



**Montgomery Township**  
**1001 Stump Road**  
**Montgomeryville, PA 18936**  
**Phone: 215-393-6900**  
**Fax: 215-855-6656**

**Block Party/Road Closing Request**

**ROAD CLOSING REQUESTS MUST BE SUBMITTED AT LEAST SEVEN (7) DAYS BEFORE THE DATE OF THE REQUESTED ROAD CLOSING.**

The road listed on this request may be closed to through traffic as long as provisions are made to interrupt your block party/road closing if an emergency vehicle needs to get through. Our Public Works Department will provide you with the appropriate "Road Closed" signs on or before the date of your road closing. These signs will be picked up the following week. The signs must be in place for the duration of your event and moved to the side of the road (onto the grass) when it is over.

*Please Note: You are responsible for the cleanup of debris on the closed street after the party is held. All noise (music, etc.) must be kept to a reasonable level throughout the day. Be courteous to nearby neighbors not in attendance. Please Note: Signing this form states you accept financial responsibility for these signs, if they are damaged or stolen.*

Montgomery Township will notify the Police Department, Public Works Department, VMSC Ambulance, and the Fire Department of Montgomery Township of the road closing. This permit is issued under authority of the Code of the Township of Montgomery, Chapter 222, Article I, Section 222-7.

**Please attach a map of showing area requested to be closed.**

**NAME OF REQUESTOR:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**DATE OF CLOSING:** \_\_\_\_\_ **RAIN DATE:** \_\_\_\_\_

**START TIME OF CLOSURE:** \_\_\_\_\_ **END TIME OF CLOSURE:** \_\_\_\_\_

**ROAD TO BE CLOSED:** \_\_\_\_\_ **ENTIRE LENGTH** **PORTION**

**PURPOSE OF ROAD CLOSURE:** \_\_\_\_\_

**HAVE ALL RESIDENTS ON THE STREET BEEN INVITED?** **YES** **NO**

**IS THIS A PRIVATE OR PUBLIC ROADWAY?** **PRIVATE** **PUBLIC**

**If it is a private roadway, please attach a letter permitting the closure from the HOA or Developer.**

**PLEASE HAVE THIS PERMIT AVAILABLE FOR INSPECTION ON THE DATE OF THE BLOCK PARTY.**

\_\_\_\_\_  
*Applicant* *Date*

\_\_\_\_\_  
*Carolyn McCreary* *Date*  
*Township Manager*