



**MONTGOMERY TOWNSHIP
SHADE TREE COMMISSION**

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**Shade Tree Commission Meeting Minutes
June 20, 2018**

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, June 20, 2018, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, and Mary Brock. Also present: Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Judy Stern-Goldstein, Boucher & James; Greg Reiff, Parks Foreman; and Curt Eshleman, Timberlink Consulting.

Call to Order: The meeting was called to order at 7:35pm

Minutes: On a motion made by Rich Roller and seconded by Mary Brock, the minutes from the May 2018 meeting were approved as submitted.

Public Comment: none

Correspondence: none

Update on Projects / Boucher & James:

Land Development – The Commission was updated on the following projects: Water Tower Square Redevelopment Plan Review and Conditional Use Application for proposed satellite restaurant use; Firebirds Restaurant Opinion & Probable Cost and Plan Review; BJ's End of Maintenance Inspection; Higher Rock Opinion & Probable Cost; and Dunkin Donuts Closeout Inspection.

Shade Tree Projects – The Commission was updated on the following projects: Rose Twig Parking lot tree replacement Start of Maintenance.

Old Business:

2018 Community Forestry Workshop update – November 2, 2018. Keynote speaker, Andrew Lloyd, PhD of Bartlett Laboratories. Save the date notice went out in Penn State Extension mailings. Mary has contacted all of the speakers for bios and course descriptions in order to apply for credit and certifications.

Mary received bios and agenda items from several speakers, but not the keynote speaker. Will follow up. Need all bios and agenda items to apply for credits.

Ash Tree Removal / Cutting Project:

Phase III – The Commission discussed phase III of the Ash Tree Project. All wood will be laid, no haul away due to wetlands, riparian zones, and limited access at these sites:

Windlestrae Park / Zehr Tract – creek area, starting at Sewer line coming down to walking trail and up to and two additional trail areas. Approximately 295 trees marked.

Gwynedd Lea Open Space – 78 trees marked.

Enclave Boulevard / Friendship Park – 41 trees marked

The Commission discussed the projected schedule for phase III as follows:

1. July 23, 2018 - Authorize to Bid to Board of Supervisors for Approval.
2. August 8, 2018 - Mandatory walk through / Pre-Bid Meeting for potential bidders.
3. August 15, 2018 – Bids Due no later than 10am / Bid Opening.
4. August 27, 2018 – Submit to Board of Supervisors to Consider Award of bid.
5. Notice to Proceed 2nd-3rd week of September after all required documents have been submitted and approved by the Township. The Contractor will have 120 days to complete the project per the bid specifications.

Phase IV – Windlestrae Park William F. Maule and Rose Twig Sections will be the areas marked for Phase IV. The selected Ash trees will be marked in September or October in order to solicit bids in the late fall season.

Phase V & VI – Trees will be marked in the winter months winter months when the understory is not grown out and there are no heat and bug issues.

New Business:

Gwynedd Pointe HOA tree removal / replacement project - Valerie of Boucher & James walked the site with the property manager. Some trees are dying and should be removed and replaced on a 1:1 ratio. The plan submitted by the HOA plan does not comply with the replacement requirements. The Sycamores are causing the shading effect. The Commission recommend limbing up the Sycamores to allow light in rather than removing them and adding more understory trees rather than deciduous trees. The Commission feels that the site looks beautiful and needs to revisit the area before any trees are removed. The HOA wants to remove evergreens to increase visibility of the Sycamores and look more like street tree lined and have less trees. The Commission will invite the HOA President / Property Manager for a site visit with Val, Roy and John, and attend the July meeting for further discussion.

Fall 2018 Project – Two areas were discussed as possible fall projects: Replace approximately 10-15 street trees along the basin on Green Tree Tavern Rd and replace some Okame Cherry trees along Doylestown Road that have died or are dying. Valerie will complete a site visit and make a recommendation for the July meeting. The keyser tubes should be removed on the existing trees. The project may get moved to the Spring of 2019 due to availability.

2019 Arbor Day tree order – Mary has contact Octoraro to begin the process started for next year's give-away.

Adjournment: There being no further business to come before the Commission, the meeting adjourned at 8:20 pm. The next meeting will be held at 7:30 pm on July 18, 2018 at the Montgomery Township Building.