male inside the store. Upon arrival, officers made contact with the male who was gathering items and placing them into a bucket. A routine record check revealed the subject had an active arrest warrant from the Montgomery County Sheriff's Office for a drug possession offense. The subject was taken into custody and transported to the Montgomery County Correctional Facility.

On January 11, 2026, officers responded to 1200 Welsh Road, Ha Pharmacy, for a burglary. Upon arrival, officers observed a shattered front door. Officers made entry into the business, and there was no one inside.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2026**

---

Officers observed muddy footprints inside the business, along with open file cabinets that had been gone through, and some medications that had been moved. Through further investigation, it was determined that \$778.28 of prescription narcotics were stolen. A prescription bottle located on the floor was seized for evidence to process for fingerprints. The investigation is still ongoing and was forwarded to the Montgomery Township Detective Division.

On January 15, 2026, officers conducted a traffic stop on a red Chevrolet in the area of Route 202 and Horsham Road for a motor vehicle violation. Officers approached the vehicle and made contact with the operator. Officers noted the odor of marijuana emanating from the vehicle and observed signs of impairment. As a result, officers conducted Standardized Field Sobriety Tests on the male, which showed signs of impairment. While attempting to take the male into custody for Driving Under the Influence, the male fled on foot. Officers utilized less-lethal tactics to detain the male. A search incident to arrest revealed the male had a pound of methamphetamine on his person. The suspect was taken into custody and charged with Driving Under the Influence, Resisting Arrest, and violations of the Drug Act.

On January 17, 2026, officers observed a white Dodge in the middle of Horsham Road near North Wales Road that appeared to be disabled. Officers approached the vehicle and attempted to provide assistance to the operator. The operator provided fake identifying information and was instructed to move the vehicle into a nearby parking lot. The operator quickly drove into the parking lot, and by the time officers pulled in behind him, the operator was no longer there. The vehicle displayed a counterfeit registration from Delaware, and the keys were left in the ignition. Officers towed the vehicle and conducted an inventory search, which led to the seizure of over \$4,200 of Home Depot merchandise. The items were returned to Home Depot, and video footage was obtained of the suspect. Through the investigation, officers identified the male and discovered that he had several warrants out for his arrest. Charges to be filed.

On January 20, 2026, officers responded to a residence on Hampton Green Drive for a mental health emergency. While en route, Montgomery County Communications advised that an adult male on location was having a manic episode and could be combative upon officer arrival. Upon arrival, officers made contact with the caller, who stated her son had not been taking his medication and was acting erratically. Officers proceeded upstairs and attempted to speak with the male. He was visibly agitated and in a manic state. Officers attempted to de-escalate the situation and informed the male that they were there to help him. The male began advancing towards officers in an aggressive manner, holding a chair over his head, and was not listening to the officer's commands. Due to the male's manic and aggressive state, officers utilized less-lethal tactics to detain him. The Volunteer Medical Service Corps arrived on scene and transported the male to Lansdale Hospital for a mental health evaluation.

On January 23, 2026, officers conducted a traffic stop on a black Chevrolet in the area of Horsham Road and North Wales Road for a motor vehicle violation. Officers approached the vehicle and made contact with the operator. While speaking with the operator, officers noted signs of deception and overly nervous behavior. Officers requested consent to search the vehicle, which was granted. While searching the vehicle, the suspect was making frivolous movements. Officers attempted to detain the suspect for officer safety, and a struggle ensued. Officers were eventually able to detain the suspect and discovered 15 grams of

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2026**

---

methamphetamine concealed on his person. The suspect was taken into custody and remanded to the Montgomery County Correctional Facility.

On January 23, 2026, officers conducted a traffic stop on a blue Ford vehicle in the area of the Five Points Intersection for a motor vehicle violation. Officers approached the vehicle and made contact with the operator, and immediately noted the odor of marijuana emanating from the vehicle. Next, officers inquired about the odor, and the driver advised officers that he was in possession of marijuana. Consent to search the vehicle was granted and yielded additional marijuana, cocaine, and steel brass knuckles. The driver was subsequently placed under arrest for violations of the Drug Act and possession of prohibited offensive weapons.

On January 26, 2026, officers responded to Target, 125 Witchwood Drive, for a delayed retail theft report. Loss Prevention advised officers that a female suspect selected \$1900 worth of merchandise and exited the store, passing all points of sale without paying for the items. The female had two juvenile children with her at the time of the theft. The children were observed on surveillance aiding the female subject in pushing merchandise out of the store. Through the investigation, the suspect was identified, and charges were filed for felony retail theft and endangering the welfare of children.

On January 29, 2026, officers responded to Fine Wine and Spirits, 1210 Bethlehem Pike, for a late report of a retail theft. Upon arrival, officers were advised that an offender had entered the store several days in January and taken alcohol without paying for it. Officers took the delayed report and left. A short time later, employees called back to advise that the male was on location again. Officers located the male and were able to take him into custody without incident for six retail thefts totaling approximately \$700.

**ITEMS OF INTEREST:**

Bus Patrol Violations:

- Violations Reviewed - 200
- Citations Issued – 103

Automated Red Light Camera Enforcement Violations:

- Violations Reviewed - 1335
- Citations Issued – 1190

**COMMUNITY POLICING EVENTS:**

On January 9, 2026, Officer English instructed D.A.R.E. at Montgomery Elementary School.

On January 16, 2026, Officer English attended a PAL book reading at the Lansdale YMCA.

On January 16, 2026, Officer Hernandez instructed D.A.R.E. at Bridlepath Elementary School.

**Montgomery Township Police Department**  
**Monthly Activity Report**  
**January 2026**

---

On January 30, 2026, Officer English instructed D.A.R.E. at Montgomery Elementary School.

# Montgomery Township Public Works Department

## Monthly Report – January 2026

### PARKS/OPEN SPACE:

- Routine maintenance & repairs, trash removal, playground inspection and equipment maintenance.
- The following tree work was done throughout the Township:
  - Scott Y., Anthony & J. Gormley responded to a police officer call out for a fallen tree across Pioneer Drive.
  - Scott Y., Anthony & J. Gormley removed and chipped a dead pine tree from Clayton Court.
  - Scott D., Scott Y., Anthony, Larry K. & J. Gormley chipped Christmas trees dropped off at William F. Maule at Windlestrae.
  - Scott D., Scott Y., Anthony, Larry K. & J. Gormley removed the following dead/dying/fallen trees:
    - Two (2) Ash trees from Memorial Grove
    - One (1) Pine tree from Hourglass Park
    - One (1) fallen tree at Victoria Court basin
    - One (1) Pine tree and one (1) Maple at the CRC
    - Three (3) trees at Friendship Park
    - One (1) Maple, one (1) Cherry & two (2) Oak trees at the Township owned opened spaces at Bellows Way & Twining Rd.
    - Three (3) Oak trees along the driveway into 1216 Stump Road
    - One(1) Hickory tree at the old Bark Park
    - One (1) Cherry tree on Township property on Canterbury Drive
- Scott D., Scott Y., Anthony, Larry K. & J. Gormley repaired the wind screen for the pickleball court at Friendship Park.
- Scott Y., Scott D., Anthony, Larry K. & J. Gormley looked over and repaired plows in preparation for winter weather and after each plowable snowstorm.
- Scott D., Scott Y., Anthony, Larry K. & J. Gormley cleared the fence line and replaced broken posts and rails for a Township owned basin on Davis Drive.
- Scott D., Scott Y., Anthony, Larry K. & J. Gormley performed maintenance on park equipment.
- Scott D., Scott Y., Anthony, Larry K. & J. Gormley cleared Township owned sidewalks after each snowstorm.
- Scott D., Scott Y., Anthony, Larry K. & J. Gormley cleared the front of 1216 Stump Road along the roadway.
- Anthony assisted with the leaf collection that took place on January 17<sup>th</sup> at William F. Maule Park at Windlestrae.

### ROADS:

- Bill inspected and cleaned the park restrooms at William F. Maule Park at Windlestrae & Spring Valley Park.
- On January 20<sup>th</sup>, the Public Works Department welcomed Matt Lydick to the team.
- Bill performed weekly tot-lot inspections at all Township owned parks.
- Bryan & Joe filled various potholes throughout the Township.
- Bill & Bryan televised storm sewer pipes throughout the Township.
- Bryan & Chris used the skid loader with blower to snow blow the entire Orchards Development to open up intersections and parking for the homeowners.
- Bill submitted the storm sewer pipe camera footage to the Townships GIS system.
- Joe, Anthony, J. Gormley, Bryan, Chris & Scott Y. loaded snow from developments into dump trucks and hauled it out to open up intersections and parking for the homeowners.
- Scott S. handled several resident complaints throughout the Township.
- Bill collected the park trash twice a week at all Township owned parks.
- Bryan, Joe, Chris, Scott S., Matt & J. Gross performed snowplow and salt spreader maintenance before and after all snow events.
- Chris & Joe assisted J. Gross with the annual services of the Public Works vehicles.
- Scott S., Bryan & J. Gross unloaded and washed the salt trucks.
- Bill inspected the Road Occupancy Permits for progress and completion.
- Joe & Bryan performed drainage maintenance throughout the Township as part of the MS4 Stormwater requirements.
- Scott S. monitored ongoing projects being done by contractors for Montgomery Township.
- J. Gross performed the annual services, routine maintenance and annual inspections on several Township vehicles/trailers.

## **FACILITIES:**

- Jeff cleaned the Administration & Police Department complex.
- Installed no trucks over 30' signs on Stump Road between Witchwood Drive and Welsh Road.
- Pre-construction meeting for the installation of the RRFB on Stump Road with Gilmore, NJS Concrete, and Township staff.
- Todd and Larry N. called in after hours to adjust door sensors (door not closing) for garage door at VMSC.
- West Generator called in to repair transfer switch for the PD generator.
- Todd, Dave & Larry N. made minor building repairs and improvements to the Administration & Police Department Complex, CRC, both firehouses, and the park restrooms.
- Dave, Don, Todd & Larry N. responded to a total of 115 PA One Calls throughout the month.
- Dave worked with Gilmore, Rhythm Engineering, Signal Control and Tony Still to address ongoing traffic signal issues.

## **SNOW/ICE EVENTS:**

- Salted/Plowed Township roads due to snow/ice on the following dates:
  - January 1, 2026 (*salted*)
  - January 2, 2026 (*salted*)
  - January 17, 2026 (*salted & plowed*)
  - January 18-19, 2026 (*salted & plowed*)
  - January 25-26, 2026 (*salted & plowed*)
  - January 27-30, 2026 (*Multiple staff members from the Park & Road crew worked on clearing snow from roadways*)

<b>Project Tracking Montgomery Township</b>					
<b>Job Name</b>	<b>Job Number</b>	<b>Status</b>	<b>Task</b>	<b>PennDOT #</b>	<b>Last Update</b>
North Wales & Harbob	2303013	In Construction	No inspection scheduled yet. Inspection team indicated contractor was addressing some ADA items.	321552	1/20/2026
Stump Road RRFB	2307039	In Construction	Coordinating with John Walko for easements. Pre-con 1/21. Construction to begin March/April. <b>AGREEMENT</b>	335709	1/20/2026
Route 309 Emergency Preemption	2500884	In Construction	Detectors installed. Construction estimated to be complete by end of January. <b>AGREEMENT</b>		1/20/2026
Bethlehem Pike & English Village Signal Upgrades	220206901	In Construction	Pole spot scheduled for 2/4/26 <b>AGREEMENT</b>	352572	1/20/2026
Lansdale Avenue/Taylor Road and Cowpath Road Signal Upgrades	2400517	In Progress	Addressing comments received 10/3. DOT requested counts be obtained after 5 points construction to reevaluate left turns. Mtg to be coordinated for PennDOT ramps.	384626	1/20/2026
Route 309 & Montgomery Mall South Signal Modification	999101601	Plans Approved	Received permit 1/22/26	387113	1/22/2026
Knapp Road & Route 309	999101601	Under Review	PennDOT requested updates to ped activity. Permit anticipated this week.	395028	1/27/2026
LPR - County Line Road/Doylestown Road	999101601	In Progress	Signatures requested.	393734	1/20/2026
Knapp Road & North Wales Road		In Progress	Montco is updating pedestrian facilities.		
Bethlehem Pike and North Wales Road Signal Upgrade	2103021	On Hold	On hold per Village of Windsor and Chase Bank	281180	



**186**  
Municipal Responses

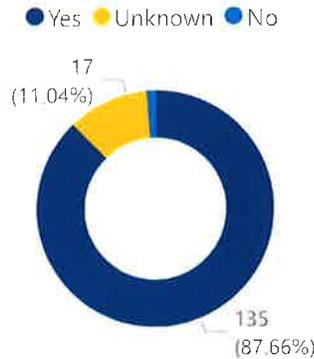
**0m 30s**  
Chute Time

**6m 22s**  
Response Time

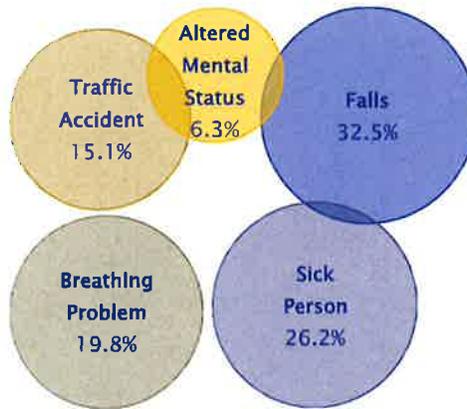
**54m 16s**  
Call Time

**100%**  
Agency On-Status

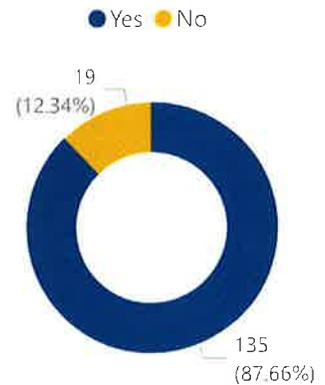
**Did the Patient's Condition Improve because of our Care?**



**Top 5 Call Types**



**Was the Patient Transported?**

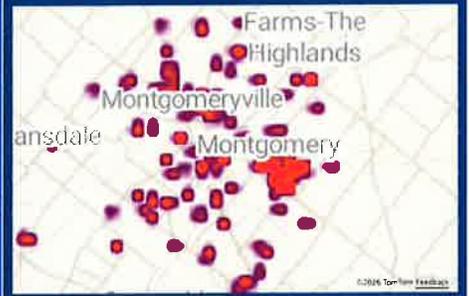


**VMSC Critical Response Triad**

VMSC emphasizes its review of the Critical Response Triad—cardiac, trauma, and stroke-related calls—because timely intervention in these cases can significantly improve patient outcomes and survival rates.



**Where are our calls?**



**VMSC's January Global Scale**



**Mental Health** | Responded to **76** behavioral health-related calls.



**Community Harm** | Handled **24** Overdoses, down from 40 last month, resulting in **4** Narcan administration by EMS. Also responded to **40** incidents involving deliberate injury, down from 44 last month.



**Climate** | Dispatched to **9** weather related motor vehicle crashes.

**Diversity** | **62** patients had language barriers. **25** patients were morbidly obese. **36** were in a state of emotional distress. And **11** were developmentally impaired.

**January 2026**

**Patient Satisfaction Rating**



"I had to call in the middle of a snow storm. They came quickly and efficiently. I was grateful..."  
NPV Region1/25/2026

**Mutual Aid**

VMSC provided mutual aid for 65 calls this period, down from 96, with the most significant contributions to Freedom Valley with 18, Bucks County Rescue Squad with 10, Ambler with 9, Cheltenham with 6, Second Alarmers with 4, Chal-Brit with 3, and others with 15.

Conversely, VMSC received mutual aid 12 times with 4 by Freedom Valley, 2 by Second Alarmers, 2 by Chal-brit, 1 by Skippak, 1 by Cheltenham, and 1 Unknown.

**Supporting Our Community**

Winter weather is perfect for cozying up with hot chocolate and hoping the driveway shovels itself. But during the historic snowfall of January 25–26, VMSC was out in force. Between the occasional snow angel, our crews remained prepared to ensure our communities remained safe.

During the storm, we handled 144 emergency incidents with a 100% response rate across Montgomery, Bucks, and Delaware counties, including 4 mutual aid assists. Our calls included 3 cardiac arrests, 3 cases of chest pain, 2 possible strokes, 17 falls, and 1 motor vehicle accident.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #14

---

---

**SUBJECT:** New Business – Committee Board Liaison Reports  
**MEETING DATE:** February 23, 2026  
**BOARD LIAISON:**  
**INITIATED BY:** Tanya C. Bamford, Chairwoman

---

---

**BACKGROUND:**

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of January to provide an update on those meetings.