

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2021**

1. Call to Order: The January 4, 2021 reorganization meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chair, Tanya C. Bamford called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair Tanya C. Bamford
Vice Chair Matthew W. Quigg
Supervisor Candyce Fluehr Chimera
Supervisor Annette M. Long
Township Manager Carolyn McCreary
Township Solicitor Sean Kilkenny, Esq.

ALSO IN ATTENDANCE:

Police Chief J. Scott Bendig
Director of Fire Services Bill Wiegman
Director of Planning & Zoning Bruce Shoupe
Director of IT Rich Grier
Director of Public Works Greg Reiff
Recording Secretary Deborah A. Rivas

ABSENT:

Supervisor Beth A. Staab

2. & 3. Following the Pledge of Allegiance, upon motion by Mr. Quigg, seconded by Ms. Bamford, and unanimously carried, Ms. Chimera was appointed to serve as the Temporary Chair.

4. Nomination and Election of Chair:

Upon nomination by Ms. Chimera, seconded by Mr. Quigg, Ms. Bamford was nominated as Chair, no other nominations were presented, the Board unanimously appointed Ms. Bamford as Chair for 2021 by Resolution #2021-01.

5. Nomination and Election of Vice Chair:

Upon nomination by Ms. Chimera, seconded by Ms. Long, Mr. Quigg was nominated as Vice Chair, no other nominations were presented, the Board unanimously appointed Mr. Quigg as Vice Chair for 2021 by Resolution #2021-02.

6. Appointment and Swearing in of Township Auditor:

Township Manager Carolyn McCreary reported that elected auditor Jennifer LoStracco notified the Township that she must step down from her position as she will be moving out of the Township. A vacancy on the Board of Auditors was posted and Township resident Lauren D. Wilson, CPA, MS indicated her interest in serving in this capacity. Ms. Wilson was present to introduce herself and make a brief statement of her interest in serving and her background.

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg, the Board unanimously appointed Lauren Wilson, CPA, MS to the position of elected auditor, filling the current vacancy.

7. Re-Appointments to Volunteer Committees and Boards:

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board adopted Resolution #2021-03 appointing the Volunteer Committee and Board members to new terms in accordance with the bylaws of their respective committees and boards.

8. Establishment of Township Holidays for 2021:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-04 establishing the Township holidays in 2021.

9. Establishment of Meeting Dates for 2021:

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board adopted Resolution #2021-05 establishing the meeting dates for the Board of Supervisors for 2021.

10. Resolution to Set the Treasurer's Bond:

MOTION: Upon motion by Mr. Quigg, seconded by Ms. Long and unanimously carried, the Board adopted Resolution #2021-06 setting the Treasurer's Bond at \$2,500,000 for 2021.

11. Resolution to Qualify Depositories:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-07 qualifying its depositories as presented.

12. Appointment of Officials and Consultants:

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board adopted Resolution #2021-08 appointing Township Officials and Consultants for 2021 as presented.

13. PSATS Voting Delegate:

MOTION: Upon motion by Mr. Quigg, seconded by Ms. Chimera and unanimously carried, the Board adopted Resolution #2021-09 appointing Beth A. Staab, Supervisor, to be Montgomery Township's PSATS Voting Delegate for 2021.

14. Supervisors Committee Liaison Positions:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, Resolution #2021-10 appointed the Board members to serve as liaisons to Township Committees for 2021 as presented.

15. Authorized Drivers:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, Resolution #2021-11 authorized specific Township personnel to drive Township-owned vehicles for commuting purposes.

16. 2021 Fee Schedule:

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, Resolution #2021-12 approved the 2021 Fee Schedule as presented.

ACTION MEETING

1. Call to Order: The January 4, 2021 action meeting of the Montgomery Township Board of Supervisors was called to order by Chair, Tanya C. Bamford at 7:25 p.m.

2. Public Comment: There was no public comment.

3. Announcement of Executive Session: Township Solicitor Sean Kilkenny, Esquire announced that the Board met in executive session at 6:30 p.m. this evening to discuss five (5) personnel matters.

4. & 5. Consent Agenda:

MOTION: Upon motion by Ms. Chimera, seconded by Mr. Quigg and unanimously carried, the minutes of the December 14, 2020 meeting and the Bills List dated January 4, 2021 were approved as presented.

Planning & Zoning:

6. Conditional Use Hearing: JP Morgan Chase Bank NA, Satellite ATM Kiosk – Gwynedd Crossing Shopping Center: Chair Tanya Bamford opened the public hearing at 7:26 pm. Notes of testimony were taken by Court Reporter, Tim Kurek. The applicant, JP Morgan Chase Bank NA proposes to install a freestanding Walk-Up ATM location in the Gwynedd Crossing Shopping Center parking lot which is allowed by Conditional Use, Section 230-78.1 – Satellite Uses. Township Solicitor Sean Kilkenny, Esquire, entered the exhibits into the record and Attorney Robert Careless, Esquire, presented the revised plan as recommended by the Township Planning Commission. Under public comment, Vince Tulio of 101 Glasgow Circle recommended that if bollards used are

straight with concrete inside, they should be modified to prevent any sharp edges. This is a safety issue with people walking to the ATM and tripping. The hearing was closed at 7:38 p.m.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, Resolution #2021-13 approved the Conditional Use for JP Morgan Chase Bank NA – Satellite Use of Freestanding Walk-Up ATM at Gwynedd Crossing Shopping Center.

7. Drive-In Movie Events at Water Tower Square: Jim McGarrity, Esquire, an attorney representing Water Tower Square Associates and the Goldenberg Group presented a request to hold a drive-in theater in January and February on a temporary basis, at the Water Tower Square movie theater parking lot. The proposal is to hold two screenings per night, at 5pm and 8pm on Friday through Sunday from January 15 to February 28, with a capacity of 55 cars per showing. Discussion followed. The Police Chief and Fire Chief expressed concerns with the car parking layout and having cars blocked in at the first row. Representatives of the movie theater were agreeable to moving the cars back and allowing for cars to move if necessary.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the use was permitted under the condition that existing issues were worked out with Township staff.

8. Zoning Hearing Board Application – Kirk and Evalee McBean – 121 Kent Drive – The Board agreed unanimously to remain neutral to the request.

Administration and Finance:

9. Appointment of Delegates for the Montgomery County Tax Collection Committee

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board appointed Brian Shapiro to serve as the delegate, and Carolyn McCreary as the alternate delegate on behalf of the Township, on the Montgomery County Earned Income Tax Collection Committee.

10. Appointment of Alternate Delegate: Wissahickon Clean Water Partnership

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board appointed Greg Reiff as the alternate to the Wissahickon Clean Water Partnership.

11. Authorization of Township Records Disposition

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Long and unanimously carried, the Board approved the disposal of non-permanent Township records as presented.

12. Authorization of Change Order for HVAC Installation

MOTION: Upon motion by Ms. Bamford, seconded by Mr. Quigg and unanimously carried, the Board ratified Township approval of the change order for the HVAC replacement project at the Township building in the amount of \$13,500.00.

Public Safety:

13. Authorization of Advertisement of Proposed Ordinance Amending Chapter 222 – Vehicles and Traffic – Vilsmeier Road: Chief J. Scott Bendig requested authorization to advertise for the amendment with regard to the speed limit on Vilsmeier Road. Currently the speed limit is 35mph. Last year, the Police Department's Highway Safety Unit conducted an evaluation of the roadway to address the recent traffic complaints. Township Traffic Engineer, Gilmore and Associates, Inc., is in agreement that the speed limit should be reduced to 25mph.

MOTION: Upon motion by Ms. Bamford, seconded by Ms. Chimera and unanimously carried, the Board authorized the advertisement for the proposed ordinance.

14. Adjournment: Upon motion by Ms. Bamford and seconded by Mr. Quigg, the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary