

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
MAY 24, 2021

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Tanya C. Bamford
Candyce Fluehr Chimera
Annette M. Long
Matthew W. Quigg
Beth A. Staab

Carolyn McCreary
Township Manager

ACTION MEETING – 7:00 PM

1. Call Meeting to Order
2. Pledge of Allegiance
3. Announcements
4. Public Comment
5. Announcement of Executive Session
6. Consent Agenda:

Consider Approval of Minutes of May 10, 2021 Meeting and Payment of the Bills

7. Welcome to New Employee: Angelina Capozzi, Community Recreation Program Director

Planning & Zoning:

8. Consider Board Position on New Zoning Hearing Board Applications
9. Consider Waiver of Building Permit Fee: Mary, Mother of the Redeemer Church

Administration & Finance:

10. Consider Ratification of Real Estate Tax Assessment Appeal Settlements
 - a. 125 Witchwood Drive
 - b. 985 Bethlehem Pike
11. Review Proposed Act 101 Violation Protocols- Northern Montgomery Cty. Recycling Commission
12. Presentation: Community Recreation Center (CRC) Finances and Operations

Other Business:

13. Department Reports
14. Committee Liaison Reports
15. Adjournment

PLEASE NOTE: For the safety of all participants, masks must be worn in the Township building and meeting room. Social distancing measures have been put into place which reduces the number of people who can safely occupy the meeting room. You may be asked to wait in the lobby if the room capacity has been reached. Thank you for your patience and cooperation in working to keep everyone safe.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 3

SUBJECT: Announcements
MEETING DATE: May 24, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

- Friendship Park – The Township is excited for the opening of Friendship Park, and we know our residents are equally as excited to play on this beautiful, ADA-accessible playground. However, until some construction matters are completed, the playground cannot open as the safe community play space we intend it to be. We thank you for your continued patience as we work through this project, and we will share information regarding a ribbon cutting and opening date as soon as the information is available.
- Community and Recreation Center Splash Pad – We have fantastic news! Our splash pad is anticipated to open this summer, sometime during the month of June 2021. Questions can be directed to the Community & Recreation Center. We look forward to splashing with our community this summer!

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 4

SUBJECT: Public Comment
MEETING DATE: May 24, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **5**

SUBJECT: Announcement of Executive Session
MEETING DATE: May 24, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

The Solicitor will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

The Board of Supervisors met in Executive Session at 6:45 p.m. this evening to discuss two litigation matters.

The topics discussed are a legitimate subject of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 6

SUBJECT: Consent Agenda:
Approval of Minutes of May 10, 2021 and Payment of Bills
MEETING DATE: May 24, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
MAY 10, 2021**

1. Call to Order: The May 10, 2021 public meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair Tanya C. Bamford called the meeting to order at 7:05 p.m.

IN ATTENDANCE:

Chair, Tanya C. Bamford
Vice Chair, Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Annette M. Long
Supervisor Beth A. Staab
Township Manager, Carolyn McCreary
Township Solicitor, Sean Kilkenny, Esq.

ALSO IN ATTENDANCE:

Police Chief, J. Scott Bendig
Director of Fire Services, William Wiegman
Director of Planning & Zoning, Bruce Shoupe
Director of Administration & HR, Ann Shade
Director of Public Works, Greg Reiff
Director of IT, Rich Grier
Public Information Coordinator Derek Muller
Recording Secretary Deborah A. Rivas

2. & 3. Pledge of Allegiance and Announcements: Following the Pledge of Allegiance, the following announcements were made:

Ms. Bamford provided a COVID update reporting that over the past 30 days, there have been 136 positive cases and two deaths in the Township. She also reported that the British variant of COVID is present in Montgomery Township as it was confirmed in the Biobot wastewater study. Ms. Bamford reminded everyone to be careful and get vaccinated. The new Montgomery County vaccination clinic is open at Montgomery Mall and Pfizer announced today that the vaccine can be given to children ages 12 and up.

Ms. Bamford read the resolution and proclamation recognizing National Public Works Week which will be May 16 – 23, 2021.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-23, recognizing May 16 – 23, 2021 as National Public Works Week and urging all residents and businesses to recognize our public works professionals, engineers, managers and employees and the substantial contributions they make to protect our national health, safety, and quality of life.

Ms. Bamford read the resolution and proclamation recognizing National Police Week which is May 9 – 15, 2021.

MOTION: Upon motion by Mr. Quigg, seconded by Ms. Long and unanimously carried, the Board adopted Resolution #2021-24, recognizing May 9 – 15, 2021 as National Police Week and paying tribute to law enforcement personnel who make our community safer

and to law enforcement personnel who have lost their lives in the line of duty for the safety and protection of others.

Chief Bendig stated that in honor of Police Week, the Police Department would like to recognize several members of the Department for their exceptional performance in the line of duty as recommended by the Police Department's Award Committee:

- Officer Nicholas Eufrazio – Arrest for weapons offenses and recovery of an illegal firearm.
- Officer Anne Marie Dobson and Detective Todd Walter – Arrest for weapons violations, recovery of an illegal firearm and investigation into illegal straw purchases and arrests of 13 subjects.
- Officer Tim Woch – Arrest for weapons offenses and recovery of an illegal firearm.
- Officer Andrew Bouch – Arrest of juvenile and recovery of a stolen firearm.
- Officer Andrew Haber – Arrest for weapons offenses, violations of the drug act and recovery of a stolen firearm.
- Officer Andrew Haber – Arrest for weapons offenses and recovery of an illegal firearm.
- Sergeant Thomas Ward and Officer Matthew Seydel – Official Commendation for Lifesaving

In conclusion, Chief Bendig presented one last commendation, and that was to the sworn and unsworn members of the police department:

"It has been a very difficult 14 months for the men and women of your Department. Safe to assume the most trying time ever experienced for all in the law enforcement profession.

Despite all these challenges, each one of the men and women of this Department has persevered. They have answered the call, overcoming the obstacles that have confronted them, writing their own narrative of being one of the premier departments in our commonwealth. They are proud professionals dedicated to those we serve, determined to provide the very best law enforcement services.

I am honored and privileged to serve as your Chief. I commend you all for your dedication and service, especially during these trying times."

4. Public Comment – Under public comment, two residents who reside on Newport Lane stated that they were aware that the Board would be considering the installation of a sidewalk along Stump Road from Gwynedd Lea to Newport Lane. They wanted the Board to know that they were very much in favor of a sidewalk and grateful that this would be happening in their neighborhood.

5. Announcement of Executive Session – Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in an Executive Session prior to this public meeting at 6:30 p.m. to discuss one personnel matter and two matters of litigation. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

6. Consent Agenda:

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the minutes of the April 26, 2021 meeting and the Bills List dated May 10, 2021 were approved as presented.

7. Introduction and Welcome New Employee: Ms. Shade introduced Kristin Maas as the Senior Human Resources Administrator. Kristin began employment on May 3, 2021 and comes to the Township with a diverse background in all areas of human resources, including benefits, recruiting and policy implementation.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board welcomed Kristin Maas to the Township as the Senior Human Resources Administrator in the Administration Department effective May 3, 2021.

Planning & Zoning:

8. Preliminary/Final Land Development Approval for Costco Gasoline Sales: Mr. Shoupe provided the final plan as well as Township and consultant reviews for the consideration of the installation of Costco gasoline sales located at 740 Upper State Road. Mr. Shoupe also addressed the Board's concern with regard to the Costco Drive and Garden Golf Boulevard intersection. The plan will include a 4-way stop at this intersection. Construction could begin as early as July or August and should take approximately 75 days to complete. Discussion followed.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-27 approving the Preliminary/Final Land Development Subdivision for Costco Gasoline sales, LDS 712.

9. Minor 2-Lot Subdivision – Walnut Knoll (Vilsmeier Road): Mr. Shoupe stated that an application has been received for a minor two lot subdivision at 1109 Vilsmeier Road. The applicant proposes to create two buildable lots for new single-family dwellings. Township and consultant reviews were provided. Tom Borghetti, P.E., representing the applicants, provided a description of the subdivision plan and the location of the proposed houses and driveways, taking into consideration the current landscaping and a Montgomery Township Legacy Tree, a 36' Black Walnut.

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the Board adopted Resolution #2021-25, approving the Preliminary/Final Land Development Subdivision for Walnut Knoll, LDS 713.

10. 2020-2021 PA State Fire Commissioner Grants for the DFS and FDMT: Mr. Wiegman reported that the Department of Fire Services (DFS) and the Fire Department of Montgomery Township (FDMT) applied for and were notified that both agencies were awarded the full grant amount of \$15,000.00 each. The DFS will utilize the grant money for technology upgrades in the training

room at the Battalion 1 firehouse. The FDMT will utilize the grant money to purchase new water rescue equipment including dry suits, life vests, and helmets that will replace the department's aging equipment.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board approved the grant awards of the PA Office of State Fire Commissioner for the DFS and FDMT.

11. 2021 FDMT Fundraising Activities: Mr. Wiegman reported that the FDMT is required to advise the Board on an annual basis in advance of planned fundraising activities per the Fire Services Agreement dated May 2009. The FDMT is seeking the Board's approval of its planned activities for 2021, dependent upon restrictions due to the ongoing COVID-19 pandemic. The following activities are proposed for 2021: Residential fundraising mailer in Winter 2021; Business fundraising mailer in Spring 2021; Car washes in Summer 2021; Coin toss in Fall 2021; and Dine and Donate events throughout 2021.

MOTION: Upon motion by Ms. Long, seconded by Mr. Quigg and unanimously carried, the Board approved the 2021 planned fundraising activities for the FDMT.

Public Works:

12. Authorization to Bid Stump Road Sidewalk Installation (Gwynedd Lea to Newport Lane): Ms. McCreary reported that as a result of a resident's recent and previous concerns regarding pedestrian safety, she requested Gilmore & Associates evaluate the area of Stump Road between Gwynedd Lea and Newport Lane, and prepare a cost estimate to install sidewalk, ramps, and a crosswalk in the area. The probable cost to install would be \$70,322.00. While this work was not included in the capital budget, there are funds available since the curb and sidewalk bid came in under budget.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board authorized the advertisement of the Stump Road sidewalk installation project between Gwynedd Lea and Newport Lane.

Administration & Finance:

13. Approval of Real Estate Tax Assessment Appeal: 422 Stump Road: Ms. McCreary reported that the North Penn School District and the property owner of the parcel located at 422 Stump Road have reached an agreement as to the assessment appeal, which now requires action by the Board.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board approved the stipulated settlement for 422 Stump Road and authorized the Township Solicitor to execute the settlement stipulations.

14. Adoption of *Ready for 100 Renewable Energy* Resolution: Ms. Bamford thanked Ms. Staab for bringing this resolution for a 100% clean renewable energy future to the Board for consideration. Ms. Staab stated that this initiative has been on her radar for many years. As a member of the Environmental Advisory Committee for twelve years, she has always pushed for action at the local level. Ms. Staab stated that the cost of not acting on these types of things now will be regrettable in the future. Mr. Kilkenny stated that the resolution was reviewed by his office and it is in good order. Mr. Quigg thanked Ms. Staab and stated that it was important to begin change at the bottom as there has been inaction at levels above local government.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board adopted Resolution #2021-26 – *Ready for 100 Renewable Energy*.

Other Business:

15. Adjournment: Upon motion by Ms. Bamford and seconded by Ms. Staab, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary

05/21/2021 01:01 PM
 User: msanders
 DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
 CHECK DATE FROM 05/11/2021 - 05/24/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
05/11/2021	01	88555	100001020	MUGDHA KHALADKAR	85.00
05/21/2021	01	88556	00000006	ACME UNIFORMS FOR INDUSTRY	344.04
05/21/2021	01	88557	00001202	AIRGAS, INC.	275.41
05/21/2021	01	88558	100000814	AMAZON.COM SERVICES, INC	187.44
05/21/2021	01	88559	100001115	ASAP	2,634.73
05/21/2021	01	88560	00000043	BERGEY'S	136.00
05/21/2021	01	88561	100000405	C.E.S.	258.71
05/21/2021	01	88562	100000319	CANDORIS	2,410.00
05/21/2021	01	88563	00000072	CANON FINANCIAL SERVICES, INC	1,860.00
05/21/2021	01	88564	100001743	CAROL IREDALE	40.00
05/21/2021	01	88565	00091234	CENERO, LLC	1,649.00
05/21/2021	01	88566	00000363	COMCAST	248.39
05/21/2021	01	88567	00000335	COMCAST CORPORATION	1,518.80
05/21/2021	01	88568	00000125	DISCHELL, BARTLE DOOLEY PC	128.00
05/21/2021	01	88569	00903110	ESTABLISHED TRAFFIC CONTROL	2,584.55
05/21/2021	01	88570	00001466	FEDEX OFFICE	121.90
05/21/2021	01	88571	03214568	FULTON CARDMEMBER SERVICES	1,739.83
05/21/2021	01	88572	100001744	FUNDAMENTAL TENNIS	1,120.00
05/21/2021	01	88573	00001852	G.L. SAYRE, INC.	57.24
05/21/2021	01	88574	00000198	GLASGOW, INC.	543.77
05/21/2021	01	88575	00000229	GRAINGER	40.96
05/21/2021	01	88576	00000418	GREG REIFF	182.96
05/21/2021	01	88577	00000215	HAVIS, INC.	216.00
05/21/2021	01	88578	00000903	HOME DEPOT CREDIT SERVICES	418.70
05/21/2021	01	88579	100001745	JANE FITZGERALD	20.00
05/21/2021	01	88580	100001290	JOSEPH SCHOTT	1,678.62
05/21/2021	01	88581	100001564	KAFMO	30.00
05/21/2021	01	88582	00000271	LANDSALE CHRYSLER PLYMOUTH INC.	1,111.25
05/21/2021	01	88583	00000571	LEE WAGNER	1,282.97
05/21/2021	01	88584	00000284	LIZELL OFFICE FURNITURE	221.50
05/21/2021	01	88585	00002073	MORTON SALT INC	23,938.88
05/21/2021	01	88586	00001247	NELSON WIRE ROPE CORPORATION	12.96
05/21/2021	01	88587	100001650	NEW ERA TECHNOLOGY LI	165.00
05/21/2021	01	88588	00905070	NORTH WALES LIBRARY	130.00
05/21/2021	01	88589	00000397	PECO ENERGY	1,995.09
05/21/2021	01	88590	00000399	PECO ENERGY	291.79
05/21/2021	01	88591	100000100	PERFORMANCE TIRE INC.	589.12
05/21/2021	01	88592	100000754	PETROLEUM TRADERS CORP.	3,659.15
05/21/2021	01	88593	100000755	PETROLEUM TRADERS CORP.	1,692.21
05/21/2021	01	88594	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	158.30
05/21/2021	01	88595	00000945	PIPERSVILLE GARDEN CENTER, INC.	322.95
05/21/2021	01	88596	00001158	PITNEY BOWES	710.37
05/21/2021	01	88597	00906102	READY REFRESH	126.20
05/21/2021	01	88598	00000653	SCATTON'S HEATING & COOLING, INC.	670.00
05/21/2021	01	88599	100000790	SHOEN SAFETY & TRAINING	720.00
05/21/2021	01	88600	00000015	SPRINT	139.28
05/21/2021	01	88601	00001394	STANDARD INSURANCE COMPANY	8,318.23
05/21/2021	01	88602	00001771	TIMAC AGRO USA	5,280.00
05/21/2021	01	88603	00000699	TURF EQUIPMENT AND SUPPLY CO.	22,490.26
05/21/2021	01	88604	00000040	VERIZON	367.90
05/21/2021	01	88605	00001329	WELDON AUTO PARTS	146.49
05/21/2021	01	88606	00001084	WITMER ASSOCIATES, INC.	143.99
05/21/2021	01	88607	00000684	THOMAS WARD	1,588.05

01 TOTALS:

Total of 53 Disbursements:

96,801.99

Check Register Report For**For Check Dates 05/11/2021 to 05/24/2021**

Check Date	Name		Amount
5/13/2021	PA SCDU	Withholding Payment	852.17
5/13/2021	MORGAN STANLEY SMITH BARNEY INC	Police Pension	7,368.94
5/13/2021	UNITED STATES TREASURY	Tax Payment	89,851.61
5/13/2021	CITY OF PHILADELPHIA	Tax Payment	443.92
5/13/2021	EMPOWER RETIREMENT	401 Plan	15,383.91
5/13/2021	EMPOWER RETIREMENT	457 Plan	16,671.43
5/13/2021	PBA	Withholding Payment	1,338.00
5/19/2021	STATE OF PA	Tax Payment	9,713.03
		Total	\$ 141,623.01

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **7**

SUBJECT: Welcome to New Employee, Angelina Capozzi (Community Recreation Center)
MEETING DATE: May 24th, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Floyd S. Shaffer, Community & Recreation Center Director

BACKGROUND:

It is my pleasure to introduce and welcome Angelina Capozzi to Montgomery Township. Angelina is our new Community Recreation Program Director. Angelina began employment on Monday, May 10th, 2021.

Angelina comes to us from Upper Gwynedd Township. She was employed as their Recreation Program Coordinator for the past two years. She possesses a Bachelor of Arts degree in Communications from Cabrini College. In addition, Angelina was a member of the Women's soccer team.

Angelina's education, employment experiences, and enthusiasm within the community recreation profession have prepared her quite well for her upcoming duties in Montgomery Township.

RECOMMENDATION:

Staff recommends the Board of Supervisors recognize the hiring of Angelina Capozzi and welcome her to the Montgomery Township community.

MOTION/RESOLUTION:

Motion to welcome Angelina Capozzi to Montgomery Township as the Community Recreation Program Director effective May 10th, 2021.

MOTION BY: _____ SECOND BY: _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 8

SUBJECT:	Consider Zoning Hearing Board Applications
MEETING DATE:	May 24, 2021
BOARD LIAISON	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

Attached are summaries of the Zoning Hearing Board application(s) to be heard at the , 2021 meeting.

- a. 126 Chatham Place – Anthony & Mary Mauriello
- b. 550 Dekalb Pike – Gran Rodeo Mexican Bar & Grill

ALTERNATIVES/OPTIONS: The Board could oppose, remain neutral, or support the applicants' request.



Montgomery Township Zoning Hearing Board

Meeting Date: June 2, 2021

The agenda for the scheduled hearing is as follows:

6:30 pm - 1. Application # 21050001 Mauriello / 126 Chatham Place – The applicants, Anthony and Mary Mauriello own and occupy the single family detached home located at 126 Chatham Place. The 12,789 square foot property sits within the R-5 Residential District and is currently improved with a single family home and deck. The property is a corner property. The home initially was supposed to face Durham Way, but was constructed in the building envelope facing Chatham Place. Therefore, the side yard setback is now behind the home and the rear yard setback is on the side of the home. The existing deck on the back of the home sits 13 feet from the side property line where a minimum of 15 feet is required (per attached previous Opinion & Order #5-84-612). The applicants propose to construct a 17' x 17' enclosed porch on a portion of the existing deck. The proposed porch would sit 13 feet from the side property line where a minimum of 15 feet is required and would sit 24 – 29 feet from the rear property line where a minimum of 40 feet is required.

The applicants request relief from the following provisions of the Code of Montgomery Township:

1. **230-67B(3)(c)** – Variance from the minimum 40 foot rear yard setback.
2. **230-67B(3)(b)[2]** – Variances from the minimum 15 foot side yard setback as depicted on the plot plan and record plan.

7:00 pm – 2. Application # 21050001 Gran Rodeo Mexican Bar & Grill / 550 Dekalb Pike – The applicant, Gran Rodeo Mexican Bar & Grill, leases the 5,826 square foot building located adjacent to the Courtyard at Marriott hotel at 544-550 Dekalb Pike. The property sits within the Limited Industrial District with the ECPOD Overlay. The applicant proposes to construct a 527 square foot outdoor patio / dining area in the front of the building in order to offer outdoor seating to its customers. The applicant seeks a Special Exception pursuant to Section 230-156.4 of the Code of Montgomery Township to allow the proposed outdoor dining area.

****Copies of the Application(s) and accompanying documents are on file in the Township's Planning and Zoning Department and may be seen upon request.**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 9

SUBJECT:	Consider Waiver of Permit Fee - Mary, Mother of the Redeemer Catholic Church – Renovation of Annex to Church Building
MEETING DATE:	May 24, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Mary, Mother of the Redeemer Catholic Church to waive all permit fees associated with the renovation of the annex to the Church Building.

BUDGET IMPACT:

Permit Fee would be \$20,174.50

RECOMMENDATION:

Consistent with Township policy on permit fees, it is recommended that the Board approve the waiver of the permit fee.

MOTION/RESOLUTION:

Motion to approve the request to waive the permit fee in the amount of \$20,174.50, associated with the new gas service to be installed.

MOTION BY: _____ SECOND BY: _____



Mary, Mother of the Redeemer
— CATHOLIC CHURCH —

April 21, 2021

Board of Supervisors
Ms. Carolyn McCreary, Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

MAY 03 2021

Re: Renovation of Parish Center

Dear Ms. McCreary,

We are respectfully requesting a Waiver of the Building Permit fee for the renovation of the annex to our church building. This project involves demolition and reconstruction work that will reconfigure existing space for better use of that part of the building.

If you should have questions regarding this project, please feel free to contact me.

Thank you for your kind consideration in this matter.

Gratefully,

Rev. Msgr. John T. Conway
Pastor

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **10a.+b.**

SUBJECT:	Consider Ratification of Real Estate Tax Appeal Settlement
MEETING DATE:	May 24, 2021
BOARD LIAISON:	Tanya Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

The property owner of 125 Witchwood Drive (Target) filed an assessment appeal in 2019. The proposed stipulated settlement has been approved by the North Penn School District, the County, and the property owner.

The property owner of 985 Bethlehem Pike (Raymour & Flanigan) filed an assessment appeal in 2019. The proposed stipulated settlement has been approved by the North Penn School District, the County, and the property owner.

PREVIOUS BOARD ACTION: None

BUDGET IMPACT:

A new assessed valuation of the property located at 125 Witchwood Drive will result in a refund by the township for tax years 2020 and 2021 totaling \$10,172.80.

A new assessed valuation of the property located at 985 Bethlehem Pike will result in a refund by the township for tax years 2020 and 2021 totaling \$1,649.87.

RECOMMENDATION:

Staff recommends the Board of Supervisors approve the proposed settlements.

MOTION/RESOLUTION:

Motion to approve the stipulated settlement for 125 Witchwood Drive and 985 Bethlehem Pike, and authorize the Township Solicitor to execute the settlement stipulations.

Motion by: _____

Seconded by: _____

RUDOLPH CLARKE, LLC

BY: Michael L. Barbiero, Esquire

Attorney I.D. No. 82933

BY: Alexander M. Glassman, Esquire

Attorney I.D. No. 314530

7 Neshaminy Interplex, Suite 200

Trevose, PA 19053

215.633.1890

aglassman@rudolphclarke.com

mbarbiero@rudolphclarke.com

Attorneys for Intervenor

North Penn School District

IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PA
CIVIL ACTION - LAW

TARGET CORP.	:	NO. 2019-27054
	:	
VS.	:	
	:	ASSESSMENT APPEAL
MONTGOMERY COUNTY BOARD OF	:	
ASSESSMENT APPEALS et al.	:	PARCEL NO. 46-00-00316-016

1. Appellant is the Property Owner, Target Corp.
2. Appellee is the Montgomery County Board of Assessment Appeals.
3. Intervenor is the North Penn School District, Montgomery County and Montgomery Township.

Property

4. The Property, which consists of approximately 12.41 acres is located on 125 Witchwood Drive, within the Township of Montgomery, and is further identified as Tax Parcel No. 46-00-00316-01-6 ("Property").
5. The Property's current assessment is 10,580,460

Appeal

6. In 2019, the Property Owner, Target Corp. filed an assessment appeal with the Board of Assessment Appeals challenging the Property's amount of \$10,580,460 for the taxable year beginning January 1, 2020.
7. On or about October 29, 2019, after conducting a hearing on the Appeal, the Board issued a notice of No Change in Assessment.
8. On or about November 19, 2019, the Property Owner appealed to this Court from the Board's determination seeking reduction of the assessment.

Settlement Terms

9. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter based upon the terms and conditions set forth in this Stipulation.
10. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

2020 Assessment: Effective January 1, 2020 for County and Township tax years and July 1, 2020 for the School District tax year, the assessment on the Property shall be **decreased** from its assessment of 10,580,460 to 7,533,040. Applying the County's 2020 common level ratio of .493 this assessment results in an indicated market value of \$15,280,000.

2021 Assessment: Effective January 1, 2021 for County and Township tax years and July 1, 2021 for the School District tax year, the assessment on the Property shall be **decreased** from its assessment of 10,580,460 to 6,800,500. Applying the County's 2021 common level ratio of .469 this assessment results in an indicated market value of \$14,500,000.

11. The Property's assessment shall remain at 6,800,500 for each subsequent tax year after 2021, and tax bills will be issued in accordance with this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
12. The parties acknowledge that this agreement does not limit the Montgomery County Board of Assessment Appeals' statutory authority to revise the assessment of the subject parcel as the result of a countywide reassessment, change in the subject property resulting in the issuance of an interim assessment, or otherwise provided by applicable law. If there is any such change in the assessment of the subject property, all parties shall have the right to appeal from that change as provided by law.
13. Based upon the assessments established in this Stipulation, the taxing authorities owe Property Owners the following overpayment amounts.¹

NORTH PENN SCHOOL DISTRICT

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	10,580,460	7,533,040	3,047,420	.0267742	\$81,592.23
				Total	\$81,592.23

¹ The amount of the refund owed to Property Owner will be adjusted depending upon whether the taxes were paid within the discount, face, or penalty period for the tax year(s) at issue.

MONTGOMERY COUNTY

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	10,580,460	7,533,040	3,047,420	.003459	\$10,541.03
2021	10,580,460	6,800,500	3,779,960	.003632	\$13,728.81
				Total	\$24,269.84

MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC)

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	10,580,460	7,533,040	3,047,420	.00039	\$1,188.49
2021	10,580,460	6,800,500	3,779,960	.00039	\$1,474.18
				Total	\$2,662.67

MONTGOMERY TOWNSHIP

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	10,580,460	7,533,040	3,047,420	.00149	\$4,540.66
2021	10,580,460	6,800,500	3,779,960	.00149	\$5,632.14
				Total	\$10,172.80

14. These calculations are subject to verification by the tax collector and/or treasurers of each taxing authority.
15. The tax collector shall provide the necessary information to calculate the proper amount of refunds for all tax years at issue, including whether the prior year taxes were paid at face, discount or penalty, to the respective taxing authorities within thirty (30) days from the date of entry of the attached order.

16. The taxing authorities agree that all overpayments set forth in Paragraph 13, as verified by the tax collector and/or business manager of each taxing authority in according with Paragraph 14, shall be paid directly to Property Owner within sixty (60) calendar days of the Court's approval of this Settlement Stipulation. The taxing authorities shall forward such payments to the Property Owner at the following address:

Target Corp. T-1159

c/o TAX DEPARTMENT TPN950


P.O. Box 9456

Minneapolis, MN 55440

17. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.
18. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation and they have been authorized by their clients to enter into this Stipulation.
19. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
20. Each party shall bear its own costs as incurred.
21. This Stipulation shall be binding upon, and inures to the benefit of the undersigned, their clients, successors, grantees, heirs and assigns.

[Signatures on Next Page]

MARTINA STOLL
President of the North Penn School District



SAMANTHA MAGEE, ESQUIRE
Attorney for Montgomery County
Board of Assessment Appeals



SHARON F. DIPAOLO, ESQUIRE
Attorney for Property Owner

DANIEL D. GRIESER, ESQUIRE
Attorney for Montgomery Township



BRIAN O. PHILLIPS, ESQUIRE
Attorney for Montgomery County

RUDOLPH CLARKE, LLC
BY: Michael L. Barbiero, Esquire
Attorney I.D. No. 82933
BY: Alexander M. Glassman, Esquire
Attorney I.D. No. 314530
7 Neshaminy Interplex, Suite 200
Trevose, PA 19053
215.633.1890

aglassman@rudolphclarke.com
mbarbiero@rudolphclarke.com

Attorneys for Intervenor
North Penn School District

IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PA
CIVIL ACTION - LAW

R&F MONTGOMERYVILLE LP	:	NO. 2019-26865
	:	
VS.	:	
	:	ASSESSMENT APPEAL
MONTGOMERY COUNTY BOARD OF	:	
ASSESSMENT APPEALS	:	PARCEL NO. 46-00-00100-00-7

1. Appellant is the Property Owner, R&F Montgomeryville LP.
2. Appellee is the Montgomery County Board of Assessment Appeals.
3. Intervenor is the North Penn School District, Montgomery County and Montgomery Township.

Property

4. The Property, which consists of approximately 4.78 acres is located on 985 Bethlehem Pike, within the Township of Montgomery, and is further identified as Tax Parcel No. 46-00-00100-00-7 ("Property").
5. The Property's current assessment is \$2,453,600

Appeal

6. In 2019, the Property Owner filed an assessment appeal with the Board of Assessment Appeals challenging the Property's amount of \$2,453,600 for the taxable year beginning January 1, 2020.
7. On or about October 29, 2019, after conducting a hearing on the Appeal, the Board issued a notice of No Change in Assessment.
8. On or about November 8, 2019, the Property Owner appealed to this Court from the Board's determination seeking reduction of the assessment.

Settlement Terms

9. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter based upon the terms and conditions set forth in this Stipulation.
10. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

2020 Assessment: Effective January 1, 2020 for County and Township tax years and July 1, 2020 for the School District tax year, the assessment on the Property shall be **decreased** from its assessment of \$2,453,600 to \$1,947,350. Applying the County's 2020 common level ratio of .493 this assessment results in an indicated market value of \$3,950,000.

2021 Assessment: Effective January 1, 2021 for County and Township tax years and July 1, 2021 for the School District tax year, the assessment on the Property shall be **decreased** from its assessment of \$2,453,600 to \$1,852,550. Applying the County's 2021 common level ratio of .469 this assessment results in an indicated market value of \$3,950,000.

11. The Property's assessment shall remain at \$1,852,550 for each subsequent tax year after 2021, and tax bills will be issued in accordance with this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
12. The parties acknowledge that this agreement does not limit the Montgomery County Board of Assessment Appeals' statutory authority to revise the assessment of the subject parcel as the result of a countywide reassessment, change in the subject property resulting in the issuance of an interim assessment, or otherwise provided by applicable law. If there is any such change in the assessment of the subject property, all parties shall have the right to appeal from that change as provided by law.
13. Based upon the assessments established in this Stipulation, the taxing authorities owe Property Owners the following overpayment amounts.¹

NORTH PENN SCHOOL DISTRICT

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	2,453,600	1,947,350	506,250	.0267742	\$13,554.44
				Total	\$13,554.44

¹ The amount of the refund owed to Property Owner will be adjusted depending upon whether the taxes were paid within the discount, face, or penalty period for the tax year(s) at issue.

MONTGOMERY COUNTY

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	2,453,600	1,947,350	506,250	.003459	\$1,751.12
2021	2,453,600	1,852,550	601,050	.003632	\$2,183.01
				Total	\$3,934.13

MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC)

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	2,453,600	1,947,350	506,250	.00039	\$197.44
2021	2,453,600	1,852,550	601,050	.00039	\$234.41
				Total	\$431.85

MONTGOMERY TOWNSHIP

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Refund
2020	2,453,600	1,947,350	506,250	.00149	\$754.31
2021	2,453,600	1,852,550	601,050	.00149	\$895.56
				Total	\$1,649.87

14. These calculations are subject to verification by the tax collector and/or treasurers of each taxing authority.
15. The tax collector shall provide the necessary information to calculate the proper amount of refunds for all tax years at issue, including whether the prior year taxes were paid at face, discount or penalty, to the respective taxing authorities within thirty (30) days from the date of entry of the attached order.

16. The taxing authorities agree that all overpayments set forth in Paragraph 13, as verified by the tax collector and/or business manager of each taxing authority in according with Paragraph 14, shall be paid directly to Property Owner within sixty (60) calendar days of the Court's approval of this Settlement Stipulation. The taxing authorities shall forward such payments to the Property Owner at the following address:

R&F Montgomeryville LP

c/o Hoegen & Associates, P.C.

152 South Franklin Street

P.O. Box 346

Wilkes-Barre, PA 18703

17. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.
18. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation and they have been authorized by their clients to enter into this Stipulation.
19. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
20. Each party shall bear its own costs as incurred.
21. This Stipulation shall be binding upon, and inures to the benefit of the undersigned, their clients, successors, grantecs, heirs and assigns.

[Signatures on Next Page]

MARTINA STOLL

President of the North Penn School District

SAMANTHA MAGEE, ESQUIRE

Attorney for Montgomery County
Board of Assessment Appeals



FRANCIS J. HOEGEN, ESQUIRE

Attorney for Property Owner

DANIEL D. GRIESER, ESQUIRE

Attorney for Montgomery Township

BRIAN O. PHILLIPS, ESQUIRE

Attorney for Montgomery County

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # **11.**

SUBJECT:	Review Proposed Draft Protocol for Act 101 Violations – Northern Montgomery County Recycling Commission
MEETING DATE:	May 24, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

The Township is one of eleven (11) municipalities who are members of the Northern Montgomery County Recycling Commission (NMCRC). This Commission was established for the purpose of implementing the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988.

PREVIOUS BOARD ACTION:

Last year the NMCRC sent us a proposed protocol for Act 101 violations accompanied by a resolution to be adopted. Several municipalities provided comments and requested revisions. The Commission would like each member municipality's governing body and its Solicitor to review the draft resolution and provide them with any comments prior to their meeting on July 15, 2021.

BUDGET IMPACT: None

RECOMMENDATION:

Staff recommends the Board provide any comments which will then be shared with the Solicitor for the NMCRC.

Wisler Pearlstine, LLP



Blue Bell Executive Campus
460 Norristown Road, Suite 110
Blue Bell, Pennsylvania 19422-2323
610.825.8400 ♦ Fax 610.828.4887
www.wislerpearlstine.com

Offices in Blue Bell ♦ Newtown

Mark A. Hosterman, Esquire
mhosterman@wispearl.com

April 20, 2021

Carolyn McCreary, Township Manager
Township of Montgomery
100 Stump Road
Montgomeryville, PA 18936

RE: Northern Montgomery County Recycling Commission
Protocol for Act 101 Violations

Dear Ms. McCreary:

As you may recall, this office serves as solicitor for the Northern Montgomery County Recycling Commission ("NMCRC") of which your municipality is a member. In 2020, the NMCRC sent you a proposed Protocol for Act 101 Violations along with a resolution (the "2020 Protocol Resolution") and requested that your governing body adopt the same. Most of the member municipalities adopted the 2020 Protocol Resolution as presented; however, some municipalities responded by providing comments and requesting revisions to the 2020 Protocol Resolution before considering it for adoption. This resulted in an incomplete adoption process and lack of uniformity among the member municipalities.

The Commissioners have expressed a desire for all eleven municipalities to adopt the exact same protocol to achieve uniformity in enforcement protocol. To that end, we are enclosing a *draft* of a revised Protocol for Act 101 Violations and resolution (the "2021 Protocol Resolution") which the Commission believes addresses the concerns of the municipalities that have not heretofore adopted the 2020 Protocol Resolution.

The NMCRC respectfully requests that you share this *draft* 2021 Protocol Resolution with your governing body and solicitor to provide our office with your review comments prior to the NMCRC meeting to be held July 15, 2021. At that meeting, the Commissioners intend to review all comments and make one final revision to the 2021 Protocol Resolution. It is anticipated that the finalized version for adoption will be distributed shortly after the July 15 NMCRC meeting. In the interim, please do not adopt this draft version of the 2021 Protocol Resolution.

Please let us know if you have any questions, comments or concerns, or require any further information.

Sincerely,


MARK A. HOSTERMAN

MAH:slp

Enclosures

cc: NMCRC Commissioners *via email only*

{02327037 }

ATTORNEYS AT LAW

Newtown Office:

Post Office Box 1186 ♦ 301 North Sycamore Street ♦ Newtown, Pennsylvania 18940 ♦ 215.579.5995 ♦ Fax 215.579.7909

TOWNSHIP/BOROUGH
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2021-__

**A RESOLUTION ADOPTING PROCEDURES FOR THE
HANDLING OF RECYCLING AND SOLID WASTE
DISPOSAL VIOLATIONS BY HAULERS, BUSINESSES,
INSTITUTIONS OR RESIDENTS OF MEMBER
MUNICIPALITIES OF THE NORTHERN MONTGOMERY
COUNTY RECYCLING COMMISSION.**

WHEREAS, the Northern Montgomery County Recycling Commission (the "Commission") is comprised of eleven (11) municipalities located in Montgomery County, Pennsylvania organized for the purpose of implementing the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988, as amended ("Act 101"); and

WHEREAS, the member municipalities of the Commission have assigned and delegated their powers under Act 101 to the Commission in accordance with an Amended and Restated Intermunicipal Agreement dated May 21, 2007, as amended (the "Agreement"); and

WHEREAS, Section 403 of the Agreement grants to each member municipality concurrent jurisdiction with the Commission for the monitoring and enforcement of Act 101; and

WHEREAS, Section 4 of the Municipal Waste Collection and Recycling Ordinance adopted by each of the member municipalities authorizes the Commission to establish, by resolution, rules and regulations related to the administration of the recycling program and to administer and enforce against violations of all such rules and regulations; and

WHEREAS, each member municipality has delegated to the Commission pursuant to Section 8.B(2)(c) the authority to promulgate rules and regulations and to enforce those rules and regulations or to delegate such enforcement to the member municipalities; and

WHEREAS, the Commission and each member municipality desire to establish formal procedures for the enforcement of Act 101 and enforcement against violations by haulers, businesses, institutions and residents of its member municipalities;

NOW, THEREFORE, IT SHALL BE RESOLVED AS FOLLOWS:

Section 1. The Commission and each member municipality hereby adopt the enforcement procedures attached hereto as Schedule "A" and incorporated herein by this reference with the same effect as if they had been set out verbatim in this section, and a copy of which shall be filed with the minutes of the meeting at which this Resolution was adopted.

Section 2. Resolution 2020-____ adopted on _____, 2020 is hereby rescinded in its entirety.

Section 3. This Resolution shall become effective at the earliest date permitted by law.

DULY ADOPTED this ____ day of _____, 2021 by the _____ Township/Borough.

TOWNSHIP/BOROUGH

Attest: _____
_____, Secretary

By: _____
_____, Chairman

Regulation re: Violations of Act 101

Procedures for Act 101 Violations

1. First Offense – Upon receipt of sufficient credible evidence and after consultation with the municipality in which the violation occurred, a written violation warning letter may be sent to the violator (i.e., the waste hauler, business, institution or municipal resident) by the NMCRC Solicitor, at the discretion of the NMCRC Solicitor, who may seek guidance from the Commission before moving forward with a written violation warning letter. A warning letter will include a statement that both the municipality and the NMCRC have enforcement powers for a violation of Act 101 and/or the corresponding municipal ordinance.
 - a. Written notice should be sent by certified mail, return receipt requested.
 - b. A copy of the written notice should be sent to the member municipality in which the violation occurred and to the NMCRC Chairman, for distribution to all Commission members.
 - c. Written notice should include a description of each violation, identification of the section(s) of Act 101 and/or the corresponding municipal ordinance being violated.
 - d. Whenever appropriate, initial violations shall be discussed in executive session.
 - e. If the NMCRC Solicitor declines to issue a violation warning letter, the NMCRC Solicitor shall notify the member municipality of the decision. The member municipality may move forward with a violation warning letter.
2. Subsequent Offense – Upon receipt of sufficient credible evidence of a subsequent offense by the same violator within two (2) years of the date of the first offense, the municipality in which the violation occurred should notify its solicitor or code official to consider commencement of enforcement action. The municipality shall notify the NMCRC Solicitor and advise the NMCRC Solicitor whether the affected municipality intends to undertake formal enforcement action on behalf of the affected municipality. In most cases, the affected municipality will be responsible to undertake the formal enforcement action pursuant to guidelines set forth in Act 101 and/or the corresponding municipal ordinance. The municipality shall periodically provide non-confidential enforcement status reports to the NMCRC Solicitor and Chairman.
3. Report to PADEP. If a subsequent offense occurs (as set forth in Section 2 above) and the affected municipality elects not to undertake formal enforcement action, the municipality or NMCRC Solicitor may report the occurrence of the violation to the Pennsylvania Department of Environmental Protection (“PADEP”) and request that PADEP pursue enforcement action.

4. Enforcement Action by NMCRC. If a subsequent violation impacts more than one NMCRC member municipality and PADEP decides not to pursue enforcement action, the NMCRC Solicitor may, after a vote by the Commission, take formal enforcement action on behalf of the affected municipalities, provided the affected municipalities enter into a cost-sharing agreement, prepared by the NMCRC Solicitor and satisfactory in form and substance to the NMCRC, relating to all costs and expenses, including attorneys' fees, relating to the enforcement action.

Recommended Documentation Evidencing Violations

If a resident, business or institution observes an alleged waste disposal or recycling violation, the resident should contact the Municipal Manager to report the alleged violation. The Municipal Manager should obtain as many factual details as possible from the resident, business or institution and determine whether the resident, business or institution can provide any written or visual documentation to support the alleged violation. Recommended documentation would include the following:

- Written witness statement(s) describing what activities occurred, when and where they occurred, and the identity of all witnesses and other individuals who were involved. Include the name, address and contact information for each witness who observed the violation occurrence.
- Photographs/videos taken by witnesses, including the name, address and contact information for the individual(s) who created the photograph/video.
- Certification statement signed and dated by each witness certifying that the evidence provided is correct and complete. (For example: "I, _____, hereby certify that the foregoing information provided by me is correct and complete.")

Sample Ordinance Violations

Some common waste disposal/recycling violations include the following:

- Commingling recyclable materials with municipal solid waste
- Commingling household hazardous waste with municipal solid waste
- Commingling leaf waste with municipal solid waste
- Outdoor burning (including leaf burning)
- Collecting waste/recyclables between the hours of 8:00 pm and 6:00 am
- Violating other time, place and manner restrictions applicable to waste/recycling disposal

Municipal Websites

Each member municipality should include information on its website for reporting Act 101 violations to the municipality.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # 12.

SUBJECT: Community Recreation Center Finances/Operations
MEETING DATE: May 24, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Carolyn McCreary, Township Manager
Brian Shapiro, Director of Finance

BACKGROUND:

In 2012 the Township acquired the parcel at the corner of Horsham and Stump Roads. Later that year the Township selected a firm to perform a feasibility study and needs assessment. The report included a market analysis, operations analysis and the opportunities and challenges a facility like this would face.

The construction of the CRC resulted in the Township issuing a bond in the amount of \$8.745 million and utilizing capital reserves of \$3.3 million with a \$250,000 DCED grant being awarded for the accessible playground and spray park.

The direction of the Board at that time was for revenue to cover operational expenses. The debt service was to be addressed with other Township revenue.

The Township was presented three (3) construction options. Based on the study the Township elected to construct a 39,000 square foot building, which was defined as the *medium option*. With that option it was assumed that projected yearly expenditures would be \$979,055 and revenues would be \$865,046. The study identified a recovery rate of 88%, meaning that an additional 12% of revenues would be needed to meet yearly expenditures. The other two options had similar recovery rates. The majority of the assumed revenues (\$637K) are user fees, whereas the personnel costs (\$634K) are the major expenditures. Debt service was not factored into the study and \$17,000 was allocated for yearly capital replacement.

In regards to future revenue growth the study states "In most recreation facilities the first three years show tremendous growth from increasing the market share of patrons who use such facilities, but at the end of this time period revenue growth begins to flatten out." Pre COVID-19, the CRC was trending in this direction. However, with revenues projected to flatten out, fixed costs for the maintenance of building will increase over time.

Additionally, the study discussed the following challenges for the CRC: 1) significant number of existing non-profits facilities in the area, 2) the CRC will have to draw users from beyond the Township boundaries to be financially successful, 3) demographics indicate an older median age which does limit participation in a number of activities, 4) Funding for operation will have to be clearly defined.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

PRIOR BOARD ACTION:

This Board voted to refinance the debt service on the facility because of record-low interest rates, resulting in an estimated savings of \$1.294 million over the life of the loan.

RECOMMENDATIONS:

- Develop a marketing campaign to roll out in the fall.
- Adjust millage allocation in 2022 budget and future budgets to fund annual debt service.
- Identify source of funding for future capital replacement plan.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **13.**

SUBJECT:	Other Business – Department Reports
MEETING DATE:	May 24, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

Township staff has prepared reports for the month of April. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues to the Board of Supervisors of interest or for which they need input or direction.

ADMINISTRATION REPORT

April 2021

Administrative Matters (Township Manager)

- Attended (virtual) Wissahickon Stormwater Management Committee meeting.
- Attended fire operations meeting with Fire Services Director and FDMT officers.
- Held virtual meeting with staff and developer of Higher Rock land development project.
- Participated in DVHT Executive Committee meeting and DVT Governance Committee meeting.
- Participated in HRC planning meeting and HRC training session for members with Solicitor.
- Met with Traffic Engineer, Planning Consultant, Police Chief and Highway Safety Officers to review and discuss the site analysis of the Montgomery Mall area.
- Attended walk-thru and meeting at potential County mass vaccination site.
- Attended the BDP, EAC, Police Pension and Finance committee meetings.
- Held individual (virtual) monthly meetings with Solicitor, Engineer and Traffic engineer.
- Met with Public Works Director, Foreman and Finance Director to discuss vehicle replacement plan.
- Spoke at Villanova event (virtual) for the ICMA student chapter about managing/leading in a pandemic.
- Webinars: Acts 57 & 59 – Implications for Law Enforcement Agencies, Conversations with Courageous Leaders: Asian American Experience in Local Government, Kickstarting Inclusion (2nd in series), Finding a Safe Harbor: Strategies to Managing Stress & Uncertainty

Human Resources

- Meetings: human resources transition prep; virtual attendance Human Resources Consortium.
- Oversight and coordination of: recruiting advertisements and interviews for human resources senior administrator, community and recreation program director; onboarding of new laborer/public works, and new firefighters/fire; new hire/pre-employment physicals/paperwork for new part-time firefighters; COVID-19 vaccination announcements; CDL license protocols and process requirements.
- Coordination of occupational and non-occupational absences with employee(s) and DVWCT.
- Coordination and management of employee relations issues.

Public Information –

- Prepared draft of Community Guide
- Updated website calendar of events, breaking news, and current events for April.
- Planned, created, and distributed the weekly electronic newsletter.
- Updated social media with Township news and information.
- Promoted, attended, and documented Arbor Day, National Drug Take Back Day, and electronic recycling events.
- Met with Department Heads in the following departments to discuss preliminary Public Information needs:
 - Public Works
 - Recreation
 - Planning & Zoning
 - Dept. of Fire Services and Fire Dept. of Montgomery Township
 - Police Department
 - Finance

- Attended RV Fire Safety training for Residents of Montgomery Township and provided promotional materials to DFS following the training.
- Attended the BDP, EAC, and Autumn Festival committee meetings.
- Attended virtual webinar about Government Municipality Branding.

Community and Recreation Center Report

April 2021

○ Spring programming was in full operation during the month of April at the Montgomery Township Community Recreation Center (CRC). The COVID-19 vaccination progression has made a positive impact on the reemergence of people and participation at the CRC.

Below is a review of programming activity and facility usage for the month of April:

○ Kids University (Summer Program) opened registration for the limited 2021 season on Tuesday, April 6th at 9:00am. The entire eight week program filled all registration spots in less than 25 minutes. 2021 Kids University is limited to 60 children per week this year due to the restrictions the COVID-19 pandemic has placed on youth recreation programming.

○ Silver Sneaker Group Exercise has returned!!!!!! Classes are held: Monday/Wednesdays at 11:00am and Tuesdays/Thursdays at 9:30am.

○ The North Wales Library has resumed Story Time on Wednesday mornings. The twice monthly event draws a very faithful crowd.

○ The police department held the written portion of their officer recruitment testing process on Saturday April 1st in the gymnasium.

○ Our monthly CPR/AED instructional class was conducted as scheduled on Tuesday, April 13th.

○ The Chess Club has grown to 25 active participants during April

○ Mahjong play continues on Mondays in the senior lounge.

○ Let's Play Guitar! (Group guitar lessons) completed their spring session of classes on April 26th.

○ A March canvas painting event for children attracted 10 young artists who created spring-time works of art.

○ Outdoor youth tennis lessons at the Rose Twig courts had 38 players participating during April/May.

- Youth Pottery classes had 11 participants during April.
- Badminton has added a Wednesday morning session of play. There are now four different sessions of play each week.
- Small group pickle ball group lessons conducted four evening events during April.
- Soccer Shots continues to fill our front lawn with pre-school soccer stars each Saturday and Sunday.
- The Ikebana Sogetsu (Floral Art) group continued their virtual flower arranging classes in April.
- Final bookings for our Annual summer concert series has been completed. The first outdoor concert is scheduled for Thursday evening June 24th.

Physical Facility Improvement Notes:

- Quarterly preventive maintenance on all fitness equipment was conducted on April 20th.
- Daytime Janitorial cleaning/sanitizing of the CRC facility continued throughout. We anticipate that this daytime practice will continue for the rest of the year.
- HVAC units were also serviced in April as we approach the summer cooling season.

In a very unscientific survey, there appears to be a lot more smiles and sounds of laughter both inside and outside the CRC. We are anticipating a very enjoyable summer season at the facility.

Floyd S. Shaffer, Community Recreation Center Director



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Brian Shapiro, Director of Finance
Date: 05/24/21
Subject: May Finance Committee Report

Attached is a revenue and expenditure report as of 04/30/2021 for the Montgomery Township 2021 budget.

2021 Budget Summary – as of 04/30/21:

The General Fund total revenues are \$4,305,517 or 31.99% of total budget. Major revenue sources comprise \$4,212,039 of the total revenues. The majority of real estate tax collections occur in April (\$2,407,429) and May. The April collections was submitted on May 10th and not reflected in the provided statements. With those collections, total real estate collections is at 91%, which trends as previous years. Earned Income and Local Services Taxes are collected on a quarterly basis, when employers submit their tax returns. Earned Income Tax is currently at 30.19% of budget and Local Services Tax is 27.12%. Both Mercantile and Business Privilege Taxes are due by March 15th of each year. The Township will start receiving those monies from Berkheimer in the next couple of months, once the tax returns are processed.

Total expenditures are \$4,040,692 or 30.02% of total budget. All Departments are tracking as expected. Two categories, Tax Collection (49.18%) and Fire Protection (92.31%) are departments that have a majority of their expenses in the first quarter. In Tax Collection, a majority of costs are related to printing of the tax bills in February. Fire Protection within the General Fund has two major expenses in the first quarter: workers compensation and the volunteer fire stipend.

2021 Capital Investments Approved as of 4/26/21:

Included is a listing of all Capital Investments approved by the Board of Supervisors as of 04/26/21.

Department Operations

- Staff will be working on the Annual Financial Report, which is required to be finalized by June 30th.
- Staff has completed the first draft of the PAFR (Popular Annual Financial Reporting).

- Staff works with Berkheimer and business with the transition of Business Privilege/Mercantile/Amusement Tax collections.
 - Staff has been reviewing the monthly reports from Berkheimer. They are comparing those reports to previous year's collection records.

<u>Date</u>	<u>Department</u>	<u>Capital Investment</u>	<u>Amount</u>	<u>Budgeted Amount</u>	<u>Fund</u>	<u>Bid/CoStars</u>
01/25/21	Public Works	10 Wheel Dump Truck	\$ 236,241.00	\$ 220,000.00	HWY Aid	Costars
01/25/21	Police	2 - 2021 Ford Police Interceptor Utility	95,398.35	120,000.00	Capital	Costars
02/08/21	Administration	Engineering Services - Mall/309 Traffic Signals	75,000.00	400,000.00 ¹	Capital	Contract
02/22/21	Public Works	2021 Curb and Sidewalk Project	59,492.00	154,000.00	Capital	Bid
02/22/21	Public Works	2021 Paving Projects	429,493.32	650,000.00	HWY Aid	Bid
02/22/21	Public Works	Wheel Balancer	9,818.18	10,000.00	Capital	Costars
04/12/21	Public Works	Thermoplastic Line Paint Applicator	15,685.00	20,000.00	HWY Aid	Quotes
04/12/21	Public Works	Zero-Turn Mower	22,645.21	30,000.00	Capital	Costars
04/26/21	Administration	Building Improvements - Security Wall	<u>8,000.00</u>	<u>70,000.00</u> ²	Capital	Quotes

Total Approved Capital Purchases Year to Date:

\$ 951,773.06 \$ 1,674,000.00

1 - The total budgeted cost in the 2021 Capital Investment Plan is \$400,000, which includes engineering and partial construction costs.

2 - \$70,000 was budgeted in the 2021 Capital Investment Plan for various building improvements

**DEPARTMENT of FIRE SERVICES
APRIL 2021
MONTHLY ACTIVITY REPORT**

During the month April 2021, the Department of Fire Services performed the following activities:

EMERGENCY RESPONSES-55

Average response time of 1st arriving apparatus:

Stipend Crews – 6 minutes 59 sec
Volunteer Crews – 8 minutes 38 sec
Career Crews – 5 minutes 0 sec

Total responses and average number of personnel:

Stipend Crews – 7 calls; average of 8 members
Volunteer Crews – 25 calls; average of 11 members
Career Crews – 23 calls; average of 9 members

Average number of personnel on fire/emergency scene:

Stipend Crews – 6 FF members
Volunteer Crews – 6 FF members
Career Crews – 5 FF members

SIGNIFICANT FIRE INCIDENTS

- April 23, 2021 Dwelling Fire at 329 Elm Avenue, North Wales
- April 24, 2021 Vehicle Rescue on Line Street, Lansdale
- April 30, 2021 Fire Police to Hilltown Township for Dwelling Fire

ADMINISTRATIVE

Meetings attended (in person/phone/virtual) during the April:

- DFS Staff Meetings & individual meetings with DFS Staff
- Department Heads Meeting
- Meeting of the FDMT & FDMT Relief Association
- Meeting with Public Works Staff
- Meeting with Township Manager and FDMT Leadership
- Board of Supervisors' Meeting
- Fire RMS Demo Webinar for Firehouse Software
- Meeting with Municipal Code Enforcement Officials
- Meeting with County Department of Public Safety and County Health Department
- Meeting with Ring Public Safety
- Meeting with Township Staff and VMSC Leadership
- Meeting with Fire Police and Todd Stephen's Staff
- Montgomery County Emergency Management Monthly Meeting
- Meeting with FDMT Leadership and Township Public Works
- Public Safety Committee Meeting
- Meetings with FDMT HSO & Firefighting Physicals Company
- Meeting with various Township Staff and Department Heads
- Meeting with FDMT Leadership and Trustees for Bylaws and FSA
- FDMT Officers' Meeting

- Meeting with Vendor for Map Books Update
- Meeting with Getac Representatives for Computer Updates
- Meeting with Sprinkler and Alarm Companies for Sears
- Meeting with FDMT Membership Committee and Township PIO for Volunteer Recruitment and Retention
- Meeting with Mutual Aid Departments for Lansdale SEPTA Exercise
- Meetings with leadership and members of the FDMT
- Montgomery County Fire Chief's Meeting

DEPARTMENTAL OPERATIONS

The Department of Fire Services new hours of operation effective April 5, 2021 are the following:

***Monday through Friday
7:00 am to 5:00 pm***

The Department of Fire Services welcomes 3 new full-time firefighters and 3 new part-time firefighters in the month of April.

<i>Harry Reese - Full Time</i>	<i>Michael Cox – Part Time</i>
<i>Anthony Rubus - Full Time</i>	<i>Eoghan Quigg – Part Time</i>
<i>Jacob Weltman - Full Time</i>	<i>Matthew Risell – Part Time</i>

FIRE MARSHAL'S OFFICE

Inspections:

- Initial Life Safety Inspections – 5
- Life Safety Re-inspections – 15
- Closed Out Life Safety Inspections – 10
- Inspections turned over to Chief Fire Marshal for Multiple Outstanding Violations – 0
- Health Department /Citizen Complaint Inspections – 3
- Staff conducted lighting test at Montgomery Elementary and Bridle Path Elementary on 4/1/2021.

Fire Prevention & Community Relations Activities:

- Career staff conducted a fire extinguishing training for RV usage at the request of the Pauline Circle community on 4/7/2021. The fire department also had provided laminated tip sheets to the residents to keep in their recreation vehicles when they take to the road.
- Career staff conducted community engagement event at Whispering Pines Park due to trash cans being destroyed by fire works on 4/9/2021.
- FDMT staff conducted a community relations event at the 7-11 Store on 4/17/2021.
- Career staff attended an event for the Eagles Autism Foundation at Bertucci's Restaurant on 4/22/2021.

Fire Marshal Follow Ups & Code Enforcement Activities:

- Party City
- RSR Industries, 295 Dekalb Pike, North Wales
- Leslie's Pool
- Mauser Packaging Solutions
- Target Store
- Home Depot

Fire Investigations

- 4/11/2021-89 Schreiner Drive, Montgomery Township
- 4/23/2021- 329 Elm Ave, North Wales Borough
- 4/28/2021-717 Bethlehem Pike, Montgomery Township

Knox-Boxes:

- There was 2 inquiry from property owners/tenants to activate new Knox Box systems for their buildings.

Plans Review Update:

- Laurel Harvest Labs
- Krispy Kreme
- Hudson Estate
- Bharatiya Temple Culture Learning Center

Smoke Alarms:

- Representatives from the Fire Marshal's Office seven inquiries from township residents for assistance with smoke installation in their dwellings.

TRAINING

The following training occurred during the month of April for the Department:

- Septa Training held at Battalion 1 and Lansdale Train Yard on April 20th and April 29th for career staffing and FDMT members.
- Search and Rescue Refresher
- Driver and Pump Training
- Forcible Entry Refresher
- TIC Refresher
- SCBA Compressor Training with Brian Seward
- EVOC Training for Career and FDMT staffing
- Sears – Montgomery Mall Familiarization Tour was conducted April 15, 2021 with David Hahn, Director of Operation
- Hawthorn Community Project – Familiarization Tour of the Smoke Evacuation System and HVAC System was conducted April 19, 2021.
- New Staff Trainings on Policies, Procedures, SOGs, Directives, and Chief's Orders
- Vehicle Rescue Training through BCPSTC for FDMT.

Chief Wiegman attending the following webinars for the month of April:

- Penn State University Leadership training entitled "*Human Resources Laws and Policies*".
- Penn State University Leadership training entitled "*Departmental Leadership*".
- *Fireside Chat with Jimmie Webinar*

OFFICE OF EMERGENCY MANAGEMENT

- COVID 19 Related Activities
 - Mass Vaccination Site Setup with Montgomery County Department of Public Safety at the Montgomery Mall.
 - PPE Supplies acquired from Montgomery County Department of Public Safety.

APRIL 2021 FIRE CALL REPORT

TYPE OF CALL	FDMT	AWAY	TOTALS	TOTAL (YTD)
FIRE ALARM	15	0	15	47
OTHER (GOOD INTENT)	0	0	0	0
BUILDING FIRE	2	0	2	12
FIRE POLICE	1	2	3	13
DUMPSTER	0	0	0	0
VEHICLE RESCUE	0	1	1	4
VEHICLE ACCIDENT S/B	0	0	0	5
VEHICLE FIRE	1	1	2	5
DWELLINGS	1	3	4	17
ELECTRICAL OUTSIDE	2	0	2	12
COVER OTHER COMPANY	0	0	0	1
ODOR GAS (INSIDE)	1	0	1	3
ODOR GAS (OUTSIDE)	1	0	1	5
CO	2	0	2	5
ASSIST EMS	7	0	7	27
ASSIST PD	0	0	0	1
INVESTIGATION	9	0	9	16
RIT	0	0	0	0
HAZ MAT	0	0	0	2
HELICOPTER	1	0	1	1
RESCUE (OTHER)	0	0	0	0
BRUSH/TRASH/RUBBISH	5	0	5	7
APPLIANCES	0	0	0	2
TOTAL	48	7	55	185



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Richard Grier, Director of IT
Date: May 11, 2021
Subject: April 2021 Information Technology activities

The following are the activities of the IT Department for the month of April 2021.

- Created access control fob for new MTMSA employee
- Attended Audio Visual presentations from Cenero, New Era and Haverford for Township and Board Conference Room upgrades
- Attended Microsoft Azure meeting to discuss cloud-based SQL services
- Upgraded Battalion 1 FiOS circuit to gigabit
- Rolled out new smartphones for Director of Fire Services and Traffic Signal Technician
- Met with New Era to complete walkthrough of the four sites needing digital signage
- Completed creation of HVAC Wi-Fi network and resolved issue with thermostats not communicating through the internet.
- Worked with Candoris and Microsoft to resolve issue with Police 365 security dashboard not loading
- Resolved issue with delayed email flow for Police department.
- Resolved communication issue with outdoor digital signage at MONTCRC
- Order new PC for Public Information Coordinator
- Attended and processed April 12th and March 26th BOS meeting for broadcast.
- Rolled out (3) replacement PCs for Admin and Planning staff (CBecker, MGambino and VSolis)
- Retired DFS server at Battalion 1. Staff are fully cloud based
- Setup device and account logins for new Senior HR Administrator
- Met with new DFS/FDMT staff for Microsoft 365 training
- Attended DFS meeting to look at ESO as replacement to Firehouse Software

Scheduled Projects for May 2021

- Bench and configuration of new primary server for all onsite Twp. services - Started
- Finalize AV vendor proposal and pick vendor
- Meet with Microsoft reps to discuss Azure SQL and Power Platform licensing
- Complete all budgeted replacement PC rollouts - Completed
- Finalize Digital Signage purchase options
- Install new Battalion 1 firewall to take advantage of the new gigabit circuit
- Move forward with Multi-Factor Authentication for all staff

DEPARTMENT OF PLANNING & ZONING

April 2021

Permits Submitted – 161
YTD Permits Submitted – 462
Permit Fees Collected - \$60,577
2021 YTD Permit Fees - \$231,225

(April 2020 – 54 - Covid)
(2020 YTD – 317)
(April 2020 – \$65,624)
(YTD 2020 - \$266,813)

Violations / Complaints Investigated – 26

Permits Issued – 137

Zoning Hearing Board Applications heard: 3

Businesses issued Certificate of Occupancy: 2

Active Land Development Projects:

PROJECT NAME	LDS#	LOCATION	APP. DATE	MTPC	STATUS	
Parkview – Toll Bros.	679	Bethlehem Pike	1/20/2015	4/20/17	APPROVED WITH CONDITIONS	41 of 42 Building Permits Issued 28 C/O Issued
Firefox Phase 2 (Walnut Creek)	630	Bethlehem Pike			APPROVED WITH CONDITIONS	58 of 58 Building Permits Issued 43 C/O Issued
510 Bethlehem Pike – King	688	Bethlehem Pike	4/22/2016	5.16.19	REVISED PLANS SUBMITTED	Approved On Hold by Developer
Hawthorn Retirement Residence	690	Doylestown Road	7/27/2016		UNDER CONSTRUCTION	Anticipated Opening April 2021
Montgomeryville Nissan – Nappen	691	Bethlehem Pike	8/3/2016	1/19/2017	APPROVED WITH CONDITIONS	Phase 2 Under Construction
Higher Rock – Phase 1 & 2	694	Bethlehem Pike			Phase 1 Completed Phase 2 Under Construction	
FedEx Ground	696	Welsh Road	3/23/18	11/17/2016	REVISED PLANS SUBMITTED	Construction Completed
Pete's Carwash	699	Welsh Road	7/6/18	6.20.19	Preliminary Approval Granted	Final Approval Granted – Project Started
Montgomery Realty Assoc. - 744 Bethlehem Pike	701	744 Bethlehem Pike	10/29/18		REVISED PLANS SUBMITTED 5/20/19	Approved On Hold by Developer
Villages at Windsor	704	Horsham and North Wales – Vacant Lot			Under Review	
Bharatiya Temple – phase 2	707	County Line Road			Under Review	
Fahy – 276 Stump Road – 2 Lot Subdivision	708	Stump Road			Resubmission Under Review	
Redners Gasoline Filling Station	709	1200 Welsh Road			Conditional Use Granted	LD Approval Granted

Non-Residential Certificates of Occupancies Issued

Volcano Hot Pot	1200 Welsh Road	Restaurant
Laurel Harvest Labs LLC	721 Bethlehem Pike	Retail Sales
I Love Kickboxing	165 Witchwood	Fitness (former Payless Shoes)



MONTGOMERY TOWNSHIP POLICE DEPARTMENT



Monthly Activity Report for April 2021

Crime Data:	Total Calls for Service:	2,517
	Total Part I Crimes:	17
	Total Part II Crimes:	114
	Total Criminal Arrests:	73
Crash Data:	Total Crashes:	78
	Reportable Crashes:	14
	Non Reportable Crashes:	64
	Injuries:	6
Traffic Enforcement Activities:	Traffic Stops:	826
	Traffic Citations:	390
	Warning Notices:	3
	Field Contact Cards:	544
	Traffic Complaints Received	34
	Selective Enforcements:	129
Other Police Activities:	Assist Fire Department:	35
	Building Alarms:	78
	Direct Patrols:	328
	Lockouts:	20
	Medical Assistance:	134
	School Walk-Through:	1
	Vacant Home Checks:	15
	Training Hours:	353
Specality Unit Usage:	Canine Unit:	43
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	0
Personnel Overtime:	Court Overtime:	0
	Highway Grant Overtime:	39.5
	Regular Overtime:	28.5
	Special Duty Overtime	4
	Non-Sworn Overtime:	12
	Sworn Comp Time:	27.5
	Non-Sworn Comp Time:	12

Montgomery Township Police Department
Monthly Activity Report
April 2021

COMMENDATIONS:

On April 7, 2021, an email was received from Mina Yi-Meizalde thanking officers for their proactive preventative patrols of the Township's Asian-American businesses.

On April 16, 2021, a card was received from resident John Fultz thanking officers for all that they do for our community.

On April 19, 2021, a message was received from residents Andy and Sue McCulley thanking officers for their service to the community.

On April 19, 2021, an email was received from the LoGludice family thanking Officer Byrne and Officer Seydel for their professionalism during a recent crash investigation.

On April 21, 2021, a call was received from Marguerite Intemann thanking Officer Schott and Officer Shearer for their professionalism displayed during a recent call for service.

On April 26, 2021, an email was received from Janet Sadjian commending Officer English for his professionalism during a recent traffic stop.

EDUCATION:

From April 5 to April 16, 2021, Officer Shearer attended Basic On-Scene Accident Investigation training at the Bucks County Emergency Services Training Center.

On April 6, 2021, Chief Bendig attended virtual Act 57 and Act 59 training sponsored by the Delaware Valley Insurance Trust.

On April 7, 2021, Chief Bendig, Sergeant Hart, Officer Woch, Officer Schreiber, and Officer Woch attended virtual Canine Policy Best Practices training sponsored by the United States Police Canine Association.

On April 7, 2021, Sergeant Hart, Officer Woch, Officer Schreiber, and Officer McGuigan attended Canine In-Service training in Montgomery Township, PA.

On April 7, 2021, Detective DeJesus and Detective DePolo attended virtual Identifying Actionable Intelligence for Tactical Investigations training sponsored by the Department of Homeland Security.

Montgomery Township Police Department
Monthly Activity Report
April 2021

On April 7 and April 8, 2021, Officer Rushin and Officer Rose attended SWAT-CR training at the Montgomery County Public Safety Training Campus.

On April 13, 2021, Officer Beebe attended Glock Armor Recertification training at the Springfield Township Police Department.

On April 14, 2021, Officer Byrne and Officer Seydel attended Field Sobriety Checkpoint Refresher training at the Bucks County Emergency Services Training Center.

On April 15, 2021, Chief Bendig attended virtual Managing Public Demonstrations training sponsored by Lexipol.

From April 19 to April 23, 2021, Sergeant Ward attended Instructor Development training at the Pennsylvania State Police Southeast Training Center.

On April 22, 2021, Chief Bendig attended virtual Dealing with Mentally Ill Subjects training sponsored by the Delaware Valley Insurance Trust.

On April 26, 2021, Officer Beebe and Officer Thomas attended Rapid Deployment Officer training at the Montgomery County Public Safety Training Campus.

On April 27, 2021, Sergeant Benner and Officer Haber attended Rapid Deployment Officer training at the Montgomery County Public Safety Training Campus.

On April 28, 2021, Officer Schott and Officer Dobson attended Rapid Deployment Officer training at the Montgomery County Public Safety Training Campus.

On April 28, 2021, Sergeant Hart, Officer Woch, Officer Schreiber, and Officer Rose attended Canine In-Service training in Montgomery Township, PA.

On April 29, 2021, Officer Deussing attend Major Incident Response Team (MIRT) training at the Montgomery County Public Safety Training Campus.

NOTED INCIDENTS:

On April 1, 2021, officers responded to the Target on Witchwood Drive for a retail theft in progress. Target Loss Prevention advised they were monitoring two subjects who were tampering with security devices and placing electronic merchandise inside a cart and backpack.

Montgomery Township Police Department
Monthly Activity Report
April 2021

Officers arrived on location and made contact with the subjects as they exited the store. The subjects were in possession of over \$1,200.00 in electronics merchandise that they did not purchase. While investigating the retail theft, the officers located one subject's vehicle in the parking lot. A consent to a search of the vehicle was requested and granted, resulting in the recovery of over \$500.00 more stolen merchandise. Both subjects were taken into custody for retail theft and related offenses.

On April 7, 2021, officers conducted a traffic stop on a black Subaru on Bethlehem Pike and Upper State Road for an equipment violation. Officers approached the vehicle and spoke with the occupants. While speaking with the occupants, officers noted their nervous behavior and inconsistent statements provided by the driver. After further investigation, officers developed probable cause to believe that the vehicle contained drugs. Officers towed the vehicle and applied for a search warrant. A search warrant for the vehicle was approved. A search of the vehicle by officers resulted in the recovery of fourteen bags of heroin and four bags of methamphetamine. The driver was charged with violations of the Drug Act and related offenses.

On April 8, 2021, officers conducted a traffic stop on a gray Volkswagen on Bethlehem Pike at Richardson Road for a moving violation. Officers approached the vehicle and spoke with the driver. During their conversation with the driver, officers noted inconsistent statements, nervous behavior, and signs of impairment present. Officer's requested the driver perform field sobriety tests. The field sobriety tests revealed signs of impairment. The driver was taken into custody. A search of the driver incident to the arrest revealed five bags of heroin. The driver was taken into custody and charged with driving under the influence, violations of the Drug Act, and related offenses.

On April 14, 2021, officers received an anonymous tip that a male patron of the Rodeway Inn on Bethlehem Pike was selling drugs from one of the rooms. Officers were given a description of the subject and proceeded to the Rodeway Inn to see if they could locate the subject. Officers were able to determine the room that the subject was staying. Officers approached the room and spoke with the subject and his girlfriend. During the investigation, officers learned that the Pennsylvania State Police wanted both subjects. Both subjects were detained. Officers requested consent to search the room, which was granted. The search of the room yielded marijuana, methamphetamine, and drug paraphernalia. Both subjects were taken into custody and charged with violations of the Drug Act in addition to the active warrants.

On April 16, 2021, officers responded to the 100 block of Tudor Drive for a report of a burglary that had just occurred. Montgomery County Communications received a call from the homeowner, who reported that her daughter was inside the home and heard someone breaking into the home.

Montgomery Township Police Department
Monthly Activity Report
April 2021

Upon arrival, officers met with the resident and her daughter, who discovered the rear door had been forced open. Officers searched the residence and found no one else in the home. Officers conducted a door-to-door canvas of the neighborhood, yielding information on a vehicle possibly involved in the burglary. The case was turned over to the Detective Division, who were able to identify the vehicle used in the burglary utilizing information from the Department's fixed license plate reader located on Route 309 and Hartman Road. This information led to additional evidence and their connection to similar burglaries in New Jersey, Delaware, and Pennsylvania. Members of the Detective Division are working closely with the FBI, U.S. Attorney General's Office, and other local jurisdictions to identify the organized group committing these offenses.

On April 19, 2021, officers conducted a traffic stop on a silver Nissan on Bethlehem Pike at Upper State Road for an equipment violation. Officers approached the vehicle and made contact with the vehicle occupants. Officers immediately noted drug paraphernalia observed in plain view inside the vehicle. While speaking with the occupants about the drug paraphernalia, officers noted inconsistent statements and nervous behavior from all three occupants. Officers requested that the occupants exit the vehicle for further investigation. During the investigation, officers requested to search each of the vehicle occupants. All three subjects were found to be concealing heroin and drug paraphernalia. All three subjects were taken into custody and charged with violations of the Drug Act.

On April 19, 2021, officers were dispatched to the Wegmans on Bethlehem Pike for an unconscious subject in a vehicle. Officers arrived on location, locating a white Toyota stopped on the wrong side of the travel lane in the parking lot. Officers made contact with the driver, who appeared startled and disoriented. The driver admitted to ingesting heroin before police arrival. Officer's requested the driver perform field sobriety tests. The field sobriety tests revealed signs of impairment. Officers requested consent to search the vehicle, which the driver granted. The search yielded three bundles of heroin and drug paraphernalia. The driver was taken into custody and charged with driving under the influence, violations of the Drug Act, and related offenses.

On April 23, 2021, officers conducted a traffic stop on a red Toyota on Bethlehem Pike at the Lukoil for an equipment violation. Officers made contact with the vehicle occupants, who appeared to be disoriented, had slurred speech, and were extremely lethargic. Officers believed both subjects were under the influence of narcotics and asked them to exit the vehicle. The officer requested the operator perform field sobriety tests, to which he complied. The operator displayed signs of impairment and was subsequently taken into custody for Driving Under the Influence. A search of the passenger yielded two bundles of heroin and four bags of cocaine. The passenger was taken into custody and charged with violations of the Drug Act.

Montgomery Township Police Department
Monthly Activity Report
April 2021

On April 28, 2021, and April 29, 2021, officers took two separate police reports involving an indecent assault. Both victims reported that a suspicious subject came very close to them while they were working at retail stores within the township. Both victims reported that after the subject walked away, they noted that the subject left an unknown substance on their clothing. The victim's clothing was seized as evidence and submitted to the Pennsylvania State Police Crime Laboratory for testing. Further investigation revealed the subject discreetly committed a lewd act in the victim's presence, leaving bodily fluid on the victim's clothing. Still photographs of the subject were obtained through the victim's employer. The Detective Division is attempting to identify the subject. This investigation is ongoing.

On April 29, 2021, officers responded to the Montgomery Mall for two suspicious subjects passing counterfeit currency at various stores. Officers arrived on location and made contact with one of the subjects in the parking lot. While speaking with the subject, officers detected an odor of marijuana present. The subject admitted possessing marijuana and began to retrieve it from his wallet. While doing so, the subject attempted to conceal counterfeit currency in his wallet. When officers inquired about the counterfeit currency they observed, the subject began to destroy it and throw it to the ground. Officers detained the subject. Witnesses from stores were able to positively identify the subject as passing counterfeit currency in their store. The subject was taken into custody and charged with forgery and violations of the Drug Act.

ITEMS OF INTEREST:

On April 17, 2021, the Department participated in 7-Eleven's Operation Chill, which rewards kids for good deeds or exhibiting positive behavior.

On April 24, 2021, the Department held a Prescription Take Back event at the Wegmans. One hundred nineteen pounds of prescription medication was collected for destruction.

On April 29, 2021, Officer Johnson attended the virtual Abington Township Hub. Officer Johnson presented cases involving Montgomery Township citizens at risk or in crisis to assist them in finding care and support from appropriate community agencies.

On April 29, 2021, Officer Johnson attended a virtual "Tough Customer Talk" meeting and presented a recent Montgomery Township case. The meeting is run by a Veterans Group that helps get resources to veterans who need assistance.

Virtual DARE classes for Bridal Path and Montgomery Elementary School students continued during the month of April.

Montgomery Township Police Department
Monthly Activity Report
April 2021

UPCOMING EVENTS:

May 1, 2021: Entry-level police officer written/physical fitness examination

May 15, 2021: Costco Children's Miracle Network Event at Costco

May 17 through May 20, 2021: Entry-level police officer interviews

Montgomery Township Public Works Department

Monthly Report – April 2021

PARKS/OPEN SPACE:

- The entire crew began mowing the 11 Township owned parks and 64 basins.
- The crew took down and cleaned up 5 dead trees throughout the month.
- The crew picked up and delivered (4) new picnic tables and placed them under the pavilion at Friendship Park.
- The crew continued readying the sports fields for the season.
- Chris Cardamone joined the Township in the Laborer position on the Park Crew.
- The crew prepared for and assisted with the Arbor Day tree giveaway held at the Administration building on Saturday, April 24, 2021.
- The crew made various repairs to the tennis and basketball courts at several Township owned parks.
- Scott Y., Larry & Chris moved portable lighting (used for soccer) back into storage area at Windlestrae Park – Rose Twig.

ROADS:

- Scott, Steve, Bill, Joe & Bryan performed blacktop repairs at CRC and on Schreiner Drive.
- Scott, Steve, Bill, Bryan & Joe removed and replaced 10 deteriorated concrete inlet tops on Claremont Drive in preparation for paving.
- Bill & Bryan removed 7 silt bags from the storm sewer inlets along Enclave Boulevard.
- The entire crew completed the swale and stormwater pipe reconstruction at Autumn Woods Park in preparation for the trail paving project.

FACILITIES:

- Todd & Dave fogged/disinfected the Administration building every Monday morning and the Township Meeting Room on Tuesday mornings following the BOS Meetings, the Police Department, and cars every Friday morning, and the employee gym every Monday and Friday morning.
- Don & Dave met with Granahan Electric to obtain a quote on a new electrical panel (burnt up) at Whistle Stop Park.
- Todd, Dave & Don continued readying the restrooms at William F. Maule Park at Windlestrae in the event of future reopening.
- 4/13/21 – Poe Court – Street Light Head Struck – Installed a new head.
- 4/15/21 – Davis Drive – Street Light Struck – Installed new base, pole, and head.
- 4/28/21 – Addison Lane – Street Light Head Stuck – Needs new head and pole.
- Dave, Todd & Don installed the street name signs for Costco Drive and Airport Square.
- Installed new “Road Closed” signage and barricades at Gateway and DeKalb Pike.
- Dave worked with TPD, Gilmore, Rhythm Engineering and Tony Still to address ongoing traffic signal issues.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # 14.

SUBJECT: Other Business – Committee Board Liaison Reports
MEETING DATE: May 24, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of April to provide an update on those meetings.