



**Montgomery Township
Park & Recreation Board
Meeting Minutes for January 12, 2011**

Leesa Meade, Keith Johnson, Tony Ruggieri, Mark Angelone, Mark Bates, Dan Spinelli, Kevin Costello (Public Works Director), Lawrence Gregan (Township Manager), Ann Shade (Director of Administration & Human Resources) and Shirley Snyder were in attendance.

CALL TO ORDER

Leesa Meade called the meeting to order at 7:38 p.m.

REORGANIZATION MEETING

Leesa Meade named Tony Ruggieri the temporary chair for the reorganization meeting. Leesa nominated Tony Ruggieri as the Chair of the Park & Recreation Board for 2011. The nomination was seconded and unanimously approved. Tony Ruggieri nominated Dan Spinelli to serve as the Vice Chair of the committee. The nomination was seconded and unanimously approved. The reorganization meeting adjourned at 7:40 p.m.

APPROVAL OF MINUTES

The minutes from the November 10, 2010 meeting were approved with the following change:

- Under Capital Projects, the second paragraph should read Mark Angelone in both places, not Mark Bates.

PUBLIC COMMENT

There was no public comment at this evening's meeting.

PARK COMPREHENSIVE PLAN UPDATE

Kevin Costello reported that Beth Pilling is going to be attending other Township committee meetings to present the Park Comprehensive Plan to gain insights and ideas on the plan. It was suggested that at least one or more of the Park Board members attend these other committee meetings, since this Board has seen the presentation and recommendations from Beth. Beth is hoping to attend the February 9th Park Board meeting, as well as that January 18th Open Space committee meeting. The Park Board members will check their calendars to see if they would be available to attend any of these meetings.

Zehr Property Update – Ray Barndt recently conducted a walking tour of the Zehr property with several members of the Park Board. It was noted that any development of this property is at least a year and a half away. Lawrence Gregan noted that environmental studies are needed as well as resolving some legal issues.

CAPITAL PROJECTS

Kevin Costello reported that the dugout covers have been ordered and are expected to arrive within about two weeks. The Public Works Department will be responsible for the installation of the dugout covers in the Rosetwig section of the William F. Maule Park at Windlestrae on fields 1 & 2.

The Whistlestop Project for 2011 has been budgeted and approved at a cost not to exceed \$265,000. The project will include the revitalization of the Connie Mack and softball fields. Authorization to advertize for bids for this project will be presented at the January 24, 2011 Board of Supervisors meeting. The project is slated to begin in late spring or early summer. Also included in this project are improvements to the drainage of these fields. Tony Ruggieri inquired whether there is any specification for the rain garden that is to be installed within the park. Kevin Costello reported that it is more of a natural area with meadow grasses to collect the excess water. A small fence will be installed around this area.

NEW BUSINESS

Tony Ruggieri has received a permit from ACTS Sports Management requesting the use of the William F. Maul Park at Windlestrae on May 22, 2011. Tony will check to see when the Shoot for the Cure will be held to make sure there is not conflict.

Leesa Meade inquired as to when interviews for the Recreation Coordinator position will be started. Lawrence Gregan reported that there are several positions to be filled in 2011, including a Recreation Coordinator and a Recreation Secretary. Leesa noted that there is a large turnover of staff in this department. Mr. Gregan noted that we will be seeking a Recreation Coordinator, not a Recreation Director. The budget does not include a salary for a Director's position at this time, but may be considered in the future. Township staff will be working to fill the Recreation Coordinator and Recreation Secretary positions in the near future.

Keith Johnson reported that he had attended a Ski Social hosted by PRPS on January 11th. PRPS is sponsoring a symposium on "No Child Left Out", a one day event designed to help municipalities integrate special needs children into recreation programs. Keith handed out brochures for the symposium which will be held on February 16th.

OLD BUSINESS

Facilities & Field Use Policy (*DRAFT*) – It was consensus of the Park & Recreation Board that the revisions made to the Facilities & Field Use Policy are good. All the issues and concerns brought forth by the Board have been addressed in the revision. Kevin Costello noted that staff blended three or four documents into one. Tony Ruggieri made a motion that the "draft" Facilities & Field Use Policy be presented to the Board of supervisors on January 24, 2011. The motion was seconded by Dan Spinelli.

Lawrence Gregan provided some additional information on items that may be considered in conjunction with this policy as well:

- The possibility of "holding" a few fields for residents use.
- Charging a nominal fee for non-resident use.
- A refundable damage deposit for tournament use.
- Special events permit in some cases when tents are being used or traffic control is required.
- A fee to cover reimbursement of costs for Police Services for traffic control.
- Imposing limitation or tournaments permits.

OTHER BUSINESS

Lawrence Gregan stated that there are two vacancies on the Open Space Committee. One is to fill the vacancy of Bill Maule. It is advantageous to have a Park Board member as part of the Open Space Committee if possible. The Board will check their calendars and see if one or two members can attend the meeting on January 18th. The group will then consider who they may want to recommend appointing to the Open Space Committee.

Dan Spinelli offered his congratulations to Lawrence Gregan on becoming the Township Manager of Montgomery Township.

Kevin Johnson inquired as to the status of the bridge on Kenas Road. Kevin Costello noted that project is complete, with the exception of some minor paving.

It was noted that the Park Board never received their PRPS memberships in 2010. Shirley Snyder advised that the information is usually received in January. Shirley will check and make sure that all have the forms to fill out to become members of the PRPS, and will take care of submitting and processing these memberships.

ADJOURNMENT

Keith Johnson made a motion to adjourn the meeting at 8:38 p.m. and was seconded by Mark Bates. The next meeting is scheduled for February 9, 2011 at 7:30 p.m. at the Township Building.