

**MONTGOMERY TOWNSHIP BUSINESS DEVELOPMENT PARTNERSHIP  
MEETING MINUTES  
June 17, 2008**

The regular monthly meeting of the Montgomery Township Business Development Partnership (BDP) was held at 12:30 p.m., Tuesday, June 17, 2008 at Cobham. The members of the BDP in attendance included, Kris Field, Tony Lizell, Larry Mastroieni, Bob Cole, Allan Nappen, Jay Haenn, and John Ferreira. Also present:, Steve Prousi, Board of Supervisors, Stacy Crandell, Public Information Coordinator, Bruce Shoupe, Planning Director, Pam Gural-Bear, Assistant Manager, and Mike Galla, Management Analyst.

**Call to Order:** Jay Haenn called the meeting to order at 12:38pm.

**Minutes Approval:**

Minutes approved with one minor change.

**New Business:**

- **Interview Procedures for July Meeting:** Ms. Crandell explained some ideas to make the interview process more interactive. She will prepare a checklist so the committee members can easily evaluate each candidate.
- **BDP Business Card Exchange/Forum:** The event will be held on Tuesday, September 16<sup>th</sup> from 4PM-6PM.
  - **Ideas for the Forum:** Mr. Ferreira suggested that some of the things he would be interested in seeing at the forum would be a discussion by the Township Planning Department, County Planning Department, and/or the Traffic Engineer so the Business understand what is going on in the community and what is going to happen. Mr. Cole suggested having the forum focus on why this is a good community to do business. Some other ideas are an update on the Willow Grove Naval Base.
  - **Ideas for Promotion:** Mr. Cole suggested doing a postcard mailing. Staff will be looking into the feasibility and see if the Board will approve the expenditure. Also, Mr. Nappen and Mr. Ferreira are willing to let their tenants know about the upcoming event.
  - **Time:** The event will be held 4PM-6PM in the Township Building. The committee decided to have the forum from 4PM-5PM with the speakers given 15mins. From 5PM-6PM, light refreshments and networking can take place.
  - **Light Refreshments:** Mr. Prousi suggested seeing food establishments in the area would donate food to the event. Mr. Ferreira will check with Chick-Fil-A. Staff will be looking into other possibilities.
- **Upcoming Meetings:** The meeting schedule was discussed. Ms. Crandell said that the committee may need to meet in August depending on how the Business Card Exchange and Forum is coming together.

**Public Comment:**

- None.

**Old Business:**

- Ms. Crandell reminded any members that needed to fill out and hand in the bylaw acknowledge form.

**Business Update**

- Mr. Shoupe gave an update about businesses and development coming to the Township.

**Open Discussion:**

- None.

**Adjournment:**

- There being no further business to come before the BDP, the meeting adjourned at 1:20p.m. The group will meet next on July 15, 2008 at the Township Building at 12:30pm.