

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes  
May 8, 2019**

The May 2019 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, May 8th, 2019 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: **JP Northrop & David Wood**. Also in attendance was **Derek Muller Recreation and Community Center Supervisor**.

**Regular Meeting**

**Call to Order:** Committee Chair JP Northrop called the meeting to order at 5:30pm.

**Approval of Minutes:** On a motion by Mr. Wood and seconded by Mr. Northrop, the minutes from the April 2019 Autumn Festival Committee meeting were approved.

**Public Comment:** There was no public comment.

**Discussion Items**

The following items were discussed by the Committee during the remainder of the meeting:

- **Vendors/Sponsors**
  - One major sponsor will not be able to continue their sponsorship this year.
- **Food Concessions**
  - Jesse's BBQ is interested
  - The Committee would like to seek out self-contained food trucks to increase food options while being aware of the limited available electricity at Autumn Festival.
- **Transportation**
  - No discussion
- **Entertainment/Demonstrations**
  - Amusements were discussed, namely whether the photo booth will appear this year or not.
- **Crafts/Activities**
  - No discussion
- **Volunteers**
  - The Committee discussed using the Sign Up Genius website to have volunteers RSVP. This helps keep the volunteer lists organized and allows volunteers to see the various roles in which they can volunteer.
  - A local non-profit organization would like to volunteer, and they will be contacted.
  - Social media will be a valuable tool for recruitment of volunteers

There being no further business, on a motion by Mr. Northrop and a second by Ms. Wood, the meeting was adjourned at 6:11pm.

**Our next meeting of the Autumn Festival Committee will be held on Wednesday, June 12<sup>th</sup>.**

Submitted by:

Derek J. Muller

Community and Recreation Center Supervisor