

**Montgomery Township
Autumn Festival Committee
Meeting Minutes
September 5, 2018**

The September 2018 meeting of the Montgomery Township Autumn Festival Committee was held Wednesday, September 5th, 2018 at the Montgomery Township Community and Recreation Center. The members of the Committee in attendance included: **Mary Griffith-Alfarano, Officer Rob Johnson, and David Wood.** Also in attendance was **Greg Reiff Parks Foreman, Derek Muller Recreation and Community Center Supervisor, and Floyd S. Shaffer Community and Recreation Center Director.**

Regular Meeting

Call to Order: Committee Chair Griffith-Alfarano called the meeting to order at 5:29pm.

Approval of Minutes: On a motion by Ms. Alfarano and a second by Mr. Johnson, the minutes of the August __, 2018 meeting were unanimously approved.

Public Comment: There was no public comment.

Discussion Items

The following items were discussed by the Committee during the remainder of the meeting:

- **Sponsorships & Vendors**
 - The amount of money received from sponsors as of September 5th, 2018 was \$5,950.
 - We are still waiting on the following sponsors' checks:
 - The Goldenberg Group
 - Delaware Valley Dance Academy
 - Traffic Planning & Design, Inc.
 - PECO
 - Bharitiya Temple
 - We currently have 33 confirmed sponsors. Outreach is still going on and more consistent.
- **Food Concessions**
 - Wilke's Way & Allen confirmed, and Wilke will provide coffee.
- **Transportation**
 - Firstgroup is set to provide 3 long buses
 - PMI & Keystone Fellowship Church will provide additional parking in their lots.
- **Entertainment**
 - Goddard school can commit 2 facepainters at the moment, with the number possibly going up to 4.
 - The rock wall (not the Bette's Bounce one) will not be able to be at Autumn Festival.
- **Event T-Shirts**

- **Order will be sent in following this meeting.**
- **Setup & Volunteers**
 - **Jr. ROTC will help unload and set up.**
 - **The North Penn Key Club will provide volunteers.**
 - **Derek reached out to the Football team. No commitment has been made.**
 - **Calvary Church will help staff the Scarecrow station via a sponsorship.**
 - **Helicopter is confirmed.**
 - **Star Wars characters are confirmed.**
- **Additional Matters**
 - **Derek & Mary will speak before the Board of Supervisors on Monday, September 10th, about Autumn Festival details.**

There being no further business, on a motion by Ms. Alfarano a second by Mr. Wood the meeting was adjourned at 6:21pm.

There are no further formal meetings of the Autumn Festival Committee before the event on October 6th. Our next meeting of the Autumn Festival Committee will be held on Wednesday, October 10th.

Submitted by:

Derek J. Muller

Recreation Program Supervisor