

**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**APRIL 24, 2017**

[www.montgomerytwp.org](http://www.montgomerytwp.org)

Robert J. Birch  
Candyce Fluehr Chimera  
Michael J. Fox  
Jeffrey W. McDonnell  
Richard E. Miniscalco

Lawrence J. Gregan  
Township Manager

**ACTION MEETING – 8:00 PM**

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of April 10, 2017 Meeting
6. Recognition of Odyssey of Mind Program Participants
7. Consider Adoption of Ordinance#17-304- Amending “Right Turn Prohibited on Red Signal” Regulations
8. Presentation of 1<sup>st</sup> Quarter 2017 Budget Report
9. Consider Approval of 1<sup>st</sup> Quarter 2017 Budget Amendments
10. Consider Approval of Amended Township Purchasing Policy-Bidding Limits
11. Auditor Presentation of 2016 Audit Results
12. Consider Professional Services Proposal – Timberlink Consulting, LLC
13. Consider Approval of Escrow Release #5 – LDS#664OHB Maple Brook Estates
14. Consider Payment of Bills
15. Other Business
16. Adjournment

Future Public Hearings/Meetings:

05-03-2017 @7:30pm – Zoning Hearing Board

05-08-2017 @8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Public Comment

MEETING DATE: April 24, 2017

ITEM NUMBER: # 3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors



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BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Minutes for April 10, 2017

MEETING DATE: April 24, 2017                      ITEM NUMBER: # 5

MEETING/AGENDA: WORK SESSION                      ACTION XX                      NONE

REASON FOR CONSIDERATION: Operational: XX    Information:                      Discussion:                      Policy:

INITIATED BY: Lawrence J. Gregan                      BOARD LIAISON: Candyce Fluehr Chimera,  
Township Manager    Chairman of the Board of Supervisors

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BACKGROUND:

Please contact Deb Rivas on Monday, April 24, 2017 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
April 10, 2017**

At 7:30 p.m. Chairman Candyce Fluehr Chimera called to order an executive session. In attendance were Supervisors Robert J. Birch, Michael J. Fox, and Richard E. Miniscalco. Supervisor Jeffrey W. McDonnell was absent. Also in attendance were Township Manager Lawrence Gregan, and Township Solicitor Frank Bartle, Esquire.

Chairman Candyce Fluehr Chimera called the meeting to order at 8:03 p.m. In attendance were Supervisors Robert J. Birch, Michael J. Fox, and Richard E. Miniscalco. Supervisor Jeffrey W. McDonnell was absent. Also in attendance were Township Solicitor Frank Bartle, Esquire, Township Manager Lawrence Gregan, Police Chief Scott Bendig, Director of Fire Services Richard Lesniak, Director of Finance Ami Tarburton, Director of Administration and Human Resources Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Director of Information Technology Richard Grier, and Public Information Coordinator Kelsey McMeans.

Following the Pledge of Allegiance, Chairman Candyce Fluehr Chimera called for public comment from the audience and there was none.

Solicitor Frank Bartle announced that the Board had met in an Executive Session prior to this meeting to discuss one matter of personnel and one matter of litigation. The personnel matter was regarding the police union negotiations. The litigation matter involved the decision of the United States Court of Appeals for the Third Circuit for case No. 15-3171 brought against the Township, and the Township Supervisors by Maureen and John Mirabella. The Township and Township Supervisors prevailed in that matter. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Candyce Fluehr Chimera made a motion to approve the minutes of the March 27, 2017 Board of Supervisors meeting, and Vice-Chairman Robert J. Birch seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Board Chairman Candyce Fluehr Chimera introduced the Odyssey of the Minds Program Participants. The Odyssey of the Mind is an international program that challenges teams of five to seven students to use their creativity and problem-solving skills to solve short-term “spontaneous” problems and a long-term problem that ranges from building mechanical devices to presenting their own interpretation of literary classics. Students learn to work together, to manage their own time, and ultimately to take responsibility for every part of their final solution. At the end of the Odyssey season, teams bring their solutions to competition at a regional level. The Odyssey Program is open to all grades and academic levels under the guidance of adult volunteer coaches. Students from Montgomery Elementary and Mary Mother of the Redeemer Parish School were recognized for their participation and accomplishment in the 2017 program and competition. At the April 24, 2017 Board Meeting, students from the other North Penn Schools will be recognized.

Chairman Candyce Fluehr Chimera welcomed the following students:

**Montgomery Elementary- Division 2 (Coached by: Lisa Upright and Linda Pelletier)**

This team from Montgomery Elementary includes the following students:

- Cameron Pelletier
- Hannah Upright
- Grace Macnamara
- Ella Notte
- Jillian Upright
- Swaroop Joglekar
- Katie Sanborn

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to the “Odd-a-Bot” (Technical problem). The team placed 1<sup>st</sup> in Division 2, which qualified them to move on to the State Tournament.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. Montgomery Elementary placed 9<sup>th</sup> in their division.

**Mary Mother of the Redeemer Parish School- Division 1 (Coached by: Mrs. Rubino)**

This team from MMR includes the following students:

- Giana Rubino
- Patrick Vorobec
- Thomas Wolpert
- John David Pletcher
- Reagan Phillips
- Avery Phillips
- Kaleigh Costello

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 7<sup>th</sup> in their division.

**Mary Mother of the Redeemer Parish School- Division 1 (Coached by: Mrs. Veal and Mrs. Kenefic)**

This team from MMR includes the following students:

- Courtney Kenefic
- Alyssa Veal
- Calleigh Christensen
- Elyse McGlynn
- Adyson Fleming
- Aidan Fleming
- Molly O'Neall

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "Odd-a-Bot" (Technical Problem). The team placed 3<sup>rd</sup> in their division.

**Mary Mother of the Redeemer Parish School- Division 1 (Coached by: Mrs. O'Connor)**

This team from MMR includes the following students:

- Alysa Howard
- Norah McGlynn
- Katie Vierick

- Emilie O'Connor
- Katherine Dougherty
- Megan Krumenacker
- Julia Klein

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "It's Time. OMER" (Classics Problem). The team placed 3<sup>rd</sup> in their division.

**Mary Mother of the Redeemer Parish School- Division 2 (Coached by: Mrs. Shea)**

This team from MMR includes the following students:

- Michael O'Connor
- Brendon Nguyen
- Matthew Bagnarelli
- Frances Dougherty
- Jack Shea
- Patrick Cresko
- Nolan Krumenacker

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 5<sup>th</sup> in their division.

**Mary Mother of the Redeemer Parish School- Division 2 (Coached by: Mrs. Ziff)**

This team from MMR includes the following students:

- Katie Ziff
- Sophia Sattertwate
- Devon Migliorini
- Nicole Conwell
- Emily Friel

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team

presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 12<sup>th</sup> in their division.

**Mary Mother of the Redeemer Parish School- - Division 3- High School Team (Coached by: Mrs. Bull, Mrs. Ensanian, and Mrs. Higgins)**

This team representing Mary Mother of the Redeemer Parish School includes the following students:

- Nick Orlando
- Christopher Kelm
- Jack Pilewski
- Reanna Bull
- Taylor Molitierre
- Mairin Higgins
- Nathaniel Ensanian

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 1<sup>st</sup> in their division and advanced to the State Competition.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They placed 1<sup>st</sup> in their division and will be advancing to the World Finals which will be held at Michigan State University on May 24-27, 2017.

Resolution #1 made by Supervisor Michael J. Fox, seconded by Vice- Chairman Robert J. Birch and adopted unanimously, recognize the students from Montgomery Elementary School, and Mary Mother of the Redeemer Parish School for their outstanding accomplishments in the Odyssey of the Mind program.

Director of Finance Ami Tarburton reported that on April 13, 2009, the Board of Supervisors adopted Resolution #7 declaring the Township's intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual dated December 16, 2008. The procedures under the Act require that the Board of Supervisors adopt a resolution to authorize each individual act of destruction of non-permanent records.

Lists of non-permanent records of the Township that may be destroyed in accordance with the approved retention schedule were presented as exhibits to the report. The Exhibit lists the particular documents, years requested for destruction and required retention period. Resolution #2 made by Supervisor Michael J. Fox, seconded by Supervisor Richard E. Miniscalco and adopted unanimously, authorizes the disposition of the public records as listed in the attachment in the packet.

Public Works Director Kevin Costello reported that as part of the approved 2017 Capital Replacement Budget, the Township is proposing to replace HVAC Unit#7 at the Administration Building at a cost \$17,890. Funding has been set aside in Capital Reserve to replace this unit in 2017 and subsequently all of the other units (12 total) as they reach the end of their life cycle. In accordance with the Township's Purchasing Policy, three quotes were obtained with the lowest quote provided by Scatton's Heating and Cooling, Inc. for a total of \$17,890. Resolution #3 made by Vice-Chairman Robert J. Birch, seconded by Supervisor Richard E. Miniscalco and adopted unanimously, approved the contract to Scatton's Heating and Cooling, Inc. for the purchase and installation of a Carrier 15-ton Rooftop HVAC unit for Administration Building for a total projected cost of \$17,890.

Police Chief Scott Bendig reported the Police Department has been reviewing the traffic ordinances in the Township Code to ensure the information is accurate and up to date. Township staff recently audited the listing of ordained "Right Turn Prohibited on Red Signal" intersections, comparing it to those intersections that have Right Turn Prohibited signs installed and those permitted by PennDOT. He requested consideration to authorize the advertisement of Proposed Ordinance#17-304. This proposed ordinance will ensure that Right Turn Prohibited signs throughout the Township are consistent with Township Ordinances and PennDOT Traffic Signal Permits. Resolution #4 made by Vice-Chairman Robert J. Birch, seconded by Supervisor Richard E. Miniscalco and adopted unanimously, authorized the advertisement of Proposed Ordinance #17-304- amending Section 222-11 of the Township Code Right Turn Prohibited on

Red Signal for consideration and adoption at the Board of Supervisors Meeting to be held on Monday, April 24, 2017 after 8PM in the Township Building.

Police Chief Scott Bendig reported that the Federal Bureau of Investigation is presenting its 25th annual Mid-Atlantic Law Enforcement Executive Development Seminar from Sunday, June 11 through Friday June 16, 2017 at Princeton University. This educational opportunity is designed to provide training for law enforcement executives of police departments with 75 or fewer officers. Participants have the opportunity to exchange plans, problems, and solutions with their peers; to develop new thoughts and ideas; and to share successes of their own communities. It is recommended that Lieutenant Gerald Dougherty be authorized to attend this seminar. Resolution #5 made by Supervisor Richard E. Miniscalco, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, approved the request for Lieutenant Gerald Dougherty to attend the FBI Mid-Atlantic Law Enforcement Executive Development Seminar from Sunday, June 11 through Friday June 16, 2017 at Princeton University.

Director of Fire Services Richard Lesniak reported that in 1999, Pennsylvania adopted legislation that enacted the Uniform Construction Code (UCC). One aspect of the UCC is the requirement for inspectors to receive and maintain certification based on the type of inspection work performed. Inspectors are required to complete 15 credit hours of continuing education credits in courses relating to the professional competency of code administration. An applicant with multiple certification areas must complete a minimum of 15 credit hours of continuing education credits for each certification but not more than 45 credit hours during each three-year certification cycle. Firefighter Robert Hedden currently holds three certifications in the State of Pennsylvania and has recently submitted an application for renewal of those certifications for a new three-year cycle (2017 -2020). He is requesting approval to take a course titled "Sprinkler Systems for Storage Occupancies" courses to satisfy 16 of his required 45 Continuing Education credits. The course is being offered on May 16, 2017, through the New Jersey Center for Services at The Inn at Lambertville Station, Lambertville, NJ. Courses offered through the Center for Government Services are offered free of charge. Resolution #6 made by

Supervisor Richard E. Miniscalco, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, adopting a resolution authorizing Firefighter Hedden to attend the “Sprinkler Systems for Storage Occupancies” course on May 16, 2017.

Public Information Coordinator Kelsey McMeans reported that Montgomery Township is celebrating Local Government Week from April 17, 2017 to April 21, 2017. The event will bring area school children to the Township Building for outside demonstrations of the Fire Department, Public Works Department, and Volunteer Medical Services of Lansdale. The students will also get a tour of the Police Department and learn about the Township's Government Activities. The Board is requested to recognize students from Montgomery Elementary and Bridle Path Elementary for taking an active role in learning more about the Township and how students can become further involved residents. Resolution #7, made by Vice-Chairman Robert J. Birch, seconded by Supervisor Richard E. Miniscalco and adopted unanimously, recognized and honored Local Government Week and area elementary schools, Montgomery Elementary and Bridle Path Elementary, for sponsoring student government programs and for their commitment to developing the leaders of the future.

Assistant to the Township Manager Stacy Crandell reported that Saturday, April 22, 2017 was the Spring Curbside Leaf Waste Collection Date. In order to participate in the collection, residents must place the collected leaf and yard waste materials in biodegradable paper bags at the curb prior to 7:00AM that day for collection. In addition to the curbside leaf waste collection on that day, the Township will be conducting their monthly leaf and yard waste drop off collection at William F. Maule Park at Windlestrae (Main Section/Kenas Road) from 8AM to Noon. This drop-off occurs monthly on the third Saturday of every month.

Assistant to the Township Manager Stacy Crandell reported that the Environmental Advisory Committee (EAC) will host their second annual “Anything with a Plug” E-Recycling Event on Saturday, April 29, 2017 from 9AM-Noon at the Township Building Parking Lot. There is a cost for some items to be recycled like televisions, computer monitors, microwaves, dehumidifiers, and air conditioners. This event is for Township Residents only.

Planning Director Bruce Shoupe reported that the Shade Tree Commission sponsors an annual event to celebrate Arbor Day. This year, the Annual Arbor Day Tree Give-Away will be held on Saturday, April 29th, 2017 at the Montgomery Township Community and Recreation Center. Montgomery Township has also been named as a 2016 Tree City USA recipient with a presentation of the award by our State Forester scheduled during the event as well. Resolution #8, made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, urge all citizens to celebrate Arbor Day and to support efforts to protect trees and woodlands.

Planning Director Bruce Shoupe presented a construction escrow release requested by Aspen Mill Properties, LLC, for 985 & 987 Horsham Road, as recommended by the Township Engineer. The original amount of the escrow was \$28,101.34, held as a Cash Escrow. This is the first escrow release for this project. The current release is in the amount of \$17,430.00, which would leave a balance of \$10,671.34. Resolution #9, made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Richard E. Miniscalco and adopted unanimously, authorizing a construction escrow release in the amount of \$17,430.00, as recommended by the Township Engineer for Aspen Mill Properties, LLC, for 985 & 987 Horsham Road.

Planning Director Bruce Shoupe reported that a waiver of special event permit fee was requested by State Representative Todd Stephens for a shredding and electronic recycling event on Saturday, April 22<sup>nd</sup>. The permit fee would be \$100. Resolution #10, made by Supervisor Michael J. Fox, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, approved the request of State Representative Todd Stephens to waive the \$100 special events fee for their shredding and electronic recycling event to be held on April 22, 2017.

A motion to approve the payment of bills was made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch, and adopted unanimously, approving the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at  
8:47 p.m.



**North Wales Elementary School Team B- Division 1 (Coached by: Sara Steinbauer & Michael Schmidt-Lange)**

This team from North Wales Elementary includes the following students:

- Alex Goepel
- Anna Hyson
- Ohm Patel
- Saachi Sainath
- Daniel Schmidt-Lange
- Sawyer Steinbauer

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 1<sup>st</sup> in their division and advanced to the State Competition.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They placed 7<sup>th</sup> in their division.

**Inglewood Elementary School - Division 1 (Coached by: Karen Nevard & Assistant Coach Gary Nevard)**

This team includes the following students:

- Ryan Nevard
- Lily Cole
- Danny Seltzer
- Dete Gray
- Evie Dalton
- Chase Gregory

The team presented their solution to the "To be Continued: A Superhero Cliffhanger" (Performance Problem).

**Gwyn-Nor Elementary School - Primary (Coached by: Elena Petrossian, Lujia Pan, Mina Wang & Sonali Gupta)**

This team includes the following students:

- Ashton Sangwoo Park
- Derek Zhu
- Joshua Li
- Misha Gupta
- Rafael Michael Petrossian
- Vansh Bansal

The team presented their solution to the "Movin' Out!" (this is for children ages Kindergarten through 2nd grade--they perform but do not get judged or move on to States). The team received "Best Interplanetary Travel" in the primary problem.

**Gwynedd Square Elementary School- Division 2 (Coached by: Chris Stawski & Mark Sciutto)**

This team includes the following students:

- Jack Bachman
- Amogh Desai
- Katie Keiser
- Megan Neild
- Alec Sciutto
- Gabrielle Stawski

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 11th in their division.

**Penndale Middle School- Division 2 (Coached by: Diane Wright)**

This team includes the following students:

- Kyle Harr
- Jane Peters
- Lauren Eglin
- Greg Sanborn
- Ivy Scattergood
- Avery Laurens
- Ella Kreutzer

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 2<sup>nd</sup> in their division and advanced to the State Competition.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They placed 4<sup>th</sup> in their division.

**Upper Gwynedd Team- Division 2 (Coached by: Kathy Heath & Adrienne Loughery)**

This team includes the following students:

- Daniella Boyce- Gwynedd Square Elementary School
- Salamah Klingsberg- Gwynedd Square Elementary School
- Megan Loughery- Gwynedd Square Elementary School
- Jaylyn Onyeanusi- Gwynedd Square Elementary School
- Sarah Heath- Inglewood Elementary School
- Robert Heath- Penndale Middle School
- Gabriela Aragon- Pennfield Middle School

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "Ready, Set, Balsa, Build!" (Structure Problem). The team placed 2<sup>nd</sup> in their division and advanced to the State Competition.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They placed 10<sup>th</sup> in their division.

**Pennbrook Middle School- Division 3 (Coached by: Alexandra Chiu & Joanne Wiernusz)**

This team includes the following students:

- Vianne Chang-- Pennbrook Middle School
- Sally Meyers-- Pennbrook Middle School
- Elise Upright-- Pennbrook Middle School
- Natalie Upright-- Pennbrook Middle School
- Riley Baedke--Pennbrook Middle School
- Nicole Chiu-- Pennbrook Middle School
- Katie Harr-- North Penn High School

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "It's Time. OMER" (Classics Problem). The team placed 2<sup>nd</sup> in their division.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They tied for 1st place in their division and will be advancing to the World Finals which will be held at Michigan State University on May 24-27.

**North Penn High School- Division 3 (Coached by: Michael Loughery & Brenda Dougherty)**

This team includes the following students:

- Lorna Loughery
- David Shelly
- Lexia Calabro
- Julianna Dougherty
- Sushrita Haripriya
- Abby Boquist

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 3<sup>rd</sup> in their division.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:**

None.

**PREVIOUS BOARD ACTION:**

None.

**ALTERNATIVES/OPTIONS:**

None.

**BUDGET IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends recognizing the students from the North Penn School District for their outstanding accomplishments in the 2017 Odyssey of the Mind program.

**MOTION/RESOLUTION:**

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize the students from North Penn School District for their outstanding accomplishments in the 2017 Odyssey of the Mind program.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

**ROLL CALL:**

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

SUBJECT: Consider Adoption of Ordinance#17-304- Amending Right Turn Prohibited on Red Signal

MEETING DATE: April 24, 2017 ITEM NUMBER: #7

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: J. Scott Bendig  Chief of Police BOARD LIAISON: Candyce Fluehr Chimera  
Chairman, Board of Supervisors

**BACKGROUND:**

The Police Department has been reviewing the Township's traffic ordinances to ensure the information is accurate and up to date. Township staff recently audited the listing of ordained "Right Turn Prohibited on Red Signal" intersections, comparing it to those intersections that have Right Turn Prohibited signs installed and those permitted by PennDOT. This ordinance will ensure that Right Turn Prohibited signs throughout the Township are consistent with Township Ordinances and PennDOT Traffic Signal Permits. Attached is the ordinance considered for adoption at tonight's board meeting.

The ordinance will **add** the following intersections:

<b>Intersection</b>	<b>Vehicles Traveling on</b>	<b>Facing</b>
Bethlehem Pike (Route 309) and Doylestown Road (Business Route 202)	Horsham Road (Route 463)	West and East
Bethlehem Pike (Route 309) and Horsham Road (Route 463)	Doylestown Road (Business Route 202)	South
Bethlehem Pike (Route 309)	North Wales Road	South
Bethlehem Pike (Route 309)	Montgomery Mall Exit/Jug A	South
Bethlehem Pike (Route 309)	Richardson Road	West
Horsham Road (Route 463)	Stump Road	North
Horsham Road (Route 463)	Clare Bridge of Montgomery Drive	South
Bethlehem Pike (Route 309)	Stump Road	North and South
Horsham Road (Route 463)	Lansdale Avenue	North
Horsham Road (Route 463)	Taylor Road	South
Dekalb Pike	Gateway Shopping Center Exit	South

The ordinance will **remove** the following intersections:

<b>Intersection</b>	<b>Vehicles Traveling on</b>	<b>Facing</b>
County Line and Route 202	County Line	West
County Line and Stump Road	County Line	West
County Line and Stump Road	Stump Road	North
Richardson Road and Route 309	Route 309 Richardson Road	North South
Route 309 and Richardson Road	Route 309	North
Route 152 and County Line Road	County Line	West
Route 202 and County Line Road	County Line Road	East
Route 309 and North Wales Road	North Wales Road	North
Route 463 and Hartman Road	Route 463	East
County Line and Upper State Road	Upper State Road	North and South
Route 202 and Route 63	Route 63	East and West

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends the adoption of Proposed Ordinance#17-304- Amending Right Turn Prohibited on Red Signal

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby adopt Ordinance#17-304- Amending Right Turn Prohibited on Red Signal.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

# **MONTGOMERY TOWNSHIP**

ORDINANCE #17-304

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AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE II, SECTION 222-11 [RIGHT TURN PROHIBITED ON RED SIGNAL; PENALTY] TO ADD NEW INTERSECTIONS AND REMOVE INTERSECTIONS.

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ENACTED: \_\_\_\_\_

# MONTGOMERY TOWNSHIP

ORDINANCE #17-304

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AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE II, SECTION 222-11 [RIGHT TURN PROHIBITED ON RED SIGNAL; PENALTY] TO ADD NEW INTERSECTIONS AND REMOVE INTERSECTIONS.

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**IT IS HEREBY ENACTED AND ORDAINED** by the Montgomery Township Board of Supervisors that the Township Code is hereby amended as follows:

**SECTION 1. Amendment to Chapter 222, Article II, Section 222-11 [Right turn prohibited on red signal; penalty].**

Article II [Traffic Regulations], Section 222-11 [Right turn prohibited on red signal; penalty] is hereby amended to add the following additional intersections:

<b><u>Intersection</u></b>	<b><u>Vehicles Traveling on</u></b>	<b><u>Facing</u></b>
Bethlehem Pike (Route 309) and Doylestown Road (Business Route 202)	Horsham Road (Route 463)	West and East
Bethlehem Pike (Route 309) and Horsham Road (Route 463)	Doylestown Road (Business Route 202)	South
Bethlehem Pike (Route 309)	North Wales Road	South
Bethlehem Pike (Route 309)	Montgomery Mall Exit/Jug A	South
Bethlehem Pike (Route 309)	Richardson Road	West
Horsham Road (Route 463)	Stump Road	North
Horsham Road (Route 463)	Clare Bridge of Montgomery Drive	South
Bethlehem Pike (Route 309)	Stump Road	North and South

Horsham Road (Route 463)	Lansdale Avenue	North
Horsham Road (Route 463)	Taylor Road	South
Dekalb Pike	Gateway Shopping Center Exit	South

**SECTION 2. Amendment to Chapter 222, Article II, Section 222-11 [Right turn prohibited on red signal; penalty].**

Article II [Traffic Regulations], Section 222-11 [Right turn prohibited on red signal; penalty] is hereby amended to remove the following intersections:

<b><u>Intersection</u></b>	<b><u>Vehicles Traveling on</u></b>	<b><u>Facing</u></b>
County Line and Route 202	County Line	West
County Line and Stump Road	County Line	West
County Line and Stump Road	Stump Road	North
Richardson Road and Route 309	Route 309 Richardson Road	North South
Route 309 and Richardson Road	Route 309	North
Route 152 and County Line Road	County Line	West
Route 202 and County Line Road	County Line Road	East
Route 309 and North Wales Road	North Wales Road	North
Route 463 and Hartman Road	Route 463	East
County Line and Upper State Road	Upper State Road	North and South
Route 202 and Route 63	Route 63	East and West

**SECTION 3. Repeal and Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

**SECTION 4. Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 5. Effective Date.**

This Ordinance shall become effective five (5) days after enactment.

\*\*\*

[SIGNATURES ON NEXT PAGE]

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2017, by the Montgomery Township Board of Supervisors.

**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Candyce Fluehr Chimera, *Chairman*

[Seal]

Attested by:

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Township Manager/ Secretary*

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

---

SUBJECT: Presentation of 1st Quarter 2017 Budget Report

MEETING DATE: April 24, 2017

ITEM NUMBER: #8

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton  
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor  
Liaison – Finance Committee

---

BACKGROUND:

The Finance Department has completed the 1<sup>st</sup> Quarter 2017 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 1<sup>st</sup> Quarter budget report.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

1001 STUMP ROAD  
MONTGOMERYVILLE, PA 18936-9605

Telephone: 215-393-6900 • Fax: 215-855-6656

[www.montgomerytwp.org](http://www.montgomerytwp.org)

**To:** Distribution  
**From:** Ami Tarburton, Finance Director  
**Date:** April 24, 2017  
**Subject:** Budget Status as of March 31, 2017

This memo will summarize the Year-to-Date operating results through March 31, 2017 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- **Exhibit A - Statement of Changes in the General Fund Balance.** This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- **Exhibit B - Capital Reserve Fund Analysis.** This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- **Exhibit C - Chart Comparing General Fund Cash Balances 2016 – 2017.** This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- **Exhibit D - Local Enabling Tax Revenue comparison graph for 2016-2017** detailing each of the tax revenue streams for the General Fund.
- **Exhibit E – Earned Income Tax Revenue comparison for 2012-2016 and projection for 2017.**
- **Additional Reports included – Tax Collector’s Monthly Report, Business Tax Office Monthly Report, and CRC Revenue/Expense Report.**

Budget Status Report  
1<sup>st</sup> Quarter 2017

**General Fund 01 - Fund Balance**

During the 1<sup>st</sup> Quarter of 2017, the Township received \$4.6M or 33% of 2017 General Fund Budgeted Revenues, which was 7% less than the \$5M in revenues received during the 1<sup>st</sup> Quarter 2016, and slightly behind the 2017 expected monthly budget by 2.8%. General Fund Expenditures during the 1<sup>st</sup> Quarter 2017 were \$2.376M which was 2% higher than the \$2.335M Expenditures during the 1<sup>st</sup> Quarter 2016. This increase can be attributed to regular salary/wage and benefit expense increases. Overall, expenditures in each department are consistent with the 2017 budgeted expenditures.

At the end of the 1<sup>st</sup> Quarter 2017, the General Fund Balance was \$4.9M, a decrease of 8% from the 1<sup>st</sup> Quarter 2016 fund balance of \$5.3M. This decrease is due to the reduction in revenues and increase in expenses for the 1<sup>st</sup> quarter of 2017, as compared to 2016. The various Revenue and Expenditure details are discussed in more detail below.

**General Fund – 01**  
**Revenues and Expenditures**

- Tax Revenues - These revenues represent 84% of all budgeted General Fund revenues.
  - Real Estate Tax revenues as of March 31<sup>st</sup> are up 16% (\$33K) as compared to same period prior year. The end of April will be a more telling indicator of the revenues for the year as April 30<sup>th</sup> is the end of the discount period for Real Estate Taxes.
  - Earned Income Tax (EIT) revenues for March are down 12% (\$182K) from same period prior year and are behind the 2017 budget. This decrease is due to a \$200K windfall collection in the 1<sup>st</sup> quarter of 2016 which will not be repeated in 2017.
  - Mercantile Tax revenues are down 6% (\$129K) and Business Privilege revenues are down 5% (\$34K) from March 2016. The due date for these taxes was March 15<sup>th</sup>. About 86% of the anticipated taxes have been received, and although total revenues are down from prior year, we are still evaluating the revenue stream and continue to process tax returns. To date, we have processed tax returns for 890 of our 1302 registered businesses (~70%).
  - LST revenues are up 5% from March 2016. The first due date of the 2016 fiscal year is April 30<sup>th</sup>.

Budget Status Report  
1<sup>st</sup> Quarter 2017

- Permits and License Fees – This collective group of revenues is reporting 10% (\$33K) below the prior year but is within 5% of the expected budget for the year. Anticipating a reduction in revenues in 2017 due to larger projects having been completed in 2016, the 2017 budget included a reduction in Permit Fees of 5%. Permit activities tend to increase entering the late spring/early summer months.
- Other Revenue Sources - This includes fines, interest, grants, etc. These revenues make up only 2% of the total budgeted revenues. They are 10% (\$8K) below prior year revenues for March and 2% below the anticipated budget for this period of time. This is related mainly to the timing of receipts.

- Expenditures

Overall expenditures for the 1<sup>st</sup> quarter are 1.8% (\$41K) above prior year. As discussed earlier, this increase is primarily a result of typical salary/wage and benefit expense increases. Total General Fund expenditures are in line with the anticipated budgeted expenditures for the 1<sup>st</sup> Quarter of 2017.

## **FUNDS 04 – 99**

### **Fire Fund - 04**

#### **Revenues and Expenditures**

Expenditures through the 1st Quarter 2017 for the Fire Fund were \$198K or 20% of budget. Revenues through the 1st Quarter 2017 were \$183K or 19% of Budget. The 1st Quarter revenues include the transfer of 25% of the \$310,000 EIT allocation to the Fire Fund and 25% of the Local Services Tax receipts budgeted to equal ~\$126K to the Fire Fund for 2016. In summary, the Fire Fund is performing on target with the budget.

### **Park and Recreation Fund - 05**

#### **Revenues and Expenditures**

Expenditures through the 1st Quarter for the Park Fund were \$78K or 18% of budget. Revenues through the 1st Quarter 2017 are \$48K or 11% of budget. The largest revenue source for Fund 05 is real estate tax millage. With the discount period ending April 30, the 2<sup>nd</sup> quarter should be more telling of performance to budget. In summary, no significant budget variances have been identified at this time.

Budget Status Report  
1<sup>st</sup> Quarter 2017

**Basin Maintenance Fund - 06**  
**Revenues and Expenditures**

Expenditures through the 1st Quarter for the Basin Maintenance Fund were \$11K or 15% of budget. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only revenue to this fund will be interest and the fund balance will continue to be drawn down for maintenance of existing Township basins. This fund may be impacted in the future by the new Stormwater Management regulations.

**Street Light Fund - 07**  
**Revenues and Expenditures**

Expenditures through the 1st Quarter for the Street Light Fund were \$46K or 32% of budget. Revenues to this fund are derived from the annual street light assessments billed with the real estate tax bill. Revenues through the 1st Quarter 2017 are \$15K or 11% of budget.

**Recreation Fund – 08**  
**Revenues and Expenditures**

Expenditures for the 1<sup>st</sup> quarter total \$209K and are on target with 2017 budgeted amounts. 1<sup>st</sup> Quarter revenues total \$417K, or 40% of budget. The majority of Kids U revenue has been received in the 1<sup>st</sup> quarter, however expenses will not be incurred until this summer. Revenues include 25% of the budgeted transfers from the General Fund in the amount of \$51K for the quarter.

**Capital Projects Fund - 19**  
**Revenues and Expenditures**

The Township uses this fund to account for major capital projects. Currently, the only project accounted for in this fund is the scheduled payment of the emergency radios project arranged for by county officials. Revenues for the 1<sup>st</sup> quarter were \$107K, comprised of \$67K received from FDMT and VMSC for their portion of the capital expense according to agreements with both entities, and a transfer from Capital Reserve for the Township portion of the capital expense. Expenditures were \$107K for year 2 of 5.

Budget Status Report  
1<sup>st</sup> Quarter 2017

**Debt Service Fund - 23**  
**Revenues and Expenditures**

There were no expenditures through the 1<sup>st</sup> Quarter for the Debt Service Fund. Revenues for debt service payments are derived from interest earnings only. Due to the savings from the 2016 advanced refunding of the 2013 Bonds, the Debt Service portion of the Real Estate Tax (.24 mills) has been redirected to the General Fund for 2017 for ultimate transfer to the Capital Reserve fund. There is sufficient Debt Service Fund Balance to meet all debt obligations in 2017. Debt service payments are scheduled at various times throughout the year on a semi-annual or annual basis.

**Capital Reserve Fund - 30**  
**Revenues and Expenditures**

Expenditures through the 1st Quarter for the Capital Reserve Fund were \$259K or 11% of the 2017 Budget. A report on expenditure and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit B to this report.

**Park Development Fund – 31**  
**Revenues and Expenditures**

There are no expenditures budgeted from this fund for 2017. Revenues are received from developers for new residential units per the Land Development Agreement. Revenues are \$12.5K for the 1<sup>st</sup> quarter, including \$12K from contributions.

**Liquid Fuels Fund - 35**  
**Revenues and Expenditures**

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The annual Liquid Fuels Fund allocation was received in March in the amount of \$689K for 2017. The major expenditures from this fund are for Liquid Fuels Fund eligible expenditures associated with the annual street resurfacing and curb/sidewalk replacement program. There were no expenditures from the Liquid Fuel Fund during the 1<sup>st</sup> Quarter 2017. The bulk of expenditures will take place between May and August when the Department of Public Works performs the annual Curb/Sidewalk repair/replacement work and street resurfacing work.

Budget Status Report  
1<sup>st</sup> Quarter 2017

**Fire Relief Fund - 50**  
**Revenues and Expenditures**

The State Fire Relief allocation for 2017 will be received in September. These funds, estimated at \$250K for 2017, are by law distributed to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

**Police Donation Fund - 92**  
**Revenues and Expenditures**

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. There were contributions of \$500 in the 1<sup>st</sup> Quarter. No expenditures have been incurred in this fund during the 1<sup>st</sup> Quarter of 2017.

**Environmental Fund - 93**  
**Revenues and Expenditures**

Revenues from this fund are primarily received from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the DEP Recycling Performance Grant. Receipts from the Commission have not been received yet for this year.

**Replacement Tree Fund - 94**  
**Revenues and Expenditures**

Expenditures through the 1<sup>st</sup> Quarter 2017 for the Replacement Tree Fund were \$739 or 1% of budget. The bulk of the expenses for this fund are for Arbor Day which will be celebrated this year on April 29<sup>th</sup>. Revenues to this fund come from Developer contributions and interest earnings and total \$15K for the 1<sup>st</sup> Quarter of this year.

**Autumn Festival Fund - 95**  
**Revenues and Expenditures**

There were no expenditures and commitments for the 1<sup>st</sup> Quarter. Expenditures will be incurred mostly during the 2<sup>nd</sup> and 3<sup>rd</sup> Quarters of 2017. Revenues to the fund are from contributions solicited from residents and businesses in the Township and the Township has provided for a \$7K contribution from the General Fund in the 2017 Budget.

Budget Status Report  
1<sup>st</sup> Quarter 2017

**Restoration Fund - 96**  
**Revenues and Expenditures**

This fund accounts for the use of developer contributions for the Knapp Farm House restoration. The Montgomery Township Historical Society manages the restoration projects with expenses being reimbursed from this fund. The original contribution made in 2004 was for \$400K of which \$9.8K remains for future projects.

Cc: R. J. Birch  
C. Fluehr Chimera  
M. J. Fox  
J. W. McDonnell  
R. E. Miniscalco  
A. Shade  
B. Shoupe

L. J. Gregan  
D. Rivas  
S. Bendig  
K. A. Costello  
R. Lesniak  
V. Zidek

Exhibit A

**MONTGOMERY TOWNSHIP  
STATEMENT OF CHANGES IN FUND BALANCE  
GENERAL FUND  
AS OF MARCH 31, 2017**

March							DOLLAR	PERCENT
	2017 BUDGET (1)	2017 ACTUAL (2)	% of TOTAL (3)	2016 BUDGET (4)	2016 ACTUAL (5)	% of TOTAL (6)	VARIANCE 2016-2017 ACTUAL (2 - 5)	VARIANCE 2016-2017 ACTUAL (2 - 5)
<b>REVENUES</b>								
<b>Taxes</b>								
Real Estate Tax	2,113,400	233,737	5.1%	1,636,100	200,559	4.0%	33,178	16.5%
Earned Income Tax	5,350,000	1,263,695	27.3%	5,190,000	1,446,004	28.9%	(182,310)	-12.6%
Real Estate Transfer Tax	750,000	90,290	2.0%	700,000	125,119	2.5%	(34,829)	-27.8%
Mercantile Tax	2,120,000	1,841,477	39.9%	2,050,000	1,970,928	39.4%	(129,452)	-6.6%
Local Services Tax	557,500	145,924	3.2%	548,000	138,502	2.8%	7,422	5.4%
Amusement Tax	63,000	13,941	0.3%	73,000	14,100	0.3%	(159)	-1.1%
Business Privilege Tax	780,000	659,557	14.3%	780,000	694,073	13.9%	(34,518)	-5.0%
<b>Total Taxes</b>	<b>11,733,900</b>	<b>4,248,621</b>	<b>92.0%</b>	<b>10,977,100</b>	<b>4,589,285</b>	<b>91.7%</b>	<b>(340,665)</b>	<b>-7.4%</b>
<b>Permits and Licenses</b>								
Building Permits	550,500	110,770	2.4%	579,000	141,057	2.8%	(30,287)	-21.5%
Cable TV	600,000	153,275	3.3%	570,000	149,703	3.0%	3,572	2.4%
All Others	93,000	40,026	0.9%	80,500	46,233	0.9%	(8,208)	-13.4%
<b>Total Permits and Licenses</b>	<b>1,243,500</b>	<b>304,071</b>	<b>6.6%</b>	<b>1,229,500</b>	<b>336,994</b>	<b>6.7%</b>	<b>(32,922)</b>	<b>-9.8%</b>
<b>Other Sources</b>								
Fines	175,000	29,949	0.6%	175,000	43,361	0.9%	(13,412)	-30.9%
Interest	40,000	6,591	0.1%	40,000	7,842	0.2%	(1,251)	16.0%
Grants	572,000	2,971	0.1%	520,500	1,080	0.0%	1,891	175.1%
Department Services	81,900	24,184	0.5%	75,750	23,696	0.5%	489	2.1%
Other Financing Sources	80,000	4,114	0.1%	76,000	-	0.0%	4,114	#DIV/0!
	948,900	67,808	1.5%	887,250	75,978	1.5%	(8,170)	-10.8%
<b>TOTAL REVENUES</b>	<b>13,926,300</b>	<b>4,620,500</b>	<b>100.0%</b>	<b>13,093,850</b>	<b>5,002,257</b>	<b>100.0%</b>	<b>(381,757)</b>	<b>-7.6%</b>
<b>EXPENSES</b>								
Administration	1,363,477	288,021	12.1%	1,391,850	286,435	12.3%	1,586	0.6%
Finance & IT	963,040	215,156	9.1%	897,550	182,357	7.8%	32,799	18.0%
Police	6,925,700	1,335,461	56.2%	6,588,223	1,225,342	52.5%	110,118	9.0%
Code	898,860	159,215	6.7%	870,350	183,959	7.9%	(24,744)	-13.5%
Public Works	2,188,442	378,371	15.9%	2,037,700	457,125	19.6%	(78,763)	-17.2%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	
<b>TOTAL EXPENSES</b>	<b>12,359,519</b>	<b>2,376,224</b>	<b>100.0%</b>	<b>11,785,673</b>	<b>2,335,218</b>	<b>100.0%</b>	<b>41,006</b>	<b>1.8%</b>
<b>NET REVENUES/(EXPENSES)</b>	<b>1,566,781</b>	<b>2,244,277</b>		<b>1,308,177</b>	<b>2,667,039</b>		<b>(422,763)</b>	<b>-15.9%</b>
<b>INCOMING TRANSFERS</b>	<b>394,540</b>	<b>102,664</b>		<b>311,350</b>	<b>72,845</b>		<b>29,819</b>	
<b>OUTGOING TRANSFERS</b>	<b>(1,960,130)</b>	<b>(552,490)</b>		<b>(1,858,100)</b>	<b>(407,645)</b>		<b>(144,845)</b>	<b>35.5%</b>
<b>(DEFICIT)/SURPLUS</b>	<b>1,191</b>	<b>1,794,451</b>		<b>(38,573)</b>	<b>2,332,240</b>		<b>(537,789)</b>	<b>-23.1%</b>
<b>BEGINNING FUND BALANCE</b>	<b>3,090,054</b>	<b>3,090,054</b>		<b>3,000,723</b>	<b>3,000,723</b>		<b>89,331</b>	<b>3.0%</b>
<b>ENDING FUND BALANCE</b>	<b>3,091,244</b>	<b>4,884,505</b>		<b>2,962,150</b>	<b>5,332,963</b>		<b>(448,458)</b>	<b>-8.4%</b>

**MONTGOMERY TOWNSHIP  
STATEMENT OF CHANGES IN FUND BALANCE  
GENERAL FUND  
AS OF MARCH 31, 2017**

March				<b>DOLLAR</b>	<b>PERCENT</b>
	<b>March 2017 Monthly Budget</b>	<b>2017 YTD BUDGET (1)</b>	<b>2017 ACTUAL (2)</b>	<b>VARIANCE Monthly Budget to Actual</b>	<b>VARIANCE Monthly Budget to Actual</b>
<b>REVENUES</b>					
<b>Taxes</b>					
Real Estate Tax	234,500	2,113,400	233,737	(763)	0.0%
Earned Income Tax	1,510,084	5,350,000	1,263,695	(246,390)	-4.6%
Real Estate Transfer Tax	95,597	750,000	90,290	(5,308)	-0.7%
Mercantile Tax	1,922,014	2,120,000	1,841,477	(80,537)	-3.8%
Occupation Privilege Tax/Local Services Tax	165,699	557,500	145,924	(19,775)	-3.5%
Amusement Tax	10,273	63,000	13,941	3,668	5.8%
Business Privilege Tax	622,808	780,000	659,557	(36,749)	4.7%
<b>Total Taxes</b>	<b>4,560,974</b>	<b>11,733,900</b>	<b>4,248,621</b>	<b>(312,354)</b>	<b>-2.7%</b>
<b>Permits and Licenses</b>					
Building Permits	155,717	550,500	110,770	(44,948)	-8.2%
Cable TV	164,070	600,000	153,275	(10,795)	-1.8%
All Others	42,098	93,000	40,026	(2,073)	-2.2%
<b>Total Permits and Licenses</b>	<b>361,886</b>	<b>1,243,500</b>	<b>304,071</b>	<b>(57,814)</b>	<b>-4.6%</b>
<b>Other Sources</b>					
Fines	48,390	175,000	29,949	(18,441)	-10.5%
Interest	3,795	40,000	6,591	2,796	7.0%
Grants	12,076	572,000	2,971	(9,106)	-1.6%
Department Services	17,349	81,900	24,184	6,835	8.3%
Other Financing Sources	4,647	80,000	4,114	(533)	-0.7%
<b>Total Other Sources</b>	<b>86,258</b>	<b>948,900</b>	<b>67,808</b>	<b>(18,450)</b>	<b>-1.9%</b>
<b>TOTAL REVENUES</b>	<b>5,009,118</b>	<b>13,926,300</b>	<b>4,620,500</b>	<b>(388,617)</b>	<b>-2.8%</b>
<b>EXPENSES</b>					
Administration	249,951	1,383,477	288,021	38,069	2.8%
Finance	186,872	963,040	215,156	28,284	2.9%
Police	1,287,375	6,925,700	1,335,461	48,085	0.7%
Code	136,874	898,860	159,215	22,341	2.5%
Public Works	358,539	2,188,442	378,371	19,833	0.9%
Other Financing Uses					
<b>TOTAL EXPENSES</b>	<b>2,219,611</b>	<b>12,359,519</b>	<b>2,376,224</b>	<b>166,613</b>	<b>1.3%</b>
<b>NET REVENUES/(EXPENSES)</b>	<b>2,789,507</b>	<b>1,566,781</b>	<b>2,244,277</b>	<b>(545,230)</b>	<b>-24.3%</b>

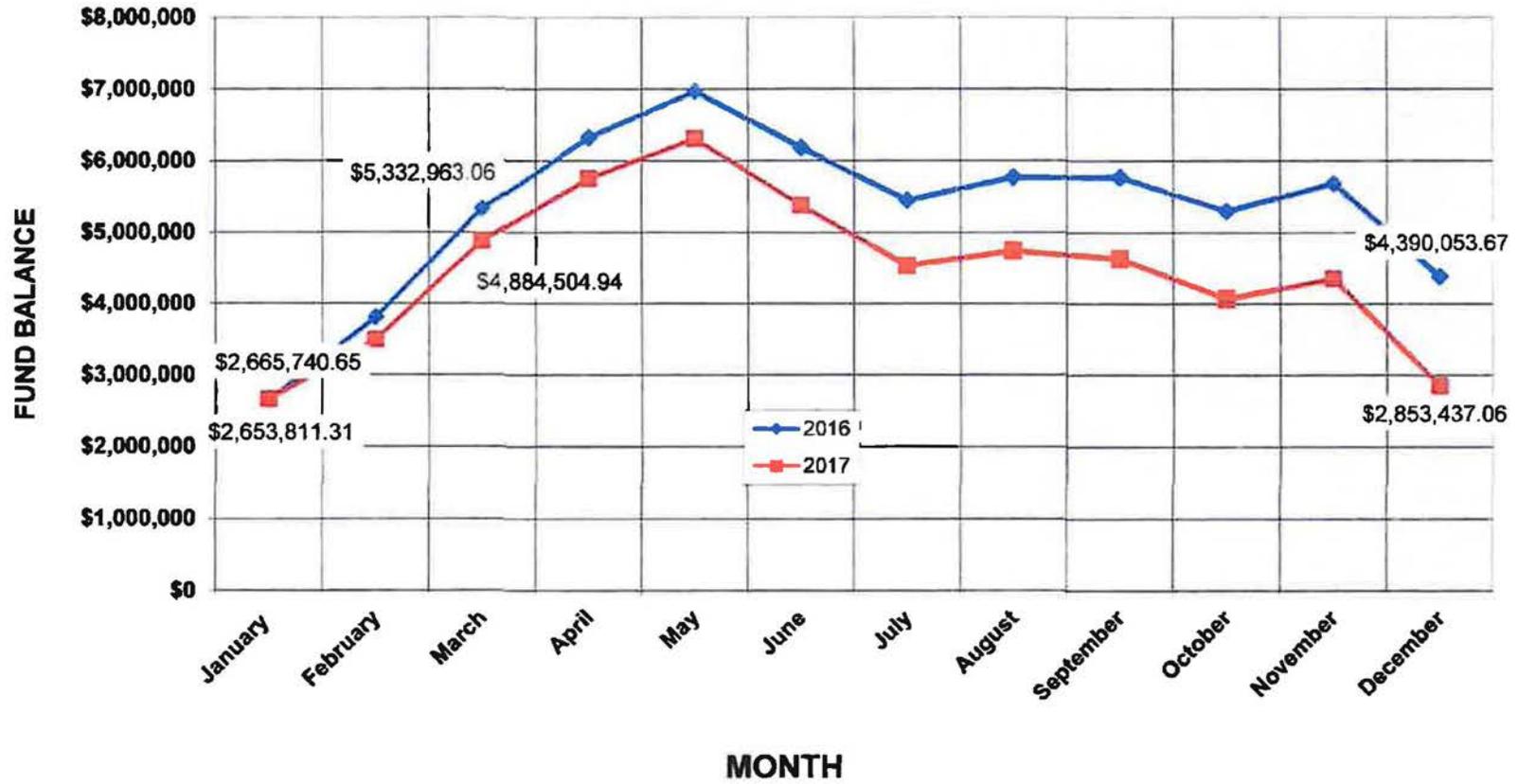
Montgomery Township  
Capital Reserve Fund (30)  
3/31/17

DESIGNATED RESERVES	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/17	BALANCE ENDING 12/31/17
16 Year Road Plan, curbing, sidewalk				63,000.00		2,240,998.74	2,291,128.60
Road Paving Paving Materials			12,870.14				
Extra curb, sidewalk and aprons	30,000.00						
Non Liquid Fuel Curb & Sidewalk & Apron	408,590.00						
	<u>438,590.00</u>						
10 Year Equipment Plan			3,264.80			1,477,512.93	1,471,616.43
Transfer to General Fund	311,350.00			100,032.50	102,664.20		
Curb and sidewalk - Public Safety - Engineering						71,441.55	71,441.55
2018 Curb, sidewalk & apron work and handicap r	5,000.00						
2017 Paving specs and construction oversite	25,000.00						
2017 Curb, sidewalk & apron work and handicap r	65,000.00		5605.08				
Park Equipment Plan				15,710.00		403,305.72	419,015.72
Transfer to Park Fund							
Fire Equipment Plan		740,000.00				704,595.52	1,444,595.52
Capital Replacement Trfr to Fire Fund							
Basin Equipment Plan					18,300.00	151,350.74	133,050.74
Township Building Parking Lot						50,000.00	50,000.00
Township Building Renovation		50,000.00				0.00	50,000.00
Roof Replacement (10th of 10 yr Plan)	317,200.00					0.00	0.00
HVAC System Upgrades for Township Building				3,750.00		175,000.00	178,750.00
Operating Contingency				77,500.00		318,404.15	395,904.15
NPDES Permit		100,000.00				82,629.63	182,629.63
Yr 14 Requirements NPDES permit	12,500.00		9,846.26				
TMDL Strategy, NOI for 2018 Permit & Wissahicko	61,250.00		6,250.00				
	<u>73,750.00</u>						
Storm Water Pipe Replacement Reserve						150,000.00	150,000.00
Drainage Projects						238,443.86	238,443.86
Storm Pipe Winter Drive			4,880.17				
Knapp Rd Lane Expansion (Wegman's contribution)						261,300.00	261,300.00
Five Points Project			135.00			72,497.16	72,362.16
Engineering and Construction/Oversite	15,000.00		2,241.30				
County Line Road Improvements						87,322.25	87,322.25
County Line and Doylestown Rd Oversite	10,000.00		135.00				
Route 63 ITS						8,562.50	8,562.50
Oversight and Design	7,500.00						
Capital Improvements from Developers						123,825.00	123,825.00
Open Space						1,281,518.25	1,281,063.25
Zehr			455.00				
Park Capital Plan		181,384.00	30,290.57			6,356.07	142,942.73
Spring Valley Hockey Court Rebuild	87,740.00		14,506.77				
Community/Recreation Center		147,616.00				0.00	139,122.69
New Capital Equipment Reimb to Rec Center	51,700.00				8,493.31		
Replacement Capital Equipment Reimb to Rec Ce	1,400.00						
Police Radios		31,000.00			39,848.84	90,687.68	81,838.84
Technology Improvements		50,000.00				100,000.00	150,000.00
Recreation Center IT							
<b>Subtotal Designated Reserves</b>		<b>1,300,000.00</b>	<b>90,480.09</b>	<b>259,982.50</b>	<b>169,306.35</b>	<b>8,178,251.95</b>	<b>9,507,415.82</b>

\*\*Items in GREEN are entries that were posted back to 12/31/16 in 2017 (surplus transfer and equipment replacement funding).

<b>UNDESIGNATED RESERVES</b>	<b>DETAIL</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>INCOMING TRANSFERS</b>	<b>OUTGOING TRANSFERS</b>	<b>BALANCE BEGINNING 1/1/16</b>	<b>BALANCE ENDING 12/31/16</b>
INTEREST/G/L)		27,456.69					
ADMINISTRATION							
FMLA, STD, Leave Software Module or Package	4,000.00						
iPad Air 2 for New BOS	800.00						
	<u>4,800.00</u>						
FINANCE							
Standing Desk - Finance Director	650.00						
	<u>650.00</u>						
INFORMATION TECHNOLOGY							
IP Handsets - Gigabit 9611g	850.00						
Standing Desk - IT Director	650.00						
iPad Air 2 for IT	1,000.00						
Business Continuity Switch (Battalion 1)	2,000.00						
	<u>4,500.00</u>						
POLICE							
Internal Biodirectional Antenna	19,000.00						
Portable Radar Speed Sign	2,700.00						
22 Police Station Common Area Chairs	2,500.00						
Two Printers (Lieutenants)	1,000.00		670.76				
Tactical Patrol Rifle Lights	1,300.00		997.20				
2 Dogtra Electronic Collars	550.00						
2 Impact Collapsible Doge Crates	1,200.00						
Microsoft GSA Office Plus (10 Licenses)	3,600.00						
CCTV Camera for Common Area Interview Room	1,600.00						
	<u>31,850.00</u>						
FIRE							
2016 FCEMS Grant		14,417.24					
Synology Backup HDD	1,100.00		1,054.81				
Squad 18 Toughbook (MDC)	4,500.00						
New 28' Ground Ladder	1,200.00						
Ladder 18	700,000.00						
	<u>701,200.00</u>						
PLANNING		141.00					
Tablet for Offsite Inspections	2,000.00						
Lateral Filing Cabinets, Plan Holder, Chairs	3,000.00						
Public Portal for Work Orders	9,200.00						
GIS Software	5,000.00						
Skyline - GIS Public Access	2,400.00						
	<u>21,600.00</u>						
PUBLIC WORKS							
DPW Garage Wi-Fi	2,000.00						
	<u>2,000.00</u>						
PARK AND RECREATION							
Tables and Benches	3,000.00						
	<u>3,000.00</u>						
<b>Subtotal Undesignated Expenditures</b>		<b>42,014.93</b>	<b>2,722.77</b>	<b>0.00</b>	<b>0.00</b>	<b>1,023,729.84</b>	<b>1,063,022.00</b>
<b>Total All Reserves</b>		<b>1,342,014.93</b>	<b>93,202.88</b>	<b>259,992.50</b>	<b>169,306.35</b>	<b>9,201,981.79</b>	<b>10,541,480.01</b>
						<b>General Ledger Balance</b>	<b>10,541,480.01</b>
						<b>Difference</b>	<b>0.00</b>

**GENERAL FUND CASH BALANCE  
2016 ACTUAL VS 2017 PROJECTION  
AS OF MARCH 31, 2017**



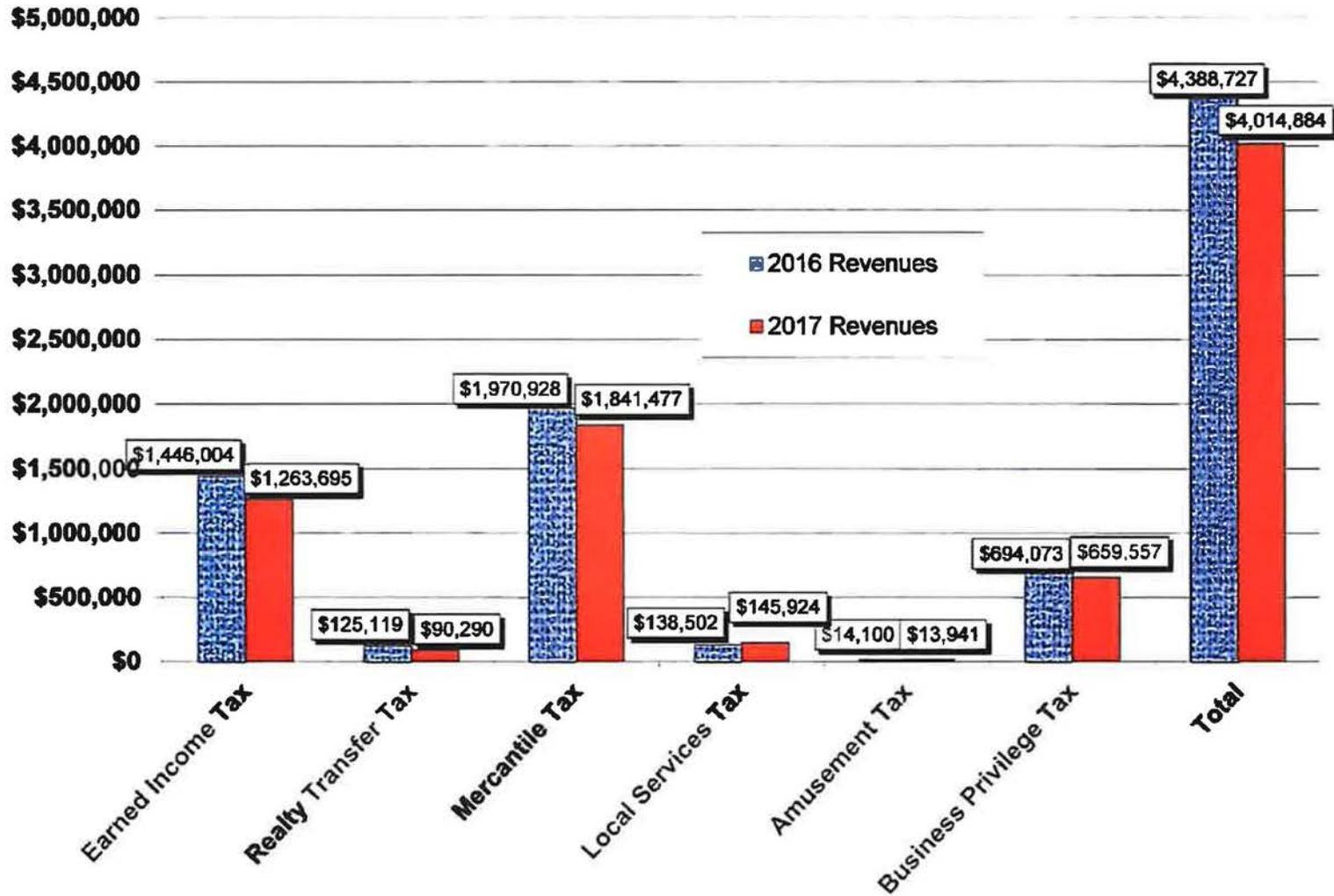
**Cash Balance - General Fund 2016**

	<b>Beginning Bal</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Ending Balance</b>
January	\$3,000,722.92	\$290,346.37	\$637,257.98	\$2,653,811.31
February	\$2,653,811.31	\$2,081,247.95	\$922,812.77	\$3,812,246.49
March	\$3,812,246.49	\$2,703,508.22	\$1,182,791.65	\$5,332,963.06
April	\$5,332,963.06	\$1,951,213.41	\$968,684.10	\$6,315,492.37
May	\$6,315,492.37	\$1,617,498.43	\$961,069.97	\$6,971,920.83
June	\$6,971,920.83	\$541,585.07	\$1,331,067.46	\$6,182,438.44
July	\$6,182,438.44	\$359,692.83	\$1,089,226.32	\$5,452,904.95
August	\$5,452,904.95	\$1,412,479.95	\$1,085,760.66	\$5,779,624.24
September	\$5,779,624.24	\$1,018,625.70	\$1,030,696.09	\$5,767,553.85
October	\$5,767,553.85	\$416,477.59	\$890,466.31	\$5,293,565.13
November	\$5,293,565.13	\$1,339,479.22	\$942,719.26	\$5,690,325.09
December (prior to surplus balance transfer)	\$5,690,325.09	\$635,222.32	\$1,935,493.74	\$4,390,053.67
	FINAL	\$14,367,377.06	\$12,978,046.31	
	FINAL BUDGET	\$13,405,200.00	\$13,443,773.40	
	OVER/(UNDER)	\$962,177.06	(\$465,727.09)	
	OVER/(UNDER)	7.18%	-3.46%	

**General Fund Cash Balance Projection 2017**

January	\$3,090,053.67	\$264,528.02	\$688,841.04	\$2,665,740.65
February	\$2,665,740.65	\$1,752,250.24	\$923,672.48	\$3,494,318.41
March	\$3,494,318.41	\$2,706,386.12	\$1,316,199.59	\$4,884,504.94
April	\$4,884,504.94	\$1,944,893.28	\$1,068,821.62	\$5,760,576.59
May	\$5,760,576.59	\$1,612,259.23	\$1,060,420.39	\$6,312,415.43
June	\$6,312,415.43	\$539,830.83	\$1,468,666.29	\$5,383,579.97
July	\$5,383,579.97	\$358,527.76	\$1,201,824.87	\$4,540,282.86
August	\$4,540,282.86	\$1,407,904.82	\$1,198,000.95	\$4,750,186.72
September	\$4,750,186.72	\$1,015,326.29	\$1,137,244.09	\$4,628,268.92
October	\$4,628,268.92	\$415,128.59	\$982,518.09	\$4,060,879.42
November	\$4,060,879.42	\$1,335,140.54	\$1,040,172.67	\$4,355,847.29
December	\$4,355,847.29	\$633,164.79	\$2,135,575.02	\$2,853,437.06
	PROJECTED	\$13,985,340.49	\$14,221,957.11	
	BUDGET	\$14,320,840.00	\$14,319,649.25	
	OVER/(UNDER)	(\$335,499.51)	(\$97,692.14)	
	OVER/(UNDER)	-2.34%	-0.68%	

### Local Enabling Tax Revenue Comparison 2016 - 2017 As of March 31, 2017



## EIT Revenues - All Funds 2012-2017

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	
January	\$ 197,259.13	\$ 535,759.55	\$ 249,949.20	\$ 138,265.04	\$ 138,457.99	\$ 154,038.34	A
February	\$ 538,222.66	\$ 397,017.02	\$ 813,824.55	\$ 906,222.69	\$ 954,271.37	\$ 960,043.66	A
March	\$ 307,230.24	\$ 666,263.64	\$ 292,691.28	\$ 401,711.77	\$ 455,774.99	\$ 262,112.84	A
April	\$ 496,591.48	\$ 381,095.99	\$ 315,738.21	\$ 272,582.32	\$ 277,769.41	\$ 277,769.41	E
May	\$ 476,145.96	\$ 320,503.58	\$ 380,377.66	\$ 1,031,984.60	\$ 1,131,146.20	\$ 1,131,146.20	E
June	\$ 301,908.59	\$ 653,590.27	\$ 708,867.46	\$ 378,503.55	\$ 270,744.99	\$ 270,744.99	E
July	\$ 356,442.04	\$ 390,585.66	\$ 318,251.22	\$ 188,684.52	\$ 103,934.80	\$ 103,934.80	E
August	\$ 359,978.62	\$ 297,611.83	\$ 564,576.40	\$ 752,386.09	\$ 890,739.12	\$ 890,739.12	E
September	\$ 241,508.20	\$ 443,941.20	\$ 533,453.92	\$ 456,139.99	\$ 254,262.14	\$ 254,262.14	E
October	\$ 390,398.27	\$ 240,987.76	\$ 172,392.63	\$ 127,735.05	\$ 148,233.40	\$ 148,233.40	E
November	\$ 352,140.12	\$ 604,921.93	\$ 680,190.01	\$ 628,963.75	\$ 900,021.95	\$ 900,021.95	E
December	\$ 426,915.26	\$ 414,332.39	\$ 479,479.59	\$ 569,028.17	\$ 332,696.79	\$ 332,696.79	E
Subtotal collections	\$ 4,444,740.57	\$ 5,346,610.82	\$ 5,509,792.13	\$ 5,852,207.54	\$ 5,858,053.15	\$ 5,685,743.64	
		20.29%	3.05%	6.21%	0.10%	-2.94%	

**Tax Collector's Monthly Report to Taxing Districts  
For the Month of MAR 2017  
Montgomery Township**

	Real Estate	Interim 2016	Interim 2017	Street Light	
<b>A. Collections</b>					
1. Balance Collectable - Beginning of Month	2,965,292.43	\$ 2,530.17	\$ 11,363.78	\$ 136,090.00	
2A. Additions: During the Month ( * )			\$ 5,815.96		
2B. Deductions: Credits During the Month - (from line 17)	\$ 4,393.18				
3. Total Collectable	\$ 2,960,899.25	\$ 2,530.17	\$ 17,179.74	\$ 136,090.00	
4. Less: Face Collections for the Month	\$ 325,453.85	\$ 455.11	\$ 420.97	\$ 14,070.00	
5. Less: Deletions from the List ( * )	\$ -				
6. Less: Exonerations ( * )					
7. Less: Liens/Non-Lienable Installments ( * )					
8. Balance Collectable - End of Month	\$ 2,635,445.40	\$ 2,075.06	\$ 16,758.77	\$ 122,020.00	
9. Face Amount of Collections - (must agree with line 4)	\$ 325,453.85	\$ 455.11	\$ 420.97	\$ 14,070.00	
10. Plus: Penalties	\$ -	\$ 37.46	\$ -	\$ -	
11. Less: Discounts	\$ 6,509.18	\$ -	\$ 8.42	\$ 281.40	
12. Total Cash Collected per Column	\$ 318,944.67	\$ 492.57	\$ 412.55	\$ 13,788.60	
13. Total Cash Collected - (12A + 12B + 12C + 12D)					\$ 333,638.39

( \* ) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT



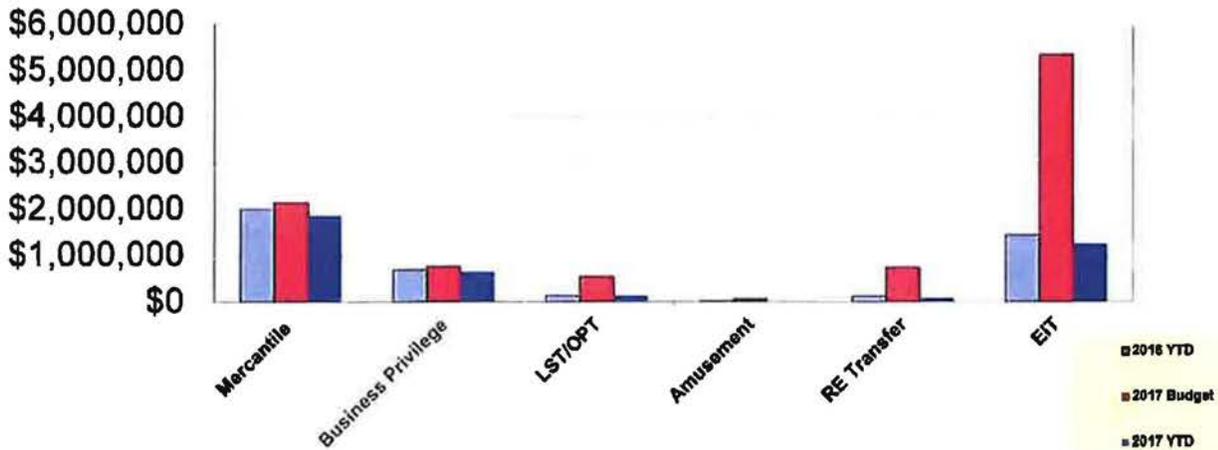
**BUSINESS TAX OFFICE  
MONTHLY REPORT  
Mar-17**

**NEW BUSINESSES ADDED TO TAX ROLLS**

<b>NAME</b>	
Club Demonstration Services	Kristen Ciccarelli - LuLaRoe
Collective Care Dental	Lobar Inc.
Fannie Mae	Old State Properties
Financial Strategies Advisory	Park Creek Place
Glenn P. Zimmer Illustration	Ryan McGlenn HVAC

**ACT 511 TAXES**

	Mercantile	Business Privilege	LST/OPT	Amusement	RE Transfer	EIT	TOTALS
2016 YTD	\$2,004,153	\$694,073	\$138,502	\$14,100	\$125,119	\$1,446,004	\$4,421,952
2017 Budget	\$2,160,000	\$780,000	\$557,500	\$63,000	\$750,000	\$5,350,000	\$9,650,600
2017 YTD	\$1,872,558	\$659,557	\$145,924	\$13,941	\$90,290	\$1,263,695	\$4,045,965
Current Month	\$1,503,481	\$549,773	\$37,280	\$4,553	\$40,162	\$149,613	\$2,284,862
% of Budget	87.10%	84.56%	26.17%	22.13%	12.04%	23.62%	41.92%



**REAL ESTATE DEED REGISTRATIONS**

The Township ceased preregistration of Real Estate Deed Transfers in December 2008. The following information is based on Deed Transfer Information provided by the Recorder of Deeds Office along with the monthly Real Estate Transfer Tax.

<b><u>TYPE</u></b>	<b><u># OF UNITS</u></b>	<b><u>AVG. PRICE</u></b>
NEW	7	\$428,107
RESALE	17	\$305,859
DEED CHGS	11	N/A
COMMERCIAL	0	\$0
INDUSTRIAL	0	\$0
LAND	8	\$0
SHERIFF	0	\$0
TRANSFER TAXES PAID		\$40,162.08



14 North Main Street  
c/o Trust Department  
P.O. Box 559  
Souderton, PA 18964-0559

# Statement of Account

**Montgomery Township  
Investment Management Account  
U/A dated 8/27/12**

**Account Number : 31277100**

**For the Period March 1, 2017 Through March 31, 2017**

*Please contact your relationship manager with any questions concerning your account  
James M. Spindler (267) 898-0532*

**Vickie Zidek  
Montgomery Township, Acctg Supervisor  
1001 Stump Road  
Montgomeryville, PA 18936-9605**

*Confidential and Privileged Information*

March 01, 2017 To March 31, 2017

Account Name : Montgomery Township

Account No : 31277100

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Account Name : Montgomery Township

Account No : 31277100

## Investment Summary

March 01, 2017 To March 31, 2017

	Percent of Portfolio	Market Value
<b>Fixed Income</b>	<b>72.20%</b>	<b>\$ 10,550,077.75</b>
<b>Cash Equivalents</b>	<b>27.80%</b>	<b>\$ 4,063,023.51</b>
	<b>100.00%</b>	<b>\$ 14,613,101.26</b>



## Account Summary

	Statement Period (03/01/2017-03/31/2017)	Year-To-Date (01/01/2017-03/31/2017)
Beginning Market Value	\$ 14,606,976.23	\$ 14,570,235.04
<b>Cash Deposits</b>	0.00	0.00
<b>Asset Deposits</b>	0.00	0.00
<b>Cash Withdrawals &amp; Distributions</b>	0.00	0.00
<b>Asset Withdrawals &amp; Distributions</b>	0.00	0.00
<b>Administrative Expenses</b>	(1,350.05)	(4,050.15)
<b>Tax Free Interest &amp; Dividends</b>	0.00	0.00
<b>Taxable Interest &amp; Dividends</b>	7,689.83	47,222.87
<b>Realized Gain/(Loss)</b>	0.00	0.00
<b>Unrealized Gain/(Loss)</b>	(214.75)	(306.50)
Ending Market Value	\$ 14,613,101.26	\$ 14,613,101.26

Account Name : Montgomery Township

## Summary Of Investment Holdings

Account No : 31277100

March 01, 2017 To March 31, 2017

Shares or Par Value	Asset Description	Unit Value	Market Value	Tax Cost	Unrealized Gain/Loss	Curr. Yield	Estimated Portfolio Ann. Inc.	Percent
<b><u>Money Market Funds-Univest</u></b>								
3,630,031.1	Univest Public Funds Money Market UNPFMM	1.00	3,630,031.10	3,630,031.10	0.00	0.20%	7,260.06	24.84%
432,992.41 *	Univest Public Funds Money Market UNPFMM	1.00	432,992.41	432,992.41	0.00	0.20%	865.98	2.96%
-	<b>Totals</b>		<b>4,063,023.51</b>	<b>4,063,023.51</b>	<b>0.00</b>	<b>0.20%</b>	<b>8,126.04</b>	<b>27.80%</b>
<b><u>C/D-Brokered</u></b>								
250,000	First Bank of Puerto Rico Dated 4/17/14	1.000%	04/17/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Barclays Bank DE Dated 4/15/14	1.050%	04/18/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	ConnectOne Bank Dated 5/29/14	1.050%	05/30/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Customers Bank Dtd 5/28/14	1.000%	05/30/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Stearns Bank NA Dated 12/30/14	1.200%	11/30/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Flushing Bank Dated 12/12/14	1.300%	12/12/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Webster Five Cents Savings B Dated 12/17/14	1.150%	12/18/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Bank United NA Dated 12/19/14	1.250%	12/19/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Belmont Savings Bank Dated 12/23/14	1.150%	12/26/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Morton Community Bank dtd 12/30/14	1.150%	12/29/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Revere Bank Dated 12/3/14	1.150%	12/29/2017	100.00	250,000.00	250,000.00	0.00	1.71%
250,000	Bank Leumi NY Dated 1/23/15	1.150%	01/23/2018	100.00	250,000.00	250,000.00	0.00	1.71%

Account Name : Montgomery Township

## Summary Of Investment Holdings

Account No : 31277100

March 01, 2017 To March 31, 2017

Shares or Par Value	Asset Description	Unit Value	Market Value	Tax Cost	Unrealized Gain/Loss	Curr. Yield	Estimated Portfolio Ann. Inc.	Percent		
<b><u>C/D-Brokered</u></b>										
250,000	Peoples United Bank Dated 2/4/15	1.100%	02/05/2018	100.00	250,000.00	250,000.00	0.00	1.10%	2,750.00	1.71%
250,000	Comenity Capital Bank Utah Dated 12/8/14	1.500%	03/08/2018	100.00	250,000.00	250,000.00	0.00	1.50%	3,750.00	1.71%
250,000	First Partners Bank dtd 2/12/15	1.050%	05/11/2018	100.00	250,000.00	250,000.00	0.00	1.05%	2,625.00	1.71%
250,000	Bank of North Carolina	1.500%	06/29/2018	100.00	250,000.00	250,000.00	0.00	1.50%	3,750.00	1.71%
250,000	Gulf Coast Bank 1.3000% 07/2 Dated 1/23/15	1.300%	07/23/2018	100.00	250,000.00	250,000.00	0.00	1.30%	3,250.00	1.71%
250,000	Southwest Bank 1.3000% 07/30 Dated 1/28/15	1.300%	07/30/2018	100.00	250,000.00	250,000.00	0.00	1.30%	3,250.00	1.71%
250,000	Third Federal Savings & Loa Dated 2/13/15	1.250%	08/13/2018	100.00	250,000.00	250,000.00	0.00	1.25%	3,125.00	1.71%
250,000	State Bank of India NY Dated 12/5/14	2.000%	12/05/2018	100.00	250,000.00	250,000.00	0.00	2.00%	5,000.00	1.71%
150,000	Farmers & Merchants Savings dtd 12/19/14	1.500%	12/19/2018	100.00	150,000.00	150,000.00	0.00	1.50%	2,250.00	1.03%
200,000	Sanford Institution for Savi Dated 1/9/15	1.450%	01/09/2019	100.00	200,000.00	200,000.00	0.00	1.45%	2,900.00	1.37%
250,000	Ally Bank (UT) Dtd 01/14/16	1.600%	01/14/2019	100.00	250,000.00	250,000.00	0.00	1.60%	4,000.00	1.71%
250,000	Iberiabank 1.4500% 01/14/19 Dated 1/13/15	1.450%	01/14/2019	100.00	250,000.00	250,000.00	0.00	1.45%	3,625.00	1.71%
250,000	Bridgewater Bank Bloominto Dated 1/20/15	1.450%	01/18/2019	100.00	250,000.00	250,000.00	0.00	1.45%	3,625.00	1.71%
200,000	Westside State Bank Iowa Dated 1/20/15	1.450%	01/18/2019	100.00	200,000.00	200,000.00	0.00	1.45%	2,900.00	1.37%
250,000	BMW Bank of NA Dtd 01/22/16	1.600%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.60%	4,000.00	1.71%

Account Name : Montgomery Township

## Summary Of Investment Holdings

Account No : 31277100

March 01, 2017 To March 31, 2017

Shares or Par Value	Asset Description	Unit Value	Market Value	Tax Cost	Unrealized Gain/Loss	Curr. Yield	Estimated Portfolio Ann. Inc.	Percent		
<u>C/D-Brokered</u>										
250,000	Capital One Bank (USA) NA Dated 1/22/15	1.550%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.55%	3,875.00	1.71%
250,000	Carolina Trust Bank Dated 1/21/15	1.500%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.50%	3,750.00	1.71%
250,000	Key Bank NA Ohio Dtd 01/20/16	1.550%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.55%	3,875.00	1.71%
250,000	Lakeside Bank Chicago IL Dtd 01/22/16	1.400%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.40%	3,500.00	1.71%
250,000	Wells Fargo Bk N A Dtd 01/20/16	1.500%	01/22/2019	100.00	250,000.00	250,000.00	0.00	1.50%	3,750.00	1.71%
250,000	First Financial Bank Dated 1/23/15	1.400%	01/23/2019	100.00	250,000.00	250,000.00	0.00	1.40%	3,500.00	1.71%
250,000	Everbank FL Dated 2/13/15	1.300%	02/13/2019	100.00	250,000.00	250,000.00	0.00	1.30%	3,250.00	1.71%
250,000	Independent Bk Memphis Tenn Dtd 01/22/16	1.400%	06/21/2019	100.00	250,000.00	250,000.00	0.00	1.40%	3,500.00	1.71%
250,000	Communitybank Tex N A Beaum Dtd 03/16/16	1.200%	07/16/2019	100.00	250,000.00	250,000.00	0.00	1.20%	3,000.00	1.71%
250,000	American Express Bank FSB dtd 7/29/15	2.050%	07/29/2019	100.00	250,000.00	250,000.00	0.00	2.05%	5,125.00	1.71%
250,000	First Business Bk Madison Dtd 07/31/15	1.700%	07/31/2019	100.00	250,000.00	250,000.00	0.00	1.70%	4,250.00	1.71%
250,000	Capital One Natl Assn VA Dtd 08/05/15	2.050%	08/05/2019	100.00	250,000.00	250,000.00	0.00	2.05%	5,125.00	1.71%
250,000	First Source Bk South Bend Dtd 08/14/15	1.600%	08/14/2019	100.00	250,000.00	250,000.00	0.00	1.60%	4,000.00	1.71%
250,000	Marlin Business Bank UT Dtd 01/22/16	1.600%	01/22/2020	100.00	250,000.00	250,000.00	0.00	1.60%	4,000.00	1.71%

Account Name : Montgomery Township

## Summary Of Investment Holdings

Account No : 31277100

March 01, 2017 To March 31, 2017

Shares or Par Value	Asset Description	Unit Value	Market Value	Tax Cost	Unrealized Gain/Loss	Curr. Yield	Estimated Portfolio Ann. Inc.	Percent
<b><u>C/D-Brokered</u></b>								
250,000	Business Bk St Louis Mo Dtd 02/19/16	1.450% 08/19/2020	100.00	250,000.00	250,000.00	0.00	1.45%	3,625.00 1.71%
<b>Totals</b>				<b>10,300,000.00</b>	<b>10,300,000.00</b>	<b>0.00</b>	<b>1.39%</b>	<b>142,925.00 70.46%</b>
<b><u>U S Government Agency</u></b>								
250,000	Federal Home Loan Bank Dated 5/14/12 Noncallable	1.000% 06/29/2017	100.03	250,077.75	249,865.00	212.75	1.00%	2,500.00 1.71%
<b>Totals</b>				<b>250,077.75</b>	<b>249,865.00</b>	<b>212.75</b>	<b>1.00%</b>	<b>2,500.00 1.71%</b>
<b>Total Investments</b>				<b>14,613,101.26</b>	<b>14,612,888.51</b>	<b>212.75</b>	<b>1.05%</b>	<b>153,551.04 100.00%</b>
<b>Plus Net Cash</b>				<b>0.00</b>				
<b>Total Market Value</b>				<b>14,613,101.26</b>				

Note : "\*" Denotes Invested Income

Account Name : Montgomery Township

Account Transactions

Account No : 31277100

March 01, 2017 To March 31, 2017

Date	Description	Income	Principal
<b>Starting Balances</b>		\$ 0.00	\$ 0.00
<b><u>Dividends and Interest</u></b>			
03/03/2017	Univest Public Funds Money Market UNPFMM Interest From 02/01/2017 To 02/28/2017	518.58	
03/03/2017	Univest Public Funds Money Market UNPFMM Interest From 02/01/2017 To 02/28/2017	64.33	
03/08/2017	Comenity Capital Bank Utah 1.5000% 03/08/18	287.67	
03/09/2017	Sanford Institution for Savi 1.4500% 01/09/19	222.47	
03/15/2017	Flushing Bank 1.300% 12/12/17	249.32	
03/15/2017	Synchrony Bank 1.0500% 03/14/17	1,301.71	
03/15/2017	First Partners Bank 1.050% 05/11/18	201.37	
03/16/2017	Communitybank Tex N A Beaum 1.2000% 07/16/19	230.14	
03/17/2017	First Bank of Puerto Rico 1.000% 04/17/17	191.78	
03/17/2017	Webster Five Cents Savings B 1.150% 12/18/17	220.55	
03/20/2017	Bridgewater Bank Bloominto 1.450% 01/18/19	278.08	
03/20/2017	Westside State Bank Iowa 1.450% 01/18/19	222.47	
03/20/2017	Wells Fargo Bk N A 1.5000% 01/22/19	287.67	
03/20/2017	Business Bk St Louis Mo 1.4500% 08/19/20	278.08	
03/21/2017	Carolina Trust Bank 1.500% 01/22/19	287.67	
03/21/2017	Farmers & Merchants Savings 1.500% 12/19/18	172.60	
03/22/2017	Lakeside Bank Chicago IL 1.4000% 01/22/19	268.49	
03/22/2017	Marlin Business Bank UT 1.6000% 01/22/20	306.85	
03/22/2017	Independent Bk Memphis Tenn 1.4000% 06/21/19	268.49	
03/23/2017	Gulf Coast Bank 1.3000% 07/23/18	249.32	
03/23/2017	First Financial Bank 1.400% 01/23/19	268.49	
03/30/2017	Revere Bank 1.150% 12/29/17	236.30	
03/30/2017	Stearns Bank NA 1.200% 11/30/17	246.58	
03/30/2017	Morton Community Bank 1.150% 12/29/17	236.30	
03/31/2017	Bank of North Carolina 1.500% 06/29/18	318.49	
03/31/2017	Southwest Bank 1.3000% 07/30/18	276.03	
	<b>Sub Total</b>	<b>7,689.83</b>	<b>0.00</b>
<b><u>Sales, Maturities or Redemptions</u></b>			
03/15/2017	Synchrony Bank 1.0500% 03/14/17 Cost Basis Removed \$ 250,000.00 Matured 250000 Par Val @ \$ 100.00		250,000.00
	<b>Sub Total</b>	<b>0.00</b>	<b>250,000.00</b>

Account Name : Montgomery Township

## Account Transactions

Account No : 31277100

March 01, 2017 To March 31, 2017

Date	Description		Income	Principal
03/03/2017	Fee For Period Ending	03/31/2017	-1,350.05	
		<u>MONEY MARKET ACTIVITY</u>		
		12 Purchases ( s ) For	-257,106.92	
		1 Sale ( s ) For	767.14	
	<i>Ending Balances</i>		\$ 0.00	\$ 0.00

March 01, 2017 To March 31, 2017

Account Name : Montgomery Township

Account No : 31277100

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## DISCLOSURES

Univest Bank and Trust Co. (the "Bank") may, on occasion, enter into a rebate arrangement with a third party for the purpose of processing various mutual funds trades, or other investment vehicles. Shareholder Service fees, 12b-1 fees, or other fees received by the third party from participating funds may be shared with the Bank to offset administrative and servicing costs incurred.

The Bank may retain soft dollar services and materials from a broker for investment transactions generated from discretionary accounts. Based on the provisions of SEC Section 28(e), these soft dollars must be used for investment related research or other investment products.

A Univest money market fund may be used as a sweep vehicle in your account. These funds are not insured over the Federal Deposit Insurance Corporation (FDIC) coverage limit.

# **Montgomery Township**

## **1<sup>st</sup> Quarter 2017 Budget Report**



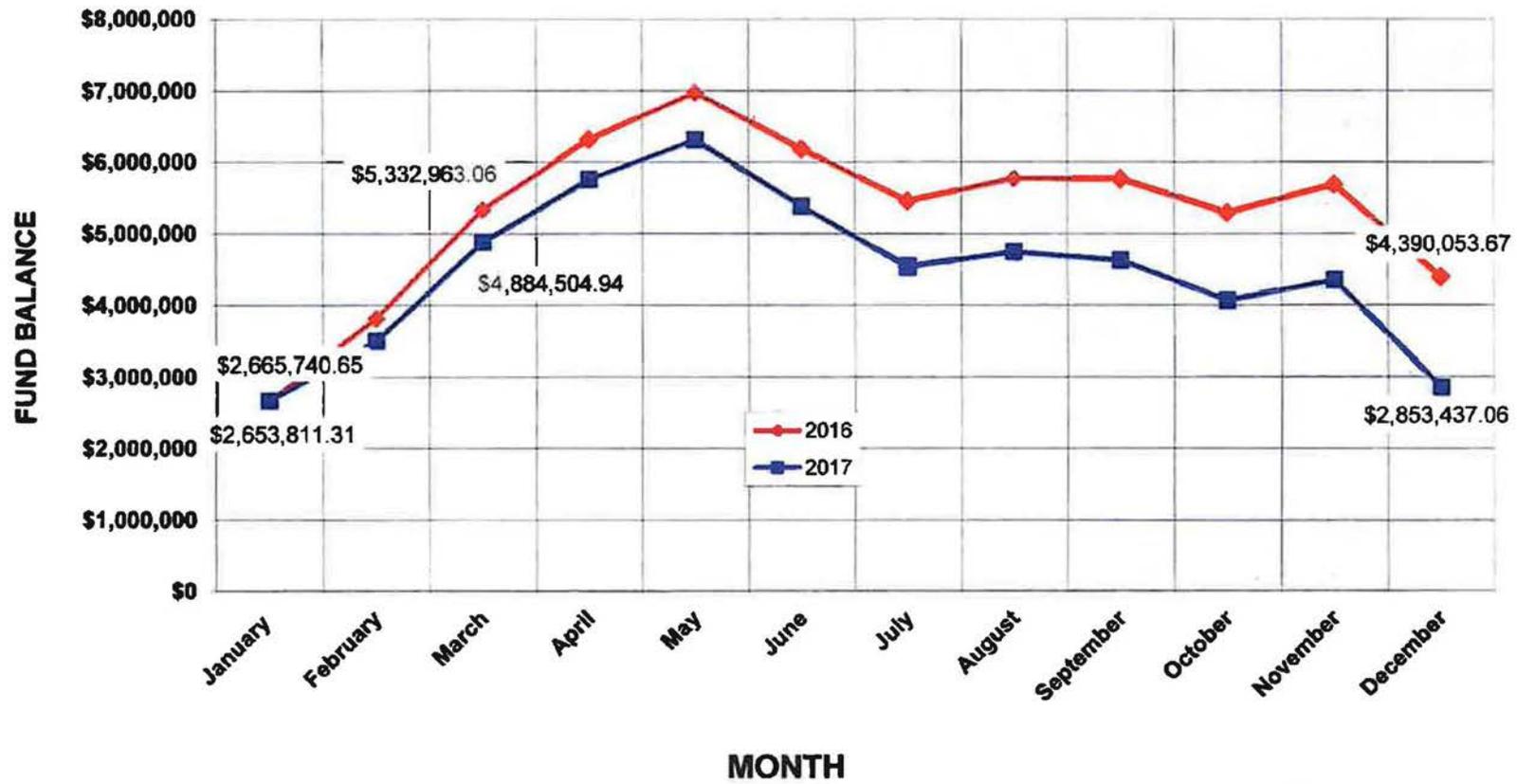
# General Fund – Fund Balance

The fund balance for the General Fund at the end of the 1<sup>st</sup> Quarter, 2017 is \$4.9M. This is a decrease of 8% from the 1<sup>st</sup> Quarter, 2016 balance of \$5.3M.

This decrease in fund balance is primarily a result of the timing of receipts for the major revenue categories, while expenses are holding relatively steady.



**GENERAL FUND CASH BALANCE  
2016 ACTUAL VS 2017 PROJECTION  
AS OF MARCH 31, 2017**



# General Fund Revenues

- At the end of the 1<sup>st</sup> Quarter of 2017, revenues are 7% below prior year but are just 2% below expected budget performance.
- Revenues are expected to rebound before the end of the 2<sup>nd</sup> Quarter of 2017 within the major revenue categories of Taxes and Permits & Licenses.

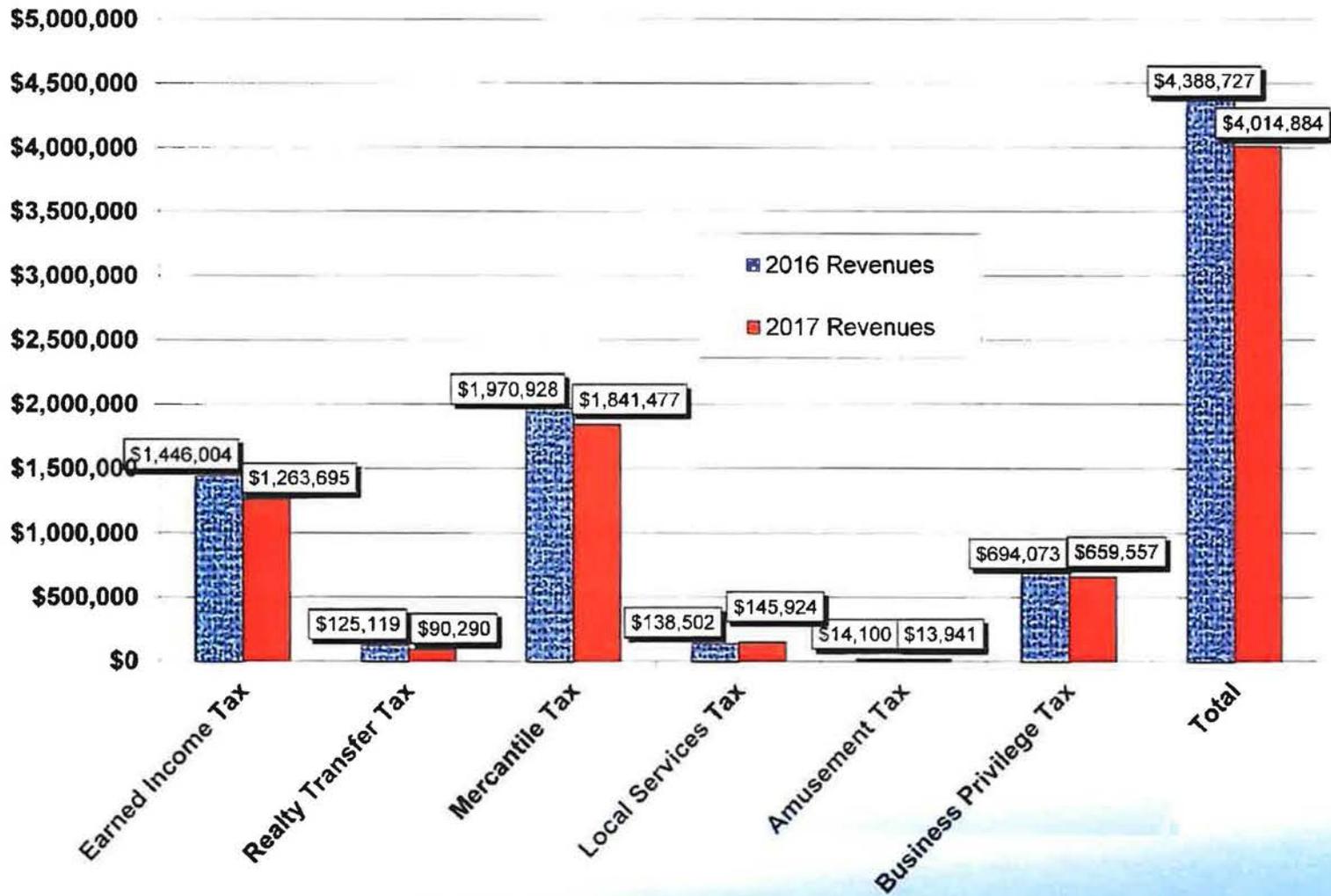


**GENERAL FUND  
REVENUE COMPARISON  
1<sup>st</sup> Quarter 2017 vs. 1<sup>st</sup> Quarter 2016**

	<u>2017 Actual</u>	<u>2016 Actual</u>	<u>Percent (Below) Above 2016</u>
<b>Tax Revenues</b>	<b>\$ 4,248,621</b>	<b>\$ 4,589,257</b>	<b>(7%)</b>
<b>Permits &amp; Licenses Revenues</b>	<b>304,071</b>	<b>336,969</b>	<b>(9%)</b>
<b>Other Sources Of Revenue</b>	<b>67,808</b>	<b>75,978</b>	<b>(10%)</b>
<b>Total Revenues</b>	<b>\$ 4,620,500</b>	<b>\$ 5,002,257</b>	<b>(8%)</b>



## Local Enabling Tax Revenue Comparison 2016 - 2017 As of March 31, 2017



## EXPENSE COMPARISON

### 1<sup>st</sup> Quarter 2017 vs. 1<sup>st</sup> Quarter 2016

	<u>2017 Actual</u>	<u>2016 Actual</u>	<u>Percent Above (Below) 2016</u>
<b>Administration</b>	<b>\$ 288,021</b>	<b>\$ 286,435</b>	<b>1%</b>
<b>Finance &amp; IT</b>	<b>215,156</b>	<b>182,357</b>	<b>18%</b>
<b>Police</b>	<b>1,335,461</b>	<b>1,225,342</b>	<b>9%</b>
<b>Code</b>	<b>159,215</b>	<b>183,959</b>	<b>(14%)</b>
<b>Public Works</b>	<b>378,371</b>	<b>457,125</b>	<b>(17%)</b>
<b>Total Expenditures</b>	<b>\$2,376,224</b>	<b>\$2,335,218</b>	<b>2%</b>



## Summary of 1<sup>st</sup> Quarter 2017

- Overall, Township revenues are below prior year for the 1<sup>st</sup> Quarter 2017. This reduction in revenues is expected to return to or exceed budgeted levels by the end of the 2<sup>nd</sup> Quarter 2017.
- Expenses are above prior year at this time, attributable to normal salary/wage/benefit expense increases. Departmental expenses are in line with the 2017 Budget.
- The 1<sup>st</sup> Quarter of 2017 is reporting below budget at this point, mostly due to timing differences, but should soon be consistent with the performance anticipated in the 2017 budget. The diversification of Township revenue sources continues to provide the Township with a healthy fiscal position.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of 1st Quarter 2017 Budget Amendments

MEETING DATE: April 24, 2017

ITEM NUMBER: #9

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion:  Information:

INITIATED BY: Ami Tarburton  
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor  
Liaison – Finance Committee

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BACKGROUND:

Several circumstances and adjustments, as detailed below, have occurred during the 1<sup>st</sup> Quarter of 2017 that require amendments to the 2017 budget in order to accurately reflect these expenditures.

**Fire Union Arbitration Award**

During the 1<sup>st</sup> Quarter of 2017, the Act 111 Arbitration Panel issued the Award in the Matter of Arbitration between the Township and the Montgomery Township Professional Firefighters' Association. A 2017 budget amendment is necessary to accurately reflect the additional legal fees that were required to support this action, offset by an equal increase in Tipping Fee revenue.

**Under-budgeted Street Light Expenses**

The budget for Operating Supplies expense required to maintain and repair Township street lights was inadvertently under-budgeted. A budget amendment is necessary to accurately reflect the annual cost of Township Street Lights. With this increase, the Street Light Fund's 2017 budget still reports a positive balance of Net Revenues/Expenditures.

**Road Paving Project Bid Approval**

The Board awarded the bid for the 2017 Road Paving Project on February 27, 2017 as an "In-Place" award. The 2017 budget included expenses for materials and equipment rental. The In-Place award will be considered Contracted Services. This amendment will reclassify the General Ledger account as well as reduce the appropriation by \$204,845 according to the Bid Award.

The above described amendments are detailed in attached Exhibit A.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: NONE

PREVIOUS BOARD ACTION:

Approval of 2017 Budget.

ALTERNATIVES/OPTIONS: NONE

BUDGET IMPACT:

With the approval of these Budget Amendments, the Township will continue to operate in accordance with all internal and external controls.

RECOMMENDATION:

Staff recommends that the Board approve the 1<sup>st</sup> Quarter budget amendments as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the 2017 1<sup>st</sup> Quarter Budget Amendments to the Fire Protection Fund, the Street Light Fund, and the Liquid Fuels Fund as per attached Exhibit A.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**Montgomery Township  
Proposed 2017 1st Quarter Budget Amendments**

<b>Fund/Org</b>	<b>Account</b>	<b>Title</b>	<b>Current Budget</b>	<b>Expense/Revenue Increase</b>	<b>Amended Budget</b>
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**Fire Protection Fund**

04-413	4314	Legal Services Fire Union Arbitration Expenses	\$ 10,000.00	\$ 18,000.00	\$ 28,000.00
04-321	3271	Legal Services Fire Union Arbitration Expenses	\$ 35,000.00	\$ 18,000.00	\$ 53,000.00

**Street Light Fund**

07-434	4220	Operating Supplies	\$ 3,970.00	\$ 10,000.00	\$ 13,970.00
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**Liquid Fuels Fund**

35-439	4220	Operating Supplies In-place contract	\$ 403,180.00	\$ (403,180.00)	\$ -
35-439	4380	Rentals In-place contract	\$ 270,840.00	\$ (270,840.00)	\$ -
35-439	4450	Contracted Services	\$ -	\$ 469,175.00	\$ 469,175.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Amended Township Purchasing Policy-Bidding Limits

MEETING DATE: April 24, 2017                      ITEM NUMBER: #10

MEETING/AGENDA:                                      ACTION                                      NONE

REASON FOR CONSIDERATION: Operational:      Policy:      Discussion: xx      Information:

INITIATED BY: Ami Tarburton                      BOARD LIAISON: Robert J. Birch, Supervisor  
Finance Director                                      Liaison – Finance Committee

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BACKGROUND:

Act 84 of 2011, effective January 1, 2012, increased the minimum dollar amount that requires townships to advertise and seek bids for purchases and contracts. The law increased the threshold required for municipalities to bid a purchase from \$10,000 to \$18,500 and increased the amount required for a municipality to obtain quotes from \$4,000 to \$10,000. Additionally, the law contained language requiring the Department of Labor and Industry to publish changes annually to the above mentioned thresholds based on the percentage change in the Consumer Price Index.

For 2017, the new limits are:

Contracts below \$10,700 (was \$10,500)

No advertising or competitive bidding required

Contracts between \$10,700 - \$19,700 (was \$10,500 - \$19,400)

Three informal (written, telephonic, electronic) price quotes are required, with award to lowest bidder

Contracts over \$19,700 (was \$19,400)

Advertising twice and formal competitive bidding is required

The Board of Supervisors acknowledges the State required bidding limits in the 'Montgomery Township Purchasing Policies and Procedures' which governs Township staff on how to adhere to and process the requirements.

Attached for your consideration, are the revised 'Purchasing Policies and Procedures' updated to reflect the language published by the Department of Labor and Industry detailing the annual bid limit escalations.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Adoption of the Policy in 2014.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Recommend the Board accept the revised policy as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the changes to the 'Montgomery Township Purchasing Policies and Procedures' and thereby increase the required bid limits to adhere to the Department of Labor and Industry thresholds for 2017.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP  
MEMORANDUM**

Date: April 24, 2017

To: All Department Heads

From: Ami Tarburton, Finance Director

Re: Montgomery Township Purchasing Policies and Procedures

**POLICY**

This Purchase Policy has been established to assist the Department Heads, Finance Director and Township Manager in controlling and accounting for expenses as follows:

- Annual purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require formal bidding in accordance with the procedures in the Second Class Township Code including approval by the Board of Supervisors at a public meeting.
- Annual purchases of like goods of this same amount from the State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for formal bidding subject to approval by the Board of Supervisors.

Where competitive bidding is required, one copy of the bid contract or cooperative contract information will be retained with the Finance Department for payment approval purposes for the term of the contract and one copy of the bid contract or cooperative contract information will be kept in the master "bid" file in the Administration Department in accordance with record retentions regulations.

- Annual Purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require written or telephonic price quotations from at least three (3) qualified and responsible bidders (sample memorandums attached). In lieu of price quotations, a Memorandum shall be kept on file showing that fewer than three qualified contractors exist in the market area within which it is practicable to obtain quotations. Department heads shall be responsible for

conducting the research and preparing the recommendation for approval by the Board of Supervisors at a public meeting.

- Annual Purchases of like goods of this same cost range from State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for obtaining quotes.

***\*The Finance Department will issue an annual memo to all departments detailing the quotation and bidding limits as set by the Department of Labor and Industry for that fiscal year upon annual approval by the Board of Supervisors.***

- Work related to the design and preparation of plans and specifications for individual Capital Improvement Projects must be approved by the Board of Supervisors. Proposals must include the scope of work, estimated time for completion, projected engineering costs and projected construction costs.

Unbudgeted Expenditures over \$250 and up to \$1,000 must be approved by the Township Manager. All unbudgeted expenditures in an Operating Fund (01, 04, 05, 07, 23, 95), that will result in total department level expenses in excess of \$1,000 or more must be approved by the Board of Supervisors. Unbudgeted expenditures in a Capital Reserve Fund (06, 19, 30, 31, 35, 50, 92, 93, 94, 96) of \$1,000 or more must be approved by the Board of Supervisors.

**Please note, that any purchases \$10,000 or more, even if included in the budget, must be approved by the Board of Supervisors prior to purchasing.**

## **PROCESSING PROCEDURES**

The policy requires submission and approval of purchase orders before purchases for any budgeted expenditures exceeding \$1,000 are made. Purchase order processing system works as follows:

- As provided for in the approved Budget, Department Heads establish the need for a particular supply item, piece of equipment or service. Pending any approvals required from the Board of Supervisors, the department will enter a purchase order into the Pentamation Purchase Order Program along with appropriate supporting documentation scanned as an attachment.
- Purchase Orders requested under the Co Stars Cooperative Purchase Program must include the Township's Co Stars ID Number 2293.

- The Purchase order is automatically forwarded to the Finance Director who determines if sufficient documentation has been provided, if the purchase is included in the approved budget and if sufficient funds are available. The Finance Director approves/disapproves purchase orders based on compliance with this Purchase Order Policy and adopted Budget;
- Authorized Purchase Orders are automatically forwarded to the Township Manager for approval. The Township Manager has authority for approval/disapproval of a Purchase Order;
- Upon approval by the Township Manager, the Finance Department prints out approved Purchase Orders for the Finance Director's signature. The signed purchase order along with supporting documentation, is provided to the appropriate Department Head for distribution to the vendor.
- Vendor invoices must be coded and approved by Department Head and submitted, along with delivery tickets/receipts, to the Finance Department for payment. The Township will not make a payment based solely on a statement from a vendor.
- Finance Department verifies invoices against purchase order and, if in order, processes invoice for payment.

### **EMERGENCY PURCHASES**

Special consideration will be given to purchases for emergency repairs, services or supplies that exceed \$2,000. Examples of emergencies would include situations such as traffic signal knockdowns, equipment repairs during snow storms, police and fire emergency operations. In these instances, prior verbal approval must be obtained from the Township Manager and a follow up purchase order must be submitted for approval with an explanation of the need for the emergency purchase.

### **BLANKET PURCHASE ORDERS**

Blanket purchase orders may be used for those merchants or suppliers from whom repetitive purchases or automatic deliveries are made for known quantities and where the annual purchases will exceed \$1,000. Blanket Purchase Orders will only be issued for the current calendar year expenditures and will not overlap budget years. All competitively bid contracts will be issued as Blanket Purchase Orders.

## **PETTY CASH REIMBURSEMENTS**

The Finance Department has established Petty Cash Funds for reimbursement of employees for out of pocket expenditures up to \$100. Reimbursement for amounts above \$100 will be made by check. Reimbursement vouchers can be obtained from the Finance Department.

Procedures for operation and maintenance of Petty Cash Funds are governed by Petty Cash Fund Policy.

In order to be reimbursed, a receipted invoice must be attached to the voucher, and the voucher must be coded and approved by the employees department head.

Typical Petty Cash Expenditures may include:

- Priority Mail (Express Mail, Federal Express and UPS) costs.
- Parking, Tolls, and out of pocket fuel costs for a Township owned vehicle.
- Minor supply purchases up to \$100.00.
- Expenses for travel, meals and accommodations while on township business (excluding expenses incurred in operating a privately owned automobile) up to a maximum of \$100.00.
- Mileage and other non-cash transportation expenses.

Expenditures NOT Reimbursable as Petty Cash

- Petty cash reimbursements will not be accepted for items obtained from vendors for whom the Township has active charge accounts. For example, the Township has charge accounts with Fed Ex/Kinko's Home Depot, Lowes, Office Max, and Staples. Accordingly, all items purchased at these locations should be charged to the open account.

## **CREDIT/PURCHASE CARD PURCHASES**

Procedures for use of the Township Univest Credit Card is governed by the Univest Credit Card Use Policy and by Township internal procedures. The Township Univest credit card is kept in the locked fire safe in the Finance Department. When an employee must use the card, permission from the Department Head must first be obtained. The employee may take the credit card after reporting the required information on the Finance Department's "credit card sign out sheet".

Once returned, the employee will log the card back in the Finance Department and return all appropriate signed documentation of the purchase to the Accounts Payable Associate for processing.

## **EXEMPT PURCHASES**

Except for Capital Project design work, professional services routinely provided for legal or engineering purposes and utility costs will not require purchase orders. Questionable areas should be cleared with the Township Manager.

### **TAX EXEMPTION**

Montgomery Township is exempt from Pennsylvania sales and use tax for most purchases related to the mission of the Township. It is the supplier's obligation to collect PA sales tax. All requests for and/or questions regarding tax exemption certificates should be directed to the Finance Department. In all cases, use of the Township's sales and use tax exemption number for personal purchases is prohibited.

# NOTICES

## DEPARTMENT OF LABOR AND INDUSTRY

### Consumer Price Index Adjustment of Base Amounts on Bids Effective January 1, 2017

[46 Pa.B. 7772]

[Saturday, December 10, 2016]

Each year the Department of Labor and Industry (Department) is required by the following statutes to publish changes to the base amounts triggering the requirement for public bids, telephonic bids or separate bids, or both, for certain contracts. The Department is required to announce the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U): All Items for the United States City Average for the 12-month period ending September 30 of each year. The Department utilizes the most current nonseasonally adjusted series, as published by the United States Bureau of Labor Statistics (BLS), which at present uses 1982—1984 as the index base period (set equal to 100). The percentage change for the 12-month period ending September 30, 2016, is 1.5%.

The change to the base rate is determined as follows:

1) Calculate the percentage change in CPI-U (I) from September 2015 to September 2016. This is derived as  $I = (CPI_{16} - CPI_{15}) / CPI_{15}$ , where the subscripts refer to September 2016 and 2015 values of CPI-U. As reported by the BLS these values are  $(241.428 - 237.945) / 237.945 = +3.483 / 237.945 = +1.4638\%$ , which when rounded to 1 decimal place = 1.5%. (This was also reported as 1.5% in Table A of the BLS news release on the Consumer Price Index Summary for September 2016.)

2) The legislation puts a floor of 0 and a cap of 3% on the percentage change to be utilized in the calculations (technically these restrictions are on the Preliminary Adjusted Base (PAB), defined in step 4, however this is mathematically equivalent). The truncated value of the percentage change to be used in the adjustment formula is denoted as PC, resulting in:

- a)  $PC = I$ , for  $0 \leq I \leq 3\%$ ,
- b)  $PC = 0$ , for  $I < 0$  and
- c)  $PC = 3\%$  for  $I > 3\%$ .

3) The base value (either original for new legislation or the prior year's PAB) is designated as B and the product of B and PC (determined previously) is P. (There are different values of the base depending on the entity and the type of bid, so technically B could be designated with two subscripts. For illustration purposes, the subscripts are omitted.) Then  $P = B * PC$ . A common value for the base amount in 2016 for a public bid is \$19,421.08. (The other two prior PABs, which are this year's bases for a variety of bid types, were \$10,497.88 and \$26,244.70.) For example, using  $B = \$19,421.08$ , results in  $P = \$19,421.08 * 1.5\% = \$291.32$ .

4) Then the Preliminary Adjusted Base,  $PAB = P + B$ , which reduces to  $\$291.32 + \$19,421.08 = \$19,712.40$ .

5) The Final Adjusted Base Amount, FAA (which is used as the limit for the next year that is 2017), is the PAB rounded to the nearest 100. Therefore, the  $FAA = \$19,700.00$ .

Entity and Legislation	Final Adjusted Base Amount for Use in 2017		
	Public Bid	Written/ Telephonic Bid	Separate Concessions Bids
The County Code (16 P.S. §§ 1801—1803, 2317)	\$19,700	\$10,700	\$19,700
Second Class County Code (16 P.S. §§ 3112, 5001, 5511-A and 5517)	\$19,700	\$10,700	\$19,700
Public School Code (24 P.S. §§ 1-120, 7-751 and 8-807.1)	\$19,700	\$10,700	\$19,700
Public School Code, Thaddeus Stevens College of Technology (24 P.S. § 19-1913.1-B)	\$19,700		
Public School Code, State System of Higher Education (24 P.S. §§ 20-2003-A.1 and 20-2010-A)	\$19,700		
Prevention and Control of Floods, Flood Control Districts (32 P.S. §§ 662 and 662.1)	\$19,700		
Housing Authorities (35 P.S. § 1551)	\$19,700	\$10,700	
Intergovernmental Cooperation (53 Pa.C.S. §§ 2308, 2311 and 2312)	\$19,700	\$10,700	
General Municipal Law, Flood Control (53 P.S. § 2863)	\$19,700	\$10,700	
Political Subdivisions Joint Purchases Law (53 P.S. § 5432)	\$19,700	\$10,700	
Parking Authorities (53 Pa.C.S. § 5511)	\$26,600	\$10,700	
Municipal Authorities (53 Pa.C.S. § 5614)	\$19,700	\$10,700	
	\$19,700	\$10,700	

Public Auditorium Authorities Law (53 P.S. § 23851; HB 2324)			
Third Class City Code (11 Pa.C.S. §§ 11901.1, 11901.2, 11901.4, 11902, 11903.1 and 11909)	\$19,700		\$19,700
The Borough Code (53 P.S. §§ 46402 and 46405)	\$19,700	\$10,700	\$19,700
Incorporated Towns (53 P.S. §§ 53202, 53202.1, 53203, 53203.1 and 53205)	\$19,700	\$10,700	\$19,700
First Class Township Code (53 P.S. §§ 56802, 56803 and 56805)	\$19,700	\$10,700	\$19,700
Second Class Township Code (53 P.S. §§ 68102 and 68107)	\$19,700	\$10,700	\$19,700
Economic Development Financing Law (73 P.S. § 382)	\$19,700	\$10,700	
Metropolitan Transportation Authorities (74 Pa.C.S. § 1750)	\$26,600		\$19,700

KATHY M. MANDERINO,  
Secretary

[Pa.B. Doc. No. 16-2154. Filed for public inspection December 9, 2016, 9:00 a.m.]

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MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

---

SUBJECT: Auditor Presentation of 2016 Audit Results

MEETING DATE: April 24, 2017

ITEM NUMBER: #11.

MEETING/AGENDA:

ACTION **xx** NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: **xx** Information:

INITIATED BY: Ami Tarburton  
Finance Director 

BOARD LIAISON: Robert J. Birch, Chairman  
Liaison – Finance Committee

---

BACKGROUND:

Maillie, LLP has completed the audit field work for Montgomery Township and the Fire Department of Montgomery Township for the year ended December 31, 2016. The audit of the Sewer Authority is performed by Bee, Bergvall & Co and is reported as a component unit of the Township in the Township's financial statements. A copy of the Township's report is being provided to the Board and an electronic copy of the 2016 Comprehensive Annual Financial Report will be posted on the Township's website at [www.montgomerytp.org](http://www.montgomerytp.org) when available.

Edward J. Furman, CPA, Partner of Maillie, LLP will be attending the BOS meeting on April 24, 2017 to review the report with the Board and answer any questions you may have on the contents thereof.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

Staff recommends that the Board of Supervisors accept the Audit Report for Year Ended December 31, 2016 as prepared by Maillie, LLP.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the Audit Report for year ended December 31, 2016 as prepared by Maillie, LLP.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP, PENNSYLVANIA**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

*Year Ended December 31, 2016*

DRAFT

**FOR INTERNAL USE ONLY--DO NOT INCLUDE THIS COVER IN BOUND COPIES OF FS**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**Montgomery Township, Pennsylvania**

**Fiscal Year Ended December 31, 2016**

DRAFT

**Prepared by the Montgomery Township Finance Department**

## INTRODUCTORY SECTION

DRAFT

**MONTGOMERY TOWNSHIP**  
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Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

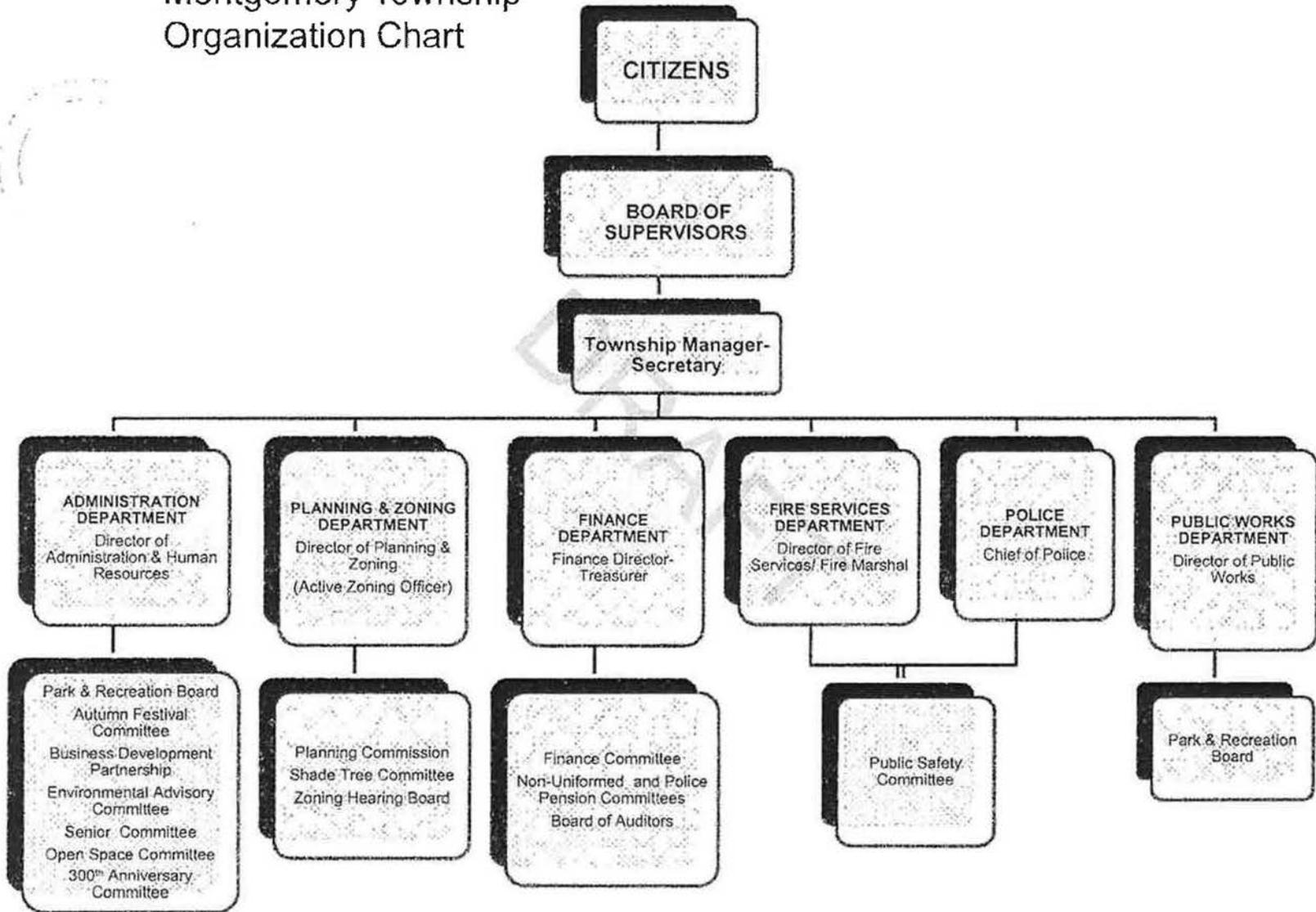
**Montgomery Township  
Pennsylvania**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**December 31, 2015**

Executive Director/CEO

# Montgomery Township Organization Chart



**PRINCIPAL OFFICIALS**  
AS OF DECEMBER 31, 2016  
MONTGOMERY TOWNSHIP, PENNSYLVANIA

**BOARD OF SUPERVISORS**

Candyce Fluehr Chimera, Vice Chairman  
Michael J. Fox  
Robert J. Birch  
Jeffrey W. McDonnell  
Richard E. Miniscalco

**APPOINTED OFFICIALS**

Lawrence J. Gregan, Township Manager  
Frank R. Bartle, Esq., Township Solicitor  
Russell Dunleavy, P.E., Gillmore & Associates, Township Engineer

**OTHER MANAGEMENT OFFICIALS**

J. Scott Bendig, Chief of Police  
Kevin Costello, Director of Public Works  
Ami Tarburton, Finance Director  
Gerald Dougherty, Police Lieutenant  
William Peoples, Police Lieutenant  
Richard Lesniak, Director of Fire Services  
Ann M. Shade, Director of Administration & Human Resources  
Bruce Shoupe, Director, Planning and Code Enforcement  
Floyd Shaffer, Director of Recreation and Community Center  
Richard Grier, Director of Information Technology

**OTHERS**

Ken Amey, Planning Consultant  
Conrad Siegel Actuaries, Pension Plan Actuary  
Boucher & James, Inc., Landscape Engineer  
Mary Kay Kelm, Esquire, Zoning Hearing Board Solicitor  
Morgan Stanley Smith Barney, Pension Plan Investment Advisor  
Eckert Seamans Cherin & Mellott, LLC, Labor Law Attorneys  
Traffic Planning & Design, Inc., Traffic Engineers  
Univest National Bank, Banking Depository  
Robert Ahead, Esquire, Special Counsel  
Gregory Gifford, Esquire, Special Counsel  
Robert Brandt, Esquire, Special Counsel

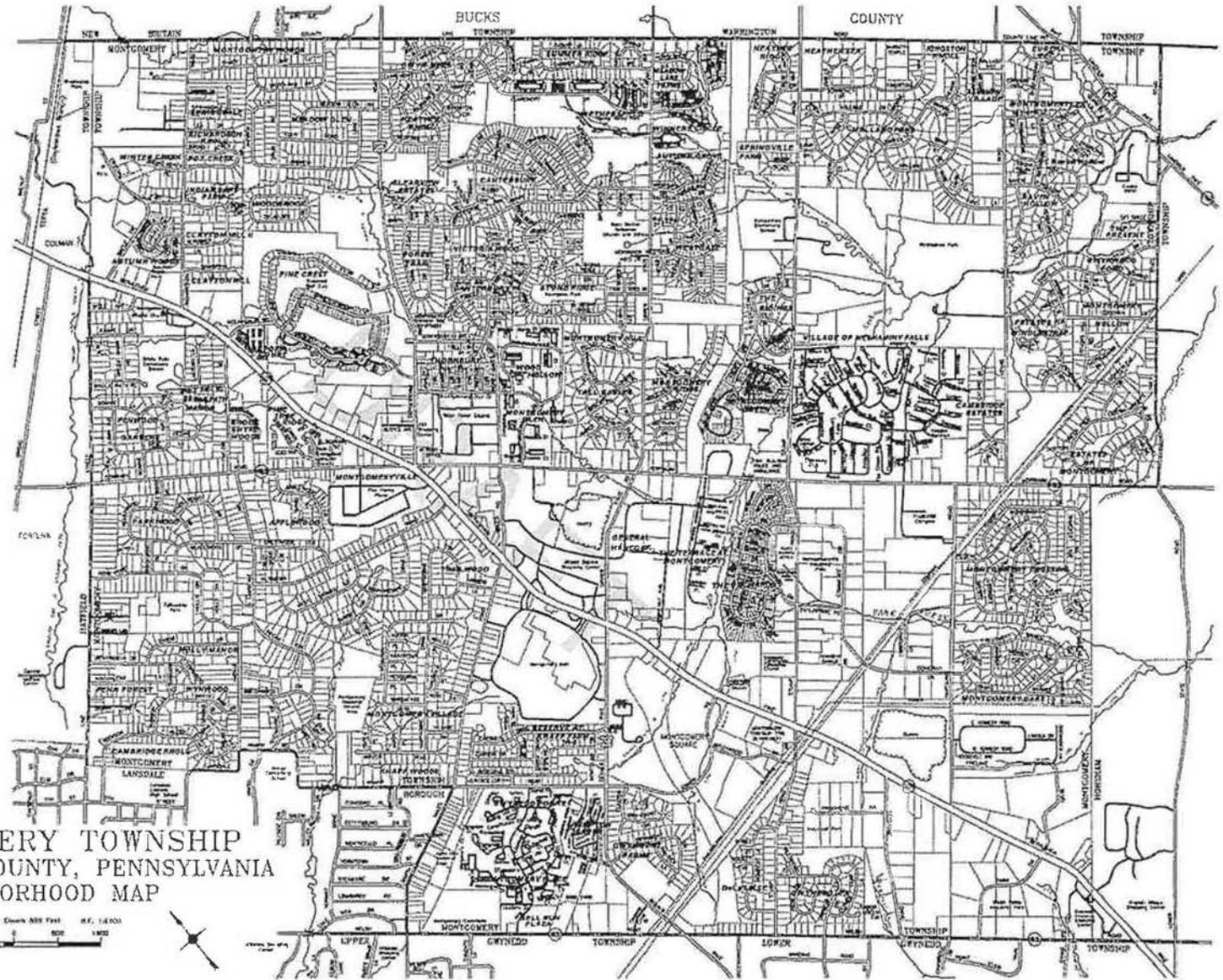
Flannery Associates, Inc.  
Planning Engineers and Surveyors  
100 South 10th Street, Suite 200  
Montgomery, PA 19127

This map is based on 1998 aerial photography. Montgomery County Board of Assessment's Office, 100 South 10th Street, Suite 200, Montgomery, PA 19127, is the source of the data. The Montgomery County Planning Commission is responsible for the map's accuracy. Property lines are shown as of November 2002.

**MAP REVISIONS**

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- PUBLIC ROAD
- SERVICE ROAD
- U.S. ROUTE
- PENNSYLVANIA ROUTE



**MONTGOMERY TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA  
NEIGHBORHOOD MAP**

THIS MAP PREPARED BY THE  
MONTGOMERY COUNTY PLANNING COMMISSION  
DATE ISSUED: NOVEMBER 19, 2002  
PROPERTY LINES AS OF NOVEMBER 2002



**FINANCIAL SECTION**

DRAFT

## *Independent Auditors' Report*

To the Board of Supervisors  
Montgomery Township  
Montgomeryville, Pennsylvania

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Montgomery Township as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise Montgomery Township's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Montgomery Township's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Montgomery Township Municipal Sewer Authority (discretely presented component unit) which represents \_\_\_%, \_\_\_% and \_\_\_%, respectively, of the assets, net position and revenues of the component unit. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Montgomery Township Municipal Sewer Authority, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Montgomery Township as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

To the Board of Supervisors  
Montgomery Township  
Montgomeryville, Pennsylvania

***Emphasis of Matter***

For the year ended December 31, 2016, Montgomery Township adopted new accounting guidance, implementing Governmental Accounting Standards Board Statement No. 72, *Fair Value Measurement and Application*. Our opinion is not modified with respect to this matter.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 16 through 28, budgetary comparison information on pages 71 and 72, pension plan information on pages 73 through 75, postemployment benefits other than pension funding progress on page 76 and trend data on infrastructure condition on pages 77 and 78 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Montgomery Township's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

Oaks, Pennsylvania

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**MONTGOMERY TOWNSHIP**  
**STATEMENT OF NET POSITION**  
**DECEMBER 31, 2016**

	Primary Government			Component Units	
	Governmental Activities	Business-Type Activities	Totals	Sewer Authority	Fire Department
<b>ASSETS</b>					
Cash and cash equivalents	\$ 6,244,872	\$ 151,873	\$ 6,396,745	\$ 4,648,794	\$ 209,006
Investments	10,799,795	589	10,800,384	4,020,591	-
Taxes receivable	1,477,565	-	1,477,565	-	-
Accounts receivable	422,731	-	422,731	676,174	15,753
Prepaid items	-	-	-	-	-
Capital assets					
Property, plant and equipment, Sewer Authority	-	-	-	33,876,130	-
Depreciable capital assets	9,417,095	11,039,100	20,456,195	-	182,962
Nondepreciable capital assets	103,911,090	267,723	104,178,813	-	-
<b>TOTAL ASSETS</b>	<b>132,273,148</b>	<b>11,459,285</b>	<b>143,732,433</b>	<b>43,221,089</b>	<b>387,721</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred amount on refunding	-	232,183	232,183	-	-
Deferred outflows related to pensions	1,486,896	-	1,486,896	-	-
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>1,486,896</b>	<b>232,183</b>	<b>1,719,079</b>	<b>-</b>	<b>-</b>
<b>LIABILITIES</b>					
Accounts payable and accrued expenses	204,784	4,605	209,389	1,128,530	-
Accrued payroll	454,156	14,456	468,612	-	-
Accrued interest	-	38,751	38,751	-	-
Developers' escrow deposits payable	-	-	-	204,557	-
Long-term liabilities					
Portion due or payable within one year					
Notes payable	-	-	-	-	-
Bonds payable	-	-	-	-	-
Portion due or payable after one year					
Notes payable	-	-	-	-	-
Bonds payable	-	8,721,375	8,721,375	-	-
Compensated absences	-	-	-	25,047	-
Net pension liability	2,773,489	-	2,773,489	-	-
Net OPEB obligation	1,442,633	-	1,442,633	-	-
<b>TOTAL LIABILITIES</b>	<b>4,875,062</b>	<b>8,779,187</b>	<b>13,654,249</b>	<b>1,358,134</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred inflows related to pensions	146,037	-	146,037	-	-
<b>NET POSITION</b>					
Net investment in capital assets	113,328,185	2,817,631	116,145,816	33,876,130	-
Restricted					
Providing and maintaining street lights	568,392	-	568,392	-	-
Debt service	545,847	-	545,847	-	-
Basin maintenance	6,795	-	6,795	-	-
Park development projects	59,191	-	59,191	-	-
Highway and street projects	432,734	-	432,734	-	-
Knapp Farm house	9,883	-	9,883	-	-
Unrestricted	13,895,248	94,650	13,989,898	7,987,425	387,721
<b>TOTAL NET POSITION</b>	<b>\$ 128,846,275</b>	<b>\$ 2,912,281</b>	<b>\$ 131,758,556</b>	<b>\$ 41,863,555</b>	<b>\$ 387,721</b>

See accompanying notes to the basic financial statements.

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2016**

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>PRIMARY GOVERNMENT</b>				
<b>GOVERNMENTAL ACTIVITIES</b>				
General government	\$ 2,302,216	\$ 80,811	\$ 83,210	\$ -
Public safety	8,834,138	1,071,941	492,018	-
Highways and streets	2,930,010	6,900	672,761	-
Parks and recreation	365,999	961	56,780	-
Interest on long-term debt	4,574	-	-	-
Depreciation, unallocated	946,421	-	-	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>15,383,358</b>	<b>1,160,613</b>	<b>1,304,769</b>	<b>-</b>
<b>BUSINESS-TYPE ACTIVITIES</b>				
Recreation center	1,658,552	542,315	66	-
<b>TOTAL PRIMARY GOVERNMENT</b>	<b>\$ 17,041,910</b>	<b>\$ 1,702,928</b>	<b>\$ 1,304,835</b>	<b>\$ -</b>
<b>COMPONENT UNITS</b>				
Sewer Authority	\$ 6,102,868	\$ 6,312,009	\$ -	\$ -
Fire Department	171,302	-	107,628	-
<b>TOTAL COMPONENT UNITS</b>	<b>\$ 6,274,170</b>	<b>\$ 6,312,009</b>	<b>\$ 107,628</b>	<b>\$ -</b>
<b>GENERAL REVENUES</b>				
Taxes				
Earned income tax				
Real property tax				
Real estate transfer taxes				
Business privilege and mercantile tax				
Miscellaneous taxes				
Cable TV franchise fees				
Investment income				
Gain on sale of capital assets				
<b>TRANSFERS</b>				
<b>TOTAL GENERAL REVENUES AND TRANSFERS</b>				
<b>CHANGE IN NET POSITION</b>				
<b>NET POSITION AT BEGINNING OF YEAR</b>				
<b>NET POSITION AT END OF YEAR</b>				

See accompanying notes to the basic financial statements.

Net (Expense) Revenue and Changes in Net Position				
Governmental Activities	Primary Government		Component Units	
	Business-Type Activities	Totals	Sewer Authority	Fire Department
\$ (2,138,195)	\$ -	\$ (2,138,195)	\$ -	\$ -
(7,270,179)	-	(7,270,179)	-	-
(2,250,349)	-	(2,250,349)	-	-
(308,258)	-	(308,258)	-	-
(4,574)	-	(4,574)	-	-
(946,421)	-	(946,421)	-	-
(12,917,976)	-	(12,917,976)	-	-
-	(1,116,171)	(1,116,171)	-	-
(12,917,976)	(1,116,171)	(14,034,147)	-	-
			209,141	-
			-	(63,674)
			209,141	(63,674)
5,758,053	100,000	5,858,053	-	-
3,051,557	-	3,051,557	-	-
923,419	-	923,419	-	-
3,106,673	-	3,106,673	-	-
894,112	-	894,112	-	-
612,010	-	612,010	-	-
150,541	-	150,541	53,028	-
334,692	-	334,692	11,100	-
(447,997)	447,997	-	-	-
14,383,060	547,997	14,931,057	64,128	-
1,465,084	(568,174)	896,910	273,269	(63,674)
127,381,191	3,480,455	130,861,646	41,590,286	451,395
\$ 128,846,275	\$ 2,912,281	\$ 131,758,556	\$ 41,863,555	\$ 387,721

**MONTGOMERY TOWNSHIP**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2016**

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,117,723	\$ 3,840,426	\$ 1,286,780	\$ 6,244,929
Investments	1,932,205	6,642,250	2,225,340	10,799,795
Taxes receivable	1,461,738	-	15,827	1,477,565
Accounts receivable	367,784	17,239	37,708	422,731
Due from other funds	-	-	107,330	107,330
Prepaid items	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 4,879,450</b>	<b>\$ 10,499,915</b>	<b>\$ 3,672,985</b>	<b>\$ 19,052,350</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable and accrued expenses	\$ 195,519	\$ 1,468	\$ 7,854	\$ 204,841
Accrued payroll	419,017	-	35,139	454,156
<b>TOTAL LIABILITIES</b>	<b>614,536</b>	<b>1,468</b>	<b>42,993</b>	<b>658,997</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenues				
Property taxes	17,489	-	11,792	29,281
Income taxes	1,258,492	-	-	1,258,492
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>1,275,981</b>	<b>-</b>	<b>11,792</b>	<b>1,287,773</b>
<b>FUND BALANCES</b>				
Restricted				
Providing and maintaining street lights	-	-	568,392	568,392
Debt service	-	-	545,847	545,847
Basin maintenance	-	-	6,795	6,795
Park development projects	-	-	59,191	59,191
Highway and street projects	-	-	432,734	432,734
Knapp Farm house	-	-	9,883	9,883
Committed to				
Arbor Day and shade tree commission	-	-	720,875	720,875
Fire protection capital purchases and/or infrastructure projects	-	-	304,091	304,091
Environmental	-	-	325,156	325,156
Equipment plans	-	2,927,453	-	2,927,453
Highway and street projects	-	2,399,762	-	2,399,762
Building improvements	-	225,000	-	225,000
Storm water projects	-	471,074	-	471,074
Traffic engineering	-	424,860	-	424,860
Open space acquisition and improvement	-	1,405,343	-	1,405,343
Parks and recreation projects	-	6,356	-	6,356
Operating reserve fund	-	1,342,134	-	1,342,134
Assigned				
Park and recreation projects	-	-	489,004	489,004
Capital projects	-	-	107,273	107,273
Annual autumn fest	-	-	48,959	48,959
Unassigned	2,988,933	1,296,465	-	4,285,398
<b>TOTAL FUND BALANCES</b>	<b>2,988,933</b>	<b>10,498,447</b>	<b>3,618,200</b>	<b>17,105,580</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 4,879,450</b>	<b>\$ 10,499,915</b>	<b>\$ 3,672,985</b>	<b>\$ 19,052,350</b>

See accompanying notes to the basic financial statements.

**MONTGOMERY TOWNSHIP**  
**RECONCILIATION OF TOTAL GOVERNMENTAL FUNDS BALANCES**  
**TO NET POSITION OF GOVERNMENTAL ACTIVITIES**  
**DECEMBER 31, 2016**

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TOTAL GOVERNMENTAL FUNDS BALANCES	\$ 17,105,580
<p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:</p>	
Land	8,224,386
Buildings and building improvements	10,839,042
Land improvements	103,720
Infrastructure	98,835,782
Machinery and equipment	7,146,638
Accumulated depreciation	(11,821,383)
<p>Deferred charges used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:</p>	
Deferred inflows and outflows related to pension activities	1,340,859
<p>Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:</p>	
Net pension liability	(2,773,489)
Net OPEB obligation	(1,442,633)
<p>Some of the Township's revenues will be collected after year-end but are not available soon enough to pay for the current period's expenditures and therefore are not recognized in the funds.</p>	
	<u>1,287,773</u>
NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 128,846,275</u>

*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes	\$ 11,638,999	\$ -	\$ 1,961,316	\$ 13,600,315
Licenses and permits	1,351,953	-	52,079	1,404,032
Fines and forfeits	175,253	-	-	175,253
Interest income, rents and royalties	22,068	97,138	32,296	151,502
Intergovernmental revenues	617,079	14,590	1,045,957	1,677,626
Charges for services	100,360	-	25,256	125,616
Contributions	771	-	191,843	192,614
<b>TOTAL REVENUES</b>	<b>13,906,483</b>	<b>111,728</b>	<b>3,308,747</b>	<b>17,326,958</b>
<b>EXPENDITURES</b>				
Current				
General government	2,211,027	56,254	72,888	2,340,169
Public safety	7,088,389	54,703	1,167,503	8,310,595
Highways and streets	1,971,900	548,132	672,587	3,192,619
Parks and recreation	-	96,507	407,340	503,847
Other, employee benefits not allocated	993,524	-	30,242	1,023,766
Debt service				
Principal retirement	-	-	453,509	453,509
Interest	-	-	4,937	4,937
<b>TOTAL EXPENDITURES</b>	<b>12,264,840</b>	<b>755,596</b>	<b>2,809,006</b>	<b>15,829,442</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>1,641,643</b>	<b>(643,868)</b>	<b>499,741</b>	<b>1,497,516</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	-	334,692	-	334,692
Interfund transfers in	254,722	2,038,445	194,210	2,487,377
Interfund transfers out	(1,922,500)	(456,232)	(556,642)	(2,935,374)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(1,667,778)</b>	<b>1,916,905</b>	<b>(362,432)</b>	<b>(113,305)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(26,135)</b>	<b>1,273,037</b>	<b>137,309</b>	<b>1,384,211</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>3,015,068</b>	<b>9,225,410</b>	<b>3,480,891</b>	<b>15,721,369</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 2,988,933</b>	<b>\$ 10,498,447</b>	<b>\$ 3,618,200</b>	<b>\$ 17,105,580</b>

See accompanying notes to the basic financial statements.

## MONTGOMERY TOWNSHIP

### RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2016

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NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 1,384,211
Capital outlays are reported in Governmental Funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays (\$714,124) were exceeded by depreciation (\$946,421) in the current period.	(232,297)
Because some property taxes will not be collected for several months after the Township's fiscal year ends, they are not considered as "available" revenues in the Governmental Funds. Total unavailable revenue from taxes decreased by the following in the current period.	133,499
Repayment of principal on long-term debt is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the statement of net position.	453,509
The net change in the liability for the net pension liability and related deferred outflows of resources and deferred inflows of resources are reported in the government-wide statements but not in the Governmental Funds statements.	(108,800)
The net change in the liability for the net OPEB obligation is reported in the government-wide statements but not in the Governmental Funds statements.	(165,038)
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 1,465,084</u>

*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUND**  
**DECEMBER 31, 2016**

	<u>Recreation Center Fund</u>
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 151,873
Investments	589
	<u>152,462</u>
<b>TOTAL CURRENT ASSETS</b>	<u>152,462</u>
<b>NONCURRENT ASSETS</b>	
Land	267,723
Building and building improvements	10,530,206
Machinery and equipment	1,183,042
Less accumulated depreciation	<u>(674,148)</u>
	<u>11,306,823</u>
<b>TOTAL PROPERTY, PLANT AND EQUIPMENT</b>	<u>11,306,823</u>
<b>TOTAL ASSETS</b>	<u>11,459,285</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred amount on refunding	<u>232,183</u>
<b>LIABILITIES</b>	
<b>CURRENT LIABILITIES</b>	
Accounts payable	4,605
Accrued payroll	14,456
Accrued interest payable	<u>38,751</u>
	<u>57,812</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>57,812</u>
<b>NONCURRENT LIABILITIES</b>	
Bonds payable	<u>8,721,375</u>
	<u>8,779,187</u>
<b>TOTAL LIABILITIES</b>	<u>8,779,187</u>
<b>NET POSITION</b>	
Net investment in capital assets	2,817,631
Unrestricted	<u>94,650</u>
	<u>2,912,281</u>
<b>TOTAL NET POSITION</b>	<u>\$ 2,912,281</u>

See accompanying notes to the basic financial statements.

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**  
**PROPRIETARY FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	<u>Recreation Center Fund</u>
OPERATING REVENUES	
Taxes	\$ 100,000
Charges for services	542,315
TOTAL OPERATING REVENUES	<u>642,315</u>
OPERATING EXPENSES	
Contractual and professional services	128,052
Other supplies and expenses	918,470
Depreciation	338,559
TOTAL OPERATING EXPENSES	<u>1,385,081</u>
OPERATING LOSS	<u>(742,766)</u>
NONOPERATING REVENUES (EXPENSES)	
Intergovernmental	66
Bond issue costs	(117,577)
Interest expense	(155,894)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(273,405)</u>
LOSS BEFORE OTHER SOURCES	(1,016,171)
OTHER SOURCES	
Operating transfers in	<u>447,997</u>
CHANGE IN NET POSITION	(568,174)
NET POSITION AT BEGINNING OF YEAR	<u>3,480,455</u>
NET POSITION AT END OF YEAR	<u>\$ 2,912,281</u>

*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	<u>Recreation Center Fund</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash received from customers	\$ 642,315
Payments to employees for services	(427,436)
Payments to suppliers for goods and services	<u>(1,209,646)</u>
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>(994,767)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
Interfund revenues	<u>447,997</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Proceeds from grants	66
Acquisition and construction of capital assets	(103,643)
Principal paid on debt	(205,000)
Interest paid on debt	<u>(137,697)</u>
<b>NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES</b>	<u>(446,274)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Sale of investments	<u>397,711</u>
<b>NET DECREASE IN CASH AND CASH EQUIVALENTS</b>	(595,333)
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>747,206</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u><u>\$ 151,873</u></u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES</b>	
Operating loss	\$ (742,766)
Adjustments to reconcile operating loss to net cash provided by operating activities	
Depreciation	338,559
Increase in	
Accounts payable	(591,938)
Accrued payroll	<u>1,378</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u><u>\$ (994,767)</u></u>

*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**DECEMBER 31, 2016**

	<u>Pension Trust Funds</u>	<u>Agency Fund</u>
<b>ASSETS</b>		
Cash	\$ 1,921,773	\$ 787,481
Investments		
Stocks	4,737,014	-
Mutual funds	15,666,452	-
Accounts Receivable	<u>-</u>	<u>-</u>
TOTAL ASSETS	22,325,239	<u>\$ 787,481</u>
<b>LIABILITIES</b>		
Escrow and other deposits	<u>-</u>	<u>\$ 787,481</u>
<b>NET POSITION</b>		
Net position restricted for pensions	<u>\$ 22,325,239</u>	

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*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	<u>Pension Trust Funds</u>
ADDITIONS	
Contributions	
Plan member contributions	\$ 293,670
Employer contributions	518,585
Other contributions, Commonwealth of Pennsylvania	498,709
TOTAL CONTRIBUTIONS	<u>1,310,964</u>
Investment earnings	
Interest income	643,877
Gain on investments	723,701
Investment expenses	(36,274)
INVESTMENT EARNINGS, net	<u>1,331,304</u>
TOTAL ADDITIONS	2,642,268
DEDUCTIONS	
Employee benefit payments	632,924
Administrative expenses	3,910
TOTAL DEDUCTIONS	<u>636,834</u>
CHANGE IN NET POSITION	2,005,434
NET POSITION AT BEGINNING OF YEAR	<u>20,319,805</u>
NET POSITION AT END OF YEAR	<u>\$ 22,325,239</u>

*See accompanying notes to the basic financial statements.*

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Montgomery Township (the "Township"), located in Montgomery County, Pennsylvania, was organized in 1714. The Township is classified as a "Township of the Second Class" under the laws of the Commonwealth of Pennsylvania and provides the following services as authorized by its charter: public safety, highways and streets, culture and recreation, public improvements, planning and zoning and general and administrative services.

The basic financial statements of the Township have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

**Reporting Entity**

The Township is governed by an elected five-member Board of Supervisors. As required by GAAP, the Township, for financial reporting purposes, includes all the funds relevant to the operations of the Township. Management, in determining what potential component units should be included for financial reporting purposes, considers financial accountability and the nature and significance of the relationship. Fiscal accountability, the most significant of all criteria, refers to conditions of financial interdependency between two units, including budgetary adoption, taxing authority, responsibility for debt and control over or responsibility for financial management.

Based on the aforementioned criteria, the Township's component units are the Montgomery Township Municipal Sewer Authority (the "Sewer Authority") and the Fire Department of Montgomery Township (the "Fire Department"). The Sewer Authority and the Fire Department have been reported as discretely presented component units in a separate column in the financial statements to emphasize that they are legally separate from the Township.

**Montgomery Township Municipal Sewer Authority** - The Sewer Authority is a public corporation organized in 1965 by the Board of Montgomery Township in accordance with the Municipality Authorities Act of 1945. The Sewer Authority is a lease-back and operating authority, the purpose of which is to borrow money to finance the construction or acquisition of sewer facilities and operate a sewer system. The facilities are subject to a lease-back arrangement between the Township and the Sewer Authority.

The Sewer Authority is governed by a five-member board appointed by the Township's Board of Supervisors.

The Sewer Authority's governing board is responsible for decisions made in the operation of the Sewer Authority. The Township, however, is responsible for funding any deficit which may arise in the operation of the Sewer Authority. The Township also is required to review and approve the Sewer Authority's annual operating budget and any amendment thereto.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Township has guaranteed the debt issued by the Sewer Authority in the event the Sewer Authority would not be able to meet its obligations to service the debt. In lieu of sewer charges to the Township facilities, the Township provides office space to the Sewer Authority at no charge.

The Sewer Authority is presented as a Proprietary Fund Type, and its financial statements have been prepared on the accrual basis of accounting. Separately issued financial statements of the Sewer Authority may be obtained at the Township's administrative office.

***Fire Department of Montgomery Township*** - The Fire Department provides firefighting and rescue services to the residents and businesses of Montgomery Township, Pennsylvania. The Fire Department was formed as a nonprofit corporation in 2003.

The governing body of the Fire Department is the Executive Board, which is comprised of eight members elected by the active members of the Fire Department.

In 2003, the Fire Department entered into a Fire Services Agreement with Montgomery Township. As part of this agreement, the Fire Department will prepare an annual budget. This budget will be reviewed with the Director of Fire Services, a Montgomery Township employee. The Director must approve purchases in excess of \$1,000. In addition, the Township provides the use of two fire stations and equipment.

The Fire Department is presented as a Proprietary Fund Type, and its financial statements have been prepared on the accrual basis of accounting. Separately issued financial statements of the Fire Department may be obtained at the Township's administrative office.

**Fund Accounting**

The Township uses fund accounting to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Township functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Township are grouped into the categories governmental, proprietary and fiduciary.

The Township reports the following major Governmental Funds:

***General Fund*** - The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund.

***Capital Reserve Fund*** - The Capital Reserve Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Township reports the following major Proprietary Fund:

**Recreation Center Fund** - The Recreation Center Fund is used to account for the Township's Community & Recreation Center, which will provide recreational activities for the residents of the Township.

Additionally, the Township reports the following fund types:

**Special Revenue Funds (Nonmajor)** - Special Revenue Funds are used to account for proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. The Township's nonmajor Special Revenue Funds include the Fire Protection Fund, Park and Recreation Fund, Basin Maintenance Fund, Street Lights Fund, Liquid Fuels Fund, Fire Relief Fund, Environmental Fund, Replacement Tree Fund, and Autumn Festival Fund.

**Capital Projects Funds (Nonmajor)** - The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital projects. The Township's nonmajor Capital Projects Funds include the Park Development Fund, the Capital Projects Fund and the Restoration Fund.

**Debt Service Fund (Nonmajor)** - The Debt Service Fund is used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs.

**Fiduciary Fund Types**

**Trust and Agency Funds** - Trust and Agency Funds are used to account for assets held by the Township in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds are custodial in nature and do not involve measurement of results of operations. The Township's Trust and Agency Funds consist of developer escrow deposits held by the Township and investments held for the Township's Police and Non-Uniform Employee Pension Plans.

Amounts reported as *program revenues* include: (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary Funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. The principal operating revenues of the Recreation Center Fund are charges to customers for sales and services. Operating expenses include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Basis of Presentation and Accounting**

**Government-Wide Financial Statements** - The statement of net position and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for Fiduciary Funds and Agency Funds. The statements distinguish between those activities of the Township that are governmental and those that are considered business-type activities.

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the Proprietary Funds financial statements but differs from the manner in which Governmental Funds financial statements are prepared. Governmental Funds financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for Governmental Funds. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each discretely presented component unit of the Township and for each function or program of the Township's governmental activities and business-type activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the Township, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Township.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

**Fund Financial Statements** - Fund financial statements report detailed information about the Township. The focus of Governmental Funds financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor Governmental Funds are aggregated and presented in a single column (Other Governmental Funds). Fiduciary Funds are reported by fund type.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All Governmental Funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 60 days of the end of the fiscal period. Major revenues susceptible to accrual are taxes. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures and claims and judgments are recorded only when payment is due. The financial statements for Governmental Funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

The Township's Proprietary Fund, Pension Trust Funds, discretely presented component units and Agency Funds are presented on the accrual basis of accounting, whereby revenues are recognized in the period earned and expenses are recognized when incurred.

When both restricted and unrestricted resources are available for use, it is the Township's policy to use restricted resources first, then unrestricted resources as they are needed.

**Encumbrance Accounting**

Encumbrance accounting, under which purchase orders and other commitments for expenditures are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in all funds for which budgets are prepared. Encumbrances do not constitute expenditures or liabilities under accounting principles generally accepted in the United States of America.

**Cash and Cash Equivalents**

The cash of individual funds other than the component units is combined to form a pool of cash and cash equivalents. Each fund type's portion of the pool is included on the balance sheet as "cash and cash equivalents" under each fund type's caption. The deposits and investments of the Pension Trust Funds are held separately from those of other Township funds.

Cash and cash equivalents include cash on hand and in banks and investments in short-term highly liquid investments with original maturities of less than 90 days.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Investments, Township**

Statutes authorize the Township to invest in: 1) obligations, participations and other instruments of any Federal agency, 2) repurchase agreements with respect to U.S. Treasury bills or obligations, 3) negotiable certificates of deposit, 4) bankers' acceptances, 5) commercial paper, 6) shares of an investment company registered under the Investment Company Act of 1940 whose shares are registered under the Securities Act of 1933, and 7) savings or demand deposits. The specific conditions under which the Township may invest in these categories are detailed in Pennsylvania Act No. 53 of 1973, as amended by Pennsylvania Act No. 10 of 2016. Investments are stated at fair value except for certificates of deposit which are stated at amortized cost.

The Township has adopted GASB Statement No. 72, Fair Value Measurement and Application. In accordance with this Statements, investments in marketable securities with readily determinable fair value and all investments in debt securities are reported at their fair values.

**Deposits and Investments, Sewer Authority**

State law allows the Authority to invest in obligations of the United States of America, the Commonwealth of Pennsylvania, or any agency or instrumentality of either, which are secured by the full faith and credit of such entity. The law also allows for the Authority to invest in certificates of deposit of banks, savings and loans, and savings banks both within and outside the Commonwealth of Pennsylvania, provided such amounts are insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance, and that deposits in excess of such insurance are collateralized by the depository. The state also imposes limitations with respect to the amount of investment in certificates of deposit to the extent that such deposits may not exceed 20% of a bank's total capital surplus or 20% of a savings and loans or savings bank's assets, net of its liabilities. The Authority may also invest in shares of registered investment companies, provided that investments of the Authority are authorized investments, as noted above.

The Sewer Authority's investments are reported at fair value, determined by quoted market values.

**Capital Assets**

Capital assets, which include property, plant, equipment and certain limited infrastructure assets, are reported in the applicable governmental or discretely presented component units columns in the government-wide financial statements. The Township defines capital assets as assets with an initial, individual cost equal to or greater than \$5,000. Such assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of the donation.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

Property, plant, equipment and certain limited infrastructure assets are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Buildings and improvements	20-40
Infrastructure	20-25
Machinery and equipment	3-20

**Infrastructure**

GASB Statement No. 34 requires the inclusion of infrastructure capital assets in local governments' basic financial statements. The Township has included the value of all infrastructure in its basic financial statements for December 31, 2016.

The Township defines infrastructure as the basic physical assets, including roads, bridges, sidewalks, drainage systems and traffic signals, used by the Township in the conduct of its business. The Township will depreciate its infrastructure over the estimated useful life of the assets using the straight-line method of depreciation, except for its roads.

The Township has elected to use the modified approach as defined by GASB Statement No. 34 for reporting of its roads. The Township performed a physical assessment of the condition of the roads as of December 31, 2014. This condition assessment will be performed every three years.

**Sewer Revenues and Accounts Receivable**

Charges for services are recognized when earned. All residential and commercial customers are billed quarterly based on usage. An estimated amount has been recorded for services rendered but not yet billed as of the close of the fiscal year.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Township has two items that qualifies for reporting in this category. The deferred outflow of resources related to pensions is reported in the government-wide statement of net position and is the result of changes in plan assumptions and the net difference between projected and actual earnings on pension plan investments. The deferred charge on refunding is reported in the government-wide and proprietary fund statements of net position and results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Township has two items which qualify for reporting in this category. Unavailable revenue, which arises only under a modified accrual basis of accounting, is reported only in the Governmental Funds balance sheet. The Governmental Funds report unavailable revenues from property taxes and income taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflow of resources related to pensions is reported in the government-wide statement of net position and is the result of differences between expected and actual experience of the pension plan.

**Compensated Absences**

Township employees accumulate vacation leave hours for subsequent use or for payment upon termination, death, or retirement. Earned vacation pay to a maximum of 80 hours for nonuniform employees and 84 hours for uniform employees may be paid upon termination of employment, death, or retirement.

**Proprietary Funds' Unamortized Bond Premium - Township**

Bond premiums are deferred and amortized over the life of the related bonds using the straight-line method. For financial reporting purposes, the bond premium is netted against the bonds payable.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Real Estate Property Tax**

Property taxes are levied on March 1 based upon the assessed value of property listed on the previous January 1. Assessed values are an approximation of market value.

Property taxes are payable under the following terms: 2% discount March 1 through May 1, face amount May 2 through July 1 and a 10% penalty after July 1. Unpaid taxes are liened in February of the subsequent year.

**Tax Collection**

The Real Estate Tax Collector, who is responsible for collecting real estate taxes on behalf of the Township, Montgomery County and the North Penn School District, is an elected official. The Township, in accordance with state law, regards the Tax Collector's office as a separate entity, and only activity as it relates to the Township is recorded in the financial statements.

**Net Position Flow Assumption**

Sometimes the Township will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and Proprietary Fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Township's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

**Fund Balance**

The Township has implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on the Township's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

- ***Nonspendable Fund Balance*** - Amounts that are not in spendable form (such as inventory) or are required to be maintained intact.
- ***Restricted Fund Balance*** - Amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government) through constitutional provisions or by enabling legislation.
- ***Committed Fund Balance*** - Amounts constrained to specific purposes by the Township itself, using its highest level of decision-making authority (the Board of Supervisors). To be reported as committed, amounts cannot be used for any other purpose unless the Township takes the same highest level action to remove or change the constraint.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- **Assigned Fund Balance** - Amounts the Township intends to use for a specific purpose. Intent can be expressed by the Board of Supervisors or by an official or body to which the Board of Supervisors delegates the authority. The Board of Supervisors has not delegated this authority.
- **Unassigned Fund Balance** - Amounts available for any purpose. Positive amounts are reported only in the General Fund.

The Board of Supervisors establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. Assigned fund balance is intended to be used by the Township for specific purposes but does not meet the criteria to be classified as restricted or committed.

The Township will typically use restricted fund balances first, followed by committed resources and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE B - DEPOSITS AND INVESTMENTS**

**Deposits**

**Custodial Credit Risk** - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned to it. The Township follows state statute as it relates to custodial credit risk. Pennsylvania statutes provide for investment of Governmental and Proprietary Funds resources into certain authorized investment types, including U.S. Treasury bills, other short-term U.S. and Pennsylvania Government obligations and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of Governmental Funds for investment purposes. In addition to the investments authorized for Governmental and Proprietary Funds, Fiduciary Fund investments also may be made in corporate stocks and bonds, real estate and other investments consistent with sound business practice.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**NOTE B - DEPOSITS AND INVESTMENTS (Continued)**

As of December 31, 2016, \$8,790,155 of the Township's bank balance of \$9,290,155 was exposed to custodial credit risk as follows:

Uninsured and collateralized with securities held by the pledging bank's trust department not in the Township's name		
Township governmental activities		\$ 6,028,284
Township proprietary activities		\$ 146,604
Pension Trust Funds		\$ 1,855,104
Escrow		\$ 760,162

As of December 31, 2016, the following amounts of the component units were exposed to custodial credit risk.

**Sewer Authority** - At December 31, 2016, \$4,416,079 of the Sewer Authority's bank balance of \$4,703,044 was exposed to custodial credit risk as follows:

Uninsured and collateralized with securities held by the pledging bank's trust department not in the Sewer Authority's name		\$ 4,416,079
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**Fire Department** - At December 31, 2016, the bank deposits of the Fire Department were fully insured and not exposed to custodial credit risk.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE B - DEPOSITS AND INVESTMENTS (Continued)**

**Investments**

The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are those that lack significant observable inputs.

As of December 31, 2016, the Township had the following investments, maturities and fair value inputs:

Investment Type	Amortized Cost	Fair Value	Level 1 Inputs	Investment Maturities	
				One Year or Less	2 to 5 Years
<b>GOVERNMENTAL ACTIVITIES</b>					
Certificate of deposit	\$ 10,549,425	\$ -	\$ -	\$ 2,999,836	\$ 7,549,589
Federal Home Loan Bank	-	250,370	250,370	250,370	-
	\$ 10,549,425	\$ 250,370	\$ 250,370	\$ 3,250,206	\$ 7,549,589
<b>BUSINESS-TYPE ACTIVITIES</b>					
Certificate of deposit	\$ 575	\$ -	\$ -	\$ 164	\$ 411
Federal Home Loan Bank	-	14	14	14	-
	\$ 575	\$ 14	\$ 14	\$ 178	\$ 411
<b>PENSION ACTIVITIES</b>					
Common stocks	\$ -	\$ 4,737,014	\$ 4,737,014	\$ 4,737,014	\$ -
Domestic mutual funds	-	11,120,716	11,120,716	11,120,716	-
Closed-end mutual funds	-	4,545,736	4,545,736	4,545,736	-
	\$ -	\$ 20,403,466	\$ 20,403,466	\$ 20,403,466	\$ -

As of December 31, 2016, the Sewer Authority had the following investments and maturities:

Investment Type	Amortized Cost	Investment Maturities
		One Year or Less
Certificates of deposit	\$ 4,020,591	\$ 4,020,591

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE B - DEPOSITS AND INVESTMENTS (Continued)**

**Interest Rate Risk** - The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill their obligations. The Township limits the type of investments permitted as defined in the Township code. Permitted investments are defined in Note A. When making investments, the Township can combine monies from more than one fund under the Township's control for the purpose of a single investment and join with other political subdivisions in the purchase of a single investment.

The Township's investment policy does not further limit its investment choices.

**Concentration of Credit Risk** - More than 5% of the Township's and component units' investments are in certificates of deposit, common stocks, domestic mutual funds and closed-end mutual funds. These investments are 41%, 13%, 32% and 13%, respectively, of the Township's and component units' total investments.

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**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE C - CAPITAL ASSETS**

A summary of changes in capital assets is as follows:

	Balance January 1, 2016	Additions	Deletions	Balance December 31, 2016
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 8,224,386	\$ -	\$ -	\$ 8,224,386
Infrastructure	95,686,704	-	-	95,686,704
<b>TOTAL CAPITAL ASSETS NOT BEING DEPRECIATED</b>	<b>103,911,090</b>	<b>-</b>	<b>-</b>	<b>103,911,090</b>
Capital assets being depreciated				
Buildings and building improvements	10,553,403	285,639	-	10,839,042
Land improvements	103,720	-	-	103,720
Infrastructure	3,073,363	75,915	-	3,149,078
Machinery and equipment	7,341,127	352,570	(547,059)	7,146,638
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED</b>	<b>21,071,413</b>	<b>714,124</b>	<b>(547,059)</b>	<b>21,238,478</b>
Accumulated depreciation				
Buildings and building improvements	(4,792,675)	(332,121)	-	(5,124,796)
Land improvements	(77,464)	(3,597)	-	(81,061)
Infrastructure	(2,032,302)	(114,420)	-	(2,146,722)
Machinery and equipment	(4,519,580)	(496,283)	547,059	(4,468,804)
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(11,422,021)</b>	<b>(946,421)</b>	<b>547,059</b>	<b>(11,821,383)</b>
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED, net</b>	<b>9,649,392</b>	<b>(232,297)</b>	<b>-</b>	<b>9,417,095</b>
<b>GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, net</b>	<b>\$ 113,560,482</b>	<b>\$ (232,297)</b>	<b>\$ -</b>	<b>\$ 113,328,185</b>
<b>BUSINESS-TYPE ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 267,723	\$ -	\$ -	\$ 267,723
Capital assets being depreciated				
Buildings and building improvements	10,438,912	91,294	-	10,530,206
Machinery and equipment	1,170,693	12,349	-	1,183,042
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED</b>	<b>11,609,605</b>	<b>103,643</b>	<b>-</b>	<b>11,713,248</b>
Accumulated depreciation				
Buildings and building improvements	(260,973)	(263,314)	-	(524,287)
Machinery and equipment	(74,616)	(75,245)	-	(149,861)
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(335,589)</b>	<b>(338,559)</b>	<b>-</b>	<b>(674,148)</b>
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED, net</b>	<b>11,274,016</b>	<b>(234,916)</b>	<b>-</b>	<b>11,039,100</b>
<b>BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS, net</b>	<b>\$ 11,541,739</b>	<b>\$ (234,916)</b>	<b>\$ -</b>	<b>\$ 11,306,823</b>

Depreciation expense was charged to the functions/programs of the governmental activities of the primary government as follows:

<i>Governmental activities:</i>		
Unallocated		\$ 946,421
<i>Business-type activities:</i>		
Recreation center		\$ 338,559

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE C - CAPITAL ASSETS (Continued)**

	Balance January 1, 2016	Additions	Deletions	Balance December 31, 2016
<b>COMPONENT UNIT, SEWER AUTHORITY</b>				
Capital assets not being depreciated				
Land	\$ 673,095	\$ -	\$ -	\$ 673,095
Construction in progress	3,336,072	469,527	(290,578)	3,515,021
<b>TOTAL CAPITAL ASSETS NOT BEING DEPRECIATED</b>	<b>4,009,167</b>	<b>469,527</b>	<b>(290,578)</b>	<b>4,188,116</b>
Capital assets being depreciated				
Wastewater treatment and collection systems				
Hatfield Waste Water Treatment Plant	13,644,363	-	-	13,644,363
Eureka Treatment Plant	22,685,912	-	-	22,685,912
Other sewer system improvements	5,937,452	251,634	-	6,189,086
Developer dedications	13,818,225	-	-	13,818,225
<b>TOTAL WASTEWATER TREATMENT AND COLLECTION SYSTEMS</b>	<b>56,085,952</b>	<b>251,634</b>	<b>-</b>	<b>56,337,586</b>
Equipment	1,937,300	121,868	(29,819)	2,029,349
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED</b>	<b>58,023,252</b>	<b>373,502</b>	<b>(29,819)</b>	<b>58,366,935</b>
Accumulated depreciation				
Wastewater treatment and collection systems				
Hatfield Waste Water Treatment Plant	(10,944,935)	(279,056)	-	(11,223,991)
Eureka Treatment Plant	(7,216,944)	(611,413)	-	(7,828,357)
Other sewer system improvements	(2,637,375)	(368,332)	-	(3,005,707)
Developer dedications	(4,972,850)	(434,370)	-	(5,407,220)
<b>TOTAL WASTEWATER TREATMENT AND COLLECTION SYSTEMS ACCUMULATED DEPRECIATION</b>	<b>(25,772,104)</b>	<b>(1,693,171)</b>	<b>-</b>	<b>(27,465,275)</b>
Equipment	(1,093,075)	(150,390)	29,819	(1,213,646)
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(26,865,179)</b>	<b>(1,843,561)</b>	<b>29,819</b>	<b>(28,678,921)</b>
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED, net</b>	<b>31,158,073</b>	<b>(1,470,059)</b>	<b>-</b>	<b>29,688,014</b>
<b>COMPONENT UNIT, SEWER AUTHORITY CAPITAL ASSETS, net</b>	<b>\$ 35,167,240</b>	<b>\$ (1,000,532)</b>	<b>\$ (290,578)</b>	<b>\$ 33,876,130</b>
<b>COMPONENT UNIT, FIRE DEPARTMENT</b>				
Equipment	\$ 232,802	\$ -	\$ -	\$ 232,802
Accumulated depreciation	(23,280)	-	-	(23,280)
<b>TOTAL CAPITAL ASSETS BEING DEPRECIATED, net</b>	<b>\$ 209,522</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 209,522</b>

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE D - LONG-TERM DEBT**

The following is a summary of changes in long-term debt for the primary government for the year ended December 31, 2016:

	Original Principal
<b>GOVERNMENTAL ACTIVITIES</b>	
General Obligation Notes	
General Obligation Note, Series of 1999	\$ 1,500,000
General Obligation Note, Series of 2012	5,500,000
<b>TOTAL NOTES</b>	<b>7,000,000</b>
Net pension liability	-
Net OPEB obligation	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>7,000,000</b>
<b>BUSINESS-TYPE ACTIVITIES</b>	
General Obligation Bonds, Series of 2013	8,745,000
Premium on 2013 Series Bonds	250,057
General Obligation Bonds, Series of 2016	8,585,000
Premium on 2016 Series Bonds	137,222
<b>TOTAL BUSINESS-TYPE ACTIVITIES</b>	<b>17,717,279</b>
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>\$ 24,717,279</b>

Net pension obligations and any net other postemployment benefit obligations are liquidated by the General Fund.

**1999 Series Note**

In December 1999, the Township obtained a \$1,500,000 loan for the purpose of park improvements. The loan bears interest at a fixed rate equal to 1.6625% per annum and may be adjusted from time to time in accordance with the agreement. Originally, the loan was payable semiannually in 40 equal consecutive installments of \$54,665, including interest. Due to various refinancings and advance payments, this note was extinguished during 2016.

**2012 Series Note**

In April 2012, the Township obtained a \$5,000,000 24-month draw down loan for the purpose of open space and recreation land acquisition. The loan bears interest at a fixed rate equal to 2.55% per annual period and may be adjusted from time to time in accordance with the agreement. The loan is payable in 24 monthly payments of interest only during the draw down period, followed by 60 consecutive monthly principal and interest payments decreasing from \$10,225 to \$8,497, followed by 180 consecutive monthly principal and interest payments of \$10,550. Due to advance payments this note was extinguished during 2016.

Balance Outstanding January 1, 2016	Proceeds from New Obligations	Retired During Year	Balance Outstanding December 31, 2016	Due Within One Year
\$ 107,843	\$ -	\$ (107,843)	\$ -	\$ -
345,666	-	(345,666)	-	-
453,509	-	(453,509)	-	-
2,817,344	-	(43,855)	2,773,489	-
1,277,595	165,038	-	1,442,633	-
4,548,448	165,038	(497,364)	4,216,122	-
8,345,000	-	(8,345,000)	-	-
229,219	-	(229,219)	-	-
-	8,585,000	-	8,585,000	-
-	137,222	(847)	136,375	5,082
8,574,219	8,722,222	(8,575,066)	8,721,375	5,082
\$ 13,122,667	\$ 8,887,260	\$ (9,072,430)	\$ 12,937,497	\$ 5,082

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE D - LONG-TERM DEBT (Continued)**

**2013 Series Bonds**

In March 2013, the Township issued \$8,745,000 in general obligation bonds for the purpose of building a recreation center. The bonds bear varying rates of interest from .40% to 4.0% and have varying maturities from June 1, 2014 to June 1, 2043.

These bonds were advance refunded by the issuance of General Obligation bonds, Series of 2016.

**2016 Series Bonds**

In October 2016, the Township issued \$8,585,000 in general obligation bonds for the purpose of advance refunding the 2013 Series Bonds. The bonds bear varying rates of interest from 1.0% to 3.0% and have varying maturities from June 1, 2018 to June 1, 2043. The refunding resulted in an economic gain of \$617,256 and a decrease in future cash flows of \$654,860

Year Ending December 31,	Principal	Interest	Totals
2017	\$ -	\$ 250,243	\$ 250,243
2018	25,000	229,105	254,105
2019	250,000	226,480	476,480
2020	255,000	220,155	475,155
2021	265,000	212,355	477,355
2022 to 2026	1,425,000	959,275	2,384,275
2027 to 2031	1,575,000	805,435	2,380,435
2032 to 2036	1,790,000	587,550	2,377,550
2037 to 2041	2,075,000	297,975	2,372,975
2042 to 2043	925,000	27,975	952,975
	<u>\$ 8,585,000</u>	<u>\$ 3,816,548</u>	<u>\$ 12,401,548</u>

**Montgomery Township Municipal Sewer Authority**

In 2011, the Authority issued \$6,765,000 of Guaranteed Sewer Revenue Bonds, Series of 2011, dated February 17, 2011, to currently refund the Sewer Authority's outstanding Guaranteed Sewer Revenue Bonds, Series of 2005, in the amount of \$6,710,000.

The 2011 Series Bonds were issued in denominations of \$5,000 and have varying maturities from May 15, 2011 through November 15, 2021, with interest being paid semiannually on May 15 and November 15. Interest rates range from .75% to 4.00%.

In 2016, the Authority paid off the remaining balance of the Bonds.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE D - LONG-TERM DEBT (Continued)**

A summary of changes in long-term debt for the Sewer Authority for the year ended December 31, 2016, is as follows:

	Balance January 1, 2015	Additions	Deletions	Balance December 31, 2016	Due Within One Year
<b>SEWER AUTHORITY</b>					
<b>Bonds</b>					
2011 Series Bonds	\$ 4,125,000	\$ -	\$ (4,125,000)	\$ -	\$ -
Deferred amounts, 2011 issuance premium	72,072	-	(72,072)	-	-
<b>TOTAL BONDS</b>	<b>4,197,072</b>	<b>-</b>	<b>(4,197,072)</b>	<b>-</b>	<b>-</b>
Compensated absences	34,212	-	(9,165)	25,047	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>\$ 4,231,284</b>	<b>\$ -</b>	<b>\$ (4,206,237)</b>	<b>\$ 25,047</b>	<b>\$ -</b>

**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN)**

**Summary of Significant Accounting Policies**

Police Pension Plan investments are carried at fair value as reported by the investment managers. Short-term investments are reported at cost, which approximates fair value. For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

**Plan Description**

**Plan Administration** - The Township administers the Police Pension Plan--a single-employer defined benefit pension plan that provides pensions for all regular, full-time sworn police officers. The plan is part of the Township's financial reporting entity and is included in the Township's financial statements as a Pension Trust Fund. The plan does not issue separate, stand-alone financial statements.

Management of the Police Pension Plan is vested in the Police Pension Plan Committee, which consists of up to nine members - two Township sworn Police Officers, the Finance Director-Treasurer, the Human Resources Director and five Township residents appointed by the Township. The Police Pension Plan Committee is responsible for advising, reviewing, monitoring and making recommendations to the Board of Supervisors of Montgomery Township as to the administrative, operation and investment of the Police Pension Plan.

**Plan Membership** - At December 31, 2016, plan membership consisted of the following:

Inactive plan members or beneficiaries currently receiving benefits	17
Inactive plan members entitled to but not yet receiving benefits	1
Active plan members	32
	50

**Benefits Provided** - The Plan provides retirement benefits to participating employees. Retirement benefits vest after 12 years of service. Employees who retire at or after age 50 with 25 years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 50% of their average compensation. Average compensation is the employee's average monthly compensation (defined as base and longevity wages) on the 36 latest compensation dates.

The plan also provides certain death and disability benefits to participating employees who have met retirement eligibility requirements and to their dependents when the cause of death or disability is employment related. The amount and/or duration of these benefits depend upon the circumstances of the death or disability.

The benefit provisions of the Township's Police Pension Plan are established by Township ordinances.

**Contributions** - The authority under which obligations to contribute to the Police Pension Plan by the plan members, employer and other contributing entities are established or may be amended include Act 600 and Act 205 (the "Act") of the Commonwealth of Pennsylvania and Montgomery Township Ordinances. The Act requires that annual contributions be based upon the calculation of the minimum municipal obligation ("MMO"). The MMO is based upon the biennial actuarial valuation.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

As a condition of participation, participants are required to make bi-weekly contributions to the Plan. The amount of the contribution is equal to 5% of the participant's base and longevity pay. The participant's pay is the fixed rate of pay in effect on the first day of the contract year. If the plan actuary finds that the participants' contributions are no longer needed to fund the plan, the Township may reduce or eliminate these required contributions.

The Township allocates state aid received from the Commonwealth of Pennsylvania to the Plan. On-behalf payments of fringe benefits and salaries for the government's employees were recognized as revenues and expenditures/expenses during the period. To the extent that these fundings are not adequate, the Township would then be required to contribute. In accordance with Act 205, the Township was required to contribute \$761,309 to the plan for the year 2016. The Township's actual contributions for the plan year 2016 were \$761,309.

**Investments**

**Investment Policy** - The plan's policy in regard to the allocation of invested assets is established and may be amended by the Police Pension Plan Committee based on consensus, with no minimum quorum required. It is the policy of the Police Pension Plan Committee to pursue an investment strategy that reduces risk through prudent diversification of the portfolio across a broad selection of distinct asset classes. The plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the Committee's adopted asset allocation policy as of December 31, 2016:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic equity	63%
International equity	6%
Fixed income	25%
Real estate	0%
Cash	6%
	<u>100%</u>

**Concentrations** - More than 5% of the Township's investments are in stocks and mutual funds. These investments are 30% and 70%, respectively, of the plan's total investments.

**Rate of Return** - For the year ended December 31, 2016, the annual money-weighted rate of return on plan investments, net of plan investment expense, was 6.03%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

**Net Pension Liability of the Township**

The components of the net pension liability of the Township at December 31, 2016, were as follows:

Total pension liability	\$ 19,191,149
Plan fiduciary net position	(16,417,660)
<b>NET PENSION LIABILITY</b>	<b>\$ 2,773,489</b>
Plan fiduciary net position as a percentage of the total pension liability	85.55%

**Actuarial Assumptions** - The total pension liability was determined by an actuarial valuation as of December 31, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3%
Salary increases	5.5% annual increase
Investment rate of return	7.5%

Mortality rates were based on the RP-2000 Healthy Annuitant Mortality Table.

Due to the size of the plan, there have been no experience studies used to determine plan assumptions.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the plan's target asset allocation as of December 31, 2016 (see the plan's investment policy) are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
Domestic equity	5.50% - 7.50%
International equity	4.50% - 6.50%
Fixed income	1.00% - 3.00%
Real estate	4.50% - 6.50%
Cash	0.00% - 1.00%

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

**Discount Rate** - The discount rate is based on the long-term expected rate of return on pension plan investments that expected to be used to finance the payments of benefits. The plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the plan assets are expected to be invested using a strategy to achieve that return. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984. Act 205 requires full funding of the entry age normal cost plus plan expenses, as well as amortization of the unfunded liability to ultimately achieve a 100% funded status.

**Changes in the Net Pension Liability**

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balances at December 31, 2015	\$ 17,892,774	\$ 15,075,430	\$ 2,817,344
Service cost	475,597	-	475,597
Interest	1,350,674	-	1,350,674
Changes for experience	-	-	-
Changes of assumptions	-	-	-
Contributions			
Employer	-	761,309	(761,309)
Member	-	165,677	(165,677)
Net investment income	-	947,050	(947,050)
Benefit payments	(527,896)	(527,896)	-
Administrative expense	-	(3,910)	3,910
Net Changes	1,298,375	1,342,230	(43,855)
Balances at December 31, 2016	\$ 19,191,149	\$ 16,417,660	\$ 2,773,489

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate** - The following presents the net pension liability of the Township, calculated using the discount rate of 7.50%, as well as what the Township's net pension would be if it were calculated using a discount rate that is one percentage point lower (6.50%) or one percentage point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Net pension liability	\$ 4,927,714	\$ 2,773,489	\$ 992,833

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE E - DEFINED BENEFIT PENSION PLAN (POLICE PENSION PLAN) (Continued)**

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ended December 31, 2016, the Township recognized pension expense of \$870,109. At December 31, 2016, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 146,037
Changes in assumptions	577,261	-
Difference between projected and actual investment earnings	909,635	-
	<u>\$ 1,486,896</u>	<u>\$ 146,037</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	
2017	\$ 351,555
2018	351,555
2019	351,555
2020	101,383
2021	61,604
Thereafter	123,207

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE F - NON-UNIFORM EMPLOYEE PENSION PLAN**

**Plan Description**

The Township has established the Montgomery Township Non-Uniform Employee Pension Plan (the "Plan"), which provides pension benefits for its full-time, non-uniform employees and its part-time, non-uniform employees working initially at least 1,000 hours per year. The Plan is a single-employer defined contribution money purchase pension plan under Section 401(a) of the Internal Revenue Code. In a defined contribution plan, the benefits to be received by an employee depend solely on the amount contributed to the participant's account and related returns on investments of those contributions. Benefits Consulting Group, Inc. serves as the third-party administrator for the Plan, maintaining records of individual account balances and administering receipt and payment of funds. All funds contributed by the employees and employer are invested with the American Funds through Smith Barney. The Plan does not issue separate, stand-alone financial statements.

**Funding Policy**

Each eligible employee covered under the Plan must contribute 4% of gross wages. The Township contributes 8% of each participating employee's gross wages to the Plan. The contributions for employees and earnings allocated to their accounts are immediately vested. Retirement benefits may be obtained at age 55.

The Township made contributions of \$255,985, of which \$219,432 was funded by state-shared revenues and \$36,553 was funded by the Township. Employee contributions to the Plan were \$127,993.

At December 31, 2016, there were no investments in any one organization that represented 5% or more of total plan assets available for benefits other than mutual funds, which do not require disclosure of concentration per GASB Statement No. 40.

**NOTE G - DEFERRED COMPENSATION PLANS**

**Montgomery Township**

The Township has a Deferred Compensation Plan (the "Plan") for its full-time and part-time permanent employees. The Plan, which is designed under the provisions of Section 457 of the Internal Revenue Code, permits employees to make voluntary contributions from their salary, which are excluded from federal taxable income. The Township contributes 1% to 7% of compensation to the Township Manager's and Department Heads' accounts based on completed years of service. Up to 25% of each participant's salary can be contributed and deferred under the Plan.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts and all income attributable to those amounts, property, or rights are held in trust for the exclusive benefits of participants and their beneficiaries. The compensation deferred is managed by outside trustees under various investment options. As a result, the financial statements of the Deferred Compensation Plan are excluded from the accompanying financial statements.

THIS WILL BE CHANGED BY MANUE

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE G - DEFERRED COMPENSATION PLANS (Continued)**

**Montgomery Township Municipal Sewer Authority**

The Sewer Authority offers its employees a Deferred Compensation Plan (the "Plan") created in accordance with Internal Revenue Code Section 457. The Plan, available to full-time Sewer Authority employees, permits the employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The compensation deferred is managed by an outside trustee under various investment options. The assets of the Plan are held in trust for the exclusive benefit of the Plan participants and their beneficiaries and shall not be diverted for any other purpose. As a result, the Sewer Authority excludes the financial statements of the Plan from its financial statements. For the year ended December 31, 2016, the Authority's contribution was \$69,665.

**NOTE H - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

**Plan Description**

The Township provides medical, prescription drug, dental and vision insurance benefits to eligible retired police officers and spouses through a single-employer defined benefit plan. The plan is not accounted for as a trust fund, as an irrevocable trust has not been established to account for the plan. The plan does not issue a stand-alone financial report. The activity of the plan is reported in the Township's General Fund.

**Funding Policy**

The Township pays 75% of the total cost of the employee and spouse for the medical (PPO or HMO), prescription drug, dental and vision plans for the first five years. Thereafter, the Township will pay 75% of the fifth year premium and 50% of the premium increase for the sixth and succeeding years. Coverage will cease upon eligibility for Medicare. The costs of administering the plan are paid by the Township.

**Annual OPEB Cost and Net OPEB Obligation**

The Township's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The General Fund has been used to pay the net OPEB obligation in the past.



**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE H - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)**

**Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2016 actuarial valuation, the entry age actuarial cost method was used. The actuarial assumptions included a 4.5% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual medical inflation rate of 6.5%, reduced by decrements of .5% to an ultimate rate of 5.5% in 2018. The healthcare cost trend rate is 6.5% in 2016, decreasing by .5% per year to 5.5% in 2018, followed by a decrease from 5.4% in 2021 to 3.8% in 2075 and later based on the Society of Actuaries Long-Run Medical Cost Trend Model. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2016, was 29 years.

**NOTE I - LEASE**

A lease agreement dated May 15, 1965, was executed between the Township and the Sewer Authority. Terms of the lease, which expire May 15, 2021, require the Township to lease the "sewage system" from the Sewer Authority. The lease agreement was amended on April 15, 1970, March 15, 1988, December 1, 1991, November 15, 2001 and January 1, 2005.

Under the lease, the Township is committed to make payments to the Sewer Authority in the event that sewer revenues are insufficient to cover operating and administrative expenses plus 110% of the required amount to be transferred to the Sewer Authority's Debt Service Fund, as required in the Sewer Authority's 2005 Trust Indenture.

As of December 31, 2016, sewer revenues exceeded sewer expenditures, and the Township has not been required to make the above-noted rental payments to the Sewer Authority.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE I - LEASE (Continued)**

The lease allows the Township to exercise an option to delegate the operation of the sewage system, together with the performance of any of the obligations under the lease, to an independent entity. The Township, however, is to remain liable for the due and proper performance of its obligations under the lease. Pursuant to an operating agreement dated May 15, 1965, the Township has delegated the operation of the sewer system to the Sewer Authority and has discharged all of its obligations under the sewage system leases with regard to the operation of the sewage system to the extent that revenues derived from the operation satisfy current operating expenditures.

**NOTE J - FIRE SERVICES AGREEMENT**

As discussed in Note A, during 2003, the Township entered into a Fire Services Agreement with the Fire Department. Among other things under the agreement, the Fire Department agreed to recruit qualified volunteers and to provide fire protection and related services to the Township during the term of the agreement. The agreement continues on a year-to-year basis, unless terminated by either party. The agreement may be terminated by the Township upon 120 days advance written notice to the Fire Department and may be terminated by the Fire Department upon 180 days advance written notice to the Township.

**NOTE K - AGREEMENT WITH HATFIELD TOWNSHIP MUNICIPAL AUTHORITY**

The Sewer Authority has entered into an agreement with the Hatfield Township Municipal Authority ("Hatfield") whereby Hatfield agrees to accept sewage for treatment from the Sewer Authority's collection system. The agreement provides for the payment of a deferred capacity charge resulting in the Sewer Authority owning 1/3 of the capacity of the Hatfield Sewage Treatment Plant. The agreement also provides for a new expansion and upgrading of the treatment plant.

The Sewer Authority pays to Hatfield, in quarterly installments, an Annual Operating Charge, which is the Sewer Authority's pro rata share of the net operating and maintenance expense of the Hatfield Sewage Treatment Plant.

A dispute has arisen between the Hatfield Township Municipal Authority ("HTMA") and the Montgomery Township Municipal Sewer Authority ("MTMSA") regarding billings received by MTMSA from HTMA for treatment costs at the Hatfield Township Municipal Authority Wastewater Treatment Plant. As of December 31, 2016, the parties have not been able to resolve the dispute and HTMA has evoked the arbitration provision in the operating agreement. In HTMA's Statement of Claim, they request damages in excess of \$500,000. MTMSA has disputed any amounts due and intends to vigorously defend this claim. In January 2017, the matter was settled. Included in accounts payable and accrued expenses is \$685,279, the amount of the arbitration award.

**MONTGOMERY TOWNSHIP**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2016

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**NOTE L - RISK MANAGEMENT**

**Montgomery Township**

The Township is exposed to various risks of loss related to third-party liability claims, damage to and loss of Township-owned property, errors and omissions by public officials, injuries to employees and claims for medical benefits provided by the Township to its employees and dependents. As a method of financing these risks, the Township joined the Delaware Valley Insurance Trust (DVIT), Delaware Valley Workers' Compensation Trust (DWWCT) and the Delaware Valley Health Trust (DVHT).

DVIT is an association of municipalities, which has formed a self-insurance risk-sharing pool. The pool covers the following risks: comprehensive general liability, business automobile liability, police professional liability, real and personal property liability and first party automobile physical damage. In addition, DVIT also purchases public employees blanket bond, crime, public officials and boiler/machinery coverage for the Township. DVIT is funded by annual contributions by its member municipalities, which are assessed at the beginning of each year. The Township's liability limits per incident range from \$0 to \$3,500, except for incidents involving floods, in which the Townships liability limit per incident is \$25,000.

DWWCT is a regional municipal risk retention pool formed under the authority granted by the Pennsylvania Department of Labor and Industry, Bureau of Workers' Compensation. DWWCT provides a method of financing an employer's medical and indemnity obligations due to municipal employees under the Pennsylvania Workers' Compensation Act. For the pool coverage, there is a total risk and cost sharing for all participants. Liabilities in excess of assets of DWWCT may be assessed to participating members. Specific excess insurance is provided to protect against catastrophic losses. The Township does not have any claim liability in addition to premiums, unless an assessment is made by DWWCT.

DVHT is an intergovernmental risk sharing pool authorized under the Pennsylvania Intergovernmental Cooperation Act. DVHT serves as a vehicle to provide health insurance coverage to participating municipal employees and dependents. DVHT acts as the primary administrator of the coverage and contracts with Aetna to provide substantially all services, including claims administration and payment processing, as well as network access services and reinsurance coverage. DVHT maintains specific stop loss insurance/reinsurance coverage that limits losses on individual claims up to the maximum lifetime benefit of the plan. DVHT may impose an assessment on current and former members to recover deficits.

There have been no significant reductions in insurance coverage during the year ended December 31, 2016, and settlements have not exceeded coverage in the past three years.

**Montgomery Township Municipal Sewer Authority**

The Sewer Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; worker's compensation; healthcare costs; and natural disasters for which the Sewer Authority carries commercial insurance. There have been no significant reductions in coverage from prior years, and settlements have not exceeded coverage in the past three years.

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

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**NOTE M - COMMITMENTS AND CONTINGENCIES**

The Township has a number of tax assessment appeals pending before the Court of Common Pleas of Montgomery County. Management of the Township has indicated that no definitive opinion can be expressed as to the ultimate outcome of the litigation.

The Township is involved in various other legal matters. Management believes the outcome of any potential claims will not have a material effect on the financial statements.

**NOTE N - COMBINING STATEMENTS OF FIDUCIARY FUNDS**

A combining schedule of fiduciary net position for the Pension Trust Funds is as follows:

	Police Pension Fund	Non-Uniform Employee Pension Fund	Total Pension Trust Funds
<b>ASSETS</b>			
Cash	\$ 1,921,773	\$ -	\$ 1,921,773
Investments			
Stocks	4,737,014	-	4,737,014
Mutual funds	9,758,873	5,907,579	15,666,452
<b>TOTAL ASSETS</b>	<b>16,417,660</b>	<b>5,907,579</b>	<b>22,325,239</b>
<b>NET POSITION</b>			
Net position restricted for pensions	\$ 16,417,660	\$ 5,907,579	\$ 22,325,239

**MONTGOMERY TOWNSHIP**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2016**

**NOTE N - COMBINING STATEMENTS OF FIDUCIARY FUNDS (Continued)**

A combining schedule of changes in fiduciary net position for the Pension Trust Funds is as follows:

	Police Pension Fund	Non-Uniform Employee Pension Fund	Total Pension Trust Funds
<b>ADDITIONS</b>			
Contributions			
Plan member contributions	\$ 165,677	\$ 127,993	\$ 293,670
Employer contributions	482,032	36,553	518,585
Other contributions			
Commonwealth of Pennsylvania	279,277	219,432	498,709
<b>TOTAL CONTRIBUTIONS</b>	<b>926,986</b>	<b>383,978</b>	<b>1,310,964</b>
Investment earnings			
Interest income	258,338	385,539	643,877
Loss on investments	723,701	-	723,701
Investment expenses	(34,989)	(1,285)	(36,274)
<b>INVESTMENT EARNINGS, net</b>	<b>947,050</b>	<b>384,254</b>	<b>1,331,304</b>
<b>TOTAL ADDITIONS</b>	<b>1,874,036</b>	<b>768,232</b>	<b>2,642,268</b>
<b>DEDUCTIONS</b>			
Employee benefit payments	527,896	105,028	632,924
Administrative expenses	3,910	-	3,910
<b>TOTAL DEDUCTIONS</b>	<b>531,806</b>	<b>105,028</b>	<b>636,834</b>
<b>CHANGE IN NET POSITION</b>	<b>1,342,230</b>	<b>663,204</b>	<b>2,005,434</b>
NET POSITION AT BEGINNING OF YEAR	15,075,430	5,244,375	20,319,805
<b>NET POSITION AT END OF YEAR</b>	<b>\$ 16,417,660</b>	<b>\$ 5,907,579</b>	<b>\$ 22,325,239</b>

**REQUIRED SUPPLEMENTARY INFORMATION**

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**MONTGOMERY TOWNSHIP**  
**BUDGETARY COMPARISON SCHEDULE**  
**GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 10,977,100	\$ 10,977,100	\$ 11,638,999	\$ 661,899
Licenses and permits	1,229,500	1,229,500	1,351,953	122,453
Fines and forfeits	175,000	175,000	175,253	253
Interest income, rents and royalties	40,000	40,000	22,068	(17,932)
Intergovernmental revenues	520,500	520,500	617,079	96,579
Charges for services	75,750	75,750	100,360	24,610
Contributions	1,500	1,500	771	(729)
Miscellaneous	66,000	66,000	-	(66,000)
<b>TOTAL REVENUES</b>	<b>13,085,350</b>	<b>13,085,350</b>	<b>13,906,483</b>	<b>821,133</b>
<b>EXPENDITURES</b>				
General government	2,289,400	2,390,700	2,211,027	179,673
Public safety	7,435,150	7,368,573	7,088,389	280,184
Highways and streets	2,024,050	2,027,700	1,971,900	55,800
Other, employee benefits not allocated	1,035,600	1,035,600	993,524	42,076
<b>TOTAL EXPENDITURES</b>	<b>12,784,200</b>	<b>12,822,573</b>	<b>12,264,840</b>	<b>557,733</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>301,150</b>	<b>262,777</b>	<b>1,641,643</b>	<b>1,378,866</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	10,000	10,000	-	(10,000)
Interfund transfers in	311,350	311,350	254,722	(56,628)
Interfund transfers out	(622,500)	(622,500)	(1,922,500)	(1,300,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(301,150)</b>	<b>(301,150)</b>	<b>(1,667,778)</b>	<b>(1,366,628)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>(38,373)</b>	<b>(26,135)</b>	<b>12,238</b>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<b>3,015,068</b>	<b>3,015,068</b>	<b>3,015,068</b>	<b>-</b>
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$ 3,015,068</b>	<b>\$ 2,976,695</b>	<b>\$ 2,988,933</b>	<b>\$ 12,238</b>

See accompanying note to budgetary comparison schedule.

**MONTGOMERY TOWNSHIP**  
**NOTE TO THE BUDGETARY COMPARISON SCHEDULE**  
**YEAR ENDED DECEMBER 31, 2016**

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**NOTE A - BUDGETARY INFORMATION**

The Township follows these statutory procedures in establishing the budgetary data reflected in the financial statements.

- The Board of Township Supervisors each year, at least 30 days prior to adoption of the annual budget, begins preparation of a proposed budget for all funds for the fiscal year, which commences on the first day of January of each year, and by ordinance appropriate, out of the revenues available for the year, the specific sums required as shown by the budget as finally adopted.
- The total appropriation shall not exceed the revenues estimated as available for the fiscal year.
- Upon preparation of the proposed budget, the Supervisors give public notice, by advertisement in at least one newspaper of general circulation in the Township, that the proposed budget will be available for public inspection.
- After the budget has been available for public inspection for 30 days, the Supervisors adopt the budget not later than the 31st of December.
- The Supervisors may at any time by resolution make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated, including the proceeds of any authorized borrowing by law.
- During the month of January following any municipal election, the Supervisors may amend the budget and levy a tax rate to conform with its amended budget. Any amended budget must be adopted by the Township Supervisors on or before the 15th day of February.
- Budgets for all funds are presented on the modified accrual basis of accounting.

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF CHANGES IN THE NET POLICE**  
**PENSION PLAN LIABILITY AND RELATED RATIOS**  
**LAST THREE FISCAL YEARS**

	2016	2015	2014
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 475,597	\$ 450,803	\$ 397,260
Interest	1,350,674	1,232,916	1,213,236
Changes for experience	-	(187,763)	-
Changes of assumptions	-	742,193	-
Benefit payments	(527,896)	(508,968)	(748,577)
<b>NET CHANGE IN TOTAL PENSION LIABILITY</b>	<b>1,298,375</b>	<b>1,729,181</b>	<b>861,919</b>
Total pension liability, beginning	17,892,774	16,163,593	15,301,674
<b>TOTAL PENSION LIABILITY, ENDING (a)</b>	<b>\$ 19,191,149</b>	<b>\$ 17,892,774</b>	<b>\$ 16,163,593</b>
<b>PLAN FIDUCIARY NET POSITION</b>			
Contributions			
Employer	\$ 761,309	\$ 751,249	\$ 611,018
Member	165,677	161,806	153,337
DROP	-	-	275,238
Net investment income	947,050	(128,538)	894,128
Benefit payments, including refunds of member contributions	(527,896)	(508,968)	(748,577)
Administrative expense	(3,910)	(12,440)	(15,905)
<b>NET CHANGE IN PLAN FIDUCIARY NET POSITION</b>	<b>1,342,230</b>	<b>263,109</b>	<b>1,169,239</b>
Plan fiduciary net position, beginning	15,075,430	14,812,321	13,643,082
<b>PLAN FIDUCIARY NET POSITION, ENDING (b)</b>	<b>\$ 16,417,660</b>	<b>\$ 15,075,430</b>	<b>\$ 14,812,321</b>
<b>NET PENSION LIABILITY, ENDING (a)-(b)</b>	<b>\$ 2,773,489</b>	<b>\$ 2,817,344</b>	<b>\$ 1,351,272</b>
<b>PLAN FIDUCIARY NET POSITION AS A PERCENTAGE OF THE TOTAL PENSION LIABILITY</b>	<b>85.55%</b>	<b>84.25%</b>	<b>91.64%</b>
<b>COVERED-EMPLOYEE PAYROLL</b>	<b>\$ 3,317,883</b>	<b>\$ 3,103,825</b>	<b>\$ 3,080,805</b>
<b>NET PENSION LIABILITY AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL</b>	<b>83.59%</b>	<b>90.77%</b>	<b>43.86%</b>

**NOTES TO SCHEDULE**

Changes of assumptions: In 2015, amounts reported as changes of assumptions resulted from changing the assumed investment rate of return and the assumed discount rate from 8.0% to 7.5%, and changing the assumed annual salary increase from 6.0% to 5.5%.

This schedule is intended to show information for ten years, all available information is displayed. Additional information will be displayed as it becomes available.

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF POLICE PENSION PLAN**  
**CONTRIBUTIONS**  
**LAST THREE FISCAL YEARS**

	2016	2015	2014
ACTUARIALLY DETERMINED CONTRIBUTION	\$ 761,309	\$ 751,249	\$ 611,018
CONTRIBUTIONS IN RELATION TO THE ACTUARIALLY DETERMINED CONTRIBUTION	761,309	751,249	611,018
CONTRIBUTION (EXCESS) DEFICIENCY	\$ -	\$ -	\$ -
COVERED-EMPLOYEE PAYROLL	\$ 3,317,883	\$ 3,103,825	\$ 3,080,805
CONTRIBUTION AS A PERCENTAGE OF COVERED-EMPLOYEE PAYROLL	22.95%	24.20%	19.83%
<b>NOTES TO SCHEDULE</b>			
Valuation date:			January 1, 2015
Actuarially determined contribution rates are calculated by September 30 of each year for the upcoming calendar year.			
Methods and assumptions used to determine contribution rates:			
Actuarial cost method			Entry age normal
Amortization method			Level dollar, closed
Remaining amortization period			6 years
Asset valuation method			Market value
Inflation			3%
Salary increases			5.5% annual increase
Investment rate of return			7.5%
Retirement age			Normal retirement age
Mortality			RP-2000 Healthy Annuitant Mortality Table
This schedule is intended to show information for ten years, all available information is displayed. Additional information will be displayed as it becomes available.			

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF POLICE PENSION PLAN**  
**INVESTMENT RETURNS**  
**LAST THREE FISCAL YEARS**

	2016	2015	2014
ANNUAL MONEY-WEIGHTED RATE OF RETURN, NET OF INVESTMENT EXPENSE	6.03%	-0.54%	6.64%
<b>NOTES TO SCHEDULE</b>			
This schedule is intended to show information for ten years, all available information is displayed. Additional information will be displayed as it becomes available.			

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**MONTGOMERY TOWNSHIP**  
**POSTEMPLOYMENT BENEFITS OTHER THAN**  
**PENSION FUNDING PROGRESS**  
**YEAR ENDED DECEMBER 31, 2016**

**SCHEDULE OF FUNDING PROGRESS**

		(b)				(f)
	(a)	Entry Age Actuarial	(c)	(d)	(e)	UAAAL as a Percentage of Covered Payroll (c)/(e)
Valuation Date	Actuarial Value of Assets	Accrued Liability (AAL)	Unfunded AAL (UAAAL) (b)-(a)	Funded Ratio (a)/(b)	Covered Payroll	
January 1,						
2010	\$ -	\$ 2,308,499	\$ 2,308,499	0%	\$ 2,943,079	78.4%
2013	-	2,226,846	2,226,846	0%	3,188,430	69.8%
2016	-	2,821,823	2,821,823	0%	3,432,810	82.2%

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**MONTGOMERY TOWNSHIP**  
**TREND DATA ON INFRASTRUCTURE CONDITION**  
**YEAR ENDED DECEMBER 31, 2016**

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The Township has adopted an alternative process for recording depreciation on certain infrastructure assets. Under this alternative method, referred to as the modified approach, the Township expenses certain maintenance and preservation costs and does not report depreciation expense. Assets accounted for under the modified approach include approximately 70.73 lane miles of local roads, 765,956 linear feet of curbs and 3,042,651 square feet of sidewalks.

In order to utilize the modified approach, the Township is required to:

- Perform condition assessments of eligible assets and summarize the results using a measurement scale.
- Estimate each year the annual amount to maintain and preserve the assets at the condition level established and disclosed by the Township.
- Document that the assets are being preserved approximately at or above the established condition level.

The Montgomery Township Department of Public Works uses a number of methods to determine the condition of roadway pavements; however, the Pavement Condition Index (PCI) serves as the Township's primary method to measure and monitor pavement condition of its local roads. The PCI is a visual analysis conducted by an engineer and Public Works Director. It includes a five point scale evaluating the conditions of roadway surfaces from Excellent to Failed with corresponding maintenance and repair work recommendations. During the annual assessment inspection of road surfaces, the Township Engineer and Public Works Director inspect the adjoining curb/sidewalk facilities to determine those needing repair or replacement.

The Township manages the conditions of its road pavements and curbs/sidewalks through its 16-Year Road Plan. This plan calculates the amount of funds needed to be budgeted on an annual basis to resurface all Township-owned roads every 16 years and replace all curbs/sidewalks every 25-30 years. It is based on the premise that road pavement surfaces will start to show signs of major distress after 16 years and that necessary curbs/sidewalk replacements need to occur a year in advance of the scheduled road resurfacing to maintain the pavement's integrity after resurfacing. Funding for the 16-Year Road Plan is included in annual General Fund and Liquid Fuels Fund budgets.

The Township's policy is that no more than 20% of local road pavements and curbs/sidewalks will have a condition rating as "poor" or "very poor." The Township assesses conditions of its road and curbs/sidewalks on an annual basis and makes necessary adjustments to the pavement resurfacing and curb/sidewalk replacement schedule based on that assessment. The following reports the percentage of road pavements and curbs/sidewalks that met this rating as of December 31, 2016:

Condition	% of Streets		
	2014	2010	2007
Excellent/Good - Rating of III - V	94%	93%	100%
Fair/Poor - Rating of II	6%	7%	0%
Very Poor/Failed - Rating of I	0%	0%	0%

**MONTGOMERY TOWNSHIP**  
**TREND DATA ON INFRASTRUCTURE CONDITION**  
**YEAR ENDED DECEMBER 31, 2016**

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The following chart presents the estimated and actual amounts spent on road resurfacing and curb/sidewalk replacement work during the past five fiscal years to maintain and preserve the assets at the condition level established by the Township:

Fiscal Year Ended	Estimated Cost	Actual Cost
2016	\$ 591,700	\$ 465,409
2015	975,950	753,135
2014	735,875	721,810
2013	1,612,165	1,032,408
2012	1,672,900	1,245,015

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## **SUPPLEMENTARY INFORMATION SECTION**

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**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Budgeted Amounts		Actual Amounts	Over (Under) Budget
	Original	Final		
<b>REVENUES</b>				
Taxes				
Real estate	\$ 1,636,100	\$ 1,636,100	\$ 1,614,020	\$ (22,080)
Earned income	5,190,000	5,190,000	5,383,633	193,633
Transfer	700,000	700,000	923,419	223,419
Mercantile	1,985,000	1,985,000	2,186,632	201,632
Emergency municipal services	548,000	548,000	578,875	30,875
Amusement	73,000	73,000	74,563	1,563
Business privilege	845,000	845,000	877,857	32,857
<b>TOTAL TAXES</b>	<u>10,977,100</u>	<u>10,977,100</u>	<u>11,638,999</u>	<u>661,899</u>
Licenses and permits				
Building	330,000	330,000	322,827	(7,173)
Zoning	20,000	20,000	23,285	3,285
Electrical	40,000	40,000	34,982	(5,018)
Plumbing	15,000	15,000	20,040	5,040
Street	15,000	15,000	14,460	(540)
Fence	5,000	5,000	6,960	1,960
Use and occupancy	20,000	20,000	24,120	4,120
Roofing and siding	25,000	25,000	59,883	34,883
Grading	1,000	1,000	3,400	2,400
Demolition	8,000	8,000	3,080	(4,920)
Heat, vent and air conditioning	90,000	90,000	86,906	(3,094)
Sign	10,000	10,000	22,391	12,391
Licenses	80,500	80,500	117,609	37,109
Cable television franchise fees	570,000	570,000	612,010	42,010
<b>TOTAL LICENSES AND PERMITS</b>	<u>1,229,500</u>	<u>1,229,500</u>	<u>1,351,953</u>	<u>122,453</u>
Fines and forfeits, police	175,000	175,000	175,253	253
Interest income, rents and royalties	40,000	40,000	22,066	(17,932)
Intergovernmental revenues				
Public utility realty tax	15,000	15,000	14,908	(92)
State pension aid	450,000	450,000	498,710	48,710
Other state grants	55,500	55,500	103,461	47,961
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<u>520,500</u>	<u>520,500</u>	<u>617,079</u>	<u>96,579</u>
Charges for services				
Administrative	25,000	25,000	46,538	21,538
Finance, street lights	6,750	6,750	6,900	150
Police services	44,000	44,000	46,922	2,922
<b>TOTAL CHARGES FOR SERVICES</b>	<u>75,750</u>	<u>75,750</u>	<u>100,360</u>	<u>24,610</u>
Contributions	1,500	1,500	771	(729)
Miscellaneous	66,000	66,000	-	(66,000)
<b>TOTAL REVENUES</b>	<u>13,085,350</u>	<u>13,085,350</u>	<u>13,906,483</u>	<u>821,133</u>
<b>OTHER FINANCING SOURCES</b>				
Proceeds from sale of fixed assets	10,000	10,000	-	(10,000)
Interfund transfers in				
Capital Reserve Fund	311,350	311,350	254,722	(56,628)
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>321,350</u>	<u>321,350</u>	<u>254,722</u>	<u>(66,628)</u>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<u>\$ 13,406,700</u>	<u>\$ 13,406,700</u>	<u>\$ 14,161,205</u>	<u>\$ 754,505</u>

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF FUNCTIONAL EXPENDITURES BY**  
**ACTIVITY AND OTHER FINANCING USES**  
**GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Budgeted Amounts		Actual Amounts	Over (Under) Budget
	Original	Final		
<b>EXPENDITURES</b>				
General government				
Administration	\$ 1,391,850	\$ 1,500,850	\$ 1,379,810	\$ (121,040)
Tax collection	221,750	218,350	202,616	(15,734)
Finance	675,800	671,500	628,601	(42,899)
<b>TOTAL GENERAL GOVERNMENT</b>	<u>2,289,400</u>	<u>2,390,700</u>	<u>2,211,027</u>	<u>(179,673)</u>
Public safety				
Police	6,279,500	6,264,423	6,018,422	(246,001)
Police vehicles	285,300	257,800	258,287	487
Fire protection	87,150	87,150	89,177	2,027
Planning and zoning	768,750	744,750	718,070	(26,680)
Emergency management	14,450	14,450	4,433	(10,017)
<b>TOTAL PUBLIC SAFETY</b>	<u>7,435,150</u>	<u>7,368,573</u>	<u>7,088,389</u>	<u>(280,184)</u>
Highways and streets				
Public works	1,768,250	1,767,450	1,728,848	(38,602)
Snow removal	123,100	127,550	101,268	(26,282)
Traffic lights	82,200	82,200	96,155	13,955
Street lighting	20,500	20,500	17,079	(3,421)
Repairs	30,000	30,000	28,550	(1,450)
<b>TOTAL HIGHWAYS AND STREETS</b>	<u>2,024,050</u>	<u>2,027,700</u>	<u>1,971,900</u>	<u>(55,800)</u>
Other, employee benefits not allocated				
Police pension	761,300	761,300	761,309	9
Non-uniform pension	249,300	249,300	218,663	(30,637)
Deferred compensation	25,000	25,000	13,552	(11,448)
<b>TOTAL OTHER, EMPLOYEE BENEFITS NOT ALLOCATED</b>	<u>1,035,600</u>	<u>1,035,600</u>	<u>993,524</u>	<u>(42,076)</u>
<b>TOTAL EXPENDITURES</b>	<u>12,784,200</u>	<u>12,822,573</u>	<u>12,264,840</u>	<u>(557,733)</u>
<b>OTHER FINANCING USES</b>				
Interfund transfers out				
Capital Reserve Fund	615,500	615,500	1,915,500	1,300,000
Autumn Festival Fund	7,000	7,000	7,000	-
<b>TOTAL OTHER FINANCING USES</b>	<u>622,500</u>	<u>622,500</u>	<u>1,922,500</u>	<u>1,300,000</u>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<u>\$ 13,406,700</u>	<u>\$ 13,445,073</u>	<u>\$ 14,187,340</u>	<u>\$ 742,267</u>

**MONTGOMERY TOWNSHIP**  
**COMBINING BALANCE SHEET**  
**OTHER GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2016**

	Fire Protection Fund	Park and Recreation Fund	Basin Maintenance Fund	Street Lights Fund	Special Revenue Liquid Fuels Fund
<b>ASSETS</b>					
Cash and cash equivalents	\$ 116,038	\$ 177,277	\$ 3,280	\$ 207,665	\$ 158,536
Investments	200,696	306,387	5,673	359,168	274,198
Taxes receivable	4,484	5,013	-	-	-
Accounts receivable	20,541	9,280	-	2,338	-
Prepaid items	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 341,759</b>	<b>\$ 497,957</b>	<b>\$ 8,953</b>	<b>\$ 569,171</b>	<b>\$ 432,734</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable and accrued expenses	\$ 4,148	\$ 1,745	\$ 1,347	\$ 103	\$ -
Accrued payroll	30,179	3,473	811	676	-
<b>TOTAL LIABILITIES</b>	<b>34,327</b>	<b>5,218</b>	<b>2,158</b>	<b>779</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenues, property taxes	3,341	3,735	-	-	-
<b>FUND BALANCES</b>					
<b>Restricted</b>					
Providing and maintaining street lights	-	-	-	568,392	-
Debt service	-	-	-	-	-
Basin maintenance	-	-	6,795	-	-
Park development projects	-	-	-	-	-
Highway and street projects	-	-	-	-	432,734
Knapp Farm house	-	-	-	-	-
<b>Committed to</b>					
Arbor Day and shade tree commission	-	-	-	-	-
Environmental	-	-	-	-	-
Fire protection capital purchases and/or infrastructure projects	304,091	-	-	-	-
<b>Assigned</b>					
Park and recreation projects	-	489,004	-	-	-
Capital projects	-	-	-	-	-
Annual autumn fest	-	-	-	-	-
<b>Unassigned</b>					
<b>TOTAL FUND BALANCES</b>	<b>304,091</b>	<b>489,004</b>	<b>6,795</b>	<b>568,392</b>	<b>432,734</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 341,759</b>	<b>\$ 497,957</b>	<b>\$ 8,953</b>	<b>\$ 569,171</b>	<b>\$ 432,734</b>

Funds			Capital Projects Funds			Debt Service Fund	Total Other Governmental Funds
Environmental Fund	Replacement Tree Fund	Autumn Festival Fund	Park Development Fund	Capital Projects Fund	Restoration Fund		
\$ 118,694	\$ 263,882	\$ 17,937	\$ 21,562	\$ -	\$ 3,621	\$ 198,288	\$ 1,286,780
205,289	456,400	31,022	37,294	-	6,262	342,951	2,225,340
-	-	-	-	-	-	6,330	15,827
1,173	1,047	-	335	-	-	2,994	37,708
-	-	-	-	107,330	-	-	107,330
<u>\$ 325,156</u>	<u>\$ 721,329</u>	<u>\$ 48,959</u>	<u>\$ 59,191</u>	<u>\$ 107,330</u>	<u>\$ 9,883</u>	<u>\$ 550,563</u>	<u>\$ 3,672,985</u>
\$ -	\$ 454	\$ -	\$ -	\$ 57	\$ -	\$ -	\$ 7,854
-	-	-	-	-	-	-	35,139
-	454	-	-	57	-	-	42,993
-	-	-	-	-	-	4,716	11,792
-	-	-	-	-	-	-	568,392
-	-	-	-	-	-	545,847	545,847
-	-	-	59,191	-	-	-	6,795
-	-	-	-	-	-	-	59,191
-	-	-	-	-	-	-	432,734
-	-	-	-	-	9,883	-	9,883
-	720,875	-	-	-	-	-	720,875
325,156	-	-	-	-	-	-	325,156
-	-	-	-	-	-	-	304,091
-	-	-	-	-	-	-	489,004
-	-	-	-	107,273	-	-	107,273
-	-	48,959	-	-	-	-	48,959
-	-	-	-	-	-	-	107,273
<u>325,156</u>	<u>720,875</u>	<u>48,959</u>	<u>59,191</u>	<u>107,273</u>	<u>9,883</u>	<u>545,847</u>	<u>3,618,200</u>
<u>\$ 325,156</u>	<u>\$ 721,329</u>	<u>\$ 48,959</u>	<u>\$ 59,191</u>	<u>\$ 107,330</u>	<u>\$ 9,883</u>	<u>\$ 550,563</u>	<u>\$ 3,672,985</u>

**MONTGOMERY TOWNSHIP**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**OTHER GOVERNMENTAL FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	Special Revenue Funds					
	Fire Protection Fund	Park and Recreation Fund	Basin Maintenance Fund	Street Lights Fund	Liquid Fuels Fund	Fire Relief Fund
<b>REVENUES</b>						
Taxes	\$ 865,866	\$ 416,340	\$ -	\$ 133,207	\$ -	\$ -
Licenses and permits	52,079	-	-	-	-	-
Interest income, rents and royalties	11	5,540	663	5,927	17	-
Intergovernmental revenues	80,036	-	-	-	658,171	248,669
Charges for services	25,146	-	-	-	-	-
Contributions	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,043,138</b>	<b>421,680</b>	<b>663</b>	<b>139,134</b>	<b>658,188</b>	<b>248,669</b>
<b>EXPENDITURES</b>						
Current						
General government	-	-	-	-	-	-
Public safety	918,834	-	-	-	-	248,669
Highways and streets	-	-	73,352	133,042	465,408	-
Parks and recreation	-	387,263	-	-	-	-
Other, employee benefits not allocated	30,242	-	-	-	-	-
Debt service						
Principal retirement	-	-	-	-	-	-
Interest	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>949,076</b>	<b>387,263</b>	<b>73,352</b>	<b>133,042</b>	<b>465,408</b>	<b>248,669</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>94,062</b>	<b>34,617</b>	<b>(72,689)</b>	<b>6,092</b>	<b>192,780</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Interfund transfers in	52,572	43,127	50,999	-	-	-
Interfund transfers out	(51,995)	(161,950)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>577</b>	<b>(118,823)</b>	<b>50,999</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>94,639</b>	<b>(84,206)</b>	<b>(21,690)</b>	<b>6,092</b>	<b>192,780</b>	<b>-</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>209,452</b>	<b>573,210</b>	<b>28,485</b>	<b>562,300</b>	<b>239,954</b>	<b>-</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 304,091</b>	<b>\$ 489,004</b>	<b>\$ 6,795</b>	<b>\$ 568,392</b>	<b>\$ 432,734</b>	<b>\$ -</b>

Environmental Fund	Replacement Tree Fund	Autumn Festival Fund	Capital Projects Funds			Debt Service Fund	Total Other Governmental Funds
			Park Development Fund	Capital Projects Fund	Restoration Fund		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,903	\$ 1,961,316
-	-	-	-	-	-	-	52,079
6,330	5,665	2	1,806	-	-	6,335	32,296
59,081	-	-	-	-	-	-	1,045,957
110	-	-	-	-	-	-	25,256
-	51,840	16,462	56,780	66,761	-	-	191,843
<u>65,521</u>	<u>57,505</u>	<u>16,464</u>	<u>58,586</u>	<u>66,761</u>	<u>-</u>	<u>532,238</u>	<u>3,308,747</u>
47,159	6,679	19,050	-	-	-	-	72,888
-	-	-	-	-	-	-	1,187,503
785	-	-	-	-	-	-	672,587
-	19,905	172	-	-	-	-	407,340
-	-	-	-	-	-	-	30,242
-	-	-	-	-	-	453,509	453,509
-	-	-	-	-	-	4,937	4,937
<u>47,944</u>	<u>26,584</u>	<u>19,222</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>458,446</u>	<u>2,809,006</u>
<u>17,577</u>	<u>30,921</u>	<u>(2,758)</u>	<u>58,586</u>	<u>66,761</u>	<u>-</u>	<u>73,792</u>	<u>499,741</u>
-	-	7,000	-	40,512	-	-	194,210
-	-	-	-	-	-	(342,697)	(556,642)
-	-	7,000	-	40,512	-	(342,697)	(362,432)
17,577	30,921	4,242	58,586	107,273	-	(268,905)	137,309
<u>307,579</u>	<u>689,954</u>	<u>44,717</u>	<u>605</u>	<u>-</u>	<u>9,883</u>	<u>814,752</u>	<u>3,480,891</u>
<u>\$ 325,166</u>	<u>\$ 720,875</u>	<u>\$ 48,959</u>	<u>\$ 59,191</u>	<u>\$ 107,273</u>	<u>\$ 9,883</u>	<u>\$ 545,847</u>	<u>\$ 3,618,200</u>

**MONTGOMERY TOWNSHIP**  
**BUDGETARY COMPARISON SCHEDULE**  
**CAPITAL RESERVE FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Interest income, rents and royalties	\$ 82,000	\$ 82,000	\$ 97,138	\$ 15,138
Intergovernmental revenues	13,000	13,000	14,590	1,590
Contributions	-	-	-	-
<b>TOTAL REVENUES</b>	<b>95,000</b>	<b>95,000</b>	<b>111,728</b>	<b>16,726</b>
<b>EXPENDITURES</b>				
General government				
Administration	62,100	62,100	44,845	(17,255)
Finance	26,000	26,000	11,409	(14,591)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>88,100</b>	<b>88,100</b>	<b>56,254</b>	<b>(31,846)</b>
Public safety				
Police	15,800	37,277	32,610	(4,667)
Fire protection	19,500	19,500	20,190	690
Planning and zoning	3,000	6,801	1,903	(4,898)
<b>TOTAL PUBLIC SAFETY</b>	<b>38,300</b>	<b>63,578</b>	<b>54,703</b>	<b>(8,875)</b>
Highways and streets				
Public works	317,200	317,200	297,566	(19,634)
Traffic lights	32,500	32,500	6,774	(25,726)
Repairs	489,100	489,100	243,792	(245,308)
<b>TOTAL HIGHWAYS AND STREETS</b>	<b>838,800</b>	<b>838,800</b>	<b>548,132</b>	<b>(290,668)</b>
Parks and recreation	95,200	95,200	96,507	1,307
<b>TOTAL EXPENDITURES</b>	<b>1,060,400</b>	<b>1,085,678</b>	<b>755,596</b>	<b>(330,082)</b>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<b>(965,400)</b>	<b>(990,678)</b>	<b>(643,868)</b>	<b>346,810</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	-	-	334,692	334,692
Interfund transfers in				
General Fund	615,500	615,500	1,915,500	1,300,000
Fire Protection Fund	51,995	51,995	51,995	-
Parks and Recreation Fund	70,950	70,950	70,950	-
<b>TOTAL INTERFUND TRANSFERS IN</b>	<b>738,445</b>	<b>738,445</b>	<b>2,038,445</b>	<b>1,300,000</b>
Interfund transfers out				
Recreation Center Fund	(14,300)	(14,300)	(14,300)	-
Basin Maintenance Fund	(73,300)	(73,300)	(50,999)	22,301
General Fund	(311,350)	(311,350)	(254,722)	56,628
Fire Protection Fund	(13,500)	(13,500)	(52,572)	(39,072)
Parks and Recreation Fund	(47,000)	(47,000)	(43,127)	3,873
Capital Projects	(40,600)	(40,600)	(40,512)	88
<b>TOTAL INTERFUND TRANSFERS OUT</b>	<b>(500,050)</b>	<b>(500,050)</b>	<b>(456,232)</b>	<b>43,818</b>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>238,395</b>	<b>238,395</b>	<b>1,916,905</b>	<b>1,678,510</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(727,005)</b>	<b>(752,283)</b>	<b>1,273,037</b>	<b>2,025,320</b>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<b>9,225,410</b>	<b>9,225,410</b>	<b>9,225,410</b>	<b>-</b>
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$ 8,498,405</b>	<b>\$ 8,473,127</b>	<b>\$ 10,498,447</b>	<b>\$ 2,025,320</b>

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND**  
**BALANCES--BUDGET AND ACTUAL**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	Fire Protection Fund		Park and Recreation Fund	
	Budget	Actual	Budget	Actual
<b>REVENUES</b>				
Taxes				
Real estate	\$ 373,600	\$ 372,514	\$ 417,600	\$ 416,340
Earned income	310,000	310,000	-	-
Local services	192,500	203,352	-	-
<b>TOTAL TAXES</b>	<b>876,100</b>	<b>885,866</b>	<b>417,600</b>	<b>416,340</b>
Licenses and permits, tipping fees	53,000	52,079	-	-
Interest income, rents and royalties	100	11	4,200	5,540
Intergovernmental revenues				
Federal	80,000	80,036	-	-
Charges for services				
Fire department services	10,400	25,146	-	-
Recreation fees	-	-	-	-
Recycling bins	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>10,400</b>	<b>25,146</b>	<b>-</b>	<b>-</b>
Contributions	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,019,600</b>	<b>1,043,138</b>	<b>421,800</b>	<b>421,880</b>
<b>EXPENDITURES</b>				
General government, administration	-	-	-	-
Public safety, fire protection	1,011,471	918,834	-	-
Highways and streets				
Public works	-	-	-	-
Street lighting	-	-	-	-
Repairs	-	-	-	-
<b>TOTAL HIGHWAYS AND STREETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Parks and recreation	-	-	408,650	387,263
Other, employee benefits not allocated				
Non-uniform pension	18,700	28,456	-	-
Deferred compensation	2,000	1,786	-	-
<b>TOTAL OTHER, EMPLOYEE BENEFITS</b>	<b>20,700</b>	<b>30,242</b>	<b>-</b>	<b>-</b>
<b>NOT ALLOCATED</b>	<b>20,700</b>	<b>30,242</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,032,171</b>	<b>949,076</b>	<b>408,650</b>	<b>387,263</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	<b>(12,571)</b>	<b>94,062</b>	<b>13,150</b>	<b>34,617</b>
<b>OVER EXPENDITURES</b>	<b>(12,571)</b>	<b>94,062</b>	<b>13,150</b>	<b>34,617</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	-	-	-	-
Interfund transfers in				
General Fund	-	-	-	-
Capital Reserve Fund	13,500	52,572	47,000	43,127
<b>TOTAL INTERFUND TRANSFERS IN</b>	<b>13,500</b>	<b>52,572</b>	<b>47,000</b>	<b>43,127</b>
Interfund transfers out				
Recreation Center Fund	-	-	(91,000)	(91,000)
Capital Reserve Fund	(51,995)	(51,995)	(70,950)	(70,950)
<b>TOTAL INTERFUND TRANSFERS OUT</b>	<b>(51,995)</b>	<b>(51,995)</b>	<b>(161,950)</b>	<b>(161,950)</b>
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(38,495)</b>	<b>577</b>	<b>(114,950)</b>	<b>(118,823)</b>
<b>(USES)</b>	<b>(38,495)</b>	<b>577</b>	<b>(114,950)</b>	<b>(118,823)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(51,066)</b>	<b>94,639</b>	<b>(101,800)</b>	<b>(84,206)</b>
FUND BALANCES AT BEGINNING OF YEAR	209,452	209,452	573,210	573,210
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 158,386</b>	<b>\$ 304,091</b>	<b>\$ 471,410</b>	<b>\$ 489,004</b>

Basin Maintenance Fund		Street Lights Fund		Liquid Fuels Fund		Fire Relief Fund		Environmental Fund		Replacement Tree Fund		Autumn Festival Fund	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$ -	\$ -	\$ 138,000	\$ 133,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	138,000	133,207	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
900	663	5,200	5,927	100	17	-	-	5,100	6,330	5,200	5,685	-	2
-	-	-	-	662,000	658,171	-	248,669	70,000	59,081	-	-	-	-
-	-	-	-	662,000	658,171	-	248,669	70,000	59,081	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	110	-	-	-	-
-	-	-	-	-	-	-	-	-	110	-	-	-	-
-	-	-	-	-	-	-	-	-	-	45,600	51,840	19,500	18,462
900	663	143,200	139,134	662,100	658,168	-	248,669	75,100	65,521	50,800	57,505	18,500	16,464
-	-	-	-	-	-	-	-	62,000	47,159	16,500	6,679	53,675	19,050
-	-	-	-	-	-	-	248,669	-	-	-	-	-	-
61,625	73,352	46,300	47,619	-	-	-	-	1,500	785	45,840	19,905	-	-
-	-	98,900	85,423	-	-	-	-	-	-	-	-	-	-
81,625	73,352	143,200	133,042	591,700	465,408	-	-	1,500	785	45,840	19,905	-	-
-	-	-	-	591,700	465,408	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
81,625	73,352	143,200	133,042	591,700	465,408	-	248,669	63,500	47,944	62,340	26,584	55,475	18,222
(80,725)	(72,699)	-	6,092	70,400	192,780	-	-	11,600	17,577	(11,540)	30,921	(36,975)	(2,758)
-	-	-	-	-	-	-	-	-	-	-	-	-	-
73,300	50,999	-	-	-	-	-	-	-	-	-	-	7,000	7,000
73,300	50,999	-	-	-	-	-	-	-	-	-	-	7,000	7,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-
73,300	50,999	-	-	-	-	-	-	-	-	-	-	7,000	7,000
(7,426)	(21,899)	-	6,092	70,400	192,780	-	-	11,600	17,577	(11,540)	30,921	(29,976)	4,242
28,465	28,465	562,300	562,360	239,954	239,954	-	-	307,579	307,579	689,954	689,954	44,717	44,717
\$ 21,060	\$ 6,799	\$ 562,300	\$ 568,392	\$ 310,354	\$ 452,734	\$ -	\$ -	\$ 319,179	\$ 325,156	\$ 678,414	\$ 720,875	\$ 14,742	\$ 48,959

**MONTGOMERY TOWNSHIP**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES--BUDGET AND ACTUAL**  
**NONMAJOR CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	Park Development Fund		Capital Projects Fund		Restoration Fund	
	Budget	Actual	Budget	Actual	Budget	Actual
<b>REVENUES</b>						
Interest income, rents and royalties	\$ 1,500	\$ 1,806	\$ -	\$ -	\$ -	\$ -
Contributions	-	56,780	536,800	66,761	-	-
<b>TOTAL REVENUES</b>	<b>1,500</b>	<b>58,586</b>	<b>536,800</b>	<b>66,761</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
General government						
Administration	-	-	-	-	9,900	-
Public safety						
Police	-	-	183,000	-	-	-
Fire protection	-	-	353,800	-	-	-
<b>TOTAL PUBLIC SAFETY</b>	<b>-</b>	<b>-</b>	<b>536,800</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>1,500</b>	<b>58,586</b>	<b>-</b>	<b>66,761</b>	<b>(9,900)</b>	<b>-</b>
<b>OTHER FINANCING USES</b>						
Interfund transfers in						
Capital Reserve Fund	-	-	40,600	40,512	-	-
Interfund transfers out						
Capital Reserve Fund	-	-	(40,600)	-	-	-
<b>TOTAL OTHER FINANCING USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,512</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>1,500</b>	<b>58,586</b>	<b>-</b>	<b>107,273</b>	<b>(9,900)</b>	<b>-</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>605</b>	<b>605</b>	<b>-</b>	<b>-</b>	<b>9,883</b>	<b>9,883</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 2,105</b>	<b>\$ 59,191</b>	<b>\$ -</b>	<b>\$ 107,273</b>	<b>\$ (17)</b>	<b>\$ 9,883</b>

**MONTGOMERY TOWNSHIP****SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE--BUDGET AND ACTUAL  
NONMAJOR DEBT SERVICE FUND  
YEAR ENDED DECEMBER 31, 2016**

	Debt Service Fund	
	Budget	Actual
REVENUES		
Taxes, real estate	\$ 527,480	\$ 525,903
Interest income, rents and royalties	5,200	6,335
TOTAL REVENUES	<u>532,680</u>	<u>532,238</u>
EXPENDITURES		
Debt service		
Principal retirement	700,000	453,509
Interest	285,000	4,937
TOTAL EXPENDITURES	<u>985,000</u>	<u>458,446</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	(452,320)	73,792
OTHER FINANCING SOURCES (USES)		
Interfund transfers out		
Recreation Center Fund	-	(342,697)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(342,697)</u>
NET CHANGE IN FUND BALANCE	(452,320)	(268,905)
FUND BALANCE AT BEGINNING OF YEAR	<u>814,752</u>	<u>814,752</u>
FUND BALANCE AT END OF YEAR	<u>\$ 362,432</u>	<u>\$ 545,847</u>

**MONTGOMERY TOWNSHIP**  
**STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**AGENCY FUND**  
**YEAR ENDED DECEMBER 31, 2016**

	Escrow Fund			Balance December 31, 2016
	Balance January 1, 2016	Additions	Deletions	
<b>ASSETS</b>				
Cash	\$ <u>926,882</u>	\$ <u>423,800</u>	\$ <u>(563,201)</u>	\$ <u>787,481</u>
<b>LIABILITIES</b>				
Escrow and other deposits	\$ <u>926,882</u>	\$ <u>423,800</u>	\$ <u>(563,201)</u>	\$ <u>787,481</u>

DRAFT

**STATISTICAL SECTION**

DRAFT

## STATISTICAL SECTION

This part of the Montgomery Township comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Township's overall financial health.

### **Contents**

#### ***Financial Trends***

These schedules contain trend information to help the reader understand how the Township's financial performance and well-being have changed over time.

#### ***Revenue Capacity***

These schedules contain information to help the reader assess the factors affecting the Township's ability to generate its property and local enabling taxes.

#### ***Debt Capacity***

These schedules present information to help the reader assess the affordability of the Township's current levels of outstanding debt and the Township's ability to issue additional debt in the future.

#### ***Demographic and Economic Information***

These schedules offer demographic and economic indicators to help the reader understand the environment within which the Township's financial activities take place and to help make comparisons over time and with other governments.

#### ***Operation Information***

These schedules contain service and miscellaneous data to help the reader understand how the information in the Township's financial report relates to the service the Township provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The Township implemented GASB Statement No. 34 in 2004; schedules presenting government-wide information include information beginning in that year.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

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**SUBJECT:** Consider Professional Services Proposal – Timberlink Consulting, LLC

**MEETING DATE:** April 24, 2017

**ITEM NUMBER:** #12

**MEETING/AGENDA:**

**EXECUTIVE SESSION**

**REASON FOR CONSIDERATION:**

Operational:

Policy:

Discussion: XX

Information:

**INITIATED BY:** Bruce Shoupe  
Director of Planning and Zoning

**BOARD-LIAISON:** Michael J. Fox, Township Supervisor  
Liaison to Shade Tree Commission

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**BACKGROUND:**

The Emerald ash borer (EAB) is an invasive forest insect from Asia responsible for the deaths of millions of ash trees throughout the eastern half of the U. S. and Canada. The EAB infests and kills weak and healthy ash trees alike, and all species of ash native to North America are vulnerable to EAB attack.

Surveys were conducted in 2014 and 2015 in the major Township park areas of Spring Valley Park, Windlesrae Park, Fellowship Park and the Knapp Road Natural area which identified nearly 750 ash trees on these sites alone that could potentially be affected by this infestation. Other open space areas in the Township could also have a similar volume of potentially affected trees.

The Township Public Works Department has been very active this year cutting down trees throughout the parks and open space areas that are or have died and pose a potential threat of falling and causing property damage and/or injury. To address this issue we are proposing a program to identify high risk trees on Township properties along property lines, trails, roads and sidewalks for removal.

Attached is a proposal from Curt Eshleman, Timberlink Consulting, LLC for professional services to assist the Township to identify and marking the high risk trees. This firm worked with the Shade Tree Commission to perform the original survey work. When identified we will then hire a contractor through a competitive bidding process to assist the Public Works Department in removing these trees.

**PREVIOUS BOARD ACTION:**

At their April 19, 2017 the Shade Tree Commission meeting reviewed and recommended that the Township accept the proposal (copy attached) from Timberlink Consulting, LLC to provide consulting services at an hourly rate \$75.00 per hour.

**ALTERNATIVES/OPTIONS:**

None

**BUDGET IMPACT:**

The funding for this service will be charged to the Shade Tree Fund.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors accept the proposal from Curt Eshleman, Certified Forester, Timberlink Consulting LLC, dated April 5, 2017, to perform risk assessment of the ash tree resources located in various areas of the Township's park and open space properties for damage as a result of the Emerald Ash Borer at the hourly rate of \$75.00 per hour.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the proposal from Curt Eshleman, Certified Forester, Timberlink Consulting LLC, dated April 5, 2017, to perform risk assessment of the ash tree resources located in various areas of the Township's park and open space properties for damage as a result of the Emerald Ash Borer at the hourly rate of \$75.00 per hour.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE:

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent
Candyce Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank Bartle, Esq.

# TIMBERLINK CONSULTING, LLC

A Professional Forestry Consulting Company

## PROPOSAL

**DATE:** April 5, 2017

**TO:** Montgomery Township, Attn. Mary Ann McConnell

**FROM:** Curt Eshleman, Timberlink Consulting, LLC

**SITE:** Various Open Space properties, located in  
Montgomery Township, Montgomery County, Pennsylvania.

### **TIMBERLINK WILL PROVIDE:**

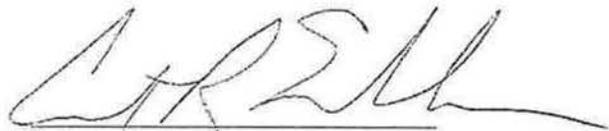
Risk assessment of the ash resource as a result of the Emerald Ash Borer (EAB) located in various areas of Montgomery Township park and open space properties. Mark high risk trees along property adjoiners, trails, roads, and sidewalks. Marked trees will be taken down safely by contractors selected and directed by Township.

### **TERMS:**

\$75.00 hourly rate

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Montgomery Township



Timberlink Consulting, LLC  
Curtis R. Eshleman as managing  
member

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2990 Yorkshire Road • Doylestown, PA 18902

Office: 215.348.7557 • Fax: 215.489.1083 • Cell: 215.262.5384

JOCKESH@comcast.net

Printed on recycled paper 



**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

**SUBJECT:** Consider Construction Escrow Release #5 – LDS#664OHB - Maple Brook Estates

**MEETING DATE:** April 24, 2017

**ITEM NUMBER:** #13

**MEETING/AGENDA:** WORK SESSION      ACTION XX      NONE

**REASON FOR CONSIDERATION:** Operational: XX    Information:    Discussion:    Policy:

**INITIATED BY:** Bruce Shoupe  
Director of Planning and Zoning

**BOARD LIAISON:** Candyce Fluehr Chimera  
Chairman

**BACKGROUND:**

Attached is a construction escrow release for Maple Brook Estates as recommended by the Township Engineer. The original amount of the escrow was \$1,018,665.65, held as a Performance Bond. This release is in the amount of \$216,637.82. This is the fifth escrow release for this project. The new balance would be \$151,149.17.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:** None

**PREVIOUS BOARD ACTION:** None

**ALTERNATIVES/OPTIONS:**

Approve or not approve the construction escrow release.

**BUDGET IMPACT:** None.

**RECOMMENDATION:**

That this construction escrow be released.

**MOTION/RESOLUTION:**

The Board of Supervisors hereby authorize a construction escrow release #5 in the amount of \$216,637.82, as recommended by the Township Engineer for LDS#664OHB Maple Brook Estates.

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

**ROLL CALL:**

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Richard E. Miniscalco	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

**RELEASE OF ESCROW FORM**

Russell S. Dunlevy, P.E.  
Executive Vice President  
Gilmore & Associates, Inc.  
65 East Butler Avenue, Suite 100  
New Britain, PA 18901  
215-345-4330

Date: 03/20/2017

Development: Maple Brook Estates - LD/S #664OHB  
Release #: 5

G&A Project #: 2011-12033

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$367,786.99. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

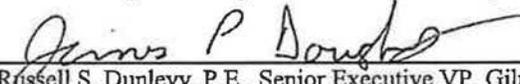
**ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.**

Mr. Lawrence Gregan  
Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Date: 04/18/2017

Dear Mr. Gregan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$216,637.82 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 FOR PSD  
Russell S. Dunlevy, P.E., Senior Executive VP, Gilmore & Associates, Inc.

Resolution # \_\_\_\_\_

WHEREAS, a request for release of escrow was received from Lennar for Maple Brook Estates - LD/S #664OHB, in the amount of \$367,786.99, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$216,637.82; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$216,637.82; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.  
BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Performance Bond with Montgomery Township in total sum of \$1,018,665.65 pursuant to a signed Land Development Agreement and that \$650,878.66 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$151,149.17 in escrow.

MOTION BY: \_\_\_\_\_  
SECOND BY: \_\_\_\_\_  
DATED: \_\_\_\_\_  
RELEASED BY: \_\_\_\_\_  
Department Director

VOTE: \_\_\_\_\_



**ESCROW STATUS REPORT**

**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Maple Brook Estates - LD/S #664OHB	TOTAL CONSTRUCTION:	\$ 926,059.68	ORIGINAL ESCROW AMOUNT:	\$ 1,018,665.65
PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97	AMOUNT OF THIS RELEASE:	\$ 216,637.82
PROJECT OWNER:	Orleans Homes	TOTAL ESCROW POSTED:	\$ 1,018,665.65	PRIOR ESCROW RELEASED:	\$ 650,878.66
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	TOTAL ESCROW RELEASED TO DATE:	\$ 867,516.48
ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
TYPE OF SECURITY:	Performance Bond No. 1096854	RELEASE NO.:	5	MAINTENANCE BOND AMOUNT:	\$ 138,908.95
AGREEMENT DATE:		RELEASE DATE:	18-Apr-2017		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	TOTAL		TOTAL		TOTAL		QUANTITY
			PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>I. <u>SITE PREPARATION/DEMOLITION</u></b>											
1. Tree Protection Fence	LF	895	\$ 2.55	\$ 2,282.25	0	\$ -	895.00	\$ 2,282.25	0.00	\$ -	
2. General Clearing and Grubbing	LS	1	\$ 4,000.00	\$ 4,000.00	0	\$ -	1.00	\$ 4,000.00	0.00	\$ -	
<b>II. <u>EROSION &amp; SEDIMENT CONTROL</u></b>											
<b>1. Inlet Protection</b>											
A. Silt Sacks	EA	15	\$ 127.50	\$ 1,912.50	0	\$ -	15.00	\$ 1,912.50	0.00	\$ -	
B. Paved Berm	EA	17	\$ 127.50	\$ 2,167.50	17	\$ 2,167.50	17.00	\$ 2,167.50	0.00	\$ -	
<b>2. Silt Fence</b>											
A. 18" Silt Fence	LF	98	\$ 2.34	\$ 229.32	0	\$ -	98.00	\$ 229.32	0.00	\$ -	
B. 30" Silt Fence	LF	1,030	\$ 3.83	\$ 3,944.90	0	\$ -	1,030.00	\$ 3,944.90	0.00	\$ -	
C. Super Silt Fence	LF	365	\$ 7.50	\$ 2,737.50	0	\$ -	365.00	\$ 2,737.50	0.00	\$ -	
3. Rock Construction Entrance	SF	3,964	\$ 1.53	\$ 6,064.92	0	\$ -	3,964.00	\$ 6,064.92	0.00	\$ -	
4. Rock Filter	EA	6	\$ 340.00	\$ 2,040.00	0	\$ -	6.00	\$ 2,040.00	0.00	\$ -	
5. Basin Baffle (SSF)	LF	165	\$ 10.00	\$ 1,650.00	0	\$ -	165.00	\$ 1,650.00	0.00	\$ -	
6. Sediment Basin Construction (temp. pipes, riser and rip-rap)	LS	1	\$ 7,554.00	\$ 7,554.00	0	\$ -	1.00	\$ 7,554.00	0.00	\$ -	
7. Temporary Seeding	LS	1	\$ 6,700.00	\$ 6,700.00	0	\$ -	1.00	\$ 6,700.00	0.00	\$ -	
8. Pumped Water Filter Bag	EA	1	\$ 500.00	\$ 500.00	0	\$ -	1.00	\$ 500.00	0.00	\$ -	
9. Concrete Washout Area	LS	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1.00	\$ 1,000.00	0.00	\$ -	
<b>10. Swale Protection</b>											
A. NAG S75	SY	200	\$ 5.70	\$ 1,140.00	200	\$ 1,140.00	200.00	\$ 1,140.00	0.00	\$ -	
B. NAG SC250	SY	280	\$ 6.22	\$ 1,741.60	280	\$ 1,741.60	280.00	\$ 1,741.60	0.00	\$ -	
<b>III. <u>EARTHWORK</u></b>											
<b>1. Site Work</b>											
A. Topsoil Cut & Stockpile (12")	CY	15,365	\$ 2.25	\$ 34,571.25	0	\$ -	15,365.00	\$ 34,571.25	0.00	\$ -	
B. Restrip Sediment Basin 6"	CY	1,534	\$ 2.25	\$ 3,451.50	1,534	\$ 3,451.50	1,534.00	\$ 3,451.50	0.00	\$ -	



**ESCROW STATUS REPORT**

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	Maple Brook Estates - LD/S #664OHB	TOTAL CONSTRUCTION:	\$ 926,059.68	ORIGINAL ESCROW AMOUNT:	\$ 1,018,665.65
PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97		
PROJECT OWNER:	Orleans Homes	TOTAL ESCROW POSTED:	\$ 1,018,665.65	AMOUNT OF THIS RELEASE:	\$ 216,637.82
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR ESCROW RELEASED:	\$ 650,878.66
ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL ESCROW RELEASED TO DATE:	\$ 867,516.48
TYPE OF SECURITY:	Performance Bond No. 1096854			BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
AGREEMENT DATE:		RELEASE NO.:	5	MAINTENANCE BOND AMOUNT:	\$ 138,908.95
		RELEASE DATE:	18-Apr-2017		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	TOTAL		TOTAL		TOTAL		QUANTITY
			PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>III. EARTHWORK (con't)</b>											
<b>2. Roadway (Interior)</b>											
A. Grading	SF	66,418	\$ 0.03	\$ 1,992.54	0	\$ -	66,418.00	\$ 1,992.54	0.00	\$ -	
B. Cut To Fill	CY	1,317	\$ 2.25	\$ 2,963.25	0	\$ -	1,317.00	\$ 2,963.25	0.00	\$ -	
C. Compaction	CY	1,160	\$ 1.23	\$ 1,426.80	0	\$ -	1,160.00	\$ 1,426.80	0.00	\$ -	
D. Topsoil 6" (ROW & Slopes)	CY	483	\$ 3.02	\$ 1,458.66	0	\$ -	483.00	\$ 1,458.66	0.00	\$ -	
E. Rake & Seed (ROW & Slopes)	SF	26,070	\$ 0.06	\$ 1,564.20	0	\$ -	26,070.00	\$ 1,564.20	0.00	\$ -	
<b>3. Basins</b>											
A. Grading	SF	56,033	\$ 0.03	\$ 1,680.99	0	\$ -	56,033.00	\$ 1,680.99	0.00	\$ -	
B. Cut To Fill	CY	3,311	\$ 2.25	\$ 7,449.75	0	\$ -	3,311.00	\$ 7,449.75	0.00	\$ -	
C. Compaction	CY	1,510	\$ 1.23	\$ 1,857.30	0	\$ -	1,510.00	\$ 1,857.30	0.00	\$ -	
D. Keyway	CY	441	\$ 4.68	\$ 2,063.88	0	\$ -	441.00	\$ 2,063.88	0.00	\$ -	
E. Topsoil 6"	CY	851	\$ 3.02	\$ 2,570.02	426	\$ 1,286.52	851.00	\$ 2,570.02	0.00	\$ -	
F. Rake & Seed	SF	45,698	\$ 0.06	\$ 2,741.88	17256	\$ 1,035.36	45,698.00	\$ 2,741.88	0.00	\$ -	
<b>4. Lawns &amp; Walks</b>											
A. Grading	SF	194,536	\$ 0.03	\$ 5,836.08	97268	\$ 2,918.04	194,536.00	\$ 5,836.08	0.00	\$ -	
B. Cut To Fill	CY	3,527	\$ 2.25	\$ 7,935.75	1764	\$ 3,969.00	3,527.00	\$ 7,935.75	0.00	\$ -	
C. Compaction	CY	5,811	\$ 1.23	\$ 7,147.53	2906	\$ 3,574.38	5,811.00	\$ 7,147.53	0.00	\$ -	
D. Topsoil 6"	CY	3,622	\$ 3.02	\$ 10,938.44	3622	\$ 10,938.44	3,622.00	\$ 10,938.44	0.00	\$ -	
E. Rake & Seed	SF	195,608	\$ 0.06	\$ 11,736.48	90608	\$ 5,436.48	195,608.00	\$ 11,736.48	0.00	\$ -	
<b>5. Open Space</b>											
A. Grading	SF	31,405	\$ 0.03	\$ 942.15	0	\$ -	28,000.00	\$ 840.00	3,405.00	\$ 102.15	
B. Cut To Fill	CY	26	\$ 2.25	\$ 58.50	0	\$ -	23.00	\$ 51.75	3.00	\$ 6.75	
C. Compaction	CY	1,400	\$ 1.23	\$ 1,722.00	0	\$ -	1,250.00	\$ 1,537.50	150.00	\$ 184.50	
D. Topsoil 6"	CY	584	\$ 3.02	\$ 1,763.68	0	\$ -	525.00	\$ 1,585.50	59.00	\$ 178.18	
E. Rake & Seed	SF	31,527	\$ 0.06	\$ 1,891.62	0	\$ -	20,000.00	\$ 1,200.00	11,527.00	\$ 691.62	



**ESCROW STATUS REPORT**

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	Maple Brook Estates - LD/S #664OHB	TOTAL CONSTRUCTION:	\$ 926,059.68	ORIGINAL ESCROW AMOUNT:	\$ 1,018,665.65
PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97	AMOUNT OF THIS RELEASE:	\$ 216,637.82
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ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
TYPE OF SECURITY:	Performance Bond No. 1096854	RELEASE NO.:	5	MAINTENANCE BOND AMOUNT:	\$ 138,908.95
AGREEMENT DATE:		RELEASE DATE:	18-Apr-2017		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY
			PRICE	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
<b>IV. STORM SEWER</b>											
<b>1. Pipe</b>											
A. 4" Header System	LF	824	\$ 9.35	\$ 7,704.40	824	\$ 7,704.40	824.00	\$ 7,704.40	0.00	\$ -	-
B. 18" RCP	LF	210	\$ 32.73	\$ 6,873.30	0	\$ -	210.00	\$ 6,873.30	0.00	\$ -	-
C. 30" RCP	LF	25	\$ 61.20	\$ 1,530.00	0	\$ -	25.00	\$ 1,530.00	0.00	\$ -	-
D. 29" x 45" ERCP	LF	64	\$ 114.75	\$ 7,344.00	0	\$ -	64.00	\$ 7,344.00	0.00	\$ -	-
E. 18" HDPE	LF	758	\$ 35.70	\$ 27,060.60	0	\$ -	758.00	\$ 27,060.60	0.00	\$ -	-
F. 18" HDPE Perf.	LF	268	\$ 35.70	\$ 9,567.60	0	\$ -	268.00	\$ 9,567.60	0.00	\$ -	-
G. 24" HDPE	LF	197	\$ 39.53	\$ 7,787.41	0	\$ -	197.00	\$ 7,787.41	0.00	\$ -	-
<b>2. Structures</b>											
A. 18" DW Endwall	EA	1	\$ 1,530.00	\$ 1,530.00	0	\$ -	1.00	\$ 1,530.00	0.00	\$ -	-
B. 24" DW Endwall	EA	1	\$ 2,040.00	\$ 2,040.00	0	\$ -	1.00	\$ 2,040.00	0.00	\$ -	-
C. 48" DW Endwall	EA	1	\$ 4,080.00	\$ 4,080.00	0	\$ -	1.00	\$ 4,080.00	0.00	\$ -	-
D. FES 18"	EA	1	\$ 1,487.50	\$ 1,487.50	0	\$ -	1.00	\$ 1,487.50	0.00	\$ -	-
<b>3. Inlets</b>											
<b>A. 4' Type 'C' Inlet</b>											
1. 0-4'	EA	8	\$ 1,147.50	\$ 9,180.00	0	\$ -	8.00	\$ 9,180.00	0.00	\$ -	-
2. 0-6'	EA	3	\$ 1,402.50	\$ 4,207.50	0	\$ -	3.00	\$ 4,207.50	0.00	\$ -	-
3. 6-8'	EA	2	\$ 1,615.00	\$ 3,230.00	0	\$ -	2.00	\$ 3,230.00	0.00	\$ -	-
4. 8-10'	EA	2	\$ 1,827.50	\$ 3,655.00	0	\$ -	2.00	\$ 3,655.00	0.00	\$ -	-
<b>B. 4' Type 'M' Inlet</b>											
1. 0-4'	EA	2	\$ 1,177.25	\$ 2,354.50	0	\$ -	2.00	\$ 2,354.50	0.00	\$ -	-
2. 0-6'	EA	2	\$ 1,394.00	\$ 2,788.00	0	\$ -	2.00	\$ 2,788.00	0.00	\$ -	-
C. 6' Type 'M' Inlet w/Mod. Box 4-6'	EA	1	\$ 2,380.00	\$ 2,380.00	0	\$ -	1.00	\$ 2,380.00	0.00	\$ -	-
D. Bicycle Safe Grates	EA	20	\$ 229.50	\$ 4,590.00	0	\$ -	20.00	\$ 4,590.00	0.00	\$ -	-
E. 6' Storm Manhole 6-8'	EA	1	\$ 2,805.00	\$ 2,805.00	0	\$ -	1.00	\$ 2,805.00	0.00	\$ -	-
F. 24" Snout	EA	4	\$ 850.00	\$ 3,400.00	0	\$ -	4.00	\$ 3,400.00	0.00	\$ -	-
<b>4. Bio-Infiltration Basin</b>											
A. Bioretention Planting Soil	CY	607	\$ 27.00	\$ 16,389.00	607	\$ 16,389.00	607.00	\$ 16,389.00	0.00	\$ -	-
B. Wet Meadow Seeding Mixture	SF	8,187	\$ 0.15	\$ 1,228.05	8187	\$ 1,228.05	8,187.00	\$ 1,228.05	0.00	\$ -	-
C. Spilt Rail Fence	LF	635	\$ 25.00	\$ 15,875.00	635	\$ 15,875.00	635.00	\$ 15,875.00	0.00	\$ -	-
D. 4" Underdrain	LF	180	\$ 9.35	\$ 1,683.00	180	\$ 1,683.00	180.00	\$ 1,683.00	0.00	\$ -	-
E. 30" RCP O-Ring	LF	43	\$ 51.85	\$ 2,229.55	0	\$ -	43.00	\$ 2,229.55	0.00	\$ -	-



**ESCROW STATUS REPORT**

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	Maple Brook Estates - LD/S #664OHB	TOTAL CONSTRUCTION:	\$ 926,059.68	ORIGINAL ESCROW AMOUNT:	\$ 1,018,665.65
PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97		
PROJECT OWNER:	Orleans Homes	TOTAL ESCROW POSTED:	\$ 1,018,665.65	AMOUNT OF THIS RELEASE:	\$ 216,637.82
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR ESCROW RELEASED:	\$ 650,878.66
ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL ESCROW RELEASED TO DATE:	\$ 867,516.48
TYPE OF SECURITY:	Performance Bond No. 1096854			BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
AGREEMENT DATE:		RELEASE NO.:	5		
		RELEASE DATE:	18-Apr-2017	MAINTENANCE BOND AMOUNT:	\$ 138,908.95

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY
			PRICE	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
<b>V. STORM SEWER (con't)</b>											
F. Rip-Rap	TN	146	\$ 33.15	\$ 4,839.90	0	\$ -	146.00	\$ 4,839.90	0.00	\$ -	-
G. 6" FES Poly	EA	1	\$ 437.75	\$ 437.75	0	\$ -	1.00	\$ 437.75	0.00	\$ -	-
H. Outlet Structure	EA	1	\$ 3,825.00	\$ 3,825.00	1	\$ 3,825.00	1.00	\$ 3,825.00	0.00	\$ -	-
I. Antiseep Collars	EA	2	\$ 956.25	\$ 1,912.50	0	\$ -	2.00	\$ 1,912.50	0.00	\$ -	-
J. Enkamat Spillway	SF	2,413	\$ 1.96	\$ 4,729.48	0	\$ -	2,413.00	\$ 4,729.48	0.00	\$ -	-
K. 4" Gate Valve/Box	EA	1	\$ 850.00	\$ 850.00	1	\$ 850.00	1.00	\$ 850.00	0.00	\$ -	-
L. Basin Access Grading	SY	500	\$ 0.85	\$ 425.00	500	\$ 425.00	500.00	\$ 425.00	0.00	\$ -	-
<b>5. Rain Garden</b>											
A. Wet Meadow Seeding Mixture	SF	3,000	\$ 0.15	\$ 450.00	3000	\$ 450.00	3,000.00	\$ 450.00	0.00	\$ -	-
B. Amended Soil	CY	225	\$ 27.00	\$ 6,075.00	225	\$ 6,075.00	225.00	\$ 6,075.00	0.00	\$ -	-
C. Orange Construction Fence	LF	240	\$ 2.55	\$ 612.00	240	\$ 612.00	240.00	\$ 612.00	0.00	\$ -	-
D. 4" Underdrain	LF	140	\$ 9.35	\$ 1,309.00	140	\$ 1,309.00	140.00	\$ 1,309.00	0.00	\$ -	-
E. 6" PVC	LF	130	\$ 14.45	\$ 1,878.50	0	\$ -	130.00	\$ 1,878.50	0.00	\$ -	-
F. 6" FES Poly	EA	1	\$ 437.75	\$ 437.75	0	\$ -	1.00	\$ 437.75	0.00	\$ -	-
G. 4" Gate Valve/Box	EA	1	\$ 850.00	\$ 850.00	1	\$ 850.00	1.00	\$ 850.00	0.00	\$ -	-
<b>6. Infiltration Bed</b>											
A. Grading	SF	7,055	\$ 0.03	\$ 211.65	0	\$ -	7,055.00	\$ 211.65	0.00	\$ -	-
B. Excavate Trench	CY	2,091	\$ 3.19	\$ 6,670.29	0	\$ -	2,091.00	\$ 6,670.29	0.00	\$ -	-
C. Compaction	CY	1,699	\$ 4.34	\$ 7,373.66	0	\$ -	1,699.00	\$ 7,373.66	0.00	\$ -	-
D. Geotextile	SF	14,998	\$ 0.17	\$ 2,549.66	0	\$ -	14,998.00	\$ 2,549.66	0.00	\$ -	-
E. Stone	TN	795	\$ 20.40	\$ 16,218.00	0	\$ -	795.00	\$ 16,218.00	0.00	\$ -	-
F. Orange Construction Fence	LF	440	\$ 2.55	\$ 1,122.00	0	\$ -	440.00	\$ 1,122.00	0.00	\$ -	-
G. 4" Underdrain	LF	50	\$ 9.35	\$ 467.50	0	\$ -	50.00	\$ 467.50	0.00	\$ -	-
H. 4" Gate Valve/Box	EA	1	\$ 850.00	\$ 850.00	0	\$ -	1.00	\$ 850.00	0.00	\$ -	-
<b>VI. CONCRETE</b>											
1. Belgian Block Curb	LF	2,380	\$ 16.58	\$ 39,460.40	0	\$ -	2,380.00	\$ 39,460.40	0.00	\$ -	-
2. Concrete Curb	LF	90	\$ 17.26	\$ 1,553.40	0	\$ -	90.00	\$ 1,553.40	0.00	\$ -	-
3. Cut Subgrade for Curb	LF	2,273	\$ 1.28	\$ 2,909.44	0	\$ -	2,273.00	\$ 2,909.44	0.00	\$ -	-
4. Backfill Curb	LF	2,273	\$ 0.85	\$ 1,932.05	1493	\$ 1,269.05	2,273.00	\$ 1,932.05	0.00	\$ -	-
5. Concrete Sidewalk & Apron	SF	9,950	\$ 7.00	\$ 69,650.00	1720	\$ 12,040.00	9,950.00	\$ 69,650.00	0.00	\$ -	-
6. Curb Ramps	EA	5	\$ 1,200.00	\$ 6,000.00	3	\$ 3,600.00	5.00	\$ 6,000.00	0.00	\$ -	-



**ESCROW STATUS REPORT**

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	Maple Brook Estates - LD/S #664OHB	TOTAL CONSTRUCTION:	\$ 926,059.68	ORIGINAL ESCROW AMOUNT:	\$ 1,018,665.65
PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97		
PROJECT OWNER:	Orleans Homes	TOTAL ESCROW POSTED:	\$ 1,018,665.65	AMOUNT OF THIS RELEASE:	\$ 216,637.82
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR ESCROW RELEASED:	\$ 650,878.66
ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL ESCROW RELEASED TO DATE:	\$ 867,516.48
TYPE OF SECURITY:	Performance Bond No. 1096854			BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
AGREEMENT DATE:		RELEASE NO.:	5		
		RELEASE DATE:	18-Apr-2017	MAINTENANCE BOND AMOUNT:	\$ 138,908.95

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	TOTAL		TOTAL		TOTAL		QUANTITY
			PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>VII. PAVING</b>											
1. Interior											
A. Fine Grading	SY	4,700	\$ 0.68	\$ 3,196.00	0	\$ -	4,700.00	\$ 3,196.00	0.00	\$ -	
B. 3" Modified Stone Base	SY	4,700	\$ 5.95	\$ 27,965.00	0	\$ -	4,700.00	\$ 27,965.00	0.00	\$ -	
C. 5" HMA Base Course	SY	4,700	\$ 15.30	\$ 71,910.00	0	\$ -	4,700.00	\$ 71,910.00	0.00	\$ -	
D. 1-1/2" HMA Wearing Course	SY	4,700	\$ 6.80	\$ 31,960.00	4700	\$ 31,960.00	4,700.00	\$ 31,960.00	0.00	\$ -	
E. Curb & Joint Seal	LF	2,470	\$ 0.30	\$ 741.00	2470	\$ 741.00	2,470.00	\$ 741.00	0.00	\$ -	
<b>VIII. TRAFFIC CONTROL</b>											
1. 4" Striping (Interior)	LF	300	\$ 1.57	\$ 471.00	300	\$ 471.00	300.00	\$ 471.00	0.00	\$ -	
2. Traffic Signs	EA	9	\$ 212.50	\$ 1,912.50	3	\$ 637.50	9.00	\$ 1,912.50	0.00	\$ -	
3. Striping (Exterior)	LS	1	\$ 9,000.00	\$ 9,000.00	0	\$ -	1.00	\$ 9,000.00	0.00	\$ -	
<b>IX. LIGHTING</b>											
1. Site Lighting	LS	1	\$ 32,930.00	\$ 32,930.00	0	\$ -	0.00	\$ -	1.00	\$ 32,930.00	
<b>X. LANDSCAPING</b>											
<u>Shade Trees</u>											
1. Red Sunset Red Maple, 3" Cal.	EA	29	\$ 375.00	\$ 10,875.00	14	\$ 5,250.00	29.00	\$ 10,875.00	0.00	\$ -	
2. Sugar Maple, 3" Cal.	EA	32	\$ 375.00	\$ 12,000.00	16	\$ 6,000.00	32.00	\$ 12,000.00	0.00	\$ -	
3. Thornless Honeylocust, 3" Cal.	EA	28	\$ 375.00	\$ 10,500.00	17	\$ 6,375.00	28.00	\$ 10,500.00	0.00	\$ -	
4. Roundleaf Sweetgum, 3" Cal.	EA	18	\$ 375.00	\$ 6,750.00	9	\$ 3,375.00	18.00	\$ 6,750.00	0.00	\$ -	
5. Pin Oak, 3" Cal.	EA	17	\$ 375.00	\$ 6,375.00	10	\$ 3,750.00	17.00	\$ 6,375.00	0.00	\$ -	
6. Red Oak, 3" Cal.	EA	12	\$ 375.00	\$ 4,500.00	6	\$ 2,250.00	12.00	\$ 4,500.00	0.00	\$ -	
7. Greenspire Littleleaf Linden, 3" Cal.	EA	20	\$ 375.00	\$ 7,500.00	10	\$ 3,750.00	20.00	\$ 7,500.00	0.00	\$ -	
8. London Planetree, 3" Cal.	EA	34	\$ 375.00	\$ 12,750.00	22	\$ 8,250.00	34.00	\$ 12,750.00	0.00	\$ -	
<u>Evergreen Trees</u>											
9. Douglas Fir, 8' Min.	EA	31	\$ 275.00	\$ 8,525.00	16	\$ 4,400.00	31.00	\$ 8,525.00	0.00	\$ -	
10. Eastern White Pine, 8' Min.	EA	22	\$ 250.00	\$ 5,500.00	11	\$ 2,750.00	22.00	\$ 5,500.00	0.00	\$ -	
11. Green Giant Arborvitae, 8' Min.	EA	12	\$ 275.00	\$ 3,300.00	12	\$ 3,300.00	12.00	\$ 3,300.00	0.00	\$ -	



**ESCROW STATUS REPORT**

<u>SUMMARY OF ESCROW ACCOUNT</u>					
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PROJECT NO.:	2011-12033	TOTAL CONSTRUCTION CONTINGENCY:	\$ 92,605.97		
PROJECT OWNER:	Orleans Homes	TOTAL ESCROW POSTED:	\$ 1,018,665.65	AMOUNT OF THIS RELEASE:	\$ 216,637.82
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR ESCROW RELEASED:	\$ 650,878.66
ESCROW AGENT:		TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL ESCROW RELEASED TO DATE:	\$ 867,516.48
TYPE OF SECURITY:	Performance Bond No. 1096854			BALANCE AFTER CURRENT RELEASE:	\$ 151,149.17
AGREEMENT DATE:		RELEASE NO.:	5	MAINTENANCE BOND AMOUNT:	\$ 138,908.95
		RELEASE DATE:	18-Apr-2017		

ESCROW TABULATION					CURRENT RELEASE	RELEASED TO DATE	AVAILABLE FOR RELEASE	RELEASE REQ # 1	
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT	TOTAL	TOTAL		TOTAL		QUANTITY
			PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>XI. <u>LANDSCAPING (con't)</u></b>									
<i>Shrubs</i>									
12. Red Chokeberry, 24" Min.	EA	34	\$ 65.00	\$ 2,210.00	17	\$ 1,105.00	34.00	\$ 2,210.00	0.00 \$ -
13. Red Osier Dogwood, 24" Min.	EA	26	\$ 65.00	\$ 1,690.00	13	\$ 845.00	26.00	\$ 1,690.00	0.00 \$ -
14. Inkberry, 18" Min.	EA	28	\$ 65.00	\$ 1,820.00	14	\$ 910.00	28.00	\$ 1,820.00	0.00 \$ -
15. Winterberry, 24" Min	EA	26	\$ 65.00	\$ 1,690.00	15	\$ 975.00	26.00	\$ 1,690.00	0.00 \$ -
16. Northern Bayberry, 24" Min.	EA	60	\$ 65.00	\$ 3,900.00	49	\$ 3,185.00	60.00	\$ 3,900.00	0.00 \$ -
17. Arrowwood Viburnum, 24" Min.	EA	51	\$ 65.00	\$ 3,315.00	51	\$ 3,315.00	51.00	\$ 3,315.00	0.00 \$ -
18. Leatherleaf Viburnum, 24" Min.	EA	39	\$ 65.00	\$ 2,535.00	20	\$ 1,300.00	39.00	\$ 2,535.00	0.00 \$ -
<b>XII. <u>MISCELLANEOUS</u></b>									
1. Construction Stakeout	LS	1	\$ 30,000.00	\$ 30,000.00	0.33	\$ 9,900.00	1.00	\$ 30,000.00	0.00 \$ -
2. As-Built Surveys & Plans	LS	1	\$ 8,000.00	\$ 8,000.00	0	\$ -	0.00	\$ -	1.00 \$ 8,000.00
3. Monumentation	EA	71	\$ 200.00	\$ 14,200.00	0	\$ -	0.00	\$ -	71.00 \$ 14,200.00
4. Lot Pins	EA	30	\$ 75.00	\$ 2,250.00	0	\$ -	0.00	\$ -	30.00 \$ 2,250.00
<b>XIII. <u>LOWER STATE ROAD IMPROVEMENTS</u></b>									
1. Earthwork									
A. Grading	SF	18,730	\$ 0.09	\$ 1,685.70	0	\$ -	18,730.00	\$ 1,685.70	0.00 \$ -
B. Cut	CY	490	\$ 17.00	\$ 8,330.00	0	\$ -	490.00	\$ 8,330.00	0.00 \$ -
C. Fill	CY	140	\$ 8.50	\$ 1,190.00	0	\$ -	140.00	\$ 1,190.00	0.00 \$ -
D. Boxout	SY	960	\$ 2.34	\$ 2,246.40	0	\$ -	960.00	\$ 2,246.40	0.00 \$ -
E. Topsoil 6"	CY	170	\$ 6.80	\$ 1,156.00	0	\$ -	170.00	\$ 1,156.00	0.00 \$ -
F. Rake & Seed	SF	10,000	\$ 0.09	\$ 900.00	0	\$ -	10,000.00	\$ 900.00	0.00 \$ -
2. Storm Sewer									
A. Pipe									
1. 19" x 30" ERCP	LF	202	\$ 44.20	\$ 8,928.40	0	\$ -	202.00	\$ 8,928.40	0.00 \$ -
B. Structures									
1. 24" DW Endwall	EA	2	\$ 2,040.00	\$ 4,080.00	0	\$ -	2.00	\$ 4,080.00	0.00 \$ -



**ESCROW STATUS REPORT**

**SUMMARY OF ESCROW ACCOUNT**

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ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
					TOTAL		TOTAL		TOTAL		
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
<b>XIV. LOWER STATE ROAD IMPROVEMENTS (con't)</b>											
3. Paving											
A. Fine Grading	SY	960	\$ 0.85	\$ 816.00	0	\$ -	960.00	\$ 816.00	0.00	\$ -	
B. 8" Modified Stone Base	SY	960	\$ 8.50	\$ 8,160.00	0	\$ -	960.00	\$ 8,160.00	0.00	\$ -	
C. 8" BCBC	SY	960	\$ 30.60	\$ 29,376.00	0	\$ -	960.00	\$ 29,376.00	0.00	\$ -	
D. 2-1/2" HMA Binder Course	SY	960	\$ 8.93	\$ 8,572.80	0	\$ -	960.00	\$ 8,572.80	0.00	\$ -	
E. Tack & Sweep	SY	960	\$ 0.55	\$ 528.00	0	\$ -	960.00	\$ 528.00	0.00	\$ -	
F. 1-1/2" HMA Wearing Course	SY	960	\$ 7.23	\$ 6,940.80	0	\$ -	960.00	\$ 6,940.80	0.00	\$ -	
G. Key Cut	LF	135	\$ 1.70	\$ 229.50	0	\$ -	135.00	\$ 229.50	0.00	\$ -	
H. Neat Cut	LF	135	\$ 1.70	\$ 229.50	0	\$ -	135.00	\$ 229.50	0.00	\$ -	
I. Leveling	TN	1	\$ 76.50	\$ 76.50	0	\$ -	1.00	\$ 76.50	0.00	\$ -	
J. Joint Seal	LF	135	\$ 0.30	\$ 40.50	0	\$ -	135.00	\$ 40.50	0.00	\$ -	
K. Traffic Control	LS	1	\$ 1,275.00	\$ 1,275.00	0	\$ -	1.00	\$ 1,275.00	0.00	\$ -	
4. Traffic Control											
A. Signage & Pavement Markings	LS	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1.00	\$ 1,000.00	0.00	\$ -	
<b>XV. CONTINGENCY</b>											
		1	\$ 92,605.97	\$ 92,605.97	0	\$ -	0.00	\$ -	1.00	\$ 92,605.97	

ALYSON M. ZARRO  
alyson@rrhc.com  
Extension: 202



March 15, 2017

**Via Certified Mail (#7015 0640 0004 2999 1043)**

Board of Supervisors  
Montgomery Township  
c/o Lawrence J. Gregan  
Township Manager  
1001 Stump Rd  
Montgomeryville, PA 18936

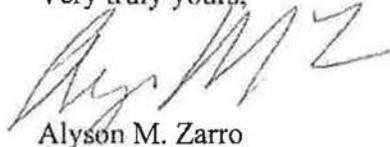
**Re: Lennar/Orleans/Maple Brook Estates**

Dear Mr. Gregan:

I am writing to you on behalf of OHB Homes, Inc. ("Orleans") and U.S. Home Corporation d/b/a Lennar in connection with the Maple Brook Estates residential development ("Development"). Pursuant to Section 510(a) of the Pennsylvania Municipalities Planning Code and Section 5 of the Land Development Agreement between the Township and Orleans dated October 15, 2013, I am writing to advise you that the improvements in the Development have been completed. In connection with completion of the improvements, Orleans and Lennar are requesting that the improvements be finally inspected and that Performance Bond No. 1096854 issued by Lexon Insurance Company be released to Orleans.

Please feel free to contact me with questions. Thank you for your attention to this matter.

Very truly yours,



Alyson M. Zarro

AMZ/kmr

cc: Jim Dougherty, Gilmore & Associates, Township Engineer (via certified mail)  
Sam Carlo, Lennar (via e-mail)  
Eric Henwood, Lennar (via e-mail)



# GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

**REVISED APRIL 19, 2017**

April 18, 2017

File No. 2011-12033

Mr. Lawrence Gregan, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Reference: Financial Security Release 5  
Maple Brook Estates – LD/S #664OHB

Dear Larry:

As requested by Montgomery Township by email dated March 20, 2017, we have reviewed the request for release of financial security for Maple Brook Estates as submitted by Riley Riper Hollin & Colagreco (RRHC) letter dated March 15, 2017. *This revised letter is issued to include the TPD letter dated March 21, 2017 noted below.*

This report is provided pursuant to Section 510 of the Pennsylvania Municipalities Code (MPC), which imposes strict time constraints on the Township Supervisors and the Township Engineer regarding response to the developer's request. Per the MPC requirements a copy of this report will be provided to the developer by certified or registered mail. We note the Board must notify the developer, within 15 days of receipt of this report, in writing by certified or registered mail of the action of the Board regarding this request.

Enclosed with this letter are the following:

- Release of Escrow Form (Release #5)
- Escrow Status Report (Release #5)
- RRHC Letter dated March 15, 2017
- G&A Letter dated March 9, 2017
- TPD Letter dated March 21, 2017
- B&J Letter dated April 17, 2017

At this time we recommend the items listed below be approved and an amount of \$216,637.82 be released from the developer's financial security.

Item #	Description	Unit	Quantity Completed	Unit Cost	Amount Recommended for Release
II.1.B	Inlet Protection: Paved Berm	EA	17	\$127.50	\$2,167.50
II.10.A	Swale Protection: NAG S75	SY	200	\$5.70	\$1,140.00
II.10.B	Swale Protection: NAG SC250	SY	280	\$6.22	\$1,741.60
III.1.B	Site Work: Restrip Sediment Basin 6"	CY	1534	\$2.25	\$3,451.50
III.3.E	Basins: Topsoil 6"	CY	426	\$3.02	\$1,286.52

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901  
Phone: 215-345-4330 | Fax: 215-345-8606  
www.gilmore-assoc.com

Item #	Description	Unit	Quantity Completed	Unit Cost	Amount Recommended for Release
III.3.F	Basins: Rake & Seed	SF	17256	\$0.06	\$1,035.36
III.4.A	Lawns & Walks: Grading	SF	97268	\$0.03	\$2,918.04
III.4.B	Lawns & Walks: Cut to Fill	CY	1764	\$2.25	\$3,969.00
III.4.C	Lawns & Walks: Compaction	CY	2906	\$1.23	\$3,574.38
III.4.D	Lawns & Walks: Topsoil 6"	CY	3622	\$3.02	\$10,938.44
III.4.E	Lawns & Walks: Rake & Seed	SF	90608	\$0.06	\$5,436.48
IV.1.A	Pipe: 4" Header System	LF	824	\$9.35	\$7,704.40
IV.4.A	Bio-Infiltration Basin: Bioretention Planting Soil	CY	607	\$27.00	\$16,389.00
IV.4.B	Bio-Infiltration Basin: Wet Meadow Seeding Mixture	SF	8187	\$0.15	\$1,228.05
IV.4.C	Bio-Infiltration Basin: Split Rail Fence	LF	635	\$25.00	\$15,875.00
IV.4.D	Bio-Infiltration Basin: 4" Underdrain	LF	180	\$9.35	\$1,683.00
V.4.H	Bio-Infiltration Basin: Outlet Structure	EA	1	\$3,825.00	\$3,825.00
V.4.K	Bio-Infiltration Basin: 4" Gate Valve/Box	EA	1	\$850.00	\$850.00
V.4.L	Bio-Infiltration Basin: Basin Access Grading	SY	500	\$0.85	\$425.00
V.5.A	Rain Garden: Wet Meadow Seeding Mixture	SF	3000	\$0.15	\$450.00
V.5.B	Rain Garden: Amended Soil	CY	225	\$27.00	\$6,075.00
V.5.C	Rain Garden: Orange Construction Fence	LF	240	\$2.55	\$612.00
V.5.D	Rain Garden: 4" Underdrain	LF	140	\$9.35	\$1,309.00
V.5.G	Rain Garden: 4" Gate Valve/Box	EA	1	\$850.00	\$850.00
VI.4	Backfill Curb	LF	1493	\$0.85	\$1,269.05
VI.5	Concrete Sidewalk & Apron	SF	1720	\$7.00	\$12,040.00
VI.6	Curb Ramps	EA	3	\$1,200.00	\$3,600.00
VII.1.E	Interior: 1-1/2" HMA Wearing Course	SY	4700	\$6.80	\$31,960.00
VII.1.D	Interior: Curb & Joint Seal	LF	2470	\$0.30	\$741.00
VIII.1.	4" Striping (interior)	LF	300	\$1.57	\$471.00
VIII.2	Traffic Signs	EA	3	\$212.50	\$637.50
X.1	Shade Trees: Red Sunset Red Maple, 3" Cal.	EA	14	\$375.00	\$5,250.00
X.2	Shade Trees: Sugar Maple, 3" Cal.	EA	16	\$375.00	\$6,000.00
X.3	Shade Trees: Thornless Honeylocust, 3" Cal.	EA	17	\$375.00	\$6,375.00
X.4	Shade Trees: Roundleaf Sweetgum, 3" Cal.	EA	9	\$375.00	\$3,375.00
X.5	Shade Trees: Pin Oak, 3" Cal.	EA	10	\$375.00	\$3,750.00
X.6	Shade Trees: Red Oak, 3" Cal.	EA	6	\$375.00	\$2,250.00
X.7	Shade Trees: Greenspire Littleleaf Linden, 3" Cal.	EA	10	\$375.00	\$3,750.00
X.8	Shade Trees: London Planetree, 3" Cal.	EA	22	\$375.00	\$8,250.00
X.9	Evergreen Trees: Douglas Fir, 8' Min.	EA	16	\$275.00	\$4,400.00
X.10	Evergreen Trees: Eastern White Pine, 8' Min.	EA	11	\$250.00	\$2,750.00
X.11	Evergreen Trees: Green Giant Arborvitae, 8' Min.	EA	12	\$275.00	\$3,300.00
X.12	Shrubs: Red Chokeberry, 24" Min.	EA	17	\$65.00	\$1,105.00
X.13	Shrubs: Red Osier Dogwood, 24" Min.	EA	13	\$65.00	\$845.00
X.14	Shrubs: Inkberry, 18" Min.	EA	14	\$65.00	\$910.00
X.15	Shrubs: Winterberry, 24" Min	EA	15	\$65.00	\$975.00
X.16	Shrubs: Northern Bayberry, 24" Min.	EA	49	\$65.00	\$3,185.00
X.17	Shrubs: Arrowwood Viburnum, 24" Min.	EA	51	\$65.00	\$3,315.00
X.18	Shrubs: Leatherleaf Viburnum, 24" Min.	EA	20	\$65.00	\$1,300.00
XII.1	Construction Stakeout	LS	0.33	\$30,000.00	\$9,900.00
<b>TOTAL AMOUNT RECOMMENDED FOR RELEASE</b>					<b>\$216,637.82</b>

We recommend the following items be rejected and not released from the developer's financial security for the reasons stated.

Item #	Description	Reason for Rejection
III.A	Open Space: Grading	Several pipes within the Open Space appear to be sloped in the wrong direction per the as-built plan. Correction may require disturbance and restoration of the open space area.
III.B	Open Space: Cut to Fill	
III.C	Open Space: Compaction	
III.D	Open Space: Topsoil 6"	
III.E	Open Space: Rake & Seed	
IX.1	Site Lighting	Several lights are not set the required distance behind the curb.
XII.2	As-Built Surveys & Plans	Refer to our March 9, 2017 letter for deficiencies regarding the as-built plans.
XII.3	Monumentation	The final approved as-built plans are required to verify monumentation and lot pins
XII.4	Lot Pins	
XV	Contingency	Released upon certification of completion and receipt of Maintenance Bond

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

  
James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

JPD/sl

Enclosures: As Referenced

- cc: Bruce S. Shoupe, Director of Planning and Zoning (via email only)  
Marita A. Stoerle, Development Coordinator - Montgomery Township (via email only)  
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC (via email only)  
Kevin Johnson, P.E. - Traffic Planning & Design, Inc. (via email only)  
Judith Stern Goldstein, ASLA, R.L.A. - Boucher & James, Inc. (via email only)  
Eric J. Henwood, Land Development Manager – Lennar (via certified mail and email)  
Sam Carlo, Lennar (via certified mail and email)  
Alyson M. Zarro, Esq. - Riley Riper Hollin & Colagreco (via certified mail and email)



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

March 9, 2017

File No. 2011-12033

Bruce S. Shoupe, Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Maple Brook Estates – LD/S #664  
Site As-Built Review #1

Dear Bruce:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the As-Constructed Utility Record Plan of Maple Brook Estates, prepared by Carroll Engineering Corporation (10 sheets), dated August 16, 2016, last revised November 11, 2016. The following items should be addressed prior to resubmission.

1. The As-Built plans should be signed and sealed by a Professional Land Surveyor.
2. As-Built site grading shall be added for the overall site to verify drainage patterns are as intended.
3. Additional information shall be provided for Parcel "A" Open Space. This should include topography and limits of the infiltration area.
4. Grading completed on the MTMSA parcel adjacent to Parcel "C" Open Space shall be included on the plan.
5. Sidewalk shall be shown on the plans.
6. As-built site lighting shall be included on the plans.
7. All survey monumentation and/or lot pins shall be indicated on the plan.
8. The profiles provided show the pre-construction existing elevations of the site and the proposed elevations. These data lines shall be replaced with the actual site elevations constructed.
9. It appears that Inlet pipe runs 17 to 11 and 3 to 11 are pitched in the wrong direction changing the designed hydraulic flow pattern. Please verify the information on the submitted plan.
10. The invert elevation for EW2 is shown as 278.93 in the plan view. The elevations in the profile shall be verified and corrected as needed.
11. OS1 was to have an underdrain and invert out elevation of 282.00. The invert out elevation as depicted on the plans is 280.87 and the profile as 280.37. The underdrain invert elevation is depicted as 280.37. The location of the underdrain shall be depicted on the plan. The storm pipe run from OS1 to MH1 has a depicted slope of 0.0100 ft/ft. When using the invert elevations the slope is calculated to be 0.0200 ft/ft. Clarification shall be provided on the actual invert elevations.

BUILDING ON A FOUNDATION OF EXCELLENCE

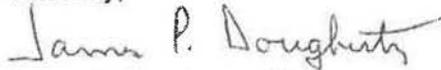
65 E. Butler Avenue | Suite 100 | New Britain, PA 18901 Phone: 215-345-4330 | Fax: 215-345-8606  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)

12. We defer review of the as-built water and sanitary sewer systems to the water and sewer authorities, respectively.

13. We defer review of features within the state right of way to PennDOT.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.  
Senior Project Manager  
Gilmore & Associates, Inc.

JPD/SW/sl

cc: Marita A. Stoerle, Development Coordinator – Montgomery Township  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Eric Henwood, Lennar Corporation  
Brian Dusault, Construction Services Manager – Gilmore & Associates, Inc.



TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

**March 21, 2017**

Mr. Bruce S. Shoupe – Township Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

**RE: Maple Brook Estates Lighting Inspection**

Maple Brook Estates - LD/S #664

*Montgomery Township, Montgomery County, PA*

TPD No. MOTO.00042

Dear Bruce:

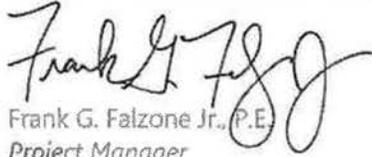
In our role as Township Traffic/Street Lighting Engineer, Traffic Planning and Design, Inc. (TPD) has completed visual lighting observations of the Maple Brook Estates street lighting. TPD performed daytime and nighttime street lighting inspections. The daytime visual observations were conducted on March 13, 2017 and the nighttime visual observations were conducted on March 20, 2017. The purpose of these observations was to follow-up the September 10, 2014 and August 24, 2016 inspections, where it was found that the installed street lights did not meet the current Montgomery Township Street Lighting Specifications. Based on TPD's visual observations, we offer the following comments:

1. All street lighting fixtures installed meet the Montgomery Township Street Light Specification for luminaire and pole specifications,
2. Nearly all street lighting fixtures were installed flush with the curb and thus do not comply with Section 11: Drawings (Page 32 of 32) of the Montgomery Township Street Light Specification for typical colonial fixture locations which requires a minimum 6 inch offset to the street side face of adjacent curb. A picture of one such fixture is attached as Photo No. 1.
3. Nearly all street lighting poles were installed within 16 inches of the curb and thus do not comply with Section 11: Drawings (Page 20 of 32) of the Montgomery Township Street Light Specification for base/conduit/junction box interconnection which requires a minimum 20 inch offset to the back of adjacent curb.
4. Ten (10) of the twelve (12) streetlights were found to be operating as expected, however,
  - a. As indicated in the attached photo (Photo No. 2), the third streetlight from the SR 0152 entrance, at the intersection of Road 'A' and Road 'B', has a photocell that did not appear to be installed properly as the light was non-operational during the nighttime observations,
  - b. As indicated in the attached photo (Photo No. 3), the streetlight adjacent to the Road 'A' Parking Lot was not operating as expected, as it was on during both the daytime and nighttime observations.

Mr. Bruce S. Shoupe  
March 21, 2017

We reserve the right to make additional comments as additional information is submitted. Please call if you have any questions.

Sincerely,  
TRAFFIC PLANNING AND DESIGN, INC.



Frank G. Falzone Jr., P.E.  
Project Manager  
FFalzone@TrafficPD.com

Enclosures: (3)

CC: Larry Gregan, Township Manager  
Marita Stoerrle, Township Development Coordinator  
Kevin Costello, Township Public Works Director  
Russ Dunlevy, P.E., Township Engineer  
Eric Henwood – Lennar  
Kevin L. Johnson, P.E., TPD  
Eric Hammond, TPD

Mr. Bruce S. Shoupe  
March 21, 2017

Photo No. 1



Mr. Bruce S. Shoupe  
March 21, 2017

Photo No. 2



Mr. Bruce S. Shoupe  
March 21, 2017

Photo No. 3





**Boucher & James, Inc.**  
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY  
INNOVATIVE ENGINEERING

Fountainville Professional Building  
1456 Feiry Road, Building 500  
Doylestown, PA 18901  
215-345-9400  
Fax 215-345-9401

2738 Rimrock Drive  
Stroudsburg, PA 18360  
570-629-0300  
Fax 570-629-0306

559 Main Street, Suite 230  
Bethlehem, PA 18018  
610-419-9407  
Fax 610-419-9408  
[www.bjeengineers.com](http://www.bjeengineers.com)

April 17, 2017

Mr. James P. Dougherty, P.E.  
Gilmore & Associates, Inc.  
65 E. Butler Ave. Suite 100  
New Britain, PA 18901

**SUBJECT: MAPLE BROOK ESTATES (PILEGGI TRACT)  
START OF MAINTENANCE LANDSCAPE INSPECTION 03  
TOWNSHIP LD/S NO. 664  
PROJECT NO. 1255265R**

Dear Mr. Dougherty:

Please be advised that on April 11, 2017, I conducted an inspection of landscaping installed at Maple Brook Estates as requested in the attached letter dated March 15, 2017, in accordance with the approved plans, prepared by Charles E. Shoemaker, Inc. and InFocus Planning, Dated November 30, 2012 and last revised May 21, 2013.

All landscape material has been provided in accordance with the approved landscape plans, and is of acceptable size, species and condition to begin the maintenance period. The maintenance period for landscaping will begin **upon authorization of the Board of Supervisors** at their regularly scheduled meeting. Please do not hesitate to contact me if you have any questions or require further information.

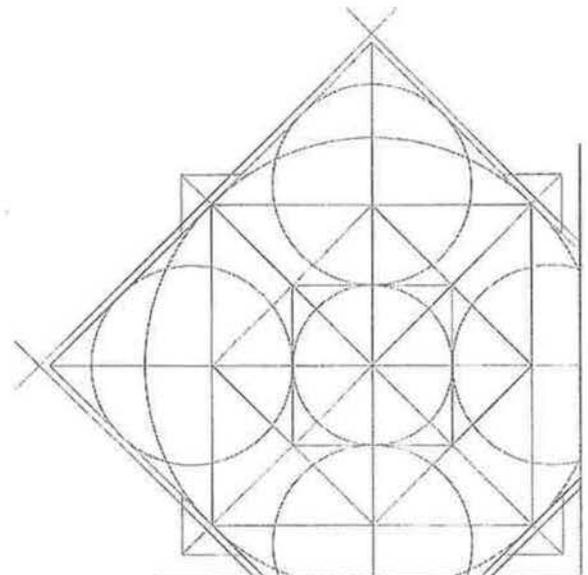
Sincerely,

Valerie L. Liggett, ASLA, R.L.A.  
ISA Certified Arborist®  
Planner/Landscape Architect

VLL/kam

ec: Board of Supervisors  
Lawrence Gregan, Township Manager  
Bruce Shoupe, Director of Planning and Zoning  
Marita Stoerle, Development Coordinator  
Marianne McConnell, Deputy Zoning Officer  
Eric J. Henwood, Lennar  
Scott Consoli, Realty Landscaping Corp.

P:\2012\1255265R\Documents\Correspondence\Letter.To.JDougherty.SOM03.doc



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Payment of Bills

MEETING DATE: April 24, 2017      ITEM NUMBER: #14

MEETING/AGENDA: WORK SESSION      ACTION XX      NONE

REASON FOR CONSIDERATION: Operational: XX    Information:    Discussion:    Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,  
Chairman of the Board of Supervisors

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BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
04/21/2017	01	67937	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	628.22
04/21/2017	01	67938	100000337	AAA CATERING	275.00
04/21/2017	01	67939	00000001	ACCIDENT RECONSTRUCTION JOURNAL	59.00
04/21/2017	01	67940	00000006	ACME UNIFORMS FOR INDUSTRY	252.10
04/21/2017	01	67941	MISC-FIRE	ADAM WEBSTER	40.00
04/21/2017	01	67942	100000174	AED PROFESSIONALS	1,975.00
04/21/2017	01	67943	00001202	AIRGAS, INC.	594.60
04/21/2017	01	67944	MISC-FIRE	ALEXANDER J DEANGELIS	45.00
04/21/2017	01	67945	MISC-FIRE	ANDREW WEINER	45.00
04/21/2017	01	67946	00000027	ARMOUR & SONS ELECTRIC, INC.	240.00
04/21/2017	01	67947	100000388	ASPEN MILL PROPERTIES, LLC	17,430.00
04/21/2017	01	67948	00904662	BARRACUDA NETWORKS, INC.	600.00
04/21/2017	01	67949	00906105	BATTERIES & BULBS	248.96
04/21/2017	01	67950	00001977	BENCHMARK PROFESSIONAL	590.00
04/21/2017	01	67951	00000043	BERGEY'S	359.40
04/21/2017	01	67952	MISC-FIRE	BILL WIEGMAN	150.00
04/21/2017	01	67953	100000369	BILL WILLIAMS	310.00
04/21/2017	01	67954	00000209	BOUCHER & JAMES, INC.	16,941.14
04/21/2017	01	67955	MISC-FIRE	BRANDON UZDZIENSKI	15.00
04/21/2017	01	67956	00001075	BROMM'S LULLABY FARM	145.00
04/21/2017	01	67957	00000071	CANON SOLUTIONS AMERICA, INC.	1,652.77
04/21/2017	01	67958	MISC-FIRE	CARL HERR	45.00
04/21/2017	01	67959	100000387	CAROL RITTING	100.00
04/21/2017	01	67960	00000231	CARROT-TOP INDUSTRIES INC.	244.83
04/21/2017	01	67961	00001601	CDW GOVERNMENT, INC.	4,874.41
04/21/2017	01	67962	00906086	CELIE MCVANUGH	400.00
04/21/2017	01	67963	100000221	COLMAR VETERINARY HOSPITAL	229.79
04/21/2017	01	67964	100000221	COLMAR VETERINARY HOSPITAL	19.20
04/21/2017	01	67965	00000363	COMCAST	682.85
04/21/2017	01	67966	00000335	COMCAST CORPORATION	1,407.05
04/21/2017	01	67967	00001891	CREATIVE PRODUCT SOURCING, INC.	418.01
04/21/2017	01	67968	MISC-FIRE	DAVID P BENNETT	15.00
04/21/2017	01	67969	00000629	DAVIDHEISER'S INC.	96.00
04/21/2017	01	67970	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	41.17
04/21/2017	01	67971	MISC	DELTA SERVICES GROUP, INC	62.36
04/21/2017	01	67972	00000125	DISCHELL, BARTLE DOOLEY	10,835.00
04/21/2017	01	67973	00000125	VOID	0.00
04/21/2017	01	67974	MISC	DL SOLUTIONS INC	205.29
04/21/2017	01	67975	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	182,621.67
04/21/2017	01	67976	100000007	E FORCE COMPLIANCE	2,500.00
04/21/2017	01	67977	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
04/21/2017	01	67978	100000383	ERIC BOLKS	45.00
04/21/2017	01	67979	00000161	EUREKA STONE QUARRY, INC.	237.91
04/21/2017	01	67980	00000169	FEDEX	63.90
04/21/2017	01	67981	00001466	FEDEX OFFICE	38.99
04/21/2017	01	67982	00001669	FIRST HOSPITAL LABORATORIES, INC.	65.20
04/21/2017	01	67983	00000428	FRANK MANAGEMENT, LLC	1,158.00
04/21/2017	01	67984	100000368	FREZ TANVIR	210.00
04/21/2017	01	67985	03214568	FULTON CARDMEMBER SERVICES	4,698.71
04/21/2017	01	67986	00001852	G.L. SAYRE, INC.	24.53
04/21/2017	01	67987	MISC-FIRE	GLEN ROETMAN	15.00
04/21/2017	01	67988	00001709	GOULDEY WELDING & FABRICATIONS, INC	515.10
04/21/2017	01	67989	100000210	GREEN GUARD FIRST AID & SAFETY	89.65
04/21/2017	01	67990	00000195	GTR	403.56
04/21/2017	01	67991	00000211	HAGEY COACH INC.	200.00
04/21/2017	01	67992	00000213	HAJOCA CORPORATION	82.70
04/21/2017	01	67993	00906083	HEAD START SPORTS, INC	270.00
04/21/2017	01	67994	100000162	HERMAN GOLDNER COMPANY, INC.	1,036.00
04/21/2017	01	67995	00000903	HOME DEPOT CREDIT SERVICES	879.16
04/21/2017	01	67996	00000903	VOID	0.00
04/21/2017	01	67997	00441122	HORSHAM CAR WASH	93.00
04/21/2017	01	67998	00000371	HOT FROG PRINT MEDIA, LLC	2,870.59
04/21/2017	01	67999	100000386	INTERNATIONAL CODE COUNCIL, INC.	42.00
04/21/2017	01	68000	00001639	ITI TRAILERS AND TRUCK BODIES, INC.	230.15
04/21/2017	01	68001	00000555	J & J TRUCK EQUIPMENT	350.57
04/21/2017	01	68002	MISC-FIRE	JOHN H. MOGENSEN	60.00
04/21/2017	01	68003	MISC-FIRE	JON WASHINGTON	75.00
04/21/2017	01	68004	00001571	JOSEPH MCGUIGAN	155.95
04/21/2017	01	68005	00906047	JULIE MCDONNELL	55.00
04/21/2017	01	68006	00000264	KENCO HYDRAULICS, INC.	436.08
04/21/2017	01	68007	03214591	KIMBALL MIDWEST	1,063.62
04/21/2017	01	68008	00000450	LANCASTER COUNTY FIREMEN'S ASSOC	276.45

Check Date	Bank	Check	Vendor	Vendor Name	Amount
04/21/2017	01	68009	00000271	LANSDALE CHRYSLER PLYMOUTH INC.	188.80
04/21/2017	01	68010	00001065	MAILLIE LLP	750.00
04/21/2017	01	68011	100000332	MARCY LYNCH FITNESS	525.00
04/21/2017	01	68012	00002021	MARRIOTT'S EMERGENCY EQUIPMENT	36.65
04/21/2017	01	68013	MISC-FIRE	MARY NEWELL	75.00
04/21/2017	01	68014	100000314	MATT REIMEL	9.54
04/21/2017	01	68015	100000381	MAUREEN MCMAHON	280.00
04/21/2017	01	68016	00000974	MCCARTHY AND COMPANY, PC	891.25
04/21/2017	01	68017	MISC-FIRE	MICHAEL SHEARER	15.00
04/21/2017	01	68018	MISC-FIRE	MIKE BEAN	30.00
04/21/2017	01	68019	100000389	MISTRAS GROUP, INC	775.00
04/21/2017	01	68020	100000188	MJ EARL	646.30
04/21/2017	01	68021	100000385	MOLLY MCDONNELL	33.16
04/21/2017	01	68022	00000540	MYSTIC PIZZA	261.00
04/21/2017	01	68023	00001381	NATIONAL DECALCRAFT CORP.	116.40
04/21/2017	01	68024	00000356	NORTH WALES WATER AUTHORITY	71.64
04/21/2017	01	68025	00000270	NYCE CRETE AND LANDIS CONCRETE	545.59
04/21/2017	01	68026	100000265	ONCE UPON A DREAM	238.00
04/21/2017	01	68027	MISC	OWENS & LEAPSON, P.C.	37.62
04/21/2017	01	68028	MISC-FIRE	PAUL R. MOGENSEN	115.00
04/21/2017	01	68029	00000397	PECO ENERGY	14,450.99
04/21/2017	01	68030	00000399	PECO ENERGY	9,307.30
04/21/2017	01	68031	00000595	PENN VALLEY CHEMICAL COMPANY	394.67
04/21/2017	01	68032	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	118.30
04/21/2017	01	68033	00000009	PETTY CASH	162.50
04/21/2017	01	68034	00000009	PETTY CASH	120.00
04/21/2017	01	68035	00000447	PETTY CASH - POLICE	96.47
04/21/2017	01	68036	MISC-FIRE	PHIL STUMP	15.00
04/21/2017	01	68037	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	131.60
04/21/2017	01	68038	00000345	PRINTWORKS & COMPANY, INC.	256.49
04/21/2017	01	68039	00000252	PURE CLEANERS	506.20
04/21/2017	01	68040	MISC-FIRE	RACHEL GIBSON	45.00
04/21/2017	01	68041	MISC-FIRE	RACHEL TROUTMAN	80.00
04/21/2017	01	68042	00906102	READY REFRESH	285.83
04/21/2017	01	68043	00000117	RIGGINS INC	1,215.23
04/21/2017	01	68044	00000115	RIGGINS, INC	87.36
04/21/2017	01	68045	00000610	RUBIN, GLICKMAN, STEINBERG AND	660.00
04/21/2017	01	68046	MISC-FIRE	RYAN CROUTHAMEL	30.00
04/21/2017	01	68047	00001573	SAFE KIDS WORLDWIDE	50.00
04/21/2017	01	68048	00000653	SCATTON'S HEATING & COOLING, INC.	2,376.54
04/21/2017	01	68049	00001030	SIGNAL CONTROL PRODUCTS, INC.	755.00
04/21/2017	01	68050	MISC	SPEEDWAY #06803	225.47
04/21/2017	01	68051	00000015	SPRINT	447.84
04/21/2017	01	68052	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	1,244.22
04/21/2017	01	68053	MISC-FIRE	STEVE SPLENDIDO	30.00
04/21/2017	01	68054	00000485	SYRENA COLLISION CENTER, INC.	750.00
04/21/2017	01	68055	00001982	TEMPLE UNIVERSITY - CJTP	1,500.00
04/21/2017	01	68056	MISC-FIRE	TOM HUGUENIN	30.00
04/21/2017	01	68057	00001984	TRAFFIC PLANNING AND DESIGN, INC.	8,065.78
04/21/2017	01	68058	100000391	TRAINING FORCE USA	199.00
04/21/2017	01	68059	00000506	TRANS UNION LLC	150.64
04/21/2017	01	68060	MISC-FIRE	TREVOR DALTON	15.00
04/21/2017	01	68061	00000500	U.S. BANK	135,627.74
04/21/2017	01	68062	00002062	UNITED ELECTRIC SUPPLY CO., INC.	128.23
04/21/2017	01	68063	03214643	UNWINED & PAINT	416.50
04/21/2017	01	68064	100000289	UPPER DUBLIN TOWNSHIP EDITS 2017	150.00
04/21/2017	01	68065	100000012	USA FOOTBALL	1,000.00
04/21/2017	01	68066	00000520	VALLEY POWER, INC.	180.00
04/21/2017	01	68067	00000040	VERIZON	139.99
04/21/2017	01	68068	MISC-FIRE	VINAY SETTY	75.00
04/21/2017	01	68069	MISC-FIRE	VINCE ZIRPOLI	210.00
04/21/2017	01	68070	100000392	VIRGINIA SOLIS	43.75
04/21/2017	01	68071	00001329	WELDON AUTO PARTS	329.42
04/21/2017	01	68072	100000384	WILLIAM DONOVAN	330.00
04/21/2017	01	68073	100000229	YOUNG REMBRANDTS BUXMOUNT - PA	935.00

01 TOTALS:

(2 Checks Voided)

Total of 135 Disbursements:

456,384.65

04/21/2017

Check List  
For Check Dates 04/11/2017 to 04/24/2017

Check Date	Name	Amount		
04/12/2017	STATE OF PA	State Tax Payment	\$	8,834.89
04/20/2017	BCG 401	401 Payment	\$	15,772.12
04/20/2017	BCG 457	457 Payment	\$	10,715.05
04/20/2017	PA SCDU	Withholding Payment	\$	1,406.43
04/20/2017	PBA	PBA Payment	\$	744.81
04/20/2017	UNITED STATES TREASURY	941 Tax Payment	\$	83,191.38
04/21/2017	BERKHEIMER	1st Qtr. EIT Payment	\$	19,918.54
04/21/2017	BERKHEIMER	1st Qtr. LST Payment	\$	1,246.00
Total Checks: 8			\$	141,829.22