



**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**JANUARY 22, 2018**

[www.montgomerytp.org](http://www.montgomerytp.org)

Tanya C. Bamford  
Candyce Fluehr Chimera  
Michael J. Fox  
Jeffrey W. McDonnell  
Matthew W. Quigg

Lawrence J. Gregan  
Township Manager

**ACTION MEETING – 8:00 PM**

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of January 2, 2018 Meeting
6. Shade Tree Commission Recognition
7. Consider Appointment of Fire Police Officer
8. Recognize Public Works Employee Promotions
9. Consider Authorization to Advertise for Bids for the 2018 In-Place Road Paving Project
10. Consider Authorization to Advertise for Bids for the 2018 Curb and Sidewalk Project
11. Consider Approval of Settlement of Business Tax Audit Appeal – Neptune Chemical Pump
12. Consider Approval of Amended Township Purchasing Police – Bidding Limits
13. Consider Approval of Conditional Use Written Decision and Order – Conditional Use  
Application C-66 Higher Rock Partners LP
14. Consider Authorization for Escrow Release – 1023 Lansdale Avenue
15. Consider Acceptance of Letter of Resignation – Elected Township Auditor
16. Consider Payment of Bills
17. Other Business
18. Adjournment

**Future Public Hearings/Meetings:**

01-23-2018 @ 7:30pm – Environmental Advisory Committee

02-07-2018 @ 7:30pm – Zoning Hearing Board

02-12-2018 @ 8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Public Comment

MEETING DATE: January 22, 2018

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager 

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors

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BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Announcement of Executive Session

MEETING DATE: January 22, 2018

ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors



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BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Minutes for January 2, 2018

MEETING DATE: January 22, 2018 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors

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BACKGROUND:

Please contact Deb Rivas on Monday, January 22, 2018 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**DRAFT**

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 2, 2018**

At 6:30 p.m. Chairman Candyce Fluehr Chimera called to order an executive session. In attendance were Supervisors Michael J. Fox and Jeffrey W. McDonnell as well as Supervisors-Elect Tanya C. Bamford and Matthew W. Quigg. Also in attendance were Township Manager Lawrence J. Gregan and Township Solicitor Frank R. Bartle, Esquire.

Chairman Candyce Fluehr Chimera called the re-organization meeting to order at 7:00 p.m. In attendance were Supervisors Michael J. Fox and Jeffrey W. McDonnell as well as Supervisors-Elect Tanya C. Bamford and Matthew W. Quigg. Also in attendance were Township Solicitor Frank Bartle, Esquire, Township Manager Lawrence Gregan, Police Chief Scott Bendig, Director of Fire Services Richard Lesniak, Director of Finance Ami Tarburton, Director of Administration and Human Resources Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning and Zoning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Director of Information Technology Richard Grier, Public Information Coordinator Kelsey McMeans and Recording Secretary Deborah Rivas.

The Honorable Andrea Duffy, District Court Judge, administered the Oath of Office to the newly elected Real Estate Tax Collector Patricia Gallagher. The Honorable Todd Eisenberg, Montgomery County Court of Common Pleas Judge, administered the Oath of Office to the newly elected Township officials: Jennifer Dan LoStracco as Township Auditor, Tanya C. Bamford as Township Supervisor, and Matthew W. Quigg as Township Supervisor.

Following the Pledge of Allegiance, Chairman Candyce Fluehr Chimera called for public comment from the audience and there was none.

Solicitor Frank Bartle announced that the Board had met in an executive session prior to this meeting and discussed two personnel matters including a personnel opening and Police

contract negotiations and grievance update. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Supervisor Michael J. Fox made a motion and Supervisor Tanya C. Bamford seconded the motion to nominate Candyce Fluehr Chimera to serve as the Temporary Chair until a new Chairman was elected. Approval of the nomination was unanimous.

Supervisor Tanya C. Bamford nominated Candyce Fluehr Chimera to be the Chairman for 2018, Supervisor Matthew W. Quigg seconded the motion. By Resolution #1, made by Supervisor Tanya C. Bamford and seconded by Supervisor Matthew W. Quigg, Candyce Fluehr Chimera was elected unanimously to serve as the Chairman of the Board of Supervisors for 2018.

Supervisor Michael J. Fox presented an engraved gavel plaque to Candyce Fluehr Chimera and thanked her for her service as Chairman of the Board of Supervisors for the year 2017.

Chairman Candyce Fluehr Chimera nominated Michael J. Fox to be the Vice Chairman for 2018, Supervisor Tanya C. Bamford seconded the motion. By Resolution #2 made by Chairman Candyce Fluehr Chimera and seconded by Supervisor Tanya C. Bamford, Michael J. Fox was unanimously elected to serve as Vice Chairman of the Board of Supervisors for 2018.

Chairman Candyce Fluehr Chimera commended all of the Township's Volunteer Boards and Committees for their service during the year 2017 and expressed the Township's appreciation to the Board and Committee members for their dedication and time in serving on Township committees.

Resolution #3, made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously re-appointed committee volunteers with expiring terms of January 1, 2019 to new terms in accordance with the bylaws of their respective committees and boards.

Resolution #4 made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, appointed David L. Barrett to the

Montgomery Township Municipal Sewer Authority to serve a five year term, expiring on January 1, 2023; appointed Marcy Lynch to the Community and Recreation Advisory Committee to serve a one year term, expiring on January 1, 2019; appointed John (J.P.) Northrop to the Autumn Festival Committee to serve a one year term, expiring on January 1, 2019; appointed Barbara M. Vinciguerra to the Finance Committee to serve a one year term, expiring on January 1, 2019; and appointing David Wood to the Autumn Festival Committee to serve a one year term, expiring on January 1, 2019.

Resolution #5, made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, established the official holidays that Montgomery Township offices will be closed in the year 2018.

Resolution #6, made by made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Matthew W. Quigg and adopted unanimously, established the meeting dates for the Board of Supervisors for the year 2018.

Resolution #7, made by Vice Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, set the Treasurer's Bond at \$2,500,000.

Resolution #8, made by Chairman Candyce Fluehr Chimera and seconded by Supervisor Tanya C. Bamford, named the depositories for the Township to be Uninvest Bank and Trust Company, Morgan Stanley as custodian for the investments of the Police Pension Fund, and ICMA-RC as the custodian for Montgomery Township Police Pension Funds in the Deferred Retirement Option Program (DROP). Resolution #8 was adopted with a 4-0-1 vote with Vice Chairman Michael J. Fox abstaining from voting as he is employed by Uninvest Bank.

Resolution #9, made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Matthew W. Quigg and adopted unanimously, appointed the Township Officials and Consultants for the year 2018.

Resolution #10, made by Vice Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, authorized the execution of the Township Managers Memorandum of Agreement effective for the period of 1/1/2018 to 12/31/2019.

Resolution #11, made by Vice Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, certified Supervisor Tanya C. Bamford as the voting delegate to the Pennsylvania State Association of Township Supervisors conference for 2018.

Resolution #12, made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox and adopted unanimously, established the Board liaisons to the various Township Volunteer Committees and Boards.

Resolution #13, made by Vice Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, approved the list of authorized drivers of Township-owned vehicles for commuting purposes for 2018.

Resolution #14, made by Vice Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, re-appointed the following Fire Police to serve Montgomery Township in 2018: William Adams, Stacy Bailey, Mitchell Barrer, Gregory Fitzgerald, Michael Goldberg, Robert Gruber, Maryanne Mogensen, Bud Rhoads, Joel Silver and William Tuttle.

Resolution #15, made by Vice Chairman Michael J. Fox, seconded by Supervisor Tanya C. Bamford and adopted unanimously, adopted the 2018 Fee Schedule including building and related permits, zoning permits, subdivision applications, highway occupancy permits, per diem rates, fees and hourly charges for the Township Engineer, Traffic and Street Light Engineer, Landscape Architect, Township Solicitor, Zoning Hearing Board Solicitor, Planning Consultant, Special Legal Counsel, Labor Counsel, Building Inspector, Business Tax Auditor and Court Reporter, as detailed in the Fee Schedule.

Resolution #16, made by Vice Chairman Michael J. Fox, seconded by Chairman Candyce Fluehr Chimera and adopted unanimously, approved the maximum departmental salary/wage increases for 2018, in accordance with the adoption of the 2018 budget.

Chairman Candyce Fluehr Chimera called to order the Action meeting and made a motion to approve the minutes of the December 18, 2017 Board of Supervisors meeting, and

Vice Chairman Michael J. Fox seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Director of Planning and Zoning Bruce Shoupe reported that the Emerald Ash Borer (EAB) is an invasive forest insect from Asia responsible for the deaths of millions of ash trees throughout the eastern half of the U.S. and Canada. Surveys were conducted in the Township parks which identified nearly 750 ash trees in the parks alone that could potentially be affected by this infestation. The Township, with the assistance of Curt Eshleman, has begun to identify high risk trees on Township properties along property lines, trails, roads and sidewalks for removal. Currently 176 trees have been identified in Autumn Woods and approximately 125 in the Winners Circle Open Space Area for a total count of 300 trees. The tree removal project requires a formal bid process. The work under this contract includes the furnishing of all labor, materials and equipment necessary and incidental for the felling of trees to within 12 inches or less of ground level. Additional requirements and procedures are outlined within the bid documents. Resolution #17 made by Vice Chairman Michael J. Fox, seconded by Supervisor Matthew W. Quigg and adopted unanimously, authorized the Township Manager to advertise for bids for the Ash Tree Removal Project in Autumn Woods and the Winners Circle Open Space Area.

A motion to approve the payment of bills was made by Chairman Candyce Fluehr Chimera, seconded by Vice Chairman Michael J. Fox, and adopted unanimously, approved the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at 7:40 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Recognition by Shade Tree Commission

MEETING DATE: January 22, 2018

ITEM NUMBER: #6

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX

Policy: Discussion:

Information:

INITIATED BY: Bruce S. Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Michael J. Fox  
Shade Tree Liaison

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BACKGROUND:

Tonight, the Shade Tree Commission wishes to recognize the hard work and dedication for year after year accomplishment shown promoting the Goals of the Shade Tree Commission by two outstanding people.

The Commission would like to recognize Shade Tree Member Mary Brock since 2010 and Staff Liaison Marianne McConnell since 2002, for their hard work and dedication in organizing and coordinating the Township's Annual Arbor Day event and the Community Forestry Workshop held in November 2017.

During Mary Brock's tenure, she has demonstrated great leadership in organizing and coordinating the Township's Annual Arbor Day event and was instrumental in coordinating the location and course curriculum and securing highly qualified guest speakers for the Community Forestry Workshop held in November 2017, ensuring that each course offered during this event received full accreditation from the various regulatory organizations.

During Marianne McConnell's tenure, as staff liaison to the Shade Tree Commission, her outstanding organizational skills and dedication has allowed successful recertification of the Township's Tree City Growth Award since 2002. Assisted in organizing and coordination of the Township Annual Arbor Day event and the Community Forestry Workshop ensuring all attendees were informed well in advance on the courses offered, accommodations, scheduling and events offered.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

PREVIOUS BOARD ACTION:

ALTERNATIVES/OPTIONS:

BUDGET IMPACT:

RECOMMENDATION:

It is recommended that we recognize Shade Tree Commission member Mary Brock and Staff Liaison Marianne McConnell.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize Mary Brock and Marianne McConnell for their hard work and dedication for the Shade Tree Commission.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Appointment of FDMT Fire Police Officer

MEETING DATE: January 22, 2018

ITEM NUMBER: #7

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak  
Director of Fire Services

BOARD LIAISON: Tanya Bamford, Liaison to the  
Public Safety Committee

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BACKGROUND:

Mr. Gary Davis, a resident of Montgomery Township, recently joined the Fire Department of Montgomery Township (FDMT). He is being nominated by the FDMT to be appointed as a Special Fire Police Officer under the Pennsylvania State Fire Police Statute - Act of 1941, P.L. 137, No. 74, Amended July 11, 1980, P.L. 580, No. 122.

Under this law, before the applicant can perform the duties as a Special Fire Police Officer, the nominated candidate must be confirmed by the Board of Supervisors and sworn in by the Chairman of the Board of Supervisors. Special Fire Police serve the public in the following manner:

- To regulate traffic and keep crowds under control at or in the vicinity of any fire at which their companies are in attendance and to exercise such other police powers as are necessary in order to facilitate and prevent interference with the work of firemen in extinguishing fires.
- To perform their duties when functioning as special fire police at any function, event, or parade conducted by, and under the auspices of any volunteer fire company, or any event, function, or parade conducted by an organization other than a volunteer fire company, providing the request to perform these duties is made by the governing body of the township in which the event will be conducted.
- To perform traffic and or crowd control duties when accidents, floods, or any other emergency requiring performance of such duties until the arrival of proper township police authority or until the emergency no longer exists.

Any person functioning as Special Fire Police Officer and performing a duty under any of the above conditions, shall be deemed to be performing the duties of his/her employment. Fire police performing such duties shall be identifiable by, at minimum, the wearing of a distinctive arm band or hat or uniform or insignia. Under no circumstances does the act grant Special Fire Police the right and / or power to use firearms or other weapons in the exercise of special fire police powers granted under the law.

Mr. Davis has been interviewed by the Montgomery Township Police Department and is being recommended for appointment as a Special Fire Police Officer.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

It is recommended that the Board of Supervisors appoint Mr. Gary Davis as a Special Fire Police Officer and administer the Oath of Office.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint Mr. Gary Davis to the position of Special Fire Police Officer with the Fire Department of Montgomery Township.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Tanya Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



## MONTGOMERY TOWNSHIP POLICE DEPARTMENT

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J. Scott Bendig  
*Chief of Police*

1001 Stump Road • P.O. Box 68 • Montgomeryville, PA 18936  
215-362-2301 • Fax 215-362-6383

Chief Vice Zirpoli  
Fire Department of Montgomery Township

October 2, 2017

Chief,

I was requested to complete a background investigation for applicant Gary Davis for the position of Fire Police Officer for the Fire Department of Montgomery Township.

During the course of this background investigation I reviewed the Special Fire Police Application and Release of Information form that was signed by the applicant. I also requested and received an E-Patch Background Check from the applicants. I interviewed the applicants and reviewed the guidelines and requirements of Title 35 Chapter 74 Subchapter D. I then conducted a background following standard techniques.

Based on the above investigation I have located no criminal arrests or convictions for applicant Gary Davis. Based on all information I believe that he has the understanding and ability to perform the duties of a Special Fire Police Officer in Montgomery Township.

If you should need any further information, please contact me.

Regards,

Gerry Dougherty  
Patrol Lieutenant  
Montgomery Township Police Department

# BUCKS COUNTY COMMUNITY COLLEGE

Newtown, Pennsylvania

*In recognition of successful participation, confers upon:*

Gary Davis

*this Certificate of Completion comprising of 16.00 hours in*

Basic Fire Police (BFPO)

10/22/2017  
Date

Hunnewell, James V  
Instructor



A handwritten signature in black ink, appearing to read "James V. Hunnewell", written over a horizontal line.

Executive Director,  
Department of Public Safety Training & Certification

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

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SUBJECT: Recognize Public Works Department Promotions

MEETING DATE: January 22, 2018

ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello  
Director of Public Works

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman



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BACKGROUND:

Tonight, we are recognizing the promotion of two Public Works Department employees. The first promotion is Scott Stutzman who has been elevated from Acting Road Foreman to Road Foreman as of January 1, 2018. Scott began his career with Montgomery Township on November 26, 1990 as a laborer and worked his way through the ranks to his current position of Foreman. Scott has successfully completed the Penn State Leadership Program for supervisory personnel along with the Local Technical Assistance Program (LTAP) Road Scholar Certification.

Second, we would like to recognize Todd Jasuta who has been elevated from the position of Acting Assistant Road Foreman to Assistant Road Foreman as of January 1, 2018. Todd began his career with Montgomery Township on March 22, 1999 as a Laborer and worked his way through the ranks to his current position of Assistant Road Foreman. Todd has successfully completed Excelling as a Manager or Supervisor training and the Local Technical Assistance Program (LTAP) and received his Road Scholar Certification. Todd is scheduled to begin the Penn State Leadership Program for supervisory personnel early this year.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

PREVIOUS BOARD ACTION:

ALTERNATIVES/OPTIONS:

BUDGET IMPACT:

Both promotional increases were included in the approved 2018 final Budget.

RECOMMENDATION:

I recommend that we recognize the promotion of Scott Stutzman to Road Foreman and the promotion of Todd Jasuta to the position of Assistant Road Foreman.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize the promotion of Scott Stutzman to Road Foreman and the promotion of Todd Jasuta to Assistant Road Foreman.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.





January 17, 2018

**Request for Authorization to Advertise**

**Project Name:** 2018 Paving Project – Contract #2017-09024

**Project Description:**

The 2018 Paving Project involves the milling and overlay of the portions of Clayton Court, Gwynmont Circle, Gwynmont Drive, Oval Lane, Trotter Lane, Andrew Lane, Glen Road, Meadow Glen Road, Spur Road, Knapp Road, Mele Avenue, and Douglass Road.

**Project Location:**

The work to be completed under the 2018 Paving Project is located primarily in and around three neighborhoods in Montgomery Township known as Gwynmont Farms, Meadow Glen, and Woodbrook.

**Project Cost:**

The amount budgeted for this project is \$770,564.

**Project Timeline:**

Upon approval of the Request for Authorization to Advertise, it is anticipated that the public bid opening for the 2018 Paving Project will be held on February 14, 2018 and considered for award at the February 26, 2018 Board of Supervisors meeting.

**DOCUMENT 00 11 13**  
**ADVERTISEMENT FOR BIDS**

Sealed bids will be received by the **Montgomery Township** at their offices, at 1001 Stump Road, Montgomeryville, PA 18936, until 10:30 A.M. prevailing time on **February 14, 2018** at which time and place the bids shall be publicly opened and read aloud for:

**Contract 2017-09024 – 2018 Paving Project**

The Work to be completed under this contract consists of all labor, equipment and materials to perform the mill and overlay of various roads within Montgomery Township as described in the Drawings and Specifications. The scope of work includes, but is not limited to, approximately 71,000 SY of mill and overlay, 125 tons of leveling, base repair, and all associated pavement markings along various roads throughout Montgomery Township.

Bidding Documents may be obtained at the office of **Gilmore and Associates, Inc., Consulting Engineers, 65 E. Butler Avenue, Suite 100, New Britain, PA, 18901**, for a cost of \$50.00 per set, plus \$10.00 per set or \$35.00 per CD set, for postage and handling if mailing is requested. Checks should be made payable to Gilmore and Associates, Inc. Amounts paid for bidding documents are non-refundable. Bidding Documents may be examined at the Engineer's office, between the hours of 9:00 A.M. to 4:00 P.M., Monday through Friday.

Each bid shall be submitted in accordance with the Instructions to Bidders and must be accompanied by a Bid Bond or Certified Check for not less than ten percent (10%) of the Bid amount payable to **Montgomery Township** along with an Agreement of Surety certifying that the required Performance and Payment Bonds will be provided to the Bidder. Each bid must be enclosed in a securely sealed opaque envelope and endorsed: "**CONTRACT 2017-09024 – 2018 Paving Project**" with the name and address of the Bidder clearly marked on the envelope.

The successful Bidder shall be required to furnish proof of insurance and bonds for Performance, Payment, and Maintenance in such form as meets the approval of **Montgomery Township** and having as security thereon such Surety company or companies as are approved by **Montgomery Township**.

A pre-bid meeting will not be held for this project.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended, the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry and to applicable provisions of Act 127 Pennsylvania Public Works Employment Verification as amended.

Work is to commence on or after July 5, 2018 and be completed by August 29, 2018.

A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. Bids may be withdrawn within two (2) business days after the opening of Bids only by the withdrawing Bidder's strict compliance with 73 P.S. §1602 and any subsequent amendments.

The Bid will remain subject to acceptance for sixty (60) days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**Montgomery Township** reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informality in the bids.

By order of: Montgomery Township  
Owner: Montgomery Township  
Dated: January 2018

END OF DOCUMENT

**SCHEDULE OF BID ITEMS**

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Amount</b>
<b>BASE BID</b>					
1	Mill Roadway, 1.5" depth	71225	SY	\$ _____	\$ _____
2	8" Asphalt Base Repair (If & Where Directed)	415	SY	\$ _____	\$ _____
3	14.5" Asphalt Base Repair (If & Where Directed)	120	SY	\$ _____	\$ _____
4	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	125	TON	\$ _____	\$ _____
5	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	59549	SY	\$ _____	\$ _____
6	HMA Wearing Course, PG 64 – 22, 0.3 to 30 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	11676	SY	\$ _____	\$ _____
7	24" Wide Thermoplastic STOP Bar	109	LF	\$ _____	\$ _____
8	24" Wide Thermoplastic Gore Striping	196	LF	\$ _____	\$ _____
9	Pavement Markings, Thermoplastic 'Left Turn' Arrows	11	EA	\$ _____	\$ _____
10	Pavement Markings, Thermoplastic "ONLY" Letters	28	EA	\$ _____	\$ _____
11	4" Wide Double Yellow Line, Epoxy	1750	LF	\$ _____	\$ _____
12	4" Wide Single Yellow Line, Epoxy	2944	LF	\$ _____	\$ _____
13	4" Wide Broken Yellow Line, Epoxy	740	LF	\$ _____	\$ _____
14	4" Wide Single White Line, Epoxy	860	LF		
15	6" Wide Single White Line, Thermoplastic	100	LF	\$ _____	\$ _____
<b>Total Amount Bid, Based on Estimated Quantities, for Items #1-15, Inclusive</b>				\$ _____	\$ _____

(words)

NOTE:  
1. Extension of all Unit Prices must be exact.

**G GILMORE & ASSOCIATES, INC.**

**&A SUMMARY OF WORK**

**CLIENT:**

Montgomery Township

**PROJECT NAME:**

2018 Paving Project

**PROJECT NUMBER:**

2017-09024

**DATE:** 17-Jan-18

#	DESCRIPTION	UNITS	QUANTITY
<b>Clayton Court (Gwynmont Circle to Cul-de-sac)</b>			
1	Mill Roadway, 1.5" depth	SY	2983
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	4
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	2983
<b>Gwynmont Circle (Gwynmont Drive to Cul-de-sac)</b>			
1	Mill Roadway, 1.5" depth	SY	5577
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	6
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	5577
<b>Gwynmont Drive (Route 202 to End)</b>			
1	Mill Roadway, 1.5" depth	SY	6816
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	7
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	6816
4	24" Wide Thermoplastic STOP Bar	LF	18

**G GILMORE & ASSOCIATES, INC.****&A SUMMARY OF WORK****CLIENT:**

Montgomery Township

**PROJECT NAME:**

2018 Paving Project

**PROJECT NUMBER:**

2017-09024

**DATE:** 17-Jan-18

#	DESCRIPTION	UNITS	QUANTITY
<b>Oval Lane (Gwynmont Circle to Cul-de-sac)</b>			
1	Mill Roadway, 1.5" depth	SY	1809
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	3
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	1809
<b>Trotter Lane (Gwynmont Drive to Gwynmont Drive)</b>			
1	Mill Roadway, 1.5" depth	SY	2390
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	3
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	2390
<b>Andrew Lane (Meadow Glwn Road to Spur Road)</b>			
1	Mill Roadway, 1.5" depth	SY	12661
2	8" Asphalt Base Repair (If & Where Directed)	SY	40
3	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	34
4	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	12661

**G GILMORE & ASSOCIATES, INC.**

**&A SUMMARY OF WORK**

**CLIENT:**

Montgomery Township

**PROJECT NAME:**

2018 Paving Project

**PROJECT NUMBER:**

2017-09024

**DATE:** 17-Jan-18

#	DESCRIPTION	UNITS	QUANTITY
<b>Glen Road (Spur Road to Andrew Lane)</b>			
1	Mill Roadway, 1.5" depth	SY	5230
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	15
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	5230
<b>Meadow Glen Road (Route 202 to Glen Road)</b>			
1	Mill Roadway, 1.5" depth	SY	5515
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	16
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	5515
4	24" Wide Thermoplastic STOP Bar	LF	35
5	4" Wide Double Yellow Line, Epoxy	LF	100
<b>Spur Road (Woodland Drive to Douglass Road)</b>			
1	Mill Roadway, 1.5" depth	SY	5709
2	8" Asphalt Base Repair (If & Where Directed)	SY	150
3	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	16
4	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	5709

**G GILMORE & ASSOCIATES, INC.**

**&A SUMMARY OF WORK**

**CLIENT:**

Montgomery Township

**PROJECT NAME:**

2018 Paving Project

**PROJECT NUMBER:**

2017-09024

**DATE:** 17-Jan-18

#	DESCRIPTION	UNITS	QUANTITY
<b>Knapp Road (Route 202 to North Wales Road)</b>			
1	Mill Roadway, 1.5" depth	SY	11676
2	14.5" Asphalt Base Repair (If & Where Directed)	SY	120
3	HMA Wearing Course, PG 64 – 22, 0.3 to 30 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	11676
4	24" Wide Thermoplastic STOP Bar	LF	40
5	24" Wide Thermoplastic Gore Striping	LF	196
6	Pavement Markings, Thermoplastic 'Left Turn' Arrows	EA	11
7	Pavement Markings, Thermoplastic "ONLY" Letters	EA	28
8	4" Wide Double Yellow Line, Epoxy	LF	1600
9	4" Wide Single Yellow Line, Epoxy	LF	2944
10	4" Wide Broken Yellow Line, Epoxy	LF	740
11	4" Wide Single White Line, Epoxy	LF	860
12	6" Wide Single White Line, Thermoplastic	LF	100
<b>Mele Avenue (Line Street to Route 309)</b>			
1	Mill Roadway, 1.5" depth	SY	2927
2	8" Asphalt Base Repair (If & Where Directed)	SY	225
3	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	6
4	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	2927
5	24" Wide Thermoplastic STOP Bar	LF	16
6	4" Wide Double Yellow Line, Epoxy	LF	50

**G GILMORE & ASSOCIATES, INC.**

**&A SUMMARY OF WORK**

**CLIENT:**

Montgomery Township

**PROJECT NAME:**

2018 Paving Project

**PROJECT NUMBER:**

2017-09024

**DATE:** 17-Jan-18

#	DESCRIPTION	UNITS	QUANTITY
<b>Douglass Road (Spur Road to Spur Road)</b>			
1	Mill Roadway, 1.5" depth	SY	7932
2	HMA Leveling Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, +/-1-1/2" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	TON	15
3	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1-1/2" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22	SY	7932

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

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SUBJECT: Consider Authorization to Advertise to Bid for the 2018 Curb & Sidewalk Project

MEETING DATE: January 22, 2018

ITEM NUMBER: #10.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Kevin A Costello  
Director of Public Works

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman



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BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the annual Curb & Sidewalk repair/replacement project.

Annually, the Township performs repairs and replacement of certain curbing and sidewalks throughout the Township in anticipation of future resurfacing of streets. Contractors are being solicited to submit competitive bids for the project. The bids are scheduled to be opened on February 14, 2018 and will be considered for award at the Board of Supervisors meeting scheduled for Monday February 26, 2018.

The bid specifications for the 2018 Curb & Sidewalk Project have been prepared by Gilmore & Associates and a copy of the bid advertisement, bid tabulation sheet and the scope of work are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

PREVIOUS BOARD ACTION:

ALTERNATIVES/OPTIONS:

BUDGET IMPACT:

The 2018 Budget adopted by the Board of Supervisors on December 18, 2017 proposed \$840,075 for Curb & Sidewalk repairs/replacement work in 2018.

RECOMMENDATION:

Authorize the Township Manager to advertise for these bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the 2018 Curb & Sidewalk Project. Said bids are to be received on or before February 14, 2018 at 10:00 a.m. and will be opened at that time. Bids will be considered for award on February 26, 2018 during the regular Board of Supervisor's Meeting after 8:00p.m.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



January 17, 2018

**Request for Authorization to Advertise**

**Project Name:** Contract 2017-08090: 2018 Curb & Sidewalk Project

**Project Description:**

The 2018 Curb & Sidewalk project involves the replacement of vertical/depressed concrete curb, ADA/PennDOT compliant curb ramps, concrete sidewalk, reinforced concrete sidewalk, reinforced concrete driveway apron, and concrete testing.

**Project Location:**

The work to be completed under the 2018 Curb & Sidewalk project is located along various roads within throughout Montgomery Township as identified in the attached address quantity breakdown.

**Project Cost:**

Based on the scope of work, the total estimated cost of construction for the 2018 Curb & Sidewalk project is approximately \$840,075.50, including contingency.

**Project Timeline:**

Upon approval of the Request for Authorization to Advertise, it is anticipated that the public bid opening for the 2018 Curb & Sidewalk Project will be held on February 14, 2018 and considered for award at the February 26, 2018 Board of Supervisors meeting.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901  
Phone: 215-345-4330 | Fax: 215-345-8606  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)

DOCUMENT 00 11 13

ADVERTISEMENT FOR BIDS

Sealed bids will be received by **Montgomery Township** at their offices, at 1001 Stump Road, Montgomeryville, PA 18936, until 10:00 A.M. prevailing time on **February 14, 2018** at which time and place the bids shall be publicly opened and read aloud for:

**Contract 2017-08090 – 2018 CURB AND SIDEWALK PROJECT**

This project involves the replacement of 2,644 linear feet of vertical/depressed concrete curb, 9,088 square feet of ADA/PennDOT compliant curb ramps, 10,520 square feet of concrete sidewalk, 4,494 square feet of reinforced concrete sidewalk, 6,019 square feet of reinforced concrete driveway apron, and concrete testing along various roads throughout Montgomery Township. Designs for the curb ramps will not be provided. Curb ramps are to be field designed by the Contractor during construction.

Bidding Documents may be obtained at the office of **Gilmore and Associates, Inc., Consulting Engineers, 65 E. Butler Avenue, Suite 100, New Britain, PA, 18901**, for a cost of \$50.00 per set or \$35.00 per CD set, plus \$10.00 per set for postage and handling if mailing is requested. Checks should be made payable to Gilmore and Associates, Inc. Amounts paid for bidding documents are non-refundable. Bidding Documents may be examined at the Engineer's office, between the hours of 9:00 A.M. to 4:00 P.M., Monday through Friday.

Each bid shall be submitted in accordance with the Instructions to Bidders and must be accompanied by a Bid Bond or Certified Check for not less than ten percent (10%) of the Bid amount payable to **Montgomery Township** along with an Agreement of Surety certifying that the required Performance and Payment Bonds will be provided to the Bidder. Each bid must be enclosed in a securely sealed opaque envelope and endorsed: "**CONTRACT 2017-08090 – 2018 CURB AND SIDEWALK PROJECT**" with the name and address of the Bidder clearly marked on the envelope.

The successful Bidder shall be required to furnish proof of insurance, furnish a performance bond for 100% of the amount of the contract, payment bond for 100% of the amount of the contract, and maintenance bond in such form as meets the approval of **Montgomery Township** and having as security thereon such Surety company or companies as are approved by **Montgomery Township**.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended, the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry and to applicable provisions of Act 127 Pennsylvania Public Works Employment Verification as amended.

A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. Bids may be withdrawn within two (2) business days after the opening of Bids only by the withdrawing Bidder's strict compliance with 73 P.S. §1602 and any subsequent amendments.

The Bid will remain subject to acceptance for sixty (60) days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**Montgomery Township** reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informality in the bids.

By order of the Owner: Montgomery Township  
Dated: January 2018

END OF DOCUMENT



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

CLIENT: Montgomery Township

DATE: January 17, 2018

PROJECT NAME: 2018 Curb & Sidewalk Project

PROJECT NUMBER: 2017-08090

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Country Club Drive</b>							
459	Country Club Drive				34		
HCR	459 Country Club @ Parking Area (2 ramps)		20	64			
437	Country Club Drive				80		
HCR	437 Country Club Drive (2 ramps)		24	64			
HCR	435 Country Club Drive @ Parking Entrance (2 ramps)		20	96			
417	Country Club Drive				16		
411	Country Club Drive				16		
HCR	401 Country Club Drive @ Parking Lot (2 ramps)		24	96			
313	Country Club Drive						77.0
HCR	313 to 311 Country Club Drive (2 ramps)		14	96			
311	Country Club Drive					32	42.0
305	Country Club Drive					45	42.0
303	Country Club Drive					45	
301	Country Club Drive					16	
213	Country Club Drive				16	64	
209	Country Club Drive	22				32	42.0
207	Country Club Drive					48	
203	Country Club Drive				16		
201	Country Club Drive				16		
235	Pine Crest on Country Club Drive				48		
HCR	Country Club Drive & McLaughlin (3 ramps)		60	384			
161	Country Club Drive	14			60		
159	Country Club Drive					32	
155	Country Club Drive				32		
153	Country Club Drive					36	
149	Country Club Drive						68.0
147	Country Club Drive				16		
145	Country Club Drive				64		
143	Country Club Drive				16		84.0
141	Country Club Drive				32		
127	Country Club Drive				112		
123	Country Club Drive				102		
121	Country Club Drive				128	16	
HCR	Golf Cart Crossing btwn 121-119 Country Club (2 ramps)		40	256			
119	Country Club Drive					32	80.0
	Golf Course Opening				336		
HCR	101 Country Club @ Club Entrance Driveway (2 ramps)		40	256			
101	Country Club Entrance Driveway				32		
HCR	Country Club Drive & Doylestown Pike (2 ramps)		20	256			
100	Country Club Drive				96		
102	Country Club Drive				32		
104	Country Club Drive				64		
HCR	Golf Cart Crossing @ 106 Country Club (2 ramps)		40	256			
106	Country Club Drive				48		
108	Country Club Drive				16		
112	Country Club Drive				32		
118	Country Club Drive (at Fire Hydrant)				32		
122	Country Club Drive				48		
126	Country Club Drive				134		
128	Country Club Drive				32		
130	Country Club Drive					16	

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Country Club Drive Cont.</b>							
132	Country Club Drive				32		
134	Country Club Drive	20			80		
136	Country Club Drive	9			88		
138	Country Club Drive	10			80		
140	Country Club Drive	17			64		
142	Country Club Drive	22					
144	Country Club Drive				80		
146	Country Club Drive	20			16	32	
148	Country Club Drive						102.0
150	Country Club Drive	12			64	16	9.0
152	Country Club Drive				64		
156	Country Club Drive				32		
160	Country Club Drive				48		
162	Country Club Drive	20			16		
	Country Club Drive @ Maintenance Garage	21			48		78.0
200	Country Club Drive				112		
HCR	200 Country Club Drive (2 ramps)		28	192			
HCR	234 Country Club Drive (2 ramps)		28	96			
232	Country Club Drive	12				16	
234	Country Club Drive	12			32		
300	Country Club Drive				16	32	
304	Country Club Drive					48	42.0
306	Country Club Drive				16		
308	Country Club Drive				32		
310	Country Club Drive				32		
HCR	310 to 312 Country Club Drive (2 ramps)		18	96			
312	Country Club Drive	12			32	32	106.0
316	Country Club Drive					32	
406	Country Club Drive				16		
408	Country Club Drive						33.0
410	Country Club Drive						33.0
414	Country Club Drive						33.0
416	Country Club Drive				52		
418	Country Club Drive					32	
422	Country Club Drive	10					
424	Country Club Drive				16		
HCR	424 Country Club Drive (2 ramps)		30	96			
436	Country Club Drive				16		
438	Country Club Drive				16		
446	Country Club Drive				48		
HCR	458 Country Club Drive (2 ramps)		24	96			
500	Country Club Drive				16		
HCR	500 Country Club Drive (2 ramps)		28	96			
500	Country Club Drive to Pine Crest	57			228		
<b>Rose Twig Lane</b>							
HCR	Rose Twig Lane & Kenas Road (2 ramps)		40	256			104.0
102	Rose Twig Lane						
105	Rose Twig Lane				96		
108	Rose Twig Lane				48		
109	Rose Twig Lane				48		
110	Rose Twig Lane				32		
111	Rose Twig Lane	23					112.0
HCR	Rose Twig Lane & Quail Court (2 ramps)		40	256			
113	Rose Twig Lane				16		
115	Rose Twig Lane	22				68	112.0
116	Rose Twig Lane				16		
<b>Quail Court</b>							
100	Quail Court				16		72.0
101	Quail Court				32		72.0
103	Quail Court				16		
104	Quail Court				16		
105	Quail Court				96		
106	Quail Court				16		
108	Quail Court				16		

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Mallard Drive East</b>							
HCR	Mallard Drive E. & Rose Twig (2 ramps)		40	256			
200	Mallard Drive E.				64		
201	Mallard Drive E.				48		
202	Mallard Drive E.				16		
203	Mallard Drive E.				80	32	
204	Mallard Drive E.				128		
206	Mallard Drive E.				48		
207	Mallard Drive E. on Swan Ct.				32		
208	Mallard Drive E.				16		
210	Mallard Drive E.						109.0
207	Mallard Drive E.				32		
209	Mallard Drive E.				80	32	
216	Mallard Drive E.				48	60	105.0
211	Mallard Drive E.				128		
213	Mallard Drive E.						52.0
218	Mallard Drive E.					96	56.0
220	Mallard Drive E.				32		
215	Mallard Drive E.				48		
224	Mallard Drive E.				48		105.0
217	Mallard Drive E.				48		
HCR	Mallard Drive E. & Heron Court (2 ramps)		40	256			
101	Swan Court on Mallard Drive E.				112		
221	Mallard Drive E.				48		
232	Mallard Drive E.				16		
101	Mallard Drive E. on Pintail Court				80		
234	Mallard Drive E.				64		
227	Mallard Drive E.				128		
238	Mallard Drive E.				48		
107	Darter Lane on Mallard Drive E.				80		
100	Grouse Court on Mallard Drive E.				48		
HCR	Mallard Drive E. & Grouse Ct. (2 ramps)		40	256			
235	Mallard Drive E.				112		
244	Mallard Drive E.	20					104.0
237	Mallard Drive E.				48		
239	Mallard Drive E.				80		
241	Mallard Drive E.	20			32	64	104.0
252	Mallard Drive E.	15				64	104.0
254	Mallard Drive E.				32	64	104.0
101	Magella Court on Mallard Drive E.				48		
256	Mallard Drive E.	9					117.0
245	Mallard Drive E.				32		
258	Mallard Drive E.				32		
247	Mallard Drive E.				112		
260	Mallard Drive E.					72	117.0
264	Mallard Drive E.				32		
270	Mallard Drive E.	11				52	
272	Mallard Drive E.					16	49.0
<b>Swan Court</b>							
101	Swan Court on Mallard Dr. E.				134		
HCR	Swan Court & Mallard Dr. E. (2 ramps)		40	256			
102	Swan Court				48		
103	Swan Court				48		
106	Swan Court				48		
105	Swan Court				48		
<b>Heron Court</b>							
100	Heron Court				64		
101	Heron Court				64		
102	Heron Court					48	
104	Heron Court				64		
106	Heron Court				16		
108	Heron Court				16		
105	Heron Court				64		

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Pintail Court</b>							
HCR	Pintail Ct. & Mallard Dr. E. (2 ramps)	40		256			
102	Pintail Ct.				80		67.5
104	Pintail Ct.						36.0
<b>Grouse Court</b>							
100	Grouse Ct.				32		
101	Grouse Ct.				64		
102	Grouse Ct.				32		
104	Grouse Ct.				48	16	
105	Grouse Ct.				96		
<b>Magella Court</b>							
101	Magella Ct.	21			48	72	54.0
103	Magella Ct.					64	
245	Mallard Dr. E. on Magella Ct.				64		
104	Magella Ct.				32		
105	Magella Ct.					48	
HCR	Magella Ct. & Mallard Dr. E. (2 ramps)		40	256			
<b>Wren Court</b>							
102	Wren Ct.	10					58.0
103	Wren Ct.	20					
HCR	Wren Ct. & Mallard Dr. E. (2 ramps)		40	256			
<b>Camp Drive</b>							
HCR	Camp Dr. & Mallard Dr. E. (2 ramps)		40	256			
101	Camp Dr.				16		
100	Camp Dr.				376	32	
102	Camp Dr.						104.0
<b>Swallow Court</b>							
HCR	Swallow Ct. & Mallard Dr. E. (2 ramps)		40	256			
101	Swallow Ct.				32		
103	Swallow Ct.				32		
<b>Mallard Drive West</b>							
101	Mallard Dr. W.				16	68	111.0
103	Mallard Dr. W.				32		
102	Mallard Dr. W.				16		42.0
108	Mallard Dr. W.				16		
110	Mallard Dr. W.						96.0
112	Mallard Dr. W.				48	32	99.0
116	Mallard Dr. W.						108.0
118	Mallard Dr. W.				48		108.0
120	Mallard Dr. W.				16		
127	Mallard Dr. W.				16		
124	Mallard Dr. W.				120	50	108.0
126	Mallard Dr. W.						104.0
128	Mallard Dr. W.				16	48	104.0
130	Mallard Dr. W.						104.0
133	Mallard Dr. W.				32		
135	Mallard Dr. W.				48		
136	Mallard Dr. W.						104.0
138	Mallard Dr. W.				80		104.0
137	Mallard Dr. W.				32		
142	Mallard Dr. W.					16	
<b>Darter Lane</b>							
127	Mallard Dr. on Darter Ln.				48		
101	Darter Ln.	10			64		
103	Darter Ln.				48		
104	Darter Ln.				32		
108	Darter Ln.				64		
107	Darter Ln.				80		
227	Mallard Dr. on Darter Ln.				32		
HCR	Darter Ln. & Mallard Dr. (2 ramps)		80	512			

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Pine Crest Lane</b>							
224	Pine Crest Ln.	14					
226	Pine Crest Ln.					48	94.5
228	Pine Crest Ln.					80	108.0
230	Pine Crest Ln.	11				64	
232	Pine Crest Ln.	11				68	36.0
234	Pine Crest Ln.	23				64	
236	Pine Crest Ln. @ Golf Cart Ramp				40	32	
238	Pine Crest Ln.				16	80	
240	Pine Crest Ln.					40	
242	Pine Crest Ln.					72	
244	Pine Crest Ln.					68	
246	Pine Crest Ln.					32	
HCR	Country Club Drive & Pine Crest Ln.		50	320			
235	Pine Crest Ln.				64	16	
233	Pine Crest Ln.	12					
223	Pine Crest Ln.	24				32	45.0
221	Pine Crest Ln.	20					81.0
219	Pine Crest Ln.	30				80	85.5
217	Pine Crest Ln.					76	90.0
215	Pine Crest Ln.				16	64	
HCR	213 Pine Crest Ln.	20	10	64			95.0
HCR	211 Pine Crest Ln.		10	48			
209	Pine Crest Ln.	19			16		40.5
207	Pine Crest Ln.				48	40	
205	Pine Crest Ln.	12			16	60	
HCR	201 Pine Crest Ln.		20	128	16	50	
HCR	199 Pine Crest Ln.	19	20	128	32	16	
197	Pine Crest Ln.				68		
195	Pine Crest Ln.				32		
HCR	193 Pine Crest Ln.		10	48			
HCR	191 Pine Crest Ln.	10	10	48	32	48	
189	Pine Crest Ln.	4			16	16	
187	Pine Crest Ln.					32	
185	Pine Crest Ln.					32	
	Pine Crest Ln.					64	
HCR	181 Pine Crest Ln.		10	48			
HCR	179 Pine Crest Ln.		10	32		48	
177	Pine Crest Ln.						63.0
HCR	169 Pine Crest Ln.		10	32			
HCR	167 Pine Crest Ln.		10	48			
159	Pine Crest Ln.					36	
HCR	157 Pine Crest Ln.		10	32			
HCR	155 Pine Crest Ln.		10	32		16	
151	Pine Crest Ln.				16		
HCR	145 Pine Crest Ln.		10	32			
HCR	143 Pine Crest Ln.	10	10	32			
141	Pine Crest Ln.	24			32	16	90.0
139	Pine Crest Ln.	20					
137	Pine Crest Ln.	12					90.0
135	Pine Crest Ln.					16	
133	Pine Crest Ln.				16	20	
131	Pine Crest Ln.	18				32	
129	Pine Crest Ln.	15			32	16	
127	Pine Crest Ln.				16		
HCR	Between 123-125 Pine Crest Ln. (2 ramps)		20	64			
123	Pine Crest Ln.					16	
121	Pine Crest Ln.					48	
119	Pine Crest Ln.					32	
113	Pine Crest Ln.	36				16	
109	Pine Crest Ln.	12			16		49.0
HCR	Pine Crest Ln. & Country Club Dr. (2 ramps)		40	256			
	Pine Crest Entrance Drive				160		
HCR	Pine Crest Ln. @ 202 (2 ramps)		40	256			

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Pine Crest Lane Cont.</b>							
100	Pine Crest Ln.				16		
102	Pine Crest Ln.	20					80.0
104	Pine Crest Ln.	21				32	80.0
106	Pine Crest Ln.	21				32	80.0
108	Pine Crest Ln.					16	
110	Pine Crest Ln.					16	40.0
112	Pine Crest Ln.					32	
114	Pine Crest Ln.	12				48	
116	Pine Crest Ln.					16	
118	Pine Crest Ln.				16	16	
120	Pine Crest Ln.					32	
122	Pine Crest Ln.	12				48	40.0
124	Pine Crest Ln.	22				66	45.0
126	Pine Crest Ln.	8					
128	Pine Crest Ln.				32	80	
130	Pine Crest Ln.					66	
132	Pine Crest Ln.					32	
HCR	132 Pine Crest Ln. to Clubhouse (2 ramps)		20	64			
HCR	Pine Crest Ln. & Clubhouse Entrance (3 ramps)		30	96			
HCR	136 Pine Crest Ln. (1 ramp)		10	32			
136	Pine Crest Ln.	24				16	16.0
138	Pine Crest Ln.	14					52.0
140	Pine Crest Ln.	16					52.0
HCR	142 Pine Crest Ln.		9	32			
HCR	144 Pine Crest Ln.		9	32	68		
148	Pine Crest Ln.				32		
HCR	150 Pine Crest Ln.		9	48			
HCR	152 Pine Crest Ln.		9	32			
154	Pine Crest Ln.					16	
160	Pine Crest Ln.					16	
HCR	162 Pine Crest Ln.		9	32	16		
HCR	166 Pine Crest Ln.		9	32			
168	Pine Crest Ln.					32	
170	Pine Crest Ln.					32	
172	Pine Crest Ln.				16		
HCR	174 Pine Crest Ln.		10	32			
HCR	176 Pine Crest Ln.		10	32	16		
180	Pine Crest Ln.				80		
182	Pine Crest Ln.				52		
HCR	186 Pine Crest Ln.		10	32	64		
HCR	188 Pine Crest Ln.		10	32			
190	Pine Crest Ln.				52		
192	Pine Crest Ln.					32	
194	Pine Crest Ln.					16	
196	Pine Crest Ln.				96		
HCR	198 Pine Crest Ln.		10	32	16		
HCR	200 Pine Crest Ln.		10	32			
200	Pine Crest Ln.					32	
209	Pine Crest Ln.					32	
212	Pine Crest Ln.	7			16	32	
214	Pine Crest Ln.	17					
216	Pine Crest Ln.					32	
218	Pine Crest Ln.	10					
220	Pine Crest Ln.	11					49.5
<b>Lower State Road</b>							
101	Conrad Lane on Lower State Rd.				64		
100	Conrad Lane on Lower State Rd.				64		
1307	Lower State Rd.	20					
101	Davis Dr. on Lower State Rd.				64		
100	Davis Dr. on Lower State Rd.				48		
HCR	Lower State Rd. & Gift Cr. (2 ramps)		40	256			

ADDRESS		CURB LF	CURB @ RAMP LF	CURB RAMP SF	4" SIDEWALK SF	6" SIDEWALK SF	6" DRIVEWAY APRONS SF
<b>Line Street</b>							
1709	Line St.				16		
1801	Line St.				32		
1805	Line St.				16		
	Line St. at Culvert				64		
1813	Line St.					72	72.0
1815	Line St.				16	60	60.0
1817	Line St.					64	64.0
1813.5	Line St.					56	56.0
1819	Line St.				64	68	68.0
1613	Line St.				16		
1609	Line St.				48		
1603	Line St.				48		
	1603-1605B Dusty Lane						120.0
1601	Line Street				48		
1515	Line Street				32		
1507	Line Street				32		
HCR	Line St. & Wentworth Dr. (2 ramps)		20	256			
1425	Line St.				16		
1421	Line St.				48		48.0
HCR	Line St. & Magdalena Ln (2 ramps)		20	256			
100	Magdalena Ln. on Line St.				96		
1405	Line St.				96		
1403	Line St.				16		
1401	Line St.				48		
HCR	Line St. & Country Ln. (2 ramps)		20	256			
1323	Line Street (1323-1319)				96		48.0
1315	Line St.				16		
	Line St. at Open Space				16		
<b>TOTALS:</b>		<b>1,122</b>	<b>1,522</b>	<b>9,088</b>	<b>10,520</b>	<b>4,494</b>	<b>6,019</b>

**SCHEDULE OF BID ITEMS - BID A**

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Amount</b>
1	Remove & Replace Vertical/Depressed Concrete Curb	2,644	LF	\$ _____	\$ _____
2	Remove & Replace 4" ADA/PennDOT Compliant Curb Ramps	9,088	SF	\$ _____	\$ _____
3	Remove & Replace 4" Plain Cement Concrete Sidewalk	10,520	SF	\$ _____	\$ _____
4	Remove & Replace 6" Reinforced Concrete Sidewalk	4,494	SF	\$ _____	\$ _____
5	Remove & Replace 6" Concrete Driveway Apron	6,019	SF	\$ _____	\$ _____
6	Concrete Testing	1	LS	\$ _____	\$ _____
<b>Total Amount Bid, Based on Estimated Quantities, for Items #1-6, Inclusive</b>				\$ _____	

(words)

**NOTE:**

1. Extension of all Unit Prices must be exact.

BID FORM  
00 41 00-3

G A Form C-2 (8/97)

**SCHEDULE OF BID ITEMS - BID B**

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>
B 1A	Remove & Replace <b><u>1 to 100 Linear Feet</u></b> of Vertical/Depressed Concrete Curb (7"X8"X18")	1	LF	\$ _____
B 1B	Remove & Replace Greater Than or Equal to <b><u>101 Linear Feet</u></b> of Vertical/Depressed Concrete Curb (7"X8"X18")	1	LF	\$ _____
B 2A	Remove & Replace <b><u>1 to 750 Square Feet</u></b> of Concrete Sidewalk (4")	1	SF	\$ _____
B 2B	Remove & Replace <b><u>751 to 1,500 Square Feet</u></b> of Concrete Sidewalk (4")	1	SF	\$ _____
B 2C	Remove & Replace Greater Than or Equal to <b><u>1,501 Square Feet</u></b> of Concrete Sidewalk (4")	1	SF	\$ _____
B 3	Remove & Replace <b><u>1 to 256 Square Feet</u></b> of ADA/PennDOT Compliant Handicap Ramps (4")	1	SF	\$ _____
B 4	Remove & Replace <b><u>1 to 200 Square Feet</u></b> of Reinforced Concrete Sidewalk (6")	1	SF	\$ _____
B 5	Remove & Replace <b><u>1 to 200 Square Feet</u></b> of Concrete Driveway Apron (6")	1	SF	\$ _____

**NOTE:**

1. Extension of all Unit Prices must be exact.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

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SUBJECT: Consider Approval of Settlement of Business Tax Audit Appeal – Neptune Chemical Pump

MEETING DATE: January 22, 2018

ITEM NUMBER: # 11.

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Ami Tarburton  
Finance Director



BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman

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BACKGROUND:

Neptune Chemical Pump Company is located at 295 Dekalb Pike in North Wales. Neptune's metering pumps are typically used for chemical metering in process and agricultural industries. Neptune's parent company is PSG Dover located in Illinois.

A Business Tax compliance audit of the firm's 2012 through 2016 tax returns was conducted by Gary Williams of McCarthy & Co. in September 2017. The audit resulted in a total amount due of \$103,356, which included \$74,650 in past due taxes, \$7,626 in penalty and \$20,080 in interest charges.

On November 13, 2017, Neptune submitted a petition to appeal the audit results under the provisions of the Township's Taxpayers Bill of Rights, along with a \$74,650 "good faith" payment, requesting abatement of the assessed penalty and interest charges. Under the provisions of the Township's Taxpayers Bill of Rights, the Board of Supervisors serves as the Appeals Board. After denial of the initial petition, Neptune has subsequently agreed to make additional payment of \$20,080 in interest charges.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: Reject Neptune's settlement offer and begin legal proceedings.

BUDGET IMPACT:

In addition to the \$74,650 in revenue received with Neptune's petition to appeal, the Township will realize an additional \$20,080 in assessed interest charges.

RECOMMENDATION:

Staff recommends that the Board approve the settlement of Neptune's Business Tax Appeal by entering into the proposed Mutual Release Agreement.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the settlement of the appeal of audit results with final assessment issued on September 8, 2017 for Neptune Chemical Pump Company by entering into the proposed Mutual Release Agreement providing for the payment of \$74,650 in past due taxes and \$20,080 in interest charges.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

## **MUTUAL RELEASE AGREEMENT**

THIS MUTUAL RELEASE AGREEMENT, made this 16 day of January 2018, between MONTGOMERY TOWNSHIP<sup>1</sup> (the "Township") and NEPTUNE CHEMICAL PUMP COMPANY ("Neptune"),<sup>2</sup> collectively referred to as ("the Parties").

### **BACKGROUND**

In September, 2017, Gary T. Williams, CPA of McCarthy & Company, P.C., ("Williams") conducted a compliance audit of Neptune on behalf of the Township for five calendar years: 2012, 2013, 2014, 2015, and 2016 ("Audit"). As a result of the Audit, Williams provided notice to Neptune that a tax underpayment of \$103,356, (including \$7,626 in penalty and \$20,080 in interest), was owed to the Township ("Claim").

On November 13, 2017, Neptune submitted an appeal of the audit results requesting the abatement of penalties and interest ("Appeal") and provided a good faith payment of \$74,650.

In order to settle and resolve the Claim, the associated Appeal, and any and all other claims that the Township may have against Neptune, and in lieu of litigation, the Parties agreed to settle and resolve this Appeal on the terms set forth herein.

### **TERMS**

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises, representations, warranties, and covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

1. In full satisfaction of the Township's Claim, the associated Appeal, and any and all other claims that the Township may have against Neptune in connection with the Audit, Neptune shall pay the sum of \$94,730 ("Payment") in the following manner:
  - a. The Township acknowledges the receipt of the \$74,650 good faith payment received with the Appeal. The parties agree that the

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<sup>1</sup> The Township's address is 1001 Stump Road Montgomeryville, PA 18936.

<sup>2</sup> Neptune's address is 295 Dekalb Pike, North Wales, PA 1944.

good faith payment has been credited as a payment on account against the Payment.

b. The remaining balance of the Payment in the amount of \$20,080 shall be paid with the execution of this Agreement.

2. Except with respect to the obligations set forth herein, upon receipt of the Payment and execution of this Agreement, the Township, on behalf of itself and its respective predecessors, affiliates, divisions, departments, elected officials, agents, employees, attorneys, representatives, heir successors, assigns, personal representatives and all other persons acting through, under or in concert with it, hereby remises, releases, and forever discharges Neptune and its respective predecessors, subsidiaries, affiliates, officers, directors, trustees, agents, employees, attorneys, representatives, heirs, successors, assigns, personal representatives, and all other persons acting through, under or in concert with it, from any and all actions, suits, debts, claims, damages, demands, defenses, offsets, covenants and obligations, and liabilities of any kind or character whatsoever, whether in law or in equity, known or unknown, suspected or unsuspected, foreseen or unforeseen, in contract or in tort, at law or in equity arising out of or related to the Audit, Claim or associated Appeal.

3. Except with respect to the obligations set forth herein, upon delivery of the Payment and execution of this Agreement, Neptune, on behalf of itself and its respective predecessors, affiliates, divisions, departments, elected officials, agents, employees, attorneys, representatives, heir successors, assigns, personal representatives and all other persons acting through, under or in concert with it, hereby remises, releases, and forever discharges the Township and its respective predecessors, subsidiaries, affiliates, officers, directors, trustees, agents, employees, attorneys, representatives, heirs, successors, assigns, personal representatives, and all other persons acting through, under or in concert with it, from any and all actions, suits, debts, claims, damages, demands, defenses, offsets, covenants and obligations, and liabilities of any kind or character whatsoever, whether in law or in equity, known or unknown, suspected or unsuspected, foreseen or unforeseen, in

contract or in tort, at law or in equity arising out of or related to the Audit, Claim or associated Appeal.

4. This Agreement constitutes the entire agreement between the Parties and may not be altered, amended, or modified, unless the same shall be in writing and duly executed by the Party whose rights are affected by such changes.
5. Neptune and the individual executing this Agreement on behalf of Neptune and the Township and the individual executing this Agreement on behalf of the Township, each represent and warrant that they have the authority to execute this Agreement and that when executed by the undersigned, Neptune and the Township will be bound hereunder.
6. The Parties acknowledge that they fully understand this Agreement's terms, including that they have had ample opportunity to review this Agreement's terms with counsel and that they are voluntarily executing this Agreement without any coercion on the part of any person or in reliance on promises other than those set forth in this Agreement.
7. This Agreement's terms are deemed to be severable. If any clause or provisions contained in this Agreement is adjudged to be invalid or unenforceable by a court of competent jurisdiction, or by operation of any applicable law and/or other clause or provision herein, but rather, all other clauses and provisions will remain in full force and effort.
8. Each of the Parties shall pay its own respective costs and attorneys' fees incurred with respect to this Agreement.
9. This Agreement shall be interpreted and construed in accordance with the laws of the Commonwealth of Pennsylvania.
10. This Agreement may be executed in one and more counterparts, including by facsimile, each of which shall be deemed an original, but all of which together constitute one and the same instrument. Facsimile and electronic copies of executed copies of this Agreement shall be deemed the equivalent of an original copy of this Agreement for all purposes.

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**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the day and year first above written.

ATTEST:

**MONTGOMERY TOWNSHIP**

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Secretary/Township Manager*

\_\_\_\_\_  
CANDYCE FLUEHR CHIMERA  
*Chair*

ATTEST:

**NEPTUNE CHEMICAL PUMP COMPANY**

\_\_\_\_\_  
PRINT NAME:  
PRINT TITLE:

  
\_\_\_\_\_  
PRINT NAME: *Jason DeLapp*  
PRINT TITLE: *Finance Director*

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Amended Township Purchasing Policy-Bidding Limits

MEETING DATE: January 22, 2018 ITEM NUMBER: #12.

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton BOARD LIAISON: Candyce Fluehr Chimera, Supervisor  
Finance Director  Liaison – Finance Committee

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BACKGROUND:

Act 84 of 2011, effective January 1, 2012, increased the minimum dollar amount that requires townships to advertise and seek bids for purchases and contracts. The law increased the threshold required for municipalities to bid a purchase from \$10,000 to \$18,500 and increased the amount required for a municipality to obtain quotes from \$4,000 to \$10,000. Additionally, the law contained language requiring the Department of Labor and Industry to publish changes annually to the above mentioned thresholds based on the percentage change in the Consumer Price Index.

For 2018, the new limits are:

Contracts below \$10,900 (was \$10,700)

No advertising or competitive bidding required

Contracts between \$10,900 - \$20,100 (was \$10,700 - \$19,700)

Three informal (written, telephonic, electronic) price quotes are required, with award to lowest bidder

Contracts over \$20,100 (was \$19,700)

Advertising twice and formal competitive bidding is required

The Board of Supervisors acknowledges the State required bidding limits in the 'Montgomery Township Purchasing Policies and Procedures' which governs Township staff on how to adhere to and process the requirements.

Attached for your consideration, are the revised 'Purchasing Policies and Procedures' updated to reflect the language published by the Department of Labor and Industry detailing the annual bid limit escalations.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Adoption of the Policy in 2014.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Recommend the Board accept the revised policy as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the changes to the 'Montgomery Township Purchasing Policies and Procedures' and thereby increase the required bid limits to adhere to the Department of Labor and Industry thresholds for 2018.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP  
MEMORANDUM**

Date: January 22, 2018

To: All Department Heads

From: Ami Tarburton, Finance Director

Re: Montgomery Township Purchasing Policies and Procedures

**POLICY**

This Purchase Policy has been established to assist the Department Heads, Finance Director and Township Manager in controlling and accounting for expenses as follows:

- Annual purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require formal bidding in accordance with the procedures in the Second Class Township Code including approval by the Board of Supervisors at a public meeting.
- Annual purchases of like goods of this same amount from the State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for formal bidding subject to approval by the Board of Supervisors.

Where competitive bidding is required, one copy of the bid contract or cooperative contract information will be retained with the Finance Department for payment approval purposes for the term of the contract and one copy of the bid contract or cooperative contract information will be kept in the master "bid" file in the Administration Department in accordance with record retentions regulations.

- Annual Purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require written or telephonic price quotations from at least three (3) qualified and responsible bidders (sample memorandums attached). In lieu of price quotations, a Memorandum shall be kept on file showing that fewer than three qualified contractors exist in the market area within which it is practicable to obtain quotations. Department heads shall be responsible for

conducting the research and preparing the recommendation for approval by the Board of Supervisors at a public meeting.

- Annual Purchases of like goods of this same cost range from State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for obtaining quotes.

***\*The Finance Department will issue an annual memo to all departments detailing the quotation and bidding limits as set by the Department of Labor and Industry for that fiscal year upon annual approval by the Board of Supervisors.***

- Work related to the design and preparation of plans and specifications for individual Capital Improvement Projects must be approved by the Board of Supervisors. Proposals must include the scope of work, estimated time for completion, projected engineering costs and projected construction costs.

Unbudgeted Expenditures over \$250 and up to \$1,000 must be approved by the Township Manager. All unbudgeted expenditures in an Operating Fund (01, 04, 05, 07, 23, 95), that will result in total department level expenses in excess of \$1,000 or more must be approved by the Board of Supervisors. Unbudgeted expenditures in a Capital Reserve Fund (06, 19, 30, 31, 35, 50, 92, 93, 94, 96) of \$1,000 or more must be approved by the Board of Supervisors.

**Please note, that any purchases \$10,000 or more, even if included in the budget, must be approved by the Board of Supervisors prior to purchasing.**

### **PROCESSING PROCEDURES**

The policy requires submission and approval of purchase orders before purchases for any budgeted expenditures exceeding \$1,000 are made. Purchase order processing system works as follows:

- As provided for in the approved Budget, Department Heads establish the need for a particular supply item, piece of equipment or service. Pending any approvals required from the Board of Supervisors, the department will enter a purchase order into the Pentamation Purchase Order Program along with appropriate supporting documentation scanned as an attachment.
- Purchase Orders requested under the Co Stars Cooperative Purchase Program must include the Township's Co Stars ID Number 2293.

- The Purchase order is automatically forwarded to the Finance Director who determines if sufficient documentation has been provided, if the purchase is included in the approved budget and if sufficient funds are available. The Finance Director approves/disapproves purchase orders based on compliance with this Purchase Order Policy and adopted Budget;
- Authorized Purchase Orders are automatically forwarded to the Township Manager for approval. The Township Manager has authority for approval/disapproval of a Purchase Order;
- Upon approval by the Township Manager, the Finance Department prints out approved Purchase Orders for the Finance Director's signature. The signed purchase order along with supporting documentation, is provided to the appropriate Department Head for distribution to the vendor.
- Vendor invoices must be coded and approved by Department Head and submitted, along with delivery tickets/receipts, to the Finance Department for payment. The Township will not make a payment based solely on a statement from a vendor.
- Finance Department verifies invoices against purchase order and, if in order, processes invoice for payment.

### **EMERGENCY PURCHASES**

Special consideration will be given to purchases for emergency repairs, services or supplies that exceed \$2,000. Examples of emergencies would include situations such as traffic signal knockdowns, equipment repairs during snow storms, police and fire emergency operations. In these instances, prior verbal approval must be obtained from the Township Manager and a follow up purchase order must be submitted for approval with an explanation of the need for the emergency purchase.

### **BLANKET PURCHASE ORDERS**

Blanket purchase orders may be used for those merchants or suppliers from whom repetitive purchases or automatic deliveries are made for known quantities and where the annual purchases will exceed \$1,000. Blanket Purchase Orders will only be issued for the current calendar year expenditures and will not overlap budget years. All competitively bid contracts will be issued as Blanket Purchase Orders.

## **PETTY CASH REIMBURSEMENTS**

The Finance Department has established Petty Cash Funds for reimbursement of employees for out of pocket expenditures up to \$100. Reimbursement for amounts above \$100 will be made by check. Reimbursement vouchers can be obtained from the Finance Department.

Procedures for operation and maintenance of Petty Cash Funds are governed by Petty Cash Fund Policy.

In order to be reimbursed, a receipted invoice must be attached to the voucher, and the voucher must be coded and approved by the employees department head.

Typical Petty Cash Expenditures may include:

- Priority Mail (Express Mail, Federal Express and UPS) costs.
- Parking, Tolls, and out of pocket fuel costs for a Township owned vehicle.
- Minor supply purchases up to \$100.00.
- Expenses for travel, meals and accommodations while on township business (excluding expenses incurred in operating a privately owned automobile) up to a maximum of \$100.00.
- Mileage and other non-cash transportation expenses.

Expenditures NOT Reimbursable as Petty Cash

- Petty cash reimbursements will not be accepted for items obtained from vendors for whom the Township has active charge accounts. For example, the Township has charge accounts with Fed Ex/Kinko's Home Depot, Lowes, Office Max, and Staples. Accordingly, all items purchased at these locations should be charged to the open account.

## **CREDIT/PURCHASE CARD PURCHASES**

Procedures for use of the Township Uninvest Credit Card is governed by the Uninvest Credit Card Use Policy and by Township internal procedures.

The Township Uninvest credit card is kept in the locked fire safe in the Finance Department. When an employee must use the card, permission from the Department Head must first be obtained. The employee may take the credit card after reporting the required information on the Finance Department's "credit card sign out sheet".

Once returned, the employee will log the card back in the Finance Department and return all appropriate signed documentation of the purchase to the Accounts Payable Associate for processing.

## **EXEMPT PURCHASES**

Except for Capital Project design work, professional services routinely provided for legal or engineering purposes and utility costs will not require purchase orders. Questionable areas should be cleared with the Township Manager.

### **TAX EXEMPTION**

Montgomery Township is exempt from Pennsylvania sales and use tax for most purchases related to the mission of the Township. It is the supplier's obligation to collect PA sales tax. All requests for and/or questions regarding tax exemption certificates should be directed to the Finance Department. In all cases, use of the Township's sales and use tax exemption number for personal purchases is prohibited.



# NOTICES

## DEPARTMENT OF LABOR AND INDUSTRY

### Consumer Price Index Adjustment of Base Amounts on Bids Effective January 1, 2018

[47 Pa.B. 7787]

[Saturday, December 23, 2017]

Each year the Department of Labor and Industry (Department) is required by the following statutes to publish changes to the base amounts triggering the requirement for public bids, telephonic bids or separate bids, or both, for certain contracts. The Department is required to announce the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U): All Items for the United States City Average for the 12-month period ending September 30 of each year. The Department utilizes the most current nonseasonally adjusted series, as published by the United States Bureau of Labor Statistics (BLS), which at present uses 1982—1984 as the index base period (set equal to 100). The percentage change for the 12-month period ending September 30, 2017, is 2.2%.

The change to the base rate is determined as follows:

1) Calculate the percentage change in CPI-U (I) from September 2016 to September 2017. This is derived as  $I = (CPI_{17} - CPI_{16})/CPI_{16}$ , where the subscripts refer to September 2017 and 2016 values of CPI-U. As reported by the BLS these values are  $(246.819 - 241.428)/241.428 = +5.391/241.428 = +2.2333\%$ , which when rounded to 1 decimal place = 2.2%. (This was also reported as 2.2% in Table A of the BLS news release on the Consumer Price Index Summary for September 2017.)

2) The legislation puts a floor of 0 and a cap of 3% on the percentage change to be utilized in the calculations (technically these restrictions are on the Preliminary Adjusted Base (PAB), defined in step 4, however this is mathematically equivalent). The truncated value of the percentage change to be used in the adjustment formula is denoted as PC, resulting in:

- a)  $PC = I$ , for  $0 \leq I \leq 3\%$ ,
- b)  $PC = 0$ , for  $I < 0$  and
- c)  $PC = 3\%$ , for  $I > 3\%$ .

3) The base value (either original for new legislation or the prior year's PAB) is designated as B and the product of B and PC (determined previously) is P. (There are different values of the base depending on the entity and the type of bid, so technically B could be designated with two subscripts. For illustration purposes, the subscripts are omitted.) Then  $P = B * PC$ . A common value for the base amount in 2017 for a public bid is \$19,712.40. (The other two prior PABs, which are this year's bases for a variety of bid types, were \$10,655.35 and \$26,638.37.) For example, using  $B = \$19,712.40$ , results in  $P = \$19,712.40 * 2.2\% = \$433.67$ .

4) Then the Preliminary Adjusted Base,  $PAB = P + B$ , which reduces to  $\$433.67 + \$19,712.40 = \$20,146.07$ .

5) The Final Adjusted Base Amount, FAA (which is used as the limit for the next year that is 2018), is the PAB rounded to the nearest 100. Therefore, the  $FAA = \$20,100$ .

**Final Adjusted Base Amount for Use in  
2018**

<b>Entity and Legislation</b>	<b>Public Bid</b>	<b>Written/ Telephonic Bid</b>	<b>Separate Bids Concessions</b>
The County Code (16 P.S. §§ 1801—1803 and 2317)	\$20,100	\$10,900	\$20,100
Second Class County Code (16 P.S. §§ 3112, 5001, 5511-A and 5517)	\$20,100	\$10,900	\$20,100
Public School Code (24 P.S. §§ 1-120, 7-751 and 8-807.1)	\$20,100	\$10,900	\$20,100
Public School Code, Thaddeus Stevens College of Technology (24 P.S. § 19-1913.1-B)	\$20,100		
Public School Code, State System of Higher Education (24 P.S. §§ 20-2003-A.1 and 20-2010-A)	\$20,100		
Prevention and Control of Floods, Flood Control Districts (32 P.S. §§ 662 and 662.1)	\$20,100		
Housing Authorities (35 P.S. § 1551)	\$20,100	\$10,900	
Intergovernmental Cooperation (53 Pa.C.S. §§ 2308, 2311 and 2312)	\$20,100	\$10,900	
General Municipal Law, Flood Control (53 P.S. § 2863)	\$20,100	\$10,900	
Political Subdivisions Joint Purchases Law (53 P.S. § 5432)	\$20,100	\$10,900	
Parking Authorities (53 Pa.C.S. § 5511)	\$27,200	\$10,900	
Municipal Authorities (53 Pa.C.S. § 5614)	\$20,100	\$10,900	
	\$20,100	\$10,900	

Public Auditorium Authorities Law (53 P.S. § 23851; HB 2324)				
Third Class City Code (11 Pa.C.S. §§ 11901.1, 11901.2, 11901.4, 11902, 11903.1 and 11909)	\$20,100		\$20,100	
Boroughs and Incorporated Towns (8 Pa.C.S. §§ 1402, 1403 and 1405)	\$20,100	\$10,900	\$20,100	
Incorporated Towns (53 P.S. §§ 53202, 53202.1, 53203, 53203.1 and 53205)	\$20,100	\$10,900	\$20,100	
First Class Township Code (53 P.S. §§ 56802, 56803 and 56805)	\$20,100	\$10,900	\$20,100	
Second Class Township Code (53 P.S. §§ 68102 and 68107)	\$20,100	\$10,900	\$20,100	
Economic Development Financing Law (73 P.S. § 382)	\$20,100	\$10,900		
Metropolitan Transportation Authorities (74 Pa.C.S. § 1750)	\$27,200			\$20,100

W. GERARD OLEKSIK,  
Acting Secretary

[Pa.B. Doc. No. 17-2129. Filed for public inspection December 22, 2017, 9:00 a.m.]

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**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

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**SUBJECT:** Consider Approval of Conditional Use Written Decision and Order – Higher Rock Partners LP - Stump Road and Bethlehem Pike - Application #C-66

**MEETING DATE:** January 22, 2018

**ITEM NUMBER:** #13.

**MEETING/AGENDA:** WORK SESSION      ACTION      XX      NONE

**REASON FOR CONSIDERATION:** Operational:      Information:      Discussion:      Policy:

**INITIATED BY:** Bruce Shoupe  
Director of Planning and Zoning

**BOARD LIAISON:** Candyce F. Chimera  
Chairman

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**BACKGROUND:**

Applicant High Rock Partners, LP owns the properties located at 1004 Bethlehem Pike and 1010 Bethlehem Pike, and co-applicants John S. Antonucci and Mary Anne Antonucci own the properties located at 316 Stump Road; 307 Stump Road; and Stump Road, which are in the Township's Limited Industrial (LI)/Highway Limited Industrial Overlay (HLI) Districts. Applicants propose to construct a commercial and retail mixed-use development.

This matter involves adoption of the written "Decision and Order" for the conditional use application of Higher Rock Partners LP.

The Board of Supervisors adopted a Resolution, granting the requested conditional use approval on December 18, 2017.

Under the MPC, the Board is required to render a written decision on a conditional use application within 45 days after the last hearing on the application.

Pursuant to the MPC, the Solicitor has prepared a formal decision and order memorializing the Board's grant of the requested conditional use.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:**

None.

**PREVIOUS BOARD ACTION:**

A public hearing was held on December 18, 2017.

**ALTERNATIVES/OPTIONS:**

None

**BUDGET IMPACT:**

None

RECOMMENDATION:

Approve decision and order.

MOTION/RESOLUTION:

Motion is attached

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

ROLL CALL:

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Memorandum, Findings of Fact, Decision and Order regarding the Conditional Use application of Higher Rock Partners, LP. The applicant proposes to construct a unified commercial and retail use development on the properties located at 1004 Bethlehem Pike; 1010 Bethlehem Pike; 316 Stump Road; and 307 Stump Road within the Township's LI Limited Industrial and HLI Highway Limited Industrial districts. These uses are permitted by conditional use within these Zoning Districts.

MOTION BY:

SECOND BY:

DATE:

VOTE:

xc: Applicant, F Bartle, B. Shoupe, M. Gambino, MTPC, Minute Book, Resolution File, File

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# **MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS**

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**IN RE: CONDITIONAL USE APPLICATION  
OF HIGH ROCK PARTNERS, LP;  
JOHN S. ANTONUCCI;  
AND MARY ANNE ANTONUCCI**

**PREMISES: 1004 BETHLEHEM PIKE; 1010 BETHLEHEM PIKE;  
316 STUMP ROAD; 307 STUMP ROAD; AND STUMP ROAD**

**PARCEL NOS.: 46-00-00301-00-4, 46-00-00295-00-1; 46-00-  
00298-00-7; 46-00-03556-00-7; 46-00-03562-00-1;  
46-00-03562-10-9**

**APPLICATION NO.: C-66**

## **DECISION AND ORDER**

### **NATURE OF THE APPLICATION**

Applicant High Rock Partners, LP owns the properties located at 1004 Bethlehem Pike and 1010 Bethlehem Pike, and co-applicants John S. Antonucci and Mary Anne Antonucci own the properties located at 316 Stump Road; 307 Stump Road; and Stump Road, which are in the Township's Limited Industrial (LI)/Highway Limited Industrial Overlay (HLI) Districts.<sup>1</sup> Applicants propose to construct a commercial and retail mixed use development.

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<sup>1</sup> The Property is further identified as Tax Parcel Numbers 46-00-00301-00-4, 46-00-00295-00-1; 46-00-00298-00-7; 46-00-03556-00-7; 46-00-03562-00-1; and 46-00-03562-10-9.

In order to facilitate the Property's proposed use and improvement, Applicants, seek conditional use relief from the following sections of the Montgomery Township Zoning Ordinance, as amended: (1) Article XXIX, Section 230-215(H) [HLI Highway Limited Industrial Overlay District/Use regulations]; (2) Article XXIX, Section 230-216(C) [HLI Highway Limited Industrial Overlay District/Establishment of overlay district]; (3) Article XIII, Section 230-75(A)(1) [C Commercial District/Use regulations] as indicated in Table 230-A, [Table of Permitted Uses/Gasoline filing station]; and (4) Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and standards for conditional use approval].

### **FINDINGS OF FACT**

1. Applicants are High Rock Partners, LP; John S. Antonucci; and Mary Anne Antonucci.
2. High Rock Partners, LP is the legal owner of 1004 Bethlehem Pike and 1010 Bethlehem Pike. John S. Antonucci and Mary Anne Antonucci are the legal owners of the properties located at 316 Stump Road; 307 Stump Road; and Stump Road (collectively "Property").
3. The Property is located within the Township's Limited Industrial (LI)/Highway Limited Industrial Overlay (HLI) Districts.
4. Applicants filed an application with this Board requesting conditional use relief under the following sections of the Montgomery Township Zoning Ordinance, as amended ("Ordinance"): (1) Article XXIX, Section 230-215(H) [HLI Highway Limited Industrial Overlay District/Use regulations]; (2) Article XXIX, Section 230-216(C) [HLI Highway Limited Industrial Overlay District/Establishment of overlay district]; (3) Article XIII, Section 230-75(A)(1) [C Commercial District/Use regulations] as indicated in Table 230-A, [Table of Permitted Uses/Gasoline filing station]; and (4) Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and standards for conditional use approval].
5. A properly advertised hearing was held before this Board on December 18, 2017 ("Hearing"). At the Hearing, Applicants were represented by Wendy McKenna, Esquire.
6. Leslie Dinapoli, of 123 Clover Leaf, requested and was granted party-status.
7. At the Hearing, the exhibits listed on Appendix 1 were entered into the record.

8. The following witnesses testified in support of the Application:
  - George J. Hartman, III, Applicants' Engineer
  - John S. Antonucci, Partner of Higher Rocker Partners, LP
  - Kevin L. Johnson, Principal of Traffic Planning and Design, Inc.
  
9. Aside from cross-examining Applicants' witnesses and offering a statement in opposition on behalf of unnamed individuals in the audience, Mrs. Dinapoli did not proffer any independent substantial evidence (either by way of fact/expert testimony or exhibits) in opposition to the Application.
  
10. The following Findings of Fact are taken from the testimony presented at the Hearing:
  - Applicants propose to develop the Property as a commercial and retail mixed use development with the following improvements (1) relocation of a Wendy's restaurant with drive-thru; (2) construction of a Wawa convenience store with gasoline; (3) construction of a Citadel Credit Union; and (4) continuation of Sal's Nursey and Landscaping garden nursery center with the following additions associated with that use: a 3-story, 16,000 square-foot office building, a 4,500 square-foot nursey center, a 6,000 square-foot retail building, and a 1,600 square-foot addition. (12/18/17 N.T. pp. 10; 19).
  - The proposed use is permitted as a conditional use in the District. (12/18/17 N.T. pp. 23-25).
  - The proposed use will conform to the regulations of the District. (12/18/17 N.T. pp. 23-24).
  - The proposed use will not have a negative impact on traffic in the surrounding area or create any traffic hazard dangerous to public safety. (12/18/17 N.T. pp. 25-26; 52).
  - The screening of the proposed use from adjacent properties is sufficient to prevent negative impact. (12/18/17 N.T. p. 27).
  - The proposed use does not adversely affect or contradict the Township's comprehensive plan. (12/18/17 N.T. p. 27).
  - The proposed use is suitable for the character of the neighborhood and the uses of the surrounding property. (12/18/17 N.T. p. 27).

- The proposed use will not impair adequate supply of light and air to the properties. (12/18/17 N.T. p. 27).
  - The proposed use will not adversely affect the public health, safety or general welfare or Montgomery Township. (12/18/17 N.T. p. 27).
  - The proposed use will not adversely affect transportation or unduly burden water, sewer, school, park, or other public facilities. (12/18/17 N.T. p. 28).
  - The proposed use will not overcrowd the land or create an undue concentration of population or undue intensity of use. (12/18/17 N.T. p. 28).
  - The proposed use will improve traffic circulation in the area. (12/18/17 N.T. p. 52).
  - A “Watched for Stopped Traffic” sign will be posted on the side of the road with flashers on both sides as an added safety feature for vehicles traveling south on 309. (12/18/17 N.T. p. 53).
11. This Board found the testimony of Applicants’ witnesses to be credible.
  12. At the Hearing’s conclusion, this Board issued verbal same-night decision granting Applicants’ requested conditional use relief.
  13. This Decision and Order constitutes a written memorialization of the Board’s December 18, 2017 same-night decision.

### **CONCLUSIONS OF LAW**

1. It is well-settled that once an applicant for conditional use bears the initial burden of proving compliance with the specific requirements of the zoning ordinance relative to that conditional use, the governing body is obligated to approve the conditional use unless objectors (neighbors) present sufficient evidence to such a high risk of probability that the Applicants’ use will cause a substantial threat to the community.<sup>2</sup>
2. Here, conditional use relief is sought under the following sections of the Ordinance, as amended: (1) Article XXIX, Section 230-215(H) [HLI Highway Limited Industrial Overlay District/Use regulations]; (2) Article

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<sup>2</sup> See *e.g.*, *Borough of Perkasi v. Moulton Builders, Inc.*, 850 A.2d 778 (Pa. Commw. Ct. 2004)

XXIX, Section 230-216(C) [HLI Highway Limited Industrial Overlay District/Establishment of overlay district]; (3) Article XIII, Section 230-75(A)(1) [C Commercial District/Use regulations] as indicated in Table 230-A, [Table of Permitted Uses/Gasoline filling station] and (4) Article XXI, Section 230-156.2 [Miscellaneous Provisions/Procedures and standards for conditional use approval] to permit the development of the Property for the following commercial and mixed uses:

- Financial institution;
  - Restaurant with outdoor dining;
  - Convenience store with gasoline filling station;
  - Retail garden center/nursery;
  - Business or professional office; and
  - Retail sales.
3. In considering this requested relief, Section 230-156.2 of the Ordinance sets forth the following criteria that this Board should be guided by when considering a conditional use application:
- The proposed use is permitted by conditional use, and it will conform to the applicable regulations of the district in which it is located or any district regulations which may relate to or apply to the use, including but not limited to setbacks, building coverage, open space and buffering.
  - The proposed use will conform to the regulations applicable according to use and/or district, including but not limited to regulations contained in Article XVIII, Signs, Article XIX, Off-Street Parking and Loading, Article XX, Nonconforming Uses and Article XXI, Miscellaneous Provisions.
  - Points of vehicular access to the lot are provided at a distance from the intersections and other points of access and in number sufficient to prevent undue traffic hazards and obstruction to the movement of traffic.
  - The location of the site with respect to the existing public roads giving access to it is such that the safe capacity of the public roads is not exceeded by the estimated traffic attracted or generated by the proposed use, and the traffic generated or attracted is not out of character with the normal traffic using said public roads.
  - A determination that the proposed use will not have an unwarranted impact on traffic in the area, either creating significant additional congestion in an area of existing congestion

or posing a threat of significant additional congestion where there is a high probability of future congestion. In addition, the Board shall consider whether the proposed use will create any traffic hazard dangerous to the public safety.

- Screening of the proposed use from adjacent uses is sufficient to prevent the deleterious impact of the uses upon each other, considering the type, dimension and character of the screening.
  - The proposed use does not adversely affect or contradict Montgomery Township's Comprehensive Plan.
  - The proposed use meets the purpose of the Ordinance, as set forth in Article I.
  - The proposed use is suitable for the character of the neighborhood and the uses of the surrounding properties.
  - The proposed use will not impair an adequate supply of light and air to adjacent property.
  - The proposed use will not adversely affect the public health, safety or general welfare.
  - The proposed use will not adversely affect transportation or unduly burden water, sewer, school, park or other public facilities.
  - The proposed use shall not overcrowd land or create undue concentration of population or undue intensity of use.<sup>3</sup>
4. Having considered the credible testimony and exhibits presented at the Hearing in support of the Application, which demonstrates compliance with the applicable conditional use criteria above; and with no substantial evidence offered to the contrary, this Board concludes that Applicants met their requisite burden of establishing an entitlement to the requested conditional use.
5. Specifically, this Board concludes that Applicants satisfactorily established compliance with the specific conditional use requirements under Section 230-156.2 of the Ordinance as set forth above, and as such are permitted to develop the Property for the following commercial and mixed uses, in accord with the testimony and exhibits presented at the Hearing:

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<sup>3</sup> See Article XXI, Section 230-156 [Standards and criteria].

- Financial institution;
- Restaurant with outdoor dining;
- Convenience store with gasoline filling station;
- Retail garden center/nursery;
- Business or professional office; and
- Retail sales.

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# MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

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**IN RE: HIGH ROCK PARTNERS, LP; JOHN S. ANTONUCCI;  
AND MARY ANNE ANTONUCCI  
CONDITIONAL USE APPLICATION**

**PREMISES: 1004 BETHLEHEM PIKE; 1010 BETHLEHEM  
PIKE; 316 STUMP ROAD; 307 STUMP ROAD; AND STUMP  
ROAD**

**PARCEL NOS.: 46-00-00301-00-4, 46-00-00295-00-1; 46-  
00-00298-00-7; 46-00-03556-00-7; 46-00-03562-00-1;  
AND 46-00-03562-10-9**

**APPLICATION NO.: C-66**

## **ORDER**

AND NOW, this 22nd day of January 2018, High Rock Partners, LP; John S. Antonucci; and Mary Anne Antonucci's Conditional Use Application is **GRANTED**.

Applicants are permitted to develop the Property for the following commercial and mixed uses:

- Financial institution;
- Restaurant with outdoor dining;
- Convenience store with gasoline filling station;
- Retail garden center/nursery;
- Business or professional office; and
- Retail sales.

The approved conditional use shall be in substantial conformance with the testimony and exhibits presented at the Hearing.

**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

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CANDYCE FLUEHR CHIMERA, *Chairperson*

---

MICHAEL J. FOX, *Vice-Chairman*

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JEFFREY W. McDONNELL, *Member*

*Not Present*

---

TANYA C. BAMFORD, *Member*

*Not Present*

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MATTHEW W. QUIGG, *Member*

## APPENDIX 1

### **HEARING EXHIBITS**

#### **Board Exhibits**

- B-1 Application, as amended
- B-2 Proof of Publication
- B-3 Posting of Property
- B-4 Notification to Neighbors
- B-5 Review Letters

#### **Applicants' Exhibits**

- A-1 Curriculum vitae of George J. Hartman, III
- A-2 Deeds
- A-3 Aerial Photograph
- A-4 Overall Site Plan
- A-5 Architectural Concept Plan
- A-6 Zoning Hearing Board Decision and Order

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

**SUBJECT:** Consider Construction Escrow Release #1 – LDS 678 – 1023 Lansdale Avenue –  
Minor Subdivision

**MEETING DATE:** January 22, 2018

**ITEM NUMBER:** #14.

**MEETING/AGENDA:** WORK SESSION ACTION XX NONE

**REASON FOR CONSIDERATION:** Operational: XX Information: Discussion: Policy:

**INITIATED BY:** Bruce Shoupe  **BOARD LIAISON:** Candyce Fluehr Chimera  
Director of Planning and Zoning Chairman

**BACKGROUND:**

Attached is a construction escrow release for Priceless Homes LLC for the Minor Subdivision at 1023 Lansdale Ave, creating a new lot #2, 1021 Lansdale Avenue. The original amount of the construction escrow for public improvements on both lots was \$10,884.50, held as a Cash Escrow, which included \$8,520.00 for required landscaping for both lots. The new owner of lot #2 was granted a waiver and paid a fee in lieu of the planting the required landscaping, in the amount of \$5,435.00. This amount is a duplicate of the amount remitted by Priceless Homes LLC.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:** None

**PREVIOUS BOARD ACTION:** None

**ALTERNATIVES/OPTIONS:**

Approve or not approve the construction escrow release.

**BUDGET IMPACT:** None.

**RECOMMENDATION:**

That this construction escrow be released.

**MOTION/RESOLUTION:**

The Board of Supervisors hereby authorize a construction escrow release in the amount of \$5,435.00, for the Minor Subdivision of 1023 Lansdale Avenue.

**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_ **VOTE** \_\_\_\_\_

**ROLL CALL:**

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

WHEREAS, a request for a release of escrow was received from Prices Homes LLC for the Minor Subdivision of 1023 Lansdale Avenue in the amount of \$5,435.00; and

WHEREAS, Priceless Homes LLC posted \$8,520.00 cash for the required landscaping improvements for the above Minor Subdivision, which include the existing Lot and the newly created Lot #2.

WHEREAS, the new owner of the Lot #2 remitted a fee in-lieu of \$5,435.00 for the required landscaping; and

NOW, THEREFORE, BE IT RESOLVED BY the Board of Supervisors of Montgomery Township that we do hereby authorize the release of \$5,435.00, held as a Cash Escrow, in accordance with the applicant's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum, contingent upon payment of any outstanding Township invoices. This action will close this escrow account.

MOTION BY:

SECOND BY:

VOTE:

DATE: January 22, 2018

xc: Applicant, B. Shoupe, Finance Department, M. Gambino, Minute Book, Resolution File, File

Released by: \_\_\_\_\_  
Department Director

Resolution #7

Whereas, Montgomery Township Board of Supervisors approved the application for Minor Subdivision for 1023 Lansdale Avenue, by Resolution #9, dated February 23, 2015; and

Whereas, certain landscaping requirements were approved; and

Whereas, James Case, horizon construction, has constructed a new dwelling on Lot #2, and is requesting a waiver of the landscaping requirements. Mr. Case has proposed that he submit a fee in lieu of the required landscaping as follows for the new single family dwelling at 1021 Lansdale Avenue:

- 12 Shade Trees (buffer and individual lot) x \$350 = \$4,200
- 19 shrubs (buffer) x \$65 = \$1,235
- Total = \$5,435

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request for a waiver of the landscape requirements contingent upon the applicant submitting a fee in lieu of these requirements in the amount of \$5,435.00.

MOTION BY: M. Fox  
 SECOND BY: R. Birch VOTE: 5-0  
 DATE: October 24, 2016

xc: Applicant, F. Bartle, B. Shoupe, J. Stern Goldstein, M. Stoerrle, Minute Book, Resolution File, File

Time Case posted (M-15-77)  
 \$ 5,435 for 12 shade trees &  
 19 shrubs  
 remit \$ 5,435 to Jim Zappella  
 Zappella - Priceless Homes LLC

LDS 678

1023 Lansdale Avenue  
 Montgomery Township, Montgomery County  
 Probability of Costs

DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
<b>A Monumentation</b>				
1 Concrete Monuments	5	EA	\$ 250.00	\$ 1,250.00
2 Iron Pin	1	EA	\$ 125.00	\$ 125.00
<b>Subtotal - Monumentation</b>				\$ 1,375.00
<b>B. Plant Material</b>				
1 Shade Trees*	17	EA	\$ 375.00	\$ 6,375.00
2 Shrubs*	33	EA	\$ 65.00	\$ 2,145.00
*Unit costs include labor, materials & guaranty				
<b>Subtotal - Plant Material</b>				\$ 8,520.00
<b>NET CONSTRUCTION COSTS</b>				\$ 9,895.00
<b>ENGINEERING AND LEGAL FEES</b>				\$ 2,500.00
<b>10% PER MPC</b>				\$ 989.50
<b>GRAND TOTAL</b>				\$ 13,384.50

Construction Esc-678  
 Escrow LDS-678  
 Construction Esc-678

LDS-678 2500.00 on acct. Lds  
 ESC-678 10884.50  
 13384.50 Cash Escrow

PRICELESS HOMES LLC  
 P.O Box 505  
 Fort Washington, PA 19034-1508

1072

3-50/310-9272  
 0468086718

4/24/15 Date

Pay to the Order of Montgomery Township

\$ 13,384.50

Thirteen thousand three hundred eighty four and 50/100 Dollars



Wells Fargo Bank, N.A.  
 Pennsylvania  
 wfd123.com

For LDS 678 Improvement Equip 1023 Lansdale

*[Signature]*

⑆031000503⑆ 8468086718⑆ 01072

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Acceptance of Letter of Resignation – Elected Township Auditor

MEETING DATE: January 22, 2018

ITEM NUMBER: #15.

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gegan  
Township Manager

BOARD LIAISON: Candyce Chimera, Chairman,  
Board of Supervisors

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**BACKGROUND:** Montgomery Township Elected Auditor Stephanie Terreri has advised that she has moved out of the Township and has submitted a letter of resignation from her position. Ms Terreri's term of office expires on 1/1/2022.

In accordance with the provisions of the Second Class Township code as amended by Act 16 of 2017 (attached), the Board of Supervisors must accept a tendered resignation no later than forty-five days after the resignation has been tendered to the Board of Supervisors, unless the resignation is withdrawn in writing prior to acceptance.

Upon acceptance of her letter of Resignation, the Board has thirty days to fill the vacancy. The successor appointed under this section would hold office until the first Monday in January after the first municipal election which occurs at least sixty days after the vacancy occurs (November 2019), at which election an eligible person would be elected for the unexpired term to 1/1/2022.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:** None.

**PREVIOUS BOARD ACTION:** None

**ALTERNATIVES/OPTIONS:** None.

**BUDGET IMPACT:** None.

**RECOMMENDATION:** Accept Ms. Terreri's resignation effective January 22, 2018.

**MOTION/RESOLUTION:**

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Stephanie Terreri from her position of Township Auditor this 22<sup>nd</sup> day of January 2018.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

**ROLL CALL:**

Tanya C. Bamford	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Matthew W. Quigg	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

Stephanie Terreri

To Whom it May Concern,

I, Stephanie Terreri, hereby resign from the elected position of Montgomery Township Auditor. I have moved out of the township on September 21, 2017 and am no longer eligible to serve in this capacity.

Regards,

A handwritten signature in cursive script that reads "Stephanie Terreri". The signature is written in black ink and is positioned above the printed name.

Stephanie Terreri

**THE SECOND CLASS TOWNSHIP CODE - VACANCIES IN OFFICE AND  
VACANCIES IN GENERAL**

**Act of Jul. 7, 2017, P.L. 294, No. 16**

**Cl. 73**

Session of 2017  
No. 2017-16

HB 423

AN ACT

Amending the act of May 1, 1933 (P.L.103, No.69), entitled, as reenacted and amended, "An act concerning townships of the second class; and amending, revising, consolidating and changing the law relating thereto," in election of officers and vacancies in office, further providing for vacancies in general.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Section 407 of the act of May 1, 1933 (P.L.103, No.69), known as The Second Class Township Code, is amended to read:

Section 407. Vacancies in General.--(a) If the electors of any township fail to choose a supervisor, tax collector or auditor, or if any person elected to any office fails to serve in the office, or if a vacancy occurs in the office by death, resignation **under subsection (b)**, removal from the township or otherwise, the board of supervisors may appoint a successor who is [an] **a registered** elector of the township and has resided in that township continuously for at least one year prior to their appointment. [, and, upon their failure to make the appointment within thirty days after the vacancy occurs, the vacancy shall be filled within fifteen additional days by the vacancy board. The vacancy board shall consist of the board of supervisors and one elector of the township, who shall be appointed by the board of supervisors at the board's first meeting each calendar year or as soon after that as practical and who shall act as chairman of the vacancy board. If the vacancy board fails to fill the position within fifteen days, the chairman shall, or if there is a vacancy in the chairmanship the remaining members of the vacancy board shall, petition the court of common pleas to fill the vacancy. If two or more vacancies in the office of supervisor occur on a three-member board or three or more vacancies on a five-member board, the court of common pleas shall fill the vacancies upon presentation of petition signed by not less than fifteen electors of the township. The successor so appointed shall hold the office until the first Monday in January after the first municipal election which occurs more than sixty days after the vacancy occurs, at which election an eligible person shall be elected for the unexpired term.]

**(b) A resignation:**

**(1) Shall not create a vacancy until the date that the resignation is accepted by a majority vote of the board of supervisors at a public meeting or the effective date of the tendered resignation, whichever is later. The board of supervisors**

must accept a tendered resignation no later than forty-five days after the resignation has been tendered to the board of supervisors, unless the resignation is withdrawn in writing prior to acceptance.

(2) That is not accepted as under paragraph (1) shall be deemed accepted forty-five days after the resignation has been tendered to the board of supervisors.

(c) If, for any reason, the board of supervisors refuses, fails, neglects or is unable to fill a vacancy within thirty days after the vacancy occurs, as under this section, the vacancy shall be filled within fifteen additional days by the vacancy board. The vacancy board shall consist of the board of supervisors and one registered elector of the township, who shall be appointed by the board of supervisors at the board's first meeting each calendar year or as soon thereafter as is practical. The appointed elector shall act as the chairperson of the vacancy board.

(d) If the vacancy board fails to fill the position within fifteen days, the chairperson, or if the position of the chairperson is vacant, the remaining members of the vacancy board shall petition the court of common pleas to fill the vacancy.

(e) If two or more vacancies in the office of supervisor occur on a three-member board, or three or more vacancies occur on a five-member board, the court of common pleas shall fill the vacancies upon presentation of a petition signed by at least fifteen registered electors of the township.

(f) A successor appointed under this section shall hold office until the first Monday in January after the first municipal election which occurs at least sixty days after the vacancy occurs, at which election an eligible person shall be elected for the unexpired term.

Section 2. This act shall take effect in 60 days.

APPROVED--The 7th day of July, A.D. 2017.

TOM WOLF

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Payment of Bills

MEETING DATE: January 22, 2018

ITEM NUMBER: #16.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager



BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors

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BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
01/08/2018	01	70425	00000179	ADVENTURE AQUARIUM	935.58
01/08/2018	01	70426	00000528	ANYWHERE MINATURE GOLF	100.00
01/08/2018	01	70427	00902946	BETTE'S BOUNCES, LLC	997.30
01/08/2018	01	70428	00902946	BETTE'S BOUNCES, LLC	963.30
01/08/2018	01	70429	00000072	CANON FINANCIAL SERVICES, INC	1,622.00
01/08/2018	01	70430	03214660	CENTER POINT POND	450.00
01/08/2018	01	70431	00000903	HOME DEPOT CREDIT SERVICES	128.77
01/08/2018	01	70432	100000395	MAUREEN CLARKE	100.00
01/08/2018	01	70433	00000464	OZZY'S FAMILY FUN CENTER	285.00
01/08/2018	01	70434	100000378	PUPPETS PIZZAZZ	150.00
01/12/2018	01	70435	100000590	MCATO	135.00
01/12/2018	01	70436	00000432	MILLER FINANCIAL GROUP	1,818.00
01/17/2018	01	70437	00000009	PETTY CASH	275.77
01/18/2018	01	70438	100000337	AAA CATERING	595.00
01/18/2018	01	70439	100000265	ONCE UPON A DREAM	338.00
01/19/2018	01	70440	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	812.82
01/19/2018	01	70441	00000006	ACME UNIFORMS FOR INDUSTRY	290.42
01/19/2018	01	70442	MISC-FIRE	ADAM WEBSTER	80.00
01/19/2018	01	70443	00001202	AIRGAS, INC.	216.91
01/19/2018	01	70444	MISC-FIRE	ALEXANDER J DEANGELIS	30.00
01/19/2018	01	70445	00000063	AMERICAN PLANNING ASSOC:	102.00
01/19/2018	01	70446	MISC-FIRE	ANDREW WEINER	45.00
01/19/2018	01	70447	00000027	ARMOUR & SONS ELECTRIC, INC.	1,273.80
01/19/2018	01	70448	00001832	ASCAP	348.00
01/19/2018	01	70449	00000031	AT&T	147.86
01/19/2018	01	70450	MISC-FIRE	AUSTIN NEDWICK	15.00
01/19/2018	01	70451	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	481.39
01/19/2018	01	70452	00000043	BERGEY'S	3,907.84
01/19/2018	01	70453	MISC-FIRE	BILL WIEGMAN	150.00
01/19/2018	01	70454	00000209	BOUCHER & JAMES, INC.	13,664.38
01/19/2018	01	70455	00000209	VOID	0.00
01/19/2018	01	70456	00000209	BOUCHER & JAMES, INC.	16,566.57
01/19/2018	01	70457	100000587	BRIAN HOSTETTER	200.00
01/19/2018	01	70458	100000078	BRIDGET SCHALCOSKY	69.00
01/19/2018	01	70459	100000331	BSN SPORTS	117.00
01/19/2018	01	70460	100000405	C.E.S.	571.55
01/19/2018	01	70461	00000071	CANON SOLUTIONS AMERICA, INC.	1,449.50
01/19/2018	01	70462	MISC-FIRE	CARL HERR	15.00
01/19/2018	01	70463	100000600	CAROLYN CANTZ	69.00
01/19/2018	01	70464	00001765	CARRIGAN GEO SERVICES INC.	2,320.00
01/19/2018	01	70465	00001601	CDW GOVERNMENT, INC.	1,336.35
01/19/2018	01	70466	100000599	CHRISTIE CORCORAN	69.00
01/19/2018	01	70467	00000363	COMCAST	261.19
01/19/2018	01	70468	00000335	COMCAST CORPORATION	1,419.66
01/19/2018	01	70469	100000588	COMMONWEALTH OF PENNSYLVANIA	53.00
01/19/2018	01	70470	00000111	DAVID H. LIGHTKEP, INC.	46.82
01/19/2018	01	70471	MISC-FIRE	DAVID P BENNETT	15.00
01/19/2018	01	70472	00000629	DAVIDHEISER'S INC.	286.00
01/19/2018	01	70473	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	207.13
01/19/2018	01	70474	00001172	DETLAN EQUIPMENT, INC.	175.10
01/19/2018	01	70475	00000125	DISCHELL, BARTLE DOOLEY	7,053.00
01/19/2018	01	70476	100000213	DOG TOWN	274.95
01/19/2018	01	70477	00001675	DON JOHNSON	100.00
01/19/2018	01	70478	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	183,371.33
01/19/2018	01	70479	00001520	DVIT - DELAWARE VALLEY INSURANCE	77,907.00
01/19/2018	01	70480	00000612	DVMMA - DELAWARE VALLEY MUNICIPAL	300.50
01/19/2018	01	70481	00000120	DVWCT - DELAWARE VALLEY WC TRUST	64,448.00
01/19/2018	01	70482	00000152	ECKERT SEAMANS CHERIN &	16,857.50
01/19/2018	01	70483	100000583	ELECTRIC TIME COMPANY, INC.	360.00
01/19/2018	01	70484	00000161	EUREKA STONE QUARRY, INC.	163.46
01/19/2018	01	70485	100000601	FALLON IACONO	30.00
01/19/2018	01	70486	00000423	FAMILY DINING, INC.	137.73
01/19/2018	01	70487	100000315	FBINAA	110.00
01/19/2018	01	70488	100000592	FBINAA-EASTERN PA CHAPTER	50.00
01/19/2018	01	70489	00000900	FDMTRA - FIRE DEPARTMENT OF	1,530.00
01/19/2018	01	70490	00000169	FEDEX	27.31
01/19/2018	01	70491	00001466	FEDEX OFFICE	1,855.00
01/19/2018	01	70492	MISC	FRANK A RAMSDEN	1,200.00
01/19/2018	01	70493	00000428	FRANK MANAGEMENT, LLC	1,158.00
01/19/2018	01	70494	03214568	FULTON CARDMEMBER SERVICES	3,269.17
01/19/2018	01	70495	00000188	GALLS, AN ARAMARK CO., LLC	1,105.76
01/19/2018	01	70496	00001524	GEMPLER'S	259.86

Check Date	Bank	Check	Vendor	Vendor Name	Amount
01/19/2018	01	70497	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	621.00
01/19/2018	01	70498	00000672	GET IT GOT IT LLC	120.00
01/19/2018	01	70499	00001498	GFOA - PA	75.00
01/19/2018	01	70500	00000817	GILMORE & ASSOCIATES, INC.	20,209.19
01/19/2018	01	70501	00000817	VOID	0.00 V
01/19/2018	01	70502	00001323	GLICK FIRE EQUIPMENT COMPANY INC	315.08
01/19/2018	01	70503	00000219	GLOBAL EQUIPMENT COMPANY	80.36
01/19/2018	01	70504	00001784	GOOGLE INC.	103.00
01/19/2018	01	70505	00000608	GOOSE SQUAD L.L.C.	900.00
01/19/2018	01	70506	00001709	GOULDEY WELDING & FABRICATIONS, INC	183.00
01/19/2018	01	70507	00000206	GT RADIATOR REPAIRS, INC.	540.00
01/19/2018	01	70508	100000162	HERMAN GOLDNER COMPANY, INC.	925.00
01/19/2018	01	70509	00001793	HILLTOWN TOWNSHIP	3,635.83
01/19/2018	01	70510	00000903	HOME DEPOT CREDIT SERVICES	464.07
01/19/2018	01	70511	00441122	HORSHAM CAR WASH	449.00
01/19/2018	01	70512	00001052	HORSHAM TOWNSHIP	4,287.05
01/19/2018	01	70513	00002072	IAAI	100.00
01/19/2018	01	70514	00001095	IACP - INTERNATIONAL ASSOCIATION	150.00
01/19/2018	01	70515	00000225	ICMA MEMBER SERVICES	1,305.60
01/19/2018	01	70516	00000531	INTERSTATE GRAPHICS	365.00
01/19/2018	01	70517	MISC-FIRE	JAKE WELTMAN	15.00
01/19/2018	01	70518	100000593	JANE MANCA	200.00
01/19/2018	01	70519	100000071	JOANNA KENNEDY	69.00
01/19/2018	01	70520	MISC-FIRE	JOHN H. MOGENSEN	75.00
01/19/2018	01	70521	MISC-FIRE	JON WASHINGTON	105.00
01/19/2018	01	70522	00000591	JONES TOPSOIL, INC.	1,257.00
01/19/2018	01	70523	00002046	JUMP START SPORTS	2,720.00
01/19/2018	01	70524	MISC	K2 ENGINEERING INC	6,050.00
01/19/2018	01	70525	MISC-FIRE	KEITH GRIERSON	15.00
01/19/2018	01	70526	00000264	KENCO HYDRAULICS, INC.	734.46
01/19/2018	01	70527	00000572	KEVIN COSTELLO	118.75
01/19/2018	01	70528	100000595	KIM TIGHE	69.00
01/19/2018	01	70529	00000450	LANCASTER COUNTY FIREMEN'S ASSOC	132.20
01/19/2018	01	70530	100000598	LAURA CULLEN	69.00
01/19/2018	01	70531	00000668	LEADSONLINE	2,238.00
01/19/2018	01	70532	03214630	LOGIN/ IACP NET	875.00
01/19/2018	01	70533	00001706	LOWE'S COMPANIES INC.	113.88
01/19/2018	01	70534	00000354	MAD SCIENCE OF WEST NEW JERSEY	249.00
01/19/2018	01	70535	00000055	MARK MANJARDI	689.25
01/19/2018	01	70536	00000689	MARY KAY KELM, ESQUIRE	750.00
01/19/2018	01	70537	MISC-FIRE	MARY NEWELL	125.00
01/19/2018	01	70538	00000201	MASTERTECH AUTO SERVICE, LLC	1,943.35
01/19/2018	01	70539	00000974	MCCARTHY AND COMPANY, PC	1,930.06
01/19/2018	01	70540	MISC-FIRE	MICHAEL D. SHINTON	15.00
01/19/2018	01	70541	MISC-FIRE	MICHAEL SHEARER	15.00
01/19/2018	01	70542	100000596	MICHELLE HYNES	69.00
01/19/2018	01	70543	MISC-FIRE	MIKE BEAN	30.00
01/19/2018	01	70544	00000326	MONTGOMERY COUNTY	48.60
01/19/2018	01	70545	100000602	MONTGOMERY COUNTY PUBLIC SAFETY	300.00
01/19/2018	01	70546	00001225	MONTGOMERY TOWNSHIP MUNICIPAL	1,271.20
01/19/2018	01	70547	MISC	MOONEY'S HOME IMPROVEMENTS	1,200.00
01/19/2018	01	70548	00002073	MORTON SALT INC	17,521.36
01/19/2018	01	70549	00000324	MOYER INDOOR / OUTDOOR	154.40
01/19/2018	01	70550	100000594	NATIONWIDE	1,286.96
01/19/2018	01	70551	100000594	NATIONWIDE	417.84
01/19/2018	01	70552	00001054	NEW BRITAIN TOWNSHIP	3,471.68
01/19/2018	01	70553	00000356	NORTH WALES WATER AUTHORITY	71.64
01/19/2018	01	70554	00001134	OFFICE DEPOT, INC	243.15
01/19/2018	01	70555	03214653	OVERHEAD DOOR CORPORATION	455.35
01/19/2018	01	70556	00001400	PA CHIEFS OF POLICE ASSOCIATION	6,775.00
01/19/2018	01	70557	MISC-FIRE	PAUL R. MOGENSEN	95.00
01/19/2018	01	70558	MISC	PAULA GALLAGHER	183.50
01/19/2018	01	70559	00000381	BPMTCA-PA BUSINESS PRIVILEGE &	50.00
01/19/2018	01	70560	00000381	BPMTCA-PA BUSINESS PRIVILEGE &	40.00
01/19/2018	01	70561	00000397	PECO ENERGY	11,141.27
01/19/2018	01	70562	00000399	PECO ENERGY	7,606.62
01/19/2018	01	70563	00000595	PENN VALLEY CHEMICAL COMPANY	427.68
01/19/2018	01	70564	00001930	PENNBOC	170.00
01/19/2018	01	70565	0090320	PENNSYLVANIA HORTICULTURAL SOCIETY	2,282.00
01/19/2018	01	70566	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	128.47
01/19/2018	01	70567	00001358	PENNSYLVANIA RECREATION AND PARK	1,698.00
01/19/2018	01	70568	00000447	PETTY CASH - POLICE	24.00
01/19/2018	01	70569	00000446	PHISCON ENTERPRISES, INC.	300.00
01/19/2018	01	70570	00000945	PIPERSVILLE GARDEN CENTER, INC.	311.91
01/19/2018	01	70571	100000320	POWERDMS	750.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
01/19/2018	01	70572	00000345	PRINTWORKS & COMPANY, INC.	1,706.49
01/19/2018	01	70573	00001000	PSM - PETER A. SCHERTZ	278.00
01/19/2018	01	70574	00000252	PURE CLEANERS	429.25
01/19/2018	01	70575	MISC-FIRE	RACHEL GIBSON	45.00
01/19/2018	01	70576	MISC-FIRE	RACHEL TROUTMAN	40.00
01/19/2018	01	70577	00002067	RAGNASOFT, INC.	1,885.00
01/19/2018	01	70578	100000597	RAYMOND GROTKOWSKI	69.00
01/19/2018	01	70579	00906102	READY REFRESH	212.90
01/19/2018	01	70580	00000439	RED THE UNIFORM TAILOR	1,271.05
01/19/2018	01	70581	00000228	REGAL CINEMEDIA CORP	860.00
01/19/2018	01	70582	100000591	RICHARD ALLEGRETTI	200.00
01/19/2018	01	70583	00000117	RIGGINS INC	1,699.68
01/19/2018	01	70584	00000115	RIGGINS, INC	2,226.07
01/19/2018	01	70585	00001972	ROBERT L. BRANT	183.75
01/19/2018	01	70586	MISC-FIRE	RYAN CROUTHAMEL	30.00
01/19/2018	01	70587	00000969	SAFETY-KLEEN SYSTEMS, INC.	468.06
01/19/2018	01	70588	00000653	SCATTON'S HEATING & COOLING, INC.	2,286.37
01/19/2018	01	70589	00000465	SHAPIRO FIRE PROTECTION COMPANY	865.76
01/19/2018	01	70590	00000163	SHARON TUCKER	409.97
01/19/2018	01	70591	00000833	SHERWIN WILLIAMS COMPANY	279.42
01/19/2018	01	70592	00000468	SIRCHIE FINGER PRINT	362.01
01/19/2018	01	70593	00000059	SOCIETY OF HUMAN RESOURCE(SHRM)	209.00
01/19/2018	01	70594	00000015	SPRINT	451.05
01/19/2018	01	70595	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	464.91
01/19/2018	01	70596	00000636	STAPLES CREDIT PLAN	65.69
01/19/2018	01	70597	MISC-FIRE	STEVE SPLENDIDO	30.00
01/19/2018	01	70598	00000485	SYRENA COLLISION CENTER, INC.	2,005.92
01/19/2018	01	70599	00661122	TEES WITH A PURPOSE	272.00
01/19/2018	01	70600	00001273	TIM KUREK	1,224.00
01/19/2018	01	70601	00002036	TIMBERLINK CONSULTING LLC	975.00
01/19/2018	01	70602	MISC-FIRE	TOM HUGUENIN	30.00
01/19/2018	01	70603	00000506	TRANS UNION LLC	60.00
01/19/2018	01	70604	MISC-FIRE	TREVOR DALTON	30.00
01/19/2018	01	70605	100000290	TRIAD TRUCK EQUIPMENT	360.00
01/19/2018	01	70606	00000025	USPCA REGION 6	250.00
01/19/2018	01	70607	00000520	VALLEY POWER, INC.	944.12
01/19/2018	01	70608	00000040	VERIZON	252.77
01/19/2018	01	70609	00000040	VERIZON	143.05
01/19/2018	01	70610	00000040	VERIZON	139.99
01/19/2018	01	70611	00000040	VERIZON	134.99
01/19/2018	01	70612	00000040	VERIZON	124.99
01/19/2018	01	70613	MISC-FIRE	VINAY SETTY	210.00
01/19/2018	01	70614	MISC-FIRE	VINCE ZIRPOLI	60.00
01/19/2018	01	70615	00000538	WARRINGTON TOWNSHIP	9,003.49
01/19/2018	01	70616	03214607	WARWICK TOWNSHIP	1,953.97
01/19/2018	01	70617	00001329	WELDON AUTO PARTS	614.76
01/19/2018	01	70618	00001329	VOID	0.00 V
01/19/2018	01	70619	03214583	WESTON FITNESS	6,138.20
01/19/2018	01	70620	00001546	WILSON'S HARDWARE & LOCKSMITHS	8.49
01/19/2018	01	70621	100000295	WISSAHICKON CLEAN WATER PARTNERSHIP	6,250.00
01/19/2018	01	70622	100000589	WOUNDED WARRIOR PROJECT	100.00
01/19/2018	01	70623	00001722	ZOLL MEDICAL CORPORATION	285.00

01 TOTALS:

(3 Checks Voided)

Total of 196 Disbursements:

579,799.51

01/19/2018

Check List  
For Check Dates 01/03/2018 to 01/22/2018

Check Date	Name	Amount		
01/03/2018	STATE OF PA	State Tax Payment	\$	8,618.72
01/05/2018	CITY OF PHILADELPHIA	Dec. Wage Tax Payment	\$	483.06
01/11/2018	BCG 401	401 Payment	\$	16,557.87
01/11/2018	BCG 457	457 Payment	\$	10,329.82
01/11/2018	PA SCDU	Withholding Payment	\$	1,020.72
01/11/2018	UNITED STATES TREASURY	941 Tax Payment	\$	84,688.63
01/17/2018	STATE OF PA	State Tax Payment	\$	8,764.10
01/19/2018	BERKHEIMER	4th Qtr. 2017 EIT Payment	\$	23,639.49
01/19/2018	BERKHEIMER	4th Qtr. 2017 LST Payment	\$	1,402.00
01/19/2018	PA UC FUND	4th Qtr. 2017 UC-2 Payment	\$	1,471.91
Total Checks: 10			\$	156,976.32