



AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
JULY 25, 2016

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Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Joseph P. Walsh

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of July 11, 2016 Meeting
6. Consider Volunteer Committee Member Appointment – CRC Steering Committee
7. Consider Volunteer Committee Member Resignation – Autumn Festival
8. Present Annual Donations- The PEAK Center
9. Auditor Presentation of 2015 Audit Results
10. Presentation of the 2016 2nd Quarter Budget Report
11. Consider Authorization to Pursue Advance Refunding of Bond Debt
12. Public Hearing – Text Amendment to BP Business Office and Professional District – Hawthorn Development, LLC
13. Consider Approval of Opinion and Order for Conditional Use #C-65 – Hawthorn Development LLC – Doylestown Pike
14. Consider Waiver of Grading Permit Fee- Montgomery Township Municipal Sewer Authority
15. Consider Authorization to Submit Applications – Traffic Signal Upgrades
 - a. Horsham Road (SR 0463) and Upper State Road (SR 2012) – “No Turn on Red” Sign
 - b. Horsham Road (SR 0463) and Stump Road (SR 2012) – “No Turn on Red” Sign
16. Consider Authorization to Amend the Social Media Policy
17. Consider Approval for the GaileyMurray Research Program for the CRC
18. Consider Approval for Fall 2016 Recreation Programs
19. Consider Waiver of Permit Fee for the use of the Windlestrae Park Soccer Fields by Montgomery United Soccer
20. Consider Approval of Time Change to 7:00pm for August 8, 2016 Board Action Meeting

21. Consider Authorizing the Township Solicitor to Intervene on Behalf of the Township in the Nappen Zoning Board Application to Oppose Only the Appeal of the Determination of the Zoning Officer and to Take No Position as to the Variance Request of the Applicant
22. Consider Payment of Bills
23. Other Business
24. Adjournment

Future Public Hearings/Meetings:

07-27-2016 @7:30pm – Shade Tree Commission
08-02-2016 @7:30pm – Zoning Hearing Board
08-08-2016 @7:00pm- Board of Supervisors Meeting

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: July 25, 2016

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: July 25, 2016

ITEM NUMBER: 44

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session prior to this Public Meeting and will summarize the matters discussed at these meetings.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

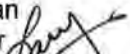
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for July 11, 2016

MEETING DATE: July 25, 2016 ITEM NUMBER: ~~#~~ 5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

Please contact Stacy Crandell on Monday, July 25, 2016 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

DRAFT

MINUTES OF MEETING MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS JULY 11, 2016

At 7:00 p.m. Chairman Joseph P. Walsh called to order the executive session. In attendance were Vice Chairman Candyce Fluehr Chimera and Supervisors Robert J. Birch and Jeffrey W. McDonnell. Supervisor Michael Fox was absent. Also in attendance were Lawrence Gregan and Frank Bartle, Esquire.

Chairman Joseph P. Walsh called the action meeting to order at 8:00 p.m. In attendance were Vice Chairman Candyce Fluehr Chimera and Supervisors Robert J. Birch and Jeffrey W. McDonnell. Supervisor Michael J. Fox was absent. Also in attendance were Frank Bartle, Esquire, Lawrence Gregan, Chief Scott Bendig, Rick Lesniak, Ami Tarburton, Ann Shade, Bruce Shoupe, Kevin Costello, Floyd Shaffer, Rich Grier and Deb Rivas.

Following the Pledge of Allegiance, Chairman Joseph P. Walsh called for a moment of silence for the Police Officers who were injured and killed in Dallas, Texas. Chairman Joseph P. Walsh also called for public comment from the audience.

Clifford Fitzgerald of 601 Ellison Drive requested an update on the schedule preparation and security guarantees regarding the unfinished improvements in the Montgomery Pointe and adjoining developments. Township Solicitor Frank R. Bartle, Esquire, reported that an agreement was reached between the Cutler Group and Montgomery Township that the Board will be considering for approval this evening. The agreement handled six particular items, including the timely completion of outstanding improvements; the Township's use of existing improvement guarantees; the developer to personally guarantee the Enclave Boulevard paving restoration; the posting of additional cash escrow; that the Enclave Boulevard improvements will take place at the expense of Mr. Cutler and not come from the amounts that are previously escrowed; and the six month extension of Montgomery Point Phase 2A's letter of credit.

Also under public comment, Rodney Thota of 213 Harley Court asked if the agreement reached with the Cutler Group included the Montgomery Knoll development. Specifically, Mr.

Thota was inquiring about Destiny Way and Harley Court. Mr. Bartle explained that the agreement included Enclave Boulevard and that the intersection of Destiny Way and Harley Court was a separate matter and not part of this agreement. The Board asked Director of Planning and Zoning Bruce Shoupe to contact Mr. Thota to determine his concerns regarding the Montgomery Knoll Development.

Solicitor Frank Bartle announced that the Board had met in an executive session prior to this meeting and discussed two matters of labor negotiations, one matter of personnel and one matter of potential litigation. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Joseph P. Walsh made a motion to approve the minutes of the June 27, 2016 Board of Supervisors meeting, and Vice Chairman Candyce Fluehr Chimera seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Vice Chairman Candyce Fluehr Chimera made a motion to approve the Amendment to the Montgomery Point Land Development Agreements phase 1, 2A, 2B and 3 and Montgomery Walk Land Development Agreements phase 1, 2A and 2B. The motion was seconded by Supervisor Robert J. Birch and adopted by a vote of 3 to 0, with Chairman Joseph P. Walsh abstaining from the vote.

Chief of Police J. Scott Bendig introduced the Township's newest Recruit Police Officer, Anthony Shearer. Mr. Shearer was selected as a top candidate from a recruiting process that included a written examination, a physical agility test, police oral review board, a background investigation, including a polygraph examination, neighborhood interviews, employer interviews, and a Public Safety Committee oral interview. Resolution #1 made by Chairman Joseph Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, appointed Anthony Shearer to the position of Recruit Police Officer in the Montgomery Township Police Department, effective July 12, 2016.

Chairman Joseph P. Walsh presented a donation check in the amount of \$1,500 to the

North Wales Library. Jayne Blackledge was present to accept the check on behalf of the North Wales Library and provide an update on the libraries activities.

Township Manager Lawrence J. Grogan reported that municipalities located in the Wissahickon Creek Watershed are obligated under the PA DEP's MS4 and NPDES programs to meet TMDL phosphorous limits which is believed to be technologically infeasible and not likely to result in improvements to the water quality of the Wissahickon Creek. Municipalities and wastewater treatment plant operators in Montgomery and Philadelphia counties recognize that for watersheds, such as the Wissahickon Creek Watershed which cross municipal boundaries, it would be better to participate in a collaborative effort to study and develop an alternative to the proposed EPA Total Phosphorus TMDL that will have a positive effect on water quality in the watershed. An Intergovernmental Cooperation Agreement has been created to move the study process forward. The Pennsylvania Environmental Council will undertake the study which will be funded in part with a \$1.2 million grant from the William Penn Foundation. The Township's local match would be \$12,500 over a two year basis. Proposed Ordinance #16-295 authorizes the Township to approve this agreement. Resolution #2 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, adopted Ordinance #16-295, approving participation in the Intergovernmental Cooperation Agreement Wissahickon Creek Alternative TMDL.

Director of Fire Services Richard Lesniak reported that while performing maintenance on Ladder 18, the service technician noted that hydraulic oil was leaking from the left rear outrigger jack cylinder. This equipment is used to stabilize the apparatus when the aerial ladder is in operation. In order to make the necessary repairs, the apparatus needs to be taken to Glick Fire Equipment Company, Inc., in Lancaster, PA. The cylinder needs to be removed from the vehicle and sent to a third party vendor who installs new seals. An estimate has been provided by the Glick Fire Company in the amount of \$5,566.00 to repair the outrigger with the truck being out of service for 6 weeks. In order to limit the time that the truck is out of service, he

recommend that both the left rear and right rear outrigger be completed at one time for a total cost of \$11,050. Resolution #3 made by Supervisor Robert J. Birch, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized Glick Fire Equipment Company, Inc. to repair both the left rear and the right rear outriggers on Ladder 18 at the estimated cost of \$11,050.

Director of Planning and Zoning Bruce Shoupe reported that the Board of Supervisors previously adopted Ordinance #15-292 on February 22, 2016, adopting new Floodplain Conservation District regulations in the Township Zoning Code to maintain the Township's compliance with the requirements of the National Flood Insurance Program. Following the adoption of that ordinance, two additional changes were identified for inclusion in the Floodplain Regulations to: 1) provide a description of Zone AE in Section 230-12 (Identification of Floodplain Area); and 2) prohibit manufactured homes within the floodplain. In addition, amendments to the Township's Land Development and Subdivision Code are being proposed for adoption to ensure consistency with the Floodplain Regulations in the Zoning Code. Resolution #4 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera authorized the advertisement of a public hearing for proposed Ordinance #16-297Z – Amendments to Floodplain Regulations in Zoning and SALDO Ordinance to be held on September 26, 2016.

Director of Planning and Zoning Bruce Shoupe reported that a draft ordinance has been proposed by the Shade Tree Commission to amend Chapter 189 of the Township Code governing shade trees. This amendment will create a new section entitled "Residential Street Tree Replacement" which will provide for: 1) a street tree species list for residential lots; 2) street tree sizing requirements for residential lots; 3) sidewalk/roadway street tree setback requirements; 4) street tree sizing requirements in association with a subdivision or land development application. This ordinance will also amend the Township's Land Subdivision Ordinance to ensure consistency with the new section 189-7.1. Resolution #5 made by

Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized the advertisement of a public hearing for proposed Ordinance #16-298-S – Amendments to Shade Tree Ordinance and SALDO Landscaping Regulations to be held on September 26, 2016.

A motion to approve the payment of bills was made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera, and adopted unanimously, with the exception of Supervisor Robert J. Birch abstaining from voting on the invoices for Eckert Seamans, otherwise, approval was given for the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:36 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Appointment to Township Board/Commissions

MEETING DATE: July 25, 2016


ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: ☒ Policy: ☐ Discussion: ☐ Information: ☐

INITIATED BY: Lawrence J. Gregan
Township Manager 

BOARD LIAISON: Robert J. Birch & Joseph P. Walsh
Liaisons to the Comm & Rec Ctr. Advisory Committee

BACKGROUND:

On November 9, 2015, the Board of Supervisors established the Community & Recreation Center Advisory Committee. The committee was established to assist with identifying the needs of the Community and Recreation Center, recommend activities & programming, and recommend plans and policies regarding the programs and services of the Community and Recreation Center.

The Committee meets on a monthly basis. The Recreation and Community Center Director will serve as the staff liaison for the committee. Bylaws for this committee were also approved on November 9, 2015.

Township resident Christine Wassel expressed an interest in becoming a member of the Montgomery Township Community & Recreation Center Advisory Committee. Ms. Wassel will be considered for appointment to the committee this evening.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Committee was established on November 9, 2015.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider the appointment of Christine Wassel to the Montgomery Township Community & Recreation Center Advisory Committee.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint Christine Wassel to serve as a member of the Montgomery Township Community & Recreation Center Advisory Committee with a one year term to expire on January 1, 2017.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Volunteer Committee Member Resignation – Autumn Festival

MEETING DATE: July 25, 2016

ITEM NUMBER: #7

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Robert Birch & Candyce Fluehr-Chimera
Township Manager Autumn Festival Board Liaisons

BACKGROUND:

Ruth Hardin has submitted her letter of resignation as a member of the Autumn Festival Committee. Ms. Hardin had served on the Autumn Festival Committee since 2002 and was an integral part of the Committee.

Ms. Hardin will be moving out of the Township and is unable to continue to serve in this capacity.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

It is recommended that the Board accept the resignation of Ruth Hardin from the Autumn Festival Committee.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignation of Ruth Hardin from the Montgomery Township Autumn Festival Committee and thank Ms. Hardin for her contributions during the time she served as a member of the Committee.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Donation Presentation- The PEAK Center

MEETING DATE: July 25, 2016

ITEM NUMBER: # 8

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell

BOARD LIAISON: Joseph P. Walsh, Chairman

Assistant to the Township Manager

BACKGROUND:

This evening the Board will be presenting a check in the amount of \$3,000 to The PEAK Center. Katie Walker will be present at the meeting to accept the check on behalf of The PEAK Center.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Auditor Presentation of 2015 Audit Results

MEETING DATE: July 25, 2016

ITEM NUMBER: #9

MEETING/AGENDA:

ACTION **xx** NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: **xx** Information:

INITIATED BY: Ami Tarburton
Finance Director



BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee

BACKGROUND:

Maillie, LLP completed the audit for Montgomery Township and the Fire Department of Montgomery Township for the year ended December 31, 2015. The audit of the Sewer Authority is performed by Bee, Bergvall & Co and is reported as a component unit of the Township in the Township's financial statements. A bound copy of the Township's Comprehensive Annual Financial Report (CAFR) is being provided to the Board in addition to an electronic copy available on the Township's website at www.montgomerytwp.org.

Edward J. Furman, CPA, Partner of Maillie, LLP will be attending the BOS meeting on July 25, 2016 to review the report with the Board and answer any questions you may have on the contents thereof.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

Staff recommends that the Board of Supervisors accept the Comprehensive Annual Financial Report for Year Ended December 31, 2015 as prepared by Maillie, LLP.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the Comprehensive Annual Financial Report for year ended December 31, 2015 as prepared by Maillie, LLP.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candace Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Presentation of 2nd Quarter 2016 Budget Report

MEETING DATE: July 25, 2016

ITEM NUMBER: #10

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The Finance Department has completed the 2nd Quarter 2016 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 2nd Quarter budget report.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9806


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**ROBERT J. BIRCH
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
JOSEPH P. WALSH**

**LAWRENCE J. GREGAN
TOWNSHIP MANAGER**

To: Distribution

From: Ami Tarburton, Finance Director 

Date: July 18, 2016

Subject: Budget Status as of June 30, 2016

This memo will summarize the Year-to-Date operating results through June 30, 2016 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- Exhibit A - Statement of Changes in the General Fund Balance. This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- Exhibit B - Capital Reserve Fund Analysis. This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- Exhibit C - Chart Comparing General Fund Cash Balances 2015 – 2016. This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- Exhibit D - Local Enabling Tax Revenue comparison graph for 2015-2016 detailing each of the tax revenue streams for the General Fund.
- Exhibit E – Earned Income Tax Revenue comparison for 2011-2015 and projection for 2016.

Budget Status Report
2nd Quarter 2016

General Fund 01 - Fund Balance

Through the end of the 2nd Quarter of 2016, the Township received \$9M or 69% of 2016 General Fund Budgeted Revenues, which was 3% more than the \$8.7M in revenues received through the 2nd Quarter 2015 and is solidly ahead of the 2016 budget. General Fund Expenditures through the 2nd Quarter 2016 were \$5.3M which was 9% higher than the \$4.8M in Expenditures through the 2nd Quarter 2015. This increase is mostly attributable to increased administrative expenses, along with the costs associated the January Winter Storm. It should be noted that the Township is anticipating receipt of approximately \$85K from FEMA/PEMA disaster assistance to partly offset the extraordinary expenses of the January snow storm. Overall, expenditures in each department are consistent with the 2016 budgeted expenditures.

At the end of the 2nd Quarter 2016, the General Fund Balance was \$6.2M, a decrease of 6% below the 2nd Quarter 2015 fund balance of \$6.6M. This decrease is due to the 2015 General Fund surplus transfer of \$1.7M, completed in April of 2016, to pay down debt and fund capital projects. The various Revenue and Expenditure details are discussed in more detail below.

General Fund – 01
Revenues and Expenditures

- Tax Revenues - These revenues represent 90% of all budgeted General Fund revenues.
 - Real Estate Tax revenues as of June 30th are up 4% (\$300K) as compared to same period prior year. We have received 96% of our budgeted real estate tax revenue to date.
 - Earned Income Tax (EIT) revenues through the end of June are up 3% (\$100K) from same period prior year and are in line with the 2016 budget.
 - Mercantile Tax revenues are up 8% (\$162K) and Business Privilege revenues are up 4% (\$28K) from June 30, 2015. The due date for these taxes was March 15th. Actual business tax revenues have exceeded budgeted revenues by 3%. As of June 30th, we have processed tax returns for 1043 of our 1344 registered businesses.
 - LST revenues are up 5% (\$13K) from June 30, 2015. The quarterly returns are processed by Berkheimer and funds are transmitted electronically.

Budget Status Report
2nd Quarter 2016

- Permits and License Fees – This collective group of revenues is reporting 6.5% (\$50K) below the prior year at the midway point. This decrease is due to a high volume of commercial permit activity in 2015, mostly in the Montgomery Mall, which elevated 2015 revenues.
- Other Revenue Sources - This includes fines, interest, grants, etc. These revenues make up only 7% of the total budgeted revenues. They are 24% (\$32K) above prior year revenues for June. These revenues are unpredictable mainly due to the timing of receipts.

- Expenditures

Overall expenditures through the end of the 2nd quarter are up 9% (\$432K) above prior year. However, total General Fund expenditures are 5% under the total anticipated budgeted expenditures for 2016.

FUNDS 04 – 99

Fire Fund - 04

Revenues and Expenditures

Expenditures through the 2nd Quarter 2016 for the Fire Fund were \$457K or 46% of budget. Revenues through the 2nd Quarter 2016 were \$769K or 80% of budget. The 2nd Quarter revenues include the transfer of 50% of the \$310,000 EIT allocation to the Fire Fund and 50% of the Local Services Tax receipts budgeted to equal ~\$250K to the Fire Fund for 2016. In summary, the Fire Fund is performing on target with the budget.

Park and Recreation Fund - 05

Revenues and Expenditures

Expenditures through the 2nd Quarter for the Park Fund were \$276K or 48% of budget. Revenues through the 2nd Quarter 2016 are \$449K or 96% of budget. The largest revenue source for Fund 05 is real estate tax millage, of which most revenue has been received. In summary, no significant budget variances have been identified at this time.

Budget Status Report
2nd Quarter 2016

Basin Maintenance Fund - 06
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Basin Maintenance Fund were \$36K or 44% of budget. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only projected revenue to this fund will be interest and the fund balance will continue to be drawn down for maintenance of existing Township basins. This fund may be impacted in the future by the new Storm water Management regulations.

Street Light Fund - 07
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Street Light Fund were \$69K or 48% of budget. Revenues to this fund are derived from the annual street light assessments billed with the real estate tax bills. Revenues through the 2nd Quarter 2016 are \$133K or 93% of budget.

Recreation Fund – 08
Revenues and Expenditures

Expenditures for the 2nd Quarter total \$237K which includes \$106K of unbudgeted construction costs which will be moved from expenditures and added to the value of the asset. Otherwise, expenditures are on target with 2016 budgeted amounts. 2nd Quarter revenues total \$470K, or 55% of budget. The revenue associated with Kids U has been received through the 2nd Quarter, however those expenses are just being incurred this summer. Revenues include 50% of the Earned Income Tax, Park, and Capital Reserve budgeted transfers in the amount of \$103K for the year thus far.

Capital Projects Fund - 19
Revenues and Expenditures

The Township uses this fund to account for major capital projects. The 2nd Quarter expenditure activity relates to the repayment of the 0% interest loan provided by Montgomery County for the purchase of new emergency radios for the police and fire department, as well as the volunteer fire department and ambulance association. Revenues were \$67K, received from FDMT and VMSC for their portion of the capital expense. Expenditures were \$107K and represent payment of the first of five annual debt payments.

Debt Service Fund - 23
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Debt Service Fund were \$747K or 139% of budget. This excess is due to the fact that the Univest 2012 GO Note was paid off in advance via a transfer from the General Fund Balance. Revenues for debt service payments are derived from interest earnings and the Debt Service portion of the Real Estate Tax (.24 mills) and totaled \$512K or 96% of budget. Both revenues and expenditures are on target with the budget at this time. Debt service payments are scheduled at various times throughout the year on a monthly, semi-annual or annual basis. Payments for the 2015 Community/Recreation Center bond issue are included in this fund.

Capital Reserve Fund - 30
Revenues and Expenditures

Expenditures through the 2nd Quarter for the Capital Reserve Fund were \$724K or 47% of the 2016 Budget. A report on expenditures and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit B to this report.

Park Development Fund – 31
Revenues and Expenditures

There are no expenditures budgeted from this fund for 2016. Revenues are received from developers for new residential units per the Land Development Agreement. Revenues are \$24K through the 2nd Quarter, including \$22.6K from developer contributions.

Liquid Fuels Fund - 35
Revenues and Expenditures

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The annual Liquid Fuels Fund allocation was received in March in the amount of \$658K for 2016. The major expenditures from this fund are for Liquid Fuels Fund eligible expenditures associated with the annual street resurfacing program. There were no expenditures from the Liquid Fuel Fund during the 2nd Quarter 2016. Invoices for these expenditures will be processed in July/August as the Department of Public Works performs the annual street resurfacing work.

Budget Status Report
2nd Quarter 2016

Fire Relief Fund - 50
Revenues and Expenditures

The State Fire Relief allocation for 2016 will be received in September. These funds, estimated at \$200K for 2016, are by law distributed to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

Police Donation Fund - 92
Revenues and Expenditures

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. There were contributions of \$230 through the 2nd Quarter. No expenditures have been incurred in this fund during the 1st half of 2016.

Environmental Fund - 93
Revenues and Expenditures

Revenues from this fund are primarily received from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the DEP Recycling Performance Grant. Receipts from the Commission have not been received yet for this year but are annually allocated for environmental programs including the leaf and yard waste collection programs.

Replacement Tree Fund - 94
Revenues and Expenditures

Expenditures through the 2nd Quarter 2016 for the Replacement Tree Fund were \$11K or 18% of budget. The bulk of the expenses for this fund are for Arbor Day donation program which was held this year on April 23rd. Revenues to this fund come from Developer contributions and interest earnings and total \$38K through the 2nd Quarter of this year.

Autumn Festival Fund - 95
Revenues and Expenditures

For the 2nd Quarter, expenditures were \$3.4K and contributions were \$1.9K. The Festival is scheduled to be held on October 1st this year. Therefore expenditures

Budget Status Report
2nd Quarter 2016

will be incurred mostly during the 3rd Quarter of 2016. Revenues to the fund are from contributions solicited from residents and businesses in the Township and the Township has provided for a \$7K contribution from the General Fund in the 2016 Budget.

Restoration Fund - 96
Revenues and Expenditures

This fund accounts for the use of developer contributions for the Knapp Farm House restoration. The Montgomery Township Historical Society manages the restoration projects with expenses being reimbursed from this fund. The original contribution made in 2004 was for \$400K of which \$23.6K remains for future projects.

Cc:	R. J. Birch	L. J. Gregan
	C. Fluehr Chimera	D. Rivas
	M. J. Fox	S. Bendig
	J. W. McDonnell	K. A. Costello
	J. P. Walsh	R. Lesniak
	A. Shade	V. Zidek
	B. Shoupe	

**MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF JUNE 30, 2016**

June							DOLLAR	PERCENT
	2016 BUDGET (1)	2016 ACTUAL (2)	% of TOTAL (3)	2015 BUDGET (4)	2015 ACTUAL (5)	% of TOTAL (6)	VARIANCE 2015-2016 ACTUAL (2 - 5)	VARIANCE 2015-2016 ACTUAL (2 - 5)
REVENUES								
Taxes								
Real Estate Tax	1,636,100	1,570,054	17.4%	1,626,100	1,544,672	17.7%	25,382	1.6%
Earned Income Tax	5,190,000	3,023,165	33.6%	4,790,000	2,924,270	33.5%	98,895	3.4%
Real Estate Transfer Tax	700,000	274,911	3.1%	700,000	306,408	3.5%	(31,497)	-10.3%
Mercantile Tax	2,050,000	2,158,214	24.0%	1,980,000	1,996,126	22.9%	162,088	8.1%
Local Services Tax	548,000	285,668	3.2%	548,000	273,079	3.1%	12,589	4.6%
Amusement Tax	73,000	32,388	0.4%	77,000	28,196	0.3%	4,192	14.9%
Business Privilege Tax	780,000	773,173	8.6%	760,000	745,418	8.5%	27,755	3.7%
Total Taxes	10,977,100	8,117,573	90.2%	10,481,100	7,818,169	89.7%	299,404	3.8%
Permits and Licenses								
Building Permits	579,000	344,013	3.8%	579,000	399,774	4.6%	(55,762)	-13.9%
Cable TV	570,000	299,614	3.3%	540,000	293,567	3.4%	6,047	2.1%
All Others	80,500	71,211	0.8%	83,750	71,585	0.8%	(374)	-0.5%
Total Permits and Licenses	1,229,500	714,837	7.9%	1,202,750	764,926	8.8%	(50,089)	-6.5%
Other Sources								
Fines	175,000	97,110	1.1%	175,000	68,397	0.8%	28,714	42.0%
Interest	40,000	11,363	0.1%	18,300	10,329	0.1%	1,034	10.0%
Grants	520,500	7,506	0.1%	503,000	6,370	0.1%	1,136	17.8%
Department Services	75,750	50,226	0.6%	75,750	42,791	0.5%	7,435	17.4%
Other Financing Sources	76,000	2,157	0.0%	76,000	8,361	0.1%	(6,204)	-74.2%
	887,250	168,362	1.9%	848,050	136,247	1.6%	32,115	23.6%
TOTAL REVENUES	13,093,850	9,000,772	100.0%	12,531,900	8,719,342	100.0%	281,430	3.2%
EXPENSES								
Administration	1,391,850	701,195	13.3%	1,342,250	534,446	11.0%	166,749	31.2%
Finance	897,550	423,614	8.0%	1,115,900	450,917	9.3%	(27,303)	-6.1%
Police	6,563,300	2,836,425	53.8%	6,306,150	2,605,371	53.8%	231,054	8.9%
Code	870,350	382,477	7.2%	855,015	345,687	7.1%	36,790	10.6%
Public Works	2,024,050	932,818	17.7%	2,107,535	907,447	18.7%	25,370	2.8%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	
TOTAL EXPENSES	11,747,100	5,276,528	100.0%	11,726,850	4,843,868	100.0%	432,659	8.9%
NET REVENUES/(EXPENSES)	1,346,750	3,724,244		805,050	3,875,474		(151,230)	-3.9%
INCOMING TRANSFERS	311,350	184,627		579,800	190,156		(5,528)	
OUTGOING TRANSFERS	(1,658,100)	(688,405)		(1,384,850)	(676,037)		(12,368)	1.8%
{DEFICIT}/SURPLUS	-	3,220,467		-	3,389,593		(169,126)	-5.0%
BEGINNING FUND BALANCE	3,243,910	3,000,723		3,250,627	3,250,627		(249,904)	-7.7%
ENDING FUND BALANCE	3,243,910	6,221,190		3,250,627	6,640,220		(419,030)	-6.3%

MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF JUNE 30, 2016

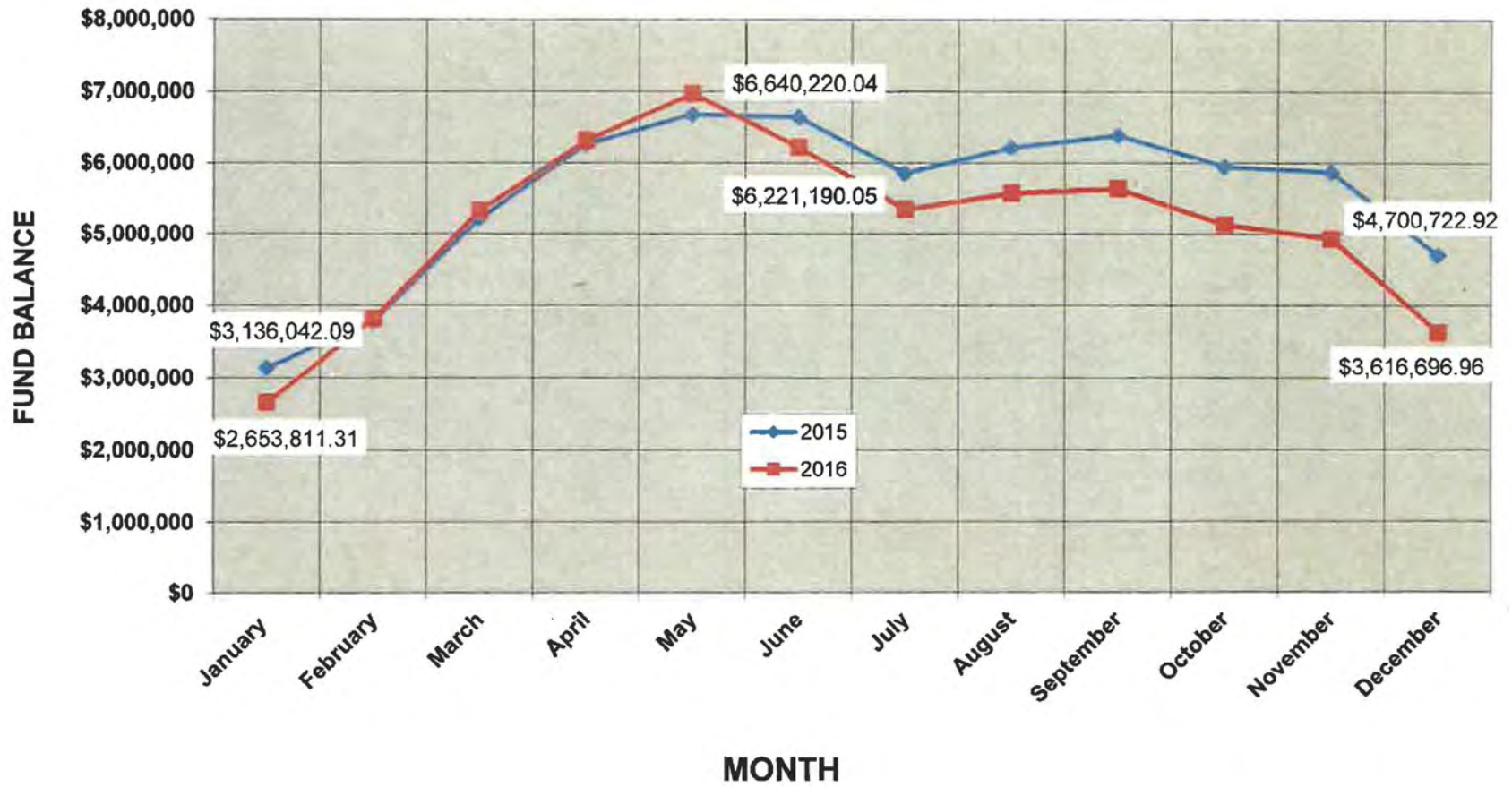
June				DOLLAR	PERCENT
	June 2016 Monthly Budget	2016 YTD BUDGET (1)	2016 ACTUAL (2)	VARIANCE Monthly Budget to Actual	VARIANCE Monthly Budget to Actual
REVENUES					
Taxes					
Real Estate Tax	1,536,653	1,636,100	1,570,054	33,401	2.0%
Earned Income Tax	3,094,268	5,190,000	3,023,165	(71,104)	-1.4%
Real Estate Transfer Tax	263,127	700,000	274,911	11,784	1.7%
Mercantile Tax	2,015,515	2,050,000	2,158,214	142,699	7.0%
Local Services Tax	287,813	548,000	285,668	(2,145)	-0.4%
Amusement Tax	30,058	73,000	32,388	2,330	3.2%
Business Privilege Tax	705,639	780,000	773,173	67,534	8.7%
Total Taxes	7,933,075	10,977,100	8,117,573	184,499	1.7%
Permits and Licenses					
Building Permits	371,050	579,000	344,013	(27,037)	-4.7%
Cable TV	312,099	570,000	299,614	(12,485)	-2.2%
All Others	61,828	80,500	71,211	9,383	11.7%
Total Permits and Licenses	744,977	1,229,500	714,837	(30,140)	-2.5%
Other Sources					
Fines	112,006	175,000	97,110	(14,896)	-8.5%
Interest	11,570	40,000	11,363	(208)	-0.5%
Grants	18,128	520,500	7,506	(10,623)	-2.0%
Department Services	35,204	75,750	50,226	15,022	19.8%
Other Financing Sources	3,614	76,000	2,157	(1,457)	-1.9%
Total Other Sources	180,523	887,250	168,362	(12,161)	-1.4%
TOTAL REVENUES	8,858,574	13,093,850	9,000,772	142,198	1.1%
EXPENSES					
Administration	550,854	1,391,850	701,195	150,340	10.8%
Finance	376,565	897,550	423,614	47,049	5.2%
Police	2,768,209	6,563,300	2,836,425	68,216	1.0%
Code	321,720	870,350	382,477	60,757	7.0%
Public Works	775,214	2,024,050	932,818	157,603	7.8%
Other Financing Uses	-	-	-	-	-
TOTAL EXPENSES	4,792,562	11,747,100	5,276,528	483,965	4.1%
NET REVENUES/(EXPENSES)	4,066,012	1,346,750	3,724,244	(341,767)	-9.2%

Montgomery Township
Capital Reserve Fund (30)
2016 Actual 2nd Quarter Activity

DESIGNATED RESERVES	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/16	BALANCE ENDING 6/30/16
16 Year Road Plan, curbing, sidewalk				100,000.00		2,256,133.49	2,356,133.49
Road Paving Paving Materials							
Extra curb, sidewalk and aprons	20,000.00						
Non Liquid Fuel Curb & Sidewalk & Apron	379,100.00		54,867.60				
	<u>399,100.00</u>						
10 Year Equipment Plan				189,000.00	184,627.32	1,352,168.42	1,356,541.10
Transfer to General Fund	311,350.00						
Curb and sidewalk - Public Safety			12,639.81			99,500.00	86,860.19
Spring Valley & Upper State Crosswalk	25,000.00						
North Wales Road Sidewalk	65,000.00						
Park Equipment Plan				35,475.00	43,126.56	375,482.28	367,830.72
Transfer to Park Fund	47,000.00						
Fire Equipment Plan				25,997.50	41,277.77	705,172.70	689,892.43
Capital Replacement Trfr to Fire Fund	13,500.00						
Basin Equipment Plan						202,350.00	202,350.00
Township Building Parking Lot						50,000.00	50,000.00
Roof Replacement (10th of 10 yr Plan)	317,200.00		255,640.00	11,250.00		245,500.00	1,110.00
HVAC System Upgrades for Township Building				7,500.00		160,000.00	167,500.00
Operating Contingency						0.00	0.00
NPDES Permit			2,294.90			85,790.87	83,495.97
Yr. 12 Requirements NPDES permit	12,500.00						
TMOL Design	35,000.00						
	<u>47,500.00</u>						
Storm Water Pipe Replacement Reserve						150,000.00	150,000.00
Drainage Projects						238,912.00	238,912.00
Storm Pipe Winter Drive							
Knapp Lane Rd Expansion						261,300.00	261,300.00
Five Points Project						79,001.45	79,001.45
Engineering and Construction/Oversite	15,000.00		3,702.39				
Rt 202 - 71 ITS							
County Line Road Improvements						87,322.25	87,322.25
County Line and Doylestown Rd Oversite	10,000.00						
Route 63 ITS						8,562.50	8,562.50
Oversight and Design	7,500.00						
Capital Improvements from Developers						123,825.00	123,825.00
Open Space			15,323.45			1,319,431.82	1,304,108.37
Zehr							
Park Capital Plan						100,000.00	38,246.26
Community/Recreation Center					7,150.00	0.00	(7,150.00)
Police Radios						131,200.00	131,200.00
Technology Improvements						100,000.00	100,000.00
Recreation Center IT							
Subtotal Designated Reserves		0.00	344,468.15	369,222.50	276,181.65	8,214,152.78	7,959,541.73

UNDESIGNATED RESERVES	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS	BALANCE BEGINNING 1/1/16	BALANCE ENDING 6/30/16
INTEREST/G(L)		46,709.36					
ADMINISTRATION		59,143.74					
4 drawer fireproof cabinet	2,600.00						
Digital Signage for Admin Building Lobby	10,000.00						
Office 2013 365 Licenses (20)	2,000.00						
	<u>14,600.00</u>						
FINANCE							
VPN Updgrade and Consulting	4,000.00		2,667.56				
Exchange 2014 additional user licenses	3,000.00						
Wireless Mesh connection to DPW	15,000.00						
Windows Server 2012 license (DR)	4,000.00		3,986.65				
	<u>26,000.00</u>						
POLICE		9,376.00					
Patrol Rifles (2)	1,900.00						
Safety Town	4,500.00						
Chairs Admin (4)	1,100.00		1,000.00				
Lobby Chair Row	1,000.00		778.13				
Filing Cabinets Comm Center	3,500.00		3,437.70				
Evidence Room Cameras	3,700.00						
Proximity Card Reader System (from 2015)			21,893.50				
	<u>15,800.00</u>						
FIRE							
Tankless hot water heaters (Batt 1 & 2)	6,500.00		6,400.00				
Hose Replacement (grant funding)	13,000.00						
	<u>19,500.00</u>						
PLANNING		2,168.50	1,903.00				
Lateral filing cabinets, pan holder, chairs	3,000.00						
	<u>3,000.00</u>						
PUBLIC WORKS							
	<u>0.00</u>						
PARK AND RECREATION							
Tables and Benches	3,000.00						
Spring Valley Court Rebuild	92,200.00		61,753.74				
	<u>95,200.00</u>						
Subtotal Undesignated Expenditures		117,397.60	103,820.28	0.00	0.00	1,011,256.67	1,024,833.99
Total All Reserves		117,397.60	448,288.43	369,222.50	276,181.65	9,225,409.45	8,987,559.47
						General Ledger Balance	8,987,559.47
						Difference	0.00

**GENERAL FUND CASH BALANCE
2015 ACTUAL VS 2016 PROJECTION
AS OF JUNE 30, 2016**



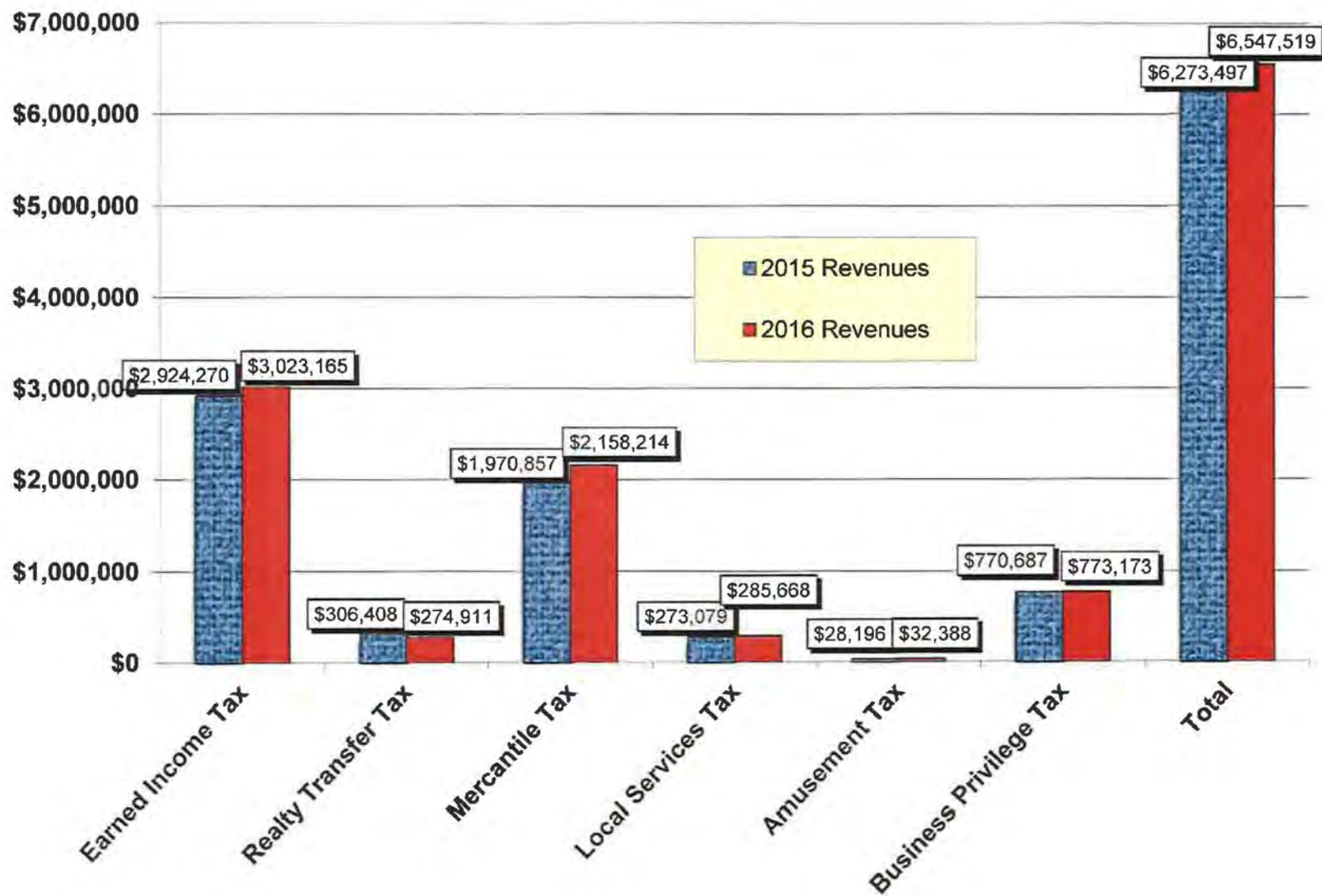
Cash Balance - General Fund 2015

	Beginning Bal	Revenues	Expenditures	Ending Balance
January	\$3,250,627.26	\$385,891.83	\$500,477.00	\$3,136,042.09
February	\$3,136,042.09	\$1,627,718.69	\$987,041.30	\$3,776,719.48
March	\$3,776,719.48	\$2,562,678.62	\$1,121,250.59	\$5,218,147.51
April	\$5,218,147.51	\$2,003,376.62	\$962,394.08	\$6,259,130.05
May	\$6,259,130.05	\$1,439,362.11	\$1,018,845.54	\$6,679,646.62
June	\$6,679,646.62	\$890,470.18	\$929,896.76	\$6,640,220.04
July	\$6,640,220.04	\$495,602.27	\$1,278,643.54	\$5,857,178.77
August	\$5,857,178.77	\$1,398,771.35	\$1,037,806.17	\$6,218,143.95
September	\$6,218,143.95	\$1,084,628.24	\$916,092.10	\$6,386,680.09
October	\$6,386,680.09	\$459,497.20	\$897,591.51	\$5,948,585.78
November	\$5,948,585.78	\$1,065,465.67	\$1,146,655.47	\$5,867,395.98
December (prior to surplus balance transfer)	\$5,867,395.98	\$806,369.10	\$1,973,042.16	\$4,700,722.92
	FINAL	\$14,219,831.88	\$12,769,736.22	
	FINAL BUDGET	\$13,111,700.00	\$13,111,700.00	
	OVER/(UNDER)	\$1,108,131.88	(\$341,963.78)	
	OVER/(UNDER)	8.45%	-2.61%	

General Fund Cash Balance Projection 2016

January	\$3,000,722.92	\$290,346.37	\$637,257.98	\$2,653,811.31
February	\$2,653,811.31	\$2,081,247.95	\$922,812.77	\$3,812,246.49
March	\$3,812,246.49	\$2,703,508.22	\$1,182,791.65	\$5,332,963.06
April	\$5,332,963.06	\$1,951,213.41	\$968,684.10	\$6,315,492.37
May	\$6,315,492.37	\$1,617,498.43	\$961,069.97	\$6,971,920.83
June	\$6,971,920.83	\$541,585.07	\$1,292,315.85	\$6,221,190.05
July	\$6,221,190.05	\$467,209.99	\$1,342,273.02	\$5,346,127.02
August	\$5,346,127.02	\$1,318,637.93	\$1,089,450.79	\$5,575,314.16
September	\$5,575,314.16	\$1,022,491.59	\$961,679.83	\$5,636,125.91
October	\$5,636,125.91	\$433,173.33	\$942,258.60	\$5,127,040.65
November	\$5,127,040.65	\$1,004,426.81	\$1,203,716.79	\$4,927,750.67
December	\$4,927,750.67	\$760,173.48	\$2,071,227.18	\$3,616,696.96
	PROJECTED	\$14,191,512.58	\$13,575,538.54	
	BUDGET	\$13,405,200.00	\$13,405,200.00	
	OVER/(UNDER)	\$786,312.58	\$170,338.54	
	OVER/(UNDER)	5.87%	1.27%	

**Local Enabling Tax Revenue
Comparison 2015 - 2016
As of June 30, 2016**



EIT Revenues - All Funds 2011-2016

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Projection	
January	\$ 158,257.14	\$ 197,259.13	\$ 535,759.55	\$ 249,949.20	\$ 138,265.04	\$ 138,457.99	A
February	\$ 410,595.47	\$ 538,222.66	\$ 397,017.02	\$ 813,824.55	\$ 906,222.69	\$ 954,271.37	A
March	\$ 464,181.56	\$ 307,230.24	\$ 666,263.64	\$ 292,691.28	\$ 401,711.77	\$ 455,774.99	A
April	\$ 383,464.33	\$ 496,591.48	\$ 381,095.99	\$ 315,738.21	\$ 272,582.32	\$ 277,769.41	A
May	\$ 534,941.46	\$ 476,145.96	\$ 320,503.58	\$ 380,377.66	\$ 1,031,984.60	\$ 1,131,146.20	A
June	\$ 353,990.62	\$ 301,908.59	\$ 653,590.27	\$ 708,867.46	\$ 378,503.55	\$ 270,744.99	A
July	\$ 166,301.55	\$ 356,442.04	\$ 390,585.66	\$ 318,251.22	\$ 188,684.52	\$ 188,684.52	E
August	\$ 386,899.05	\$ 359,978.62	\$ 297,611.83	\$ 564,576.40	\$ 752,386.09	\$ 752,386.09	E
September	\$ 487,611.63	\$ 241,508.20	\$ 443,941.20	\$ 533,453.92	\$ 456,139.99	\$ 456,139.99	E
October	\$ 110,403.82	\$ 390,398.27	\$ 240,987.76	\$ 172,392.63	\$ 127,735.05	\$ 127,735.05	E
November	\$ 488,346.94	\$ 352,140.12	\$ 604,921.93	\$ 680,190.01	\$ 628,963.75	\$ 628,963.75	E
December	\$ 340,772.63	\$ 426,915.26	\$ 414,332.39	\$ 479,479.59	\$ 569,028.17	\$ 569,028.17	E
Subtotal collections	\$ 4,285,766.20	\$ 4,444,740.57	\$ 5,346,610.82	\$ 5,509,792.13	\$ 5,852,207.54	\$ 5,951,102.52	
		3.71%	20.29%	3.05%	6.21%	1.69%	

Montgomery Township

2nd Quarter 2016 Budget Report



General Fund – Fund Balance

The fund balance for the General Fund at the end of the 2nd Quarter 2016 is \$6.2M. This is a decrease of 6% from the 2nd Quarter, 2015 balance of \$6.6M.

This decrease in fund balance is primarily a result of the transfer of the 2015 General Fund surplus which was utilized to fund capital projects and pay down outstanding debt.

**GENERAL FUND CASH BALANCE
2015 ACTUAL VS 2016 PROJECTION
AS OF JUNE 30, 2016**



General Fund Revenues

- At the end of the 1st Quarter of 2016 revenues are 3% above prior year and are currently exceeding the 2016 budget.
- Revenues are reporting above expectations within each of the major revenue categories: Taxes, Permits & Licenses, and Other Sources.

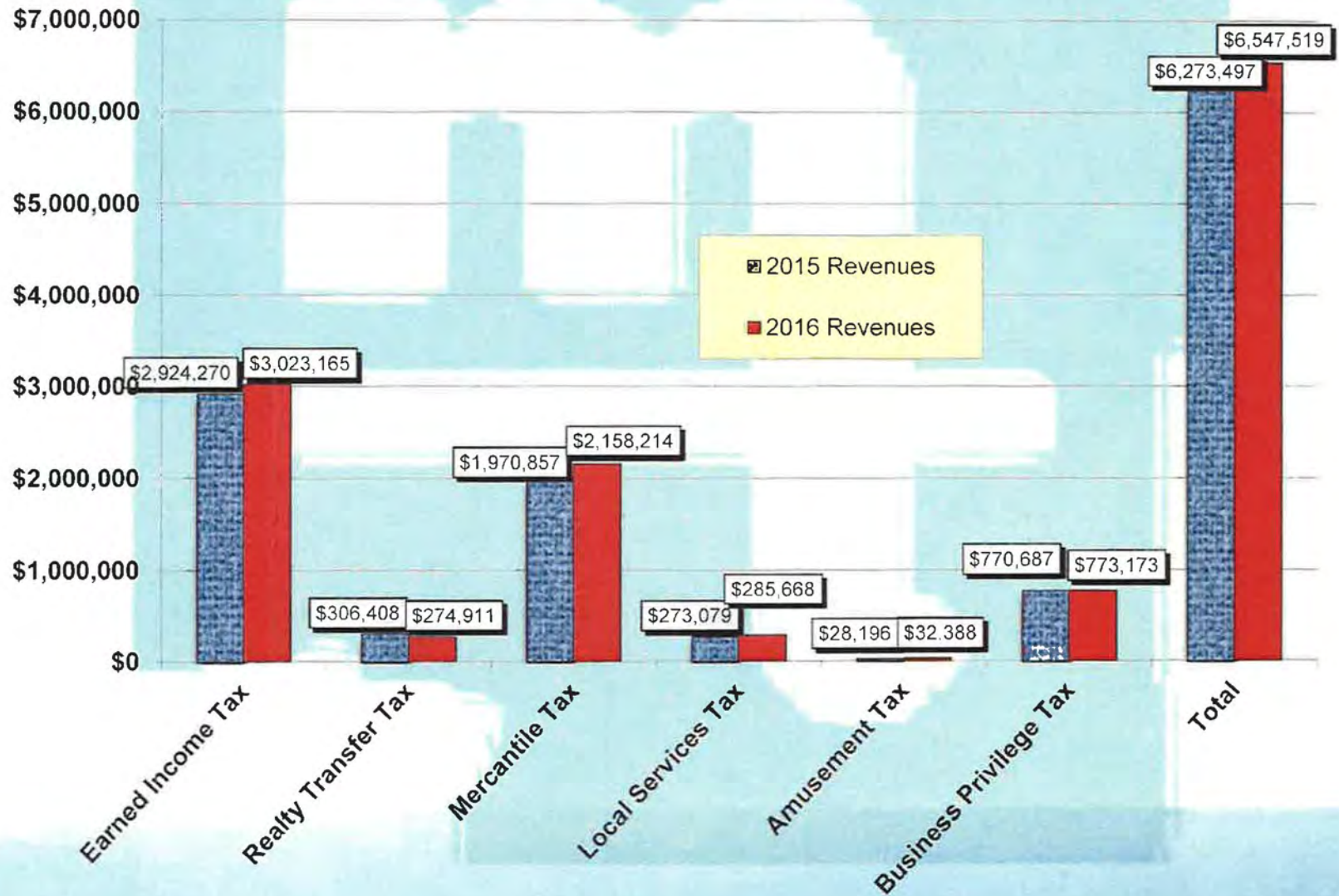


GENERAL FUND REVENUE COMPARISON 2nd Quarter 2016 vs. 2nd Quarter 2015

	2016 Actual	2015 Actual	Percent Above 2015
Tax Revenues	\$ 8,117,573	\$ 7,818,169	4%
Permits & Licenses Revenues	714,837	764,926	-6%
Other Sources Of Revenue	168,362	136,247	24%
Total Revenues	\$ 9,000,772	\$ 8,719,342	3%



Local Enabling Tax Revenue Comparison 2015 - 2016 As of June 30, 2016



EXPENSE COMPARISON

2nd Quarter 2016 vs. 2nd Quarter 2015

	<u>2016 Actual</u>	<u>2015 Actual</u>	<u>Percent Above (Below) 2015</u>
Administration	\$ 701,195	\$ 534,446	31%
Finance	423,614	450,917	(6%)
Police	2,836,425	2,605,371	9%
Code	382,477	345,687	11%
Public Works	932,818	907,447	3%
Total Expenditures	\$5,276,528	\$4,843,868	9%



Summary of 2nd Quarter 2016

- Overall, Township revenues are above prior year and meeting or exceeding the 2016 Budget.
- Expenses are above prior year at this time, mostly due to typical wage and benefit expense increases. Departmental expenses are in line with the 2016 Budget.
- The 2nd Quarter of 2016 has been consistent with the performance anticipated in the 2016 budget. The diversification of Township revenue sources, combined with responsible spending, continues to maintain the Township's healthy fiscal position.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Pursue Advance Refunding of Bond Debt

MEETING DATE: July 25, 2016

ITEM NUMBER: #11

MEETING/AGENDA:

ACTION **xx** NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton
Finance Director

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Finance Committee

BACKGROUND:

At the February 25, 2013 public meeting, the Board adopted Ordinance #13-271 to increase the indebtedness of the Township by an amount not to exceed \$10M through a series 2013 bond offering to finance capital improvement projects in the Township including the design, construction and equipping of the Community Recreation Center and to refund a portion of the Township's General Obligation Note, Series of 2012. On March 28, 2013, settlement was made on the issuance of \$8.745M in Tax Exempt Bonds. The par amount of the General Obligation Bonds, Series 2013 is currently \$8.3M. Since the original sale of the bonds, interest rates have continued to decline offering the Township an opportunity to consider an advance refunding to realize significant savings.

RBC Capital Markets, the bond underwriters, has prepared an estimate of savings for the advance refunding of the Bonds, showing approximately \$770K in potential savings. RBC Capital Markets representatives James Gray and Brian Bradley are present at the board meeting to review the opportunity for savings, along with a proposed timetable and additional information on parameters for the potential refunding.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

February 25, 2013, the Board adopted Ordinance #13-271 to increase the indebtedness of the Township by an amount not to exceed \$10M.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

The refunding will yield a reduction in annual debt service payment of between \$36K and \$41K, with potential present value savings of \$770K. The Township's annual debt service payment will be fully funded by current year revenues with no additional tax funding needed for the life of the loan. The estimated costs of issuance are \$55K, plus Underwriter's Discount of \$62K.

RECOMMENDATION:

Authorize staff to pursue the advance refunding of the General Obligation Bonds, Series 2013.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize staff to pursue the advance refunding of the General Obligation Bonds, Series 2013.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Opportunities & Financing Considerations for Montgomery Township

June 29, 2016

STRICTLY PRIVATE AND CONFIDENTIAL

James Gray
Vice President
One Logan Square, 17th Floor
130 North 18th Street
Philadelphia, PA 19103
Phone: (215) 832-1519
Fax: (215) 832-1515
Email: james.gray@rbccm.com

Brian P. Bradley
Director
One Logan Square, 17th Floor
130 North 18th Street
Philadelphia, PA 19103
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Fax: (215) 832-1515
Email: brian.bradley@rbccm.com



RBC Capital Markets

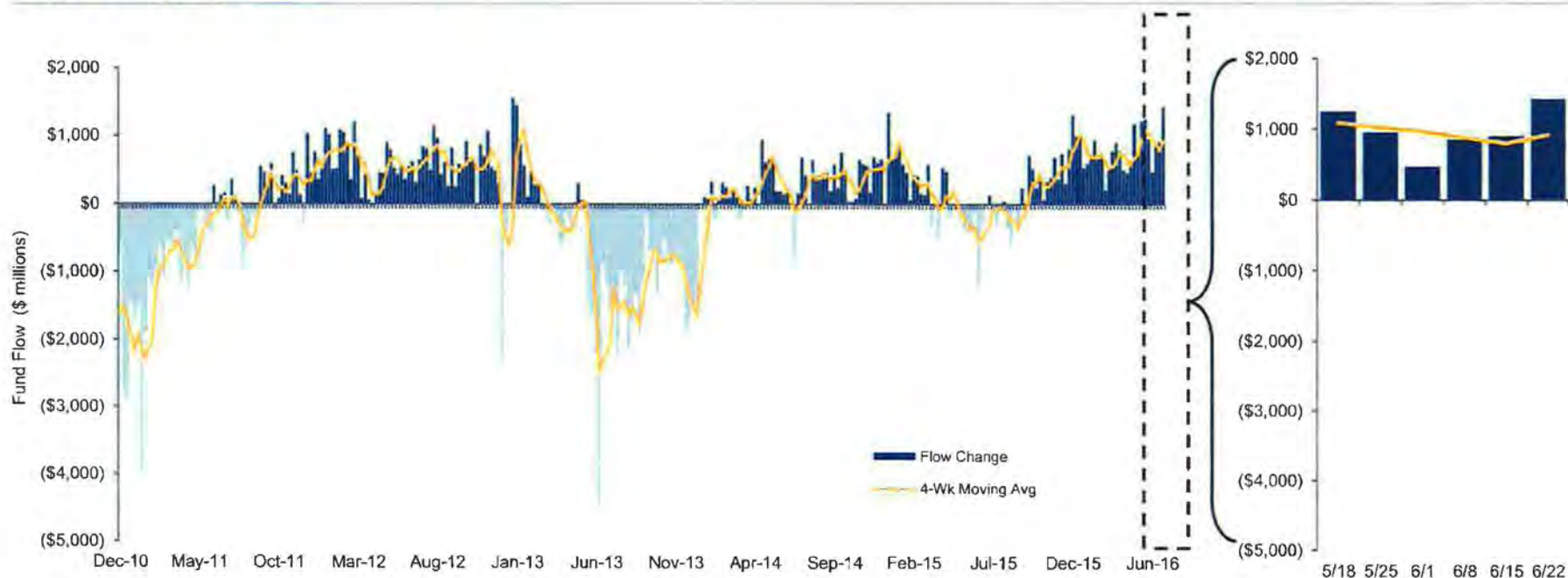
Municipal Market Fund Flows

Municipal bond funds have seen consistent cash inflows

According to data from Lipper, for the week ended June 22, 2016, weekly municipal bond funds reported \$1.422 billion of inflows, up from the previous week's \$904 million of inflows

- The latest inflow marks the 38th straight week that the funds have seen cash flowing in
- Long-term muni bond funds also experienced inflows, gaining \$1.039 billion in the latest week, on top of inflows of \$696 million in the previous week
- Four week moving average is currently positive at \$918 million, up from last week's number of positive \$795 million

Lipper Municipal Fund Flows

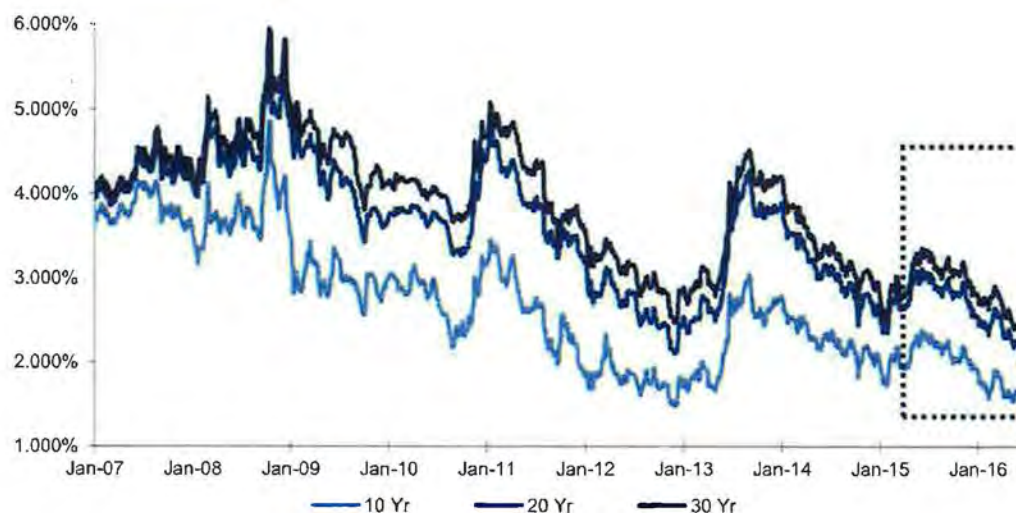


Period ended June 22, 2016

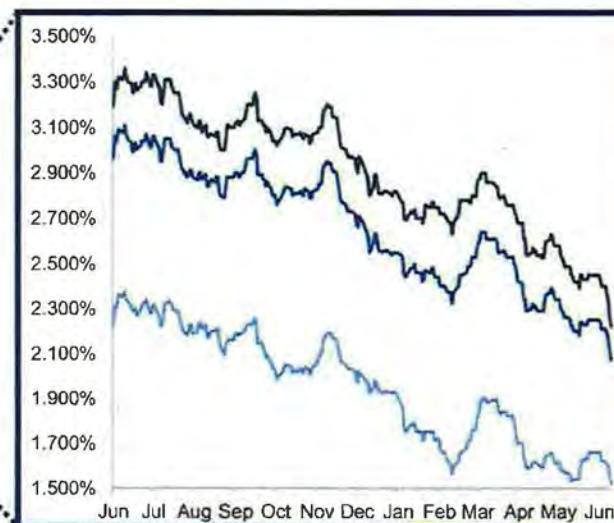
Current Municipal Market Conditions: "AAA" MMD

After closing at 2.14% the previous week, the 30-year "AAA" MMD decreased 6 bps from June 17 – June 24, closing at the current rate of 2.08%

"AAA" MMD January 1, 2007 to Present



Shift in "AAA" MMD Since June 2015



January 1, 2007 to Present

	10 Year	20 Year	30 Year
Maximum	4.860%	5.740%	5.940%
Minimum	1.360%	1.920%	2.080%
Current	1.360%	1.920%	2.080%

Shift in 30-year "AAA" MMD

2009	2010	2011	2012	2013	2014	2015
-0.900%	0.520%	-1.130%	-0.740%	1.330%	-1.340%	-0.353%

June 1, 2015 to Present

	10 Year	20 Year	30 Year
Maximum	2.380%	3.110%	3.360%
Minimum	1.360%	1.920%	2.080%
Average	1.933%	2.638%	2.881%

Source: TM3, Thomson Reuters
10, 20, and 30 year "AAA" MMD shown to represent different average lives of municipal transactions
Rates as of June 24, 2016

Bond Buyer 20 General Obligation Bond Index

55 Year Historical Perspective

Bond Buyer 20 GO Index since January 1961



% of Time in Each Range Since 1961

Yield Range

Less than 3.50%	9.60%	
3.50% - 4.00%	8.15%	
4.01% - 4.50%	11.09%	
4.51% - 5.00%	10.43%	
5.01% - 5.50%	14.54%	
5.51% - 6.00%	10.12%	
6.01% - 6.50%	7.84%	
6.51% - 7.00%	7.15%	
7.01% - 7.50%	6.46%	
7.51% - 8.00%	3.80%	
Greater than 8.00%	10.81%	
Total	100.00%	

Source: Bloomberg as of June 23, 2016

Weekly yields and indexes released by the Bond Buyer. Updated every Thursday at approximately 6:00pm EST. 20 Bond General Obligation Yield with 20 year maturity, rated AA2 by Moody's Arithmetic Average of 20 bonds' yield to maturity.

Today's 3.18% level is lower than 91.43% of historical rates since January 1961

Current Market Opportunities

RBCCM has prepared an estimate of savings for the advance refunding of the General Obligation Bonds, Series 2013 assuming the following:

- Refunding bonds coterminous with existing debt;
- Dated and Delivery Date on October 1, 2016;
- Annual principal payments on June 1st, beginning June 1, 2017;
- A first interest payment on December 1st, 2016;
- Costs of issuance estimated at \$55,000 (excluding underwriter's discount);
- Underwriter's Discount of \$7.50/\$1,000;
- Optional redemption at par on or after December 1, 2021;
- Market conditions as of June 29, 2016.

Advance Refunding of the General Obligation Bonds, Series 2013

Summary of Refunding Results

Par Amount of Refunded Bonds	\$	7,725,000
Par Amount of Refunding Bonds	\$	8,305,000
True Interest Cost		2.56%
Present Value Savings (\$)	\$	771,050
Present Value Savings (%)		9.98%
Negative Arbitrage	\$	250,230
Ratio (Savings/Negative Arbitrage)		3.08x

Sources and Uses of Funds

Sources:

Par Amount	\$	8,305,000
Total Sources	\$	8,305,000

Uses:

Refunding Escrow Deposits	\$	8,186,904
Estimated Costs of Issuance		55,000
Underwriter's Discount		62,288
Additional Proceeds		808
Total Uses	\$	8,305,000

Sensitivity Analysis

NPV Savings Assuming +10bps in rates	\$	668,896
NPV Savings Assuming -10bps in rates		873,204

Cash Flow Savings

Date	Prior D/S	Refunding D/S	Savings	PV Savings
12/31/2016	\$ 134,334	\$ 97,245	\$ 37,089	\$ 36,936
12/31/2017	268,669	227,598	41,071	39,932
12/31/2018	268,669	232,110	36,559	34,619
12/31/2019	477,094	440,082	37,012	34,191
12/31/2020	478,369	441,407	36,962	33,309
12/31/2021	479,019	442,401	36,618	32,185
12/31/2022	479,569	443,016	36,553	31,338
12/31/2023	479,904	443,280	36,624	30,628
12/31/2024	479,904	443,224	36,680	29,922
12/31/2025	479,619	442,840	36,779	29,266
12/31/2026	479,009	442,104	36,906	28,647
12/31/2027	477,350	440,964	36,386	27,550
12/31/2028	479,700	439,485	40,216	29,744
12/31/2029	480,400	442,688	37,712	27,203
12/31/2030	479,400	440,554	38,847	27,360
12/31/2031	478,000	438,131	39,869	27,416
12/31/2032	476,200	435,431	40,769	27,369
12/31/2033	478,900	442,324	36,577	23,944
12/31/2034	476,100	438,801	37,299	23,839
12/31/2035	477,800	439,934	37,867	23,628
12/31/2036	478,900	440,667	38,233	23,290
12/31/2037	479,400	441,012	38,388	22,830
12/31/2038	479,300	440,999	38,301	22,237
12/31/2039	478,600	440,642	37,958	21,515
12/31/2040	477,300	439,957	37,343	20,665
12/31/2041	475,400	438,961	36,439	19,688
12/31/2042	477,800	437,652	40,148	21,185
12/31/2043	479,400	440,960	38,441	19,807
Total	\$ 12,634,108	\$ 11,574,465	\$ 1,059,643	\$ 770,242

Savings Summary

PV of savings from cash flow	\$	770,242
Additional Proceeds		808
Net PV Savings	\$	771,050

* Reflects market conditions as of June 29, 2016. Savings are net of all estimated costs of issuance.

Advance Refunding Study of the General Obligation Bonds, Series 2013

Prior Bond Issue

Dated Date:	March 28, 2013
Purpose:	New Money & Refunding
Original Issue Size:	\$ 8,745,000
Call Feature:	June 1, 2018
Par Outstanding:	\$ 8,140,000
Average Coupon:	3.77%

	Advance Refunding as of 10/01/2016	Advance Refunding as of 06/01/2017	Current Refunding as of 06/01/2018
Cash Flow Savings \$	1,059,643	\$ 1,246,280	\$ 1,520,352
Average Annual Savings	37,844	46,159	58,475
NPV Savings	771,050	915,732	1,130,322
% Savings	9.98%	11.85%	14.63%
Negative Arbitrage	250,230	156,203	-
Breakeven to Present	n/a	15 bps	38 bps

*Assumes interest rates for the refunding bonds, reinvestment rates for the escrow remain constant.

** Savings reflect current markets conditions as of June 29, 2016.

* Reflects market conditions as of June 29, 2016. Savings are net of all estimated costs of issuance.

Disclaimer

Disclosure of Role:

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MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Hearing - Proposed Ordinance #16-296-Z - Text Amendment – BP- Business Office and Professional Zoning District – Lighting Regulation

MEETING DATE: July 25, 2016

ITEM NUMBER: #12

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce S. Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

Hawthorn Development, LLC, have submitted a request for a text amendment to the BP- Business Office and Professional District ordinance. The applicant is proposing to modify Section 230-83.E of the Zoning Ordinance to increase the permitted height of outdoor lighting for Congregate Care/Independent Senior Living uses to fourteen (14) feet. The developer feel this height can provide uniform and safe lighting in accordance with the IESNA lighting safety standards verse the present height limitation of ten (10) feet.

Review letters from the Township and County Planning Commissions and Township Consultants are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

The Board approved an amendment to the BP Zoning District, which provides for Congregate Care/Independent Senior Living on March 28, 2016. The Conditional Use was approved on June 27, 2016.

ALTERNATIVES/OPTIONS:

The Board could approve or deny this request.

BUDGET IMPACT: None

RECOMMENDATION:

Provide staff direction concerning the zoning text amendment proposed.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT ORDAINED AND ENACTED by the Board of Supervisors of Montgomery Township this 25th day of July 2016, that we hereby approve Ordinance #16-296-Z, which amends the BP – Business Office and Professional Zoning District.

The text amendment proposes to modify Section 230-83.E of the Zoning Ordinance to increase the permitted height of outdoor lighting for Congregate Care/Independent Senior Living uses to fourteen (14) feet. This is necessary to provide uniform and safe lighting in accordance with the IESNA lighting safety standards.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, MCPC, MTPC, M. Stoerrle, Minute Book, Resolution File, File



MEMORANDUM

TO: Board of Supervisors

FROM: Planning Commission
Jay Glickman, Chairman

DATE: June 16, 2016

RE: Text Amendment – Ordinance #16-296-Z
Business Office and Professional Zoning District
Hawthorn Development, LLC

The Planning Commission has reviewed the above text amendment to the BP Zoning district regarding Congregate Care facilities and would like to recommend to the Board of Supervisors that this application be approved, subject to satisfactory compliance with all comments of the Township's review agencies.

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

JOSH SHAPIRO, CHAIR

VALERIE A. ARKOOSH, MD, MPH, VICE CHAIR

JOSEPH C. GALE



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311

NORRISTOWN, PA 19404-0311

610-278-3722

FAX: 610-278-3941 • TDD: 610-631-1211

WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP
EXECUTIVE DIRECTOR

June 20, 2016

Mr. Bruce S. Shoupe, Director of Planning/Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, Pennsylvania 18936-9605

Re: MCPC #16-0127-001

Zoning Ordinance Text Amendment to BP-Business and Professional Office District
for Congregate Care/Independent Senior Living Uses
Montgomery Township

Dear Mr. Shoupe:

We have reviewed the above-referenced zoning ordinance text amendment in accordance with Section 609 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on June 2, 2016. We forward this letter as a report of our review and recommendations.

BACKGROUND

The application is a revision to a proposal to amend the BP-Business and Professional Office District regulations of the township's Zoning Code in one section. The applicant for the zoning amendment proposal is Hawthorn Development LLC, Blue Bell, PA.

The ordinance amendment proposes to amend Article XIV, §230-83 "Special regulations" by replacing Subsection E with a new section permitting outdoor lighting at a maximum height of ten (10) feet, except in areas used for Congregate Care/Independent Senior Living where the maximum will now be fourteen (14) feet.



RECOMMENDATION/COMMENTS

The Montgomery County Planning Commission (MCPC) supports the proposed zoning ordinance amendment without additional comment.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body adopt these proposed zoning ordinance amendments, Section 609 of the Municipalities Planning Code requires that we be sent an official copy within 30 days.

Sincerely,



Matthew Popek, Transportation Planner
mpopek@montcopa.org – 610-278-3730

- c: Hawthorn Development LLC, Applicant
James Garrity, Esq., Applicant's Representative
Lawrence Gregan, Twp. Manager
Jay Glickman, Chrm., Twp. Planning Commission



TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

July 15, 2016

Mr. Bruce S. Shoupe, Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

RE: Application for Change in Zoning/Lighting Text Amendment

Hawthorn Development LLC – Fairway 202 Associates, L.P.
Montgomery Township, Montgomery County, PA
TPD No. MOTO.00085

Dear Bruce:

In our role as Township Traffic/Street Lighting Engineer, Traffic Planning and Design, Inc. (TPD) has reviewed the proposed BP Business Office and Professional District Ordinance text amendment, as it relates to lighting requirements for the proposed Congregate Care/Independent Senior Living land use. Based on our review, we offer the following comments.

1. The proposed Zoning Amendment text indicates maintaining the 10' mounting height requirement for all BP zoning uses, apart from the "Congregate Care/Independent Senior Living" use be allowed to apply a mounting height up to 14'.
 - TPD does not oppose this amendment, provided it will result in lighting levels within IES recommendations.
2. Within the Addendum, the IESNA recommended lighting levels and ratios for parking lots is referenced, specifically mentioning 0.2 footcandle minimum and 20:1 max/min uniformity ratios are the IESNA standards. These values are based on an older version of IES RP-20 (1998). The newest release of IES RP-20 (2014) indicates a minimum of 0.5 fc and 15:1 max/min (pre-curfew) and a minimum 0.2 fc and 15:1 max/min (post-curfew) for parking lots with basic requirements, not for security lighting. It is assumed that pre-curfew relates to normal operation hours, while post-curfew relates to post 10:00 PM lighting for Montgomery Township (i.e. when lighting levels shall be reduced by min 50% according to the Township Street Lighting Specification).
 - TPD recommends that the IES RP-20 (2014) standards be followed
3. The proposed 14' mounting height lighting design plan, while adhering to IES RP-20-98 requirements, does not comply with the minimum and max/min uniformity ratios outlined in IES RP-2014,

Mr. Bruce S. Shoupe
July 15, 2016
Page 2

If you have any questions or require additional information, please call.

Sincerely,
TRAFFIC PLANNING AND DESIGN, INC.



Kevin L. Johnson, P.E.

President

KJohnson@TrafficPD.com

cc: Larry Gregan, Montgomery Township Manager
Marita Stoerrle, Montgomery Township Development Coordinator
Kevin Costello, Montgomery Township Public Works Director
Russ Dunlevy, P.E., Montgomery Township Engineer
James Garrity, Esq., Wisler Pearlstine, LLP
Joseph Platt, P.E., TPD
Eric Hammond, TPD

MONTGOMERY TOWNSHIP

ORDINANCE #16-296-Z

AN ORDINANCE AMENDING ARTICLE XIV, SECTION 230-83(E), OF THE TOWNSHIP'S ZONING ORDINANCE OF 1995, AS AMENDED, RELATING TO BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT AND SPECIAL REGULATIONS / OUTDOOR LIGHTING TO INCREASE THE HEIGHT OF OUTDOOR LIGHTING FROM 10-FEET TO 14-FEET FROM GROUND LEVEL FOR CONGREGATE CARE / INDEPENDENT SENIOR LIVING USES WITHIN THE BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT.

ENACTED:_____

MONTGOMERY TOWNSHIP

ORDINANCE #16-296-Z

AN ORDINANCE AMENDING ARTICLE XIV, SECTION 230-83(E), OF THE TOWNSHIP'S ZONING ORDINANCE OF 1995, AS AMENDED, RELATING TO BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT AND SPECIAL REGULATIONS / OUTDOOR LIGHTING TO INCREASE THE HEIGHT OF OUTDOOR LIGHTING FROM 10-FEET TO 14-FEET FROM GROUND LEVEL FOR CONGREGATE CARE / INDEPENDENT SENIOR LIVING USES WITHIN THE BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT.

NOW, THEREFORE, it is hereby **ENACTED** and **ORDAINED** by the Board of Supervisors that the Township's Zoning Ordinance shall be amended as follows:

SECTION 1. Amendment to Article XIV, Section 230-83(E) [BP Business Office and Professional District / Special Regulations / Outdoor Lighting].

Article XIV, Section 230-83(E) [BP Business Office and Professional District / Special Regulations / Outdoor Lighting] of the Township's Zoning Ordinance shall be amended to increase the height of outdoor lighting from 10-feet to 14-feet from ground level for Congregate Care / Independent Senior Living uses within the BP Business Office and Professional District and shall read as follows:

§230-83. Special Regulations.

E. Outdoor Lighting. Outdoor lighting shall be of low intensity from a source no higher than 10-feet from ground level and shielded from surrounding residential property. The exception to this requirement is for outdoor lighting for a Congregate Care / Independent Senior Living use, wherein such lighting shall be of a low intensity from a source no higher than 14-feet from ground level and shielded from surrounding residential property.

SECTION 2. Repeal and Ratification.

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

SECTION 3. Severability.

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

SECTION 4. Effective Date.

This Ordinance shall become effective 5 days after enactment.

ORDAINED AND ENACTED this _____ day of July 2016, by the Montgomery Township Board of Supervisors

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

JOSEPH P. WALSH, *Chairperson*

[Seal]

Attested by:

LAWRENCE J. GREGAN
Township Manager/Secretary

LEGAL NOTICES

MONTGOMERY TOWNSHIP LEGAL NOTICE On Monday, July 25, 2016, after 8:00PM, the Montgomery Township Board of Supervisors, during its regularly scheduled meeting, will conduct a public hearing to consider enactment of the following zoning ordinance: ORDINANCE 16-296-Z: AN ORDINANCE AMENDING ARTICLE XIV, SECTION 230-83(E), OF THE TOWNSHIP'S ZONING ORDINANCE OF 1995, AS AMENDED, RELATING TO BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT AND SPECIAL REGULATIONS / OUTDOOR LIGHTING TO INCREASE THE HEIGHT OF OUTDOOR LIGHTING FROM 10-FEET TO 14-FEET FROM GROUND LEVEL FOR CONGREGATE CARE / INDEPENDENT SENIOR LIVING USES WITHIN THE BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT. The full text of this Ordinance amendment may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery County Law Library; the Montgomery Township Building, during normal business hours, Monday through Friday 8:30AM until 4:30PM; and the Offices of this Newspaper. The public is invited to attend and will be given an opportunity to provide comments regarding this proposed Ordinance. Persons with disabilities, wishing to attend the public meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Director of Administration & Human Resources at 215-393-6900. At the conclusion of the hearing, the Board will consider enactment of this Ordinance, unless it deems additional time is required for consideration and discussion, in which case it will hold an additional public hearing/meeting at an announced date and time for that purpose. LAWRENCE J. GREGAN Township Manager LAN Jul 8, 15 - 1a

Appeared in: **Reporter** on Friday, 07/08/2016

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LEGAL NOTICES

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Appeared in: **Reporter** on Friday, 07/15/2016

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AFFIDAVIT OF PUBLICATION
307 Derstine Avenue • Lansdale, PA 19446

MONTGOMERY TOWNSHIP/LEGAL NOTICES
1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936
Attention:

STATE OF PENNSYLVANIA,
COUNTY OF MONTGOMERY

The undersigned *Maureen Schmidt*, being duly sworn the he/she is the principal clerk of The Reporter, The Reporter Digital, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

MONTGOMERY TOWNSHIP/LEGAL NOTICES

Published in the following edition(s):

The Reporter	07/08/16
The Reporter	07/15/16
The Reporter Digital	07/08/16
The Reporter Digital	07/15/16

Sworn to the subscribed before me this 15th day of July, 2016

Marcia B. Burns

Notary Public, State of Pennsylvania
Acting in County of Montgomery

COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL
MARCIA B. BURNS, Notary Public
Lansdale Borough, Montgomery County
My Commission Expires November 20, 2019

**MONTGOMERY TOWNSHIP
LEGAL NOTICE**

On Monday, July 25, 2016, after 8:00PM, the Montgomery Township Board of Supervisors, during its regularly scheduled meeting, will conduct a public hearing to consider enactment of the following zoning ordinance:
ORDINANCE 16-296-Z: AN ORDINANCE AMENDING ARTICLE XIV, SECTION 230-83(E), OF THE TOWNSHIP'S ZONING ORDINANCE OF 1995, AS AMENDED, RELATING TO BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT AND SPECIAL REGULATIONS / OUTDOOR LIGHTING TO INCREASE THE HEIGHT OF OUTDOOR LIGHTING FROM 10-FEET TO 14-FEET FROM GROUND LEVEL FOR CONGREGATE CARE / INDEPENDENT SENIOR LIVING USES WITHIN THE BP BUSINESS OFFICE AND PROFESSIONAL DISTRICT.

The full text of this Ordinance amendment may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery County Law Library; the Montgomery Township Building, during normal business hours, Monday through Friday 8:30AM until 4:30PM; and the Offices of this Newspaper.

The public is invited to attend and will be given an opportunity to provide comments regarding this proposed Ordinance. Persons with disabilities, wishing to attend the public meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Director of Administration & Human Resources at 215-393-6900.

At the conclusion of the hearing, the Board will consider enactment of this Ordinance, unless it deems additional time is required for consideration and discussion, in which case it will hold an additional public hearing/meeting at an announced date and time for that purpose.

LAWRENCE J. GREGAN
Township Manager
LAN Jul 8, 15 - 1a

Advertisement Information

Client Id: 881229 **Ad Id:** 1059901 **PO:** Jul25/Ordin16-296-Z **Sales Person:** 093303

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Conditional Use Written Decision and Order – Hawthorn Development, LLC –
418 Doylestown Pike - Application #C-65

MEETING DATE: July 25, 2016

ITEM NUMBER: #13

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh

Chairman

BACKGROUND:

This matter involves adoption of the written "Decision and Order" for the conditional use application of Hawthorn Development, LLC. The applicant is proposing to develop the property, known as 416 and 418 Doylestown Pike, Elm Place and a portion of 697 Bethlehem Pike, as a Congregate Care/Independent Senior Living facility, including a main building with 143 suites (includes 2 managers unit), 12 cottage units and associated improvements. This is designed exclusively for persons 62 years of age and older. This use is permitted by conditional use within the BP-Business Office and Professional District.

At its June 27, 2016, regular meeting, the Board adopted a Resolution, granting the requested conditional use approval.

Under the MPC, the Board is required to render a written decision on a conditional use application within 45 days after the last hearing on the application.

Pursuant to the MPC, the Solicitor has prepared a formal decision and order memorializing the Board's grant of the requested conditional use.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

A public hearing was held on June 27, 2016.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

None

RECOMMENDATION:

Approve decision and order.

MOTION/RESOLUTION:

Motion is attached

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Memorandum, Findings of Fact, Opinion and Order regarding the Conditional Use application of Hawthorn Development, LLC for a congregate care/independent senior living facility at 416 Doylestown Pike, 418 Doylestown Pike, Elm Place and a portion of 697 Bethlehem Pike.

MOTION BY:

SECOND BY:

DATE:

VOTE:

xc: Applicant, F Bartle, B. Shoupe, M. Stoerrle, MTPC, Minute Book, Resolution File, File

**BEFORE THE MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

**IN RE: HAWTHORN DEVELOPMENT LLC
CONDITIONAL USE APPLICATION**

PROPERTY: 416 Doylestown Pike, 418 Doylestown Pike,
Elm Place, and a portion of 697 Bethlehem Pike

PARCEL NOS.: 46-00-00817-00-1, 46-00-00820-00-7,
46-00-00940-00-4, and a portion of 46-00-00223-00-1

APPLICATION NO.: C-65

DECISION AND ORDER

NATURE OF THE APPLICATION

Applicant Hawthorn Development LLC owns the following properties located in the Township's BP-Business Office and Professional District: 416 Doylestown Pike, 418 Doylestown Pike, Elm Place, and a portion of 697 Bethlehem Pike, ("Property")¹. Applicant proposes to construct a Congregate Care/ Independent Senior Living Facility on the Property.

In order to facilitate the proposed use and improvement of the Property, Applicant seeks the following conditional use relief under the Montgomery Township Zoning Ordinance, as amended: (1) Article XIV, Section 230-80(A), relating to use regulations; (2) Article XXI, Section 230-156.2, relating to conditional use standards; and (3) Table 230-A, table of permitted uses.

¹ The Property can be further identified as tax parcel numbers 46-00-00817-00-1, 46-00-00820-00-7, 46-00-00940-00-4, and 46-00-00223-00-1, respectively.

FINDINGS OF FACT

1. Applicant is Hawthorn Development LLC.
2. Hawthorn Development LLC is the legal owner of the Property located within the Township's BP-Business Office and Professional District.
3. Applicant filed an application with this Board requesting a Conditional Use pursuant to the requirements of the Montgomery Township Zoning Ordinance, as amended, as referenced above.
4. A duly advertised Hearing was held before this Board on June 27, 2016. At the Hearing, Applicant was represented by James Garrity, Esquire.
5. No parties entered their appearances in opposition to the Application.
6. At the Hearing, the exhibits listed on Appendix 1 were entered into the record.
7. Mark Lowen testified in support of the application. The following findings of fact are taken from his testimony:
 - Applicant proposes to construct a Congregate Care/ Independent Senior Living Facility on the Property which will consist of a 3-story main building with 1-bedroom and 2-bedroom suites and additional twin units. (N.T. pp. 14-16).
 - The proposed use is permitted as a conditional use in the District. (N.T. p. 13).
 - The proposed use will conform to the regulations applicable to the District. (N.T. pp. 13, 17, 31).
 - Applicant will provide to its residents shuttle services for transportation in the community for everything from going to the doctor, church, volunteering activities, shopping, etc. (N.T. pp. 18-19).
 - Of those residents who move into the community with cars, many determine quickly that they don't have a need for the car because of the shuttle services. (N.T. p. 19).
 - Access roads will be constructed to the specifications of the Township and dedicated if the Township so desires. (N.T. pp. 21-22).

- Landscaping and tree plantings will be provided to protect the property from the neighboring golf course. (N.T. pp. 22-24).
 - The shuttling services provided by the Applicant will be the primary means of transportation for the residents. (N.T. p. 25).
 - Applicant's counsel noted of record that Applicant will comply with all of the comments set forth in each of the review letters relative to the application to the satisfaction of the Township. (N.T. pp. 29-30).
8. The complete Hearing testimony and exhibits are incorporated by reference as though fully set forth herein as findings of fact.
 9. This Board found the testimony of Applicant's witness to be credible.
 10. At the conclusion of the Hearing, this Board verbally granted Applicant's requested conditional use. This written decision and order shall serve as the Board's formal, written approval.

CONCLUSIONS OF LAW

1. It is well-settled that once an applicant for conditional use bears the initial burden of proving compliance with the specific requirements of the zoning ordinance relative to that conditional use, the governing body is obligated to approve the conditional use unless objectors (neighbors) present sufficient evidence to such a high risk of probability that the Applicant's use will cause a substantial threat to the community.²
2. Here, conditional use relief is sought under Article XIV, Section 230-80(A) of the Ordinance, as amended, to permit a Congregate Care/Independent Senior Living Facility on the Property within the BP-Business Office and Professional District.
3. In considering this requested relief, Section 230-156.2 of the Ordinance sets forth the following criteria that this Board should be guided by when considering a conditional use application:
 - The proposed use is permitted by conditional use, and it will conform to the applicable regulations of the district in which it is located or any district regulations which may relate to or apply to

² See e.g., *Borough of Perkasio v. Moulton Builders, Inc.*, 850 A.2d 778 (Pa. Commw. Ct. 2004)

the use, including but not limited to setbacks, building coverage, open space and buffering.

- The proposed use will conform to the regulations applicable according to use and/or district, including but not limited to regulations contained in Article XVIII, Signs; Article XIX, Off-Street Parking and Loading; Article XX, Nonconforming Uses; and Article XXI, Miscellaneous Provisions.
- Points of vehicular access to the lot are provided at a distance from the intersections and other points of access and in number sufficient to prevent undue traffic hazards and obstruction to the movement of traffic.
- The location of the site with respect to the existing public roads giving access to it is such that the safe capacity of the public roads is not exceeded by the estimated traffic attracted or generated by the proposed use, and the traffic generated or attracted is not out of character with the normal traffic using said public roads.
- A determination that the proposed use will not have an unwarranted impact on traffic in the area, either creating significant additional congestion in an area of existing congestion or posing a threat of significant additional congestion where there is a high probability of future congestion. In addition, the Board shall consider whether the proposed use will create any traffic hazard dangerous to the public safety.
- Screening of the proposed use from adjacent uses is sufficient to prevent the deleterious impact of the uses upon each other, considering the type, dimension and character of the screening.
- The proposed use does not adversely affect or contradict Montgomery Township's Comprehensive Plan.
- The proposed use meets the purpose of the Ordinance, as set forth in Article I.
- The proposed use is suitable for the character of the neighborhood and the uses of the surrounding properties.
- The proposed use will not impair an adequate supply of light and air to adjacent property.

- The proposed use will not adversely affect the public health, safety or general welfare.
 - The proposed use will not adversely affect transportation or unduly burden water, sewer, school, park or other public facilities.
 - The proposed use shall not overcrowd land or create undue concentration of population or undue intensity of use.³
4. Having considered the credible testimony and exhibits presented at the Hearing in support of the Application, which demonstrates compliance with the applicable conditional use criteria above, and with no opposition from neighboring property owners, this Board concludes that Applicant has met its requisite burden of establishing an entitlement to the requested conditional use.
5. Specifically, this Board finds that Applicant satisfactorily established compliance with the specific conditional use requirements under Section 230-156.2 of the Ordinance, and as such is permitted to construct a Congregate Care/ Independent Senior Living Facility on the Property.

³ See Article XXI, Section 230-156 [Standards and criteria].

**BEFORE THE MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

**IN RE: HAWTHORN DEVELOPMENT LLC
CONDITIONAL USE APPLICATION**

PROPERTY: 416 Doylestown Pike, 418 Doylestown Pike,
Elm Place, and a portion of 697 Bethlehem Pike

PARCEL NOS.: 46-00-00817-00-1, 46-00-00820-00-7,
46-00-00940-00-4, and a portion of 46-00-00223-00-1

APPLICATION NO.: C-65

ORDER

AND NOW, this _____ day of _____, 2016, Hawthorn
Development LLC's conditional use application is **GRANTED**.

Applicant is permitted to construct a Congregate Care/ Independent
Senior Living Facility on the Property.

This conditional use approval shall be in strict conformance with the
testimony and exhibits presented at the Hearing, including but not
limited to compliance with the applicable review letters (marked as
Exhibit B-5) to the satisfaction of the Township.

[SIGNATURES ON NEXT PAGE]

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

CANDYCE FLUEHR CHIMERA, *Vice-Chairman*

ROBERT J. BIRCH, *Member*

MICHAEL J. FOX, *Member*

JEFFREY W. MCDONNELL, *Member*

APPENDIX 1

HEARING EXHIBITS

Board Exhibits

- B-1 Application
- B-2 Proof of Publication and Advertisement
- B-3 Posting of Property
- B-4 Notification Letters
- B-5 Review Letters

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Permit Fee-- Montgomery Township Municipal Sewer Authority - Grading Permit

MEETING DATE: July 25, 2016

ITEM NUMBER: #14

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON

Joseph P. Walsh

Chairman

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Montgomery Township Municipal Sewer Authority to waive the grading permit fee for the proposed sanitary sewer system maintenance access way at Shelburne Drive and the 202 Parkway. This fee is \$600.00.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

That the grading permit fee for the Montgomery Township Municipal Sewer Authority be waived.

MOTION/RESOLUTION:

Resolution is attached.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Montgomery Township Municipal Sewer Authority to waive the grading permit fee for the proposed sanitary sewer system maintenance access way at Shelburne Drive and the 202 Parkway. The fee is \$600.00.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, Minute Book, Resolution File, File



MEMORANDUM

TO: BRUCE SHOUBE, DIRECTOR OF PLANNING AND ZONING
FROM: SHANNON DROSNOK, MANAGER - MTMSA *SD*
SUBJECT: SHELBOURNE DRIVE EASEMENT – GRADING PERMIT
DATE: JULY 18, 2016

Bruce,

Per our conversation, the Authority has submitted a grading permit for the construction of a stabilized path along the Authority sewer easements off Shelbourne Drive abutting the naturalized basins.

As is customary between the two organizations, please consider waiving the fee for the grading permit.

Should you have any questions, please don't hesitate to contact me.



**MONTGOMERY TOWNSHIP
DEPARTMENT OF PLANNING AND ZONING**

1001 STUMP ROAD
MONTGOMERY VILLE, PA 18936-9605
Telephone: 215-393-6920 • Fax: 215-855-1498
www.montgomerytwp.org

APPLICATION FOR GRADING PERMIT

Permit # _____ Fee \$ _____ Ck # _____ Date _____

Location of Grading _____
No. _____ Street _____
Shelbourne Drive and 202 Parkway

Between _____ and _____
Cross street _____ Cross street _____
Shelbourne Dr 202 Parkway

Subdivision *Autumn Grove* lot _____

GRADING PLAN (attach 2 copies)

Title *Proposed Sanitary Sewer System Maintenance Accessway*

Registered Professional Engineer *CKS Engineers*

Date *6/16/15* Last Revised _____

*The plan shall show all of the following information or the application will automatically be denied: present contours, proposed contours, lot lines, streets, buildings, trees over 8" in diameter, description of soil type and classification, details and location of proposed drainage facilities. All plans shall be dated and bear the name of (1) person who prepared plan, (2) the applicant, (3) the owner of the land. A copy of your NPDES permit shall be submitted with this application.

EROSION AND SEDIMENTATION PLAN

If an erosion and sedimentation control plan has not been previously approved, it must accompany this application. Montgomery Township does require MCCD adequacy review of E&S over 5,000sf. See 205-18.1.C(1)(b) and Ordinance 97-72-S for Neshaminy watershed.

Erosion and sedimentation control has been previously approved: _____

Title *N/A* Date _____ Date approved _____

Erosion and sedimentation control plan attached

Estimated dates: Starting *August 2016* Completion *September 2016*

State the purpose for which the grading application is filed. *construct a 10' wide compacted recycled concrete path 12" deep and cover with existing top soil and grass.*

CLEAN FILL

No grading permit shall be issued for the filling of materials, other than clean fill, without special approval.

Clean fill will be used: YES _____ NO _____

If "NO", see the Code of the Township of Montgomery, Chapter 205, Article IV, Section 205-29, for further instruction.

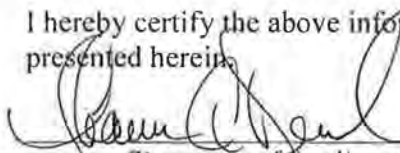
NOTICE TO ADJACENT PROPERTY OWNERS

Before commencing any excavation or fill, notice shall be sent to adjacent property owners not less than 14 days before work is to begin. Copies of these letters shall be sent to the Montgomery Township Secretary. Attach a list of the names, addresses, and block and unit numbers of the adjacent property owners.

*Prior to issuance of this permit the developer and builder shall attend a preconstruction meeting with representatives of Montgomery Township.

Applicant may also be required to file a certificate of insurance and deposit escrow funds sufficient to cover the estimated cost of repairs to curbs, sidewalks, street trees, street lights, or other public improvements caused by the necessity for construction vehicles to access the job site before this grading permit is issued.

I hereby certify the above information to be correct and hereby state that the work to be performed will be as presented herein.


Signature of Applicant

Name of Applicant Montgomery Twp Municipal Sewer Authority

Address 1001 Stump Rd

Montgomeryville, PA 18936

Phone 215-393-6930 Email sdrosnock@mtmsa.org

ENGINEER'S RECOMMENDATION: _____

Approval _____
Engineer's Signature Date

Denial _____
Engineer's Signature Date

Approval _____
Code Official Date

Denial _____
Code Official Date

Permit Number _____

PERMIT FEE - \$600

LONGLEAT DRIVE

SHELburnE DRIVE

C-865

C-864

C-861

C-868

C-863 C-862

C-859

C-858

N/L
Montgomery Township
Bk. 154, Unit 111

C-844

C-758

BRADFORD CT

C-857A

C-857B

N/L
Montgomery Township
Bk. 15B, Unit 92

-842 C-841

C-836

C-837

C-830

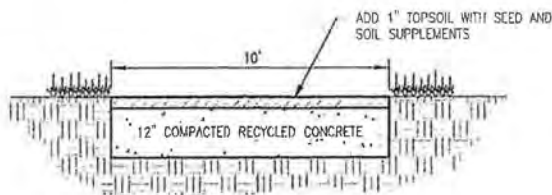
C-835

PROPOSED SANITARY SEWER SYSTEM
MAINTENANCE ACCESSWAY
(REFER TO TYPICAL SECTION)



LOCATION MAP
N.T.S.

As Reprinted From The "ADC The Map People" Street Map of Montgomery Township, Montgomery County, PA



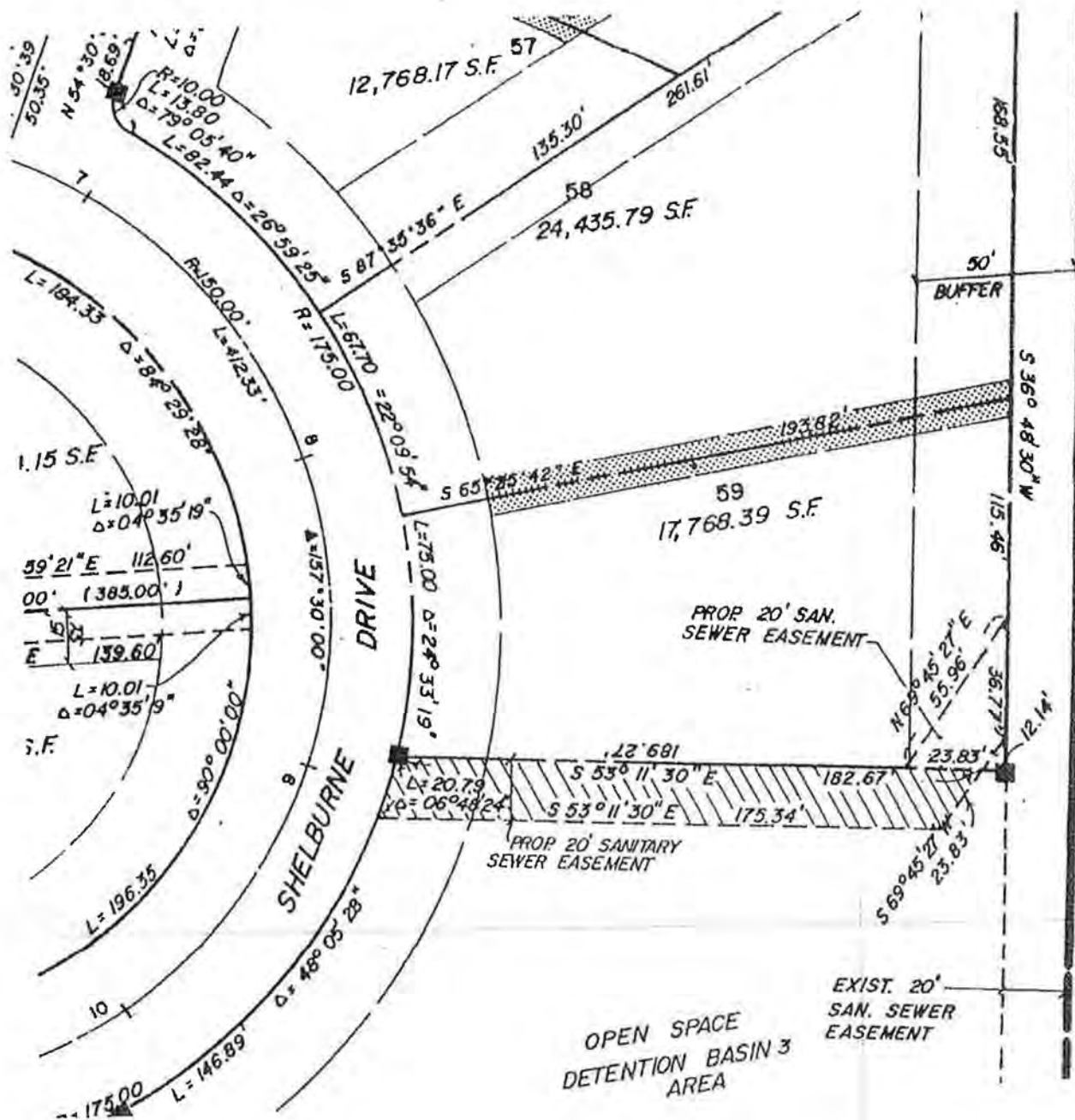
SECTION VIEW
PROPOSED MAINTENANCE ACCESSWAY
N.T.S.

PRELIMINARY

Rev. No.	Date	Description
PROPOSED SANITARY SEWER SYSTEM MAINTENANCE ACCESSWAY		
MONTGOMERY TOWNSHIP MUNICIPAL SEWER AUTHORITY		
Montgomery Township, Montgomery County, Pennsylvania		
 CKS Engineers, Inc. 88 South Main Street, Doylestown, PA 18901 (215) 340-0600		
Date:	Scale:	Drawn By:
6/16/15	1" = 100'	CJ
	Checked By:	TFZ
Plan No.		Sheet No.
8400-121		1 OF 1

FUTURE SR 202 RELOCATION

1443.85'



OPEN SPACE DETENTION
BASIN 3 BY LOT # 59

DATE: 8-21-92 REV:

SANITARY SEWER EASEMENT PLAN

SITUATED IN:

WESTGATE

MONTGOMERY TWP, MONTGOMERY CO., PA.

SCALE: 1" = 50'

DRAWN: CLS

CHECK: KJF

JOB NO: 1154



PREPARED FOR:
WESTGATE JOINT VENTURE

1150 OLD YORK ROAD
ABINGTON, PA. 19001



**Showalter
& Associates**

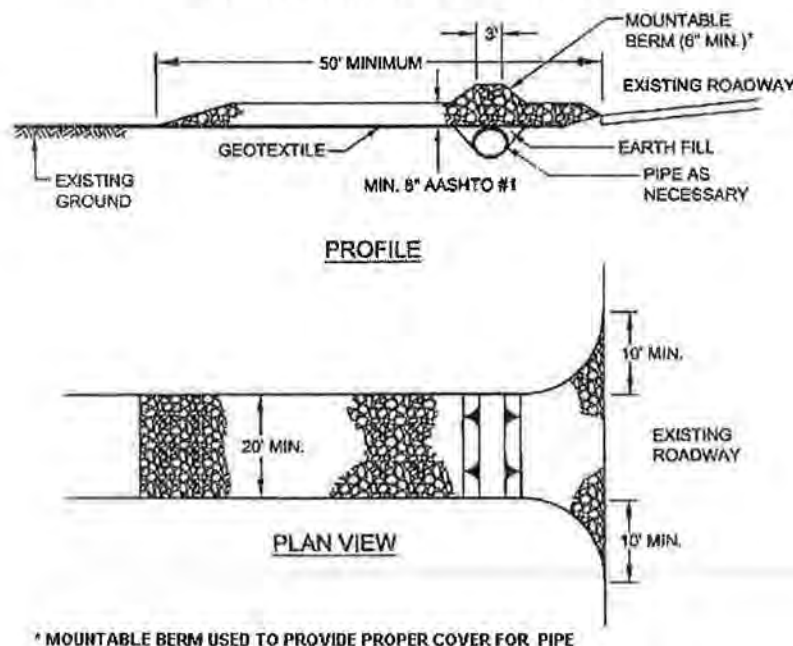
Route 201 & County Line Road
P.O. Box 93
Chalfont, PA 18911
(215) 822-3990

• Engineers • Planners • Surveyors

Sediment deposited on public roadways should be removed and returned to the construction site immediately. **Note: Washing the roadway or sweeping the deposits into roadway ditches, sewers, culverts, or other drainage courses is not acceptable.**

Rock construction entrances are not effective sediment removal devices for runoff coming off the roadway above the entrance. Surface runoff should be directed off the roadway by means of appropriate drainage devices described later in this chapter. Where these devices do not discharge to a suitable vegetative filter strip, an appropriately sized sediment trap should be provided. For locations not having sufficient room for a conventional sediment trap, consideration should be given to use of a compost sock sediment trap. Compost sock traps may also be used instead of conventional sediment traps at other points of discharge. Where used, care should be taken to provide continuous contact between the sock and the underlying soil in order to prevent undermining. It is also important to properly anchor the sock (Standard Construction Detail #3-1).

STANDARD CONSTRUCTION DETAIL # 3-1 Rock Construction Entrance



Modified from Maryland DOE

Remove topsoil prior to installation of rock construction entrance. Extend rock over full width of entrance.

Runoff shall be diverted from roadway to a suitable sediment removal BMP prior to entering rock construction entrance.

Mountable berm shall be installed wherever optional culvert pipe is used and proper pipe cover as specified by manufacturer is not otherwise provided. Pipe shall be sized appropriately for size of ditch being crossed.

MAINTENANCE: Rock construction entrance thickness shall be constantly maintained to the specified dimensions by adding rock. A stockpile shall be maintained on site for this purpose. All sediment deposited on paved roadways shall be removed and returned to the construction site immediately. If excessive amounts of sediment are being deposited on roadway, extend length of rock construction entrance by 50 foot increments until condition is alleviated or install wash rack. Washing the roadway or sweeping the deposits into roadway ditches, sewers, culverts, or other drainage courses is not acceptable.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Submit Applications – Traffic Signal Upgrades
Horsham Road (SR 0463) and Upper State Road (SR 2012) – “No Turn on Red” Sign
Horsham Road (SR 0463) and Stump Road (SR 2012) – “No Turn on Red” Sign

MEETING DATE: July 25, 2016

ITEM NUMBER: #15

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Township is requesting authorization to submit applications to update traffic signals at two different intersections along Horsham Road.

Horsham Road & Upper State Road- “No Turn on Red” Sign

The Township is requesting that a “No Turn on Red” Sign be placed on the eastbound and westbound approaches of Horsham Road at its signalized intersection with Upper State Road. Currently, right turns on red are prohibited on the northbound and southbound approaches of Upper State Road. The sight distances to the left from the stop bars on both approaches are limited.

Horsham Road & Stump Road- “No Turn on Red” Sign

As part of a recent PennDOT project, westbound Horsham Road was restriped to convert the dedicated right turn lane to a shared thru/right lane in order to increase capacity at the intersection of Horsham Road and Stump Road. While this change increased capacity at the intersection, it also brought westbound traffic 14 feet closer to southbound vehicles stopped at Stump Road approach. This capacity improvement exacerbated a sight distance issue for southbound motorists on Stump Road looking to their left while stopped at the stop bar, compromising the safety for the right turn on red movement. Therefore, the Township would like to submit an application to PennDOT to install a “No Turn on Red” Sign at the southbound Stump Road approach.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends the Board of Supervisors authorize the submission of the two applications to PennDOT for Traffic Signal Approvals for the two intersections.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the submission of the two Traffic Signal Approval Applications to PennDOT for the intersections of Horsham and Stump Roads and Horsham and Upper State Roads.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**Application for
Traffic Signal Approval**

Please Type or Print all information in Blue or Black Ink.



County : _____

Engineering District : _____

Department Tracking # : _____

Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Lawrence J. Gegan **Title :** Township Manager

Municipal Name : Montgomery Township

Municipal Address : 1001 Stump Road, Montgomeryville, PA 18936-9605

Municipal Phone Number : 215-393-6900 **Alternative Phone Number :** _____

E-mail Address : lgegan@montgomerytwp.org

Municipal Hours of Operation : Monday to Friday 8:30AM to 4:30PM

B - Application Description

Location (intersection) : SR 0463 (Horsham Road) and Upper State Road (SR 2012)

Traffic Control Device is : ☐ NEW Traffic Signal ☒ EXISTING Traffic Signal **(Permit Number) :** 1841

Type of Device (select one) : ☒ Traffic Control Signal (MUTCD Section 4D, 4E, 4G) ☐ Flashing Beacon (MUTCD Section 4L) ☐ School Warning System (MUTCD Section 7B)

☐ Other : _____

Is Traffic Signal part of a system? : ☒ YES ☐ NO **System Number (if applicable) :** I-0111

If YES, provide locations of all signalized intersections in system.

See Interconnect Permit (I-0111)

Explain the proposed improvements :

Install "No Turn on Red" signing at the intersection.

Associated with Highway Occupancy Permit (HOP)? : ☐ YES ☒ NO **If YES, HOP Application # :** _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

☐ Municipal Personnel ☐ Municipal Contractor ☒ Municipal Personnel & Contractor

☐ Other : _____

Maintenance and Operations Contact Name : Kevin Costello **Company/Organization :** Montgomery Township

Phone # : 215-393-6900 **Alternative Phone # :** _____ **E-mail :** publicworks@montgomerytwp.org

D - Attachments Listing

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other : _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

**Application for
Traffic Signal Approval**

Please Type or Print all information in Blue or Black Ink

**pennsylvania**
DEPARTMENT OF TRANSPORTATIONCounty : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____**E - Applicant (Municipal) Certification**

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name : Lawrence J. Gegan

Date : _____

Signed By : _____

Witness or Attest : _____

Title of Signatory : Township Manager

Title of Witness or Attester: _____

Exhibit "A":**Preventative and Response Maintenance Requirements**
 County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____
Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule**KNOCKDOWNS**
 Support - Mast arm
 Support - Strain pole
 Span wire/tether wire
 Pedestal
 Cabinet
 Signal heads
TYPE OF REPAIR PERMITTED
 Emergency or Final
 Emergency or Final
 Final Only
 Emergency or Final
 Emergency or Final
 Final Only
EQUIPMENT FAILURE
 Lamp burnout (veh. & ped.)
 Local controller
 Master controller
 Detector sensor
 - Loop
 - Magnetometer
 - Sonic
 - Magnetic
 - Pushbutton
 Detector amplifier
 Conflict monitor
 Flasher
 Time clock
 Load switch/relay
 Coordination unit
 Communication interface, mode
 Signal cable
 Traffic Signal Communications
 Traffic Signal Systems

 Final Only
 Emergency or Final
 Emergency or Final
 Emergency or Final
 Emergency or Final
 Emergency or Final
 Emergency or Final
 Emergency or Final
 Final Only
 Final Only
 Emergency or Final
 Final Only
 Emergency or Final
 Emergency or Final
 Final Only
 Final Only
 Final Only

**Exhibit "B":
Recordkeeping**

County : _____

Engineering District : _____

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**

County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work performed.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Application Instructions



pennsylvania
DEPARTMENT OF TRANSPORTATION

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name: Provide the municipal contact name that is (or will be responsible) for the traffic signal. Typically this is either the Municipal Manager or Roadmaster.

Title: Provide the title of the municipal contact name.

Municipal Name: Provide the official municipal name.

Municipal Address: Provide the full address of the municipal building.

Municipal Phone Number: Provide the municipal phone number of the municipal contact.

Alternative Phone Number: Provide an alternative phone number of the municipal contact.

E-mail Address: Provide the e-mail address of the municipal contact.

Municipal Hours of Operation: Please provide the municipalities normal operating hours (i.e. Monday-Thursday 9 AM - 2 PM)

B - Application Description

Location (intersection): Please provide a detailed location of the device or devices being considered for approval.

Please include any State Route and/or local road names in your description.

Traffic Control Device is: (Please select one of the two following categories)

NEW Traffic Signal: This item should be selected when requesting approval of a traffic signal that is currently not in operation at the device location indicated above.

EXISTING Traffic Signal: This item should be selected when requesting approval to make a modification or update to an existing traffic signal.

(Permit Number): Please provide the traffic signal permit number.

Type of Device (select one): (Please select one of the four following categories)

Traffic Control Signal: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Sections 4D, 4E, and 4G. When selecting this category this is the typical red/yellow/green and pedestrian signal indications

Flashing Beacon: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Section 4L. When selecting this category, this is typically either the flashing yellow/red signal at an intersection and/or the flashing yellow warning sign.

School Warning System: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Section 7B. When selecting this category, this is typically the flashing school warning sign with a 15 mph indication.

Other: When selecting this category, this pertains to all other permitted electrically powered traffic control devices approved by the Department.

Is Traffic Signal part of a system?: Check off the appropriate box, either YES or NO. If YES, please fill in the **System Number (if applicable):** line.

Explain the proposed improvements: Provide a description of the proposed improvements to the intersection. This may be as complex as installing and/or upgrading a traffic signal or as non-complex as placement of a new traffic sign to supplement an existing traffic signal.

Associated with Highway Occupancy Permit (HOP)?: Check off the appropriate box, either YES or NO. If YES, please fill in the **Application #:** line.

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by?: Please indicate if maintenance and operation will be performed by Municipal Personnel or through Contract Services.

Maintenance and Operations Contact Name: Provide the primary maintenance contact name for the individual that is (or will be responsible) for the maintenance and operation of the traffic signal.

Company/Organization: Provide the name of the company/organization with which the primary maintenance contact is affiliated.

Phone #: Provide the phone number for the primary maintenance contact.

Alternative Phone #: Provide an alternative phone number for the primary maintenance contact or affiliated company/organization.

E-mail: Provide the e-mail address for the primary maintenance contact.

D - Attachments Listing

Check off all documents which will be submitted along with this application. Note that a Municipal Resolution, authorizing the municipal contact to submit and sign the application, is a required document.

A sample Municipal Resolution has been provided on the next page.

E - Applicant (Municipal) Certification

Printed Municipal Contact Name: Please print the name of the municipal contact person signing the application.

Date: Please provide the date on which the application was signed.

Signed By: Please provide the signature of the named municipal contact.

Title of Signatory: Please provide the title of municipal contact.

Witness or Attest: Please provide the signature of the person witnessing or attesting the signature.

Witness or Attester: Please provide the title of the person witnessing or attesting the signature.

RESOLUTION

BE IT RESOLVED, by authority of the _____ Board of Supervisors
(Name of governing body)
of the _____ Township of Montgomery _____, _____ Montgomery _____ County, and it
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the _____ Township Manager
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

ATTEST: _____ Montgomery Township
(Name of MUNICIPALITY)

_____, Township Secretary By: _____, Chairman
(Signature and designation of official title) (Signature and designation of official title)
I, _____ Lawrence J. Gegan _____ Township Secretary
(Name) (Official Title)

of the _____ Board of Supervisors of Montgomery Township _____, do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

_____ Board of Supervisors _____, held the _____ 25th _____ day of _____ July _____, 2016 _____.
(Name of governing body)

DATE: _____, Township Secretary
(Signature and designation of official title)

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



pennsylvania
DEPARTMENT OF TRANSPORTATION

County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Lawrence J. Gegan **Title** : Township Manager
Municipal Name : Montgomery Township
Municipal Address : 1001 Stump Road, Montgomeryville, PA 18936-9605
Municipal Phone Number : 215-393-6900 **Alternative Phone Number** : _____
E-mail Address : lgegan@montgomerytp.org
Municipal Hours of Operation : Monday to Friday 8:30AM to 4:30PM

B - Application Description

Location (intersection) : SR 0463 (Horsham Road) and Stump Road

Traffic Control Device is : ☐ NEW Traffic Signal ☒ EXISTING Traffic Signal **(Permit Number)** : 1840

Type of Device (select one) ☒ Traffic Control Signal (MUTCD Section 4D, 4E, 4G) ☐ Flashing Beacon (MUTCD Section 4L) ☐ School Warning System (MUTCD Section 7B)
☐ Other : _____

Is Traffic Signal part of a system? : ☒ YES ☐ NO **System Number (if applicable)** : I-0111

If YES, provide locations of all signalized intersections in system.

See Interconnect Permit (I-0111)

Explain the proposed improvements :

Install "No Turn on Red" signing at the intersection.

Associated with Highway Occupancy Permit (HOP)? : ☐ YES ☒ NO **If YES, HOP Application #** : _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

☐ Municipal Personnel ☐ Municipal Contractor ☒ Municipal Personnel & Contractor
☐ Other : _____

Maintenance and Operations Contact Name : Kevin Costello **Company/Organization** : Montgomery Township
Phone # : 215-393-6900 **Alternative Phone #** : _____ **E-mail** : publicworks@montgomerytp.org

D - Attachments Listing

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other : _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



pennsylvania
DEPARTMENT OF TRANSPORTATION

County: _____

Engineering District: _____

Department Tracking #: _____

Initial Submission Date: _____

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Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name : Lawrence J. Gegan

Date : _____

Signed By : _____

Witness or Attest : _____

Title of Signatory : Township Manager

Title of Witness or Attester: _____

Exhibit "A":

Preventative and Response Maintenance Requirements



pennsylvania
DEPARTMENT OF TRANSPORTATION

County:

Engineering District :

Department Tracking #:

Initial Submission Date :

Preventive Maintenance

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FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule

<u>KNOCKDOWNS</u>	<u>TYPE OF REPAIR PERMITTED</u>
Support - Mast arm	Emergency or Final
Support - Strain pole	Emergency or Final
Span wire/tether wire	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal heads	Final Only
<u>EQUIPMENT FAILURE</u>	
Lamp burnout (veh. & ped.)	Final Only
Local controller	Emergency or Final
Master controller	Emergency or Final
Detector sensor	
- Loop	Emergency or Final
- Magnetometer	Emergency or Final
- Sonic	Emergency or Final
- Magnetic	Emergency or Final
- Pushbutton	Emergency or Final
Detector amplifier	Emergency or Final
Conflict monitor	Final Only
Flasher	Final Only
Time clock	Emergency or Final
Load switch/relay	Final Only
Coordination unit	Emergency or Final
Communication interface, mode	Emergency or Final
Signal cable	Final Only
Traffic Signal Communications	Final Only
Traffic Signal Systems	Final Only

**Exhibit "B":
Recordkeeping**

County : _____

Engineering District : _____

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

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This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**

County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Personnel Classifications

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Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

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1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
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Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
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Application Instructions



pennsylvania
DEPARTMENT OF TRANSPORTATION

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Title: Provide the title of the municipal contact name.

Municipal Name: Provide the official municipal name.

Municipal Address: Provide the full address of the municipal building.

Municipal Phone Number: Provide the municipal phone number of the municipal contact.

Alternative Phone Number: Provide an alternative phone number of the municipal contact.

E-mail Address: Provide the e-mail address of the municipal contact.

Municipal Hours of Operation: Please provide the municipalities normal operating hours (i.e. Monday-Thursday 9 AM - 2 PM)

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Please include any State Route and/or local road names in your description.

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(Permit Number): Please provide the traffic signal permit number.

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Is Traffic Signal part of a system?: Check off the appropriate box, either YES or NO. If YES, please fill in the **System Number (if applicable):** line.

Explain the proposed improvements: Provide a description of the proposed improvements to the intersection. This may be as complex as installing and/or upgrading a traffic signal or as non-complex as placement of a new traffic sign to supplement an existing traffic signal.

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A sample Municipal Resolution has been provided on the next page.

E - Applicant (Municipal) Certification

Printed Municipal Contact Name: Please print the name of the municipal contact person signing the application.

Date: Please provide the date on which the application was signed.

Signed By: Please provide the signature of the named municipal contact.

Title of Signatory: Please provide the title of municipal contact.

Witness or Attest: Please provide the signature of the person witnessing or attesting the signature.

Witness or Attester: Please provide the title of the person witnessing or attesting the signature.

RESOLUTION

BE IT RESOLVED, by authority of the _____ Board of Supervisors
(Name of governing body)

of the _____ Township of Montgomery _____, _____ Montgomery _____ County, and it
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the _____ Township Manager
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic
Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of
the MUNICIPALITY.

ATTEST:

Montgomery Township

(Name of MUNICIPALITY)

_____, Township Secretary By: _____, Chairman
(Signature and designation of official title) (Signature and designation of official title)

I, _____, _____ Township Secretary
(Name) (Official Title)

of the Board of Supervisors of Montgomery Township, do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

Board of Supervisors _____, held the 25th day of July, 2016
(Name of governing body)

DATE: _____

_____, Township Secretary
(Signature and designation of official title)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Amend the Social Media Policy

MEETING DATE: July 25, 2016

ITEM NUMBER: #16

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Kelsey McMeans
Public Information Coordinator

BOARD LIAISON: Joseph P. Walsh, Board Chairman

BACKGROUND:

In July 2011, the Board of Supervisors approved the Social Media Policy and the Township began using Twitter and reserved a static Facebook page as an additional tool to reach out to the public about news and activities the Township provides.

With the opening of the Montgomery Township Community & Recreation Center (MontCRC) and transformation of social media over the past few years, the Township would like to recommend some changes to the Social Media Policy. The changes include allowing multiple pages/users and requiring that all social media content is created and uploaded via a Township-owned device only. The Community & Recreation Center Advisory Committee is also recommending the use of Facebook as a marketing tool for the MontCRC.

Attached is the updated proposed social media policy for your approval.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

At the July 25, 2011 Board Meeting, the Board of Supervisors adopted the Social Media Policy.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends the approval of the amended Social Media Policy.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the amended Social Media Policy dated July 2016.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936
www.montgomerytp.org

Policy Name:	Social Media Use				
Replaces:	July 2011	Reviewed:	July 2016	Effective:	
Distribution:	BOS, Staff, Public	Other Policies Affected:	Open Records		

PURPOSE:

To address the fast-changing landscape of the Internet, and the way residents communicate and obtain information online, Montgomery Township departments may consider using social media tools to reach a broader Township-audience. The Township encourages the use of social media to further Township-goals and the missions of its departments, where appropriate. It has an overriding interest and expectation, however, in ensuring that what is communicated on the Township's behalf on social media sites, is also appropriate. This policy establishes guidelines for the use of social media.

GENERAL:

1. All Township social media sites to be used by Township Departments will be subject to approval by the Township Manager and/or his/her designee..
2. The Township website (www.montgomerytp.org) will remain the Township's primary and predominant internet-presence.
 - a. The best, most appropriate Township social media tools fall generally into two categories:
 - i. As channels for disseminating time-sensitive information as quickly as possible (i.e., emergency information, road closures, power outages, cancellations, or re-schedulings).
 - ii. As marketing/promotional channels that increase the Township's ability to broadcast its messages to the widest possible audience.
 - b. Wherever possible, content posted to Township social media sites will also be available on the Township's website.
 - c. Wherever possible, content posted to Township social media sites should contain links directing users back to the Township's official website for in-depth

information, forms, documents, or online services necessary to conduct business with the Township.

3. As is the case for the Township-website, a staff member will be assigned to be responsible for the content and upkeep of any social media sites.
4. All posts must be from a Township owned device.
5. Wherever possible, all Township social media sites shall comply with all appropriate Township policies and standards, including but not limited to: (a) Twitter Standards (attached as Appendix 1); and (b) Facebook Standards (attached as Appendix 2). Any exceptions must be approved by the Township Manager or his/her designee
6. Any content maintained in a social media format that is related to Township business, including list of subscribers and posted communication, is a public record. The Public Information Coordinator and Information Technology Director will assist the Township's Open Records Officer and staff with responding completely and accurately to any Open Records request for public records on social media. Content related to Township business shall be maintained in an accessible format and so that it can be produced in response to a request. Wherever possible, such sites shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure. Users shall be notified that public disclosure requests must be directed to the Township's Open Records Officer.
7. Unless otherwise addressed in a specific social media "standards" document, the Public Information Coordinator maintaining a site shall preserve records required to be maintained pursuant to a applicable Township records-retention schedule, for the required retention period on a Township server in a format that preserves the integrity of the original record and is easily accessible. Appropriate retention formats for specific social media tools are detailed in Township Twitter and Facebook Standards.
8. Users and visitors to social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication between Township departments and members of the public.
9. Township social media site content containing any of the following forms of content are prohibited:
 - a. Comments not topically related to the particular Township social media article being commented upon;
 - b. Comments in support of or opposition to political campaigns or ballot measures;
 - c. Profane language or content;
 - d. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
 - e. Sexual content or links to sexual content;

- f. Solicitations of commerce;
- g. Conduct or encouragement of illegal activity;
- h. Information that may tend to compromise the safety or security of the public or public systems; or
- i. Content that violates a legal ownership interest of any other party.

These guidelines must be displayed to users or made available by hyperlink. Any content removed based on these guidelines must be retained in accord with the applicable Township records-retention schedule, with proper memorialization of the time, date, and identity of the poster, when available.

- 10. The Township reserves the right to restrict or remove any Township content that is deemed in violation of this social media policy or any applicable law.
- 11. The Township will approach the use of social media tools as consistently as possible, enterprise-wide.
- 12. All new social media tools proposed for Township use will be approved by the Township Board of Supervisors.
- 13. In administering the Township's social media sites, the Information Technology Director will (a) maintain a list of social media tools which are approved for use by the Township; (b) maintain a list of all Montgomery Township social media sites, including login and password information; and (c) ensure, at all times, that the Township, if necessary, is able to immediately edit or remove content from social media sites.
- 14. For each social media tool approved for use by a Township Department the following documentation will be developed and adopted:
 - a. Operational and use guidelines;
 - b. Standards and processes for managing accounts on social media sites; and
 - c. Township and Departmental Branding Standards.
- 15. All social media content shall be prepared by the Township for the expressed purposes as defined under this policy. No social media site shall be equipped to receive user content.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

Policy Name:	Social Media Use APPENDIX 1 TWITTER STANDARDS				
Replaces:	July 2011	Reviewed:	July 2016	Effective:	
Distribution:	BOS, Staff, Public	Other Policies Affected:	Open Records		

PURPOSE:

Twitter is a micro-blogging tool that allows account holders to "tweet" up to 140 characters of information to followers, at any given time. By procuring and maintaining a Twitter-account, the Township will be able to communicate directly to their Twitter-followers, alerting them to news and directing them to the Township's website: www.montgomerytwp.org for more information. These standards should be used in conjunction with the Township's Social Media Use Policy.

CONTENT:

1. These accounts will ultimately be monitored by various Departments, however all content shall be overseen by the Township's Public Information Coordinator and the Information Technology Director.
2. Creation of Township Twitter-accounts, shall be approved by the Township Manager or his/her designee.
3. Any Twitter-profile will read:

Montgomery Township, Comments, list of followers subject to public disclosure. This site is not monitored. Call 911 for emergencies.
4. The primary Twitter username will be **MontTwp** unless approved by the Township Manager or his/her designee.
5. Twitter-account backgrounds will share a standardized Township logo.
6. Township Twitter-account shall serve three primary purposes: (a) to transmit emergency information out quickly; (b) to promote Township-sponsored events; and (c) to refer followers to content hosted at the Township's website: www.montgomerytwp.org.
7. Information posted on Twitter shall conform to the Township's policies and procedures. Tweets shall be relevant, timely, and informative.

8. Twitter content shall mirror information presented on the Township's other communication vehicles such as the website, cable channel, and e-news.

ARCHIVE:

1. The archival-policy will be to retain the Twitter- postings on a Township server, in accord with the applicable Township records-retention schedule. While the Township- archives will not be visible to the public, they will be accessible by open record requests.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936

Policy Name:	Social Media Use APPENDIX 2 FACEBOOK STANDARDS				
Replaces:	July 2011	Reviewed:	July 2016	Effective:	
Distribution:	BOS, Staff, Public	Other Policies Affected:	Open Records		

PURPOSE:

Facebook is a social networking site. Businesses and governments have joined individuals in using Facebook to promote activities, programs, projects, and events. These standards are designed for the Township to drive traffic to the Montgomery Township website: www.montgomerytwp.org and to inform more people about Township activities. These standards should be used in conjunction with the Township's Social Media Use Policy. As Facebook changes, these standards may be updated accordingly.

ESTABLISHING A PAGE:

The format and content of any approved Facebook page will be consistent with the appearance of other Township communication vehicles.

CONTENT:

1. Type of Page
 - a. The Township Department will create a "page" in Facebook, rather than "groups" page. A Facebook-page will offer distinct advantages including greater visibility, customization, and measurability.
 - b. For the "type" description, the Township's classification will be "government."
2. Standard Policy-Text Regarding Public Disclosure and Comments
 - a. The Public Information Coordinator and Information Technology Manager will standardize and provide the Facebook page's image, consisting of a picture and the Township's logo.

- b. All Township Facebook pages will include a mission introduction on the “wall page” and send users first to the wall page to connect them to the most recent content. Standard policy-text regarding public disclosure and comments will be created using the Facebook Markup Language (FBML) application. The Township boilerplate sentence should follow the description:

This is an official Facebook page for Montgomery Township, PA – www.montgomerytwp.org. This page is intended to serve as a mechanism for communication between the Township and the public on the listed topics. Any comments submitted to this page and its list of fans, are public records subject to disclosure pursuant to Pennsylvania Open Records Law. Any open records requests must be made directly to the Township’s Open Records Officer.

3. Link to the Township Website

- a. A link to www.montgomerytwp.org shall be included on the “Information page”.

4. Page Naming

- a. All Township page-names should be descriptive of the Township

5. Page Administrators

- a. A successful page requires monitoring. Any department hosting a Facebook page shall designate a staff member to be responsible for monitoring the Facebook page. Posts should be approved by the Township Manager, or his/her designated alternative.

6. Comments and Discussion Boards

- a. Comments to the wall page generally will be turned off, but may be allowed on a case-by-case basis with request being submitted to the Township Manager and the Township’s Board of Supervisors (if needed). All discussion Boards shall be turned off.

7. Style

- a. The Township’s Facebook page will be complimentary and consistent with Township-branding in other communication vehicles.
- b. The Township will use proper grammar and standard Associated Press style, avoiding jargon, slang, and abbreviations. While Facebook is more casual than most other Township communication tools, it is still representative of the Township at all times, and therefore, posters must always be mindful of the content and style of a post.

8. Applications

- a. There are thousands of Facebook-applications. Common applications can allow users to stream video and music, post photos, and view and subscribe to Really Simple Syndication (RSS) feeds. While some may be useful to the page's mission, they can cause clutter and security risks.
- b. An application should not be used unless it serves a business purpose, adds to the user experience, comes from a trusted source, and is approved by the Information Technology Manager.
- c. An application may be removed at any time if there is significant reason to think it is causing a security breach or spreading viruses.

ARCHIVE:

1. Content that cannot be retrieved from Facebook via the Application Programming Interface and needs to be retained as a record needs to be printed and maintained according to the Township applicable records-retention schedule.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval for the GaileyMurray Research Program for the CRC

MEETING DATE: July 25, 2016

ITEM NUMBER: #/7

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Floyd S. Shaffer
Recreation & Community Center Director

BOARD LIAISON: Robert J. Birch & Joseph P. Walsh
Liaisons to the Comm & Rec Ctr. Advisory Committee

BACKGROUND:

The Township is evaluating the programming and marketing of the Community and Recreation Center. To assist with this process, GaileyMurray Communications is proposing conducting a series of focus groups with various demographic segments and provide an analysis to the Township.

The proposal includes:

- Establish qualitative research objectives
- Finalize focus group segments
- Assist with identification and recruitment of focus group participants
- Review previous Community and Recreation Center research
- Develop focus group discussion guides
- Conduct 10 focus groups
- Prepare an analysis and summary report of the focus groups
- Meet with Township staff to discuss report.

The cost for the proposal is \$5,500. Township Staff recommends approving this proposal which can assist in the future marketing of the Community and Recreation Center.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The cost for the proposal would be \$5,500.

RECOMMENDATION:

Township Staff recommends approving the proposal from GaileyMurray Communications to conduct the focus groups.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the proposal from GaileyMurray Communications to conduct focus groups to evaluate programming and marketing of the Community and Recreation Center at the cost of \$5,500.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

A Research Program For The Montgomery Township Community And Recreation Center

Overview

Montgomery Township is evaluating the programming and marketing of the Community and Recreation Center. To provide information that would help with decision-making, GaileyMurray Communications will conduct a series of focus groups with various demographic segments and provide an analysis to the Township.

Scope of Services:

In cooperation with Township staff, GaileyMurray will:

- Establish qualitative research objectives
- Finalize focus group segments
- Assist with identification and recruitment of focus group participants
- Review previous Community and Recreation Center research
- Develop focus group discussion guides
- Conduct 10 focus groups
- Prepare an analysis and summary report of the focus groups
- Meet with Township staff to discuss report

Recommended Focus Group Sessions

Members

Seniors (55+)

Families

Single Men and Women

Teens (13-17)

Non-members

Seniors (55+)

Families

Single Men and Women

Teens (13-17)

Spray Park Users

Businesses (small business owners/operators)

Professional Fee

GaileyMurray will conduct the research program for a professional fee of \$5500. Videotaping of the focus group sessions would be in addition to the professional fee.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of 2016 Fall Recreation Programs and Fees

MEETING DATE: July 25, 2016

ITEM NUMBER: #18

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Floyd Shaffer, Recreation Director BOARD LIAISON: Michael J. Fox, Liaison to
Park & Recreation Board

BACKGROUND:

Attached is a proposed roster of Fall 2016 Recreation/Fitness Programs and recommended fee schedule for the Montgomery Township Community Recreation Center (MontCRC). The Fall 2016 Recreation program schedule will be valid from September 2016 through the end of December 2016. All MontCRC activities will be promoted through normal publicity channels which include; our Website: www.montcrc.com, public access cable channels, E-News, appropriate social media outlets and the Fall 2016 printed recreation newsletter.

The Fall 2016 Recreation schedule provides a wide array of recreation, fitness and educational opportunities for Township residents. New programs are highlighted for your review.

The primary publicity tool for promotion of MontCRC activity continues to be MontCRC Newsletter. The newsletter will be created by Community Recreation Center Staff with a camera ready copy submitted to a printing company for processing. The firm initiates physical production of the newsletter and completes the process by mailing the document to Montgomery Township residents through the US Postal service. Final distribution to Township mail boxes is slated to be completed by the last week in August.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Recreation programs are expected to be revenue neutral.

RECOMMENDATION:

Approve the 2016 Fall Programs and Fee Schedule amendment as submitted.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the 2016 Fall Programs and Fee Schedule amendment as submitted.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Special Events					
<u>Program</u>	<u>Days</u>	<u>Time</u>	<u>Duration</u>	<u>Member</u>	<u>Non Member</u>
Back to School Family Fun Night	16-Sep	6pm-9pm	1 day event	\$5	\$10
Family Movie Night	14-Oct	6:30pm-8pm	1 day event	\$5	\$10
Family Bingo Night	12-Nov	6:30pm-8:30pm	1 day event	\$5	\$10
Breakfast w/ Santa	10-Dec	10am-11:30am	1 day event	\$6	\$12
Adults					
Instructional					
Pumpkin Painting Workshop	22-Oct	10am-11:30am	1 day event	\$5	\$10
Gingerbread House Workshop	17-Dec	10am-11:30am	1 day event	\$5	\$10
Canvas Painting (5 Classes)	Fri/Sat	7pm-9pm or 10am-12pm	1 day class	\$25	\$35
French For Travelers (2 sessions)	Thursdays	6:30pm-8pm	4 Weeks	\$35	\$45
Intro to Vegan Food/Cooking	Thursdays	7pm-9pm	4 Weeks	\$49	\$69
Sports					
Pickleball (Social Group)	Thursdays	7:30pm-9:00pm	15 weeks	Included	\$5
Pickleball (Intermediate Group)	Thursdays	11am-3pm	15 weeks	Included	\$5
Pickleball (Competitive Group)	Wednesdays	11am-3pm	15 weeks	Included	\$5
Fitness/Group Exercise (25-30 classes)	everyday	various	ongoing	Included	\$5 Drop in
Seniors					
AARP Class	10/3 & 10/4	8 hour course	2 day class	\$20	\$25
Silver Sneakers	Wed/Thurs	Various	ongoing	Included	Included
Youth and Teens					
Instructional					
Young Rembrandts (9 Sessions)	Saturdays	9am-12:15pm	6 Weeks	\$65	\$75

Brick 4 Kidz	Mondays	6pm-7pm	8 Weeks	\$75	\$85
BabySitting 101	15-Oct	9am-3pm	1 day class	\$65	\$75
New Dance Workshop	Mon/Sat	Mixed Morning, midday, evening	12 Weeks	RENTAL	Rental
Sports					
Tiny Tykes Gym (2 Sessions)	Mondays	10am-11:30am	6 Weeks	\$15	\$20
Learning Song and Dance (2 Sessions)	Tuesdays	10am-10:45am	6 Weeks	\$15	\$20
Gym Capers (2 Sessions)	Wednesdays	9:30am-10:15am	6 Weeks	\$15	\$20
Head Start Sports	Mon/Sat	9am-9:45am/ 5:30pm-6:15pm	5 Weeks	\$25	\$35
Jump Start Sports Soccer	Wednesdays	5:30pm-6:30pm	6 Weeks	\$75	\$85
Jump Start Sports T-Ball	Tuesdays	5:30pm-6:30pm	6 Weeks	\$79	\$89
Jump Start Sports Basketball	Fridays	5:30pm-7:30pm	6 Weeks	\$75	\$85
Frog Hollow Tennis (2 Sessions)	Tuesdays	5:15pm-7:15pm	6 Weeks	\$89	\$99
Elementary Gymnastics (2 Sessions)	Thursdays	Mornings-Midday	6 Weeks	\$25	\$30
General					
Open Basketball	Mondays	7pm-9pm	15 weeks	Included	\$7
Pick up Badminton	Wednesdays	6pm-7pm	15 weeks	Included	\$3
*Bold=New Program/Events					

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Waiver of Permit Fee for the use of the Windlestrae Park Soccer Fields by Montgomery United Soccer

MEETING DATE: July 25, 2016

ITEM NUMBER: #19

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Floyd Shaffer
Community & Recreation
Center Director

BOARD LIAISON: Michael J. Fox
Liaison to Park & Recreation Board



BACKGROUND:

Throughout the years, it has been the policy of the Board of Supervisors to waive permit fees for Montgomery United Soccer Association. Montgomery United is a Pennsylvania Non-Profit Corporation organized under Section 501 (c) 3 of the Internal Revenue Code. The Township as received a request from Montgomery United Soccer to waive all permit fees associated with their use of the Pavilion and Soccer Fields #1 and #2 and the Hennings Soccer Field at the William F. Maule Park at Windlestrae, the Pavilion and Soccer Fields #1 and #2 at Windlestrae – Rose Twig, and Soccer Fields #1, #2, and #3 at Windlestrae – Zehr Tract on Saturday, August 13 and Sunday, August 14, 2016, for the Wings Cup Soccer Tournament. According to our current Facility and Field Use Fee Schedule (attached), the tournament charge would be \$200 per field per day, resulting in a maximum total charge of \$2,000 for the requested dates.

The second year event will raise funds for Montgomery United to assist in their outreach program in order to allow underprivileged children to participate in the youth soccer program. Additional proceeds will be contributed to Manna on Main Street, a Lansdale based community service agency.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider approval to waive the permit fees associated with the use of the Windlestrae Parks Soccer Fields by Montgomery United Soccer for the Wings Cup Soccer Tournament.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request from Montgomery United Soccer to waive all permit fees associated with the use of the Windlestrae Parks Soccer Fields for the Wings Cup Soccer Tournament to be held Saturday, August 13, 2016 and Sunday, August 14, 2016.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Montgomery Township Park & Recreation

1001 Stump Road, Montgomeryville, PA 18936-9605
215-393-6900 • 215-855-6656 (Fax) • www.montgomerytp.org
parkandrecreation@montgomerytp.org

FACILITIES & FIELDS USE PERMIT APPLICATION

Please allow at least 30 days for review and confirmation. Once your permit has been approved, you will receive a copy of the approved permit, confirming your reservation. Bring your copy of the approved permit with you on the day of your function. Please note attached 1) Facilities & Field Use Policy, 2) Park Ordinance, and 3) Fee Schedule.

APPLICANT'S CONTACT INFORMATION

Organization Name: Montgomery United SC Contact: John Feguson Event Date: 8/13-14/16

Start Time (including set-up): 6:00 AM End Time (including clean-up): 8:00 PM

Address: 650 N Cannon Ave, Lansdale, PA 19446

☐ Resident ☐ Non-Resident ☐ For-Profit

Email Address: ferg@monusoccer.org

Home Phone: _____ Cell Phone: 2156226867 Work Phone: _____

Requested Park (please select exact facility on reverse side): Windlestrae Fields

Purpose/Reason for Use: Wings Cup Soccer Tournament

Number of People expected: _____ Number of Cars expected: _____

Facility/Field Fee (refer to schedule of fees)*: _____

** 75% of group must consist of Township Residents in order to qualify as a resident group and be exempt from any field or facility fee.*

APPLICANT'S WAIVER & RELEASE

Indemnification

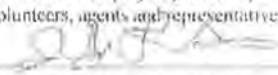
To the fullest extent permitted by law, Applicant agrees to defend, indemnify, pay on behalf of, and save harmless Montgomery Township, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of Montgomery Township.

Waiver of Subrogation

To the fullest extent permitted by law, the Applicant and its employees, officials, volunteers, agents and representatives waive any right of recovery against Montgomery Township and their elected and appointed officials, officers, volunteers, consultants, agents and employees for any and all claims, liability, loss, damage, costs or expense (including attorneys' fees) arising out of the Applicant's use or occupancy of the premises of Montgomery Township or arising out of Applicant's operations on, at or adjacent to any premises of Montgomery Township. Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of Montgomery Township and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its Invitees

The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Montgomery Township.


Applicant's Signature

5/26/16
Date

Receipt

Please complete Page 2.

Required Information (Must be completed):

☒ Will you be bringing/installing any tents? Y/N If yes, how many? 3 What size? 10x10

☒ Will you be bringing a grill? Y/N If yes, how many? 1

☐ Any large equipment? (example, Moonbounce) Please specify: _____

William F. Maule Park at Windlestrae – Main:

- ☒ Pavilion – Lights
- ☐ Baseball Field – CHMF #1 – Lights
- ☐ Baseball Field – CM #2 – Lights
- ☐ Baseball Field – LL #3
- ☐ Baseball Field – #4
- ☒ Hennings Soccer Field
- ☒ Soccer Field - #1 – Lights
- ☒ Soccer Field - #2 – Lights

William F. Maule Park at Windlestrae – Rose Twig:

- ☒ Pavilion
- ☐ Softball Field - #1
- ☐ Softball Field - #2
- ☐ Softball Field - #3
- ☒ Soccer Field - #1
- ☒ Soccer Field - #2
- ☐ Street Hockey Court
- ☐ (2) Basketball Courts - # of courts requested _____
- ☐ (4) Tennis Courts - # of courts requested _____

William F. Maule Park at Windlestrae – Zehr:

- ☒ Soccer Field - #1
- ☒ Soccer Field - #2
- ☒ Soccer Field - #3

Spring Valley Park:

- ☒ Pavilion – Lights
- ☐ Baseball Field - TWP #1
- ☐ Baseball Field - #2
- ☐ Baseball Field - #3
- ☐ Baseball Field - #4
- ☒ Soccer Field - #1 ☒ Soccer Field - #2
- ☒ Soccer Field - #3 ☒ Soccer Field - #4
- ☐ Sand Volleyball Court
- ☐ Street Hockey Court – Lights
- ☐ (2) Basketball Courts – Lights
- # of courts requested _____
- ☐ (4) Tennis Courts – Lights
- # of courts requested _____

Fellowship Park:

- ☐ Softball field
- ☐ Soccer field
- ☐ (4) Tennis Courts - # of courts requested _____
- ☐ Basketball Court
- ☐ Volleyball Court

Whistlestop Park:

- ☐ Baseball Field - CM
- ☐ Softball Field – Lights
- ☐ Basketball Court
- ☐ Street Hockey Court

Whispering Pines Park:

- ☐ Street Hockey Court
- ☐ Basketball Court

Municipal Building (Gazebo) Park:

- ☐ Gazebo

If requested park is not available, please list second choice _____

TOWNSHIP USE ONLY

Approve or Deny: _____ Date: _____



Montgomery United SC
650 N Cannon Ave
Lansdale, PA 19446

To Whom It May Concern:

Montgomery United SC would like to request that the tournament fee for 2016 Wings Cup to be waived as all of the proceeds will go directly to our Outreach Program which helps underprivileged children play soccer in our club and to Manna on Main Street. This will be the 2nd year of running this tournament.

Thank you for your consideration.

Sincerely,



John Ferguson

Montgomery United SC
Office Administrator
215.855.9002

Montgomery Township Facility & Field Use Fee Schedule (Resolution #5, 3/14/11)

Pavilion / Gazebo	Basketball-Tennis-Volleyball Courts / Street Hockey	
<p style="text-align: center;"><u>Resident:</u> No Charge</p> <p style="text-align: center;"><u>Montgomery Township Youth Assoc. & Reciprocal Group:</u> No Charge</p> <p style="text-align: center;"><u>Non-Resident Individual:</u> \$50 per use</p> <p style="text-align: center;"><u>Non-Resident Group:</u> \$100 per use</p> <p style="text-align: center;"><u>Non-Resident For-Profit Groups*:</u></p> <p>(1) \$100 plus 10% of Total Revenue from program/camp/event.</p> <p>(2) No Charge as long as the For- Profit Group partners with Montgomery Township, through the Recreation Office, to provide a township-hosted program/camp. The program/camp/event may not conflict or compete with a current Montgomery Township program/camp/event.</p>	<p style="text-align: center;">1 Game/2 Hours</p> <p style="text-align: center;"><u>Resident:</u> No Charge</p> <p style="text-align: center;"><u>Montgomery Township Youth Assoc. & Reciprocal Group:</u> No Charge</p> <p style="text-align: center;"><u>Non-Resident Individual/Group:</u> \$25 per court (over 2 hrs. \$10/hr.)</p> <p style="text-align: center;"><u>Non-Resident For-Profit Groups:</u></p> <p>(1) \$100 plus 10% of Total Revenue from program/camp/event.</p> <p>(2) No Charge as long as the For- Profit Group partners with Montgomery Township, through the Recreation Office, to provide a township-hosted program/camp. The program/camp/event may not conflict or compete with a current Montgomery Township program/camp/event.</p>	
Baseball/Softball & Soccer Fields	Tournaments	Special Events
<p style="text-align: center;">1 Game/2 Hours</p> <p style="text-align: center;"><u>Resident:</u> No Charge</p> <p style="text-align: center;"><u>Montgomery Township Youth Assoc. & Reciprocal Group:</u> No Charge</p> <p style="text-align: center;"><u>Non-Resident Individual/Group:</u> \$75 per field (over 2 hrs. \$15/hr.) Season: (5 or more consecutive weeks) \$30 per field (over 2 hrs. \$15/hr.)</p> <p style="text-align: center;"><u>Non-Resident For-Profit Groups:</u></p> <p>(1) \$100 plus 10% of Total Revenue from program/camp/event.</p> <p>(2) No Charge as long as the For- Profit Group partners with Montgomery Township, through the Recreation Office, to provide a township-hosted program/camp. The program/camp/event may not conflict or compete with a current Montgomery Township program/camp/event.</p> <p style="text-align: center;"><i>75% of group must consist of Township Residents in order to qualify as a resident group and be exempt from any field or facility fee.</i></p>	<p style="text-align: center;"><u>Resident:</u> No Charge</p> <p style="text-align: center;"><u>Montgomery Township Youth Assoc. & Reciprocal Group:</u> No Charge</p> <p style="text-align: center;"><u>Non-Resident Individual/Group:</u></p> <p>A Field Maintenance Deposit of \$200 is required per field/facility plus \$200 per field/facility, per day.</p>	<p style="text-align: center;">Permits are obtained through Montgomery Township's Planning/ Zoning Department.</p>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Time Change to 7:00pm for August 8, 2016 Board Action Meeting

MEETING DATE: July 25, 2016

ITEM NUMBER: #20

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Montgomery Township Board of Supervisors Chairman Joseph P. Walsh has been appointed by the Governor and confirmed by the Pennsylvania Senate to serve as a Judge on the Montgomery County Court of Common Pleas. Joe will start serving on the Court on August 22, 2016 and therefore will be chairing his final meeting on August 8, 2016.

The Township would like to consider moving the Board Action Meeting on August 8, 2016 to 7:00pm. At the Board meeting we will be honoring Joe for his dedication to Montgomery Township, wish him a fond farewell as a Montgomery Township Supervisor and congratulate him on his appointment as Judge on the Montgomery County Court of Common Pleas. The public is invited to join us as celebrate Joe's accomplishments here at Montgomery Township and wish him well on this next exciting chapter.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends the Board of Supervisors change the Board Action Meeting time to 7:00pm for the Board of Supervisors Meeting on August 8, 2016.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve changing the time for Board Action Meeting on August 8, 2016 from 8:00pm to 7:00pm.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorizing the Township Solicitor to Intervene on Behalf of the Township in the Nappen Zoning Board Application to Oppose Only the Appeal of the Determination of the Zoning Officer and To Take no Position as to the Variance Request of the Applicant.

MEETING DATE: July 25, 2016

ITEM NUMBER: #21

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J Gregan
Township Manager



BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Robert and Madeline Nappen, General Partners of Nappen & Associates, own the property located at 212 Progress Drive within the Bethlehem Pike Industrial Center. The property is zoned LI – Limited Industrial. The present improvements on the land include a 25,000 square foot masonry building with four tenant spaces. The applicant was granted a variance from the provisions of Section 230-103 of the Code of Montgomery Township in January of 2013 to permit the use of a 5,000 square foot space (unit D) within the building for the detailing of automobiles being sold at another location within the Township (309 Automart). Presently, the applicant desires to install a self-contained 27'6" x 24' paint booth within the 5,000 square foot space.

The applicant seeks to appeal the determination of the Zoning Officer that the proposed paint booth is not a permitted use and/or within the relief granted in January 2013; or in the alternative, (1) seek a modification of the previous decision or (2) seek a variance from the provisions of Section 230-103 in order to allow the installation of a 660 square foot paint booth in connection with the auto-detailing use on the property.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None

RECOMMENDATION:

That the Board of Supervisors authorize the Township Solicitor to intervene on behalf of the Township in the Nappen Zoning Board Application # 1607003 to oppose only the appeal of the determination of the Zoning Officer and to take no position as to the variance request of the applicant.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we authorize the Township Solicitor to intervene on behalf of the Township in the Nappen Zoning Board Application # 1607003 to oppose only the appeal of the determination of the Zoning Officer and to take no position as to the variance request of the applicant.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: July 25, 2016

ITEM NUMBER: #22

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
07/22/2016	01	6(S)	00000520	VALLEY POWER, INC.	0.00
07/12/2016	01	65153	100000125	CHICK FIL A MONTGOMERYVILLE	479.70
07/12/2016	01	65154	00001904	FACENDA WHITAKER LANES	945.00
07/12/2016	01	65155	100000158	FRANKS THEATRES	687.50
07/12/2016	01	65156	100000157	JUMPIN JACK'S	519.85
07/12/2016	01	65157	00000590	YOCUM FORD	63.31
07/12/2016	01	65158	100000115	ZIP AND BOUNCE	1,500.00
07/15/2016	01	65159	100000161	JAN AMMENDOLA	50.00
07/15/2016	01	65160	100000053	JULIE SHULER	678.00
07/15/2016	01	65161	100000026	MARYELLEN UTTRODT	17.00
07/21/2016	01	65162	03214574	LEHIGH VALLEY IRON PIGS	881.00
07/21/2016	01	65163	00000006	ACME UNIFORMS FOR INDUSTRY	223.58
07/21/2016	01	65164	00001202	AIRGAS, INC.	196.14
07/21/2016	01	65165	00000075	ALDERFER GLASS COMPANY, INC.	485.00
07/21/2016	01	65166	00000027	ARMOUR & SONS ELECTRIC, INC.	1,611.61
07/21/2016	01	65167	00000043	BERGEY'S	986.60
07/21/2016	01	65168	00902946	BETTE'S BOUNCES, LLC	1,078.30
07/21/2016	01	65169	MISC-FIRE	BILL WIEGMAN	210.00
07/21/2016	01	65170	00000209	BOUCHER & JAMES, INC.	10,462.79
07/21/2016	01	65171	00000209	VOID	0.00 V
07/21/2016	01	65172	MISC-FIRE	BRANDON UZDZIENSKI	30.00
07/21/2016	01	65173	00001601	CDW GOVERNMENT, INC.	1,196.90
07/21/2016	01	65174	00000085	CHAMBERS ASSOCIATES, INC.	554.50
07/21/2016	01	65175	00000363	COMCAST	674.28
07/21/2016	01	65176	00000335	COMCAST CORPORATION	1,411.17
07/21/2016	01	65177	00001547	COSTCO WHOLESALE MEMBERSHIP	275.00
07/21/2016	01	65178	00000329	CRAFCO, INC.	5,402.23
07/21/2016	01	65179	MISC-FIRE	DAVID P BENNETT	15.00
07/21/2016	01	65180	00001556	DCED-PA DEPT OF COMMUNITY &	1,108.00
07/21/2016	01	65181	00000989	DEAN GAROFOLLO	950.00
07/21/2016	01	65182	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	13,950.66
07/21/2016	01	65183	00000125	DISCHELL, BARTLE DOOLEY	24,925.00
07/21/2016	01	65184	00000125	VOID	0.00 V
07/21/2016	01	65185	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	180,765.13
07/21/2016	01	65186	00001520	DVIT - DELAWARE VALLEY INSURANCE	60,740.00
07/21/2016	01	65187	00000120	DVWCT - DELAWARE VALLEY WC TRUST	55,112.00
07/21/2016	01	65188	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
07/21/2016	01	65189	00903110	ESTABLISHED TRAFFIC CONTROL	904.00
07/21/2016	01	65190	00000161	EUREKA STONE QUARRY, INC.	29,502.29
07/21/2016	01	65191	00000169	FEDEX	29.46
07/21/2016	01	65192	00001466	FEDEX OFFICE	11.00
07/21/2016	01	65193	00001669	FIRST HOSPITAL LABORATORIES, INC.	267.50
07/21/2016	01	65194	00001852	G.L. SAYRE, INC.	254.52
07/21/2016	01	65195	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	621.00
07/21/2016	01	65196	00000198	GLASGOW, INC.	220.00
07/21/2016	01	65197	MISC-FIRE	GLEN ROETMAN	30.00
07/21/2016	01	65198	100000159	GRACE KIM	40.00
07/21/2016	01	65199	00000203	GRANTURK EQUIPMENT CO., INC.	240.86
07/21/2016	01	65200	00000114	HARLEYSVILLE MATERIALS, LLC	118.47
07/21/2016	01	65201	00906083	HEAD START SPORTS, INC	230.00
07/21/2016	01	65202	00000903	HOME DEPOT CREDIT SERVICES	410.96
07/21/2016	01	65203	100000160	HONGIN PARK	97.00
07/21/2016	01	65204	MISC-FIRE	JOE BIFOLCO	90.00
07/21/2016	01	65205	MISC-FIRE	JOHN H. MOGENSEN	60.00
07/21/2016	01	65206	00000354	MAD SCIENCE OF WEST NEW JERSEY	259.00
07/21/2016	01	65207	00001065	MAILLIE LLP	2,000.00
07/21/2016	01	65208	00000055	MARK MANJARDI	624.00
07/21/2016	01	65209	00000689	MARY KAY KELM, ESQUIRE	1,587.50
07/21/2016	01	65210	MISC-FIRE	MARY NEWELL	90.00
07/21/2016	01	65211	MISC-FIRE	MATT SHINTON	80.00
07/21/2016	01	65212	MISC-FIRE	MATTHEW GIORGIO	60.00
07/21/2016	01	65213	00000974	MCCARTHY AND COMPANY, PC	833.75
07/21/2016	01	65214	MISC-FIRE	MICHAEL D. SHINTON	40.00
07/21/2016	01	65215	MISC-FIRE	MICHAEL SHEARER	15.00
07/21/2016	01	65216	MISC-FIRE	MIKE BEAN	45.00
07/21/2016	01	65217	100000113	MIKE GREER	1,500.00
07/21/2016	01	65218	00000326	MONTGOMERY COUNTY	356.18
07/21/2016	01	65219	00000315	MONTGOMERY COUNTY CONSORTIUM	250.00
07/21/2016	01	65220	1264	MORGAN STANLEY SMITH BARNEY INC	126,884.84
07/21/2016	01	65221	00000540	MYSTIC PIZZA	358.00
07/21/2016	01	65222	00000356	NORTH WALES WATER AUTHORITY	21,028.44
07/21/2016	01	65223	00000597	PATRICIA A. GALLAGHER	722.07
07/21/2016	01	65224	00000399	PECO ENERGY	9,412.50
07/21/2016	01	65225	00000595	PENN VALLEY CHEMICAL COMPANY	469.28
07/21/2016	01	65226	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	187.03
07/21/2016	01	65227	MISC-FIRE	PHIL STUMP	30.00
07/21/2016	01	65228	MISC-FIRE	PHIL STUMP	15.00
07/21/2016	01	65229	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	349.86

Check Date	Bank	Check	Vendor	Vendor Name	Amount
07/21/2016	01	65230	00000446	PHISCON ENTERPRISES, INC.	600.00
07/21/2016	01	65231	MISC-FIRE	RACHAEL TROUTMAN	15.00
07/21/2016	01	65232	MISC-FIRE	RACHEL GIBSON	30.00
07/21/2016	01	65233	MISC-FIRE	RACHEL GIBSON	45.00
07/21/2016	01	65234	MISC-FIRE	RACHEL TROUTMAN	60.00
07/21/2016	01	65235	00000117	RIGGINS INC	1,444.50
07/21/2016	01	65236	00000115	RIGGINS, INC	2,131.40
07/21/2016	01	65237	00001972	ROBERT L. BRANT	1,197.00
07/21/2016	01	65238	MISC-FIRE	ROBERT MCMONAGLE	30.00
07/21/2016	01	65239	MISC	ROSE NAILS 2 - HAC NGUYEN	19.31
07/21/2016	01	65240	00000610	RUBIN, GLICKMAN, STEINBERG AND	167.00
07/21/2016	01	65241	MISC-FIRE	RYAN CROUTHAMEL	30.00
07/21/2016	01	65242	00001394	STANDARD INSURANCE COMPANY	7,757.76
07/21/2016	01	65243	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	285.34
07/21/2016	01	65244	MISC-FIRE	STEVE SPLENDIDO	30.00
07/21/2016	01	65245	MISC	STREAMIT LLC	1,552.02
07/21/2016	01	65246	00000772	THE PEAK CENTER	3,000.00
07/21/2016	01	65247	00001273	TIM KUREK	518.50
07/21/2016	01	65248	00001771	TIMAC AGRO USA	1,083.63
07/21/2016	01	65249	00001984	TRAFFIC PLANNING AND DESIGN, INC.	12,150.40
07/21/2016	01	65250	03214643	UNWINED & PAINT	196.00
07/21/2016	01	65251	00000040	VERIZON	139.99
07/21/2016	01	65252	MISC-FIRE	VINAY SETTY	140.00
07/21/2016	01	65253	MISC-FIRE	VINCE ZIRPOLI	120.00
07/21/2016	01	65254	03214583	WESTON FITNESS	8,527.65
07/22/2016	01	65255	100000107	4IMPRINT, INC.	557.40
07/22/2016	01	65256	00000006	ACME UNIFORMS FOR INDUSTRY	28.16
07/22/2016	01	65257	00000340	ADVENT SECURITY CORPORATION	829.26
07/22/2016	01	65258	MISC-FIRE	ALEXANDER J DEANGELIS	15.00
07/22/2016	01	65259	00000561	ATLANTIC TACTICAL	3,495.60
07/22/2016	01	65260	MISC	B POSITIVE COSMETICS, INC.	70.19
07/22/2016	01	65261	MISC-FIRE	BILL WIEGMAN	90.00
07/22/2016	01	65262	00000448	BISHOP WOOD PRODUCTS, INC	6,300.00
07/22/2016	01	65263	MISC-FIRE	BRANDON UZDZIENSKI	15.00
07/22/2016	01	65264	100000125	CHICK FIL A MONTGOMERYVILLE	453.05
07/22/2016	01	65265	00000825	COMMONWEALTH OF PA	30.00
07/22/2016	01	65266	MISC-FIRE	DAVID P BENNETT	30.00
07/22/2016	01	65267	100000103	DEEP RUN AQUATIC SERVICES, INC.	7,500.00
07/22/2016	01	65268	00001166	DRUMHELLER CONSTRUCTION, INC.	46,908.00
07/22/2016	01	65269	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,425.00
07/22/2016	01	65270	100000129	EUROFINS QC, INC.	155.00
07/22/2016	01	65271	00000423	FAMILY DINING, INC.	87.73
07/22/2016	01	65272	00001669	FIRST HOSPITAL LABORATORIES, INC.	94.25
07/22/2016	01	65273	03214568	FULTON CARDMEMBER SERVICES	526.50
07/22/2016	01	65274	00441122	HORSHAM CAR WASH	208.00
07/22/2016	01	65275	00906110	ID CLOTHING COMPANY, LLC	513.22
07/22/2016	01	65276	MISC-FIRE	JOE BIFOLCO	60.00
07/22/2016	01	65277	MISC-FIRE	JOHN H. MOGENSEN	45.00
07/22/2016	01	65278	00000257	JOHN R. YOUNG & COMPANY	1,259.63
07/22/2016	01	65279	MISC-FIRE	MARY NEWELL	45.00
07/22/2016	01	65280	MISC-FIRE	MARY NEWELL	30.00
07/22/2016	01	65281	MISC-FIRE	MATT SHINTON	65.00
07/22/2016	01	65282	MISC-FIRE	MATTHEW GIORGIO	15.00
07/22/2016	01	65283	MISC-FIRE	MATTHEW GIORGIO	45.00
07/22/2016	01	65284	100000164	MEDI FIRST AID SERVICE, INC.	145.00
07/22/2016	01	65285	MISC-FIRE	MICHAEL D. SHINTON	60.00
07/22/2016	01	65286	MISC-FIRE	MIKE BEAN	45.00
07/22/2016	01	65287	03214616	MIKE CARR'S TOWING & HAULING	75.00
07/22/2016	01	65288	1264	MORGAN STANLEY SMITH BARNEY INC	1,185.18
07/22/2016	01	65289	00000324	MOYER INDOOR / OUTDOOR	302.40
07/22/2016	01	65290	00000540	MYSTIC PIZZA	319.00
07/22/2016	01	65291	00000646	PAOLINI'S CAST STONE, INC.	1,980.00
07/22/2016	01	65292	MISC-FIRE	PAUL R. MOGENSEN	95.00
07/22/2016	01	65293	00000397	PECO ENERGY	10,151.43
07/22/2016	01	65294	00000595	PENN VALLEY CHEMICAL COMPANY	103.52
07/22/2016	01	65295	100000100	PERFORMANCE TIRE INC.	257.30
07/22/2016	01	65296	MISC-FIRE	PHIL STUMP	15.00
07/22/2016	01	65297	MISC-FIRE	PHIL STUMP	30.00
07/22/2016	01	65298	00000140	R.F. DESIGN & INTEGRATION INC.	193.64
07/22/2016	01	65299	MISC-FIRE	RACHEL GIBSON	60.00
07/22/2016	01	65300	MISC-FIRE	RACHEL GIBSON	45.00
07/22/2016	01	65301	MISC-FIRE	RACHEL TROUTMAN	40.00
07/22/2016	01	65302	00906102	READY REFRESH	161.54
07/22/2016	01	65303	00000741	ROBERT E. LITTLE, INC.	347.96
07/22/2016	01	65304	MISC-FIRE	RYAN CROUTHAMEL	30.00
07/22/2016	01	65305	00000452	S&S WORLDWIDE	417.35
07/22/2016	01	65306	00001939	SERVICE TIRE TRUCK CENTERS	493.43
07/22/2016	01	65307	00000328	SPOK	198.49
07/22/2016	01	65308	00000015	SPRINT	418.22
07/22/2016	01	65309	MISC-FIRE	STEVE SPLENDIDO	30.00
07/22/2016	01	65310	00001119	STREAMLIGHT, INC.	12.45

07/22/2016 01:21 PM
User: msanders
DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
CHECK DATE FROM 07/12/2016 - 07/25/2016

Page: 3/3

Check Date	Bank	Check	Vendor	Vendor Name	Amount
07/22/2016	01	65311	00001351	TEN-TRAC, INC.	450.00
07/22/2016	01	65312	00906111	THE PROTECTION BUREAU	1,675.70
07/22/2016	01	65313	00000327	U.S. MUNICIPAL SUPPLY INC.	29.60
07/22/2016	01	65314	MISC-FIRE	VINAY SETTY	95.00
07/22/2016	01	65315	MISC-FIRE	VINCE ZIRPOLI	270.00
07/22/2016	01	65316	00903433	WEATHERPROOFING TECHNOLOGIES, INC.	8,500.00
07/22/2016	01	65317	00001329	WELDON AUTO PARTS	76.14
07/22/2016	01	65318	00000550	ZEP MANUFACTURING COMPANY	413.50
07/22/2016	01	65319	00000101	BRIAN GERRARD	2,694.14
07/22/2016	01	65320	00905000	BS&A SOFTWARE	1,650.00
07/22/2016	01	65321	00001146	RESERVE ACCOUNT	1,500.00
07/22/2016	01	65322	00000163	SHARON TUCKER	0.00 V
07/22/2016	01	65323	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	163.20
07/22/2016	01	65324	100000020	SEPA SHRM	175.00

01 TOTALS:

(3 Checks Voided)

Total of 170 Disbursements:

722,820.44

07/22/2016

Payroll ACH List
For Check Dates 07/12/2016 to 07/25/2016

Check Date	Name	Amount
07/14/2016	UNITED STATES TREASURY	941 Tax Payment \$ 96,185.96
07/14/2016	PBA	PBA Payment \$ 789.41
07/14/2016	BCG 401	401 Payment \$ 14,146.04
07/14/2016	BCG 457	457 Payment \$ 10,928.90
07/14/2016	PA SCDU	Withholding Payment \$ 895.77
07/14/2016	CITY OF PHILADELPHIA	June Wage Tax Payment \$ 546.12
07/20/2016	STATE OF PA	State Tax Payment \$ 10,074.06
07/21/2016	PA UC FUND	2nd Qtr. UC-2 Payment \$ 1,400.38
07/22/2016	BERKHEIMER	2nd Qtr. LST Payment \$ 1,446.00
07/22/2016	BERKHEIMER	2nd Qtr. EIT Payment \$ 22,441.18
Total Checks: 10		\$ 158,853.82