

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 10, 2018

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Tanya C. Bamford
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Matthew W. Quigg

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of August 27, 2018 Meeting
6. Autumn Festival Update
7. Consider Approval for Relocation of Windlestrae Disc Golf Course to Hennings Field
8. Consider Authorization to Advertise 2019 Budget Workshop Meetings
9. Consider Certification of 2019 Minimum Municipal Obligation (MMO) for the Police Pension Fund and Non-Uniform Employee Pension Fund
10. Consider Adoption of Ordinance#18-308- Amending Code to Prohibit Parking- Regency Drive between Hartman Road and Drake Lane
11. Consider Out of State Training Request – Police Department
12. Consider Approval of Submission of 2018/2019 DUI Enforcement Program Grant Application
13. Consider Waiver of Formal Land Development Application – M-17-99 - Timberlane Inc., 150 Domorah Drive – Parking Lot Expansion
14. Consider Payment of Bills
15. Other Business
16. Adjournment

Future Public Hearings/Meetings:

09-12-2018 @ 5:30pm – Autumn Festival Committee (CRC)
09-12-2018 @ 6:30pm – CRC Advisory Committee (CRC)
09-12-2018 @ 7:30pm – Park and Recreation Board (CRC)
09-12-2018 @ 7:30pm – Zoning Hearing Board
09-17-2018 @ 6:00pm – Finance Committee
09-18-2018 @ 12:30pm – Business Development Partnership

09-19-2018 @ 6:00pm – Sewer Authority Board
09-19-2018 @ 7:00pm – Public Safety Committee
09-19-2018 @ 7:00pm – Senior Committee (CRC)
09-19-2018 @ 7:30pm – Shade Tree Commission
09-20-2018 @ 7:30pm – Planning Commission
09-24-2018 @ 8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: September 10, 2018

ITEM NUMBER: #3.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: September 10, 2018

ITEM NUMBER: #4.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for August 27, 2018

MEETING DATE: September 10, 2018 ITEM NUMBER: #5.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager  BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Please contact Deb Rivas on Monday, September 10, 2018 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
AUGUST 27, 2018**

At 7:30 p.m. Chairman Candyce Fluehr Chimera called to order the executive session. In attendance were Supervisors Tanya C. Bamford, Michael J. Fox, Jeffrey W. McDonnell and Matthew W. Quigg. Also in attendance were Township Manager Lawrence J. Gregan, Director of Planning and Zoning Bruce Shoupe and Township Solicitor Frank R. Bartle, Esquire.

Chairman Candyce Fluehr Chimera called the action meeting to order at 8:08 p.m. In attendance were Supervisors Tanya C. Bamford, Michael J. Fox, Jeffrey W. McDonnell and Matthew W. Quigg. Also in attendance were Township Solicitor Frank R. Bartle, Esquire, Township Manager Lawrence J. Gregan, Police Chief J. Scott Bendig, Director of Finance Ami Tarburton, Director of Administration and Human Resources Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning and Zoning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Recreation Program Supervisor Derek Muller, Director of Information Technology Richard Grier and Recording Secretary Deborah A. Rivas.

Following the Pledge of Allegiance, Chairman Candyce Fluehr Chimera called for public comment from the audience and there was none.

Solicitor Frank R. Bartle, Esquire announced that the Board had met in an executive session at 7:30 p.m. this evening to discuss the Cutler Development which is a matter of potential litigation. The Board also discussed the litigation matter of the Lear Zoning Hearing Board appeal for 1079 Horsham Road. This matter is regarding Montgomery Township and the Montgomery Township Zoning Hearing Board. In addition, the Board discussed four new Zoning Hearing Board applications, Target Corporation property at 125 Witchwood Drive, Xfinity at 782 Bethlehem Pike, Kane property at 243 Twining Road and Earle property at 115 Embassy Drive. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Candyce Fluehr Chimera made a motion to approve the minutes of the August 13, 2018 Board of Supervisors meeting, and Supervisor Tanya C. Bamford seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Director of Recreation and Community Center Floyd Shaffer introduced the Township's Recreation Program Supervisor, Derek Muller, who reported on the new Recreation Fall 2018 Activity/Program/Special Event opportunities available to all. Mr. Muller stated that the Recreation Department will be offering many programs this fall which will provide activities for all ages from Pre-School programs to Senior programs. Mr. Muller reported new offerings this fall include Tiny Tykes basketball for ages 4 to 6 and soccer programs for ages 2 through 7 to be held at the Community Center. In addition, there will be an Introduction to Performing Arts Class for ages 8 to 12, Mini Tennis program for ages 4 to 10, new School's Out Days, Community CPR training and a Senior Holiday Party. All of the popular fitness classes are returning as well as the usual favorite Special Events such as Breakfast with Santa, Princess Breakfast Party, Pumpkin Painting & Decorating Workshop and Gingerbread House Decorating Workshop. The Autumn Festival returns this year to the popular location of Windlestrae Park on Saturday, October 6, 2018 from 12:00pm to 5:00pm. Vice Chairman Michael J. Fox commented on the variety of programs and how pleased he was to see the many activities offered to people of all ages. Supervisor Fox stated this was the goal of the Community center all along, to provide opportunities to residents of all ages. Supervisor Matthew Quigg stated that he was very pleased to see so many new program offerings, especially the Introduction to Performing Arts class, which Mr. Muller had indicated would be one of the programs he wanted to offer when the Township hired him for his position.

Assistant to the Township Manager Stacy Crandell reported that the Delaware Valley Regional Planning Commission (DVRPC) is assembling a second phase of the Regional Streetlight Procurement Program (RSLPP) in order to put together the resources needed to design, procure, and finance the transition to LED street lighting. On July 23, 2018, the Board

gave approval to proceed with the initial Letter of Intent and the \$5,000 upfront cost. The Township has now been notified by DVRPC that they were removing the upfront service fee of \$5,000. The DVRPC will be shifting to an all service fee structure which will be 5% for Engineering/Investment Grade Audit (average fee is expected to be \$875 per municipality) and up to 3% for construction (average fee is expected to be \$6,000 per municipality at the 3% level). The benefit of the new pricing structure is that the Township will receive a preliminary audit/feasibility study for free. This study will allow each municipality to evaluate estimated project scope, cost and payback and will be able to better model expected program fees if the Township decides to enter into the contract for the Investment Grade Audit. Resolution #1 made by Vice Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, authorized the Township staff to submit the amended Letter of Intent to participate in the preliminary steps for the DVRPC Regional Streetlight Procurement Program.

Assistant to the Township Manager Stacy Crandell reported that the Police Department has been reviewing traffic ordinances to make sure that all the information is accurate and up to date. After review of Chapter 222, Article II, Section 222-17 (Weight Limits: Penalty), it was determined that the language on the bridge weight restrictions needed to be amended. Currently the ordinance states tractor trailer combinations when it should reflect "All" truck combinations and not just tractor trailers. Resolution #3 made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Tanya C. Bamford and adopted unanimously, approved and adopted Ordinance #18-307 – Amending Language on Bridge Weight Restrictions.

Assistant to the Township Manager Stacy Crandell reported that the Police Department has received numerous complaints of vehicles parked on the side of the road on Regency Drive between Hartman Road and Drake Lane. After following up on the complaint, the Police Department determined that it was a safety issue and that parking should be prohibited. This will also assist the Township with plowing efforts during the winter. Resolution #3 made by Supervisor Tanya C. Bamford, seconded by Chairman Candyce Fluehr Chimera and adopted

unanimously, authorized the advertisement of Proposed Ordinance #18-308 – Amending Code to Prohibit Parking – Regency Drive between Hartman Road and Drake Lane for consideration and adoption at the Board of Supervisors meeting to be held on Monday, September 10, 2018 after 8:00pm in the Township building.

Director of Planning and Zoning Bruce Shoupe reported that the Township received and opened bids for the Ash Tree Removal in the Zehr Section of Windlestrae, Friendship Park and Gwynedd Lea Open Space areas on August 15, 2018. Seven (7) bids were received ranging in cost from \$77,444.00 to \$196,400.00. The bid documents received were reviewed for completeness and it was determined that the lowest bidder (\$77,444.00) submitted an incomplete bid package which does not qualify for award of the contract as the lowest responsible bidder meeting the bid requirements. The next lowest qualified bid was more than \$72,000.00 higher. It was recommended that the bids be rejected and the Township Manager be authorized to rebid the project for a bid opening in September 2018. Resolution #4 made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Tanya C. Bamford and adopted unanimously, rejected all bids received for the Ash Tree Removal Project and authorized the Township Manager to rebid the project for a bid opening on September 18, 2018,

Director of Planning and Zoning Bruce Shoupe reported that the approved 2018 Shade Tree Commission Budget includes a Spring planting project for the Korean War Memorial Landscaping in the amount of \$6,000. This project has been put on hold and in the alternative, the Commission would like to install (16) replacement shade trees on Township owned Open Space land. Two quotes were obtained from five contractors who were contacted. A total of \$28,500 has been allocated in the 2018 Shade Tree Commission Budget for the Spring and Fall Planting Projects, with a balance of \$11,801 remaining. Resolution #5 made by Supervisor Tanya C. Bamford, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the contract for the replacement of 16 shade trees on Township Owned Open Space

along Gwynedd Lea Drive and Green Tree Tavern Road in the amount of \$9,520.00 to All Seasons Landscaping of Aston, PA.

Resolution #6 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the waiver of a permit fee for a special event for the Bharatiya Temple Ganesh Festival, which will be held on September 12 to September 23, 2018.

Director of Planning and Zoning Bruce Shoupe reported that an application for a final subdivision land development plan, LDS #697, was received by Water Tower Square Associates for a satellite use for Miller's Ale House. The plan proposes to construct a new 7,302 square foot freestanding restaurant at the Water Tower Square Shopping Center. The Board of Supervisors granted Conditional Use approval and a Liquor License Transfer for Miller's Ale House on June 25, 2018. The written Decision and Order for the Conditional Use approval was issued on July 23, 2018. Andrew Freimuth, Esquire, representing the applicant, Water Tower Square Associates, introduced representatives, Robert Freedman, Esquire and John Livingston, and engineer, Brian Conlan, P.E. of Langan Engineering. Mr. Freimuth stated that the final resolution has been received and reviewed by the applicant and the conditions are all agreeable. Resolution #7 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the Preliminary/Final Subdivision Land Development Plan for Water Tower Square Satellite Use for Miller's Ale House – LDS #697.

A motion to approve the payment of bills was made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Tanya C. Bamford, and adopted unanimously, approving the payment of bills as submitted.

Under other business, Chairman Candyce Fluehr Chimera made a motion to appeal on behalf of the Township, the Zoning Hearing Board matter of Christopher Lear, authorizing the Township Solicitor to enter an appearance on behalf of the Township and present the case in

opposition to the relief granted. The motion was seconded by Supervisor Matthew W. Quigg and adopted unanimously.

There being no further business to come before the Board, the meeting adjourned at 8:34 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Autumn Festival 2018

MEETING DATE: September 10, 2018

ITEM NUMBER: #6.

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information: xx

INITIATED BY: Floyd Shaffer

BOARD LIAISON: Matthew W. Quigg

Community & Recreation Center Director

Liaison to Autumn Festival Committee

BACKGROUND:

Derek Muller, Recreation Program Supervisor, and Mary Griffith-Alfarano, Chair of the Township's Autumn Festival Committee will be present at this evening's meeting to provide an overview of the activities and timeline relative to the upcoming community special event scheduled for Saturday, October 6, 2018. Autumn Festival 2018 will be held from Noon to 5:00pm in and around William F. Maule Park at Windlestrae. In the event of inclement weather, a modified Autumn Festival will be held inside the Montgomery Township Community and Recreation Center (Mont CRC) from Noon to 5:00pm on October 6th.

The Autumn Festival Committee has provided the following update:

- The Committee has received \$5,950 in sponsorships from 11 organizations/businesses.
- The event will have in excess of 40 vendors that represent various crafters, artists, businesses, services, and community organizations.
- The opening ceremony will begin promptly at Noon with the playing of the National Anthem and the presentation of the American Flag.
- Several of the highlights of the day long occasion include: amusement rides, pony rides, Star Wars character appearances, petting zoo, pumpkin decorating, scarecrow making, K-9 demonstrations, and a helicopter landing.
- Pricing information for the event:
 - Day long wristbands are \$8.00 for adults and \$12.00 for children if purchased the day of the event. Wristbands may be purchased in advance at the Mont CRC. Presale wristbands are priced at \$5.00 for adults and \$8.00 for children. The purchase of the wristband includes unlimited amusement rides, one pumpkin to decorate, and a scarecrow making session.
 - Individual ticket prices are \$1.00 each. They will be available for purchase throughout the day at William F. Maule Park at Windlestrae.
- Parking information for the event:
 - Parking is available on-site
 - In the event of rain, parking will be available at the following locations:
 - Handicapped parking at Mont CRC
 - Keystone Fellowship Church – 427 Stump Road, North Wales, PA
 - Penn Manufacturing Industries – 506 Stump Road, Montgomeryville, PA
 - Shuttles will be provided for transportation throughout the day as necessary.

The Committee would like to thank the Keystone Fellowship Church and Penn Manufacturing Industries for allowing use of their parking lots for this event.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Announce and encourage the public to attend Autumn Festival on Saturday, October 6, 2018 from 12pm to 5PM at William F. Maule Park at Windlestrae.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval for Relocation of Windlestrae Disc Golf Course to Henning's Field

MEETING DATE: September 10, 2018

ITEM NUMBER: # 7.

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Floyd Shaffer

Community and Recreation Director

BOARD LIAISON: Michael J. Fox, Vice-Chairman

Liaison to Park & Rec Board

BACKGROUND:

During the past year, the Park and Recreation Board has had the topic of Disc Golf as an ongoing agenda item. There has been a great deal of dialog regarding the Disc Golf course at Windlestrae Park. Township residents, Charles Vesay and Charles Ziegler have attended a number of meetings. They have brought several proposals to improve, upgrade, and relocate the layout of the course. The Park Board has considered the various options and each proposal was discussed thoroughly.

The most recent proposal (diagram attached) is intended to be a Family and Senior Citizen friendly design. The new design incorporates relatively short walking distances between the holes and a shorter course than the current one. The newly proposed location for the course is a site that circles the Henning's Field/Cornfield portion of the William F. Maule at Windlestrae Park. In addition, a small portion of the existing course near Henning's Field will be utilized in the relocation.

The Park and Recreation Board walked the layout on July 11, 2018. The Committee wanted to get a firsthand look at the proposed location and how compatible it would be to the existing amenities in the affected areas of the park. The consensus of the attendees was very positive for the location. The Park Board members felt the layout would work well as a user friendly activity that blended in well with the rest of the surrounding park space. At the August 8, 2018 meeting, the Committee voted unanimously to recommend to the Board of Supervisors the relocation proposal of the Disc Golf course to the Henning's/Cornfield area of Windlestrae.

The cost of the relocation has been estimated by the Public Works department to be \$600. That budget estimate includes the following:

- Grit for tee box construction \$225.00
- Stickers for tee hole locations \$100.00
- Sac Crete for hole baskets \$100.00
- Other signage \$175.00

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The cost of relocation is estimated to cost approximately \$600.

RECOMMENDATION:

The Park and Recreation Board recommends the relocation of the current nine hole disc golf course to the Henning's field/cornfield area of the William F. Maule at Windlestrae Park as submitted.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the relocation of the Windlestrae Park Disc golf course to an area that circles the Henning's Field/cornfield portion of the William F. Maule Park at Windlestrae.

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Hole 1:
221 ft.



Willi

Montgomery Township Disc Golf Course

William F. Maule Park at Windlestrae (1238 Stump Road – Zehr Tract Parking Lot)

Hole 2:
208 ft.



Hole 3:
405 ft.



Hole 4:
291 ft.



Hole 5:
362 ft.



Hole 6:
212 ft.



Hole 7:
232 ft.



Hole 8:
292 ft.



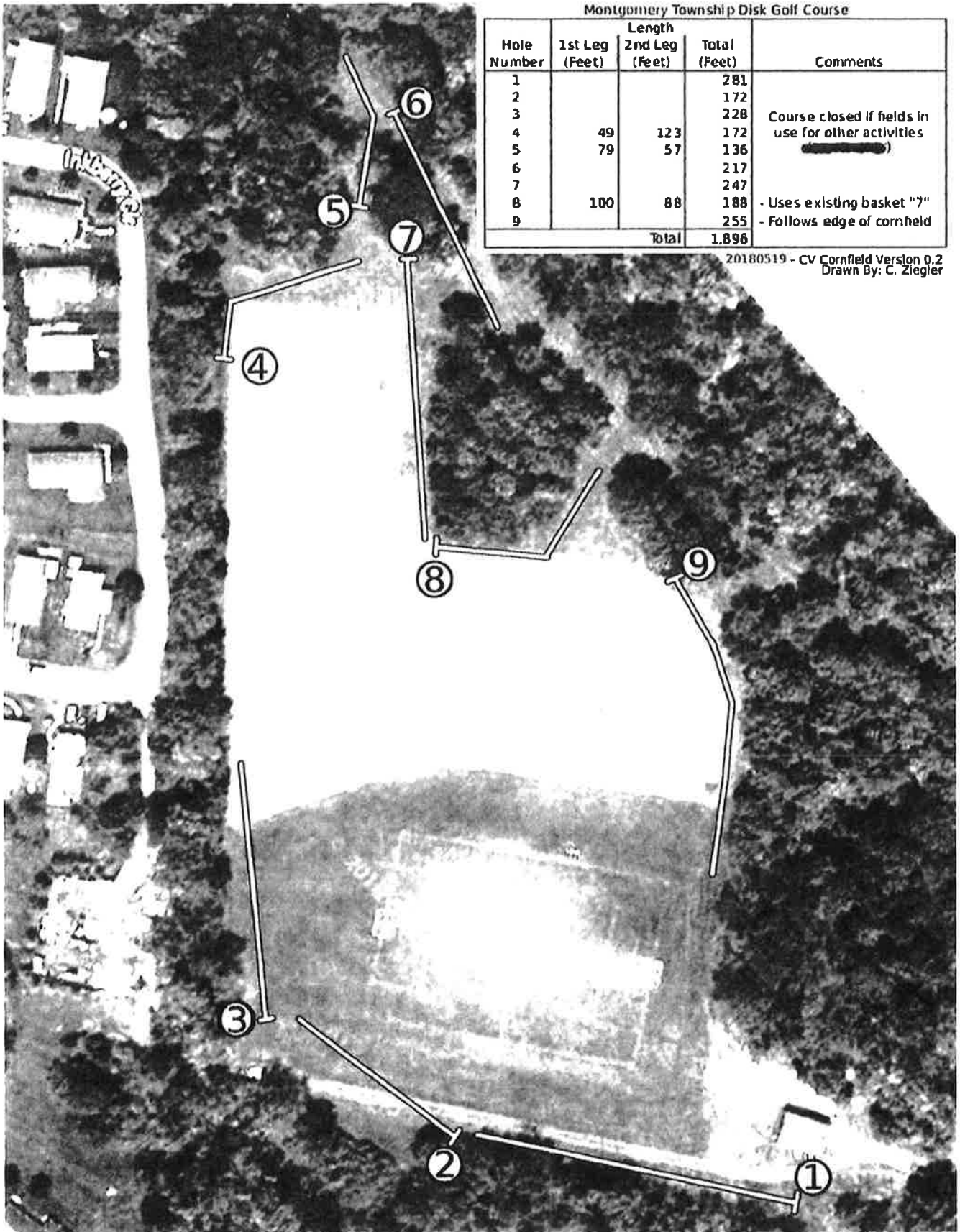
Hole 9:
296 ft.



Montgomery Township Disk Golf Course

Hole Number	1st Leg (Feet)	Length 2nd Leg (Feet)	Total (Feet)	Comments
1			281	
2			172	
3			228	
4	49	123	172	Course closed if fields in use for other activities
5	79	57	136	
6			217	
7			247	
8	100	88	188	- Uses existing basket "7"
9			255	- Follows edge of cornfield
Total			1,896	

20180519 - CV Cornfield Version 0.2
 Drawn By: C. Ziegler



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Advertise 2019 Budget Workshop Meetings

MEETING DATE: September 10, 2018

ITEM NUMBER: #8.

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Ami Tarburton
Finance Director

BOARD LIAISON: Candyce Fluehr Chimera-Chairman
Liaison – Finance Committee

BACKGROUND:

Each year, the Board of Supervisors and the Township staff participate in budget workshops. The workshops are held in the Board Conference Room, starting at 6:30 p.m. and normally run until approximately 8:30 p.m. It is anticipated that we will need four (4) dates from the list below to complete this process. The following dates are available for workshop meetings:

Thursday, October 11, 2018
Tuesday, October 16, 2018
Thursday, October 25, 2018
Monday, October 29, 2018
Tuesday, October 30, 2018

We are scheduled for the Board to consider preliminary adoption of the 2019 budget on Monday, November 12, 2018 after 8:00 p.m. After preliminary adoption, the Township is required to place the budget on display for public view and comment for a period of no less than 20 days. After that period has passed, the Board considers final adoption. We are scheduled to consider final adoption on Monday, December 17, 2018 after 8:00 p.m.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Ensure compliance with all requirements of the Second Class Township Code for the Budget of a Township.

RECOMMENDATION:

Staff recommends that the Board adopt the 2019 Budget Workshop schedule, as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for public meetings for the proposed 2019 Budget Workshops to be held on:

Thursday, October 11, 2018
Tuesday, October 16, 2018
Thursday, October 25, 2018
Monday, October 29, 2018
Tuesday, October 30, 2018

MOTION: _____

SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

2019 BUDGET TIMETABLE

Friday, October 5, 2018

Submit Preliminary Operating Budgets, 2019 Fixed Asset and Road Plan Budgets to Board of Supervisors (BOS) electronically

BOS Budget Work Sessions

Thursday, October 11, 2018

6:30 P.M. - Overview, Capital Budgets, and Revenues
7:15 P.M. - General Engineering – Gilmore and Associates
7:30 P.M. - Traffic Engineers – Traffic Planning and Design, Inc.
8:00 P.M. - Public Works/Parks

Tuesday, October 16, 2018

6:30 P.M. - EAC
7:00 P.M. - IT and Finance
7:30 P.M. - Sewer Authority
8:00 P.M. - Rec Center/Autumn Fest

Thursday, October 25, 2018

6:30 P.M. - Planning, Zoning and Shade Tree
7:00 P.M. - FDMT and DFS
7:30 P.M. - Police

Monday, October 29, 2018

6:30 P.M. - Administration
7:00 P.M. - Personnel
7:30 P.M. - Conclusion

Tuesday, October 30, 2018

Alternate Date

Monday, November 12, 2018

BOS will adopt Preliminary Budget for all funds.

Tuesday, November 13, 2018

Township Manager will publish notice of formal budget meeting (including time and place along with summary of Preliminary Budget (including location and time of examination).

Monday, December 17, 2018

BOS will adopt Final Budget for all Funds.

NOTES:

- This budget timetable is established in accordance with applicable state laws.
- According to Pennsylvania law, any amendment to the Preliminary Budget for all Funds which results in a change of more than 25% for on line item or 10% in the aggregate, shall be re-advertised and open to inspection for another 20 days.


MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Certification of 2019 Minimum Municipal Obligation (MMO) for the Police Pension Fund and Non-Uniformed Employees' Pension Fund

MEETING DATE: September 10, 2018 ITEM NUMBER: #9.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Ami Tarburton BOARD LIAISON: Jeffrey McDonnell, Supervisor
Finance Director  Liaison – Pension Committee

BACKGROUND:

The Minimum Municipal Obligation (MMO) is the calculated funding obligation to the Township's Police and Non-Uniformed Employee Pension Plans. Act 205, Section 304 requires that the Chief Administrative Officer submit the MMO for the upcoming budget year to the Board on or before the last business day in September. Upon acceptance, the amount of the MMO's must be incorporated into the budget for the next year and funded. Based on the instructions from Ashley Wise, Conrad Siegel Actuaries, staff has prepared the 2019 MMO's for both the Police Pension Plan and the Non-Uniformed Pension Plan which are attached hereto.

The MMO calculated for the Police Pension Plan in 2019, based on the 1-1-2017 Actuarial Valuation Report, is as follows:

State Aid (Estimated-Based on 2017 state aid)	\$284,000
Township Contribution	<u>+ \$567,857</u>
MMO	\$851,857

The calculation of the Police Pension Plan MMO is based on the "Normal Cost Percentage" + the "Administrative Expense Percentage" multiplied by the estimated 2019 Total Gross W-2 Payroll (which excludes payroll for any officer in DROP), plus the amortized "Unfunded Contribution Requirement" costs as determined in the 2017 Actuarial Valuation Report. Member Contributions of 5% of salary are subtracted from this total to determine the Minimum Municipal Obligation for the Township. The 2019 MMO for the Police Pension Plan is a 4% increase from 2018.

The MMO calculation for the Non-Uniformed Plan in 2019 is as follows:

State Aid (Estimated-Based on 2017 state aid)	\$ 238,000
Township Contribution	<u>+ 106,184</u>
MMO	\$ 344,184

The Non-Uniformed Employee Pension Plan MMO is based on the estimated 2019 covered payroll for the 59 employees participating in the plan multiplied by the Township's 8% contribution. Employee contributions to the plan are 4% of wages. The 2019 MMO for the Non-Uniformed Employee Pension Plan is an estimate of the required contribution. The actual contribution will depend on the actual 2019 covered payroll.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The 2019 MMO's will be factored into the 2019 Budget.

RECOMMENDATION:

Consider approval of the Resolutions accepting the MMO calculations for 2019.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that the 2019 Minimum Municipal Obligation for the Montgomery Township Police Pension Fund in the amount of \$851,857 is accepted, and

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that the 2019 Minimum Municipal Obligation for the Montgomery Township Non-Uniformed Employees' Pension Fund in the amount of \$344,184 is accepted.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township Non-Uniformed Pension Plan
2019 Minimum Municipal Obligation

1 Employer Contribution Percentage		8.00%
2 Administrative Expense Percentage		0.00%
3 Total Percentage (1 + 2)		8.00%
4 Estimated 2019 Covered Payroll	\$	4,302,300.00
5 Financial Requirements (3 x 4)	\$	344,184.00
6 Advance Employer Contribution		n/a
7 Minimum Municipal Obligation (5 - 6) (Due Before 12-31-2019)	\$	344,184.00

Authorized Signature

Date

Montgomery Township Police Pension Plan
2019 Minimum Municipal Obligation

1 Normal Cost Percentage ¹	13.80%
2 Administrative Expense Percentage	1.20%
3 Total Percentage (1 + 2)	15.00%
4 Estimated 2019 Total Gross W-2 Payroll	\$ 4,067,591.00
5 Annual Cost (3 x 4)	\$ 610,140.00
6 Amortization Contribution Requirement	\$ 445,097.00
7 Financial Requirements (5 + 6)	\$ 1,055,237.00
8 Member Contributions Anticipated	\$ 203,380.00
9 10% of Negative Unfunded Liability ¹	\$0
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2019)	\$ 851,857.00

Authorized Signature

Date

¹ Based upon 1/1/2017 Actuarial Valuation

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Adoption of Ordinance#18-308- Amending Code to Prohibit Parking- Regency Drive between Hartman Road and Drake Lane

MEETING DATE: September 10, 2018 ITEM NUMBER: #10.

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: J. Scott Bendig
Chief of Police



BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors

BACKGROUND:

The Police Department has received numerous complaints of vehicles parked on the side of the road on Regency Drive between Hartman Road and Drake Lane. After following up on the complaint, the Police Department determined that it was a safety issue and that parking should be prohibited. This will also assist the Township with plowing efforts during the winter. Attached is the proposed ordinance that will be considered for adoption at tonight's meeting.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

Township Staff recommends the adoption of Proposed Ordinance# 18-308- Amending Code to Prohibit Parking- Regency Drive between Hartman Road and Drake Lane

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby adopt Ordinance#18-308- Amending Code to Prohibit Parking- Regency Drive between Hartman Road and Drake Lane.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Date : 6/27/18

Re : MTPD 2018-12956 (Regency Drive parking)

From : D Dunlap

An initial complaint of vehicles parked in front of #101 Regency Drive was received by MTPD 2/23/2017 (see MTPD 17-05517). After a discussion, it was decided to monitor the parking situation at #101 Regency Drive. The complaint was regarding numerous vehicles parked in front of the residence, blocking the turn lane at the Stop-sign controlled intersection with Hartman Road.

On 5/17/2018, another complaint was received regarding the parking of vehicles in front of #101 Regency Drive (MTPD 18-12956), with the same issues raised as MTPD 17-05517.

Additional follow up was conducted , with the complaints found valid : numerous vehicles are parked, at times, in front of the residence (vehicles found registered to the homeowner), with the right turn lane at the intersection with Hartman Road partially blocked by the parked vehicles.

After an on-site review , it is recommended that the parking of vehicles be prohibited along the north side (westbound lane) of Regency Drive, in front of #101 Regency Drive, from the intersection with Hartman Road (SR #2014) , back to where the right turn lane is marked (this is 105 ' ft back from the intersection, and, is 17' ft back from the private drive to #101 Regency Drive).

The sign restricting/prohibiting the parking of vehicles will be : "No Parking Here To Corner".

By prohibiting the parking of vehicles within the marked right turn lane of Regency Drive at Hartman Road, this will make the intersection safer, and more efficient, for the motorists traveling through the intersection.



MONTGOMERY TOWNSHIP
LEGAL NOTICE

On Monday, September 10, 2018, after 8:00 P.M., the Montgomery Township Board of Supervisors, during its regularly scheduled meeting, will consider enacting:

AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE IV, SECTION 222-20 [STOPPING, STANDING AND PARKING/PARKING PROHIBITED AT ALL TIMES] TO ADD REGENCY DRIVE BETWEEN HARTMAN ROAD AND DRAKE LANE

The full text of this ordinance may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery Township Building, during normal business hours, Monday through Friday 8:30 AM until 4:30 PM, and the offices of this newspaper.

The public is invited to attend and will be given an opportunity to provide comments regarding this ordinance. Persons with disabilities, wishing to attend the public meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Director of Administration & Human Resources at 215-393-6900.

LAWRENCE J. GREGAN
Township Manager

TO BE INSERTED in The Reporter on Friday, August 31, 2018. Please send proof of Publication to Montgomery Township, Attn.: Bruce Shoupe, 1001 Stump Road, Montgomeryville, PA 18936.

MONTGOMERY TOWNSHIP

ORDINANCE #18-308

AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE IV, SECTION 222-20 [STOPPING, STANDING AND PARKING/PARKING PROHIBITED AT ALL TIMES] TO ADD REGENCY DRIVE BETWEEN HARTMAN ROAD AND DRAKE LANE

ENACTED: _____

MONTGOMERY TOWNSHIP

ORDINANCE #18-308

AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE IV, SECTION 222-20 [STOPPING, STANDING AND PARKING/PARKING PROHIBITED AT ALL TIMES] TO ADD REGENCY DRIVE BETWEEN HARTMAN ROAD AND DRAKE LANE

IT IS HEREBY ENACTED AND ORDAINED by the Montgomery Township Board of Supervisors that the Township Code is hereby amended as follows:

SECTION 1. Amendment to Chapter 222, Article IV, Section 222-20 [Parking Prohibited at all times].

Chapter 222, Article IV Section 222-20 [Stopping, Standing and Parking/Parking Prohibited at all times] is hereby amended to add the following street:

Street/Shopping Center/Area	Side/Area	Location
Regency Drive	Both	From Hartman Road to Drake Lane

SECTION 2. Repeal and Ratification.

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

SECTION 3. Severability.

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

SECTION 4. Effective Date.

This Ordinance shall become effective 5 days after enactment.

ORDAINED AND ENACTED this _____ day of _____ 2018, by the
Montgomery Township Board of Supervisors.

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

CANDYCE FLUEHR CHIMERA, *Chair*

[Seal]

Attested by:

LAWRENCE J. GREGAN
Township Manager/ Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Out of State Training-Police Department

MEETING DATE: September 10, 2018 ITEM NUMBER: #11.

MEETING/AGENDA: WORK SESSION ACTION **XX** NONE

REASON FOR CONSIDERATION: Operational: **XX** Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig
Chief of Police



BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors

BACKGROUND:

The Montgomery Township Police Department has previously entered into a cooperative agreement with other Montgomery County police departments to participate in the in the Montgomery County SWAT-Central Region Team. Montgomery County SWAT is a task force deployed for incidents and situations that exceed the capability of traditional police resources, including barricaded subjects, hostage-taking incidents, and other high-risk operations. Currently, the Police Department has two officers, Sergeant Thomas Ward and Officer John Rushin, assigned to Montgomery County SWAT.

Officer John Rushin is scheduled to attend Basic/Intermediate Explosive Breaching School sponsored by the Virginia Beach Police Department in Chesapeake, Virginia from September 16, 2018, to September 22, 2018. The training is designed to teach participants the necessary skills required to become a SWAT operation breacher. It is recommended that Officer John Rushin be authorized to attend this training.

In addition, Montgomery County SWAT is scheduled to attend training at Fort Dix in New Hanover Township, New Jersey from October 16, 2018, to October 18, 2018. The training will consist of team movements, search techniques, and firearms training in a multitude of environments not readily available in our area. It is recommended that Sergeant Thomas Ward and Officer John Rushin be authorized to attend this training.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

There is no cost incurred by the township for these SWAT training classes. Montgomery County SWAT pays the full cost of the training, including lodging.

RECOMMENDATION:

Approve the aforementioned out of state training requests.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request for Officer John Rushin to attend Breaching School sponsored by the Virginia Beach Police Department in Chesapeake, Virginia.

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request for Sergeant Thomas Ward and Officer John Rushin to attend Montgomery County SWAT training at Fort Dix, New Jersey.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of 2019/2020 DUI Enforcement Program Grant Application

MEETING DATE: September 10, 2018 ITEM NUMBER: #12.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: J. Scott Bendig
Chief of Police

BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors



BACKGROUND:

The attached Grant application to the Pennsylvania Department of Transportation has been prepared by Highway Safety Officer David Dunlap on behalf of the Montgomery Township Regional DUI Enforcement Team. The Team was established in 1993 to combat the serious problem of drivers operating vehicles while impaired due to alcohol or drugs and removing those drivers from the highways.

Montgomery Township serves as the administrator for this multi-jurisdictional program involving Police Departments from Montgomery and Bucks Counties. The grant funds are used to support sobriety checkpoint operations and roving DUI patrols.

The Task Force has received grants to support the DUI enforcement program for the past several years. The grant amount requested is \$100,000.00 and will provide funding for the purchase of equipment and payment of overtime for enforcement activities.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve the request to submit the 2019/2020 DUI Grant application.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the submission of the 2019/2020 DUI Grant on behalf of Montgomery Township Regional DUI Enforcement Team in the amount of \$100,000.00.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RESOLUTION

BE IT RESOLVED, by authority of the **Board of Supervisors** of the **Township of Montgomery, Montgomery County**, and it is hereby resolved by authority of the same, that the **Chairman of the Board** of said Municipality, Authority be authorized and directed to sign the attached grant on its behalf.

ATTEST

MONTGOMERY TOWNSHIP

(Signature and designation
of official title)

Deborah A. Rivas, Asst. Secretary

Print or type above name and
title

By: _____
(Signature and designation
of official title)

Candyce Fluehr Chimera, Chairman

Print or type above name and
title

(SEAL)

I, **Deborah A. Rivas, Assistant Secretary** of the **Board of Supervisors of Montgomery Township**, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the **Board of Supervisors of Montgomery Township**, held the **10th** day of **September**, 2018.

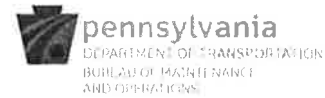
DATE: September 10, 2018

(Signature and designation
of official title)

Deborah A. Rivas, Asst. Secretary

Print or type above name/title

FFY2019-2020 Grant Program Info Sheet



Program Name: DUI Enforcement Grant Program (Local Police)

Special Notice: *Please be advised that this grant opportunity is for a two-year period. In other words, this one grant application (if approved) will span across two federal fiscal years upon grant execution. As a result, propose activities across a two-year period within the proposal (please indicate enforcement operations for each year).*

Brief Program Description: According to PennDOT crash data, nearly 1/3 of all traffic-related fatalities are the result of a crash involving an impaired driver. Crash data reveals that more than 300 people lost their lives due to a crash involving an impaired driver. In many crashes it is the impaired driver themselves who is killed, but all too often it is an innocent person. PennDOT has set some ambitious goals in reducing crashes and fatalities due to impaired driving. The DUI Enforcement Grant Program has proven to be one of the most effective strategies in reaching these goals.

This program, also known as the Impaired Driving Program (IDP) in the dotGrants system, is a data-driven and relies mainly on high visibility enforcement. Potential grantees are identified by impaired driving crash data and willingness to serve as the host grantee in partnering with several neighboring police departments who share the same impaired driving crash problems. The National Highway Traffic Safety Administration (NHTSA) has identified high visibility enforcement (sobriety checkpoints and roving DUI patrols) as a proven countermeasure in reducing impaired driving crashes and fatalities. Other strategies allowable under this grant program are mobile awareness patrols (phantom checkpoints) and Cops in Shops operations which are directed towards reducing underage drinking and other violations at the point of sale such as furnishing to minors, selling to minors, and public drunkenness.

Grantees conducting enforcement under this program are required to use properly trained officers in standardized field sobriety testing (SFST) and in conducting sobriety checkpoints. Both trainings are offered free of charge through the Institute for Law Enforcement Education (ILEE) which is also funded by PennDOT through grant funds from NHTSA. In addition, PennDOT funds DUI Law Enforcement Liaisons (LELs) who serve as a technical resource and training service for grantees receiving funding under this program.

Crash statistics reveal that belt use is the lowest during nighttime hours and the period of 10:00pm to 5:00am represents the highest percentage of all crashes involving unrestrained occupants. While the main objective of this grant program is impaired driving enforcement, officers should be vigilant of belt use, particularly during roving DUI patrols.

Eligibility Requirements: Eligible applicants include local governments*.

*Local government means a county, municipality, city, town, township, local public authority (including any public and Indian housing agency under the United States Housing Act of 1937), council of governments (whether or not incorporated as a nonprofit corporation under state law), any other regional or interstate government entity, or any agency or instrumentality of a local government.

Applicable Federal/State Laws/Regulations:

- 23 U.S.C. Chapter 4

- 49 CFR part 18
- 2 CFR part 200 (formerly 2 CFR part 225/OMB Circular A-87)
- OMB Circular A-102
- OMB Circular A-133
- Federal Nondiscrimination and Equal Employment Opportunity Clauses
- Nondiscrimination/Sexual Harassment Clause [Grants]
- Contractor Integrity Provisions
- Grantee Certifications and Assurances
- Right to Know Law
- Other applicable Federal and State conditions as identified
- Federal Funding Accountability and Transparency Act (FFATA)

Program Requirements:

1. Utilize the DUI Law Enforcement Manual compiled by PennDOT and the DUI LELs. This manual serves as an all-inclusive resource for grantees and is available via the LELs.
2. Use both local data and PennDOT crash data in site selection and justification for sobriety checkpoint locations in accordance with case law.
3. All officers performing standardized field sobriety tests must be trained in the National Highway Traffic Safety Administration SFST curriculum.
4. All officers working sobriety checkpoints must be trained via the Institute for Law Enforcement Education or similar sobriety checkpoint curriculum.
5. Grantees must participate in all enforcement mobilizations identified on the PennDOT Highway Safety Calendar.
6. Grantees must strictly adhere to all pertinent case law regarding impaired driving enforcement.
7. Grantees must maintain an up to date listing of all equipment related to the grant.
8. Contact officers working a sobriety checkpoint will ensure motorist(s) are buckled prior to leaving the checkpoint and all officers working a roving DUI patrol will enforce the occupant protection (seat belt) laws when appropriate.
9. Attend Annual Spring Traffic Safety Grantees Workshop (mandatory attendance for all workshop and meeting days unless prior approval is requested and approved).
10. Provide Quarterly and Final Evaluation Reports to PennDOT.

Minimum Qualifications for Application:

- Deliver services promptly.
- Manage public funds efficiently and ethically.
- Collaborate with other community, governmental and private organizations.

- Develop data driven problem solving plans.
- Develop measureable goals based on multi-year data.
- Adequately evaluate the success of a project.
- Have an approved Electronic Access Licensing Agreement (EALA) to access the dotGrants online grant management system.
- In the case that the applicant agency is a subcontractor of the agency with the approved EALA, a dotGrants Access Delegation form must be completed.
- Have a Certification of Responsibility Determination (Commonwealth Contractor Responsibility Program DOT Certification).
- Have an approved Lobbying Certification Form (if applicable).
- Have a Resolution adopted by an applicable governing body during a public meeting.
- Have an established Central Vendor Management Unit (CVMU) number and SAP Partner number (if applicable).
- Upon grant award, use e-mail, telephone, and other technology to stay in periodic contact with assigned PennDOT Program Manager and assigned Regional Comprehensive Planning Team and to answer inquiries and requests from the general public.
- Utilization of PennDOT's grant management system, dotGrants (<https://www.dotgrants.state.pa.us/>), is required by all successful non-state government applicants, for all grant administrative interactions.

Term of Grant: Federal Fiscal Year 2019-2020 (October 1, 2018 – September 30, 2020)¹

Funding Available²: Funding for this project will be provided under the Catalog of Federal Domestic Assistance number 20.600 and/or 20.616 (23 U.S.C §§ 402/405(d)).

- Funding distribution utilizes an allocation formula based on driving crash data. Eligible governmental units are identified by the Pennsylvania Highway Safety Office based on police jurisdictional coverage of high-crash areas.
- **This is a cost-reimbursement grant.** The grantee must pay 100% of all costs associated with the grant award. Reimbursement claims are submitted to PennDOT, reviewed for eligibility, and forwarded to the Department's Comptroller's Office for payment. No payments in advance or in anticipation of goods or services will be made by PennDOT.
- Single item purchases in excess of \$5,000, the hiring of personnel, and out-of-state travel will require substantial justification. Costs incurred under any project to be considered eligible for Federal reimbursement shall be submitted for processing within 30 days after the completion of the grant period.
- Single item purchases over \$500 need PennDOT pre-approval even if they are approved in the initial approved budget.

Matching Funds:

- Matching funds are the dollars that the applicant agency or organization will devote to the proposed project outside of those funds being requested from PennDOT.
 - 49 CRF §18.24, *Matching of cost sharing*, provides additional information and guidelines describing allowable matching costs and be located at:

http://www.nhtsa.gov/nhtsa/whatsup/tea21/GrantMan/HTML/03_DOTComRul_49CFR18.html#C_1

- **Projects that document matching funds will receive special consideration.**
- Agencies/organizations who document match funds in their proposals will be required to report on the use of these funds as part of their requests for reimbursement and/or in their quarterly project reports.
- **All proposals must include an explanation of how the sponsoring agency plans to sustain the traffic safety program beyond the life of the grant.**

Allowable Costs:

All costs under this grant must follow the Federal Office of Management guidelines and 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. These can be found at:

http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

Examples of allowable costs include:

- Officer overtime for targeted DUI enforcement
- Equipment necessary to conduct DUI enforcement
- Officer overtime for planning and coordinating DUI enforcement
- Training and travel directly related to project goals

Indirect Costs:

- An applicant can submit for indirect costs if the applicant has a letter from a federal cognizant agency, in support of the requested indirect rate or the applicant receives PAHSO approval of a submitted distribution plan.
- In the absence of that approved indirect rate, no indirect costs will be allowed.

Unallowable Costs:

- All projects must follow appropriate state and federal funding regulations.
- Federal regulations prohibit the use of these funds for office furniture, gifts, entertainment, roadway construction, or roadway maintenance.
- Federal regulations also prohibit supplanting – using these funds to replace routine or existing State and local expenditures or using these funds to conduct activities required by statute.
- Unallowable Costs are not eligible for reimbursement. If it is discovered by the Department that grant funds were spent on unallowable items, the grantee agency will be responsible to reimburse the Department.

Salaries and Wages (does not apply to overtime enforcement):

- Compensation for personnel services rendered during the period of performance includes but is not limited to wages and salaries.
- If multiple salaried/wage positions are included in the grant proposal, the applicant must clearly define the duties, responsibilities, and activities associated with each proposed funded position.
- The costs of such compensation are allowable to the extent that they satisfy the specific requirements referenced in 2 CFR Part 200.

- Applicants who include salaries and wages in their proposal must adequately justify the requested funds.

Subgrants:

Grantees shall follow state and federal law and procedures when awarding and administering sub-grants of financial assistance to local governments and other vendors. Grantees shall:

- Ensure that every sub-grant includes clauses required by State and Federal statute and executive orders and their implementing regulations
- Ensure that sub-grantees are aware of requirements imposed upon them by State and Federal statute and regulation
- Ensure that a provision for compliance with 49 CFR part 18.42 is placed in every cost reimbursement sub-grant
- Ensure that procedures are established for routine monitoring and auditing of sub-grants
- In accordance with 2 CFR §200.331(b), a Pre-Award Risk Assessment must be completed before establishing subgrants, evaluating each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring. Review factors should include:
 - The subrecipient's prior experience
 - The results of previous audits
 - Whether the subrecipient has new personnel or new or substantially changed systems; and
 - The extent and results of Federal and State awarding agency monitoring

The sponsoring agency is ultimately responsible for delivery of the activities in the application and finances. Subgrantees should keep the sponsoring agency informed of any changes need to the project deliverables, budget, etc.

A copy of the agreement between the sponsoring agency and the subgrantee must be submitted to PennDOT for review **prior** to the subgrantee incurring any cost.

Suggested Expectations/Outcomes/Performance Measures:

The example measurements in this section are provided for guidance in formulating a work plan.

- Reduction in the number of DUI crashes on enforced roadways
- Plans for participation in enforcement mobilizations
- Number of DUI enforcement operations conducted
- Number of motorists contacted at enforcement operations
- Trainings for participating officers in SFST, ARIDE, checkpoints, etc.
- Number of media pieces surrounding enforcement operations

Additional Program Parameters:

Grant Award Schedule:

- | | |
|-------------------------|------------------------|
| 1. Application Period: | March 1 – May 31, 2018 |
| 2. Proposal Evaluation: | June 1 – June 30, 2018 |

3. Successful applicant announcement: July 1, 2018

Please note proposals received after May 31, 2018 and/or those which do not meet the minimum eligibility requirements may be rejected.

If required, PennDOT may request budget and project activity adjustments. If agreeable, the applicant will need to re-submit a project agreement reflective of these adjustments.

For further information, contact: Troy Love, PennDOT Bureau of Maintenance and Operations, Harrisburg, 717-783-1902, trlove@pa.gov.

¹If grant is approved after October 1 the term will be adjusted from the approval date through September 30.

²Availability of funding is based on Federal apportionment and State obligation.

IDP-2019-MontgomeryTownship-00026

(Impaired Driving Program)

The Montgomery Township Regional DUI Enforcement Team was established in 1993, to combat the serious problem of impaired driving and removing those drivers impaired by alcohol or drugs from the highways.

A multi-jurisdictional enforcement team consisting of police departments from Montgomery and Bucks Counties was then formed, with sustained enforcement operations then including sobriety checkpoints, roving DUI patrols, Cops in Shops underage drinking enforcement, and mobile DUI awareness patrols.

In the twenty five years of its existence, the Montgomery Township Regional DUI Enforcement Team has contacted over 68,000 motorists, and has made thousands of arrests for driving under the influence of alcohol and/or drugs. By removing these impaired drivers from the highways, the enforcement team has prevented an untold number of impaired driving crashes.

Training members of the team is essential for the efforts of the team to be successful. Officers in member departments are trained in sobriety checkpoint operations, standardized field sobriety testing (SFST), advanced roadside impaired driving enforcement (ARIDE), and evidentiary breath test operations. The team also has two officers who are trained Drug Recognition Experts (DRE's). Members are kept current on case law pertaining to impaired driving enforcement.

GEOGRAPHICS

Agencies participating with the enforcement team are located in Montgomery and Bucks Counties, and both of these highly populated counties border the city of Philadelphia, which is the largest city in Pennsylvania, and the fifth most populated city in the United States.

Montgomery County has a population of 774,000 residents, and a land area of 483 square miles, while Bucks County has a population of 613,000 residents, and a land area of 607 square miles.

The following are those jurisdictions targeted for impaired driving enforcement:

Municipality	Area (square miles)	Population	# of Officers
Montgomery Twp	10.8	24,000	36
Horsham Twp	17.4	27,000	40
Hilltown Twp	28.0	18,000	18
New Britain Twp	15.0	12,000.	12
Warrington Twp	14.0	22,500	28
Warwick Twp	11.1	15,000	17

Each of these municipalities consist of residential, commercial and industrial areas, and each municipality has both local roads and state routes within their boundaries.

The following are those state routes that are located within the jurisdiction of the six member departments:

SR 0309	Bethlehem Pike
SR 0202	Dekalb Pike/Doylestown Road
SR 0063	Welsh Road
SR 0463	Horsham Road
SR 0152	Limekiln Pike
SR 2012	Upper State Road
SR 2038	County Line Road
SR 2202	Route 202 Parkway
SR 0611	Easton Road
SR 0132	Street Road
SR 2025	Bristol Road
SR 3003	Lower State Road
SR 2026	Blair Mill Road
SR 2007	Norristown Road
SR 0113	Souderton Pike
SR 0313	Dublin Pike
SR 4003	Dublin Road
SR 4008	Church Road
SR 4011	Hilltown Pike
SR 4013	Diamond Street
SR 4017	Callowhill Road
SR 4019	Minsi Trail
SR 4021	Blue School Road

SR 4085	Bethlehem Pike
SR 4089	Blooming Glen Road
SR 0263	York Road
SR 2089	Almshouse Road
SR 2113	Sugarbottom Road
SR 2079	Rushland Road
SR 2077	Mearns Road

Due to the large number of state routes existing within the jurisdiction of each participating department, high traffic volume is experienced on a daily basis, with each department encountering a high number of impaired drivers, and those crashes involving an impaired driver.

Problem Identification

Despite efforts to combat impaired driving, one in three people will still be involved in a drunk driving crash in their lifetime, with drunk driving costing the United States tens of billions of dollars each year. In 2016, 1 million drivers were arrested for driving while under the influence in the United States ; this accounts for just 1 % of the 111 million self-reported episodes of impaired driving by adult drivers across the United States for that year. Driving while under the influence has one of the highest arrest rates among major crimes, and, driving while under the influence is the leading cause of criminal deaths. In 2016, 28 % (10,497) of the 37,461 traffic fatalities reported in the United States died in accidents where an involved driver had a BAC reading of 0.08 % or greater. It is estimated that more than half a million people are injured every year in the United States in crashes where alcohol is reported to be present.

In Pennsylvania, there were 45,643 drivers arrested for driving while under the influence in 2017, which is an increase from the 44,111 drivers arrested for driving while under the influence in 2016. Montgomery and Bucks County had a combined 4,653 arrests for those driving under the influence in 2017, which is 10 % of all of the DUI arrests in Pennsylvania for the year. There were 1,137 traffic fatalities in Pennsylvania in 2017, with 293 of those being killed in alcohol-related crashes. The total number of alcohol-related crashes in 2017 had increased to 10,346 from 2016, when there were 10,256 alcohol-related crashes reported. These alcohol-related deaths accounted for 25% of the total traffic deaths in Pennsylvania. On an average day, there are 28 alcohol-related crashes in Pennsylvania, resulting in 0.8 persons being killed, and eighteen people being injured. Although alcohol-related crashes accounted for only 8% of all crashes reported, they accounted for 26 % of all persons killed in crashes. Alcohol-related crashes were four times more likely to result in fatal injury than those crashes not related to alcohol.

Of the 67 counties in Pennsylvania, Montgomery and Bucks Counties' combined population of 1,387,000 residents represent 11 % of Pennsylvania's total population, which is over twelve million people. With Bucks County being one of the top counties having the most miles of state highways within its borders, and both Montgomery and Bucks Counties being two of the top counties with the most miles of local roads, it is therefore not unusual that Montgomery and Bucks County are two of the counties with the most reported traffic crashes in Pennsylvania (11.8 % combined, of the total number of crashes reported), and two of the top counties with the most traffic-related deaths (8.0 % combined, of the total number of traffic-related deaths reported).

In 2017, 36 % of the total number of alcohol-related deaths occurred in only 7 of Pennsylvania's 67 counties, with Montgomery and Bucks County being identified as two of those 7 counties.

Just under half (44%) of alcohol-related fatal crash victims were the result of crashes occurring on Saturday and Sunday, while fatal crash victims of non-alcohol-related crashes tended to be more evenly throughout the work week. The time period when most of the alcohol-related fatal traffic crashes occur is between 2000 and 0400 hours (62% of alcohol-related deaths), while most of those fatal traffic crashes not involving alcohol occur between 0800 and 2000 hours.

Drugged driving continues to increase, not only across the United States, but in Pennsylvania, as well. Other than alcohol, marihuana is the drug that is most frequently detected in drivers' systems after a vehicle crash. Whether a driver is impaired by an illicit drug (such as marihuana), a prescription drug, or an over-the-counter medication, the danger that the drug-impaired driver poses to other motorists is substantial.

Program Goals and Objectives

The overall goal of the Montgomery Township Regional DUI Enforcement Team is to reduce the number of impaired drivers on the highways. This reduction in the number of impaired drivers will result in fewer crashes, and ultimately, fewer injuries and deaths related to these crashes.

This goal is attainable through a sustained campaign of education and aggressive enforcement.

Sobriety checkpoints are one way to educate the public about drinking and driving. Law enforcement is promoting the message through sobriety checkpoints that driving while impaired by alcohol and/or drugs is a serious matter, and that drivers who make the choice to drive while impaired face the risk of being arrested for their offense. The highly visible, and publicized, sobriety checkpoint serves as a deterrent to those drivers who pass through during its operation, and to those motorists who learn of the checkpoint through media outlets. Sobriety checkpoints may be especially useful in deterring underage drivers from drinking and then getting behind the wheel, as their threshold BAC for being arrested for DUI (.02) is much lower than that of an adult (.08). In 2017, 18% of driver deaths in Pennsylvania for those drivers aged sixteen to twenty years were drinking drivers. This is an increase from 2016 when 12% of driver deaths for those aged sixteen to twenty years of age were drinking drivers.

Sobriety checkpoints are not only an excellent way to raise the issue of impaired driving with the public, they are an important part of a sustained enforcement campaign in removing impaired drivers from the road. Alcohol-impaired drivers can be hard to detect at lower BAC's, and often these impaired drivers are not apprehended until it's too late.

Roving DUI patrols, or saturation patrols, are especially useful in areas where a sobriety checkpoint may not be able to be set up safely, but where increased patrols and DUI enforcement would be beneficial. Roving DUI patrols may also be useful when used in conjunction with a sobriety checkpoint operation, with attention directed at those roads located on the outer perimeter of the checkpoint operation.

Having already contacted over 68,000 motorists, to date, the objective of the Montgomery Township DUI Enforcement Team will be to contact another 1,000 motorists in each year of this two year program. This objective can be accomplished through the use of sobriety checkpoints and saturation DUI patrols.

The Montgomery Township Regional DUI Enforcement Team believes that by targeting a specific geographical area with an aggressive DUI enforcement effort, accompanied with maintaining public interest and awareness in issues concerning driving while under the influence of alcohol and/or drugs, the goal of reducing the number of impaired drivers on the highways can be met.

Enforcement

SOBRIETY CHECKPOINT OPERATIONS

The team plans to conduct four reduced manpower sobriety checkpoints in each year of this two year program. The objective of a sobriety checkpoint is to create the perception that apprehension of someone who is driving while under the influence of alcohol and/or drugs is likely. Checkpoints involve the systematic stopping of vehicles in a pre-determined sequence, at a pre-determined location, to gain maximum visibility to the potential DUI offender, and enable officers to observe drivers for articulable facts and /or behaviors associated with alcohol and drug impairment. Location, day of the week, and time of operation is based upon alcohol-related crash data gathered from the Pennsylvania Department of Transportation , and alcohol-related crash data and arrest data from the jurisdiction where the checkpoint operation is being conducted. Each checkpoint operation will be for five hours, and include pre- and post-operational briefings, as well as set up and tear down time. Arrested persons will be transported for chemical testing, with lodging done per the standard operating procedures of the police department hosting the checkpoint operation. Each checkpoint will consist of sixteen officers, and include the positions of contact officer, cover officer, traffic control officer, forward observation officer, perimeter patrol officer, field testing officer, transportation officer, and other designated positions as may be deemed necessary for a successful checkpoint operation. It is projected that the DUI Team will incur costs of \$27,200.00 for each year of this two year program for Reduced Manpower Checkpoints.

ROVING DUI PATROLS

The Enforcement Team plans on conducting thirty roving DUI enforcement patrols in each year of this two year program. The objective of the roving DUI patrol is to detect impaired drivers, and stop vehicles for traffic and equipment violations. The roving DUI patrols will be scheduled to maximize their visibility during the days, times of day, and holiday periods when high visibility enforcement efforts are essential to accomplishing the stated goal of the Team. Each roving DUI patrol operation will last for five hours, and include at least one officer being assigned. It is expected that the DUI Team will incur costs of \$12,750.00 for each year of this two year program for Roving DUI Patrols.

Salaries & Benefits

The designated Impaired Driving Program coordinator is Officer David Dunlap of the Montgomery Township Police Department. The grant coordinator will be responsible for the development of operational plans, site selection and preparation, manpower and assignments, research of data required to support the establishment of sobriety checkpoints, training of assigned personnel, selecting and maintaining equipment necessary for checkpoint operations, and fiscal management of the Impaired Driving Program. The coordinator is also responsible for the collection of data from each of the details that are conducted, which will then be submitted to the Alcohol Highway Safety Program manager and assistant manager on a timely basis. The grant coordinator will be required to attend training and conferences for proper grant administration. The grant coordinator will work with the Chief of Police, or his designee, in the municipalities where operations are to be conducted. It is estimated that eight man hours will be required for each of the four reduced manpower sobriety checkpoints that are planned each year to properly perform the duties related to those operations. Costs for the coordinator is estimated at \$2720.00 for each year of the two year program to manage the sobriety checkpoints planned.

It is estimated that

one and a half man hours will be required for each of the thirty roving DUI enforcement patrols that are planned for each year, for duties related to the details, such as planning, scheduling, and reporting. It is expected that the coordinator costs will be \$3825.00 for each year of the two year program to manage the planned DUI Roving Patrols.

Created By: Dunlap, Mr. David on 5/30/2018 5:55:45 PM
Last Modified By: Dunlap, Mr. David on 6/25/2018 4:18:27 PM

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SALARIES AND BENEFITS

Position / Title	<input type="text" value="Coordinator"/>	<input type="text" value="Coordinator"/>	*
Hours	<input type="text" value="154"/>		*
Rate	<input type="text" value="\$85.00"/>		*
Total	\$13,090.00		
Fringe Amount	<input type="text" value="\$0"/>		*
Fringe Rate		0%	
Job Description			

A phlebotomist (or, paramedic , as permitted under Health and Safety Act, 35 Pa. C. S., and Judicial Code, 42 Pa. C. S.), will be used during sobriety checkpoint operations, and will assist with the administration of a chemical test to those persons arrested for driving under the influence (and related offenses, as described in 35 Pa. C. S) , as permitted under Pa Vehicle Code, #1547, relating to Chemical Testing to Determine Amount of Alcohol or Controlled Substance.

The phlebotomist (or paramedic) can be either assigned to be at the police station during the checkpoint operation, with the arrestee transported from the checkpoint to the police station where the chemical test can be administered, or, they can be stationed at the location of the checkpoint operation, where the chemical test will then be administered.

A phlebotomist (or paramedic) may also be used, when needed, to assist during roving patrol operations, as well.

It is expected that the DUI Team will incur costs of \$1680.00 for each year of the two year program, for chemical tests to be properly administered to DUI suspects.

Created By: Dunlap, Mr. David on 5/30/2018 6:00:20 PM
Last Modified By: Dunlap, Mr. David on 6/25/2018 4:21:02 PM

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SALARIES AND BENEFITS

Position / Title	<input type="text" value="Phlebotomist"/>	<input type="text" value="Phlebotomist"/>	*
Hours	<input type="text" value="48"/>		*
Rate	<input type="text" value="\$70.00"/>		*
Total	\$3,360.00		
Fringe Amount	<input type="text" value="\$0"/>		*
Fringe Rate			

Travel

The coordinator for the DUI Enforcement Team will be required to attend various conferences and other applicable training to be able to properly manage the impaired driving program successfully. Overnight lodging and other associated costs will be required when attending training that is out of the local area.

It is expected that the coordinator will incur costs of \$700.00 each year of this two year program to attend required training.

Created By: Dunlap, Mr. David on 5/30/2018 6:26:50 PM
Last Modified By: Dunlap, Mr. David on 6/25/2018 4:22:17 PM

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TRAVEL

Name

Conferences ▼

Conferences ▼



Description/Justification

Equipment

Flares will be required during sobriety checkpoint operations for safety purposes ; flares will provide advance warning to motorists approaching the checkpoint location, and assist in directing the motorists through the checkpoint.

It is expected that the DUI Team will incur costs of \$150.00 for each year of the two program for flares.

Pre-arrest breath testing equipment to include mouthpieces for the pre-arrest breath-testing devices (PBT's) used during sobriety checkpoint operations and roving DUI enforcement patrols, calibration equipment for the breath testing devices, and any other equipment deemed necessary for the use and maintenance of the devices.

It is expected that the DUI Team will incur costs of \$375.00 for each year of this two year program for pre-arrest breath-testing equipment.

General equipment to include but not be limited to, reflective safety vests for officers to be used during sobriety checkpoint operations, electrical cords and accessories, mini-cades, traffic cones, lighting devices (such as flood lights and flashlights), equipment maintenance (such as for the gas-powered generators used during checkpoint operations), and any other equipment deemed necessary for conducting checkpoint operations, roving patrols, and to properly administer the enforcement program.

It is expected that the DUI Team will incur costs of \$400.00 for each year of this two year program for general equipment necessary for successful DUI operations.

Office supplies to include writing instruments (pens, pencils, markers, etc), tablets, scheduling calendars, and all other office-related supplies deemed necessary for the proper administration of the enforcement program.

It is anticipated that costs of \$200.00 each year will be incurred for office supplies for the Team.

Overall Budget Summary

Created By: Dunlap, Mr. David on 5/30/2018 7:03:04 PM
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BUDGET SUMMARY

Budget	BHSTE Share
1. Salaries and Wages	\$16,450.00
2. Employee Benefits	\$0
3. Travel	\$1,400.00
4. Contractual Services	\$0
5. Equipment	\$1,850.00
6. Good and Services	\$400.00
7. Overtime Enforcement	\$79,900.00
8. Indirect Cost	\$0
Total Project Cost	\$100,000.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Formal Land Development Application – Timberlane Inc., 150 Domorah Drive – Parking Lot Expansion – M-17-99

MEETING DATE: September 10, 2018

ITEM NUMBER: #13.

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera
Chairman

BACKGROUND:

Timberlane Inc. (RMS Development Company LP) has requested a waiver of the Township's formal land development application for their property located at 150 Domorah Drive. The applicant proposes to construct a new parking lot for 25 cars on their Domorah Drive frontage of the property. Zoning Hearing Board relief was granted on October 4, 2017 to allow parking within the front yard setback of the property.

Attached is a site plan showing the new proposed parking lot and required storm water management and landscape buffering.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS:

Approve or not approve the waiver request from the requirement to file a land development application.

BUDGET IMPACT: None.

RECOMMENDATION:

That the waiver request be approved.

MOTION/RESOLUTION:

The resolution is attached.

MOTION: _____ SECOND: _____ VOTE: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RESOLUTION #

MONTGOMERY TOWNSHIP

MONTGOMERY COUNTY, PENNSYLVANIA

**A RESOLUTION GRANTING A WAIVER OF THE REQUIREMENT OF A FORMAL
LAND DEVELOPMENT APPLICATION FOR TIMBERLANE INC. (RMS
DEVELOPMENT COMPANY LP) AT 150 DEMOORAH DRIVE
NEW 25-CAR PARKING LOT**

The Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, hereby resolves to grant a waiver of the requirement of a formal land development application to **RMS Development Company LP**, for an the construction of a new 25 car parking lot and associated storm water management system and landscape buffering at **150 Domorah Drive** more fully described plans submitted on January 24, 2018, from Renew Design Group, as Exhibit "A" attached hereto and made part hereof and further grant the **waiver conditioned upon** the following being satisfied by the Applicant prior to issuing permits:

1. The Applicant shall satisfy the requirements of all the Township Consultants letters Gilmore Associates letters dated July 26, 2018, May 22, 2018 (revised May 24, 2018) and February 23, 2108, Boucher and James letters dated August 16, 2018, July 23, 2018, April 13, 2018 and February 22, 2018
2. The applicant shall establish an escrow with the Township and be responsible for payment of all Township consultant fees related to this project.
3. The Applicant shall enter into a Security Agreement and post financial security for all public improvements to the satisfaction of the Township Engineer and Township Solicitor for each phase of this development if required. As used herein, the term "public improvements" shall include, but shall not be limited to, streets, parking areas, drive aisles, curbs, water mains, sanitary sewer pipes, manholes and appurtenances thereto, storm water facilities, rain gardens (best management practice) and appurtenances, grading, erosion and sediment control, lighting, required trees, shrubs and landscape buffering, monuments, pins and sidewalks. The record plan shall indicate phasing if required. Public improvements shall require financial security be posted in the amount of 15% of the total public improvement cost, regardless of whether such public improvements are dedicated to the Township, for a period not less than 18 months after Township Engineer approval. If the end of maintenance period for trees and other plantings ends outside the time period specified in Section 205-49 of the Township Subdivision and Land Development code, the maintenance period shall be extended to comply with this requirement and the appropriate financial security shall be provided to the satisfaction of the Township Solicitor.
4. The Applicant shall execute the required Storm Water Management Facilities Maintenance and Monitoring Agreement and Landscaping Declaration of Covenants and Restriction for its benefit and its successors and assigns
5. The applicant shall comply with Zoning Hearing Board Opinion and Order #17090003 dated October 4, 2017:
6. The Applicant shall satisfy the requirements of all Montgomery Township Codes, the Montgomery Township Municipal Sewer Authority and North Wales Water Authority, if required.

7. The Applicant shall be responsible for payment of all Township Consultant and Solicitor fees related to this project.
8. The Applicant shall be responsible for obtaining all other Regulatory Authority Permits having jurisdiction over this project.
9. All future development of this parcel shall be subject to new application and approval by the Board of Supervisors.

BE IT RESOLVED that the following waivers have been requested by the applicant and are granted to the extent that they concur with the recommendation of the consultants:

- 1 A waiver is requested from SALDO Section 205-52.B(4) for the quantity of softening buffer required. 10 shade trees and 20 shrubs are required. The amount of required landscaping (street trees and parking lot buffer, limited room is available, thereby overcrowding the area.) *We do not object to this waiver request provided the required trees are planted elsewhere on the property or in the Township or a fee-in-lieu is provided. 10 Softening Buffer Shade Trees x \$600 = \$10,800 and 20 Shrubs x \$90 = \$1,800. Total \$7,800.*
- 2 A waiver is requested from 205-17.D.(10 which requires that curb be installed surrounding the parking lot. *The Township Engineer recommends installing concrete wheel stops which will improve overland runoff to the storm water management facilities.*

This Resolution shall become null and void, and any waivers requested shall be deemed denied, and the plan shall be denied for failure to comply with Sections of the Township Zoning Ordinance and/or Township Subdivision and Land Development Ordinance for the reasons cited herein or as set forth in the letters referenced herein.

DULY PRESENTED AND ADOPTED by the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, at a public meeting held this 10th day of September 2018.

MOTION BY:

SECOND BY:

VOTE:

The above conditions are agreed to by _____
(Print)

representing RMS Development Company LP day of , 2018.

Applicant

xc: Applicant, F. Bartle, R. Iannozzi, R. Dunlevy, B. Shoupe, M. Gambino, K. Johnson, J. Stern-Goldstein, MCPC, Minute Book, Resolution File, File

Resolution #

Page 2 of 2

EXHIBIT "A"

PLANS-STUDIES

<u>DESCRIPTION</u>	<u>ORIGINAL DATE</u>	<u>REVISED DATE</u>
1. Cover Sheet	1-24-18	8-07-18
2. Existing Features and Demolition Plan	1-24-18	8-07-18
3. Site, Grading, Utility	1-24-18	8-07-18
4. Demo/Site/Grading/Utility: Notes and Details	1-24-18	8-07-18
5. Landscaping Plan	1-24-18	8-07-18
6. Landscaping: Notes and Details	1-24-18	8-07-18
7. Erosion and Sedimentation Control	1-24-18	8-07-18
8. Erosion and Sedimentation: Notes and Details	1-24-18	8-07-18
9. Construction Details & Profiles	1-24-18	8-07-18



July 26, 2018

File No. 2018-01170

Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Parking Improvement Plans for 150 Domorah Drive - #M-17-99
Timberlane, Inc. / RMS Development Company, LP
Tax Map Parcel Number 46-00-00796-50-8; Block 18, Unit 59

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the information listed below with regard to the site improvement plans for the above-referenced project and offers the following comments.

I. SUBMISSION

- A. Renew Design Group response letter dated July 5, 2018
- B. Parking Improvement Plans for Timberlane, Inc. (9 sheets), prepared by Renew Design Group, dated January 24, 2018, revised March 16, 2018.
- C. Stormwater Management and Erosion & Sediment Control Report for New Parking Lot, prepared by Renew Design Group, dated January 19, 2018, revised March 15, 2018.
- D. Engineer's Estimate of Probable Cost, prepared by Renew Design Group, revised July 5, 2018

II. GENERAL

The subject 3.85 acre parcel is located in the Limited Industrial (LI) Zone and fronts along Hartman Road and Domorah Dr. The Applicant is proposing to construct a new parking lot within the Domorah Dr. front yard. Site improvements include expansion of parking facilities to accommodate 25 additional parking stalls as well as associated stormwater management to serve the additional impervious area, and landscaping improvements. The new parking area will be accessed from the existing driveway from Domorah Dr. The limit of disturbance is approximately 0.52 acres. The applicant has requested that the Board of supervisors consider waiving the land development process for this application.

III. REVIEW COMMENTS

A. Zoning Ordinance

The Zoning Hearing Board granted a variance from the requirement that no parking or loading shall be permitted within the front yard area nor in front of the building (§230-117). Please refer to the ZHB Opinion and Order dated October 4, 2017, for details. We defer review of the landscape representations made at the hearing to the Township Landscape Architect. Otherwise, we do not have zoning comments at this time, except that the variances granted shall be listed on the plan. Upon further development of the plans, additional items may become apparent.

B. Subdivision and Land Development Ordinance

Based on our review, the following items do not appear to comply with the Township Subdivision and Land Development Ordinance. Upon further development of the plans, additional items may become apparent.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901 Phone: 215-345-4330 | Fax: 215-345-8606
www.gilmore-assoc.com

1. §205-17.D(1) – Per our previous recommendation the Applicant has provided concrete wheel stops in the areas where curb is not provided around the proposed parking area. Concrete wheel stops in the area proposed will improve overland runoff to the stormwater management facilities. We recommend the applicant request a waiver from the requirement to provide curb around the perimeter of the new parking area. All waiver requests should be on the plan.
2. §205-48 thorough §205-63 – Review of any proposed landscaping is deferred to the Township Landscape Architect.

C. Stormwater Management Ordinance

Based on our review, the following items do not appear to comply with the Stormwater Management Ordinance. Upon further development of the plans, additional items may become apparent.

1. §206-17.B(2) - The outlet control structure (OCS) includes a 5/8 inch orifice to allow for complete dewatering in the event infiltration does not occur. We question the practicability of a 5/8 inch orifice to dewater the basin. This diameter seems too small and likely to clog. We recommend a larger orifice or other means of achieving the desired effect. The ordinance allows for 3 inch minimum diameter. Orifices less than 3 inches can be used provided that the design prevents clogging. The response letter states the orifice was revised to 3 inches, however, the plans and report do not appear to be updated with the change. Also, the various views (Plan, Elevation, and Side) of UG1-OS detail on Sheet 9 of 9 have conflicting orifice diameters and shall be made consistent.
2. §206-19.C – Rainfall depths used for the SCS method shall be from Table A-1 of the Ordinance rather than those of NOAA Atlas 14. The response letter states the requested correction was made, however the incorrect values are indicated in the report, specifically the 10 year through 100 year storms.
3. §206-33.A & §206-35 – A storm water facility and BMP operation and maintenance plan and agreement are required and must be recorded within 90 days of approval of the plan. The agreement shall be to the satisfaction of the Township Solicitor.

D. General

1. The Applicant should obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPD, MCCD, Sewer Authority, Water Authority, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.
2. We recommend that the applicant coordinate review and approval with regard to the ability of the proposed underground SWM BMPs to support the loading of the Township fire apparatus with the Township Fire Marshal.
3. Review of the improvement cost will be provided under separate cover.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/SW/sl

cc: Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
Rick Skidmore – Timberlane, Inc.
Christen G. Pionzio, Esq. – HRMM&L
Christopher Alan Macintyre, PE – Renew Design Group
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.



REVISED May 24, 2018
May 22, 2018

File No. 2018-01170

Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Parking Improvement Plans for 150 Domorah Drive - #M-17-99
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www.gilmore-assoc.com

1. §205-10.H(4), §205-17.D(1), & §230-138 – The existing and proposed parking spaces are 18 feet deep and the perimeters are partially curbed. The SALDO requires parking spaces to be 20 feet deep but the ZO allows for a reduction to 18 feet when the forward curbed edge of a parking space overhangs a landscaped area having a width of not less than five feet. We note the proposed parking spaces abut landscaped areas greater than 5 feet wide. Per our previous recommendation the Applicant has provided concrete wheel stops in the areas where the proposed parking area did not upgrade to concrete curb. Concrete wheel stops in the area proposed will improve overland runoff to the stormwater management facilities. We recommend the applicant request a waiver from the requirement to provide curb around the perimeter of the new parking area.
2. §205-18.D(4)(d) – A minimum four-foot-high fence, to the satisfaction of the Township Engineer, is required to be installed around the top of all basins, public or private. We recommend a fence be installed around the existing basin since grade changes are proposed to portions in order to come into compliance with the Township's Ordinance.
3. §205-29 – County Conservation District (MCCD) review of the E&S plan is required. All correspondence with MCCD shall be provided to the Township.
4. §205-48 thorough §205-63 – Review of any proposed landscaping is deferred to the Township Landscape Architect.

C. Stormwater Management Ordinance

Based on our review, the following items do not appear to comply with the Stormwater Management Ordinance. Upon further development of the plans, additional items may become apparent.

1. §206-12 & 13 – All applicable Permit approvals shall be obtained and provided to the Township.
2. §206-14.B(2) – The applicant has proposed a dry, extended detention basin as a stormwater BMP. The PA BMP Manual allows for extended dry detention as a peak rate control BMP but does not classify this type of BMP as a volume control BMP. If infiltration does not occur at this site, the applicant shall investigate other means of volume control such as reuse, or evapotranspiration to meet the volume reduction requirements.
3. §206-14.C(5) & (6) – The applicant has proposed an infiltration BMP. It shall be demonstrated that the soils have the characteristics listed in this section of the ordinance (e.g. depth from limiting zones, sufficient rate, dewatering time, etc.). The Stormwater Management and Erosion & Sediment Control (SWM/E&S) Report acknowledges the site soils are classified as "D" soils (i.e. infiltration is unlikely). We note that infiltration testing results were not provided with the SWM/E&S Report. We also note the design analysis included an infiltration rate of 0.5 inch/hour. If infiltration is to be accounted for in the analysis, testing must be completed and the results provided with the SWM/E&S Report. The PADEP recommended factor of safety shall be applied.
4. §206-17.B – The stream bank erosion/channel protection requirements shall be addressed in the SWM Narrative.
5. §206-17.B(2) - The outlet control structure (OCS) includes a 5/8 inch orifice to allow for complete dewatering in the event infiltration does not occur. We question the practicability of a 5/8 inch orifice to dewater the basin. This diameter seems too small and likely to clog. We recommend a larger orifice or other means of achieving the desired effect. The ordinance allows for 3 inch minimum diameter. Orifices less than 3 inches can be used provided that the design prevents clogging.
6. §206-19.C – Rainfall depths used for the SCS method shall be from Table A-1 of the Ordinance rather than those of NOAA Atlas 14.
7. §206-33.A – A storm water facility and BMP operation and maintenance plan and agreement must be recorded within 90 days of approval of the plan.
8. §206-35 – An O&M agreement is required for all privately held stormwater facilities and BMPs.
9. §206-36 – Easements must be provided to the Township for inspection and maintenance of all storm water facilities and BMPs.

10. The details and related information on the plans and in the SWM/E&S for the StormTank system, Inlet 4, and OCS appear to include a common invert elevation (380.5). The details and related information on the plans and in the SWM/E&S shall be clarified and/or modified such that the 6 inches of stone under the StormTank modules is confined and prevented from washing into the inlet and OCS. We recommend that the manufacturer's recommended details be incorporated into the design (i.e. invert of pipes and structure be set at the invert of the StormTank modules (381 in this case) rather than the leveling stone pad. The leveling stone under the modules should be included in the storage volume the stone will not dewater.
11. The proposed inlets and structure appear to include sumps. The plans shall clearly identify the sumps, the inverts of the sumps, as well as the inverts of each pipe at each structure. We recommend the bottoms of all sumped structures include holes to allow for dewatering.
12. Table 3 of the Stormwater Management and Erosion & Sediment Control Report should be revised to reference the UG StormTank basin rather than the previously planned rain garden.

D. General

1. The Applicant should obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPC, MCCC, Sewer Authority, Water Authority, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.
2. Top of grate, invert, weir, and orifice elevations shall be added to all stormwater structures on Sheet 3 of 9.
3. The scale of all plan sheets shall be verified. The plans appear to be presented at 1 inch = 10 feet. The scale bars indicate 1 inch = 20 feet.
4. We recommend that the applicant provide documentation that the proposed underground SWM BMPs are capable of supporting the Township fire apparatus. The applicant shall coordinate review and approval with the Township Fire Marshal.
5. The Engineer's Estimate of Probable Cost will be reviewed under separate cover.
6. We request that the applicant supply a comment response document with any revised submission.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/SW/sl

cc: Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
Rick Skidmore – Timberlane, Inc.
Christen G. Pionzio, Esq. – HRMM&L
Christopher Alan Macintyre, PE – Renew Design Group
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.



February 23, 2018

File No. 2018-01170

Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Reference: Parking Improvement Plans for 150 Domorah Drive - #M-17-99
Timberlane, Inc. / RMS Development Company, LP
Tax Map Parcel Number 46-00-00796-50-8; Block 18, Unit 59

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the information listed below with regard to the site improvement plans for the above-referenced project and offers the following comments.

I. SUBMISSION

- A. Parking Improvement Plans for Timberlane, Inc. (8 sheets), prepared by Renew Design Group, dated January 24, 2018.
- B. Stormwater Management and Erosion & Sediment Control Report For New Parking Lot, prepared by Renew Design Group, dated January 24, 2018.
- C. Montgomery Township Zoning Hearing Board Meeting Minutes for Tuesday October 4, 2017.
- D. HRMM&L letter dated November 2, 2017, requesting waiver of land development process.

II. GENERAL

The subject 3.85 acre parcel is located in the Limited Industrial (LI) Zone and fronts along Hartman Road and Domorah Dr. The Applicant is proposing to construct a new parking lot within the Domorah Dr. front yard. Site improvements include expansion of parking facilities to accommodate 25 additional parking stalls as well as associated stormwater management to serve the additional impervious area, and landscaping improvements. The new parking area will be accessed from the existing driveway from Domorah Dr. The limit of disturbance is approximately 0.52 acres. The applicant has requested that the Board of supervisors consider waiving the land development process for this application.

III. REVIEW COMMENTS

A. Zoning Ordinance

The Zoning Hearing Board granted a variance from the requirement that no parking or loading shall be permitted within the front yard area nor in front of the building (§230-117). Please refer to the ZHB Opinion and Order dated October 4, 2017, for details. We defer review of the landscape representations made at the hearing to the Township Landscape Architect. Otherwise, we do not have zoning comments at this time. Upon further development of the plans, additional items may become apparent.

B. Subdivision and Land Development Ordinance

Based on our review, the following items do not appear to comply with the Township Subdivision and Land Development Ordinance. Upon further development of the plans, additional items may become apparent.

BUILDING ON A FOUNDATION OF EXCELLENCE

1. §205-10.H(4), §205-17.D(1), & §230-138 – The existing and proposed parking spaces are 18 feet deep and the perimeters are not curbed. The SALDO requires parking spaces to be 20 feet deep but the ZO allows for a reduction to 18 feet when the forward curbed edge of a parking space overhangs a landscaped area having a width of not less than five feet. We note the proposed parking spaces abut landscaped areas greater than 5 feet wide. *In lieu of concrete curb we recommend the Township consider that concrete wheel stops be installed for improved overland runoff to the stormwater management facilities; and that a minimum of 2 feet of clearance be provided between the edge of the proposed paving and edge of the proposed shrubs.*
2. §205-18.A(3)(a) – The minimum internal diameter of all storm pipes shall be 15 inches. The Applicant is proposing a 12 inch pipe to convey stormwater from the proposed rain garden to the existing detention basin. *We do not object to the use of the smaller diameter pipe.*
3. §205-18.D(3)(d) – Basin side slopes shall not exceed 4H:1V. The current rain garden configuration appears to have steeper slopes (3H:1V). Slope indicators shall be added to the revised plan for the rain garden. *We do not object to the steeper slopes as the proposed slopes are similar to those of the existing basin. Also, maintenance of the basin will be the responsibility of the property owner.*
4. §205-18.D(4)(d) – A minimum four-foot-high fence, to the satisfaction of the Township Engineer, is required to be installed around the top of all basins, public or private.
5. §205-29 – County Conservation District (MCCD) review of the E&S plan is required. All correspondence with MCCD shall be provided to the Township.
6. §205-48 thorough §205-63 – Review of any proposed landscaping is deferred to the Township Landscape Architect.

C. Stormwater Management Ordinance

Based on our review, the following items do not appear to comply with the Stormwater Management Ordinance. Upon further development of the plans, additional items may become apparent.

1. §206-11.K. – Storage facilities should completely drain both the volume control and rate control capacities over a period of time not less than 24 and not more than 72 hours from the end of the design storm. These calculations shall be provided. *The outlet structure for the proposed rain garden shall be outfitted with underdrain and a valve to allow for dewatering in event infiltration does not occur as anticipated.*
2. §206-12. & 13. – All applicable Permit approvals shall be obtained and provided to the Township.
3. §206-16 – The nonstructural project design requirements shall be addressed in the SWM Narrative.
4. §206-17.B – The stream bank erosion/channel protection requirements shall be addressed in the SWM Narrative.
5. §206-33.A – A storm water facility and BMP operation and maintenance plan and agreement must be recorded within 90 days of approval of the plan.
6. §206-35 – An O&M agreement is required for all privately held stormwater facilities and BMPs.
7. §206-36 – Easements must be provided to the Township for inspection and maintenance of all storm water facilities and BMPs.

D. General

1. The Applicant should obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPC, MCCD, Sewer Authority, Water Authority, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.
2. Sequence of Construction Items 12 and 15, as well as 13 and 16 on Sheet 8 of 8 are the same.
3. Top of grate, invert, weir, and orifice elevations shall be added to all stormwater structures on Sheet 3 of 8.
4. We request that the applicant supply a comment response document with any revised submission.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/SW/sl

cc: Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.
Rick Skidmore – Timberlane, Inc.
Christen G. Pionzio, Esq. – HRMM&L
Stephanie Wnuk – Renew Design Group
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.



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AUG 21 2018

MONTGOMERY TOWNSHIP

August 16, 2018

Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

**SUBJECT: 150 DOMORAH DRIVE – TIMBERLANE, INC.
WAIVER OF LAND DEVELOPMENT REQUEST
TOWNSHIP NO. M-17-99
PROJECT NO. 1855322R**

Dear Mr. Gregan:

Please be advised that we have reviewed the submission provided in support of the requested Waiver of Land Development for 150 Domorah Drive, Timberlane, Inc. The submitted plan set was prepared by Renew Design Group and is dated January 24, 2018 and last revised August 7, 2018. The site is located at the intersection of Hartman Road and Domorah Drive, within the LI Limited Industrial District.

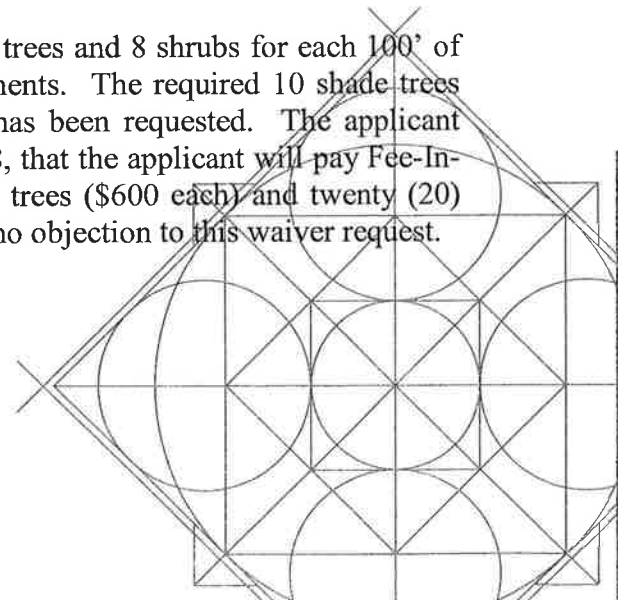
The applicant proposes the construction of an additional asphalt parking area and changes to the existing stormwater management facility between Domorah Drive and the Timberlane, Inc. building.

On October 4th, 2017 the Montgomery Township Zoning Hearing Board granted a variance from ZO Section 230-117 to permit the installation of twenty-five parking spaces within the front yard.

We offer the following comments for your consideration:

1. Planting Requirements

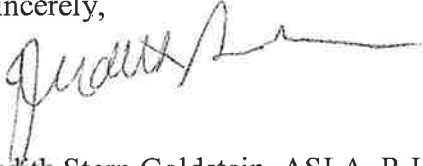
SLDO 205-52.B(4) requires the provision of 4 shade trees and 8 shrubs for each 100' of property perimeter to meet softening buffer requirements. The required 10 shade trees and 20 shrubs have not been provided. A waiver has been requested. The applicant indicates in their response letter dated August 7, 2018, that the applicant will pay Fee-In-Lieu costs for the required ten (10) 3" caliper shade trees (\$600 each) and twenty (20) shrubs (\$90 each), for a total of \$7,800.00. We have no objection to this waiver request.



Mr. Lawrence Gregan, Township Manager
150 Demorah Drive - Timberlane
August 16, 2018
Page 2 of 2

Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,



Judith Stern Goldstein, ASLA, R.L.A.
Managing Director



Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors
Planning Commission
Bruce Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer
Mary Gambino, Project Coordinator
Frank R. Bartle, Esq., Dischell Bartle & Dooley, PC
James P. Dougherty, P.E., Gilmore & Associates, Inc.
Kevin Johnson, P.E., Traffic Planning & Design
Ken Amey, AICP
Christen G. Pionzio, Esq., HRMM&L
Rick Skidmore, Timberlane, Inc.
Ken Bissinger, Renew Design Group

✓



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July 23, 2018

Lawrence Gegan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

RECEIVED

JUL 31 2018

MONTGOMERY TOWNSHIP

**SUBJECT: 150 DOMORAH DRIVE – TIMBERLANE, INC.
WAIVER OF LAND DEVELOPMENT REQUEST
TOWNSHIP NO. M-17-99
PROJECT NO. 1855322R**

Dear Mr. Gegan:

Please be advised that we have reviewed the submission provided in support of the requested Waiver of Land Development for 150 Domorah Drive, Timberlane, Inc. The submitted plan set was prepared by Renew Design Group and is dated January 24, 2018 and last revised July 3, 2018. The site is located at the intersection of Hartman Road and Domorah Drive, within the LI Limited Industrial District.

The applicant proposes the construction of an additional asphalt parking area and changes to the existing stormwater management facility between Domorah Drive and the Timberlane, Inc. building.

On October 4th, 2017 the Montgomery Township Zoning Hearing Board granted a variance from ZO Section 230-117 to permit the installation of twenty-five parking spaces within the front yard.

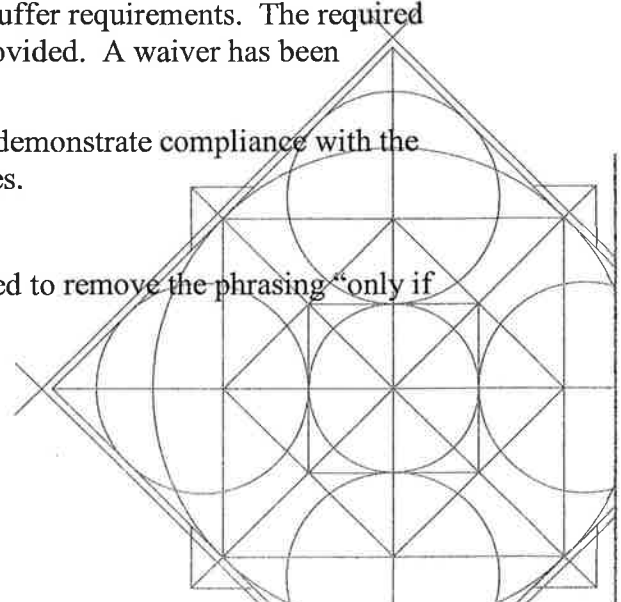
We offer the following comments for your consideration:

1. Planting Requirements

- a. SLDO 205-52.B(4) requires the provision of 4 shade trees and 8 shrubs for each 100' of property perimeter to meet softening buffer requirements. The required 10 shade trees and 20 shrubs have not been provided. A waiver has been requested.
- b. SLDO 205-56.C: the plans shall be revised to demonstrate compliance with the sizing and quality requirements for Shade Trees.

2. General Comments

- a. Note 36 of the Landscape Notes shall be revised to remove the phrasing "only if non-jute roping is used."



Mr. Lawrence Gregan, Township Manager
150 Demorah Drive - Timberlane
July 23, 2018
Page 2 of 2

- b. Note 3 in the Tree Planting detail and note 28 of the Landscape Notes shall be revised to demonstrate compliance with the Appendix C note 7 pruning requirements.
- c. Note 2 of the Shrub planting detail shall be removed or shall be revised to specify that pruning is to only remove dead, damaged or crossing branches.
- d. A detailed response letter addressing the above noted comments and any other changes to the plans should be included with future submissions.

Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,



Judith Stern Goldstein, ASLA, R.L.A.
Managing Director



Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors
Planning Commission
Bruce Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer
Mary Gambino, Project Coordinator
Frank R. Bartle, Esq., Dischell Bartle & Dooley, PC
James P. Dougherty, P.E., Gilmore & Associates, Inc.
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April 13, 2018

Lawrence Gegan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

**SUBJECT: 150 DOMORAH DRIVE – TIMBERLANE, INC.
WAIVER OF LAND DEVELOPMENT REQUEST
TOWNSHIP NO. M-17-99
PROJECT NO. 1855322R**

Dear Mr. Gegan:

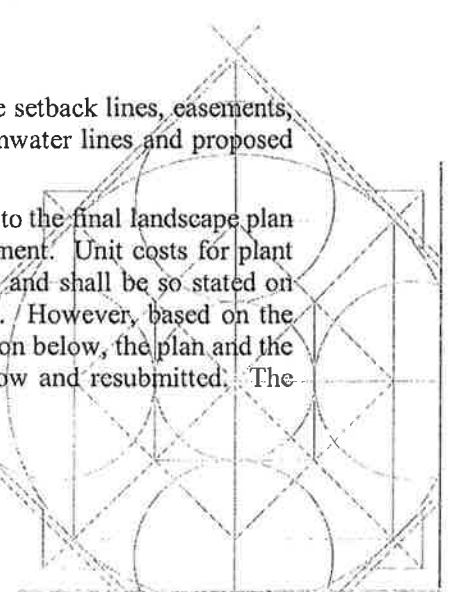
Please be advised that we have reviewed the submission provided in support of the requested Waiver of Land Development for 150 Domorah Drive, Timberlane, Inc. The submitted plan set was prepared by Renew Design Group and is dated January 24, 2018 and last revised March 16, 2018. The site is located at the intersection of Hartman Road and Domorah Drive, within the LI Limited Industrial District.

The applicant proposes the construction of an additional asphalt parking area and changes to the existing stormwater management facility between Domorah Drive and the Timberlane, Inc. building.

On October 4th, 2017 the Montgomery Township Zoning Hearing Board granted a variance from ZO Section 230-117 to permit the installation of twenty-five parking spaces within the front yard.

We offer the following comments for your consideration:

1. The Zoning Hearing Board Order granted on October 4th, 2017 requires the applicant's "strict compliance with the representations made at the hearing and contained in the Application for a Variance." Findings of Fact #14 and #15 in the Board's Opinion and Order state that "Mr. and Mrs. Steven Mickus of 102 Drake Lane appeared and offered testimony against the parking expansion due to privacy concerns, and "the applicant testified it would work with neighbors to provide adequate landscaping." It does not appear that the buffering currently proposed on the plan will sufficiently screen the neighbor's property. Additional buffering between the proposed parking area and Hartman Road shall be provided so as to adequately address the neighbor's privacy concerns.
2. Landscape Plan Requirements
 - a. SLDO 205-51.A: the landscape plan shall be revised to include setback lines, easements, site lighting, all existing and proposed utilities including stormwater lines and proposed underground basins.
 - b. SLDO 205-52.A(18): a detailed cost estimate shall be attached to the final landscape plan submission for the preparation of the land development agreement. Unit costs for plant material shall include costs for labor, materials, and guaranty, and shall be so stated on the estimate. A cost estimate has been submitted for review. However, based on the number of deficiencies noted in the planting requirements section below, the plan and the cost estimate should be revised to address the comments below and resubmitted. The cost estimate will be reviewed at that time.



3. Planting Requirements

- a. SLDO 205-52.A(2)(d) permits the use of existing shade trees over 4" in caliper and within 10' of the legal or ultimate right-of-way to meet street tree requirements. It appears that the existing street trees along Domorah Drive and Hartman Road meet the street tree requirements for this site.
- b. SLDO 205-52.B(4) requires the provision of 4 shade trees and 8 shrubs for each 100' of property perimeter to meet softening buffer requirements. A 243 LF +/- softening buffer is required between Domorah Drive and the proposed improvements, meaning that a total of 10 shade trees and 20 shrubs are required. The plans propose a total of seven (7) ornamental trees and twenty-seven (27) shrubs. The plans shall be revised to provide the required shade trees. The plans shall also be revised to provide calculations and to demonstrate compliance with the softening buffer requirements.
- c. SLDO 205-52.C(4)(c) requires the provision of evergreen trees in double rows, staggered 10 to 15 feet on center, to meet screen buffer requirements. A screen buffer is required along approximately 100 LF +/- of property line between the LI Limited Industrial and the R-2 Residential districts, meaning that a total of 14 evergreen trees are required. The plans propose a total of six (6) evergreen trees and ten (10) shrubs. The plans shall be revised to provide the remaining required evergreen trees. The plans shall also be revised to provide calculations and to demonstrate compliance with the screen buffer requirements.
- d. SLDO 205-52.D and Table 1 require the provision of 1 shade tree for each 10 parking spaces, meaning a total of three (3) parking lot shade trees are required. No parking lot shade trees are proposed. The plans shall be revised to provide calculations and to demonstrate compliance with the parking area landscaping requirements provided in this section for the proposed parking area.

4. Preservation, Protection and Replacement of Trees

SLDO 205-53.B(2) permits trees to be encroached upon up to a maximum of ¼ of their total root area. Based on the canopy sizes of the existing evergreen trees, it appears that several will be disturbed by more than the permitted amount. The plans shall be revised to show an accurate dripline of the trees, and calculations shall be provided demonstrating compliance with the tree preservation requirements of Section 205-53.C. Any required replacement trees shall be provided in accordance with the requirements of SLDO 205-54.

5. Recommended Plant List and Planting Standards and Guidelines

- a. SLDO Appendix C: the deciduous and evergreen tree planting details shall be revised to demonstrate compliance with the detail requirements shown in Appendix C.
- b. SLDO Appendix C: the Landscape Notes shall be revised to include Planting Standards and Guidelines notes 4, 5, 6, 9 and 12 as shown in Appendix C.

6. General Comments

- a. SLDO 205-55.A: No building permit shall be issued unless a performance bond or other surety approved by the Township solicitor has been filed with the Township in an amount equal to the cost of purchasing, planting, maintaining and replacing all vegetative materials for a period of 18 months after written acceptance of the first landscape installation by the Township.

Mr. Lawrence Gegan, Township Manager
150 Demorah Drive - Timberlane
April 13, 2018
Page 3 of 3

- b. The Demolition Notes and Construction Sequence shall be revised to specify that tree protection fencing shall be in place, inspected, and approved by the Township Landscape Architect prior to any site disturbance.
- c. Note 21 of the Landscape Notes shall be revised to specify that substitution requests shall be forwarded to the Township Landscape Architect for review.
- d. Note 22 of the Landscape Notes shall be revised to specify that tree staking, if used, shall be in accordance with Montgomery Township requirements.
- e. Note 36 of the Landscape Notes shall be revised to specify that rope and burlap is to be removed from the top 1/3 of all tree root balls.
- f. Note 61 of the Landscape Notes shall be removed as the use of loose aggregate at the bottom of tree pits as the stratified soil and stone will have different porosities and will create a saucer effect that inhibits drainage.
- g. A detailed response letter addressing the above noted comments and any other changes to the plans should be included with future submissions.

Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,



Judith Stern Goldstein, ASLA, R.L.A.
Managing Director



Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors
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February 22, 2018

Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

RECEIVED

FEB 26 2018

MONTGOMERY TOWNSHIP

**SUBJECT: 150 DEMORAH DRIVE – TIMBERLANE, INC.
WAIVER OF LAND DEVELOPMENT REQUEST
TOWNSHIP NO. M-17-99
PROJECT NO. 1855322R**

Dear Mr. Gregan:

Please be advised that we have reviewed the submission provided in support of the requested Waiver of Land Development for 150 Demorah Drive, Timberlane, Inc. The submitted plan set was prepared by Renew Design Group and is dated January 24, 2018. The site is located at the intersection of Hartman Road and Demorah Drive, within the LI Limited Industrial District.

The applicant proposes the construction of an additional asphalt parking area and associated stormwater management facilities between Demorah Drive and the Timberlane, Inc. building.

On October 4th, 2017 the Montgomery Township Zoning Hearing Board granted a variance from ZO Section 230-117 to permit the installation of twenty-five parking spaces within the front yard.

We offer the following comments for your consideration:

1. The Zoning Hearing Board Order granted on October 4,th 2017 requires the applicant's "strict compliance with the representations made at the hearing and contained in the Application for a Variance." The following issues shall be addressed as they relate to the Zoning Hearing Board's Opinion and Order:
 - a. Finding of Fact #11 states that "an existing line of mature trees would stay intact if the parking spaces were added, so view [sic] from the road would be screened." The proposed plans show this row of existing large street trees as to be removed. The plans shall be revised to comply with the representations made at the hearing and to preserve the row of existing street trees.
 - b. Findings of Fact #14 and #15 in the Board's Opinion and Order state that "Mr. and Mrs. Steven Mickus of 102 Drake Lane appeared and offered testimony against the parking expansion due to privacy concerns, and "the applicant testified it would work with neighbors to provide adequate landscaping." Buffering between the proposed parking area and Hartman Road shall be provided so as to adequately address the neighbor's privacy concerns.

2. General Requirements

- a. SLDO 205-49.C: the landscape plans shall be prepared, signed and sealed by a landscape architect registered by the Commonwealth of Pennsylvania.
- b. SLDO 205-49.F: Note No. 26 on sheet 6 of 8 shall be revised to include the requirement that all plant material shall be pruned in accordance with ANSI A300 pruning standards.
- c. SLDO 205-49.G and H: the landscape notes shall be revised to demonstrate compliance with the Guaranty and final inspection requirements provided in these sections.

3. Landscape Plan Requirements

- a. SLDO 205-51.A: the landscape plan shall be revised to include setback lines, easements, site lighting, all existing and proposed utilities, and plant schedules including all information required by #11 and #12 of this section.
- b. SLDO 205-51.A(18): a detailed cost estimate shall be attached to the final landscape plan submission for the preparation of the land development agreement. Unit costs for plant material shall include costs for labor, materials, and guaranty, and shall be so stated on the estimate.

4. Planting Requirements

- a. SLDO 205-52.A: the plans shall be revised to demonstrate compliance with the street tree requirements in this section for the street frontages adjacent the proposed improvements.
- b. SLDO 205-52.B: a softening buffer is required along Demorah Drive adjacent the proposed improvements. The plans shall be revised to demonstrate compliance with the softening buffer requirements provided in this section.
- c. SLDO 205-52.C: a screen buffer is required between the LI Limited Industrial and the R-2 Residential districts to buffer the proposed improvements. The plans shall be revised to demonstrate compliance with the screen buffer requirements provided in this section.
- d. SLDO 205-52.D: the plans shall be revised to demonstrate compliance with the parking area landscaping requirements provided in this section for the proposed parking area.
- e. SLDO 205-52.F: the plans shall be revised to demonstrate compliance with the stormwater management facility landscaping requirements provided in this section for the new stormwater management facility.

5. Preservation, Protection and Replacement of Trees

- a. SLDO 205-53.B(2): a note shall be added to the plan requiring that should it become necessary to disturb more than 1/4 of the total root area of a tree, the tree will no longer be considered to be preserved and must be replaced.

- b. SLDO 205-53.B(3): a note shall be added to the plan indicating that at the direction of the Township Engineer, Township Shade Tree Commission or Township Landscape Architect, existing trees which have not been adequately protected are to be removed and replaced.
 - c. SLDO 205-53.C: calculations shall be provided demonstrating compliance with the tree preservation and replacement requirements provided in this section.
- 6. Recommended Plant List and Planting Standards and Guidelines
 - a. SLDO 205-56.B requires that small street trees to be planted in the vicinity of overhead lines shall be one of the species listed within this section. *Nyssa sylvatica* has been proposed, which will grow to be a large street tree and conflict with the overhead utility lines. Should the removal of the existing street trees be permitted, an appropriate species from the list in this section shall be selected.
 - b. SLDO Appendix C: the landscaping notes shall be revised to demonstrate compliance with the standards in subsections (1) through (12) of Appendix C. In addition, the tree and shrub planting details shall be revised to demonstrate compliance with the planting details provided in this section.
- 7. General Comments
 - a. SLDO 205-55.A: No building permit shall be issued unless a performance bond or other surety approved by the Township solicitor has been filed with the Township in an amount equal to the cost of purchasing, planting, maintaining and replacing all vegetative materials for a period of 18 months after written acceptance of the first landscape installation by the Township.
 - b. The Demolition Notes, Construction Sequence, Tree Protection Details and Tree Protection Notes shall be revised to specify that tree protection fencing shall be in place, inspected, and approved by the Township Landscape Architect prior to any site disturbance.
 - c. The plans should be revised to provide a note indicating that if a plant species or other substitution is made without receiving prior substitution request approval from the Township, the unapproved plants will be rejected upon inspection. All plant substitution requests should be forwarded in writing to this office for review and approval.
 - d. It is recommended that salt-tolerant plant species be selected for planting adjacent the parking area. *Fothergilla gardenii* is not noted for being salt tolerant.
 - e. The Bio infiltration/Rain Garden detail on sheet 8 indicates the installation of bio-diversity plantings and an Ernst seed mix within the rain garden. However, no additional information about these plantings is included in the plan set. The plans shall be revised to provide additional information regarding the planting and seeding of the rain garden.

Mr. Lawrence Gregan, Township Manager
150 Demorah Drive - Timberlane
February 22, 2018
Page 4 of 4

- f. A detailed response letter addressing the above noted comments and any other changes to the plans should be included with future submissions.

Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,



Judith Stern Goldstein, ASLA, R.L.A.
Managing Director



Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors
Planning Commission
Bruce Shoupe, Director of Planning and Zoning
Marianne McConnell, Deputy Zoning Officer
Frank R. Bartle, Esq., Dischell Bartle & Dooley, PC
James P. Dougherty, P.E., Gilmore & Associates, Inc.
Kevin Johnson, P.E., Traffic Planning & Design
Ken Amey, AICP
Christen G. Pionzio, Esq., HRMM&L
Rick Skidmore, Timberlane, Inc.
Ken Bissinger, Renew Design Group



HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN, PC
ATTORNEYS AT LAW

20837-005

www.HRMILL.com

August 3, 2018

Via Email Only

Mr. Bruce Shoupe
Director of Code Enforcement
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Re: RMS Development Company LP
150 Domorah Drive (Timberlane, Inc.)

Dear Bruce,

As you know, this office represents RMS Development Company LP, the owner of property referenced above at the corner of Hartman Road and Domorah Drive. We had written on November 2, 2017, requesting a waiver of land development. Since my correspondence, plans have been submitted and reviewed by staff and the purpose of this correspondence is to amend our waiver request.

In addition to the request for a waiver of land development, we request the following 2 waivers:

1. From Section 205-17.D(1) which requires that curb be installed surrounding the parking lot. We are providing partial curbing to control stormwater and utilizing wheel stops to improve overland runoff.

2. From Section 205-52.B(4) which requires 4 shade trees and 8 shrubs for each 100 ft. of property perimeter to meet the softening buffer requirements. We are requesting a waiver of the required 10 shade trees and 20 shrubs and offer to pay a fee in lieu thereof which will include the required 10 3-inch caliber trees at \$600.00 each and the required 20 shrubs at \$90.00 each in accordance with the compliance table shown on the plans. The existing and proposed landscape plantings are more than adequate to meet the landscape goals of the ordinance.

{02319437;v1 }

Page 2
August 3, 2018

We ask that you forward this request to the Board of Supervisors and advise as to the date and time that our request may be reviewed. Thanks in advance.

Very truly yours,

HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN

/s/ Christen G. Pionzio

By: _____
CHRISTEN G. PIONZIO

CGP/dcbk

CC: Rick Skidmore, President and CEO, Timberlane, Inc. – via email
Ken Bissinger, Renew Design Group – via email
Stephanie Wnuk, Renew Design Group – via email
James Dougherty, Gilmore & Associates – via email
Judith Stern Goldstein, Boucher & James – via email

**IN AND BEFORE THE ZONING HEARING BOARD OF
MONTGOMERY TOWNSHIP
MONTGOMERY TOWNSHIP, PENNSYLVANIA**

**APPEAL NO. 17090003
AN APPLICATION BY RMS DEVELOPMENT COMPANY LP
FOR A VARIANCE FROM SECTION 230-117 OF THE MONTGOMERY TOWNSHIP
ZONING CODE**

OPINION AND ORDER

Pursuant to proper legal advertisement in Montgomery Newspapers on September 19, 2017 and September 26, 2017 a public hearing was held on October 4, 2017 commencing at 7:30 p.m. at the Montgomery Township Administration Building, 1001 Stump Road, Montgomeryville, Pennsylvania.

Present for the Zoning Hearing Board at the hearing were Edward Diasio, Chairman, L. Vincent Roth, III, Vice Chairman, Deborah Grasso, Secretary and John Frazzette, Alternate Member. Robert M. Sebia, Esquire represented the applicant. Mary Kay Kelm, Esquire was present as the Solicitor for the Zoning Hearing Board. Also present at the hearing was Bruce Shoupe, Director of Planning and Zoning for Montgomery Township and Marianne McConnell, Deputy Zoning Officer. At the hearing, the Notes of Testimony were taken and transcribed by Tim Kurek, an Official Court Reporter.

EXHIBITS

The following documents were marked for admission into evidence as follows:

Applicant's Exhibits:

A-1 Applicant's packet containing preliminary site sketch plan, deed, zoning hearing board application, tax map, boundary survey and aerial image

Board's Exhibits:

B-1 Proof of Publication on September 19, 2017 & September 26, 2017

B-2 Posting of Property on September 22, 2017

B-3 Notification of Residents dated September 22, 2017

FINDINGS OF FACT

1. The subject property is a 57,000 square foot building located on 3.85 acres in the Limited Industrial District, bearing an address of 150 Domorah Drive, Montgomeryville, Pennsylvania, 18936. (N.T., p. 6).

2. Rick Skidmore, President and CEO of RMS Development Company, appeared and testified on behalf of applicant. (N.T., p. 6).

3. The applicant manufactures exterior window shutters and building products. It has been in the township since 2006. (N.T., p. 6-7).

4. The applicant employs sixty-eight persons full time, which spikes to eighty-five for seasonal surges. (N.T., p. 7).

5. Currently fifty-seven parking spaces exist on the northwest corner of the property. The present parking location cannot be expanded. Applicant proposes to add twenty-five more parking spaces in the front yard. (N.T., p. 7, 8, 10).

6. The property is a corner property with frontages on Hartman Road and Domorah Drive. *Id.*

7. No street parking exists at the site. *Id.*

8. The portion of the property which fronts on Hartman Road contains stormwater management and would be unavailable for additional parking spaces. *Id.*

9. The rear of the property backs up to a quarry, contains power lines that run directly to the building, and does not contain enough room to add parking spaces. (N.T., p. 8, 9).

10. Adding parking spaces to the front yard would not require any additional access point to Hartman road, and the existing Domorah Drive entryway to the lot can be used. (N.T., p. 9, 10).

11. An existing line of mature trees would stay intact if the parking spaces were added, so view from the road would be screened. (N.T., p. 9).

12. Applicant's witness opined that the proposed relief would not alter the character of the limited industrial district nor be detrimental to the public welfare. (N.T., p. 10).

13. Applicant's witness testified that this was the minimum variance required to afford relief. *Id.*

14. Mr. and Mrs. Steven Mickus of 102 Drake Lane appeared and offered testimony against the parking expansion due to privacy concerns. (N.T., p. 15-18).

15. The applicant testified it would work with neighbors to provide adequate landscaping. (N.T., p. 19).

CONCLUSIONS OF LAW

16. The Applicants requested that the ZHB provide the requested relief by variances.

17. Section 910.2 of the Pennsylvania Municipalities Planning Code states that the ZHB shall hear and decide requests for Variances where it is alleged that the provisions of the Zoning Ordinance inflict unnecessary hardship upon the Applicant. 53 P.S. §910.2.

18. In order to grant the Variance, the ZHB must make the following findings where relevant:

(1) that there are unique physical circumstances or conditions, including irregularity ... and that the unnecessary hardship is due to such conditions;

(2) because of such physical circumstances or conditions there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property;

(3) that such unnecessary hardship has not been created by the Applicant;

(4) that the variance will not alter the essential character of the neighborhood ... nor substantially or permanently impair the appropriate use or development of the property nor be detrimental to the public welfare; and

(5) that the variance will represent the minimum variance that will afford relief.

19. The Zoning Hearing Board finds that the applicant has established that the property contains unique physical circumstances creating unnecessary hardship, by virtue of the fact that it is a corner lot, and that this hardship was not created by applicant.

20. The Zoning Hearing Board finds that the requested variance will not alter the essential character of the limited industrial neighborhood, will not impair the appropriate development of the property, and will not be detrimental to the public welfare.


21. The Zoning Hearing Board finds that the proposed parking addition represents the minimum variance which will afford relief.


22. The Zoning Hearing Board finds that the evidence produced by the Applicant has met the general standard by which variances may be granted as set forth in Section 910.2(a) of the Pennsylvania Municipalities Planning Code. 53 P.S. §10910.29(a).

ORDER

AND NOW, this 4th day of October, 2017, the Zoning Hearing Board of Montgomery Township hereby grants a variance to RMS Development Company LP from the requirements of Montgomery Township Zoning Code Section 230-117 to permit installation of twenty-five parking spaces consistent with the representations made at the hearing and contained in the Application for a Variance. The variance granted herein is subject to Applicant's strict compliance with the representations made at the hearing and contained in the Application for a Variance.

**MONTGOMERY TOWNSHIP
ZONING HEARING BOARD**

By: 
Edward Diasio
Chairman

By: 
L. Vincent Roth, III
Vice Chairman

By: 
Deb Grasso
Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: September 10, 2018

ITEM NUMBER: #14.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

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09/07/2018 12:10 PM
User: msanders
DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
CHECK DATE FROM 08/28/2018 - 09/10/2018

Page: 3/3

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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01 TOTALS:

(1 Check Voided)

Total of 147 Disbursements:

519,067.59

09/05/2018

Check List
For Check Dates 08/28/2018 to 09/10/2018

Check

Date	Name	Amount
08/29/2018	STATE OF PA	State Tax Payment \$ 10,078.74
09/04/2018	ICMA RC	DROP Plan Payment \$ 5,536.68
09/04/2018	UNITED STATES TREASURY	945 Tax Payment \$ 6,767.13
09/06/2018	BCG 401	401 Payment \$ 16,153.84
09/06/2018	BCG 457	457 Payment \$ 11,279.14
09/06/2018	PA SCDU	Withholding Payment \$ 802.03
09/06/2018	PBA	PBA Payment \$ 851.30
09/06/2018	UNITED STATES TREASURY	941 Tax Payment \$ 93,632.94
Total Checks: 8		\$ 145,101.80