

**Montgomery Township
Autumn Festival Committee
Meeting Minutes
June 12, 2019**

The June 2019 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, June 12th, 2019 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: **JP Northrop, David Wood, and Mary Griffith-Alfarano. Also in attendance were Derek Muller Recreation and Community Center Supervisor, Floyd Shaffer Community & Recreation Center Director, Greg Reiff Parks Foreman, Rob Johnson Community Relations Officer, and Kelsey Whalen Public Information Coordinator.**

Regular Meeting

Call to Order: Committee Chair JP Northrop called the meeting to order at 5:32pm.

Approval of Minutes: On a motion by Mr. Northrop and seconded by Mr. Wood, the minutes from the May 2019 Autumn Festival Committee meeting were approved.

Public Comment: No public comment.

Discussion Items

The following items were discussed by the Committee during the remainder of the meeting:

- **Vendors/Sponsors**
 - Forms and checks have begun to arrive from sponsors and vendors.
- **Food Concessions**
 - Food vendors have begun to commit. Additional vendors are being reached out to.
- **Transportation**
 - PMI & Keystone will be contacted regarding using their parking lots, should the need for additional parking arise.
 - Derek is currently working to receive sponsorship in the form of 3 free buses to serve as shuttle buses for the event.
- **Entertainment/Demonstrations**
 - Magic, stilt walking, petting zoo & pony rides, DJ, and K-9 demos are all booked.
- **Crafts/Activities**
 - A discussion was had regarding the best way to distribute pumpkins.
- **Volunteers**
 - A local organization is interested in volunteering.
 - The usual organizations (N. Penn Key Club, Jr. ROTC, etc.) will be contacted in regards to volunteering, as will additional organizations.

There being no further business, on a motion by Mr. Northrop and a second by Mr. Wood, the meeting was adjourned at 6:21pm.

Our next meeting of the Autumn Festival Committee will be held on Wednesday, June 12th.

Submitted by:

Derek J. Muller

Community and Recreation Center Supervisor