

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 13, 2023**

1. Call to Order: The February 13, 2023 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair Candyce Fluehr Chimera called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair Candyce Fluehr Chimera
Supervisor Tanya C. Bamford
Supervisor Annette M. Long
Supervisor Beth A. Staab
Supervisor Audrey R. Ware
Township Solicitor Sean Kilkenny
Township Manager Carolyn McCreary

ALSO IN ATTENDANCE:

Police Chief J. Scott Bendig
Fire Chief Bill Wiegman
Director of Finance Brian Shapiro
Director of Public Works Greg Reiff
Director of Information Technology Rich Grier
Public Information Coordinator Derek Muller
Recording Secretary Deborah A. Rivas

2. & 3. Flag Ceremony/Color Guard and Pledge of Allegiance – Cub Scout Pack 547, North

Wales: Members of Cub Scout Pack 547 presented the colors and recited the Pledge of Allegiance for all in attendance.

4. Announcements: The following announcements were made:

- Ms. Chimera announced that the Township is considering a ban on single-use plastics and are asking residents and businesses to participate in a quick survey to share thoughts and opinions on this subject.
- The Township is hiring for our summer camp program now. Positions are available for Camp Counselor, Senior Camp Counselor, Camp Director and Camp First Aid Director.
- The Community and Recreation Center is seeking vendors for their upcoming Spring Craft Fair on March 25th.

5. Public Comment: There was no public comment.

6. Announcement of Executive Session – Ms. McCreary announced that the Board of Supervisors met in an Executive Session on Monday, February 6th at 5:15 p.m. to discuss a personnel matter. Ms. McCreary stated that the topic discussed is a legitimate subject of an Executive Session under the Commonwealth of Pennsylvania's Sunshine Law.

7. Consent Agenda:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the minutes of the January 23, 2023 meeting, the Payment of Bills List dated February 13, 2023, and the Construction Escrow Release No. 3 for the Meadows at Parkview at the Enclave of Montgomery were approved as presented.

Introduction and Recognition:

8. New Police Canines: Chief Bendig announced that the Police Department has two new canines, Canine Dante and Canine Riggs. Both canines completed their training in the fall of last year and have been actively working alongside their partners, Officer Tim Woch and Officer Drew Haber.

9. Firefighter Bob Grunmeier, VFW Firefighter of the Year: Chief Wiegman announced that FDMT Firefighter Robert Grunmeier II was recently awarded the 2022 Firefighter of the Year by the Department of Pennsylvania Veterans of Foreign Wars. This award recognizes Firefighter Grunmeier for his long and rich history of public and community service that spans over 40 years. Firefighter Grunmeier recently retired as the Executive Director of the Bucks County Public Safety Training facility where his reach as a fire instructor was worldwide. Bob is a volunteer firefighter and served in various positions during his lifetime including Chief of the Hilltown Volunteer Fire Company. Nathaniel Smith of the Department of Pennsylvania Veterans of Foreign Wars presented Mr. Grunmeier with a plaque and reviewed his outstanding service to the community.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, the Board recognized Firefighter Robert Grunmeier II for being awarded the 2022 Firefighter of the Year by the Department of Pennsylvania Veterans of Foreign Wars.

Administration and Finance:

10. Extension of Participation in the Wissahickon Clean Water Partnership: Ms. McCreary reported that the municipalities located in the Wissahickon Creek Watershed are obligated under the PA DEP's MS4 and NPDES programs to meet the municipality's MS4, NPDES and TMDL obligations. In 2016 the Wissahickon Clean Water Partnership was established to develop an alternative to the proposed EPA Total Phosphorus TMDL. The Township is one of the founding members of the partnership. In January 2020, the Board adopted a resolution that extended the Township's participation in this group. The current resolution expires either ninety (90) days after final approval of a TMDL alternative or on December 31, 2023, if no such approval has been received by that date.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board adopted Resolution No. 2023-03, extending the Township's participation in the Wissahickon Clean Water Partnership by renewing the intergovernmental agreement.

Public Safety:

11. Office State Fire Commissioner 2022-2023 Grants for DFS & FDMT: Chief Wiegman reported that the Department of Fire Services (DFS) and the Fire Department of Montgomery Township (FDMT) applied for the 2022-2023 PA Office of State Fire Commissioner Grant in the Fall of 2022. Both agencies were notified that they were awarded the full grant amount of

\$15,000.00 each. The DFS and FDMT will utilize the grant money to purchase new high-pressure rescue bags that will replace the department's aging rescue equipment.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Ware, and unanimously carried, the Board approved the PA Office of State Fire Commissioner Grant Awards of \$15,000.00 for the Department of Fire Services and the Fire Department of Montgomery Township.

12. Interior Firehouse Painting: Chief Wiegman reported that the department obtained five quotes from local painting companies for the interior painting of Battalion 2. The lowest quote for the painting of the interior was from Color House Painters in the amount of \$8,500.00.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the Board authorized Color House Painters to paint the interior of the Battalion 2 firehouse for \$8,500.00.

13. Emergency Management Drone Training and Equipment: Chief Wiegman reported that under the 2023 Capital Investment Plan, the Township budgeted \$25,000 for a Drone Program. Staff proposes to purchase two drones at the cost of \$12,155.00. The cost for 25 students to attend the University of Delaware Drone School will be \$9,200.00. The total cost for the equipment and training is \$21,355.00. There will be additional costs for the FAA test (\$175 per person) and drone licenses (\$5.00 per person).

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford and unanimously carried, the Board authorized the purchase of two drones from B&H and the required training through the University of Delaware for a total cost of \$25,855.00.

14. Replacement Speed Trailer: Chief Bendig reported that the Police Department proposes to replace the portable 2005 Kustom Signals speed trailer with a SpeedAlert 24 Radar Message Sign Trailer. In addition to providing alerts to speeding vehicles, the unit can also be utilized to gather speed data and serve as a message board.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, the Board awarded the contract for the purchase of a SpeedAlert 24 Radar Message Sign Trailer to All-Traffic Solutions, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$17,365.00, per their quote.

Public Works:

15. Advertise Bid for 2023 Curb and Curb Ramp Project: Mr. Reiff announced that the 2023 curb and curb ramp replacement project was ready to be advertised for competitive bids. The project will be listed on PennBid and is part of the 2023 Capital Investment Plan. Under public comment, Vince Tulio of 101 Glasgow Circle suggested it would be great to have the Boy Scouts involved in Public Works projects as part of earning their merit badges.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board authorized the advertisement of the Bid for Curbing and Handicap Ramp Work for 2023 Road Projects utilizing PennBid.

16. Advertise Bid for the 2023 Road Projects: Mr. Reiff stated that included in the Capital Investment Plan are roads scheduled to be resurfaced as part of the Township's road improvement plan. Competitive bids will be solicited utilizing the PennBid website.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Ware, and unanimously carried, the Board authorized the advertisement of the 2023 In-Place Paving Bid utilizing PennBid.

17. Advertise Bid for the Richardson Road Culvert Project: Ms. McCreary stated that the scope of work includes replacing the deteriorated pipe, installing a new concrete headwall and end wall, and installing rip rap on the stream bed floor around the end wall. The estimated cost is \$345,000 and was included in the Capital Investment Plan (CIP).

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, the Board authorized the advertisement of the Bid for the Richardson Road culvert project utilizing PennBid.

18. Advertise Bid for the Demolition of Structures at Zehr Tract: Ms. McCreary reported that as part of its due diligence, the Staff and Township Engineer visited the site and identified structures on the property that need to be addressed through demolition and removal of construction debris. Included are the in-ground pool, main house, small garage, large garage/workshop, small garage area with an old furnace, removal of an old electrical transformer and 3 smaller structures. \$500,000 was included in the Capital Investment Plan (CIP) and the adopted 2023 budget per the estimate provided by Gilmore & Associates, the Township's Engineer.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Staab, and unanimously carried, the Board authorized the advertisement of the Bid for the demolition of the identified structures at the Zehr Tract utilizing PennBid.

19. Advertise Bid for Rectangular Rapid Flashing Beacons: Ms. McCreary reported that residents had inquired about the possibility of installing pedestrian crossings at several locations near parks in the Township. It was agreed by staff, Township Traffic Engineers and a PennDOT representative that these improvements could be made. The estimated cost of the project is \$492,144. Last year the Township was awarded a grant from the County Transportation Program in the amount of \$271,072, which will be used for this project.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board authorized the advertisement of the Bid for the purchase and

installation of Rectangular Rapid Flashing Beacons and pedestrian improvements at the entrance to Spring Valley and Windlestrae Parks.

20. Purchase of a TV 450 B Compact Track Loader: This item was budgeted at \$170,000 with attachments. The quote received from Eagle Power and Equipment, a Co-Stars Cooperative Purchase Program vendor, is \$168,071.00.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board approved the purchase of one 2023 Case TV450 with attachments from Eagle Power and Equipment, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$168,071.00 per their quote dated January 13, 2023.

21. Purchase of a Zero Turn Mower: This item was budgeted at \$30,000.00. The quote received from Turf Equipment and Supply Company, an authorized vendor under the Co-Stars Cooperative Purchase Program, is \$29,911.30.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried, the Board approved the purchase of one 2023 Toro Z Master 7500 Series Model Zero-Turn Mower from Turf Equipment and Supply Company, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$29,911.30 per their quote dated January 13, 2023.

22. Award Bid for Infield Groomer: Mr. Reiff reported that the Township utilized PennBid and a total of six (6) companies downloaded the bid documents, however, only one (1) company submitted a bid. A total of \$30,000.00 was included in the Capital Investment Plan. The bid received was for \$29,943.00.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board awarded the bid for an ABI Zero-Turn Infield Groomer in the amount of \$29,943.00 to Lawn and Golf Supply Co., Inc.

23. Purchase of a Proteus Lite Portable Pipe System Pipe Camera: This item was budgeted at \$55,000.00. The quote received from Bortek Industries, an authorized vendor under the Co-Stars Cooperative Purchase Program, is \$59,140.00.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried, the Board approved the purchase of on Proteus Lite Portable Crawler System from Bortek Industries, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$59,140.00 per their quote dated January 18, 2023.

24. Purchase of a Ventrac Broom Attachment: This item was budgeted at \$6,000.00. The quote received from Ventrac, an authorized vendor under the Co-Stars Cooperative Purchase Program, is \$5,924.10.

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Staab, and unanimously carried, the Board approved the purchase of one Ventrac Broom from Ventrac at a total cost of \$5,924.10, per their quote dated January 12, 2023.

Old Business: None.

New Business:

25. Discussion – 2023 Autumn Festival – Ms. McCreary asked the Board to share their thoughts on the current Autumn Festival event and its volunteer committee. As the event is primarily staff driven, the Autumn Festival committee appears to have outlived its original purpose. An idea was proposed that it would be best to suspend the committee at this time, and invite those volunteers, along with all the Township committee and board volunteers, to donate their time to assist at the event, which requires significant manpower to be successful. The Board agreed that it would be wonderful to engage all the volunteers to assist at the event, with whatever amount of time they could provide.

26. Discussion – Volunteer Committee Vacancies – Ms. McCreary asked the Board how they would like to review the applications that have been received from Township residents who wish to serve on committees/boards with vacancies. Discussion followed. It was agreed that staff would provide a master list of current committee vacancies and the applications received. If an applicant has checked off several committees, staff should inquire the order of preference. The Board will then review the materials and make recommendations to the staff.

27. Adjournment: Upon motion by Ms. Chimera and seconded by Ms. Staab, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary