

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
April 25, 2011 - 8:00 P.M.

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Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Joseph P. Walsh

Lawrence J. Gregan
Township Manager

ACTION MEETING - 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the April 11, 2011 Meeting
6. Recognize Police Department, Public Works Department and Administration Department Promotions
7. Consider Approval of 2011 Kids University Trip Fees
8. First Quarter 2011 Budget Report
9. Consider Authorization to Advertise Proposed Ordinance #11-250 – Amendment to Sewer Use Regulations
10. Consider Award of Bid for Removal and Installation of Trees at Township Building
11. Payment of Bills
12. Other Business
13. Adjournment

Future Public Hearing/Meetings

04-26-11 @ 7:00 PM – Environmental Advisory Committee
04-26-11 @ 7:30 PM – Zoning Hearing Board – Special Meeting
04-28-11 @ 7:30 PM – Finance Committee
05-03-11 @ 7:30 PM – Zoning Hearing Board
05-05-11 @ 7:30 PM – Planning Commission
05-09-11 @ 8:00 PM – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: April 25, 2011

ITEM NUMBER: **43**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: April 25, 2011

ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Approval of Minutes for April 11, 2011 Meeting

MEETING DATE: April 25, 2011

ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman

BACKGROUND:

Just a reminder – Please call Deb Rivas or Shirley Snyder on Monday, April 25, 2011 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
APRIL 11, 2011**

Chairman Robert Birch called to order the executive session at 7:00 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Lawrence Gregan, Frank Bartle, Esquire, William Cooper, Esquire, Andrew Chayka, prospective purchaser and James Sherratt, Owner. Two matters of litigation and two matters of personnel were discussed.

Chairman Robert Birch called to order the regular action meeting at 8:04 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Frank Bartle, Esquire, Lawrence Gregan, Richard Brady, William Brightcliffe, Bruce Shoupe, Kevin Costello, Ann Shade, Shannon Drosnock, Vicki Zidek, Meg Swiggard, Rich Grier and Shirley Snyder.

Chairman Robert Birch called for public comment from the audience and there was none.

Frank Bartle, Esquire, announced that the Board met in executive session at 7:00 p.m. this evening to discuss two litigation matters: the J.C. Penney assessment appeal and the Zoning Hearing Board matter for property located at 941 Horsham Road. Also discussed were two personnel matters: Police contract negotiations and employee position vacancies. Mr. Bartle said that these matters are legitimate subjects for an executive session pursuant to Pennsylvania Sunshine law.

Chairman Robert Birch made a motion to approve the minutes of the March 28, 2011 Board meeting and Supervisor Michael Fox seconded the motion. The minutes of meeting were unanimously approved as submitted.

Lawrence Gregan announced the appointment of Shannon Drosnock as the Finance Director/Treasurer for Montgomery Township. Mrs. Drosnock has served as the Interim Finance Director since October 4, 2010. Resolution #1 unanimously appointed Shannon Q.

Drosnock as the Finance Director/Treasurer of Montgomery Township, effective March 29, 2011.

Chief Richard Brady read the letter of commendation for Juvenile Detective James Reape. Detective Reape was recognized for his investigation of the Charles Hurst case. Resolution #2 unanimously commended Juvenile Detective James Reape for his outstanding investigative and interview skills, attention to detail and perseverance, which resulted in the successful arrest and prosecution of Charles Hurst, former Vice Principal at Pennbrook Middle School. Detective Reape's professionalism and actions are in the highest tradition of the Montgomery Township Police Department.

Stacy Crandell provided an over view of the Senior Committee activities since it was established in February 2008. The Senior Committee has hosted seminars, created the Senior Resource Center located in the lobby of the Township building, and participated in Autumn Festival and the Summer Concert Series. Through discussions with Supervisor Joseph Walsh, Senior Committee Liaison Jeffrey McDonnell and staff, the following ideas will be discussed by the Senior Committee at their meeting this week: Maintaining a list of organizations that are in need of volunteers, keeping a list of individuals who are interested in volunteering, working with established volunteer organizations, looking for community outreach opportunities and organizing and performing one community service outreach project each year. The Township will provide a work station located in Community Room B, which would be available to the committee members giving them access to a computer and telephone. This work station would be secured when not in use. Supervisor Jeffrey McDonnell commented that he is impressed with the work that has been accomplished by the committee. Chairman of the Senior Committee, Ralph Schurr, noted that the committee will be meeting on Wednesday, April 13th and will be discussing the list of suggestions.

Stacy Crandell reported that the week of April 11th through 15th is Local Government Week. Montgomery Township will be hosting tours and demonstrations by the Administration, Fire and Police Departments, and the Volunteer Medical Service Corps. Children from Montgomery Elementary, Mary Mother of the Redeemer and Bridle Path schools will be visiting during the course of the week. Resolution #3 unanimously recognized April 11th through 15th as Local Government Week in accordance with the official Resolution of the Pennsylvania State Association of Township Supervisors.

Supervisor Michael Fox reported that Arbor Day, sponsored by the Shade Tree Commission will be celebrated on April 30th, with the annual tree give-away. This event will be held at Gazebo Park beginning at 9:00 a.m. Resolution #4 unanimously proclaimed Saturday, April 30, 2011 as Arbor Day.

Chairman Birch made a motion to approve the payment of bills. Supervisor Chimera seconded the motion. The payment of bills was unanimously approved as submitted.

Frank Bartle stated that the Board of Supervisors would be convening for an Executive Session at the conclusion of this meeting.

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Recognize Police Department, Public Works Department, and Administration/Finance Department Promotions

MEETING DATE: April 25, 2011 ITEM NUMBER: #6

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Chief Richard Brady, Kevin A. Costello, Ann Shade & Shannon Drosnock  BOARD LIAISON: Robert J. Birch (Chairman)

BACKGROUND:

Police Department - On April 9, 2009, Michael Jenkins was hired as a recruit Police Officer with the Montgomery Township Police Department. On April 9, 2010 he completed his one year probationary period and was promoted to Patrol Officer III. Over the past year, Officer Jenkins has been a proactive and aggressive police officer. He has attended several schools to further enhance his criminal justice knowledge. He has received above average performance evaluations from his patrol sergeants.

Public Works Department – On April 12, 2011, Scott Stutzman has been promoted from Equipment Operator to Assistant Road Foreman. Scott began his career with Montgomery Township in November of 1990 as a Laborer. He has since obtained a Class "A" CDL and has successfully completed the requirements of the LTAP Program. Scott has been working in the capacity of a crew leader for several years now and has done an outstanding job.

On April 12, 2011, Greg Reiff has been promoted from the position of Crew Tech II to Assistant Park Foreman. Greg began his career with Montgomery Township in May of 2000 as a Laborer and quickly worked his way up to Crew Tech II. Greg has also successfully completed the requirements of the LTAP Program, Turf Grass Specialist Training and has become a Certified Pesticide Applicator. Greg has been working in the capacity of a crew leader and had done an outstanding job.

Administration/Finance Department – On April 12, 2011, Meg Swiggard has been promoted from the position of Payroll and Benefits Associate to Human Resources Coordinator. Meg has been performing the payroll and benefits associate position duties since June 29, 2009. During this time, Meg has built effective relationships across all Township functions, both with employees and management personnel. In addition to her proficient technical skills in payroll and benefits, she understands the critical need for confidentiality and exceptional internal customer service. Her experience in providing support in payroll, health and life insurance and deferred compensation plans has prepared Meg to absorb additional responsibilities related to personnel and accept this promotional opportunity, shared between the departments of Administration and Finance, as Human Resources Coordinator.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Promotional increases for all promotions have been included in the approved 2011 Budget.

RECOMMENDATION:

The Board is requested to recognize the following promotions: 1) Officer Michael Jenkins to the rank of Patrol Officer II, effective April 9, 2011; 2) Scott Stutzman to the position of Assistant Road Foreman, effective April 12, 2011; 3) Greg Reiff to the position of Assistant Park Foreman, effective April 12, 2011 and 4) Meg Swiggard to the position of Human Resources Coordinator, effective April 12, 2011.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the promotion of Officer Michael Jenkins to the rank of Patrol Officer II, effective April 9, 2011; 2) Scott Stutzman be promoted to the position of Assistant Road Foreman, effective April 12, 2011; 3) Greg Reiff be promoted to the position of Assistant Park Foreman, effective April 12, 2011 and 4) Meg Swiggard be promoted to the position of Human Resources Coordinator, effective April 12, 2011.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.


**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Approval of 2011 Summer Kids University Trip Fees

MEETING DATE: April 25, 2011 ITEM NUMBER: #7

MEETING/AGENDA: ACTION SESSION ACTION CONSENT XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Katherine Grubb  BOARD LIAISON: Michael J. Fox
(Park and Recreation Board Liaison)

BACKGROUND:

The fee schedule is being amended to include the fees charged for the summer 2011 Kids University trips. Please see attached listing of trips and fees. The fees are subject to change due to price increases by the transportation company and the trip destination.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Recreation programs and trip fees are expected to be revenue neutral.

RECOMMENDATION:

Approve the Fee Schedule amendments as submitted.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the amendments to the Fee Schedule to include the summer 2011 Kids University trip fees.

MOTION: _____ SECOND: _____

ROLL CALL:

Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

SUMMER 2011 KIDS UNIVERSITY TRIP FEES

	2011
Venue	Fee
Swimming	\$18
Freddy Hill Fun Center	\$15
Franklin Institute	\$25
Pump it Up	\$18
Crystal Cave	\$25
Mercer Museum/Fonthill Castle	\$22
Academy of Natural Sciences	\$20
Happy Tymes	\$17
Adventure Aquarium	\$25

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: First Quarter 2011 Budget Report

MEETING DATE: April 25, 2011

ITEM NUMBER: #8

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee

BACKGROUND:

The Finance Department has completed its' 1st Quarter 2011 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 1st Quarter 2011 Budget Report from the Finance Director.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq., file, S. Drosnock, L. Gregan



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

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**ROBERT J. BIRCH
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
JOSEPH P. WALSH**

To: Distribution

From: Shannon Q. Drosnock, Finance Director 

Date: April 20, 2011

Subject: Budget Status as of March 31, 2011

This memo will summarize the Year-to-Date operating results through March 31, 2011 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- Exhibit A - Statement of Changes in the General Fund Balance. This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- Exhibit B - Report of Fund Balances for All Funds. This report helps us monitor our available balances in each of the Township's eighteen operating/reserve funds and three fiduciary (pension) funds.
- Exhibit C - Capital Reserve Fund Analysis. This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- Exhibit D - Chart Comparing General Fund Cash Balances 2010 – 2011. This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- Exhibit E – Local Enabling Tax Revenue comparison graph for 2010-2011 detailing each of the tax revenue streams for the General Fund.
- Exhibit F – Earned Income Tax Revenue comparison for 2006-2011 and projection for 2011.
- Additional Reports included – Tax Collector's Monthly Report and Technology Manager's Monthly Report.

General Fund 01 - Fund Balance

During the 1st Quarter of 2011, the Township received \$3.624M or 39.8% of 2011 General Fund Budgeted Revenues, which was 4.9% higher than the \$3.764M in Revenues received during the 1st Quarter 2010. General Fund Expenditures during the 1st Quarter 2011 were \$1.985M which amount was 10.9% higher than the \$1.789M in Expenditures during the 1st Quarter 2010. The majority of this difference is because the Township has processed 7 payrolls this quarter whereas in 2010 only 6 payrolls had been processed through March 31st. Notwithstanding this increase, when adjusted to include payroll accruals charged back to 2010, actual expenditures are at 23.7% of Budget compared to the expected rate of 25%.

At the end of the 1st Quarter 2011 the General Fund Balance was \$4.291M, an increase of 6.83% above the 1st Quarter 2010 fund balance of \$4.016M. The various Revenue and Expenditure details are discussed in more detail below.

General Fund Revenues

- **Tax Revenue Collections**
 - Real Estate Tax revenue collections are down 29.9% which is likely due to the timing of collection of receipts. The end of the discount period is April 30th and the rate of collections will accelerate as we get closer to that date.
 - Earned Income Tax revenue collections are up slightly (.3%) representing 4th Quarter 2010 remittances. Final returns for 2010 must be filed with Berkheimer by April 15th and we will start receiving those payments along with 1st Quarter 2011 returns in late April/early May at which time we should have a better indication of how these revenues can be expect to track for the balance of 2011.
 - Real Estate Transfer Tax Revenues are down 16.9% (\$13K) compared to 1st Quarter 2010. To date this year, the transfers have been residential sales only with no commercial transfers to date. While the revenues from transfer taxes may be behind, there is still 75% of the year remaining and we are coming into the busy real estate season. Staff will monitor this account closely and continue to provide updates.
 - Mercantile Tax revenue collections are up over 10% (\$168K) as compared to 1st Quarter 2010. This significant increase is a result of the combination of more accurate projected returns for 2010 and a 30% increase in the number of returns filed over same period prior

Budget Status Report

1st Quarter 2011

year. In 2010 the Township refunded many businesses a portion of their taxes because the 2009 estimates were for higher than actual receipts; this was not the case in 2011.

- Business Privilege Tax revenue collections are up 8.4% (\$52K) compared to 1st Quarter 2010. The pattern for these revenues mimics the above described pattern for Mercantile Tax where the 2010 estimates more accurately reflected the final 2010 gross receipts. Additionally, as with the Mercantile Tax, the number of returns filed is up 23% compared to prior year.

The combination of higher Business Privilege and higher Mercantile Tax receipts is a strong indication that the local business economy is beginning to stabilize if not showing signs of recovery from the economic downturn.

- Local Services Tax (formerly Occupation Privilege Tax) revenue collections are down 58% (\$76K) as compared to 1st Quarter 2010. However, this is due entirely to the change in due dates implemented on January 1 when the new tax rate of \$52 went into effect. In prior years there were three collection dates (2/15, 7/15, 11/24), the first of which occurred during the 1st Quarter of the year. The new due dates are 30 days after the end of each quarter which eliminates a 1st Quarter due date. Staff fully expects that these revenues will show a negative comparison to prior year until the second half of the year.
- Overall Tax Revenue collections are up \$169K or 4.9% for the 1st Quarter.

- Other Revenue Sources

- Building Permit revenues are up 22.7% compared to 1st Quarter 2010. In speaking with the Planning and Zoning Office, it appears many permits are being issued for electric, plumbing and hot water heater replacement. Many of the homes in the Township are between 20 and 25 years old and it seems to be that repairs and upgrades are all occurring at the same time. At this early point in the year it is not apparent if this trend will continue for the duration of the year.
- Cable TV Franchise Fees are up again this year by 11.2% over 1st Quarter 2010 and overall Permits and Licenses are up 15.9% from 2010.

Budget Status Report 1st Quarter 2011

- Interest revenues are up 6.6% (\$166) compared to 1st Quarter 2010. Interest rates are still very low and the Township is currently receiving a rate of .35%.
 - Overall Revenues are up 5.9% compared to 1st Quarter 2010. The majority of this increase is due to the Business Taxes which, as described above, are showing a significant increase from prior year.
-
- Expenditures
 - Overall year to date expenditures are up 10.9% (\$195) compared to March 2010. The increase is due primarily to the number of payrolls processed during the 1st Quarter of the year. Payroll is distributed every other Thursday. In the current year we have processed 7 payrolls during Quarter 1 as opposed to 6 payrolls in Quarter 1 of 2010. Notwithstanding this increase, when adjusted to include payroll accruals charged back to 2010, actual expenditures are at 23.7% of Budget compared to the expected rate of 25% as described above.

FUNDS 04 – 99

Fire Fund - 04 **Revenues and Expenditures**

Expenditures through the 1st Quarter 2011 for the Fire Fund were \$138K or 16.6% of budget. Revenues through the 1st Quarter 2011 were \$118K or 13.7% of Budget. The 1st Quarter revenues include the transfer of 25% of the \$260,000 EIT allocation to the Fire Fund. Additionally, this year 25% of the new Local Services Tax receipts will be transferred to the Fire Fund. The filing deadlines are 30 days after each quarter and so no funds will begin to be transferred to the Fire Fund until after the first deadline of May 2nd, 2011. In summary, the Fire Fund is performing as expected and no significant budget variances have been identified at this time.

Park and Recreation Fund - 05
Revenues and Expenditures

Expenditures through the 1st Quarter for the Park and Recreation Fund were \$58.7K or 7.6% of budget. Revenues through the 1st Quarter 2011 are \$104.5K or 13.6% of Budget. No significant budget variances have been identified at this time.

Basin Maintenance Fund - 06
Revenues and Expenditures

Expenditures through the 1st Quarter for the Basin Maintenance Fund were \$5.6K or 9.2% of budget. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only revenue to this fund will be interest and the fund balance will continue to be drawn down for maintenance of existing Township basins.

Street Light Fund - 07
Revenues and Expenditures

Expenditures through the 1st Quarter for the street Light Fund were \$17.3K or 13.8% of budget. Revenues to this fund are derived from the annual street light assessments billed with the real-estate tax bill. Revenues through the 1st Quarter 2011 are \$10.6K or 8.2% of Budget.

Capital Projects Fund - 19
Revenues and Expenditures

The Township uses this fund to account for major capital projects such as improvement projects to Township parks. For Fiscal Year 2011, the money budgeted for the revitalization of Whistlestop Park is budgeted in this Fund. Funding for the project is provided from current reserve funds in the Capital Reserve Fund and the Park and Contributions Fund. Expenses for the 1st Quarter were \$43K or 16.2% of budget.

Debt Service Fund - 23
Revenues and Expenditures

Expenditures through the 1st Quarter for the Debt Service Fund were \$77.2K or 19.9% of budget. Revenues for debt service payments are derived from interest earnings and the Debt Service portion of the Real Estate Tax (.24 mills) and totaled \$49.6K or 9.73% of Budget.

Budget Status Report
1st Quarter 2011

Debt service payments are scheduled at various times throughout the year on a monthly, semi annual or annual basis. No significant budget variances have been identified at this time and sufficient funds are currently available to meet all debt obligations this year.

Capital Reserve Fund - 30
Revenues and Expenditures

Expenditures through the 1st Quarter for the Capital Reserve Fund were \$43K or 4.4% of the 2011 Budget (net of inter-fund transfers). A report on expenditure and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit D to this report. Revenues through the 1st Quarter 2011 are \$10.9K including \$9.6K in interest. No significant budget variances have been identified at this time.

Park Development Fund – 31
Revenues and Expenditures

Expenditures in this fund were \$43K for the 1st Quarter. This is made up entirely of a transfer to Fund 19 for the revitalization of Whistlestop Park project. Revenues are received from developer's for new residential units per the Land Development Agreement. To date this year, revenues for this fund are \$50.7K from developer contributions. The budget was for \$1K and showing a net deficit for the year. The developments going into the Township (Ryan Homes, Pulti) are the reason for the \$50K and will help offset the expenses expected in this fund for the Whistlestop Park project.

Liquid Fuels Fund - 35
Revenues and Expenditures

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The funds are expected to be received during the second quarter of this year.

The major expenditures from this fund are for Liquid Fuel Fund eligible expenditures associated with the annual street resurfacing and curb/sidewalk replacement program. There were no engineering expenditures from the Liquid Fuel Fund during the 1st Quarter 2011. The bulk of expenditures will take place between May and August when the Department of Public Works performs the annual Curb/Sidewalk repair/replacement work and street resurfacing work.

Fire Relief Fund - 50
Revenues and Expenditures

The State Fire Relief allocation for 2011 will be received in September. These funds, estimated at \$255K for 2011, are by law distributed by to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

Police Donation Fund - 92
Revenues and Expenditures

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. Expenditures through the 1st Quarter 2011 from the Police Contribution fund totaled \$6K for training for the Department's Canine Program. Revenues for this fund totaled \$7.1K including \$6K from the District Attorney's Office to be used for the training program for the Canine Program.

Environmental Fund - 93
Revenues and Expenditures

Expenditures through the 1st Quarter 2011 for the Environmental Fund were \$3.2K. The Township can expect to receive approximately \$70K from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the 2008 DEP Recycling Performance Grant. DEP is currently reviewing the 2009 Recycling Performance Grant application the proceeds of which may be received in 2011.

Replacement Tree Fund - 94
Revenues and Expenditures

Expenditures through the 1st Quarter 2011 for the Replacement Tree Fund were \$2.5K or 2.8% of budget. The bulk of the expenses for this fund are for Arbor Day which will be celebrated this year on April 30th. Revenues to this fund come from Developer contributions and interest earnings; however there have not been any development contribution year to date.

Autumn Festival Fund - 95
Revenues and Expenditures

Expenditures for the 1st Quarter were \$0.5K or 1.96% of budget. The Festival is scheduled to be held in October therefore expenditures will be incurred mostly during the 2nd and 3rd Quarters of this year. Revenues to the fund are from contributions solicited from residents and businesses in the Township and the Township has provided for a \$7k contribution from the General Fund in the 2011 Budget.

Restoration Fund - 96
Revenues and Expenditures

This fund accounts for the use of developer contributions for the Knapp Farm House restoration. The Montgomery Township Historical Society manages the restoration projects with expenses being reimbursed from this fund. The original contribution made in 2004 was for \$400K of which \$59.5K remains for future projects.

Cc:	R. J. Birch	L. J. Grogan
	C. Fluehr Chimera	D. Rivas
	M. J. Fox	R. J. Brady
	J. W. McDonnell	K. A. Costello
	J. P. Walsh	W. Brightcliffe
	A. Shade	V. Zidek
	B. Shoupe	

**MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF MARCH 31, 2011**

							DOLLAR VARIANCE 2010-2011 ACTUAL (2 - 5)	PERCENT VARIANCE 2010-2011 ACTUAL (2 - 5)
	2011 BUDGET (1)	2011 ACTUAL (2)	% of TOTAL (3)	2010 BUDGET (4)	2010 ACTUAL (5)	% of TOTAL (6)		
REVENUES								
Taxes								
Real Estate Tax	1,575,600	151,899	3.8%	1,585,600	116,942	3.1%	34,956	29.9%
Earned Income Tax	3,770,000	943,034	23.6%	3,890,000	940,591	25.0%	2,443	0.3%
Real Estate Transfer Tax	600,000	65,825	1.7%	450,000	79,170	2.1%	(13,345)	-16.9%
Mercantile Tax	1,840,000	1,713,885	43.0%	1,840,000	1,545,373	41.0%	168,513	10.9%
Occupation Privilege Tax/Local Services Tax	470,000	55,160	1.4%	235,000	131,468	3.5%	(76,309)	-58.0%
Amusement Tax	78,000	11,669	0.3%	119,000	11,570	0.3%	99	0.9%
Business Privilege Tax	775,000	683,091	17.1%	875,000	630,297	16.7%	52,794	8.4%
Total Taxes	9,108,600	3,624,563	90.9%	8,994,600	3,455,411	91.8%	169,152	4.9%
Permits and Licenses								
Building Permits	520,700	133,262	3.3%	453,000	108,598	2.9%	24,665	22.7%
Cable TV	425,000	117,597	2.9%	390,000	105,759	2.8%	11,838	11.2%
All Others	78,300	33,946	0.9%	87,900	31,356	0.8%	2,590	8.3%
Total Permits and Licenses	1,024,000	284,805	7.1%	930,900	245,712	6.5%	39,093	15.9%
Other Sources								
Fines	127,000	46,274	1.2%	114,000	25,221	0.7%	21,053	83.5%
Interest	25,000	3,019	0.1%	40,000	2,831	0.1%	188	6.8%
Grants	411,000	8,708	0.2%	418,000	23,277	0.6%	(14,569)	-62.6%
Department Services	78,875	20,678	0.5%	78,875	11,426	0.3%	9,252	81.0%
Other Financing Sources	55,000	(58)	0.0%	55,000	1,103	0.0%	(1,161)	-105.2%
	696,875	78,621	2.0%	705,875	63,858	1.7%	14,763	23.1%
TOTAL REVENUES	10,829,475	3,987,988	100.0%	10,631,375	3,764,981	100.0%	223,007	5.9%
EXPENSES								
Administration	1,194,954	238,573	12.0%	1,228,960	221,652	12.4%	16,921	7.6%
Finance	791,150	174,776	8.8%	780,060	144,937	8.1%	29,839	20.6%
Police	5,585,320	1,037,224	52.3%	5,549,540	961,935	53.7%	75,289	7.8%
Code	823,822	133,664	6.7%	784,135	108,457	6.1%	25,207	23.2%
Public Works	2,091,304	400,779	20.2%	1,962,895	352,894	19.7%	47,885	13.6%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	
TOTAL EXPENSES	10,486,550	1,985,017	100.0%	10,305,590	1,789,875	100.0%	195,142	10.9%
NET REVENUES/(EXPENSES)	342,925	2,002,972		325,785	1,975,106		27,866	1.4%
INCOMING TRANSFERS	402,540	11,827		417,275	-		11,827	#DIV/0!
OUTGOING TRANSFERS	(665,100)	(200,901)		(630,060)	(238,206)		37,305	-15.7%
(DEFICIT)/SURPLUS	80,365	1,813,897		113,000	1,736,900		76,997	4.4%
BEGINNING FUND BALANCE	2,477,231	2,477,231		2,279,961	2,279,961		197,270	8.7%
ENDING FUND BALANCE	2,557,596	4,291,128		2,392,961	4,016,861		274,267	6.8%

- FUND ACCOUNTING
DATE: 04/18/11
TIME: 15:55:08

PAGE NUMBER: 1
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REPORT ID: 00498

MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

SELECTION CRITERIA: YF='11'

LINE	DESCRIPTION	FUND 01 MARCH 2011	FUND 04	FUND 05	FUND 06	FUND 07	FUND 19
5	ASSETS						

10	SHORT TERM ASSETS						

15	CASH & CASH EQUIVALENTS	3,674,760.67	113,035.15	523,642.78	303,636.75	619,004.54	-2,355.24
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	606,245.75	0.00	0.00	0.00	0.00	0.00
25	ACCOUNTS RECEIVABLE	965,589.89	12,551.49	6,226.46	0.00	440.96	0.00
30	PREPAID ASSETS	3,200.00	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	5,249,796.31	125,586.64	529,869.24	303,636.75	619,445.50	-2,355.24
40	LONG TERM ASSETS						

45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FI	0.00	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION IN	0.00	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
65							
67	TOTAL ASSETS	5,249,796.31	125,586.64	529,869.24	303,636.75	619,445.50	-2,355.24

75	LIABILITIES						

80	SHORT TERM LIABILITIES						

85	ACCOUNTS PAYABLE	2,156.24	0.00	0.00	0.00	0.00	0.00
90	ACCRUALS AND OTHER PAYABLES	182,651.50	0.00	0.00	0.00	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	773,860.09	4,367.87	4,880.74	0.00	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILI	958,667.83	4,367.87	4,880.74	0.00	0.00	0.00
110	FUND BALANCE						

115	BEGINNING FUND BALANCE	2,477,231.13	141,997.51	479,126.10	309,074.47	626,167.35	-2,355.24
120	CURRENT YEAR REVENUE/LOSS	1,813,897.35	-20,778.74	45,862.40	-5,437.72	-6,721.85	0.00
125	SUBTOTAL FUND BALANCE	4,291,128.48	121,218.77	524,988.50	303,636.75	619,445.50	-2,355.24
130	TOTAL LIABILITIES AND FUND	5,249,796.31	125,586.64	529,869.24	303,636.75	619,445.50	-2,355.24

- FUND ACCOUNTING
DATE: 04/18/11
TIME: 15:55:08

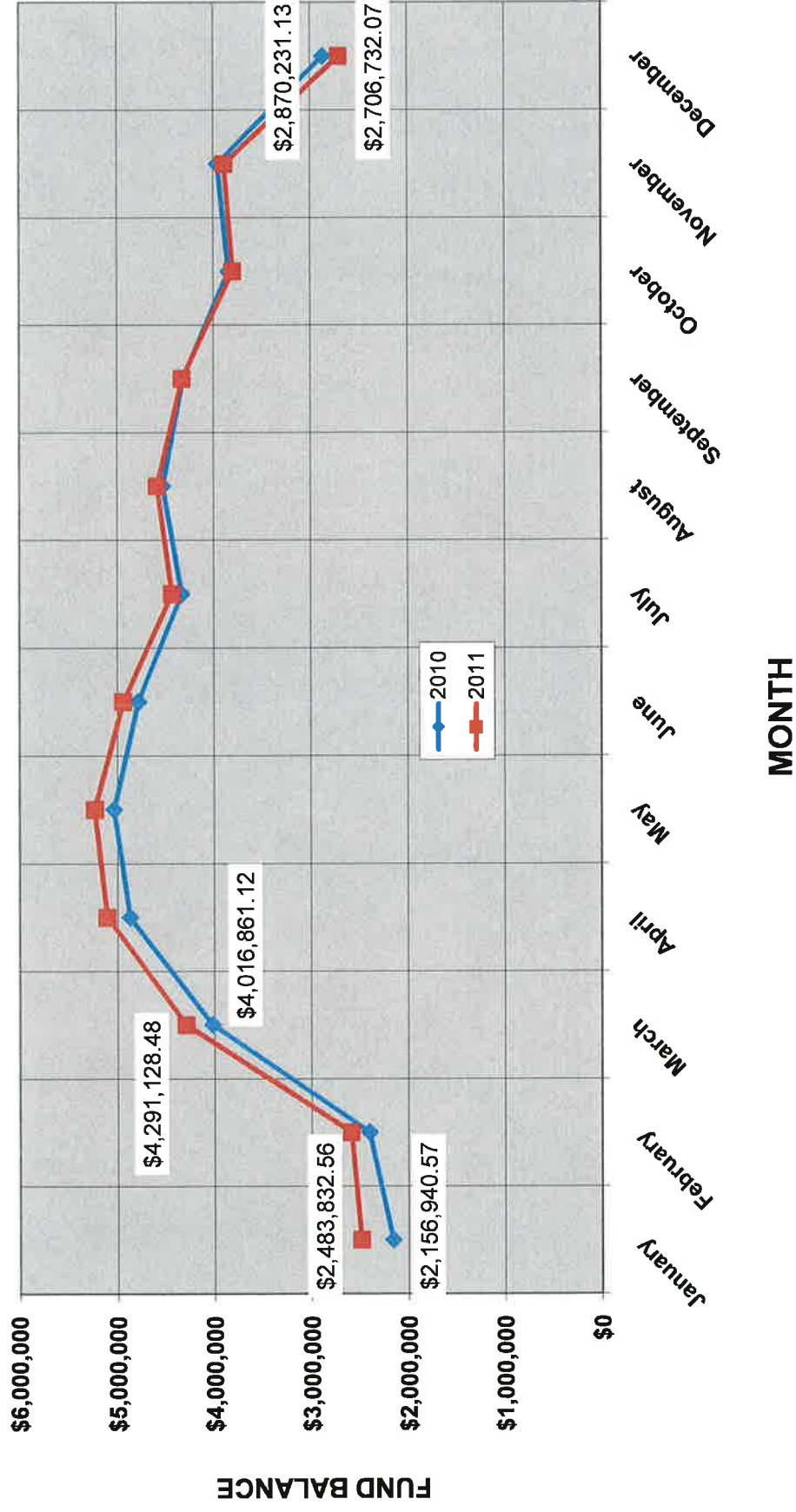
SELECTION CRITERIA: YI='11'

MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

PAGE NUMBER: 2
GENRPT41.4GL
REPORT ID: 00498

LINE	DESCRIPTION	FUND 23	FUND 30	FUND 31	FUND 35	FUND 50	FUND 91
5	ASSETS						
10	SHORT TERM ASSETS						
15	CASH & CASH EQUIVALENTS	557,165.03	11,891,776.60	193,488.91	561,616.90	0.00	819,763.53
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	0.00	0.00	0.00	-55,023.53
25	ACCOUNTS RECEIVABLE	7,864.64	0.00	0.00	0.00	0.00	-604,493.46
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	565,029.67	11,891,776.60	193,488.91	561,616.90	0.00	160,246.54
40	LONG TERM ASSETS						
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FI	0.00	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION IN	0.00	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
65							
67	TOTAL ASSETS	565,029.67	11,891,776.60	193,488.91	561,616.90	0.00	160,246.54
75	LIABILITIES						
80	SHORT TERM LIABILITIES						
85	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
90	ACCRUALS AND OTHER PAYABLES	0.00	-0.01	0.00	0.00	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	6,166.41	0.00	0.00	0.00	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILI	6,166.41	-0.01	0.00	0.00	0.00	0.00
110	FUND BALANCE						
115	BEGINNING FUND BALANCE	586,410.25	11,923,918.43	185,889.40	561,160.67	0.00	158,752.62
120	CURRENT YEAR REVENUE/LOSS	-27,546.99	-32,141.82	7,599.51	456.23	0.00	1,493.92
125	SUBTOTAL FUND BALANCE	558,863.26	11,891,776.61	193,488.91	561,616.90	0.00	160,246.54
130	TOTAL LIABILITIES AND FUND	565,029.67	11,891,776.60	193,488.91	561,616.90	0.00	160,246.54

GENERAL FUND CASH BALANCE
2010 ACTUAL VS 2011 PROJECTION
AS OF MARCH 31, 2011



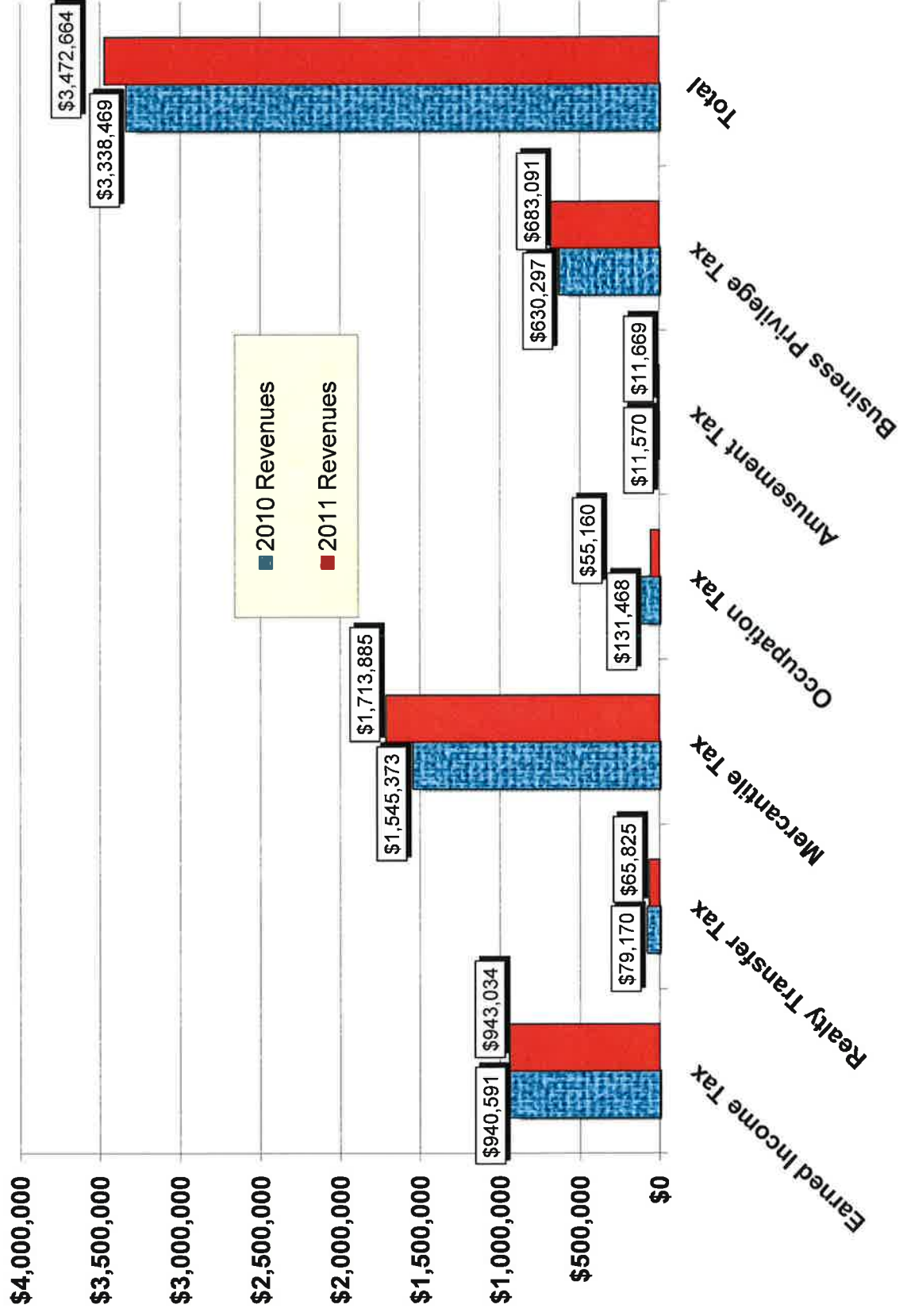
Cash Balance - General Fund 2010

	Beginning Bal	Revenues	Expenditures	Ending Balance
January	\$2,279,960.70	\$318,390.23	\$441,410.36	\$2,156,940.57
February	\$2,156,940.57	\$947,498.99	\$703,286.78	\$2,401,152.78
March	\$2,401,152.78	\$2,499,091.78	\$883,383.44	\$4,016,861.12
April	\$4,016,861.12	\$1,960,830.52	\$1,107,412.52	\$4,870,279.12
May	\$4,870,279.12	\$992,693.02	\$828,252.56	\$5,034,719.58
June	\$5,034,719.58	\$467,593.28	\$716,472.62	\$4,785,840.24
July	\$4,785,840.24	\$466,643.57	\$919,682.19	\$4,332,801.62
August	\$4,332,801.62	\$1,114,595.93	\$919,684.15	\$4,527,713.40
September	\$4,527,713.40	\$750,808.85	\$959,188.58	\$4,319,333.67
October	\$4,319,333.67	\$381,405.52	\$856,206.88	\$3,844,532.31
November	\$3,844,532.31	\$677,838.01	\$563,706.80	\$3,958,663.52
December (prior to surplus balance transfer)	\$3,958,663.52	\$472,583.31	\$1,561,015.70	\$2,870,231.13
	PROJECTED	\$11,049,973.01	\$10,459,702.58	
	FINAL BUDGET	\$11,048,650.00	\$10,935,650.00	
	OVER/(UNDER)	\$1,323.01	(\$475,947.42)	
	OVER/(UNDER)	0.01%	-4.35%	

General Fund Cash Balance Projection 2011

January	\$2,477,231.13	\$352,093.62	\$345,492.19	\$2,483,832.56
February	\$2,483,832.56	\$878,642.37	\$774,852.00	\$2,587,622.93
March	\$2,587,622.93	\$2,769,078.98	\$1,065,573.43	\$4,291,128.48
April	\$4,291,128.48	\$1,993,134.08	\$1,180,671.89	\$5,103,590.67
May	\$5,103,590.67	\$1,009,047.07	\$883,044.48	\$5,229,593.26
June	\$5,229,593.26	\$475,296.61	\$763,869.89	\$4,941,019.98
July	\$4,941,019.98	\$474,331.26	\$980,522.52	\$4,434,828.72
August	\$4,434,828.72	\$1,132,958.26	\$980,524.61	\$4,587,262.37
September	\$4,587,262.37	\$763,178.00	\$1,022,642.40	\$4,327,797.97
October	\$4,327,797.97	\$387,688.96	\$912,848.08	\$3,802,638.84
November	\$3,802,638.84	\$689,005.00	\$600,998.06	\$3,890,645.79
December	\$3,890,645.79	\$480,368.85	\$1,664,282.57	\$2,706,732.07
	PROJECTED	\$11,404,823.06	\$11,175,322.12	
	BUDGET	\$11,232,015.00	\$11,151,650.00	
	OVER/(UNDER)	\$172,808.06	\$23,672.12	
	OVER/(UNDER)	1.54%	0.21%	

Local Enabling Tax Revenue Comparison 2010 - 2011 As of March 31, 2011



EIT Revenues - All Funds 2006-2011

	2006	2007	2008	2009	2010	2011
	Actual	Actual	Actual	Actual	Actual	Projection
January	\$ 58,962.57	\$ 136,497.66	\$ 186,772.55	\$ 198,653.38	\$ 155,295.63	\$ 158,257.14 A
February	\$ 531,082.68	\$ 459,933.82	\$ 531,022.02	\$ 514,210.32	\$ 572,852.38	\$ 410,595.47 A
March	\$ 121,897.33	\$ 301,862.48	\$ 298,956.87	\$ 339,228.16	\$ 277,442.94	\$ 464,181.56 A
April	\$ 120,707.56	\$ 253,215.48	\$ 334,307.73	\$ 356,292.49	\$ 389,664.19	\$ 389,664.19 E
May	\$ 948,223.88	\$ 789,083.55	\$ 754,979.88	\$ 721,936.71	\$ 799,890.40	\$ 799,890.40 E
June	\$ 398,439.50	\$ 347,129.61	\$ 377,599.92	\$ 276,479.82	\$ 142,114.32	\$ 142,114.32 E
July	\$ 83,523.47	\$ 91,669.93	\$ 155,334.99	\$ 105,750.48	\$ 129,589.83	\$ 129,589.83 E
August	\$ 464,007.86	\$ 556,144.36	\$ 521,070.90	\$ 632,303.66	\$ 587,764.98	\$ 587,764.98 E
September	\$ 288,311.94	\$ 226,128.20	\$ 252,787.48	\$ 203,019.57	\$ 205,802.98	\$ 205,802.98 E
October	\$ 122,777.58	\$ 106,475.98	\$ 122,464.14	\$ 158,849.96	\$ 142,752.49	\$ 142,752.49 E
November	\$ 440,106.72	\$ 528,411.74	\$ 465,214.11	\$ 577,861.85	\$ 449,050.83	\$ 449,050.83 E
December	\$ 259,489.72	\$ 282,563.15	\$ 243,505.81	\$ 62,726.74	\$ 252,901.26	\$ 252,901.26 E
Sub total collections	\$ 3,837,530.81	\$ 4,079,115.96	\$ 4,244,016.40	\$ 4,147,313.14	\$ 4,105,122.23	\$ 4,132,565.45

6.30%

4.04%

-2.28%

-1.02%

0.67%

Tax Collector's Monthly Report to Taxing Districts
For the Month of March 2011
Montgomery Township Taxing District

	Real Estate	Interim 2010	Interim 2011	Street Light
A. Collections				
1. Balance Collectable - Beginning of Month	2,805,120.33	\$ 91.22	\$ 3,726.04	\$ 133,750.00
2A. Additions: During the Month (*)			\$ 144.70	
2B. Deductions: Credits During the Month - (from line 17)	\$ -		\$ 93.91	
3. Total Collectable	\$ 2,805,120.33	\$ 91.22	\$ 3,776.83	\$ 133,750.00
4. Less: Face Collections for the Month	\$ 278,489.92	\$ 2.74	\$ 44.03	\$ 10,370.00
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	\$ 2,526,630.41	\$ 88.48	\$ 3,732.80	\$ 123,380.00
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	\$ 278,489.92	\$ 2.74	\$ 44.03	\$ 10,370.00
10. Plus: Penalties		\$ -		
11. Less: Discounts	\$ 5,569.82	\$ 0.02	\$ 0.88	\$ 207.40
12. Total Cash Collected per Column	\$ 272,920.10	\$ 2.72	\$ 43.15	\$ 10,162.60
13. Total Cash Collected - (12A + 12B + 12C + 12D)			\$	\$ 283,128.57

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

Date	Transaction #	Amount	TOTAL ALL TAXES
03/15/11		70,080.74	
03/21/11		66,407.42	
03/29/11		84,490.20	
04/07/11		62,150.21	

	Transaction #
15. Amount Paid with this Report Applicable to this Reporting Month	
16. Total Remitted This Month	\$ 283,128.57

\$ 283,128.57

17.	List, Other Credit Adjustments (*)	
-----	--------------------------------------	--

Total	\$	93.91

18. Interest Earnings (if applicable) \$

I acknowledge the receipt of this report.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Advertise Proposed Ordinance #11-250
– Amendment to Sewer Use Regulations

MEETING DATE: April 25, 2011 **ITEM NUMBER:** # 9

MEETING/AGENDA: **ACTION XX** **NONE**

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan  Township Manager **BOARD LIAISON:** Robert J. Birch, Chairman

BACKGROUND:

The Montgomery Township Sewer Authority Board, Engineer, Solicitor and Staff have reviewed and recommended the attached update to the current Sewer Use Ordinance. The update is required to bring the ordinance in line with new policies and procedures. The attached Ordinance Update is a revision to the current Montgomery Township Sewer Use Ordinance (Ordinance No. 97-75). The most significant modifications include:

- The Township's Industrial Waste Monitoring/Permitting Program was updated based upon current U.S. Environmental Protection Agency "Model Pre-Treatment Ordinance" recommendations.
- The Local Limits criteria for each wastewater treatment plant that receives flow from the various MTMSA sewerage basins was updated based upon recent information.
- Billing procedures that are detailed within the Ordinance were updated to reflect the change from a flat fee basis to a base/usage fee basis in accordance with the Authority's current practice.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Authorize advertisement of proposed Ordinance #11-250, an amendment to Sewer use regulations.

MOTION/RESOLUTION:

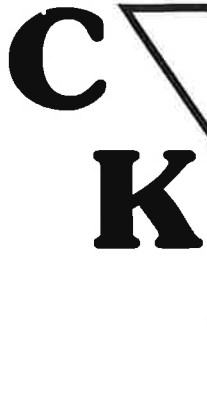
BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the advertisement of Proposed Ordinance #11-250 – Amendment to Sewer Use Regulations to be scheduled for consideration by the Board of Supervisors at its meeting on May 23, 2011.

MOTION: _____ SECOND: _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



CKS Engineers, Inc.
88 South Main Street
Doylestown, PA 18901
215-340-0600 • FAX 215-340-1655

David W. Connell, P.E.
Joseph J. Nolan, P.E.
Thomas F. Zarko, P.E.
James F. Weiss
Patrick P. DiGangi, P.E.
Ruth Cunnane

March 28, 2011
Ref: #8400-60

Montgomery Township Municipal Sewer Authority
1001 Stump Road
Montgomeryville, PA 18936-9605

Attention: Beverly Brown, Manager

Reference: Proposed Sewer Use Ordinance Update

Dear Beverly:

Enclosed herein is a final draft of a proposed Sewer Use Ordinance Update addressing all wastewater-related regulations for the various sewerage basins within Montgomery Township. The enclosed Ordinance Update is a revision to the current Montgomery Township Sewer Use Ordinance (Ordinance No. 97-75). The most significant modifications to the current Sewer Use Ordinance that are addressed in the proposed Ordinance Update include the following:

- The Township's Industrial Waste Monitoring/Permitting Program was updated based upon current U.S. Environmental Protection Agency "Model Pre-Treatment Ordinance" recommendations.
- The Local Limits criteria for each wastewater treatment plant that receives flow from the various MTMSA sewerage basins was updated based upon recent information obtained by my office.
- Billing procedures that are detailed within the Ordinance were updated to reflect the change from a flat fee basis to a base/usage fee basis in accordance with the Authority's current practice.

The enclosed Sewer Use Ordinance Update was reviewed by MTMSA Staff and found to be in order. To that end, we recommend that the enclosed Sewer Use Ordinance Update be presented for discussion by the Authority at the upcoming April meeting.

If you should have any questions concerning the enclosed Ordinance Update, please do not hesitate to contact me.

Very truly yours,
CKS ENGINEERS, INC.
Authority Engineers

Thomas F. Zarko, P.E.

TFZ/mak

Enclosure

cc: Robert J. Kerns, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP
Richard Watt, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP
Chuck Fealy, MTMSA
File

DRAFT

**MONTGOMERY TOWNSHIP
LEGAL NOTICE**

Notice is hereby given that on Monday, _____, 2011, at 8:00 p.m., during its regularly scheduled public meeting, the Montgomery Township Board of Supervisors will consider the following proposed amendment of the Montgomery Township Sewer Use Ordinance, Ordinance No. 97-75. A brief summary of the content of this proposed Ordinance Amendment is as follows:

SEWER USE ORDINANCE: An ordinance repealing the current Ordinance No. 97-75 and enacting an Amended Sewer Use Ordinance setting forth provisions for general provisions, general sewer use requirements, pre-treatment of wastewater, wastewater discharge permits, wastewater discharge permit issuance, reporting requirements, compliance monitoring, confidential information, publication of users in significant non-compliance, administrative enforcement remedies, judicial enforcement remedies, supplemental enforcement action, affirmative defenses to discharge violations, building sewers and connections, sanitary sewer plan, mandatory connections, conditions of connections, building procedures and rates, miscellaneous provisions and effective date. The ordinance sets forth uniform requirements for the Township's direct and indirect contributions into the wastewater collection and treatment systems servicing the Township in order for the Township and the Publicly Owned Treatment Works, treatment plants and responsible municipalities to comply with all applicable State and Federal laws providing for regulations concerning discharges of wastewater and pollutants into the sewer system, and providing for penalties for violations and setting forth provisions regarding mandatory connections, conditions of connection, billing procedures and rates, and related miscellaneous provisions.

The full text of this proposed ordinance may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery Township Building during normal business hours, Monday through Friday, 8:30 a.m. until 4:30 p.m.

The public is invited to attend and will be given an opportunity to provide comments regarding this proposed ordinance. Persons with disabilities, wishing to attend the Public Meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Human Resources Coordinator at 215-393-6900. During the Public Meeting, the Board of Supervisors will render its decision on the enactment of the proposed ordinance, unless it deems additional time is required for consideration and discussion, in which case it will hold an additional Public Meeting at an announced date and time for that purpose.

LAWRENCE J. GREGAN
MONTGOMERY TOWNSHIP
Township Manager

TO BE INSERTED in The Reporter on Monday, _____, 2011. Please send proof of Publication to Montgomery Township, Attn.: Bruce Shoupe, 1001 Stump Road, Montgomeryville, PA 18936.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Awarding of Bid for Removal and Installation of Trees at Township Building

MEETING DATE: April 25, 2011

ITEM NUMBER: # 10

MEETING/AGENDA: WORK SESSION ACTION CONSENT X NONE

REASON FOR CONSIDERATION: Operational: Information: Discussion: Policy:

INITIATED BY: Amy Saylor



BOARD LIAISON: Michael J. Fox
(Liaison Shade Tree Commission)

BACKGROUND:

The Shade Tree Commission's current Spring Project, the removal and replacement of trees at the Township Building was budgeted at \$25,000. The bid for Phase I of the project was sent out to five companies and the Shade Tree Commission recommends awarding the contract to All Seasons Landscaping, Inc. in the amount of \$4,150 conditioned upon meeting all bid and maintenance bond requirements. The following companies were contacted and the bid results are as follows:

COMPANY NAME / ADDRESS	\$ AMOUNT OF BID	EXCEPTIONS NOTED
Ken Chwal Hydroseeding Pipersville, PA	No bid rec'd	
All Seasons Landscaping Aston, PA	\$4150	None
Blue Tree Landscaping Inc Skippack, PA	No bid rec'd	none
Holly Days Nursery Ambler, PA	\$5040	
Vince Pileggi & Sons Inc Chalfont, PA	No bid rec'd	

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

This item has been budget for 2011 for \$25,000.

RECOMMENDATION:

Award the bid as submitted by All Seasons landscaping, Inc. for the removal and replacement of trees at the Montgomery Township Building.

MOTION/RESOLUTION: see attached

MOTION _____

SECOND _____

ROLL CALL:

Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Robert J. Birch	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to award the Township Building Tree Removal and Replacement Project to All Seasons Landscaping of Aston, PA as submitted in the bid documents, in the amount of \$4,150.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: STC, file

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Payment of Bills

MEETING DATE: April 25, 2011

ITEM NUMBER: # //

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Robert J. Birch, Chairman



BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
23504	4/14/11	1264	MORGAN STANLEY SMITH BARNEY INC	5,269.78
47357	4/25/11	00001752	AARP	280.00
47358	4/25/11	00000006	ACME UNIFORMS FOR INDUSTRY	250.50
47359	4/25/11	00001794	ACTEON NETWORKS, LLC.	333.00
47360	4/25/11	00000084	ADVANCED AUDIO VISUAL SALE INC.	9,339.00
47361	4/25/11	00000340	ADVENT SECURITY CORPORATION	30.50
47362	4/25/11	00001020	AIR CLEANING SYSTEMS INC.	264.00
47363	4/25/11	00001202	AIRGAS EAST, INC.	145.80
47364	4/25/11	00000075	ALDERFER GLASS COMPANY, INC.	75.00
47365	4/25/11	00001938	BILL WIEGMAN	60.00
47366	4/25/11	00001718	BREATHE SAFE AIR SYSTEMS	266.75
47367	4/25/11	00001903	BRIAN JANSSENS	15.00
47368	4/25/11	00000069	C L WEBER CO INC.	513.42
47369	4/25/11	00001601	CDW GOVERNMENT, INC.	190.33
47370	4/25/11	00000855	CHRISTOPHER MANN	120.00
47371	4/25/11	00000050	CODY MILLER	15.00
47372	4/25/11	00000222	COMMONWEALTH PRECAST, INC.	276.00
47373	4/25/11	00000108	COUNTY ELECTRIC SUPPLY COMPANY,	638.17
47374	4/25/11	00001805	CRAFT OIL CORPORATION	2,305.93
47375	4/25/11	00002007	YOON BROTHERS INC.	768.87
47376	4/25/11	00001945	DAVID S. WOLFE	15.00
47377	4/25/11	00001941	DAVID W. VASCONEZ	60.00
47378	4/25/11	00000629	DAVIDHEISER'S INC.	192.00
47379	4/25/11	00000208	DELL MARKETING L.P.	19,055.12
47380	4/25/11	00902332	EILEEN BEAVER	79.00
47381	4/25/11	BT003194	ESTATE OF EDWARD MAMMANA	67.50
47382	4/25/11	00000161	EUREKA STONE QUARRY, INC.	72.15
47383	4/25/11	00000104	EXPERT AUTOMOTIVE EQUIPMENT SER'	140.25
47384	4/25/11	00000169	FEDEX	61.81
47385	4/25/11	00001842	GLEN ROETMAN	15.00
47386	4/25/11	00001709	GOULDEY WELDING & FABRICATIONS, II	662.25
47387	4/25/11	00000229	GRAINGER	256.11
47388	4/25/11	00000213	HAJOCA CORPORATION	119.47
47389	4/25/11	00001266	HANFORD PUBLISHING COMPANY	65.00
47390	4/25/11	00000114	HARLEYSVILLE MATERIALS, LLC	522.27
47391	4/25/11	00902335	HEIN WOLFGANG	35.76
47392	4/25/11	00000903	HOME DEPOT CREDIT SERVICES	1,117.43
47393	4/25/11	00000216	HORSHAM CAR WASH	174.00
47394	4/25/11	00000246	JAN COMMUNICATIONS INC.	171.25
47395	4/25/11	00001964	JOHN CATALDI	15.00
47396	4/25/11	00000890	JOHN H. MOGENSEN	15.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
47397	4/25/11	00001042	JOHN MILLER AND SON, INC.	422.42
47398	4/25/11	00902334	JOSEPH & EMMA RICHMOND	2,034.10
47399	4/25/11	00001581	JOSEPH J. SIMES	60.00
47400	4/25/11	00001843	JOSEPH M. BENNETT	20.00
47401	4/25/11	00000620	KAFMO - KEYSTONE ATHLETIC	55.00
47402	4/25/11	00902336	KEYSTONE CLEANING SYSTEMS	15.30
47403	4/25/11	00900576	KEYSTONE COMMUNITY FELLOWSHIP	5,000.00
47404	4/25/11	00000313	LEXISNEXIS MATTHEW BENDER	91.94
47405	4/25/11	00001886	LOUIS RANIERI	30.00
47406	4/25/11	00001065	MAILLIE, FALCONIERO & COMPANY, LLP	8,200.00
47407	4/25/11	00902180	MARGARET R. CARANNANTE	105.00
47408	4/25/11	00000093	MATTHEW MCCULLA	15.00
47409	4/25/11	00002000	MATTHEW SHINTON	15.00
47410	4/25/11	00902333	MAUREEN VOROBEC	79.00
47411	4/25/11	00001330	MCCALLION STAFFING SPECIALISTS	1,228.50
47412	4/25/11	00001920	MICHAEL H. BEAN	15.00
47413	4/25/11	00002016	MICHAEL SHINTON	15.00
47414	4/25/11	00000912	MICHENER'S GRASS ROOTS, INC.	9.54
47415	4/25/11	BT005439	MKJ CREATIVE	796.76
47416	4/25/11	00001714	BEANS CLASS FORD MERCURY INC.	28,301.07
47417	4/25/11	00000356	NORTH WALES WATER AUTHORITY	334.10
47418	4/25/11	BT005544	OLD CITADEL, INC	108.52
47419	4/25/11	00001840	PAUL R. MOGENSEN	40.00
47420	4/25/11	00000399	PECO ENERGY	10,402.85
47421	4/25/11	00000397	PECO ENERGY	13,001.25
47422	4/25/11	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC	148.19
47423	4/25/11	00001880	PHILIP C. STUMP	20.00
47424	4/25/11	00001155	PITNEY BOWES GLOBAL FINANCIAL	222.24
47425	4/25/11	00000345	PRINTWORKS & COMPANY, INC.	864.13
47426	4/25/11	00001000	PSM - PETER A. SCHERTZ	260.00
47427	4/25/11	00000115	RIGGINS, INC	3,637.60
47428	4/25/11	00000061	ROBERT MCMONAGLE	30.00
47429	4/25/11	00000653	SCATTON'S HEATING & COOLING, INC.	396.27
47430	4/25/11	00000467	SNAP-ON INDUSTRIAL	364.20
47431	4/25/11	00000015	NEXTEL PARTNERS OPERATING CORP	980.84
47432	4/25/11	00000469	SPRINT SPECTRUM, L.P.	59.99
47433	4/25/11	00001394	STANDARD INSURANCE COMPANY	6,504.23
47434	4/25/11	00000636	STAPLES CREDIT PLAN	178.98
47435	4/25/11	00000483	SUBURBAN OFFICE SUPPLIERS, INC.	163.49
47436	4/25/11	00000939	SUNGARD PUBLIC SECTOR	565.67
47437	4/25/11	00000091	TARHEEL CANINE TRAINING, INC.	5,945.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
47438	4/25/11	00001666	THE FENCE GUYS, INC.	32.21
47439	4/25/11	00001791	PHILADELPHIA PROTECTION BUREAU, IN	395.40
47440	4/25/11	00001273	TIM KUREK	382.50
47441	4/25/11	00000032	VISA	938.93
47442	4/25/11	00000328	USA MOBILITY WIRELESS, INC	207.75
47443	4/25/11	00000520	VALLEY POWER, INC.	272.70
47444	4/25/11	00000040	VERIZON PENNSYLVANIA INC	87.19
47445	4/25/11	00001712	VERIZON BUSINESS	2,235.36
47446	4/25/11	00001839	VINAY SETTY	45.00
47447	4/25/11	00001191	WARREN FUCHS	15.00
47448	4/25/11	00001329	WELDON AUTO PARTS	190.22
47449	4/25/11	00001948	WILLIAM H. FLUCK IV	40.00
47450	4/25/11	00000116	WINZER CORPORATION	18.53
47451	4/25/11	00001084	WITMER ASSOCIATES, INC.	2,293.92
47452	4/25/11	00000590	YOCUM FORD	2,337.31
47453	4/25/11	00000209	BOUCHER & JAMES, INC.	7,082.29
47455	4/25/11	00000085	CHAMBERS ASSOCIATES, INC.	17,344.62
47456	4/25/11	00001963	HUGHES, KALKBRENNER &	1,932.00
47457	4/25/11	00001282	KENNETH AMEY	977.50
47458	4/25/11	00001023	KERNS, PEARLSTINE, ONORATO	494.00
47459	4/25/11	00000604	KEYSTONE MUNICIPAL SERVICES, INC	22,907.50
47460	4/25/11	00001984	TRAFFIC PLANNING AND DESIGN, INC.	7,474.07
TOTAL				202,508.60

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
04/14/2011	IRS	941 Payment	\$59,472.57
04/14/2011	BCG	401/457 Plan Payment	\$22,346.76
04/14/2011	PA-SCDU	Withholding Payment	\$1,797.37
04/20/2011	Commonwealth of PA	State Tax Payment	\$6,961.63
Total Paid as of 04/25/2011			\$90,578.33