

**AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
APRIL 26, 2021**

www.montgomerytwp.org

Tanya C. Bamford
Candyce Fluehr Chimera
Annette M. Long
Matthew W. Quigg
Beth A. Staab

Carolyn McCreary
Township Manager

ACTION MEETING – 7:00 PM

1. Call Meeting to Order
2. Pledge of Allegiance
3. Announcements
4. Public Comment
5. Announcement of Executive Session
6. Consent Agenda:

Consider Approval of Minutes of April 12, 2021 Meeting and Payment of the Bills

7. Introduction and Welcome to New Employee, Chris Cardamone (Public Works)

Planning and Zoning:

8. Consider Adoption of Ordinance #21-319, Mobile Food Vendors
9. Consider Final Release of Security for Korean War Memorial and Peace Park Project
10. Consider Board of Supervisors' Position for Zoning Hearing Board Applications
11. Discussion: Higher Rock Proposed Residential Development

Administration and Finance:

12. Consider Approval of Proposal for Changes to Township Building Access/Security
13. Acknowledge Notification of Water Quality Management Permit Amendment (MTMSA)

Other Business:

14. Department Reports
15. Committee Liaison Reports
16. Adjournment

PLEASE NOTE: For the safety of all participants, masks must be worn in the Township building and meeting room. Social distancing measures have been put into place which reduces the number of people who can safely occupy the meeting room. You may be asked to wait in the lobby if the room capacity has been reached. Thank you for your patience and cooperation in working to keep everyone safe.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **3**

SUBJECT: Announcements
MEETING DATE: April 26, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

- Police Chief, Scott Bendig has recently begun his term as the President of the Police Chiefs Association of Montgomery County. This group is dedicated to supporting law enforcement professionals and the community in Montgomery County. Chief Bendig has served on the Executive Board for the last 4 years. The Board of Supervisors congratulates Chief Bendig on this honor and for his leadership, his dedication to the profession, and his commitment to ensuring the health, safety, and welfare of our community.
- Township Manager, Carolyn McCreary was invited to speak at Villanova University earlier this month by the ICMA Student Chapter as the Wolek Honorary Distinguished Leader for their Spring 2021 speaker series. Carolyn was asked to speak about public service leadership traits that will be critical for success in a post-COVID world, and her evolving role as a township manager during the pandemic, including the greatest challenges she faced and her greatest lessons.
- We are proud to announce that Montgomery Township has been awarded *First Place* in the 53rd Annual PA State Association of Township Supervisors (PSATS) Citizen Communication Contest in the category of Audiovisual Communication. This distinction is for our two virtual townhall meetings held in the Summer of 2020 regarding COVID-19 and police use of force.

Dr. Valerie Arkoosh, Chair of the Montgomery County Board of Commissioners was the key speaker for our COVID Community Update Town Hall. Police Chief J. Scott Bendig and Township Manager Carolyn McCreary discussed our community policing initiatives and department policies during their live townhall. The Board thanks everyone for their contributions to these presentations. Many hands were involved in making these programs happen.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 4

SUBJECT: Public Comment
MEETING DATE: April 26, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # **5**

SUBJECT:	Announcement of Executive Session
MEETING DATE:	April 26, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

The Solicitor will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

The Board of Supervisors met in Executive Session at 6:45 p.m. this evening to discuss one personnel matter and one matter of potential litigation.

The topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **6**

SUBJECT: Consent Agenda:
Approval of Minutes of April 12, 2021 and Payment of Bills
MEETING DATE: April 26, 2021
BOARD LIAISON:
INITIATED BY:

BACKGROUND:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Please review and contact Deb Rivas on Monday, April 26, 2021 with any changes to the minutes. Also, attached are the list of bills for review for payment on April 26, 2021.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
APRIL 12, 2021**

1. Call to Order: The April 12, 2021 public meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair Tanya C. Bamford called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair, Tanya C. Bamford
Vice Chair, Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Annette M. Long
Supervisor Beth A. Staab
Township Manager, Carolyn McCreary
Township Solicitor, Sean Kilkenny, Esq.

ALSO IN ATTENDANCE:

Police Chief, J. Scott Bendig
Director of Finance, Brian Shapiro
Director of Fire Services, William Wiegman
Director of IT, Rich Grier
Director of Public Works, Greg Reiff
Director of Administration & HR, Ann Shade
Director of Planning & Zoning, Bruce Shoupe

2. & 3. Pledge of Allegiance and Public Comment: Following the Pledge of Allegiance, the following public comment was made:

Ralph Schurr of 109 Hemlock Drive (48-year resident of the Township) expressed disappointment that the Board would not allow the Community and Recreation Center to be used as a vaccination site.

Amy Hanson of 116 Gwynmont Circle stated that she was eager to participate in the discussion regarding backyard chickens which is scheduled for the end of this meeting and she encouraged the Board to resist the urge to set a lot-size restriction during their discussion.

4. Announcements: Ms. Bamford announced that Derek Muller has transferred to the Administrative Department to serve as the new Public Information Coordinator effective March 29, 2021. Mr. Muller has been with Montgomery Township for three years, previously as the Recreation Program Director.

Ms. Bamford also announced that this week is National Public Safety Telecommunicators' Week. The week aims to honor and express gratitude to all telecommunications staff whose work is involved in public safety communication. The Board extended their appreciation to the men and women who comprise our team in the Police Department.

5. Announcement of Executive Session – Township Solicitor Sean Kilkenny, Esquire, announced that the Board of Supervisors met in an Executive Session prior to this public meeting at 6:45 p.m. to discuss two matters of litigation. Mr. Kilkenny stated that the topics discussed are legitimate subjects of an Executive Session pursuant to the Commonwealth of Pennsylvania's Sunshine Law.

6. Consent Agenda:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the minutes of the March 22, 2021 meeting and the Bills List dated April 12, 2021 were approved as presented.

7. Appointments: Introduction and Swearing-In of Firefighters and FDMT Police Officers: Ms. Bamford administered the oath of office to the three new firefighters and two new special fire police officers.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board appointed Harry Reese, Anthony Rubas and Jacob Weltman to the position of Firefighters with the Department of Fire Services of Montgomery Township, effective April 5, 2021.

MOTION: Upon motion by Ms. Long, seconded by Ms. Chimera and unanimously carried, the Board appointed Jon Debkowski and Ryan Irvin to the position of Special Fire Police Officers with the Fire Department of Montgomery Township, effective April 12, 2021.

Planning & Zoning:

8. Resolution for Arbor Day Proclamation:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board approved the 2021 Arbor Day Proclamation, which proclaimed Saturday, April 24, 2021 as Arbor Day in Montgomery Township.

9. Advertise Amended Mobile Food Vendor Ordinance: Mr. Shoupe reported that additional language has been added to the proposed ordinance, allowing mobile food vendors on private residential property. The purpose of the ordinance is to regulate operation of mobile food vendors and establish reasonable guidelines and regulations, as well as provide locations where mobile food vendors can operate within the Township.

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board authorized the advertisement of the Mobile Food Vendor Ordinance to be considered at the April 26, 2021 meeting.

10. Waiver of Permit Fee: Mary Mother of the Redeemer Church – New Gas System Install

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board approved the waiver request in the amount of \$644.50 for the gas system installation at Mary Mother of the Redeemer Church.

Public Works:

11. Purchase of Thermoplastic Machine for Line Striping:

MOTION: Upon motion by Mr. Quigg, seconded by Ms. Staab and unanimously carried, the Board authorized the purchase of a Graco Thermolazer Promelt System from Sherwin Williams Spray Center, at a total cost of \$15,685.00 per their quote dated April 7, 2021.

12. Lawn Care Application Contract:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board authorized the contract for the 2021 Lawn Care Treatment to Moyer Indoor/Outdoor, the only qualified vendor, in the amount of \$17,966.00.

13. Purchase of Zero Turn Lawn Mower:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board authorized the purchase of a 2021 Toro Z Master 7500 Series Zero-Turn Mower from Turf Equipment and Supply Company, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$22,645.21 per their quote dated March 31, 2021.

Administration & Finance:

14. PennDOT Traffic Signal Maintenance Agreements: Ms. McCreary reported that PennDOT has started a new process for all traffic signals within a municipality to streamline the process and reduce paperwork each time a traffic signal is modified or proposed. The new process will involve one resolution and an agreement that will cover all the traffic signals within the Township.

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the Board approved the resolution authorizing the Township to submit the Traffic Signal Maintenance Agreement to Penn DOT for their new system processing.

15. Approval of Settlement for Business Privilege Tax Appeal: Republic Services

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab and unanimously carried, the Board approved the settlement agreement for BFI Waste Services of Pennsylvania, LLC doing business as Republic Services of Bucks-Mont and authorize the Chairperson to execute on behalf of the Township.

16. Approval of Board of Assessment Appeal: Ms. McCreary reported that the North Penn School District and the property owner of the parcel located at 782 Bethlehem Pike have reached an agreement as to the assessment appeal, which now requires action by the Board.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board approved the stipulated agreement and authorized the Township Solicitor to execute the settlement stipulation for: 782 Bethlehem Pike, owned by North Wales Crossing Associates LTD.

Other Business:

17. Recognition of Ben Hartranft and Autism Acceptance Month

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Staab, Ms. Chimera, Mr. Quigg and Ms. Long as unanimously carried, the Board recognized Montgomery Township resident Ben Hartranft for his efforts to increase both Autism Awareness and Acceptance throughout the year, and especially during April, which is Autism Awareness and Acceptance Month.

18. Proposed Property Dimensions to Accommodate Requests for Backyard Chickens: Mr. Shoupe reported that staff has continued to research ordinance requirements put in place by a small number of local municipalities that have adopted rules for backyard chickens. As requested previously by the Board, Mr. Shoupe prepared a map showing the various lot sizes, color-coded, that are 20,000 sq. ft. or greater so that they could see how many properties would be covered by the minimum size requirement. Discussion followed. Public comment was given by Amy Hanson of 116 Gwynmont Circle, Joseph Yarmel of 125 Deerpath Drive and Amin Salehi of 113 Rose Twig Lane. These residents implored the Board to consider utilizing other various requirements such as visibility and setbacks rather than just lot size restriction. Ms. Bamford polled the Board members and inquired of each their preference for the minimum lot size that they would be comfortable considering in a proposed ordinance: Ms. Staab was in favor of no lot size minimum; Mr. Quigg – 25,000sf; Ms. Chimera – 20,000sf; Ms. Long – 25,000sf and Ms. Bamford – 20,000sf. After considerable discussion and input from residents, Ms. Bamford stated that it was the Board's desire to permit backyard chickens in the Township, however, they were attempting to work through as many concerns as possible while drafting an ordinance. To help move the process along, Ms. Staab agreed to a minimum lot size of 20,000sf. The consensus of the Board was to move the project along and start with a minimum lot size requirement of 20,000sf., with the opportunity to revisit the ordinance once it has had a successful trial run and there has been a level of experience with this process. Residents with smaller lots will be able to apply for a variance if they are interested in raising chickens at this time as well. Staff was requested to proceed in drafting an ordinance with a minimum lot requirement of 20,000sf.

Public Comment: Chris Murphy of 105 Westminster Drive shared a letter and photos with the Board to express his concern about a safety issue along the sidewalk of Enclave Boulevard. Mr. Murphy indicated that there is a significant drop off next to the sidewalk and he believes that a fence should be installed there to protect children from accidentally falling down into the drainage area. Mr. Shoupe and Ms. McCreary stated that they would speak with the HOA of Montgomery Walk regarding the safety concern.

DRAFT

Adjournment: Upon motion by Ms. Bamford and seconded by Ms. Staab, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
04/14/2021	01	88306	00000723	A TO Z PARTY RENTAL	1,573.06
04/23/2021	01	88307	00000842	911 SAFETY EQUIPMENT	93.00
04/23/2021	01	88308	100001730	ACCIDENT RECONSTRUCTION JOURNAL	59.00
04/23/2021	01	88309	00000006	ACME UNIFORMS FOR INDUSTRY	519.40
04/23/2021	01	88310	100000892	ADAM ZWISLEWSKI	75.00
04/23/2021	01	88311	00001202	AIRGAS, INC.	275.41
04/23/2021	01	88312	100000876	ALEXANDER J. DEANGELIS	15.00
04/23/2021	01	88313	100000814	AMAZON.COM SERVICES, INC	537.97
04/23/2021	01	88314	100000888	ANDREW WEINER	85.00
04/23/2021	01	88315	100001718	ATLAS COPCO COMPRESSORS LLC	5,015.48
04/23/2021	01	88316	100001244	BRANDI BLUSIEWICZ	75.00
04/23/2021	01	88317	100000979	BRANDON UZDZIENSKI	70.00
04/23/2021	01	88318	100001732	BUCKS COUNTY POLICE ASSOCIATION	300.00
04/23/2021	01	88319	100000405	C.E.S.	8.89
04/23/2021	01	88320	100000319	CANDORIS	1,110.00
04/23/2021	01	88321	100000319	CANDORIS	1,300.00
04/23/2021	01	88322	00000072	CANON FINANCIAL SERVICES, INC	1,860.00
04/23/2021	01	88323	00001579	CARGO TRAILER SALES, INC	214.20
04/23/2021	01	88324	100000878	CARL HERR	60.00
04/23/2021	01	88325	100000396	CKS ENGINEERS, INC.	3,023.10
04/23/2021	01	88326	00000363	COMCAST	528.18
04/23/2021	01	88327	00000363	COMCAST	219.02
04/23/2021	01	88328	00000335	COMCAST CORPORATION	1,519.91
04/23/2021	01	88329	100001723	COMMONWEALTH OF PA	104.87
04/23/2021	01	88330	100001723	COMMONWEALTH OF PA	104.87
04/23/2021	01	88331	00000222	COMMONWEALTH PRECAST, INC.	4,000.00
04/23/2021	01	88332	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	997.37
04/23/2021	01	88333	100000213	DOG TOWN	443.94
04/23/2021	01	88334	100000893	DONALD TUCKER	20.00
04/23/2021	01	88335	00906127	EAGLE POINT GUN	940.27
04/23/2021	01	88336	00000152	ECKERT SEAMANS CHERIN &	4,820.00
04/23/2021	01	88337	100001079	EDWARD MCKENNA	609.75
04/23/2021	01	88338	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
04/23/2021	01	88339	100001602	FRANK BLUSIEWICZ	45.00
04/23/2021	01	88340	100000408	FSSOLUTIONS	357.85
04/23/2021	01	88341	03214568	FULTON CARDMEMBER SERVICES	3,740.07
04/23/2021	01	88342	100001731	GEISSELE AUTOMATICS INC.	1,950.00
04/23/2021	01	88343	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	1,813.00
04/23/2021	01	88344	00000672	GET IT GOT IT LLC	112.50
04/23/2021	01	88345	00000817	GILMORE & ASSOCIATES, INC.	51,870.84
04/23/2021	01	88346	00000817	VOID	0.00 V
04/23/2021	01	88347	00000817	VOID	0.00 V
04/23/2021	01	88348	00000219	GLOBAL EQUIPMENT COMPANY	90.93
04/23/2021	01	88349	00001616	GLOCK PROFESSIONAL, INC.	250.00
04/23/2021	01	88350	00000229	GRAINGER	213.77
04/23/2021	01	88351	00000213	HAJOCA CORPORATION	108.61
04/23/2021	01	88352	00000215	HAVIS, INC.	1,631.42
04/23/2021	01	88353	00000903	HOME DEPOT CREDIT SERVICES	1,831.75
04/23/2021	01	88354	00000102	INTERSTATE BATTERY SYSTEMS OF	131.95
04/23/2021	01	88355	100000882	JACOB MILLEVOI	50.00
04/23/2021	01	88356	100001722	JASON PENNA	100.00
04/23/2021	01	88357	100000881	JOHN H. MOGENSEN	45.00
04/23/2021	01	88358	100001725	JPMCC 2017-CIBC19 BETHLEHEM PIKE	4,159.78
04/23/2021	01	88359	100000554	KEITH GRIERSON	15.00
04/23/2021	01	88360	00000264	KENCO HYDRAULICS, INC.	249.21
04/23/2021	01	88361	100001477	KRISTIN MULLEN	320.00
04/23/2021	01	88362	100001661	KYLE STUMP	30.00
04/23/2021	01	88363	00000668	LEADSONLINE	2,374.00
04/23/2021	01	88364	00000284	LIZELL OFFICE FURNITURE	43.00
04/23/2021	01	88365	00001330	MCCALLION STAFFING SPECIALISTS	299.88
04/23/2021	01	88366	100001651	MCCLOSKEY MECHANICAL	15,450.00
04/23/2021	01	88367	100000875	MICHAEL BEAN	60.00
04/23/2021	01	88368	100000885	MICHAEL SHEARER	30.00
04/23/2021	01	88369	100001720	MICHELE LARKIN	110.00
04/23/2021	01	88370	100000389	MISTRAS GROUP, INC	775.00
04/23/2021	01	88371	100000188	MJ EARL	670.40
04/23/2021	01	88372	100001726	MONTGOMERYVILLE REALTY PARTNERS LP	1,456.00
04/23/2021	01	88373	1264	MORGAN STANLEY SMITH BARNEY INC	135,371.33
04/23/2021	01	88374	00000324	MOYER INDOOR / OUTDOOR	155.35
04/23/2021	01	88375	00000356	NORTH WALES WATER AUTHORITY	160.48
04/23/2021	01	88376	100001721	PATRICIA A. GALLAGHER	174.70
04/23/2021	01	88377	100000890	PAUL MOGENSEN	165.00
04/23/2021	01	88378	00000397	PECO ENERGY	1,961.58
04/23/2021	01	88379	00000399	PECO ENERGY	28.78
04/23/2021	01	88380	100000754	PETROLEUM TRADERS CORP.	2,512.42
04/23/2021	01	88381	100000755	PETROLEUM TRADERS CORP.	906.84
04/23/2021	01	88382	00000009	PETTY CASH	54.34
04/23/2021	01	88383	00000447	PETTY CASH - POLICE	135.96

04/23/2021 12:37 PM
 User: msanders
 DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
 CHECK DATE FROM 04/13/2021 - 04/23/2021

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
04/23/2021	01	88384	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	2,221.40
04/23/2021	01	88385	00000446	PHISCON ENTERPRISES, INC.	100.00
04/23/2021	01	88386	00000945	PIPERSVILLE GARDEN CENTER, INC.	12.20
04/23/2021	01	88387	00000345	PRINTWORKS & COMPANY, INC.	97.11
04/23/2021	01	88388	100001010	RACHEL GIBSON	100.00
04/23/2021	01	88389	00906102	READY REFRESH	133.18
04/23/2021	01	88390	100001727	ROSEANN MCGRATH	3,830.25
04/23/2021	01	88391	100000873	RYAN ALLISON	30.00
04/23/2021	01	88392	100000884	RYAN RUDELL	30.00
04/23/2021	01	88393	00000969	SAFETY-KLEEN SYSTEMS, INC.	343.06
04/23/2021	01	88394	00000365	SCOTT BENDIG	200.00
04/23/2021	01	88395	100000874	SEAN ALLISON	15.00
04/23/2021	01	88396	100001354	SELEX ES INC.	2,207.00
04/23/2021	01	88397	00000833	SHERWIN WILLIAMS COMPANY	326.23
04/23/2021	01	88398	100000790	SHOEN SAFETY & TRAINING	540.00
04/23/2021	01	88399	MISC	SIE DAVID & TA-SIE KAYLY	1,200.00
04/23/2021	01	88400	00000015	SPRINT	244.46
04/23/2021	01	88401	00001394	STANDARD INSURANCE COMPANY	7,782.62
04/23/2021	01	88402	100000701	STAPLES BUSINESS CREDIT	754.26
04/23/2021	01	88403	100001728	STEVEN KRATZ	80.00
04/23/2021	01	88404	100001172	STREET COP TRAINING	249.00
04/23/2021	01	88405	100001172	STREET COP TRAINING	249.00
04/23/2021	01	88406	00000485	SYRENA COLLISION CENTER, INC.	240.00
04/23/2021	01	88407	00906111	THE PROTECTION BUREAU	204.00
04/23/2021	01	88408	100000897	TREVOR DALTON	15.00
04/23/2021	01	88409	100000290	TRIAD TRUCK EQUIPMENT	4,852.00
04/23/2021	01	88410	0903444	TURNER SEMRAU	60.00
04/23/2021	01	88411	100001181	TURTLE & HUGHES ELECTRICAL &	1,596.00
04/23/2021	01	88412	00000500	U.S. BANK	373,165.00
04/23/2021	01	88413	100000210	UNIFIRST	50.91
04/23/2021	01	88414	00000040	VERIZON	139.99
04/23/2021	01	88415	00000040	VERIZON	69.68
04/23/2021	01	88416	00000040	VERIZON	39.66
04/23/2021	01	88417	00000040	VERIZON	193.28
04/23/2021	01	88418	100000854	VINAY SETTY	120.00
04/23/2021	01	88419	100000891	VINCENT ZIRPOLI	90.00
04/23/2021	01	88420	00001329	WELDON AUTO PARTS	184.91
04/23/2021	01	88421	100000530	WHITE OAK LANDSCAPING, INC	3,600.00
04/23/2021	01	88422	00001084	WITMER ASSOCIATES, INC.	290.25
04/23/2021	01	88423	100001042	ZACHARY EIDEN	30.00

01 TOTALS:

(2 Checks Voided)

Total of 116 Disbursements:

672,514.88

Check Register Report For
For Check Dates 04/13/2021 to 04/26/2021

Check Date	Name		Amount
4/21/2021	STATE OF PA	Tax Payment	9,239.15
4/15/2021	PA SCDU	Withholding Payment	852.17
4/15/2021	MORGAN STANLEY SMITH BARNEY INC	Police Pension	7,323.03
4/15/2021	UNITED STATES TREASURY	Tax Payment	84,837.31
4/15/2021	CITY OF PHILADELPHIA	Tax Payment	421.05
4/15/2021	EMPOWER RETIREMENT	401 Plan	14,507.64
4/15/2021	EMPOWER RETIREMENT	457 Plan	16,266.54
4/15/2021	PBA	Withholding Payment	1,358.00
			\$ 134,804.89

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **7**

SUBJECT:	Introduction and Welcome to New Employee, Chris Cardamone (Public Works)
MEETING DATE:	April 26, 2021
BOARD LIAISON:	
INITIATED BY:	Greg Reiff, Public Works Director

BACKGROUND:

Tonight, we would like to introduce and welcome a new employee, Chris Cardamone, to Montgomery Township as a Laborer in the Public Works Department. Chris joined the team as part of the park crew on Monday, April 12th, 2021. He brings with him a wide range of experience in operating equipment, lawncare/landscaping and construction which will prove to be an asset to both the department and the Township.

RECOMMENDATION:

Staff recommends the Board of Supervisors recognize Chris Cardamone's hiring and welcome him to Montgomery Township and the Public Works staff.

MOTION/RESOLUTION:

Motion to welcome Chris Cardamone to Montgomery Township as a Laborer in the Public Works Department effective April 12, 2021.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY
Item # **8**

SUBJECT: Consider Authorization to Adopt Food Truck Ordinance #21-319
MEETING DATE: April 26, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Bruce Shoupe, Director of Planning & Zoning

BACKGROUND:

The purpose of the ordinance is to regulate operation of mobile food vendors and establish reasonable guidelines and regulations, as well as provide locations where mobile food vendors can operate within the Township.

At the March 22 public meeting the Board discussed the proposed ordinance and asked for additional language allowing mobile food vendors on private residential property. The Solicitor's office made the changes.

At the April 12 public meeting the Board voted to authorize the advertisement of the revised ordinance.

BUDGET IMPACT:

Fees will need to be developed and presented to the Board for inclusion in the Township's fee schedule.

RECOMMENDATION:

Staff recommends the Board of Supervisors adopt the proposed ordinance as amended.

MOTION/RESOLUTION:

Motion to adopt Ordinance No. 21-319, regulating the operation of mobile food vendors.

Motion: _____

Second: _____

**MONTGOMERY TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 21-319

AN ORDINANCE OF MONTGOMERY TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, CREATING A NEW CHAPTER 140, MOBILE FOOD VENDORS, OF THE MONTGOMERY TOWNSHIP CODE OF ORDINANCES - REGULATING THE OPERATION OF MOBILE FOOD VENDORS AND REQUIRING A PERMIT FOR THEIR OPERATION IN THE TOWNSHIP; REPEALING ALL INCONSISTENT ORDINANCES, OR PARTS THEREOF; AND PROVIDING A SEVERABILITY CLAUSE AND EFFECTIVE DATE

WHEREAS, the number of mobile food vendors who wish to conduct business in the Township has grown significantly, presenting both opportunities and challenges for local government; and

WHEREAS, the Montgomery Township Code of Ordinances does not regulate the operation of mobile food vendors operating within the Township; and

WHEREAS, it is appropriate to establish reasonable guidelines and regulations to govern mobile food vending in Montgomery Township in an effort to provide opportunities for mobile food vendors to operate within the Township; and

WHEREAS, the Township further finds that such regulations are necessary to protect the public health, safety, and welfare of residents, business owners and visitors in the Township.

NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED by the Board of Supervisors of Montgomery Township as follows:

- I. Part II, General Legislation of the Code of Ordinances of Montgomery Township is hereby amended as follows:**

Chapter 140

Montgomery Township Mobile Food Vendor Ordinance

§140.1 – Definitions.

Mobile Food Unit – Any motorized or nonmotorized vehicle, including but not limited to carts, stands, kiosks, any other device designed to be portable and not permanently attached to the ground and ancillary equipment from which food products are intended to be prepared and or sold or distributed. Such use also includes the distribution of pre-packaged foods.

Mobile Food Vending – Vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a retail food establishment.

§140.2 - Scope.

- A. The provisions of this ordinance apply to mobile food vendors engaged in the business of cooking, preparing, and distributing food or beverage with or without charge upon or in public and private restricted spaces.
- B. This ordinance does not apply to vehicles that dispense food and that move from place to place and are stationary in the same location for no more than 15 minutes at a time.
- C. Mobile food vendors shall only be permitted in the HLI II-Highway Limited Industrial II District and the RS-Regional Shopping Center District.
- D. Mobile food vendors are permitted to operate on active private residential property for a private event for a duration of four hours or less.

§140.3 – Permit required.

- A. It is unlawful for any person to operate within the Township a mobile food unit, as defined in this chapter, without having obtained a permit from the Township for that purpose.
- B. No person shall then sell or offer food products at any location until the food vendor has obtained a permit for that purpose.
- C. All permits shall be prominently displayed on the mobile food vending unit.
- D. Vendors operating under a special event permit issued by the Township are exempt from the permit requirement.

§140.4 – General Permit.

- A. Permits shall only be issued for mobile food vendors to operate in the HLI II-Highway Limited Industrial II District and the RS-Regional Shopping Center District or to operate on active private residential property as a caterer for a private event.
- B. Permits shall be issued for a period of time not to exceed one month.
- C. Permits are required to be renewed prior to the expiration date.
- D. Permits are not transferrable.

§140.5 – Application for Permit.

- A. Any vendor desiring to engage in mobile food vending in Montgomery Township shall submit a completed application to Montgomery Township Code Enforcement and receive a general permit issued by the Township.

- B. The applicant shall truthfully state, in full, all information requested on the application for permit issued by the Township. The application for a permit shall be accompanied by a fee as defined in this chapter.
- C. The owner of the mobile food unit must obtain and maintain insurance as outlined in Section 140.6 below. Each mobile food vendor must supply the Township with proof of insurance in the form of a certificate of insurance which names the Township as an additional insured party. Proof of insurance must be attached to the application for permit.
- D. The owner of the mobile food unit shall obtain written permission from the property owner in HLI II-Highway Limited Industrial II District and the RS-Regional Shopping Center District on which their mobile food unit will operate. This written permission must be attached to the application as an exhibit.

§140.6 – Insurance requirements for mobile food vendors.

- A. The owner of the mobile food unit shall purchase and maintain the following insurance coverages at not less than the limits specified below or required by law, whichever is greater:
 - a. Commercial general liability insurance or its equivalent for bodily injury, personal injury and property damage including loss of use, with minimum limits of:

\$1,000,000 each occurrence;
\$1,000,000 personal and advertising injury;
\$1,000,000 general aggregate; and
\$1,000,000 products/completed operations aggregate.

This insurance shall include coverage for all of the following:

- 1. Liability arising from premises and operations;
 - 2. Liability arising from the actions of independent contractors; and
 - 3. Contractual liability including protection for the Mobile Vendor from bodily injury and property damage claims arising out of liability assumed under this contract.
- B. Business auto liability insurance or its equivalent with a minimum limit of \$1,000,000 per accident and including coverage for all of the following:
 - 1. Liability arising out of the ownership, maintenance or use of any auto (if no owned autos, then hired and non-owned autos); and
 - 2. Automobile contractual liability
- C. If the Mobile Food Vendor has any employees, workers compensation insurance or its equivalent with statutory benefits as required by any state or Federal law, including

standard "other states" coverage; employers liability insurance or its equivalent with minimum limits of:

- \$1,000, 000 each accident for bodily injury by accident;
- \$1,000,000 each employee for bodily injury by disease; and
- \$1,000,000 policy limit for bodily injury by disease.

D. Umbrella excess liability or excess liability insurance or its equivalent with minimum limits of:

- \$1,000,000 per occurrence;
- \$1,000,000 aggregate for other than products/completed operations and auto liability; and
- \$1,000,000 products/completed operations aggregate

and including all of the following coverages on the applicable schedule of underlying insurance:

1. Commercial general liability;
2. Business auto liability; and
3. Employers liability.

E. The Township and Delaware Valley Property and Liability Trust (DVPLT) and their members, elected officials, trustees, officers and employees shall be named as additional insureds on the Service Provider's commercial general liability insurance and umbrella or excess liability insurance with respect to liability arising out of the services provided under this Contract by Service Provider.

F. Insurance or self-insurance provided to the Township and DVPLT and their members, elected officials, trustees, officers and employees under any Service Provider's liability insurance or self-insurance required herein shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of insurance or self-insurance. (Any cross suits or cross liability exclusion shall be deleted from Service Provider's liability insurance policies required herein.)

G. Insurance or self-insurance provided to the Township and DVPLT and their members, elected officials, trustees, officers and employees as specified herein shall be primary, and any other insurance, self-insurance, coverage or indemnity available to Montgomery Township and DVPLT and their members, trustees, officers and employees shall be excess of and non-contributory with insurance or self-insurance provided to the Township and DVPLT and their members, trustees, officers and employees as specified herein.

§140.7 – Indemnification

To the fullest extent permitted by law, Service Provider agrees to defend, indemnify, pay on behalf of, and save harmless Montgomery Township, their trustees, elected officials, officers and employees against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Mobile Vendors for activities associated with mobile food vending in the Township. The Service Provider's obligation to defend and indemnify shall survive the termination of the permit.

§140.8 – Fees and Deposit.

An application for permit shall be accompanied by a fee in the amount established by resolution by the Montgomery Township Board of Supervisors. The Applicant will also be required to submit an amount determined by the Township as a deposit to be held in escrow during the duration of the permit to ensure proper cleanup of the location by the permit holder. The deposit will be returned to the Applicant by request upon expiration of the permit upon Township approval. Permits may be renewed monthly.

§140.9 – Other licenses or permits.

A permit obtained under this chapter shall not relieve any vendor of the responsibility of obtaining any other permit or authorization required by any other resolution, ordinance, statute or administrative rule.

§140.10 – Mobile food vendor restrictions.

- A. Mobile food vendors are responsible for providing receptacles for trash within five feet of their operation.
- B. A mobile food vendor may not sell or offer for sale any products or services:
 - 1) Within 15 feet from a fire hydrant.
- C. All sales by mobile food vendors shall cease to operate no later than 11:00 p.m. each day. Mobile food units shall be removed from public property no later than 11:00 p.m. each day.
- D. All mobile food vendors shall be limited to a block of four hours total per day to operate.

§140.11 – Enforcement and Penalty

Any person who violates any provision of this chapter shall be guilty of a summary offense; and for every such violation, upon conviction, shall be sentenced to pay a fine of not less than \$250.00, nor more than \$1,000.00, and the cost of prosecution.

II. Severability.

The terms, conditions and provisions of this Chapter are hereby declared to be severable, and should any portion, part or provision of this Chapter be found by a court of competent jurisdiction

to be invalid, unenforceable or unconstitutional, the Montgomery Township Board of Supervisors hereby declares its intent that the Chapter shall have been repealed without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Chapter.

III. Repealer.

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

IV. Effective Date.

This Ordinance shall be effective immediately enactment.

ORDAINED AND ENACTED by the Board of Supervisors of Montgomery Township on this _____ day of _____, 2021.

Attest:

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

Carolyn McCreary, Secretary

Tanya C. Bamford, Chair

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 9

SUBJECT: Consider Financial Security Release – Korean War Memorial and America-Korea Alliance Peace Park
MEETING DATE: April 26, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Carolyn McCreary, Township Manager

BACKGROUND:

The Township received correspondence from Kate Harper, Co-Chair of the Committee requesting Board consideration to release the financial security held for this project. The Township Engineer was asked to review the completed project compared to the land development plan and provide a report to the Township.

PREVIOUS BOARD ACTION:

The Board executed a License and Security agreement with the Committee which established an escrow of \$75,000 to insure completion of the project. On January 25, 2021 \$70,000 was approved for release by the Board of Supervisors based on approval by the Township Engineer letter dated January 21, 2021.

BUDGET IMPACT: None

RECOMMENDATION:

Approve release of the remaining \$5,000 based on staff recommendation that the punch list items have been completed.

MOTION/RESOLUTION:

Motion to approve the release of the remaining \$5,000 of the financial security posted to ensure completion of the Korean War Memorial and America-Korea Alliance Peace Plaza.

Motion by: _____

Seconded by: _____



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

REVISED JANUARY 21, 2021
January 15, 2021

File No. 2019-01016-01

Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Korean War Memorial
Financial Security Release 1

Dear Bruce:

As requested, we have reviewed the site referenced above and have found improvements in the amount of \$70,000 satisfactory. We recommend that security being held for these improvements in the amount of \$70,000 be released. The remaining balance held by the Township will be \$5,000 until completion of punch list items.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/sl

cc: Carolyn McCreary, Township Manager – Montgomery Township
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Mary Gambino, Project Coordinator – Montgomery Township

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

BOARD ACTION SUMMARY

Item # 10

SUBJECT: Consider Zoning Hearing Board Applications
MEETING DATE: April 26, 2021
BOARD LIAISON: Tanya C. Bamford, Chair
INITIATED BY: Bruce Shoupe, Director of Planning and Zoning

BACKGROUND:

Attached are summaries of the Zoning Hearing Board application(s) to be heard at the May 5, 2021 meeting.

- a. 21 Douglas Road – Steven & Holly Staugaitis

ALTERNATIVES/OPTIONS: The Board could oppose, remain neutral, or support the applicants' request.



Montgomery Township Zoning Hearing Board

Meeting Date: May 5, 2021

The agenda for the scheduled hearing is as follows:

6:30 pm - 1. Application # 21040001 Staugaitis / 21 Douglass Road – The applicants, Steven and Holly Staugaitis own and occupy the single family detached home located at 21 Douglass Road. The 21,680 square foot property sits within the R-2 Residential District and is currently improved with a single family home and deck. Douglass Road is a circle. The property sits on the inside of the circle along the curve creating a large front yard and smaller rear yard. The applicants proposed to install an above ground pool with decking around it 8 feet from the rear property line where a minimum of 15 feet is required (if a 5-6 foot solid fence or landscape screen is provided) or 30 feet is required if no screening is provided. The applicants seek a variance from the provisions of Section 230-33D(2) of the Code of Montgomery Township.

****Copies of the Application(s) and accompanying documents are on file in the Township's Planning and Zoning Department and may be seen upon request.**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # **11**

SUBJECT:	Higher Rock Land Development Project
MEETING DATE:	April 26, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Bruce Shoupe, Director of Planning & Zoning

BACKGROUND:

Jim Kahn, one of the principals involved with the Higher Rock project spoke to staff about the four acres behind the Wawa on top of the wall. He indicated after exploring several development options they are now evaluating the potential for residential construction of townhomes.

Mr. Kahn would like to speak to the Board tonight to share the details and obtain feedback from the Board.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **12**

SUBJECT:	Consider Approval of Proposal for Changes to Township Building Access/Security
MEETING DATE:	April 26, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

In 2018 the Township contracted with KCBA Architects to conduct a facilities study. They were tasked with "evaluating the existing police and township administration building to support the goals of improving township services, identifying and addressing safety, security, technological and special needs, modernization and replacement of aging and inefficient facilities and systems, as well as improving the overall campus layout and function."

One item within the report addressed building security. It states "Currently visitors use the main entrance or the entrance adjacent to the code enforcement office. There is a lack of security control in the main lobby to perform basic services such as a zoning permit application consult, therefore requiring the public to routinely be brought back into the secured office space."

Their recommendation was to build a secured wall prior to the corridor that leads back to the Administration, Finance, MTSA, and Code Enforcement offices.

The Township obtain three (3) quotes to construct this wall, which are as follows:

- Hassett Enterprises Inc - \$8,000.00
- Fenster Construction Inc - \$9,200.00
- Phase4 Contracting, LLC - \$10,200.00

PREVIOUS BOARD ACTION:

The Township addressed part of the security by installing key fob controls. This restricted the public from utilizing the entrance adjacent to the code enforcement office.

BUDGET IMPACT:

The Township budgeted \$70,000 for overall building improvements in 2021. This project would utilize a portion of those funds.

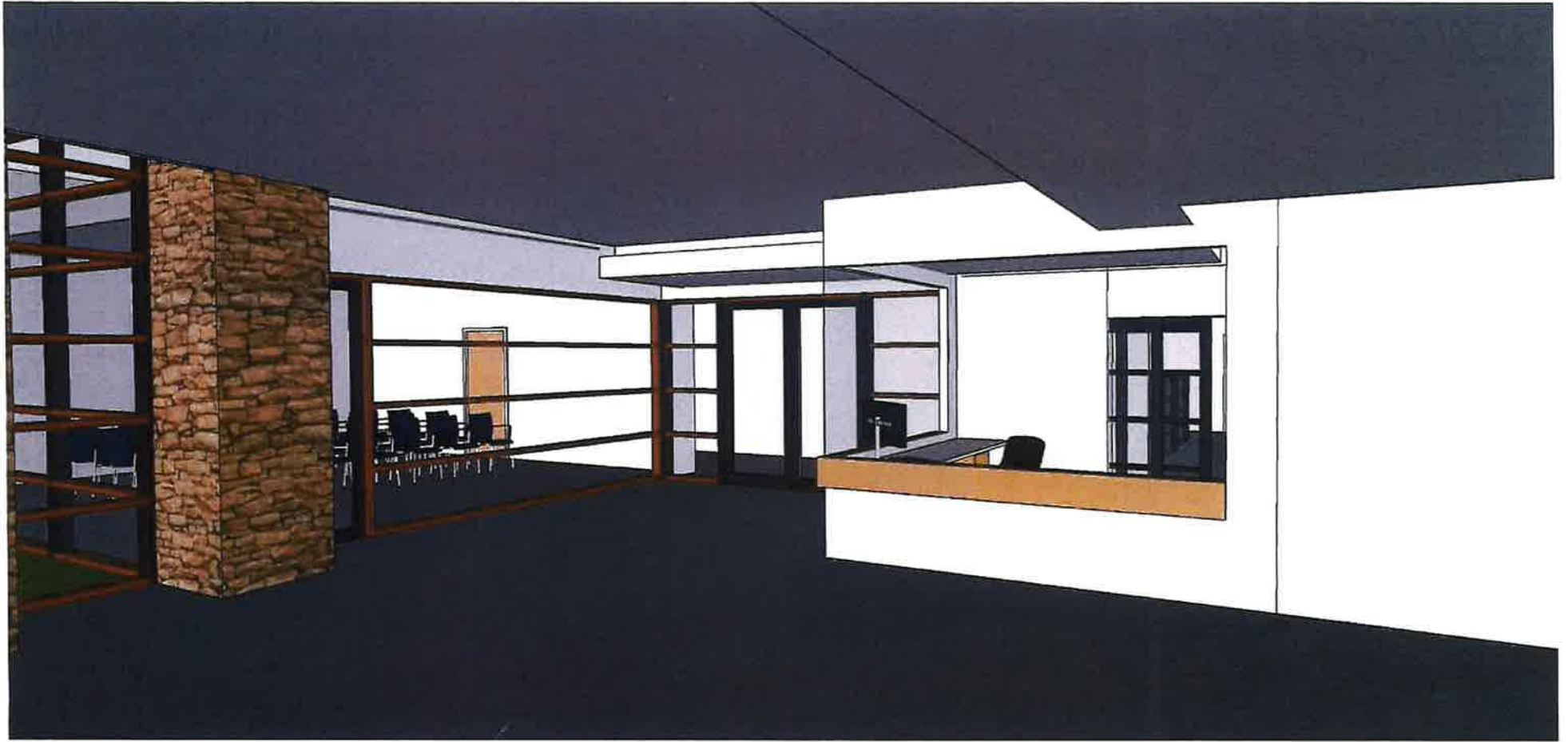
RECOMMENDATION:

Township staff is recommending that the Board of Supervisors approve the quote from Hassett Enterprises Inc in the amount of \$8,000.00

MOTION/RESOLUTION:

Motion to approve the proposal from Hassett Enterprises Inc. in the amount of \$8,000 to construct a security wall in the administration building lobby.

MOTION BY: _____ SECOND BY: _____



Montgomery Township
Municipal Building

SECURE ENTRANCE

kcb 
Architects



Commercial Contracting

PROPOSAL

Project: 901 Pleasant Valley Ave
Dock Installations

PROPOSAL FOR: Fire Department Of Montgomery Township

325 Stump Rd

North Wales PA, 19454

bwiegman@montgomerytwp.org

#911

Date: 4/9/2021

Amount: \$8,000.00

Sales tax included: YES

Plans Date: N/A

Dear Mr. weigman,

We propose to furnish and install all labor, materials and supervision to complete this project in a safe and timely manor. All work in this proposal will be in accordance with the following scope of work

Summary: Installation of 12Ft Wall 10ft Tall

Scope of work:

Wall

- Furnish and install a new 10ft tall wall 12ft wide. Wall to be constructed of 1 layer of 5/8" GWB each side. Studs to be 3-5/8" 25Ga. 16" OC. And screwed to the underside of the grid
- Wall to be finished for paint
- Install R-11 Unfaced insulation for sound reduction
- Install 4" rubber cove base on each side to match existing

Paint

- Paint wall with (2) coats of Sherwin Williams Pro-Mar 200 Color TBD
- Paint or stain the new door unit

Doors and Hardware

- Furnish and install (1) 3/0-7/0 SC wood door with knock down metal frame
- Hardware Set to include Grade 2 ADA Lever Lockset
- Kick plate on each side
- Door closer
- Includes shipping to customers location.

Exceptions and Clarifications:

- All work is for normal business hours
- Permits not included
- Daily cleanup is included in the above scope of work
- All labor and pricing is Non Union

Cost Breakdown:

Wall	\$4,100.00
Paint	\$1,700.00
Doors & Hardware	\$1,350.00
Supervision On Site	\$850.00
<hr/>	
SUBTOTAL	\$8,000.00

Due to the volatility of the materials markets pricing is held for 30 days from the date listed above

- Please review this proposal, scope of work, and cost breakdown and contact our office with any additional questions or comments

Thank you for giving us the opportunity to quote this project!

Very truly yours,
Hassett Enterprises Inc.
Robert A. Hassett

Robert A. Hassett



FENSTER CONSTRUCTION INC.

19R JENKINS AVE. BOX 1187 LANSDALE, PA 19446 (215) 855 8287 FAX (215) 855 8288

March 29, 2021

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Material and labor to construct one new partition at Reception area.

1. Construct 14 lineal feet of partition using metal studs and drywall. Run to underside of existing drywall ceiling. Fit around existing counter.
2. Frame opening for a 3' x 7' man door.
3. Tape and spackle ready for paint.
4. Install one 3/0 x 7/0 solid core wood door with metal frame, 1/2 glass window, hinges, panic set, closer. Provide electric strike (wiring by others).
5. Paint new drywall with two coats of flat latex paint.
6. Paint door frame with two coats of semi-gloss. Door to match existing as close as possible.
7. Supply and install 4" vinyl cove base.
8. Remove existing decorative panel on existing wall beginning at the right side of the showcase and continuing to the right end. Decorative panel to remain within the showcase.
9. Install new drywall in place of the decorative panel, tape, spackle and paint.

All of the above mentioned work for the approx. sum of \$9,200.00

The above quotation does not include any flooring, sprinkler, electric, HVAC, dumpsters, drawings or permits.

TERMS: TBD

CONDITIONS: We shall not be responsible for any loss damage, or delay caused by fires, accidents, strikes, undue shrinkage, or by any other occurrences beyond our control. Title of materials to remain with us until payment in full by the purchaser. All prices are for acceptance within 5 days. Owner to maintain builder's risk, fire and extended coverage insurance for material and labor incorporated into the project during construction.

ACCEPTANCE: Please sign and return.

Phase4 Contracting L.L.C.
733 Bethlehem Pike
Montgomeryville, PA 18936
(267)278-7021

Estimate



ADDRESS

TODD JASUTA
1001 STUMP RD
MONTGOMERYVILLE, PA 18936

ESTIMATE

6889

DATE

01/28/2021

ACTIVITY

AMOUNT

CARPENTRY

10,200.00

RECEPTION AREA

FRAME A 13 FOOT WALL USING ALL METAL STUDS WITH ONE DOOR OPENING BETWEEN EXTERIOR WALL AND RECEPTIONIST AREA.

INSTALL HALF-INCH DRYWALL ON BOTH SIDES OF NEW WALL. TAPE SPACKLE AND FINISH.

INSTALL DOOR IN NEW WALL. ALLOWANCE FOR DOOR PURCHASE IS \$800.

INSTALL ALL CASINGS AND BACKBOARD NEEDED.

PAINT ALL NEW WALLS AND TRIM.

REMOVE EXISTING TACK BOARD AND INSTALL 2 SHEETS OF 1/2" DRYWALL.

TAPE SPACKLE FINISH

REMOVE ALL TRASH AND DEBRIS

TO PROCEED WITH PROJECT PLEASE SIGN CONTRACT AND SUBMIT
DEPOSIT IN THE AMOUNT OF \$3200.00

TOTAL

\$10,200.00

Accepted By

Accepted Date

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD INFORMATION SUMMARY

Item # **13**

SUBJECT:	Water Quality Management Permit Amendment
MEETING DATE:	April 26, 2021
BOARD LIAISON:	Tanya C. Bamford, Chair
INITIATED BY:	Carolyn McCreary, Township Manager

BACKGROUND:

The Township received correspondence dated April 19, 2021 from the Montgomery Township Municipal Sewer Authority's (MTMSA) engineer, advising us they will be making an application to PaDEP to amend their permit. If approved the amendment would allow for an increase in influent organic loading. The letter is attached.

RECOMMENDATION:

Staff recommends the Board Chair acknowledge receipt of the notification so it can be included in the minutes.



4259 W. Swamp Road
Suite 410
Doylestown, PA 18902

www.cksengineers.com
215.340.0600

April 19, 2021
Ref: # 8400-74

Certified Mail Return Receipt Request

Montgomery Township Board of Supervisors
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Montgomery Township Municipal Sewer Authority
Eureka Wastewater Treatment Plant
Application for Part II – Water Quality Management Permit Amendment
Act 14 Notification

Dear Supervisors:

The Montgomery Township Municipal Sewer Authority will be applying to amend its existing Water Quality Management Permit to re-rate the existing organic loading to the Eureka Wastewater Treatment Plant. The amendment will increase the influent organic loading from 3,463 pounds per day to 4,170 pounds per day of BOD₅. This treatment facility currently treats and discharges a design capacity of 2.4 million gallons per day of wastewater to the Little Neshaminy Creek.

This letter will serve as written notification to comply with the Commonwealth's municipal notification requirement, defined in Act 14. Any comments or questions concerning the project can be directed to either the Montgomery Township Municipal Sewer Authority or to this office.

Very truly yours,
CKS ENGINEERS, INC.
Authority Engineers

Thomas F. Zarko, P.E.

TFZ/paf

cc: Shannon Drosnock, Executive Director
File

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # 14

SUBJECT:	Other Business – Department Reports
MEETING DATE:	April 26, 2021
BOARD LIAISON:	
INITIATED BY:	Tanya C. Bamford, Chair

BACKGROUND:

Township staff has prepared reports for the month of March. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues to the Board of Supervisors of interest or for which they need input or direction.

ADMINISTRATION REPORT

March 2021

Administrative Matters (Township Manager)

- Staff meeting concerning mobile food vendor ordinance
- Met with Traffic Engineers and staff concerning annual traffic signal inspections
- Met with representatives of VMSC Board and Director regarding staffing and budgetary issues
- Met with Traffic Engineer, Township staff and PennDot to discuss Westrum proposal and walkability
- Participated in quarterly Governance and Strategic Planning Session for DVHT Executive Committee
- Met with HR consultant regarding vacancy in the Department and hiring process
- Met with staff and officers of MonU soccer to discuss desire for turf field at Township park
- Met with Finance Director to evaluate presentation and discuss GIS options
- Met with Chief Bendig and Officer Dunlap to discuss site analysis of Montgomery Mall area
- Met with Solicitor to discuss and plan HRC training for members
- Attended site visit at Fellowship Park with staff and Township planning consultant for DCNR grant
- Attended Department of Fire Services operations meeting
- Attended digital sign demonstration for Township building, CRC, and Battalions 1 and 2
- Virtual monthly meetings with Solicitor, Engineer and Traffic Engineer
- Held bi-monthly Department Heads meeting at the CRC
- Attended Finance, BDP, Autumn Festival, and EAC meetings
- Webinars (Professional Development): Thinking Outside the Building (with Department Heads), American Rescue Act of 2021, ICMA-Establishing Inclusion as a Value, PELRAS annual conference (virtual)

Human Resources

- Training: Webinar - Think Outside the Building: Innovating Your Future; DVT Webinar Understanding New Food Labels Wellness; PELRAS virtual training, March 17, 18, 19; coordination of in-house employee training
- Meetings: preparing for human resources transition; meet various times with consultant for recruiting strategies for Sr. HR Administrator position; virtual attendance Human Resources Consortium, Department Head monthly meeting.
- Oversight and coordination of: recruiting advertisements and interviews for public works laborer, human resources senior administrator, community and recreation program director; new hire/pre-employment physicals/paperwork for new firefighters; random drug and alcohol testing; Unconscious Bias seminar through EAP/DVT;
- Coordination of occupational and non-occupational absences with employee(s) and DVWCT.
- Coordination and management of employee relations issues.

Public Information

- Updated website calendar of events, breaking news and current events for March.
- Planned, created and distributed the weekly electronic newsletter.
- Updated social media with Township news and information.
- Created weekly schedule for posting of information, i.e. EAC Tuesday Tips.

- Assisted Human Relations Commission members for regarding appointments and setup of initial training session.
- Responded to resident inquiries regarding Friendship Park timeline and other misc inquiries.
- Promoted Arbor Day and electronic recycling events.
- Prepared for new Public Information Coordinator! 😊

Community and Recreation Center Report

March 2021

- The COVID-19 vaccination process has definitely had a positive effect on attendance and participation in our new spring 2021 schedule at the Montgomery Township Community Recreation Center (Mont CRC). We are experiencing increased interest in utilization of the CRC by our long time members and new prospective participants. Spring 2021 programs and classes began the week of March 8th.

Below is a review of programming activity and facility usage for the month of March:

- Our Wednesday Active play program continues to be a popular class for fun and fitness during the continued COVID-19 pandemic. Over 100 children have participated in the various lively and energetic sessions.
- Our monthly CPR/AED instructional class was conducted as scheduled on Thursday March 11th.
- The Chess Club has become a popular program in the afternoons and early evenings on Mondays. 22 participants participated this past month.
- Socially distanced Skills and Drills Flag Football Clinics began the spring season on March 20th in 2 separate age. The clinics are conducted on Saturday mornings through mid-April.
- Let's Play Guitar! (Group guitar lessons) has evolved into both beginner and intermediate instructional sessions for the spring season.
- The Police Department conducted self-defense training/certification the first week in March.
- A March canvas painting event for children attracted 10 young artists who created springtime masterpieces.
- Youth Pottery class had nine participants during March.

- Parents/Kids Night Off/Out was an enjoyable night for all on Friday, March 5th. There were 9 participating families.
- Pickle ball is currently operating six days a week on a reservation only basis. Two socially distanced courts are utilized in the gymnasium.
- Badminton has also resumed on a limited basis on Friday evenings, Saturday mornings, and Sunday mornings.
- Small group pickle ball lessons also resumed during March.
- The Ikebana Sogetsu (Floral Art) group continued their virtual flower arranging classes in March. The classes are offered on YouTube.
- The return of group exercise classes is on the horizon. Assuming vaccinations increase and COVID-19 case counts continue to decrease, the return of fitness class opportunities could happen by the middle of May.
- Kids University preparation continues. The 2021 registration will take place on Tuesday April 6th. The limited size program for 2021 will be conducted inside and outside the Mont CRC.

Physical Facility Improvement Notes:

- Quarterly preventive maintenance on Fitness Equipment was conducted on March
- Daytime Janitorial cleaning/sanitizing of the CRC facility continued throughout March.
- All HVAC units received preventative maintenance checks during the week of March 15th.
- Fire alarm and suppression systems received their annual inspections on March 12th. The inspection was conducted by Johnson Controls.

I am truly pleased to report that the Mont CRC is slowly beginning to return to some sense of “normal”. There appears to be a flickering light of positivity that is getting brighter everyday as we move toward the end of the COVID-19 pandemic journey.

Floyd S. Shaffer

Community Recreation Center Director



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Brian Shapiro, Director of Finance
Date: 04/26/21
Subject: April Finance Committee Report

Attached is a revenue and expenditure report as of 03/21/2021 for the Montgomery Township 2021 budget. The column labeled "2020 Actual" is provided pre-audit without accrual journal entries. The final numbers for 2020 will change based on those entries.

2021 Budget Summary – as of 03/31/21:

The General Fund total revenues are \$2,823,879 or 20.98% of total budget. Major revenue sources comprise \$2,754,554 of the total revenues. The majority of real estate tax collections occur in April and May and those numbers will be reflected in the next financial statement. Earned Income and Local Services Taxes are collected on a quarterly basis, when employers submit their tax returns. Earned Income Tax is currently at 26.82% of budget and Local Services Tax is 24.44%. Both Mercantile and Business Privilege Taxes are due by March 15th of each year. The Township will start receiving those monies from Berkheimer in the next couple of months, once the tax returns are processed. Total expenditures are \$2,608,000 or 19.38% of total budget. Major expenses in the 1st quarter are typically payroll and ancillary benefit payments.

2021 Capital Investments Approved as of 4/12/21:

Included is a listing of all Capital Investments approved by the Board of Supervisors as of 04/12/21.

Department Operations

- The annual audit was conducted the first week of March. The DCED report has been submitted to the state. Staff will be working on the Annual Financial Report, which is required to be finalized by June 30th.
- Staff has completed the first draft of the PAFR (Popular Annual Financial Reporting).
- Staff works with Berkheimer and business with the transition of Business Privilege/Mercantile/Amusement Tax collections.

**DEPARTMENT of FIRE SERVICES
MARCH 2021
MONTHLY ACTIVITY REPORT**

During the month March 2021, the Department of Fire Services performed the following activities:

EMERGENCY RESPONSES-49

Average response time of 1st arriving apparatus:

Stipend Crews – 8 minutes 5 sec
Volunteer Crews – 6 minutes 37 sec
Career Crews – 4 minutes 36 sec

Total responses and average number of personnel:

Stipend Crews – 8 calls; average of 12 members
Volunteer Crews – 14 calls; average of 14 members
Career Crews – 27 calls; average of 10 members

Average number of personnel on fire/emergency scene:

Stipend Crews – 7 FF members
Volunteer Crews – 7 FF members
Career Crews – 6 FF members

SIGNIFICANT FIRE INCIDENTS

- March 8, 2021 Vehicle Rescue at Cedar Hill Road, Horsham
- March 23, 2021 Dwelling Fire, 316 Clear Spring Road, Lansdale

ADMINISTRATIVE

Meetings attended (in person/phone/virtual) during the March:

- Meetings with Township Staff including Township Manager
- DFS Staff Meetings & Individual Meetings with Staff
- Monthly Meeting of the FDMT & FDMT Relief Association
- Meetings with local Fire Marshals
- Township Board of Supervisors' Meeting
- Meetings with broker for the sale of Ladder 18
- Montgomery County CISM Team Meeting
- Meetings with FDMT Operational & Administrative Officers and Members
- Meeting with Township Staff and the VMSC
- Department Heads Meeting
- Meeting with FDMT and Township IT Staff
- Montgomery County Fire Officers' Meeting
- MT Public Safety Meeting
- Meeting with County, PEMA, Township Staff with Sears Store
- Meeting with Township Public Information Officer
- Meeting with County Radio Technician
- Meeting with Tom Sullivan to discuss Departmental Operations
- Meetings with various Vendors and Contractors
- American Red Cross Life Saving Awards Virtual Award Ceremony
- Setcom Wireless Headset Demonstration at Station 86

FIRE MARSHAL'S OFFICE

Inspections:

- Initial Life Safety Inspections – 9
- Life Safety Re-inspections – 4
- Closed Out Life Safety Inspections – 3
- Inspections turned over to Chief Fire Marshal for Multiple Outstanding Violations – 2
- Health Department /Citizen Complaint Inspections – 0

Fire Marshal Investigations/Incident Review:

- March 14, 2021 Vehicle Fire Investigation on Cricklewood Drive
- March 23, 2021 FM Wiegman assisted on a Dwelling Fire Investigation in Lansdale Borough
- March 23, 2021 FM Wiegman investigated a small woods fire behind the Roadway Inn that was started by juveniles.

Knox-Boxes:

- There was 4 inquiry from property owners/tenants to activate new Knox Box systems for their buildings.

Fire Marshal Follow Up:

- Hookah Demonstration for fire/life safety requirements inspection for new business to the township prior to the grand opening.
- March 1, 2021 Biological Specialty Corporation 2135 Line St, Colmar after an AFA response call.
- Tour of Laural Harvest Labs
- Sears Store Walk Through with MT, County, and PEMA Staff

Plan Reviews:

- Krispy Kreme Donuts
- Windsor at Montgomery

Smoke Alarms:

- Representatives from the Fire Marshal's Office had 2 inquiries from township residents for assistance with the battery installation in their dwellings.

TRAINING

The following training occurred during the month of January for the Department:

- Building Pre-plan/Walk Through Familiarization Tour - Draeger Medical Systems Inc.
- SEPTA Rescue Training
- Montgomery County Fire Officers' Seminar
- Vehicle Rescue Training
- Drive Operator/ Pumping Training
- DFS Career Staff attended a training at the Township Building entitled "*Unconscious Bias*" hosted by DVIT on March 30, 2021
- Chief William Wiegman attended the following webinars during month of March:
 - *Thinking Outside the Building- Innovating Your Future*
 - *CRJ 261 Criminology~ guest speaker*
 - *Leadership Fundamentals (PSU)*

OFFICE OF EMERGENCY MANAGEMENT

- COVID 19 Related Activities
 - Neshaminy Falls PPE Give Away Event with MTPD
 - Sears Store Walk Through with MT, County, and PEMA Staff
 - Monthly County Emergency Management Meeting & Training
- Community Risk Reduction Activities
 - Digital Sign Emergency Management Notification Demonstration

March 2021 Incident Summary

TYPE OF CALL	FDMT	AWAY	TOTALS	TOTAL (YTD)
FIRE ALARM	8	2	10	32
OTHER (GOOD INTENT)	0	0	0	0
BUILDING FIRE	0	1	1	10
FIRE POLICE	4	0	4	10
0	0	0	0	0
VEHICLE RESCUE	0	1	1	3
VEHICLE ACCIDENT S/B	1	0	1	5
VEHICLE FIRE	3	0	3	3
DWELLINGS	0	5	5	13
ELECTRICAL OUTSIDE	5	4	9	10
COVER OTHER COMPANY	1	0	1	1
ODOR GAS (INSIDE)	0	0	0	2
ODOR GAS (OUTSIDE)	1	0	1	4
CO	1	0	1	3
ASSIST EMS	3	0	3	20
ASSIST PD	0	0	0	1
INVESTIGATION	4	0	4	7
RIT	0	0	0	0
HAZ MAT	2	0	2	2
HELICOPTER	0	0	0	0
RESCUE (OTHER)	0	0	0	0
BRUSH/TRASH/RUBBISH	2	0	2	2
APPLIANCES	1	0	1	2
TOTAL	36	13	49	130



Montgomery Township Inter-Office Memo

To: Carolyn McCreary, Township Manager
From: Richard Grier, Director of IT
Date: April 23, 2021
Subject: March 2021 Information Technology activities

The following are the activities of the IT Department for the month of March 2021.

- Setup automated form for Chief of Police to collect VMSC Crew Status from the County
- Updated domain routing for MONTCRC MyRec website
- Renewed warranty service on all backup servers
- Registered and attended 2-day Cloud Migration training webinar (all IT staff)
- Rolled out new smartphone for Chief of Police
- Reprogrammed the Township Building auto-attendant menu for main phone number
- Began roll out of major Windows 10 update (20H2) to all Township PCs
- Rolled out and trained on new tablet for Director of Public Works
- Deployed first email attack simulation for all staff (Non-Police)
- Resolved issue with jamming doors at Board Conference room and Battalion 1
- Audited counts and renewed Abode Creative Cloud licenses for 2021
- Attended and processed March 8th and March 22nd BOS meeting for broadcast.
- Rolled out (2) replacement PCs for DPW staff (MHughes and SDeiley)
- Retired DFS server at Battalion 1. Staff are fully cloud based
- Setup WatchFire outdoor digital signage demonstration at MONCRC parking lot
- Met with AV vendors to review proposals and discuss presentations to staff
- Attended DFS/FDMT communications consolidation preliminary Teams meeting

Scheduled Projects for April 2021

- Bench and configuration of new primary server for all onsite Twp. services
- Attend AV vendor presentations
- Meet with Microsoft reps to discuss Azure SQL and Power Platform licensing
- Complete all budgeted replacement PC rollouts
- Setup new fire staff
- Meet with Fire management software vendor to discuss migration off current Firehouse product
- Finalize Digital Signage purchase options
- Upgrade Battalion 1 FiOS circuit to gigabit
- Move forward with Multi-Factor Authentication for all staff

DEPARTMENT OF PLANNING & ZONING

March 2021

Permits Submitted – 48

(March 2020 – 72)

YTD Permits Submitted – 300

(2020 YTD – 261)

Permit Fees Collected - \$48,119

(March 2020 – \$43,091)

2021 YTD Permit Fees - \$169,463

(YTD 2020 - \$201,299)

Violations / Complaints Investigated – 23

Permits Issued – 110

Zoning Hearing Board Applications heard: 4

Businesses issued Certificate of Occupancy: 4

Active Land Development Projects:

PROJECT NAME	LDS#	LOCATION	APP. DATE	MTPC	STATUS	
Parkview – Toll Bros.	679	Bethlehem Pike	1/20/2015	4/20/17	APPROVED WITH CONDITIONS	37 of 42 Building Permits Issued 21 C/O Issued
Firefox Phase 2 (Walnut Creek)	630	Bethlehem Pike			APPROVED WITH CONDITIONS	58 of 58 Building Permits Issued 43 C/O Issued
510 Bethlehem Pike – King	688	Bethlehem Pike	4/22/2016	5.16.19	REVISED PLANS SUBMITTED	Approved On Hold by Developer
Hawthorn Retirement Residence	690	Doylestown Road	7/27/2016		UNDER CONSTRUCTION	Anticipated Opening April 2021
Montgomeryville Nissan – Nappen	691	Bethlehem Pike	8/3/2016	1/19/2017	APPROVED WITH CONDITIONS	Phase 2 Under Construction
Higher Rock – Phase 1 & 2	694	Bethlehem Pike			Phase 1 Completed Phase 2 Under Construction	
FedEx Ground	696	Welsh Road	3/23/18	11/17/2016	REVISED PLANS SUBMITTED	Construction Completed
Pete's Carwash	699	Welsh Road	7/6/18	6.20.19	Preliminary Approval Granted	Final Approval Granted – Project Started
Montgomery Realty Assoc. - 744 Bethlehem Pike	701	744 Bethlehem Pike	10/29/18		REVISED PLANS SUBMITTED 5/20/19	Approved On Hold by Developer
Villages at Windsor	704	Horsham and North Wales – Vacant Lot			Under Review	
Bharatiya Temple – phase 2	707	County Line Road			Under Review	
Fahy – 276 Stump Road – 2 Lot Subdivision	708	Stump Road			Resubmission Under Review	
Redners Gasoline Filling Station	709	1200 Welsh Road			Conditional Use Granted	LD Approval Granted

Non-Residential Certificates of Occupancies Issued		
I Love Kickboxing	165 Witchwood Drive	Small Fitness Center
Tower Health Urgent Care	1210 Bethlehem Pike	Urgent Care facility
Comprehensive Surgical Technologies	105 Montgomery Ave	Professional Office
Ristorante Imperatore	511 Stump Road	Restaurant



MONTGOMERY TOWNSHIP POLICE DEPARTMENT



Monthly Activity Report for March 2021

Crime Data:	Total Calls for Service:	2,569
	Total Part I Crimes:	24
	Total Part II Crimes:	107
	Total Criminal Arrests:	64
Crash Data:	Total Crashes:	60
	Reportable Crashes:	15
	Non Reportable Crashes:	45
	Injuries:	11
Traffic Enforcement Activities:	Traffic Stops:	842
	Traffic Citations:	392
	Warning Notices:	5
	Field Contact Cards:	525
	Traffic Complaints Received	29
	Selective Enforcements:	156
Other Police Activities:	Assist Fire Department:	27
	Building Alarms:	92
	Direct Patrols:	378
	Lockouts:	17
	Medical Assistance:	99
	School Walk-Through:	1
	Vacant Home Checks:	24
	Training Hours:	354
Speciality Unit Usage:	Canine Unit:	31
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	1
Personnel Overtime:	Court Overtime:	4
	Highway Grant Overtime:	15.5
	Regular Overtime:	15
	Special Duty Overtime	0
	Non-Sworn Overtime:	4
	Sworn Comp Time:	36
	Non-Sworn Comp Time:	0

Montgomery Township Police Department
Monthly Activity Report
March 2021

COMMENDATIONS:

On March 1, 2021, an email was received from resident Amanda Axelrod thanking department personnel for assisting them with an ongoing noise issue.

On March 2, 2021, an email was received from Katie Stein thanking department personnel for their assistance in resolving a police report issue.

On March 10, 2021, an email was received from Mike Thom thanking Officer Rushin for his assistance and professionalism during a vehicle crash investigation.

On March 29, 2021, a message was received from David Wright thanking Officer Shearer for his professionalism during a recent interaction.

On March 29, 2021, an email was received from Laura Smith thanking department personnel for their handling of a recent juvenile issue.

EDUCATION:

On March 1 and March 2, 2021, Officer Schreiber and Officer Bouch attended virtual Mandatory-in-Service training.

On March 3, 2021, Sergeant Hart and Officer Woch attended a virtual Reimagining the K-9 Culture training sponsored by the United States Police Canine Association.

On March 4 and March 5, 2021, Officer Rushin and Officer Rose attended SWAT-CR training at the Montgomery County Public Safety Training Campus.

On March 4 and March 5, 2021, Officer Dobson attended Advanced Roadside Impairment Driving Enforcement (ARIDE) at the Bucks County Emergency Services Training Center.

On March 10 and March 11, 2021, Detective Walter, Officer Gerrard, and Officer Thomas attended virtual Mandatory-in-Service training.

On March 17 and March 18, 2021, Detective Jones, Detective DeJesus, Officer Jenkins, Officer McGuigan, Officer Schott, and Officer Woch attended virtual Mandatory-in-Service training.

Montgomery Township Police Department
Monthly Activity Report
March 2021

From March 22 through March 25, 2021, Detective DeJesus attended a virtual International Symposium on Child Abuse sponsored by Mission Kids.

On March 22 and March 23, 2021, Lieutenant Peoples and Officer Gerrard attended the virtual Police Accreditation Conference sponsored by the Pennsylvania Chiefs of Police Association.

On March 23, 2021, Officer Dunlap attended Field Sobriety Refresher training at the Bucks County Emergency Services Training Center.

On March 23, 2021, Officer Dunlap attended DUI Case Law training at the Bucks County Emergency Services Training Center.

On March 26, 2021, Officer Jenkins attended virtual Pedestrians and Crosswalks training sponsored by the Pennsylvania Local Technical Assistance Program (LTAP).

On March 30, 2021, Officer Dunlap attended virtual Motor Carrier and Hazardous Material training sponsored by the Pennsylvania Local Technical Assistance Program (LTAP).

On March 31, 2021, Officer Jenkins attended virtual Driving Under the Influence of Drugs training sponsored by the Pennsylvania Local Technical Assistance Program (LTAP).

NOTED INCIDENTS:

On March 4, 2021, officers received a report of a reckless driver in the area of Bethlehem Pike and North Wales Road. The caller stated that a black Chevrolet struck a curb and had crossed into the opposing lane. An officer monitoring the area for the vehicle observed it pass his location. Officers attempted to get behind the vehicle to conduct a traffic stop but could not stop the vehicle before it struck two stopped vehicles at the Montgomery Square intersection. Officers made contact with the driver, noting his impairment. Field tests were conducted, resulting in the driver taken into custody for driving under the influence. Further investigation revealed that the driver had taken the vehicle without the permission of the owner. The driver was also charged with vehicle accidents with unlicensed drivers involving injuries and unauthorized use of a motor vehicle.

Montgomery Township Police Department
Monthly Activity Report
March 2021

On March 8, 2021, officers conducted a traffic stop of a silver Acura on Bethlehem Pike in the area of JL Freed Honda for an equipment violation. Officers approached the vehicle and made contact with the vehicle occupants. During the conversation with the occupants, officers noted their inconsistent statements and observed drug paraphernalia. Officers requested permission to search the vehicle, which was granted. A search yielded 329 bags of heroin and drug paraphernalia. Both occupants were taken into custody and charged with violations of the Drug Act, including possession with the intent to deliver.

On March 11, 2021, officers responded to the Quality Inn for a report of a domestic. While en route, officers were advised that the victim was being held against her will. Upon arrival, officers were able to gain entry into the room. Officers spoke with the victim, who advised that her boyfriend had hit her in the face, strangled her, and threatened her with a knife. Officers observed recent physical injury on the victim indicative of an assault. The victim's boyfriend was taken into custody and charged with aggravated assault, strangulation, and related offenses.

On March 12, 2021, officers responded to the area of Bethlehem Pike and Stump Road for a road rage incident. The caller reported that a subject in a gray Honda brandished a firearm and pointed it at him during the incident. Responding officers located the Honda traveling on Knapp Road at DeKalb Pike. Officers conducted a traffic stop of the Honda and spoke with the driver, advising him of the nature of the complaint. Officers requested consent to search the vehicle for a firearm. No firearm was located. Officers did locate ammunition consistent with the firearm alleged to have been displayed. During the search of the vehicle, officers did locate marijuana, a scale, and drug packaging material. This investigation is ongoing.

On March 13, 2021, officers conducted a traffic stop on a white Ford on Garden Golf Boulevard at Bethlehem Pike for a moving violation. Officers spoke with the vehicle occupants. Officers noted their nervous behavior and observed drug paraphernalia. Officers requested permission to search the vehicle, which was granted. A search yielded 25 bags of heroin and drug paraphernalia. The driver was taken into custody for violations of the Drug Act. During the incident, officers also learned that the vehicle passenger was wanted by the Philadelphia Police Department. The passenger was taken into custody on the warrant.

On March 15, 2021, officers responded to Montgomeryville Acura for a stolen vehicle report. Upon arrival, officers spoke with the victim, who advised that a 2020 Acura TLX A-Spec and 1997 Honda Civic were taken on March 14, 2021. A review of security footage revealed that the subjects who stole the vehicles arrived at the dealership in a newer model Toyota Camry.

Montgomery Township Police Department
Monthly Activity Report
March 2021

Officers reviewed data from the stationary license plate reader on Bethlehem Pike and Hartman Road for vehicles matching that description traveling Northbound on Bethlehem Pike just before the theft. Officers were able to locate the vehicle, a white 2021 Toyota Camry SE bearing a North Carolina registration. A records check of the license plate revealed that the owner is EAN Holdings, the parent company for Enterprise Rental Cars. Search warrants have been applied for requesting information on the subject that rented the vehicle. This investigation is ongoing.

On March 16, 2021, officers responded to Hancock Court for a domestic. Upon arrival, officers spoke with the victim, who related that she had gotten into an argument with her boyfriend. The victim stated the suspect had struck her in the face, knocking her phone out of her hands as she attempted to call 911. Officers noted recent physical injury to the victim. The boyfriend fled the home before officers arrived but was located a short time later in Hatfield Township. The boyfriend was taken into custody for simple assault and related offenses.

On March 18, 2021, officers responded to Welsh Road and the Route 202 Parkway for a vehicle crash. The striking vehicle fled the scene of the crash. The striking vehicle was located a short time later by officers after it had struck a tree on Welsh Road at Gwynedd View Road in Lower Gwynedd Township. Officers made contact with the driver, noting his impairment. Field tests were conducted, resulting in the driver being taken into custody for driving under the influence and accidents involving damage to attended vehicles.

On March 20, 2021, officers responded to Bethlehem Pike and Vilsmeier Road for a vehicle crash involving a motorcycle and automobile. The investigation revealed that the automobile encroached the motorcycle's path as the automobile turned left onto Northbound Bethlehem Pike from Vilsmeier Road. The motorcyclist was subsequently transported to Abington Hospital-Main for treatment of serious injuries sustained as a result of the crash. Officers from the department's Highway Safety Unit investigated the crash. The motorcyclist has since been released from the hospital.

On March 21, 2021, officers responded to Adult World on Upper State Road for a suspicious person. Employees advised the subject had previously committed thefts from their store. Upon arrival, officers were advised that the subject was once again concealing merchandise. Officers approached the subject in the parking lot as he left the store. The subject was found to have taken items from the store, concealing them on his person. The subject was taken into custody, and a search incident to arrest was performed. The search revealed 3.2 grams of methamphetamine and 2.6 grams of marijuana. The subject was charged with retail theft and violations of the Drug Act.

Montgomery Township Police Department
Monthly Activity Report
March 2021

On March 25, 2021, officers responded to the Montgomery Mall for a disturbance. Responding officers arrived and observed mall security speaking with a mental health consumer. As officers approached the subject, he suddenly charged at the mall security officer, tackled him to the ground, striking him several times. Officers were able to gain control of the subject, who was determined to be suffering a mental health crisis. Officers turned the subject over to his caretaker after the mall security officer declined to pursue charges.

On March 26, 2021, officers responded to a home on Jonathan Drive for a psychiatric emergency. Upon arrival, officers approached the subject, who went back into the home and refused to come back outside. During the conversation with the subject, he made several threats to fight with police, throwing a laundry basket at officers from the second floor. Throughout the interaction, it was readily apparent to officers that the patient was experiencing a significant mental health crisis. Officers were able to calm the subject down and establish a rapport. The subject agreed to be transported to Lansdale Hospital for a mental health evaluation.

On March 27, 2021, officers responded to the area of Bethlehem Pike and Line Street for a road rage incident. Officers spoke with the caller, who reported that a subject cut him off at the Five Points Intersection, then began driving erratically in front of him. The subject pulled over near Line Street, got out of his vehicle, and approached the caller as he attempted to take a picture of his vehicle. The subject took the caller's phone, threw it to the ground, and took a fighting stance. The subject then took several lunges at the caller as if to scare him before fleeing. Officer's responded to the subject's home, where he confirmed the facts surrounding the incident. The subject was cited for disorderly conduct.

On March 30, 2021, officers conducted a traffic stop of a silver Buick on North Wales Road at Montgomery Glen Drive after learning via the stationary license plate reader that the registration was suspended for insurance cancelation. Officers approached the vehicle and spoke with the occupants, noting their inconsistent statements and an odor of marijuana emanating from the vehicle. Officers requested permission to search the vehicle. Officers were granted consent. A search yielded methamphetamine, cocaine, and marijuana, and evidence consistent with ongoing drug sales. The passenger was taken into custody for Violations of the Drug Act, including possession with the intent to deliver.

ITEMS OF INTEREST:

On March 4 and March 18, 2021, Officer Johnson attended the virtual Abington Township Hub. Officer Johnson presented cases involving Montgomery Township citizens at risk or in crisis to assist them in finding care and support from appropriate community agencies.

Montgomery Township Police Department
Monthly Activity Report
March 2021

On March 5, 2021, Officer Johnson delivered donated personal protective equipment to five local businesses in Montgomery Township.

On March 12, 2021, Officer Johnson, along with the FDMT, conducted a personal protective equipment donation event for residents of the Village of Neshaminy Falls.

On March 17, 2021, Officer English conducted a virtual DARE graduation for last year's 5th-grade class at Montgomery Elementary.

On March 23, 2021, Chief Bendig met with representatives of the Asian community regarding Anti-Asian bias and violence concerns.

On March 23, 2021, Officer Johnson attended a virtual Youth Marijuana Prevention Project meeting held by the County Health Department.

Virtual DARE classes for Bridal Path and Montgomery Elementary School students continued during the month of March.

UPCOMING EVENTS:

April 14, 2021: Ambler NAACP Ceremonial MOU signing

April 17, 2021: Operation Chill at 7-11

April 24, 2021: Drug Take Back at Wegmans

Montgomery Township Public Works Department Monthly Report – March 2021

PARKS/OPEN SPACE:

- The crew performed 17 days worth of repairs on vehicles, equipment, and mowers in preparation for the mowing season.
- Due to resident concerns, Dale installed the “No Food Allowed” signs at the Bark Park.
- Due to resident concerns, Dale installed the “No Dog” signs on the street hockey courts at the following parks:
 - Spring Valley Park (Lower)
 - Windlestrae Park – Rose Twig
- Dale practiced for his CDL exam which he passed on March 22nd and now has his Class A CDL license.
- The crew began readying the sports fields for the season.
- Scott D., Scott S. & Greg completed the interviews for the available Laborer position on the Park Crew.
- The crew took down the necessary trees at Autumn Woods Park for the trail project.

ROADS:

- Bryan & Bill assisted Dale with his CDL training.
- Steve, Joe, Bill & Bryan completed the annual basin inspections as part of the MS4 requirements.
- Bryan, Bill & Joe began the spring street sweeping throughout the Township.
- Scott, Steve, Bill & Bryan reworked a swale on Beechwood Drive to correct a severe drainage issue.
- The entire crew began the swale reconstruction at Autumn Woods in preparation for the trail paving project.

FACILITIES:

- Todd & Dave fogged/disinfected the Administration building every Monday morning and the Township Meeting Room on Tuesday mornings following the BOS Meetings, the Police Department, and cars every Friday morning, and the employee gym every Monday and Friday morning.
- Anchor Fire Protection performed the required backflow preventer inspection at the Administration building.
- Taylor Air installed the new air compressor for the fire trucks at the Stump Road firehouse.
- Dave & Todd adjusted the light timers at Whistlestop Park and William F. Maule Park at Windlestrae for daylight savings and turned on the sports lights for the season at Spring Valley Park.
- Todd, Dave & Don began readying the restrooms at William F. Maule Park at Windlestrae in the event of future reopening.
- 3/11/21 – Bell Run Boulevard & Rt. 63 – Not Cycling Properly – Don reset camera card and found a broken loop.
- 3/11/21 – Route 202 & Costco Drive – Pedestrian Push Button Complaint – Don reset pedestrian card.
- 3/26/21 – Route 463 & 5-Points Plaza – On Flash – Don reset.
- 3/26/21 – Knapp Road & Witchwood Drive – On Flash – Don reset.
- Todd, Don, Scott D. & Dave completed the board conference room renovations.
- Dave worked with TPD, Gilmore, Rhythm Engineering and Tony Still to address ongoing traffic signal issues.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

Item # **15**

SUBJECT: Other Business – Committee Board Liaison Reports
MEETING DATE: April 26, 2021
BOARD LIAISON:
INITIATED BY: Tanya C. Bamford, Chair

BACKGROUND:

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of March to provide an update on those meetings.