

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
JUNE 28, 2021

www.montgomerytwp.org

Tanya C. Bamford
Candyce Fluehr Chimera
Annette M. Long
Matthew W. Quigg
Beth A. Staab

Carolyn McCreary
Township Manager

ACTION MEETING – 7:00 PM

1. Call Meeting to Order
2. Pledge of Allegiance
3. Announcements
4. Public Comment
5. Consent Agenda:

Consider Approval of Minutes of June 14, 2021 Meeting and Payment of the Bills

Presentations:

6. Recognition of Township Resident, Rachel Beck
7. Township's Popular Annual Financial Report (PAFR)

Planning & Zoning:

8. Consider Conditional Final Minor Subdivision Approval, 311 Stump Road
9. Consider Escrow Release #3: Timberlane, 150 Domorah Drive
10. Consider Approval of Extension of Outdoor Dining
11. Consider Waiver of Building Permit Fee: Handicap Ramp by VA at 753 Hidden Springs Lane
12. Consider Board Positions for New Zoning Hearing Board Applications

Administration & Finance:

13. Consider Award of Contract for Police Pension Investment Consultant/Advisor
14. Consider Assignment of General Fund Surplus to Capital Reserves Fund
15. Presentation: Results of 2020 Operations (Audited Financial Statements)
16. Presentation and Discussion: Township's Capital Investment Plan

Other Business:

17. Department Reports
18. Committee Liaison Reports
19. Adjournment

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 3

SUBJECT:	Announcements
MEETING DATE:	June 28, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

- The Fire Service Certification Advisory Committee of the PA Office of the State Fire Commissioner recently recognized the Montgomery Township Department of Fire Services as a Participating Department of the Pennsylvania Fire Service Certification Program. The Office of State Fire Commissioner recognized the Montgomery Township Department of Fire Services for 75% of the department's membership certifying to National Professional Qualification Standards. This certification includes career members of the DFS and volunteer members of the F.D.M.T. Montgomery Township was recognized for this achievement on April 28, 2021. The certification will be on display at the Township Building.



The Fire Service Certification Advisory Committee of the

*Office of the State Fire Commissioner
hereby recognizes the*



Montgomery Township Department of Fire Services

as a

PARTICIPATING DEPARTMENT

of the

Pennsylvania Fire Service Certification Program

by certifying 75 percent of its members to the National Professional Qualifications Standards.

Recognized this 28th day of April 2021



State Fire Commissioner

April 28, 2024
Expiration Date

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # 4

SUBJECT: Public Comment
MEETING DATE: June 28, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 5

SUBJECT: Consent Agenda:
Approval of Minutes of June 14, 2021 and Payment of Bills
MEETING DATE: June 28, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JUNE 14, 2021**

1. Call to Order: The June 14, 2021 public meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair Tanya C. Bamford called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair, Tanya C. Bamford
Vice Chair, Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Annette M. Long
Supervisor Beth A. Staab
Township Manager, Carolyn McCreary
Township Solicitor, Sean Kilkenny, Esq.

ALSO IN ATTENDANCE:

Police Chief, J. Scott Bendig
Director of Fire Services, William Wiegman
Director of Finance Brian Shapiro
Director of Administration & HR, Ann Shade
Director of Planning & Zoning, Bruce Shoupe
Director of Public Works, Greg Reiff
Director of Rec & Community Ctr Floyd Shaffer
Director of IT, Rich Grier
Public Information Coordinator Derek Muller
Recording Secretary Deborah A. Rivas

2. & 3. Pledge of Allegiance and Announcements: Following the Pledge of Allegiance, the following announcements were made by Ms. Bamford:

- The Township is currently collecting non-perishable food items and other necessities for Manna on Main Street through June 18, 2021. Manna on Main Street is committed to ending hunger in the North Penn region and we appreciate our residents supporting their efforts.
- As of June 1st, all visitors and staff who are not fully vaccinated are required to wear a mask when inside the Township building.
- There are two surveys currently available for residents and businesses to provide feedback. One is the upcoming comprehensive plan update, and the other is a quick survey on how Township information is received.
- Ms. Bamford reported on her recent tour of the Laurel Harvest store which recently opened in the Township. Ms. Bamford stated that she was impressed with the staff and the facility.
- Chief Scott Bendig recently joined PA Attorney General Josh Shapiro and Montgomery County DA Kevin Steele to announce the launch of the Law Enforcement Treatment Initiative (LETI).
- The Board recognized Township resident Tonya Lupinacci who is actively involved with the LETI program. Ms. Lupinacci is collaborating to train police officers throughout the County how to link individuals to treatment.

4. Public Comment – Under public comment, Amy Hanson of 116 Gwynmont Circle, Mary Lynn Alvarino of 102 Oval Lane and Joanne Cunningham of 117 Narcissus Place commented on the

agenda item regarding the keeping of chickens in residential areas in the Township. Ms. Hanson requested that the Board consider a grandfather clause for those who are already raising chickens; Ms. Alvarino is in support of allowing residents to raise chickens; and Ms. Cunningham stated that many residents were unaware that the practice was not permitted or that the Board was considering allowing this practice now.

5. Announcement of Executive Session – Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in an Executive Session prior to this public meeting at 6:15 p.m. to discuss one litigation matter and two personnel matters. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

6. Recognizing June as Pride Month:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board adopted Resolution #2021-28 – Recognizing June as Pride Month in Montgomery Township.

7. Consent Agenda:

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the minutes of the May 24, 2021 meeting and the Bills List dated June 14, 2021 were approved as presented.

8. Presentation: Montgomery Mall Pedestrian Study and Site Analysis: Ms. Judith Stern Goldstein, R.L.A. ASLA and Ms. Leslie Salisbury, P.E. of Gilmore & Associates presented their study findings regarding the area of Montgomery Mall and Airport Square, identifying the opportunities and constraints of the area as it pertains to pedestrian mobility. They reported that there were partial crosswalks and minimal sidewalks in the area to support pedestrian mobility. There are currently plans underway to improve/replace the traffic signals at the mall and that some of these crosswalks could be incorporated as part of these improvements. The study showed various locations where future improvements could be made to permit safer pedestrian movement in the area.

Planning & Zoning:

9. Escrow Release and Commencement of Maintenance Period: 119 Wentworth Drive:

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the authorized construction escrow release #2 in the amount of \$4,682.55, as recommended by the Township Engineer for 119 Wentworth Drive, contingent upon the developer satisfying all outstanding Township invoices related to this project and; further the Board grants the waiver of Section 510 of the PaMPC requiring the applicant

to comply with the required 18-month maintenance period after completion of improvements.

10. Update on Westrum Proposed Land Development: Ms. McCreary reported Westrum's attorney had contacted the Township advising that her client had spent the last few months reviewing the feasibility of the desired Route 309 pedestrian crossing at Knapp Road and requested an opportunity to discuss further. It was suggested that the Board considering waiving the fee-in-lieu for Parks and Recreation if it was put towards the construction costs of the pedestrian improvements since pedestrian mobility is a clear priority of the Board. In addition, they are asking that the approvals to construct the pedestrian crossing not be a condition to releasing the final plans for recording and commencement of construction of the project nor the issuance of the Certificate of Occupancy for the building due to the possible length of time to have permits issued from the regulatory agencies. Westrum agrees to post the necessary financial security to ensure the pedestrian crossing is complete. Discussion followed. Mr. Quigg expressed a concern for the Township being held responsible for the crossing should Westrum fail to follow through with that piece of the project. It was agreed that as the project would go through the process of the text amendment, followed by a conditional use hearing as well as the land development plans, those concerns could be addressed at that time.

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board agreed to waive the fee-in-lieu of for Parks and Recreation in the amount of \$97,481.50 conditioned on the funds being appropriated for the pedestrian crossing project at Route 309 and Knapp Road with documentation confirming this being forwarded to the Township Solicitor.

11. Proposed Guidelines for the Keeping of Chickens in Residential Areas: Mr. Shoupe presented the proposed guidelines for the keeping of chickens in residential neighborhoods. The staff has reviewed other municipalities' guidelines. As agreed previously by the Board, a minimum property size would be 20,000 square feet which would support 5 chickens and 40,000 square feet or larger would support 6 chickens. Roosters and slaughtering would be prohibited. Ms. McCreary presented the proposed residential survey requested by Ms. Bamford to gather feedback from residents regarding the keeping of chickens. Board members commented that they prefer that responders are not able to front load the survey, add an area for comments and a link to educate residents about chickens.

Under public comment, Amy Hanson of 116 Gwynmont Circle stated she was in favor of a survey and felt that people do not have an opinion because they do not understand it. She also suggested that the survey clearly state hens only, not roosters. Ms. Hanson asked the Board to consider revising setback guidelines and suggested that a simpler rule such as "can't be closer to neighbor's house than your own house" would be preferred.

Joseph Yarmel of 125 Deerpath Drive stated that people who raise chickens are responsible and keep their areas clean because their chickens produce the eggs that they eat.

Amin Salehi of 113 Rose Twig Lane said that he was concerned about the size restrictions as the bigger the coop size, the better it is for the chickens. Capping the size of the coop is a problem and he suggested that you limit the minimum size, not the maximum size.

After considerable discussion, the Board asked the staff to move forward with the survey with the additional suggestions and they would continue the discussion at a future meeting.

11a. Preliminary/Final Approval of Fahy Minor Two-Lot Subdivision: Mr. Shoupe introduced Wayne Kiefer of Showalter Associates, who represented the applicant, Patricia Fahy. The applicant proposes to subdivide the existing lot into two lots. The existing barn, detached garage, and retaining wall will be demolished on lot 1. The applicant requests the following six waivers: requirement to install sidewalks, driveway location for lot 2, provide a landscape plan, landscaping including street trees, buffer trees and on lot landscaping; and requirement to provide street lighting.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board adopted Resolution 2021-29 granting preliminary/final approval of the application for the Fahy minor two-lot subdivision located at 276 Stump Road (LDS 708) and all waivers contained therein.

Park & Recreation:

12. Waiver of Permit Fees for Bridle Path Cub Scout Pack #229 Rocket Launch:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board permitted the Bridle Path Cub Scout Pack 229 the limited opportunity to conduct their annual Rocket Launch at Spring Valley Park on Saturday, June 26, 2021 from 11:00 a.m. until 4:00 p.m. with certain conditions. Further, the Board approved the request to waive the fees of \$175.00 associated with their Rocket Launch.

Public Works:

13. Authorization to Purchase a Pickup Truck:

MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long and unanimously carried, the Board awarded the contract for the purchase of one 2022 Ford F-350 Pickup Truck from Whitmoyer Auto Group, an authorized vendor under the COSTARS Cooperative Purchase Program, at a total cost of \$51,600.00 per their quote dated May 21, 2021.

Administration & Finance:

14. A/V Upgrades to Township Meeting Rooms: Mr. Grier reported that the 2021 Capital Improvement Plan included funds for Audio Visual (AV) upgrades in the amount of \$165,000 for

the Township Meeting and Board Conference Rooms. Three vendors prepared proposals and presentations which would provide live stream via internet and broadcast TV with improved camera functionality; virtual meeting capability; upgraded presentation capabilities; and assistive listening compliance for the Township Meeting Room. Staff is recommending New Era Technology to supply, install and configure AV equipment at a cost of \$164,314.00.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board approved the purchase and installation of AV equipment for the Township and Board Conference Meeting Rooms as per the quote dated May 24, 2021 by New Era Technology, COSTARS contract ID 034-014, for \$164,314.00.

15. Discussion – “Ready for 100” Proposed Committee Structure: Ms. McCreary reported that the Board voted to adopt the Ready for 100 Renewable Energy resolution at the May 10, 2021 meeting. The resolution states that the Board of Supervisors will provide guidance for commissioning a committee to draft an energy transition plan by May 2022. Staff is seeking input from the Board to determine the best approach to forming this committee and determining its size, makeup and meeting frequency. Ms. McCreary stated that she has reached out to other municipalities who have adopted this resolution and many of them are well on their way to completing the deadline but had started several years before. The Township will not be able to meet the deadline of May 2022. Discussion followed. Suggestions were made to partner with other municipalities or utilize a third party to assist the Township. Ms. Bamford suggested that the committee be an ad hoc committee and not permanent. Ms. McCreary was asked to check if anyone would be willing to share the burden of hiring a third party organization to assist with the creation of a plan.

Other Business:

15. Adjournment: Upon motion by Ms. Bamford and seconded by Ms. Chimera, the meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
06/16/2021	01	88779	100001752	MONTGOMERY COUNTY	1,000.00
06/18/2021	01	88780	00905059	CHRIS ROSELLE	1,500.00
06/25/2021	01	88781	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	614.02
06/25/2021	01	88782	00000006	ACME UNIFORMS FOR INDUSTRY	405.30
06/25/2021	01	88783	100000892	ADAM ZWISLEWSKI	60.00
06/25/2021	01	88784	100000479	ADVANTAGE INDUSTRIAL SUPPLY	79.98
06/25/2021	01	88785	100001754	ALEX AVALLON	30.00
06/25/2021	01	88786	100000876	ALEXANDER J. DEANGELIS	15.00
06/25/2021	01	88787	100000648	ALL TRAFFIC SOLUTIONS	695.00
06/25/2021	01	88788	100001381	AMANDA BREEN	640.00
06/25/2021	01	88789	100000814	AMAZON.COM SERVICES, INC	2,292.75
06/25/2021	01	88790	100000888	ANDREW WEINER	70.00
06/25/2021	01	88791	MISC	ANTHONY & SYLVAN POOLS	2,400.00
06/25/2021	01	88792	00000027	ARMOUR & SONS ELECTRIC, INC.	2,124.60
06/25/2021	01	88793	00000027	ARMOUR & SONS ELECTRIC, INC.	26,707.02
06/25/2021	01	88794	MISC	ARNOLD, DAVID J & KATHLEEN M	1,200.00
06/25/2021	01	88795	100001756	BEG BORROW AND STEEL	900.00
06/25/2021	01	88796	00000043	BERGEY'S	64.58
06/25/2021	01	88797	100001757	BETH SURPLUS-ECKERT	126.00
06/25/2021	01	88798	100001244	BRANDI BLUSIEWICZ	75.00
06/25/2021	01	88799	100000979	BRANDON UZDZIENSKI	60.00
06/25/2021	01	88800	100000405	C.E.S.	63.91
06/25/2021	01	88801	100000319	CANDORIS	42.74
06/25/2021	01	88802	00000072	CANON FINANCIAL SERVICES, INC	2,134.56
06/25/2021	01	88803	100000878	CARL HERR	100.00
06/25/2021	01	88804	00001601	CDW GOVERNMENT, INC.	456.18
06/25/2021	01	88805	100000221	COLMAR VETERINARY HOSPITAL	266.41
06/25/2021	01	88806	00000363	COMCAST	508.88
06/25/2021	01	88807	00000363	COMCAST	29.36
06/25/2021	01	88808	00000363	COMCAST	219.03
06/25/2021	01	88809	00000335	COMCAST CORPORATION	1,518.80
06/25/2021	01	88810	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	15.00
06/25/2021	01	88811	00000125	DISCHELL, BARTLE DOOLEY PC	160.00
06/25/2021	01	88812	100000893	DONALD TUCKER	40.00
06/25/2021	01	88813	100001609	DONE-RITE BUILDING SERVICES, INC.	275.00
06/25/2021	01	88814	100001112	DYAN KRAJNIOVICH	455.00
06/25/2021	01	88815	00001332	EAGLE POWER & EQUIPMENT CORP	35.00
06/25/2021	01	88816	00000152	ECKERT SEAMANS CHERIN &	880.00
06/25/2021	01	88817	100001277	EDSTV	11,299.00
06/25/2021	01	88818	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
06/25/2021	01	88819	00000169	FEDEX	27.10
06/25/2021	01	88820	100001602	FRANK BLUSIEWICZ	75.00
06/25/2021	01	88821	100001755	FRANKLIN SPORTS INC	120.00
06/25/2021	01	88822	03214568	FULTON CARDMEMBER SERVICES	2,544.18
06/25/2021	01	88823	100001744	FUNDAMENTAL TENNIS	2,660.00
06/25/2021	01	88824	00001504	GALETON GLOVES	186.59
06/25/2021	01	88825	00000188	GALLS, AN ARAMARK CO., LLC	101.94
06/25/2021	01	88826	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	621.00
06/25/2021	01	88827	00000198	GLASGOW, INC.	170.46
06/25/2021	01	88828	00001323	GLICK FIRE EQUIPMENT COMPANY INC	2,424.39
06/25/2021	01	88829	00000219	GLOBAL EQUIPMENT COMPANY	77.85
06/25/2021	01	88830	00000229	GRAINGER	386.16
06/25/2021	01	88831	100000478	GRANAHAN ELECTRICAL CONTRACTORS, IN	7,670.00
06/25/2021	01	88832	MISC	GROSS ALANNA BUCHANAN	106.25
06/25/2021	01	88833	00000903	HOME DEPOT CREDIT SERVICES	31.89
06/25/2021	01	88834	100000882	JACOB MILLEVOI	45.00
06/25/2021	01	88835	100001394	JANINE CROSS	640.00
06/25/2021	01	88836	100000881	JOHN H. MOGENSEN	45.00
06/25/2021	01	88837	00000740	K.J. DOOR SERVICES INC.	1,492.00
06/25/2021	01	88838	100001254	KILCOYNE & KELM, LLC	1,680.00
06/25/2021	01	88839	100001592	KILKENNY LAW, LLC	3,424.00
06/25/2021	01	88840	100001661	KYLE STUMP	45.00
06/25/2021	01	88841	00000057	LAWN AND GOLF SUPPLY COMPANY, INC.	695.92
06/25/2021	01	88842	00001706	LOWE'S COMPANIES INC.	47.48
06/25/2021	01	88843	00001065	MAILLIE LLP	2,500.00
06/25/2021	01	88844	00000201	MASTERTECH AUTO SERVICE, LLC	140.91
06/25/2021	01	88845	00001330	MCCALLION STAFFING SPECIALISTS	117.81
06/25/2021	01	88846	100000875	MICHAEL BEAN	45.00
06/25/2021	01	88847	100000885	MICHAEL SHEARER	30.00
06/25/2021	01	88848	100000113	MIKE GREER	1,500.00
06/25/2021	01	88849	00000540	MYSTIC PIZZA	196.00
06/25/2021	01	88850	00901790	NICOLLE TAGERT	155.00
06/25/2021	01	88851	100001760	NORMAN & TERESA MITTMAN, STEWART &	634.15
06/25/2021	01	88852	00905070	NORTH WALES LIBRARY	80.00
06/25/2021	01	88853	00000356	NORTH WALES WATER AUTHORITY	1,051.59
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06/25/2021	01	88855	00001400	PA CHIEFS OF POLICE ASSOCIATION	990.00
06/25/2021	01	88856	00001156	PA POLICE ACCREDITATION COALITION	35.00

06/25/2021 12:56 PM
User: msanders
DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
CHECK DATE FROM 06/15/2021 - 06/28/2021

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
06/25/2021	01	88857	100000890	PAUL MOGENSEN	210.00
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06/25/2021	01	88860	100000755	PETROLEUM TRADERS CORP.	2,774.76
06/25/2021	01	88861	00000447	PETTY CASH - POLICE	203.63
06/25/2021	01	88862	00000446	PHISCON ENTERPRISES, INC.	400.00
06/25/2021	01	88863	00000945	PIPERSVILLE GARDEN CENTER, INC.	582.02
06/25/2021	01	88864	100001761	PMC INDUSTRIES, INC.	1,590.24
06/25/2021	01	88865	100001010	RACHEL GIBSON	40.00
06/25/2021	01	88866	00906102	READY REFRESH	114.04
06/25/2021	01	88867	00000741	ROBERT E. LITTLE, INC.	283.23
06/25/2021	01	88868	100000873	RYAN ALLISON	45.00
06/25/2021	01	88869	100000884	RYAN RUDELL	30.00
06/25/2021	01	88870	00000653	SCATTON'S HEATING & COOLING, INC.	106.00
06/25/2021	01	88871	00001618	SEALMASTER	926.98
06/25/2021	01	88872	00001939	SERVICE TIRE TRUCK CENTERS	595.29
06/25/2021	01	88873	00000465	SHAPIRO FIRE PROTECTION COMPANY	939.32
06/25/2021	01	88874	00000467	SNAP-ON INDUSTRIAL	106.05
06/25/2021	01	88875	00000015	SPRINT	139.28
06/25/2021	01	88876	00001394	STANDARD INSURANCE COMPANY	7,799.29
06/25/2021	01	88877	100000701	STAPLES BUSINESS CREDIT	630.54
06/25/2021	01	88878	00001273	TIM KUREK	303.00
06/25/2021	01	88879	100001375	TINA BITTNER	320.00
06/25/2021	01	88880	00000506	TRANS UNION LLC	84.80
06/25/2021	01	88881	0903444	TURNER SEMRAU	15.00
06/25/2021	01	88882	100001181	TURTLE & HUGHES ELECTRICAL &	1,596.00
06/25/2021	01	88883	00000040	VERIZON	193.28
06/25/2021	01	88884	00000040	VERIZON	193.28
06/25/2021	01	88885	00000038	VERIZON WIRELESS SERVICES, LLC	2,073.20
06/25/2021	01	88886	00000038	VERIZON WIRELESS SERVICES, LLC	759.54
06/25/2021	01	88887	100000854	VINAY SETTY	150.00
06/25/2021	01	88888	100000891	VINCENT ZIRPOLI	60.00
06/25/2021	01	88889	00001329	WELDON AUTO PARTS	71.65
06/25/2021	01	88890	100001753	WHITE ROSE SAFETY, LLC	1,439.88
06/25/2021	01	88891	00000760	WM CORPORATE SERVICES, INC	2,087.97
06/25/2021	01	88892	100001042	ZACHARY EIDEN	30.00

01 TOTALS:

Total of 114 Disbursements:

126,938.80

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # 6

SUBJECT:	Recognition of Township Resident, Rachel Beck
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

Rachel Beck has been described as an inspiration in her commitment to capturing stunning images for our communities, friends, and families. She is part of the Chamber of Commerce for Greater Montgomery County's *Power Your Potential* women's leadership conference.

On behalf of the Township, the Board of Supervisors would like to recognize and congratulate Rachel for being the recipient of the Chamber's Women in Leadership Award for the month of June.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # **7**

SUBJECT:	Presentation of the Popular Annual Financial Report (PAFR)
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager Brian Shapiro, Finance Director

BACKGROUND:

Tonight, staff is proud to present our first Popular Annual Financial Report.

This report is based on the Township's most recently completed Comprehensive Financial Report. It provides information about the Township's financial condition without overwhelming detail and technical governmental accounting jargon. The PAFR is intended to provide simplified information at the government-wide level and major fund level. It also included some statistical information provided in the report. We have also used this opportunity to highlight the Township's overall operations in 2020.

Additionally, this report will be submitted to the Government Finance Officers' Association (GFOA) for consideration of their award in this category.

POPULAR ANNUAL FINANCIAL REPORT

Montgomery Township

FOR FISCAL YEAR ENDED
DECEMBER 31, 2020



WELCOME!

Montgomery Township at the crossroads of culture, commerce and community.



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Dear Residents,

On behalf of the Board of Supervisors, I am pleased to present to you Montgomery Township's first Popular Annual Financial Report (PAFR). Our goal in producing this report is to present a clear, concise picture of the Township's financial position and its operations. The figures shown in this report are taken from our more detailed annual report, which can be found on the Township website www.montgomerytwp.org.

The Township was fortunate to end the year with a surplus of \$752,000 which will be utilized to pay for our future capital and infrastructure needs. The Township's financial picture remains healthy, as evidenced by our bond rating of AAA, strong tax base, and the desirability to live in our community.

2020 is certainly a year we will not soon forget!

Amid a pandemic with all its challenges, Montgomery Township continued to monitor its spending, and provide necessary services to ensure the life, health, and safety of its citizens.

We look forward to continuing in that same vein in 2021.

*Carolyn McCreary
Township Manager*



MONTGOMERY TOWNSHIP FACTS AND FIGURES*

Township Characteristics

- 10.82 square miles
- 73.92 miles of Township roads
- Philadelphia suburb



Population

- Population in 2020 26,164
- Population in 2010 24,816
- Population percent change 5.40%

Population Characteristics

- Persons under age 18 years 5,599
- Persons 65 years and over 4,369
- Veterans 1,375

Living Characteristics

- Persons per household 2.63
- Households 9,853
- Households with computer 94%
- Mean travel time to work 30.4 minutes
- Median household income \$ 110,043
- Per capital income \$ 55,298
- Persons in poverty 2.80%



* The Census Bureau is currently conducting multiple surveys, including the Household Pulse Survey, the American Community Survey, and a survey to measure the accuracy of the 2020 Census. Official results for 2020 have not been published yet. Data used in this publication is from previous publications.

BUSINESS STATISTICS

Top Five Employers of 2020

1. Cobham Management Services with 535 employees
2. McCallion Temps, Inc. with 406 employees
3. Wegmans Food Market with 386 employees
4. Costco Wholesale Corporation with 385 employees
5. TEVA Pharmaceuticals USA with 332 employees



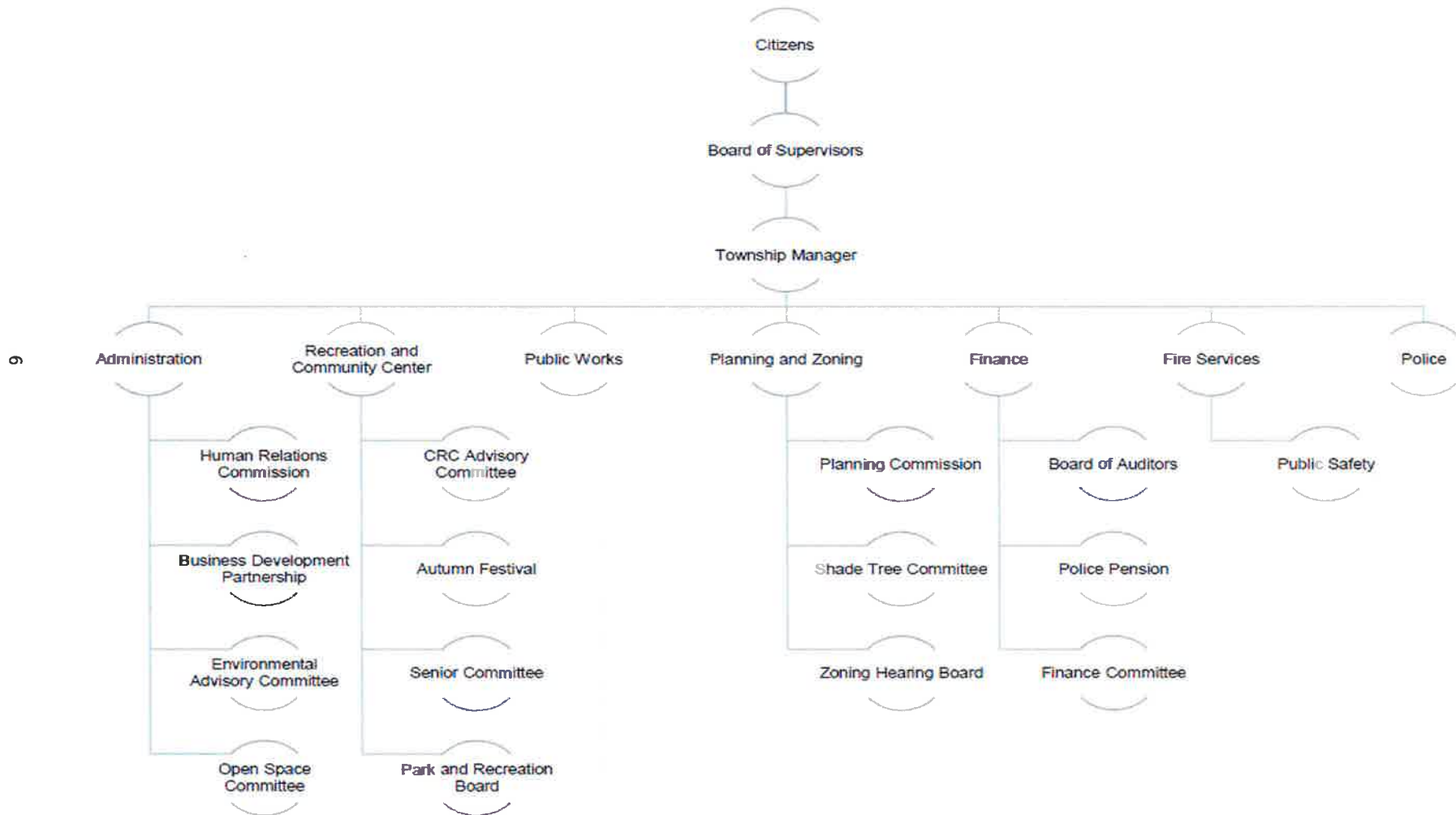
New Business in 2020 (based on Certificate of Occupancy)

January = 5
February = 2
March = 0
April = 0
May = 1
June = 2
July = 2
August = 3
September = 5
October = 4
November = 2
December = 4

We have over 1,400 registered businesses!



MONTGOMERY TOWNSHIP



MISSION STATEMENT



Is to promote and enhance the quality of life of our residents, the vitality of our neighborhoods, and opportunities for business by striving for excellence and value in all services provided by the Township. The needs, interests and desires of the residents, businesses and taxpayers provide the guidance for the Township officials and employees as we create and implement policies and services for the community and its visitors. Vision, sensitivity, and respect are necessary as we balance the many needs of the community groups and provide cost effective, efficient and responsive government. The employees and officials of Montgomery Township are committed to hard work, diligence, and effective ongoing internal and external communications to successfully carry out this mission.

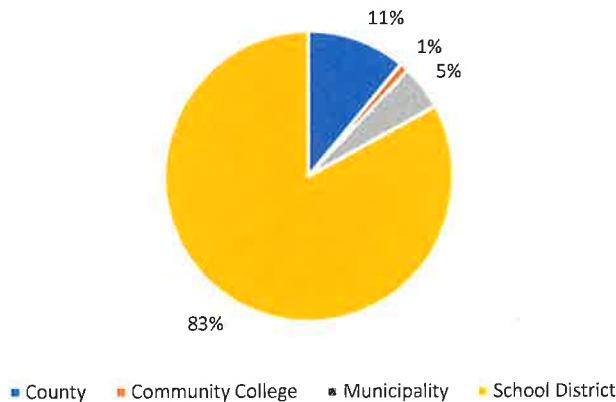
TAX DOLLARS

Of the three taxing authorities, Montgomery Township remains the smallest portion of your tax bill and has gone the longest without increasing the total tax rate. Residents of Montgomery Township only pay 4.64% of their property taxes to the Township. The remaining 95.36% is split between Montgomery County and North Penn School District.

Property Information		Single Family Home
Sale Price	\$	576,000.00
Current Assessment		228,780.00
Estimated Taxes		
County		831.00
Community College		89.00
Municipality		341.00
School District		6,125.00
Total	\$	7,386.00



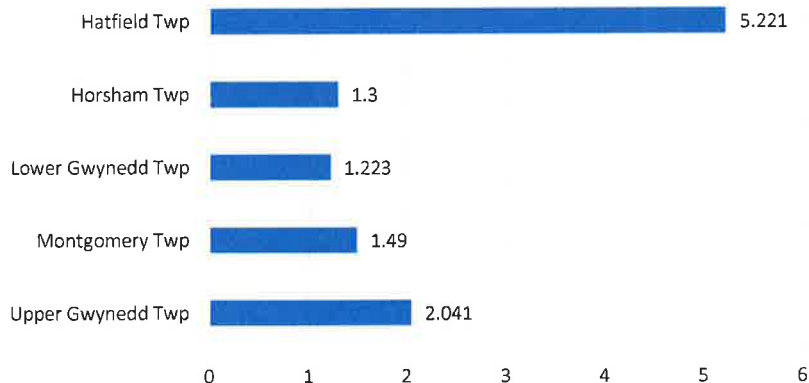
Tax Dollar Distribution



What Is a Millage Rate?

- A millage rate is the tax rate used to calculate local property taxes.
- The millage rate represents the amount per every \$1,000 of a property's assessed value. Assigned millage rates are applied to the total taxable value of the property in order to arrive at the property tax amount.
- Millage gets its name from the Latin word "millesimum," or "mill" for short, which means "thousandth part" (1/1000). The term millage rate is also referred to as the mill rate or the effective property tax rate.

Millage for Surrounding Communities

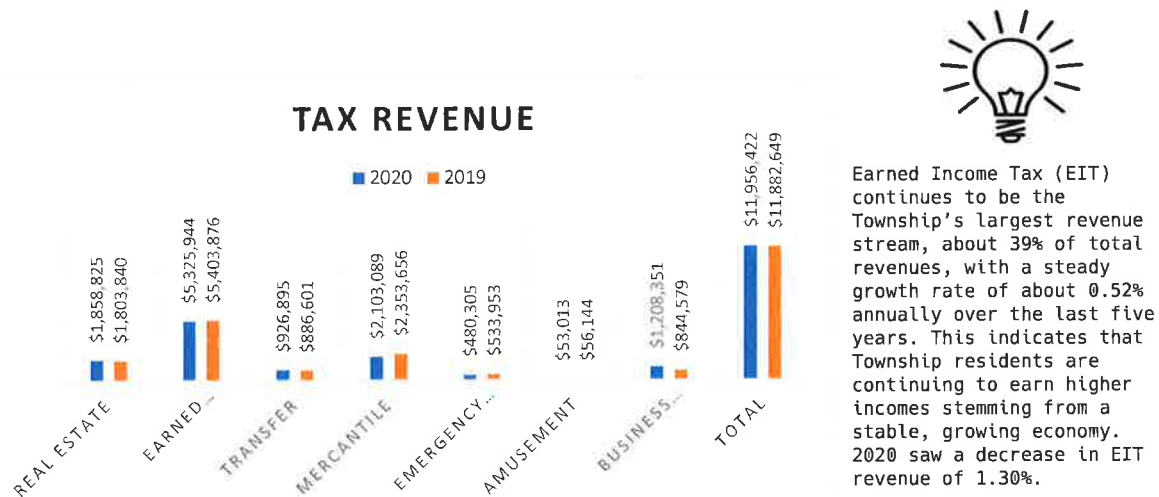


THE GENERAL FUND

*The General Fund is the largest governmental fund and also the most important. This fund is the primary fund that accounts for everyday revenues and expenditures. This includes, but is not limited to, public safety, government administration, street maintenance, snow removal, traffic light maintenance and much more.**

Revenues	Budget	Actual	Over (Under) Budget
Taxes	\$ 11,687,140	\$ 11,956,422	\$ 269,282
Licenses & Permits	1,367,500	1,432,432	64,932
Intergovernmental	707,790	604,553	(103,237)
Charges for Services	101,900	53,843	(48,057)
Other	10,000	-	(10,000)
Fines etc, Police	175,000	153,322	(21,678)
Interest Income etc.	50,000	100,092	50,092
Contributions	-	20,006	20,006
Total	\$ 14,099,330	\$ 14,320,670	\$ 221,340

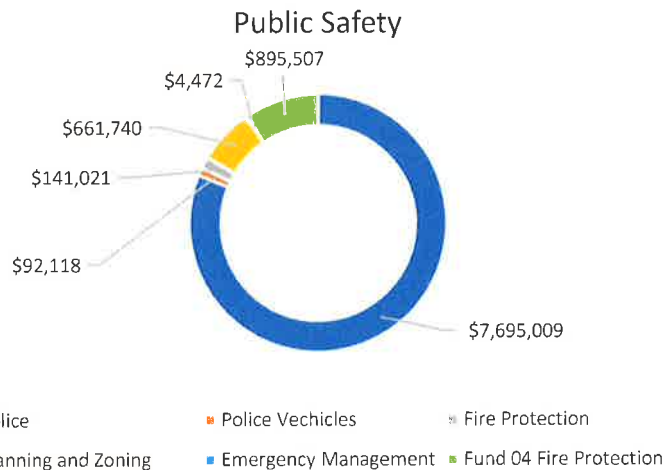
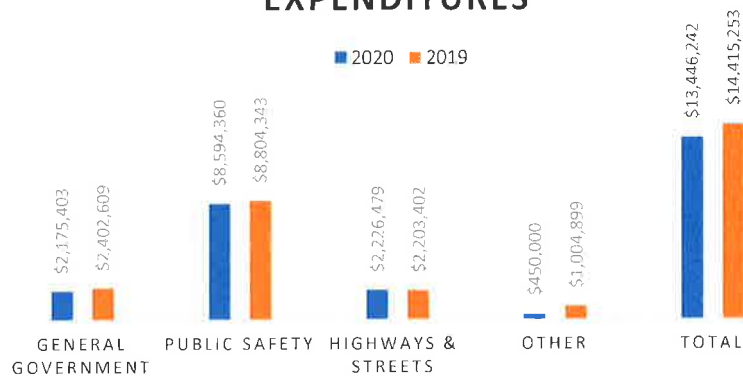
* Please note, that not all government funds are recognized in this report, but are included in the Comprehensive Annual Financial Report.



- Overall, revenue performance of the General Fund in 2020 was positive when compared to budget.
- Actual revenues, excluding transfers in, were \$14.3 million for 2020.
- While Real Estate Tax, Emergency Municipal Services, Amusement Tax and Business Privilege Tax were slightly below budget, most other revenue categories exceeded budget. Total taxes exceeded budget by \$269K, led primarily by the Mercantile Tax and Earned Income Taxes. Licenses and Permits exceeded budget by \$65K and Interest Income exceeded budget by \$50K.
- Each of these revenue categories, combined with controlled expenditures, contributed to the \$752K surplus (excluding transfers in) in General Fund revenues.
- The net of the revenue surplus and the transfer of surplus to the Capital Fund led to the General Fund ending Fund Balance of \$4.3M for fiscal year 2020.

Expenditures	Budget	Actual	Over (Under) Budget
General Government	\$ 2,339,040	\$ 2,175,403	\$ (163,637)
Public Safety	8,902,690	8,594,360	(308,330)
Highways and Streets	2,428,360	2,226,479	(201,881)
Other	532,000	450,000	(82,000)
Total	\$ 14,202,090	\$ 13,446,242	\$ (755,848)

EXPENDITURES



Public Safety came in \$308,330 under budget in 2020. See pages 14 and 15 for some of the major accomplishments made by the Public Safety sector.

- Actual expenditures, excluding Interfund Transfers, were \$14.1M for 2020.
- While expenditures were lower than 2019 actual expenditures, they were also \$464K less than the 2020 budgeted expenditures.
- This savings was achieved by practicing strict cost containment measures across all departments.
- The two primary departments contributing to the savings were Public Safety expenditures which were below budget by \$308K and Highway and Streets expenditures which were below budget by \$43K. The detail of this can be seen in Comprehensive Annual Financial Report.
- Overall, the Township outperformed the budget, ending the year with a surplus of \$752K.
- As a result, the Board of Supervisors was able to adopt a 2021 Budget with no increase in the Township's Real Estate Tax millage while continuing to adhere to the Board's minimum fund balance policy of 15-20% of General Fund expenditures.
- Like the private sector the management of Montgomery Township was forced to make difficult decisions while navigating the Covid-19 pandemic. These decisions include temporarily closing the Community Recreation Center for the health and wellbeing of the community along with staff furloughs.

BUDGETARY COMPARISON

Sound Financial Management

Montgomery Township maintains budgetary accounting controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the Board of Supervisors. Activities of all Township funds, with the exception of the pension trust funds, are included in the annual appropriation budget. The annual budget process officially begins in August of each year with the goal-setting conference between staff and the Township Manager. Throughout the course of September and October requests for funding are submitted and reviewed in public workshop meetings with the Board of Supervisors, culminating with a public hearing and vote for adoption by the governing body in December. The Township's fiscal year begins on January 1st and ends on December 31st. All annual appropriations lapse at year-end.

Although the Township maintains the legal level of control established by law for its operating budget, the Board of Supervisors has also established an internal budgetary control system at the departmental level. Each department is required to operate within the annual departmental budget established by the Board of Supervisors.

Revenues			Variance with Final Budget	
			2020 Budget	2020 Actual
			2020 Budget	2020 Actual
				Positive (Negative)
Taxes	\$	11,687,140	\$	11,956,422
Licenses and Permits		1,367,500		1,432,432
Fines and Forefits		175,000		153,322
Interest Earnings		50,000		100,092
Intergovernmental revenues		707,790		604,553
Charges for services		101,900		53,843
Contributions		-		20,006
Totals	\$	14,089,330	\$	14,320,670
				\$ 231,340

Expenditures			Variance with Final Budget	
			2020 Budget	2020 Actual
			2020 Budget	2020 Actual
				Positive (Negative)
General Government	\$	2,339,040	\$	2,298,260
Public Safety		8,902,690		8,594,360
Highway and Streets		2,269,500		2,226,479
Totals	\$	13,511,230	\$	13,119,099
				\$ 392,131

Excess of Revenues Over Expenditures	\$	578,100	\$	1,201,571	\$	623,471
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Proceeds from the sale of capital assets	\$	10,000	\$	-	\$	(10,000)
Interfund transfers out		(532,000)		(450,000)		82,000
Total Other Financing Uses	\$	(522,000)	\$	(450,000)	\$	72,000

Net Change in Fund Balance	\$	56,100	\$	751,571	\$	695,471
Fund Balance at Beginning of Year	\$	3,513,643	\$	3,513,643	\$	-
Fund Balance at End of Year	\$	3,569,743	\$	4,265,214	\$	695,471

CAPITAL INVESTMENT PLAN

Capital Assets are defined as property and equipment owned by Montgomery Township. The Capital Investment Plan (CIP) represents a multi-year schedule of major necessary improvement to the Township's physical property, including equipment and infrastructure. The purpose of the CIP is to proactively project future capital projects.

<u>Description</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Administration	\$ 519,100	\$ 105,000	\$ 375,000	\$ 65,000	\$ 65,000
Police Services	137,100	394,000	395,100	263,500	145,500
Road Projects	924,000	697,500	1,272,500	1,039,500	992,000
Public Works	455,000	771,000	427,500	484,500	246,000
Traffic Lights	400,000	1,960,000	100,000	100,000	100,000
Stormwater	340,000	250,000	250,000	250,000	250,000
Parks and Recreation	170,000	915,000	520,000	20,000	20,000
Community Recreation Center	20,000	327,000	165,000	15,000	240,000
Fire Services	758,500	826,000	60,000	-	-
Totals	\$ 3,723,700	\$ 6,245,500	\$ 3,565,100	\$ 2,237,500	\$ 2,058,500



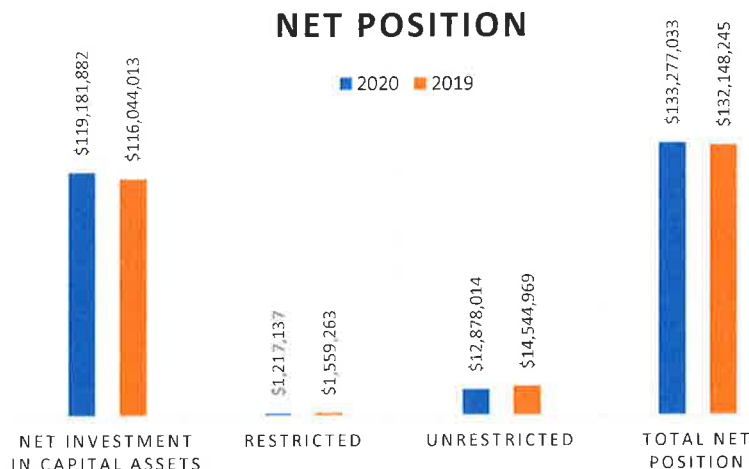
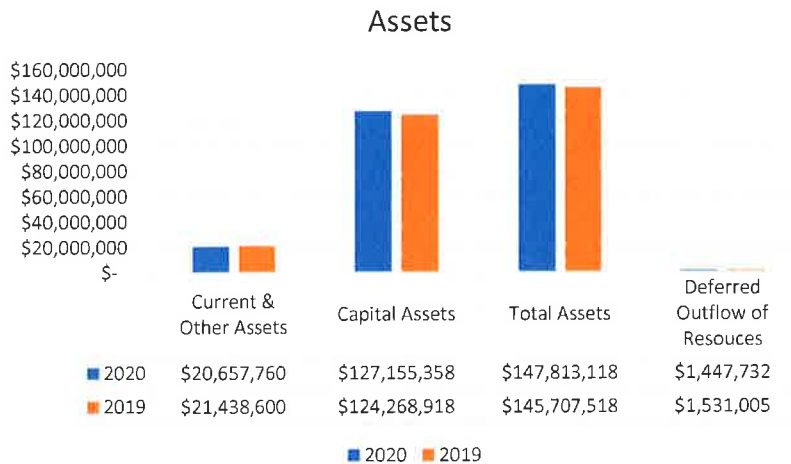
- By looking ahead several years, Montgomery Township can anticipate upcoming capital needs and prioritize them based on available funds. A key feature to having a comprehensive plan is the availability to view projects across all departments to determine how they fit into the Township's long-term goals. It also helps residents and staff understand the impact each project has on the plan. For example, increasing spending for the road improvement project may decrease available funds for improvements to our parks.
- Proactively addressing capital needs can also save the Township money throughout the duration of the plan. By replacing vehicles, we prevent sudden increases in vehicle maintenance and can prevent lost productivity. Purchasing equipment for the Public Works Department to improve paving allows roads to be repaired faster while saving on hours and labor. In addition to financial benefits, capital planning improves quality of service and increases safety for residents. Repairing walking paths in parks increases the safety of the residents who utilize one of the Township's fourteen parks.

2020 Accomplishments

1. 4.30 miles of Township roads were paved
2. A total of 1,237 residential and 134 cobra head street lights were converted to LED fixtures. The new LED bulbs have an approximate life expectancy of 10-15 years, which will cut down on maintenance costs, and their energy efficiency will provide significant cost savings.
3. Ordered the Spartan/Smeal Mid-Mount Tower Ladder for Fire Services. The name of the new truck will be Tower 18.

STATEMENT OF NET POSITION

The Statement of Net Position demonstrates the sound financial outlook for Montgomery Township as of December 31, 2020. The Net Position of the Township was approximately \$133 million dollars.



- The Statement of Net Position presents financial information on all of the Township's capital and current assets, minus the current liabilities and long-term debt. The resulting amount is stated as "net position."
- An asset is a resource with economic value that the Township owns or controls with the expectation that it will provide a future benefit.
- Assets are reported on the Township's balance sheet and are bought or created to increase the Township's value or benefit the Township's operations.
- An asset can be thought of as something that, in the future, can generate cash flow or reduce expenses.
- A liability, generally speaking, is something that is owed to somebody else.
- Current liabilities are the Township's short-term financial obligations that are due within one year or within a normal operating cycle such as accounts payable and taxes owed.
- Long-term (noncurrent) liabilities are obligations listed on the balance sheet not due for more than a year such as bond interest payments.
- A deferred outflow of resources is a consumption of net assets by the government that is applicable to a future reporting period.
- A deferred inflow of resources is an acquisition of net assets by the government that is applicable to a future reporting period.

POLICE SERVICES



The mission of the Montgomery Township Police Department is to achieve and maintain a highly professional organization that affirmatively promotes, preserves, and delivers a feeling of security, safety, and quality service to members of the residential, commercial, and industrial community.

Community policing might be the new and hip buzz phrase, but Montgomery Township has put its citizens first since the department's inception. Modern policing requires an atmosphere of trust, a willingness to experiment and exchange ideas both within and outside the police infrastructure. Protecting and serving the needs of all members of the community is the foundation of the Montgomery Township Police Department. It is evident in all aspects of the police force.



7,546 Total Traffic Stops



Calls for Service = 28,915



36 Sworn Officers with 5,215 directed patrols



2020 Accomplishments

1. Implementation of Lexipol Policy Management Services with existing standard operating procedures to ensure compliance with current law enforcement standards and best practices.
2. Reaccredited through the Pennsylvania Chiefs of Police Association's Accreditation Commission.
3. Achieved Premier Accredited Agency status.
4. Completed standardized departmental training and additional proactive training initiatives.

DEPARTMENT OF FIRE SERVICES

591 Total Calls for
2020!



- 237 Fire Alarms
- 4 Good Intent Calls
- 37 Building Fires
- 36 Fire Police
- 5 Dumpster Fires
- 19 Vehicle Rescues
- 9 Vehicle Accident S/B
- 13 Vehicle Fires
- 27 Dwelling Fires
- 8 Electrical Fires Outside
- 7 Cover Other Company
- 28 Odor of Gas(Inside)
- 14 Odor of Gas (Outside)
- 28 Carbon Monoxide (CO)
- 24 Assist EMS
- 4 Assist Police
- 43 Investigations
- 2 Haz Mat
- 10 Helicopter Landings
- 11 Other Rescue
- 15 Brush Trash Fires
- 10 Appliances



2020 Accomplishments

1. Tower Ladder Replacement Committee
2. Community Risk Reduction Activities
3. COVID-19 Safety Policies, Procedures, and Departmental Operations



COMMUNITY RECREATION CENTER



Montgomery Township is excited to announce that the Summer Concert Series will return this Summer! We have a diverse lineup of musical entertainment sure to offer something for everyone.

There is no fee to attend concerts. Please bring a lawn chair or blanket, as all concerts will be held outdoors this year at the Community & Recreation Center. All concerts are held on Thursday evenings from 7pm-8:15pm.

- July 1 Mike Greer & Co.
- July 8 Beg, Borrow, & Steel
- July 15 Simple Gifts
- July 22 High Noon
- July 29 The Beat Tells
- August 5 Chico's Vibe
- August 12 Zydeco-A-Go-Go
- August 19 Abe Ovadia Jazz
- August 26 By Any Means

WWW.MONTCRC.COM





2020 HIGHLIGHTS

- The Korean War Memorial, American-Korean Alliance Peace Park was dedicated.
- The Community & Recreation Center reopened late June 2020. Fitness equipment was spaced out and enhanced sanitation measures were implemented. A small-scale summer program was held at Spring Valley Park for ages 6-12 and additional youth programs resumed in September 2020.
- While much was on hold, the Planning and Zoning Department continued to accept, and process permit applications so that they were ready to act when business resumed.
- The Montgomery Township Board of Supervisors appointed Berkheimer Innovations (Berkheimer) as the Business Privilege/ Mercantile and Amusement Tax Collector effective January 1, 2021. Previously these taxes were collected by Township Staff. By outsourcing this function, the Township was able to reduce costs and provide increase expertise in this area of tax collection.
- For those who had to work from home, the IT Department set employees up with the hardware and software tools needed for productivity.
- Security upgrades were made throughout the Township building, which provided the additional benefit of reducing touch points for staff by utilizing key fobs to unlock doors.
- Virtual Board of Supervisor Meetings were held throughout the Covid-19 pandemic, and in-person meetings resumed when it was deemed safe to do so.





MESSAGE FROM THE FINANCE DIRECTOR

Dear Montgomery Township Residents and Businesses,

Thank you for reading Montgomery Township's first annual Popular Financial Report (PAFR) for the year ending December 31, 2020. The financial information in this PAFR was derived from the Township's Comprehensive Annual Financial Report. The PAFR provides summarized information about the Township's financial fitness. It is intended to give the readers an overview of revenues and expenditures. After reading the PAFR you should have a much better understanding of where tax dollars are being spent. Secondly, you should feel confident in understanding the Board of Supervisors' overall agenda for the community.

Throughout 2020, municipalities shared the common challenge of operating during the COVID-19 Pandemic. Montgomery Township was no exception. To better serve our residents during this challenging time, staff worked diligently to implement safety measures in the workplace and Township-owned public facilities. While employees worked from home at the beginning of the outbreak, within two months they were able to return to their offices and make themselves available to the public. In the end, the COVID-19 Pandemic was an unforeseen expense to the Township budget. However, with thoughtful planning and fiscal conservative policies Montgomery Township was able to "weather the storm" comfortably.

Our community is a diverse blend of commercial, residential, and industrial properties making the Township tax base robust with favorable future trends. Tax dollars are spent judiciously on a wide range of public services. Our Police Department and Department of Fire Services are a testament to the exacting standards and the high quality of life one expects from living in Montgomery Township. It cannot be overstated that tax millage for the Township is lower than neighboring communities. So, while the news cycles are filled with financial distress, I want to impress upon you that Montgomery Township is financially healthy and emerging out of 2020 with optimism.

As Finance Director I am proud to present the Public Annual Financial Report and the data it holds. I strongly believe in government transparency and encourage the community to also read the Comprehensive Annual Financial Report too. The Comprehensive report was prepared in conformance with the Generally Accepted Accounting Principles (GAAP) and was audited by the firm Mallie, LLP. It is loaded with detailed analysis of the Township's fiscal position, it confirms the current Moody's Bond rating of AAA, the best bond rating available. The Comprehensive Annual Report is available on www.Montgomerytwp.org or via hard copy at the Township building, 1001 Stump Road, Montgomeryville, PA 18936.

Sincerely,
Brian Shapiro

INTERESTED IN LEARNING MORE?
LOOKING FOR MORE DETAILED
INFORMATION? VISIT: WWW.MONTGOMERYTWP.ORG AND SEARCH FOR
"2020 ANNUAL REPORT"





MONTGOMERY TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA
1001 Stump Road, Montgomeryville, PA 18936



- MontTwp on Facebook
- MontCRC on Facebook
- MontPolice on Facebook
- MontTwp on Twitter
- @monttwp on Instagram

WWW.MONTGOMERYTWP.ORG



THE KOREAN WAR MEMORIAL, AMERICAN-KOREAN ALLIANCE PEACE PARK

The Korean War Memorial, American-Korean Alliance Peace Park is meant to honor the veterans who have served in Korea while deepening the ties between the Republic of Korea and the United States of America by providing a site for reflection and cultural activities. The memorial is located at Memorial Grove; 1001 Kenas Road, Montgomeryville, Pennsylvania.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # 8

SUBJECT: Consider Conditional Preliminary/Final Approval of Minor Two-Lot Subdivision – 311 Stump Road
MEETING DATE: June 28, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Bruce Shoupe, Director of Planning & Zoning

BACKGROUND:

This is a two-lot subdivision located at 311 Stump Road. The applicant proposed to create one buildable lot for a new single-family home.

The Board may approve or deny this plan with conditions detailed in the attached resolution. This resolution is formatted in such a way that anyone purchasing the lot will be aware of the requirements to develop it.

BUDGET IMPACT:

None

RECOMMENDATION:

Based on the review letters provided by the Township's professionals, the review of the Township and County Planning Commission, staff is recommending the Board grant preliminary final approval of the Antonucci minor subdivision.

MOTION/RESOLUTION:

Motion to adopt Resolution No. 2021-31 granting preliminary/final approval of the minor two-lot subdivision located at 311 Stump Road (LDS 715).

MOTION BY: _____ SECOND BY: _____

RESOLUTION #

MONTGOMERY TOWNSHIP

MONTGOMERY COUNTY, PENNSYLVANIA

A RESOLUTION GRANTING CONDITIONAL PRELIMINARY/FINAL APPROVAL OF THE APPLICATION FOR THE MINOR 2-LOT SUBDIVISION LOCATED AT 311 STUMP ROAD – ANTONUCCI MINOR SUBDIVISION - LDS 715.

The Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, hereby resolves to grant conditional, preliminary/final approval of the subdivision land development plan for **Antonucci Minor 2-Lot Subdivision** located at 311 Stump Road, as more fully detailed on the plans listed on Exhibit "A" attached hereto and made part hereof and further conditioned upon the following being satisfied by the Applicant prior to the recording of the final plan:

1. Fulfilling all obligations and requirements of **Gilmore Associates, Inc.** letter dated April 26, 2021; **Montgomery County Planning Commission** comments dated April 16, 2021; **Montgomery Township Planning Commission** recommendation dated May 20, 2021; **Montgomery Township Police Department** comments dated April 7, 2021; and **Montgomery Township Zoning Officer's** review dated June 17, 2021.
2. A note shall be placed on the plan at the time of development the applicant, owner/successor or assigned shall enter into a Land Development Agreement with the Township and posting financial security in the amount of 110% of the total cost for all public improvements to the satisfaction of the Township Engineer and Township Solicitor for each lot of this subdivision if required. As used herein, the term "public improvements" shall include, but shall not be limited to, streets, parking areas, drive aisles, curbs, water mains, sanitary sewer pipes, manholes and appurtenances thereto, storm water facilities, rain gardens (best management practice) and appurtenances, grading, erosion and sediment control, lighting, required trees, shrubs and landscape buffering, monuments, pins and sidewalks. The record plan shall indicate phasing if required. Public improvements shall require financial security be posted in the amount of 15% of the total public improvement cost, regardless of whether such public improvements are dedicated to the Township, for a period not less than 18 months after Township Engineer approval. If the end of maintenance period for trees and other plantings ends outside the time period specified in 205-49, the maintenance period shall be extended to comply with this requirement and the appropriate financial security shall be provided to the satisfaction of the Township Solicitor

3. A note shall be placed on the plan that at the time of development the applicant, owner/successor or assigned shall execute to the satisfaction of the Township Solicitor, the required Storm Water Management Facilities Maintenance and Monitoring Agreement and the required Landscaping Declaration of Covenants and Restrictions, with the Township as required.
4. Paying all outstanding Township Administrative, Consultant and Solicitors fees related to this project before plans and/or agreements are executed and recorded.
5. The Applicant shall satisfy the requirements of all Montgomery Township Codes, the Montgomery Township Municipal Sewer Authority and North Wales Water Authority. A copy of the Authorities' permits and/or agreements from the above must be provided to the Township prior to issuance of building permits.
6. The Applicant shall be responsible for obtaining all other Regulatory Authority Permits having jurisdiction over this project.
7. A note shall be placed on the plan that at the time of development the applicant, owner/successor or assigned acknowledges that Section 205-116 of the SALDO provides for the payment of a fee in lieu of the dedication of parkland for park and recreation purposes. The Applicant hereby agrees to accept the provisions of Section 205-116(A) (2) of the SALDO providing for the payment of \$2,000.00 per new dwelling unit in lieu of the dedication of land. This fee must be paid prior to the submission of an application for a building permit.
8. A note shall be placed on the plan that details on the new driveways will be provided at building permit application for review and approval.
9. A note shall be placed on the plan that the new lot created will be required to design and install an on-lot storm water management facilities for a maximum of 30% impervious coverage and in accordance with Chapter 206 of the Township Code approved by the Township Engineer, and will require a grading permit be approved prior to issuance of a building permit.
10. A note shall be placed on the plan that new lot shall be responsible for compliance with the Township Landscaping code requirements Section 230-49 through 230-54 as amended, and payment of the Tree Replacement Fee, as amended (except as waived by Montgomery Township).
11. A note shall be placed on the plan that the new lot developed shall require at a minimum a consistency review approval letter from the Montgomery County Conversation District, prior to issuance of a building permit.
12. A note shall be placed on the plan listing any relief granted by the Zoning Hearing Board or waivers granted by the Board of Supervisors.

13. A note shall be placed on the plan that each lot shall have a minimum of two off street parking spaces at the time of new construction.
14. A note shall be placed on the plan that compliance is required of Zoning Hearing Board Appeal No. 21010001 dated March 3, 2021.
15. A note shall be placed on the plan that individual lots when built, will be required to submit grading permits with applicable code items including, but not limited to: grading, storm water management, erosion and sediment controls, buffers, tree replacements, utilities, driveways, curb cuts, trench restorations and other code requirements as deemed necessary.
16. A note shall be placed on the plan that individual lot(s) when built, will be required to submit a foundation as-built upon pouring of foundation and a lot as-built prior to the final inspection of the building and issuance of the U&O.
17. The PADEP Sewage Planning Module approval must be granted prior to recording of plan.

BE IT RESOLVED that the following three (3) **waivers have been requested by the applicant** **The Consultants have commented on Technical requirements for the Boards consideration:**

1. SALDO Section 205-17D & 205-22 - to not require installation of curb and sidewalk along their Stump Road frontage whereas none exist in the area.

☐ Granted ☐ Denied
2. SALDO Section 205-24 to not require a streetlight to be installed along Stump Road whereas none exist in this area of the roadway.

☐ Granted ☐ Denied
3. SALDO Section 205-87. A(10) to not require showing existing features within 400 feet of the subject lot area to be shown on the plan since the submitted plans provide sufficient information for review and approval.

☐ Granted ☐ Denied

This Resolution for LDS 715 shall become effective on the date upon which all of the above stated conditions are accepted by the Applicant in writing. If, for any reason, the Applicant fails to acknowledge the acceptance of the conditions contained in this Resolution within ten (10) days from the date of this Resolution, then the Preliminary/Final Plan approval granted herein shall become null and void, the waivers requested shall be deemed denied, and the plan shall be denied for failure to comply with Sections of the Township Zoning Ordinance and/or Township Subdivision and Land Development Ordinance for the reasons cited herein or as set forth in the letters referenced herein.

DULY PRESENTED AND ADOPTED by the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, at a public meeting held this 28th day of June 2021.

MOTION BY: _____

SECOND BY: _____ VOTE: _____

The above conditions are agreed to by _____ this _____ day of _____, 2021.

Applicant(s)

Applicant(s) Print

EXHIBIT "A"

PLANS-STUDIES

<u>DESCRIPTION</u>	<u>ORIGINAL DATE</u>	<u>LAST REVISED</u>
1. Minor Subd. Plan	4/01/21	6/07/21



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

April 26, 2021

File No. 2021-04028

Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Minor Subdivision Application - LDS#715
311 Stump Road
Tax Map Parcel Number: 46-00-03457-00-7; Block 11 - Unit 13

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the information listed below with regard to the minor subdivision application referenced above.

A. Subdivision Plan for 311 Stump Road (1 sheet), prepared by Bohler Engineering, dated April 1, 2021.

The subject property is located at 311 Stump Road in Montgomery Township. The majority of the property is within the LI Light Industrial District and the remainder is within the R-2 Residential Zoning District. The existing parcel is a 1.3-acre residential lot with an existing single-family detach dwelling. The Applicants, John & Judy Antonucci, propose a 2-lot subdivision. No improvements are proposed. The existing single-family detach dwelling will remain on proposed Lot 2. Existing improvements (shed and driveway) will be removed from proposed Lot 1.

The applicant was previously grant variances from the Zoning Ordinance to allow a residential use and to allow a reduction of the side yard. Refer to the Zoning Hearing Board decision dated March 3, 2021 for more information.

We offer the following comments for consideration by the Montgomery Township Board of Supervisors. Our review includes consistency with the Township Comprehensive Plan, Township Zoning Ordinance (Chapter 230), Township Land Subdivision Ordinance (Chapter 205), Township Stormwater Management Ordinance (Chapter 206), and the Township Street Lighting Requirements (Chapter A237).

PLANNING REVIEW

1. Use

- a. The property is located within two zoning districts: LI Light Industrial and R-2 Residential. As per the Zoning Hearing Board decision dated March 3, 2021, the property shall conform to the regulations of the R-2 Zoning District and all future development of the site shall conform to the regulations of the R-2 Zoning District. The current application does not include any improvements to the site.

2. Existing Conditions and Surrounding Land Uses

- a. The site currently consists of one residential dwelling. The plans propose to subdivide the property into two lots. Lot 2 will consist of the existing dwelling. No improvements are proposed for Lot 1 with this application.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

- b. The site is located in both the LI Light Industrial District and the R-2 Residential District and has frontage along Stump Road. Residential uses are located to the south and west of the site. Retail and mixed use are located to the south and east of the site. A utility easement runs behind the property to the north.

3. Consistency with the Comprehensive Plan

- a. As per the 2008 Comprehensive Plan Update, the property is identified as Single-Family Detached. The Vision Plan identifies the property as low density residential. The proposed development is generally consistent with the Montgomery Township Comprehensive Plan.

4. Traffic and Pedestrian Circulation Patterns

- a. Lot 2 will use the existing access driveway off Stump Road. The existing asphalt drive located on Lot 1 is to be removed. No new access drive is proposed as part of this submission.
- b. The plans do not propose any new pedestrian walkways and/or sidewalks. Sidewalks are not currently provided along Stump Road.

LANDSCAPE REVIEW

Zoning Ordinance (Chapter 230)

5. §230.33.G – All landscaping, screening and buffering shall be installed in accordance with the provisions of the Montgomery Township Subdivision Ordinance, No. 18, Chapter 205, Article VI, as amended. A landscape plan demonstrating compliance with the landscape requirements, preservation and protection of existing trees, and tree replacement requirements shall be provided.

Subdivision and Land Development Ordinance (Chapter 205)

6. §205-49 – General Requirements. The landscape plan shall demonstrate compliance with the general requirements outlined in this section or waivers would be required.
7. §205-51 – Landscape Plan Requirements. The landscape plan shall provide the information outlined in this section, as applicable, or waivers would be required.
8. §205-52.A(1) – Street trees are required for any subdivision or land development where suitable street trees are not present. §205-52.A(2)(e) permits the use of certain existing shade trees to meet these requirements. A site visit shall be scheduled with the Township Landscape Consultant to determine if existing trees on the property meet these requirements, and the landscape plan shall demonstrate compliance with the street tree requirements or a waiver would be required.
9. §205-52.B through 205-52.I – Landscape requirements including buffering, stormwater management (as applicable), and individual lot landscaping are to be met, or waivers would be required.
10. §205-52.J – Where existing vegetation duplicates or essentially duplicates the landscape requirements of this chapter, the requirements may be waived or amended by the Board of Supervisors. A site visit shall be scheduled with the Township Landscape Consultant to determine if and what existing vegetation may be used to meet applicable landscape requirements.
11. §205-53 – The landscape plan shall demonstrate compliance with the tree preservation and replacement/reforestation procedures provided in this section or waivers would be required.
12. §205-54 - A site visit shall be scheduled with the Township Landscape Consultant for the purposes of observing and confirming the calculation and estimation of existing trees in masses as required and outlined in this section.

ENGINEERING REVIEW

Zoning Ordinance (Chapter 230)

13. Except as may be identified elsewhere in this letter or by others, the plans as currently presented, appear to be consistent with the Township's Zoning Ordinance.

Subdivision and Land Development Ordinance (Chapter 205)

14. §205-17.D – Curbs shall be placed along all roads whether existing or proposed. Curb is neither present nor proposed along the property frontage.
15. §205-19 & 20 – The Applicant shall provide documentation that public and water and sewer capacity are available and will be provided.
16. §205-22 – Sidewalks shall be required at any location where the Supervisors shall determine that sidewalks are necessary for public safety or convenience. Sidewalk is neither present nor proposed along the property frontage.
17. §205-24 – Streetlighting shall be installed along each street front abutting a public street. Streetlighting is neither present nor proposed along the property frontage.
18. §205-87.A(10) – Certain existing features within 400 feet of the subject lot are to be shown on the plan. We recommend the applicant request a waiver from this requirement. It is our opinion the plans include sufficient information for our review.
19. §205-87.A(14) – Provided the application is approved, the applicant shall install permanent survey monuments.
20. §205-87.K – The certifications on the plan shall be revised per the enclosure.

Stormwater Management Ordinance (Chapter 206)

The application does not include any improvements or new impervious cover. Land disturbance associated with removal of the shed and driveway on Lot 1 are below the threshold that requires erosion and sediment controls. The plans as currently presented, appear to be consistent with the Township's Stormwater Management Ordinance.

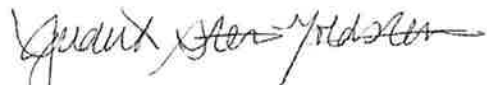
General Review

21. Legal descriptions of the proposed lots shall be provided for review.
22. Please revise the Site Design Requirements Table as follows:
 - a. Include the yard dimensions for proposed Lot 1 in the table rather than "N/A".
 - b. Verify the impervious cover area and percentage for proposed Lot 2. We measured 5,855 sf (23.6%).
 - c. The rear yard of proposed Lot 2 should be to the primary building (72.8 ft) rather than the accessory structure.
23. The Applicant should obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPC, Montgomery County Conservation District, Sewer Authority, Water Authority, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.

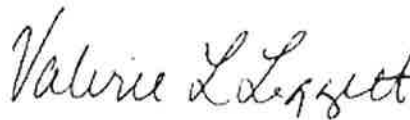
In order to help expedite the review process of the plan resubmission, we request that the Applicant submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter. Please note that revision and/or modification of the plans may require review and additional comment.

If you have any questions regarding the above, please contact this office.


Sincerely,



Judith Stern Goldstein, R.L.A., ASLA
Senior Project Manager
Gilmore & Associates, Inc.



Valerie L. Liggett, R.L.A., ASLA, ISA Certified Arborist
Senior Landscape Architect
Gilmore & Associates, Inc.



James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JSG/VLL/JPD/sl

Enclosure: Plan Recording Information

cc: Carolyn McCreary, Manager – Montgomery Township
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Mary Gambino, Project Coordinator – Montgomery Township
Bill Wiegman, Director of Fire Services - Montgomery Township
Sean Kilkenny, Esq., Solicitor – Kilkenny Law
John & Judy Antonnuci - Applicants
George HARTman, P.E. – Bohler Engineering

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR
KENNETH E. LAWRENCE, JR., VICE CHAIR
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311
NORRISTOWN, PA 19404-0311
610-278-3722
FAX: 610-278-3941 • TDD: 610-631-1211
WWW.MONTCOPA.ORG

SCOTT FRANCE, AICP
EXECUTIVE DIRECTOR

April 16, 2021

Mr. Bruce S. Shoupe, Director of Planning/Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, Pennsylvania 18936-9605

Re: MCPC #21-0106-001
Plan Name: Antonucci 2 Lot Subdivision
(2 lots, approx. 1.33 acres)
Situate: 311 Stump Road, near Bethlehem Pike
Montgomery Township

Dear Mr. Shoupe:

We have reviewed the above-referenced subdivision plan in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on April 6, 2021. We forward this letter as a report of our review.

BACKGROUND

The applicants, John and Judy Antonucci, propose to formally subdivide a 57,902 square foot lot at 311 Stump Road into two roughly equivalent sized proposed lots. Proposed Lot 2 was the site of a house that stood for over 60 years before being destroyed in a fire; the house is being rebuilt. The current lot is split zoned and is predominantly in the LI-Light Industrial zoning district, with the western edge of Proposed Lot 1 located in the R-2 Residential zoning district. Variances have been granted to the applicants to allow the treatment of these lots as R-2 for purposes of side yard setbacks and lot area compliance after a Zoning Hearing Board ruling on March 3, 2021. No additional development is shown on Proposed Lot 1 at this time, though it is intended to eventually be developed with a single family house, and the applicants have agreed to have R-2 regulations apply to both properties going forward.

COMPREHENSIVE PLAN COMPLIANCE

Montgomery Township's *2008 Comprehensive Plan Update Vision Plan* calls for low-density residential uses along Stump Road between Welsh Road and Witchwood Drive. The subject property is the last residential property on the north side of Stump Road before reaching Witchwood Drive, and is surrounded by



residential to the west and across Stump Road. We believe that this proposal is generally compatible with the township's vision plan.

Similarly, Montgomery County's comprehensive plan, *Montco 2040: A Shared Vision*, identifies this area as part of the Suburban Residential Area on the Future Land Use map. Since the eventual development of a new single family home will be on vacant land in an area surrounded by already developed single family homes of a similar character, this proposal is compatible with *Montco 2040's* goal of locating new development in proposed growth areas.

RECOMMENDATION AND COMMENTS

The Montgomery County Planning Commission (MCPC) supports the applicant's proposal without additional comment, as the Township Zoning Hearing Board ruling has set forth reasonable conditions for future development on both proposed lots.

CONCLUSION

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files. Please print the assigned MCPC number (#21-0106-001) on any plans submitted for final recording.

Sincerely,



Matthew Popek, AICP
Transportation Planning Assistant Manager
mpopek@montcopa.org - 610-278-3730

c: John and Judy Antonucci, Applicant
George J. Hartman III, P.E., Applicant's Representative
Carolyn McCreary, Twp. Manager
Jay Glickman, Chrm., Twp. Planning Commission

Attachments: (1) Site Plan
(2) Aerial

PROPOSED SUBDIVISION

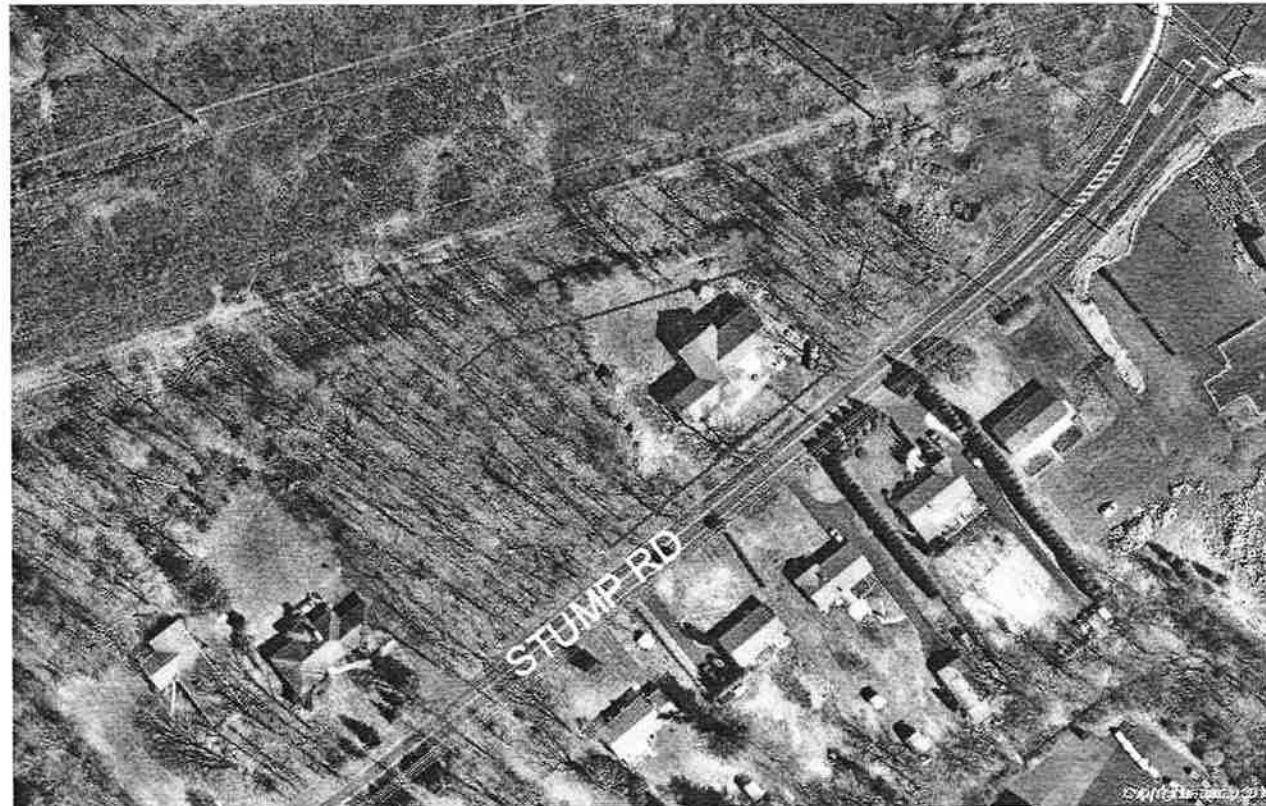
LOT AREAS

LOT	AREA (AC)	AREA (SQ. FT.)
1	1.00	136,800
2	1.00	136,800
3	1.00	136,800
4	1.00	136,800
5	1.00	136,800
6	1.00	136,800
7	1.00	136,800
8	1.00	136,800
9	1.00	136,800
10	1.00	136,800
11	1.00	136,800
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92	1.00	136,800
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96	1.00	136,800
97	1.00	136,800
98	1.00	136,800
99	1.00	136,800
100	1.00	136,800

LINE LEGEND

- SOLID LINE: BOUNDARY OF LOT
- DASHED LINE: BOUNDARY OF LOT
- DOTTED LINE: BOUNDARY OF LOT
- DASHED LINE: BOUNDARY OF LOT

Aerial – 311 Stump Road, Montgomery Township



2 Lot Subdivision
MCPC #210106001

Montgomery
County
Planning
Commission
Montgomery County Planning Commission
10000 E. 1st St., Suite 100, Indianapolis, IN 46240
Phone: (317) 221-1111 | Fax: (317) 221-1112
www.montgomeryplanning.com
Aerial: GIS & Mapping, GIS & Mapping, GIS & Mapping



Planning Commission Meeting Minutes – May 20, 2021

In attendance: Jim Rall, Frank Davey, Rutuke Patel, Leon McGuire, Steve Kremenecker, and Tom Borghetti. Also in attendance; Candyce Chimera, Board Liaison; Rebecca Geiser, Twp Solicitor; Bruce Shoupe and Marianne McConnell.

Call to Order: 7:30pm

Approval of Minutes: On a motion made by Frank and seconded by Tom, the minutes from the April 2021 meeting were approved as submitted.

Stump Road / Fahey Minor Subdivision LDS #708 – 276 Stump Road is a .98 acre parcel located within the R-2 Residential zoning district. There is an existing single family detached home, detached barn, detached garage, and inground swimming pool currently on the property with a shared private drive access off of Stump Rd. The applicant, Patricia Fahy, proposes to subdivide the existing lot into 2 lots. The existing barn, detached garage, and retaining wall will be demolished (lot 1). Mr. Wayne Kiefer of Showalter Associates presented the project to the Commission on behalf of the applicant. Mr. Keifer presented a written statement dated March 25, 2021 in response to the March 19, 2021 Gilmore & Associates review letter. The applicant stated that there is no intent to build on lot 2 at this time, just complete the subdivision process. The applicant requests the following five waivers from the Board of Supervisors; requirement to install sidewalks, driveway location for lot 2, provide landscape plan, landscaping including street trees, buffer trees, and on lot landscaping; and requirement to provide street lighting. The applicant believes that the required improvements did not need to be addressed at this time because it was a subdivision only and with no plans to build on the lot at this time. The Commission and the applicant was advised by Bruce Shoupe that all required improvements at time of construction and approved waivers will be stated in the resolution so that any future buyer of that lot is fully aware of all required improvements.

On a motion made by Tom Borghetti and seconded by Frank Davey, the Planning Commission recommends the Board of Supervisors approve the Minor Subdivision application as presented subject to compliance with the Township Staff recommendations and Consultant Review letters. All members were in favor.

Krispy Kreme Donut Corp. / 1201-1281 Knapp Road LDS #715 – Postponed to June agenda.

Stump Road / Antonucci Minor Subdivision LDS #715 – The subject property is located at 311 Stump Road. The majority of the property sits within the LI-Limited Industrial district and the remainder in the R-2 Residential district. The existing 1.3 acre parcel is improved with a single family detached home (currently under construction). The applicants, John and Judy Antonucci, propose to subdivide the current parcel into two lots. The existing shed and driveway will be removed from lot 1. The home under construction on lot 2 will remain. The applicants were granted relief from the Zoning Hearing Board to allow the residential use within the LI district and allow a reduction of the side yard setback for the stairs for the home on lot 2. Lot 1 is to be developed in the future.

Mr. George Hartman of Bohler Engineering presented the project to the Commission on behalf of the applicants. Four waiver are being requested from the Board of Supervisors; required curbing as it does not existing along Stump Road, required sidewalks, required street lights, and the requirement to note certain existing features within 400 feet of the lot on the plan.

On a motion made by Steve Kremenecker and seconded by Frank Davey the Planning Commission recommends the Board of Supervisors approve the Minor Subdivision application presented subject to compliance with the Township Staff recommendations and Consultant Review letters.

Adjournment: There being no further business to come before the Commission and on a motion made by Jim Rall and seconded by Leon McGuire, the meeting adjourned at 8:00 pm. The next meeting will be held at 7:30 pm on June 17, 2021 at the Montgomery Township Building.




MONTGOMERY TOWNSHIP POLICE DEPARTMENT

J. Scott Bendig
Chief of Police

1001 Stump Road • P.O. Box 68 • Montgomeryville, PA 18936
215-362-2301 • Fax 215-362-6383

To: Bruce S. Shoupe
Director of Planning and Code Enforcement

From: J. Scott Bendig, Chief of Police 

Date: April 7, 2021

Re: Land Development #715
311 Stump Road

A review of the above-referenced land development was conducted on this date. There are no areas of concern to the Police Department at this time. Thank you for the opportunity to review this subdivision/land development. Please contact me if you have any issues or concerns.

**IN AND BEFORE THE ZONING HEARING BOARD OF
MONTGOMERY TOWNSHIP
MONTGOMERY TOWNSHIP, PENNSYLVANIA**

**APPEAL NO. 21010001
AN APPLICATION BY JOHN AND JUDY ANTONUCCI
FOR VARIANCES FROM SECTIONS 230-103 AND 230-116 OF THE MONTGOMERY
TOWNSHIP ZONING CODE**

OPINION AND ORDER

Pursuant to proper legal advertisement in Montgomery Newspapers on January 19, 2021 and January 26, 2021 a public hearing was held on February 3, 2021 commencing at 7:30 p.m. at the Montgomery Township Administration Building, 1001 Stump Road, Montgomeryville, Pennsylvania.

Present for the Zoning Hearing Board at the hearing were Laurence Poli, Chairman, L. Vincent Roth, III, Vice Chairman, and John Frazzette, Alternate Member. Carl Weiner, Esquire represented the applicant. Mary Kay Kelm, Esquire was present as the Solicitor for the Zoning Hearing Board. Also present at the hearing was Bruce Shoupe, Director of Planning and Zoning for Montgomery Township and Marianne McConnell, Deputy Zoning Officer. At the hearing, the Notes of Testimony were taken and transcribed by Tim Kurek, an Official Court Reporter.

EXHIBITS

The following documents were marked for admission into evidence as follows:

Applicant's Exhibits:

- A-1 Curriculum Vitae of George Hartman
- A-2 Site plan
- A-3 Deed dated October 21, 1999
- A-4 Deed dated November 19, 1954

- A-5 Deed dated October 23, 1955
- A-6 Plot pan showing zoning districts
- A-7 Tax map
- A-8 Aerial photo

Board's Exhibits:

- B-1 Proof of Publication on January 19, 2021 & January 26, 2021
- B-2 Posting of Property on January 22, 2021
- B-3 Notification of Residents dated January 22, 2021

FINDINGS OF FACT

1. The subject property is a 57,902 square foot vacant lot, containing premises A and B, located primarily in the Limited Industrial District. The property containing the two lots was in existence prior to the enactment of the Montgomery Township Zoning Ordinance in 1952. (N.T., p. 5-6 & Application).

2. The Applicants are the owners, John and Judy Antonucci, and the parcel bears the address of 311 Stump Road, North Wales, PA 19454. Premises A contained a residence for approximately sixty (60) years that was destroyed by fire, and is in the process of being rebuilt at the time of the zoning hearing. (N.T., p. 4-5).

3. Premises A and Premises B were acquired by Dr. Alvin Paul and his wife, Ethel, in 1954 and 1955, respectively, as separate parcels but over the years were treated as one property by the Board of Assessment for taxation purposes. (N.T., p. 6).

4. Dr. Paul and his wife constructed their residence on one of the lots and left the other lot undeveloped and wooded. *Id.*

5. Premises A sits entirely in the LI district, while Premises B is split zoned between the LI and R-2 districts. (N.T.,p. 6 & p. 11).

6. The applicants are seeking relief, by way of variance, to permit the R-2 residential and dimensional requirements to apply to both lots. (N.T., p.6).

7. In addition, premises A requires a dimensional variance of one foot from the side yard setback, to permit installation of stairs to access a heating system in the basement. (N.T., p 6-7).

8. Applicants offered the testimony of George Hartman from Bohler Engineering in support of their application. Mr. Hartman was accepted by the Board as an expert in the field of civil engineering. (N.T., p. 7-9).

9. Mr. Hartman testified that the applicants intended to return the property to two lots as had been approved in the 1952 Witchwood Farms subdivision plan, and construct single family residences on both. (N.T., p. 12).

10. If granted, both lots would meet all dimensional requirements of the R-2 subdivision, in terms of total square footage, and setbacks for front, rear and side yards. *Id.*

11. However, premises A would require a slight dimensional variance on the side yard (fourteen feet where fifteen feet are required) in order to accommodate steps leading to the basement to access the home's heating system. (N.T., p. 13).

12. The property is surrounded by R-2 zoning districts on the west and south, and LI on the north and east. (N.T., p. 14).

13. Existing uses on the immediate surrounding lots are residential, such that the proposed subdivision would be compatible with the character of the area. (N.T., p. 14-15).

14. The expert witness opined that the variances requested by plaintiffs were the minimum to afford relief for the reasonable use of the property. (N.T., p. 16).

15. The expert witness testified that if the relief were granted, there would be no adverse impact to surrounding properties and the residential use would be less intensive than any industrial use for which it was presently zoned. *Id.*

16. The applicants agreed that the property, including both lots, would be subject to all R-2 residential zoning regulations in the future. (N.T., p. 17-18).

17. No members of the public appeared to question the witness or offer comment on the proposed relief. (N.T., p. 18, 20).

CONCLUSIONS OF LAW

18. The Applicants requested that the ZHB provide the requested relief by variances.

19. Section 910.2 of the Pennsylvania Municipalities Planning Code states that the ZHB shall hear and decide requests for Variances where it is alleged that the provisions of the Zoning Ordinance inflict unnecessary hardship upon the Applicant. 53 P.S. §910.2.

20. In order to grant the requested variances, the ZHB must make the following findings where relevant:

(1) that there are unique physical circumstances or conditions, including irregularity ... and that the unnecessary hardship is due to such conditions;

(2) because of such physical circumstances or conditions there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property;

(3) that such unnecessary hardship has not been created by the Applicant;

(4) that the variance will not alter the essential character of the neighborhood ... nor substantially or permanently impair the appropriate use or development of the property nor be detrimental to the public welfare; and

(5) that the variance will represent the minimum variance that will afford relief.

DETERMINATION

21. The Zoning Hearing Board finds that the property has unique physical conditions, in that it has been used residentially for over sixty years, even though it presently sits in the limited industrial district. The ZHB believes that the property's unique history is influenced by the fact that the two lots on the property existed as residential lots prior to the enactment of the Township's Zoning Ordinance, and that over the years, the LI zoning district was enlarged to include large portions of the property.

22. The Zoning Hearing Board recognizes that the property is split zoned and finds that the best use of the property is to continue the residential use which conforms to the reality presently in place.

23. The Zoning Hearing Board finds that the applicants did not create the zoning hardship associated with the property.

24. The Zoning Hearing Board finds the testimony of the expert witness persuasive. The variances will not alter the essential character of the neighborhood, nor be detrimental to the public welfare, and represent the minimum that will afford relief.

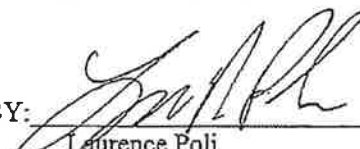
25. The Zoning Hearing Board finds that the evidence produced by the Applicant has met the general standard by which variances may be granted as set forth in Section 910.2(a) of the Pennsylvania Municipalities Planning Code. 53 P.S. §10910.29(a).

ORDER


AND NOW, this 3rd day of March, 2021, the Zoning Hearing Board of Montgomery Township grants variances to John and Judy Antonucci pertaining to 311 Stump Road, Montgomery Township, Pennsylvania from the requirements of Montgomery Township Zoning Code Sections 230-103 and 230-116 to premises A and premises B of the above-referenced property to be utilized as residences conforming to the regulations of the Township's R-2 zoning district, and also a dimensional variance for relief of one foot from the side yard setback of premises A. The relief is granted upon the condition that all future development of these parcels conform to the Township's R-2 zoning regulations, and are granted subject to Applicants' strict compliance with the representations made at the hearing and contained in the Application.

MONTGOMERY TOWNSHIP
ZONING HEARING BOARD


BY:


Laurence Poli
Chairman

BY:


L. Vincent Roth, III
Vice Chairman

BY:


John Frazzette
Member

**ZONING ORDINANCE
PLAN REVIEW
311 Stump Road**

DATE: June 17, 2021

PLAN REVIEW – Antonucci – 311 Stump Road
LD/S # 715 – Conditional Preliminary/Final Approval - Minor 2-Lot Subdivision

DEVELOPMENT NAME: Antonucci
LOCATION: 311 Stump Road LOT NUMBER & SUBDIVISION: Proposed 1 new lot
ZONING DISTRICT: R2 - Residential
PROPOSED USE: Residential
ZONING HEARING BOARD APPROVAL REQUIRED? YES
CONDITIONAL USE APPROVAL REQUIRED? NO

	Required	Lot 1 New	Lot 2 Existing	
USE		X	X	
HEIGHT	Max 35 ft.			
LOT SIZE	20,000+	28,754 sf	29,148 sf	
SETBACKS				
FRONT	60 ft.	60 ft	34.7 ft	NC
SIDES	15ft. min	15 ft	14 ft.	V
REAR	30 ft.	30 ft	30 ft.	
BUILDING COVERAGE	Max 15%	<15%	14.7%	
IMPERVIOUS COVERAGE	Max 30%	30%	21.4%	
GREEN AREA	Min 25%	X	X	

ADDITIONAL COMMENTS

- PADEP Act 537, Section 750.5(a) and Section 71.51(a) requires an approved sewage facilities planning Plan prior to recording of any subdivision plan.
- Stormwater management system shall be designed and built for maximum 30% impervious Coverage
- Notes shall be placed on the plan as follows:
 - 1) Each new lot shall be responsible for compliance with the Township Landscaping Code requirements and tree replacement fee, Section 205-49 through 205-54, as amended.
 - 3) The new lot developed shall require a grading permit and an on-lot storm water Management system approved by the Township Engineer prior to issuance of a building permit.


ZONING OFFICER

Zoning Plan Review file

6.17.21
DATE



LDS #715

1600 Manor Drive, Suite 200
Chalfont, PA 18914
215.996.9100

May 13, 2021
Via Email

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Attention: Bruce Shoupe

Re: Proposed Subdivision
311 Stump Road
Montgomery Township
Montgomery County, PA
PC201035

Dear Bruce:

Regarding the above referenced project, please find the following requested waivers based on the Subdivision Plan that has been prepared for this project.

1. ***§205-17.D – Curbs shall be placed along all roads whether existing or proposed.
A waiver is requested since curbing does not exist in this area of Stump Road.***
2. ***§205-22 – Sidewalks shall be required at any location where the Supervisors shall determine that sidewalks are necessary for public safety or convenience.
A waiver is requested since sidewalk does not exist in this area of Stump Road.***
3. ***§205-24 – Streetlighting shall be installed along each street front abutting a public street.
A waiver is requested since streetlights do not exist in this area of Stump Road.***
4. ***§205-87.A(10) – Certain existing features within 400 feet of the subject lot are to be shown on the plan.
A waiver is requested since the submitted plans provide sufficient information for review and approval.***

Sincerely,

BOHLER ENGINEERING PA, LLC

George J. Hartman, P.E.
Project Manager

CC: John Antonucci (via email)
Carl Weiner, Esq. – Hamburg, Rubin, Mullin, Maxwell @ Lupin, P.C. (via email)
James P. Dougherty, P.E. – Gilmore (via email)

GJH/na
\\bohlereng.net\shares\PA-PROJECTS\20\PC201035\Administrative\Correspondence\Township\PC201035_2021-05-13 (Waiver Letter).docx

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item #9

SUBJECT:	Consider Construction Escrow Release #3 – M-17-99 – RMS Development Company, LP – 150 Domorah Drive
MEETING DATE:	June 28, 2021
BOARD LIAISON	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

Attached is a construction escrow release requested by RMS Development Company, LP as recommended by the Township Engineer.

The original amount of the escrow was \$176,744.89, held as a cash escrow with the Township. This is the second release and is in the amount of \$19,117.72. The new balance would be \$5,000.00.

ALTERNATIVES/OPTIONS: Approve or not approve the construction escrow release.

BUDGET IMPACT: None.

RECOMMENDATION: That this construction escrow be released.

MOTION:

Motion to authorize a construction escrow release in the amount of \$19,117.72 as recommended by the Township Engineer for RMS Development Company, LP.

MOTION _____ SECOND _____



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

June 23, 2021

File No. 2018-01170

Carolyn McCreary, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Timberlane, Inc. / RMS Development Company, LP – #M-17-99
Escrow Release 3

Dear Carolyn:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of \$19,117.72 have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

The escrow balance of \$5,000 should remain in place until the punch list items noted in our May 5, 2021 letter have been addressed. It is anticipated that these will be addressed during the Fall 2021 planting season and will be subject to a final inspection upon completion. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/sl

Enclosures: Release of Escrow Form and Summary of Improvement Escrow Account

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Mary Gambino, Project Coordinator - Montgomery Township
Sean Kilkenny, Esq., Solicitor – Kilkenny Law
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
Thomas J. Sheehan, Vice President of Finance and Administration - Timberlane, Inc.
Brian Dusault, Construction Services Manager - Gilmore & Associates, Inc.

RELEASE OF ESCROW FORM

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 06/16/2021

Development: 150 Domorah Drive - Parking Lot Improvements - M-17-99

G&A Project #: 2018-01170

Release #: 3

Dear Mr. Dougherty:

This is an escrow release request in the amount of \$19,117.72. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Ms. Carolyn McCreary
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 06/23/2021

Dear Ms. McCreary:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$19,117.72 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

James P. Dougherty 6/23/2021
James P. Dougherty, P.E., Senior Project Manager, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Timberlane, Inc.
for 150 Domorah Drive - Parking Lot Improvements - M-17-99, in the amount of \$19,117.72, on the
representation that work set forth in the Land Development Agreement to the extent has been completed and;
WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$19,117.72;
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize
release of \$19,117.72; in accordance with the developer's request, and the officers of the Township are
authorized to take the necessary action to obtain release of said sum.
BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Cash
with Montgomery Township in total sum of \$176,744.89 pursuant to a signed Land Development
Agreement and that \$152,627.17 has previously been released from escrow. Therefore, the action of the Board
releasing said sum leaves a new balance of \$5,000.00 in escrow.

MOTION BY: _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



ESCROW RELEASE NO. 3

DATE PREPARED: 23-Jun-2021

PROJECT NAME: 150 Domorah Drive - Parking Lot Improvements	TOTAL ENG/INSP/LEGAL (CASH ESCROW): \$ 16,100.00	MONTGOMERY TOWNSHIP
PROJECT OWNER: Timberlane, Inc.	TOTAL ADMINISTRATION (CASH ESCROW): \$ 3,000.00	TOWNSHIP NO.: M-17-99
ESCROW AGENT: Montgomery Township		G&A PROJECT NO.: 2018-01170
TYPE OF SECURITY: Cash	MAINTENANCE BOND AMOUNT (15%): \$ 24,101.58	AGREEMENT DATE: 7-Jun-2019

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$ 160,677.17	\$ 6,000.00	\$ 152,627.17	\$ 158,627.17	\$ 2,050.00
CONTINGENCY (10%)	\$ 16,067.72	\$ 13,117.72	\$ -	\$ 13,117.72	\$ 2,950.00
TOTAL	\$ 176,744.89	\$ 19,117.72	\$ 152,627.17	\$ 171,744.89	\$ 5,000.00

CONSTRUCTION ITEMS					UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (incl. current release)		AVAILABLE FOR RELEASE (incl. current release)			
									QTY	COST	QTY	COST	QTY	COST	QTY	COST		
A. SOIL EROSION AND SEDIMENT CONTROL																		
1.	Construction Entrance		SF	1,250	\$	1.00	\$	1,250.00	\$	-	1,250.00	\$	1,250.00	1,250.00	\$	1,250.00	\$	-
2.	12 in. Filter Sock		LF	123	\$	3.75	\$	461.25	\$	-	123.00	\$	461.25	123.00	\$	461.25	\$	-
3.	18 in. Filter Sock		LF	213	\$	5.75	\$	1,224.75	\$	-	213.00	\$	1,224.75	213.00	\$	1,224.75	\$	-
4.	Temporary Seed Stockpiles		SF	790	\$	0.04	\$	31.60	\$	-	790.00	\$	31.60	790.00	\$	31.60	\$	-
5.	Tree Protection Fence		LF	875	\$	2.75	\$	2,406.25	\$	-	875.00	\$	2,406.25	875.00	\$	2,406.25	\$	-
6.	Remove E&S Measures		LS	1	\$	500.00	\$	500.00	\$	-	1.00	\$	500.00	1.00	\$	500.00	\$	-
B. STORMWATER																		
1.	15 in. HDPE Pipe		LF	32	\$	38.00	\$	1,216.00	\$	-	32.00	\$	1,216.00	32.00	\$	1,216.00	\$	-
2.	24 in. HDPE Pipe		LF	154	\$	49.00	\$	7,546.00	\$	-	154.00	\$	7,546.00	154.00	\$	7,546.00	\$	-
3.	UG Detention System (StormTank ST-24)	24 in. ht.	SF	1600	\$	30.00	\$	48,000.00	100.00	3,000.00	1,500.00	\$	45,000.00	1,600.00	\$	48,000.00	\$	-
4.	Inspection Port		EA	3	\$	300.00	\$	900.00	\$	-	3.00	\$	900.00	3.00	\$	900.00	\$	-
5.	Type 'C' Inlet		EA	1	\$	2,500.00	\$	2,500.00	\$	-	1.00	\$	2,500.00	1.00	\$	2,500.00	\$	-
6.	Storm Manhole		EA	2	\$	2,665.00	\$	5,330.00	\$	-	2.00	\$	5,330.00	2.00	\$	5,330.00	\$	-
7.	Outlet Control Structure (OS-1)		EA	1	\$	3,250.00	\$	3,250.00	\$	-	1.00	\$	3,250.00	1.00	\$	3,250.00	\$	-
8.	Connect to Existing Endwall		LS	1	\$	1,000.00	\$	1,000.00	\$	-	1.00	\$	1,000.00	1.00	\$	1,000.00	\$	-
9.	Construct Forebay		LS	1	\$	2,500.00	\$	2,500.00	\$	-	0.18	\$	450.00	0.18	\$	450.00	0.82	2,050.00
10.	Split Rail Fence & Gate		LF	375	\$	18.00	\$	6,750.00	\$	-	375.00	\$	6,750.00	375.00	\$	6,750.00	\$	-
C. SITE IMPROVEMENTS																		
1.	Concrete Curb		LF	206	\$	20.00	\$	4,120.00	\$	-	206.00	\$	4,120.00	206.00	\$	4,120.00	\$	-
2.	Concrete Wheel Stop		EA	12	\$	125.00	\$	1,500.00	\$	-	12.00	\$	1,500.00	12.00	\$	1,500.00	\$	-
3.	Fine Grade Parking Area		SY	942	\$	3.50	\$	3,297.00	\$	-	942.00	\$	3,297.00	942.00	\$	3,297.00	\$	-
4.	8 inch 2A Stone Subbase		SY	942	\$	10.00	\$	9,420.00	\$	-	942.00	\$	9,420.00	942.00	\$	9,420.00	\$	-
5.	3 inch 25.0mm Base Course		SY	942	\$	9.50	\$	8,949.00	\$	-	942.00	\$	8,949.00	942.00	\$	8,949.00	\$	-
6.	Sweep & Tack		SY	942	\$	1.00	\$	942.00	\$	-	942.00	\$	942.00	942.00	\$	942.00	\$	-
7.	1.5 inch 9.5mm Wearing Course		SY	942	\$	8.50	\$	8,007.00	\$	-	942.00	\$	8,007.00	942.00	\$	8,007.00	\$	-
D. LANDSCAPING																		
Shade Trees																		
1.	Ginkgo biloba 'Princeton Sentry'	3 in. cal.	EA	3	\$	600.00	\$	1,800.00	\$	-	3.00	\$	1,800.00	3.00	\$	1,800.00	\$	-
2.	Metasequoia glyptostroboides	3 in. cal.	EA	5	\$	600.00	\$	3,000.00	\$	-	5.00	\$	3,000.00	5.00	\$	3,000.00	\$	-
3.	Zelkova serrata	3 in. cal.	EA	5	\$	600.00	\$	3,000.00	\$	-	5.00	\$	3,000.00	5.00	\$	3,000.00	\$	-
Evergreen Trees																		
4.	Picea pungens	8 - 10 ft. ht.	EA	6	\$	656.37	\$	3,938.22	\$	-	6.00	\$	3,938.22	6.00	\$	3,938.22	\$	-
5.	Thuja occidentalis 'Emerald Green'	8 - 10 ft. ht.	EA	12	\$	550.00	\$	6,600.00	\$	-	12.00	\$	6,600.00	12.00	\$	6,600.00	\$	-
Shrubs																		
6.	Ilex glabra	24 in. ht.	EA	26	\$	90.00	\$	2,340.00	\$	-	26.00	\$	2,340.00	26.00	\$	2,340.00	\$	-
7.	Itea virginica	30 in. ht.	EA	13	\$	90.00	\$	1,170.00	\$	-	13.00	\$	1,170.00	13.00	\$	1,170.00	\$	-
8.	Spiraea japonica 'Anthony Waterer'	30 in. ht.	EA	6	\$	90.00	\$	540.00	\$	-	6.00	\$	540.00	6.00	\$	540.00	\$	-
9.	Cornus sericea	30 in. ht.	EA	8	\$	90.00	\$	720.00	\$	-	8.00	\$	720.00	8.00	\$	720.00	\$	-
10.	Aronia arbutifolia	30 in. ht.	EA	6	\$	90.00	\$	540.00	\$	-	6.00	\$	540.00	6.00	\$	540.00	\$	-
11.	Clethra alnifolia	30 in. ht.	EA	6	\$	90.00	\$	540.00	\$	-	6.00	\$	540.00	6.00	\$	540.00	\$	-



ESCROW RELEASE NO. 3

DATE PREPARED: 23-Jun-2021

PROJECT NAME: 150 Domorah Drive - Parking Lot Improvements	TOTAL ENG/INSP/LEGAL (CASH ESCROW): \$ 16,100.00	MONTGOMERY TOWNSHIP
PROJECT OWNER: Timberlane, Inc.	TOTAL ADMINISTRATION (CASH ESCROW): \$ 3,000.00	TOWNSHIP NO.: M-17-99
ESCROW AGENT: Montgomery Township		G&A PROJECT NO.: 2018-01170
TYPE OF SECURITY: Cash	MAINTENANCE BOND AMOUNT (15%): \$ 24,101.58	AGREEMENT DATE: 7-Jun-2019

SUMMARY OF IMPROVEMENT ESCROW ACCOUNT	TOTAL COST	RELEASE REQUESTS			BALANCE
		CURRENT	PRIOR	TOTAL	
CONSTRUCTION	\$ 160,677.17	\$ 6,000.00	\$ 152,627.17	\$ 158,627.17	\$ 2,050.00
CONTINGENCY (10%)	\$ 16,067.72	\$ 13,117.72	\$ -	\$ 13,117.72	\$ 2,950.00
TOTAL	\$ 176,744.89	\$ 19,117.72	\$ 152,627.17	\$ 171,744.89	\$ 5,000.00

CONSTRUCTION ITEMS	UNIT	QUANTITY	UNIT COST	TOTAL COST	CURRENT REQUEST		PRIOR REQUESTS		TOTAL REQUESTS (incl. current release)		AVAILABLE FOR RELEASE (incl. current release)	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
D. <u>LANDSCAPING (continued)</u>												
12. Viburnum dentatum	30 in. ht.	EA	8	\$ 90.00	\$ 720.00	\$ -	8.00	\$ 720.00	8.00	\$ 720.00	\$ -	
Other												
13. Aged hardwood bark mulch	SY	250	\$ 9.49	\$ 2,372.50	\$ -		250.00	\$ 2,372.50	250.00	\$ 2,372.50	\$ -	
14. Planting soil & Baxfill Mixture	CY	30	\$ 41.31	\$ 1,239.30	\$ -		30.00	\$ 1,239.30	30.00	\$ 1,239.30	\$ -	
15. Excavating Planting Pits/Planting Beds	CY	30	\$ 61.71	\$ 1,851.30	\$ -		30.00	\$ 1,851.30	30.00	\$ 1,851.30	\$ -	
16. Tree Guying/Staking	EA	21	\$ 75.00	\$ 1,575.00	\$ -		21.00	\$ 1,575.00	21.00	\$ 1,575.00	\$ -	
17. Tree Removal	EA	2	\$ 315.00	\$ 630.00	\$ -		2.00	\$ 630.00	2.00	\$ 630.00	\$ -	
E. <u>MISCELLANEOUS</u>												
1. Signage & Striping	LS	1	\$ 1,500.00	\$ 1,500.00	\$ -		1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	
2. Construction Stakeout	LS	1	\$ 2,500.00	\$ 2,500.00	\$ -		1.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ -	
3. As-Built Plans	LS	1	\$ 3,000.00	\$ 3,000.00	1.00	\$ 3,000.00		\$ -	1.00	\$ 3,000.00	\$ -	
F. <u>CONTINGENCY</u>												
1. 10% Contingency	LS	1		\$ 16,067.72	0.82	\$ 13,117.72		\$ -	0.82	\$ 13,117.72	0.18	\$ 2,950.00
(Released upon certification of completion and receipt of Maintenance Bond)												

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 10

SUBJECT: Extending Resolution #20-102 Establishing Guidelines and a Policy for
When Outdoor Sales of Merchandise and Outdoor Dining is allowed during
the Coronavirus Pandemic

MEETING DATE: June 28, 2021

BOARD LIAISON: Tanya C. Bamford, Chair

INITIATED BY: Bruce S. Shoupe, Director of Planning and Zoning

BACKGROUND:

On August 24, 2020, the Board adopted a resolution extending the time limit that established guidelines and policies for existing businesses in the Township to allow Outdoor sales of Food and Merchandise during the Coronavirus Pandemic.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

Would hereby extend the established guidelines and policies for limited outdoor sales of merchandise and outdoor dining for existing businesses in the Township.

RECOMMENDATION:

Approve the attached resolution.

MOTION:

Motion to hereby extend the time limit of Resolution #20-102 that established guidelines and a policy for limited outdoor sales of merchandise and outdoor dining for existing businesses in the Township until November 30, 2021, which at that time all existing businesses shall be required to end outdoor sales of merchandise and outdoor dining and return to normal operations.

MOTION BY: _____ SECOND BY: _____ VOTE: _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **11**

SUBJECT:	Consider Waiver of Permit Fee – 753 Hidden Springs Lane for installation of Handicap Ramp by Veterans Administration
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations.

The Township has received a request from Eileen Christie of 753 Hidden Springs Lane that the building permit fee for the installation of a handicap ramp being installed by the Veterans Administration be waived.

BUDGET IMPACT:

Permit Fee would be \$274.50

RECOMMENDATION:

Consistent with Township policy on permit fees, it is recommended that the Board approve the waiver of the permit fee.

MOTION:

Motion to approve the request to waive the permit fee in the amount of \$274.50 associated with the installation of a handicap ramp by the Veterans Administration at 753 Hidden Springs Lane.

MOTION BY: _____ SECOND BY: _____

Eileen Christie

753 HIDDEN SPRINGS LN.
NORTH WALES, PA 19454

RECEIVED

JUN 14 2021

MONTGOMERY TOWNSHIP

June 10, 2021

Montgomery Township
Dept. of Planning and Zoning
1001 Stump Rd.
Montgomeryville, PA 18936

To Whom It May Concern:

I am asking that the permit fees be waived for the ramp system that the VA is installing at the home of my father, a disabled veteran, Walter Iacono, at 753 Hidden Springs Lane, North Wales, PA.

I thank you for your consideration.



Eileen Christie

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 12

SUBJECT: Consider Zoning Hearing Board Applications
MEETING DATE: June 28, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

Attached are summaries of the Zoning Hearing Board application(s) to be heard at the July 7, 2021 meeting.

- a. 988 Bethlehem Pike – OSJ of Montgomeryville LLC
- b. 122 Gwynmont Drive – Mohammed Tashkandi and Emtinan Alquarashi
- c. 1200 Welsh Road – Montgomery Commons Associates, LP
- d. 801 Bethlehem Pike – Airport Square – Gateway DC Properties

ALTERNATIVES/OPTIONS: The Board could oppose, remain neutral, or support the applicants' request.



Montgomery Township Zoning Hearing Board

Meeting Date: July 7, 2021 - 6:30pm

The agenda for the scheduled hearing is as follows:

1. Application # 21060001 OSJ of Montgomeryville LLC / 988 Bethlehem Pike – The applicant owns and operates a 37,576 square foot retail building containing an existing Ocean State Job Lot at 988 Bethlehem Pike. The property also contains 163 parking spaces and associated improvements. The applicant was previously granted a variance allowing their retail sales use in 2020 with the condition that “no outdoor display of goods or materials for sale or otherwise in association with the use”. The applicant has made an application to amend the previous decision or seek an additional variance to allow the following limited outdoor sales: (1) Propane Gas in a locked container; and (2) for the months March through December; potted and hanging plants, seasonal items, residential landscaping supplies (bagged mulch, soil, crushed stone, and sand). The applicant seeks relief from Section 230-227 of the Code of Montgomery Township to permit outdoor sales. The property sits within the Limited Industrial District with the Highway Limited Industrial II Overlay.

2. Application #21060002 / 122 Gwynmont Drive – The applicants, Mohammed Tashkandi and Emtinan Alquarashi, own and reside in the single family dwelling located at 122 Gwynmont Drive. The homeowner’s installed a basement window egress at their home. The egress sits 13 feet from the side property line, where a minimum of 15 feet is required. The applicant’s seek a variance from the provisions of Section 230-33C(1) to allow the basement egress to extend two feet into the required setback. The property sits within the R-2 Residential district.

3. Application #21060003 Montgomery Commons Associates, LP / 1200 Welsh Road – The applicant is the owner of the shopping center, Montgomery Commons, located at 1200 Welsh Road. The shopping center consists of 232,000 square feet of gross floor area on a 26.6-acre parcel with associated parking and improvements and sits with the S - Shopping Center District. The applicant requests a variance from the provisions of Section 230-86 and Table 230-A to allow a dental and oral maxillofacial practice to operate in the center. The requested relief is presented in the form of a variance to the entirety of the site or in the alternative as to only the 2600 square foot space within the center designated as Suite D.

4. Application #21060004 Gateway DC Properties, Inc. / 801 Bethlehem Pike – Airport Square Shopping Center – The applicant is the owner of the 41.9 acre property. It is currently improved with a shopping center and is located within the S – Shopping Center District. The applicant requests a special exception pursuant to Sections 230-86A, Table 230-A, 230-134C(7) and 230-185 of the Code of Montgomery Township for a proposed 985 square foot outdoor dining / patio area to be constructed on the stand alone pad site formerly occupied by the Wendy’s. The future tenant proposes to operate a restaurant known as the “Shake Shack” at this location.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **13.**

SUBJECT:	Consider Award of Contract for Police Pension Fund Investment Consultant
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chairperson
INITIATED BY:	Carolyn McCreary, Township Manager Brian Shapiro, Finance Director

BACKGROUND:

At their public meeting on February 22, the Board of Supervisors authorized staff to prepare and distribute a Request for Proposal (RFP) for investment consultant services for the Police Pension Fund.

The RFP was placed on PennBid and all questions were answered using this site so all potential responders would have access to the same information. Nine (9) firms responded to the RFP. The Committee comprised of the Township Manager, Finance Director, Meg Swiggard, Payroll Specialist, Officer Mike Jenkins, and residents Dave Beaver, and Tom Kowalski independently reviewed and rated the proposals based on the Act 44 criteria. After meeting and discussing the rankings the Committee picked four (4) firms to be interviewed. The interviews were held via TEAMS and each committee member had the opportunity to ask questions and then independently rank the four firms. The Committee then met again via TEAMS on June 22 to discuss their individual ratings and make a recommendation to the Board of Supervisors.

BUDGET IMPACT:

Fees relating to the investments in the plan are paid directly from the plan and thus have no impact on the General Fund budget.

RECOMMENDATION:

The Committee recommends the Board of Supervisors award the contract for investment consultant to AndCo Consulting based on their submission and interview with the Committee.

MOTION/RESOLUTION:

Motion to award the contract for investment consultant for the Police Pension Fund to AndCo Consulting.

Motion by: _____

Seconded by: _____



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**
1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605
Telephone: 215-393-6900 * Fax: 215-855-6656
www.montgomerytp.org

**TANYA C. BAMFORD
CANDYCE FLUEHR CHIMERA
ANNETTE M. LONG
MATTHEW W. QUIGG
BETH A. STAAB**

CAROLYN McCREARY
TOWNSHIP MANAGER

Summary of Award Notice/Proposal for Police Pension Investment Consulting Services

Montgomery Township, after careful consideration of all information presented, which included a detailed review and analysis process, has awarded the Pension Consulting Services to **AndCo Consulting, 875 Greentree Road, Suite 840, Pittsburgh, PA 15220.**

In satisfaction of our responsibilities under Pennsylvania's Act 44 of 2009, the following is a summary of events and actions resulting in the award:

- Preparation and advertisement of the RFP for Professional Services including applications stating that the Disclosure Form and Proposal are true and correct and requiring signature.
- Receipt of proposals via PennBid.
- Pre-screen checklist prepared for each proposal, reviewing for proposal completeness.
- Application completeness and notes spreadsheet prepared, which determined which applicants would be considered finalists.
- Nine (9) Investment Consults' proposals review by the Police Pension Committee with four (4) being chosen for interviews.
- Each member of the Police Pension Committee completed an Applicant Evaluation Sheet ranking the finalists based on proposals.
- Interviews of the four (4) finalists were held on June 7, 2021, and June 9, 2021
- Each member of the Police Pension Committee completed an Applicant Interview Sheet ranking the finalists' interviews.
- The most qualified applicant/finalist selection by the Police Pension Committee was based on the application, proposal, presentation, answers to questions, and the evaluation selection criteria which included, past record of performance quality and content of written proposal/interview presentation, specialized experience, and technical competence of the firm team, the familiarity of the firm with applicable Pennsylvania statutes and Township regulations, the type of local issues, and potential alternatives applicable to the Township's needs, understanding of, and agreement with the firm's approach and methodology including the Township's general feeling of confidence in the firm to perform the work, as well as the cost. Three (3) out of six (6) members of the Police Pension Committee chose the selectee as the number one candidate in both the **Applicant Evaluation Sheet and the Applicant Interview Sheet**
- A recommendation was made to the Board of Supervisors at their June 28, 2021, public meeting.
- Original application from the **AndCo Consulting** is attached to this summary.

Should you have any questions related to this award, please contact Carolyn McCreary, Township Manager at 215-393-6902 or cmccreary@montgomerytp.org

Montgomery Township

RFP for: Pension Fund Investment Consultant Services

Services Provided for: Police Pension

Interviews Conducted: June 7, 2021, & June 9, 2021

Applicant Evaluation Sheet								
Name of Firm	Score	Score	Score	Score	Score	Score	Final Score	Rank
AndCo Consulting	7.60	4.60	7.20	4.00	4.40	8.00	35.80	2
Conrad Siegel	4.20	5.20	5.60	8.20	8.00	6.40	37.60	1
Cornerstone	4.40	8.40	5.40	3.20	3.40	6.00	30.80	4
PFM	6.00	4.00	3.80	6.80	5.80	5.40	31.80	3

Applicant Interview Sheet								
Name of Firm	Score	Score	Score	Score	Score	Score	Final Score	Rank
AndCo Consulting	3.00	3.00	4.00	4.00	2.00	4.00	20.00	1
Conrad Siegel	1.00	1.00	1.00	1.00	1.00	1.00	6.00	4
Cornerstone	4.00	4.00	2.00	2.00	3.00	3.00	18.00	2
PFM	2.00	2.00	3.00	3.00	4.00	2.00	16.00	3

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 14.

SUBJECT:	Consider Approval for 2020 General Fund Surplus Fund Balance Transfer
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

During 2020, the General Fund's fund balance increased from \$3.5M to \$4.3M. The Township's Fund Balance Policy is to retain a Fund Balance of between 20 – 25% of its General Fund Operating expenses for the next year. It has been the practice of the Board to transfer the annual increase in the General Fund balance to the Capital Reserve funds for future Capital projects.

The Recreation Center incurred a \$269,797 "due to" the General Fund in 2020. This was caused by a negative cash position at the end of 2020. Staff utilized a portion of the General Fund increase to eliminate the liability in the Recreation Center in 2021.

Staff is recommending that \$481,774 of the 2020 General Fund Surplus balance be transferred to the Capital Reserve Fund. This amount represents the increase in 2020 fund balance minus the transfer to the Recreation Center.

This transfer of funds will allow the Township to continue its practice of conservative fiscal planning and responsible stewardship of taxpayer funds.

PREVIOUS BOARD ACTION:

None

BUDGET IMPACT:

None

RECOMMENDATION:

Approve the transfer of the General Fund 2020 increase in fund balance to the Capital Reserve Fund.

MOTION/RESOLUTION:

Motion to approve the transfer of \$481,774 from the General Fund to the Capital Reserves Fund in accordance with past Township practice.

MOTION BY: _____

SECOND BY: _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # 15

SUBJECT:	Results of 2020 Operations, Audited Financial Statements
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Brian Shapiro, Finance Director

BACKGROUND:

The 2020 audit has been completed and the annual report is being distributed this evening to the Board. Additionally, the report has been submitted to GFOA for consideration of the award for excellence in financial reporting.

A summary of the 2020 results of operations can be found in the newly drafted Popular Annual Financial Report.

The fund balance as of 12/31/20 for all governmental funds is \$16.3 million with the General Fund at \$4.2 million and the Capital Reserve Fund at \$8.4 million.

Even in a year where the COVID-19 pandemic was at the forefront of everyone's lives, the Township was able to continue its operations and complete a variety of projects resulting in expenditures of \$16.7 million.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # 16.

SUBJECT:	Township's Capital Investment Plan
MEETING DATE:	June 28, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager Brian Shapiro, Finance Director

BACKGROUND:

As part of our ongoing efforts to devise a structured document that can be referred to during every budget season staff across all departments met to discuss and develop a priority-based plan for infrastructure improvements, and vehicle and equipment purchases. Many hours went into this and every person involved was committed to our goal, which is a plan that presents a clear and accurate picture of the Township's future capital needs.

It also presents a blueprint as it relates to infrastructure and park improvements for determining which grants should be applied for and what cycle based on the timing of the projects and can help guide us in submitting successful applications because projects are deemed "ready to go" and in line with a particular grant program's objectives.

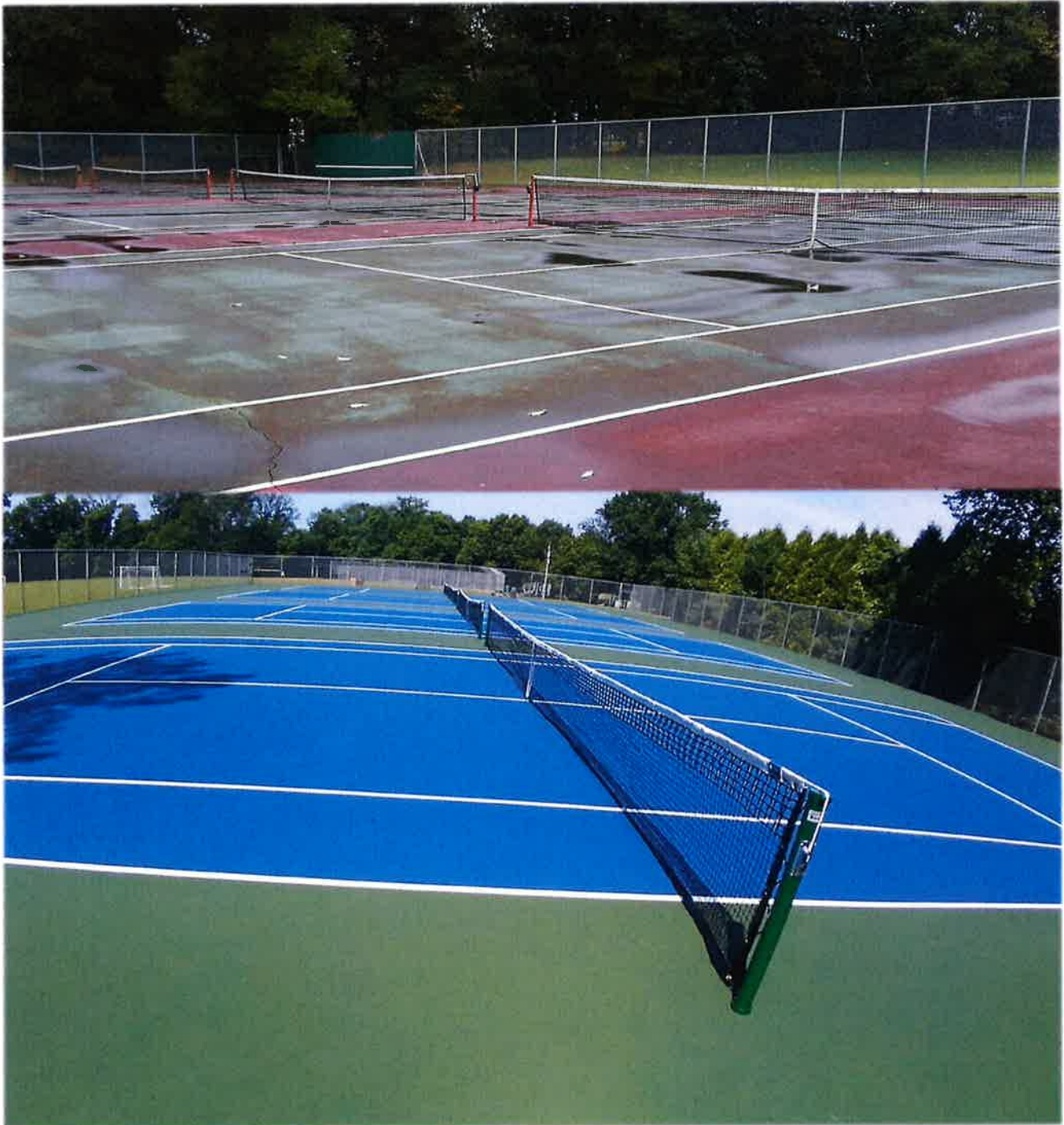
This report is a living document and can be modified to reflect changes in the Board's priorities, changes in the Township's needs as determined by the management team, as well as modifications to the timeframe for paving roads or replacing vehicles and equipment.

It is important to note that all of the items included in the CIP have a useful life of 5 to 30 years and as such we believe serious consideration should be given to borrowing money to fund part of the CIP. This removes the need to utilize current resources and stretches our reserves further to meet unexpected capital needs that could arise. It also shares the cost of these long-term assets with future residents and businesses in the Township who will benefit from these investments being made in the next five years.

With interest rates continuing to be at historic lows now would be the opportune time to begin the necessary work to issue a General Obligation bond. If the Board agrees we would like your consensus to begin working on this potential financing.

Capital Investment Plan

2021 - 2026



2019 Fellowship Park Renovations

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Capital Investment Plan

Overview

The Capital Investment Plan (CIP) represents a multi-year schedule of major necessary improvement to the Township's physical property, including equipment and infrastructure. The following pages detail anticipated projects and their projected costs through the year 2026

Purpose

Montgomery Township created a CIP to proactively project future capital needs. This process offers several benefits to the Township:

1. Provides effective scheduling of projects and investments to minimize budget variability.
2. Allows for prioritizing of capital needs to ensure the most important projects are funded.
3. Illustrates financial effects of current expenditures on future projects.
4. Saves Township funds through replacing, repairing or upgrading infrastructure before maintenance or emergency repair costs escalate.
5. Protects resident safety by ensuring emergency vehicle reliability and removing safety hazards from Township infrastructure.

By looking ahead several years, the Township is able to anticipate upcoming capital needs and prioritize completion based on available funds. A key feature to having a comprehensive plan is the ability to view projects across all departments to determine how they fit into the Township's long-term goals. It also helps residents and staff understand the impact each project has on the plan as a whole. For example, increasing spending for a road improvement project may decrease available funds for improvements to our parks.

Proactively addressing capital needs can also save the Township money throughout the duration of the plan. By replacing vehicles we prevent sudden increases in vehicle maintenance and can prevent lost productivity if a vehicle breaks down while in use. Purchasing equipment for the Public Works Department to improve paving allows roads to be repaired faster while saving on hours of labor. In addition to financial benefits, capital planning improves quality of service and increases safety for residents. Repairing walking paths in parks increases the safety of the residents who use those facilities.

Capital Investment Plan

Explanation

Explanation

Projects included in the CIP generally have a long life expectancy and high cost. In most cases, capital projects make physical improvements costing over \$5,000 that last for five or more years. Some projects involve one-time purchases, such as vehicle replacement, while others involve multi-year construction plans. Many CIP projects DO NOT add new costs to the Township's operating budget. Rather than creating new assets with their own staffing and maintenance costs, many projects are replacements or improvements to existing Township infrastructure and equipment. Several projects will save the Township on maintenance and repair costs. However, some projects bring new assets to the Township. First-time assets can add to operating costs which will be reflected in future operating budgets.

While projects require funds to complete and, in some cases, maintain, the Township takes careful consideration of how best to allocate our resources. Each department has a specific mission with objectives for future years so they prioritize projects in order to achieve their goals.

Projects in the current CIP include some that began in previous years. Each project is listed with a total project cost as well as the costs broken down by year within the plan. While capital improvements taking place in the current year are included in the current capital fund budget, future projects are subject to change as priorities and available funds may change over time. Each year, the Township will plan future capital needs. We will update the CIP with completed projects and projected expenditures extending five years from the current budget.

While the overall expenditures are important to consider, the Township also looks at capital needs by category. The projects on the following pages are totaled by department through 2026. They are also subsequently explained individually and separated into the following categories:

- Administrative
- Buildings and Grounds
- Information Technology
- Police Services
- Public Works
- Parks and Recreation
- Community Recreation Center
- Fire Protection

Capital Investment Plan

Montgomery Township

Capital Improvements

Description	Note	2021	2022	2023	2024	2025	2026
Administration/Finance		\$ 90,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Buildings and Grounds		175,500	70,000	60,000	50,000	50,000	50,000
Information Technology		253,600	35,000	15,000	15,000	15,000	15,000
Police Services		137,100	394,000	395,100	263,500	145,500	209,000
Road Paving Projects	F	650,000	611,000	1,134,000	922,000	879,000	843,000
Curb and Sidewalks		154,000	-	-	-	-	-
PW Vehicle Replacement	F	270,000	546,000	327,500	334,500	221,000	106,500
PW Equipment Replacement	F, G	185,000	225,000	100,000	150,000	25,000	25,000
Traffic Lights/Signals		-	-	-	-	-	-
Traffic Intersections	A,C	400,000	1,960,000	100,000	100,000	100,000	100,000
Stormwater		340,000	250,000	250,000	250,000	250,000	250,000
Engineering		120,000	86,500	138,500	117,500	113,000	109,500
Parks and Recreation	B,E,H	170,000	915,000	520,000	20,000	20,000	20,000
Community Recreation Center		20,000	327,000	165,000	15,000	240,000	-
Fire Services	D	758,500	826,000	60,000	-	-	820,000
Total Capital Improvements:		\$ 3,723,700	\$ 6,245,500	\$ 3,565,100	\$ 2,237,500	\$ 2,058,500	\$ 2,548,000

Capital Funding Sources

Description	Note	2021	2022	2023	2024	2025	2026
Grants							
Green Light Go	A	\$ -	\$ 400,206	\$ -	\$ -	\$ -	\$ -
TAP	B	-	1,000,000	-	-	-	-
ARLE	C	-	285,457	-	-	-	-
Fire Commissioner Grant	D	15,000	-	-	-	-	-
DCNR	E	-	-	250,000	-	-	-
Other Funding Sources							
Liquid Fuels Contribution	F	890,000	500,000	500,000	400,000	400,000	400,000
EAC Fund Contribution	G	100,000	-	-	-	-	-
Park and Rec Contribution	H	10,000	-	-	-	-	-
Transfer from General Fund		481,774	400,000	350,000	325,000	300,000	275,000
Capital Projects Fund							
Fee-In-Lieu of Improvements		-	-	-	-	-	-
Operating Revenue		255,000	180,000	180,000	180,000	180,000	180,000
Fund Balance		1,971,926	3,479,837	2,285,100	1,332,500	1,178,500	1,693,000
Total Capital Funding:		\$ 3,723,700	\$ 6,245,500	\$ 3,565,100	\$ 2,237,500	\$ 2,058,500	\$ 2,548,000

Capital Investment Plan

Montgomery Township

Administration/Finance

Description	2021	2022	2023	2024	2025	2026
Intranet/Employee Portal	10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Comprehensive Plan	80,000	-	-	-	-	-
Municipal Software	-	-	300,000	-	-	-
Total Administration/Finance:	\$ 90,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -

Buildings and Grounds

Description	2021	2022	2023	2024	2025	2026
Building Improvements	70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Office Blinds - Admin/Finance	7,500	-	-	-	-	-
Upgrades to Digital Signs (4)	98,000	-	-	-	-	-
Security Cameras	-	20,000	-	-	-	-
Phone System	-	-	10,000	-	-	-
Total Buildings and Grounds:	\$ 175,500	\$ 70,000	\$ 60,000	\$ 50,000	\$ 50,000	\$ 50,000

Capital Investment Plan

Montgomery Township Information Technology

Description	2021	2022	2023	2024	2025	2026
AV Upgrade - Township Room	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ -
CCTV	25,000	-	-	-	-	-
Cisco Wi-Fi Lan Controller	5,500	-	-	-	-	-
Dell PowerEdge Replacement (2)	21,000	-	-	-	-	-
MD3200i Power Vault SAN	9,000	-	-	-	-	-
PC Replacement (17)	21,300	-	-	-	-	-
Surface Pros Replacement (4)	6,800	-	-	-	-	-
Audio Visual - Board Room	33,000	-	-	-	-	-
Township Wi-Fi	-	20,000	-	-	-	-
PC Replacement	-	15,000	15,000	15,000	15,000	15,000
SAN (Storage Area Network) - Police	-	-	-	-	-	-
Total Information Technology:	\$ 253,600	\$ 35,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

Capital Investment Plan

Montgomery Township Police Department

Description	2021	2022	2023	2024	2025	2026
Vehicles	\$ 120,000	\$ 180,000	\$ 120,000	\$ 180,000	\$ 120,000	\$ 180,000
Knee Wall Replacement	14,000	-	-	-	-	-
Taser Replacement	3,100	-	-	-	-	-
Body Worn Cameras (38)	-	77,000	-	-	-	-
Vehicle Mounted License Plate Reader I	-	15,000	-	-	-	-
Vehicle Mounted License Plate Reader II	-	15,000	-	-	-	-
Canine	-	30,000	30,000	-	-	-
Patrol PC In Car Computers (14)	-	77,000	-	-	-	-
Station Camera System	-	-	-	-	-	-
County Radio Portables (38)	-	-	178,600	-	-	-
County Radio Mobiles (19)	-	-	66,500	-	-	-
In-Car Camera System (16)	-	-	-	83,500	-	-
Live Scan System	-	-	-	-	25,500	-
Proximity Card Reader Entry System	-	-	-	-	-	29,000
Total Police Department:	\$ 137,100	\$ 394,000	\$ 395,100	\$ 263,500	\$ 145,500	\$ 209,000

Capital Investment Plan

Montgomery Township Fire Department

Description	Note	2021	2022	2023	2024	2025	2026
Decaling of Tower Ladder 18		\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Mounting of Ladder		35,000	-	-	-	-	-
PC Replacement (3)		6,500	-	-	-	-	-
Re-insulation of Firehouses		17,500	-	-	-	-	-
Repaving of Ramp at Battalion 1		17,500	-	-	-	-	-
Thermal Imaging Camera - Replacement		9,000	-	-	-	-	-
Tower Ladder 18 - Note A		650,000	-	-	-	-	-
Training Room at Battalion 1	D	15,000	-	-	-	-	-
Engine 18		-	750,000	-	-	-	-
Squad 18-1		-	-	-	-	-	800,000
Compressor		-	6,000	-	-	-	-
Vehicles - SUV		-	60,000	60,000	-	-	-
Battalion 1&2 - Resurface Concrete Floor		-	-	-	-	-	20,000
Garage Door		-	10,000	-	-	-	-
Total Fire Department:		\$ 758,500	\$ 826,000	\$ 60,000	\$ -	\$ -	\$ 820,000

Capital Investment Plan

Road Paving Projects

2021						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Gwynmere	Claremont Dr	149 Claremont Dr	Upper State Rd	8,946	\$ 91,697	2005
Montgomery Glen	Montgomery Glen Dr	Route 463	Route 202	12,390	126,998	2007
Miscellaneous Roads	Morningside Dr	W. Thomas Rd	Vilsmeier Rd	5,163	52,921	2005
Miscellaneous Roads	South Dr	Sunset Dr	Cul-de-sac	1,831	18,768	2005
Miscellaneous Roads	Sunset Dr	W. Thomas Rd	Morningside Dr.	3,872	39,688	2005
Miscellaneous Roads	Vilsmeier Rd	Lansdale Ave	Route 309	7,040	72,160	2005
Miscellaneous Roads	W. Thomas Rd	Vilsmeier Rd	Vilsmeier Rd	4,412	<u>45,223</u>	2005
Total Road Paving:					\$ 447,454	

Engineering \$ 44,745

Total Road Paving Costs: \$ 492,199

2022						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Gwynmere	Arden Circle	Fairview Dr	Cul-de-sac	1,244	\$ 12,751	2005
Fox Creek	Broad Acres Rd	Richardson Rd	Richardson Rd	6,607	67,722	2005
Winter Creek	Broad Acres Rd	Richardson Rd	Cul-de-sac	2,227	22,827	N/A
Gwynmere	Brook Circle	Claremont Dr	Cul-de-sac	1,596	16,359	2005
Ridings of Montgomery	Chaps Way	Steeplechase Dr	Cul-de-sac	2,065	21,166	2005
Ridings of Montgomery	Colt Circle	Steeplechase Dr	Cul-de-sac	2,065	21,166	2005
Gwynmere	Fairview Dr	Claremont Dr	Claremont Dr	3,696	37,884	2005
Clearview Estates	Forest Trail Dr	Grays Ln	Cul-de-sac	2,860	29,315	2005
Forest Trail	Forest Trail Dr	Grays Ln	Grays Ln	8,300	85,075	2001
Meadows Lane Farm	Horseshoe Ln	Upper State Rd	Upper State Rd	5,456	55,924	2005
Clearview Estates	Pauline Circle	Forest Trail Dr	Cul-de-sac	1,600	16,400	2005
Gwynmere	Runnymede Dr	Claremont Dr	Claremont Dr	4,400	45,100	2005
Misceallanous Roads	Spring Valley Dr	Upper State Rd	Claremont Dr	5,067	51,937	1990
Springdale	Springdale Ln	Richardson Rd	Cul-de-sac	4,764	48,831	2005
Ridings of Montgomery	Steeplechase Dr	Stump Rd	End	4,224	43,296	2005
Montgomery Greene	Steeplechase Dr	Stump Rd	End	3,400	<u>34,850</u>	2005
Total Road Paving:					\$ 610,603	

Engineering \$ 61,060

Total Road Paving Costs: \$ 671,663

Capital Investment Plan

Road Paving Projects

2023						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Montgomery Ridge	Aaron Way	Ridgeview Rd	Cul-de-sac	1,303	\$ 13,356	2006
Montgomery Village	Acorn Place	Hemlock Dr	Cul-de-sac	1,608	16,482	2004
Tall Gables	Amber Place	Cathedral Dr	Cul-de-sac	1,732	17,753	2002
Montgomery Village	Aspen Place	Winter Dr	Cul-de-sac	2,065	21,166	2004
Montgomery Village	Azalea Place	Hawthorne Dr	Cul-de-sac	1,760	18,040	2004
Tall Gables	Brittany Place	Cathedral Dr	Cul-de-sac	1,662	17,036	2002
Tall Gables	Cathedral Dr	Upper State Rd	Cathedral Dr	8,775	89,944	2002
Montgomery Hill	Colwyn Terrace	Fair Acres Dr	Kelsey Dr	3,051	31,273	2003
Tall Gables	Duchess Place	Cathedral Dr	Cul-de-sac	1,576	16,154	2002
The Present	Gift Circle	Lower State Rd	Cul-de-sac	2,054	21,054	N/A
Montgomery Village	Harbob Ln	N. Wales Rd	Hawthorne Dr	1,545	15,836	2004
Montgomery Village	Hawthorne Circle	Hawthorne Dr	Hawthorne Dr	780	7,995	2004
Montgomery Village	Hawthorne Dr	Winter Dr	Hawthorne Cr	8,237	84,429	2004
Montgomery Village	Hedgerow Place	Hemlock Dr	Cul-de-sac	1,608	16,482	2004
Montgomery Village	Hemlock Dr	Sassafras Dr	Cul-de-sac	7,862	80,586	2004
Montgomery Village	Jason Place	Winter Dr	Cul-de-sac	2,065	21,166	2004
Montgomery Hill	Kelsey Dr	Upper State Rd	Cul-de-sac	5,421	55,565	2003
Beth Pike Ind Park	Keystone Dr	Route 309	Welsh Rd	9,680	99,220	2006
Tall Gables	Lindsey Place	Cathedral Dr	Cul-de-sac	1,506	15,437	2002
Montgomery Village	Magnolia Place	Rose Ln	Cul-de-sac	1,760	18,040	2004
Montgomery Ridge	Matthew Dr	Sunrise Dr	Matthew Dr	4,271	43,778	2006
Montgomery Village	Narcissus Place	Hemlock Dr	Cul-de-sac	1,455	14,914	2004
Welsh Valley Ind	Park Dr	Route 309	Route 63	10,091	103,433	2006
Beth Pike Ind Park	Progress Dr	Keystone Dr	Cul-de-sac	4,588	47,027	2006
Tall Gables	Ravenwood Place	Cathedral Dr	Kelsey Dr	1,920	19,680	2002
Montgomery Ridge	Ridgeview Rd	Sunrise Dr	Sunrise Dr	3,203	32,831	2006
Montgomery Village	Rose Ln	N. Wales Rd	Hawthorne Dr	1,930	19,783	2004
Montgomery Village	Sassafras Dr	Hawthorne Dr	Cul-de-sac	3,133	32,113	2004
Montgomery Ridge	Sunrise Dr	Upper State Rd	Cul-de-sac	7,251	74,323	2006
Montgomery Village	Village Dr	N. Wales Rd	Hawthorne Dr	1,930	19,783	2004
Montgomery Village	Winter Dr	End	Cul-de-sac	4,811	49,313	2004

Total Road Paving: \$ 1,133,988

Engineering \$ 113,399

Total Road Paving Costs: \$ 1,247,387

Capital Investment Plan

Road Paving Projects

2024						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Heather Ridge	Blue Jay Way	Schriener Dr	Cul-de-sac	2,934	\$ 30,074	2007
Cambridge Estates	Chester Circle	Oxford Ln	Cul-de-sac	1,772	18,163	2007
Autumn Woods	Cricklewood Circle	Richardson Rd	End	7,509	76,967	2007
Autumn Woods	Deerpath Ln	Cricklewood Cir	Cul-de-sac	1,948	19,967	2007
Heather Ridge	Gordon Ln	Schriener Dr	Blue Jay Way	3,098	31,755	2007
Montgomery Glen	Mont Glen Dr	Route 463	Route 202	12,390	126,998	2007
Miscellaneous Roads	North Wales Rd	Route 463	Mont Glen Dr	5,060	51,865	2007
Miscellaneous Roads	North Wales Rd	Route 309	Route 463	9,505	97,426	2007
Cambridge Estates	Oxford Ln	Kenas Rd	Cul-de-sac	6,348	65,067	2007
Clayton Hill	Samantha Ln	Richardson Rd	Cul-de-sac	3,356	34,399	2007
Heather Ridge	Schriener Dr	Gordon Ln	Stump Rd	2,816	28,864	2007
Wynwood Estates Total	Sparks Circle	White Pine Dr	Cul-de-sac	1,760	18,040	2003
Miscellaneous Roads	Stump Rd	Route 463	County Line Rd	16,579	169,935	2007
Miscellaneous Roads	Stump Rd	Route 309	Route 463	13,118	134,460	2007
Wynwood Estates Total	White Pine Dr	Lansdale Ave	Sparks Circle	1,678	17,200	2003

Total Road Paving: \$ 921,178

Engineering \$ 92,118

Total Road Paving Costs: \$ 1,013,296

2025						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Holly Manor	Addison Ln	Wentworth Dr	Magdalena Ln	971	\$ 9,953	2008
Penn Forest	Addison Ln	Aileen Dr	Magdalena Ln	2,815	28,854	2008
Springville Farms	Baker Place	Stump Rd	Cul-de-sac	2,109	21,617	N/A
The Orchards	Bartlett Dr	Orchard Dr	Red Haven Dr	1,690	17,323	2004
Winner's Circle	Claremont Dr	Upper State Rd	County Line Rd	7,228	74,087	2008
Miscellaneous	Corporate Dr	Domarah Dr	Hartman Rd	3,460	35,465	N/A
Country Lane Estates	Country Ln	Line St	Cul-de-sac	2,875	29,469	N/A
The Orchards	Damson Ln	Red Haven Dr	Cul-de-sac	1,854	19,004	2004
Mont. Industrial Center	Domorah Dr	Hartman Rd	End	5,996	61,459	2008
The Orchards	Elberta Dr	Orchard Dr	Red Haven Dr	1,502	15,396	2004
The Orchards	Henning Dr	Orchard Dr	Red Haven Dr	2,065	21,166	2004
The Orchards	Jonathan Dr	Orchard Dr	Red Haven Dr	6,195	63,499	2004
The Orchards	Macintosh Ln	Stayman Dr	Cul-de-sac	1,850	18,963	2004
Penn Forest	Magdalena Ln	Addison Ln	Line St	4,095	41,974	2008
Holly Manor	Manor Dr	Lansdale Ave	Wentworth Dr	5,440	55,760	2008
Victoria Court	McLaughlin Rd	Route 309	Country Club Dr	2,288	23,452	2008
The Orchards	Orchard Dr	Stump Rd	Stump Rd	7,885	80,821	2004
The Orchards	Red Haven Dr	Orchard Dr	Orchard Dr	8,636	88,519	2004
The Orchards	Stayman Dr	Orchard Dr	Red Haven Dr	6,007	61,572	2004
Holly Manor	Terwood Ln	Wentworth Dr	Cul-de-sac	1,290	13,223	2008

Capital Investment Plan

Road Paving Projects

2025 - Continued						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Holly Manor	Wentworth Dr	Line St	Manor Dr	5,943	\$ 60,916	2008
Penn Forest	White Pines Dr	Sparks Circle	Addison Ln	2,288	23,452	2008
The Orchards	Windsor Circle	Jonathan Dr	Cul-de-sac	1,231	<u>12,618</u>	2004
Total Road Paving:					\$ 878,558	

Engineering \$ 87,856

Total Road Paving Costs: \$ 966,414

2026						
Development Name	Street Name	Beginning	End	Square Yds	Total	Last Paved
Gwynedd Lea	Arbour Green Circle	Cloverleaf Ln	Cul-de-sac	1,472	\$ 15,088	2010
Montgomery Oaks	Armada Circle	Thames Dr	Cul-de-sac	1,507	15,447	2010
Montgomery Oaks	Banbury Ave	Regency Dr	Drake Ln	6,160	63,140	2010
Montgomery Lea	Buckingham Ln	Westminster Dr	Major Dr	3,118	31,960	2010
Montgomery Lea	Buckingham Ln	Westminster Dr	Cul-de-sac	2,133	21,863	2010
Montgomery Lea	Carnaby Circle	Buckingham Ln	Cul-de-sac	1,486	15,232	2010
Montgomery Oaks	Chamberlain Circle	Thames Dr	Cul-de-sac	1,467	15,037	2010
Montgomery Lea	Churchill Circle	Westminster Dr	Cul-de-sac	1,847	18,932	2010
Montgomery Oaks	Citadel Court	Regency Dr	Cul-de-sac	1,733	17,763	2010
Gwynedd Lea	Cloverleaf Ln	Gwynedd Lea Dr	Gwynedd Lea Dr	5,186	53,157	2010
Montgomery Oaks	Drake Ln	Regency Dr	Regency Dr	10,736	110,044	2010
Montgomery Lea	Guiness Ln	Westminster Dr	Cul-de-sac	3,390	34,748	2010
Gwynedd Lea	Gwynedd Lea Dr	Welsh Rd	Stump Rd	6,815	69,854	2010
Gwynedd Lea	Kent Dr	Gwynedd Lea Dr	Gwynedd Lea Dr	4,729	48,472	2010
Montgomery Lea	Major Dr	Cul-de-sac	Cul-de-sac	3,914	40,119	2010
Montgomery Oaks	Merton Circle	Banbury Ave	Cul-de-sac	1,967	20,162	2010
Montgomery Lea	Parliament Dr	Westminster Dr	Cul-de-sac	1,393	14,278	2010
Montgomery Oaks	Regency Dr	Hartman Rd	Drake Ln	5,280	54,120	2010
Montgomery Oaks	Thames Dr	Drake Ln	Drake Ln	7,040	72,160	2010
Montgomery Lea	Thatcher Court	Westminster Dr	Cul-de-sac	1,400	14,350	2010
Montgomery Lea	Westminster Dr	Kenas Rd	Route 152	7,913	81,108	2010
Gwynedd Lea	Willowood Court	Gwynedd Lea Dr	Cul-de-sac	1,465	<u>15,016</u>	2010
Total Road Paving:					\$ 842,048	

Engineering \$ 84,205

Total Road Paving Costs: \$ 926,253

Capital Investment Plan

Vehicle Replacement Schedule

Public Works									
Vehicles									
Truck #	Year	Description	Note	2021	2022	2023	2024	2025	2026
13-1	2019	Ford - F350		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13-02	2006	Ford - F350		-	-	-	-	-	-
13-2	2020	Ford - F350		-	-	-	-	-	-
13-03	2007	Ford - F550		-	-	90,000	-	-	-
13-3	2017	Ford - F550		-	-	-	-	-	-
13-4	2012	Ford - F550 (Bucket)		-	140,000	-	-	-	-
13-05	2008	Ford - F550		-	-	-	100,000	-	-
13-5	2020	Ford - F550		-	-	-	-	-	-
13-6	2019	Peterbilt - 348		-	-	-	-	-	-
13-7	2020	Peterbilt - 348		-	-	-	-	-	-
13-08	2000	Ford - F550		-	-	-	-	-	-
13-8	2011	Ford - F550		50,000	95,000	-	-	-	-
13-9	1995	International - 4900		-	170,000	-	-	-	-
13-10	2002	Ford - F550		-	90,000	-	-	-	-
13-11	1999	Mack RD688S	F	220,000	-	-	-	-	-
13-12	2016	Ford - F550		-	-	-	-	-	90,000
13-15	2017	Ford - Explorer		-	-	-	-	-	-
13-16	2001	Peterbilt - 330		-	-	200,000	-	-	-
13-17	2003	Peterbilt - 330		-	-	-	200,000	-	-
13-18	2005	Chevy - Tahoe		-	-	-	-	-	-
13-19	2010	Peterbilt - 340		-	-	-	-	200,000	-
13-20	2012	Elgin - Whirlwind (Sweeper)		-	-	-	-	-	-
Total Vehicles:				\$ 270,000	\$ 495,000	\$ 290,000	\$ 300,000	\$ 200,000	\$ 90,000

Capital Investment Plan

Vehicle Replacement Schedule

Additional Equipment

Per Unit	Description	Note	2021	2022	2023	2024	2025	2026
\$ 16,000	11' Plow		\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
8,500	9' Plow - Hydraulic		-	17,000	8,500	8,500	-	8,500
7,500	9' Electric over Hydraulic		-	-	-	-	-	-
8,000	V-Box Spreader		-	8,000	8,000	-	-	8,000
5,000	Tailgate Spreader		-	10,000	5,000	10,000	5,000	-
Total Additional Equipment:			\$ -	\$ 51,000	\$ 37,500	\$ 34,500	\$ 21,000	\$ 16,500
Total Vehicle Replacement:			\$ 270,000	\$ 546,000	\$ 327,500	\$ 334,500	\$ 221,000	\$ 106,500

Capital Investment Plan

Equipment Replacement Schedule

Public Works										
Equipment										
Equip #	Year	Useful Life	Description	Note	2021	2022	2023	2024	2025	2026
13-25	2005		Case 590SM Backhoe		\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
13-27	2010		Case 621E Rubber Tire Loader		-	-	-	-	-	-
13-28	2019		Kubota Excavator		-	-	-	-	-	-
13-29	2001		90XT Skid Loader		-	-	75,000	-	-	-
13-30	1994		John Deere 5400 Tractor		-	-	-	-	-	-
13-31	2000		Leeboy Paver		-	-	-	-	-	-
13-32	1996		John Deere 1145 Tractor		-	-	-	-	-	-
13-33	1997		John Deere 1145 Tractor		-	-	-	-	-	-
13-35	1996		Bomag Roller		-	60,000	-	-	-	-
13-36	1996		Dura Tech Tub Grinder		-	-	-	-	-	-
13-37	2001		Woodchuck Chipper	G	100,000	-	-	-	-	-
13-38	2012		Crafco Supershot Tar Buggy		-	-	-	-	-	-
13-39	2006		Airman Air Compressor		-	-	-	-	-	-
13-42	2001		John Deere 5420 Tractor		-	-	-	-	-	-
13-44	2002		Jacobsen HR9016 Tractor		-	-	-	-	-	-
13-45	2002		John Deere 1145 Tractor		-	-	-	-	-	-
13-46	2003		Smithco Super Rake		-	-	-	-	-	-
13-47	2004		New Holland TV145 Tractor		-	-	-	-	-	-
	2021		SmartWeight Touch Balancer		10,000	-	-	-	-	-
	2021		Graco Thermolazer ProMelt	F	20,000	-	-	-	-	-
	2021		Brush Mower		25,000	-	-	-	-	-
Total Equipment:					\$ 155,000	\$ 200,000	\$ 75,000	\$ -	\$ -	\$ -

Capital Investment Plan

Equipment Replacement Schedule

Mowers

Equip #	Year	Useful Life	Description	2021	2022	2023	2024	2025	2026
13-50	2008	6	Kubota ZD 331 Tractor	\$ 30,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
13-51	2009	6	Kubota ZD 331 Tractor	-	-	25,000	-	-	-
13-52	2009		John Deere 5065E Tractor	-	-	-	-	-	-
13-53	2012		Kubota F3680 Tractor	-	-	-	-	-	-
13-54	2012	6	Kubota ZD 331 Tractor	-	-	-	25,000	-	-
13-55	2014	10	Jacobsen HR9016 Tractor	-	-	-	125,000	-	-
13-56	2016	6	Kubota ZD1211 Tractor	-	-	-	-	25,000	-
13-57	2016		Kubota F3990 Tractor	-	-	-	-	-	-
13-58	2017	6	Kubota ZD1511 Tractor	-	-	-	-	-	25,000
13-59	2018		John Deere 6120M Tractor	-	-	-	-	-	-
13-60	2018		Ventrac 4500Y	-	-	-	-	-	-
13-61	2019	6	Exmark 72" Lazer Z	-	-	-	-	-	-
13-62	2021	6	Toro Z Master 7500	-	-	-	-	-	-
Total Mowers:				\$ 30,000	\$ 25,000	\$ 25,000	\$ 150,000	\$ 25,000	\$ 25,000

Trailers

Equip #	Year	Useful Life	Description	2021	2022	2023	2024	2025	2026
T-1	2020		Eager Beaver	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-3	1990		Eager Beaver	-	-	-	-	-	-
T-4	1999		Zimmerman	-	-	-	-	-	-
T-5	2001		Eager Beaver	-	-	-	-	-	-
T-6	2002		Mudhens	-	-	-	-	-	-
T-7	2004		Pequea	-	-	-	-	-	-
T-8	2007		Mustang Trailer	-	-	-	-	-	-
Total Trailers:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Public Works - Equipment:				\$ 185,000	\$ 225,000	\$ 100,000	\$ 150,000	\$ 25,000	\$ 25,000
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Capital Investment Plan

Montgomery Township Traffic

Lights/Signals

Description	Note	2021	2022	2023	2024	2025	2026
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total Lights/ Signals:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Intersections

Description	Note	2021	2022	2023	2024	2025	2026
Jug Handles A and B		\$ 400,000	\$ 415,000	\$ -	\$ -	\$ -	\$ -
Preemption System Along Route 309	C	-	595,000	-	-	-	-
Traffic Signal Upgrades	A	-	950,000	-	-	-	-
Traffic Improvements/Maintenance		-	-	100,000	100,000	100,000	100,000
		-	-	-	-	-	-
Total Traffic Intersections:		\$ 400,000	\$ 1,960,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Capital Investment Plan

Montgomery Township Stormwater Improvements

Stormwater Improvements

Description	2021	2022	2023	2024	2025	2026
Sassafras Dr. Storm Sewer Replacement	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -
MS4 Requirements	-	250,000	250,000	250,000	250,000	250,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	\$ 340,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Engineering

Description	2021	2022	2023	2024	2025	2026
Sassafras Dr. Storm Sewer Replacement	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
MS4 Requirements	25,000	25,000	25,000	25,000	25,000	25,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	\$ 55,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

Capital Investment Plan

Montgomery Township Parks and Recreation and Trails

Description	Note	2021	2022	2023	2024	2025	2026
Basketball Court Improvements		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Park Study	H	10,000	-	-	-	-	-
Power line Trail Connector - Phase 1	B	105,000	895,000	-	-	-	-
Autumn Woods Trail		50,000	-	-	-	-	-
Park Maintenance		-	20,000	20,000	20,000	20,000	20,000
Fellowship Park	E	-	-	500,000	-	-	-
Total Parks and Recreation		\$ 170,000	\$ 915,000	\$ 520,000	\$ 20,000	\$ 20,000	\$ 20,000

Capital Investment Plan

Community Recreation Center

Description	2021	2022	2023	2024	2025	2026
Equipment	\$ 20,000	\$ 95,000	\$ 30,000	\$ -	\$ 55,000	\$ -
Information Technology	-	32,000	55,000	5,000	110,000	-
Infrastructure	-	150,000	-	-	-	-
Miscellaneous	-	50,000	80,000	10,000	25,000	-
Vehicles	-	-	-	-	50,000	-
	\$ 20,000	\$ 327,000	\$ 165,000	\$ 15,000	\$ 240,000	\$ -

Capital Investment Plan

Fund Balance Projections

Capital Improvements Fund

Description	2021	2022	2023	2024	2025	2026
Fund Balance 01/01	\$ 8,841,950	\$ 7,621,798	\$ 6,407,624	\$ 4,902,524	\$ 4,075,024	\$ 3,376,524
Revenues						
Grants	15,000	1,685,663	250,000	-	-	-
Operating	255,000	180,000	180,000	180,000	180,000	180,000
Transfer In	481,774	400,000	350,000	325,000	300,000	275,000
Expenditures						
Operating	-	-	-	-	-	-
Capital Projects	1,971,926	3,479,837	2,285,100	1,332,500	1,178,500	1,693,000
Fund Balance 12/31	\$ 7,621,798	\$ 6,407,624	\$ 4,902,524	\$ 4,075,024	\$ 3,376,524	\$ 2,138,524

Highway Aid Fund

Description	2021	2022	2023	2024	2025	2026
Fund Balance 01/01	\$ 749,673	\$ 295,173	\$ 200,173	\$ 105,173	\$ 110,173	\$ 115,173
Revenues						
Grants	650,000	600,000	600,000	600,000	600,000	600,000
Operating	5,000	5,000	5,000	5,000	5,000	5,000
Expenditures						
Operating	219,500	200,000	200,000	200,000	200,000	200,000
Capital Projects	890,000	500,000	500,000	400,000	400,000	400,000
Fund Balance 12/31	\$ 295,173	\$ 200,173	\$ 105,173	\$ 110,173	\$ 115,173	\$ 120,173

Park and Recreation Fund

Description	2021	2022	2023	2024	2025	2026
Fund Balance 01/01	\$ 700,212	\$ 695,712	\$ 695,712	\$ 695,712	\$ 695,712	\$ 695,712
Revenues						
Grants	-	-	-	-	-	-
Operating	458,500	450,000	450,000	450,000	450,000	450,000
Expenditures						
Operating	453,000	450,000	450,000	450,000	450,000	450,000
Capital Projects	10,000	-	-	-	-	-
Fund Balance 12/31	\$ 695,712	\$ 695,712	\$ 695,712	\$ 695,712	\$ 695,712	\$ 695,712

Environmental Fund

Description	2021	2022	2023	2024	2025	2026
Fund Balance 01/01	\$ 487,256	\$ 422,256	\$ 457,256	\$ 492,256	\$ 527,256	\$ 562,256
Revenues						
Grants	60,000	60,000	60,000	60,000	60,000	60,000
Operating	10,000	10,000	10,000	10,000	10,000	10,000
Expenditures						
Operating	35,000	35,000	35,000	35,000	35,000	35,000
Capital Projects	100,000	-	-	-	-	-
Fund Balance 12/31	\$ 422,256	\$ 457,256	\$ 492,256	\$ 527,256	\$ 562,256	\$ 597,256

Park Development Fund

Description	2021	2022	2023	2024	2025	2026
Fund Balance 01/01	\$ 315,838	\$ 318,338	\$ 320,838	\$ 323,338	\$ 325,838	\$ 328,338
Revenues						
Grants	-	-	-	-	-	-
Operating	2,500	2,500	2,500	2,500	2,500	2,500
Expenditures						
Operating	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Fund Balance 12/31	\$ 318,338	\$ 320,838	\$ 323,338	\$ 325,838	\$ 328,338	\$ 330,838

Capital Improvement Plan

2021 Project Descriptions

Administration

Intranet/Employee Portal	<p>Montgomery Township is looking for a user-friendly web based portal application for its employees to easily access information and forms.</p> <p>The portal will allow employees to potentially access information from their own personal devices, such as an iPhone. Such convenience will allow the employee to manage to easily access the proper forms to change an address or payroll allocation to a saving account. The portal will also act as a single source of information from the Delaware Valley Health Insurance Trust; thereby eliminating spam like emails.</p>
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Building and Grounds

Upgrades to Digital Signs (4)	<p>With new technology the Township will be able to coordinate messages to residents in all parts of the Township. This has particular value in emergency situations such as the recent flash flooding as a result of Hurricane Isaias, motor vehicle accidents where roads are closed, and if there is a missing person.</p> <p>Additionally, these signs can be used to promote Township or community events and can be individually customized as needed from one source.</p>
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Information Technology

AV Upgrade - Township Room	<p>The Township room only has one screen that offers limited viewing capability for the public. The proposed AV upgrades include the installation of multiple screens for enhanced viewing. Upgrades also include the possibility of streaming presentations directly to the Board of Supervisor's smart devices. These audio visual upgrades allow for better viewership and more impactful presentations. It also utilizes the Township Room space for efficiently. Finally, there is renewed opportunity to make certain that the Township Room is in compliance with the ADA standards for accessible design.</p> <p>The upgrades will allow for live streaming of meetings for increased citizen engagement.</p>
Dell PowerEdge Replacement (2)	<p>Server. It is imperative that Montgomery Township maintain network hardware to avoid disruptions to the work day.</p> <p>Maintaining and upgrading the servers allow for more cache and speed. These servers offer options for more processors, expansion and virtualization. All of which are in congruence with the overall plan to move all data to a "cloud based" model.</p>
MD3200i Power Vault SAN	<p>Memory / Storage consolidation.</p> <p>Allows for the seamless performance of network functions by better managing data.</p>
Audio Visual - Board Room	<p>Flat screen television offering Microsoft Teams Rooms.</p> <p>Microsoft Teams Rooms will allow employees to join meetings in a single step, share content, and collaborate with remote attendees to make meetings more productive and engaging.</p>

Police Services

Kennel Knee Wall Replacement	<p>The Kennel is over twenty years old and shows appropriate wear and tear for its age.</p>
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Capital Improvement Plan

Project Descriptions

Public Works			
	<u>Street Name</u>	<u>Beginning</u>	<u>Ending</u>
2021 Paving Project	Claremont Drive	149 Claremont Drive	Upper State Road
	Montgomery Glen Dr.	Route 463	Route 202
	W. Thomas Road	Vilsmeier Road	Vilsmeier Road
	Morningside Drive	W. Thomas Road	Vilsmeier Road
	South Drive	Sunset Drive	Cul-de-sac
	Sunset Drive	W. Thomas Road	Morningside Drive
	Vilsmeier Road	Lansdale Avenue	Route 309
2021 Peterbilt 10 Wheel Dump Truck	Customized 10 wheel dump truck with snow plow accessories. This will replace the current dump truck that is over 20 years old. The current truck is a manual transmission which makes it difficult to use and creates operational and safety issues for the crew		
Autumn Woods Trail	The Autumn Woods Fitness Trail is approximately six acres located off of 101 Richardson Road between a residential community and an office complex (R34 and BP). It is densely wooded with many fallen trees. The trail has multiple cracked surfaces. Improvements to the trail will complement the new playground equipment already installed. Park and trail improvements are highly valued by the public at large. Increasing the safety of this trail will improve the overall limited natural beauty of Montgomery Township.		
Facilities Study	The current shop was built in 1985 and is now functionally obsolete. A study will provide the necessary architectural and engineering expertise to best utilize the space provided at 90 Domorah Drive.		
Graco Thermolazer ProMelt	This is a road striping system. The Graco Thermolazer ProMelt System is a comprehensive tool (line drawer) and reduces man power hours spent on singular projects. Its ability to melt up to 300 pounds of thermoplastics in less than one hour substantially increases productivity. Furthermore, it allows for higher quality projects.		
Loader/Backhoe	This is an 8 ton excavator. This is an essential piece of equipment for the Public Works Department. It can be used for demolition, trenching or more precision necessary projects.		
SmartWeight Touch Balancer	This is a computerized wheel balancing tool for both cars and light trucks. The current machine is due for replacement. This tool is essential for the mechanics of the Montgomery Township fleet. Tire conditions on all vehicle are of the utmost importance.		

Capital Improvement Plan

Project Descriptions

Parks and Recreation

Basketball Court Improvements	<p>Current basketball court is original to the park and shows appropriate wear and tear.</p> <p>Upgrading the court and equipment helps beautify the Autumn Woods Trail. It also helps to reinforce Montgomery Township's generic campaigns for health and wellness in the community. Most importantly, these upgrades will make the court safe again.</p>
Brush Mower	<p>A brush mower is designed for mowing high grass, thick weeds and heavy brush. Our current machine has gear box issues and is prone to downtime in the shop.</p> <p>Machines such as the brush mower maximize manpower hours and improve overall efficiency. Secondly, this mower allows for the township to keep basins looking natural and esthetically pleasing to the community. Examples, of such would be the basin at Raven Hallow, the larger fields of Windlestrae and the Zehr Property.</p>
Chipper Replacement	<p>Montgomery Township currently has an older model chipper that is heavily relied upon for storm clean-up. The Chipper is easily accessible and allows Public Works to clear roads and trails safely and efficiently.</p> <p>A newer model will allow logs up to 18 inches in diameter to be chipped. Chips are recycled to the dog park. Finally, the chipper also allows for quicker and more efficient processing of the community Christmas tree recycling program.</p>
Zero Turn Mower	<p>Montgomery Township expects two mowers to be retired by the end of calendar year 2021. A Zero Turn Mower is an ideal replacement because of its overall efficiency.</p> <p>A zero turn mower is all about maneuverability and faster mowing times. Therefore, allowing for better management of manpower hours on specific projects.</p>

Fire Protection

Training Room at Battalion 1	<p>Current hardware is outdated and does not meet the needs of the Fire Services Department.</p> <p>Modernized AV equipment will allow Fire Services to provide more impactful presentations and better utilize the Room 1 as an educational meeting space.</p>
Re-insulation of Firehouses	<p>Battalion 1 suffers from all the telltale signs of poor insulating. Fluctuating temperatures, chilly drafts and frozen pipes are some of the many issues that Fire Services has been contending with since the dedication of the building.</p> <p>After the reinsulating of the building we expect to see a stabilization in building temperatures and no further broken pipes with costly repairs.</p>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 17.

SUBJECT:	Other Business – Department Reports
MEETING DATE:	June 28, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

Township staff has prepared reports for the month of May. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues to the Board of Supervisors of interest or for which they need input or direction.

ADMINISTRATION REPORT

May 2021

Administrative Matters (Township Manager)

- Attended virtual meeting with Township Engineer and a representative from DVRPC to discuss the steps in moving forward with the design and permitting of the Powerline Trail while we wait for the FEMA review to come back.
- Attended virtual Police Pension Committee meeting to discuss the process for reviewing the responses to the RFP.
- Met with IT Director to evaluate the Audio/Visual proposals for the public meeting room and Board conference room.
- Met with Township staff, engineer, and traffic engineer to discuss future infrastructure needs.
- Met with representatives of Airport Square to discuss potential redevelopment of vacant buildings.
- Met with MonU soccer representatives and Township staff to discuss supporting data for turf fields proposal.
- Attended virtual EAC, BDP, HRC, and Planning Commission (comprehensive plan) meetings.
- Held monthly staff meetings with the Township Engineer, Traffic Engineer and Solicitor.
- Participated in DVT Executive Committee and Governance Committee meetings
- Participated in Wissahickon Management Committee, and Administration/Operations meetings
- Met with residents and Township arborist at Cutler developments to discuss landscaping concerns.
- Attended virtual meeting with Police Pension Committee to review each member's analysis of the RFP responses and determine who to interview.
- Participated in virtual APM annual conference (*Renew, Rebuild, Reinvent*), leading a session entitled "How Did I Get Here?"
- Webinars: ICMA: Keep Moving Forward (Continuing Conversation on Diversity, Equity, and Inclusion), Finding a Safe Harbor – Strategies to Manage Stress & Uncertainty, Engaging Local Government Leaders Pop-Up Conference

Human Resources

- Meetings: human resources orientations; virtual attendance Human Resources Consortium; Delaware Valley Trust overview meetings.
- Oversight and coordination of: recruiting advertisements and interviews for, pre-employment process for summer laborers, summer recreation programs (i.e., Kids University)-interviews, background checks, CPSL and PA child checks processing, drug and alcohol testing; onboarding of new human resources senior administrator, community and recreation program director, COVID-19 announcements.
- Coordination of occupational and non-occupational absences with employee(s) and DVWCT.
- Coordination and management of employee relations issues.

Public Information

- Ongoing communication with Township residents, businesses, and staff utilizing the various communication media.
- Attended Public Risk Management Webinar with PSU and DVT
- Distributed the Montgomery Township Comprehensive Plan Public Opinion Survey via all available communication channels and email distribution lists
- Attended webinar for WebEOC, the online Emergency Operation Center Communication tool.

- Attended the monthly BDP meeting.
- Attended the monthly EAC meeting.
- Attended biweekly Board of Supervisors meetings
- Attended webinar by Bang the Table regarding virtual community engagement ideas.
- Compiled major Township initiatives for the 2020 fiscal year Financial report, in conjunction with Deb Rivas.
- Attended ribbon cutting of Laurel Harvest and welcomed them to the Township publicly.
- Initiated framework for "Township Projects" page on Township website.
- Initiated Food Drive, set for June 1, 2021 to June 18, 2021, in conjunction with Rob Johnson and Manna on Main Street.
- Established an electronic newsletter for Montgomery Township staff, titled "Staff Snap."
- Met with IT Director and discussed social media security, permissions, and hardware for video streaming and production.
- Met with Community Recreation Program Director to establish a workflow to promote CRC events and programs.

Community and Recreation Center Report

May 2021

○ The Month of May 2021 definitely had a different look and feel throughout the Montgomery Township Community Recreation Center (Mont CRC). There was a positive buzz within the facility as the COVID-19 pandemic was finally turned to a downward spiral as vaccinations became readily available. The Mont CRC welcomed new Program Director Angelina Capozzi on Monday, May 10th. She joins us after several years as the Recreation Program Supervisor in Upper Gwynedd Township.

Below is a review of programming activity and facility usage for the month of May 2021:

- Silver Sneaker Group Exercise Classes returned to the Mont CRC on Monday, May 10th.
- A new preschool ballet introduction and a pre-teen game night were conducted during May by our new Program Director, Angelina Capozzi.
- Our monthly CPR/AED instructional class was conducted as scheduled on Thursday May 11th.
- The Chess Club continued to attract players on Monday afternoons/early evenings. 22 players participated this past month.
- Let's Play Guitar! (Group guitar lessons) completed its Spring session during the third week in May. There were 12 participants.
- The Police Department conducted two training sessions in the main community room on May on May 5th and May 12th.
- Youth Pottery classes were conducted on Friday afternoons in the community room. 11 sculptors enjoyed the creative afternoons of fun.
- Badminton activity continues to increase. There is organized play on Wednesdays Fridays, Saturday and Sunday mornings.

- Small group pickle ball lessons continued to give interested individuals the basics of the highly popular sport.
- Kids University preparation continues. The limited sized program for 2021 will be conducted inside and outside the Mont CRC.
- Our youth tennis began outdoor instruction during May at Rose Twig courts. Entitled “Fundamental Tennis,” the program offers instruction for children ages 5 through 13. We currently have in excess of 40 participants.

Physical Facility Update:

- The splash pad and accessible playground have been readied for what appears (hopefully) to be a typical outdoor summer at the CRC.
- Daytime Janitorial cleaning/sanitizing of the CRC facility will continue this summer. Hosting Kids University onsite will generate added cleaning duties throughout the daylight hours.
- All HVAC units received preventative maintenance checks during the week of May 17th in preparation of the air conditioning season.

CRC activity definitely was on the rise throughout the month of May on all fronts. We are looking forward to summer 2021 with optimistic anticipation of once again filling our parking lot with vehicles on a daily basis.

Floyd S. Shaffer, Community Recreation Center Director



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Brian Shapiro, Director of Finance
Date: 06/28/21
Subject: May Finance Committee Report

Attached is a revenue and expenditure report as of 05/31/2021 for the Montgomery Township 2021 budget.

2021 Budget Summary – as of 05/31/21:

The General Fund total revenues are \$8,086,918 or 60.08% of total budget. Major revenue sources comprise \$7,969,244 of the total revenues. Total real estate collections are at 94.09%, which trends as previous years. Earned Income and Local Services Taxes are collected on a quarterly basis when employers submit their tax returns. Earned Income Tax is currently at 54.10% of budget and Local Services Tax is 42.53%. Both Mercantile and Business Privilege Taxes are due by March 15th of each year. The Township will start receiving those monies from Berkheimer in the next couple of months once the tax returns are processed.

Total expenditures are \$5,116,062 or 38.01% of total budget. All Departments are tracking as expected. Two categories, Tax Collection (59.75%) and Fire Protection (114.69%) are departments that have a majority of their expenses in the first quarter. In Tax Collection a majority of costs are related to printing of the tax bills in February. Fire Protection within the General Fund has two major expenses in the first quarter: workers compensation and the volunteer fire stipend.

2021 Capital Investments Approved as of 06/14/21:

Included is a listing of all Capital Investments approved by the Board of Supervisors as of 06/14/21.

Department Operations

- The Annual Report is complete and has been submitted to GFOA.

- The PAFR (Popular Annual Financial Report) is completed and will be presented to the Board of Supervisors on 6/28/21. It will be submitted to GFOA for award consideration. Staff will be mailing a copy to all residents and business. It will be placed on the Township's website.
- The Annual Report and 2021 Budget have been submitted to all necessary reporting agencies as required.
- Staff is working with departments on the 5-year Capital Investment Plan.
- Staff works with Berkheimer and business with the transition of Business Privilege/Mercantile/Amusement Tax collections.
 - Staff has been reviewing the monthly reports from Berkheimer. They are comparing those reports to the previous year's collection records.

<u>Date</u>	<u>Department</u>	<u>Capital Investment</u>	<u>Amount</u>	<u>Budgeted Amount</u>	<u>Fund</u>	<u>Bid/CoStars</u>
01/25/21	Public Works	10 Wheel Dump Truck	\$ 236,241.00	\$ 220,000.00	HWY Aid	Costars
01/25/21	Police	2 - 2021 Ford Police Interceptor Utility	95,398.35	120,000.00	Capital	Costars
02/08/21	Administration	Engineering Services - Mall/309 Traffic Signals	75,000.00	400,000.00 ¹	Capital	Contract
02/22/21	Public Works	2021 Curb and Sidewalk Project	59,492.00	154,000.00	Capital	Bid
02/22/21	Public Works	2021 Paving Projects	429,493.32	650,000.00	HWY Aid	Bid
02/22/21	Public Works	Wheel Balancer	9,818.18	10,000.00	Capital	Costars
04/12/21	Public Works	Thermoplastic Line Paint Applicator	15,685.00	20,000.00	HWY Aid	Quotes
04/12/21	Public Works	Zero-Turn Mower	22,645.21	30,000.00	Capital	Costars
04/26/21	Administration	Building Improvements - Security Wall	8,000.00	70,000.00 ²	Capital	Quotes
06/14/21	Public Works	2022 F-350 Pick Up Truck	51,600.00	50,000.00	Capital	Costars
06/14/21	IT	A/V Upgrades to Township Meeting Rooms	<u>164,314.00</u>	<u>165,000.00</u>	Capital	Costars

Total Approved Capital Purchases Year to Date: \$ 1,167,687.06 \$ 1,889,000.00

1 - The total budgeted cost in the 2021 Capital Investment Plan is \$400,000, which includes engineering and partial construction costs.

2 - \$70,000 was budgeted in the 2021 Capital Investment Plan for various building improvements

**DEPARTMENT of FIRE SERVICES
MAY 2021
MONTHLY ACTIVITY REPORT**

During the month May 2021, the Department of Fire Services performed the following activities:

SPECIAL ANNOUNCEMENT

On May 8, 2021, the members of the FDMT laid to rest Fire Police Officer Maryanne Mogensen who lost her courageous battle with cancer. Maryanne was a beautiful person that loved her family, her community, and her fire department. May she now find peace.

EMERGENCY RESPONSES-63

Average response time of 1st arriving apparatus: 7 minutes 02 seconds

Stipend Crews – 8 minutes 41 seconds

Volunteer Crews – 8 minutes 05 seconds

Career Crews – 5 minutes 48 seconds

Total responses and average number of personnel: 11 members

Stipend Crews –6 calls; average of 16 FF members

Volunteer Crews –31 calls; average of 12 FF members

Career Crews – 26 calls; average of 8 FF members

Average number of personnel on fire/emergency scene: 7members

Stipend Crews – 8 FF members

Volunteer Crews – 7 FF members

Career Crews – 8 FF members

SIGNIFICANT FIRE INCIDENTS

- May 27, 2021 Parkside Court 2nd Fire Incident, Montgomery Township
- May 31, 2021 217 South Broad Street Building Fire, Lansdale Borough

ADMINISTRATIVE

Meetings attended (in person/phone/virtual) during the May:

- DFS Staff Meetings & Individual Meetings with Staff
- Department Heads Meetings with Township Manager
- FDMT Business Meetings of the FDMT & FDMT Relief Association
- Meetings with Township Staff
- Township Board of Supervisors Meetings
- Meetings with Montgomery County Fire Chiefs & Fire Marshals
- Meetings with various vendors for equipment and services
- Meetings with Township Code Enforcement Officials
- Public Safety Committee Meeting
- Meetings with officers and members of the FDMT
- Montgomery County Emergency Management Updates Meeting
- PA Career Fire Chief Association Meeting
- Meetings with area Fire Marshals
- Plan Review Meetings
- Meetings with Public Works & MTMSA

COMMUNITY RELATIONS

Activities were conducted for Fire Prevention Month and Other Special Events

- MMR Daisey Troop visit to Battalion 1 on May 16, 2021
- Costco Fire Safety Event on May 22, 2021
- Neshaminy Falls Memorial Day Ceremony on May 31, 2021

FIRE MARSHAL'S OFFICE

Inspections:

- Initial Life Safety Inspections – 13
- Life Safety Re-inspections – 14
- Closed Out Life Safety Inspections – 7
- Inspections turned over to Chief Fire Marshal for Multiple Outstanding Violations – 0
- Health Department /Citizen Complaint Inspections – 0
- DFS staff worked with Public Works to create a fire inspection checklist for mobile food vendors.

Fire Prevention Activities:

- The career staff offered a station tour for a township home day care.

Fire Marshal Follow Up:

- Party City
- Mary Mother of the Redeemer Church
- Park Creek Place Personal Care

Fire Origin and Cause Investigations:

- FM Wiegman assisted Lansdale Borough on May 10, 2021
- FM Wiegman & AFM Scheiter conducted an investigation at Parkside Court on May 27, 2021
- FM Wiegman assisted Lansdale Borough on May 31, 2021

Knox-Boxes:

- There was 5 inquiry from property owners/tenants to activate new Knox Box systems for their buildings.

Plans Review Update:

- Krispy Kreme

Smoke Alarms:

- Captain Scheiter attended the *29th Annual Operation 6abc: Save A Life Press Event* on May 4, 2021 and received an allotment of smoke detectors for the department.
- The department had one request from a township resident for smoke detector/battery replacement.

TRAINING

The following training occurred during the month of May for the Department:

- May 5 and May 6, 2021 members of the Fire Department, Public Works, and the MTMSA participated in Confined Space Rescue Training through the Bucks County Public Safety Training Center.
- May 12, 2021 a fire extinguisher demonstration was presented by White Rose Safety LLC at Battalion 1 Fire Station.
- May 16, 2021 members of the FDMT attended a regional SEPTA Rescue Training in Lansdale Borough.
- May 18, 2021 Todd Stahl from White Cap Water Rescue presented a demonstration on all water rescue gear rescue equipment. A grant for this equipment was awarded to the department.
- May 18, 2021 members attended the Montgomery County Chiefs' Officer Command Seminar Training.
- May 19, 2021 members attended the Montgomery County Monthly Emergency Management Training on Profiling the Arsonist presented by Chief Wiegman.
- May 25, 2021 WebEOC Training was offered to new users within the department.
- May 26, 2021 Outback Steakhouse Restaurant- Familiarization Tour was conducted formerly TGI Friday's Building.
- May 27, 2021 the department hosted a Hazardous Material Operations Refresher Course.
- May 10,12,14,17,19 and 21, 2021 Firefighters Backlund, Reese, Rubas and Weltman attended comprehensive virtual training instructions presented by Bucks County Community College entitled "*Public Fire and Life Safety Educator 1 & 2 Professional Certification (NFPA 1035)*).
- Members of the FDMT completed Emergency Vehicle Operation Course Training in the month of May.
- Chief Wiegman attended several virtual courses through DVIT for Penn State Leadership Certification.

DEPARTMENTAL OPERATIONS

- The Department was awarded the PA OSFC 2020-2021 Grants
 - DFS – Updates to Battalion 1 Training Room - \$15,000.00
 - FDMT – New water rescue equipment - \$15,000.00
- The members of the FDMT, DFS, and Township IT Staff are working to increase support for FDMT phone and internet services. The township will now host FDMT phone lines and internet.
- The members of the FDMT, DFS, and Township Staff are preparing to launch a recruitment/membership drive for new FDMT volunteers.
- The members of the FDMT accepted Probationary Firefighter Clare McManus to respond from Battalion 1.

OFFICE OF EMERGENCY MANAGEMENT

- COVID 19 Related Activities
 - April 29, 2021 - Mass Vaccination Site Setup with Montgomery County Department of Public Safety at the Montgomery Mall
www.montcopa.org/covid-19vaccine

MAY 2021 FIRE CALL REPORT

TYPE OF CALL	MONT	AWAY	TOTALS	TOTAL (YTD)
FIRE ALARM	17	2	19	66
OTHER (GOOD INTENT)	0	0	0	0
BUILDING FIRE	0	7	7	19
FIRE POLICE	2	2	4	17
DUMPSTER	1	0	1	1
VEHICLE RESCUE	0	1	1	5
VEHICLE ACCIDENT S/B	1	0	1	6
VEHICLE FIRE	1	0	1	6
DWELLINGS	4	3	7	24
ELECTRICAL OUTSIDE	1	0	1	13
COVER OTHER COMPANY	0	0	0	1
ODOR GAS (INSIDE)	2	0	2	5
ODOR GAS (OUTSIDE)	0	0	0	5
CO	0	0	0	5
ASSIST EMS	5	0	5	32
ASSIST PD	0	0	0	1
INVESTIGATION	11	0	11	27
RIT	0	0	0	0
HAZ MAT	0	0	0	2
HELICOPTER	0	0	0	1
RESCUE (OTHER)	0	1	1	1
BRUSH/TRASH/RUBBISH	1	0	1	8
APPLIANCES	0	1	1	3
TOTAL	46	17	63	248



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Richard Grier, Director of IT
Date: June 25, 2021
Subject: May 2021 Information Technology activities

The following are the activities of the IT Department for the month of May 2021.

- Finalized AV vendor proposal for Board and Township Rooms
- Installed new Firewall at Battalion 1
- Rolled out smartphones to all DFS staff with multi-factor authentication
- Rolled out new smartphones for Recreation Supervisor
- Wiped and traded in old smartphones for credit on VZW account
- Migrated FDMT to shared service on network with DFS. Also, setup new external phone number
- Setup camera and audio and attended County Fire Chief Meeting at Battalion 1
- Assisted Benefits Coordinator with creation of dedicated Benefits website
- Setup new desktop phone with Bluetooth headset for HR Coordinator
- Setup new PC for Public Information Coordinator
- Attended and processed May 10th and 24th BOS meeting for broadcast.
- Migrated Chief of Police documents to the cloud (350GB)
- Renewed and upgraded PDQ Deploy server
- Attended demonstration of potential new Fire Reporting software (Emergency Reporting)
- Setup Wednesday Microsoft 365 training for Police staff – Training 3-4 members every Wed.

Scheduled Projects for June 2021

- Complete configuration of new primary server for all onsite Twp. services – in Progress
- Continue with Wednesday 365 training for Police staff
- Finalize Digital Signage purchase options
- Move forward with Multi-Factor Authentication for all staff
- Setup Help Desk training day for all staff
- Restart CCTV and Wi-Fi project

DEPARTMENT OF PLANNING & ZONING

May 2021

Permits Submitted – 143

(May 2020 – 106)

YTD Permits Submitted – 610

(2020 YTD – 428)

Permit Fees Collected - \$60,767

(May 2020 – \$89,318)

2021 YTD Permit Fees - \$292,990

(YTD 2020 - \$365,104)

Violations / Complaints Investigated – 37

Permits Issued – 123

Zoning Hearing Board Applications heard: 1

Businesses issued Certificate of Occupancy: 7

Active Land Development Projects:

PROJECT NAME	LDS#	LOCATION	APP. DATE	MTPC	STATUS	
Parkview – Toll Bros.	679	Bethlehem Pike	1/20/2015	4/20/17	APPROVED WITH CONDITIONS	41 of 42 Building Permits Issued 28 C/O Issued
Firefox Phase 2 (Walnut Creek)	630	Bethlehem Pike			APPROVED WITH CONDITIONS	58 of 58 Building Permits Issued 43 C/O Issued
510 Bethlehem Pike – King	688	Bethlehem Pike	4/22/2016	5.16.19	REVISED PLANS SUBMITTED	Approved On Hold by Developer
Hawthorn Retirement Residence	690	Doylestown Road	7/27/2016		UNDER CONSTRUCTION	Anticipated Opening July 2021
Montgomeryville Nissan – Nappen	691	Bethlehem Pike	8/3/2016	1/19/2017	APPROVED WITH CONDITIONS	Phase 2 Building Construction Complete
Higher Rock – Phase 1 & 2	694	Bethlehem Pike			Phase 1 Completed Phase 2 Under Construction	
FedEx Ground	696	Welsh Road	3/23/18	11/17/2016	REVISED PLANS SUBMITTED	Construction Completed
Pete's Carwash	699	Welsh Road	7/6/18	6.20.19	Preliminary Approval Granted	Final Approval Granted – Project Started
Montgomery Realty Assoc. - 744 Bethlehem Pike	701	744 Bethlehem Pike	10/29/18		REVISED PLANS SUBMITTED 5/20/19	Approved On Hold by Developer
Villages at Windsor	704	Horsham and North Wales – Vacant Lot			Under Review	
Bharatiya Temple – phase 2	707	County Line Road			Under Review	
Fahy – 276 Stump Road – 2 Lot Subdivision	708	Stump Road			Resubmission Under Review	Conditional Approval June 14, 2021
Redners Gasoline Filling Station	709	1200 Welsh Road			Conditional Use Granted	LD Approval Granted

Non-Residential Certificates of Occupancies Issued		
Johnson Fitness & Wellness	921 Bethlehem Pike	Retail Sales – fitness equipment
UBreakIFix	917 Bethlehem Pike	Retail Sales – repair small electronics
Dreamcuts	1210 Bethlehem Pike	Hair Salon
Beacon Building Products	1256 Welsh Rd	Warehouse & Offices – former Quality Roofing
PDM Contractors	425 Stump Rd	Warehouse & Manufacturing (phase 1)
Charles E. Shoemaker	110 Keystone Drive	Professional Office – Engineer/Surveying
Han Ah Reum Pharmacy	1200 Welsh Road	Pharmacy – Assi Plaza



MONTGOMERY TOWNSHIP POLICE DEPARTMENT



Monthly Activity Report for May 2021

Crime Data:	Total Calls for Service:	2,529
	Total Part I Crimes:	26
	Total Part II Crimes:	121
	Total Criminal Arrests:	65
Crash Data:	Total Crashes:	82
	Reportable Crashes:	18
	Non Reportable Crashes:	64
	Injuries:	10
Traffic Enforcement Activities:	Traffic Stops:	817
	Traffic Citations:	381
	Warning Notices:	9
	Field Contact Cards:	535
	Traffic Complaints Received	49
	Selective Enforcements:	132
Other Police Activities:	Assist Fire Department:	38
	Building Alarms:	96
	Direct Patrols:	304
	Lockouts:	21
	Medical Assistance:	129
	School Walk-Through:	0
	Vacant Home Checks:	12
	Training Hours:	381
Specality Unit Usage:	Canine Unit:	43
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	0
Personnel Overtime:	Court Overtime:	0
	Regular Overtime:	30
	Reimbursed Highway Grant Overtime:	21
	Reimbursed Special Duty Overtime:	329.5
	Non-Sworn Overtime:	49
	Sworn Comp Time:	65.5
	Non-Sworn Comp Time:	15.5

Montgomery Township Police Department
Monthly Activity Report
May 2021

COMMENDATIONS:

On May 4, 2021, a call was received from resident William Hoare thanking Officer McGuigan, Officer English, and Officer Schott for their professionalism when responding to an alarm at his home.

On May 4, 2021, an email was received from Brittany Leizerowicz thanking Officer Dobson for her caring and professionalism in handling a recent call for service.

On May 4, 2021, a letter was received from Fire Services Director Wiegman thanking officers for their assistance with funeral services for Fire Police Officer Maryanne Mogenson.

On May 12, 2021, a card was received from the Waibel and Stoczko families thanking officers for their service to the community.

On May 12, 2021, a card was received from the Grant family thanking officers for ensuring their safety.

On May 14, 2021, a card was received from the Synergy Dance Center thanking officers for their service to the community and checking on their business during the overnight hours.

On May 16, 2021, a card was received from Heather Jacobs commending Officer Scully for his kindness and assistance in helping her replace her mailbox.

On May 19, 2021, a call was received from Christopher Ellis thanking Officer Haber for his professionalism and kindness during a recent call for service.

On May 26, 2021, a call was received from Nino Pulcini thanking Officer Thomas for his professionalism and caring while assisting him when his vehicle became disabled.

EDUCATION:

On May 4, 2021, Officer Scully and Officer Haber attended virtual Patrol Response to the Suspicious Death and Homicide Science training sponsored by Caernarvon Township Police Department.

On May 5 and May 6, 2021, Officer Rushin and Officer Rose attended SWAT-CR training at the Montgomery County Public Safety Training Campus.

Montgomery Township Police Department
Monthly Activity Report
May 2021

On May 19, 2021, Sergeant Hart, Officer Woch, Officer Schreiber, Officer McGuigan, and Officer Rose attended Canine In-Service training in Montgomery Township, PA.

On May 24, 2021, Sergeant Wagner attended Sobriety Check Point Refresher training at the Bucks County Public Safety Training Center.

On May 25, 2021, Officer Schreiber and Officer Woch attended the United States Police Canine Association Narcotics Certification at the Montgomery County Public Safety Training Campus.

During May, all sworn personnel attended Departmental In-Service training held at the Township's Recreation Center. Officers received training in Mental Health Awareness, Crime Scene Investigations, and ICAT. Integrating Communications, Assessment, and Tactics, or ICAT, is a use-of-force training designed by the Police Executive Research Forum to fill a critical gap in training police officers how to respond to volatile situations in which subjects are behaving erratically and often dangerously but do not possess a firearm.

NOTED INCIDENTS:

On May 4, 2021, officers charged a subject from Philadelphia with eleven counts of invasion of privacy and related offenses. On July 2, 2020, a victim reported that a subject had secretly taken inappropriate photos of a woman in a compromising position while shopping at Lowes. These photos were then published as part of an independent review of the store by an unknown subject on the internet. Detectives applied for several search warrants and were able to identify the subject responsible for posting these photographs. Several victims were identified as a result of the search warrants obtained, resulting in the charging of the subject for multiple counts of the offense.

On May 9, 2021, officers responded to Windlestrae Park for a burglary. Upon arrival, officers met with an individual from Montgomery Baseball Association, who reported that a cash box was stolen from the snack garage between 9:00 PM on May 8, 2021, and 12:15 PM on May 9, 2021. The cash box was left unlocked. The caller advised that she secured all the doors when she left on May 8, 2021. No forced entry was observed. A second burglary of this same structure was reported on May 23, 2021. In this incident, snacks were reported stolen between 4:00 PM on May 22, 2021, and 3:30 PM on May 23, 2021. In this incident, it appeared that the door was pried enough that the metal bar was forcibly disengaged. These investigations are ongoing.

Montgomery Township Police Department
Monthly Activity Report
May 2021

On May 10, 2021, officers responded to a home on Knollwood Drive for theft of checks and subsequent forgery. Upon arrival, officers spoke with the victim, who advised that she discovered several unauthorized checks and credit card purchases of over \$1,900.00 on an account she shared with a recently departed family member. An investigation revealed that a former employee of the victim who had access to the home had taken the checks and credit card during an unsupervised period. An arrest warrant has been issued charging the employee with forgery, fraud, and related offenses.

On May 15, 2021, officers responded to the Target on Witchwood Drive for a retail theft in progress. Target Loss Prevention advised that they were monitoring a subject who had previously committed thefts from their store. The subject failed to pay for multiple items as she proceeded through the self-checkout area. Arriving officers made contact with the subject as she exited the store. The subject had over \$2,100.00 in merchandise that she did not purchase. The subject was taken into custody and charged with retail theft and related offenses.

On May 17, 2021, officers responded to Ulta Beauty on Witchwood Drive for a retail theft. Upon arrival, officers spoke with staff, who advised that a subject had entered the store on May 14, 2021, and selected multiple items marked for sale. Video surveillance shows the subject placing items in her purse, then approach the checkout and pay for a select number of items while using the reward points system. The subject exits the store, failing to pay for over \$1,200.00 in merchandise. Further investigation revealed that the subject had committed similar thefts totaling over \$4,700.00 in merchandise from other Ulta Beauty locations in Montgomery County. Officers were able to identify the subject, obtaining an arrest warrant charging her with retail theft and related offenses.

On May 18, 2021, officers responded to the Residence Inn on Bethlehem Pike to check the well-being of a guest. Upon arrival, officers spoke with staff, who advised that the guest had failed to pay for the prior evening's stay and were now unable to contact him. Officers went to the room and were able to make contact with the guest. During their investigation, officers learned that the guest had an active arrest warrant from Philadelphia for a Protection from Abuse (PFA) violation. The guest was taken into custody. A search of the guest incident to the arrest yielded ten Methylenedioxymethamphetamine (MDMA) pills. The guest was charged with violations of the Drug Act.

On May 19, 2021, officers conducted a traffic stop on a gray Honda on Bethlehem Pike and Line Street for careless driving. Officers approached the vehicle and spoke with the occupants. While speaking with the occupants, officers noted their nervous behavior and inconsistent statements provided.

Montgomery Township Police Department
Monthly Activity Report
May 2021

Based on these behaviors, officers requested to search one of the passengers, which was granted. A search of the passenger revealed heroin in his pants pockets. The passenger was taken into custody. A further search of the passenger incident to the arrest revealed an additional five bundles of heroin and drug paraphernalia. The passenger was charged with violations of the Drug Act and related offenses.

On May 23, 2021, officers received information regarding a reckless driver in the area of Bethlehem Pike and Enclave Boulevard. Officers located the vehicle, a white Dodge, and conducted a traffic stop on Bethlehem Pike at JL Freed Honda for careless driving. Officers approached the vehicle and spoke with the driver. While speaking with the driver, officers noted signs of impairment. Officer's requested the driver perform field sobriety tests. The driver was taken into custody for driving under the influence. Subsequent investigation revealed the driver had eight previous DUI arrests. The driver was committed to the Montgomery County Correctional Facility after failing to post bail.

On May 24, 2021, officers conducted a traffic stop on a silver Honda on Bethlehem Pike and Enclave Boulevard for careless driving. Officers approached the vehicle and spoke with the driver. While speaking with the driver, officers noted his nervous behavior and inconsistent statements. During an ongoing conversation with the officer, the driver admitted to purchasing drugs in Philadelphia and told officers he had heroin. A consent search of the vehicle was requested and granted, yielding thirty-three bags of heroin. The driver was taken into custody and charged with violations of the Drug Act and related offenses.

On May 27, 2021, officers conducted a traffic stop on a red Toyota on Bethlehem Pike in the parking lot of the Rodeway Inn for an equipment violation. Officers approached the vehicle and spoke with the driver. Officers immediately observed drug paraphernalia in plain view. A check revealed that the driver had an active arrest warrant for failure to appear for court regarding a drug arrest in Delaware County. The driver was taken into custody for the warrant. A search of the driver's purse yielded two small blue vials and one small orange vial, each containing methamphetamine. The driver was taken into custody and charged with violations of the Drug Act and related offenses.

ITEMS OF INTEREST:

On May 10, 2021, Officer Johnson attended the first meeting of the North Penn Area Hub. Officer Johnson presented cases involving Montgomery Township citizens at risk or in crisis to assist them in finding care and support from appropriate community agencies.

Montgomery Township Police Department
Monthly Activity Report
May 2021

On May 13 and May 27, 2021, Officer Johnson attended Tough Customer Talk meetings. Officer Johnson presented cases involving local veterans. This meeting is run by the Montgomery County Office of Veteran Affairs, which assists in procuring resources for veterans in need of assistance.

On May 15, 2021, officers from the Department attended the Costco Children's Miracle Fundraising Event.

From May 17 to May 19, 2021, oral interviews were conducted for the Recruit Police Officer position. The top three applicants for each vacancy have now entered the Background Phase of the 2021 Hiring Process.

Virtual DARE classes for Bridal Path and Montgomery Elementary School students continued during the month of May.

UPCOMING EVENTS:

June 5, 2021: Ambler NAACP Community and Police Softball Game

June 18, 2021: North Penn PAL Mini-Golf Event at Freddy Hill Farms

June (various dates): Autism Awareness Training with North Penn School District Staff

Montgomery Township Public Works Department

Monthly Report – May 2021

PARKS/OPEN SPACE:

- The entire crew continued mowing the 14 Township owned parks and 64 basins.
- The crew took down and cleaned up 13 dead trees throughout the month.
- J.S. Beer Tree Service took down a large dead tree at Autumn Woods Park.
- The crew continued readying the sports fields for the season.
- Moyer Indoor/Outdoor sprayed broadleaf weed control on the fields at all Township owned parks.
- Contracted Musco Lighting to repair the sports lighting at William F. Maule at Windlestrae and they will return to make the necessary repairs at Spring Valley Park.

ROADS:

- Scott, Steve, Bill, Joe, Kevin & Bryan completed a two-day Confined Space training.
- Scott, Steve, Bill, Bryan & Joe completed the storm sewer upgrades in preparation for paving. Upgrades include replacing concrete inlet lids and rebuilding of inlet boxes and manholes.
- Bill, Bryan & Joe continued street sweeping as part of our MS4 Stormwater program.
- Steve, Bill & Bryan made additional adjustments to Beechwood Dr. to correct stormwater flow to avoid icing problems in the winter.
- Scott, Bill & Bryan painted the new crosswalks on Grays and Canterbury Lanes.
- Scott, Steve, Bill & Bryan milled and patched failing blacktop areas on Orchard Drive and Hawthorne Circle.
- Kevin performed maintenance and inspections on several Township vehicles and trailers.

FACILITIES:

- Todd & Dave fogged/disinfected the Administration building every Monday morning (*for the final time on 5/17/21*) and the Township Meeting Room on Tuesday mornings following the BOS Meetings, the Police Department, and cars every other Friday morning, and the employee gym every Monday and Friday morning.
- Dave & Don began the 6-month traffic signal inspections.
- Todd, Dave & Don completed a two-day Confined Space training.
- Todd, Dave & Don continued readying the restrooms at Spring Valley Park in preparation of future reopening.
- 5/3/21 – Stump Road & Schreiner Drive – Street Light Knockdown – Contracted Granahan Electric.
- 5/4/21 – Manor Drive & Wentworth Drive – Street Light Head Struck – New head installed.
- 5/7/21 – Addison Lane – Street Light Head Stuck – New head installed.
- 5/8/21 – North Wales & Montgomery Mall – Light not cycling – Removed bees' nest from camera.
- 5/21/21 – Samantha Lane – Street Light Head Struck – Installed new fixture.
- 5/21/21 – Country Club Drive – Street Light Knockdown – Contracted Granahan Electric.
- 5/24/21 – Davis Drive – Street Light Head Struck – Reattached fixture to the pole.
- 5/27/21 – Route 463 & Upper State Road – Light on Flash – Reset and needs a new camera card.
- Todd & Dave installed the signage for the Route 202 Parkway trail to improve safety for trail users.
- Don, Bill & Dave installed the new pedestrian crossing signs on Grays and Canterbury Lanes.
- Armour & Sons Electric installed the new traffic signal loop at Route 63 & Bell Run Boulevard.
- Dave worked with Gilmore, Rhythm Engineering, and Tony Still to address ongoing traffic signal issues.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **18**.

SUBJECT: Other Business – Committee Board Liaison Reports
MEETING DATE: June 28, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of May to provide an update on those meetings.