

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
JULY 23, 2018

www.montgomerytwp.org

Tanya C. Bamford
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Matthew W. Quigg

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of July 9, 2018 Meeting
6. Donation Presentation- North Wales Library, The PEAK Center, & Montgomery County Norristown Public Library
7. Consider Appointment to Township Board/Committee
8. Commendation for Eagle Scout Ryan Voron
9. Presentation of 2nd Quarter 2018 Budget Report
10. Consider Approval of the Letter of Intent- DVRPC Regional Streetlight Procurement Program
11. Consider Authorization to Auction Surplus Assets
12. Consider Approval of Opinion and Order for Conditional Use Application #C-69
Millers Ale House, 751 Horsham Road
13. Consider Authorization to Advertise Bid Specifications for Phase 3 Ash Tree Removal Program
14. Consider Payment of Bills
15. Other Business
16. Adjournment

Future Public Hearings/Meetings:

08-01-2018 @7:30pm – Zoning Hearing Board
08-08-2018 @5:30pm – Autumn Festival Committee (MontCRC)
08-08-2018 @6:30pm – CRC Advisory Committee (MontCRC)
08-08-2018 @7:30pm – Park and Recreation Board (MontCRC)
08-13-2018 @8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

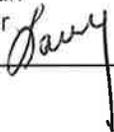
SUBJECT: Public Comment

MEETING DATE: July 23, 2018 ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Candyce Fluehr Chimera,
Township Manager Chairman of the Board of Supervisors



BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: July 23, 2018 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Candyce Fluehr Chimera,
Township Manager Chairman of the Board of Supervisors

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for July 9, 2018

MEETING DATE: July 23, 2018 ITEM NUMBER: # 5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan Township Manager  BOARD LIAISON: Candyce Fluehr Chimera, Chairman of the Board of Supervisors

BACKGROUND:

Please contact Deb Rivas on Monday, July 23, 2018 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

DRAFT

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JULY 9, 2018**

At 7:30 p.m. Chairman Candyce Fluehr Chimera called to order the executive session. In attendance were Supervisors Tanya C. Bamford, Michael J. Fox and Jeffrey W. McDonnell. Supervisor Matthew W. Quigg was absent. Also in attendance were Township Manager Lawrence J. Gregan and Township Solicitor Frank R. Bartle, Esquire.

Chairman Candyce Fluehr Chimera called the action meeting to order at 8:04 p.m. In attendance were Supervisors Tanya C. Bamford, Michael J. Fox and Jeffrey W. McDonnell. Supervisor Matthew W. Quigg was absent. Also in attendance were Township Solicitor Frank R. Bartle, Esquire, Township Manager Lawrence J. Gregan, Police Chief J. Scott Bendig, Director of Fire Services Richard Lesniak, Director of Finance Ami Tarburton, Director of Administration and Human Resources Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning and Zoning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Director of Information Technology Richard Grier and Recording Secretary Deborah A. Rivas.

Following the Pledge of Allegiance, Chairman Candyce Fluehr Chimera called for public comment from the audience and there was none.

Solicitor Frank R. Bartle, Esquire announced that the Board had met in an executive session at 7:30 p.m. this evening to discuss two matters of potential litigation, one being the Cutler matter and the other resulting in a motion to be discussed under other business. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Candyce Fluehr Chimera made a motion to approve the minutes of the June 25, 2018 Board of Supervisors meeting, and Supervisor Tanya C. Bamford seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Director of Public Works Kevin Costello introduced new Public Works Department employee Joseph Cardamone. Mr. Cardamone was hired as a Laborer and he will be working under Greg Reiff, Park Foreman, to assist with park maintenance and projects as well as other varied tasks. Mr. Cardamone began his employment on July 2, 2018 and he brings a wide range of experience as a laborer and heavy equipment operator, as well as knowledge of landscape maintenance. Mr. Cardamone holds a Class A CDL driver's license and is an ASE Certified Mechanic. Resolution #1 made by Vice Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, welcomed new employee Joseph Cardamone to Montgomery Township effective July 2, 2018.

Director of Public Works Kevin Costello reported that the Township has the opportunity to purchase petroleum products from the Cooperative Purchase Contract through the Southeastern PA Counties Cooperative Purchasing Board. The new contract was awarded to Petroleum Traders Corporation of Fort Wayne, IN. The contract is valid for a period of two years and will run from June 30, 2018 to June 30, 2020. Resolution #2 made by Supervisor Tanya C. Bamford, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the Township's participation in the Southeastern PA Counties Cooperative Purchasing Board's Cooperative Purchasing Contract awarded to Petroleum Traders Corporation of Fort Wayne, IN for the purchase of gasoline and diesel fuel for a period of two years ending on June 30, 2020.

Director of Planning and Zoning Bruce Shoupe reported that Preliminary/Final Land Development Plan LDS #694, Higher Rock Partners, LP was granted Conditional Land Development approval on December 18, 2017. The development includes the present Sal's Nursery with an addition, plus the construction of a new retail center, a Wawa with fuel dispensary, Citadel Bank, Wendy's Restaurant, a strip retail building and a 3-story office building along with associated improvements, such as parking, green space and site amenities. Since that approval, the developer has made a number of site grading changes to the site plan that were not anticipated in the original approval and which are significant enough that they

require the Board of Supervisors approval for the amendment to the original plan. Engineer George Hartman, P.E. with Bohler Engineering representing the developer, Higher Rocks Partners, LP, explained that the project had received Montgomery County Conservation District approval for the grading changes and they would like to proceed with obtaining a Grading Permit to start site work in anticipation of completing all of the prior approval conditions. The developer determined that there would be a significant amount of earthwork involved in the project and after revisiting the plans, decided it would be a better option to keep the excavated materials onsite instead of hauling it offsite. As such, the earthwork materials would be placed at the back of the site, but would require the construction of a retaining wall, which at a certain point will be 30 feet high. Vice Chairman Michael Fox inquired as to which type of properties are adjacent to the site and would be bordered by the wall. Mr. Hartman reported that all the properties adjacent to this site are industrial properties. Mr. Fox also inquired about how much fill would be moved and how many truckloads would it take to move it offsite? Mr. Hartman reported that there was approximately 100,000 cubic yards of fill and it would take approximately 4,400 truckloads to move it offsite. Mr. Hartman asked for the Board's approval to move forward with construction so that they can construct the wall as part of the grading operations. Resolution #3 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the Amendment to the Preliminary/Final Land Development Plan LDS#694 for Higher Rock Partners, LP.

Township Manager Lawrence J. Gregan reported that bids were received this past Friday morning at 10:00 a.m. for the Enclave Boulevard restoration. The work involves restoration of lawn area along Enclave Boulevard adjacent to the Montgomery Walk, Montgomery Pointe, Montgomery Knoll and Montgomery Preserve developments. There were two bid items. The first one was a base bid and the second was an alternate bid for installation of some handicap ramps and paving material at the locations required by the plan. The bids came in substantially higher than was anticipated in the engineer's estimate. The low bid was

\$107,720.00 and the next bid was \$108,850. The alternate bids for both were approximately \$31,440 and \$31,180. Given the substantial difference between our engineering estimate and the actual bids, it is being recommended that the Board reject these bids and that the project scope of work be re-evaluated and a recommendation be made at a later date. At that time, the Board can consider rebidding the project in order to finish the work. Resolution #4 made by Supervisor Tanya C. Bamford, seconded by Chairman Candyce Fluehr Chimera and adopted unanimously, rejected all bids for the Enclave Boulevard Restoration and directed staff to reevaluate the specifications and rebid the project.

Assistant to the Township Manager Stacy Crandell reported that the Pennsylvania Department of Transportation is offering funding from the Automated Red Light Enforcement (ARLE) System Grant Funding Program to fund worthwhile projects that improve the safety and mobility of the traveling public. Police Chief Scott Bendig has provided a recommendation for the conversion of the Township's Emergency Preemption System equipment from "Sonic" systems to "Optical" systems. In support of this recommendation, a grant application has been prepared to implement "Optical" Emergency Vehicle Preemption Systems and remove the existing "Sonic" systems for eleven traffic signals along the Bethlehem Pike (Route 309) corridor through the Township. This will be the first phase of a Township-wide initiative to provide for an updated emergency vehicle preemption system that can be accessible by all of the regions emergency responders. The Township is seeking a grant in the amount of \$248,919.00 for this project. While a match is not required, but is looked at favorably when awarding the grant, the Township's local match will consist of the cost to purchase and install seventeen (17) new light bars which will be outfitted with the necessary emitters required to activate the Optical Vehicle Preemption System at an estimated cost of \$46,692.16. These light bars are scheduled for replacement under the Township's Capital Equipment Replacement program. Resolution #5 made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Tanya C. Bamford and

adopted unanimously, authorized Township staff to submit an application to PennDOT for the ARLE Grant for an Emergency Vehicle Preemption System.

Director of Fire Services Richard Lesniak reported that Pennsylvania legislation requires that political subdivisions of the Commonwealth establish a local emergency management organization. The emergency management organization is tasked with, among other things, the responsibilities to prepare, maintain and keep current an emergency operations plan. The Pennsylvania Emergency Management Agency suggests that the Emergency Operations Plan (EOP) be updated at least every two years or when the majority of the governing body changes. While the EOP is constantly updated as personnel and contact information changes, the plan hasn't officially been re-adopted by the Board of Supervisors since June of 2012. The official Promulgation Form is provided for review and signature. Resolution #6 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the resolution to Promulgate the Updated 2017 Emergency Operations Plan.

Director of Fire Services Richard Lesniak reported that the Stafford Act (P.L. 106-390, the Disaster Mitigation Act of 2000) requires state and local governments to develop an approved mitigation plan as a condition for receiving certain federal disaster grants and loans. The act also requires that the plans be updated every five years. Over the past year, the Montgomery County Planning Commission, Department of Public Safety and municipalities throughout the County have worked together to update the plan. To remain in compliance with the Disaster Mitigation Act and be eligible for future federal hazard mitigation funding, it is recommended that the Board of Supervisors adopt the 2017 Montgomery County Hazard Mitigation Plan. Resolution #7 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, adopted the 2017 Montgomery County Hazard Mitigation Plan as presented.

Resolution #8 made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Tanya C. Bamford and adopted unanimously, approved the release of engineering and legal escrow and construction security in the amount of \$29,417.99 in the form of a letter of credit with Royal Bank in construction escrow and 414,369.32 in the engineering and legal cash escrow account for LDS #626 - AAA Development Group – Dunkin Donuts located at 1109 Bethlehem Pike.

A motion to approve the payment of bills was made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox, and adopted unanimously, approving the payment of bills as submitted.

Under other business, Chairman Candyce Fluehr Chimera made a motion, seconded by Vice Chairman Michael J. Fox and adopted unanimously, approved the Settlement Agreement between KBA – Kimmel Bogrette Architect + Site and Montgomery Township.

There being no further business to come before the Board, the meeting adjourned at 8:40 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentation- The PEAK Center

MEETING DATE: July 23, 2018

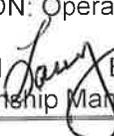
ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell  BOARD LIAISON: Candyce Fluehr Chimera, Chairman
Assistant to the Township Manager

BACKGROUND:

This evening the Board will be presenting a check in the amount of \$3,000 to The PEAK Center. Paul Nye, Executive Director will be present at the meeting to accept the check on behalf of The PEAK Center.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentation- North Wales Library

MEETING DATE: July 23, 2018

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Candyce Fluehr Chimera, Chairman
Assistant to the Township Manager

BACKGROUND:

This evening the Board will be presenting a check in the amount of \$1,500 to the North Wales Library. Jayne Blackledge will be present at the meeting to accept the check on behalf of North Wales Library.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentation- Montgomery County Norristown Public Library

MEETING DATE: July 23, 2018

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell Assistant to the Township Manager
BOARD LIAISON: Candyce Fluehr Chimera, Chairman

BACKGROUND:

This evening the Board will be presenting a check in the amount of \$10,000 to the Montgomery County Norristown Public Library. Kathy Arnold-Yerger will be present at the meeting to accept the check on behalf of the Montgomery County Norristown Public Library.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Appointment to Volunteer Committee

MEETING DATE: July 23, 2018

ITEM NUMBER: #7

MEETING/AGENDA: WORK SESSION ACTION CONSENT NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information:

INITIATED BY: Ami Tarburton  Finance Director BOARD LIAISON: Candyce Fluehr Chimera-Chairman
Liaison – Finance Committee

BACKGROUND:

Vacancies currently exist on the Montgomery Township Finance Committee. Jeffrey Thomson, resident at 104 Twining Road, has expressed interest in being appointed to this committee. Mr. Thomson attended a recent Finance Committee meeting, met the current committee members, and participated in discussions. The Finance Committee is in support of his appointment to the committee. Mr. Thomson's appointment would be for the remainder of 2018, expiring on January 1, 2019.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve appointments.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint Jeffrey Thomson to the Finance Committee for a partial year term to expire on January 1, 2019.

ROLL CALL:

Tanya Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Montgomery Township
 1001 Stump Road
 Montgomeryville, PA 18936
 Phone: (215) 393-6900, Fax: (215) 855-6656
 Email: generalinfo@montgomerytwp.org
<http://www.montgomerytwp.org>

VOLUNTEER COMMITTEE APPLICATION

Volunteer Committees play a key role in helping maintain the quality of life in Montgomery Township. Residents can volunteer their time to help with Autumn Festival, review development plans, and offer expertise on environmental issues. The Township welcomes volunteers! Please consider volunteering your time on one of the following committees. A brief description of each committee is included on the back of this page. We keep all applications on file for review when vacancies occur. Tune into Channel 22 (Comcast), Channel 34 (Verizon), Montgomery Township Website, or Montgomery Township's E-News for a listing of current vacancies.

Thank you for your interest in helping your community!

Applicant Information

Full Name: THOMSON JEFFREY L
Last First MI

Address: 104 TWINING RD
Street Address Apartment/Unit #

LANSDALE PA 19446
City State ZIP Code

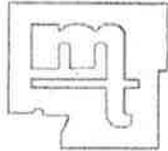
Home Phone: XXXXXXXXXXXXXXXXXXXX E-Mail Address: XXXXXXXXXXXXXXXXXXXX

PLEASE INCLUDE A CURRENT RESUME WITH THIS FORM.

CHECK ALL OF THOSE OF INTEREST:

- | | |
|--|---|
| <input type="checkbox"/> Autumn Festival Committee | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Business Development Partnership (BDP) | <input type="checkbox"/> Public Safety Committee |
| <input type="checkbox"/> Environmental Advisory Committee (EAC) | <input type="checkbox"/> Sewer Authority |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> Senior Volunteer Committee |
| <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Shade Tree Commission |
| <input checked="" type="checkbox"/> Park and Recreation Board | <input type="checkbox"/> Zoning Hearing Board |
| <input type="checkbox"/> Pension Fund Advisory Committee | |

Please email, drop off, mail or fax to the Montgomery Township Building. Thank you!



VOLUNTEER COMMITTEE BYLAWS ACKNOWLEDGMENT FORM

Montgomery Township Board of Supervisors have established Bylaws intended to provide Committee members with guidance regarding the rules and operations of the Committees of Montgomery Township.

As an appointed volunteer for the Committee noted below, my signature below acknowledges that:

- I have received and read a copy of the Bylaws for the Committee for which I have been appointed.
- I have been given an opportunity to ask any questions regarding these Bylaws and understand them.
- I agree to follow these Bylaws.

Committee Name: Finance Committee

Committee Member Name: JEFFrey THOMSON
(Print)

Committee Member Name: Jeffrey Thomson 4-11-18
(Signature) Date

JEFFREY L. THOMSON
104 TWINING RD
LANSDALE, PA 19446



A seasoned telecom and technology sales professional, I am self-motivated and have worked in many entrepreneurial and independent positions throughout my career. I am seeking an opportunity to leverage my extensive sales and executive management background to help a new organization meet their objectives.

PROFESSIONAL EXPERIENCE

Worldlink Integration Group
Account Manager

Feb 2017 – Present

- Responsible for increasing revenue within a base of existing large nationwide retail accounts (FiveBelow, Steve Madden)
- Generate new sales and increase base through networking, referrals, email campaigns and cold calling, trade show attendance
- Generate and negotiate proposals for all new business activity
- Ensure that client's projects are successfully implemented and delivered upon by the Worldlink team
- Uncovered large project with Steve Madden involving implementation of POS system in ALL Steve Madden locations nationwide
- Extended our reach within Five Below and earned POS upgrade opportunity
- Uncovered a significant New Business opportunity with a large Managed Service provider to deliver a substantial project for Comcast
- Consistently exceeded quote expectations

Sierra Consulting
Owner, Operator

June 2014 – Jan 2017

- Launched my own telecom consulting firm
- Focused on working with a few select International Wholesale clients marketing their direct products to several of my clients
- Established an agent agreement with a large Master Agent to sell VOIP, Cloud and Data Center services to enterprise clients
- I have successfully grown the business through networking, leveraging existing relationships and developing creative email marketing campaigns

Jeffrey L. Thomson

McGrath Systems, Blue Bell, PA

Director of Sales

Aug 2012 – June 2014

- Responsible for the management and development of 7 sales professionals and recruiters operating a \$7 million a year IT/Manufacturing staffing business
- Implemented sales strategy to increase activity which led to a 10% increase in sales.
- Consistently delivered \$20,000 per month in IT Direct Placement fees directly through my own sales efforts
- Successfully penetrated one of McGrath's largest accounts in a new vertical (Electronic Medical Record Implementation) which generated close to \$100k in Gross Margin
- Provided executive level guidance to the CEO and CFO during some difficult business decisions

Sierra Communications, LLC , Lansdale, PA

VP of Sales

Nov 2007 – Aug 2012

- Launched a telecom consulting business designed to support growing companies with sales and back office support
- Grew the business from the ground up to achieving \$250k a year in consulting fees
- Through my sales efforts my largest client (Ekofon/Meridian Telecom) increased their sales from \$1,000,000 annually to over \$20,000,000
- Established successful business relationships both domestically and internationally with some of the largest telecom companies including Level3, Qwest, Telcel, Verizon, Skype, T-Mobile and Sprint
- Established a new business line in the United States for one of my Mexican clients and was instrumental in taking his business from \$0 - \$14,000,000 annually

StarVox Communications, Inc., San Jose, CA

Sales Director

June 2006- Nov 2007

- Managed sales team consisting of 7 sales representatives
- Consistently achieved 120% of quota as a team
- Successfully developed several reps so that a 5 of 7 reps went from 85% of quota to achieving 110% of quota on a monthly basis
- Increased percentage of VOIP as overall sales for team from 10% to well over 70%

Jeffrey L. Thomson

- Developed a new channel program to grow and develop our business through agents and channel partners

Senior Director of International Services June 2005 – June 2006

- Established Starvox as a player in the international wholesale arena upon their acquisition of this business from New Global Telecom
- Built a team of 5 Sales Reps and Buyers to facilitate the growth of the business
- Responsible for managing the relationship with our Mexican Partner Telcel
- Increased monthly revenue from \$1.25 million monthly to \$1.9 million monthly in under a year
- Closed deals with several large Tier 1 customers, Qwest, MCI, T-Mobile, Level3, and AT&T

New Global Telecom Nov 2002 – May 2005

Director of Carrier Services

- Launched the International Wholesale division from ground up
- Established relationships with largest telecom companies in the country – AT&T, Verizon, Qwest, Level3
- Responsible for the P&L of the division to ensure its profitability
- Through my sales and executive leadership the business grew to close to \$12 million in first year
- Developed and managed a team of 7 to support the business.
- Key member of the Integration Team during NGT's acquisition of General Telecom from Verestar

Qwest Communications Dec 2001-Nov 2002 **National Account Manager**

Alpha-Tel Glen Head, NY Feb 2000-Dec 2001 **Director of US Carrier Relations**

US WATS, Inc. Bensalem, PA 1997- 2000 **Director Carrier Services**

EDUCATION

Bloomsburg University, Bloomsburg, PA
Bachelor of Arts, Business, August 1995

SKILLS:

Sales, Business Development, Executive leadership, Management, P&L Responsibility, Spanish speaking

Jeffrey L. Thomson

Hobbies/Interests

Golf, scuba diving, snowboarding, running/triatholons, coaching my boys sports teams, wakeboarding, volunteering in community activities

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Recognize Achievement of Eagle Scout Rank

MEETING DATE: July 23, 2018

ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager 

BOARD LIAISON: Candyce Fluehr Chimera
Chairman

BACKGROUND:

Tonight, we would like to recognize Ryan Voron, Township resident and member of Boy Scout Troop 84 located in North Wales, for attaining the rank of Eagle Scout in the Boy Scouts of America on June 12, 2018. The designation of "Eagle Scout" was founded over one hundred years ago and is the highest rank attainable in the Boy Scout program. The requirements necessary to achieve this rank take years to fulfill and only four percent of Boy Scouts are granted this rank after a lengthy review process.

Ryan's Eagle Scout project was to create a storage unit which had 6'x4'x4' dimensions. He also built a lollipop stand, a corn hole game, a basketball net, a bottle ring toss game, a tic-tac-toe ring toss game, 110 dreidels, and a storage bowl. Ryan's project was for the Congregation Beth Or located in Ambler, PA.

Ryan has been in Scouting since he was 8 years old. As a Webelos in Pack 229, he earned his Arrow of Light Award and then crossed over to Troop 84. Ryan has participated in several service projects throughout the years such as Scouting for Food, working the Wissahickon Watershed and the Mitzvah Circle. He has also helped other members in his troop by working on their Eagle projects. He was a Patrol Leader for four years. He was a member of the General Nash Chapter of the Unami Lodge of the Order of the Arrow which is the National Honor Society for Boy Scouts while achieving the rank of Ordeal member.

In addition to scouting, Ryan has been active in his North Penn High School Theater Company where he has performed in the play She Stoops to Conquer, and musicals 1776, Joseph and the Amazing Technicolor Dreamcoat, and Fiddler on the Roof. Ryan plans to go to college upon graduation from North Penn High School.

Ryan's Court of Honor for achievement of Eagle Scout rank will be held on 9/29/2018 and the Board would like to present him with a Certificate of Achievement for completing the requirements for and found worthy of the rank of Eagle Scout.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS: None

BUDGET IMPACT: None

RECOMMENDATION: Recognize Ryan Voron for his Outstanding Achievement in completing the requirements for and found worthy of the rank of Eagle Scout.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize Ryan Voron for his Outstanding Achievement in completing the requirements for and found worthy of the rank of Eagle Scout.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Presentation of 2nd Quarter 2018 Budget Report

MEETING DATE: July 23, 2018

ITEM NUMBER: #9

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton
Finance Director



BOARD LIAISON: Candyce Fluehr Chimera-Chairman
Liaison – Finance Committee

BACKGROUND:

The Finance Department has completed the 2nd Quarter 2018 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 2nd Quarter budget report.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605

Telephone: 215-393-6900 • Fax 215-855-6656
www.montgomerytwp.org

**TANYA C. BAMFORD
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
MATTHEW W. QUIGG**

LAWRENCE J. GREGAN
TOWNSHIP MANAGER

To: Distribution
From: Ami Tarburton, Finance Director *Ami*
Date: July 16, 2018
Subject: Budget Status as of June 30, 2018

This memo will summarize the Year-to-Date operating results through June 30, 2018 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- Exhibit A - Statement of Changes in the General Fund Balance. This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- Exhibit B - Capital Reserve Fund Analysis. This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- Exhibit C - Chart Comparing General Fund Cash Balances 2017 – 2018. This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- Exhibit D - Local Enabling Tax Revenue comparison graph for 2017-2018 detailing each of the tax revenue streams for the General Fund.
- Exhibit E – Earned Income Tax Revenue comparison for 2013-2017 and projection for 2018.
- Additional Reports included – Business Tax Office Monthly Report, CRC Revenue/Expense Report, and Investment Summary Report.

Budget Status Report
2nd Quarter 2018

General Fund 01 - Fund Balance

Through the 2nd Quarter of 2018, the Township received \$9.6M or 67% of 2018 General Fund Budgeted Revenues, which was 1.5% more than the \$9.4M in revenues received during the 2nd Quarter 2017, and slightly behind the 2018 expected monthly budget by .7%. General Fund Expenditures during the 2nd Quarter 2018 were \$5.7M which was 5% higher than the \$5.4M Expenditures during the 2nd Quarter 2017. This increase can be mostly attributed to activity in the police salaries line item. Due to the police arbitration award, a retroactive wage payment was made in May covering 16 months of wage increases. Also, Public Works is reporting a 28% increase in expenses due to significant snow removal expenses and traffic signal repairs that have not yet been reimbursed by insurance.

At the end of the 2nd Quarter 2018, the General Fund Balance was \$6.03M, a decrease of 3.5% from the 2nd Quarter 2017 fund balance of \$6.25M. This decrease in fund balance is due to the increase in expenses discussed above with only a slight increase in revenues. The various Revenue and Expenditure details are discussed in more detail below.

General Fund – 01
Revenues and Expenditures

- Tax Revenues - These revenues represent 84% of all budgeted General Fund revenues.
 - Real Estate Tax revenues as of June 30th are up .2% (\$4K) as compared to same period prior year. Most real estate taxes have been received, but we will continue to see revenues trickle in throughout the remainder of the year.
 - Earned Income Tax (EIT) revenues as of June 30 are up 1% (\$27K) from same period prior year and are slightly ahead of the 2018 budget.
 - Mercantile Tax revenues are up 4% (\$86K) and Business Privilege revenues are up 3% (\$30K) from June 2017. The due date for these taxes was March 15th. We have already exceeded 2018 budgeted business taxes. To date, we have processed tax returns for 1054 of our 1337 registered businesses (~78%).
 - LST revenues are down .7% from June 2017, showing that the Township's total employed is holding steady for 2018. The first due date of the 2018 fiscal year was April 30th.

Budget Status Report
2nd Quarter 2018

- Permits and License Fees – This collective group of revenues is reporting 8% (\$59K) above the prior year and is ahead of the expected budget for the year. Commercial renovations and development, along with residential new construction permits have contributed to this increase. Permit activities tend to increase entering the late spring/early summer months.
- Other Revenue Sources - This includes fines, interest, grants, etc. These revenues make up only 6% of the total budgeted revenues. They are 14% (\$21K) above prior year revenues for June and behind the anticipated budget for this period of time due to the timing of receipts.

- Expenditures

Overall expenditures for the 2nd quarter are 5.8% (\$310K) above prior year. As discussed earlier, this increase is primarily a result of Police Department salary fluctuations and increased Public Works Department expenses. Total General Fund expenditures are in line with the anticipated budgeted expenditures for the 2nd Quarter of 2018.

FUNDS 04 – 99

Fire Fund - 04

Revenues and Expenditures

Expenditures through the 2nd Quarter 2018 for the Fire Fund were \$443K or 44% of budget. Revenues through the 2nd Quarter 2018 were \$674K or 68% of Budget. The 2nd Quarter revenues include the bulk of the Fire Protection real estate tax revenue, along with the transfer of 50% of the \$310,000 EIT allocation and 25% of the Local Services Tax receipts budgeted. In summary, the Fire Fund is performing on target with the budget.

Park and Recreation Fund - 05

Revenues and Expenditures

Expenditures through the 2nd Quarter for the Park Fund were \$284K or 52% of budget. Revenues through the 2nd Quarter 2018 were \$522K or 96% of budget. The largest revenue source for Fund 05 is real estate tax millage, which has mostly been received for 2018. In summary, no significant budget variances have been identified at this time.

Budget Status Report
2nd Quarter 2018

Basin Maintenance Fund - 06
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Basin Maintenance Fund were \$26K or 32% of budget. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only revenue to this fund will be interest and the fund balance will continue to be drawn down for maintenance of existing Township basins. This fund may be impacted in the future by the new Stormwater Management regulations.

Street Light Fund - 07
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Street Light Fund were \$77K or 53% of budget. Revenues to this fund are derived from the annual street light assessments billed with the real estate tax bill. Revenues through the 2nd Quarter 2018 are \$134K or 95% of budget.

Recreation Fund – 08
Revenues and Expenditures

Expenditures for the 2nd quarter total \$423K and represent 37% of 2018 budgeted amounts. 2nd Quarter revenues total \$673K, or 59% of budget. The majority of Kids U revenue was received in the 1st quarter, however expenses will not be complete until later this summer. Revenues include 50% of the budgeted transfers from the General Fund in the amount of \$100K for the quarter.

Capital Projects Fund - 19
Revenues and Expenditures

The Township uses this fund to account for major capital projects. Currently, the only project accounted for in this fund is the scheduled payment of the emergency radios project arranged for by county officials. Revenues for the 2nd quarter were \$107K, comprised of \$67K received from FDMT and VMSC for their portion of the capital expense according to agreements with both entities, and a \$40K transfer from Capital Reserve for the Township portion of the capital expense. Expenditures were \$107K for year 4 of 5.

Debt Service Fund - 23
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Debt Service Fund were \$140K. Revenues for debt service payments are derived from interest earnings only. Due to the savings from the 2016 advanced refunding of the 2013 Bonds, the Debt Service portion of the Real Estate Tax (.24 mills) has been redirected to the General Fund for 2018 for ultimate transfer to the Capital Reserve fund. There is sufficient Debt Service Fund Balance to meet all debt obligations in 2018. Debt service payments are scheduled at various times throughout the year on a semi-annual or annual basis.

Capital Reserve Fund - 30
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Capital Reserve Fund were \$719K or 20% of the 2018 Budget. A report on expenditure and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit B to this report.

Park Development Fund – 31
Revenues and Expenditures

Expenditures from this fund for the 2nd quarter of 2018 were \$2.5K. Revenues are received from developers for new residential units per the Land Development Agreement. Revenues are \$71K for the 2nd quarter, including \$70K from contributions.

Liquid Fuels Fund - 35
Revenues and Expenditures

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The annual Liquid Fuels Fund allocation was received in March in the amount of \$725K for 2018. The major expenditures from this fund are for Liquid Fuels Fund eligible expenditures associated with the annual street resurfacing and curb/sidewalk replacement program. There were no expenditures from the Liquid Fuel Fund through the 2nd Quarter 2018. The bulk of expenditures will take place between May and August when the Department of Public Works performs the annual Curb/Sidewalk repair/replacement work and street resurfacing work.

Budget Status Report
2nd Quarter 2018

Fire Relief Fund - 50
Revenues and Expenditures

The State Fire Relief allocation for 2018 will be received in September. These funds, estimated at \$226K for 2018, are by law distributed to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

Police Donation Fund - 92
Revenues and Expenditures

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. There were contributions of \$370 through the 2nd Quarter. No expenditures have been incurred in this fund through the 2nd Quarter of 2018.

Environmental Fund - 93
Revenues and Expenditures

Revenues from this fund are primarily received from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the DEP Recycling Performance Grant. Receipts from the Commission in the amount of \$35K were received in the 1st Quarter of 2018. Total revenues through the 2nd quarter of 2018 were \$39K, including \$4K in interest income.

Replacement Tree Fund - 94
Revenues and Expenditures

Expenditures through the 2nd Quarter 2018 for the Replacement Tree Fund were \$14.5K or 18% of budget. The bulk of the expenses for this fund are for Arbor Day which was celebrated again this spring. Revenues to this fund come from Developer contributions and interest earnings and total \$90K through the 2nd Quarter of this year.

Autumn Festival Fund - 95
Revenues and Expenditures

Expenditures through the 2nd Quarter were 4K. Revenues through the 2nd quarter were \$700 and are derived from contributions solicited from residents and businesses in the Township. The Township has also provided for a \$7K contribution from the General Fund in the 2018 Budget.

Budget Status Report
2nd Quarter 2018

Restoration Fund - 96
Revenues and Expenditures

This fund accounts for the use of developer contributions for the Knapp Farm House restoration. The Montgomery Township Historical Society manages the restoration projects with expenses being reimbursed from this fund. The original contribution made in 2004 was for \$400K of which \$9.8K remains for future projects.

Cc:	T. Bamford	L. J. Gregan
	C. Fluehr Chimera	D. Rivas
	M. Fox	S. Bendig
	J. McDonnell	K. A. Costello
	M. Quigg	R. Lesniak
	A. Shade	V. Zidek
	B. Shoupe	F. Shaffer

**MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF JUNE 30, 2018**

June							DOLLAR	PERCENT
	2018 BUDGET (1)	2018 ACTUAL (2)	% of TOTAL (3)	2017 BUDGET (4)	2017 ACTUAL (5)	% of TOTAL (6)	VARIANCE 2017-2018 ACTUAL (2 - 5)	VARIANCE 2017-2018 ACTUAL (2 - 5)
REVENUES								
Taxes								
Real Estate Tax	2,196,412	2,103,250	22.0%	2,113,400	2,099,109	22.3%	4,141	0.2%
Earned Income Tax	5,350,000	2,957,031	30.9%	5,350,000	2,930,422	31.1%	26,609	0.9%
Real Estate Transfer Tax	850,000	204,658	2.1%	860,000	287,765	3.1%	(83,106)	-28.9%
Mercantile Tax	2,070,000	2,116,677	22.2%	2,120,000	2,030,927	21.6%	85,751	4.2%
Local Services Tax	577,500	290,032	3.0%	557,500	292,118	3.1%	(2,086)	-0.7%
Amusement Tax	63,000	30,400	0.3%	63,000	33,859	0.4%	(3,459)	-10.2%
Business Privilege Tax	850,000	923,181	9.7%	780,000	893,642	9.5%	29,539	3.3%
Total Taxes	11,956,912	8,625,230	90.3%	11,863,900	8,567,841	91.0%	57,388	0.7%
Permits and Licenses								
Building Permits	570,500	406,621	4.3%	550,500	342,851	3.6%	63,770	18.6%
Cable TV	610,000	291,353	3.0%	600,000	307,026	3.3%	(15,673)	-5.1%
All Others	93,000	58,551	0.6%	93,000	47,843	0.5%	10,709	22.4%
Total Permits and Licenses	1,273,500	756,525	7.9%	1,243,500	697,719	7.4%	58,806	8.4%
Other Sources								
Fines	175,000	86,362	0.9%	175,000	66,926	0.7%	19,436	29.0%
Interest	32,410	15,028	0.2%	40,000	12,711	0.1%	2,317	18.2%
Grants	572,000	9,186	0.1%	572,000	6,639	0.1%	2,547	38.4%
Department Services	81,900	62,631	0.7%	81,900	58,565	0.6%	4,066	6.9%
Other Financing Sources	80,000	1,013	0.0%	80,000	8,146	0.1%	(7,134)	-87.6%
	941,310	174,219	1.8%	948,900	162,987	1.6%	21,232	13.9%
TOTAL REVENUES	14,171,722	9,555,974	100.0%	14,056,300	9,418,548	100.0%	137,426	1.5%
EXPENSES								
Administration	1,396,311	634,228	11.2%	1,483,477	638,824	11.9%	(4,596)	-0.7%
Finance & IT	972,160	488,020	8.6%	451,731	451,731	8.4%	36,288	8.0%
Police	6,979,053	3,108,550	54.8%	6,955,700	3,020,220	56.3%	88,330	2.9%
Code	874,270	359,036	6.3%	898,860	406,387	7.6%	(47,351)	-11.7%
Public Works	2,288,710	1,080,354	19.1%	2,186,442	842,681	15.7%	237,673	28.2%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	
TOTAL EXPENSES	12,510,503	5,670,187	100.0%	11,978,211	5,359,843	100.0%	310,345	5.8%
NET REVENUES/(EXPENSES)	1,661,219	3,885,786		2,078,089	4,058,705		(172,919)	-4.3%
INCOMING TRANSFERS	537,900	215,122		394,540	191,924		23,198	
OUTGOING TRANSFERS	(2,192,384)	(1,092,690)		(1,960,130)	(976,526)		(116,164)	11.9%
{DEFICIT}/SURPLUS	6,735	3,008,219		512,499	3,274,103		(265,884)	-8.1%
BEGINNING FUND BALANCE	3,019,533	3,019,533		2,974,172	2,974,172		45,361	1.5%
ENDING FUND BALANCE	3,026,267	6,027,751		3,486,671	6,248,275		(220,523)	-3.5%

**MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF JUNE 30, 2018**

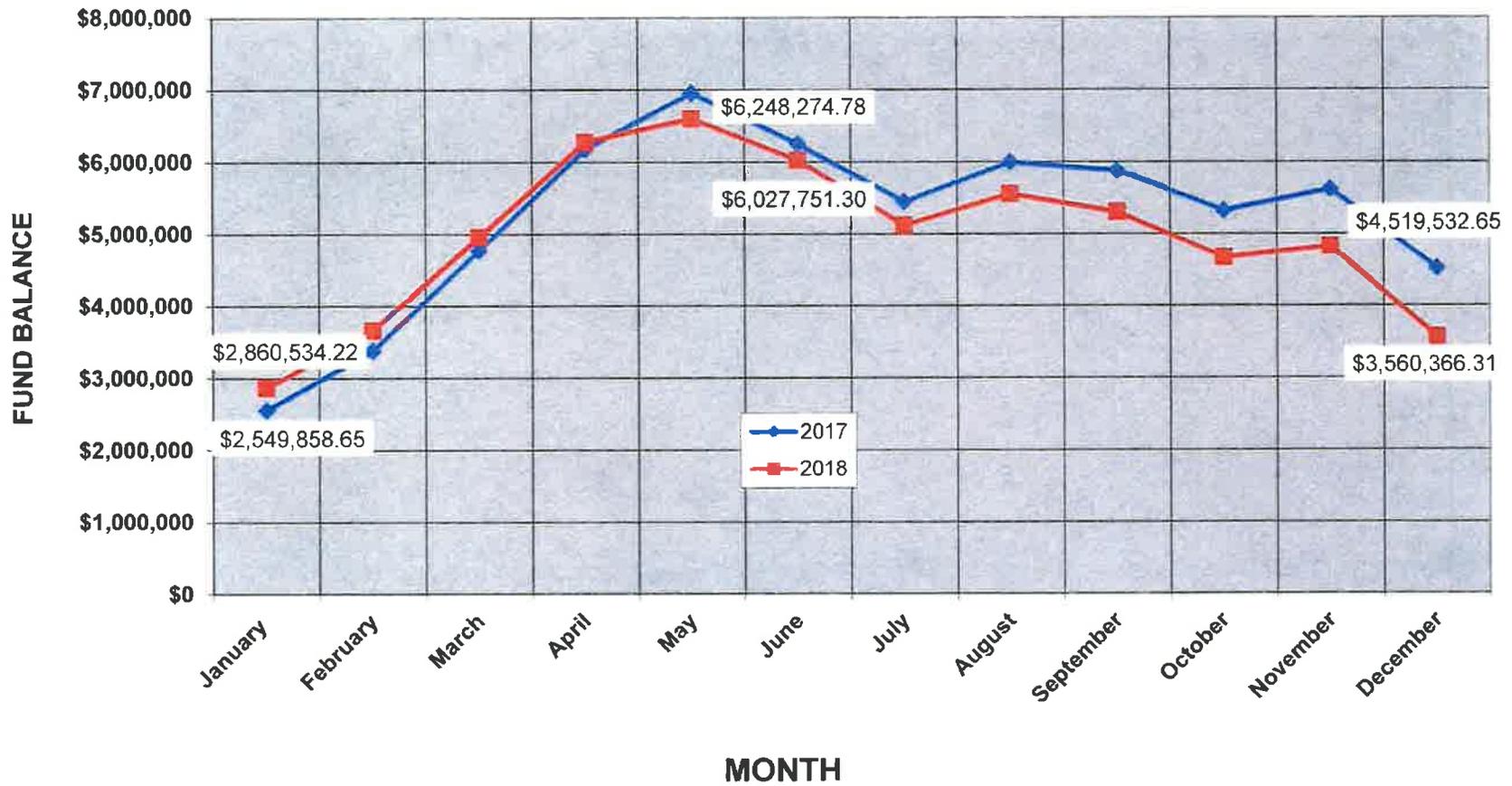
June				DOLLAR	PERCENT
	June 2018 Monthly Budget	2018 YTD BUDGET (1)	2018 ACTUAL (2)	VARIANCE Monthly Budget to Actual	VARIANCE Monthly Budget to Actual
REVENUES					
Taxes					
Real Estate Tax	2,062,908	2,196,412	2,103,250	40,342	1.8%
Earned Income Tax	3,189,660	5,350,000	2,957,031	(232,629)	-4.3%
Real Estate Transfer Tax	319,512	850,000	204,658	(114,854)	-13.5%
Mercantile Tax	2,035,179	2,070,000	2,116,677	81,499	3.9%
Local Services Tax	303,307	577,500	290,032	(13,275)	-2.3%
Amusement Tax	25,941	63,000	30,400	4,459	7.1%
Business Privilege Tax	768,965	850,000	923,181	154,216	18.1%
Total Taxes	8,705,471	11,956,912	8,625,230	(80,242)	-0.7%
Permits and Licenses					
Building Permits	365,603	570,500	406,621	41,018	7.2%
Cable TV	334,001	610,000	291,353	(42,648)	-7.0%
All Others	71,429	93,000	58,551	(12,877)	-13.8%
Total Permits and Licenses	771,032	1,273,500	756,525	(14,507)	-1.1%
Other Sources					
Fines	112,006	175,000	86,362	(25,644)	-14.7%
Interest	9,375	32,410	15,028	5,653	17.4%
Grants	19,922	572,000	9,186	(10,735)	-1.9%
Department Services	38,063	81,900	62,631	24,568	30.0%
Other Financing Sources	3,804	80,000	1,013	(2,791)	-3.5%
Total Other Sources	183,169	941,310	174,219	(8,950)	-1.0%
TOTAL REVENUES	9,659,673	14,171,722	9,555,974	(103,699)	-0.7%
EXPENSES					
Administration	552,620	1,396,311	634,228	81,608	5.8%
Finance & IT	407,867	972,160	488,020	80,152	8.2%
Police	2,943,561	6,979,053	3,108,550	164,989	2.4%
Code	323,169	874,270	359,036	35,867	4.1%
Public Works	876,579	2,288,710	1,080,354	203,775	8.9%
Other Financing Uses			-		
TOTAL EXPENSES	5,103,797	12,510,503	5,670,187	566,391	4.5%
NET REVENUES/(EXPENSES)	4,555,876	1,661,219	3,885,786	(670,090)	-17.2%

Montgomery Township
Capital Reserve Fund (30)
6.30.18

DESIGNATED RESERVES	Budgeted Expenditures	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/18	BALANCE ENDING 12/31/18
16 Year Road Plan, curbing, sidewalk				120,500.00		1,993,766.14	2,073,815.87
Road Paving Paving Materials	0.00						
2019 Curb, sidewalk & apron work and handicap r	5,000.00		2,076.75				
2018 Paving specs and construction oversite	50,000.00		14,343.19				
2018 Curb, sidewalk & apron work and handicap r	100,000.00		24,030.33				
Extra curb, sidewalk and aprons	30,000.00						
Non Liquid Fuel Curb & Sidewalk & Apron	840,080.00						
10 Year Equipment Plan						1,527,119.44	1,515,277.74
Transfer to General Fund	537,900.00			203,280.00	215,121.70		
Curb and sidewalk - Public Safety - Engineering						71,441.55	71,441.55
Park Equipment Plan						449,898.39	353,671.49
Transfer to Park Fund	113,440.00			14,770.00	110,996.90		
Fire Equipment Plan						1,440,947.47	1,424,351.47
Ladder truck	1,200,000.00						
Capital Replacement Trfr to Fire Fund	31,650.00				16,595.00		
Basin Equipment Plan					38,250.00	78,150.74	39,900.74
Township Building Parking Lot						100,000.00	100,000.00
Township Building Renovation						150,000.00	150,000.00
HVAC System Upgrades for Township Building	17,180.00		17,176.00	7,500.00		164,180.95	154,504.95
Operating Contingency						838,404.15	838,404.15
NPDES Permit						150,698.56	142,210.06
Yr 14 Requirements NPDES permit			2,238.50				
TMDL Strategy, NOI for 2018 Permit & Wissahicko	56,000.00		6,250.00				
Storm Water Pipe Replacement Reserve		4,700.00		250,000.00		382,333.20	637,033.20
Knapp Road Drainage - \$608K							
Sassafras Drive Storm Pipe - \$274K							
Knapp Rd Lane Expansion (Wegman's contribution)						260,500.75	260,500.75
Five Points Project						65,797.44	63,303.81
Engineering and Construction/Oversite	12,500.00		2,493.63				
County Line Road Improvements						84,895.54	83,667.68
County Line and Doylestown Rd Oversite	7,500.00		1,227.86				
Route 63 ITS						8,562.50	8,562.50
Oversight and Design	2,500.00						
Capital Improvements from Developers						123,825.00	123,825.00
Open Space						1,980,232.00	1,977,498.25
Zehr			2,733.75				
Park Capital Rehabilitation Plan			164,600.00			372,772.47	181,642.72
Powerline Trail	107,500.00		22,582.52				
Spring Valley Crosswalk Design	25,000.00						
Windlestrae Rose Twig Tennis Courts	34,700.00		3,947.23				
Community/Recreation Center			15,472.00			221,632.22	203,260.22
New Capital Equipment Reimb to Rec Center	67,700.00						
Replacement Capital Equipment Reimb to Rec Ce:	1,500.00				2,903.00		
Police Radios	40,510.00				39,903.02	121,838.84	81,932.82
Technology Improvements						150,000.00	150,000.00
Subtotal Designated Reserves	3,280,750.00	4,700.00	279,171.76	596,050.00	423,770.62	10,819,497.35	10,717,304.97

UNDESIGNATED RESERVES		REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/17	BALANCE ENDING 12/31/17
INTEREST/G/(L)		56,401.35					
ADMINISTRATION							
FMLA, STD, Leave Software Module or Package	3,000.00						
Board Room A/V	13,000.00						
Standing Desks - Shade & Crandell	1,600.00		1,164.58				
Stove - Community Room Kitchen	600.00						
Lobby TV	1,000.00						
Township Building Courtyard Renovations	75,000.00						
Township Lobby Security Upgrades	20,000.00						
Township Building Digital Sign	7,500.00						
	<u>121,700.00</u>						
TAX							
2 Document Scanners	1,000.00		813.52				
	<u>1,000.00</u>						
FINANCE							
Document Scanner	500.00		406.77				
	<u>500.00</u>						
INFORMATION TECHNOLOGY							
IP Handsets - Gigabit 9611g	850		802.00				
WiFi Access Points for Township Building Parking	2,000						
Failover Cluster Network Switch	2,200						
WiFi Access Points for Township Building Basem	2,000						
	<u>7,050</u>						
POLICE		3,792.00	2,700.00				
Internal Bidirectional Antenna	19,000.00						
Microsoft GSA Office Pro Plus (10 Licenses)	3,600.00		3,565.00				
Secured Wireless Access Point System	2,000.00		2,191.20				
	<u>24,600.00</u>						
FIRE							
WiFi Access Point	1,000.00						
New 28' Ground Ladder	1,200.00						
	<u>2,200.00</u>						
PLANNING		2,494.00	1,597.15				
PUBLIC WORKS							
Sign Post Driver	2,830.00		2,833.00				
	<u>2,830.00</u>						
PUBLIC WORKS - SNOW							
Snow Plow Hitch Frame	7,000.00		7,000.00				
	<u>7,000.00</u>						
PARK AND RECREATION							
Concrete Tables and Benches	3,000.00						
	<u>3,000.00</u>						
Subtotal Undesignated Expenditures	<u>169,880.00</u>	<u>62,687.35</u>	<u>23,073.22</u>	<u>0.00</u>	<u>0.00</u>	<u>1,105,942.43</u>	<u>1,145,556.56</u>
Total All Reserves	<u>3,450,640.00</u>	<u>67,387.35</u>	<u>302,244.98</u>	<u>596,050.00</u>	<u>423,770.62</u>	<u>11,925,439.78</u>	<u>11,862,861.53</u>
						General Ledger Balance	11,862,861.53
						Difference	0.00

**GENERAL FUND CASH BALANCE
2017 ACTUAL VS 2018 PROJECTION
AS OF JUNE 30, 2018**



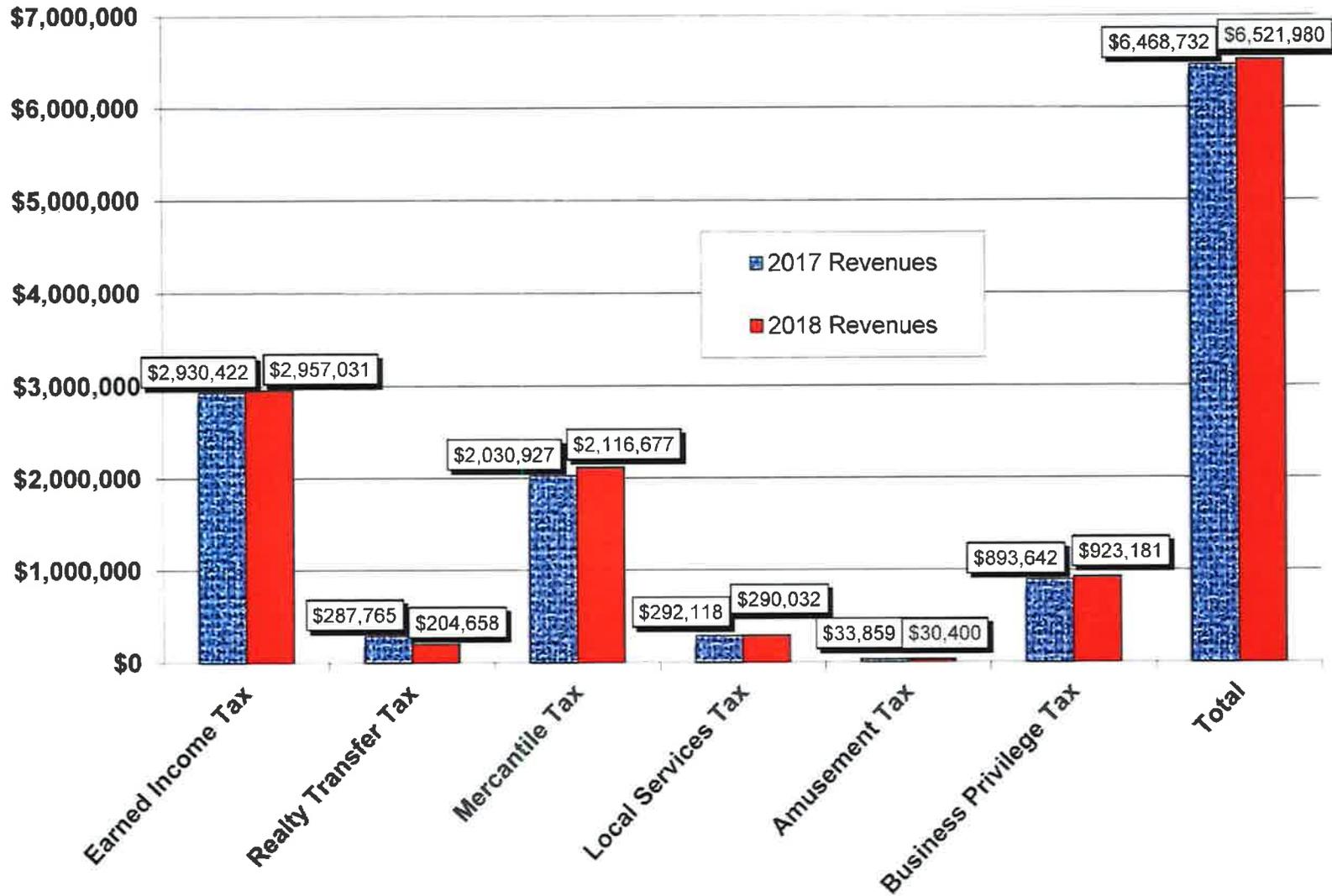
Cash Balance - General Fund 2017

	Beginning Bal	Revenues	Expenditures	Ending Balance
January	\$2,974,171.67	\$264,528.02	\$688,841.04	\$2,549,858.65
February	\$2,549,858.65	\$1,752,250.24	\$923,672.48	\$3,378,436.41
March	\$3,378,436.41	\$2,707,601.57	\$1,317,186.09	\$4,768,851.89
April	\$4,768,851.89	\$2,397,462.55	\$988,962.08	\$6,177,352.36
May	\$6,177,352.36	\$1,775,467.22	\$1,000,132.11	\$6,952,687.47
June	\$6,952,687.47	\$713,161.66	\$1,417,574.35	\$6,248,274.78
July	\$6,248,274.78	\$408,516.45	\$1,210,127.64	\$5,446,663.59
August	\$5,446,663.59	\$1,444,336.67	\$891,790.03	\$5,999,210.23
September	\$5,999,210.23	\$1,140,874.25	\$1,260,489.57	\$5,879,594.91
October	\$5,879,594.91	\$421,195.13	\$973,830.40	\$5,326,959.64
November	\$5,326,959.64	\$1,484,532.53	\$1,189,583.02	\$5,621,909.15
December (prior to surplus balance transfer)	\$5,621,909.15	\$721,288.36	\$1,823,664.86	\$4,519,532.65
	FINAL	\$15,231,214.65	\$13,685,853.67	
	FINAL BUDGET	\$14,450,840.00	\$14,449,649.25	
	OVER/(UNDER)	\$780,374.65	(\$763,795.58)	
	OVER/(UNDER)	5.40%	-5.29%	

General Fund Cash Balance Projection 2018

January	\$3,019,532.65	\$381,295.60	\$540,294.03	\$2,860,534.22
February	\$2,860,534.22	\$1,791,560.72	\$993,815.45	\$3,658,279.49
March	\$3,658,279.49	\$2,682,339.37	\$1,383,156.28	\$4,957,462.58
April	\$4,957,462.58	\$2,358,327.11	\$1,038,296.25	\$6,277,493.44
May	\$6,277,493.44	\$1,839,776.52	\$1,516,548.96	\$6,600,721.00
June	\$6,600,721.00	\$717,796.31	\$1,290,766.01	\$6,027,751.30
July	\$6,027,751.30	\$394,526.81	\$1,300,055.57	\$5,122,222.54
August	\$5,122,222.54	\$1,394,875.39	\$958,061.42	\$5,559,036.51
September	\$5,559,036.51	\$1,101,805.03	\$1,354,160.04	\$5,306,681.50
October	\$5,306,681.50	\$406,771.31	\$1,046,198.43	\$4,667,254.38
November	\$4,667,254.38	\$1,433,694.74	\$1,277,984.23	\$4,822,964.90
December	\$4,822,964.90	\$696,587.85	\$1,959,186.44	\$3,560,366.31
	PROJECTED	\$15,199,356.77	\$14,658,523.11	
	BUDGET	\$14,709,622.00	\$14,702,887.34	
	OVER/(UNDER)	\$489,734.77	(\$44,364.23)	
	OVER/(UNDER)	3.33%	-0.30%	

Local Enabling Tax Revenue Comparison 2017 - 2018 As of June 30, 2018



EIT Revenues - All Funds 2013-2018

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Projection	
January	\$ 535,759.55	\$ 249,949.20	\$ 138,265.04	\$ 138,457.99	\$ 154,038.34	\$ 204,878.37	A
February	\$ 397,017.02	\$ 813,824.55	\$ 906,222.69	\$ 954,271.37	\$ 960,043.66	\$ 911,999.88	A
March	\$ 666,263.64	\$ 292,691.28	\$ 401,711.77	\$ 455,774.99	\$ 262,112.84	\$ 271,329.43	A
April	\$ 381,095.99	\$ 315,738.21	\$ 272,582.32	\$ 277,769.41	\$ 264,906.10	\$ 268,728.57	A
May	\$ 320,503.58	\$ 380,377.66	\$ 1,031,984.60	\$ 1,131,146.20	\$ 1,222,372.10	\$ 1,243,122.05	A
June	\$ 653,590.27	\$ 708,867.46	\$ 378,503.55	\$ 270,744.99	\$ 291,948.88	\$ 281,972.97	A
July	\$ 390,585.66	\$ 318,251.22	\$ 188,684.52	\$ 103,934.80	\$ 122,752.55	\$ 122,752.55	E
August	\$ 297,611.83	\$ 564,576.40	\$ 752,386.09	\$ 890,739.12	\$ 909,422.14	\$ 909,422.14	E
September	\$ 443,941.20	\$ 533,453.92	\$ 456,139.99	\$ 254,262.14	\$ 244,795.18	\$ 244,795.18	E
October	\$ 240,987.76	\$ 172,392.63	\$ 127,735.05	\$ 148,233.40	\$ 133,769.81	\$ 133,769.81	E
November	\$ 604,921.93	\$ 680,190.01	\$ 628,963.75	\$ 900,021.95	\$ 904,467.46	\$ 904,467.46	E
December	\$ 414,332.39	\$ 479,479.59	\$ 569,028.17	\$ 332,696.79	\$ 263,872.85	\$ 263,872.85	E
Subtotal collections	\$ 5,346,610.82	\$ 5,509,792.13	\$ 5,852,207.54	\$ 5,858,053.15	\$ 5,734,501.91	\$ 5,761,111.26	
		3.05%	6.21%	0.10%	-2.11%	0.46%	

**BUSINESS TAX OFFICE
MONTHLY REPORT
Jun-18**

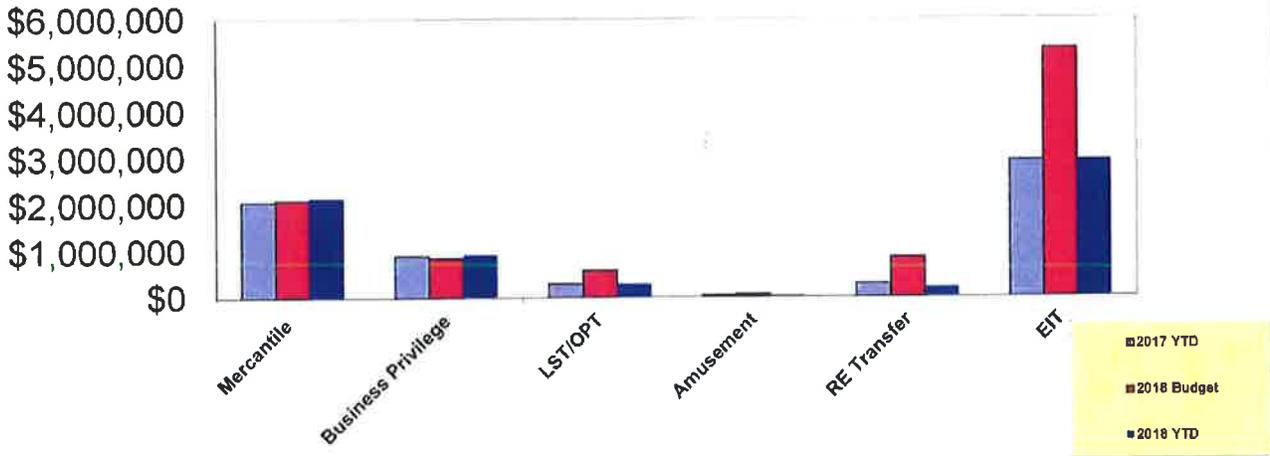
NEW BUSINESSES ADDED TO TAX ROLLS

NAME

Accardi Products LLC
America's Best Contacts and Eyeglasses
Five Point Pizza, Inc.
Forever Hope Wreaths
KRL Music

ACT 511 TAXES

	Mercantile	Business Privilege	LST/OPT	Amusement	RE Transfer	EIT	TOTALS
2017 YTD	\$2,062,741	\$893,642	\$292,118	\$33,859	\$287,765	\$2,930,422	\$6,500,547
2018 Budget	\$2,100,000	\$850,000	\$577,500	\$63,000	\$850,000	\$5,350,000	\$9,790,500
2018 YTD	\$2,148,985	\$923,181	\$290,032	\$30,400	\$204,658	\$2,957,031	\$6,554,288
Current Month	\$36,234	\$72,331	\$12,801	\$6,408	\$70,734	\$169,473	\$367,981
% of Budget	102.33%	108.61%	50.22%	48.25%	24.08%	55.27%	66.95%



REAL ESTATE DEED REGISTRATIONS

The Township ceased preregistration of Real Estate Deed Transfers in December 2008. The following information is based on Deed Transfer information provided by the Recorder of Deeds Office along with the monthly Real Estate Transfer Tax.

<u>TYPE</u>	<u># OF UNITS</u>	<u>AVG. PRICE</u>	
NEW	5	\$417,121	
RESALE	33	\$316,970	
DEED CHGS	8	N/A	
COMMERCIAL	1	\$1,890,000	100-102 Commerce Drive
INDUSTRIAL	0	\$0	
LAND	0	\$0	
SHERIFF	0	\$0	
TRANSFER TAXES PAID		\$70,734.41	

Montgomery Township Recreation Fund
Operating Revenues and Expenditures
As of June 30, 2018

Account	2018 Budget	YTD Balance June 30, 2018	% of Budget
Recreation Center:			
TO NON-UNIFORMED PENSION	17,240.00	7,165.09	41.56%
SALARIES	215,430.00	82,649.70	38.36%
WAGES	100,000.00	41,874.46	41.87%
OVERTIME	3,000.00	310.08	10.34%
MEDICAL	73,550.00	28,616.02	38.91%
SOCIAL SECURITY	24,360.00	9,425.63	38.69%
EMPLOYEE BENEFITS	7,830.00	3,500.69	44.71%
OFFICE SUPPLIES	4,500.00	1,763.09	39.18%
OPERATING SUPPLIES	9,500.00	2,637.89	27.77%
VEHICLE FUEL	500.00	0.00	0.00%
VEHICLE MAINTENANCE	500.00	47.25	9.45%
PROFESSIONAL SERVICES	140,000.00	58,847.25	42.03%
CONSULTING SERVICES	120,000.00	46,455.49	38.71%
INFORMATION SERVICES	12,450.00	10,498.89	84.33%
COMMUNICATION	14,800.00	6,435.97	43.49%
PUBLIC INFORMATION	31,500.00	8,077.87	25.64%
INSURANCE	23,410.00	11,702.00	49.99%
WORKERS COMPENSATION	16,260.00	8,130.00	50.00%
PUBLIC UTILITIES	42,000.00	22,004.40	52.39%
BUILDING MAINTENANCE	44,100.00	15,869.45	35.99%
EQUIPMENT MAINTENANCE	1,100.00	1,812.48	164.77%
RENTALS	4,500.00	1,752.97	38.95%
DUES AND SUBSCRIPTIONS	600.00	425.00	70.83%
MEETINGS AND CONFERENCES	1,650.00	490.00	29.70%
CAPITAL - REPLACEMENT	1,500.00	1,500.00	0.00%
	910,280.00	371,991.67	40.87%
Kids U:			
WAGES	77,000.00	8,661.66	11.25%
OVERTIME	1,000.00	558.00	55.80%
SOCIAL SECURITY	6,000.00	765.81	12.76%
CONSULTING SERVICES	35,000.00	24,844.05	70.98%
COMMUNICATION	1,000.00	0.00	0.00%
PUBLIC INFORMATION	1,000.00	0.00	0.00%
	121,000.00	34,829.52	28.78%
Total Expenditures	1,114,982.00	422,659.87	37.91%
Net Revenues/Expenditures	17,718.00	250,755.14	

7/10/2018

**Montgomery Township Recreation Fund
Operating Revenues and Expenditures
As of June 30, 2018**

Account	2018 Budget	YTD Balance June 30, 2018	% of Budget
---------	-------------	------------------------------	-------------

REVENUES:

EARNED INCOME TAX - Allocated from GF	140,000.00	70,000.00	50.00%
	140,000.00	70,000.00	50.00%
 RENTAL	 115,000.00	 58,901.50	 51.22%
	115,000.00	58,901.50	51.22%
 RECREATION PROGRAM FEES	 132,000.00	 52,276.39	 39.60%
KIDS U REVENUE	250,000.00	247,557.00	99.02%
MEMBERSHIPS	210,000.00	126,938.94	60.45%
SHOP REVENUE/SALES	1,000.00	402.68	40.27%
SILVER SNEAKER INS REV	15,000.00	12,738.50	84.92%
GIFT CERTIFICATE SALES	500.00	1,700.00	340.00%
	608,500.00	441,613.51	72.57%
 FROM GENERAL FUND	 200,000.00	 100,000.00	 50.00%
FROM CAPITAL RESERVE	69,200.00	2,900.00	4.19%
	269,200.00	102,900.00	38.22%
 Total Revenues	 1,132,700.00	 673,415.01	 59.45%

EXPENDITURES:

Administration:			
CONSULTING SERVICES	1,000.00	4,158.30	415.83%
LEGAL SERVICES	1,000.00	0.00	0.00%
BANK FEES	14,000.00	10,280.38	73.43%
CAPITAL - NEW	67,702.00	1,400.00	2.07%
	83,702.00	15,838.68	18.92%

Account Name : Montgomery Township

Investment Summary

Account No : 31277100

June 01, 2018 To June 30, 2018

	Percent of Portfolio	Market Value
Fixed Income	78.07%	\$ 11,550,000.00
Cash Equivalents	21.93%	\$ 3,243,934.55
	100.00%	\$ 14,793,934.55



Account Summary

	Statement Period (06/01/2018-06/30/2018)	Year-To-Date (01/01/2018-06/30/2018)
Beginning Market Value	\$ 14,782,226.55	\$ 14,715,365.70
Cash Deposits	0.00	0.00
Asset Deposits	0.00	0.00
Cash Withdrawals & Distributions	0.00	0.00
Asset Withdrawals & Distributions	0.00	0.00
Administrative Expenses	(1,486.36)	(9,367.58)
Tax Free Interest & Dividends	0.00	0.00
Taxable Interest & Dividends	13,194.36	87,936.43
Realized Gain/(Loss)	0.00	0.00
Unrealized Gain/(Loss)	0.00	0.00
Ending Market Value	\$ 14,793,934.55	\$ 14,793,934.55



MONTGOMERY TOWNSHIP

**2nd Quarter 2018
Budget Report**

GENERAL FUND BALANCE

END OF 2ND QUARTER

2018

• \$6.03
million

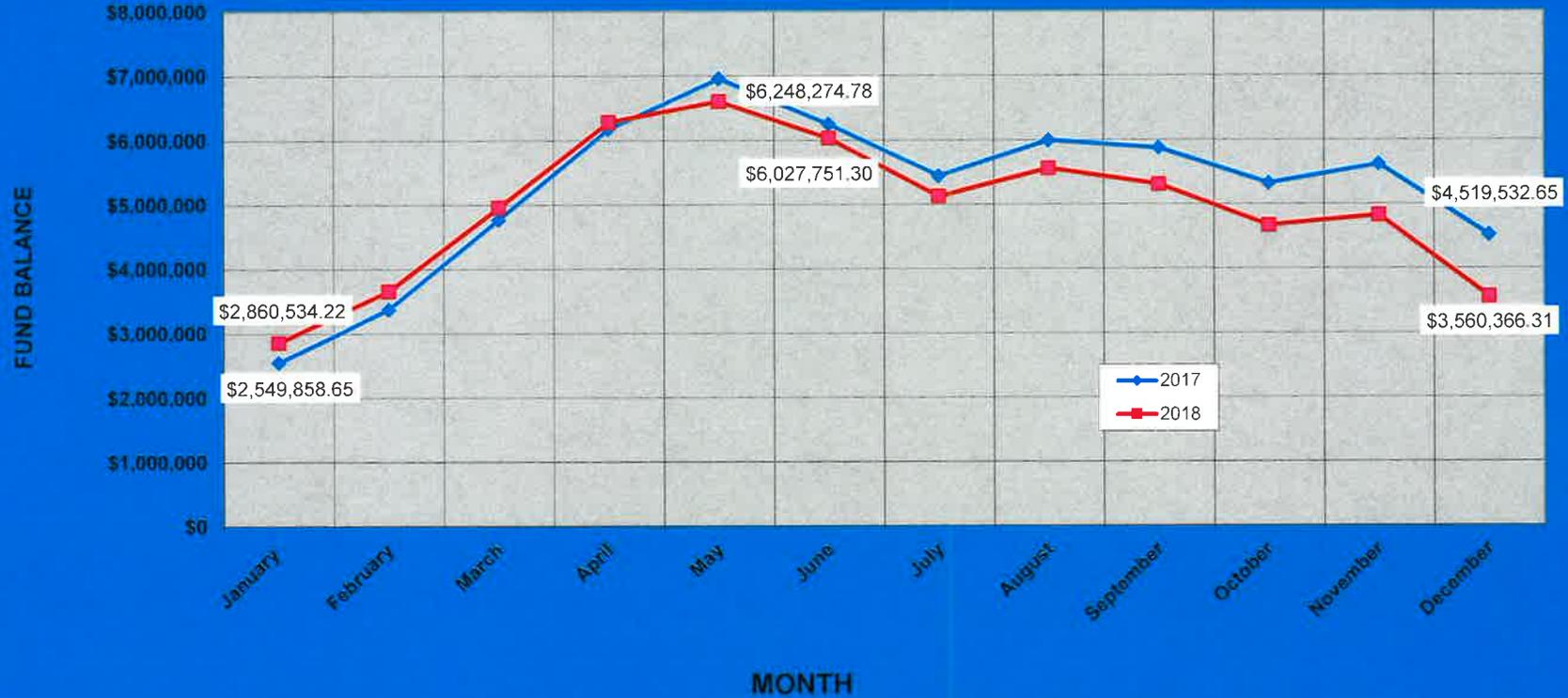
2017

• \$6.25
million

↓ 3.5%

This decrease in fund balance is mostly attributable to an increase in expenses through the 2nd quarter 2018, as compared to 2017 results.

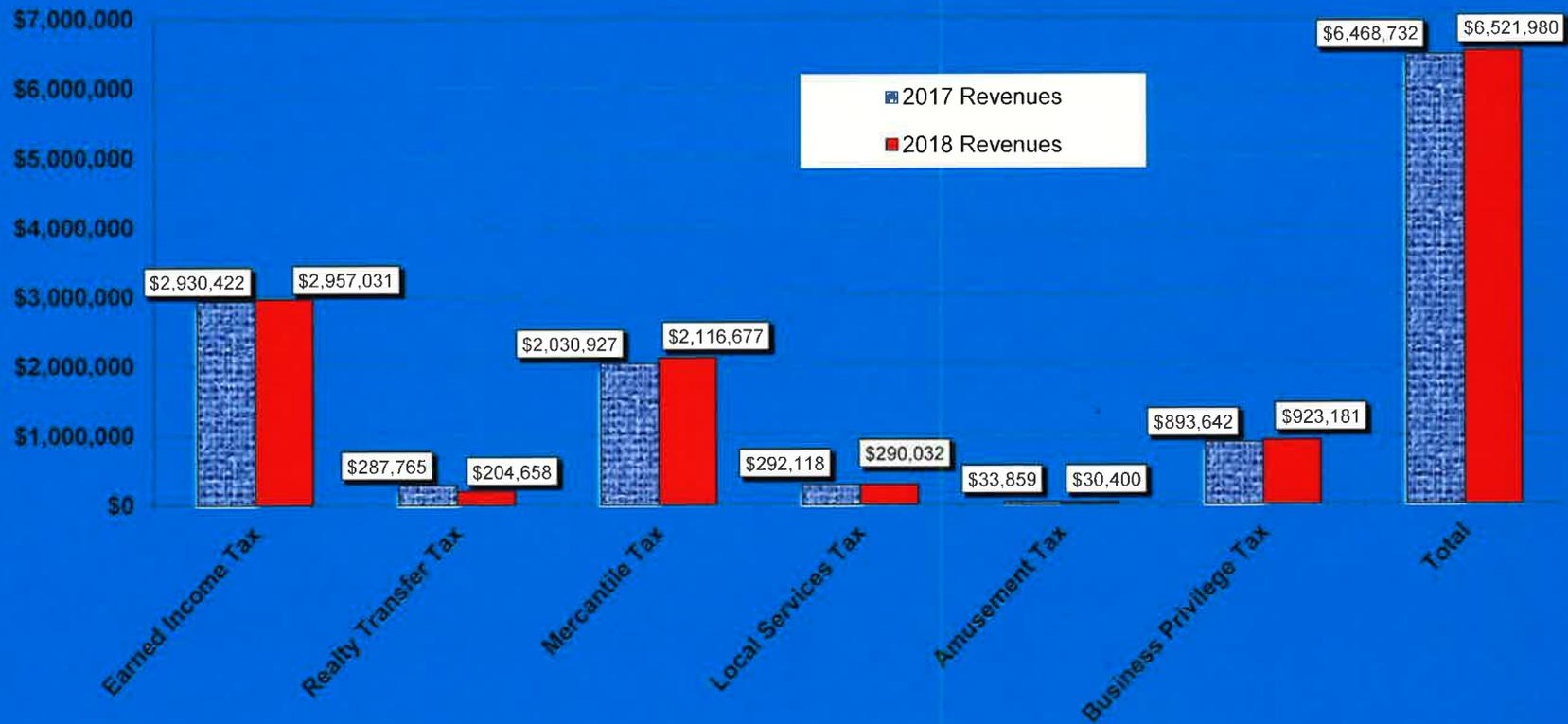
GENERAL FUND CASH BALANCE 2017 ACTUAL VS. 2018 PROJECTION AS OF JUNE 30, 2018



GENERAL FUND REVENUE COMPARISON 2ND QUARTER 2018 VS. 2ND QUARTER 2017

	<u>2018</u>	<u>2017</u>	<u>% Change</u>
Tax Revenue	\$8,625,230	\$8,567,841	.7%
Permits/Licenses Revenue	756,525	697,719	8.4%
Other Revenue	<u>174,219</u>	<u>152,987</u>	14%
Total Revenue	\$9,555,974	\$9,418,548	1.5%

LOCAL ENABLING TAX REVENUE 2017 – 2018 COMPARISON AS OF JUNE 30, 2018



EARNED INCOME TAX REVENUE TREND ALL FUNDS 2011-2018



GENERAL FUND EXPENSE COMPARISON 2ND QUARTER 2018 VS. 2ND QUARTER 2017

	<u>2018</u>	<u>2017</u>	<u>% Change</u>
Administration	\$634,228	\$638,824	-1%
Finance & IT	488,020	451,731	8%
Police	3,108,550	3,020,220	3%
Planning	359,036	406,387	-11%
Public Works	1,080,353	842,681	28%
Total	\$5,670,187	\$5,359,843	6%

SUMMARY OF 2ND QUARTER 2018

Revenues

Total revenues are up 2%, presenting steady, consistent growth in most tax revenues.

Expenses

Reporting an overall increase in expenses from 2Q 2017. Cost containment initiatives will remain a focal point of 2018.

Budget Performance

Performing within 2018 budget parameters and on target in both revenues and expenses.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Submit Letter of Intent- DVRPC Regional Streetlight Procurement Program

MEETING DATE: July 23, 2018 ITEM NUMBER: #10

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Candyce Fluehr Chimera
Assistant to the Township Manager Chairman, Board of Supervisors

BACKGROUND:

The Delaware Valley Regional Planning Commission (DVRPC) is assembling a second phase of the Regional Streetlight Procurement Program (RSLPP) in order to put together the resources needed to design, procure, and finance the transition to LED street lighting.

Township Staff attended an informational session on June 26, 2018 to gather information about possible participation in the second round of this program. While DVRPC is seeking funding in the amount \$120,000 from the PA Department of Environmental Protection (PA DEP)'s Pennsylvania State Energy Plan Program, DVRPC is asking any municipality interested in initial participation in the second round, to provide a Letter of Intent (attached) and \$5,000. The fee of \$5,000 will offset some of the costs associated with hiring a legal/contracts advisor and a Design Services Professional to perform the preliminary feasibility study/audit.

The Letter of Intent and the \$5,000 will commit the Township only to the preliminary steps, which includes an audit of all of the streetlights in our Township. After the completion of the audit, the Township has the option to continue to participate through the rest of the process with design and construction with or without financing.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Initial fee is \$5,000 for participation in the audit and preliminary steps.

RECOMMENDATION:

Staff is recommending the Board authorize the submittal of the Letter of Intent and the fee of \$5,000.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we authorize the Township to submit the Letter of Intent and the \$5,000 fee to participate in the preliminary steps and streetlight audit for the DVRPC Regional Streetlight Procurement Program.

MOTION: _____ SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Regional Streetlight Procurement Program: Letter of Intent

This Letter of Intent commits _____ [name of municipality] to participate in DVRPC's Regional Streetlight Procurement Program (RSLPP) and obtain resources to design, procure and finance the transition to LED street lighting tailored to the municipality's needs. Through this commitment, the municipality agrees to authorize DVRPC to issue a request for proposal for a Design Services Professional (DSP). The municipality agrees to pay DVRPC a fixed fee of \$5,000 and to provide DVRPC and its contractors the necessary data and information required to develop a preliminary audit (see below for required information).

This letter does not bind the municipality to commit to purchase products, labor or consulting services in the program beyond the preliminary audit. If the municipality proceeds to construction stage of this project, the municipality agrees to pay DVRPC a Program Fee of up to 2% of the construction contract cost which will be invoiced by the installation contractor. This Program Fee will reimburse DVRPC's costs for technical and legal advisory services to assist with the RSLPP.

By participating in the RSLPP, each municipality will obtain:

1. A preliminary audit developed by a qualified Design Services Professional (DSP) competitively selected by the RSLPP Municipal Steering Committee.
2. The ability to contract directly with the same DSP to conduct project management, project development, and construction management services.
3. The ability to contract directly with a qualified street lighting Auditor/Designer that is competitively selected by the RSLPP Municipal Steering Committee.
4. The ability to contract directly with a qualified installation contractor that is competitively selected by the RSLPP Municipal Steering Committee.
5. Workshops and one-on-one assistance, and regular program communication from DVRPC.
6. Option to participate in a pool of financing created for the RSLPP.

By signing this letter, the municipality commits to:

- Pay DVRPC \$5,000 by issuing a Purchase Order (PO) or Account Payable Check. PO must be issued to DVRPC by September 30, 2018 or check payment must be paid by October 31, 2018.
- Provide the following data to DVRPC in advance of the preliminary audits:
 - A completed RSLPP Questionnaire, provided by DVRPC;
 - A copy of the municipality's most recent street light bill from PECO. If you have more than one streetlight account, please provide a bill for each account.
- Provide any additional information requested by the selected Design Services Professional, as long as this additional information can be produced by the municipality without added cost.
- Assign one point of contact that is responsible for communicating with DVRPC and the DSP throughout the program. Additional contacts can be added.

By signing this letter, the municipality will be eligible to:

- Provide input to DVRPC on the draft scope of work and evaluation criteria developed for selecting the Design Services Professional.
- Request that they are represented on the RSLPP Municipal Steering Committee.

I acknowledge that DVRPC will serve as a representative, along with the Municipal Steering Committee, on the selection committee for the DSP. In addition, DVRPC will be responsible for:

- Drafting the Request for Proposals (RFP) for the Design Services Professional.
- Contracting with the DSP and managing the Design Services Professional throughout the duration of the program to ensure that program goals are met.

DVRPC will not manage the DSP’s contracts with each municipality, the municipal contract with the Auditor/Designer, or the contract between the municipality and the installation contractor.

I acknowledge that each municipality will have their own contract with the Design Services Professional and the auditor/designer if they decide to proceed beyond Preliminary Audit. If a municipality decides to proceed through construction, each municipality will sign its own construction contract with the installation contractor, and this contract will be managed by the DSP and the municipality.

Municipality:

Print Name

Signature

Date

Title

DVRPC:

Print Name

Signature

Date

Title



Regional Streetlight Procurement Program (RSLPP)

DVRPC's Regional Streetlight Procurement Program assembles the resources needed to design, procure, and finance the transition to light-emitting-diode (LED) street lighting tailored to each municipality's needs. The RSLPP will pool the buying power of participating municipalities, which means that the lighting fixtures, labor, and technical support and financing will be procured at a price below that which would be available to any one municipality. In addition to significant energy cost savings, municipalities that retrofit to LEDs will also see significant operational and maintenance savings due to the longer life spans of LED lamps. Participating municipalities follow a common step-by-step timeline, guided by technical support.

Summary of Benefits

- The RSLPP is turnkey - all aspects of an LED conversion process, as well as the ability to leverage a pool of financing created for the program, if needed, and post-conversion operation and maintenance support, will be available.
- All solicitations will be managed by the program so municipalities do not have to procure services, products, or labor on their own.
- The RSLPP includes clearly defined and supported project steps will ensure that each municipality can confidently proceed through the LED conversion process.
- The pooled buying power will result in lower than market pricing on products and labor, as well as most services provided through the program.
- All products and services will be vetted by experts, ensuring that the program achieves the highest quality at the lowest possible price.
- There will be transparency on all products, labor, pricing, and design strategies can boost municipal decision making confidence.
- Deliverables will include a preliminary feasibility study, a detailed investment grade audit that includes a proposed project design and associated cashflow, and a field audit that provides the GPS location of all exterior lighting equipment.
- Post-conversion technical support will be available to help municipalities prepare for the ownership and maintenance of their new LED lighting system.
- Municipalities that finance can be reimbursed for all upfront project costs, including preliminary audit, and field audit, and any technical consulting fees, upon closing.

How do I learn more?

- Contact DVRPC's RSLPP Project Manager, Liz Compitello (ecompitello@dvrpc.org; 215-238-2897) with your interest or any questions.
- Submit a Letter of Intent to DVRPC by August 15, 2018.
- Complete a RSLPP Questionnaire and send a copy of your most recent street lighting bill(s) to DVRPC by August 15, 2018.



Connecting People, Places & Prosperity in Greater Philadelphia | DVRPC fully complies with Title VI of the Civil Rights Act of 1964 and related nondiscrimination statutes in all activities. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services, such as interpretation, can be provided to individuals who submit a request at least seven days prior to a public meeting. For more information, visit www.dvrpc.org/GetInvolved/TitleVI.

Connect With Us! [f](#) [t](#) [@](#) [in](#)

How does it work? (Step by Step)

Step 1: Program Setup (*Months 1-2*)

Municipalities submit a Letter of Intent (LOI). DVRPC will provide a LOI for municipalities to sign. The LOI authorizes DVRPC to issue an RFP for a Design Services Professional on behalf of the municipality, and confirms a good faith effort to participate in the program by requiring municipalities to pay DVRPC \$5,000 to cover a portion of DVRPC's upfront costs to support the development of the RSLPP. By submitting the LOI, municipalities agree to proceed through the preliminary feasibility study phase. The LOI also gives each municipality the ability to participate in the program beyond preliminary audit phase by contracting with the RSLPP-identified Design Services Professional to manage the procurements and contracts for field auditing, design, procurement, and the installation of a street lighting system in each community. If the municipality proceeds to through construction on this project, they agree to up to a 2% Program Fee assessed as by the price of the construction contract. This Program Fee will support DVRPC's costs for administering the program.

Municipalities complete the RSLPP Questionnaire. This questionnaire provides DVRPC with the necessary information from each municipality so that we can structure the program's competitive solicitations. The questionnaire will ask about your street and outdoor lighting system (number of fixtures, type and style (if known), ownership structure), as well as other questions about the qualities municipalities wish to achieve with a LED outdoor lighting system.

DVRPC forms a RSLPP Municipal Steering Committee that will serve on program selection committee(s) and provide on-going guidance throughout the program.

DVRPC hires a legal/contracts advisor to assist with the RSLPP.

2

Step 2: Project Kickoff (*Months 2-3*)

DVRPC will issue a Request for Proposals (RFP) to select a "Design Services Professional" (DSP) to serve the program using the results of the **RSLPP Questionnaire**. The selected DSP will:

- a. Provide a preliminary audit to each community.
- b. Be pre-qualified to develop and manage a turnkey retrofit project in each community.

DVRPC will host an in-person mandatory Needs Assessment Workshop to make sure that all participants are aware of the steps of the program and what will be required to complete each step.

Step 3: Preliminary Feasibility Study Phase (*Months 3-4*)

The DSP will complete a Preliminary Feasibility Study for each community. The Study will include an initial estimate of the scope of work, cost, and payback associated with a streetlight conversion project in each community. The study will be based on already assembled data and information, and will include an in-person scoping meeting to discuss project goals and objectives.

Step 4: Contracting and Investment Grade Audit Setup (*Months 4-5*)

Municipalities satisfied with their Preliminary Feasibility Study will pass a resolution and enter into contract with the DSP. The contract will include fees for the development and management of a turnkey retrofit project in each community, including construction project management services (if the municipality proceeds to construction).

DSP will competitively select all consultants (auditor, designer, and installation contractors), products, and labor for the pool of contracted municipalities. The DSP will leverage the pooled buying power of the program to identify the best possible solutions at the lowest possible price. The solicitations will be developed by the DSP, issued by DVRPC, and will be selected by the RSLPP Municipal Steering Committee, DVRPC, and the DSP.



Connecting People, Places & Prosperity in Greater Philadelphia | DVRPC fully complies with Title VI of the Civil Rights Act of 1964 and related nondiscrimination statutes in all activities. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services, such as interpretation, can be provided to individuals who submit a request at least seven days prior to a public meeting. For more information, visit www.dvrpc.org/GetInvolved/TitleVI.

Connect With Us! [f](#) [t](#) [@](#) [in](#)

Each municipality enters into contract with the program-selected field auditor/designer. Field audit/design costs will be paid upfront and will be transparent and standardized (\$/fixture) before the contract is signed. The field auditor will be managed by the DSP on behalf of the municipality.

Step 5: Investment Grade Audit Phase (Months 5-9)

The DSP will manage the development of the entire Investment Grade Audit, including the field auditor/designer. The Investment Grade Audit will include:

- A field audit and design process. The field audit will identify the GPS location of all outdoor lighting equipment. The auditor/designer will conduct a design process to ensure that the proposed replacement fixtures meet existing illumination levels and/or are designed to the needs of each particular municipality.
- A proposed scope of work and project cashflow for each municipality, based on audit findings and the proposed project design. To develop the scope of work, the DSP will work one-on-one with each municipality to incorporate and balance municipal-specific project goals and objectives (e.g., roadway/intersection safety, color temperature). The DSP will evaluate lighting solutions with the goal of balancing standardization across the program, with the need for municipalities to identify specific solutions based on their unique needs.

Step 6: Arrangement of Financing (Months 5-9)

Municipalities will have the option to participate in a pool of financing arranged for the RSLPP.

Step 7: Contract Signing/Closing (Months 9-10)

- Municipalities will enter into a construction contract with the installation contractor. The construction contract will reflect the competitively bid products and labor, as well as the specific design and scope of work developed for each community by the DSP.
- Project closing occurs, and funds are released.

Step 8: Construction (Months 12-24)

- DSP manages construction contract on behalf of each municipality, including:
 - all material delivery;
 - the installation schedule as guided by municipality;
 - processing all change orders;
 - PECO bill updates and any PECO or PJM rebates available to program participants

Step 9: Post-Installation Maintenance Assistance

Municipalities will have access to optional additional services available from the DSP:

- Evaluation of project annual energy and operational savings.
- Development of an Operations and Maintenance Plan for your new LED system.
- Development of Operation and Maintenance Manual that can be used as an in house asset management tool and help guide all future lighting development in each community.
- Development or update of a lighting ordinance for enforcing future lighting development in each community.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Auction Surplus Assets

MEETING DATE: July 23, 2018

ITEM NUMBER: # 11.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A Costello
Director of Public Works

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman



BACKGROUND:

The second Class Township Code provides that personal property owned by the Township with an estimated fair market value of which is one thousand dollars (\$1,000) or more, may only be sold by public bid or auction to the highest bidder after notice by advertisement.

In the past years, the Township disposed of surplus vehicles and assets through the firm of J.J. Kane Auctions by an auction process. J.J. Kane charges a consignment fee to the buyer of 10% and charges the Township a fee between 4% - 20% based on the overall sales revenue plus a share of certain expenses such as advertising costs. A copy of the J.J. Kane's agreement is attached. We are required to deliver the equipment to their facility in Conshohocken two weeks prior August 19, 2018 sale.

The Township has the following equipment available to be sold at auction this year:

- 1995 Ford F-250 with a 8' V-Plow VIN #1FTHF26H65NB55927 Mileage – 71,708
- 2003 Ford Crown Victoria VIN #2FAFP71W65X137604 Mileage – 95,478
- Miscellaneous Equipment – See attached Exhibit A

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT: Auction proceeds will be deposited to the General Fund.

RECOMMENDATION:

It is recommended that the Board authorize the sale of the above listed equipment via public auction through J.J. Kane Auctioneers in accordance with the terms of the attached agreement.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the sale at auction of the following Township equipment through J.J. Kane Auctioneers, Conshohocken, PA

- 1995 Ford F-250 with an 8' V-Plow VIN #1FTHF26H65NB55927 Mileage – 71,708
- 2003 Ford Crown Victoria VIN #2FAFP71W65X137604 Mileage – 95,478
- Miscellaneous Equipment – See attached Exhibit A

MOTION: _____

SECOND: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Exhibit A – Miscellaneous Equipment

2000 Auto Laser L500 # AEL-2500

1995 Bomag Jumping Jack # BT-58

Graco Line Striper # Graco 5000

2002 Redexim Slit Seeder # 0041204

1993 J.D. Walk Behind Mower 60" # 6575

2002 J.D. Walk Behind Mower 54" # TC54MCA030

1983 Sweepster Three Point Hitch 6 'Broom # 82259

1997 New Holland Cycle Bar Mower # 82259

1990 York Rake Asset # 004753

Onan Pro 6000E Elite 140 Generator Asset # 004927

Onan Pro 6000E Elite 140 Generator Asset # 004779

Onan Pro 6000E Elite 140 Generator Asset # 004983

Briggs and Stratton Power Guard 9000 Generator



MONTGOMERY Twp -
4% -

Contact: Lawrence J. Gregan, Township Manager
Company Name: Montgomery Township
Express Mail Address (No P.O. Boxes): 1001 Stump Rd., Montgomeryville
State: PA
Zip: 18936
Phone: 215-362-2301
Fax:
Email: lgregan@montgomerytp.org

E-Mailed To Client Date: 4/7/15

This agreement made the 7th day of April, 2015, between Montgomery Township (hereinafter called "Seller") and J.J. Kane Associates Inc / trade name J.J. Kane Auctioneers (hereinafter called "Auctioneer", acting as agent for "Seller"). It is agreed as follows:

- 1) The term of this agreement shall cover any auction sale the Seller chooses to participate starting on April 7th, 2015 and ending on December 31st, 2019.
- 2) Time Frame
 - a) The Seller hereby engages the Auctioneer to sell at public absolute auction sale, the property identified by the seller excluding chemicals, hazardous and/or environmentally unsafe equipment/material unless mutually written upon between Seller and Auctioneer.
 - i) The Seller shall be responsible for clean-up/disposal of petroleum products/chemical spills coming from Seller property/auction items that are offered for sale during this agreement. The prompt and proper clean-up of any spills, leaks or other releases of petroleum or chemical substances and materials will be preformed following Federal, State and Provincial regulations. Auctioneer on certain occasions where a spill has occurred, notification to certain Federal, State and Provincial agencies may be required. Seller shall be responsible for all costs resulting in the clean-up of any spills/leaks or other releases of petroleum or chemical spills in accordance with any Applicable Laws. All clean-up/proper disposal costs will be billed back to the Seller and deducted from Seller sale proceeds. If said proceeds shall not cover the cost of spill cleanup/disposal, Seller will be billed the difference and Auctioneer shall be paid within 10 business days of dated invoice. The obligations set forth in this Article shall survive termination or expiration of this Agreement.
- 3) Auction Company Personnel
 - a) Auctioneer shall provide all necessary auctioneers, accountants, clerks and office staff required to achieve the efficient and orderly performance of the auction sale. The Auctioneer shall employ qualified personnel to perform these jobs and shall perform this engagement in a professional and skilled manner in accordance with all applicable, federal, state and local laws and regulations.
- 4) As-Is & Where-Is Auction Sales
 - a) The property/auction items will be offered for sale individually, or in the case of small miscellaneous items sold in lots as determined by the Auctioneer. The property/auction items will be sold on an "As-Is Where-Is" basis without any warranties of any kind expressed or implied.

-
- b) Seller agrees to disclose to Auctioneer any known defects or faults with property/auction items prior to the auction sale.

5) Marketable Title

- a) The Seller specifically warrants they are the owner of and have marketable title to all of the property, free and clear from any liens, debts or encumbrances except as noted. The Seller further warrants that there are no judgments or liens against it and that there are no pending legal actions, claims or proceedings whatsoever which in any way would hinder, prevent or otherwise affect its right or ability to sell the property at auction sale.
- b) Seller agrees to deliver on request any documents, certificates, proof of ownership or titles, which would be required to deliver title to the property.
- c) In the case that there is a delay in the new purchaser receiving a clear title for any vehicle or trailer sold for the Seller, the net proceeds from the sale will be held, until a free and clear title is received by the purchaser, or at the discretion of the Auctioneer, that item would be pulled from the auction sale and remain the Sellers property.
- d) If Seller is a motor vehicle dealer,
 - i) list dealer state & dealer number: _____

6) Titles On-Site

- a) The Seller agrees to have all signed titles, a letter of authorization to sell your vehicles and any other related paperwork (seller specific bills of sale), either in my hands by the time designated by JJ Kane Auctioneers.
- b) To comply with motor vehicle rules and so new purchasers may transfer ownership with minimal problems, a letter of authorization needs to be on your company letterhead and must accompany all titles. Below is a sample letter:

To Whom It May Concern:

ABC Company gives J.J. Kane Auctioneers authorization to sell vehicles and/or equipment owned by _____ at your auction sale conducted on Saturday, _____ in _____, _____.

Sincerely

XXXXXXXXXX
01/01/2015

7) Delivery Of Auction Items

- a) The Seller agrees to have said property/auction items delivered to the sale site starting _____, 2015 and no later than _____, 2015. Items must be delivered in running condition (except when noted) with adequate fuel levels and a duplicate set of keys.

8) Insurance Coverage

- a) The Seller agrees to maintain proper insurance coverage on the property/auction items being sold until the day of the auction sale.
- b) The Auctioneer and owner of the sale site property will not be responsible for any damages to property/auction items resulting from acts of nature, theft, accident and/or vandalism while Sellers property is on the sale site.

- c) Auctioneer shall be responsible for loss or damage to Sellers property/auction items due to Auctioneers willful or negligent acts or omissions.

9) Commission

- a) The Seller agrees that Auctioneer will charge a 10 percent fee to the buyer for each item sold.
- b) The Seller agrees to pay the Auctioneer a seller's fee of 4%.
- c) The Seller agrees when applicable, that the Auctioneer may deduct its commission from the proceeds of the auction sale.

10) No Sales

- a) In the event that a successful bidder attending the auction sale or bidding live (Proxibid; Auctioneers Internet Agent) over the internet fails to pay for an item for which he is designated to be the high bidder, that property/auction item would be considered a "No Sale" and no commission would be charged on that item and the Seller would retain ownership of said item.

11) Reimbursed Expenses

- a) If applicable and pre-approved, the Seller agrees that the Auctioneer may deduct the exact cost for any additional services that Auctioneer provides Seller from the proceeds of the auction sale.

- (1) Advertising: \$ N/A
- (2) Decommissioning & Washing: \$ N/A
- (3) Repairs: \$ N/A
- (4) Transportation To Sale Site: \$ N/A
- (5) Other: \$ N/A

12) Payout

- a) Auctioneer will charge and collect from the purchaser, the purchase price together with all applicable taxes. Auctioneer will collect payment in full from the purchaser, prior to any property being removed. Seller shall be responsible for the payment of all income taxes accruing to Seller for revenue received from the sale of property.
- b) The Auctioneer agrees to pay the Seller the net proceeds from the auction sale 14 business days following the auction sale. Auctioneer shall express mail a written report to Seller listing items sold and an amount equal to **96 percent** of the gross selling price of the property sold at auction, as outlined under section (8) and less any approved expenses as outlined under section (10), in the form of a check made payable or electronic transfer to the Seller. Proof of all approved expenses will be provided with the payout.
 - (1) Proceeds check will be made payable and mailed to the same name and address as it appears on page 1 of this contract unless otherwise listed.

13) Absolute Unreserved Auction Sales

- a) The Seller understands that the Auctioneer conducts absolute unreserved public auction sales where each item is sold to the highest bidder regardless of price.
- b) Furthermore, the Seller understands/agrees that it is illegal for the Seller or an agent of the Seller to bid on and/or buy-back any items owned by the Seller.
- c) If the Seller or agent for the Seller attempts to bid on and/or buy back any of the consigned property/auction items, the Auctioneer will at his discretion choose one of the following actions:
 - (1) Pass the item currently being offered for sale along with all the other Seller's property/auction items.

- (2) Sell the item to the last "Good Faith" bidder before the Seller or agent for the Seller began bidding on the property/auction item.
- d) The Seller agrees that it will reimburse Auctioneer for any lost revenue, including seller's commission, buyer's fee and/or any pre-approved reimbursed expenses if a "Buy Back" takes place.
- 14) Advertised Items
- a) At the Auctioneers discretion, in the event that the Seller removes any advertised property/auction item from the auction sale, Seller agrees to pay the Auctioneer a handling fee of \$500.00 for each item removed from the sale.
- 15) Breach Of Contract
- a) In the event that Seller breaches any of the above warranties or makes any misrepresentation herein, Seller agrees to indemnify and hold the Auctioneer harmless from any and all liabilities or damages arising out of or relating to such breach or misrepresentation, including attorneys fees and other costs expended by Auctioneer in any action or proceeding arising out of or relating to the breach or misrepresentation.
- 16) Entire Agreement
- a) This Agreement contains the entire agreement between the parties and there are no other terms, obligations or representations, written or oral, other than contained in this agreement. This agreement may be modified only by a further writing that is duly executed by both parties.
- b) Headings used in this agreement are provided for convenience only and shall not be used to construe meaning or intent.

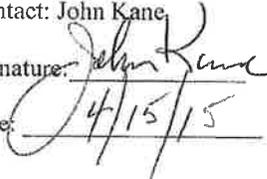
Seller hereby accepts all of the terms and conditions set forth above.

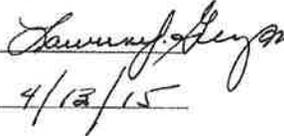
J.J. Kane Auctioneers

Company Name: Montgomery Township

Contact: John Kane

Contact: Lawrence J. Gregan

Signature: 

Signature: 

Date: 4/15/15

Date: 4/15/15

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

Telephone: 215-393-6900 • Fax: 215-855-6656

**ROBERT J. BIRCH
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
JOSEPH P. WALSH**

**LAWRENCE J. GREGAN
TOWNSHIP MANAGER**

April 13, 2015

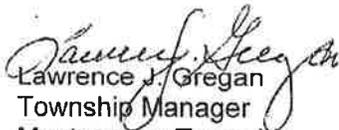
J.J. Kane Auctioneers
1000 Lenola Road
Building 1, Suite 203
Maple Shade, NJ 08052

RE: Authorization for the Sale of Vehicles/Equipment

To Whom It May Concern:

Township Manager Lawrence J. Gregan gives J.J. Kane Auctioneers the authorization to sell vehicles and/or equipment owned by Montgomery Township at your auction sales conducted during the calendar years 2015 to 2019 in the United States of America.

Sincerely,


Lawrence J. Gregan
Township Manager
Montgomery Township

LJG/dar

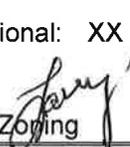
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Conditional Use Written Decision and Order – Water Tower Square Associates C69 – Satellite Use - Freestanding Restaurant - 751 Horsham Road

MEETING DATE: July 23, 2018 ITEM NUMBER: # 12,

MEETING/AGENDA: WORK ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Bruce Shoupe  BOARD LIAISON: Candyce Fluehr Chimera
Director of Planning and Zoning Chairman

BACKGROUND:

The applicant, Water Tower Square Associates, sought Conditional Use approval to construct a new 7,302 sf freestanding restaurant, at the Water Tower Square Shopping Center, located at the intersection of Horsham Road and North Wales Road. The property was developed in 2003 and currently has a number of retail uses located on the property, including Home Depot and Franks Movie Theater.

This matter involves adoption of the written "Decision and Order" for the conditional use application for a satellite use restaurant, Miller's Ale House.

The Board of Supervisors adopted a Resolution, granting the requested conditional use approval on June 25, 2018.

Under the MPC, the Board is required to render a written decision on a conditional use application within 45 days after the last hearing on the application.

Pursuant to the MPC, the Solicitor has prepared a formal decision and order memorializing the Board's grant of the requested conditional use.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: A hearing was held on June 25, 2018.

ALTERNATIVES/OPTIONS: None

BUDGET IMPACT: None.

RECOMMENDATION: Approve decision and order

MOTION/RESOLUTION: The motion is attached.

MOTION _____ SECOND _____ VOTE: _____

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Decision and Order regarding the Conditional Use application of Water Tower Square Associates. The applicant, proposes to construct a new 7,302 sf freestanding restaurant at the Water Tower Square Shopping Center located at 751 Horsham Road, which is zoned C-Commercial, which is permitted by conditional use.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, R. Dunlevy, B. Shoupe, M. Gambino, MCPC, MTPC, J. Goldstein, K. Amey, K. Johnson, Minute Book, Resolution File, File

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**IN RE: CONDITIONAL USE APPLICATION
OF WATER TOWER SQUARE ASSOCIATES**

PREMISES: 751 HORSHAM ROAD

PARCEL NO.: 46-00-01186-00-1

APPLICATION NO.: C-69

DECISION AND ORDER

NATURE OF THE APPLICATION

Applicant proposes to construct a 7,302 square-foot restaurant use, as a satellite use on the Property located at 751 Horsham Road, within the Township's C-Commercial District.¹

In order to facilitate the proposed satellite use, Applicant requests conditional use approval under Article XIII, Section 230-78(1) [C-Commercial District/Satellite Uses], in accord with Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and Standards for Conditional Use Approval].

¹ The Property is further identified as Tax Parcel Number 46-00-01186-00-1.

FINDINGS OF FACT

1. Applicant is Water Tower Square Associates (“Applicant”).
2. Applicant filed an Application with this Board requesting conditional use relief under Article XIII, Section 230-78(1) [C-Commercial District/Satellite Uses] in accord with Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and Standards for Conditional Use Approval of the Township’s Zoning Ordinance, as amended (“Ordinance”) to permit a 7,302 square-foot restaurant use as a satellite use (“Application”) on the Property located at 751 Horsham Road, within the Township’s C-Commercial District (“Property”).²
3. Applicant is the legal owner of the Property.
4. A properly advertised Hearing was held before this Board on June 25, 2018 (“Hearing”).
5. At the Hearing, Applicant was represented by James J. Garrity, Esquire.
6. No party protestants entered their appearances in opposition to the Application.
7. At the Hearing, the exhibits listed on Appendix 1 were entered into the record.
8. The following two witnesses testified in support of the Application:
 - Joseph Daniels, Miller’s Ale House’s Mid-Atlantic Region Real Estate Director; and
 - Brian Conlon, Applicant’s Engineer, who was accepted by this Board as an expert in Civil Engineering.
9. This Board found the testimony of Applicant’s witnesses to be credible.
10. The complete Hearing testimony and exhibits are incorporated by reference as though fully set forth here as Findings of Fact.³

² The Property is further identified as Tax Parcel Number 46-00-01186-00-1.

³ See, e.g., June 25, 2018 Hearing Notes of Testimony.

11. In sum, the Hearing testimony and exhibits demonstrated:
 - Applicant's proposed use is permitted in the C-Commercial District by conditional use.
 - Applicant's proposed use will conform to the C-Commercial District's applicable regulations including but not limited to setbacks, building coverage, open space, and buffering.
 - Applicant's proposed use will conform to the regulations applicable to proposed use and C-Commercial District, including Article XVIII [Signs]; Article XIX [Off-Street Parking and Loading]; and Article XXI [Miscellaneous Provisions].
 - Applicant shall comply with all applicable review letters issued in association with the Application as well as the conditions set forth in the attached Order.
 - Applicant's proposed use is consistent with the Township's Comprehensive Plan, as well as the stated purpose of the Ordinance, as set forth in Article I.
12. At the Hearing's conclusion, this Board issued a verbal same-night decision granting Applicant's requested conditional use relief, subject to certain conditions. This Decision and Order constitutes the written memorialization of this Board's same-night decision subject to such conditions set forth in the attached Order.

CONCLUSIONS OF LAW

1. It is well-settled that once an applicant for conditional use bears the initial burden of proving compliance with the specific requirements of the zoning ordinance relative to that conditional use, the governing body is obligated to approve the conditional use unless objectors (neighbors) present sufficient evidence to such a high risk of probability that the Applicant's use will cause a substantial threat to the community.⁴
2. Here, conditional use relief is sought under Article XIII, Section 230-78(1) [C-Commercial District/Satellite Uses], in accord with Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and

⁴ See, e.g., *Borough of Perkasié v. Moulton Builders, Inc.*, 850 A.2d 778 (Pa. Commw. Ct. 2004).

Standards for Conditional Use Approval] of the Ordinance, to permit a 7,302 square-foot restaurant use as a satellite use on the Property.

3. Having considered the credible testimony and exhibits presented at the Hearing in support of the Application, which demonstrates compliance with the Township's applicable conditional use criteria; and with no evidence offered to the contrary, this Board concludes that Applicant met its requisite burden of establishing an entitlement to its requested conditional use.
4. Specifically, this Board concludes that Applicant has satisfactorily established compliance with the Ordinance's applicable conditional use requirements, and as such is permitted to develop the Property as proposed, subject to the conditions set forth in the attached Order.

[Order on the next page]

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

**IN RE: CONDITIONAL USE APPLICATION
OF WATER TOWER SQUARE ASSOCIATES**

PREMISES: 751 HORSHAM ROAD

PARCEL NO.: 46-00-01186-00-1

APPLICATION NO.: C-69

ORDER

AND NOW, this _____ day of July 2018, Water Tower Square Associates' Conditional Use Application is **GRANTED**.

Applicant is permitted to construct and operate a 7,302 square-foot restaurant use as a satellite use on the Property located at 751 Horsham Road, within the Township's C-Commercial District.

This conditional use relief is subject to the following conditions:

1. Applicant shall comply with all review letters, as amended, associated with Water Tower Square Associates' Conditional Use Application, to the Township's satisfaction;⁵
2. Applicant shall comply with Chapter 205, Article VI (landscaping requirements), including the Ordinance's Appendix C or alternatively, seek the appropriate waivers and pay the associated fees-in-lieu determination during the land development process,

⁵ See Board Exhibit B-5 [Review Letters]

upon review of Applicant's full land development plan submission;
and

3. The Property's use and improvement shall be in substantial conformance with the Hearing testimony and exhibits.

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

CANDYCE FLUEHR CHIMERA, *Chair*

MICHAEL J. FOX, *Vice-Chairman*

JEFFREY W. McDONNELL, *Member*

TANYA C. BAMFORD, *Member*

MATTHEW W. QUIGG, *Member*

APPENDIX 1

HEARING EXHIBITS

Board Exhibits

- B-1 Application
- B-2 Proof of Publication
- B-3 Property Posting
- B-4 Neighbor Notification
- B-5 Review Letters
 - Township Police Department (04/26/18)
 - County Planning Commission Review Letter (05/09/18, 06/21/18)
 - Township Landscape Architect Review Letter (06/04/18, 06/05/18, 06/22/18, 06/25/18)
 - Township Fire Department (06/05/18)
 - Township Traffic Planning and Design Letters (06/06/18, 06/13/18, 6/25/18)
 - Township Land Planner Review Letter (06/08/18)
 - Township Engineer Review Letter (06/11/18, 06/14/18)
 - Zoning Officer's Ordinance Plan Review Letter (06/14/18)

Applicant Exhibits

- A-1 Miller's Ale House Menu
- A-2 Elevations Rendering
- A-3 Bio Retention Area Profile Detail
- A-4 June 22, 2018 Langan Traffic Statement
- A-5 TPD Response Letter (06/25/18)

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Authorize Township Manager to obtain bids for Ash Tree Removal Project in Zehr Section of Windlestrae Park, Enclave Blvd/Friendship Park and Gwynedd Lea Open Space Area (Phase III – 420 +/- Trees)

MEETING DATE: July 23, 2018

ITEM NUMBER: #13.

MEETING/AGENDA:

EXECUTIVE SESSION

REASON FOR CONSIDERATION:

Operational:

Policy:

Discussion: XX

Information:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Michael J. Fox, Township Supervisor
Liaison to Shade Tree Commission

BACKGROUND:

The Emerald Ash Borer (EAB) is an invasive forest insect from Asia responsible for the deaths of millions of ash trees throughout the eastern half of the U. S. and Canada. Surveys were conducted in 2014 and 2015 in Township parks including Spring Valley Park, Windlestrae Park, Fellowship Park and the Knapp Road Natural area which identified nearly 750 ash trees on these sites alone that could potentially be affected by this infestation.

The Public Works Department has been very active cutting down trees throughout the parks and open space areas that are or have died and pose a potential threat of falling and causing property damage and/or injury. The Township, with the assistance of Curt Eshleman, identified high risk trees on Township properties along property lines, trails, roads and sidewalks for removal. Currently, approximately 295 trees have been identified in the Zehr Section of Windlestrae Park, 50 trees along Enclave Blvd part of Friendship Park and 78 trees in the Gwynedd Lea for a total count of 420 +/- trees.

This tree removal project would require the formal bid process. The bid documents have been prepared and reviewed by the Township's Solicitor, Landscape Consultant, Curt Eshleman, and DVIT.

The work under this contract includes the furnishing of all labor, materials and equipment necessary and incidental for the falling of trees to within 12 inches or less of ground level and no material is to be left in any watercourse.

PREVIOUS BOARD ACTION:

The Board of Supervisors awarded phase I of the Ash Tree Removal Program for 237 +/- trees at Spring Valley Park on December 2017 in the amount of \$29,600 and in February 2018 phase II for 403 +/- trees at Autumn Woods/Winner Circle Open Space areas in the amount of \$135,000.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

Estimate possible \$150,000 expenditure.

RECOMMENDATION:

It is recommended that the Board of Supervisors authorize the Township Manager to obtain bids for the Ash Tree Removal Project at the Zehr Section of Windlestrae Park, Enclave Blvd part of Friendship Park area and Gwynedd Lea Open Space Area.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to obtain bids for the Ash Tree Removal Project at the Zehr Section of Windlestrae Park, Enclave Blvd part of Friendship Park area and Gwynedd Lea Open Space Area.

MOTION _____ SECOND _____ VOTE: _____

ROLL CALL:

Tanya Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

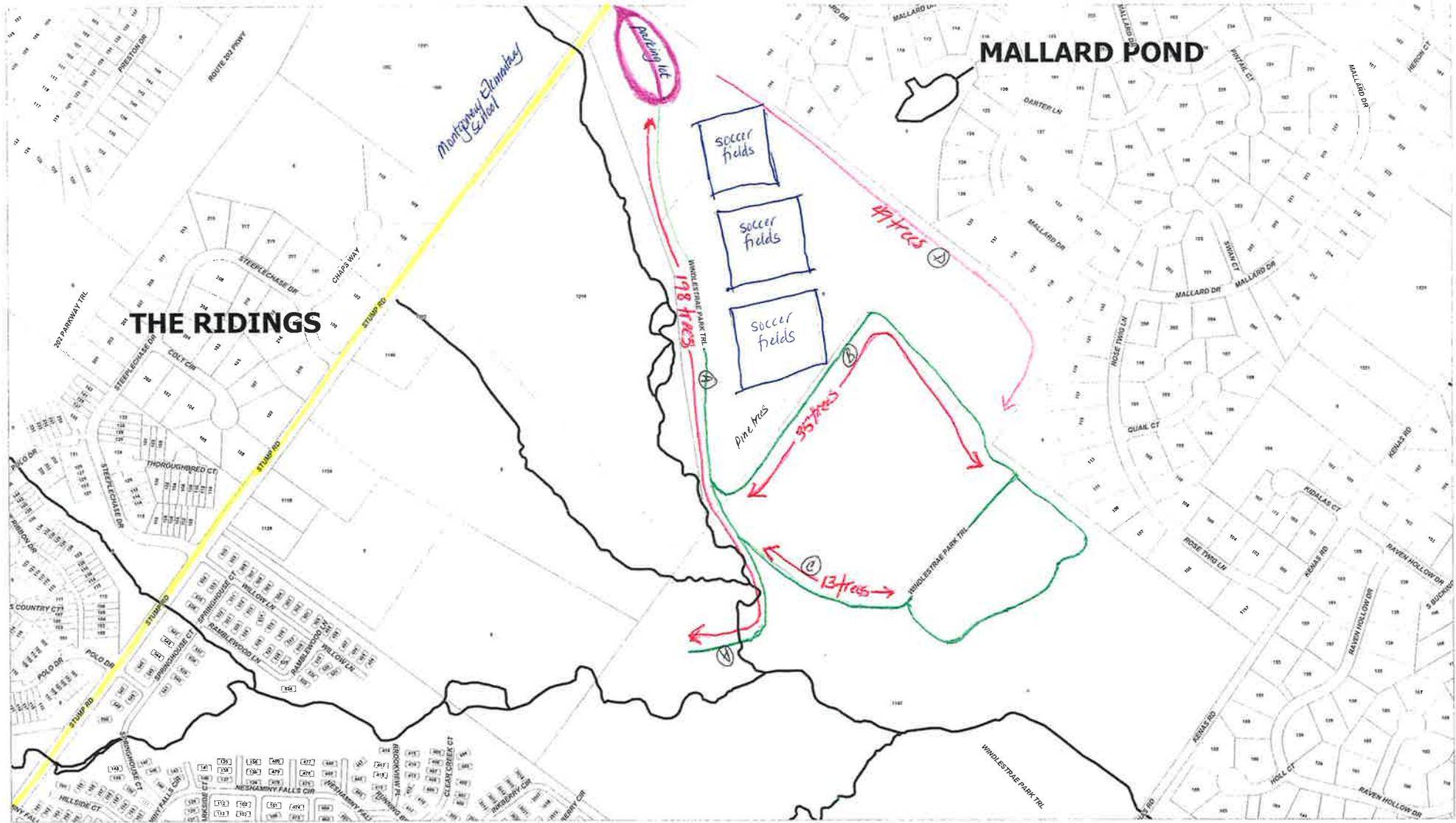
DISTRIBUTION: Board of Supervisors, Frank Bartle, Esq.

2018 ASH TREE CUTTING PROJECT - PHASE III

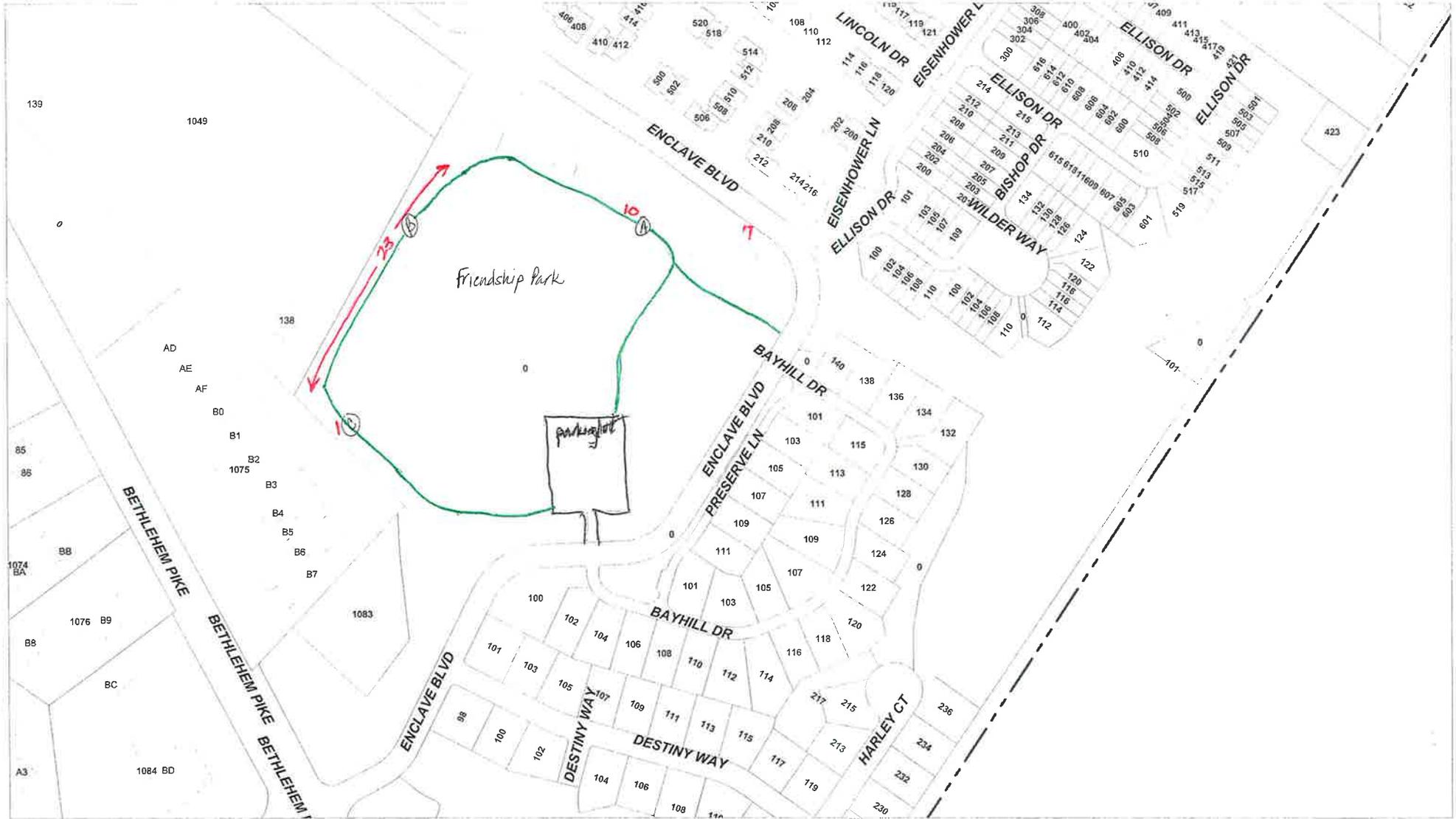
Windlestrae Park - Zehr Section	QTY	est cost for removal	Enclave Blvd / Friendship Park	QTY	est cost for removal	Gwynedd Lea Open Space	QTY	est cost for removal
Walking Trail A - both sides	198		Enclave Boulevard	7		behind 101 Clover Leaf Lane	15	
Walking Trail B - behind pine tree grove	35		Walking Trail A	10		behind 103 and 105 Clover Leaf Lane	17	
Walking Trail C - towards Rose Twig	13		Walking Trail B	23		behind 107 Clover Leaf Lane	14	
Behind Soccer Fields (D)	49		Walking Trail C	1		behind 109 Clover Leaf Lane	19	
						behind 111 Clover Leaf Lane	11	
						behind 115 Clover Leaf Lane	2	
Total # trees marked	295		Total # trees marked	41		Total # trees marked	78	

TOTAL BID +/- 414 trees \$ _____

Windlestrae Park - Zehr Section - Stump Road access



Enclave Blvd / Friendship Park



Gwynedd Lea Open Space Area



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: July 23, 2018

ITEM NUMBER: #14.

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
07/11/2018	01	72210	00001653	ADAM LION	900.00
07/11/2018	01	72211	100000734	AUSTIN HARRISON	200.00
07/11/2018	01	72212	00000072	CANON FINANCIAL SERVICES, INC	1,622.00
07/11/2018	01	72213	00000397	PECO ENERGY	11,360.86
07/11/2018	01	72214	00000468	SIRCHIE FINGER PRINT	616.55
07/13/2018	01	72215	100000701	STAPLES BUSINESS CREDIT	1,613.47
07/20/2018	01	72216	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	5,185.90
07/20/2018	01	72217	MISC	AAA Montgomeryville - Dunkin Donuts	13,369.32
07/20/2018	01	72218	00000187	ABOUT FLAGS, INC.	443.50
07/20/2018	01	72219	00000006	ACME UNIFORMS FOR INDUSTRY	316.06
07/20/2018	01	72220	100000282	ADVANCED DISPOSAL	257.50
07/20/2018	01	72221	00001202	AIRGAS, INC.	469.49
07/20/2018	01	72222	MISC-FIRE	ALEXANDER J DEANGELIS	45.00
07/20/2018	01	72223	100000739	ANN KING	462.50
07/20/2018	01	72224	00000528	ANYWHERE MINATURE GOLF	350.00
07/20/2018	01	72225	00000027	ARMOUR & SONS ELECTRIC, INC.	330.00
07/20/2018	01	72226	00002061	AT&T MOBILITY	192.66
07/20/2018	01	72227	100000734	AUSTIN HARRISON	200.00
07/20/2018	01	72228	00000043	BERGEY'S	561.92
07/20/2018	01	72229	00902946	BETTE'S BOUNCES, LLC	963.30
07/20/2018	01	72230	00902946	BETTE'S BOUNCES, LLC	997.30
07/20/2018	01	72231	MISC-FIRE	BILL WIEGMAN	150.00
07/20/2018	01	72232	MISC-FIRE	BRANDON UZDZIENSKI	45.00
07/20/2018	01	72233	00000083	BRUCE SHOUBE	100.00
07/20/2018	01	72234	00000071	CANON SOLUTIONS AMERICA, INC.	1,432.42
07/20/2018	01	72235	MISC-FIRE	CARL HERR	15.00
07/20/2018	01	72236	MISC	CHICK-FIL-A MONT MALL/STEVEN COHEN	1,198.51
07/20/2018	01	72237	00000648	COHEN LAW GROUP	944.55
07/20/2018	01	72238	00000363	COMCAST	261.19
07/20/2018	01	72239	00000335	COMCAST CORPORATION	1,409.94
07/20/2018	01	72240	MISC-FIRE	DAVID P BENNETT	30.00
07/20/2018	01	72241	00001556	DCED-PA DEPT OF COMMUNITY &	1,179.00
07/20/2018	01	72242	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	103.00
07/20/2018	01	72243	00000125	DISCHELL, BARTLE DOOLEY	16,403.78
07/20/2018	01	72244	00000125	VOID	0.00
07/20/2018	01	72245	00000125	DISCHELL, BARTLE DOOLEY	975.00
07/20/2018	01	72246	00002030	DON DOUGHERTY	225.00
07/20/2018	01	72247	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	186,058.15
07/20/2018	01	72248	00001520	DVIT - DELAWARE VALLEY INSURANCE	77,907.00
07/20/2018	01	72249	00000612	DVMMMA - DELAWARE VALLEY MUNICIPAL	1,863.23
07/20/2018	01	72250	00000120	DVWCT - DELAWARE VALLEY WC TRUST	64,448.00
07/20/2018	01	72251	00000152	ECKERT SEAMANS CHERIN &	6,687.50
07/20/2018	01	72252	100000429	EDWARD MOUNT	1,800.00
07/20/2018	01	72253	00903110	ESTABLISHED TRAFFIC CONTROL	200.00
07/20/2018	01	72254	100000737	ESTHER JEANTEL	68.00
07/20/2018	01	72255	00000322	ETTORE VENTRESCA & SONS, INC.	41,990.40
07/20/2018	01	72256	00000161	EUREKA STONE QUARRY, INC.	1,455.73
07/20/2018	01	72257	MISC	EXCELMAX CONSULTING LLC	1,200.00
07/20/2018	01	72258	100000408	FSSOLUTIONS	657.70
07/20/2018	01	72259	100000733	FUNDAMENTAL TENNIS	1,425.00
07/20/2018	01	72260	00001852	G.L. SAYRE, INC.	139.57
07/20/2018	01	72261	MISC	GEMMI CONSTRUCTION	720.00
07/20/2018	01	72262	00000198	GLASGOW, INC.	524.36
07/20/2018	01	72263	MISC-FIRE	GLEN ROETMAN	15.00
07/20/2018	01	72264	00001323	GLICK FIRE EQUIPMENT COMPANY INC	815.72
07/20/2018	01	72265	100000132	HARRY T. ALLEN	250.00
07/20/2018	01	72266	00000903	HOME DEPOT CREDIT SERVICES	303.22
07/20/2018	01	72267	100000736	IAN STEPHENS	50.00
07/20/2018	01	72268	MISC-FIRE	JACOB MILLEVOI	15.00
07/20/2018	01	72269	MISC-FIRE	JAKE WELTMAN	45.00
07/20/2018	01	72270	MISC-FIRE	JOHN H. MOGENSEN	30.00
07/20/2018	01	72271	MISC-FIRE	JON WASHINGTON	115.00
07/20/2018	01	72272	100000704	JOSEPH GONZALEZ	550.00
07/20/2018	01	72273	00000740	K.J. DOOR SERVICES INC.	675.80
07/20/2018	01	72274	00000377	KATHY'S JUST DESSERTS, INC.	375.00
07/20/2018	01	72275	MISC-FIRE	KEITH A MILLER	30.00
07/20/2018	01	72276	100000741	KEVIN COLLINS	49.83
07/20/2018	01	72277	00902911	KIM P. GREENE	50.00
07/20/2018	01	72278	00000932	KIMMEL BOGRETTE	16,320.37
07/20/2018	01	72279	MISC	KOWALSKI JOSEPH JR & JACLYN	1,200.00
07/20/2018	01	72280	00000057	LAWN AND GOLF SUPPLY COMPANY, INC.	189.01
07/20/2018	01	72281	00000571	LEE WAGNER	550.00
07/20/2018	01	72282	100000740	LEON D'AGOSTINO	19.95
07/20/2018	01	72283	00000354	MAD SCIENCE OF WEST NEW JERSEY	340.00
07/20/2018	01	72284	100000546	MARIAM SALIB	25.00
07/20/2018	01	72285	00000689	MARY KAY KELM, ESQUIRE	850.00
07/20/2018	01	72286	MISC-FIRE	MARY NEWELL	120.00
07/20/2018	01	72287	00000201	MASTERTECH AUTO SERVICE, LLC	3,356.77

Check Date	Bank	Check	Vendor	Vendor Name	Amount
07/20/2018	01	72288	00000974	MCCARTHY AND COMPANY, PC	1,437.50
07/20/2018	01	72289	MISC-FIRE	MICHAEL D. SHINTON	15.00
07/20/2018	01	72290	MISC-FIRE	MICHAEL SHEARER	15.00
07/20/2018	01	72291	MISC-FIRE	MIKE BEAN	30.00
07/20/2018	01	72292	100000188	MJ EARL	530.30
07/20/2018	01	72293	00000326	MONTGOMERY COUNTY	47.28
07/20/2018	01	72294	00000771	MONTGOMERY TOWNSHIP HISTORICAL	6,000.00
07/20/2018	01	72295	MISC	NORTH WALES CROSSING ASSOCS LTD	40.90
07/20/2018	01	72296	00000356	NORTH WALES WATER AUTHORITY	75.04
07/20/2018	01	72297	00001134	OFFICE DEPOT, INC	199.57
07/20/2018	01	72298	00000464	OZZY'S FAMILY FUN CENTER	2,579.60
07/20/2018	01	72299	00000597	PATRICIA A. GALLAGHER	722.07
07/20/2018	01	72300	MISC-FIRE	PAUL R. MOGENSEN	75.00
07/20/2018	01	72301	00000399	PECO ENERGY	7,958.17
07/20/2018	01	72302	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	246.65
07/20/2018	01	72303	00001171	PHILA OCCEALTH/DBA WORKNET OCC	138.30
07/20/2018	01	72304	00000446	PHISCON ENTERPRISES, INC.	200.00
07/20/2018	01	72305	00000945	PIPERSVILLE GARDEN CENTER, INC.	575.08
07/20/2018	01	72306	00906102	READY REFRESH	355.08
07/20/2018	01	72307	100000428	REBOUNDERZ LANSDALE	2,525.00
07/20/2018	01	72308	MISC	RICHFIELD GROUP, LLC	120.28
07/20/2018	01	72309	00000117	RIGGINS INC	2,674.86
07/20/2018	01	72310	00000115	RIGGINS, INC	3,265.40
07/20/2018	01	72311	00000741	ROBERT E. LITTLE, INC.	156.84
07/20/2018	01	72312	100000738	ROBERT GUMULA	75.00
07/20/2018	01	72313	00001972	ROBERT L. BRANT	87.50
07/20/2018	01	72314	MISC-FIRE	RYAN RUDELL	45.00
07/20/2018	01	72315	MISC	SAL'S NURSERY & LANDSCAPING	1,200.00
07/20/2018	01	72316	00000653	SCATTON'S HEATING & COOLING, INC.	394.22
07/20/2018	01	72317	MISC-FIRE	SEAN ALLISON	120.00
07/20/2018	01	72318	00000833	SHERWIN WILLIAMS COMPANY	36.47
07/20/2018	01	72319	00001030	SIGNAL CONTROL PRODUCTS, INC.	3,590.00
07/20/2018	01	72320	MISC	SOLARCITY CORPORATION	490.00
07/20/2018	01	72321	00000015	SPRINT	450.07
07/20/2018	01	72322	00001394	STANDARD INSURANCE COMPANY	7,520.58
07/20/2018	01	72323	MISC-FIRE	STEVE SPLENDIDO	30.00
07/20/2018	01	72324	MISC	STEWART & REINDERSMA ARCHITECTURE	325.82
07/20/2018	01	72325	100000585	THE CHAMBER OF COMMERCE FOR	525.00
07/20/2018	01	72326	00002020	THOMSON REUTERS	210.00
07/20/2018	01	72327	00001273	TIM KUREK	551.50
07/20/2018	01	72328	00906033	TRAMMEL TESTING, INC.	450.00
07/20/2018	01	72329	MISC-FIRE	TREVOR DALTON	15.00
07/20/2018	01	72330	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72331	00001998	TROPIANO BUS COMPANY LLC	870.00
07/20/2018	01	72332	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72333	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72334	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72335	00001998	TROPIANO BUS COMPANY LLC	870.00
07/20/2018	01	72336	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72337	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72338	00001998	TROPIANO BUS COMPANY LLC	712.50
07/20/2018	01	72339	00001998	TROPIANO BUS COMPANY LLC	475.00
07/20/2018	01	72340	100000210	UNIFIRST	139.20
07/20/2018	01	72341	MISC	UNIVERSAL DENTISTRY	1,908.90
07/20/2018	01	72342	00000040	VERIZON	139.99
07/20/2018	01	72343	MISC	VIBBER BRIAN S BUILDER	75.00
07/20/2018	01	72344	MISC-FIRE	VINAY SETTY	150.00
07/20/2018	01	72345	MISC-FIRE	VINCE ZIRPOLI	60.00
07/20/2018	01	72346	00000809	VISITING NURSE ASSOCIATION	1,500.00
07/20/2018	01	72347	00001329	WELDON AUTO PARTS	597.27
07/20/2018	01	72348	100000530	WHITE OAK LANDSCAPING, INC	5,200.00

01 TOTALS:

(1 Check Voided)

Total of 138 Disbursements:

540,061.97

07/20/2018

Check List
For Check Dates 07/10/2018 to 07/23/2018

Check Date	Name	Amount		
07/12/2018	BCG 401	401 Payment	\$	16,145.88
07/12/2018	BCG 457	457 Payment	\$	11,383.20
07/12/2018	PA SCDU	Withholding Payment	\$	802.03
07/12/2018	UNITED STATES TREASURY	941 Tax Payment	\$	92,933.87
07/18/2018	STATE OF PA	State Tax Payment	\$	10,434.38
07/20/2018	BERKHEIMER	2nd Qtr. EIT Payment	\$	24,087.86
07/20/2018	BERKHEIMER	2nd Qtr. LST Payment	\$	1,410.00
Total Checks: 7			\$	157,197.22