

**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**January 25, 2016**

Robert J. Birch  
Candyce Fluehr Chimera  
Michael J. Fox  
Jeffrey W. McDonnell  
Joseph P. Walsh

Lawrence J. Gregan  
Township Manager

[www.montgomerytwp.org](http://www.montgomerytwp.org)

**ACTION MEETING – 8:00 PM**

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of January 4, 2016 Meeting
6. Consider Resolution Establishing 2016 Fee Schedule
7. Consider Contract Award for Community & Recreation Center Janitorial Services
8. Consider Approval of Shift Schedule Change for Police Dispatchers
9. Consider Authorization to Purchase Capital Equipment - Police Vehicles
10. Consider Authorization to Purchase Capital Equipment – Public Works Mowers & Plow
11. Consider Authorization to Advertise for Bids for 2016 Curb & Sidewalk Project
12. Consider Authorization to Advertise for Bids for Annual Public Works Equipment Rental, Materials and Services
13. Consider Final Plan Approval LDS #686 – Montgomery Elementary School Expansion
14. Consider Authorization to Advertise Proposed Ordinance #16-294 – Hours of Operation of Bark Park
15. Consider Resolution Authorizing Inter-Municipal Collaboration for Alternate TMDL for Wissahickon Creek Watershed
16. Consider Payment of Bills
17. Other Business
18. Adjournment

**Future Public Hearings/Meetings:**

01-26-2016 @7:00pm – Environmental Advisory Committee

02-08-2016 @8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Public Comment

MEETING DATE: January 25, 2016

ITEM NUMBER: # 3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan  
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman  
of the Board of Supervisors



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BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Minutes for January 4, 2016

MEETING DATE: January 25, 2016

ITEM NUMBER: # 5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan  
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman  
of the Board of Supervisors

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BACKGROUND:

Please contact Deb Rivas on Monday, January 25, 2016 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 4, 2016**

At 6:00 p.m. Chairman Michael J. Fox called to order an executive session. In attendance were Supervisors Robert J. Birch, Candyce Fluehr Chimera, Jeffrey W. McDonnell and Joseph P. Walsh. Also in attendance were Lawrence Gregan and Frank Bartle, Esquire.

Chairman Michael J. Fox called the re-organization meeting to order at 7:00 p.m. In attendance were Supervisors Robert J. Birch, Candyce Fluehr Chimera, Jeffrey W. McDonnell and Joseph P. Walsh. Also in attendance were Frank Bartle, Esquire, Lawrence Gregan, Chief Scott Bendig, Richard Lesniak, Shannon Drosnock, Ann Shade, Stacy Crandell, Bruce Shoupe, Kevin Costello, Brian Forman, Rich Grier, Lance Allen, Kelsey McMeans and Deb Rivas.

The Honorable Carolyn Tornetta Carluccio, Montgomery County Court of Common Pleas Judge, administered the Oath of Office to the newly elected Township officials: Gary Thom as Township Auditor, Stephanie Terreri as Township Auditor, John Whalon as Township Auditor, Candyce Fluehr Chimera as Township Supervisor, and Joseph P. Walsh as Township Supervisor.

Following the Pledge of Allegiance, Chairman Michael J. Fox called for public comment from the audience and there was none.

Solicitor Frank Bartle announced that the Board had met in an executive session prior to this meeting and discussed seven personnel matters, two potential matters of litigation and two litigation matters. The litigation matters included Mirabella vs. Montgomery Township, Villard and Brown in the Montgomery County Court of Common Pleas and the Liberation House Zoning Hearing Board Appeal. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Supervisor Joseph P. Walsh made a motion and Supervisor Jeffrey W. McDonnell seconded the motion to nominate Michael J. Fox to serve as the Temporary Chair until a new Chairman was elected. Approval of the nomination was unanimous.

Supervisor Candyce Fluehr Chimera nominated Joseph P. Walsh to be the Chairman for 2016, Supervisor Jeffrey W. McDonnell seconded the motion. By Resolution #1, made by Supervisor Candyce Fluehr Chimera and seconded by Supervisor Jeffrey W. McDonnell, Joseph P. Walsh was elected unanimously to serve as the Chairman of the Board of Supervisors for 2016.

Chairman Joseph P. Walsh presented an engraved gavel plaque to Michael J. Fox and thanked him for his service as Chairman of the Board of Supervisors for the year 2015.

Chairman Joseph P. Walsh nominated Candyce Fluehr Chimera to be the Vice Chairman for 2016, Supervisor Jeffrey W. McDonnell seconded the motion. By Resolution #2 made by Chairman Joseph P. Walsh and seconded by Supervisor Jeffrey W. McDonnell, Candyce Fluehr Chimera was unanimously elected to serve as Vice Chairman of the Board of Supervisors for 2016.

Resolution #3, made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox and adopted unanimously re-appointed committee volunteers with expiring terms of January 1, 2016 to new terms in accordance with the bylaws of their respective committees and boards.

Chairman Joseph P. Walsh commended all of the Township's Volunteer Boards and Committees for their service during the year 2015 and expressed the Township's appreciation to the Board and Committee members for their dedication and time in serving on Township committees.

Resolution #4, made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, established the official holidays that Montgomery Township offices will be closed in the year 2016.

Resolution #5, made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, established the meeting dates for the Board of Supervisors for the year 2016.

Resolution #6, made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, set the Treasurer's Bond at \$2,500,000.

Resolution #7, made by Chairman Joseph P. Walsh and seconded by Vice Chairman Candyce Fluehr Chimera, named the depositories for the Township to be Univest Bank and Trust Company, Morgan Stanley as custodian for the investments of the Police Pension Fund, and ICMA-RC as the custodian for Montgomery Township Police Pension Funds in the Deferred Retirement Option Program (DROP). Resolution #7 was adopted with a 4 – 0 vote. Supervisor Michael J. Fox abstained from voting on Resolution #7, as he is employed by Univest Bank.

Resolution #8, made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, recognized the resignation of Shannon Q. Drosnock from her position as Director of Finance and Treasurer with Montgomery Township and wished her well in her future position.

Resolution #9, made by Chairman Joseph P. Walsh, seconded by Supervisor Robert J. Birch and adopted unanimously, appointed the Township Officials and Consultants for the year 2016.

Resolution #10, made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized the execution of the Township Managers Memorandum of Agreement effective for the period of 1/1/2016 to 12/31/2017.

Resolution #11, made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, certified Supervisor Robert J. Birch as the voting delegate to the Pennsylvania State Association of Township Supervisors conference for 2016.

Resolution #12, made by Supervisor Michael J. Fox, seconded by Supervisor Robert J. Birch and adopted unanimously, established the Board liaisons to the various Township Volunteer Committees and Boards.



Resolution #13, made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the list of authorized drivers of Township-owned vehicles for commuting purposes for 2016.

Resolution #14, made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox and adopted unanimously, re-appointed the following Fire Police to serve Montgomery Township in 2016: William Adams, Robert Bailey, Stacy Bailey, Gregory Fitzgerald, Michael Goldberg, Robert Gruber, Timothy Johnson, Maryanne Mogensen, Matt Palm, Bud Rhoads and Joel Silver.

Resolution #15, made by Supervisor Michael J. Fox, seconded by Supervisor Robert J. Birch and adopted unanimously, approved the maximum departmental salary/wage increases for 2016, in accordance with the adoption of the 2016 budget.

Chairman Joseph P. Walsh made a motion to approve the minutes of the December 14, 2015 Board of Supervisors meeting, and Vice Chairman Candyce Fluehr Chimera seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chairman Joseph P. Walsh reported that the Township Finance Director, Shannon Drosnock, is the designated Trustee representing Montgomery Township on the Delaware Valley Health Trust (DVHT). With Ms. Drosnock's resignation from the Finance Director position, it is recommended that Ann Shade, Director of Administration and Human Resources, be designated as the Trustee representing the Township. Resolution #16 made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox and adopted unanimously, appointed Ann Shade as the Trustee representing Montgomery Township for the Delaware Valley Health Trust (DVHT).

Township Manager Lawrence J. Gegan reported that Benefits Consulting Group ("BCG"), administrator for the 401(a) Money Purchase Pension Plan for our non-uniformed employees and 457(b) Deferred Compensation Plan for all township employees, has advised the Township that the plans Trustee/Custodian, Oppenheimer (OFI), will no longer provide direct Trustee services in 2016. BCG has proposed and is recommending the firm of Mid

Atlantic Trust Company, Pittsburgh, PA to serve in this capacity for these two plans. New agreements must be approved and executed to engage the services of Mid Atlantic. Resolution #17 made by Supervisor Michael J. Fox, seconded by Supervisor Robert J. Birch and adopted unanimously, authorized the execution of the "Custodial Agreement (ERISA)" documents to engage Mid Atlantic Trust Company to provide Trustee/Custodial Services for the Township's 401(a) Money Purchase Pension Plan and 457(b) Deferred Compensation Plans.

Township Manager Lawrence J. Gregan reported that in 2008, the Board of Supervisors had adopted an amendment to the 457 (b) Deferred Compensation Plan to provide for Non-elective Contributions to Department Head participants in the plan based on a participants years of service. The Board is proposing to amend this plan to eliminate the years of service provision and provide for a fixed contribution at 2% of compensation for all eligible positions and limit the contributions to the participants who serve in the positions of Township Manager, Human Resources Director, Executive Assistant, Technology Manager, Fire Services Director, Planning and Zoning Director or Public Works Director as of January 1, 2016. Resolution #18 made by Supervisor Michael J. Fox, seconded by Supervisor Robert J. Birch and adopted by a vote of 4 to 1, with Chairman Joseph P. Walsh opposing, approved the amendment to the 457(b) plan.

Director of Planning and Zoning Bruce Shoupe reported that a land development application has been received from the North Penn School District proposing renovations to the Montgomery Elementary School located at 1221 Stump Road. The applicant proposes a building addition, replacing the existing modular classrooms, temporary relocation of the modular classrooms, and reconfiguration of the existing parking area to include a parent pick-up/drop-off lane. The northern access drive is proposed to be widened to accommodate left and right turn exit lanes. Township staff and consultants have reviewed the plan as proposed. Resolution #19 made by Chairman Joseph P. Walsh, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, approved the preliminary plan, LDS #688 for the Montgomery Elementary School Expansion.



Township Manager Lawrence J. Gregan reported that the Stormwater Management Act requires each municipality within the area covered by the Act 167 stormwater management plan to adopt or amend and implement ordinances and regulations including zoning, subdivision and development, building code, and erosion and sedimentation ordinances that are necessary to regulate development within the Township in a manner consistent with the Stormwater Management Plan and provisions of the Stormwater Management Act. Approximately 10% of the Township is tributary to the Wissahickon Creek Watershed. Township staff, Township Solicitor and the Township Engineer have prepared a proposed Ordinance #15-291 to amend Chapter 206 of the Township Code entitled the Montgomery Township Stormwater Management Ordinance to implement the requirements of the Wissahickon Creek Watershed Act 167 plan. Resolution #20 made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox and adopted unanimously, approved Ordinance #15-291 – Amending Chapter 206 of the Township Code – Stormwater Management.

Assistant to the Township Manager Stacy Crandell reported that the Township is proposing to apply for funding under the Transportation Alternatives Program (TAP) to fund the construction of an approximately 3,800 foot long, 10 foot wide multi-use trail segment between the existing Route 202 Parkway Trail and the Township's newly constructed Community & Recreation Center (CRC). TAP funding is an annual program and the funding split is 80:20. The Township Traffic Engineer's estimated cost for this trail connection is \$989,454. The Township will be requesting a grant amount of \$804,009 for the construction of this trail segment. Resolution #21 made by Supervisor Michael J. Fox, seconded by Vice Chairman Candyce Fluehr Chimera and adopted unanimously, authorized the submission of the Transportation Alternatives Program Grant Application Powerline Trail Connection, Phase 1.

Township Manager Lawrence J. Gregan reported that in July, the Board authorized the Township's participation in a County program allowing first responders throughout the County to purchase portable and mobile radios for emergency communications under the County's new radio system. To help reduce the financial burden resulting from the purchase of the new



radios, the Montgomery County Commissioners arranged with the Delaware Valley Regional Finance Authority (DVRFA) to allow municipalities to borrow funds through the County to cover the costs of the new radios with repayment of the principal of those loans over a five-year period. Under the financing arrangement, the County will pay the interest and administrative costs for the loans. The Township has proposed separate loan agreements with the FDMT and VMSC to secure their obligation for repayment of their share of the loan to the Township and those loan agreements are ready for the Board's approval. Resolution #22 made by Chairman Joseph P. Walsh, seconded by Supervisor Robert J. Birch and adopted unanimously, approved the execution of the Loan Agreements with FDMT and VMSC with the final form of the agreements to be subject to the approval of the Township Solicitor.

A motion to approve the payment of bills was made by Chairman Joseph P. Walsh, seconded by Supervisor Michael J. Fox, and adopted unanimously, approved the payment of bills as submitted.

Under other business, Chairman Joseph P. Walsh made a motion to authorize the execution of an Addendum and Release to the Settlement Agreement in the case of the Estate of Brett Moyer v. Montgomery Township. Supervisor Robert J. Birch seconded the motion which was adopted unanimously.

There being no further business to come before the Board, the meeting adjourned at 7:53 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Resolution Establishing 2016 Fee Schedule

MEETING DATE: January 25, 2016

ITEM NUMBER: #6

MEETING/AGENDA: WORK SESSION      ACTION XX      NONE

REASON FOR CONSIDERATION: Operational: XX    Information:    Discussion:    Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman  
of the Board of Supervisors

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BACKGROUND:

Please see the attached updated Fee Schedule for 2016 for your review. Please see the track changes on the Draft Fee Schedule.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the fee schedule as prepared.

MOTION/RESOLUTION:

See attached resolution.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby adopt the 2016 Fee Schedule including building and related permits, zoning permits, subdivision applications and highway occupancy permits, effective immediately.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby adopts the per diem rates, fees and hourly charges for the Township Engineer, Traffic and Street Light Engineer, Landscape Architect, Township Solicitor, Zoning Hearing Board Solicitor, Planning Consultant, Special Legal Counsel, Labor Counsel, Building Inspector, Business Tax Auditor, and Court Reporter as detailed in the Fee Schedule.

MOTION BY:

SECOND BY:

VOTE:

DATE: January 25, 2016

cc: Consultants, Department Heads, Minute Book, Resolution File

## **20165 MONTGOMERY TOWNSHIP FEE SCHEDULE**

**January 54, 20165**

### **CONSTRUCTION**

#### **ZONING RELATED PERMITS**

In the category of Residential Commercial/Industrial- required along with appropriate building permit

#### **Zoning Permit**

\$125	New construction
\$75	Additions, alterations
	Accessory structures including tool sheds, garages, barns, gazebos & greenhouses, <u>open pergola</u>

#### **Signs**

**SIGN PERMIT** application required (per *Chapter 230, Article XVII of Code of Montgomery Township*)

\$175	Wall sign
\$225	Pole sign/monument
\$75	Change of face for wall and freestanding signs
\$50	Per directional signs per code
\$500/face	Billboard Signs- new/replacement also need Building Permit

Temporary sign/banner issues in 7-day increments allowed 14 times per calendar year with one (1) on-lot sign per street frontage.

\$20/Week	Up to 32 square feet
\$25/Week	Up to 48 square feet
\$30/Week	Up to 60 square feet
\$40/Week	Up to 90 square feet
\$50/Week	Up to 120 square feet

#### **Certification for Zoning and/or Building- Application for Zoning and Building Certification required.**

\$100	Zoning certification (fee for each request; outstanding notice of violation, non-conforming use, etc.)
\$750	Zoning Officers Preliminary Opinion (Section 916.2 of MPC) + advertising cost

## **BUILDING RELATED PERMIT**

### **RESIDENTIAL**

**BUILDING PERMIT** applications required (per *Chapter 69 and 80 of the Code of Montgomery Township*). A plan review and administrative fee shall be assessed at 10% of the total permit fee, with a minimum of \$50 in the event a permit is withdrawn.

#### ***One & Two Family***

Building square footage x BVD cost per sq. ft x permit fee multiplier

Permit Fee Multiplier = ~~.0057~~ .0065

BVD – see attached August 2015 4 Building Valuation Data

\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA  
\$25 minimum fee or \$10 + \$1/page of plan set if not providing pdf format on CD, identifying each page of plan set

#### ***Alterations/Additions***

*including swimming pools and all bodies of water 24 inches deep or greater*

\$60 first \$1,000 cost

\$15 each \$1,000 thereafter

\$150 minimum – excluding above ground swimming pools

\$25 minimum fee or \$10 + \$1/page of plan set if not providing pdf format on CD, identifying each page of plan set

\$150 Existing kitchen/bathroom remodel plus Electric/Plumbing Permit

\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Accessory Structures including Tool Sheds, Garages, Barns, Gazebos and Greenhouses (under 1000 square feet)***

\$75

#### ***Decks & Patios***

\$75 + 0.15/s.f

uncovered deck/patio

\$100 + \$0.40/s.f.

cover or roof over deck or patio, but not enclosed

\$4

fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Roofing***

\$35

first \$1,000 or fraction thereof;

\$20

for each additional \$1,000 or fraction thereof

\$4

fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Mobile Homes***

\$300

New placement/installation

\$4

fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### **Small Project Stormwater Management**

(effective January 4, 2016)

\$0.50/s.f.

Fee In-Lieu of Stormwater Detention and Storage Facilities

When the area proposed is greater than 1,000 s.f. cumulative and less than 5,000 s.f. for residential addition projects.



## **BUILDING RELATED PERMIT**

### **COMMERCIAL, INDUSTRIAL, OFFICE**

**BUILDING PERMIT** applications required (per *Chapter 69 of the Code of Montgomery Township* - unless otherwise noted). A plan review and administrative fee shall be assessed at 10% of the total permit fee, with a minimum of \$50 in the event a permit is withdrawn.

#### ***New Non-Residential Construction***

Building square footage x BVD cost per sq. ft x permit fee multiplier

Permit Fee Multiplier = ~~0.0057~~ 0.0065

BVD – see attached August 2015~~4~~ Building Valuation Data

\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA  
\$25 minimum fee or \$10 + \$1/page of plan set if not providing pdf format on CD, identifying each page of plan set

#### ***Alterations***

\$250 first \$10,000 cost  
\$20 each \$1,000 or fraction, thereafter  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA  
\$25 minimum fee or \$10 + \$1/page of plan set if not providing pdf format on CD, identifying each page of plan set

#### ***Interior Demolition***

\$150 + \$0.05/sf of total area affected.

#### ***Roofing***

\$200 + \$0.05/sf of total roof area work being done-must follow 2009 Energy Code  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

### **ELECTRICAL**

**ELECTRICAL PERMIT** application required (per *Chapter 69 and 80 of the Code of Montgomery Township* unless otherwise noted). A plan review and administrative fee shall be assessed at 10% of the total permit fee, with a minimum of \$45 in the event a permit is withdrawn.

#### ***Base Fee***

\$45 for the first \$3,000 of electrical work  
\$15 for each additional \$1,000 or fraction thereof  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### **Alarms & Special Hazard Systems**

\$120 (min) For 1<sup>st</sup> \$9,000 estimated cost  
\$15 For each additional \$1,000, thereof



## **BUILDING RELATED PERMITS**

### **HVAC**

**MECHANICAL PERMIT** application required (per *Chapter 69 and 80 of the Code of Montgomery Township* - unless otherwise noted). A plan review and administrative fee shall be assessed at 10% of the total permit fee, with a minimum of \$50 in the event a permit is withdrawn.

#### ***Residential, commercial, industrial, office - new, addition, or replacement***

\$100	the first \$2,000 cost
\$30	each additional \$1,000 or fraction thereof
\$150	Fireplace/wood burning stove/outdoor fireplace
<u>\$100 min per submission or \$0.25 per sprinkler head</u>	<u>Sprinkler</u>

\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA  
***Closed-loop and Open-loop Geothermal well installations require MCHD permit***

### **PLUMBING**

**PLUMBING PERMIT APPLICATION** required (per *Chapter 69 and 80 of the Code of Montgomery Township* - unless otherwise noted). A plan review and administrative fee shall be assessed at 10% of the total permit fee, with a minimum of \$50 in the event a permit is withdrawn.

#### ***Residential, Commercial, Industrial, Office***

\$75	up to and including 3 new or replacement fixtures
\$20	for each additional fixture
<u>\$4585</u>	lateral connection
\$4	fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Mobile Home Connection***

\$50	per home
\$4	fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Wells - Tracking***

\$50	residential/commercial also requires MCHD permit
\$4	fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

#### ***Irrigation***

\$50	may not be installed within Public Right-of-Way
\$4	fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

### **USE & OCCUPANCY**

**USE & OCCUPANCY PERMIT** application req. (per *Chapter 230-161*).

#### **New Construction**

\$150	Residential
\$250	commercial, business professional (multiple tenants occupying the same area or office within area is base fee plus \$50 per additional tenant)
\$350	Industrial
\$100	mobile home (new home or new location)
\$150	temporary construction trailers/office trailers per trailer

#### **Existing (Re-occupancy)**

\$200	commercial, professional (multiple tenants occupying the same area or office within area base fee plus \$50 per additional tenant)
\$300	Industrial
\$100	name or ownership only change, business use does not change

**DEMOLITION**

**DEMOLITION (REMOVAL OF BUILDING) PERMIT** application required (per *Chapter 69 and 80 of the Code of Montgomery Township* - unless otherwise noted).

**Residential**

\$150 Residential  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

**Non-Residential**

\$150 + \$.05/sf for first 10,000 sf- with letters from all disconnected utilities and PA DEP notification  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

**BLASTING- Tracking Permit**

\$50  
\$4 fee shall be assessed per Act 13 of 2004 from Commonwealth of PA

**GRADING**

**GRADING PERMIT** application required (per subdivision *Chapter 205 of the Code of Montgomery Township* - unless otherwise noted).  
\$600

**FENCE**

**FENCE PERMIT** application required  
\$60 without fence easement required  
\$200 with fence easement agreement

**STORMWATER MANAGEMENT SITE PLAN REVIEW**

\$1,000

**SWIMMING POOLS**

**BUILDING, ZONING AND ELECTRICAL PERMITS** required (per *ordinance #91*- unless otherwise noted) A grading plan sealed by a design professional required for all in- ground pool permits – storm water management plan may be required.

Building permit - for in-ground pool (see Alterations- page 2)

Electrical permit- (see page 3)

Escrow - to guarantee curb & sidewalk repair (Page 5)

**CURB & SIDEWALK ESCROW-** required (per *subdivision ordinance Chapter 205*).

\$1,200 Required in addition to any construction related permit involving the movement of heavy vehicles (i.e. backhoes, bobcats, concrete trucks, etc.) to guarantee that the curb and sidewalks will be repaired if damaged by heavy vehicles. Only required when access to the construction activity will cross existing curbs and/or sidewalks (refundable upon completion) for each project.

**COLLECTION BINS-** **COLLECTION BIN PERMIT** application required (per *ordinance #94-33*)

\$50 per collection bin/year

**BUILDING CODE APPEALS BOARD**

\$1,000 appeals of any order or decision of a Code Enforcement Officer or Building Inspector. In addition, said applicant shall deposit with the Township \$1,500 which shall be held in escrow unless otherwise waived by Board action.

**The Township retains the right to recover any costs incurred for the use of outside consultants for the purposes of additional reviews or testing.**

### **PENALTIES**

Normal fee x 2	permits obtained as a result of a stop work order being issued, and / or construction, installation, etc. that has been completed.
Special Inspections	Exact cost incurred by Township + administrative fee – for special test and/or agencies required to determine compliance of concealed construction and/or work completed prior to obtaining permit. May also be required to produce own approved proof of compliance (i.e. compaction test).
Inspections \$60	Outside Plan Review/Site Visit per visit in excess of 2 on the same matter (i.e. framing inspection) fee must be paid before further inspections take place.

### **CONTRACTOR REGISTRATION**

\$50 per year

### **HIGHWAY OCCUPANCY**

**HIGHWAY OCCUPANCY PERMIT** application required (per *Second Class Township code, Article XI, Section 1156*).

### **ROAD OCCUPANCY & ROAD OPENING PERMITS**

#### **GENERAL FEES**

Application Fee	\$50
Driveways	\$80
Underground Utilities (each 100 feet)	
	In Pavement - \$160
	In Shoulder - \$160
	Outside Pavement & Shoulder - \$120
Curbs per 100 foot	\$80
Sidewalks/Aprons per 100 foot	\$80
New Utilities- except in new developments	\$2/lf

Other work performed within the Right-of-Way other than above shall be in accordance with the fee schedule established by the Pennsylvania State Association of Township Supervisors and made part of this schedule.

An escrow for street openings may be required in the minimum amount of \$500 to be held for two years after final restoration.

Work performed within Montgomery Township's Rights-of-Ways shall be in accordance with Chapter 203, Publication 408 and Chapter 459 of title 67 of the Pennsylvania Code, entitled "Occupancy of Highways by Utilities" as amended. Applications for permits shall pay the township at the time of application the fee set forth above. If a permittee will be performing a substantial amount of work within the right-of-way, the Township may, at its discretion, require the applicant to execute an agreement or provide security, or both, as a prerequisite to issuance of the permit. If security is required, it shall be delivered to the Township in a form and amount acceptable to the Township and shall guarantee construction inspections, restoration and maintenance of the highway for a period of at least five years after acknowledged completion of the permitted work. At least 15 days prior to opening more than 50 linear feet of any area within the right-of-way, the permittee shall deliver photo/video documentation to the Township office verifying the preconstruction condition of the area within the rights-of-way and any area to be disturbed on

***Montgomery Township Fee Schedule***

**APPROVED:**



private property. Prior to entering property outside the right-of-way the applicant shall obtain written permission from the owner and forward to the Township a copy of such permission form.

**TOWNSHIP PROPERTY ACCESS AGREEMENT**

\$100 – Application Fee

\$1,200 Minimum escrow

**FIRE INSPECTIONS, REPORTS AND REIMBURSEMENT RATES**

**ANNUAL FIRE INSPECTIONS**

<u>Sq. Ft.</u>	<u>Fee</u>
0-2999	<del>\$30.00</del> <u>\$35.00</u>
3000-4999	<del>\$50.00</del> <u>\$55.00</u>
5000-9999	<del>\$100.00</del> <u>\$105.00</u>
10000-29999	<del>\$125.00</del> <u>\$130.00</u>
30000-49999	<del>\$150.00</del> <u>\$155.00</u>
50000-99999	<del>\$250.00</del> <u>\$255.00</u>
100000 >	<del>\$350.00</del> <u>\$355.00</u>
Fire Response Reports	\$25.00
Fire Origin and Cause Investigation Report	\$75.00
CD of Fire Scene Photo Images	\$100.00
8 x 10 Color Photo	\$30.00
3.5 Color Photo	\$10.00

**REIMBURSEMENT RATES FOR RECOVERY OF EMERGENCY RESPONSE COSTS**

Truck, Pick-up	Vehicle Size- 1 Ton	\$25/Hour
Truck, Fire	Rescue	\$50/Hour
Truck, Fire	Pump Capacity- 1500 gpm	\$95/Hour
Truck, Fire Ladder	Ladder Length- 95 feet	\$160/Hour
	Special Duty Rate for Fire Captains	\$58/Hour
	Special Duty Rate for Firefighter	\$47/Hour
	Special Duty Rate for P/T Firefighter	\$30/Hour

**TRUSS PLACARDS**

\$25 per placard

**OTHER EQUIPMENT**

Flares	\$45 per case of 36 fuses
Oil Dry	\$15 per 40 lb. bag

## **PARK & RECREATION FEES**

### **IMPACT FEE**

**Per the subdivision & land development ordinance requirements.**

#### **Residential**

\$2000 per dwelling unit

#### **Non-Residential**

\$0.50 per square foot or use up to 10,000 square feet  
\$0.25 per square foot over 10,000 square feet

## **FACILITIES & FIELD USE FEE SCHEDULE- ATTACHMENT B**

## **BOARD OF SUPERVISORS HEARING**

### **CURATIVE AMENDMENT** (Board of Supervisors)

\$5000

in addition, applicant shall deposit \$10,000 with the Township to be held escrow, plus \$500 for each applicant requested postponement or continuance.

### **CONDITIONAL USES** (Board of Supervisors)

\$1,000

residential hearing before the Board of Supervisors for land uses specifically authorized as conditional under the zoning ordinance.

\$1,500

non-residential hearing before the Board of Supervisors for land uses specifically authorized as conditional under the zoning ordinance, in addition, applicant shall deposit \$1,500 with the Township to be held escrow.

### **ZONING MAP/TEXT** (Board of Supervisors)- PETITION FOR CHANGE IN ZONING or Text Amendment required.

\$2,000

in addition, applicant shall deposit \$5,000 with the Township to be held escrow.

All fees and deposits required under terms of this resolution shall be paid at the time the application is filed, payable to Montgomery Township.

Escrow deposits will be returned to the applicant, without interest, after the proceedings are complete and after all appropriate charges have been made to the escrow account. If the costs of the proceedings are more than the escrow deposit, the applicant will be responsible for the difference, payable monthly as billed, by paying additional funds into the escrow account. Appropriate costs and charges include but are not limited to:

Notes of testimony (official file copy) - transcription costs, 50 percent of Stenographer appearance costs and/or Advertising costs

All application fees paid are non-refundable and intended to cover all overhead, administrative and miscellaneous expenses of the Township.

Administrative fee of 7% of charges incurred for all escrow charges.

***Montgomery Township Fee Schedule***

**APPROVED:**

The Township retains the right to recover any costs incurred for the use of outside consultants for the purposes of additional reviews or testing.

Legal fees - As per attached rate schedule of the Township Solicitor.

Overdrawn Charge

\$25	per month assessed against applicant who is delinquent by more than 21 days in funding overdrawn escrow account. 1.5% monthly interest charge on unpaid accounts receivable balance
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#### **ZONING HEARING BOARD FEES AND ESCROWS**

**VARIANCES, SPECIAL EXCEPTIONS, APPEALS** from Orders and Decisions of the Zoning Officer, Substantive Challenge, Non-Conforming Uses from the requirement of the Zoning Ordinances and other Ordinances of Montgomery Township and documents fee. ZONING HEARING BOARD-NOTICE OF APPEAL application required.

##### **Residential**

\$600	for a lot on which a residential dwelling exists or for a lot in a residential district which is intended to be utilized for single family detached residential use, plus an additional \$300 for each applicant requested postponement or continuance.
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##### **All other Zoning Districts or Non-Residential Uses**

\$1,200	for a lot in any district other than residential, except when a request for a non-residential use, plus \$500 for each applicant requested postponement or continuance.
---------	---

Non-conforming uses fee shall be based on the zoning district and requested use as noted above. Variance for non-conforming shall be determined by nature of variance as to use and/or adjoining property having greatest bordering line as to its zoning classification.

##### **Substantive Validity Challenges**

\$5,000	Applicant shall deposit \$10,000 with the Township to be held in escrow, plus \$500 for each applicant requested postponement or continuance.
---------	---

All fees and deposits required under terms of this resolution shall be paid at the time the application is filed, payable to Montgomery Township.

Appropriate costs and charges include but are not limited to:

- Notes of testimony (official file copy) - transcription costs
- 50 percent of Stenographer appearance costs
- Zoning Hearing Board Members Compensation (proportioned among the members of applicants per meeting)
- Advertising costs

All application fees paid are non-refundable.

***Montgomery Township Fee Schedule***

**APPROVED:**



Concurrent applications - An applicant who seeks more than one form of relief in his application shall pay the highest of applicable fees.

The Township retains the right to recover any costs incurred for the use of outside consultants for the purposes of additional reviews or testing.

Legal fees - As per attached rate schedule of the Township Solicitor.

## **SUBDIVISION / LAND DEVELOPMENT- APPLICATION FOR SUBDIVISION AND LAND DEVELOPMENT**

### **FILING FEE**

	Subdivision & land development filing fee may be reduced by 50 percent if filing a revision to a previously approved plan.
\$1,000	base fee plus
	(Residential)
\$75	per unit and/ or lot (whichever is greater) in residential.
\$2,500	base fee plus (Commercial/ Industrial)
\$150	per unit
\$350	GIS System Update Fee

### **ESCROW DEPOSIT**

Land Development –single lot

\$1,000	commercial
\$750	industrial if in approved subdivision
\$1,000	industrial not in approved subdivision

Land Development- 2 or more lots or units in residential, commercial or industrial  
\$100 per acre or \$5000, whichever is higher

Subdivision

\$1,000	minor (2 lot) residential
\$1,000	minor (2 lot) commercial, industrial
\$100	per acre or \$5000, whichever is higher for a major subdivision (3 or more lots) in residential, commercial, industrial

Montgomery County Planning Commission review fee- see attached schedule.

Inspection and review fees- As per rate schedule of the Township Engineer, Traffic Engineer, Landscape Architect, Street Lighting Engineer, etc. included herein

The Township retains the right to recover any costs incurred for the use of outside consultants for the purposes of additional reviews or testing.

Administrative fees - 7% of costs and charges incurred by Township for approval of developer's plan review, final approval, and subsequent public improvement inspections.

Legal Fees - As per rate schedule of the Township Solicitor included herein.

**Montgomery Township Fee Schedule**

**APPROVED:**

Overdrawn Charge

\$25

per month assessed against applicant who is delinquent by more than 21 days in funding overdrawn escrow account.  
1.5% monthly interest charge on unpaid accounts receivable balance

The Solicitor and Township Engineer will determine the amount of escrow for Public Inspection Costs, based on calculations/estimates. Amount is included in the Land Development Agreement.

Fee in Lieu of Tree Placement – 2 ½ to 3 ¼ inch - \$350 per tree

Fee in Lieu of Shrub Placement - \$65 per shrub

#### **INDUSTRIAL DEVELOPMENT AUTHORITIES**

IDA Hearings

\$500

#### **FLOOD PLAIN**

Map changes

\$5,000 escrow minimum to cover cost of Township Engineer review and administrative time

#### **POLICE SERVICES**

##### **Fines**

\$15

Violation of Parking Regulations (Changed by Ordinance)

##### **Special Duty**

\$90

per hour per officer

\$25

per hour for use of a police vehicle

##### **Accident & Crime Reports**

\$15

per initial state report

\$5

per page for supplemental accident reports

\$15

initial crime report

\$5

per page for supplemental pages for report

##### **Police Photographs**

\$30

per 8 x 10 color photograph

\$10

per 3 x 5 color photograph

\$100

per copy of video

\$100

per 90 minute audiotapes

\$100

per CD of Traffic Accident Photo Images

##### **Police Flares**

\$45

per case of 36 fuses

##### **Stray Dog**

\$20

first day

\$15

per day/ feeding & detaining each additional day (payable before dog is released to claimant)

##### **Solicitation (Transient Merchants)**

***Montgomery Township Fee Schedule***

**APPROVED:**

\$40	per day
\$200	per month

#### **Towing Fees- by gross weight**

Two Vehicles are two separate jobs 3/24/08

\$140	towing, Class 1 thru 4 – Light duty, to 11,000 lbs.
\$190	towing, Class 5 thru 9 – Medium duty, 11,001 to 26,000 lbs.
\$50	storage, Class 1 thru 4 – Light duty, to 11,000 lbs.
\$65	storage, Class 5 thru 9 – Medium duty, 11,001 to 26,000 lbs.
\$50	per day, additional charge if vehicle is stored within a building
Additional Charges – to be added to basic towing fee	
\$45	additional Charge - Hourly rate for labor after first ½ hour
\$45	additional Charge, Hourly rate for labor for extra staff (after first ½ hour)
\$0	fuel Charge, maximum
\$3	per mile – towing outside Montgomery Township
\$15	per 40 lb. bag – oil dry
\$50	towing – impounded vehicles from Police Department to Salvor
\$75	tow of Township vehicles
\$75	tow of township vehicles outside Montgomery Township – plus
\$3	per mile outside township boundaries
\$50	lockouts
\$50	tire change
\$50	jump start
\$35	gate fee (charged only outside of normal business hours, as defined in towing agreement)
\$65	Winching (only)

#### **ROAD DEPARTMENT TOWNSHIP SERVICES- ROADS, AND STREETS AND FACILITIES**

##### **Billable Labor**

\$60	Foreman
\$55	Traffic Signal Technician
\$55	Crew Tech Equipment Operator
\$35	General Laborer

Billable Equipment Rates: Per FEMA's Equipment Rate Schedule Dated September 15, 2010 as included in Attachment "C"

Billable Parts & Material Supplies – At Township cost

**Montgomery Township Fee Schedule**

**APPROVED:**

## **BUSINESS LICENSES & PERMITS**

### **TEMPORARY RETAIL SALES**

**Temporary show**  
\$25

**TEMPORARY RETAIL PERMIT\*** required (per ordinance #83)

\*License fee is doubled if business commences before license is issued.

per merchant where itinerant (temporary) merchants form part of a show which is organized and booked by one or more promoters, the promoter or promoters thereof shall be responsible for the payment of a license fee covering all such itinerant merchants. This fee is for the specific show for which booked and shall run for a period not to exceed seven (7) days.

**Temporary retail business**

\$50	7 days or any portion thereof
\$150	30 days or any portion thereof over 7 days
\$300	60 days or any portion thereof over 30 days
\$450	120 days or any portion over 60 days – (maximum allowed non-renewable)

**License for Business Privilege/ Mercantile Tax**

\$25

**Amusement Tax License**

\$60	Amusement Tax License - Initial License
\$30	Amusement Tax License - Annual renewal
\$30	Amusement Tax License - Temporary Business

**Liquor License Application**

\$1500	Application for Transfer of Liquor License plus \$1,500 escrow
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**MISCELLANEOUS** fees in this section are subject to change at any time by authorization of the Township Manager.

\$50	Special Events Permit
\$150	Major Home Occupation Permit (clients & staff up to 3)
\$75	Minor Home Occupation Permit (resident & small office)
\$35	zoning ordinance (picked up)
\$45	zoning ordinance (mailed)
\$15	zoning map
\$35	subdivision ordinance (picked up)
\$45	subdivision ordinance (mailed)
\$cost	zoning hearing transcripts (available from stenographer at cost)
\$0.25	per page for Zoning Hearing Board opinion and order
\$10	recycling bin (second issue)
\$0.25	per page for copied material
\$25	returned check charge
\$25	Real Estate Tax Certification Fee
\$5	Real Estate Tax - Duplicate Bill Fee
\$155	Memorial Plaque – Memorial Grove – subject to change in market price
	Reproduction of Large Format Material Shall be at cost plus 15%

**Montgomery Township Fee Schedule**

**APPROVED:**



**CONSULTANTS-** All Consultants mileage rates shall be billed in accordance with the IRS Standard Rate.

**Township Engineer- Gilmore & Associates, Inc**

\$145	per hour, Principal <del>of Firm III</del>
\$134	per hour, Principal <del>Engineer II</del>
<del>\$139</del>	<del>per hour, Principal I</del>
\$128	per hour, Consulting Professional V
\$123	per hour, Consulting Professional IV
\$117	per hour, Consulting Professional III
\$112	per hour, Consulting Professional II
\$106	per hour, Consulting Professional I
<del>\$106</del>	<del>per hour, Design Technician V</del>
<del>\$101</del>	<del>Per hour, Design Technician IV</del>
\$101	per hour, Design Technician III
\$96	per hour, Design Technician II
\$91	per hour, Design Technician I
<del>\$91</del>	<del>per hour, Construction Representative IV</del>
\$84	per hour, Construction Representative III
\$79	per hour, Construction Representative II
\$74	per hour, Construction Representative I
\$144	per hour, Surveying Crew II
<del>\$134</del>	<del>per hour, Surveying Crew I</del>
<del>\$67</del>	<del>per hour, Project Assistant III</del>
<del>\$62</del>	<del>per hour, Project Assistant II</del>
\$57	per hour, Project Assistant I

All rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide construction engineering/observation services in excess of 40 hours during the normal work week, the construction engineering/observation rate shall be charged at 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charge.

**Township Solicitor – Frank R. Bartle, Esq. (Dischell, Bartle & Dooley)**

\$150 hourly rate

**Special and Conflict Counsel- Robert Brant, Esq.**

\$150 hourly rate

**Zoning Hearing Board Solicitor- Mary Kay Kelm, Esq.**

\$150 hourly rate

**Traffic Engineer/Street Lighting Engineer – Traffic Planning & Design-Kevin Johnson, President**

\$240	per hour, President
\$190	per hour, Senior Vice President
<del>\$485</del>	<del>per hour, Vice President</del>
\$165	per hour, Senior Project Manager 2
\$145	per hour, Senior Project Manager 1
\$130	per hour, Project Manager 4
\$125	per hour, Project Manager 3
\$120	per hour, Project Manager 2
\$110	per hour, Project Manager 1
<del>\$100</del>	<del>per hour, Design/Planning Specialist 5</del>
\$100	per hour Design/Planning Specialist 4
\$95	per hour, Design/Planning Specialist 3
\$85	per hour, Design/Planning Specialist 2
\$75	per hour, Design/Planning Specialist 1
\$115	per hour, CADD Manager
\$85	per hour, CADD 4
\$70	per hour, CADD 3
<del>\$65</del>	<del>per hour, CADD 2</del>
\$60	per hour, CADD 1
<del>\$100</del>	<del>per hour, Environmental Services Manager</del>
<del>\$70</del>	<del>per hour, Environmental Scientist-I</del>
\$90	per hour, Senior Analyst
<del>\$65</del>	<del>per hour, Analyst</del>
<del>\$60</del>	<del>per hour, Technician Manager</del>
\$55	per hour, Technician
\$55	per hour, Clerk
\$135	per hour, Design/Construction Manager
<del>\$125</del>	<del>per hour, Sr. Construction Manager</del>
<del>\$115</del>	<del>per hour, Construction Manager-2</del>
<del>\$105</del>	<del>per hour, Construction Manager-1</del>
<del>\$90</del>	<del>per hour, Assistant Construction Manager</del>
<del>\$90</del>	<del>per hour, Transp. Construction Manager-2</del>
<del>\$85</del>	<del>per hour, Transp. Construction Manager-1</del>
\$80	per hour, Transp. Construction Insp. Supervisor 2
<del>\$75</del>	<del>per hour, Transp. Construction Insp. Supervisor-1</del>
<del>\$75</del>	<del>per hour, Transp. Construction Inspector-3</del>
<del>\$65</del>	<del>per hour, Transp. Construction Inspector-2</del>
<del>\$60</del>	<del>per hour, Transp. Construction Inspector-1</del>
<del>\$55</del>	<del>per hour, Construction Services Technician</del>

Cost Per Unit

<del>\$0.50</del>	<del>black &amp; white plan print – 22"x34" per sq. ft.</del>
<del>\$1.00</del>	<del>Color plan print – 22"x34" per sq. ft.</del>
<del>\$3.00</del>	<del>Per Print (\$0.50/sq. ft.)</del>
\$5.00	Mylar Originals/per sheet
\$25.00	Presentation Boards/per board
\$0.11	copies
\$0.33	color copies
At Cost	Tolls, Meals & Lodging

**Montgomery Township Fee Schedule**

**APPROVED:**



At Cost	Postage & Overnight Delivery
At Cost	Overnight Mail/Phone Calls
\$30	Equipment charge for ATR/per deployed unit per day
	mileage rates shall be billed in accordance with the IRS
	Standard Rate

#### **Landscape Architect- Boucher & James, Inc., Consulting Engineers**

\$116	per hour, Principal
\$97	per hour, Planner/Landscape Architect I
\$84	per hour, Planner/Landscape Architect II
\$73.50	per hour, Planner/Designer I
\$73.50	per hour, Planner/Designer II
\$73.50	per hour, Planner/Designer III
\$73.50	per hour, Designer I
\$73.50	per hour, Designer II
\$73.50	per hour, Designer III
\$63	per hour, CAD Operator I
\$63	per hour, CAD Operator II
\$63	per hour, CAD Operator III
\$48	per hour, Administrative Assistant

mileage rates shall be billed in accordance with the IRS  
Standard Rate

#### **Building Inspection/Code Enforcement Officer – Boucher & James**

\$57.75 per hour

#### **Labor Counsel - Eckert Seamans**

\$275	per hour, Partners
\$225	per hour, Associates
\$100-\$200	paralegals

#### **Business Tax Auditor –McCarthy and Company**

\$110	per hour
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~~Consulting Engineer – Chambers Associates – The time charged for Professional Services will be the actual number of hours worked. Time spent in travel shall be considered as working time and will be charged accordingly.~~

<del>\$105</del>	<del>per hour, Principal Engineer</del>
<del>\$95</del>	<del>per hour, Registered Professional Engineer</del>
<del>\$84</del>	<del>per hour, Graduate Engineer</del>
<del>\$89</del>	<del>per hour, Senior Designer</del>
<del>\$72</del>	<del>per hour, Designer</del>
<del>\$89</del>	<del>per hour, Engineering Technician I</del>
<del>\$58</del>	<del>per hour, Engineering Assistant</del>
<del>\$69</del>	<del>per hour, Draftsperson-CADD</del>
<del>\$89</del>	<del>per hour, Senior Construction Representative</del>
<del>\$76</del>	<del>per hour, Construction Representative</del>
<del>\$74</del>	<del>per hour, Survey Party Chief</del>
<del>\$58</del>	<del>per hour, Instrument Technician</del>
<del>\$34</del>	<del>per hour, Chain/Rod Technician</del>

#### **Montgomery Township Fee Schedule**

**APPROVED:**

\$63	per hour, Administrative Assistant
\$50	per hour, Office Services

mileage rates shall be billed in accordance with the IRS Standard Rate

Time charged for Professional Services will be the actual number of hours worked. Time spent in travel shall be considered as working time & will be charged accordingly. Overtime work required by the client will be billed at 1.5 times the normal hourly charge.

#### OUTSIDE CONSULTANT

During the course of project completion it may be necessary to utilize the services of outside consultants, which will be billed at a rate of cost plus 15 percent.

#### CHARGE OF REPRODUCTION

\$15	per sheet, Mylar
\$3.50	per sheet, Engineering Copy
\$0.25	per sheet, Photo Copy
\$1.00	per sheet, facsimile transmission
Cost plus 15%	outside reproduction

#### Court Stenographer – Byron Battle

\$150	per hour - Appearance Fee (1st hour)
\$50	per hour – Reporting Fee per hour

#### Page Rate: Standard Charge (per page)

\$4.75	original & courtesy copy
\$2.25	copy (residential)
\$4	copy (commercial)

#### Daily Charge (per page within four business days)

\$9	original & courtesy copy
\$4.50	copy (residential)
\$8	copy (commercial)

#### Expedited charge (per page within 7 business days)

\$6.75	original & courtesy copy
\$3.75	copy (residential)
\$6.00	copy (commercial)
\$20.00	digital copy of day's transcript(s)

#### Planning Consultant – Ken Amey

\$85	per hour - Planning Services
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#### Planning Consultant – E. Van Rieker

\$95	per hour
\$380	per evening meeting

#### All-State Design

Sprinkler Systems	\$0.25/sprinkler head with a minimum charge of \$100/submission.
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Attendance at Meetings & Site Visits	Billed at the time and expense rate of \$75 per hour
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#### Montgomery Township Fee Schedule

**APPROVED:**

**Phison Enterprises, Inc.**

Sprinkler Systems	\$0.25/sprinkler head with a minimum charge of \$100/submission
Alarm & Special Hazard Systems	\$100 per zone and/or system
Attendance at Meetings	Billed at the time and expense rate of \$150 per hour or Site Visits or Site Visits

1. All fees set by the Board of Supervisors except for those marked, which are subject to administrative change by the Township Manager+

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Contract Award for Community and Recreation Center Janitorial Services Maintenance

MEETING DATE: January 25, 2016

ITEM NUMBER: #7

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: ☒ Policy: ☐ Discussion: ☐ Information: ☐

INITIATED BY: Brian Forman, Recreation Director BOARD LIAISON: Michael J. Fox, Liaison to Park & Recreation Board

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BACKGROUND:

In an effort to provide the highest level of cleanliness to the users of the Community and Recreation Center, daily professional cleaning is required. An open RFP process to solicit proposals for Janitorial Service at the center was authorized at the November 9, 2015 Board of Supervisors meeting.

Proposals were submitted by 17 professional, janitorial services companies. The individual proposals were evaluated on fees, operational plan details, organizational structure, proximity to the township, and references.

Based upon the listed criteria, including excellent references, and the opportunity to work with an outstanding township business, staff recommends the township awards the Community and Recreation Center Janitorial Service Contract to ELITE 3 Facilities Maintenance. ELITE 3 Facilities Maintenance is based in Montgomery Township. Their proposed fee is \$4,240 per month. The contract would be for a period of 1 year beginning on February 1, 2016.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Funding for the Janitorial Services was included in the 2016 Approved Budget for the Recreation and Community Center.



RECOMMENDATION:

Approve award of the contract for Janitorial Services for the Community and Recreation Center to ELITE 3 Facilities Maintenance for a one year contract at a cost of \$4,240 per month in accordance with their proposal dated December 9, 2015 with the contract to run beginning on February 1, 2016.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby award the contract for Janitorial Services for the Community and Recreation Center to ELITE 3 Facilities Maintenance for a one year contract at a cost of \$4,240 per month in accordance with their proposal dated December 9, 2015 with the contract to run beginning on February 1, 2016.

\  
MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



December 9, 2015

Brian Forman  
Director of Recreation and Community Center  
Montgomery Township  
1030 Horsham Road  
Montgomeryville, PA 18936

Dear Brian,

Attached is our proposal to provide cleaning services for the **Montgomery Township Community and Recreation Center**. **ELITE 3 Facilities Maintenance** has been providing commercial cleaning services for a variety of businesses, schools and civic organizations in the Montgomery and Bucks County areas for more than 6 years.

Because we are independently owned and operated, we offer a great deal of service flexibility to our clients which we feel makes us the best choice to meet the requirements of the Montgomery Township Community and Recreation center.

As a local resident of Montgomery Township you will always have direct access to me or one of our team leaders for any questions or concerns.

I look forward to your response and am hopeful to establish and build a long standing business relationship.

Best regards,

A handwritten signature in black ink, appearing to read "Dan Somerville".

Daniel Somerville  
President  
ELITE 3 Facilities Maintenance  
[dan@elite3fm.com](mailto:dan@elite3fm.com)



## **Company Profile**

**ELITE 3 Facilities Maintenance LLC**, which is based in North Wales, is independently owned and operated. We provide commercial cleaning and maintenance services to a variety of businesses in Montgomery and Bucks counties. Our focus is on providing superior customer service at a fair price. While "cleaning is our business, customer satisfaction is our commitment."

## **Personnel Selection Process**

As an independently owned and operated company, we are not governed by stringent corporate growth requirements. As a result, our growth has been measured; that means we can afford to be selective in our hiring process. Almost all of our employees have joined us through personal referrals of existing employees, family members and business associates. We have found this approach to yield a better overall team, resulting in high levels of consistency and customer satisfaction. As an added benefit, we experience very low turnover.

## **Training Program and Inspection Process**

Prior to being hired, all employment prospects are required to submit to a background check. This includes child abuse history clearances, as well as an arrest/conviction report and certification form. Additionally, finger printing is required when an employee is being hired to work in a school or daycare environment.

All new hires are trained and shadowed by a member of our management team for a period of one to two weeks. Once employees reach the required level of proficiency, they are expected to perform the assignment guided by a task list. This list is custom-developed by our management staff with significant input from our clients.

In order to maintain a high level of quality, we periodically perform unannounced site inspections and quality control checks. When problem areas are identified, an experienced team member will provide instructions for corrective action. This is how we ensure that our customers continually receive the highest quality service.

**Insurance (see attached)**

**Price (per month) - \$4,240**

### **Operation Plan**

Day of Week	Staffing Hours	Staff headcount	# Hours per shift	Daily Total	Weekly total
<b>Mon-Thurs</b>	<b>8:30PM – 11:30 PM</b>	<b>3</b>	<b>3</b>	<b>9</b>	<b>36</b>
<b>Friday</b>	<b>8:00PM- 11:30 PM</b>	<b>2</b>	<b>3.5</b>	<b>7</b>	<b>7</b>
<b>Saturday</b>		<b>2</b>	<b>3</b>	<b>6</b>	<b>6</b>
<b>Sunday</b>		<b>2</b>	<b>3</b>	<b>6</b>	<b>6</b>

### **Safety Program**

Through subscription access to **safetyvideo.com**, our employees receive training across a range of topics, such as safety orientation and accident prevention for custodial or janitorial workers, bacteria and disease control, and care of supplies, chemicals and equipment.

### **Cleaning Specifications**

All **Montgomery Township Community and Recreation Center** cleaning specifications have been reviewed and accepted by **ELITE 3 Facilities Maintenance**.



## AD. CLEANING SPECIFICATIONS

### Montgomery Township Community and Recreation Center

#### Entry Ways, Lobby, Back Staircase *Daily (unless otherwise noted)*

1. Wash front door glass as well as adjacent architectural metal trims to remove fingerprints, smudges, etc. caused during the day.
2. Sweep, spot clean and vacuum all lobby mats.
3. Dust or damp wipe all horizontal surfaces i.e. window sills, chair rails, baseboards, moldings, partitions and picture frames.
4. Spot clean walls, counters, glass doors and electric switch plates.
5. Vacuum carpeted floor surfaces.
6. Spot clean all carpet stains as needed.
7. Sweep or dust mop all resilient tile floor surfaces.
8. Wet mop lobby tile floors: **Special Note: Daily**
9. Spot clean and polish all bright metal surfaces.
10. Remove gum, tar and other foreign substances from floor surfaces.
11. Wash public telephones with disinfectant cleaner.
12. Spot clean all furniture.
13. Spot clean all interior doors, and inside window glass.
14. Remove cobwebs from ceilings, wall corners, service counter areas as needed.
15. Check exterior of light fixtures for cleanliness. Those requiring cleaning shall be cleaned.
16. All windows and staircase railing cleaned as needed.
17. Empty all trash receptacles.

#### Offices and Break Area

1. Waste receptacles shall be emptied and wiped clean. Waste shall be removed and placed at assigned location for disposal by Township. The Township reserves the right to change location at their discretion. New plastic protective liners shall be used in waste receptacles.
2. All cleared desks (free of papers), cabinets and other furniture shall be dusted and polished with a treated cloth (including telephones and computer monitors). Computer keyboards shall not be cleaned. Extreme care shall be taken to prevent liquid from entering computer equipment. Rooms marked "DO NOT DISTURB" shall not be entered.
3. All walls, glass doors, and electric switch plates shall be spot cleaned.
4. All floors (except for carpeted areas) shall be mopped as specified (see vinyl flooring specifications). *Special Note: Daily*
5. All carpeted areas shall be vacuumed.
6. Remove any and all stains and spots from all carpeted areas as required.
7. All sinks shall be thoroughly cleaned and sanitized.
8. All bright metal work shall be cleaned and polished.

#### *Weekly*

1. Waste receptacle shall be washed and disinfected.
2. All window sills, window frames, chair rails, baseboards, molding, partitions (room dividers) counter tops, and picture frames shall be damp wiped and polished.
3. All cabinets and telephones shall be damp wiped using a detergent disinfectant and the surfaces rubbed to achieve a clean looking finish.
4. All windows (if required), doors, pictures, cabinets, etc., shall be washed and dried (window inside only).
5. All window sills, window frames, chair rails, baseboards, moldings, partitions, and picture frames shall be thoroughly washed.
6. Ceilings shall be spot cleaned and cobwebs shall be removed.

7. Check exterior of light fixtures for cleanliness. Those requiring cleaning shall be cleaned.
8. Buff all resilient tile floor surfaces

Restrooms and Family Restroom/Shower

1. Sweep or dust mop floor surfaces.
2. Wet mop floor surfaces. **Special Note: Daily**
3. Remove gum, tar and other foreign substances from floor surfaces.
4. Dust horizontal surfaces within reach.
5. Remove all fingermarks from walls, stalls, doors and light switches with disinfectant cleaner.
6. Polish all stainless steel and chrome fixtures.
7. Clean and polish mirrors, frames, shelves, wash basins and soap dispensers.
8. Clean, wash and disinfect all showers, basins, bowls, urinals, doorknobs and pulls. Urinals and toilet bowls cleaned with a germicidal toilet bowl cleaner. Basins cleaned with a scouring powder.
9. Empty, clean, and disinfect all waste and sanitary containers. Replace all liners and transport to assigned location for disposal by Township. The Township reserves the right to change location at their discretion. Only new plastic protective liners shall be used in waste receptacles.
10. All toilet room walls, doors, floors, partitions (room dividers), plumbing fixtures, exposed plumbing, towel and toilet paper holders, soap dispensers and changing tables shall be thoroughly washed with a detergent disinfectant.

***Weekly***

1. High dust all horizontal surfaces (such as door frames, partitions, ledges, etc.).
2. Mineral deposits on toilets, urinals, sinks, tubs and showers shall be removed as needed.
3. Wash and disinfect walls, partitions, doors and trim.

4. Clean baseboards.

Hallways, Upper Level Seating Area, Conference Rooms and Youth Lounge, Elevator

1. Dust or damp wipe all horizontal surfaces i.e. window sills, chair rails, baseboards, moldings, partitions and picture frames.
2. Spot clean walls, counters, glass doors and electric switch plates.
3. Vacuum carpeted floor surfaces.
4. Spot clean all carpet stains as needed.
5. Spot clean and polish all bright metal surfaces.
6. Remove gum, tar and other foreign substances from floor surfaces.
7. Wash public telephones with disinfectant cleaner.
8. Spot clean all furniture.
8. Spot clean all interior doors, and inside window glass.
9. Remove cobwebs from ceilings, wall corners, service counter areas as needed.
10. All windows and staircase railing cleaned as needed.
11. Empty all trash receptacles.

Catering Kitchen (As Needed)

1. Sweep or dust mop and wet mop floor surfaces.
2. Remove gum, tar and other foreign substances from floor surfaces.
3. Clean and disinfect countertops and sinks.
4. Spot clean walls and cabinets.
5. Spot clean and polish bright metal surfaces.



6. Spot clean all appliances; including stove, and oven.
7. Empty all trash receptacles.

Janitorial Rooms, Storage Rooms *Weekly*

1. All wet mops (when used) for each area shall be laundered and mechanically dried.
2. All dust cloths, sweeping tool covers and dust mops shall be removed and replaced with clean cloths, covers and mop heads.
3. Shelves in custodial closets shall be kept clean and in order. Sinks shall be kept clean at all times.
4. Equipment shall be cleaned and stored properly after each usage.
5. All items in custodial Rooms shall be removed so that all surfaces such as walls, floors, shelves, door, metal baseboards, etc., (whether hidden by items or not) shall be dusted and/or dry mopped, then washed, with a detergent disinfectant.
6. Buff all resilient tile floor surfaces (Monthly)

Fitness Center and Group Exercise Studios

1. All cleared desks (free of papers), cabinets and other furniture shall be dusted and polished with a treated cloth (including telephones and computer monitors). Computer keyboards shall not be cleaned. Extreme care shall be taken to prevent liquid from entering computer equipment.
2. Dust and dry wipe all fitness equipment and machines.
3. Sweep and mop flooring, within manufacturers specifications.
4. Using extreme care to not damage flooring, remove all gum, tar and other foreign substances and stains from floor.
5. Dust and remove cobwebs from ceiling, wall corners and TV's.
6. Dust and wet wipe all window sills within reach.
7. Empty trash receptacles.

8. Clean and sanitize water cooler daily.

Gymnasium and Elevated Track

1. Spot clean doors, windows and window sills.
2. Dry mop or sweep flooring.
3. Using extreme care to not damage flooring, remove all gum, tar and other foreign substances and stains from floor.
4. Wet mop, spot clean flooring only within floor manufacturers specifications.
5. Empty all trash receptacles.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Shift Schedule Change for Police Dispatchers

MEETING DATE: January 25, 2016

ITEM NUMBER: #8

MEETING/AGENDA:


ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig, Chief of Police  
Ann Shade, Director of Administration  
and Human Resources

BOARD LIAISON: Joseph P. Walsh, Chairman  
Board of Supervisors



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BACKGROUND:

The Police Department is proposing a change in the work schedule for the civilian dispatchers to better coordinate their schedule with the Patrols. The new schedule will provide for a combination of 12 and 8 hour shifts in a work week totaling 40 hours. In addition the workweek for Dispatcher will change from a 7 day period of Friday through Thursday to a seven day period of Saturday through Friday. The payday would remain every other Thursday as is with all other employees. A copy of the proposed schedule is attached. In addition to coordinating the shifts with the Police Patrol shifts, this new shifts will provide a regular schedule of weekend days off for the Dispatchers.

Township's Labor Counsel was requested to review the proposed change to dispatcher's workweek, and does not view the change as problematic. They opined that the FLSA's regulations allow employers to establish different workweeks for different employees or groups of employees. The beginning of the workweek may be changed if the change is intended to be permanent, and is not designed to evade the overtime requirements of the FLSA. Therefore, so long as the Township intends to continue the new workweek for dispatchers indefinitely, and the workweek is not manipulated on an ad hoc basis to intentionally avoid overtime, they did not see a problem with its implementation.

Implementing the new schedule will require changes to provisions of the Employee Handbook, Section 5, Pay Practices, to revise the definitions of Pay Periods, Pay Days and Time Sheets and to Section 6, Holidays to revise the Dispatcher option for taking time off on holidays. A copy of the proposed language changes are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The change in the shift schedule will not incur any additional overtime costs.

RECOMMENDATION:

Authorized the change in the shift schedule for Police Dispatchers to a combination of 12 and 8 hour shifts in a work week totaling 40 hours, approve the change in the workweek for Police Dispatchers to a seven day period of Saturday through Friday and approve amendments to Section 5, Pay Practices, in the Employee Handbook for the definitions of Pay Periods, Pay Days and Time Sheets and to Section 6, Holidays to revise the Dispatcher option for taking time off on holidays.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township to approve the change in the schedule for Police Dispatchers to a combination of 12 and 8 hour shifts in a work week totaling 40 hours, approve the change in the workweek for Police Dispatchers to a seven day period of Saturday through Friday and approve amendments to the Employee Handbook, Section 5, Pay Practices, to revise the definitions of Pay Periods, Pay Days and Time Sheets and to Section 6, Holidays to revise the Dispatcher option for taking time off on holidays.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Sample Schedule – The schedule is a revolving four week schedule based on a Saturday to Friday work week / pay period. The dispatchers are staggered on the schedule to allow a 24 hour operation.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
Off	Off	7am-7pm 12 Hrs.	7am-3pm 8 Hrs.	7am-3pm 8 Hrs.	Off	7am-7pm 12 Hrs.	Week 1 – 40 Hrs.
Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
7am-7pm 12 Hrs.	7am-7pm 12 Hrs.	Off	3pm-11pm 8 Hrs.	3pm-11pm 8 Hrs.	Off	Off	Week 2 – 40 Hrs.
Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
Off	Off	7pm-7am 12 Hrs.	11pm-7am 8 Hrs.	Off	11pm-7am 8 Hrs.	7pm-7am 12 Hrs.	Week 3 – 40 Hrs.
Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
7pm-7am 12 Hrs.	7pm-7am 12 Hrs.	Off	Off	11pm-7am 8 Hrs.	11pm-7am 8 Hrs.	Off	Week 4 – 40 Hrs.



## Employee Handbook - Section 5

### Pay Practices

Date Approved: October 9, 2001

Revised: January 4, 2016

## **PAY DEFINITIONS**

### **Purpose**

To provide a clear definition of Township pay practices.

### **Definitions**

- a. **PAY PERIODS** – Pay periods begin on a Friday (Saturday for police dispatchers) and continue for 14 consecutive days, ending on a Thursday (Friday for police dispatchers).
- b. **PAY DAYS** – You are paid on a bi-weekly basis, every other Thursday, for the previous pay period. You will be paid seven consecutive days after the pay period (six consecutive days for police dispatchers).
- c. **TIME SHEETS** – You are responsible for submitting completed time sheets to your supervisor by Thursday afternoon (Friday afternoon for police dispatchers) of the corresponding pay period. If there is a holiday that interferes with the normal ~~Thursday~~ payroll deadline, you will be notified of an alternate day for submissions.
- d. **PAYCHECKS** – Paychecks are available on the designated payday (usually every other Thursday). For your convenience, you may have your paycheck directly deposited to your banking account and you can designate a maximum of three (3) different direct deposit allocations. Initiate, change, or cancel direct deposits via a request to the Payroll and Benefits Associate.
- e. **PAYROLL DEDUCTIONS** – There are two (2) types of deductions: those required by law (e.g. federal income tax via W-4 form) and those authorized by you (e.g. contributions to your 457[g] plan via plan form). Forms for changing deductions are available from the Payroll and Benefits Associate.



## Employee Handbook - Section 6

### Benefits

Date Approved: October 9, 2001

Revised: January 22, 2016

## HOLIDAYS

### **Purpose**

The Township grants designated holidays to regular full-time and regular part-time employees.

### **Guidelines**

Each year the Board of Supervisors approves a schedule of Township designated holidays, and a Resolution is distributed to all employees. See your Department Head or Human Resources Coordinator for a current listing.

a. Township recognized holidays are:

New Year's Day (January 1 <sup>st</sup> )	Labor Day
Day before or Day after New Year's Day +	Columbus Day
President's Day	General Election Day
Good Friday (Except Police Dispatchers)	Thanksgiving Day
Easter (Police Dispatchers Only)	Day after Thanksgiving
Primary Election Day +	Christmas Day (December 25 <sup>th</sup> )
Memorial Day	Day before or day after Christmas +
Independence Day (July 4 <sup>th</sup> )	

+ - Optional at the discretion of the Board of Supervisors

- b. Police Dispatchers will either receive off on the designated holiday, receive an alternate holiday, or be compensated at the holiday rate. A dispatcher scheduled off on a holiday will receive the alternate holiday as an eight (8) hour shift. may schedule an alternate date as their holiday to accommodate their rotating work schedules. This is at the discretion of the Chief of Police. Dispatchers will either receive off the recognized holiday or the alternate holiday and be compensated at the holiday rate for working on the holiday.
- c. If you work a regular, part-time weekly schedule (e.g., 20 hours/week), and a holiday falls on one of the days you would normally work, you will be paid for the holiday. If you work a flexible, part-time weekly schedule (hours vary from week to week), holiday pay will be prorated based upon the average number of hours worked per week in the previous year.



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Purchase Capital Equipment - Police Vehicles

MEETING DATE: January 25, 2016

ITEM NUMBER: #9

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig  
Chief of Police

BOARD LIAISON: Joseph P. Walsh, Chairman

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BACKGROUND:

In 2016 the Police Department is scheduled to replace three patrol vehicles. At this time, the Police Department is proposing to replace two of these vehicles and purchase a 2015 Dodge Charger and a 2016 Chevrolet Tahoe as approved in the 2016 Final Budget.

The 2016 Chevrolet Tahoe will replace a 2011 Ford Expedition. The Expedition currently has in excess of 92,000 miles. Attached is a quote dated January 6, 2016 from Whitmoyer Auto Group, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 013-111), to provide the requested equipment at a total cost of \$37,900.00. The price quote per the cooperative purchase contract is over 19% off the manufacturer's suggested retail price of \$46,849.00 and represent a savings of \$8,949.00. The equipment meets the specifications prepared by the Police Department.

The 2015 Dodge Charger will replace a 2009 Ford Police Interceptor sedan. The Police Interceptor currently has in excess of 110,000 miles. Attached is a quote dated January 6, 2016 from New Holland Auto Group, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 013-034), to provide the requested equipment at a total cost of \$24,300.00. The price quote per the cooperative purchase contract is over 33% off the manufacturer's suggested retail price of \$36,405.00 and represent a savings of \$12,105.00. Additional savings were realized on this purchase since this vehicle is a 2015 leftover model. The equipment meets the specifications prepared by the Police Department.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Cooperative purchasing programs use the purchasing power of local entities, to obtain more competitive pricing and choice than individual municipalities might be able to obtain on their own. The Township also saves on the expense of preparation of bid specifications, notice and advertising.

BUDGET IMPACT:

A total of \$115,000.00 was included in the 2016 Approved Final Budget-Police Department Capital Replacement for the purchase of police vehicles and emergency lighting.



RECOMMENDATION:

It is recommended the Board of Supervisors approves award of the contract for the referenced purchase per the 2016 Approved Final Budget.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby award the contract for the purchase of a 2016 Chevrolet Tahoe from Whitmoyer Auto Group, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 013-111), at a total cost of \$37,900.00 per their quote dated January 6, 2016; and,

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that we hereby award the contract for the purchase of a 2015 Dodge Charger from New Holland Auto Group, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 013-034), at a total cost of \$24,300.00 per their quote dated January 6, 2016.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**Prepared For:**

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**2016 Chevrolet Tahoe**  
CK15706 4WD 4dr Commercial



Photo may not represent exact vehicle or selected equipment.



*The Friendliest Dealership in Lancaster County.*



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Pennsylvania Department of General Services

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### ***STANDARD EQUIPMENT***

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#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

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##### *ENTERTAINMENT*

- Audio system, AM/FM stereo with CD player and auxiliary input jack includes 2 USB ports and 1 SD card reader
- Audio system feature, single-slot CD/MP3 player
- Audio system feature, 6-speaker system
- SiriusXM radio delete
- Bluetooth for phone personal cell phone connectivity to vehicle audio system (Deleted when (UE0) OnStar delete is ordered.)

##### *EXTERIOR*

- Wheels, 17" x 8" painted steel (Standard unless (NHT) Max Trailering Package is selected. Must order (PZX) 18" aluminum wheels with (NHT) Max Trailering Package.)
- Tires, P265/70R17 all-terrain, blackwall (Standard unless (NHT) Max Trailering Package is ordered.)
- Tire, spare P265/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Fascia, front body-color
- Fascia, rear color-keyed
- Assist steps, Black
- Daytime Running Lamps, with automatic exterior lamp control
- Mirrors, outside heated power-adjustable, manual-folding and color keyed (With (9C1) Police Vehicle and (5W4) Special Service Vehicle includes body-color and driver spotter mirror.)
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Liftgate, rear manual

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 399.0, Data updated 8/11/2015  
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Customer File:



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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### STANDARD EQUIPMENT

#### STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### INTERIOR

- Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.)
- OnStar with 4G LTE provides a built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds (Only on vehicles built after 10/5/14. Included and only available with (UE1) OnStar. Visit [www.onstar.com](http://www.onstar.com) for vehicle availability, details and system limitations. Services and connectivity may vary by model and conditions. 4G LTE service available in select markets. 4G LTE performance based on industry averages and vehicle systems design. Some services require data plan.)
- Seat trim, cloth
- Seats, second row 60/40 split-folding bench, manual
- Seat, third row manual 60/40 split-folding bench, fold flat
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel
- Steering wheel, urethane
- Steering wheel controls, mounted cruise
- Display, driver instrument information enhanced, one color
- Door locks, power programmable with lockout protection (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on Driver door.)
- Remote Keyless Entry, extended-range (Not included when (PCK) Luxury Package is ordered.)
- Windows, power, all express down, front express up ((9C1) Police Vehicle and (5W4) Special Service Vehicle include lockout features)
- Cruise control, electronic with set and resume speed
- Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, includes dual-zone automatic, front and rear air conditioning electronic controls)
- Defogger, rear-window electric

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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 Customer File:



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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### **STANDARD EQUIPMENT**

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#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

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- Power outlet, 110-volt
- Power outlets, 5 auxiliary, 12-volt includes outlets in the instrument panel, console, back of console, 1 in 3rd row and 1 in cargo area (when bench seat is ordered, the outlet on the back of the console is lost) (Included and only available with (AZ3) 40/20/40 split-bench front seats. Not included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)
- Mirror, inside rearview manual day/night
- Conversation mirror
- Assist handles, all seats (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, front passenger assist handle is removed when (7X7) Spot lamps are ordered.)
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, interior lighting includes dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Cargo management system
- Cargo net (Deleted when (ATD) third row passenger seat delete is ordered.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### STANDARD EQUIPMENT

#### STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### MECHANICAL

- Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)
- Suspension Package, Premium Smooth Ride
- E85 FlexFuel capable
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)
- Differential, heavy-duty locking rear
- 4-wheel drive
- Air cleaner, high-capacity
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes heavy-duty oil-to-coolant integral to driver-side of radiator.)
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 720 cold cranking amps with 80 amp hour rating
- Alternator, 150 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, Black, front, frame-mounted (Required on 4WD models and all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. Not required on (5W4) Special Service Vehicle, but is available.)
- GVWR, 7300 lbs. (3311 kg)
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power

##### PROCESSING-OTHER

- 2015 Interim Processing Code (Required on all interim models produced starting in October 2014.)

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 Customer File:



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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### **STANDARD EQUIPMENT**

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#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

---

##### *SAFETY*

- Theft deterrent, electrical, unauthorized entry
- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- StabiliTrak, stability control system with brake assist, includes traction control
- Air bags, frontal and side-impact for driver and front passenger and head curtain side-impact for all rows in outboard seating positions Note: Head curtain side-impact included for third row seating positions, even though seat has been deleted. (Included and only available with (AZ3) 40/20/40 split-bench front seat. With (9C1) Police Vehicle or (5W4) Special Service Vehicle requires (AZ3) 40/20/40 split-bench front seat and (9U3) SEO front center seat (20% seat) delete. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Automatic Occupant Sensing System sensor indicator inflatable restraint, front passenger/child presence detector
- OnStar Directions and Connections plan for 6 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance and Turn-by-Turn Navigation (Visit [www.onstar.com](http://www.onstar.com) for vehicle availability, details and system limitations. Services may vary by model and conditions.)
- Rear Park Assist with audible warning
- Rear Vision Camera
- Safety belts, 3-point, driver and right-front passenger
- LATCH system (Lower Anchors and Top tethers for Children), for child safety seats; lower anchors and top tethers located in all second row seating positions, top tethers located in third row seating positions
- Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center (does not apply to spare tire)
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED MODEL - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
CK15706	2016 Chevrolet Tahoe 4WD 4dr Commercial	\$49,300.00

#### SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: Black
-	Exterior 2: No color has been selected.

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
<b>REQUIRED OPTION</b>		
AVF	2016 INTERIM PROCESSING CODE (Required on all interim models produced starting in October 2014.)	\$0.00
<b>SUSPENSION PKG</b>		
Z56	SUSPENSION, HEAVY-DUTY, POLICE-RATED front, independent torsion bar, and stabilizer bar and rear, multi-link with coil springs (Included and only available with (9C1) Police Vehicle only)	INC
<b>EMISSIONS</b>		
NE1	EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS	\$0.00
<b>ENGINE</b>		
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)	\$0.00

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
<b>TRANSMISSION</b>		
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)	\$0.00
<b>AXLE</b>		
GU4	REAR AXLE, 3.08 RATIO (STD) (Not available with (NHT) Max Trailering Package.)	\$0.00
<b>PREFERRED EQUIPMENT GROUP</b>		
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment *CREDIT*	\$0.00
<b>WHEEL TYPE</b>		
RAP	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) STEEL, POLICE, BLACK (Included and only available with (9C1) Police Vehicle)	INC
<b>TIRES</b>		
QAR	TIRES, P265/60R17 ALL-SEASON, POLICE, V-RATED (Included and only available with (9C1) Police Vehicle)	INC
<b>SPARE TIRE</b>		
ZAK	TIRE, SPARE, P265/60R17 ALL-SEASON, POLICE, V-RATED (Included and only available with (9C1) Police Vehicle)	INC
<b>PAINT SCHEME</b>		
ZY1	PAINT SCHEME, SOLID APPLICATION	\$0.00
<b>PAINT</b>		
GAZ	SUMMIT WHITE	\$0.00
<b>SEAT TYPE</b>		
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.) (STD)	\$0.00
<b>SEAT TRIM</b>		

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
SEAT TRIM		
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
RADIO		
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes 2 USB ports and 1 SD card reader (STD)	\$0.00
ADDITIONAL EQUIPMENT		
9C1	IDENTIFIER FOR POLICE PATROL VEHICLE (Must be specified.) *CREDIT*	-\$4,635.00
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	INC
NZZ	FRONT UNDERBODY SHIELD (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC
K4B	BATTERY, AUXILIARY, 730 CCA	INC
—	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
—	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
—	POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle only)	INC
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
UT7	GROUND STUDS, AUXILIARY, REAR COMPARTMENT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$88.00
C5Y	GVWR, 7100 LBS. (3221 KG) (4WD models only. Included and only available with (9C1) Police Vehicle.)	INC

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ADDITIONAL EQUIPMENT		
RM7	WHEEL, 17" X 8" (43.2 CM X 20.3 CM) FULL-SIZE, STEEL SPARE includes P265/60R17 V-rated tire (Included and only available with (9C1) Police Vehicle)	INC
—	LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CONTROL DELETE deletes standard Daytime Running Lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$10.00
7X6	SPOTLAMP, LEFT-HAND (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with (7X7) left and right-hand spotlamps.)	\$490.00
AKO	GLASS, DEEP-TINTED (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
AKX	WINDSHIELD, SOLAR ABSORBING, SHADED UPPER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
AKK	WINDSHIELD STYLE, ACOUSTIC LAMINATED GLASS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
—	EXTERIOR ORNAMENTATION DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
VK3	LICENSE PLATE FRONT MOUNTING PACKAGE (Included on orders with ship-to-states that require a front license plate.)	\$0.00
—	DOOR HANDLES, BODY-COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ADDITIONAL EQUIPMENT		
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER (Requires (AZ3) 40/20/40 split-bench front seat. Not available with (H2G) Jet Black vinyl seats)	\$0.00
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle) (Deletes rear storage compartment.) *CREDIT*	INC
—	INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
6N6	DOOR LOCKS AND HANDLES, INSIDE REAR DOORS INOPERATIVE (doors can only be opened from outside) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$59.00
AMF	REMOTE KEYLESS ENTRY PACKAGE includes 6 additional transmitters NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$75.00
—	KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
5HP	KEY, 6 ADDITIONAL KEYS NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense	\$40.00
6N5	SWITCHES, REAR WINDOW INOPERATIVE (rear windows can only operate from driver's position) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$57.00
—	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
—	POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ADDITIONAL EQUIPMENT		
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$170.00
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING POSITIONS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
SPECIAL EQUIPMENT OPTIONS		
9U3	SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRIM Power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40-20-40 split bench seat with the 20% section removed. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)	\$0.00
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly	INC
<b>OPTIONS TOTAL</b>		<b>-\$3,646.00</b>

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**2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706*****PRICING SUMMARY*****PRICING SUMMARY - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

	<b><u>MSRP</u></b>
Base Price	\$49,300.00
Total Options:	-\$3,646.00
Vehicle Subtotal	\$45,654.00
Advert/Adjustments	\$0.00
Destination Charge	\$1,195.00
<b>GRAND TOTAL</b>	<b>\$46,849.00</b>

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## 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### QUOTE WORKSHEET

#### QUOTE WORKSHEET - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

MSRP	\$49,300.00
Destination Charge	\$1,195.00
Optional Equipment	(\$3,646.00)
Dealer Advertising	\$0.00
PRE-TAX ADJUSTMENTS:	
Discount as per COSTARS 13-111	(\$8,949.00)
Total Pre-Tax Adjustments	(\$8,949.00)
Taxable Price	\$37,900.00
 TOTAL	 \$37,900.00

Customer Signature / Date


 Dealer Signature / Date

01/06/16

Your total cost to order after all discounts and concessions is \$37,900. If you have any questions regarding this quotation please give us a call. Price shown includes all new vehicle prep, initial PA state inspection, title, and registration fees. Vehicle will be filled with fuel, washed, and delivered to your location.

\*\*\*WE ARE CURRENTLY AWAITING CONFIRMATION FROM GENERAL MOTORS REGARDING LEAD TIMES ON ALL NEW CHEVROLET TAHOE ORDERS\*\*\*

Thank you for your time and the opportunity to earn your business!



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## Leftover Special Unit

### 2015 Dodge Charger Police



### New Holland Auto Group





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**Prepared By:**

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 Toll Free: ext. 223

**SELECTED EQUIPMENT****2015 Dodge Charger****4dr AWD Sedan Police (LDEE48)****MSRP**

LDEE48	Base Vehicle Price (LDEE48)	STD	35,800.00
<b>Packages</b>			
29A	Quick Order Package 29A Goodyear Brand Tires	OPT	N/C
<b>Powertrain</b>			
EZH	Engine: 5.7L V8 HEMI MDS VVT	STD	N/C
DGJ	Transmission: 5-Speed Automatic (W5A580)	STD	N/C
<b>Wheels &amp; Tires</b>			
TWW	Tires: P225/60R18 BSW Performance	STD	N/C
WEG	Wheels: 18" x 7.5" Steel	STD	N/C
<b>Seats &amp; Seat Trim</b>			
X5	Heavy Duty Cloth Bucket Seats w/Vinyl Rear	OPT	120.00
<b>Other Options</b>			
APA	Monotone Paint Application	STD	N/C
RA2	Radio: Uconnect 5.0	STD	N/C
LNF	Black Left Spot Lamp	OPT	210.00
XFX	Equipment Mounting Bracket	OPT	N/C
<b>Fleet Options</b>			
CW6	Deactivate Rear Doors/Windows	OPT	75.00
GXF	Entire Fleet Alike Key (FREQ 1)	OPT	

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary.

Not all buyers or lessees will qualify for the lowest APR or Lease payment and may vary according to creditworthiness. Contact dealer to see if you qualify, to determine your actual price, APR, and monthly payment. Dealer participation may affect savings; residency and other mileage restrictions may apply. The estimates may not include the cost of transportation and handling charges, taxes, title/documentary fees, registration, tags, dealer prep, labor and installation charges, insurance, optional equipment and accessories, certificate of compliance or non-compliance fees, or finance charges. Lease estimates may not include any additional amount due at delivery, first payment or security deposit. Reference DX05103287 7/8/2015

## SELECTED EQUIPMENT Continued

			<b>MSRP</b>
			140.00
GUK	Power Heated Mirrors w/Man F/Away Body Color Exterior Mirrors; Exterior Mirrors w/Heating Element	OPT	60.00
	<b>Interior Colors For : Primary w/Police AWD</b>		
X9	Black	OPT	N/C
	<b>Primary Colors For : Primary w/Police AWD</b>		
PX8	Pitch Black	OPT	N/C
	<b>Accessories and Aftermarket Options</b>		
NHA	New Holland Auto Advantage FREE - Completely Detailed Vehicle FREE - Delivery to Your Location FREE - Full Tank of Fuel FREE - Municipal Tags		\$0.00
<b>Vehicle Subtotal</b>			<b>\$36,405.00</b>
<b>Destination</b>			<b>\$995.00</b>
<b>Vehicle Subtotal (including Destination)</b>			<b>\$37,400.00</b>

SPECIAL PRICING w/  
COSTARS Pricing Next Page

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary.  
Not all buyers or lessees will qualify for the lowest APR or Lease payment and may vary according to creditworthiness. Contact dealer to see if you qualify, to determine your actual price, APR, and monthly payment. Dealer participation may affect savings; residency and other mileage restrictions may apply. The estimates may not include the cost of transportation and handling charges, taxes, title/documentary fees, registration, tags, dealer prep, labor and installation charges, insurance, optional equipment and accessories, certificate of compliance or non-compliance fees, or finance charges. Lease estimates may not include any additional amount due at delivery, first payment or security deposit. Reference DX05103287 7/8/2015

**Prepared For:**

Jeff Sarnocinski  
Montgomery Township Police  
Department  
1001 Stump Rd.  
Montgomeryville, Pennsylvania, 18936  
Phone: 215-362-2301

**Prepared By:**

Jordan DiClemente  
New Holland Auto Group  
508 West Main Street  
New Holland, Pennsylvania, 17557  
Phone: 717-354-4910  
Toll Free: ext. 223

**PRICE SHEET****2015 Dodge Charger****4dr AWD Sedan Police (LDEE48)**

	<b>MSRP</b>
<b>Vehicle Price (excluding option discounts)</b>	<b>\$36,405.00</b>
<b>Vehicle Subtotal</b>	<b>\$36,405.00</b>
Option Credits	0.00
COSTARS #13-034 - Police Vehicle Discount	(13,100.00)
Other (Discount)Margin	0.00
Incentives	0.00
<b>Total Other Items</b>	<b>(13,100.00)</b>
Net Selling Price	\$23,305.00
Destination	995.00
<b>Total Quote</b>	<b>\$24,300.00</b>

**TOTAL****\$24,300.00**

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**Customer Signature**

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**Date**

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Effective Date: 7/8/2015  
Date Printed: January 06, 2016

Page 4  
QuoteID: 1616-1

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Purchase Capital Equipment – Public Works Mowers & Plow

MEETING DATE: January 25, 2016

ITEM NUMBER: #10

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Kevin A. Costello  
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman



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BACKGROUND:

The Second Class Code requires that annual purchases of like goods \$19,500.00 or more require formal bidding in accordance with the procedures in the Second Class Township Code including approval by the Board of Supervisors at a public meeting. Purchases from the Pennsylvania State Cooperative Purchasing Co-Stars Program or other approved Cooperative Purchase Programs may be substituted for the formal bidding subject to approval by the Board of Supervisors.

The Public Works Department is proposing the purchase of the following equipment as provided for in the 2016 Approved Final Budget:

- (1) 11' Everest Snow Plow with all the associated hardware to be provided by SMF, Inc. under Co-Stars Contract # 025-063 at a total cost of \$10,988.60 compared to the list price of \$11,617.14. This represents a cost savings of \$628.54 or 5%.
- (1) 2016 F3990 4WD Kubota Tractor with mower and snow attachments to be provided by C.H. Waltz Sons, Inc. under the Co-Stars Contract # 4400011361 at a total cost of \$30,601.71 compared to the list price of \$40,877.00. This represents a cost savings of \$13,530.29 or 33.1%.
- (1) 2016 Kubota ZTR Mower to be provided by C.H. Waltz Sons, Inc. under Co-Stars Contract # 4400011361 at a cost of \$12,524.85 compared to the list price of \$16,543.00. This represents a cost savings of \$4,483.15 or 30%.

The above equipment meets the specifications prepared by the Public Works Department and all three quotes are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None



BUDGET IMPACT:

All three items have been provided for under the 2016 Approved Capital Replacement Budget.

RECOMMENDATION:

Approve the award of the contracts for the above referenced purchases per the 2016 Approved Final Budget.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the contracts for the purchase of the following equipment:

1. Award of the contract for the purchase of an 11' Everest Plow to SMF, Inc., authorized vendor under the Co-Stars Purchasing Contract #025-063, at a cost of \$10,988.60.
2. Award of the contract for the purchase of a 2016 F3990 4WD Kubota Tractor to C.H. Waltz Sons, Inc., authorized vendor under the Co-Stars Purchasing Contract #4400011361, at a cost of \$30,601.71.
3. Award of the contract for the purchase of a 2016 Kubota ZTR Mower to C.H. Waltz Sons, Inc., authorized vendor under the Co-Stars Purchasing Contract #4400011361, at a cost of \$12,524.85.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



## State Contract Quote Contract # 4400011361

To Montgomery Township  
Attn:

1/5/2016

From C.H. Waltz Sons Inc.  
6570 State Route 973 East  
Cogan Station PA 17728  
570-435-2921

*Pipersville Garden Center Inc.*

Route 413, Pipersville, PA 18947

**215-766-0414**

WWW.PIPERSVILLETRACTOR.COM

Quan	Description	List Price Each	List Price Total
1	F3990 Kubota 39HP 4WD tractor		\$23,470.00
1	RCK72P-F39 60" side discharge mower		\$4,385.00
1	F5206 hard cab		\$4,980.00
1	F5212A male quick attach		\$294.00
1	F5277 Performance baffle		\$79.00
1	F5216 remote hyd kit		\$170.00
1	BX8064A weight brkt		\$103.00
4	BL8062 front weight bolt kit	\$6.00	\$24.00
1	F5220B 51" snowblower		\$3,617.00
1	F5283 hyd valve		\$440.00
4	BL806 suitcase weight	\$71.00	\$284.00
1	B2516A elec chute deflector		\$597.00
1	B2765A 60" front blade		\$1,647.00
1	F5311 cab heater		\$465.00
1	F5312 Rear work light		\$132.00
1	F5313 strobe light		\$135.00
1	F5314 rear view mirror		\$55.00

Equipment Price Total	\$40,877.00
Less State contract discount 33.1%	\$13,530.29
Freight	\$500.00
Delivery	\$150.00
Training	\$85.00
Set Up	\$2,520.00
Subtotal	\$30,601.71
Tax	\$0.00

Balance Due	\$30,601.71
-------------	-------------

2

**Pipersville Garden Center, Inc**

6940 Old Easton Road

P.O. Box 209

Pipersville, PA 18947

Phone: (215) 766-0414 Fax: (215) 766-3978

**Sales Order Quote****12158**

Thank you, we appreciate your business! We are pleased to provide you with this quote. All quotes are valid for 10 days or the end of manufacturer's promotion, whichever comes first.

<b>Bill To:</b>				<b>Ship To:</b>			
MONTGOMERY TOWNSHIP ACCOUNTS PAYABLE 1001 STUMP ROAD MONTGOMERYVILLE, PA 18936							
<b>Contact</b>	<b>Customer Tax Number</b>	<b>Phone</b>	<b>Alt Phone</b>	<b>PO Number</b>	<b>Transaction</b>		
GREG	GOVERNMENT	(215) 855-0510			Estimate		
<b>Counter Person</b>	<b>Sales Person</b>	<b>Estimate Date</b>	<b>Reference</b>	<b>Department</b>			
JR	JR	01/06/16	12158	Counter Sales			

Labor	Line	Mechanic	Description	Rate	Time	Amount
E1		JH	Labor Rate Per Hour - SET UP	\$105.00	003:00	\$315.00
			CHARGES			

Model	Line	Description	Ordered	B/O d	Shipped	Unit	Net	Amount
ZD1211L-72	KUBW	KUBOTA DIESEL 2TR 24.8HP 72"	1		1		\$16,543.00	\$16,543.00

Description	Line	Reference	Quantity	Net Each	Amount
REBATE	KUBW	STATE CONTRACT DISCOUNT	-1	\$4,483.15	(\$4,483.15)
FREIGHT - INBOUND		FREIGHT CHARGE	1	\$150.00	\$150.00

NOTE

STATE CONTRACT # 4400011361

TO BE MADE OUT TO: C.H WALTZ SONS, INC 6570 STATE RTE 973E COGAN STATION,  
PA 17728

Invoice Total \$12,524.85

Sales Tax \$0.00

Grand Total \$12,524.85

Quotes are not transferable. If we can be of further service, please give us a call.

Notes

Customer acknowledges receipt thereof:





***We Build Solutions***

*Custom Metal Fabrication  
Field Maintenance and Installation  
Truck Bodies and Equipment  
Aerial and Utility Equipment  
Painting, Repairs and Service*

**1226 Little Gap Road  
Palmerton, PA 18071  
[www.smftruck.com](http://www.smftruck.com) / [smftrk@aol.com](mailto:smftrk@aol.com)  
Sales - Estimating - Office  
Phone: 610-824-7000  
Fax: 610-824-7100**

January 6, 2016

To Kevin  
Montgomery TWP  
267-446-1082

Costars  
Contract # 025-063  
Vender # 302884

Thank you for giving us the opportunity to quote your part needs. We have put together this quote for you of the parts you requested. This does not include freight to your location. If you have any questions or concerns please let me know. This is for the Everest plow setup.

- 1) 4U1969 RHS132TML36SH plow assembly.  
4A0750 RHS132TML36S Moldboard  
4A4603 Pushframe TM Rev. STD  
4S4353 Level lift kit  
4S0361 Tension Spring Assembly  
4S2450 Rubber flap kit R132  
9BO816 Plow guide marker, flexible 36" stalk  
4S2449 Oscillator bar 21" centers  
0080-3-84 18" pneumatic caster assembly  
4S4516 caster mount bracket RH  
4S4517 caster mount bracket LH  
4S4263 rubber blade kit R132  
Paint blast, prime, & paint orange List price: \$11,617.14 each (plow only)

Total \$10,988.60 each (includes shipping to SMF)  
Shipment expected due in the month of March for customer pick-up.  
FOB Structural Metal Fabricators, Inc.

Price is valid for 30 days. Thereafter it is subject to change without notice. If you wish to proceed please issue a purchase order and sign & date below and fax back to 610-824-6948.

Authorization \_\_\_\_\_  
Purchase order # \_\_\_\_\_

Date \_\_\_\_\_

Thank you for choosing SMF for your part needs.  
Eric Bonser – SMF PARTS  
[ebonser@smftruck.com](mailto:ebonser@smftruck.com)  
Main – 610-824-7000  
Fax – 610-824-6948



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Advertise to Bid for the 2016 Curb & Sidewalk Project

MEETING DATE: January 25, 2016

ITEM NUMBER: *# 11*

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Kevin A. Costello  
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman



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BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the annual Curb & Sidewalk repair / replacement project.

Annually, the Township performs repairs / replacement of certain curbing and sidewalks throughout the Township in anticipation of the future resurfacing of the streets. Contractors are being solicited to submit competitive bids for the project. The bids are scheduled to be opened on Thursday, February 11, 2016 and will be considered for award at the Board of Supervisors meeting scheduled for Monday, February 22, 2016.

The bid specifications for the 2016 Curb & Sidewalk have been prepared by Gilmore and Associates and a copy of the bid notice and bid tab sheet with quantities and scope of work are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

The 2016 Budget adopted by the Board of Supervisors on December 14, 2015 proposed \$309,100.00 for Curb & Sidewalk repairs / replacement work in 2016.

RECOMMENDATION:

Authorize the Township Manager to advertise for these bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the 2016 Curb & Sidewalk repairs / replacement project. Said

bids are to be received on or before February 11, 2016 at 10:00 a.m. and will be opened at that time. Bids will be considered for award on February 22, 2016 during the regular Board of Supervisor's meeting after 8:00 p.m.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

January 13, 2016

**Request for Authorization to Advertise**

**Project Name:** 2016 Curb & Sidewalk Project – Contract #15-08007

**Project Description:**

The 2016 Curb & Sidewalk project involves the replacement of 410 linear feet of vertical/depressed concrete curb, 493 linear feet of concrete replacement for Belgian block curb, 2,440 square feet of concrete sidewalk, 5,926 square feet of ADA/PennDOT compliant curb ramps, 715 square feet of reinforced concrete sidewalk, 910 square feet of reinforced concrete driveway apron, and concrete testing.

**Project Location:**

The work to be completed under the 2016 Curb & Sidewalk project is located along various roads within the Estates at Windlestrae, Raven Hollow, and Montgomery Estates neighborhoods in Montgomery Township.

**Project Cost:**

Based on the scope of the project it is estimated that the total cost of construction for the 2016 Curb & Sidewalk project will be approximately \$310,308.90.

**Project Timeline:**

Upon approval of the Request for Authorization to Advertise, it is anticipated that the public bid opening for the 2016 Curb & Sidewalk Project will be held on February 11, 2016 and considered for award at the February 22, 2016 Board of Supervisors meeting.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901  
Phone: 215-345-4330 | Fax: 215-345-8606  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)

DOCUMENT 00 11 13

**ADVERTISEMENT FOR BIDS**

Sealed bids will be received by the **Montgomery Township** at their offices, at 1001 Stump Road, Montgomeryville, PA 18936, until **10:00 A.M.**, prevailing time on **February 11, 2016** at which time and place the bids shall be publicly opened and read aloud for:

**CONTRACT 2015-08007 – 2016 CURB AND SIDEWALK PROJECT**

This project involves the replacement of 410 linear feet of vertical/depressed concrete curb, 493 linear feet of concrete replacement for Belgian block curb, 2,440 square feet of concrete sidewalk, 5,926 square feet of ADA/PennDOT compliant curb ramps, 715 square feet of reinforced concrete sidewalk, 910 square feet of reinforced concrete driveway apron, and concrete testing along various roads throughout Montgomery Township.

Bidding Documents may be obtained at the office of **Gilmore and Associates, Inc., Consulting Engineers, 65 E. Butler Avenue, Suite 100, New Britain, PA, 18901**, for a cost of \$50.00 per paper set or \$35.00 per CD set, plus \$10.00 per set for postage and handling if mailing is requested. Checks should be made payable to Gilmore and Associates, Inc. Amounts paid for bidding documents are non-refundable. Bidding Documents may be examined at the Engineer's office, between the hours of 9:00 A.M. to 4:00 P.M., Monday through Friday.

Each bid shall be submitted in accordance with the Instructions to Bidders and must be accompanied by a Bid Bond or Certified Check for not less than ten percent (10%) of the Bid amount payable to the **Township of Montgomery** along with an Agreement of Surety certifying that the required Performance and Payment Bonds will be provided to the Bidder. Each bid must be enclosed in a securely sealed opaque envelope and endorsed: **"CONTRACT 2015-08007 – 2016 CURB AND SIDEWALK PROJECT"** with the name and address of the Bidder clearly marked on the envelope.

The successful Bidder shall be required to furnish proof of insurance and bonds for Performance, Payment, and Maintenance in such form as meets the approval of the Township of Montgomery and having as security thereon such Surety company or companies as are approved by the Township of Montgomery.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended, the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry and to applicable provisions of Act 127 Pennsylvania Public Works Employment Verification as amended.

No Bidder may withdraw his bid within sixty (60) days after the date set for the opening of the bids.

The Township of Montgomery reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informality in the bids.

By order of:

Owner: Montgomery Township

Dated: January 2016

END OF DOCUMENT





**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

**CLIENT:** Montgomery Township

**PROJECT NAME:** 2016 Curb & Sidewalk Project

**PROJECT NUMBER:** 2015-08007

**DATE:** January 13, 2016

ADDRESS		CURB	BELGIAN CURB	4-INCH ADA RAMP	4-INCH SIDEWALK	6-INCH SIDEWALK	6-INCH DRIVEWAY APRONS
		LF	LF	SF	SF	SF	SF
<b>Estates at Windlestrae</b>							
HCR	Davis Drive & Kenas	51	-	256.00	-	-	-
	At Entrance	-	-	-	32.00	-	-
HCR	Davis & Annabel West	8	-	256.00	-	-	-
131	Davis Drive	-	-	-	24.00	-	-
132	Davis Drive	-	-	-	-	68.00	102.00
HCR	Davis & Annabel East	8	-	256.00	-	-	-
128	Davis Drive	-	-	-	-	-	98.00
123	Davis Drive	-	-	-	16.00	-	98.00
121	Annabel	-	14	-	16.00	-	-
130	Annabel	-	-	-	20.00	-	-
119	Annabel	-	17	-	-	-	-
128	Annabel	-	17	-	-	-	-
124	Annabel	-	-	-	32.00	-	-
HCR	Annabel & Goodwin Lane	8	-	256.00	-	-	-
111	Annabel	-	-	-	80.00	80.00	-
107	Annabel	-	-	-	16.00	-	-
105	Annabel	-	17	-	-	-	-
100	Virginia on Annabel	-	-	-	32.00	-	-
101	Annabel	-	24	-	-	56.00	98.00
100	Annabel	-	14	-	16.00	21.00	-
HCR	Tracey Circle	8	-	256.00	-	-	-
105	Tracey Circle	-	-	-	-	60.00	-
103	Tracey Circle	-	-	-	16.00	-	-
HCR	Goodwin Lane	8	-	256.00	-	-	-
HCR	Usher Lane	8	-	256.00	-	-	-
105	Usher Lane	-	17	-	-	-	-
106	Usher Lane	-	17	-	-	-	-
114	Usher Lane	-	17	-	-	-	-
113	Usher Lane	-	17	-	-	-	-
HCR	Nevermore Circle	8	-	256.00	-	-	-
105	Nevermore Circle	-	-	-	20.00	-	-
103	Nevermore Circle	-	24	-	-	42.00	40.00
101	Nevermore Circle	-	20	-	-	-	-
HCR	Virginia Court	8	-	256.00	-	-	-
107	Virginia Court	-	17	-	-	-	-
105	Virginia Court	-	17	-	-	-	-
103	Virginia Court	-	17	-	-	-	-
<b>Raven Hollow</b>							
HCR	Kenas & Raven Hollow Drive	44	-	256.00	-	-	-
HCR	Raven Hollow Dr & Raven Hollow Dr	8	-	256.00	-	-	-
105	Raven Hollow Dr	16	-	-	-	-	-
106	Raven Hollow Dr	-	-	-	-	16.00	-
HCR	Raven Hollow Dr & Buckingham Ln	8	-	256.00	-	-	-
100	Buckingham Ln on Raven Hollow Dr	-	-	-	32.00	-	-
108	Raven Hollow Dr	-	20	-	16.00	-	-
113	Raven Hollow Dr	-	-	-	32.00	-	-

ADDRESS		CURB	BELGIAN CURB	4-INCH ADA RAMPS	4-INCH SIDEWALK	6-INCH SIDEWALK	6-INCH DRIVEWAY APRONS
		LF	LF	SF	SF	SF	SF
112	Raven Hollow Dr	-	-	-	16.00	-	-
HCR	Raven Hollow Dr & Poe Ct	8	-	256.00	-	-	-
125	Raven Hollow Dr & Poe Ct	-	20	-	-	-	-
118	Raven Hollow Dr & Poe Ct	-	20	-	-	-	-
HCR	Raven Hollow Dr & Pendulum Way	8	-	256.00	-	-	-
137	Raven Hollow Dr	-	-	-	32.00	-	-
141	Raven Hollow Dr	-	-	-	32.00	-	-
HCR	Raven Hollow Dr & Holl Ct	8	-	256.00	-	-	-
132	Raven Hollow Dr & Holl Ct	-	-	-	16.00	-	-
157	Raven Hollow Dr & Holl Ct	-	-	-	-	16.00	-
165	Raven Hollow Dr & Holl Ct	-	20	-	-	-	-
138	Raven Hollow Dr & Holl Ct	-	-	-	16.00	-	-
128	Raven Hollow Dr & Holl Ct	-	20	-	-	-	-
130	Raven Hollow Dr & Holl Ct	-	20	-	-	-	-
151	Raven Hollow Dr & Holl Ct	-	-	-	16.00	-	-
101	Holl Ct	-	-	-	200.00	-	-
105	Holl Ct	-	-	-	16.00	-	-
102	Holl Ct	-	-	-	-	20.00	-
101	Pendulum Way	-	-	-	16.00	-	-
103	Pendulum Way	-	-	-	16.00	-	-
102	Pendulum Way	-	-	-	-	-	75.00
101	Poe Ct	-	-	-	16.00	-	-
103	Poe Ct	-	-	-	96.00	-	-
105	Poe Ct	-	-	-	48.00	-	-
107	Poe Ct	-	-	-	48.00	-	-
109	Poe Ct	-	-	-	48.00	-	-
113	Poe Ct	-	-	-	48.00	-	-
118	Poe Ct	-	20	-	32.00	-	-
114	Poe Ct	-	-	-	32.00	-	-
112	Poe Ct	-	-	-	16.00	-	-
104	Poe Ct	-	-	-	16.00	-	-
102	Poe Ct	-	-	-	16.00	-	-
101	South Buckingham Lane	-	27	-	-	-	-
HCR	East Allen Cr & Buckingham Ln	8	-	256.00	-	-	-
109	Buckingham Ln	-	-	-	16.00	-	-
108	Buckingham Ln	-	20	-	-	-	30.00
106	Buckingham Ln	-	20	-	-	-	-
104	Buckingham Ln	-	20	-	-	-	-
107	East Allen Cr	-	-	-	16.00	-	-
100	East Allen Cr	-	-	-	48.00	-	-
<b>Montgomery Estates</b>							
106	Stevens Mill Road	10	-	-	16.00	64.00	64.00
103	Stevens Mill Road	-	-	-	16.00	-	-
102	Stevens Mill Road	-	-	-	32.00	-	-
100	Stevens Mill Road	-	-	-	32.00	-	-
HCR	Green Tree Tavern Rd & Steven Mill Rd	20	-	256.00	-	-	-
HCR	Green Tree Tavern Rd & Horsham Rd	40	-	256.00	-	-	-
232	Green Tree Tavern Rd	-	-	-	240.00	-	-
300	Green Tree Tavern Rd	-	-	-	16.00	-	-
HCR	Green Tree Tavern Rd & Green Tree Tavern Rd	16	-	550.00	-	-	-
104	Green Tree Tavern Rd	-	-	-	224.00	-	-
108	Green Tree Tavern Rd	-	-	-	80.00	-	-
111	Green Tree Tavern Rd	-	-	-	96.00	-	-
113	Green Tree Tavern Rd	-	-	-	32.00	-	-
	Channelhouse Rd on Green Tree Tavern Rd	-	-	-	32.00	-	-
HCR	Channelhouse Rd & Green Tree Tavern Rd	8	-	256.00	32.00	-	-
117	Green Tree Tavern Rd	-	-	-	120.00	60.00	75.00
119	Green Tree Tavern Rd	-	-	-	16.00	60.00	-

ADDRESS		CURB	BELGIAN CURB	4-INCH ADA RAMPS	4-INCH SIDEWALK	6-INCH SIDEWALK	6-INCH DRIVEWAY APRONS
		LF	LF	SF	SF	SF	SF
HCR	Green Tree Tavern & Wrights Cir	8	-	256.00	-	-	-
124	Green Tree Tavern Rd	-	-	-	16.00	-	-
101	Stevens Mill Road on Green Tree Tavern Rd	-	-	-	16.00	-	-
209	Green Tree Tavern Rd	-	-	-	16.00	-	-
212	Green Tree Tavern Rd	-	-	-	16.00	-	-
HCR	Green Tree Tavern Road & Potters Way	40	-	256.00	-	-	-
222	Green Tree Tavern Rd	-	-	-	16.00	16.00	-
224	Green Tree Tavern Rd	-	-	-	16.00	-	-
230	Green Tree Tavern Rd	-	-	-	-	-	-
220	Green Tree Tavern Rd	-	-	-	16.00	-	-
101	Potters Way	-	-	-	16.00	-	-
104	Potters Way	-	-	-	-	16.00	-
100	Potters Way	-	-	-	16.00	-	-
103	Wright's Cir	-	-	-	40.00	60.00	80.00
105	Channelhouse Road	8	-	-	-	60.00	60.00
104	Channelhouse Road	20	-	-	-	-	-
101	Channelhouse Road	-	-	-	-	-	90.00
105	Oval Lane	17	-	-	-	-	-
<b>TOTALS:</b>		<b>410</b>	<b>493</b>	<b>5,926.00</b>	<b>2,440.00</b>	<b>715.00</b>	<b>910.00</b>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Advertise to Bid for Annual Public Works Equipment Rental, Materials and Services

MEETING DATE: January 25, 2016

ITEM NUMBER: #12

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Kevin A. Costello  
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman



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BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the annual Equipment Rental, Materials and Services contracts for the Public Works Department.

Each year, the Public Works Department goes out to bid for materials and services that will be used for road projects and general operations. This year we will solicit bids for Asphalt, Crack Sealer, Stone Aggregate, Lawn Care Treatments and Equipment Rental with Operator. Bids are to be opened on February 11, 2016 and to be considered for award at the regular Board of Supervisor's meeting scheduled for Monday, February 22, 2016.

The specifications for the contracts for the Public Works Equipment Rental, Materials and Services and a copy of the bid notice and bid tab sheet with quantities are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

The Public Works materials, rentals and services are budgeted annually and some are reimbursed by the Liquid Fuels funds from the state.

RECOMMENDATION:

Authorize the Township Manager to advertise for these bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the annual Public Works Department Rentals, Materials and



Services including: Asphalt, Crack Sealer, Stone Aggregate, Lawn Care Treatments and Equipment Rental with Operator. Said bids are to be received on or before February 11, 2016 at 10:30 a.m. and will be opened at that time. Bids will be considered for award on the February 22, 2016 during the regular Board of Supervisor's Meeting after 8:00 p.m.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP**  
1001 Stump Road  
Montgomeryville, PA 18936  
215-393-6900, Fax: 215-855-6656

January 26, 2016

The Reporter

***Via Email: [legals@thereporteronline.com](mailto:legals@thereporteronline.com)***

307 Derstine Avenue  
Lansdale, PA 19446

ATTN: Legal Advertising - Acct. #881229

To Whom It May Concern:

Please publish the following legal advertisement in your issues of January 27<sup>th</sup> and January 30<sup>th</sup>, 2016, and send proof of publication to my attention at the above address. If you are unable to publish this ad on the requested dates, please notify this office immediately.

#### ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that sealed bid proposals for annual Public Works Department Rentals, Materials and Services: **ASPHALT/BITUMINOUS CONCRETE, CRACK SEALER, EQUIPMENT RENTAL WITH OPERATOR, STONE AGGREGATE AND LAWN CARE TREATMENTS** will be received by the Montgomery Township Board of Supervisors, 1001 Stump Road, Montgomeryville, PA 18936, until **10:30 a.m. on February 11, 2016**, and will be opened at that time. Award of the bids will be considered during the Board of Supervisors' meeting on February 22, 2016, after 8:00 p.m.

The **EQUIPMENT RENTAL WITH OPERATOR** contract with the awarded Contractor is subject to the provisions, duties, obligations, remedies, and penalties of the Pennsylvania Prevailing Wage Act, 43 P.S. Section 165-1 et. seq., which is incorporated herein by reference as if fully set forth herein. The general prevailing minimum wage rates as determined by the Secretary of Labor and Industry shall be paid for each craft or classification of all workmen needed to perform this Contract during the term hereof for the locality in which the Work is to be performed. This contract is also subject to the Public Works Employment Verification Act.

All bids will either be delivered by US mail to the above address or hand delivered to the Township Administration Building during regular business hours. Bids will not be accepted at the police station. Sets of bid documents may be obtained at the Township building during regular business hours. All proposals shall be submitted upon the forms furnished by the township. All bids shall be sealed and shall indicate clearly on the envelope the item being bid. Suppliers may bid on any or all items. The bid must be accompanied by a certified check or bid bond, in the amount of 10% of the contract, made payable to Montgomery Township. A performance guarantee in the amount of 50% or 100% (depending on bid submitted) of the bid proposal must be submitted by the successful

bidder within twenty days of the award of the contract. The Board of Supervisors reserves the right, which is understood and agreed upon by all bidders, to refuse any and all bids submitted, and also reserves the right to waive any informality in the bids received, but any contract will be to the lowest responsible bidder. No bidder may withdraw a bid within fifteen days after the actual date of opening thereof.

Lawrence J. Gegan, Township Manager  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

Sincerely,

*Deborah A. Rivas*

Deborah A. Rivas  
Administration Supervisor

/dar

## ASPHALT/BITUMINOUS CONCRETE

1	2	3	4	5	A	6	B	7	C
Approximate Quantity	Unit	Description	Remarks and/or Delivery Dates	Unit Price F.O.B. Plant	Total 1 x 5	Unit Price Delivered at Job Site	Total 1 x 6	Unit Price Delivered as Directed	Total 1 x 7
+/-	Tons	Bituminous Concrete * Superpave Asphalt Mixture Design *	As ordered by Mont. Township						
100 +/-	Tons	HMA Fine Graded Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22							
6700 +/-	Tons	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1 ½" Depth, SRL H, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22							
500 +/-	Tons	HMA Binder Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 19 mm mix, 2 – 3" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22							
100 +/-	Tons	HMA Binder Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 25 mm mix, 3 – 4" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22							
100 +/-	Tons	HMA Base Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 25 mm mix, 3" Depth, containing ≤ 15% recycled material and virgin asphalt cement P.G. binder grade 64-22							
300 +/-	Gals	000 Tack Coat Emulsified Asphalt, Class E-8 (AASHTOCSS-1h or SS-1h)							

\* To follow PennDOT specifications as outlined in form #408 and all current supplements, except as noted herein.

➤ Superpave specifications should state a requirement for 0.0 ESALS to 0.3 Million ESALS.

➤ Asphalt mixes shall be provided with virgin asphalt cement P.G. binder grade 64-22. Blended mixtures containing other asphalt cement P.G. binder grades are not acceptable.

Distance from plant to Township Garage is \_\_\_\_ miles.



## CRACK SEALER SPECIFICATIONS

[illegible]

## EQUIPMENT RENTAL WITH OPERATOR

Bid Item	Description of Equipment (Include size and/or capacity)	Estimated Hours of Use	Model or Serial ID	Year MFG.	Prevailing Wage Hourly Rate	Total Based on Prevailing Wage	Non-Prevailing Wage Hourly Rate Only *
<b>Ride On Vibratory Rollers</b>							
1.	Drum width 40", up to 5 ton capacity	35 Hrs. +/-					
2.	Drum width 66" to 76", up to 18 ton capacity with high frequency compaction	125 Hrs. +/-					
3.	Drum width 77" to 90", up to 18 ton capacity with high frequency compaction	16 Hrs. +/-					
<b>Milling Machines</b>							
4.	400hp Milling Machine or equivalent with sonic grade controls, having a minimum cutting width of 79" and capable of 87" width extension <i>Note: Including a 2 man crew (1 Groundsman, 1 Operator)</i>	110 Hrs. +/-					
5.	(1) Foreman	55 Hrs. +/-					
6.	300hp Milling Machine or equivalent with sonic grade controls, having a minimum cutting width of 52" <i>Note: Including a 2 man crew (1 Groundsman, 1 Operator)</i>	16 Hrs. +/-					
7.	Skid Steer Loader, minimum 55 hp equipped with 18" or 24" milling head having both vertical & horizontal hydraulic controls	16 Hrs. +/-					
<b>Bituminous Pavers</b>							
8.	Self Propelled Paver with 10' to 20' screed without add on extensions, equipped with sonic grade & slope controls <i>Note: Including (1) Operator, (1) Foreman and (3) Laborers</i>	120 Hrs. +/-					
9.	Self Propelled Paver with 8' to 16' screed equipped with sonic grade & slope controls <i>Note: Including (1) Operator, (1) Foreman and (3) Laborers</i>	24 Hrs. +/-					
<b>Trucks</b>							
10.	(4) Tri-Axle Dump Trucks, 23-Ton Minimum (Combined Total Hours)	450 Hrs. +/-					
11.	(2) Tandem Axle Dump Trucks, 17-Ton Minimum (Combined Total Hours)	60 Hrs. +/-					
12.	Computerized Asphalt Distributor Truck, 2,000 Gallon Minimum	105 Hrs. +/-					
13.	Water Tanker Truck with pump, 6,000 Gallon minimum, capable of refilling milling machine. (No hydrant use will be permitted) *Water can be obtained from Montgomery Township free of charge*	11 Days +/-					

Miscellaneous							
14.	Mechanical Street Sweeper, self loading, 4 cubic yard hopper minimum	16 Hrs. +/-					
15.	Wheel Loader 2 - 2 ¼ cubic yard bucket, minimum 110 hp	Various					
16.	6.95 Cu. Yd. Power Screening Machine with 2-screen vibratory deck capable of producing 150-200 tons per hour <i>Note: Includes Operator</i>	Various					
17.	Backhoe, minimum 95 hp with extend-a-hoe	Various					
18.	Excavator Trackhoe, minimum 170 hp, 44,000 lb operating weight	Various					
19.	Motor Grader 12' blade, minimum 135 hp	Various					
20.	Crawler Loader, 2 ½ cubic yard minimum bucket, minimum 160 hp	Various					
21.	Crawler Dozer 8' angle blade, minimum 90 hp	Various					
22.	Crawler Dozer 10' angle blade, minimum 165 hp	Various					
23.	AET Tac Kote Material	4,500 Gals +/-					

- The above named items are to be bid at an hourly rate with operator and associate crews as required.
- All equipment must be owned and operated by the bidder.
- All equipment must be inspected and approved by the Montgomery Township Public Works Department. All machines to be in good running order, furnished with operator, fuel, oil grease and insurance as per specifications. All repairs or loss of materials due to downtime are the responsibility of the bidder.
- All listed equipment or Township approved equivalent must be bid on, with no exceptions and made available as needed by Montgomery Township for various projects.
- Prevailing wage rate will be applied to any public work construction jobs exceeding \$25,000.00 and any milling and paving jobs exceeding \$100,000.00 as determined by the PA Department of Labor & Industry. (See attached rate schedule)
- This contract is also subject to the requirements of the Public Works Employment Verification Act (P.L. 1086, No. 127 enacted July 5, 2012 if the Contract Price exceeds \$25,000.00. (Form attached)
- Contractor is required to provide certified payroll for prevailing wage jobs in accordance with the PA Department of Labor & Industry guidelines.
- Montgomery Township will utilize the bid in part or in whole as needed for various jobs throughout the year.

I certify that all of the equipment described above will be made available (*with 30 days notice*) to the municipality and meets all terms described in the agreement to which this schedule is attached. Weather permitting; the successful bidder must remain on the job until complete.

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Contractor's Signature

## LAWN CARE TREATMENT BID SPECIFICATIONS

The following bid specifications are intended to describe the minimum acceptable specifications for lawn care treatments, to be utilized by the Montgomery Township Department of Public Works. Lawn care treatments shall meet the following specifications:

1. Boom Spraying (Spring Lawn Care Application)  
Price per acre (approximately 80 acres)
  - a. Millennium 1.10 oz per 1000 square feet
  - b. Dimension: 3 pt. per acre
  - c. Fertilization: 19-1-6 30% NBN 30, 1 lb. of Nitrogen per 1000 square feet
2. Hand Spraying (Spring Lawn Care Application)  
Price per acre (approximately 10 acres)
  - a. Millennium 1.10 oz per 1000 square feet
  - b. Dimension: 3 pt. per acre
  - c. Fertilization: 19-1-6 30% NBN 30, 1 lb. of Nitrogen per 1000 square feet
  - d. Application to take place in May.

### Notes:

- All hand lawn spraying must be completed within an 8-hour period in one day. All boom spraying within a 4-hour period on the same day.
- Compacted areas may be sprayed with a 20' boom. *(As determined by Montgomery Township)*
- Boom truck must have flotation tires.
- Boom with minimum 60' swath. *(For large areas as determined by Montgomery Township)*
- Montgomery Township will set spray dates with minimum 3 days notice.
- Option to cancel due to weather conditions.
- All applicators must be certified and company must have business license.
- Any re-treatment for broadleaf or crabgrass will be free of charge. *(For a period of one year)*
- Any damage to turf areas will be restored to original conditions at no charge.



## STONE AGGREGATE MATERIALS

1	2	3	4	5	A	6	B	7	C
Approximate Quantity	Unit	Description	Remarks and/or Delivery Dates	Unit Price F.O.B. Plant	Total 1 x 5	Unit Price Delivered at Job Site	Total 1 x 6	Unit Price Delivered as Directed	Total 1 x 7
+/-	Tons	Stone Aggregate *	As ordered by Mont. Township						
500	Tons	#10							
200	Tons	#8							
200	Tons	#67							
500	Tons	#57							
500	Tons	#2A							
500	Tons	#3							
500	Tons	#1							
200	Tons	Gabion Stone							
200	Tons	Rip Rap							
200	Tons	Natural Sand							
200	Tons	#2A Limestone							
200	Tons	Anti Skid							
200	Tons	#2RC							

\* To follow PennDOT specifications as outlined in form #408.

Distance from plant to township garage is \_\_\_\_ miles.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consideration – Final Land Development Plan – North Penn School District –  
Montgomery Elementary School – LDS#686

MEETING DATE: January 25, 2016

ITEM NUMBER: #13

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: Information: Discussion: XX Policy:

INITIATED BY: Bruce Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh  
Chairman

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BACKGROUND:

This property is located at 1221 Stump Road, within the R-1 Residential Zoning District. The applicant proposes renovations at the Montgomery Elementary School. The property is 22.13 acres with an existing school building, parking areas, and storm water management facilities. The applicant proposes a building addition (replace the existing modular classrooms), temporary relocation of the modular classrooms, and reconfiguration of the existing parking area to include a parent pick-up/drop-off lane. The northern access drive is proposed to be widened to accommodate left and right turn exit lanes.

The Township staff and consultants have reviewed this plan for compliance with Township Codes. Copies of the review letters are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

The Applicant executed an indefinite extension form, which allows unlimited review time by the Township, unless a notice is received from the Applicant that a decision be rendered within 90 days by the Board of Supervisors.

PREVIOUS BOARD ACTION:

The Board granted Conditional Preliminary Approval on January 4, 2016.

ALTERNATIVES/OPTIONS:

The Board could deny this plan or approve this plan with the conditions as outlined in the attached resolution.

BUDGET IMPACT:

None

RECOMMENDATION:

The resolution be adopted by the Board of Supervisors.

MOTION/RESOLUTION:

The Resolution is attached. (The Chairman needs to read only the highlighted portions of the resolution.)

MOTION \_\_\_\_\_

SECOND \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank B. Bartle, Esq.

## **RESOLUTION #**

### **MONTGOMERY TOWNSHIP**

### **MONTGOMERY COUNTY, PENNSYLVANIA**

#### **A RESOLUTION GRANTING CONDITIONAL FINAL APPROVAL OF THE APPLICATION FOR LAND DEVELOPMENT FOR NORTH PENN SCHOOL DISTRICT FOR MONTGOMERY ELEMENTARY SCHOOL, 1221 STUMP ROAD, LDS#686**

The Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, granted conditional preliminary approval of the application for land development for the Montgomery Elementary School on **January 4, 2016, by Resolution #19**. The development has not been constructed and the applicant has now submitted revised final plans.

Therefore, the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, hereby resolves to grant conditional, final approval of the land development application and plan for **North Penn School District for Montgomery Elementary School at 1221 Stump Road**, as more fully detailed on the plans listed on Exhibit "A" attached hereto and made part hereof and further conditioned upon the following being satisfied by the Applicant prior to the recording of the final plan:

1. Fulfilling all obligations and requirements of the Gilmore & Associates, Inc. letters dated January 8, 2016, December 10, 2015, Accessibility Reviews dated January 18, 2016, December 15, 2015; Boucher & James, Inc. letters dated January 11, 2016, December 11, 2015; Montgomery Township Planning Commission comments dated December 17, 2015; Traffic Planning and Design, Inc. letters dated January 18, 2016, December 10, 2015; Montgomery Township Fire Marshal's Office comments dated January 18, 2016, December 8, 2015; Zoning Officers review December 28, 2015; Montgomery County Planning Commission comments dated December 29, 2015.
2. The Applicant shall enter into a Land Development Agreement and post financial security for all public improvements to the satisfaction of the Township Engineer and Township Solicitor for each phase of this development if required. As used herein, the term "public improvements" shall include, but shall not be limited to, streets, parking areas, drive aisles, curbs, water mains, sanitary sewer pipes, manholes and appurtenances thereto, storm water facilities, rain gardens (best management practice) and appurtenances, grading, erosion and sediment control, lighting, required trees, shrubs and landscape buffering, monuments, pins and sidewalks. The record plan shall indicate phasing if required. Public improvements shall require financial security be posted in the amount of 15% of the total public improvement cost, regardless of whether such public improvements are dedicated to the Township, for a period not less than 18 months after Township Engineer approval. If the end of maintenance period for trees and other plantings ends outside the time period specified in 205-49, the maintenance period shall be extended to comply with this requirement and the appropriate financial security shall be provided to the satisfaction of the Township Solicitor.
3. The Applicant shall satisfy the requirements of all Montgomery Township Codes, the Montgomery Township Municipal Sewer Authority and North Wales Water Authority. A copy of the Authorities' permits and/or agreements from the above must be provided to the Township.
4. The Applicant shall be responsible for payment of all Township Consultant and Solicitors fees related to this project.



5. The Applicant shall be responsible for obtaining all other Regulatory Authority Permits having jurisdiction over this project.
6. The Applicant shall execute the required Storm water Management Facilities Maintenance and Monitoring Agreement and Landscaping Declaration of Covenants and Restriction for its benefit and its successors and assigns
7. All future development of this parcel shall be subject to new application and approval by the Board of Supervisors.
8. All storm water inlets and outfall structures shall be identified in accordance with the PADEP Municipal Separate Storm Sewer Systems requirements.
9. All signage identified on the plan is not approved unless it conforms to the Township Zoning code or has been granted prior relief from the Zoning Hearing Board.
10. The applicant must further satisfy all conditions of the original approval Resolution #19, dated January 4, 2016.

**BE IT RESOLVED that the following waivers have been requested by the applicant by letter dated December 16, 2015 and are granted to the extent that they concur with the recommendation of the consultants:**

1. Section 205-51.A – Existing items to be shown on landscape plans. A waiver is being requested from showing tree calipers and species over 23". *(The consultants have no objection to the waiver request, provided that adequate information is provided in the plans to demonstrate compliance with the tree preservation and replacement requirements in SLDO Section 205-53.C.)*
2. Section 205-52.B(2)(a) – Softening buffer. A waiver is being requested to allow the use of existing vegetation in place of a softening buffer. Additionally, a waiver is being requested from providing a softening buffer along the front of the property which borders Stump Road. *(The consultants have no objection to the use of existing vegetation as the softening buffer along the rear and north property lines, provided the required buffer dimension is shown in the plan and a note is provided requiring that the existing vegetation within the required buffer setback is not to be disturbed. The consultants also have no objection to a waiver for softening buffer material along the front property line.)*
3. Section 205-52.C(2)(a) – Screen Buffer. A waiver is requested to allow the use of existing vegetation as the screen buffer along the south edge of the property. *(The consultants have no objection to the use of existing vegetation as the screen buffer along the south edge of the property, provided the required buffer dimension is shown in the plan and a note is provided requiring that the existing vegetation within the required buffer setback is not to be disturbed.)*

4. SLDO 205-52.D and Table 1 – Shade Trees and Shrubs in Parking Lot - A waiver is requested for having to provide six shrubs per 2 parking spaces along the perimeter of the parking lot. The applicant indicates that plantings will be provided between the parking lot and Stump Road to provide some screening to the public traveling along Stump Road. *(The consultants have no objection to the waiver request.)*
5. Section 205-78.B – Existing Features – A waiver is requested from having to show existing features within 400 feet of the property line. Improvements proposed within this project are of a centralized nature. Additional survey beyond the property line is unnecessary to the complete successful design of the project. *(The consultants have no objection to this waiver.)*
6. Section 2015-116 of the SALDO code provides for the payment of a fee in-lieu of the dedication of parkland for park and recreation purposes. The property has been utilized for the Township Summer Park and Recreation programs.

This Resolution shall become effective on the date upon which all of the above stated conditions are accepted by the Applicant in writing. If, for any reason, the Applicant fails to acknowledge the acceptance of the conditions contained in this Resolution within ten (10) days from the date of this Resolution, then the Final Plan approval granted herein shall become null and void, the waivers requested shall be deemed denied, and the plan shall be denied for failure to comply with Sections of the Township Zoning Ordinance and/or Township Subdivision and Land Development Ordinance for the reasons cited herein or as set forth in the letters referenced herein.

**DULY PRESENTED AND ADOPTED** by the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, at a public meeting held this 25th day of January, 2016.

MOTION BY:

SECOND BY:

VOTE:

The above conditions are agreed to by the applicant this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Applicant Signature

xc: Applicant, F. Bartle, R. Iannozzi, R. Dunlevy, B. Shoupe, M. Stoerrie, K. Johnson, J. Stern-Goldstein, MCPC, Minute Book, Resolution File, File

## EXHIBIT "A"

### PLANS-STUDIES

<u>DESCRIPTION</u>	<u>ORIGINAL DATE</u>	<u>REVISED DATE</u>
1. Record Plan	11/11/15	12-21-15
2. Existing Topographic Conditions Plan	11/11/15	12-21-15
3. Existing Topographic Conditions Plan	11/11/15	12-21-15
4. Demolition Plan	11/11/15	12-21-15
5. Proposed Site Improvements	11/11/15	12-21-15
6. Proposed Site Improvements	11/11/15	12-21-15
7. Proposed Site Improvements	11/11/15	12-21-15
8. Utility and PCSM Plan	11/11/15	12-21-15
9. Profiles	11/11/15	12-21-15
10. Landscape Plan	11/11/15	12-21-15
11. Erosion and Sediment Control Plan	11/11/15	12-21-15
12. Erosion Control and Sediment Details and Notes	11/11/15	12-21-15
13. Landscaping Notes and Details	11/11/15	12-21-15
14. Construction Details	11/11/15	12-21-15
15. Construction Details	11/11/15	12-21-15

## **RESOLUTION #19**

### **MONTGOMERY TOWNSHIP**

### **MONTGOMERY COUNTY, PENNSYLVANIA**

#### **A RESOLUTION GRANTING CONDITIONAL PRELIMINARY APPROVAL OF THE APPLICATION FOR LAND DEVELOPMENT FOR NORTH PENN SCHOOL DISTRICT FOR MONTGOMERY ELEMENTARY SCHOOL, 1221 STUMP ROAD, LDS#686**

The Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, hereby resolves to grant conditional, preliminary approval of the land development application and plan for **North Penn School District for Montgomery Elementary School at 1221 Stump Road**, as more fully detailed on the plans listed on Exhibit "A" attached hereto and made part hereof and further conditioned upon the following being satisfied by the Applicant prior to the recording of the final plan:

1. Fulfilling all obligations and requirements of the Gilmore & Associates, Inc. letters dated December 10, 2015, Accessibility Review dated December 15, 2015; Boucher & James, Inc. letter dated December 11, 2015; Montgomery Township Planning Commission comments dated December 17, 2015; Traffic Planning and Design, Inc. letter dated December 10, 2015; Montgomery Township Fire Marshal's Office comments dated December 8, 2015; Zoning Officers review December 28, 2015; Montgomery County Planning Commission comments dated December 29, 2015.
2. The Applicant shall enter into a Land Development Agreement and post financial security for all public improvements to the satisfaction of the Township Engineer and Township Solicitor for each phase of this development if required. As used herein, the term "public improvements" shall include, but shall not be limited to, streets, parking areas, drive aisles, curbs, water mains, sanitary sewer pipes, manholes and appurtenances thereto, storm water facilities, rain gardens (best management practice) and appurtenances, grading, erosion and sediment control, lighting, required trees, shrubs and landscape buffering, monuments, plns and sidewalks. The record plan shall indicate phasing if required. Public improvements shall require financial security be posted in the amount of 15% of the total public improvement cost, regardless of whether such public improvements are dedicated to the Township, for a period not less than 18 months after Township Engineer approval. If the end of maintenance period for trees and other plantings ends outside the time period specified in 205-49, the maintenance period shall be extended to comply with this requirement and the appropriate financial security shall be provided to the satisfaction of the Township Solicitor.
3. The Applicant shall satisfy the requirements of all Montgomery Township Codes, the Montgomery Township Municipal Sewer Authority and North Wales Water Authority. A copy of the Authorities' permits and/or agreements from the above must be provided to the Township.
4. The Applicant shall be responsible for payment of all Township Consultant and Solicitors fees related to this project.



5. The Applicant shall be responsible for obtaining all other Regulatory Authority Permits having jurisdiction over this project.
6. The Applicant shall execute the required Storm water Management Facilities Maintenance and Monitoring Agreement and Landscaping Declaration of Covenants and Restriction for its benefit and its successors and assigns
7. All future development of this parcel shall be subject to new application and approval by the Board of Supervisors.
8. All storm water inlets and outfall structures shall be identified in accordance with the PADEP Municipal Separate Storm Sewer Systems requirements.
9. All signage identified on the plan is not approved unless it conforms to the Township Zoning code or has been granted prior relief from the Zoning Hearing Board.

**BE IT RESOLVED** that the following **waivers have been requested by the applicant by letter dated December 16, 2015 and are granted to the extent that they concur with the recommendation of the consultants:**

1. Per Section 205-10.H (4) and Section 230-138 – Parking Stall Size – A waiver is requested to allow for the continued use of undersized parking stalls (10' X 18".) These stalls are an existing condition. The scope of the project in the immediate vicinity of the undersized stalls calls only for resurfacing of the existing pavement. Reconfiguring the parking stalls in this lot would be outside the scope of this project. All parking stalls in the proposed lot will be of adequate size. Either 10' X 20' as per Section 205-10.H (4) or 10' X 18' with a landscaping area as per Section 230-138. All parking stalls, existing and proposed, within the project will be marked with the double parallel lines. *(The consultants have no objection to this waiver.)*
2. Per Section 205-10.H (2) – Angled Parking – A waiver is requested to allow for the continued use of angled parking in the front lot of the property. This is an existing feature of the site. The scope of this project in the immediate vicinity of the angled parking calls only for resurfacing, as such, reconfiguring the lot would be outside the scope of this project. *(The consultants have no objection to this waiver.)*
3. Per Section 205-24.A - Street lighting – A waiver is requested from, requiring the project to provide street lighting along Stump Road. Street lighting is currently not being provided along Stump Road in either direction of the project location. *(The consultants have no objection to this waiver.)*
4. Per Section 205-78.B – Existing Features – A waiver is requested from having to show existing features within 400 feet of the property line. Improvements proposed within this project are of a centralized nature. Additional survey beyond the property line is unnecessary to the complete successful design of the project. *(The consultants have no objection to this waiver.)*

This Resolution shall become effective on the date upon which all of the above stated conditions are accepted by the Applicant in writing. If, for any reason, the Applicant fails to acknowledge the acceptance of the conditions contained in this Resolution within ten (10) days from the date of this Resolution, then the Preliminary Plan approval granted herein shall become null and void, the waivers requested shall be deemed denied, and the plan shall be denied for failure to comply with Sections of the Township Zoning Ordinance and/or Township Subdivision and Land Development Ordinance for the reasons cited herein or as set forth in the letters referenced herein.

DULY PRESENTED AND ADOPTED by the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, at a public meeting held this 4th day of January, 2016.

MOTION BY: J. Walsh

SECOND BY: C. Chimera

VOTE: 5-0

The above conditions are agreed to by the applicant this 5<sup>th</sup>  
day of January, 2016.



Applicant Signature

Stephen B. Skrocki

Director of Business Administration

xc: Applicant, F. Bartle, R. Iannozzi, R. Dunlevy, B. Shoupe, M. Stoerrle, K. Johnson, J. Stern-Goldstein, MCPC, Minute Book, Resolution File, File

## EXHIBIT "A"

### PLANS-STUDIES

<u>DESCRIPTION</u>	<u>ORIGINAL DATE</u>
1. Record Plan	11/11/15
2. Existing Topographic Conditions Plan	11/11/15
3. Existing Topographic Conditions Plan	11/11/15
4. Demolition Plan	11/11/15
5. Proposed Site Improvements	11/11/15
6. Proposed Site Improvements	11/11/15
7. Proposed Site Improvements	11/11/15
8. Utility and PCSM Plan	11/11/15
9. Profiles	11/11/15
10. Landscape Plan	11/11/15
11. Erosion and Sediment Control Plan	11/11/15
12. Erosion Control and Sediment Details and Notes	11/11/15
13. Landscaping Notes and Details	11/11/15
14. Construction Details	11/11/15
15. Construction Details	11/11/15

# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

**EXECUTIVE VICE PRESIDENTS**  
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Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

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Gregory J. Sullivan, PE, PP, CME  
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**Remington & Vernick Engineers**  
232 Kings Highway East  
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(856) 795-9595  
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**Remington, Vernick  
& Vena Engineers**  
9 Allen Street  
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& Walberg Engineers**  
845 North Main Street  
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(609) 645-7110  
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4907 New Jersey Avenue  
Wildwood City, NJ 08260  
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& Beach Engineers**  
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Conshohocken, PA 19428  
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(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

**Remington, Vernick  
& Arango Engineers**  
The Presidential Center  
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(856) 303-1245  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

December 16, 2015

Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

**Attn: Mr. Bruce S. Shoupe**  
**Director of Planning and Zoning**

**Re: Preliminary Land Development – LD/S #686**  
**Montgomery Elementary School, 1221 Stump Road**  
**Tax Parcel #46-00-03496-00-4; Block 015, Unit 008**  
**North Penn School District**  
**Our File# PMNPT001**

Dear Bruce:

On behalf of the North Penn School District, Remington, Vernick & Beach Engineers is pleased to submit waiver requests for the subject project.

§205-10.H(4) and §230-138 – Parking Stall Size. A waiver is being requested to allow for the continued use of undersized ( 10'X18' ) parking stalls. The undersized stalls are an existing condition. The scope of the project in the immediate vicinity of the undersized stalls calls only for resurfacing of the existing pavement. Reconfiguring the parking stalls in this lot would be outside the scope of this project. All parking stalls in the proposed lot will be of adequate size. Either 10' X 20' per §205-10.H(4) or 10' X 18' with a landscaping area per §230-138. All parking stalls, existing and proposed, within the project will be marked with the double parallel lines.

§205-10.H(2) – Angled Parking. A waiver is being requested to allow for the continued use of angled parking in the front lot of the property. This angled parking configuration is an existing feature of the site. The scope of the project in the immediate vicinity of the angled parking calls only for resurfacing, as such, reconfiguring this lot would be outside the scope of the project.



§Per § 205-24.A Street lighting. A waiver is being requested from requiring the project to provide street lighting along Stump Rd. on the grounds that street lighting is currently not being provided along Stump Rd in either direction of the project location. This waiver is supported by the Townships traffic engineer TPD.

§205-51.A – Existing items to be shown on Landscape plans. A waiver is being requested from showing tree calipers and species over 23”.

§205-52.B(2)(a) – Softening Buffer. A waiver is being requested to allow the use of existing vegetation in place of a softening buffer. Additionally, a waiver is being requested from providing a softening buffer along the front of the property which borders Stump Rd.

§205-52.C(2)(a) – Screen Buffer. A waiver is being requested to allow the use of existing vegetation as the screen buffer along the south edge of the property.

§205-52.0 and Table 1 – Shade Trees and Shrubs in parking lot. A waiver is being requested for having to provide 6 shrubs per 2 parking spaces along the perimeter of the parking lot. It is our understanding that the shrubs are meant to help screen the parking lot from adjacent properties, the property immediately to the north of the project is heavily wooded and owned by the school district. Plantings will be provided between the parking lot and Stump Road to provide some screening to the public traveling along Stump Road.

§205-78.B Existing Features – A waiver is being requested from having to show existing features within 400 feet of the property line. Improvements proposed within this project are of a centralized nature. Additional survey beyond the property line is unnecessary to the complete successful design of the project.

Should you have any questions, please feel free to contact our office at (610) 940-1050.

Very truly yours,

**Remington, Vernick & Beach Engineers**



Paul W. Hughes, P.E., Associate

cc: Thomas W. Schneider, NPSD Director of Facilities and Operations  
Peter Medica, Bonnett Associates  
Thomas F. Beach, P.E., C.M.E., Executive Vice President  
Christopher Fazio, P.E., C.M.E., Regional Manager, Senior Associate  
Scott J. Stoddard, P.E.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

January 8, 2016

File No. 2015-11076

Bruce S. Shoupe, Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Preliminary Land Development – LD/S #686  
Montgomery Elementary School, 1221 Stump Road  
Tax Parcel #46-00-03496-00-4; Block 015, Unit 008

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the preliminary land development (50% Progress Set) for the above-referenced project and offers the following comments for consideration by the Montgomery Township Board of Supervisors:

**I. SUBMISSION**

- A. Preliminary Land Development Response Letter, prepared by Remington, Vernick & Beach Engineers, dated December 16, 2015.
- B. Waiver Request Letter, prepared by Remington, Vernick & Beach Engineers, dated December 16, 2015.
- C. Land Development Plans, as prepared by Bonnett Associates, Inc., sheets 1 to 15 of 15, dated November 11, 2015, revised December 31, 2015.
- D. Erosion and Sediment Control Plan, as prepared by Remington, Vernick & Beach Engineers, dated November 2015, revised December 2015.
- E. Stormwater Management Report, as prepared by Remington, Vernick & Beach Engineers, dated November 2015, revised December 2015.

**II. GENERAL**

The Applicant, North Penn School District, proposes renovations at the Montgomery Elementary School. The subject property is a 22.13 acre parcel of land with an existing elementary school building, parking areas, storm water management and other appurtenances on Stump Road between Baker Place and Steeplechase Drive. The site is within the Residential (R1) Zoning District. The Applicant proposes a building addition, relocation of trailers and playground, and reconfiguration of the parking area to include a pick-up/drop-off lane. The proposed improvements also include exterior building accessibility and stormwater management improvements. Access to the site is from Stump Road. The north access drive is proposed to be widened to accommodate left and right turn exit lanes. The Board of Supervisors granted conditional preliminary approval, including several waivers on January 4, 2016.

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### III. REVIEW COMMENTS

#### A. Zoning Ordinance

Based on our review, the applicant has addressed our comments associated with the Township Zoning Ordinance.

#### B. Subdivision and Land Development Ordinance

Based on our review, the following items do not appear to comply with the Township Subdivision and Land Development Ordinance. Upon further development of the plans, additional items may become apparent.

1. §205-3.A – All granted waivers should be listed on the record plan.
2. §205-48 - §205-63 – All landscaping requirements will be reviewed separately by the Township Landscape Consultant.
3. §205-100 - §205-107 – All traffic requirements will be reviewed separately by the Township Traffic Consultant.
4. North Arrow should be included on the grading plan.
5. The floor area of the building addition and relocated trailers shall be included on the plans.

#### C. Stormwater Management Ordinance

Based on our review, the following items do not appear to comply with the Stormwater Management Ordinance. Upon further development of the plans, additional items may become apparent.

1. §206-19.B(2)(a)(5) – Plan and profile drawings of all existing and proposed SWM BMPs, including drainage structures, pipes, open channels, swales and utility crossings. Underground utilities should be located on the profile sheets to identify and avoid potential conflicts.
2. §206-19.B(2)(a)(5) – Pre & post drainage area plans, including paths used to determine time of concentration, are required for review.
3. §206-19.B(2)(b)(1) – USDA NRCS Soil Survey information (types, areas, properties) shall be included on the E&S plan.
4. §206-19.B(3)(h) – A note shall be included on the plan indicating the location and responsibility for maintenance of stormwater management facilities. All facilities shall meet the performance standards and design criteria specified in this ordinance.
5. §206-19.B(5) – The SWM site plan shall include an Operations and Maintenance (O&M) Plan for all existing and proposed physical stormwater management facilities, as well as schedules and costs for O&M activities. This plan shall address long term ownership and responsibilities for O&M. Please refer to §206-30 for further requirements of O&M Plan.
6. §206-37 – An easement shall be provided in favor of the Township to allow for inspection and maintenance of stormwater BMPs.
7. It appears the hydrology was analyzed as one large tributary area. The area should be divided into sub-areas to accurately analyze the existing and proposed system.

8. Analysis of all existing and proposed storm conveyances is required and must be included with future submissions in order to verify adequate capacity is provided.

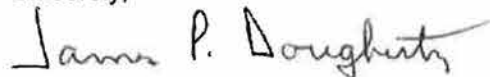
D. General

1. The Applicant shall obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPC, MCD, MTMSA, NWWA, NPWA, MCDH, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.
2. Site accessibility review will be provided under separate cover.

We are available to meet with the design engineer to facilitate revision and review of the plans. In order to help expedite the review process of the resubmission of the plan, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.  
Senior Project Engineer  
Township Engineers

JPD/sl

Enclosure

cc: Lawrence J. Gegan, Manager – Montgomery Township  
Marita A. Stoerrle, Development Coordinator – Montgomery Township  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC  
Kevin Johnson, P.E. – Traffic Planning & Design, Inc.  
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.  
Ken Amey, AICP Thomas Schneider – North Penn School District  
Paul W. Hughes, P.E. – Remington Vernick & Beach Engineers  
Russell S. Dunlevy, P.E., Executive Vice President – Gilmore & Associates, Inc.





**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

December 10, 2015

File No. 2015-11076

Bruce S. Shoupe, Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Preliminary Land Development – LD/S #686  
Montgomery Elementary School, 1221 Stump Road  
Tax Parcel #46-00-03496-00-4; Block 015, Unit 008

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the preliminary land development (50% Progress Set) for the above-referenced project and offers the following comments for consideration by the Montgomery Township Board of Supervisors:

**I. SUBMISSION**

- A. Application for Subdivision and Land Development, prepared by Remington, Vernick & Beach Engineers, dated November 20, 2015.
- B. Land Development Plans (50% Progress Set), as prepared by Bonnett Associates, Inc., sheets 1 to 15 of 15, dated November 11, 2015.
- C. Erosion and Sediment Control Plan, as prepared by Remington, Vernick & Beach Engineers, dated November 2015.
- D. Stormwater Management Report, as prepared by Remington, Vernick & Beach Engineers, dated November 2015.

**II. GENERAL**

The Applicant, North Penn School District, proposes renovations at the Montgomery Elementary School. The subject property is a 22.13 acre parcel of land with an existing elementary school building, parking areas, storm water management and other appurtenances on Stump Road between Baker Place and Steeplechase Drive. The site is within the Residential (R1) Zoning District. The Applicant proposes a building addition, relocation of trailers and playground, and reconfiguration of the parking area to include a pick-up/drop-off lane. The proposed improvements also include exterior building accessibility and stormwater management improvements. Access to the site is from Stump Road. The north access drive is proposed to be widened to accommodate left and right turn exit lanes.

**III. REVIEW COMMENTS**

**A. Zoning Ordinance**

Based on our review, the following items do not appear to comply with the Township Zoning Ordinance. Upon further development of the plans, additional items may become apparent.

- 1. §230-28 – The Record Plan (Sheet 1 of 15) should include the entire property boundary and depict all setback requirements of the ordinance. Additional sheets should be used if required.

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2. §230-134.B(2) – Schools require one parking space for every five seats. It appears 188 spaces are proposed. The zoning data table on sheet 1 of 15 shall include the required, existing and proposed number of parking spaces. Any existing nonconformity shall be noted as well.
3. §230-138 – The group of 5 proposed parking spaces adjacent to the landscaped area with sidewalk near the north entrance and those along the south parking area shall be 20 feet deep with bumper blocks to prevent overhang of the sidewalk or the sidewalk shall be widened to allow full clearance.
4. The Zoning Table of Sheet 1 of 15 shall include both existing and proposed conditions.

**B. Subdivision and Land Development Ordinance**

Based on our review, the following items do not appear to comply with the Township Subdivision and Land Development Ordinance. Upon further development of the plans, additional items may become apparent.

1. §205-10.E(3) – The proposed radius at the intersection with Stump Road shall be included on the plan,
2. §205-10.H(4) – Parking spaces marked with double parallel lines a minimum of 6 inches apart to separate each space. A detail shall be included on the plans.
3. §205-10.H(7) – Accessible parking spaces must be designated on the plan. It appears 6 accessible spaces are required.
4. §205-17.D(4) – The concrete curb detail on Sheet 14 of 15 shall include 4,000 psi concrete and Aquaron 2000 or approved equal sealing/curing compound.
5. §205-18 – The material and size of all existing and proposed storm sewer pipe shall be provided on the plans.
6. §205-18.D(3)(d) & (e) – The slope basin bottom and sides should be indicated on the grading plan. The bottom must be not less than 2% and the sides not steeper than 4H:1V.
7. §205-18.1.C(1) & - §205-29 – The limit of disturbance and area shall be indicated on the plan. It appears an NPDES permit is required.
8. §205-22.B – A detail shall be provided for concrete sidewalk. Note all requirements of the concrete sidewalk in the ordinance when inserting the detail, including 4,000 psi concrete and Aquaron 2000 or approved equal sealing/curing compound.
9. §205-24 – All lighting requirements will be reviewed separately by the Township Lighting Consultant.
10. §205-28.D(2) – Notes shall be added to the record plan landscaping details indicating that there shall be no release of topsoil from the site until following placement of eight inches of topsoil on the site.
11. §205-48 - §205-63 – All landscaping requirements will be reviewed separately by the Township Landscape Consultant.
12. §205-78.A(5) – The plans shall be certified by a registered professional engineer.
13. §205-78.B – Existing features within 400 feet of the property are required. Names of abutting owners, names, locations, widths, and other dimensions of streets, including center-line courses, distances, and curve data, descriptive data of ultimate right of way lines not parallel with or concentric with a center line, and location tie-ins by courses and distances to the nearest intersections of all existing, planned and approved streets, alleys, and easements; and recreational areas and other public improvements within the land to be subdivided.
14. §205-78.D(2)(b) – We note existing sanitary sewer is not provided on the plans. This should be provided to the extent that potential conflicts with proposed improvements are identified.
15. §205-79.A(2)(b)(4) - Plan and profile drawings of all existing and proposed SWM BMPs, including drainage structures, pipes, open channels, and swales.
16. §205-87.B(14) – Existing survey monuments shall be included on the plans.
17. §205-100 - §205-107 – All traffic requirements will be reviewed separately by the Township Traffic Consultant.

18. The record plan notes of Sheet 1 of 15 shall be revised to reference the correct Municipality and County. Also, to reduce issues when recording the plans, the notes should be revised per the enclosed guidance from the Township Solicitor.
19. There are several conflicts with the existing storm sewer. For example proposed Pipe 3 conflicts with an existing inlet.
20. The existing endwall at 18 in CMP basin inlet shall be included on the plan.
21. The intent and extent of demolition of the exiting storm sewer is not clear as depicted on the plans. Please clarify and revise the plans.
22. Specific curb ramp grading is required for the ramp to be relocated due to driveway widening.
23. The floor area of the building addition and relocated trailers shall be included on the plans.
24. Any modification to school bus circulation due to the relocated trailers shall be indicated on the plans.

C. Stormwater Management Ordinance

Based on our review, the following items do not appear to comply with the Stormwater Management Ordinance. Upon further development of the plans, additional items may become apparent.

1. §206-14 – The Applicant shall demonstrate in the Stormwater Management Report that the Volume Control Requirement is satisfied. Any use of infiltration shall be supported by soil testing.
2. §206-19.B(2)(a)(5) – Plan and profile drawings of all existing and proposed SWM BMPs, including drainage structures, pipes, open channels, swales and utility crossings.
3. §206-19.B(2)(a)(5) – Pre & post drainage area plans, including paths used to determine time of concentration, are required for review.
4. §206-19.B(2)(b)(1) – USDA NRCS Soil Survey information (types, areas, properties) shall be included on the E&S plan.
5. §206-19.B(3)(h) – A note shall be included on the plan indicating the location and responsibility for maintenance of stormwater management facilities. All facilities shall meet the performance standards and design criteria specified in this ordinance.
6. §206-19.B(3)(i) – The following signature block for the Design Engineer "I, (Design Engineer), on this date (date of signature), hereby certify that the SWM site plan meets all design standards and criteria of Montgomery Township Stormwater Management Ordinance or Plan."
7. §206-19.B(3)(j) – A statement signed by the Applicant, acknowledging that any revision to the approved SWM Site Plan must be approved by the Township and that a revised E&S plan must be submitted to the Conservation District.
8. §206-19.B(5) – The SWM site plan shall include an Operations and Maintenance (O&M) Plan for all existing and proposed physical stormwater management facilities, as well as schedules and costs for O&M activities. This plan shall address long term ownership and responsibilities for O&M. Please refer to §206-30 for further requirements of O&M Plan.
9. §206-37 – An easement shall be provided in favor of the Township to allow for inspection and maintenance of stormwater BMPs.
10. It appears the hydrology was analyzed as one large tributary area. The area should be divided into sub-areas to accurately analyze the existing and proposed system.
11. Analysis of all existing and proposed storm conveyances is required and must be included with future submissions in order to verify adequate capacity is provided.
12. Calculated peak runoff rates for the 10 year storm event are not consistent with those for others storm events in the report. Inspection of the input parameters indicate the time of concentration, composite curve number, area, and maximum retention are not consistent with those used for the other design storms. The input parameters and results shall be verified and revised if needed.

13. Although it should not vary based on the storm return event; the Time of Concentration calculation for the 10-year storm event is not included in the Stormwater Management Report. This should be included for completeness.
14. The method of runoff control from the relocated trailers should be identified on the plans and report.
15. The Report states the site is within the IN Institutional Zoning District and the Wissahickon Creek watershed. This should be corrected to reflect the location within the R-1 Residential District and the Neshaminy Creek watershed.

C. General

1. The Applicant shall obtain all required approvals, permits, declarations of restrictions and covenants, etc. (e.g. PADEP, PennDOT, MCPC, MCCD, MTMSA, NWWA, NPWA, MCDH, Fire Marshal, etc.). Copies of these approvals and permits should be submitted to the Township and our office.
2. The 18 feet and 20 feet deep parking spaces should be indicated on the plans.
3. Site accessibility review will be provided under separate cover.

Given that the plans are a 50% Progress Plan Set, we anticipate the need for additional review and comment as the plans near completion. We are available to meet with the design engineer to facilitate revision and review of the plans. In order to help expedite the review process of the resubmission of the plan, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter.

If you have any questions regarding the above, please contact this office.

Sincerely,



James P. Dougherty, P.E.  
Senior Project Engineer  
Township Engineers

JPD/si

Enclosure

cc: Lawrence J. Grogan, Manager – Montgomery Township  
Marita A. Stoerrle, Development Coordinator – Montgomery Township  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC  
Kevin Johnson, P.E. – Traffic Planning & Design, Inc.  
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.  
Ken Amey, AICP Thomas Schneider – North Penn School District  
Paul W. Hughes, P.E. – Remington Vernick & Beach Engineers  
Russell S. Dunlevy, P.E., Executive Vice President – Gilmore & Associates, Inc.





**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

January 18, 2016

File No. 2015-11076

Bruce S. Shoupe, Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Preliminary Land Development – LD/S #686  
Montgomery Elementary School, 1221 Stump Road  
Tax Parcel #46-00-03496-00-4; Block 015, Unit 008

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the Preliminary Land Development plans for the above-referenced project for accessibility. Our accessibility review was limited to the site only and information shown on the plans; the review excluded elements such as doors and doorways, accessible means of egress, and all interior elements, which we defer to the Township's Building Code Official. We offer the following comments for consideration by the Montgomery Township Board of Supervisors:

**I. SUBMISSION**

- A. Land Development Plans, as prepared by Bonnett Associates, Inc., sheets 1 to 15 of 15, dated November 11, 2015, revised December 31, 2015

**II. ACCESSIBILITY REVIEW COMMENTS**

Based on our review the following items do not appear to comply with the 2012 International Building Code (IBC) and/or the ICC/ANSI A117.1-2009 Accessible and Usable Buildings and Facilities (ICC) standard:

1. IBC §§1104.2 & 1105.1 – At least 60 percent of all public entrances shall be accessible and at least one accessible route shall connect all accessible elements, including between accessible building entrances and accessible parking spaces. The location of all proposed public building entrances and accessible building entrances shall be identified on the plans with detailed grading to confirm whether these requirements have been met.
2. IBC §1105.1.3 – It shall be clarified whether any restricted entrances (per the IBC definition) are proposed; where restricted entrances are provided, the plans shall be revised to confirm that at least one restricted access is accessible. The IBC defines a restricted entrance as an entrance that is made available for the shared use of two or more people on a controlled basis, but not public use, and that is not a service entrance.
3. IBC §1106 – The location of the accessible parking spaces shall be revised to be located on the shortest accessible route of travel to an accessible building entrance. Since the accessible entrances have not been identified, the plans shall be revised to clarify whether the accessible parking spaces have been dispersed to be located near the multiple accessible entrances. Information shall also be provided to confirm that accessible parking spaces comply with the design requirements of ICC §502.

BUILDING ON A FOUNDATION OF EXCELLENCE

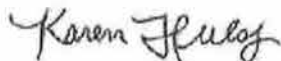
65 E. Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)

4. IBC §1106.7 – It appears that two passenger loading zones are provided. Information shall be provided to confirm that all passenger loading zones are accessible and comply with the design requirements of ICC §503.
5. IBC §1110.1 – Signage shall be provided for accessible passenger loading zones. Additionally, if not all entrances are accessible, the plans shall be revised to provide signage at accessible entrances. A detail for the signage, which shall comply with ICC §703 and include the International Symbol of Accessibility, shall be added to the plans.
6. IBC §1110.2 – If not all entrances are accessible, the plans shall be revised to provide directional signage at inaccessible building entrances, indicating the route to the nearest like accessible entrance. A detail for the signage, which shall comply with ICC §703 and include the International Symbol of Accessibility, shall be added to the plans.
7. IBC §3404.1 – Information shall be provided to confirm that the proposed alterations will not decrease the site's current compliance with the accessibility code requirements.
8. ICC §§402, 403, & 406 – Additional grading information shall be provided to confirm that an accessible route, e.g. a walking surface not steeper than 1:20 and curb ramps, connects all accessible elements. A detailed design for each proposed curb ramp shall be provided in order to confirm that the design requirements have been met. An identifying number or letter shall be provided to clarify which curb ramp each design corresponds with and a corrected scale must be provided on Sheets 19 and 20 before the curb ramp designs can be reviewed.
9. A note should be added to the plans stating that the plans must comply with the PAUCC.

Please note that due to the nature of revisions that will be made to the plans, additional comments may be forthcoming during future plan reviews. Also, in order to help expedite the review process of the plan resubmission, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter.

If you have any questions regarding the above, please contact this office.

Sincerely,



Karen M. Hulshizer, P.E.  
Accessibility Inspector/Plans Examiner, Certification # 005027  
Gilmore & Associates, Inc.

KMH/sl

cc: Lawrence J. Gregan, Manager – Montgomery Township  
Marita A. Stoerrle, Development Coordinator – Montgomery Township  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC  
Kevin Johnson, P.E. – Traffic Planning & Design, Inc.  
Judith Stern Goldstein, ASLA, R.L.A. – Boucher & James, Inc.  
Ken Amey, AICP Thomas Schneider – North Penn School District  
Paul W. Hughes, P.E. – Remington Vernick & Beach Engineers  
Russell S. Dunlevy, P.E., Senior Executive Vice President – Gilmore & Associates, Inc.  
James P. Dougherty, P.E., Senior Project Manager – Gilmore & Associates, Inc.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

December 15, 2015

File No. 2015-11076

Bruce S. Shoupe, Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Reference: Preliminary Land Development – LD/S #686  
Montgomery Elementary School, 1221 Stump Road  
Tax Parcel #46-00-03496-00-4; Block 015, Unit 008

Dear Bruce:

As requested, Gilmore & Associates, Inc. has reviewed the Preliminary Land Development Application (50% Progress Set) for the above-referenced project for accessibility. Our accessibility review was limited to the site only and information shown on the plans; the review excluded elements such as doors and doorways, accessible means of egress, and all interior elements, which we defer to the Township's Building Code Official. We offer the following comments for consideration by the Montgomery Township Board of Supervisors:

**I. SUBMISSION**

- A. Land Development Plans (50% Progress Set), as prepared by Bonnett Associates, Inc., sheets 1 to 15 of 15, dated November 11, 2015

**II. ACCESSIBILITY REVIEW COMMENTS**

Based on our review the following items do not appear to comply with the 2012 International Building Code (IBC) and/or the ICC/ANSI A117.1-2009 Accessible and Usable Buildings and Facilities (ICC) standard:

1. IBC §§1104.2 & 1105.1 – At least 60 percent of all public entrances shall be accessible and at least one accessible route shall connect all accessible elements, including between accessible building entrances and accessible parking spaces. The location of all proposed public building entrances, accessible building entrances, and detailed grading shall be shown on the plans to confirm whether these requirements have been met.
2. IBC §1105.1.3 – It shall be clarified whether any restricted entrances are proposed; where restricted entrances are provided, the plans shall be revised to confirm that at least one restricted access is accessible.
3. IBC §1106 – Based on the information provided on Sheet 1, it appears that a total of 188 parking spaces are proposed; therefore, the plans shall be revised to indicate that a minimum of 6 accessible parking spaces are provided, at least one shall be a van-accessible parking space. Accessible parking spaces shall be located on the shortest accessible route of travel to an accessible building entrance and dispersed to be located near the multiple accessible entrances. Information shall also be provided to confirm that accessible parking spaces comply with the design requirements of ICC §502.
4. IBC §1106.7 – It appears that two passenger loading zones are provided. Information shall be provided to confirm that all passenger loading zones are accessible and comply with the design requirements of ICC §503.
5. IBC §1110.1 – Signage shall be provided for accessible passenger loading zones. Additionally, if not all entrances are accessible, the plans shall be revised to provide signage at accessible entrances. A detail for the signage, which shall comply with ICC §703 and include the International Symbol of Accessibility, shall be added to the plans.

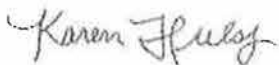
BUILDING ON A FOUNDATION OF EXCELLENCE

6. IBC §1110.2 – If not all entrances are accessible, the plans shall be revised to provide directional signage at inaccessible building entrances, indicating the route to the nearest like accessible entrance. A detail for the signage, which shall comply with ICC §703 and include the International Symbol of Accessibility, shall be added to the plans.
7. IBC §3404.1 – Information shall be provided to confirm that the proposed alterations will not decrease the site's current compliance with the accessibility code requirements.
8. ICC §§402, 403, & 406 – Additional grading information shall be provided to confirm that an accessible route, e.g. a walking surface not steeper than 1:20 and curb ramps, connects all accessible elements. A detailed design for each proposed curb ramp shall be provided in order to confirm that the design requirements have been met.
9. ICC §404 – We defer the review of Doors and Doorways to the Township's Building Code Official.
10. ICC §502.7 – The Handicapped Parking Sign (Van Accessible) detail on Sheet 14 shall be revised to indicate that the bottom of the van accessible sign will be set a minimum of 60 inches above the floor of the parking space. The detail shall also be revised to reference the accessible parking sign as R7-8 and the van accessible parking sign as R7-8P in accordance with the sign designations in PennDOT Publication 236.
11. ICC §705 – The Detectable Warning Surface (DWS) Truncated Dome Details provided on Sheet 14 shall be revised to indicate the top diameter information and indicate that the detectable warning surfaces shall contrast visually with adjacent surfaces, either light-on-dark or dark-on-light.
12. A note should be added to the plans stating that the plans must comply with the PAUCC.

Please note that due to the nature of revisions that will be made to the plans, additional comments may be forthcoming during future plan reviews. Also, in order to help expedite the review process of the plan resubmission, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter.

If you have any questions regarding the above, please contact this office.

Sincerely,



Karen M. Hulshizer, P.E.  
Accessibility Inspector/Plans Examiner, Certification # 005027  
Gilmore & Associates, Inc.

KMH/si

cc: Lawrence J. Grogan, Manager – Montgomery Township  
Marita A. Stoerle, Development Coordinator – Montgomery Township  
Marianne McConnell, Deputy Zoning Officer – Montgomery Township  
Frank R. Bartle, Esq., Solicitor – Dischell Bartle & Dooley, PC  
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Paul W. Hughes, P.E. – Remington Vernick & Beach Engineers  
Russell S. Dunlevy, P.E., Executive Vice President – Gilmore & Associates, Inc.  
James P. Dougherty, P.E., Senior Project Manager – Gilmore & Associates, Inc.





**Boucher & James, Inc.**  
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY  
INNOVATIVE ENGINEERING

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559 Main Street, Suite 230  
Bethlehem, PA 18018  
610-419-9407  
Fax 610-419-9408  
[www.bjengineers.com](http://www.bjengineers.com)

January 11, 2016

Lawrence Gregan, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

**SUBJECT: MONTGOMERY ELEMENTARY SCHOOL  
PRELIMINARY/FINAL LAND DEVELOPMENT PLANS  
TOWNSHIP LD/S NO. 686  
PROJECT NO. 1555299R**

Dear Mr. Gregan:

Please be advised that we have reviewed the Montgomery Elementary School Land Development Plans prepared by Remington, Vernick & Beach Engineers, dated December 21, 2015 last revised December 31, 2015. The site has frontage on Stump Road, north of the intersection of Steeplechase Drive, and is located within the R1 – Residential District.

The plans propose renovations to existing parking areas, stormwater basin and other stormwater management features, sidewalks, relocation of on-site modular classrooms, parking lot striping, and the addition of transformer and generator pads. Public water and sewer exist on site.

We offer the following comments for your consideration.

1. General Requirements

SLDO §205-49.C: the plans shall be prepared by a landscape architect registered by the Commonwealth of Pennsylvania, or a waiver would be required.

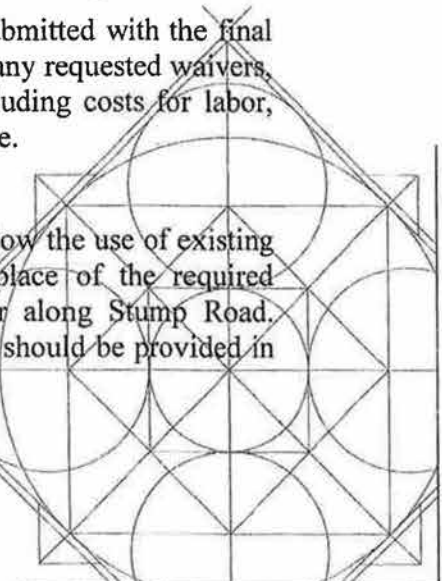
2. Landscape Plan Requirements

A. SLDO §205-51.A(10): the landscape plan is required to indicate the common names of all trees greater than 23" in caliper. A waiver has been requested.

B. SLDO §205-51.A(18): A detailed cost estimate shall be submitted with the final landscape plan after the Board of Supervisors has ruled on any requested waivers, and shall show the value of all proposed landscaping including costs for labor, materials, and guaranty, and shall be so stated in the estimate.

3. Planting Requirements

A. SLDO §205-52.B(2)(a): A waiver has been requested to allow the use of existing vegetation along the north and rear property lines in place of the required softening buffers, and from providing a softening buffer along Stump Road. Calculations for the required Stump Road softening buffer should be provided in order to determine the extent of the waiver request.



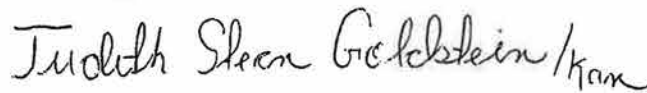
- B. SLDO §205-52.C(2)(a) and Table 2: a waiver has been requested to permit the use of existing vegetation in place of the required screen buffer along the south property line.
  - C. SLDO §205-52.D and Table 1: a waiver has been requested from the requirement to provide six shrubs for each 2 parking spaces around the perimeter of the parking lot.
  - D. SLDO §205-52.F(4): we recommend that a naturalized seed mix be used in the stormwater management basin in place of the seed mixes specified in the seeding table on Sheet 23 of 24.
4. Preservation, Protection and Replacement of Trees
- A. SLDO §205-53.B: during construction, trees and shrubs shall be protected by snow fencing or similar protection. Tree protection fencing has been provided near improvements on the east side of the building. However, demolition and other work will be taking place in many other locations around the site. The plan should be revised to provide adequate protection for all trees on the site that will be near to construction activities.
  - B. SLDO §205-53.C.C: outlines preservation requirements based on the size of existing trees, and replacement procedures in the event that disturbance is proposed in excess of the required preservation amount. The landscape chart states that only one (1) tree of 6" in caliper is to be removed. However, the Demolition Plan indicates that thirteen (13) trees greater than 8" in caliper are to be removed. The plans should be revised to provide calculations demonstrating compliance with the tree preservation and replacement requirements outlined in this section, and to provide replacement trees, if required.
5. General Landscape Comments
- A. We recommend the seeding table on sheet 23 of 24 be revised to remove the proposed crownvetch seed mixture, as crownvetch is classified by PA DCNR as a situationally invasive species.
  - B. There are discrepancies between the number of plants shown in the Landscape Plan, and the quantities indicated in the Plant List, for the following plants: *Abies concolor*, *Ilex glabra*, *Pseudotsuga menziesii*, and *Quercus bicolor*. In addition, there are two groupings of shrubs around the basin that are unlabeled.
  - C. Fifty-nine (59) *Ilex glabra* and forty-four (44) *Quercus bicolor* are shown in the landscape plans. We recommend that a greater diversity of shrub and tree species be selected for use on the site.
  - D. The tree planting detail should be revised to specify the use of brightly colored flagging on any guy wires for safety purposes.
  - E. Tree locations shall be revised to provide a minimum of 10' between all existing and proposed utilities and proposed trees in order to avoid conflicts.

Mr. Lawrence Gregan, Township Manager  
Montgomery Elementary School  
January 11, 2016  
Page 3

6. General Comments

A detailed response letter addressing the above noted comments and any other changes to the plans should be included with future submissions.

Sincerely,



Judith Stern Goldstein, ASLA, R.L.A.  
Managing Director



Valerie L. Liggett, ASLA, R.L.A.  
ISA Certified Arborist®  
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors  
Planning Commission  
Bruce Shoupe, Director of Planning and Zoning  
Marita Stoerrle, Development Coordinator  
Marianne McConnell, Deputy Zoning Officer  
Frank R. Bartle, Esq., Dischell Bartle & Dooley, PC  
Kevin Johnson, P.E., Traffic Planning & Design  
Ken Amey, AICP  
Paul W. Hughes, P.E., Remington & Vernick Engineers  
Thomas Schneider, North Penn School District



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559 Main Street, Suite 230  
Bethlehem, PA 18018  
610-419-9407  
Fax 610-419-9408  
[www.bjengineers.com](http://www.bjengineers.com)

December 11, 2015

Lawrence Gregan, Township Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

**SUBJECT: MONTGOMERY ELEMENTARY SCHOOL  
PRELIMINARY LAND DEVELOPMENT PLANS  
TOWNSHIP LD/S NO. 686  
PROJECT NO. 1555299R**

Dear Mr. Gregan:

Please be advised that we have reviewed the Montgomery Elementary School Land Development Plans prepared by Bonnett Associates, Inc., dated November 11, 2015, labeled 50% Progress Set, and submitted by Remington & Vernick Engineers, Inc. The site has frontage on Stump Road, north of the intersection of Steeplechase Drive, and is located within the R1 – Residential District.

The plans propose renovations to existing parking areas, stormwater basin and other stormwater management features, sidewalks, relocation of on-site modular classrooms, parking lot striping, and the addition of transformer and generator pads. Public water and sewer exist on site.

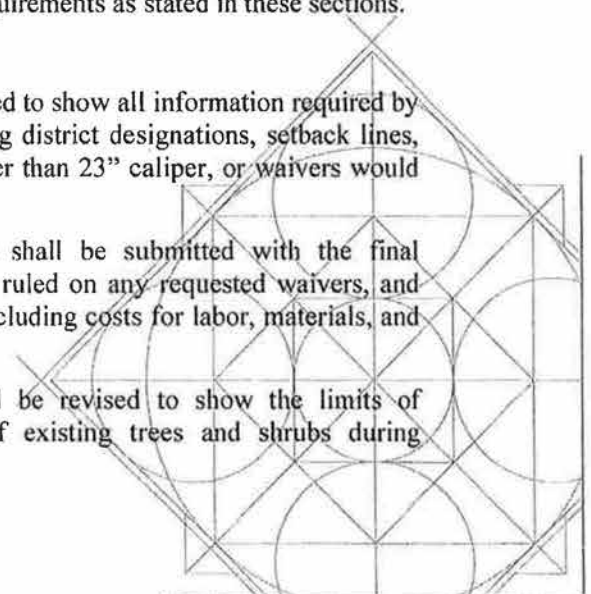
We offer the following comments for your consideration.

1. General Requirements

- A. SLDO §205-49.C: the plans shall be prepared by a landscape architect registered by the Commonwealth of Pennsylvania, or a waiver would be required.
- B. SLDO §205-49.F: the plan notes shall be revised to demonstrate compliance with the requirements of the Planting Standards and Guidelines provided Appendix C, and to provide a note requiring that all plant material shall be pruned in accordance with ANSI A300 pruning standards.
- C. SLDO §205-49.G and H: notes on the plan shall be revised to demonstrate compliance with the guaranty and final landscape inspection requirements as stated in these sections.

2. Landscape Plan Requirements

- A. SLDO §205-51.A: the landscape plan shall be revised to show all information required by sections (1) through (17), including adjacent zoning district designations, setback lines, all utilities, and species information for trees greater than 23" caliper, or waivers would be required.
- B. SLDO §205-51.A(18): A detailed cost estimate shall be submitted with the final landscape plan after the Board of Supervisors has ruled on any requested waivers, and shall show the value of all proposed landscaping including costs for labor, materials, and guaranty, and shall be so stated in the estimate.
- C. SLDO §205-51.A(19): the landscape plan shall be revised to show the limits of temporary fencing to be used for protection of existing trees and shrubs during construction, or a waiver would be required.





3. Planting Requirements

- A. SLDO 205-52.A (2)(a): sixteen (16) street trees are required along Stump Road. Ten (10) existing street trees are permitted to be used to partially meet this requirement. The remaining required six (6) street trees should be provided, or a waiver would be required.
- B. SLDO 205-52.B(2)(a): softening buffers are required along the front, rear and north property lines. Existing vegetation along the north and rear property lines appears to be adequate to meet the softening buffer requirements. SLDO 205-52.I. permits the Board of Supervisors to waive planting requirements where they are essentially duplicated by existing vegetation. However, calculations and the required softening buffer plantings should be provided along Stump Road, or a waiver would be required. In addition, the location of the required softening buffer should be delineated in the landscape plan.
- C. SLDO 205-52.C(2)(a) and Table 2: a screen buffer is required along the south property line. It appears that existing vegetation on the site is adequate to meet the screen buffer requirements. SLDO 205-52.I. permits the Board of Supervisors to waive planting requirements where they are essentially duplicated by existing vegetation.
- D. SLDO 205-52.D and Table 1: one (1) shade tree is required per 10 parking spaces within the entire parking lot and six (6) shrubs are required for every two (2) spaces around the entire parking lot perimeter. The landscape plan should be revised to provide calculations and plantings demonstrating compliance with the ordinance requirements, or waivers would be required.
- E. SLDO 205-52.F(6): one shade tree and two shrubs are required for each 30 linear feet of stormwater management facility perimeter. Twenty-five (25) shade trees and fifty (50) shrubs are required. The landscape table indicates that the plans comply. However, the required plantings are not shown in the plans. The plan should be revised to demonstrate compliance with the ordinance requirements, or a waiver would be required.
- F. SLDO 205-52.F(4): we recommend that a naturalized seed mix be used in the stormwater management basin in place of the fescue blend proposed on sheet 12.

4. Preservation, Protection and Replacement of Trees

- A. SLDO §205-53.B: during construction, trees and shrubs shall be protected by snow fencing or similar protection. The plan shall be revised to provide a detail and the limits of tree protection fencing in order to demonstrate compliance with the ordinance requirements.
- B. SLDO §205-53.B(3): at the direction of the Township Engineer, Township Shade Tree Commission or Township Landscape Architect, existing trees which have not been adequately protected are to be removed and replaced. The plans should be revised to provide a note demonstrating compliance with this ordinance requirement.
- C. SLDO §205-53.C.C: outlines preservation requirements based on the size of existing trees, and replacement procedures in the event that disturbance is proposed in excess of the required preservation amount. The landscape chart indicates that only one (1) tree of 6" in caliper is to be removed. However, based on the amount of proposed disturbance, this does not appear to be accurate. Existing trees that will have more than ¼ of their total root area disturbed are not considered to be preserved. The plans should be revised to demonstrate compliance with the tree preservation and replacement requirements outlined in this section, and to provide replacement trees, if required.

5. General Landscape Comments

- A. We recommend the seeding table on sheet 12 of 15 be revised to remove the proposed crownvetch seed mixture, as crownvetch is classified by PA DCNR as a situationally invasive species.
- B. The tree planting detail shall be revised to specify the tree staking method shown in Appendix C.
- C. The shrub planting detail shall be revised to specify that plants are to be placed on undisturbed subgrade.
- D. Tree locations shall be revised to provide a minimum of 10' between underground utilities and proposed trees in order to avoid conflicts.
- E. The plant list indicates that seven (7) *Pseudotsuga menziesii* are proposed. However, only six (6) are shown in the plan. In addition, one proposed shade tree has not been labeled. The plan should be revised to correct these discrepancies.

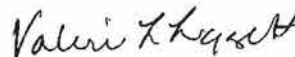
6. General Comments

- A. The plans should be revised to provide a note indicating that substantial changes to the approved Landscape Plans must be approved by the Township through plan resubmission. If substantial changes to the landscaping are made without prior approval from the Township, the changes will be rejected upon inspection.
- B. The plans should be revised to provide a note indicating that if a plant species or other substitution is made without receiving prior substitution request approval from the Township, the unapproved plants will be rejected upon inspection. All plant substitution requests should be forwarded in writing to this office for review.
- C. A detailed response letter addressing the above noted comments and any other changes to the plans should be included with future submissions.

Sincerely,



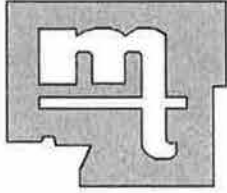
Judith Stern Goldstein, ASLA, R.L.A.  
Managing Director



Valerie L. Liggett, ASLA, R.L.A.  
ISA Certified Arborist®  
Planner/Landscape Architect

JSG/vll/kam

cc: Board of Supervisors  
Planning Commission  
Bruce Shoupe, Director of Planning and Zoning  
Marita Stoerrle, Development Coordinator  
Marianne McConnell, Deputy Zoning Officer  
Frank R. Bartle, Esq., Dischell Bartle & Dooley, PC  
Kevin Johnson, P.E., Traffic Planning & Design  
Ken Amey, AICP  
Paul W. Hughes, P.E., Remington & Vernick Engineers  
Thomas Schneider, North Penn School District



## ***MEMORANDUM***

TO: Board of Supervisors

FROM: Planning Commission  
Jonathan Trump, Chairman

DATE: December 17, 2015

RE: Land Development Plan  
Montgomery Elementary School  
LDS#686

The Planning Commission has reviewed the above named land development plan and would like to recommend to the Board of Supervisors that this be approved subject to satisfactory compliance with all comments of the Township consultants.

The motion further recommended that all of the requested waivers be approved to the extent of the Township Consultant's recommendations.



TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

**January 18, 2016**

Mr. Bruce S. Shoupe  
Township Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

**RE: Montgomery Elementary School Renovations**  
North Penn School District  
*1221 Stump Road*  
*Montgomery Township, Montgomery County, PA*  
Montgomery Township LD/S# 686  
TPD No. MOTO.A.00100

Dear Bruce:

In our role as Township Traffic/Street Lighting Engineer, Traffic Planning and Design, Inc. (TPD) has reviewed the following items:

- Preliminary/Final Plan prepared by Remington Vernick & Beach Engineers and Bonnett Associates, Inc., dated December 21, 2015 (last revised December 31, 2015);
- December 16, 2015 letter from Remington and Vernick Engineers regarding waiver requests for the above referenced project.

Based on our review, we offer the following comments for the waiver requests pertaining to traffic and lighting. For ease of reference, the comments are listed in the same order as our December 10, 2015 review letter. Comments that have been addressed are not shown below. For the purposes of this review, Stump Road is considered to be an east-west road and the two access points are assumed to be north-south driveways.

**Previous Plan Comments**

1. It is our understanding that parent drop-off/pick-up will occur on the east side of the school and that all parent drop-off/pick-up traffic is to exit the site via the eastern access



to Stump Road. It is also our understanding that all bus traffic is to only use the western access point.

3. A thru arrow and "Only" legend should be provided on the southbound approach to the intersection near the southeast corner of the building to direct all traffic exiting the parental drop-off/pick-up area to the eastern driveway. A detail should be provided for the pavement markings in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600.
4. A "Lane Use Control Sign" (R3-8A, L-R), sized 30" x 30", must be provided on the eastern access to Stump Road.
7. The parking spaces must be marked with double parallel lines to be a minimum of six inches apart to separate each space in accordance with §205-10.H(4).
8. One-Way signs (R6-1L and R6-1R), sized 36" x 12", and "Do Not Enter" signs (R5-1), sized 30" x 30", should be provided at the following locations:
  - a. on the east-west parking aisle serving the angled parking spaces in the front of the building at its intersection with the western access to Stump Road;
  - b. on the northern end of the bus loop at the intersection with the access to the adjacent parking lot to provide one-way counterclockwise flow around the bus loop.
9. A "Stop" (R1-1), sized 30" x 30", sign and stop bar should be provided on the northbound approach of the western access driveway at the three-way intersection of the bus loop exit with the northernmost parking access point with the western access driveway because of the curve in the bus loop.
12. A stop bar has been provided on the angled approach of the first internal intersection encountered when entering the site from the eastern Stump Road access driveway. A "Stop" sign (R1-1), sized 30 x 30", and "No Right Turn" sign (R3-1), sized 24" x 24", are also required on this approach.
14. The proposed lane widths for both access points to Stump Road should be clearly labeled on the plans.
20. All applicable details for the crosswalks should be provided in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600. Additionally, the curb ramp on the eastern side of the eastern Stump Road access and on both sides of the western Stump Road access should be updated to current ADA standards.

23. The "Roadway Trench and Pavement Restoration Detail" on Sheet 22 of 24 must be revised to provide a minimum of 1.5 inches of superpave 9.5 mm wearing course.

**Previous Street Lighting Comments**

24. The "Recommended Maintained Illuminance Values for Parking Lots," according to the IES RP-20-14 "Lighting for Parking Facilities" publication, indicates a Minimum Maintained Horizontal Illuminance of 0.5 fc and Uniformity (Max:Min) Ratios of 15:1 (Max:Min) and 4:1 (Avg:Min). The provided values for the "Site Lighting Analysis" indicate Uniformity Ratios that exceed the recommended ratios. Please verify the calculation areas and/or reconfigure lighting locations to achieve the desired Uniformity Ratios and minimum values.
26. Please revise the provided Site Lighting Fixture Schedule and Notes to indicate the mounting height of the Pole Mounted fixtures. It appears that Note No. 3 should be added to the Note Column for each Pole Mounted luminaire to agree with the provided Pole Mounted Site Lighting Detail indicating a 20 ft. mounting height.
29. Revise Site Lighting Fixture Schedule Note No. 4 to indicate the anticipated hours of operation, as well as to indicate the dimming of fixtures in lieu of the terminology provided.
30. Please include the following note on the submitted Lighting Plan (ES-001); "The Developer shall be responsible for contacting the Lighting Consultant/Inspector for Montgomery Township at least 48 hours prior to the start of any site electric work. The Township's Lighting Consultant/Inspector must be contacted during both "rough" and "final" stages of construction. The Township's Consultant/Inspector must be given the opportunity to observe open trench and conduit prior to backfill. The Township's Consultant/Inspector shall also be contacted again at completion of site electrical construction (i.e. Final). The Developer shall make arrangements for the necessary electrical inspections at both phases of construction and provide evidence of same to Township."
33. A note indicating the ownership and maintenance responsibility of the proposed luminaires shall be added to the Lighting Plan (ES-001).

**New Plan Comments**

34. A response letter should be provided by the Applicant's engineer with the next submission indicating how the comments have been addressed.

35. The dimensions of the "Stop" signs in the sign table on Sheet 17 should be revised to indicate 36" x 36" for Sign 1 and 30" x 30" for Sign 9.
36. A four inch wide double yellow line should be provided in conjunction with the stop bar on the western access at the intersection with Stump Road. The double yellow line should be a minimum of 25 feet long.
37. A "Stop" sign (R1-1), sized 30" x 30", and stop bar should be provided on the northbound approach of the center north-south drive aisle on the eastern side of the building at the intersection with the east-west drive aisle.
38. The crosswalk on the northern leg of the intersection of the western Stump Road driveway and the east-west aisle that runs along the front of the building is approximately four feet wide. The crosswalk must be a minimum of six feet wide in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600.
39. It is unclear if the "Existing Pavement Resurfacing Detail" on Sheet 21 of 24 indicates that all existing pavement will be removed down to subbase and replaced with 2.5" of base course and 1.5" of wearing course or if the detail indicates that the pavement will be milled and 2.5" of base course and 1.5" of wearing course will be placed over the remaining existing pavement.

#### **New Street Lighting Comments**

33. Revise the lighting design to utilize the applicable Light Loss Factors (LLF) for each luminaire. The usage of LLF = 1.00 in the "Site Lighting Fixture Schedule" does not take into account real life conditions with degradation of the system over time.
34. Revise the included Lighting Plan (ES-001) to delineate the limits of each calculation area within the "Site Lighting Analysis".

#### **Waiver Requests**

1. A waiver is requested from §205-10.H(4) and §230-138 pertaining to parking stall dimensions. TPD has no objections to allowing the continued use of existing undersized stalls in the areas outside the limits of work. The waiver request also indicates that all proposed parking spaces will be compliant. However, in accordance with §230-138, a reduced stall length can be provided only if the forward edge is curbed and a 5 foot landscaped area is provided. The parking stalls located adjacent to sidewalk do not

Mr. Bruce S. Shoupe  
January 18, 2016  
Page 5

satisfy the criteria for reduction in size and must be 10 feet x 20 feet. A variance would be required to provide smaller parking spaces because this is a zoning requirement.

2. A waiver is requested from §205-10.H(2) to allow the continued use of angled parking along the aisle in front of the school. TPD has no objections to this waiver because angled parking helps to enforce one-way traffic flow. In addition, the dimensions of the parking stalls and aisles meet or exceed the required dimensions.
3. A waiver is requested from §205-24.A to not provide street lighting along Stump Road. TPD has no objections to a waiver of this requirement because existing lighting is not currently provided along Stump Road in either direction of the project frontage.

We reserve the right to make additional comments as additional information is submitted.  
Please call if you have any questions

Sincerely,

TRAFFIC PLANNING AND DESIGN, INC.



Kevin L. Johnson, P.E.

*President*

[kjohnson@TrafficPD.com](mailto:kjohnson@TrafficPD.com)

cc: Larry Gregan, Township Manager  
Marita Stoerrle, Township Development Coordinator  
Kevin Costello, Township Public Works Director  
Russ Dunlevy, P.E., Township Engineer  
Paul Hughes, P.E., Remington & Vernick Engineers  
Joseph Platt, P.E., TPD





TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

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DEC 10 2015

MONTGOMERY TOWNSHIP

**December 10, 2015**

Mr. Bruce S. Shoupe  
Township Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

**RE: Montgomery Elementary School Renovations**  
North Penn School District  
*1221 Stump Road*  
*Montgomery Township, Montgomery County, PA*  
Montgomery Township LD/S# 686  
TPD No. MOTO.A.00100

Dear Bruce:

In our role as Township Traffic/Street Lighting Engineer, Traffic Planning and Design, Inc. (TPD) has reviewed the following items for the above referenced project which were received in our office on November 23, 2015:

- Preliminary Plan prepared by Bonnett Associates, Inc., dated November 11, 2015;
- Transmittal letter prepared by Remington & Vernick Engineers, dated November 20, 2015.

For ease of review, Stump Road is considered to be an east-west road and the two access points are assumed to be north-south driveways.

Based on our review, we offer the following comments:

**Traffic Engineering Comments**

1. It is our understanding that parent drop-off/pick-up will occur on the east side of the school and that all parent drop-off/pick-up traffic is to exit the site via the eastern access to Stump Road. It is also our understanding that all bus traffic is to only use the western access point.

2. The difference between pavement marking legends/arrows and arrows provided on the plan for the sole purpose of indicating to the reader the direction of flow to the parental drop-off/pick-up area needs to be clearly labeled on the plans. For example, the arrows shown on the plan could be interpreted as recommending that a one-way counterclockwise traffic flow be provided through the eastern parking lot with perpendicular parking spaces which would require all exiting traffic to exit the parking spaces via the parental drop-off/pick-up area. For purposes of this review, it is assumed that the applicant does not plan to utilize this type of traffic flow pattern.
3. A "No Right Turn" sign (R3-1), sized 24" x 24", is required near the southeast corner of the building to direct all traffic exiting the parental drop-off/pick-up area to the eastern driveway. A thru arrow and "Only" legend are also needed on the southbound approach at this internal intersection. "DO NOT ENTER" signs (R5-1), sized 24" x 24", are needed on both sides of the parental drop-off/pick-up exiting lane on the north side of the stop bar. One of the signs can be mounted on the same post as used for the R3-1 sign facing the opposite direction. A detail should be provided for the pavement markings in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600.
4. The turning arrows and "ONLY" legends on the eastern access to Stump Road must be revised in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600 with the appropriate signage required.
5. Wayfinding signs should be provided for drivers entering the site via the eastern access on Stump Road to indicate that the parental drop-off/pick-up area plus parking is to the right and what is presumed to be angled visitor parking is straight ahead then turns to the left.
6. It appears that a waiver may be required from §205-10.H(4) to permit angled parking.
7. Per §230-138 and §205-10.H(4), parking stalls are to be 10 feet x 20 feet. In accordance with §230-138, a reduced stall length can be provided only if the forward edge is curbed and a 5 foot landscaped area is provided. The parking stalls located adjacent to sidewalk do not satisfy the criteria for reduction in size and must be 10 feet x 20 feet. In addition, the parking spaces must be marked with double parallel lines to be a minimum of six inches apart to separate each space in accordance with §205-10.H(4).
8. In addition to the north-south travel lane entering and exiting the parental drop-off/pick-up lane, it appears the applicant intends to provide two other areas of one way traffic flow. One such location is the east-west parking aisle serving the angled parking spaces in the front of the building. The other location appears to be the bus loop.

Appropriate striping and signing must be provided throughout the parking lot to inform drivers of such one-way (and any "BUS ONLY") restrictions.

9. The three way intersection of the bus loop exit with the northernmost parking access point with the western access drive needs to be stop controlled because of the curve in the bus loop. In our opinion, the northern exit from this parking lot on the west side of the school and the northbound approach of the western access drive should be stop controlled at this intersection.
10. The stop bar located at the western end of the one way parking aisle for the angled parking spaces needs to be relocated to the west to the point where the radii begin connecting this aisle with the western access drive.
11. The first parking stall encountered when entering the site via the eastern access on Stump Road is a partial stall. The curbline should be revised to remove the partial parking space.
12. Traffic flow at the angled internal intersection on the east side of the building needs to be stop controlled. It is recommended that the angled approach be the one stop controlled. Due to the angle of this intersection, it is recommended that a centerline be striped on the angled approach and that right turns from the angled approach be restricted with the installation of a "No Right Turn" sign (R3-1), sized 24" x 24".
13. At the next internal intersection encountered in the parking lot on the east side of the building, it is recommended that the centerline of the east-west road surface between the two curb lines be striped to differentiate the directional flow. It is also recommended that this eastbound approach be stop controlled. To facilitate right turns exiting this double sided parking field to the angled approach discussed in Comment 10, it is recommended that this radius be increased.
14. The proposed lane widths for both access points to Stump Road should be clearly labeled on the plans.
15. The dimensions of all radii should be clearly labeled on the plans.
16. Truck tracking templates must be provided indicating that Montgomery Township's largest fire truck can circulate through the site.
17. Handicap parking spaces must be provided in accordance with §205-10.H(7)(a).
18. The location and type of all proposed handicap ramps must be clearly indicated on the plans.
19. All existing and proposed traffic control signs must be clearly shown on the plans. Details of all proposed site signage (i.e. STOP signs) related to traffic control/circulation should

be shown on the plans.

20. The crosswalk on the eastern access at the intersection with Stump Road has a tapered width. The crosswalk should consist of parallel lines in accordance with PennDOT Publication 111M, *Pavement Markings and Signing Standards*, TC 8600. All applicable details for the crosswalks should be provided. Additionally, the curb ramps on either side of each crosswalk should be updated to current ADA standards.
21. In our opinion, the stop bar proposed in advance of the crosswalk in the drop-off/pick-up lane must be removed because it is not an intersection and will give a false sense of security to all pedestrians that all vehicles will stop at that point every time. Instead, we recommend yield lines be installed in advance of the crosswalk and the crosswalk be marked with "Yield to Pedestrian" signs (R1-5), sized 30" x 30", on both sides of the crosswalk facing oncoming traffic.
22. The following general notes should be included on the plan:
  - a. "Traffic control signs must be posted on PennDOT approved breakaway posts in accordance with the most recent version of the TC-8700 series in PennDOT Publication 111M."
  - b. "All traffic control signs shall be posted in accordance with the 2009 MUTCD and the most recent version of PennDOT Publication 236M, "Handbook of Approved Signs".
23. The "Roadway Trench and Pavement Restoration Detail" on Sheet 15 of 15 must be revised to provide a minimum of 1.5 inches of superpave 9.5 mm wearing course.

#### Street Lighting Comments

24. Per § 205-24.A Streetlighting; *"Streetlighting shall be installed along each street in each subdivision and along each street front abutting a public street in each land development by the developer and at the expense of the developer, unless specifically waived by the Board of Supervisors..."* TPD would support a waiver of this requirement because existing lighting is not currently provided along Stump Road in either direction of the project frontage.
25. Revise the provided Lighting Plan (ES-001) to include lighting analysis results in a Lighting Calculation Summary. The comments below have been provided for reference in designing and presenting the site lighting information. Since lighting analysis information was not provided, TPD may have comments with respect to lighting as additional information is provided.



- In accordance with the §230-212 and the Montgomery Township Street Lighting Specification, the applicant should provide a summary of lighting calculations including average, maximum, minimum, and uniformity ratios. Lighting shall have intensities and uniformity ratios in accordance with the §230-212.B and the current recommended practices of the Illuminating Engineering Society of North America (IESNA) as contained in the IESNA Lighting Handbook or separately in IESNA Recommended Practices RP-20-14 "Lighting for Parking Facilities."
26. Revise the provided Site Lighting Fixture Schedule to include the quantity, light loss factor, and mounting height for each fixture tabulated.
27. There is an existing lighting fixture at each of the site accesses along Stump Road that do not contribute to the point-by-point calculations on the provided Lighting Plan (ES-001). Additionally, the two fixtures are not labeled on the demolition plan to be removed or relocated. Please clarify whether these fixtures are to be removed, relocated, or to remain and update the plans and calculations accordingly.
28. Revise the provided Lighting Plan (ES-0001) to indicate those lighting fixtures that are existing to remain, relocated, and proposed. This can be accomplished with individual labels in the horizontal plan view or within the Site Lighting Fixture Schedule.
29. Provide the anticipated hours of operation on the plans. As stated in The Montgomery Township Street Lighting Specifications, lighting for commercial, industrial, public recreational, and institutional applications shall be controlled by automatic switching devices such as time clocks or combination motion detectors and photocells, to permit extinguishing outdoor lighting fixtures between 10 P.M. and dawn. For lighting proposed after 10 P.M., or after normal hours of operation, the lighting shall be reduced by at least 50% from then until dawn, unless supporting a specific purpose.
- In addition to the above indicated note, please indicate the manner in which the 50% minimum reduction will be achieved. The Township would prefer a dimming situation in lieu of an individual light extinguishment to achieve a minimum 50% reduction.
30. Revise the Landscape Plan to include the following note, "The Developer shall be responsible for contacting the Lighting Consultant/Inspector for Montgomery Township at least 48 hours prior to the start of any site electric work. The Township's Lighting Consultant/Inspector must be contacted during both "rough" and "final" stages of construction. The Township's Consultant/Inspector must be given the opportunity to observe open trench and conduit prior to backfill. The Township's Consultant/Inspector shall also be contacted again at completion of site electrical construction (i.e. Final). The

Mr. Bruce S. Shoupe  
December 10, 2015  
Page 6

Developer shall make arrangements for the necessary electrical inspections at both phases of construction and provide evidence of same to Township."

31. All outside lighting, including sign lighting, shall be arranged, designed and shielded or directed so as to protect the abutting streets and highways and adjoining property from the glare of lights. Please ensure that lighting is shielded from adjacent properties as well as abutting streets.
32. Verify that the proposed lighting locations are situated such that interference from the proposed landscaping does not result in an inefficient design.
33. Please confirm ownership and maintenance responsibility of the streetlights.

We reserve the right to make additional comments as additional information is submitted.  
Please call if you have any questions

Sincerely,

TRAFFIC PLANNING AND DESIGN, INC.

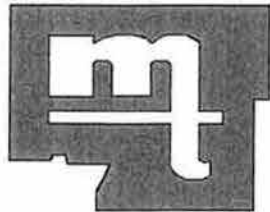


Kevin L. Johnson, P.E.

President

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cc: Larry Gregan, Township Manager  
Marita Stoerrle, Township Development Coordinator  
Kevin Costello, Township Public Works Director  
Russ Dunlevy, P.E., Township Engineer  
Paul Hughes, P.E., Remington & Vernick Engineers  
Joseph Platt, P.E., TPD



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**DEPARTMENT OF FIRE SERVICES**  
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**RICHARD M. LESNIAK**  
DIRECTOR OF FIRE SERVICES  
FIRE MARSHAL  
EMERGENCY MANAGEMENT  
COORDINATOR  
**FIRE MARSHALS OFFICE:**  
215-393-6936

January 18, 2016

Bruce Shoupe  
Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Re: Montgomery Elementary School

Dear Bruce:

Thank you for allowing the Fire Marshal's Office to comment on the proposed renovations of the: Montgomery Elementary School.

Using the 2009 edition of the International Fire Code for guidance, the Fire Marshal's Office offers the following comments:

1. **503.1.1 Buildings and facilities.** *Approved* fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall extend to within 150 feet (45720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

**Exception:** The *fire code official* is authorized to increase the dimensions of 150 feet (45720 mm) where:

1. The building is equipped throughout with an *approved* automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.
3. There are not more than two Group R-3 or Group-U occupancies.

**COMMENT:** It appears that portions of the rear of the building are more than 150 feet from the driveway and/or parking lot. The applicant should provide measurements to document the distance from the driveway and parking lot. In addition, the applicant should request that the dimension of 150 feet be increased given the fact that the building is equipped throughout with an *approved* automatic sprinkler system.

2. **503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm) exclusive of shoulders, except for *approved* security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

**COMMENT:** Applicant should provide the dimensions of the driveways in order to be considered as a fire access road.

3. **503.2.4 Turning radius.** The required turning radius of a fire apparatus access road shall be determined by the *fire code official*.

**COMMENT:** Applicant should provide a plan showing that our fire apparatus can maneuver the fire access roads.

**Comment:** This section has been addressed in revision 12/31/15 sheet 18 of 24.

4. **503.3 Marking.** Where required by the *fire code official*, approved signs or other approved notices or markings that include the words NO PARKING – FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility. “NO PARKING FIRE LANE” signage SHALL be provided at all fire lanes at intervals of not more than 50 ft. or as otherwise directed by the Fire Marshal’s Office.

- Fire apparatus roads 20 to 26 feet wide (6096 to 7925 mm) shall be posted on both sides as a *fire lane*.
- Fire apparatus access roads more than 26 feet wide (7925 mm) to 32 feet wide (9754 mm) shall be posted on one side of the road as a *fire lane*.

**COMMENT:** Applicant should provide the dimensions of the driveways and provide No Parking signs in compliance with the code.

5. **505.1 Address identification.** New and existing buildings shall have *approved* address numbers, building numbers or *approved* building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 05. Inch (12.7 mm). Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure.

**Comment:** Street address numbers shall be provided if they are not currently posted on the building as directed by the Fire Marshal’s Office.

6. **912.0 Fire Department Connection(s).** Fire department connections shall be installed in accordance with the NFPA standard applicable to the system design and shall comply with Sections 912.2 through 912.6. A fire hydrant shall be located within 100 feet of Fire Department connection.

**COMMENT:** Applicant should indicate the location of the fire department connection.

7. **B105.2 Buildings other than one-and two-family dwellings.** The minimum fire-flow and flow duration for buildings other than one- and two-family dwellings shall be as specified in Table B105.1.

**Exception:** A reduction in required fire-flow of up to 75 percent, as *approved*, allowed when the building is provided with an *approved automatic sprinkler system* installed in accordance with Section 903.3.1.1 or 903.1.2. The resulting fire-flow shall not be less than 1,500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1.



8. **D105.1 Where required.** Buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with *approved* fire apparatus access roads capable of accommodating fire department aerial apparatus. Overhead utility power lines shall not be located within the aerial fire apparatus access roadway.

**COMMENT: Applicant should indicate the height of the building.**

9. **D105.2 Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of any building or portion of building more than 30 feet (9144 m) in height.

### GENERAL COMMENTS

10. All buildings that are 5,000 square feet or more shall be fully sprinklered.

**COMMENT: At the end of construction, the building will be fully sprinkled.**

11. Any gas services that are accessible/vulnerable to vehicular traffic SHALL have approved vehicle impact protection installed.

12. All buildings of Truss Construction SHALL comply with the Montgomery Township Truss Ordinance #04-188. Truss emblems can be obtained through the Fire Marshal's Office or Code Enforcement Office. The Fire Marshal's Office SHALL be contacted in regards to placement of truss placard.

**COMMENT: In the event the truss placard should be relocated due to construction.**

13. Fire Department key boxes (Knox Box) SHALL be provided on buildings at an approved location. Knox Box forms are available through the Fire Marshals or Code Enforcement Office.

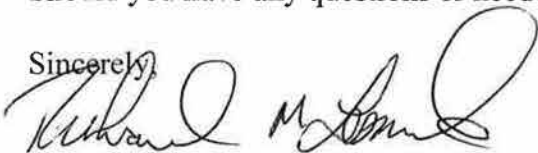
**COMMENT: In the event the Knox Box should be relocated due to construction.**

14. All applicants are to contact the Code Enforcement Office when underground piping is being hydrostatically tested on site. Applicants are also reminded that flushing of the underground piping SHALL be witnessed by a township official prior to final riser connections per NFPA 13.

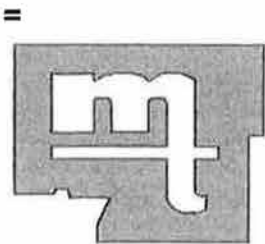
The Fire Marshal's Office recommends that the proposed plans need to be revised and reviewed by the Fire Marshal prior to the development being approved.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,



Richard M. Lesniak  
Director of Fire Services



**MONTGOMERY TOWNSHIP**  
**DEPARTMENT OF FIRE SERVICES**  
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**RICHARD M. LESNIAK**  
DIRECTOR OF FIRE SERVICES  
FIRE MARSHAL  
EMERGENCY MANAGEMENT  
COORDINATOR

**FIRE MARSHALS OFFICE:**  
215-393-6936

December 8, 2015

Bruce Shoupe  
Director of Planning and Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Re: Montgomery Elementary School

Dear Bruce:

Thank you for allowing the Fire Marshal's Office to comment on the proposed renovations of the: Montgomery Elementary School.

Using the 2009 edition of the International Fire Code for guidance, the Fire Marshal's Office offers the following comments:

1. **503.1.1 Buildings and facilities.** *Approved* fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall extend to within 150 feet (45720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

**Exception:** The *fire code official* is authorized to increase the dimensions of 150 feet (45720 mm) where:

1. The building is equipped throughout with an *approved* automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.
3. There are not more than two Group R-3 or Group-U occupancies.

**COMMENT:** It appears that portions of the rear of the building are more than 150 feet from the driveway and/or parking lot. The applicant should provide measurements to document the distance from the driveway and parking lot. In addition, the applicant should request that the dimension of 150 feet be increased given the fact that the building is equipped throughout with an *approved* automatic sprinkler system.

2. **503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm) exclusive of shoulders, except for *approved* security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

**COMMENT:** Applicant should provide the dimensions of the driveways in order to be considered as a fire access road.

3. **503.2.4 Turning radius.** The required turning radius of a fire apparatus access road shall be determined by the *fire code official*.

**COMMENT: Applicant should provide a plan showing that our fire apparatus can maneuver the fire access roads.**

4. **503.3 Marking.** Where required by the *fire code official*, *approved* signs or other *approved* notices or markings that include the words NO PARKING – FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility. “NO PARKING FIRE LANE” signage SHALL be provided at all fire lanes at intervals of not more than 50 ft. or as otherwise directed by the Fire Marshal’s Office.

- Fire apparatus roads 20 to 26 feet wide (6096 to 7925 mm) shall be posted on both sides as a *fire lane*.
- Fire apparatus access roads more than 26 feet wide (7925 mm) to 32 feet wide (9754 mm) shall be posted on one side of the road as a *fire lane*.

**COMMENT: Applicant should provide the dimensions of the driveways and provide No Parking signs in compliance with the code.**

5. **505.1 Address identification.** New and existing buildings shall have *approved* address numbers, building numbers or *approved* building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure.

**Comment: Street address numbers shall be provided if they are not currently posted on the building as directed by the Fire Marshal’s Office.**

6. **912.0 Fire Department Connection(s).** Fire department connections shall be installed in accordance with the NFPA standard applicable to the system design and shall comply with Sections 912.2 through 912.6. A fire hydrant shall be located within 100 feet of Fire Department connection.

**COMMENT: Applicant should indicate the location of the fire department connection.**

7. **B105.2 Buildings other than one-and two-family dwellings.** The minimum fire-flow and flow duration for buildings other than one- and two-family dwellings shall be as specified in Table B105.1.

**Exception:** A reduction in required fire-flow of up to 75 percent, as *approved*, allowed when the building is provided with an *approved automatic sprinkler system* installed in accordance with Section 903.3.1.1 or 903.1.2. The resulting fire-flow shall not be less than 1,500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1.

8. **D105.1 Where required.** Buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with *approved* fire apparatus access roads capable of accommodating fire department aerial apparatus. Overhead utility power lines shall not be located within the aerial fire apparatus access roadway.

**COMMENT: Applicant should indicate the height of the building.**

9. **D105.2 Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of any building or portion of building more than 30 feet (9144 m) in height.

### GENERAL COMMENTS

10. All buildings that are 5,000 square feet or more shall be fully sprinklered.

**COMMENT: At the end of construction, the building will be fully sprinkled.**

11. Any gas services that are accessible/vulnerable to vehicular traffic SHALL have approved vehicle impact protection installed.

12. All buildings of Truss Construction SHALL comply with the Montgomery Township Truss Ordinance #04-188. Truss emblems can be obtained through the Fire Marshal's Office or Code Enforcement Office. The Fire Marshal's Office SHALL be contacted in regards to placement of truss placard.

**COMMENT: In the event the truss placard should be relocated due to construction.**

13. Fire Department key boxes (Knox Box) SHALL be provided on buildings at an approved location. Knox Box forms are available through the Fire Marshals or Code Enforcement Office.

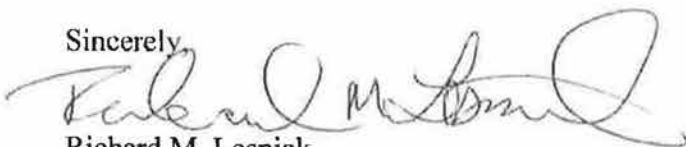
**COMMENT: In the event the Knox Box should be relocated due to construction.**

14. All applicants are to contact the Code Enforcement Office when underground piping is being hydrostatically tested on site. Applicants are also reminded that flushing of the underground piping SHALL be witnessed by a township official prior to final riser connections per NFPA 13.

The Fire Marshal's Office recommends that the proposed plans need to be revised and reviewed by the Fire Marshal prior to the development being approved.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,



Richard M. Lesniak  
Director of Fire Services



**ZONING ORDINANCE  
PLAN REVIEW  
Montgomery Elementary School**

DATE: December 28, 2015

PLAN REVIEW – Montgomery Elementary School – 1221 Stump Road  
LD/S # 686

DEVELOPMENT NAME: Montgomery Elementary School – 1221 Stump Road  
LOCATION: 1221 Stump Road  
LOT NUMBER & SUBDIVISION:  
ZONING DISTRICT: R1 - Residential  
PROPOSED USE: Education – Elementary School  
ZONING HEARING BOARD APPROVAL REQUIRED? NO  
CONDITIONAL USE APPROVAL REQUIRED? NO

	Proposed	Required	Approved	Not Approved	WAIVER
USE	Education		X – SE 5.27.64		
HEIGHT	?????	35 ft.			
LOT SIZE	22.13 acres	5 acres	X		
SETBACKS					
FRONT	219.8 ft.	100 ft.	X		
SIDES	179+	100 ft.	X		
REAR	100+	100 ft.	X		
BUFFERS					
SOFTENING	Use Existing	20 ft. Perimeter			X
SCREENING	Use Existing	20 ft. Perimeter			X
BUILDING COVERAGE	7.7%	10%	X		
IMPERVIOUS COVERAGE	24.1%	Max 30%	X		
GREEN AREA	75.9%	Min 70%	X		

ADDITIONAL COMMENTS

- The Zoning Standards Table shall identify proposed building height.

  
ZONING OFFICER

12.28.15  
DATE

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

JOSH SHAPIRO, CHAIR  
VALERIE A. ARKOOSH, MD, MPH, VICE CHAIR  
BRUCE L. CASTOR, JR., COMMISSIONER



**MONTGOMERY COUNTY  
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311  
NORRISTOWN, PA 19404-0311  
610-278-3722  
FAX: 610-278-3941 • TDD: 610-631-1211  
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP  
EXECUTIVE DIRECTOR

December 29, 2015

Mr. Bruce S. Shoupe, Director of Planning/Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, Pennsylvania 18936-9605

Re: MCPC #15-0297-001  
Plan Name: Montgomery Elementary School - 1221 Stump Road (LD/S #686)  
(1 lot comprising 25.88 acres)  
Situate: Stump Road (west)/north of Steeplechase Drive  
Montgomery Township

Dear Mr. Shoupe:

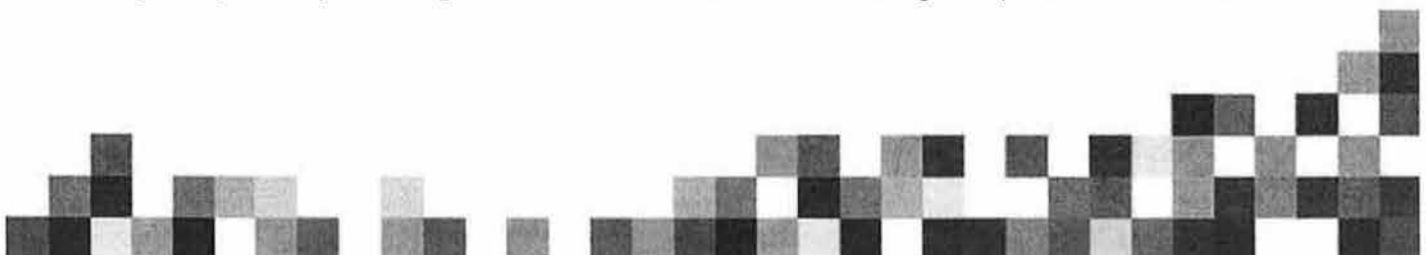
We have reviewed the above-referenced land development plan in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on December 21, 2015. We forward this letter as a report of our review.

## BACKGROUND

The applicant, North Penn School District, proposes to renovate the Montgomery Elementary School, currently located on a 25.88-acre parcel zoned R-1 Residential. The renovations will include an addition to the existing building as well as relocation and realignment of parking and playground facilities, expanded vehicular access to Stump Road, exterior building accessibility changes, and stormwater management improvements.

## SCHOOL REVIEW

Because the proposed school project does not involve the acquisition of land, the sale or lease of a school facility or the construction of a new school facility where no facility existed before, the Montgomery County Planning Commission will not be conducting a separate school review under



Section 305 of Act 247, The Pennsylvania Municipalities Planning Code. Instead, this letter will function as our official Section 305 school review, and we have no comments or recommendations on this school proposal in relation to the county comprehensive plan.

## RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issues that the applicant and municipality may wish to consider prior to final plan approval. Our comments are as follows:

## REVIEW COMMENTS

### SITE PLAN

- A. Unclear Demolition Plan - The plans as provided to the MCPC are unclear as to the precise demolition process of the modular classrooms and new location of the remaining trailers on the site. The site improvements plan indicates that trailers will be relocated to the existing drop-off circle on the western edge of the building, which raises a number of questions. Will these trailers become a permanent part of the site? Will these trailers lie across the currently existing concrete curb and into the current driveway? Will supports be placed under the corner of the trailer that would encroach onto the driveway? To what extent will the existing western driveway be used?
- B. Additional Building Coverage Information - Since the project proposes permanent addition of classroom space to the school facility, the exact amount of additional square footage to be added should be listed on the plans. Phone calls to the applicant's facilities director and plan engineer during this county review process were successful in obtaining information on the square footage removed as well as plan view and architectural figures for the new construction for County tracking purposes.

### CONNECTIONS TO SURROUNDING AREAS

- A. Connection to Adjacent US Route 202 Parkway Trail - The US Route 202 Parkway Trail, connecting North Wales and Doylestown, runs adjacent to the elementary school property. As part of Montgomery County's recently passed comprehensive plan, *Montco 2040: A Shared Vision*, the County is committed to working with local municipalities to increase connections to the trail system. We would encourage the applicant to investigate what would be needed to connect the already existing trail along the southwestern boundary of the property to the Parkway Trail. Aerial photography from several years ago appears to show that the trail previously connected to the neighborhood across the 202 Parkway right-of-way.

## PARKING AREAS

### A. Circulation:

1. The new designated student pick-up and drop-off area for private vehicles on the northeast side of the building is accessible via a one-way driveway from the northern access driveway to the site. The applicant should consider using signage to direct circulating traffic in the correct direction through the parking lot, especially to prevent head-on collisions or wrong-way travel down the drop-off lane adjacent to the school building.
2. We commend the applicant for proposing to add marked crosswalks across the driveway entrances along Stump Road to maintain a consistent pedestrian path across the entire frontage of the property to promote a safe route to school for students and community members. An additional striped crosswalk on the northeast side of the main driveway stretching across the beginning of the turn-off for the drop-off lane, would allow for a continuous path for pedestrians and enhance pedestrian safety.

### B. Opportunities for Green Parking:

1. We commend the applicant for including provisions for a large planting island and other landscaped areas in the redesigned parking area on the north side of the property. We would encourage the applicant and township to consider including as many green parking features as possible for all parking areas on the property, including permeable pavement, naturalized draining areas, and shaded parking spaces. The Montgomery County Planning Commission's 2015 report *Sustainable Green Parking Lots*, available at <http://www.montcopa.org/DocumentCenter/View/9735>, offers specific examples and suggestions for implementation.
2. There is additional incentive for the township to encourage the applicant to implement some (or many) of these green parking suggestions, as the sustainability lessons on display could tie in with elementary education curricula, while the implementation of green parking features at a community institution may lead residents to adopt some of the ideas on their own private property.

## CONCLUSION

We wish to reiterate that MCPC supports the applicant's proposal but we believe that our suggested revisions will better achieve Montgomery Township's planning objectives for the improved school property.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.



Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Sincerely,

A handwritten signature in black ink that reads "Matthew Popek". The signature is written in a cursive, flowing style.

Matthew Popek, Transportation Planner  
[mpopek@montcopa.org](mailto:mpopek@montcopa.org) – 610-278-3730

c: North Penn School District, Applicant  
Bonnett Associates Incorporated, Applicant's Representative  
Lawrence Gregan, Twp. Manager  
Jonathan Trump, Chrm., Twp. Planning Commission  
Frank Bartle, Twp. Solicitor  
Russell Dunlevy, Twp. Engineer  
Ken Amey, Twp. Planning Consultant

Attachments: Aerial Photograph of Site  
Reduced Copy of Applicant's Record Plan  
Reduced Copy of Applicant's Site Improvements Plan

*Aerial – Montgomery Elementary School, Montgomery Township*



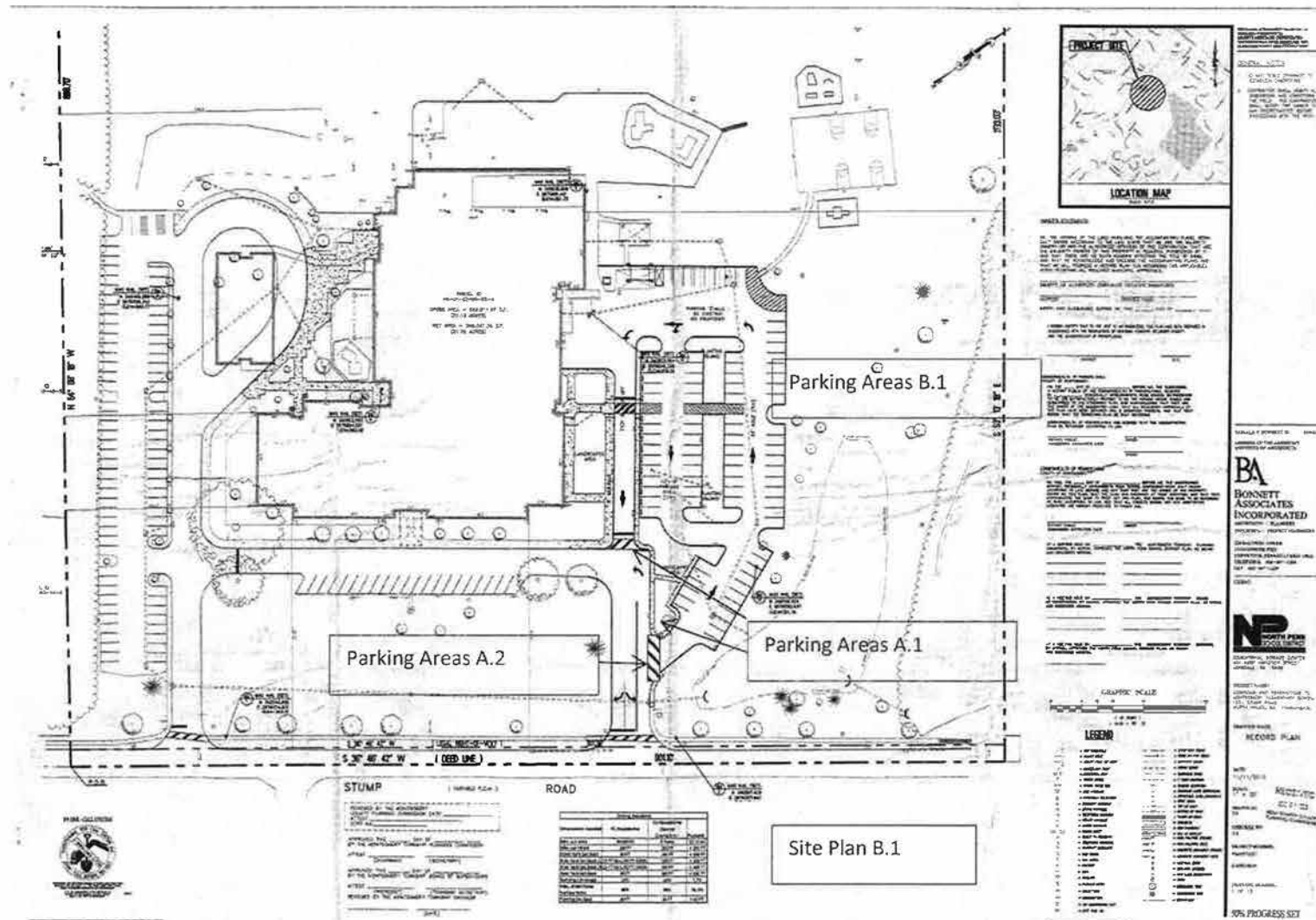
Montgomery Elementary School  
MCPC #150297001

Montgomery  
County  
Planning  
Commission  
Montgomery County Courthouse - Planning Commission  
PO Box 311 • Norristown, PA 19380-0311  
610.278.3722 • 610.278.3641  
www.montcopa.org/pla/1  
Year 2010 aerial photography provided by the  
Delaware Valley Regional Planning Commission

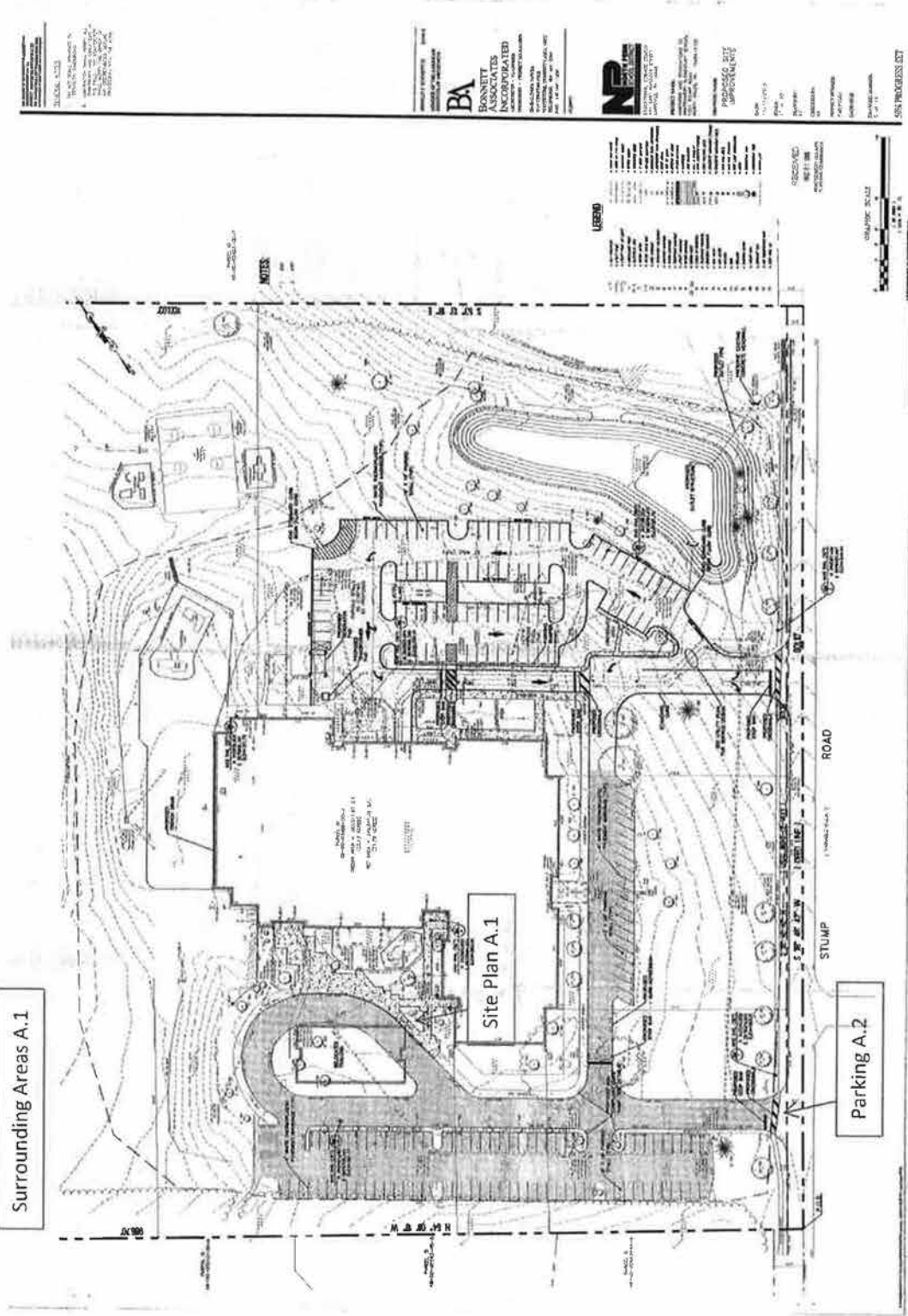
0 100 200 400 Feet



Record Plan – Montgomery Elementary School, Montgomery Township



Site Improvements Plan – Montgomery Elementary School, Montgomery Township





MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Advertise Proposed Ordinance #16-294 - Hours of Operation of Bark Park

MEETING DATE: January 25, 2016

ITEM NUMBER: **#14**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Lawrence J. Gregan,  
Township Manager



BOARD LIAISON: Michael J. Fox, Supervisor  
Liaison to Park and Recreation Board

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BACKGROUND:

At the December 9, 2015 Park and Recreation Board Meeting the Park Board voted to recommend to the Board of Supervisors the adoption of an amendment to the Township Code, Chapter 166, Parks and Recreation Areas, Section 1 - Hours, to revise the hours of operation of the Township's Bark Park to open at 8:00 AM. The current approved hours are from sunset to one hour after sunset.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION: Authorize advertisement of Proposed Ordinance #16-294 – Amending Chapter 166 of the Township Code, Parks and Recreation Areas, Section 1 – Hours, setting the hours of operation of the Township's Bark Park from 8:00 AM to one hour after sunset.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize advertisement of Proposed Ordinance #16-294 – Amending Chapter 166 of the Township Code, Parks and Recreation Areas, Section 1 – Hours, setting the hours of operation of the Township's Bark Park from 8:00 AM to one hour after sunset.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

# **MONTGOMERY TOWNSHIP**

ORDINANCE #16-294

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AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 166, SECTION 1 [PARKS AND RECREATION AREAS/HOURS] AND MAKING PROVISION FOR THE HOURS OF OPERATION FOR THE TOWNSHIP'S BARK PARKS.

---

ENACTED: \_\_\_\_\_

# MONTGOMERY TOWNSHIP

ORDINANCE #16-\_\_\_\_\_

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AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 166, SECTION 1 [PARKS AND RECREATION AREAS/HOURS] AND MAKING PROVISION FOR THE HOURS OF OPERATION FOR THE TOWNSHIP'S BARK PARKS.

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**IT IS HEREBY ENACTED AND ORDAINED** by the Montgomery Township Board of Supervisors that the Township Code is hereby amended as follows:

**SECTION 1. Amendment to Chapter 166, Section 1 [Parks and Recreation Areas/Hours].**

Chapter 166, Section 1 [Parks and Recreation Areas/Hours] is amended to provide the hours of operation for the Township's Bark Parks and shall read as follows:

**§166-1. Hours.**

- A. All Township parks, with the exception of the Township's Bark Parks, shall be open only from sunrise to one hour after sunset, except where the park is illuminated at nighttime, in which case the illuminated portion of the park shall be open until 11:00 PM.
- B. The Township's Bark Parks shall be open only from 8:00 AM to one hour after sunset.
- C. Special permission for use following one hour after sunset may be obtained upon application made at the Township Administration Building, at least five days in advance, to the Township's Park and Recreation Board, but in no case shall the park be open after 10:00 p.m., excepting where the designated park is illuminated, in which case the park shall not be open after 11:00 PM.
- D. In the event that as a result of further development of park and park areas there are park areas which are partially illuminated, the illuminated portion of the park shall be opened until 11:00 PM, but the nonilluminated area of the park shall be closed one hour after sunset.

**SECTION 2. Repeal and Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

**SECTION 3. Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 4. Effective Date.**

This Ordinance shall become effective five (5) days after enactment.

\*\*\*

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of February, 2016, by the Montgomery Township Board of Supervisors.

**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
JOSEPH P. WALSH, *Chairman*

[Seal]

Attested by:

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Township Manager/Secretary*





**Montgomery Township  
Park and Recreation Board  
Meeting Minutes for December 9, 2015**

The monthly meeting of the Montgomery Township Park and Recreation Board was held on December 9, 2015 in the Montgomery Township Community and Recreation Center. The members of the Park and Recreation Board in attendance included: Al Quasti, Linda Brooks, Kim Greene, Angelo Grasso, Jim Early, and Tony Ruggieri. Also in attendance were Greg Reiff (Public Works Foreman), Brian Forman (Recreation Director), Matt Reimel (Athletics and Recreation Coordinator), Michael J Fox (Board Liaison), MTBSA President Brian Ferko along with 3 other volunteers of MTBSA and Residents Mr and Mrs D'Angeli and their daughter.

**CALL TO ORDER**

Al Quasti called the meeting to order at 7:34 pm and began with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Jim Early made a motion to approve the November 11, 2015 minutes and Linda Brooks seconded the motion. The minutes were approved unanimously.

**PUBLIC COMMENT**

MTBSA Baseball President Brian Ferko had questions and concerns regarding the fees for the fields. The board agreed to postpone the start of the fees until January 1, 2017.

Mr & Mrs D'Angeli and their daughter provided audio clips of the noise from inside and outside her house. A petition was signed by 52/56 residents stating to change the Bark Park Hours. Linda Brooks made a motion to re-establish the Bark Park rules, post an ordinance sign at the entrance of the park and change the hours of operation from 8:00am-Dusk. Jim Early seconded the motion. The motion was unanimously approved.

**CAPITAL PROJECTS**

Public Works Foreman Greg Reiff reported that the Whistle Stop Park Pavilion roof is now complete, and they hope to finish next week.

**PARK UPDATE**

None

**RECREATION UPDATE**

Recreation Director Brian Forman reported that Breakfast with Santa had a great turn out, the membership statistics since opening, how popular rentals have been and also that the Newsletter will be going out shortly.

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**OTHER BUSINESS**

None

**ADJOURNMENT**

Kim Greene made a motion to adjourn the meeting at 8:50 pm. The motion was seconded by Linda Brooks. The motion passed unanimously.

The next meeting is scheduled for January 13, 2016, 7:30 pm at the CRC Building.

Submitted by  
Matt Reimel

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Resolution Authorizing Township Participation in an Inter-Municipal Collaboration for Alternate TMDL for Wissahickon Creek Watershed

MEETING DATE: January 25, 2016

ITEM NUMBER: #15

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:    Discussion:    Information:

INITIATED BY: Lawrence J. Gegan,  
Township Manager



BOARD LIAISON: Michael J. Fox, Supervisor  
Liaison to PA Stormwater Coalition

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BACKGROUND:

The municipalities located in the Wissahickon Creek watershed are obligated under the PADEP's MS4 and NPDES programs to develop and implement a stormwater management plan, and to comply with their respective Sewage Facilities Plans, which contain the strategies to meet the municipality's MS4, NPDES and TMDL obligations. US EPA is poised to issue a new TMDL for the Wissahickon Creek Watershed which will include a new Total Phosphorus TMDL, which if technically defensible, is believed to include requirements that are unachievable.

The municipalities and wastewater treatment plant operators in Montgomery and Philadelphia Counties recognize that watersheds such as the Wissahickon Creek Watershed, cross municipal boundaries. With this in mind, it is recognized that it is in the best interest of their residents and property owners to participate in a collaborative effort to develop an Alternative to the proposed EPA Total Phosphorus TMDL.

The attached draft resolution was prepared by the Montgomery County Planning Commission to advance the development of an alternative plan to the proposed EPA TMDL with terms to be formalized in a future Inter-municipal Agreement.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider adoption of Resolution authorizing Montgomery Township's participation in an Inter-Municipal Collaboration for Development of an Alternate TMDL for Wissahickon Creek Watershed.

MOTION/RESOLUTION:

See Attached.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**DRAFT: Wissahickon Creek Watershed Alternative TMDL**

**Intergovernmental Agreement Resolution**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AUTHORIZE AN INTERMUNICIPAL AGREEMENT WITH OTHER MONTGOMERY AND PHILADELPHIA COUNTY MUNICIPALITIES AND WASTEWATER TREATMENT PLANT OPERATORS FOR THE DEVELOPMENT OF A PLAN FOR AN ALTERNATIVE TOTAL MAXIMUM DAILY LOAD FOR THE WISSAHICKON CREEK WATERSHED.

**Municipalities:**

Abington Township  
Ambler Borough  
Cheltenham Township  
Horsham Township  
Lansdale Borough  
Lower Gwynedd Township  
Montgomery Township  
North Wales Borough  
Philadelphia County  
Springfield Township  
Upper Dublin Township  
Upper Gwynedd Township  
Upper Moreland Township  
Whitemarsh Township  
Whitpain Township  
Worcester Township

Abington Township Wastewater Treatment Plant  
Ambler Borough Wastewater Treatment Plant  
Upper Gwynedd Township Wastewater Treatment Plant  
Upper Dublin Township Wastewater Treatment Plant

**WHEREAS**, Counties, Municipalities and Wastewater Treatment Plant Operators, when not inconsistent with state or federal law, are authorized to oversee and regulate trade, commerce, and the use of public streets, ways and property within their jurisdictions; and

**WHEREAS**, the Intergovernmental Cooperation Act (Act of July 12, 1972, P.L. 762, as amended, 53 P.S. §481, et seq.), permits Municipalities, Counties and Wastewater Treatment

Plant Operators to enter into agreements to cooperate in the performance of their respective functions, powers or responsibilities; and

**WHEREAS**, Counties and Municipalities, as well as the provisions of Pennsylvania's Intergovernmental Cooperation Law, provide for intergovernmental cooperation between and among municipalities in the exercise or performance of their respective governmental functions, powers and responsibilities and authorize joint agreements as may be deemed appropriate for such purposes; and

**WHEREAS**, The Wissahickon Creek has been designated as impaired under Section 303(d) of the Clean Water Act, and has been assigned a Total Maximum Daily Load (TMDL) per (40 CFR 130.2 and 130.70) and individual wasteload allocations (WLAs) for point sources and load allocations (LAs) for nonpoint sources have been assigned; and

**WHEREAS**, The municipalities located in the Wissahickon Creek watershed are obligated under the PADEP's MS4/NPDES program to develop and implement a stormwater management plan, including a TMDL plan, which contains a strategy to meet the municipality's MS4 and TMDL obligations, and it is recognized that the municipal plans will have greater effectiveness if they are coordinated with and incorporated into the Alternative TMDL plan; and

**WHEREAS**, The EPA's New Long-Term Vision for the 303(d) Program allows for alternative approaches to the TMDL that incorporate adaptive management and are tailored to specific circumstances. Counties, Municipalities and Wastewater Treatment Operators have determined that developing an Alternative TMDL Plan in order to satisfy the intent of the EPA-established TMDL pollutant reductions is a justified and necessary action; and

**WHEREAS**, the Participating Municipalities in Montgomery and Philadelphia County and Wastewater Treatment Operators recognize that watersheds cross municipal boundaries and coordinated planning effort is to the benefit of all participating Municipalities and Counties and that it is in the best interest of their residents to cooperate in the development of an Alternative TMDL through participate in this collaborative effort.

**WHEREAS**, the Municipalities and Wastewater Treatment Plant Operators recognize that the coordination of services would enable each Municipality to minimize the costs of the administration of an Alternative TMDL Plan; and

**NOW THEREFORE, BE IT RESOLVED** as follows:

**MONTGOMERY TOWNSHIP** desires to authorize its appropriate officers to enter into a collaborative partnership with other Wissahickon Creek permittees to advance development of an Alternative TMDL with terms to be formalized in an Intergovernmental Agreement.

**BE IT FURTHER RESOLVED THAT THIS AGREEMENT** made this \_\_\_\_\_ day of January 2016, by and between Montgomery Township, a municipal corporation organized under the laws of Pennsylvania with its municipal offices located in Montgomery Township, Montgomery County, Pennsylvania, and various other local participating Boroughs

and Townships and Wastewater Treatment Plant Operators within the Commonwealth, to represent the municipal interests in the creation of an Alternative TMDL for the Wissahickon Watershed.

**MONTGOMERY TOWNSHIP  
BOARD OF SUPERVISORS**

---

JOSEPH P. WALSH, *Chairperson*

[Seal]

Attested by:

---

LAWRENCE J. GREGAN  
*Township Manager/Secretary*

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Payment of Bills

MEETING DATE: January 25, 2016

ITEM NUMBER: #16

MEETING/AGENDA: WORK SESSION      ACTION XX      NONE

REASON FOR CONSIDERATION: Operational: XX    Information:    Discussion:    Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman  
of the Board of Supervisors

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BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 01 UNIVEST CHECKING					
01/07/2016	01	5(S)	00002062	UNITED ELECTRIC SUPPLY CO., INC.	0.00
01/05/2016	01	63114	00000748	E.R. STUEBNER INC.	136,756.14
01/07/2016	01	63115	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	279.01
01/07/2016	01	63116	00000006	ACME UNIFORMS FOR INDUSTRY	129.63
01/07/2016	01	63117	00000340	ADVENT SECURITY CORPORATION	114.00
01/07/2016	01	63118	00001202	AIRGAS, INC.	47.46
01/07/2016	01	63119	00000027	ARMOUR & SONS ELECTRIC, INC.	1,349.60
01/07/2016	01	63120	00000031	AT&T	130.33
01/07/2016	01	63121	00000561	ATLANTIC TACTICAL	1,073.55
01/07/2016	01	63122	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	132.44
01/07/2016	01	63123	00905000	BS&A SOFTWARE	18,295.00
01/07/2016	01	63124	00000069	C L WEBER CO INC.	30.23
01/07/2016	01	63125	00000072	CANON FINANCIAL SERVICES, INC	1,450.90
01/07/2016	01	63126	00000071	CANON SOLUTIONS AMERICA, INC.	991.41
01/07/2016	01	63127	03214585	CAPITAL CONTRACTORS, INC.	3,787.00
01/07/2016	01	63128	00001765	CARRIGAN GEO SERVICES INC.	600.00
01/07/2016	01	63129	00001601	CDW GOVERNMENT, INC.	1,676.25
01/07/2016	01	63130	00000222	COMMONWEALTH PRECAST, INC.	998.00
01/07/2016	01	63131	00001508	COUNTY LINE FENCE COMPANY, INC.	296.25
01/07/2016	01	63132	00001891	CREATIVE PRODUCT SOURCING, INC.	791.93
01/07/2016	01	63133	00002086	DOYLESTOWN ANIMAL MEDICAL CLINIC	94.35
01/07/2016	01	63134	00001332	EAGLE POWER & EQUIPMENT CORP	485.75
01/07/2016	01	63135	00000171	FAST SIGNS	345.72
01/07/2016	01	63136	00000611	FUN EXPRESS LLC	465.64
01/07/2016	01	63137	00000188	GALLS, AN ARAMARK CO., LLC	665.98
01/07/2016	01	63138	00000243	GENERAL MEDICAL DEVICES, INC.	676.00
01/07/2016	01	63139	00000817	GILMORE & ASSOCIATES, INC.	3,227.50
01/07/2016	01	63140	00000198	GLASGOW, INC.	55.00
01/07/2016	01	63141	00001323	GLICK FIRE EQUIPMENT COMPANY INC	4,895.32
01/07/2016	01	63142	00001323	GLICK FIRE EQUIPMENT COMPANY INC	1,268.76
01/07/2016	01	63143	00001784	GOOGLE INC.	92.64
01/07/2016	01	63144	00000608	GOOSE SQUAD L.L.C.	900.00
01/07/2016	01	63145	00001709	GOULDEY WELDING & FABRICATIONS, INC	130.00
01/07/2016	01	63146	00000229	GRAINGER	18.87
01/07/2016	01	63147	03214617	GUSTAFSON & SON	3,162.50
01/07/2016	01	63148	00001793	HILLTOWN TOWNSHIP	1,576.32
01/07/2016	01	63149	00000903	HOME DEPOT CREDIT SERVICES	1,371.37
01/07/2016	01	63150	00000903	VOID	0.00 V
01/07/2016	01	63151	00000368	HOOVER STEEL INC.	37.50
01/07/2016	01	63152	00001052	HORSHAM TOWNSHIP	761.50
01/07/2016	01	63153	03214620	JAMES TRIAS	1,200.00
01/07/2016	01	63154	00000735	JD BRAVO COMPANY	1,918.00
01/07/2016	01	63155	03214619	JOHN MITCHELL	1,200.00
01/07/2016	01	63156	03214618	JOHNSTONE DOWNINGTOWN	85.85
01/07/2016	01	63157	00000264	KENCO HYDRAULICS, INC.	290.00
01/07/2016	01	63158	00001282	KENNETH AMEY	255.00
01/07/2016	01	63159	00000201	LAWRENCE J. MURPHY	1,343.83
01/07/2016	01	63160	03214616	MIKE CARR'S TOWING & HAULING	159.00
01/07/2016	01	63161	00000326	MONTGOMERY COUNTY	47.37
01/07/2016	01	63162	00000540	MYSTIC PIZZA	60.00
01/07/2016	01	63163	00001054	NEW BRITAIN TOWNSHIP	1,466.39
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01/07/2016	01	63171	00001134	OFFICE DEPOT, INC	541.74
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01/07/2016	01	63173	00001930	PENNBOK	50.00
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01/07/2016	01	63181	03214588	SIMPLEXGRINNELL	535.00
01/07/2016	01	63182	00000468	SIRCHIE FINGER PRINT	114.56
01/07/2016	01	63183	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	335.78
01/07/2016	01	63184	00001982	TEMPLE UNIVERSITY - CJTP	60.00
01/07/2016	01	63185	00000040	VERIZON	98.85
01/07/2016	01	63186	00000040	VERIZON	38.00
01/07/2016	01	63187	00000040	VERIZON	173.22
01/07/2016	01	63188	00000040	VERIZON	137.80
01/07/2016	01	63189	00000040	VERIZON	242.23
01/07/2016	01	63190	00000170	VERIZON COMMUNICATIONS, INC.	124.99

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CHECK REGISTER FOR MONTGOMERY TOWNSHIP  
 CHECK DATE FROM 01/05/2016 - 01/25/2016

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01/07/2016	01	63195	03214607	WARWICK TOWNSHIP	754.88
01/07/2016	01	63196	00001329	WELDON AUTO PARTS	9.39
01/07/2016	01	63197	00000669	ZW USA INC	988.00
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01/08/2016	01	63199	00000447	PETTY CASH - POLICE	145.90
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01/13/2016	01	63201	00000842	911 SAFETY EQUIPMENT	123.00
01/13/2016	01	63202	00000006	ACME UNIFORMS FOR INDUSTRY	231.10
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01/13/2016	01	63208	00000363	COMCAST	255.80
01/13/2016	01	63209	00000335	COMCAST CORPORATION	1,444.71
01/13/2016	01	63210	00000629	DAVIDHEISER'S INC.	224.00
01/13/2016	01	63211	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	15.68
01/13/2016	01	63212	00000967	DVHT - DELAWARE VALLEY HEALTH TRUST	173,356.92
01/13/2016	01	63213	00000423	FAMILY DINING, INC.	118.93
01/13/2016	01	63214	03214623	FETCH INSURANCE SERVICES	1,405.70
01/13/2016	01	63215	00000180	FRANK CALLAHAN COMPANY, INC.	96.85
01/13/2016	01	63216	00000188	GALLS, AN ARAMARK CO., LLC	89.28
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01/13/2016	01	63219	00000229	GRAINGER	99.00
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01/13/2016	01	63221	MISC-FIRE	JOHN H. MOGENSEN	60.00
01/13/2016	01	63222	MISC-FIRE	JOSEPH J. SIMES	120.00
01/13/2016	01	63223	00000271	LANSDALE CHRYSLER PLYMOUTH INC.	109.02
01/13/2016	01	63224	00000668	LEADSONLINE	2,238.00
01/13/2016	01	63225	MISC-FIRE	MARY NEWELL	75.00
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01/13/2016	01	63227	MISC-FIRE	MATTHEW VITUCCI	15.00
01/13/2016	01	63228	MISC-FIRE	MICHAEL D. SHINTON	20.00
01/13/2016	01	63229	MISC-FIRE	MICHAEL SHEARER	15.00
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01/13/2016	01	63236	MISC-FIRE	PAUL R. MOGENSEN	105.00
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01/13/2016	01	63249	00001984	TRAFFIC PLANNING AND DESIGN, INC.	10,961.40
01/13/2016	01	63250	00000506	TRANS UNION LLC	40.00
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01/13/2016	01	63252	00000170	VERIZON COMMUNICATIONS, INC.	116.32
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01/13/2016	01	63254	MISC-FIRE	VINCE ZIRPOLI	150.00
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01/15/2016	01	63259	00000006	ACME UNIFORMS FOR INDUSTRY	28.16
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01/15/2016	01	63263	00001765	CARRIGAN GEO SERVICES INC.	1,800.00
01/15/2016	01	63264	00001601	CDW GOVERNMENT, INC.	1,752.88
01/15/2016	01	63265	00000125	DISCHELL, BARTLE DOOLEY	19,601.38
01/15/2016	01	63266	00000125	VOID	0.00 V
01/15/2016	01	63267	03214624	DULLS FARM MARKET	100.00
01/15/2016	01	63268	00000612	DVMMA - DELAWARE VALLEY MUNICIPAL	1,491.50
01/15/2016	01	63269	00000152	ECKERT SEAMANS CHERIN &	5,497.50
01/15/2016	01	63270	03214627	GIORDANO LANDSCAPING LLC	1,200.00
01/15/2016	01	63271	00001784	GOOGLE INC.	92.96

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01/15/2016	01	63275	00000417	NANCY J. LARKIN	1,050.12
01/15/2016	01	63276	00000399	PECO ENERGY	9,406.94
01/15/2016	01	63277	00001358	PENNSYLVANIA RECREATION AND PARK	897.00
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01/15/2016	01	63280	00003333	PSATS	3,274.00
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01/15/2016	01	63283	00000485	SYRENA COLLISION CENTER, INC.	2,048.26
01/15/2016	01	63284	03214626	WILKINSON FIVE POINT LP	149.38
01/15/2016	01	63285	00000590	YOCUM FORD	4,092.23
01/15/2016	01	63286	1264	MORGAN STANLEY SMITH BARNEY INC	125,208.17
01/15/2016	01	63287	1264	MORGAN STANLEY SMITH BARNEY INC	126,884.84
01/22/2016	01	63288	00000496	21ST CENTURY MEDIA NEWSPAPERS LLC	722.63
01/22/2016	01	63289	00000842	911 SAFETY EQUIPMENT	1,500.00
01/22/2016	01	63290	00000006	ACME UNIFORMS FOR INDUSTRY	129.63
01/22/2016	01	63291	00001202	AIRGAS, INC.	189.84
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01/22/2016	01	63293	00001151	APA- AMERICAN PLANNING ASSOCIATION	102.00
01/22/2016	01	63294	00000027	ARMOUR & SONS ELECTRIC, INC.	662.04
01/22/2016	01	63295	00001832	ASCAP	336.00
01/22/2016	01	63296	00000043	BERGEY'S	438.68
01/22/2016	01	63297	MISC-REC	BHIKHOO PATEL	172.00
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01/22/2016	01	63302	00000085	CHAMBERS ASSOCIATES, INC.	356.15
01/22/2016	01	63303	MISC-REC	CHRISTINA SALLY	261.00
01/22/2016	01	63304	MISC-REC	CHRISTOPHER WELCH	85.00
01/22/2016	01	63305	00000363	COMCAST	408.76
01/22/2016	01	63306	00000602	CONRAD SIEGEL	10,330.00
01/22/2016	01	63307	00001556	DCED-PA DEPT OF COMMUNITY &	872.00
01/22/2016	01	63308	00000208	DELL MARKETING L.P.	2,243.77
01/22/2016	01	63309	00001172	DETLAN EQUIPMENT, INC.	78.08
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01/22/2016	01	63312	00001034	FASTENAL	182.62
01/22/2016	01	63313	00000169	FEDEX	40.89
01/22/2016	01	63314	00001466	FEDEX OFFICE	9.00
01/22/2016	01	63315	00000180	FRANK CALLAHAN COMPANY, INC.	15.26
01/22/2016	01	63316	03214568	FULTON CARDMEMBER SERVICES	545.15
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01/22/2016	01	63318	00000817	GILMORE & ASSOCIATES, INC.	30,121.89
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01/22/2016	01	63325	00441122	HORSHAM CAR WASH	154.00
01/22/2016	01	63326	00000555	J & J TRUCK EQUIPMENT	55.42
01/22/2016	01	63327	00000257	JOHN R. YOUNG & COMPANY	318.00
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01/22/2016	01	63332	00001065	MAILLIE LLP	3,000.00
01/22/2016	01	63333	00002021	MARRIOTT'S EMERGENCY EQUIPMENT	4,566.13
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01/22/2016	01	63338	00000540	MYSTIC PIZZA	44.00
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01/22/2016	01	63343	03214629	PENNSYLVANIA CHIEFS OF POLICE ASSOC	1,000.00
01/22/2016	01	63344	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	129.27
01/22/2016	01	63345	00001358	PENNSYLVANIA RECREATION AND PARK	585.00
01/22/2016	01	63346	00000446	PHISCON ENTERPRISES, INC.	100.00
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01/22/2016	01	63350	00906102	READY REFRESH	93.50
01/22/2016	01	63351	00000439	RED THE UNIFORM TAILOR	2,326.00
01/22/2016	01	63352	00000430	REM-ARK ALLOYS, INC.	469.64

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01/22/2016	01	63358	00000015	SPRINT	419.09
01/22/2016	01	63359	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	130.09
01/22/2016	01	63360	00002020	THOMSON REUTERS	110.25
01/22/2016	01	63361	00001273	TIM KUREK	211.75
01/22/2016	01	63362	00001984	TRAFFIC PLANNING AND DESIGN, INC.	6,093.38
01/22/2016	01	63363	00002031	TRI-COUNTY ELECTRICAL SUPPLY	216.05
01/22/2016	01	63364	00000025	USPCA REGION 6	250.00
01/22/2016	01	63365	00000520	VALLEY POWER, INC.	417.50
01/22/2016	01	63366	00000040	VERIZON	97.67
01/22/2016	01	63367	00001329	WELDON AUTO PARTS	2,128.12
01/22/2016	01	63368	00001329	WELDON AUTO PARTS	762.51
01/22/2016	01	63369	00000590	YOCUM FORD	37.76
01/22/2016	01	63370	00000842	911 SAFETY EQUIPMENT	84.50

01 TOTALS:

(5 Checks Voided)

Total of 253 Disbursements:

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01/22/2016

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For Check Dates 01/05/2016 to 01/25/2016

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01/06/2016	STATE OF PA	State Tax Payment \$ 8,141.05
01/14/2016	UNITED STATES TREASURY	941 Tax Payment \$ 85,659.06
01/14/2016	BCG 401	401 Payment \$ 15,351.24
01/14/2016	BCG 457	457 Payment \$ 11,489.51
01/14/2016	PBA	PBA Payment \$ 789.41
01/14/2016	PA SCDU	Withholding Payment \$ 2,800.13
01/15/2016	CITY OF PHILADELPHIA	Dec Wage Tax Payment \$ 633.01
01/20/2016	STATE OF PA	State Tax Payment \$ 9,062.34
01/22/2016	BERKHEIMER	4th Qtr. LST Payment \$ 1,434.00
01/22/2016	BERKHEIMER	4th Qtr. EIT Payment \$ 23,283.79
Total Checks: 10		\$ 158,643.54