

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
MAY 9, 2016

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Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Joseph P. Walsh

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Consider Approval of Minutes of April 28, 2016 Meeting
5. Welcome Director of Recreation and Community Center
6. Consider Resolution Recognizing National Police Week
7. Presentation of Police Officer Commendations
8. Consider Resolution Recognizing National Public Works Week
9. Consider Approval of Frame Rail Replacement Project – 1999 Mack Dump Truck
10. Consider Approval for Capital Purchase – Fire Hose for Department of Fire Services and Fire Department of Montgomery Township
11. Consider Approval of Amended Employee Handbook Policies – Employment Definitions, Sick Leave, Short Term Disability and Family Medical Leave Act
12. Consider Approval of Escrow Release #1 – LDS #673 - BJs Warehouse Land Development
13. Consider Approval of Escrow Release #1 – LDS #656 – Flynn/Derck Minor Subdivision and Start of 18-month Maintenance Period.
14. Consider Waiver of Permit Fee for Special Event – Mary, Mother of the Redeemer Parish Festival
15. Consider Waiver of Building Permit Fee for Sanctuary Modifications – Mary, Mother of the Redeemer Parish
16. Consider Request for Waiver of Fees – Montgomery United Soccer – Shoot for the Cause Tournament
17. Consider Payment of Bills
18. Other Business
19. Adjournment

Future Public Hearings/Meetings:

05-11-2016 @5:30pm – Autumn Festival Committee
05-11-2016 @7:30pm – Park and Recreation Board
05-16-2016 @7:00pm – Finance Committee
05-17-2016 @12:30pm – Business Development Partnership
05-18-2016 @6:00pm – Sewer Authority Board

05-18-2016 @7:30pm – Shade Tree Commission
05-18-2016 @7:30pm – Public Safety Committee
05-19-2016 @7:30pm – Planning Commission
05-23-2016 @8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: May 9, 2016

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors



BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for April 25, 2016

MEETING DATE: May 9, 2016 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

Please contact Stacy Crandell on Monday, May 9, 2016 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
APRIL 25, 2016**

At 7:00 p.m. Chairman Joseph P. Walsh called to order the executive session. In attendance were Vice Chairman Candyce Fluehr Chimera, Supervisors Robert J. Birch, Michael J. Fox and Jeffrey W. McDonnell. Also in attendance were Lawrence Gregan and Frank Bartle, Esquire.

Chairman Joseph P. Walsh called the action meeting to order at 8:00 p.m. In attendance were Vice Chairman Candyce Fluehr Chimera and Supervisors Robert J. Birch, Michael J. Fox and Jeffrey W. McDonnell. Also in attendance were Frank Bartle, Esquire, Lawrence Gregan, Chief Scott Bendig, Rick Lesniak, Ami Tarburton, Ann Shade, Stacy Crandell, Bruce Shoupe, Kevin Costello, Rich Grier and Deb Rivas.

Following the Pledge of Allegiance, Chairman Joseph P. Walsh called for public comment from the audience and there was none.

Solicitor Frank Bartle announced that the Board had met in an executive session prior to this meeting and discussed three matters of litigation. The litigation matters included Commerce Limited Partnership vs. Montgomery Township, the Liberation House Zoning Hearing Board matter and Lamb vs. Montgomery Township. The Board also discussed one potential litigation matter and one labor matter of union negotiations. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Supervisor Michael J. Fox made a motion to approve the minutes of the April 11, 2016 Board of Supervisors meeting, and Vice Chairman Candyce Fluehr Chimera seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Director of Public Works Kevin Costello introduced new employee Michele Hughes to Montgomery Township as a Part-Time Secretary in the Public Works Department. Michele began her appointment on April 18, 2016 and comes to the Township with a solid background in

office administration and customer service and will be a great addition to the Public Works Department. Resolution #1 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, welcomed new employee Michele Hughes to the Township.

Assistant to the Township Manager Stacy Crandell reported that the 2016 Autumn Festival will take place on October 1st from 12:00pm to 8:00pm at the William F. Maule Park at Windlestrae. In order to reduce the cost of this event to residents, fundraising efforts are underway and include a solicitation letter to be sent to local businesses seeking various levels of sponsorship. Resolution #2 made by Supervisor Robert J. Birch, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the 2016 Autumn Festival Letter and Brochure.

Assistant to the Township Manager Stacy Crandell reported that due to the popularity of the 300th Anniversary fireworks display, the Autumn Festival Committee would like to keep the tradition going of having a fireworks display at the annual Autumn Festival Event. A contract in the amount of \$12,500.00 has been received from Celebrations Fireworks. Once the contract is approved and signed, a 25% deposit is due in the amount of \$3,125.00. Resolution #3 made by Supervisor Michael J. Fox, seconded by Chairman Joseph P. Walsh and adopted unanimously, authorized the contract and deposit for the fireworks display for the 2016 Autumn Festival.

Assistant to the Township Manager Stacy Crandell reported that the Township has received notification of an award of funding through the Transportation Alternatives Program in the amount of \$850,000.00 for the Powerline Trail Connection – Phase 1 Project. This project will connect the Route 202 Parkway Trail to the Township's newly built Community and Recreation Center. The funding program will fund the entire construction of the trail including the bridge that would help connect the Joseph Ambler Inn and the Township Building. The Township's match will cover all of the design costs for this project. The cost of the design was estimated at \$145,467.00. Township consultant, Traffic Planning and Design, has provided a

proposal for the scope of work for the several preliminary steps that are necessary to move Phase 1 of the Powerline Connector Trail through initial environmental scoping. This proposal should not exceed \$7,500.00. Resolution #4 made by Supervisor Robert J. Birch, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the professional scope of work from Traffic Planning & Design in the amount not to exceed \$7,500.00 for the Powerline Trail Connection Phase 1 Project.

Director of Administration and Human Resources Ann Shade reported that every six years the Township is required by IRS regulations to adopt a restated 401(a) Money Purchase Pension (MPP) Plan document for the pension plan offered to non-uniformed employees. The Township is also required to obtain an IRS determination letter for the plan upon readoption. Benefits Consultant Group (BCG), administrator for the MPP Plan, has advised the Township that the six-year deadline for restatement of the Plan Document is April 30, 2016. BCG has prepared an amended plan in compliance with IRS regulations and has provided an application for submission to the IRS. Resolution #5 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized the execution of the restated 401(a) Money Purchase Pension Plan and submission of the plan to the IRS for review and issuance of a determination letter.

Director of Finance Ami Tarburton reported that the Township uses the International City/County Management Association Retirement Corporation (ICMA-RC) to hold the funds for and manage the Deferred Retirement Option Plan (DROP) account for the Police Pension Plan. ICMA-RC have advised the Township that action is required to adopt and recertify the plan agreement in order to ensure that our 401 plan with ICMA-RC continues to be operated in accordance with IRS regulations. The IRS has a six-year review schedule for recertification of those types of 401 plan documents. Resolution #6 made by Supervisor Robert J. Birch, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized the

execution of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust Adoption Agreement.

Director of Finance Ami Tarburton presented the 1st Quarter 2016 Budget report. Ms. Tarburton's presentation summarized the year-to-date operating results through March 31, 2016 and identified the significant activities in the fund balance, revenues and expenses. Ms. Tarburton reported that overall the Township finances are in excellent condition, with the 1st Quarter revenues and expenses tracking better than expected in the 2016 Budget.

Director of Planning and Zoning Bruce Shoupe reported that in 2009 Montgomery Township initiated a program of naturalizing stormwater basins owned and maintained by the Township. The Shade Tree Commission has researched the benefits of naturalizing these basins and has identified additional basins to be entered into the Basin Naturalization Program. Resolution #7 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the following basins to be entered into the Basin Naturalization Program: #34 – Line Street and Addison Lane, #25 – Upper State Road and Summer Ridge Road, #18 – Longleat Drive and Preston Drive (Westgate), #5 Bethlehem Pike at Victoria Court, #4 – Veronica Lane, and #27 – Heather Lea.

Resolution #8 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the request for a waiver of building permit fees for Montgomery Elementary School, subject to the posting of an escrow account in the amount of \$5,000 to be used for payment of the plan reviews, building inspection services, and field construction services to be provided.

A motion to approve the payment of bills was made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox, and adopted unanimously, approved the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Welcome Director of Recreation and Community Center

MEETING DATE: May 9, 2016

ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Montgomery Township is pleased to announce that Floyd Shaffer, is being recommended for consideration for appointment as Director of Recreation and Community Center effective May 2, 2016.

Floyd will be bringing over 30 years of extensive recreation knowledge to share with Montgomery Township. He comes to us most recently from Bethlehem Township where he was the Community Center Director since 2004. He has also gained wide-ranging supervisory and facilities management experience working at nearby Fellowship House of Conshohocken and Whitemarsh Township.

In addition, Floyd holds a Bachelor of Science Degree in Recreation and Parks Administration from Clemson University, SC; his combined education and experience have prepared him well for his new responsibilities here at Montgomery Township.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

The salary for this position is approved in the 2016 budget at \$81,680 per year, prorated through the end of 2016.

RECOMMENDATION:

Consider approval of the appointment of Floyd Shaffer to the position of Director of Recreation and Community Center, effective May 2, 2016 and welcome him to Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Floyd Shaffer to the position of Director of Recreation and Community Center, effective May 2, 2016 and welcome him to Montgomery Township.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Resolution Recognizing National Police Week

MEETING DATE: May 9, 2016

ITEM NUMBER: #6

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig, Chief of Police

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

In 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as Police Week. Established by a joint resolution of Congress in 1962, Police Week pays special recognition to these law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. This is a significant week in our community as Montgomery Township Police Officer David Hancock lost his life on December 11, 1976, while protecting the citizens of Montgomery Township. National Police Week 2016 will be recognized from Sunday, May 15th through Saturday, May 21st.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION: It is recommended the Board of Supervisors recognize the week of May 15th through May 21st, 2016 as National Police Week.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize the week of May 15th through May 21st, 2016 as National Police Week and pay tribute to those law enforcement personnel who make our community safer and to those law enforcement personnel that have lost their lives in the line of duty for the safety and protection of others.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Recognize Police Officer Commendations

MEETING DATE: May 9, 2016

ITEM NUMBER: # 7

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: **XX**

Policy:

Discussion:

Information:

INITIATED BY: J. Scott Bendig, Chief of Police

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

In honor of Police Week, the Police Department would like to recognize several members of the Department for their outstanding performance in the line of duty during the second half of the 2015 calendar year as recommended by the Police Department's Award Committee. This Committee, appointed by the Chief of Police, considers those cases of outstanding police performances as nominated by the officer's supervisor.

Letter of Official Commendation-Officer John Rushin:

On February 27, 2015 at 1:35 a.m., Officer John Rushin conducted a self-initiated traffic stop of a suspicious vehicle. Upon approaching the vehicle, Officer Rushin detected a strong odor of marijuana. An in-depth investigation ensued, resulting in the arrest of the three vehicle occupants for violations of the Drug Act. A subsequent search of the motel room in which the occupants were staying resulted in the recovery of over \$1,800.00 in cash, heroin, cocaine, marijuana, as well as a stolen semi-automatic handgun with an obliterated serial number.

**Unit Citation-Officer Daniel Rose, Officer Peter Byrne, Officer Jake Beebe, and Officer Matthew Seydel
Official Commendation for Heroism - Officer Daniel Rose:**

On April 30, 2015, at 6:46 p.m., officers responded to the 800 block of Barbara's Court for a report of shots fired. While responding the caller advised county radio that he observed a male standing over a female before he heard several gun shots. The caller was unsure where the male went but believed he saw the male run back into the home.

Upon their arrival Officers Rose, Byrne, Beebe, and Seydel approached the housing unit, observing a female lying face down the doorway of a home in the 800 block of Karens Court. The female was lying on the floor just inside the home, bleeding and unresponsive. The officers formulated a rescue plan: Officer Rose entered the unsecured shooting scene, picked the victim up, and carried her away from the home while Officers Byrne, Beebe, and Seydel maintained cover on the front of the home. Upon completion of the rescue Officers Byrne, Beebe, and Seydel maintained cover on the home until relieved by SWAT personnel.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

It is recommended the Board of Supervisors recognize the outstanding performances of these Montgomery Township Police Officers performed in the line of duty.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize and commend Officers Rushin, Rose, Byrne, Beebe, and Seydel for their outstanding performances as Montgomery Township Police Officers in the line of duty.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Resolution Recognizing National Public Works Week

MEETING DATE: May 9, 2016

ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: Information: XX

INITIATED BY: Kevin A. Costello
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Since 1960, the American Public Works Association has sponsored "National Public Works Week" and this year it is being celebrated the week of May 15th through May 21st, 2016. Across the nation, the APWA membership uses this week to energize and educate the public on the importance of the Public Works contributions to their daily lives such as planning, building, managing and operating the heart of our local communities and building a great quality of life.

The theme for this year is "Public Works, Always There" which speaks to the essential nature of Public Works services, often times around the clock, in support of everyday safety and quality of life.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

None

RECOMMENDATION:

Recognize the week of May 15th through May 21st, 2016 as "National Public Works Week".

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize the week of May 15th through May 21st, 2016 as National Public Works Week and extend our appreciation to the fine men and women of the Montgomery Township Public Works Department for their efforts on behalf of the residents and visitors of Montgomery Township.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Frame Rail Replacement Project – 1999 Mack Dump Truck

MEETING DATE: May 9, 2016

ITEM NUMBER: #9

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman



BACKGROUND:

Due to severe deterioration caused by the rock salt over the years, the Public Works Department is proposing to extend the normal service life of its 1999 Mack Dump Truck by removing and replacing the frame rails from the cab back under the dump body. The project was included in the 2016 Final Approved Budget. As per the Township's Purchasing Policy, three (3) quotes were secured to perform this work which are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

A total of \$15,000.00 was allocated in the 2016 Approved budget. The lowest of the three (3) quotes came from Del-Val International for a total cost of \$12,230.00.

RECOMMENDATION:

Approve the project to be completed by Del-Val International for a total cost of \$12,230.00 as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Frame Rail Replacement Project for the 1999 Mack Dump Truck to be completed by Del-Val International for a total projected cost of \$12,230.00.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Del-Val International
440 West Butler Ave
New Britain, PA, 18091
Tel: 215 348 3000 Fax: 215 348 3003
stephenkane@delvaltrucks.com
Tax ID: 23-202794

Estimate

Estimate Prepared by: Stephen Kane

Appraised for:

Accident Date:

Date of Loss:

Arrival Date:

Type of Loss:

Policy Number:

Claim Number:

Date: 4/26/2016

Estimate#:

Insured:

Company: Montgomery Township
Contact: Kevin Carney
Address: 1001 Stump Rd
City, State, Zip Code: Montgomeryville, PA 18936
Telephone, Fax: 215-393-6913

Year	Make	Model	Color	Trim
1999	MACK	RD 600 FACELIFT	white	
Unit Number	License Plate #	Mileage	Serial#/VIN#	
11	MG-2744G	43,661	1M2P267C4XM044514	

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	1	Body	Rem/Rep	Labor to Preform Operations Below	New			T 130.0*
	2	Body	Rem/Rep	Pressure Wash Frame	New			T *
	3	Frame	Rem/Rep	LT Outter Frame Rail From Back of Cab To Rear Of Frame	New	N.A.	\$1,560.00	T #*
	4	Frame	Rem/Rep	Drill Time For New Frame Rails	New			T *
	5	Frame	Rem/Rep	RT Outter Frame Rail From Back of Cab To Rear Of Frame	New	N.A.		T #*
	6	Frame	Rem/Rep	Drill Time For New Frame Rails	New			T *
	7	Ref	Ref	Refinish Frame Rail 2 Axles R	Exist			
	8	Ref	Ref	Refinish Frame Rail 2 Axles L	Exist			
	9	Body	Rem/Ins	R&I Battery Two	Exist			

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	10	Body	Rem/Ins	Bracket, Right	Exist			T #
	11	Body	Rem/Ins	Bracket, Left	Exist			T #
	12	Body	Rem/Ins	Carrier, Battery	Exist			T #*
	13	Body	Rem/Ins	R&I Battery Two	Exist			
	14	Body	Rem/Ins	Bracket, Left	Exist			T #
	15	Body	Rem/Ins	Bracket, Right	Exist			T #
	16	Body	Rem/Ins	Carrier, Battery	Exist			T #
	17	Body	Rem/Ins	Rear Axles	Exist			T *
	18	Body	Rem/Ins	Body Hoist	Exist			T *
	19	Body	Rem/Ins	Dump Body	Exist			T *
	20	Body	Rem/Rep	Dump Body Pin	New			T *
	21	Body	Rem/Ins	Set Back Hydraulic Valve	Exist			T *
	22	Body	Rem/Ins	Rear Axles	Exist			T *
	23	Body	Rem/Ins	Air Tanks 2 @ \$0.00	Exist			T *
	24	Body	Rem/Rep	5 Gal Of Hydraulic Oil	New			T *
	25	Body	Rem/Rep	Bodyshop Supplies	New		\$250.00	T #
	26	Body	Rem/Rep	Hardware	New		\$500.00	T #
	27			Hazardous Waste			\$10.00	*
	28	Body	Rem/Rep	Cover For Overspray	New		\$10.00	T 1.0*
	29	Body	Rem/Rep	Clean For Delivery	New			T 1.0*

* - Judgement Item

- Labor Note Applies

Labor

Body	132.0	Hrs @	\$75.00	\$9,900.00
Labor Total				\$9,900.00

Parts

Parts Subtotal	\$2,320.00
Less Adjustments	
Parts Total	\$2,320.00

Additional Costs and Operations

Addl. Costs/Ops Total	\$10.00
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Tax

Totals

Sub Total:	\$12,230.00
Customer Resp.	\$0.00
Net Total	\$12,230.00

1999 MACK RD 600 FACELIFT

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
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The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

TruckEst does not automatically include items required by many business repair partners. This application allows the author to manually enter line items such as overlap deductions.

1999 MACK RD 600 FACELIFT



84 Allentown Road
Souderton, PA 18964
(215) 721-9522
Fax (215) 721-9807
E-mail: info@gouldey.com
WWW.GOULDEY.COM

Modern equipped 11,000 sq ft shop ♦ CNC Plasma Table, 5' X 20' to 3" thick
200 ton 12' press brake ♦ 12' X 3/8 Shear ♦ Angle roller ♦ Plate roller
Certified welding ♦ 6-fully equipped mobile units ♦ 140 Ton iron worker

Celebrating OVER 30 YEARS
OF QUALITY & SERVICE

PROPOSAL

DATE	PROPOSAL NO.
8-26-15	1621
Please reference proposal no. when placing order.	

NAME / ADDRESS
To: Montgomery TWP Attn: Kevin Carney Job: Mack dump frame rails

DESCRIPTION

Price to repair corroded double frame rails

1. Remove dump body and related components
2. Remove hitch
3. Remove suspension, rears, crossmembers, ect..
4. Separate frame rails up to cab
5. Inspect rails and repair / replace as necessary
6. Install suspension, rears, crossmembers, ect..
7. Install hitch
8. Blast and paint rails
9. Replace hinge bushings on dump body hinge brackets
10. Install dump body and related components

Note: Price includes 2 new rails 17' long, other unforeseen damage to be repaired and billed as extra.

We hereby propose to furnish material and labor – complete in accordance with above specifications, for the sum of **\$15,302.00**

Exemption # _____ PA Sales Tax _____ \$??

Terms are 100 % in 30 days, or a finance charge will be assessed***** **Total: \$**

Please sign this proposal and fax to Gouldey Welding. Please note that the price is from port to port. By signing this proposal you are accepting the terms and conditions of the job. The job will not proceed until this form is completed. If your company requires a PO # on invoices, please provide one below.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from about specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal may be withdrawn by us if not accepted within 15 days

Gouldey Welding Signature: _____ Bruce Gouldey Jr _____ Date 8-26-15

Customer's Signature of Acceptance: _____ Date: _____ P O # _____

PRICES ONLY GOOD FOR 15 DAYS AFTER DATE OF PROPOSAL

Bergey's

bergeystruckcenters.com

TRUCK COLLISION CENTER

437 Harleysville Pike, Souderton, PA 18964
 Phone (215) 721-3444 Fax (215) 721-3449
 24-Hour Towing (215) 721-3440
 collision@bergeys.com
**KEEPING CUSTOMERS
 ON THE ROAD**

**GMC****ISUZU**

Bergey's Truck Center
 446 Harleysville Pike
 Souderton, PA 18964
 (215) 721-3400

Bergey's Truck Center
 1003 Ridge Pike
 Conshohocken, PA 19428
 (610) 825-3333

HD Truck Parts Warehouse
 183 Discovery Drive
 Colmar, PA 19015
 (215) 822-0402

Bergey's Ford
 700 N. Bethlehem Pike
 Ambler, PA 19002
 (215) 793-3700

Bergey's Truck Center
 7480 N. Crescent Blvd.
 Pennsauken, NJ 08110
 (856) 862-7601

Bergey's Truck Center
 2405 S. Delsea Drive
 Vineland, NJ 08360
 (856) 698-2222

Bergey's Truck Center
 5 Crossroads Drive
 Tronton, NJ 08661
 (609) 588-3333

Used Truck Center
 1699 Crown Point Road
 Thorofare, NJ 08068
 (856) 686-8826

Date: January 12, 2016

Shop File No: montgomery township 044514

Customer: Montgomery Township-Public Work

Shop Writer: Dan Fehr

Tax Id #23-1742097

Contact:

Address: 1001 Stump Rd.

City: Montgomeryville

State: Pa.

Zip Code: 18936-9605

Claim No:

Adjuster:

Insurance:

Phone:

Cell:

Fax:

Phone:

Cell:

Fax:

VIN: 1M2P267C4XM044514

Year: 1999

Make: Mack

Model: RD600

Mileage:

Unit No:

License (ST): 80895MG

Notes: frame rails 3-4 week lead order time

No.	Operation Description	Part Number	Unit Part Cost	Qty	Total Part Cost	Labor Hours	Paint Hours	Sublet/ Misc.
1 Repl	Right frame rail outer		4289.54	1	4,289.54	38.0	4.0	
2 Repl	Left frame rail outer		4289.54	1	4,289.54	38.0	4.0	
3 R&I	Right inner frame rail		-		-	Inc		
4 R&I	Left inner frame rail		-		-	Inc		
5 Repair	Frame rail inner rust corrosion & inspect		-		-	12.0		
6	Add for frame rail drilling		-		-	8.0		
7 Repair	Pressure wash/degrease chassis		-		-	1.5		
8 R&I	Dump body w/hoist		-		-	12.0		
9 Repl	Dump body hinge pin & caps		-		-			65.00
10 R&I	Hood		-		-	2.0		
11 R&I	Cooling system		-		-	3.0		
12	Pressure test cooling		-		-	0.5		
13 R&I	Fuel tanks & drain		-		-	4.0		
14 R&I	Battery box & batteries		-		-	3.0		
15 R&I	Plow subframe & mtg (drill as needed)		-		-	14.0		
16 R&I	Pindle hitch & plate & supports (cut & reweld)		-		-	12.0		
17	Huck bolts		-		-			675.00

1/21/2016 11:55 AM

Supplement montgomeryville township-044514

18 Repair	3-axle alignment	-		345.00
19	Center steering wheel	-		45.00
20 Repair	Road test	-	1.0	
21	Hardware	-		550.00

Column Subtotals	8579.08	149.0	8.0	1680.00
------------------	---------	-------	-----	---------

Parts				8579.08
Body Labor	149.0	90.00 /hour	=	13410.00
Paint Labor	8.0	90.00 /hour	=	720.00
Paint Materials	8.0	33.00 /hour	=	264.00
Sublet/Miscellaneous				1680.00
Subtotal				\$ 24,653.08
Sales Tax	0%			\$ -
Estimate Total				\$ 24,653.08

All charges must be paid when vehicle is finished and picked up. This includes, and is not limited to, all deductible and betterment charges.

Customer Signature _____

Estimate Written By _____

Authorization to repair must come from the owner.

The above is an estimate, based on our inspection, and does not cover additional parts or labor which may be required after work has been opened up. Occasionally after work has started, worn or damaged parts are discovered which are not evident on the first inspection. Quotations on parts and labor are current and subject to change.

Bergey's Collision Center agrees to perform repairs which serve to restore the damaged vehicle to its preloss condition relative to safety, function and appearance and further agrees to warranty workmanship, including refinishing, in writing, for a period of not less than one year

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval for Capital Purchase – Fire Hose for Department of Fire Services and Fire Department of Montgomery Township

MEETING DATE: May 9, 2016

ITEM NUMBER: #10

MEETING/AGENDA:

ACTION X

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Public Safety Committee

BACKGROUND:

On October 13, 2015, the Board of Supervisors granted approval for the Department of Fire Services (DFS) and Fire Department of Montgomery Township (FDMT) to submit an application through the Pennsylvania State Fire Commissioner's Office annual Volunteer Firefighter/ Volunteer Ambulance Service Grant program for funding not to exceed \$15,000.00. In addition, the 2016 budget also includes \$12,000.00 to replace our aging stock of fire hose.

The DFS and FDMT both intend to use this funding to replace a portion of its aging stock of fire hose.

Attached is a copy of the quote dated March 24, 2016 from Witmer Public Safety Group, LLC, an authorized vendor under the Co-Stars Cooperative Purchase Program, to provide Mercedes brand fire hose.

Since the purchase of these items are a capital expenditure above \$10,000.00, the DFS is requesting approval from the Board of Supervisor to purchase the following amounts of hose:

1,500 feet of 5" hose	\$11,970.00
2,000 feet of 3" hose	\$11,280.00
1,400 feet of 2.5" hose	\$ 7,056.00
2,100 feet of 1.75" hose	<u>\$ 7,854.00</u>
Total	\$38,160.00

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

Approval granted on October 13, 2015 to make application for this grant.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

None

RECOMMENDATION:

It is recommended that the Board of Supervisors grant approval for the DFS and FDMT to replace a portion of its aging stock of fire hose by purchasing varying size fire hose at a total cost of \$38,160.00.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby grant approval for the Department of Fire Services and Fire Department of Montgomery Township to replace a portion of its aging stock of fire hose by purchasing varying size fire hose at a total cost of \$38,160.00 from Witmer Public Safety Group, LLC.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

5"	Hose	15	\$ 630.00	\$ 9,450.00	
	Couplings	15	\$ 168.00	\$ 2,520.00	\$ 11,970.00
2.5"	Hose	28	\$ 203.00	\$ 5,684.00	
	Couplings	28	\$ 49.00	\$ 1,372.00	\$ 7,056.00
3"	Hose	40	\$ 205.00	\$ 8,200.00	
	Couplings	40	\$ 77.00	\$ 3,080.00	\$ 11,280.00
1.75	Hose	42	\$ 155.00	\$ 6,510.00	
	Couplings	42	\$ 32.00	\$ 1,344.00	\$ 7,854.00

\$ 38,160.00



Witmer Public Safety Group

104 Independence Way
Coatesville, PA 19320

Phone: (800) 852-6088
Fax: (888) 335-9800

Quote ID: 219245
Date: 3/24/2016
Sales Person: JOHN MAJOR

Proposal To:

Fire Dept of Montgomery Twp. Relief Assoc.
P.O. Box 18
Montgomeryville, PA 18936

Proposal ID 219245
Date 3/24/2016
Sales Person JOHN MAJOR

Phone: (215) 855-3918
Fax: (215) 855-0254

Quantity	Item ID	Description	Unit	Amount
Mercedes Hose				
30.00	23150100ATY	5" Hose Mercedes Megaflo Breather Hose, 5" X 100', Permatek Coated Yellow (Less Couplings) \$ 700.00 List Price \$ 630.00 COSTARS (10 % off List Price) \$ 630.00 Selling Price	630.00	18,900.00
6.00	23150025ATY	Mercedes Megaflo Breather Hose, 5" X 25', Permatek Coated, Yellow (Less Couplings) \$ 175.00 List Price \$ 157.50 COSTARS (10 % off list price) \$ 157.00 Selling Price	157.00	942.00
36.00	5180RZAG	Mercedes Alum Coupling 5" Storz, Gold Anodized IReflect Locking Levers \$ 200.00 List Price \$ 180.00 COSTARS (10 % Off List price) \$ 168.00 Selling Price -----	168.00	6,048.00
24.00	12525050ATY	2 1/2" Hose (50") Mercedes KrakenExo Fire Hose, 2.5" x 50' Permatek Treated, Yellow (Less Couplings) \$ 226.29 List Price \$ 203.61 COSTARS (10 % off list Price) \$ 203.00 Selling Price	203.00	4,872.00
24.00	5140NH46RAGWO	Mercedes WAYOUT (Arrow) Gold Anodized Alum. Coupling 2 1/2 X 2 7/8 NH R/L (2.5" NH Coupling for 2.5" EXO) \$ 62.31 List Price \$ 56.08 COSTARS (10 % off list Price) \$ 49.00 Selling Price -----	49.00	1,176.00
		3" Hose:		

**Witmer Public Safety Group**

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Montgomeryville, PA 18936

Proposal ID 219245
Date 3/24/2016
Sales Person JOHN MAJOR

Phone: (215) 855-3918
Fax: (215) 855-0254

Quantity	Item ID	Description	Unit	Amount
Mercedes Hose				
40.00	11030050ATY	Mercedes Aquaflow Plus Hose 3" x 50' Permatek Treated Yellow (Less Couplings) \$ 228.57 List Price \$ 205.71 COSTARS (10 % off list price) \$ 205.00 Selling Price	205.00	8,200.00
4.00	11030025ATY	Mercedes Aquaflow Plus Hose 3" x 25' Permatek Treated Yellow (Less Couplings) \$ 114.29 List Price \$ 102.86 COSTARS (10 % off list price) \$ 102.00 Selling Price	102.00	408.00
44.00	5148NH53R	Mercedes Alum Coupling 3 X 3 X 3 5/16 NH, R/L (2.5" NH Couplings for 3" Aquaflow) \$ 93.08 List Price \$ 83.77 COSTARS (10 % off list price) \$ 77.00 Selling Price ----- 1 3/4" Hose (50')	77.00	3,388.00
26.00	12517050ATY	Mercedes KrakenExo Fire Hose, Permatek 1.75" x 50', Yellow (Less Couplings) \$ 172.86 List Price \$ 155.57 COSTARS (10 % off list price) \$ 155.00 Selling Price	155.00	4,030.00
2.00	12517075ATY	Mercedes KrakenExo Fire Hose, Permatek 1.75" x 75', Yellow (Less Couplings) \$ 259.29 List Price \$ 233.36 COSTARS (10 % off list price) \$ 233.00 Selling Price	233.00	466.00
28.00	5128NH34RAGWO	Mercedes WAYOUT Gold Anodized Alum. Coupling 1 3/4" X 1 1/2" X 2 1/8" NH R/L for KrakenExo For 1-3/4" Hose \$ 38.08 List Price \$ 34.27 COSTARS (10 % off list price) \$ 32.00 Selling Price -----	32.00	896.00

Continued on Next Page



Witmer Public Safety Group

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Phone: (800) 852-6088
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Quote ID: 219245
Date: 3/24/2016
Sales Person: JOHN MAJOR

Proposal To:

Fire Dept of Montgomery Twp. Relief Assoc.
P.O. Box 18
Montgomeryville, PA 18936

Proposal ID 219245
Date 3/24/2016
Sales Person JOHN MAJOR

Phone: (215) 855-3918
Fax: (215) 855-0254

Quantity	Item ID	Description	Unit	Amount
Mercedes Hose				
132.00	STENHOSE-MERC	Mercedes Hose Stenciling - No Charge To Read : MONTGOMERY TWP.		
1.00	FREIGHT	Free Freight * * * * Special Instructions * * * * Delivery Truck to have Lift Gate and Pallet Jack		

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions
are satisfactory and are hereby accepted.

Signature _____

Date _____

Subtotal 49,326.00

Tax 0.00

Proposal is valid until April 23, 2016

Total 49,326.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Amendment to Employee Handbook Policies – Employment Definitions, Sick Leave, Short-Term Disability, and Family Medical Leave Act

MEETING DATE: May 9, 2016

ITEM NUMBER: **#11**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Ann M. Shade
Director of Administration & HR

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors

BACKGROUND:

Montgomery Township maintains an employee handbook of personnel policies that is provided to all employees. As laws, practices and procedures change, the Township determines the need to update existing policies or to add new policies.

The following and attached policies are being presented for approval:

- **Employment Definitions** – This policy has been updated to provide a clear description of the hours required to work in order for an employee to be eligible for healthcare benefits in accordance with the Affordable Care Act. Employees need to perform, on average, at least 30 hours of work per week.
- **Sick Leave** – The primary update on this policy is to require an employee to bring in a doctor's note in the event they are absent from work for four or more consecutive days. This change will also run concurrent with some eligibility provisions of the Family Medical Leave Act.
- **Short-Term Disability (STD)** – The primary update on this policy is to define the administration of an employee's benefits if they have a recurring disability.
- **Family Medical Leave** – The primary update on this policy is to provide an overall upgrade to the policy wording and to include definitions and processes when applicable for members of the military.

In preparation for Board of Supervisors approval, these policies have been reviewed by: labor attorneys of Eckert Seamans and Montgomery Township staff. In applicable instances, recommendations were also given by the Risk Control Department of Delaware Valley Insurance Trust (DVIT),

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Board of Supervisors approval: Employment Definitions – 10/2001; Sick Leave – 4/2002; STD – 4/2003; and Family Medical Leave 4/2004.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider the approval of Employment Definitions, Sick Leave, Short-Term Disability and Family Medical Leave policies for distribution to employees and inclusion in the Montgomery Township Employee Handbook.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the Employment Definitions, Sick Leave, Short-Term Disability and Family Medical Leave policies for distribution to employees and inclusion in the Montgomery Township Employee Handbook.

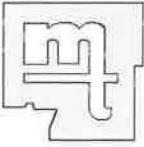
MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Employee Handbook - **Section 5**
Pay Practices

Date Last Revised/Approved: October 9, 2001; May 9, 2016 *Pending*

Board of Supervisors Approval

EMPLOYMENT DEFINITIONS

Purpose

To provide a clear definition of your Township employment classification.

Definitions

Employees are defined as either non-exempt (hourly) or exempt (salaried):

Non-exempt employees

Non-supervisory, clerical, mechanical, and technical positions that are hourly and are eligible for overtime pay.

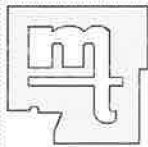
Exempt employees

Managerial, professional, supervisory, administrative, and executive positions that are salaried and are not eligible for overtime pay, regardless of the number of hours worked.

Non-exempt or exempt employees are further defined as:

- a. **Regular full-time employees**
Scheduled to work a standard workweek of 37½ hours.
- b. **Regular part-time employees**
Scheduled to work a standard workweek of less than 37½ hours.
- c. **Temporary/seasonal employees**
Employed at an hourly rate for limited periods of time (usually less than twelve months in duration) in order to complete a specific task, project, or seasonal job. Jobs in this classification would include interns, interim and summer positions, and seasonal building inspectors, for example.

Note: *for health benefits purposes only (i) an employee who is expected to perform at least 30 hours of service per week shall be considered to be a full-time employee and eligible to enroll in the Township's health benefits; and (ii) an employee who is expected to perform fewer than 30 hours of service per week shall be considered to be a part-time employee and ineligible to enroll in the Township's health benefits.*



Employee Handbook - **Section 6** **Benefits**

Date Last Revised/Approved: April 24, 2002; May 9, 2016 *Pending*

Board of Supervisors Approval

SICK LEAVE

Purpose

The Township recognizes that you may, occasionally, be absent from work due to a non-work related injury or illness. As a result, this policy provides a benefit to regular full- and part-time employees against loss of income during your own illness, injury, surgery, or hospital stay. Absences due to family illness may be covered under personal time and FMLA. Leave taken pursuant to this policy will run concurrently with leave taken pursuant to the Family Medical leave Act (FMLA), if applicable.

If your injury, illness, or disability absence is likely to extend beyond the occasional sick leave of absence, you may be eligible to receive benefits under the short-term disability (STD) policy.

Policy

Sick leave days are granted to full- and part-time employees at the beginning of a calendar year.

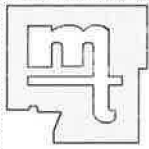
- a. Regular full-time, newly hired employees during their first calendar year of employment are granted two (2) sick leave days (16 hours).
- b. For subsequent years, all regular full- and part-time employees will be eligible for sick leave according to the following schedule: (part-time employees are prorated as per letter d.)

On January 1st of the calendar year	Days Eligible
1st through 4th year of service	5 (40 hours)
5th + years of service	10 (80 hours)

- c. Unused sick leave time at the end of a calendar year is not carried over to the next year; however, the Township may apply up to 80 hours of unused sick leave to replenish your short-term disability (STD) bank.
- d. Regular part-time (PT) employees who work less than the normal full-time (FT) schedule are granted sick leave days equivalent to the proportion of their time worked compared to full-time employees. For instance, if you work a regular part-time schedule of 20 hours per week, your sick leave days are calculated as follows:

Average Weekly PT Hours	Average Weekly FT Hours		Eligible FT Sick Leave Days		Eligible PT Sick Leave Days
20 divided by	40	=	.5 x 5 (days)	=	2.5 (days)

If you work a flexible, part-time weekly schedule (hours vary from week to week), sick time will be prorated based upon the average number of hours worked per week in the previous year.



Employee Handbook - **Section 6**
Benefits

Date Last Revised/Approved: April 24, 2002; May 9, 2016 *Pending*

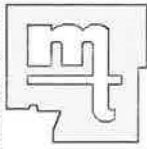
Board of Supervisors Approval

Sick Leave Policy (continued)

- e. When you are absent due to illness or injury, you are responsible for notifying your supervisor immediately and indicating the anticipated date of your return to work. ***NOTE: Police Department employees must notify the Police Department at least five (5) hours prior to the start of their scheduled shift.***
- f. If you are absent for more than three (3) consecutive workdays, the Township will require you to obtain a written medical statement from your health care provider. This statement must include the period of time for which you are absent and under the care of your health care provider, as well as the anticipated date of your return to work.

A written medical statement may also be required when an employee is absent for three (3) or more consecutive days and requests sick time for a portion of the absence, or when the sick leave absence occurs after four (4) unforeseeable and undocumented absences within a three-month period.

- g. When you are released to return to work following an absence of more than three (3) consecutive workdays, the Township will require you to obtain a return to work note from your health care provider stating that you are medically released to return to work and are able to perform the essential functions of your job, with or without accommodation(s). Any job restrictions that may need to be accommodated must also be noted on your release. If no return to work note is provided, your absence may be considered unexcused and you may be in violation of Township policy.
- h. To document your request for sick leave, a Request for Time Off must be submitted in a timely manner to your supervisor or Department Head upon return from your sick leave.
- i. Your used sick leave time must also be reported on your time sheet and approved by your supervisor or Department Head, in a timely manner, considering the length of your sick leave of absence. Because of Payroll deadlines, and to ensure there is no interruption to your pay, your supervisor or Department Head must report this time for you in your absence. Upon your return, you should verify the time recorded.



Employee Handbook - **Section 6** **Benefits**

Date Last Revised/Approved: April 14, 2003; May 9, 2016 *Pending*

Board of Supervisors Approval

SHORT-TERM DISABILITY

Purpose

The Township is committed to providing benefits to assist employees in the event of non-work related disability (e.g., illness, injury, surgery, or hospital stay). This commitment is evident by the Township's efforts to provide an effective disability benefit and return-to-work environment that will accommodate an employee's disability and encourage rehabilitation.

Note: For work-related disabilities, reference the Workers' Compensation Policy.

Policy

Regular full-time, non-introductory employees qualify for Short-Term Disability (STD) benefits for non-work related disabilities (e.g., illness, injury, surgery, or hospital stay).

Eligible and certified benefits are paid as follows:

- 100% from day 1 through day 10 of disability (80 hours of eligible banked STD or other available paid time off options; if no available paid time off, See Unpaid Leave of Absence)
- 100% from day 11 through day 45 of disability
- *80% from day 46 through day 90 of disability
- *75% from day 91 through day 180 of disability
- For absences in excess of 180 days, your disability will be reviewed under long-term disability.

*Applicable and available personal and/or vacation hours may be applied to bring your salary up to 100%.

Banked STD

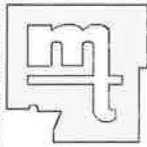
January 1 of the year in which your two-year service anniversary occurs, you are granted a one-time bank of 80 STD hours. If you use any hours from the STD Bank or exhaust your STD Bank, your STD bank will be replenished at the end of the year with unused sick, personal time, or vacation time in excess of carryover that you otherwise would have forfeited, up to the STD Bank maximum of 80 hours.

Coordination of STD Benefits

Coordination of your STD benefits is accomplished through regular communication with your Supervisor, Department Head, Human Resources, and Delaware Valley Municipal Management Association (DVMMA) (see *Certification*).

Notification

You must notify your Department Head as soon as possible when you know that you will be absent due to a disability (scheduled or unplanned). It is important for employees to give timely notification of their disability absence in order for the Township to administer, certify, and record benefits in an efficient manner.



Employee Handbook - Section 6
Benefits

Date Last Revised/Approved: April 14, 2003; May 9, 2016 *Pending*

Board of Supervisors Approval

If your absence is due to a scheduled disability (e.g., surgery, hospital stay), notify your Department Head in writing at least 15 days prior to your first date of absence.

Certification

Regardless of the number of days of the expected duration of your disability absence, if you apply for receipt of STD benefits, use banked time or otherwise, your disability must be certified by Delaware Valley Municipal Management Association (DVMMA).

A DVMMA nurse will work with you and your health care provider(s) to review documentation related to your disability throughout your absence; additional reviews are done as appointments are conducted. DVMMA's review may include requesting your provider's records, meeting with your provider, and accompanying you on appointments.

DVMMA's approval is required before you are eligible to receive STD benefits. STD benefits may be delayed or denied if you or your health care provider do not provide timely information throughout your disability absence.

Certification of benefit eligibility shall be required as appointments occur and at a minimum, at least every 30 days.

Recording STD

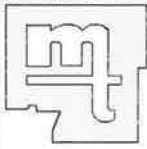
If the length of your absence is unknown, or until DVMMA certification is received, payroll applies sick leave to your absence. If you are eligible for banked STD time, certified STD benefits are applied retroactive to day one and sick leave time used is adjusted. If you are ineligible for banked STD time, available sick leave, personal, or vacation time is applied for the first 80 hours (10 days) and STD benefits commence on day 11.

In the event you have exhausted all forms of paid time off (banked STD, sick leave, personal and vacation time) and you wish to apply for STD benefits effective on the 11th day of your absence, you may be required to have your time off prior to the 11th day, even if it is unpaid, certified by DVMMA. The Township also reserves the right to request DVMMA certification for non-consecutive time off days.

Return to Work

You may be released to return to work under several different categories: return to work without restrictions, early return to work while rehabilitating, or return to work with a permanent disability. Return to work coordination may require identification of modified work duties and work accommodations. The Township is committed to meeting its obligation under the law in reviewing accommodation requests and requirements for employees with disabilities.

An employee's disability diagnosis is information shared between the employee and his/her health care provider(s). Diagnosis information should not be part of return-to-work verification forms provided to the Township. Maintaining and protecting an



Employee Handbook - **Section 6** **Benefits**

Date Last Revised/Approved: April 14, 2003; May 9, 2016 *Pending*

Board of Supervisors Approval

employee's confidentiality while on disability leave and upon return to work is highly valued by the Township.

Any time during your absence, the Township reserves the right to seek a second opinion related to your eligibility for STD benefits by a provider of the Township's choosing. If this is requested, you must give the provider all medical records pertaining to the disability for which you are receiving benefits prior to the medical examination. If the second opinion deems you are fit for duty, then you may be required to return to work immediately.

Recurring Disabilities

If you have a recurring disability, one period of disability applies and you are eligible for whatever remains of the 180 day benefit period, not an additional 180 days of coverage, if the following circumstances apply:

- Your period of absence lasts less than 180 days
- You return to work and work your normal work schedule for **less than** two (2) consecutive weeks before you are again unable to work all or part of your normal work schedule because of the same or related illness

Separate periods of disability apply and you are eligible for a new 180 day benefit period if the following circumstances apply:

- Your period of absence lasts less than 180 days
- You return to work and work your normal work schedule for **at least** two (2) consecutive weeks before you are again unable to work all or part of your normal works schedule because of the same or related illness or injury.

(Note: you must be performing your regular job duties for your normal work schedule in order for the 180-day STD period to renew. For example, returning to work and immediately applying vacation time during any days of the two-week period following your return to work does not fulfill the return-to-work requirement.)

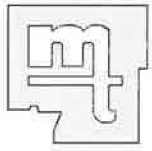
A new 180 days of benefit is also provided if all of the following circumstances apply:

- Your period of absence lasts less than 180 days
- You return to work and work your normal work schedule
- You again are unable to work all or part of your normal work schedule due to a new illness or injury that is not related to the first.

If you return to your normal work schedule after a period of absence which lasted 180 days or longer, and within 180 days miss work again due to the same or related condition, no new 180-day period of benefits is available.

Other Benefits

Concurrent with this policy, you may be eligible for benefits under the Family and Medical Leave Act (FMLA), Sick Leave, and Long Term Disability. Please reference these policies.



Employee Handbook - **Section 6**

Benefits

Date Last Revised/Approved: April 12, 2004; May 9, 2016 *Pending Board of Supervisors Approval*

FAMILY AND MEDICAL LEAVE

Purpose

The Township has adopted this policy to implement the terms of the Family and Medical Leave Act of 1993 (FMLA) and its amendments. Eligible employees are entitled to family and medical leave on the terms and conditions stated in this policy, the regulations issued by the Department of Labor under the FMLA, and the Township's other applicable leave policies.

Definitions

For purposes of this policy, the following definitions apply:

1. "12-Month Period" means a rolling 12-month period measured backward from the date leave is taken.
2. "12-Month Servicemember Period" means a single 12-month period measured forward from the first day Servicemember Family Leave is taken.
3. "Child" means a child either under 18 years of age, or older than 18 who is incapable of self-care because of a disability, for whom the employee has actual day-to-day responsibility for care, including a biological, adopted, foster or step-child. For purposes of a son or daughter on Covered Active Duty or call to Covered Active Duty, or for Servicemember Family Leave, the child may be of any age.
4. "Covered Active Duty" means: 1) in the case of a member of a regular component of the Armed Forces, duty during the deployment with the Armed Forces to a foreign country; and 2) in the case of a member of a reserve component of the Armed Forces, duty during deployment with the Armed Forces to a foreign country under a call or order to active duty in a contingency operation.
5. "Covered Servicemember" means: a) a member of the Armed Forces (including a member of the National Guard or Reserves) who is undergoing medical treatment, recuperation, or therapy, is in outpatient status, or is on the temporary disability retired list, for a Serious Injury or Illness; or, b) a Veteran who is undergoing treatment, recuperation, or therapy for a Serious Injury or Illness and who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the five-year period prior to the first date the Eligible Employee takes FMLA leave to care for the Veteran.
6. "Eligible Employee" means an individual who has been employed by the Township for at least 12 months and has worked at least 1,250 hours during the preceding 12-month period, provided



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that the Township employs at least 50 employees at the time of the FMLA leave request.

7. "FMLA Leave" means leave which qualified under the Family and Medical Leave Act of 1993 and the Department of Labor's regulations and is designated by the Township as so qualifying.

8. "Leave Year" means the twelve-month period measured backward from the date each employee's leave commenced.

9. "Next of Kin" means the nearest blood relative of a Covered Servicemember.

10. "Parent" means a biological, adoptive, step or foster parent of an employee or any other individual who stood in loco parentis to an employee.

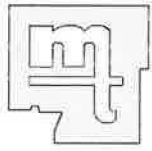
11. "Qualifying Exigency" includes: a) notification of a call to Covered Active Duty seven (7) or fewer days from date of deployment (leave for this purposes may be used for up to seven (7) calendar days beginning on the date the military member is notified of an impending call or order to Covered Active Duty); b) military events and related activities, including post-deployment activities (e.g., official ceremonies, support programs, counseling, etc. related to Covered Active Duty or a call to such); c) childcare and related activities; d) attending to financial and legal matters; e) to attend certain counseling the need for which arises from the Covered Active Duty or call to Covered Active Duty status; f) to spend up to fifteen (15) days with a military member who is on short-term, temporary rest and recuperation leave during the period of deployment; g) to provide parental care; and, h) any additional activities related to the call to Covered Active Duty otherwise agreed to by the employer and employee.

12. "Serious Health Condition" means an illness, injury, impairment or physical or mental condition involving:

a. inpatient care in a hospital, hospice or residential medical care facility, including any period of incapacity or subsequent treatment in connection with such inpatient care;

b. a period of incapacity of more than three (3) consecutive full calendar days that also involves continuing treatment as follows:

1. treatment two (2) or more times, within thirty (30) days of the first day of incapacity (unless extenuating circumstances exist), by or under the supervision, orders or referral of a health care provider, so long as a first visit to a health care provider takes place within seven (7) days of the first day of incapacity;
or



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2. treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider, so long as the visit to the health care provider takes place within seven (7) days of the first day of incapacity;
- c. any period of incapacity due to pregnancy or for prenatal care;
- d. any period of incapacity or treatment for such incapacity due to a chronic serious health condition. A chronic serious health condition is one which:
 1. requires periodic visits for treatment by a health care provider or by a nurse or physician's assistant under direct supervision of a health care provider;
 2. continues over an extended period of time (including recurring episodes of a single underlying condition); and
 3. may cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy);
- e. any period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective, and which requires the continuing supervision of, but not necessarily active treatment by, a health care provider (e.g., Alzheimer's, severe stroke or terminal stages of a disease);
- f. any period of absence to receive multiple treatments (including any period of recovery therefrom) by a healthcare provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three (3) consecutive days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation), severe arthritis (physical therapy) or kidney disease (dialysis).

13. "Serious Injury or Illness" means an injury or illness that was incurred by a member of the Armed Forces in the line of duty while on active duty (or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty) and that may render the Servicemember medically unfit to perform the duties of the member's office, grade, rank, or rating. In the case of a Veteran, a Serious Injury or Illness means an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and manifested itself before or after the member became a Veteran, and is:

- a. A continuation of a Serious Injury or Illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the Servicemember unable



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to perform the duties of the Servicemember's office, grade, rank, or rating; or

b. A physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability Rating (VASRD) of 50% or greater, and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or

c. A physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of disability or disabilities related to military service, or would do so absent treatment; or

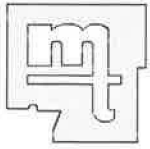
d. An injury, including psychological injury, which is the basis on which the covered veteran has been enrolled in the Department of Veterans' Affairs Program of Comprehensive Assistance for Family Caregivers.

14. "Veteran" means a person who served in the active military, naval, or air service, and who was discharged or released under conditions that were not dishonorable.

Entitlement to Leave

An Eligible Employee is entitled to a total of 12 work weeks of unpaid leave during each Leave Year in the event of one or more of the following:

- The birth, adoption or placement for foster care of a son or daughter of the employee and to care for such child. Leave must be taken during the 12-month period following the birth or placement. Spouses employed by the Township will be entitled to a combined 12-week unpaid leave for this event. Leave applies equally to male and female employees. Family and medical leave may be taken before the actual birth of a child for prenatal care or if the mother's condition prevents her from working. Leave also may be taken before the actual placement or adoption of a child if the employee's absence from work is required for the adoption or placement to proceed.
- A Serious Health Condition of a qualifying family member, i.e., spouse, son, daughter or Parent of the employee (but not "in-law"), if the employee is needed to care for such family member.
- A Serious Health Condition of the employee that makes the employee unable to perform one or more of the essential functions of his or her job.
- A Leave taken under one or more of these circumstances will be counted against the employee's total entitlement for that Leave Year. If the initial period of approved absence



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proves insufficient, consideration will be given to a request for an extension.

Entitlement to Military Family Leave

Eligible employees may also use the 12 workweek leave entitlement set forth above for a Qualifying Exigency while the employee's spouse, son, daughter, or Parent is on Covered Active Duty or call to Covered Active Duty status (or has been notified of an impending call or order to Covered Active Duty).

Eligible employees who are the Spouse, Child, Parent, or Next of Kin of a Covered Servicemember are entitled to up to 26 workweeks of leave during a single 12-Month Servicemember Period to care for a Covered Servicemember who incurred a Serious Injury or Illness. Available leave not taken during the 12-Month Servicemember Period, which begins on the first day leave is taken, will be forfeited. No more than 26 weeks of leave may be taken in a single 12-Month Servicemember Period.

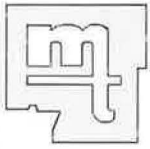
Benefits During FMLA Leave

FMLA Leave under this policy will be considered unpaid leave, unless the employee is entitled to paid leave under another applicable leave policy of the Township, including vacation, sick, personal, workers' compensation leave, short-term disability leave, and long term disability leave. If the employee is eligible for any such paid leave or has accrued compensatory time available, the employee must apply the paid leave or compensatory time which will be substituted for and counted toward the employee's total 12-week period of FMLA Leave. The twelve (12) week or (26) week leave period will begin upon commencement of the approved FMLA leave, whether paid or unpaid. Before paid leave may be substituted for unpaid leave, employees must meet all of the procedural requirements for the paid leave under the Township's applicable leave policy. Employees on leave that qualifies as both workers' compensation and FMLA Leave will receive payment under workers' compensation, but such leave will be counted toward the employee's total 12-week period of FMLA Leave.

Employees on leave who qualify for both workers' compensation and FMLA Leave who are offered an available transitional work position will have the option of remaining on FMLA Leave (and foregoing the modified duty position and additional workers' compensation benefits) or terminating the FMLA Leave to accept the modified duty position.

For employees on unpaid FMLA leave, holidays which fall during the leave period will not be paid. If an employee's FMLA leave is integrated and running concurrently with any form of paid leave, and a holiday falls during such leave period, the employee will receive holiday pay in accordance with the applicable paid leave policy.

The Township will maintain an employee's coverage under group medical, prescription, dental and vision plans during the period of FMLA Leave under the same terms and conditions as if the employee



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was actively working. Employees who are not entitled to health benefits while actively working will not receive those benefits while on FMLA Leave. During FMLA Leave, the employee will be required to continue to make all premium payments that he/she otherwise would have had to make if actively employed. An employee on FMLA leave is responsible for contacting Human Resources to make satisfactory arrangements for submission of premium payments. Failure to make timely premium payments may result in the termination of coverage.

If the employee fails to return to work following the expiration of the FMLA leave, for a reason other than a Serious Health Condition or circumstances beyond the employee's control, the Township will be entitled to repayment by the employee of any benefit premiums paid by the Township during the leave.

Consistent with the Township's other leave policies, coverage under other fringe benefit policies and employee benefit plans of the Township will continue as set forth below:

- Life and Accidental Death and Dismemberment Coverage
 - During FMLA leave, the Township will continue to make premium payments towards basic life and accidental death and dismemberment coverage. The employee is not required to make a premium payment for this coverage.
- Long Term Disability Coverage
 - During FMLA leave, the Township will continue to make premium payments towards long term disability coverage. The employee is not required to make a premium payment for this coverage.
- Vacation, Sick, and Personal Time Off Benefits
 - During a FMLA leave of absence, an employee will continue to accrue benefits such as vacation time, sick time, or personal days, but the employee will not receive pay for holidays.

Intermittent or Reduced Schedule Leave

Leave due to the birth or placement of a son or daughter may not be taken intermittently or on a reduced work schedule basis. Leave due to an employee's Serious Health Condition or the Serious Health Condition of a spouse, Parent, son or daughter, and leave to care for a Covered Servicemember with a Serious Injury or Illness may be taken intermittently or on a reduced work schedule basis when medically necessary. The Township may require the employee to transfer temporarily to an available



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alternative position with an equivalent pay rate and benefits, including a part-time position, to better accommodate recurring periods of leave due to foreseeable medical treatment. An employee on an intermittent or reduced leave schedule must make a reasonable effort to schedule the treatment so as not to unduly disrupt the Township's operation.

Notice

Employees are required to provide the Township with notice of the need to use FMLA leave. Notice consists of:

- The need for leave time;
- The FMLA-qualifying reason for the leave; and
- The anticipated timing and duration of the leave, including the reason for such leave and the treatment schedule if intermittent or reduced schedule leave is requested.
- When the leave involves a qualifying family member, employees are required to provide reasonable documentation or statement to confirm the family relationship, if requested.

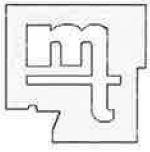
If the need for leave is foreseeable, the employee is required to provide such notice to his/her manager at least 30 days before the commencement of the leave, unless impractical to do so under the circumstances, in which case notice must be given as soon as practicable. If an employee fails to give 30 days' notice for a clearly foreseeable leave with no reasonable excuse for the delay, the Township may deny the employee's request until at least 30 days after the date on which the employee provides notice of the need for leave.

If the need for leave is not foreseeable, the employee is required to provide notice to his/her manager as soon as practicable in the circumstances, generally as prescribed by the Township's usual and customary notice requirements for requesting such leave.

Employees are required to give additional notice as soon as practical whenever there is a change in the dates of scheduled leave. The Township periodically may require an employee on FMLA Leave for the Serious Health Condition of the employee or of a qualifying family member or a Serious Injury or Illness of a Covered Servicemember to report on his/her status and intent to return to work.

The Township will respond to requests for FMLA leave in writing, usually within five business days of the request. The response will notify the employee concerning his/her eligibility for leave and the employee's rights and obligations with respect to the leave.

When the Township learns of an FMLA-qualifying reason for leave after a leave has commenced under another of the Township's policies, the Township will designate the leave as FMLA-qualifying from the



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commencement of the event. Employees are required to cooperate in providing the Township with information needed to make this determination.

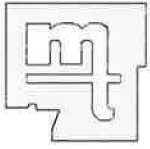
Medical Certification

In order to take leave due to a Serious Health Condition, an employee is required to provide the Township with an acceptable medical certification completed by the health care provider of the employee or his/her family member, as the case may be, within fifteen (15) calendar days of receiving the Form unless it is not practicable to do so despite the employee's diligent, good-faith efforts. Likewise, in order to take leave due to a Qualifying Exigency or to care for a Covered Servicemember, an employee is required to provide an appropriate certification and, if applicable, have it signed by the Covered Servicemember's health care provider. If the absence is not FMLA-qualifying and the employee does not have leave available under other Township leave policies, the employee will be considered in violation of the Township's attendance policy and appropriate disciplinary action will be taken.

The medical certification must contain the date the Serious Health Condition or Serious Injury or Illness began, the probable duration of the condition and medical facts about the condition. If the FMLA Leave is needed to care for the employee's own Serious Health Condition, the certification must include a statement of the job function(s) the employee is unable to perform. If the FMLA Leave is to be intermittent for the employee's own planned medical care, the certification must state the dates on which the treatment is expected to be given and the probable duration of the treatment. If the FMLA Leave is needed to care for a child, spouse or Parent's Serious Health Condition, or a Covered Servicemember with a Serious Injury or Illness, the certification must state how long the need for leave will continue and why the care is medically necessary. If the FMLA Leave is to be intermittent or on a reduced schedule in order to care for the employee's child, spouse or Parent or a Covered Servicemember, the certification must address the medical necessity of intermittent leave or leave on a reduced schedule. The certification also must specify the expected duration of the condition and the schedule of intermittent or reduced work schedule leave.

If the Township receives a certification that is incomplete or insufficient, the employee will be notified in writing what additional information is necessary to make the certification complete and sufficient and will be provided with seven (7) calendar days to cure the identified deficiency. An employee must cooperate in authorizing his or her health care provider to clarify or authenticate an employee's certification form.

If requested by the Township, an employee must cooperate in providing a second certification by a health care provider designated by the Township and, if necessary, a third certification by a health care provider jointly designated by the employee and the Township. The Township also may require an



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employee to submit recertification(s) on a periodic basis. Failure to comply with these certification requirements will result in the delay, denial or termination of FMLA Leave.

Misrepresentation of facts concerning the need for a leave of absence may result in disciplinary action, up to and including termination.

Employees approved for FMLA Leave may be required to recertify in accordance with the FMLA.

Return to Work

Consistent with the Township's policy and practice with respect to other medical leaves, before returning to work following FMLA Leave for the employee's own Serious Health Condition (except for intermittent or reduced work schedule leave unless reasonable safety concerns exist), the employee will be required to present a certification from his/her health care provider that the employee is medically able to resume work. If the date on which an employee is scheduled to return to work from FMLA Leave changes, the employee is required to give notice of the change, if foreseeable, to the Township within two business days of the change.

Subject to the limitations below, an employee returning from FMLA Leave will be restored to the position of employment held when the leave commenced or to an equivalent position. Job restoration may be denied if conditions unrelated to the FMLA Leave have resulted in the elimination of the employee's position or if the employee qualifies as a "key employee" (generally the highest paid 10% of the workforce). Key employees may be denied job restoration if it would cause substantial and grievous economic injury to the Township, in which case the key employee will be notified of this decision.

Attachment: Employee Rights and Responsibilities Under the Family and Medical Leave Act - WHD Publication 1420

EMPLOYEE RIGHTS AND RESPONSIBILITIES UNDER THE FAMILY AND MEDICAL LEAVE ACT

Basic Leave Entitlement

FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to eligible employees for the following reasons:

- for incapacity due to pregnancy, prenatal medical care or child birth;
- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son, daughter or parent, who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job.

Military Family Leave Entitlements

Eligible employees whose spouse, son, daughter or parent is on covered active duty or call to covered active duty status may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered servicemember during a single 12-month period. A covered servicemember is: (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness*; or (2) a veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.*

***The FMLA definitions of "serious injury or illness" for current servicemembers and veterans are distinct from the FMLA definition of "serious health condition".**

Benefits and Protections

During FMLA leave, the employer must maintain the employee's health coverage under any "group health plan" on the same terms as if the employee had continued to work. Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.

Use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

Eligibility Requirements

Employees are eligible if they have worked for a covered employer for at least 12 months, have 1,250 hours of service in the previous 12 months*, and if at least 50 employees are employed by the employer within 75 miles.

***Special hours of service eligibility requirements apply to airline flight crew employees.**

Definition of Serious Health Condition

A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and

a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Use of Leave

An employee does not need to use this leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the employer's operations. Leave due to qualifying exigencies may also be taken on an intermittent basis.

Substitution of Paid Leave for Unpaid Leave

Employees may choose or employers may require use of accrued paid leave while taking FMLA leave. In order to use paid leave for FMLA leave, employees must comply with the employer's normal paid leave policies.

Employee Responsibilities

Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days notice is not possible, the employee must provide notice as soon as practicable and generally must comply with an employer's normal call-in procedures.

Employees must provide sufficient information for the employer to determine if the leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that the employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a health care provider, or circumstances supporting the need for military family leave. Employees also must inform the employer if the requested leave is for a reason for which FMLA leave was previously taken or certified. Employees also may be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities

Covered employers must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employees' rights and responsibilities. If they are not eligible, the employer must provide a reason for the ineligibility.

Covered employers must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the employer determines that the leave is not FMLA-protected, the employer must notify the employee.

Unlawful Acts by Employers

FMLA makes it unlawful for any employer to:

- interfere with, restrain, or deny the exercise of any right provided under FMLA; and
- discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

FMLA section 109 (29 U.S.C. § 2619) requires FMLA covered employers to post the text of this notice. Regulation 29 C.F.R. § 825.300(a) may require additional disclosures.



For additional information:
1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-889-5627
WWW.WAGEHOUR.DOL.GOV

U.S. Department of Labor | Wage and Hour Division



WHD Publication 1420 - Revised February 2013

SUBJECT: Consider Construction Escrow Release #1 - LDS#673 – BJ's Wholesale Club – Five Points Plaza

ITEM NUMBER: #12

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

Attached is a construction escrow release requested by Somerville Montgomery LP, for BJ's Wholesale Club, as recommended by the Township Engineer. The original amount of the escrow was \$1,270,151.19, held as a Performance Bond. This is the first escrow release for this project. The current release is in the amount of \$1,096,136.90. The new balance would be \$174,014.29.

None

None

Approve or not approve the construction escrow release.

None.

That this construction escrow be released.

The Board of Supervisors hereby authorize a construction escrow release in the amount of \$1,096,136.90, as recommended by the Township Engineer for BJ's Wholesale Club.

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RELEASE OF ESCROW FORM

Russell S. Dunlevy, P.E.
Executive Vice President
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 05/03/2016

Development: BJ's Wholesale Club at Five Points Plaza - LD/S #673

G&A Project #: 2013-11069

Release #: 1

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$1,096,136.90. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

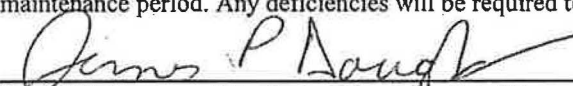
ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gegan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 05/03/2016

Dear Mr. Gegan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$1,096,136.90 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 For RSA

Russell S. Dunlevy, P.E., Senior Executive VP, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Somerville Montgomery, LP for BJ's Wholesale Club at Five Points Plaza - LD/S #673, in the amount of \$1,096,136.90, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$1,096,136.90; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$1,096,136.90; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.

BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Performance Bond with Montgomery Township in total sum of \$1,270,151.19 pursuant to a signed Land Development Agreement and that \$0.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$174,014.29 in escrow.

MOTION BY _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

VIA EMAIL

May 3, 2016

File No. 2013-11069

Mr. Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Reference: Montgomeryville Five Points Plaza Preliminary/Final Land Development – LD/S #673
Financial Security Release 1

Dear Larry:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of \$1,096,136.90 have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

Please be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Please note the following are required from the developer prior to future financial security releases and start of the maintenance period:

- Completion of landscaping items identified in Boucher & James letter dated April 1, 2016.
- As-built plan.
- Maintenance bond in the amount of \$173,202.44.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Gilmore & Associates, Inc.
Township Engineers

JPD/

Enclosures: As Referenced

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marita A. Stoerrle, Development Coordinator - Montgomery Township
Kevin Johnson, P.E. - Traffic Planning & Design, Inc.
Judith Stern Goldstein, ASLA, R.L.A. - Boucher & James, Inc.
Richard Birdoff – Somerville Montgomery LP
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901 Phone: 215-345-4330 | Fax: 215-345-8606
www.gilmore-assoc.com



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	BJ's Wholesale Club at Five Points Plaza	TOTAL CONSTRUCTION:	\$ 1,154,682.90	RELEASE NO.:	1
PROJECT NO.:	2013-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 115,468.29	RELEASE DATE:	3-May-2016
TOWNSHIP NO.:	LD/S #673	TOTAL CONSTRUCTION ESCROW POSTED:	\$ 1,270,151.19	ORIGINAL CONSTRUCTION AMOUNT:	\$ 1,270,151.19
PROJECT OWNER:	Somerville Montgomery, LP			AMOUNT OF THIS RELEASE:	\$ 1,096,136.90
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR CONSTRUCTION RELEASED:	\$ -
ESCROW AGENT:	First Indemnity of America Insurance Company	TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL CONSTRUCTION RELEASED TO DATE:	\$ 1,096,136.90
TYPE OF SECURITY:	Performance Bond			BALANCE AFTER CURRENT RELEASE:	\$ 174,014.29
AGREEMENT DATE:	1-Oct-2014	MAINTENANCE BOND AMOUNT (15%):	\$ 173,202.44		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
I. SITE PREPARATION AND DEMOLITION											
A. Mobilization	LS	1	\$10,000.00	\$10,000.00	1.00	\$ 10,000.00	1.00	\$ 10,000.00	\$	-	
B. Remove Existing Curbing/ Curbed Islands	LF	1,703	\$3.00	\$5,109.00	1,703.00	\$ 5,109.00	1,703.00	\$ 5,109.00	\$	-	
C. Remove Existing Speed Bump	EA	1	\$50.00	\$50.00	1.00	\$ 50.00	1.00	\$ 50.00	\$	-	
D. Remove Existing Light Poles and Foundation	EA	9	\$500.00	\$4,500.00	9.00	\$ 4,500.00	9.00	\$ 4,500.00	\$	-	
E. Remove Hydrant, Associated Pipe and Valve	EA	1	\$250.00	\$250.00	1.00	\$ 250.00	1.00	\$ 250.00	\$	-	
F. Remove Existing Storm Sewer Catch Basin	EA	2	\$250.00	\$500.00	2.00	\$ 500.00	2.00	\$ 500.00	\$	-	
G. Remove Existing Concrete Stoops and Steps	EA	3	\$100.00	\$300.00	3.00	\$ 300.00	3.00	\$ 300.00	\$	-	
H. Remove Existing Concrete (Pads/ Sidewalks)	SF	22,346	\$0.80	\$17,876.80	22,346.00	\$ 17,876.80	22,346.00	\$ 17,876.80	\$	-	
I. Remove Existing Pavement	SY	11,828	\$1.25	\$14,785.00	11,828.00	\$ 14,785.00	11,828.00	\$ 14,785.00	\$	-	
J. Remove Existing Water Main (If Required)	LF	247	\$10.00	\$2,470.00	247.00	\$ 2,470.00	247.00	\$ 2,470.00	\$	-	
K. Remove Existing Gas Main (If Required)	LF	127	\$5.00	\$635.00	127.00	\$ 635.00	127.00	\$ 635.00	\$	-	
L. Remove Existing Electric Main	LF	127	\$5.00	\$635.00	127.00	\$ 635.00	127.00	\$ 635.00	\$	-	
M. Remove Existing Fence	LF	120	\$4.00	\$480.00	120.00	\$ 480.00	120.00	\$ 480.00	\$	-	
N. Remove Existing Wall	LF	120	\$10.00	\$1,200.00	120.00	\$ 1,200.00	120.00	\$ 1,200.00	\$	-	
O. Remove Existing Trench Drain	EA	4	\$250.00	\$1,000.00	4.00	\$ 1,000.00	4.00	\$ 1,000.00	\$	-	
P. Remove Existing Trash Compactor	EA	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
Q. Remove Existing Striping	LS	1	\$250.00	\$250.00	1.00	\$ 250.00	1.00	\$ 250.00	\$	-	
II. EARTHWORK											
A. Earthwork Cut (not including Infiltration Bed (Line B) or Pavement Excavation (Line C))	CY	5,854	\$1.50	\$8,781.00	5,854.00	\$ 8,781.00	5,854.00	\$ 8,781.00	\$	-	
B. Earthwork Cut (From Infiltration Bed)	CY	1,412	\$1.50	\$2,118.00	1,412.00	\$ 2,118.00	1,412.00	\$ 2,118.00	\$	-	
C. Earthwork Cut (Pavement Excavation)	CY	102	\$1.50	\$153.00	102.00	\$ 153.00	102.00	\$ 153.00	\$	-	
D. Earthwork Fill	CY	5,131	\$1.50	\$7,696.50	5,131.00	\$ 7,696.50	5,131.00	\$ 7,696.50	\$	-	
E. Place Excess Cut (not including stockpiled soil)	CY	1,837	\$1.50	\$2,755.50	1,837.00	\$ 2,755.50	1,837.00	\$ 2,755.50	\$	-	
F. Topsoil stockpiled on-site	CY	500	\$2.05	\$1,025.00	500.00	\$ 1,025.00	500.00	\$ 1,025.00	\$	-	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 1
RELEASE DATE: 3-May-2016

PROJECT NAME: BJ's Wholesale Club at Five Points Plaza
PROJECT NO.: 2013-11069
TOWNSHIP NO.: LD/S #673
PROJECT OWNER: Somerville Montgomery, LP

TOTAL CONSTRUCTION: \$ 1,154,682.90
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 115,468.29
TOTAL CONSTRUCTION ESCROW POSTED: \$ 1,270,151.19

MUNICIPALITY: Montgomery Township
ESCROW AGENT: First Indemnity of America Insurance Company
TYPE OF SECURITY: Performance Bond
AGREEMENT DATE: 1-Oct-2014

TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): \$ 45,000.00
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 5,000.00
MAINTENANCE BOND AMOUNT (15%): \$ 173,202.44

ORIGINAL CONSTRUCTION AMOUNT: \$ 1,270,151.19
AMOUNT OF THIS RELEASE: \$ 1,096,136.90

PRIOR CONSTRUCTION RELEASED: \$ -
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 1,096,136.90
BALANCE AFTER CURRENT RELEASE: \$ 174,014.29

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
III. EROSION CONTROL											
A. Construction Entrance	SY	275	\$8.00	\$2,200.00	275.00	\$ 2,200.00	275.00	\$ 2,200.00	\$	-	
B. Inlet Protection (Filter Bag)	EA	9	\$125.00	\$1,125.00	9.00	\$ 1,125.00	9.00	\$ 1,125.00	\$	-	
C. 18-Inch Compost Filter Sock	LF	3,105	\$6.50	\$20,182.50	3,105.00	\$ 20,182.50	3,105.00	\$ 20,182.50	\$	-	
D. R-3 Rip-Rap	CY	1	\$75.00	\$75.00	1.00	\$ 75.00	1.00	\$ 75.00	\$	-	
E. R-4 Rip-Rap	CY	12	\$75.00	\$900.00	12.00	\$ 900.00	12.00	\$ 900.00	\$	-	
F. 18-Inch Silt Fence for Soil Stockpiles	LF	527	\$3.00	\$1,581.00	527.00	\$ 1,581.00	527.00	\$ 1,581.00	\$	-	
G. Temporary Vegetation and Mulch of Stockpiles	SF	5,700	\$0.15	\$855.00	5,700.00	\$ 855.00	5,700.00	\$ 855.00	\$	-	
H. Erosion Control Matting (3:1 Slopes)	SF	18,690	\$0.50	\$9,345.00	18,690.00	\$ 9,345.00	18,690.00	\$ 9,345.00	\$	-	
I. Temporary Construction Fence	LF	877	\$5.00	\$4,385.00	877.00	\$ 4,385.00	877.00	\$ 4,385.00	\$	-	
IV. STORM SEWER											
A. Clean Existing Pipes	LS	1	\$1,500.00	\$1,500.00	1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$	-	
B. Outlet Control Structure Modifications	EA	1	\$1,100.00	\$1,100.00	1.00	\$ 1,100.00	1.00	\$ 1,100.00	\$	-	
C. Remove Existing Structures at Outlet Control Structure	EA	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
D. Infiltration Bed											
i. Soil Amendments	SF	10,400	\$2.50	\$26,000.00	10,400.00	\$ 26,000.00	10,400.00	\$ 26,000.00	\$	-	
ii. AASHTO No. 3 (Clean Washed Uniformly Graded Coarse Aggregate)	CY	1,156	\$25.00	\$28,900.00	1,156.00	\$ 28,900.00	1,156.00	\$ 28,900.00	\$	-	
iii. As-Built Plan	EA	1	\$450.00	\$450.00	1.00	\$ 450.00	1.00	\$ 450.00	\$	-	
E. Snout Inlet Treatment Devices	EA	2	\$2,500.00	\$5,000.00	2.00	\$ 5,000.00	2.00	\$ 5,000.00	\$	-	
F. Type C Catch Basin	EA	2	\$2,900.00	\$5,800.00	2.00	\$ 5,800.00	2.00	\$ 5,800.00	\$	-	
G. Type M Catch Basin	EA	1	\$2,900.00	\$2,900.00	1.00	\$ 2,900.00	1.00	\$ 2,900.00	\$	-	
H. Modification of Existing Catch Basin	EA	1	\$1,100.00	\$1,100.00	1.00	\$ 1,100.00	1.00	\$ 1,100.00	\$	-	
I. Reset Roof Leader Cleanout Elevations	LS	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
J. Storm Sewer Manhole	EA	1	\$3,000.00	\$3,000.00	1.00	\$ 3,000.00	1.00	\$ 3,000.00	\$	-	
K. 3-Inch HDPE	LF	18	\$20.00	\$360.00	18.00	\$ 360.00	18.00	\$ 360.00	\$	-	
L. 4-Inch HDPE	LF	14	\$22.00	\$308.00	14.00	\$ 308.00	14.00	\$ 308.00	\$	-	
M. 8-Inch HDPE	LF	525	\$28.00	\$14,700.00	525.00	\$ 14,700.00	525.00	\$ 14,700.00	\$	-	
N. 10-Inch HDPE	LF	36	\$30.00	\$1,080.00	36.00	\$ 1,080.00	36.00	\$ 1,080.00	\$	-	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	BJ's Wholesale Club at Five Points Plaza	TOTAL CONSTRUCTION:	\$ 1,154,682.90	RELEASE NO.:	1
PROJECT NO.:	2013-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 115,468.29	RELEASE DATE:	3-May-2016
TOWNSHIP NO.:	LD/S #673	TOTAL CONSTRUCTION ESCROW POSTED:	\$ 1,270,151.19	ORIGINAL CONSTRUCTION AMOUNT:	\$ 1,270,151.19
PROJECT OWNER:	Somerville Montgomery, LP			AMOUNT OF THIS RELEASE:	\$ 1,096,136.90
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR CONSTRUCTION RELEASED:	\$ -
ESCROW AGENT:	First Indemnity of America Insurance Company	TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL CONSTRUCTION RELEASED TO DATE:	\$ 1,096,136.90
TYPE OF SECURITY:	Performance Bond			BALANCE AFTER CURRENT RELEASE:	\$ 174,014.29
AGREEMENT DATE:	1-Oct-2014	MAINTENANCE BOND AMOUNT (15%):	\$ 173,202.44		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
O.	15-Inch HDPE	LF	121	\$32.00	\$3,872.00	121.00	\$ 3,872.00	121.00	\$ 3,872.00	\$ -	
P.	15-Inch RCP	LF	6	\$45.00	\$270.00	6.00	\$ 270.00	6.00	\$ 270.00	\$ -	
Q.	18-Inch RCP	LF	9	\$50.00	\$450.00	9.00	\$ 450.00	9.00	\$ 450.00	\$ -	
R.	24-Inch HDPE	LF	6	\$45.00	\$270.00	6.00	\$ 270.00	6.00	\$ 270.00	\$ -	
S.	Cleanouts	EA	20	\$250.00	\$5,000.00	20.00	\$ 5,000.00	20.00	\$ 5,000.00	\$ -	
T.	Reset Storm Cleanout Elevation	EA	10	\$200.00	\$2,000.00	10.00	\$ 2,000.00	10.00	\$ 2,000.00	\$ -	
U.	Trenching	CY	307	\$8.50	\$2,609.50	307.00	\$ 2,609.50	307.00	\$ 2,609.50	\$ -	
V.	Soil Amendments for Landscape Restoration Areas	SF	1,063	\$2.50	\$2,657.50	1,063.00	\$ 2,657.50	1,063.00	\$ 2,657.50	\$ -	
V. SITE IMPROVEMENTS											
A.	6-Inch Concrete Curb	LF	1,812	\$15.00	\$27,180.00	1,812.00	\$ 27,180.00	1,812.00	\$ 27,180.00	\$ -	
	Stone under curb - 4"	LF	1,812	\$1.30	\$2,355.60	1,812.00	\$ 2,355.60	1,812.00	\$ 2,355.60	\$ -	
B.	Heavy Duty Pavement Section										
i.	2" Wearing Course	SY	4,241	\$11.00	\$46,651.00	4,241.00	\$ 46,651.00	4,241.00	\$ 46,651.00	\$ -	
ii.	2" Compacted Binder Course	SY	4,241	\$14.00	\$59,374.00	4,241.00	\$ 59,374.00	4,241.00	\$ 59,374.00	\$ -	
iii.	8" Crushed Aggregate Base Course (2A Modified)	SY	4,241	\$15.00	\$63,615.00	4,241.00	\$ 63,615.00	4,241.00	\$ 63,615.00	\$ -	
C.	Standard Duty Pavement Section										
i.	1.5" Wearing Course	SY	8,244	\$8.00	\$65,952.00	8,244.00	\$ 65,952.00	8,244.00	\$ 65,952.00	\$ -	
ii.	1.5" Compacted Binder Course	SY	8,244	\$12.00	\$98,928.00	8,244.00	\$ 98,928.00	8,244.00	\$ 98,928.00	\$ -	
iii.	6" Crushed Aggregate Base Course (2A Modified)	SY	8,244	\$11.25	\$92,745.00	8,244.00	\$ 92,745.00	8,244.00	\$ 92,745.00	\$ -	
D.	Concrete Sidewalk (5" Thick)	SY	625	\$60.00	\$37,500.00	625.00	\$ 37,500.00	625.00	\$ 37,500.00	\$ -	
E.	Heavy Duty Concrete Pavement (Thickness per detail)	SY	735	\$80.00	\$58,800.00	735.00	\$ 58,800.00	735.00	\$ 58,800.00	\$ -	
F.	Sawcutting	LF	981	\$2.00	\$1,962.00	981.00	\$ 1,962.00	981.00	\$ 1,962.00	\$ -	
G.	Curb Ramp	EA	2	\$1,000.00	\$2,000.00	2.00	\$ 2,000.00	2.00	\$ 2,000.00	\$ -	
H.	Wheel Stops	EA	15	\$150.00	\$2,250.00	15.00	\$ 2,250.00	15.00	\$ 2,250.00	\$ -	
I.	Traffic Control Signs Mounted on Poles	EA	52	\$250.00	\$13,000.00	52.00	\$ 13,000.00	52.00	\$ 13,000.00	\$ -	
J.	Traffic Control and Handicap Signs Mounted on Building	EA	20	\$100.00	\$2,000.00	20.00	\$ 2,000.00	20.00	\$ 2,000.00	\$ -	
K.	6' Chain Link Fence (Propane Storage Tank)	LF	98	\$30.00	\$2,940.00	98.00	\$ 2,940.00	98.00	\$ 2,940.00	\$ -	
L.	3' Wide Detectable Warning Strip (Per ADA Regulations)	SF	985	\$25.00	\$24,625.00	985.00	\$ 24,625.00	985.00	\$ 24,625.00	\$ -	
M.	Concrete Bollards	EA	45	\$250.00	\$11,250.00	45.00	\$ 11,250.00	45.00	\$ 11,250.00	\$ -	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	BJ's Wholesale Club at Five Points Plaza	TOTAL CONSTRUCTION:	\$ 1,154,682.90	RELEASE NO.:	1
PROJECT NO.:	2013-11069	TOTAL CONSTRUCTION CONTINGENCY (10%):	\$ 115,468.29	RELEASE DATE:	3-May-2016
TOWNSHIP NO.:	LD/S #673	TOTAL CONSTRUCTION ESCROW POSTED:	\$ 1,270,151.19	ORIGINAL CONSTRUCTION AMOUNT:	\$ 1,270,151.19
PROJECT OWNER:	Somerville Montgomery, LP			AMOUNT OF THIS RELEASE:	\$ 1,096,136.90
MUNICIPALITY:	Montgomery Township	TOTAL ENG/INSP/LEGAL (CASH ACCOUNT):	\$ 45,000.00	PRIOR CONSTRUCTION RELEASED:	\$ -
ESCROW AGENT:	First Indemnity of America Insurance Company	TOTAL ADMINISTRATION (CASH ACCOUNT):	\$ 5,000.00	TOTAL CONSTRUCTION RELEASED TO DATE:	\$ 1,096,136.90
TYPE OF SECURITY:	Performance Bond			BALANCE AFTER CURRENT RELEASE:	\$ 174,014.29
AGREEMENT DATE:	1-Oct-2014	MAINTENANCE BOND AMOUNT (15%):	\$ 173,202.44		

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY
N. Driveway Crosswalk Striping	SF	3,828	\$1.00	\$3,828.00	3,828.00	\$ 3,828.00	3,828.00	\$ 3,828.00	\$ -	-	
O. Striping	LS	1	\$5,000.00	\$5,000.00	1.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ -	-	
P. Repair Existing Fence	LS	1	\$3,000.00	\$3,000.00	1.00	\$ 3,000.00	1.00	\$ 3,000.00	\$ -	-	
Q. Milling and overlaying of existing parking lot pavement	SY	1,265	\$10.00	\$12,650.00	1,265.00	\$ 12,650.00	1,265.00	\$ 12,650.00	\$ -	-	
VI. LANDSCAPING											
Shade Trees											
A. Acer rubrum 'Autumn Flame'	EA	12	\$600.00	\$7,200.00		\$ -		\$ -	12.00	\$ 7,200.00	
(Autumn Flame Red Maple) - 3-3.5" Cal.											
B. Liquidambar styraciflua 'Rotundiloba'	EA	4	\$430.00	\$1,720.00		\$ -		\$ -	4.00	\$ 1,720.00	
(Seedless Sweetgum) - 3-3.5" Cal.											
C. Quercus Borealis (Northern Red Oak) - 3-3.5" Cal.	EA	6	\$720.00	\$4,320.00		\$ -		\$ -	6.00	\$ 4,320.00	
D. Quercus palustris (Pin Oak) - 3-3.5" Cal.	EA	20	\$540.00	\$10,800.00		\$ -		\$ -	20.00	\$ 10,800.00	
E. Zelkova serrata 'Village Green'	EA	8	\$640.00	\$5,120.00		\$ -		\$ -	8.00	\$ 5,120.00	
(Village Green Zelkova) - 3-3.5" Cal											
Evergreen Trees											
A. Pinus strobus (Eastern White Pine) - 6-7' High	EA	3	\$250.00	\$750.00		\$ -		\$ -	3.00	\$ 750.00	
B. Thuja occidentalis 'Techny'	EA	42	\$250.00	\$10,500.00		\$ -		\$ -	42.00	\$ 10,500.00	
(Techny Arborvitae) 8' high, 4' minimum spread											
Ornamental/ Flowering Trees											
A. Betula nigra 'Dura Heat'	EA	1	\$325.00	\$325.00		\$ -		\$ -	1.00	\$ 325.00	
(Dura Heat River Birch) - 3-3.5" Cal.											
B. Malus 'Snowdrift' (Snowdrift Crabapple) - 3-3.5" Cal.	EA	4	\$520.00	\$2,080.00		\$ -		\$ -	4.00	\$ 2,080.00	
Deciduous Shrubs											
A. Aronia abutilifolia 'Brilliantissima'	EA	3	\$65.00	\$195.00		\$ -		\$ -	3.00	\$ 195.00	
(Red Chokeberry) 30" high, 24" minimum spread											
B. Itea virginica 'Little Henry'	EA	48	\$65.00	\$3,120.00		\$ -		\$ -	48.00	\$ 3,120.00	
(Little Henry Sweetpire) 30" High, 24" minimum											
C. Myrica pensylvanica (Northern Bayberry) 30-36"	EA	6	\$72.00	\$432.00		\$ -		\$ -	6.00	\$ 432.00	



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 1
RELEASE DATE: 3-May-2016

PROJECT NAME: BJ's Wholesale Club at Five Points Plaza
PROJECT NO.: 2013-11069
TOWNSHIP NO.: LD/S #673
PROJECT OWNER: Somerville Montgomery, LP

TOTAL CONSTRUCTION: \$ 1,154,682.90
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 115,468.29
TOTAL CONSTRUCTION ESCROW POSTED: \$ 1,270,151.19

MUNICIPALITY: Montgomery Township
ESCROW AGENT: First Indemnity of America Insurance Company
TYPE OF SECURITY: Performance Bond
AGREEMENT DATE: 1-Oct-2014

TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): \$ 45,000.00
TOTAL ADMINISTRATION (CASH ACCOUNT): \$ 5,000.00
MAINTENANCE BOND AMOUNT (15%): \$ 173,202.44

ORIGINAL CONSTRUCTION AMOUNT: \$ 1,270,151.19
AMOUNT OF THIS RELEASE: \$ 1,096,136.90

PRIOR CONSTRUCTION RELEASED: \$ -
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 1,096,136.90

BALANCE AFTER CURRENT RELEASE: \$ 174,014.29

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS					QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
Evergreen Shrubs											
A. Buxus microphylla 'Winter Gem' (Winter Gem Boxwood) 24-30"	EA	11	\$84.00	\$924.00		\$ -		\$ -	11.00	\$ 924.00	
B. Juniperus Chinensis Var. Sargentii (Sargent Juniper), 18" Spread Minimum	EA	36	\$65.00	\$2,340.00		\$ -		\$ -	36.00	\$ 2,340.00	
Ornamental Grasses											
A. Panicum virgatum 'Shenandoah' (Shenandoah Switch Grass) 1 Gallon	EA	6	\$20.00	\$120.00		\$ -		\$ -	6.00	\$ 120.00	
Seeding											
A. Temporary Vegetation	LS	1	\$2,800.00	\$2,800.00		\$ -		\$ -	1.00	\$ 2,800.00	
B. Permanent Vegetation	LS	1	\$2,800.00	\$2,800.00		\$ -		\$ -	1.00	\$ 2,800.00	
VII. LIGHTING (INCLUDES CONCRETE FOUNDATIONS. DOES NOT INCLUDE WALL PACK UNITS)											
A. Single Pole - Mounted Area Light	EA	1	\$1,825.00	\$1,825.00	1.00	\$ 1,825.00	1.00	\$ 1,825.00		\$ -	
B. Double Square Pole - Mounted Area Light	EA	1	\$2,587.00	\$2,587.00	1.00	\$ 2,587.00	1.00	\$ 2,587.00		\$ -	
C. Triple Square Pole - Mounted Area Light	EA	13	\$3,350.00	\$43,550.00	13.00	\$ 43,550.00	13.00	\$ 43,550.00		\$ -	
D. Flood Light	EA	4	\$525.00	\$2,100.00	4.00	\$ 2,100.00	4.00	\$ 2,100.00		\$ -	
E. Electric Conduit and Wire for Site Lighting	LF	2,816	\$4.00	\$11,264.00	2,816.00	\$ 11,264.00	2,816.00	\$ 11,264.00		\$ -	
F. Trenching	LF	2,816	\$10.00	\$28,160.00	2,816.00	\$ 28,160.00	2,816.00	\$ 28,160.00		\$ -	
G. Light Pole Foundations	EA	15	\$1,000.00	\$15,000.00	15.00	\$ 15,000.00	15.00	\$ 15,000.00		\$ -	
VIII. TRAFFIC SIGNALS											
A. Adaptive (InSync) Intersection Signals	EA	2	\$55,000.00	\$110,000.00	2.00	\$ 110,000.00	2.00	\$ 110,000.00		\$ -	
B. Pedestrian Crossing Upgrade	EA	1	\$5,000.00	\$5,000.00	1.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	
IX. OTHER											
A. Construction Stakeout	LS	1	\$5,000.00	\$5,000.00	1.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	
B. As-Builts	EA	1	\$3,000.00	\$3,000.00		\$ -		\$ -	1.00	\$ 3,000.00	
XI. CONTINGENCY											
1. 10% Contingency (Released upon certification of completion and receipt of Maintenance Bond)	LS	1		\$ 115,468.29		\$ -		\$ -	1.00	\$ 115,468.29	

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Acceptance of the Start of Maintenance Period and Escrow Release #1- LD/S #656
- Flynn/Derck Minor Subdivision – 1407 Upper State Road

MEETING DATE: May 9, 2016

ITEM NUMBER: **#13**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON:

Joseph P. Walsh

Chairman

BACKGROUND:

Kristofer Flynn has requested that the eighteen month maintenance period for 1407 Upper State Road begin, therefore, the Board needs to publicly accept the start of the maintenance period. They have also requested an escrow release in the amount of \$44,294.25. This would deplete the original escrow account. This release would be contingent upon the developer providing the 18 month maintenance surety in an amount of \$4,134.00, which is 15% of the original total escrow. This will be held for a period of 18 months until November 9, 2017. The Township Engineer recommends that this release #1 be made and the maintenance period begin.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS:

Accept the start of the maintenance period for this project and release the balance of the escrow account.

BUDGET IMPACT: None.

RECOMMENDATION:

That the start of the maintenance period for this project be accepted and the escrow be released.

MOTION/RESOLUTION:

The Resolutions are attached. The Board of Supervisors hereby authorize a construction escrow release in the amount of \$44,294.25 and the start of the maintenance period as recommended by the Township Engineer for 1407 Upper State Road, contingent upon the receipt of a maintenance surety in the amount of \$4,124.00.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

WHEREAS, a request for the start of the maintenance period and release of escrow was received from Kristofer Flynn for 1407 Upper State Road (LDS#656), on the representation that work set forth in the land development agreement to that extent has been completed; and

WHEREAS, said land development agreement states that the Township is entitled to retain fifteen percent of escrow to serve as an eighteen month completion guaranty, upon final inspection by the Township Engineer. The maintenance guaranty should be in the amount of \$4,134.00, which is 15% of the original escrow amount; and

WHEREAS, the developer has requested the release of the Letter of Credit, in the amount of \$44,294.25. This release would be contingent upon the developer submitting a maintenance surety in the amount of \$4,134.00. All Township Consultant fees must be paid prior to the release of this Letter of Credit.

WHEREAS, all public improvements have been completed, but will need to be inspected at the end of the eighteen month maintenance period, prior to the release of the 15% maintenance guaranty.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby acknowledge that the start of the maintenance period is May 9, 2016, and will continue for a time of eighteen months or until November 9, 2017.

BE IT ALSO RESOLVED, that we hereby authorize Escrow Release #1 of \$44,294.25, from the applicant's construction escrow account once all bills have been paid and the maintenance surety has been received.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, J. Dougherty, B. Shoupe, M. Stoerrle, Minute Book, Resolution File. File

Released By Department Director _____

RELEASE OF ESCROW FORM

Russell S. Dunlevy, P.E.
Executive Vice President
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 05/03/2016

Development: Flynn/Derck Minor Subdivision - LD/S #656

G&A Project #: 2013-10035

Release #: 1

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$44,294.25. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gegan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 05/04/2016

Dear Mr. Gegan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$44,294.25 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 FOR RSD
Russell S. Dunlevy, P.E., Senior Executive VP, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Kristofer Flynn & Heather Derck for Flynn/Derck Minor Subdivision - LD/S #656, in the amount of \$44,294.25, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$44,294.25; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$44,294.25; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Letter of Credit with Montgomery Township in total sum of \$44,294.25 pursuant to a signed Land Development Agreement and that \$0.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$0.00 in escrow.

MOTION BY _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

VIA EMAIL

May 4, 2016

File No. 2013-10035

Mr. Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Reference: Flynn/Derck Minor Subdivision – LD/S #656
Financial Security Release 1

Dear Larry:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that all improvements associated with this have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

The following are recommended.

- Township release of the letter of credit in amount of \$44,294.25.
- Developer provide Township with maintenance security in amount of \$4,134.00 for the sidewalk, stormwater and landscape improvements.
- Begin the 18 month maintenance period.

Please be advised that these improvements will be subject to a final inspection at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Gilmore & Associates, Inc.
Township Engineers

JPD/

Enclosures: As Referenced

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marita A. Stoerrle, Development Coordinator - Montgomery Township
Judith Stern Goldstein, ASLA, R.L.A. - Boucher & James, Inc.
Kristofer Flynn & Heather Derck – 1047 Upper State Road, North Wales, PA
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901 Phone: 215-345-4330 | Fax: 215-345-8606

www.gilmore-assoc.com



ESCROW STATUS REPORT

SUMMARY OF ESCROW ACCOUNT

PROJECT NAME: Flynn/Derck Minor Subdivision
PROJECT NO.: 2013-10035
TOWNSHIP NO.: LD/S #656
PROJECT OWNER: Kristofer Flynn & Heather Derck

MUNICIPALITY: Montgomery Township
ESCROW AGENT: Wells Fargo
TYPE OF SECURITY: Letter of Credit
AGREEMENT DATE: 12-Oct-2012

TOTAL CONSTRUCTION: \$ 40,267.50
TOTAL CONSTRUCTION CONTINGENCY (10%): \$ 4,026.75
TOTAL CONSTRUCTION ESCROW POSTED: \$ 44,294.25

TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): \$ 4,000.00
TOTAL ADMINISTRATION (CASH ACCOUNT):

MAINTENANCE BOND AMOUNT (15%): \$ 4,134.00

RELEASE NO.: 1
RELEASE DATE: 4-May-2016

ORIGINAL CONSTRUCTION AMOUNT: \$ 44,294.25

AMOUNT OF THIS RELEASE: \$ 44,294.25

PRIOR CONSTRUCTION RELEASED: \$ -
TOTAL CONSTRUCTION RELEASED TO DATE: \$ 44,294.25

BALANCE AFTER CURRENT RELEASE: \$ -

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 2
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
A. SITE PREPARATION											
1. Remove Timber Wall, Curb and Trees	LS	1	\$2,000.00	\$2,000.00	1.00	\$ 2,000.00	1.00	\$ 2,000.00	\$	-	
B. EROSION CONTROL											
1. Rock Construction Entrance	LS	1	\$1,500.00	\$1,500.00	1.00	\$ 1,500.00	1.00	\$ 1,500.00	\$	-	
2. 30" Silt Fence	LF	120	\$3.75	\$450.00	120.00	\$ 450.00	120.00	\$ 450.00	\$	-	
3. 18" Silts Fence	LF	110	\$2.75	\$302.50	110.00	\$ 302.50	110.00	\$ 302.50	\$	-	
4. Silt Soxx	LF	140	\$4.00	\$560.00	140.00	\$ 560.00	140.00	\$ 560.00	\$	-	
5. Rock Filter	EA	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
6. Inlet Protection - Silt Sack	EA	1	\$175.00	\$175.00	1.00	\$ 175.00	1.00	\$ 175.00	\$	-	
7. Temp Seed & Mulch	LS	1	\$400.00	\$400.00	1.00	\$ 400.00	1.00	\$ 400.00	\$	-	
8. Erosion Control Maintenance	LS	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
9. Strip & Return Topsoil	CY	75	\$9.00	\$675.00	75.00	\$ 675.00	75.00	\$ 675.00	\$	-	
10. Permanent Seeding	LS	1	\$500.00	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$	-	
C. STORMWATER											
1. Underground Basin, Outlet & Level Spreader	LS	1	\$20,000.00	\$20,000.00	1.00	\$ 20,000.00	1.00	\$ 20,000.00	\$	-	
E. LANDSCAPING											
1. Street Trees	EA	3	\$300.00	\$900.00	3.00	\$ 900.00	3.00	\$ 900.00	\$	-	
2. Replacement Trees	EA	4	\$300.00	\$1,200.00	4.00	\$ 1,200.00	4.00	\$ 1,200.00	\$	-	
3. Tree Protection Fence	LF	510	\$2.00	\$1,020.00	510.00	\$ 1,020.00	510.00	\$ 1,020.00	\$	-	
F. SITE WORK & MISCELLANEOUS											
1. Concrete Sidewalk	LF	210	\$26.00	\$5,460.00	210.00	\$ 5,460.00	210.00	\$ 5,460.00	\$	-	
2. Construction Survey	LS	1	\$700.00	\$700.00	1.00	\$ 700.00	1.00	\$ 700.00	\$	-	
3. Relocate Existing Sanitary Lateral	LS	1	\$2,800.00	\$2,800.00	1.00	\$ 2,800.00	1.00	\$ 2,800.00	\$	-	
4. Concrete Monuments	EA	5	\$125.00	\$625.00	5.00	\$ 625.00	5.00	\$ 625.00	\$	-	
K. CONTINGENCY											
1. 10% Contingency	LS	1	\$ 4,026.75	\$ 4,026.75	1.00	\$ 4,026.75	1.00	\$ 4,026.75	\$	-	
(Released upon certification of completion and receipt of Maintenance Bond)											

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Permit Fee for Special Event – Mary, Mother of the Redeemer Catholic Church – Parish Festival

MEETING DATE: May 9, 2016

ITEM NUMBER: #14

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh

Chairman

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Mary, Mother of the Redeemer Catholic Church to waive all permit fees (special event, signs, electrical) associated with their annual Parish Festival to be held from June 21, 2016 through June 25, 2016.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consistent with Township policy on permit fees, it is recommended that the Board approve the waiver of the building permit fees for Mary, Mother of the Redeemer Catholic Church Parish Festival.

MOTION/RESOLUTION:

Resolution is attached.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Mary, Mother of the Redeemer Catholic Church to waive all permit fees (special event, signs, electrical) associated with their annual parish festival to be held from June 21, 2016 through June 25, 2016.

The applicant has applied for permits as follows:

- Temporary Signs (2 pairs) on Church property along Upper State Road
- Temporary Road Signs (15) in various locations around the Township
- Construction Permit for electrical work

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, Minute Book, Resolution File, File



Mary, Mother of the Redeemer

— CATHOLIC CHURCH —

April 20, 2016

Montgomery Township Board of Supervisors
Chairman Joseph P. Walsh
1001 Stump Road
Montgomeryville, PA 18936-9605

Dear Chairman Walsh:

Mary, Mother of the Redeemer Parish is planning to hold its 23rd Annual Summer Festival from June 21st through June 25th. The hours of operation are 6PM-10PM on Tuesday, Wednesday, Thursday, and Saturday, and 6PM-11PM on Friday.

Permit applications have been filed with the Department of Planning and Zoning for:

- Temporary Signs (2 pairs) on our property along Upper State Road,
- Temporary Road Signs (15) in Various Locations of Township, and
- Construction Work Application for General Electrical Work.

The purpose of this letter is to request waiver of the fees associated with these permit applications. The Department of Planning and Zoning does not take action on our applications until they receive notification of the fee waiver by the Board of Supervisors. We would request that notice be sent to the Department for their processing of these permits in a timely manner.

We are also forwarding this letter to serve as event notifications for the Chief of Police, J. Scott Bendig, and the Chief Fire Marshal, Richard Lesniak.

As always, we appreciate your kind support for this popular event for our Parish and the Community at large.

Sincerely,

Armando E. Moral
Summer Festival Chairman

CC: J. Scott Bendig, Chief of Police

Richard Lesniak, Chief Fire Marshal

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Request for Waiver of Building Permit Fee – Mary Mother of the Redeemer Church – Sanctuary Modifications

MEETING DATE: May 9, 2016

ITEM NUMBER: #15

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive nominal value permit fees for non-profit and religious organizations. The Township has received a request from Mary Mother of the Redeemer Catholic Church to waive the building permit fee for the modifications to the Church sanctuary. The amount of these fees would be \$5,484.00.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS:

To approve or not approve the request for the waiver of the permit fees in the amount of \$5,484.00.

BUDGET IMPACT: None.

RECOMMENDATION:

Consistent with Township policy on permit fees, it is recommended that the Board approve the waiver of the building permit fees

MOTION/RESOLUTION:

Resolution is attached.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Mary Mother of the Redeemer Catholic Church to waive the building permit fees associated with the modifications to the sanctuary at the Church. The fee is \$ 5,484.00.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, Minute Book, Resolution File, File



Mary, Mother of the Redeemer

CATHOLIC CHURCH

RECEIVED

APR 21 2016

MONTGOMERY TOWNSHIP

April 20, 2016

Mr. Joseph P. Walsh, Esquire
Board of Supervisors
Montgomery Township Building
1001 Stump Road
Montgomeryville, PA. 18936.

Re: Church Sanctuary modifications

Dear Mr. Walsh,

We are respectfully requesting a Waiver of Building Permit Fees for our Church Sanctuary modifications.

The modifications will include lowering of the existing wood-framed platform in the sanctuary area, and the addition of a ramp to the choir area.

The general contractor will obtain all necessary permits prior to the beginning of construction. This work is to begin on June 14, 2016.

If you should have additional questions, please feel free to contact me.

Thank you for your kind consideration in this matter.

Respectfully,

Rev. Msgr. John T. Conway
Pastor

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Permit Fee for the use of the Windlestrae Park Soccer Fields by Montgomery United Soccer

MEETING DATE: May 9, 2016

ITEM NUMBER: #16

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Floyd Shaffer
Community & Recreation
Center Director

BOARD LIAISON: Michael J. Fox
Liaison to Park & Recreation Board

BACKGROUND:

The Township has received a request from Montgomery United Soccer to waive all permit fees associated with their use of Soccer Fields #1 and #2 and the Hennings Soccer Field at the William F. Maule Park at Windlestrae, Soccer Fields #1 and #2 at Windlestrae – Rose Twig and Zehr Soccer Fields #1, #2, and #3 on Saturday, May 14 and Sunday, May 15, 2016, for their annual Shoot for the Cause Tournament. According to the Township's current Facility and Field Use Fee Schedule (attached), the tournament charge would be \$200 per field per day, resulting in a maximum total charge of \$3,200 for the requested dates.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION: Consider approval to waive the permit fees associated with the use of the Windlestrae Parks Soccer Fields by Montgomery United Soccer for the Shoot for the Cause Tournament.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request from Montgomery United Soccer to waive all permit fees associated with the use of the Windlestrae Parks Soccer Fields for the Shoot for the Cause Tournament to be held Saturday, May 14, 2016 and Sunday, May 15, 2016.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candace Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request from Montgomery United Soccer to waive all permit fees associated with the use of the Windlestrae Parks Soccer Fields for the Shoot for the Cause Tournament to be held Saturday, May 14, 2016 and Sunday, May 15, 2016.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Montgomery United SC
650 N Cannon Ave
Lansdale, PA 19446

To Whom It May Concern:

Montgomery United SC would like to request that the tournament fee for Shoot for the Cause to be waived as all of the proceeds will go directly to our Outreach Program which helps underprivileged children play soccer in our club. This will be the 15th year of running this tournament.

Thank you for your consideration.

Sincerely,

John Ferguson
Montgomery United SC
Office Administrator
215.855.9002

Montgomery Township Facility & Field Use Fee Schedule

Pavilion / Gazebo	Basketball-Tennis-Volleyball Courts & Street Hockey	Baseball/Softball & Soccer Fields
Community Center Members: \$4 per hour	Community Center Members: \$4 per hour	Community Center Members: \$4 per hour
Resident (Non CC Members): \$5 per hour	Resident (Non CC Members): \$5 per hour	Resident (Non CC Members): \$5 per hour
Non Resident (Non CC Member): \$25 per hour	Non Resident (Non CC Member): \$25 per hour	Non Resident (Non CC Member): \$25 per hour
Tournaments		
All Tournaments: May 1 – November 15: \$200 per field, per day		
Special Events		
<p style="text-align: center;">Payment submitted with permit.</p> <p style="text-align: center;">Permits are obtained through Montgomery Township's Planning/Zoning Department.</p>		
Fundraising Events for Non-Profit Organizations		
No fee, as long as 100% of the proceeds, after expenses, are donated to a charitable organization.		

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: May 9, 2016

ITEM NUMBER: #17

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
of the Board of Supervisors



BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
04/25/2016	01	64210	100000038	U.S. DEPARTMENT OF THE TREASURY	500.00
04/25/2016	01	64211	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	990.32
04/25/2016	01	64212	100000027	CLASSIC CHEER	1,125.00
04/25/2016	01	64213	100000023	CONNIE EBBINGHAUS	105.00
04/25/2016	01	64214	00000602	CONRAD SIEGEL	3,910.00
04/25/2016	01	64215	100000035	DAN QUIMBY	14.83
04/25/2016	01	64216	00001265	DANIEL J. ROSE	52.50
04/25/2016	01	64217	00000100	E. VAN RIEKER AND COMPANY	71.25
04/25/2016	01	64218	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	4,240.00
04/25/2016	01	64219	03214663	ELITE 3 FACILITIES MAINTNEANCE, LLC	350.00
04/25/2016	01	64220	100000034	ERIN FISHER	39.00
04/25/2016	01	64221	00000169	FEDEX	24.96
04/25/2016	01	64222	00001466	FEDEX OFFICE	88.21
04/25/2016	01	64223	00000428	FRANK MANAGEMENT, LLC	358.00
04/25/2016	01	64224	00000198	GLASGOW, INC.	207.58
04/25/2016	01	64225	00000229	GRAINGER	43.22
04/25/2016	01	64226	00000229	GRAINGER	760.74
04/25/2016	01	64227	00906085	JERRY GROSSMAN MIRRORS	900.00
04/25/2016	01	64228	100000025	LESLIE SIMON	17.00
04/25/2016	01	64229	100000026	MARYELLEN UTTRODT	17.00
04/25/2016	01	64230	00000540	MYSTIC PIZZA	175.00
04/25/2016	01	64231	100000024	NINA VAN MATER	105.00
04/25/2016	01	64232	00000595	PENN VALLEY CHEMICAL COMPANY	115.16
04/25/2016	01	64233	00001171	PHILA OCCEALTH/DBA WORKNET OCC	208.00
04/25/2016	01	64234	00000446	PHISCON ENTERPRISES, INC.	100.00
04/25/2016	01	64235	00000446	PHISCON ENTERPRISES, INC.	250.00
04/25/2016	01	64236	100000037	PREETHY CYRIAC	456.00
04/25/2016	01	64237	00000228	REGAL CINEMEDIA CORP	858.00
04/25/2016	01	64238	100000030	SANDRA ANDREWS	63.75
04/25/2016	01	64239	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	111.94
04/25/2016	01	64240	100000032	SVETLANA PONOMAREV	90.00
04/25/2016	01	64241	00661122	TEES WITH A PURPOSE	121.50
04/25/2016	01	64242	00001273	TIM KUREK	375.75
04/27/2016	01	64243	00000169	FEDEX	173.13
04/27/2016	01	64244	00000447	PETTY CASH - POLICE	250.80
04/27/2016	01	64245	00906102	READY REFRESH	52.19
04/29/2016	01	64246	00000612	DVMMMA - DELAWARE VALLEY MUNICIPAL	419.50
04/29/2016	01	64247	00002033	REPUBLIC SERVICES NO. 320	1,069.34
04/29/2016	01	64248	00000040	VERIZON	97.52
04/29/2016	01	64249	00000040	VERIZON	38.23
05/06/2016	01	64250	00000842	911 SAFETY EQUIPMENT	710.00
05/06/2016	01	64251	00000006	ACME UNIFORMS FOR INDUSTRY	251.74
05/06/2016	01	64252	00000340	ADVENT SECURITY CORPORATION	511.71
05/06/2016	01	64253	100000051	ALAN FINEMAN	1,134.00
05/06/2016	01	64254	MISC-FIRE	ALEXANDER J DEANGELIS	45.00
05/06/2016	01	64255	00001291	ANCHOR FIRE PROTECTION CO., INC.	1,000.00
05/06/2016	01	64256	100000054	ANGIE ROSS	113.00
05/06/2016	01	64257	00905027	ARIEL IRIS	810.00
05/06/2016	01	64258	00002061	AT&T MOBILITY	95.33
05/06/2016	01	64259	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	415.80
05/06/2016	01	64260	100000061	BARBARA STELLA	345.00
05/06/2016	01	64261	00000999	BCG-BENEFIT CONSULTANTS GROUP	1,765.50
05/06/2016	01	64262	00000043	BERGEY'S	697.65
05/06/2016	01	64263	MISC-FIRE	BILL WIEGMAN	165.00
05/06/2016	01	64264	MISC-FIRE	BRANDON UZDZIENSKI	30.00
05/06/2016	01	64265	100000078	BRIDGET SCHALCOSKY	996.00
05/06/2016	01	64266	100000049	BUCKS COUNTY CONSORTIUM	25.00
05/06/2016	01	64267	00906146	BUDGET BLINDS OF AMBLER	1,835.00
05/06/2016	01	64268	00000072	CANON FINANCIAL SERVICES, INC	1,319.00
05/06/2016	01	64269	00001579	CARGO TRAILER SALES, INC	44.46
05/06/2016	01	64270	00001601	CDW GOVERNMENT, INC.	1,303.31
05/06/2016	01	64271	00906081	CELEBRATION FIREWORKS, INC.	3,125.00
05/06/2016	01	64272	00000181	CHEMSEARCH	514.37
05/06/2016	01	64273	00902354	CHRISTOPHER SIMON	1,064.00
05/06/2016	01	64274	00902354	CHRISTOPHER SIMON	1,468.00
05/06/2016	01	64275	100000050	CHRISTOPHER STIGLER	1,239.00
05/06/2016	01	64276	100000060	CINDY BILINSKI	483.00
05/06/2016	01	64277	00000363	COMCAST	294.10
05/06/2016	01	64278	00000222	COMMONWEALTH PRECAST, INC.	560.00
05/06/2016	01	64279	00001891	CREATIVE PRODUCT SOURCING, INC.	1,369.91
05/06/2016	01	64280	100000063	CRISTINA CINQUINO	721.00
05/06/2016	01	64281	100000055	DANIEL CLAPP	284.00
05/06/2016	01	64282	100000084	DAVID FULTON	273.75
05/06/2016	01	64283	MISC-FIRE	DAVID P BENNETT	30.00
05/06/2016	01	64284	100000062	DAWN BECAN	1,045.00
05/06/2016	01	64285	00000208	DELL MARKETING L.P.	1,523.86
05/06/2016	01	64286	100000073	DENISE GENESIO	972.00
05/06/2016	01	64287	100000056	DIANA URBINATI	142.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/06/2016	01	64288	100000056	DIANA URBINATI	142.00
05/06/2016	01	64289	100000057	DIANE BUCKLAND	791.00
05/06/2016	01	64290	100000081	DONNA CURRY	113.00
05/06/2016	01	64291	00000748	E.R. STUEBNER INC.	51,550.68
05/06/2016	01	64292	00001873	EGOV STRATEGIES LLC	2,434.00
05/06/2016	01	64293	00000161	EUREKA STONE QUARRY, INC.	287.28
05/06/2016	01	64294	00001034	FASTENAL	62.13
05/06/2016	01	64295	03214623	FETCH INSURANCE SERVICES	311.52
05/06/2016	01	64296	100000048	FORT WASHINGTON FIRE COMPANY	300.00
05/06/2016	01	64297	00001852	G.L. SAYRE, INC.	24.34
05/06/2016	01	64298	00001504	GALETON GLOVES	542.06
05/06/2016	01	64299	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	633.32
05/06/2016	01	64300	00000817	GILMORE & ASSOCIATES, INC.	22,093.71
05/06/2016	01	64301	00000817	VOID	0.00
05/06/2016	01	64302	00000198	GLASGOW, INC.	165.00
05/06/2016	01	64303	MISC-FIRE	GLEN ROETMAN	15.00
05/06/2016	01	64304	00000337	GLENN HEBERLIG	82.48
05/06/2016	01	64305	00000219	GLOBAL EQUIPMENT COMPANY	184.67
05/06/2016	01	64306	00001784	GOOGLE INC.	97.82
05/06/2016	01	64307	00000608	GOOSE SQUAD L.L.C.	900.00
05/06/2016	01	64308	03214570	GOT IT GET IT LLC	406.00
05/06/2016	01	64309	00000229	GRAINGER	56.16
05/06/2016	01	64310	00000203	GRANTURK EQUIPMENT CO., INC.	113.60
05/06/2016	01	64311	100000046	GREAT VALLEY LOCKSHOP, INC.	117.50
05/06/2016	01	64312	100000045	GWYNEDD SQUARE HOME AND SCHOOL	100.00
05/06/2016	01	64313	00000114	HARLEYSVILLE MATERIALS, LLC	58.98
05/06/2016	01	64314	MISC	HO CHIH-YUNG & CHUN-MEI	16.99
05/06/2016	01	64315	00000903	HOME DEPOT CREDIT SERVICES	657.79
05/06/2016	01	64316	00441122	HORSHAM CAR WASH	778.00
05/06/2016	01	64317	MISC	IBIZANALYTICS LLC	1.50
05/06/2016	01	64318	00000102	INTERSTATE BATTERY SYSTEMS OF	98.95
05/06/2016	01	64319	00000555	J & J TRUCK EQUIPMENT	46.25
05/06/2016	01	64320	100000065	JACKIE BONNER	1,134.00
05/06/2016	01	64321	00902933	JACQUELYN LESHER	226.00
05/06/2016	01	64322	00000248	JAMAR TECHNOLOGIES, INC.	254.00
05/06/2016	01	64323	100000076	JEN DANDO	162.00
05/06/2016	01	64324	100000080	JENNIFER SHINGLE	324.00
05/06/2016	01	64325	100000071	JOANNA KENNEDY	553.00
05/06/2016	01	64326	MISC-FIRE	JOE BIFOLCO	90.00
05/06/2016	01	64327	100000066	JOE HALAY	926.00
05/06/2016	01	64328	100000066	JOE HALAY	926.00
05/06/2016	01	64329	MISC-FIRE	JOHN H. MOGENSEN	60.00
05/06/2016	01	64330	00000148	JONATHAN S. BEER	950.00
05/06/2016	01	64331	100000053	JULIE SHULER	678.00
05/06/2016	01	64332	100000040	KATHY WOLPER	68.00
05/06/2016	01	64333	100000082	KELLY ELIASON	941.00
05/06/2016	01	64334	100000042	KELSEY KRAHE	1,074.00
05/06/2016	01	64335	00905029	KUNBI RUDNICK	257.00
05/06/2016	01	64336	100000077	LAURA BART	339.00
05/06/2016	01	64337	902930	LAUREN BENANTE	279.00
05/06/2016	01	64338	902930	LAUREN BENANTE	279.00
05/06/2016	01	64339	00000201	LAWRENCE J. MURPHY	773.55
05/06/2016	01	64340	00001170	MARTIN STONE QUARRIES, INC.	3,264.00
05/06/2016	01	64341	MISC	MARVEL DOUGLAS & ANNA	140.00
05/06/2016	01	64342	MISC-FIRE	MARY NEWELL	60.00
05/06/2016	01	64343	100000070	MARYANNE FIELDS	138.00
05/06/2016	01	64344	100000070	MARYANNE FIELDS	138.00
05/06/2016	01	64345	MISC-FIRE	MATT SHINTON	45.00
05/06/2016	01	64346	100000072	MATTHEW SPALDING	791.00
05/06/2016	01	64347	100000059	MELISSA GREINER	852.00
05/06/2016	01	64348	MISC-FIRE	MICHAEL SHEARER	60.00
05/06/2016	01	64349	100000074	MICHELLE URBAN	1,230.00
05/06/2016	01	64350	MISC-FIRE	MIKE BEAN	15.00
05/06/2016	01	64351	MISC-FIRE	MIKE SHINTON	20.00
05/06/2016	01	64352	00902565	MONIKA SINGHAL	924.00
05/06/2016	01	64353	1264	MORGAN STANLEY SMITH BARNEY INC	126,884.84
05/06/2016	01	64354	00665599	MYREC.COM	5,180.00
05/06/2016	01	64355	00000540	MYSTIC PIZZA	161.00
05/06/2016	01	64356	00001381	NATIONAL DECALCRAFT CORP.	338.00
05/06/2016	01	64357	00001247	NELSON WIRE ROPE CORPORATION	22.50
05/06/2016	01	64358	MISC	NGUYEN MYLIEN	141.79
05/06/2016	01	64359	00000270	NYCE CRETE AND LANDIS CONCRETE	288.34
05/06/2016	01	64360	00001134	OFFICE DEPOT, INC	453.58
05/06/2016	01	64361	100000067	PA TURNPIKE COMMISSION	4.00
05/06/2016	01	64362	100000039	PA TURNPIKE TOLL BY PLATE	6.75
05/06/2016	01	64363	MISC-FIRE	PAUL R. MOGENSEN	55.00
05/06/2016	01	64364	00000595	PENN VALLEY CHEMICAL COMPANY	403.09
05/06/2016	01	64365	00000009	PETTY CASH	770.00
05/06/2016	01	64366	MISC-FIRE	PHIL STUMP	30.00
05/06/2016	01	64367	00001171	PHILA OCCHEALTH/DBA WORKNET OCC	367.20
05/06/2016	01	64368	00000965	PHILADELPHIA NEWSPAPERS LLC	530.40

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/06/2016	01	64369	00000345	PRINTWORKS & COMPANY, INC.	304.87
05/06/2016	01	64370	100000083	PRPS DIII	30.00
05/06/2016	01	64371	100000052	RACHEL DORIA	972.00
05/06/2016	01	64372	MISC-FIRE	RACHEL TROUTMAN	115.00
05/06/2016	01	64373	00000430	REM-ARK ALLOYS, INC.	429.92
05/06/2016	01	64374	00001662	RICHARD GRIER	247.46
05/06/2016	01	64375	00000117	RIGGINS INC	664.59
05/06/2016	01	64376	00000115	RIGGINS, INC	2,208.62
05/06/2016	01	64377	00001972	ROBERT L. BRANT	1,099.00
05/06/2016	01	64378	MISC-FIRE	ROBERT MCMONAGLE	90.00
05/06/2016	01	64379	00002013	RR DONNELLEY	19.00
05/06/2016	01	64380	MISC-FIRE	RYAN CROUTHAMEL	30.00
05/06/2016	01	64381	100000044	SAFEGUARD BUSINESS SYSTEMS	329.17
05/06/2016	01	64382	100000044	SAFEGUARD BUSINESS SYSTEMS	261.09
05/06/2016	01	64383	00000969	SAFETY-KLEEN SYSTEMS, INC.	208.42
05/06/2016	01	64384	100000075	SANDRA STAFFIERI	753.00
05/06/2016	01	64385	100000079	SARAH KASITZ	324.00
05/06/2016	01	64386	00000653	SCATTON'S HEATING & COOLING, INC.	460.59
05/06/2016	01	64387	100000043	SCHAPER CONSTRUCTION	1,539.00
05/06/2016	01	64388	00905087	SCOOGIE EVENTS LLC	500.00
05/06/2016	01	64389	00001939	SERVICE TIRE TRUCK CENTERS	1,113.14
05/06/2016	01	64390	00902884	SHANNON BERNAUER	905.00
05/06/2016	01	64391	00000467	SNAP-ON INDUSTRIAL	363.41
05/06/2016	01	64392	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	457.81
05/06/2016	01	64393	MISC-FIRE	STEVE SPLENDIDO	30.00
05/06/2016	01	64394	00000252	SUNG K. KIM	632.50
05/06/2016	01	64395	100000032	SVETLANA PONOMAREV	651.00
05/06/2016	01	64396	100000032	SVETLANA PONOMAREV	651.00
05/06/2016	01	64397	100000058	TANYA GORDON	207.00
05/06/2016	01	64398	00001982	TEMPLE UNIVERSITY - CJTP	1,770.00
05/06/2016	01	64399	100000029	THE PENNSYLVANIA STATE UNIVERSITY	900.00
05/06/2016	01	64400	00906111	THE PROTECTION BUREAU	457.95
05/06/2016	01	64401	00902540	TIFFANY LOMBARDI	483.00
05/06/2016	01	64402	00000239	TOWN COMMUNICATIONS	2,380.00
05/06/2016	01	64403	00000327	U.S. MUNICIPAL SUPPLY INC.	773.64
05/06/2016	01	64404	00002062	UNITED ELECTRIC SUPPLY CO., INC.	146.52
05/06/2016	01	64405	03214643	UNWINED & PAINT	164.00
05/06/2016	01	64406	100000047	USPCA NATIONAL DETECTOR TRIALS	150.00
05/06/2016	01	64407	00000520	VALLEY POWER, INC.	162.36
05/06/2016	01	64408	00000040	VERIZON	173.53
05/06/2016	01	64409	00000040	VERIZON	124.99
05/06/2016	01	64410	00000040	VERIZON	243.79
05/06/2016	01	64411	00000040	VERIZON	124.99
05/06/2016	01	64412	00000040	VERIZON	140.88
05/06/2016	01	64413	00001033	VERIZON CABS	558.83
05/06/2016	01	64414	00000038	VERIZON WIRELESS SERVICES, LLC	1,337.86
05/06/2016	01	64415	MISC-FIRE	VINAY SETTY	95.00
05/06/2016	01	64416	MISC-FIRE	VINCE ZIRPOLI	170.00
05/06/2016	01	64417	00445566	WAYTEK INC.	62.19
05/06/2016	01	64418	00001329	WELDON AUTO PARTS	1,094.57
05/06/2016	01	64419	00001329	VOID	0.00
05/06/2016	01	64420	00000533	WELLINGTON SPORTING GOODS, INC.	234.00
05/06/2016	01	64421	03214583	WESTON FITNESS	8,569.97
05/06/2016	01	64422	00002090	WHITMOYER AUTO GROUP	37,900.00
05/06/2016	01	64423	00000958	WILLIAM KEUCHER	749.00
05/06/2016	01	64424	00902604	YING JI	852.00
05/06/2016	01	64425	00000590	YOCUM FORD	12.81
05/06/2016	01	64426	00000550	ZEP MANUFACTURING COMPANY	961.00

01 TOTALS:

(2 Checks Voided)

Total of 215 Disbursements:

360,845.15

05/06/2016

Payroll ACH List
For Check Dates 04/26/2016 to 05/09/2016

Check Date	Name	Amount
04/27/2016	STATE OF PA	State Tax Payment \$ 8,855.95
04/27/2016	BERKHEIMER	1st Qtr LST Payment \$ 1,252.00
04/27/2016	PA UC FUND	1st Qtr UC-2 Payment \$ 1,197.97
04/27/2016	BERKHEIMER	1st Qtr EIT Payment \$ 19,331.66
05/02/2016	UNITED STATES TREASURY	945 Tax Payment \$ 4,776.47
05/02/2016	ICMA	DROP Plan Payment \$ 17,827.41
05/02/2016	CITY OF PHILADELPHIA	April Wage Tax Payment \$ 460.11
05/05/2016	UNITED STATES TREASURY	941 Tax Payment \$ 86,297.19
05/05/2016	PBA	PBA Payment \$ 789.41
05/05/2016	BCG 401	401 Payment \$ 13,892.97
05/05/2016	BCG 457	457 Payment \$ 10,403.90
05/05/2016	PA SCDU	Withholding Payment \$ 1,340.38
Total Checks: 12		\$ 166,425.42