

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes  
September 11, 2019**

The September 2019 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, September 11th, 2019 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: **J.P. Northrop, David Wood, and Mary Griffith-Alfarano.** Also in attendance was **Derek Muller Recreation and Community Center Supervisor, Floyd Shaffer Community & Recreation Center Director, Greg Reiff Parks Foreman, Robert Johnson Community Relations Officer, and Kelsey Whalen Public Information Coordinator.**

**Regular Meeting**

**Call to Order:** Committee Chair JP Northrop called the meeting to order at 5:32pm.

**Approval of Minutes:** On a motion by Ms. Griffith-Alfarano and seconded by Mr. Northrop, the minutes from the May 2019 Autumn Festival Committee meeting were approved.

**Public Comment:** There was no public comment.

**Discussion Items**

The following items were discussed by the Committee during the remainder of the meeting:

- **Vendors/Sponsors**
  - \$7,500 have been brought in via sponsorships thus far.
  - 54 vendors have committed at this point.
- **Food Concessions**
  - 8 food vendors have committed thus far.
- **Transportation**
  - FirstStudent will donate 3 full-length buses to the Autumn Festival.
- **Entertainment/Demonstrations**
  - No characters will be walking around this year.
  - Amusements, DJ, walking magic, petting zoo/pony rides, hay rides, K-9 demos, helicopter landing will be providing entertainment throughout the day.
- **Crafts/Activities**
  - A sign will be created with pumpkin distribution instructions for the public to help with crowd control.
- **Volunteers**
  - The SignUpGenius has begun to attract volunteer sign-ups

There being no further business, on a motion by Mr. Northrop and a second by Ms. Wood, the meeting was adjourned at 6:17pm.

**Our next meeting of the Autumn Festival Committee will be held on Wednesday, October 10<sup>th</sup>.**

Submitted by:

Derek J. Muller

Community and Recreation Center Supervisor