

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
October 14, 2014

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Joseph P. Walsh
Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the September 29, 2014 Meeting
6. Announce Appointment of Park and Recreation Director
7. Presentation of Check to Fire Department of Montgomery Township Fire Relief Association
8. Consider Out of State Training Request – Department of Fire Services
9. Recreation & Community Center Update
10. Consider Ratification of Approval of Change Orders – Community Recreation Center Project
11. Consider Approval of Distribution of 2014 Act 205 General Municipal Pension System State Aid
12. Consider Approval of Disposal of Non-Permanent Township Records
13. Consider Authorization to Auction Surplus Assets – Police Vehicles
14. Consider Approval of Escrow Releases
 - a. Escrow Release #5 – Montgomery Pointe Phase IIB – LDS#651P-B
 - b. Escrow Release #4 – Montgomery Pointe Phase III – LDS#651P
15. Consider Payment of Bills
16. Other Business
17. Adjournment

Future Public Hearings/Meetings:

10-15-2014 @6:00pm – Sewer Authority Board (Eureka Plant)
10-15-2014 @7:30pm – Shade Tree Commission
10-15-2014 @7:30pm – Public Safety Committee
10-16-2014 @7:30pm – Planning Commission
10-21-2014 @5:00pm – BDP Business Card Exchange @ Wegmans
10-22-2014 @6:30pm – Budget Workshop
10-23-2014 @6:30pm – Budget Workshop
10-27-2014 @8:00pm – Board of Supervisors Meeting

NOTICE: Please be advised that all regular and special meetings of the Board of Supervisors are recorded for replay on the Township cable channels, Comcast 22 and Verizon 34.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: October 14, 2014 ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan
Township Manager BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: October 14, 2014 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan BOARD LIAISON: Joseph P. Walsh, Chairman
 Township Manager

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for September 29, 2014

MEETING DATE: October 14, 2014 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman



BACKGROUND:

Just a reminder – Please call Deb Rivas on Tuesday, October 14, 2014 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 29, 2014**

Chairman Joseph Walsh called the executive session to order at 7:00 p.m. In attendance were Supervisors Robert Birch, Candyce Fluehr Chimera and Jeffrey McDonnell. Supervisor Michael Fox was absent. Also in attendance were Frank Bartle, Esquire and Lawrence Gregan, Ann Shade and Shannon Drosnock.

Chairman Joseph Walsh called the action meeting to order at 8:00 p.m. In attendance were Supervisors Robert Birch, Candyce Fluehr Chimera and Jeffrey McDonnell. Supervisor Michael Fox was absent. Also in attendance were Frank Bartle, Esquire, Lawrence Gregan, Chief J. Scott Bendig, Rick Lesniak, Shannon Drosnock, Ann Shade, Stacy Crandell, Kevin Costello, Bruce Shoupe, Rich Grier and Deb Rivas.

Following the Pledge of Allegiance, Chairman Joseph Walsh called for public comment from the audience and there was none.

Township Solicitor Frank Bartle, Esquire reported that the Board had met in an executive session earlier in the evening at 7:00 p.m. to discuss a matter of potential real estate acquisition, two Zoning Hearing Board cases, 102 Addison Lane and 128 Longleat Drive, and the Zehr Condemnation matter. Mr. Bartle also reported that the Board discussed four personnel matters. Mr. Bartle stated that these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Supervisor Candyce Chimera made a motion and Chairman Joseph Walsh seconded the motion to approve the minutes of the September 8, 2014 Board meeting. The minutes of the meeting were unanimously approved as submitted.

Chief of Police Scott Bendig reported that a "Coffee with a Cop" event was held at the local Starbucks located at 738 Bethlehem Pike on May 3, 2014. One of the highlights of the program was an appearance of one of the Police canines. Since the event, the staff and patrons of Starbucks have championed the Police Department's Canine Unit. A donation jar was placed

at the counter to support the Canine Unit. The staff of Starbucks, who were unable to attend this evening, will be making a donation presentation to the Police Canine Unit. Chief Bendig also introduced the Township's newest canine officer, Cody, and his handler, Officer Joseph McGuigan. Resolution #1 made by Supervisor Robert Birch and seconded by Chairman Joseph Walsh, authorized the acceptance of the donation for the Montgomery Township Police Department's Canine Unit from the staff and patrons of Starbucks.

Director of Finance Shannon Drosnock reported that one of the Township's residents and volunteer firefighters, Gene Scholl, traveled overseas to Wales, United Kingdom and established a friendship with the governing body of the Township's namesake, Montgomery, Wales. Through this connection, the Mayor of Montgomery, Wales, Mike Mills, presented the Township with a declaration from the community sending the community's warmest regards and recognition of the Township on the occasion of its 300th Anniversary. In return, it has been proposed that the Board of Supervisors of Montgomery Township extend their appreciation to the residents of Montgomery, Wales, United Kingdom, and recognize the contributions of the Welshmen in the establishment of our community by the adoption of a proclamation. Chairman Joseph Walsh read the Proclamation which extended the appreciation of the members of the Board of Supervisors to Mayor Mills and the Council and residents of Montgomery Wales for recognizing the Township on the occasion of its 300th Anniversary.

Assistant to the Township Manager Stacy Crandell reported on the success of the 2014 Community Day and Celebration of the 300th Anniversary of the Township. Ms. Crandell announced the groups of volunteers and workers who served various roles throughout the day. Resolution #2 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, recognized and extended the Board's gratitude to the volunteers and workers for their diligent contributions towards the success of the 300th Anniversary Community Day Event held on September 20, 2014.

Suzanne Ryan, PECO Regional External Affairs Manager for Montgomery County, reported that PECO has been displaying messages atop its 23rd and Market Street headquarters since July 4, 1976. PECO is proud to acknowledge significant milestones of the communities it serves and Ms. Ryan presented a framed photograph of the PECO Crown Lights paying tribute to Montgomery Township's 300th Anniversary. Resolution #3 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, thanked PECO for the presentation and for participating in and supporting the 300th Anniversary Community Day Event.

Assistant to the Township Manager Stacy Crandell announced that the date of the Fall 2014 Curbside Leaf and Yard Waste Pickup will be on Saturday, November 15, 2014. In order to participate, residents must place the collected leaf and yard waste materials in biodegradable paper bags at the curb prior to 7:00 a.m. the day of the collection. In addition to curbside leaf waste collection, the Township will continue to conduct its monthly leaf and yard waste drop off collection site on the third Saturday of every month. The location for the drop off site is the William F. Maule Park at Windlestrae (Main Section/Kenas Road) from 8:00 a.m. to Noon.

Director of Fire Services Richard Lesniak reported that the national observance of Fire Prevention Week 2014 will be held from October 5th through October 11th. This year's theme is "Working Smoke Alarms Save Lives – Test Yours Every Month". A fire safety educational display will be located in the lobby of the Township building from October 6th through the 10th and the Fire Department of Montgomery Township (FDMT) will be hosting an Open House on Monday evening, October 6th at the Battalion 2 Firehouse on Doylestown Pike. Members of the Department will be displaying the apparatus and distributing public education materials. In addition to those activities, during the month of October, the Department of Fire Services will be conducting fire drills, fire safety inspections and fire prevention talks at all schools, day care centers, health care facilities and hotels. Resolution #4 made by Supervisor Robert Birch,

seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, recognized October 5th through October 11th as Fire Prevention Week.

Director of Fire Services Richard Lesniak reported that the Department of Fire Services and the Fire Department of Montgomery Township are requesting Board of Supervisors' approval to submit applications through the Pennsylvania State Fire Commissioner's Office Annual Volunteer Firefighter / Volunteer Ambulance Service Grant program. Each application will be for approximately \$15,000. The Department of Fire Services intends to use the grant to purchase three mobile radios and one portable radio to be used on Montgomery County's new radio system. The Fire Department of Montgomery Township intends to use the funding to purchase new hydraulic rescue equipment. Resolution #5 made by Supervisor Candyce Fluehr Chimera and seconded by Supervisor Robert Birch, and adopted unanimously, authorized the Fire Department to submit applications for grant funds under the PA Fire Commissioners Volunteer Firefighter / Ambulance Service Grant program for the purchase of radio and hydraulic rescue equipment in the amount totaling \$30,000.

Director of Fire Services Richard Lesniak reported that the Montgomery Township Department of Fire Services recently received two awards; one that recognizes the professional qualifications of the Career and Volunteer members of the Department and the other for its outstanding Fire Prevention program and accomplishments. Mr. Lesniak introduced the members of the Department of Fire Services and volunteers of the Fire Department of Montgomery Township who are among the personnel who helped the department earn these awards. Resolution #6 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, acknowledged the Fire Department on receipt of the Office of the State Fire Commissioner's "Participating Department Award" and the NASFM Foundation / Grinnell Mutual Reinsurance Company "Life Safety Achievement Award" for 2013,

and expressed their appreciation and congratulations to the men and women of the Fire Department for these accomplishments.

Director of Fire Services Richard Lesniak reported that Ladder 18 experienced a failure of the PTO drive shaft while performing its annual pump test, resulting in damage to the transmission. The damage has caused the vehicle to be taken out of service. The vehicle has been evaluated by Del-Val International Truck, Inc. in cooperation with representative engineers from E-One to design a repair to the PTO drive shaft that will prevent this from happening again in the future. Del-Val has provided an estimate of \$9,291.74 to replace the damaged transmission with a re-built transmission. As the ladder is expected to serve the Township for at least the next eight years, the Department is recommending that the damaged transmission be replaced. Resolution #7 made by Supervisor Robert Birch, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized Del-Val International Truck, Inc. to replace the transmission on Ladder 18 at a cost of \$9,791.74.

Police Chief Scott Bendig reported that Montgomery Township Police Highway Safety Officer David Dunlap has prepared the annual grant application on behalf of the Montgomery Township Regional DUI Enforcement Team. The grant funds are used to support sobriety checkpoint operations and roving DUI patrols. The grant amount requested is \$49,987.00 and will provide funding for the purchase of equipment and payment of overtime for enforcement activities. Resolution #8 made by Supervisor Candyce Fluehr Chimera, seconded by Chairman Joseph Walsh and adopted unanimously, approved the submission of the 2014/2015 DUI Grant on behalf of the Montgomery Township Regional DUI Enforcement Team in the amount of \$49,987.00.

Director of Finance Shannon Drosnock reported that each year the Board of Supervisors and Township staff participate in budget workshops to discuss and finalize plans for the coming year. This year, the staff proposes the following dates for the budget workshops: Wednesday,

October 22, 2014, Thursday, October 23, 2014, Wednesday, October 29, 2014, and Thursday, October 30, 2014. Resolution #9 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Chimera and adopted unanimously, authorized the dates as referenced for the 2015 Budget workshops.

Township Manager Lawrence Gegan reported that the water service needs for the Recreation and Community Center require the installation of an 8 inch water main running from the rear of the building with a connection to the North Wales Water Authority's (NWWA) 20 inch water main on Horsham Road. The line, as designed, would "dead end" at a fire hydrant at the rear of the building. The 8 inch main would be private and the maintenance responsibility of the Township. During planning meetings, representatives of NWWA proposed a cost sharing agreement with the Township to upgrade the water service line from an 8 inch main to a 12 inch main looped around the building connecting the 20 inch water main on Horsham Road with the 16 inch main on Stump Road. The looped main would be located within an easement area to be dedicated to NWWA. Upon completion and dedication, the main would become the property and maintenance responsibility of NWWA. Staff recommends that the Board approve the cost sharing agreement and public water easement agreement as these proposals will result in benefits to the Township with regard to the water service at the Recreation and Community Center. Resolution #10 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the execution of the New Water Service Agreement for the Recreation/Community Center dated September 22, 2014 and the proposed Deed of Dedication of Public Water Easements Agreement with the North Wales Water Authority.

Director of Administration and Human Resources Ann Shade reported that Montgomery Township Police Officer Andrew Dalton is serving on active duty with the United States Army overseas. While the military provides health benefits to Officer Dalton, it has been the practice

of Montgomery Township to continue to provide health benefits to the Officer's family for 180 calendar days effective with the start of the military leave. It has been the practice of the Board of Supervisors to approve previous requests for continuation of health benefits for the family of employees in the military who are called to active duty. Resolution #11 made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously, approved the continuation of health benefits to the family of Officer Andrew Dalton for 180 days, effective October 1, 2014.

Township Manager Lawrence Gegan reported that in September, 2013, the Township Engineer conducted a study of twin storm drainage pipes located across the rear of four Winter Drive properties. The pipes, originally installed in the early 1970's, were found to be in poor condition and in need of replacement. Plans and Bid specifications for the project have been prepared by the Township Engineer, Gilmore and Associates, to replace two – sixty inch corrugated metal storm drainage pipes with new plastic pipes. Resolution #12 made by Supervisor Robert Birch, seconded by Chairman Joseph Walsh and adopted unanimously, authorized the advertisement of bids for the Winter Drive Twin Pipes Replacement Project to be opened on Wednesday, October 22 at 10:00 a.m. and considered for award at the Board of Supervisors meeting on October 27, 2014 after 8:00 p.m.

Director of Public Works Kevin Costello reported that as part of the 2014 approved budget, \$20,000 was allocated for extra curb and sidewalk concrete work throughout the Township. The criteria for this work is based on the Public Works Department's inspection to identify sidewalks that have potential of tripping hazards or have significant deterioration. The work will be performed under the current contract with Drumheller Construction, based on unit prices in their approved contract. Resolution #13 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the expenditure

in the amount of \$20,095 to perform repairs/replacement of sidewalks throughout the Township under the contract with Drumheller Construction.

Director of Public Works Kevin Costello reported that the Public Works Department proposes the purchase of a 24' x 28' Cedar Forest Pavilion under the COSTARS Cooperative Purchasing Program for installation at Whistlestop Park. This project was presented in the 2014 Budget and was unanimously endorsed by the Park and Recreation Board. The pavilion will be installed by the Public Works Department. Resolution #14 made by Supervisor Robert Birch, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the purchase of a Cedar Forest Pavilion to General Recreation, Inc., under the COSTARS Cooperative Purchase Program Contract #014-071 at a cost of \$18,725.00.

Resolution #15 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the construction escrow release #7 for LD/S #627 for Montgomery Walk – Phase I in the amount of \$138,312.91.

Resolution #16 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the construction escrow release #3 for LD/S #664OHB for Maple Brook Estates in the amount of \$41,175.81.

Resolution #17 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the construction escrow release #7 for LD/S #653A for Montgomery Preserve – Phase I in the amount of \$22,585.70.

Resolution #18 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the construction escrow release #4 for LD/S #627R-B for Montgomery Walk – Phase IIB in the amount of \$31,176.00.

Director of Planning Bruce Shoupe reported that the Cutler Group has submitted a proposed text amendment to the R3B Zoning District regulations in the zoning code governing the Montgomery Walk development to provide a change in the layout of the front section of the

development adjacent to Bethlehem Pike at Enclave Boulevard. An ordinance is being prepared by the Solicitor's office which would provide for the amended zoning regulations.

Chairman Joseph Walsh recused himself from this matter. Resolution #19 made by Supervisor Jeffrey McDonnell, seconded by Supervisor Robert Birch and adopted by a vote of 3 to 0, with Chairman Joseph Walsh abstaining and Supervisor Michael Fox absent, set Monday, December 15, 2014 after 8:00 p.m. as the date and time to a Public Hearing to consider amending the R3B Age Qualified Residential District zoning text.

Director of Planning Bruce Shoupe reported that Fairway 202 Associates, LP, has submitted request for a text amendment to the BP – Business Office and Professional District Provisions in the zoning code. A new use is proposed in this district for congregate care/independent senior living. This would be a combination of a senior day-care facility and a residential use, each of which is presently permitted by right in the BP District. This proposed use is not permitted by right in any zoning district of the Township at present. An ordinance is proposed which would provide for the zoning amendment. Resolution #20 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, set Monday, December 15, 2014 after 8:00 p.m. as the date and time for a Public Hearing to consider Ordinance #14-283Z, proposing amendments to the Zoning Ordinance, which provide for structural, dimensional and parking requirements specifically tailored to apply to a new use for congregate care/independent senior living, within the BP-Business Office and Professional Zoning District.

Chairman Joseph Walsh made a motion to approve the payment of bills. Supervisor Robert Birch seconded the motion. The payment of bills was unanimously approved as submitted.

Under other business, Chairman Joseph Walsh reported that the Board of Supervisors had previously entered into negotiations with Harry E. and Anne E. Hassan regarding the

purchase of land at the corner of Stump and Horsham Roads and had authorized a conditional purchase of that land which totals 48,366 sq. ft. to be used in conjunction with the construction of the Montgomery Township Recreation and Community Center. Resolution #21 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorizes and directs the Township Solicitor, Township Engineer, Township Manager and other Township staff to undertake to obtain title and possession of said premises together with all buildings and improvements thereon, by eminent domain proceedings, including, but not limited to, the filing of a declaration of taking. In lieu of condemnation, the Board and current owners may agree to a sale of the property to the Township for fair market value.

There being no further business to come before the Board, the meeting adjourned at 9:00 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Hiring of Director of Recreation & Community Center

MEETING DATE: October 14, 2014

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan, Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

As part of the proposal to construct a Recreation & Community Center in Montgomery Township, in spring 2014 the Board of Supervisors approved a new position and authorized the search for a Director of Recreation & Community Center; beginning in May 2014, the Township began an extensive recruitment and interview process to ultimately select a final candidate.

After interviews with key staff and the Board of Supervisors, Montgomery Township is pleased to announce that Brian Forman is recommended for consideration for appointment as the new Director of Recreation & Community Center. Brian will be reporting directly to me (Lawrence J. Gregan), Township Manager, as the new department head of the Recreation Department, as noted on the attached organization chart.

Brian holds an M.A. degree in Sports Administration from Ball State University and a B.S. degree in Recreation Administration from York College. He comes to us most recently from the City of Apopka, Florida where he was the recreation operations manager responsible for managing facilities, programs and staff, and prior to that from the Town of Plymouth, Connecticut, as the parks and recreation director. Brian has spent 18 years in the recreation field, experience that has well prepared him for his new responsibilities, which will include planning, directing, and managing the daily operations of Montgomery Township's recreation programs and facilities, in particular, the multi-purpose community center planned for grand opening to the public in June 2015.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

In spring 2014, the Board of Supervisors approved the creation and recruitment of the Director of Recreation & Community Center position.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The salary for this position is approved at \$65,000 per year, prorated through the end of 2014. Funding for this position was included in the 2014 budget.

RECOMMENDATION:

Consider approval of appointment of Brian Forman to the position of Director of Recreation & Community Center on October 14, 2014 and welcome him to Montgomery Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Brian Forman to the position of Director of Recreation & Community Center on October 14, 2014 and welcome him to the Township staff.

MOTION: _____

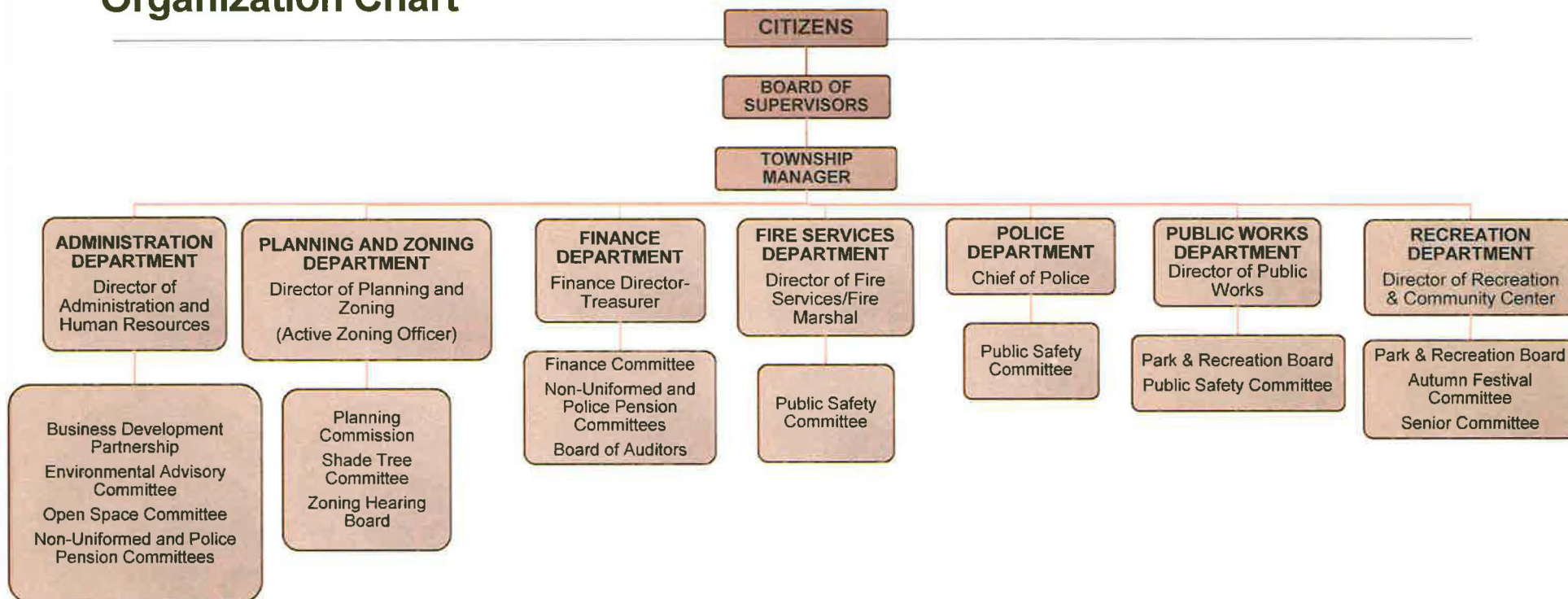
SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township Organization Chart



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Presentation of Check to the FDMT Fire Relief Association

MEETING DATE: October 14, 2014

ITEM NUMBER: #7

MEETING/AGENDA: Work Session ACTION **X** NONE

REASON FOR CONSIDERATION: Operational: X Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The annual allocation by the Commonwealth of Pennsylvania of a share of the Foreign Fire Insurance Tax has been received in the amount of \$252,363.85, a decrease of 6% from the 2013 allocation. These funds are a result of taxes paid by foreign fire insurance companies to the State of Pennsylvania in accordance with Act 205 of 1984.

These funds are allocated by the State to support the Volunteer Fire Relief Association of the volunteer fire company that serves the Township. Fifty percent of the allocation is based on the populations of the Township and fifty percent is determined by the market value of real estate in the Township compared to the state average. Act 205 requires that the Township forward the proceeds to the FDMT Fire Relief Association within 60 days. The Township's check will be presented to the FDMT Fire Relief Association at the Tuesday, October 14, 2014 meeting.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Distribution of the fire relief association allocation is in accordance with the approved 2014 Budget.

RECOMMENDATION:

Present the Township's check to the Relief Association and approve the resolution

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby present a check in the amount of \$252,363.85 from the Commonwealth of Pennsylvania to the FDMT Fire Relief Association.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Request to Approve Out of State Training– Department of Fire Services

MEETING DATE: October 14, 2014

ITEM NUMBER: #8

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Public Safety Committee



BACKGROUND:

In 1999, Pennsylvania adopted legislation that enacted the Uniform Construction Code (UCC). One aspect of the UCC is the requirement for inspectors to receive and maintain certification based on the type of work performed. Inspectors are required to complete 15 credit hours of continuing education credits in courses relating to the professional competency of code administration. An applicant with multiple certification areas must complete a minimum of 15 credit hours of continuing education credits for each certification but not more than 45 credit hours during each three year certification cycle.

Continuing education credit hours are offered through a variety of means including the attendance at meetings and courses. Most commonly, inspectors attend courses presented by the Pennsylvania Construction Codes Academy. The courses, ranging from one to five days, are held across the state and cost between \$25.00 and \$325.00.

Firefighter Robert Hedden currently holds three certifications in the State of Pennsylvania and has recently submitted an application for renewal of those certifications for a new three year cycle (2013 - 2016). He is requesting approval to take a course titled "Ethics, Values & Conflict of Interest" and "Fundamentals of Sprinklers & Standpipes" courses to satisfy 16 of his required 45 Continuing Education credits. These courses are being offered on November 12, 2014 and November 25, 2014, respectively, through the New Jersey Center for Services at the Burlington City Emergency Services Training Center. Courses offered through the Center for Government Services are offered free of charge.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None. There is no charge for courses taken at the NJ Training Center.

RECOMMENDATION:

It is recommended that authorization be given to allow Firefighter Hedden to attend the "Ethics, Values & Conflict of Interest" and "Fundamentals of Sprinklers & Standpipes" courses on November 12, 2014 and November 25, 2014 respectively.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize Firefighter Hedden to attend the "Ethics, Values & Conflict of Interest" and "Fundamentals of Sprinklers & Standpipes" courses on November 12, 2014 and November 25, 2014 respectively at the Burlington City Emergency Services Training Center.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

CENTER FOR GOVERNMENT SERVICES

D222

ELEVATOR SAFETY SUBCODE REVISITED

Instructor: Richard Osworth

The Elevator Subcode was established by regulation in 1992 in response to continued concern for the safe operation of elevator devices and required building access. Since then the program has moved from ad hoc enforcement to a comprehensive on-going inspection program. The seminar is designed to be a refresher course on the principles and practices of the elevator safety program. The elevator subcode has specific program procedures designed to bring together both new construction, changes and upgrades and maintenance programs in a manner that balances the need for building access while also assuring safe operation. The elevator subcode official has a role and responsibilities different from other subcodes and this seminar fully explores the unique attributes of the position. **Participants have the option of receiving elevator subcode duplicate credit for completion of this administrative seminar. 0.5 CEU**

Fri, Oct 03 - Executive Inn, Fairfield

Wed, Nov 12 - Somerset Cty Emergency Services Training Academy, Hillsborough

A455

ETHICS, VALUES, AND CONFLICT OF INTEREST

Instructor: Philip Sabatelli

Ethical issues play an important role in the everyday activities of UCC personnel. Through exercises and discussion, participants will identify, define and apply selected concepts from the field of ethics and values as they relate to potential ethical dilemmas and their solutions. In addition, participants will learn definitions of different types of ethical styles and choices, test them against their own experiences, and clarify the differences between proper and inappropriate ethical choices on the job. 0.5 CEU

Fri, Oct 17 - Holiday Inn, Clark

Wed, Nov 12 - Burlington Cty Emergency Service Training Center, Westampton

D198

FIRE PROOFING INSPECTION AND PLAN REVIEW 2014

Instructor: John P. Sinisi Consulting, LLC

This seminar provides education on proven techniques to perform accurate spray applied fire proofing and smoke seal inspection for all types of new and existing construction. The seminar covers tested systems combined with the practical experience and knowledge of qualified third party fire proofing inspectors. This seminar brings attendees up to speed with NFPA 221, Challenge Fire Barriers and discusses best practices for inspection needed to meet ASTM E-605 and ASTM E-736 for Thickness, Density, Adhesion and Cohesion performance. The participants will discuss case studies on projects including steel and fireproofing inspection in the northeast, Miami International Airport, Bank of America World Headquarters, Cherry Hill Towers and various projects throughout New York, Pennsylvania and one in Costa Rica! **Participants have the option of receiving building, fire and special inspector (spray-applied fireproofing) subcode**

NO. 22

CONTINUING EDUCATION SEMINARS

duplicate credit for completion of this technical seminar. 0.5 CEU

Tues, Nov 18 - Holiday Inn, Clinton

Wed, Dec 03 - Online - Go To Training

F500

FIRE SPRINKLER PROTECTION IN STORAGE APPLICATIONS

Instructor: NJ Fire Sprinkler Advisory Board

This seminar is designed to teach the student about storage occupancies and the unique challenges that go into design and installation. NFPA 13 has several different rules for the protection of stored commodities. During this hands-on seminar, the student will explore these requirements as they are related to each different type of commodity, storage configuration and special storage situations. In addition to discussing the challenges that the current codes presents, the course is designed to speak about what is on the horizon in the industry, offering the student a glimpse of new fire sprinkler heads that are currently in testing and beta phases. The student will be guided through a series decisions and requirements that lead to compliance with NFPA 13 and ensure that the system will operate properly when needed. In addition to learning about the systems themselves, the student will gain a better understanding of some common terms and misconceptions with regards to storage applications and fire suppression. 0.5 CEU

Tues, Dec 09 - Cape May Cty Public Safety Training Center, Cape May Court House

Wed, Dec 17 - Holiday Inn, Hasbrouck Heights

D230 NEW

FIRE STOP INSPECTION TECHNIQUES AND PLAN REVIEW 2014

Instructor: John P. Sinisi Consulting, LLC

This seminar addresses special inspection techniques and reviews international standards for compliance and code enforcement for fire and smoke rated construction. This session provides professional education on tested systems combined with the practical experience and knowledge of qualified third party fire stop inspectors. It highlights NFPA 221, Challenge Fire Barriers and discusses best practices for inspection needed to meet ASTM E-2174 for Through Penetrations and ASTM E-2393 for Fire Rate Joint Systems. The participants will discuss case studies on projects including Miami International Airport, Bank of America World Headquarters, Cherry Hill Towers and various projects throughout New York, New Jersey, Pennsylvania and one in Costa Rica! The presenters have extensive experience with high rise, health care, hotel, data center, dormitory, mission critical and sub-station barrier protection inspection. **Participants have the option of receiving building and fire subcode for completion of this technical seminar. 0.5 CEU**

Thurs, Oct 02 - Gloucester Cty Fire Academy, Clarksboro

Thurs, Oct 30 - Bergen Cty Law and Public Safety Institute, Mahwah

Wed, Dec 10 - Middlesex Cty Fire Academy, Sayreville

NO. 23

CENTER FOR GOVERNMENT SERVICES

A500

FOUNDATIONS AND PILLARS OF ETHICS FOR UCC OFFICIALS

Instructor: David Nenno, Ethics Law Consulting Services

Participants will review the provisions of ethical standards contained in the Local Government Ethics Law with the duties and responsibilities of Code Officials in the UCC to sharpen their understanding of the prohibitions regarding their official actions and financial involvements. Case histories and class participation exercises provide valuable insights regarding the circumstances that lead to ethical lapses in judgment such as the dangers of gifts, impaired objectivity, favoritism, family and business relationships, dishonesty and complacency. 0.5 CEU

Wed, Oct 22 - Rutgers University Inn, New Brunswick

Wed, Nov 05 - Rutgers EcoComplex, Bordentown

B290

FRAMING INSPECTIONS—USING A CHECKLIST

Instructor: James Foran

ONE TIME mandatory requirement for Building Inspectors
This seminar provides the information necessary for a code enforcer to properly understand and use the Framing Checklist prepared by DCA. The student will learn proper techniques for framing with traditional and engineered wood products. Standards referenced in the UCC are reviewed and their application is illustrated. Special attention is given to engineered wood products. Particular areas of emphasis include wood installation requirements unique to wood I-Joists as well as proper installation and bracing of trusses in floors and roofs. 0.5 CEU

Thurs, Nov 06 - Camden Cty Regional Emergency Training Center, Blackwood

Tues, Nov 25 - Ramada Inn, East Hanover

D140

FUNDAMENTALS OF AUTOMATIC SPRINKLER AND STANDPIPE SYSTEMS

Instructor: Paul Dansbach

The central focus of this seminar is the basic design and water supply requirements for automatic sprinkler and standpipe systems, including when and why building fire pumps are required. The participants will be able to identify the various component parts of automatic sprinklers, standpipe systems and fire pumps, and understand the importance in maintaining these systems in full service while identifying common impairments and violations which lead to these fire protection systems being out of service. **Participants have the option of receiving fire and hotel multiple dwelling duplicate credit for completion of this technical seminar.** 0.5 CEU

Wed, Oct 29 - Foundation for Educational Administration, Monroe

Tues, Nov 25 - Burlington Cty Emergency Service Training Center, Westampton

CONTINUING EDUCATION SEMINARS

D174

GENERAL RELATIONSHIPS OF THE ENFORCING REGULATIONS

Instructor: John Daniels

This seminar is designed to enhance the participants' knowledge of the relationships between the regulations. These changing regulations require an understanding of how they connect to each other and how they ultimately have an effect on everyone. A review of the direct and indirect references will show this relationship. A resource method is shown that will enable participants to identify other enforcing agencies and their contact information. **Participants have the option of receiving fire and hotel multiple dwelling subcode duplicate credit for completion of this technical seminar.** 0.5 CEU

Tues, Sept 30 - The Hotel Somerset-Bridgewater, Somerset

Wed, Oct 29 - Gloucester Cty Fire Academy, Clarksboro

D225

GROUNDING AND BONDING OF ELECTRICAL SYSTEMS AND EQUIPMENT

Instructor: Tom Pernal Electrical Seminars, LLC

This seminar provides installers, inspectors and design professionals with the knowledge to perform plan review, design, and inspection for proper grounding and bonding of electrical systems, services, feeders, and equipment. Soares Book of Grounding and Bonding (IAEI PowerPoint Presentation) Chapter 3 through 10 is the primary source of content for this seminar. NEC Article 250 Parts I-VII and other related Articles and Sections are also referenced for examples, calculations, and worksheets. **Participants have the option of receiving electrical and amusement rides subcode duplicate credit for completion of this technical seminar.** 0.5 CEU

Thurs, Sept 25 - Foundation for Educational Administration, Monroe

D215

H USE GROUP BUILDINGS USING THE 2012 IBC

Instructor: Jack Boekhout Consulting, LLC

This seminar will address the differences between buildings of other use groups and the H use group. Students will discuss the exempt quantities of hazardous materials that are allowed in other use groups and when it is necessary to classify the building as an H use group building. Topics include grade plane, control areas on various story levels, and H use group specific code requirements such as exit access travel distance, exits, fire separation and ratings. H uses in unlimited area buildings are also outlined. **Participants have the option of receiving building and fire subcode duplicate credit for completion of this technical seminar.** 0.5 CEU

Thurs, Oct 30 - Online - Go To Training

Tues, Nov 18 - Middlesex Cty Fire Academy, Sayreville

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Recreation and Community Center Update

MEETING DATE: October 14, 2014

ITEM NUMBER: #9

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Township Manager Lawrence Gregan will provide an update on the status of the construction activities for the Recreation and Community Center.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Ratification of Approval of Change Orders - Community/Recreation Center Project

MEETING DATE: October 14, 2014

ITEM NUMBER: #10

MEETING/AGENDA:

ACTION **xx**

CONSENT

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Director of Fire Services

BOARD LIAISON: Joseph P. Walsh, Chairman
Board of Supervisors

BACKGROUND:

Several Change Orders for the Recreation/Community Center project have developed since the award of the contract and start of work and are presented here for the Board's information and approval.

Contractor's Proposed Change Orders are referenced as PCO's and Township Change Orders are referenced as Township CO's:

- Township CO # 003 – Contract Deduction -This change order provides for reduction in the contract price due to the contractor's failure to include the water main materials in their bid as required by the bid specs. The water line materials are being provided by North Wales Water Authority and will be paid for by the Township directly as part of our cooperative agreement with NWWA for the installation of the 12 inch looped water main. The deduction is in the amount of \$22,854 plus a 5% markup of \$1,140 for a total deduction of \$23,996.
- PCO #00003/Township CO# 005- Sanitary Sewer System Materials Changes - This change order involves some revisions to the materials for the sanitary sewer manholes frames and covers following post bid review of the plans and specs by the Sewer Authority Engineer. In addition, the change order proposes raising one of the storm sewer manholes (MH #103) by installation of a precast riser. The total cost for this change order is \$3,524.45.
- PCO #00004/Township CO# 004– Revision to Sanitary Sewer Manhole - this change order involves changing the sanitary sewer manhole #1, located closest to Horsham Road, to a "drop" manhole in order to lower the sewer line below an existing 20" water main in Horsham road. The total cost for this change order is \$4,605.30.
- PCO#00005/Township CO# 006 – Additional Water Line Wet Tap - The plans and specifications called for the onsite water main to be connected to public water mains on Horsham Road and Stump Road. The connections require installation of tapping sleeves connected to the existing mains through a process call a "wet tap". The Plans and Specifications called for the taps to be performed by North Wales Water Authority. Our agreement with North Wales Water Authority only included the installation of a wet tap at Stump Road. The additional cost for the wet tap at Stump Road under this change order is \$2,088.45.
- PCO #00001/Township CO# 007 –Modifications to Storm Sewer Management Basin - This change order is related to revisions to the design of the storm water management basin required by the Montgomery County Conservation District as a condition of the issuance of the Earth Disturbance Permit. The changes include additional piping in the basin, a new headwall in the basin, new stone berm in the basin, tilling of the top soil in the basin and importing of "amended" soils to be spread over 53,880 square feet of the site to provide enhanced water infiltration on the site. The permit requirements were received after the receipt and award of bids. The change order also includes costs for installation (labor only) of additional water equipment required by

North Wales Water Authority for post bid water system design changes. The additional cost for this change order is \$60,494.36. The contractor has requested a 25 day extension of the contract which we have recommended be denied.

The scope of work and costs for these changes have been reviewed by the site engineer, architect and owners representative and have been recommended for approval by the Township.

In order to maintain the pace of work on the project and complete these changes, the Board had authorized the Township Manager to execute the change orders subject to ratification by the Board at this meeting.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None

BUDGET IMPACT:

Funding for these change orders was included in the Contingency funds set aside in the Project Budget. The net change is an increase in the amount of \$46,716.56.

RECOMMENDATION:

It is recommended that the Board approve the following Change Orders to the General Construction Contract for the Community/Recreation Center Building Project with an increase cost in the amount of \$46,716.56:

- Township CO # 003 - Contract Deduction;
- PCO #00003/Township CO# 005- Sanitary Sewer System Materials Changes;
- PCO#00005/Township CO# 006 – Additional Water Line Wet Tap
- PCO #00004/Township CO# 004– Revision to Sanitary Sewer Manhole;
- PCO #00001/Township CO# 007 –Modifications to Storm Sewer Management Basin

RESOLUTION

BE IT RESOLVED by the Board of Supervisors that we hereby approve the following Change Orders to the General Construction Contract for the Community/Recreation Center Building Project with an increase cost in the amount of \$46,716.56:

- Township CO # 003 - Contract Deduction;
- PCO #00003/Township CO# 005- Sanitary Sewer System Materials Changes;
- PCO#00005/Township CO# 006 – Additional Water Line Wet Tap
- PCO #00004/Township CO# 004– Revision to Sanitary Sewer Manhole;
- PCO #00001/Township CO# 007 –Modifications to Storm Sewer Management Basin

ROLL CALL:

MOTION:

SECOND:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candye F. Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Distribution of 2014 Act 205 General Municipal Pension System State Aid

MEETING DATE: October 14, 2014


ITEM NUMBER: #11

MEETING/AGENDA:

ACTION xx

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director 

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The annual General Municipal Pension System State Aid allocation for 2014 has been received in the amount of \$435,048.16. This is a decrease of 1% from the 2013 State Aid allocation and the 2014 budget figure.

The State requires that the Board of Supervisors adopt a resolution approving the allocation of the State Aid to the pension systems for its employees. Based on the 2014 Minimum Municipal (MMO) Obligations to the Police and Non-Uniformed Pension Plans, and based on the AG 385 State certifications, it is recommended that the 2014 Act 205 General Municipal Pension System State Aid be allocated as follows:

Police Pension Plan	– 55.5%	– \$ 238,576.48
Non Uniformed Pension Plan	– 44.5%	– <u>\$ 191,291.00</u>
		\$ 429,867.48

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The State Aid provides the Township with assistance in meeting its annual pension funding obligation, and was factored into the Township's budget at the 2013 funding rate.

RECOMMENDATION:

Accept the recommended allocation and approve resolution.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the recommendation to allocate the 2014 Act 205 General Municipal Pension System State Aid to the Police Pension Plan in the amount of \$ 238,576.48 and to the Non Uniformed Employee Pension Plan in the amount of \$ 191,291.00.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Disposal of Non-Permanent Township Records

MEETING DATE: October 14, 2014 ITEM NUMBER: #12

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock, Finance Director  BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee 

BACKGROUND:

On April 13, 2009, the Board of Supervisors adopted Resolution #7 declaring the Township's intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual dated December 16, 2008. The procedures under the Act require that the Board of Supervisors adopt a resolution to adopt each individual act of destruction of Non-Permanent records.

The attached Exhibit lists Non-Permanent records of the Township that may be destroyed in accordance with the approved retention schedule. The Exhibit lists the particular documents, years requested for destruction and required retention period.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board has adopted a similar resolution each year for the past several years.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve Resolution authorizing destruction of the listed Non-permanent records in accordance with the Retention and Disposition schedule for Records of Pennsylvania Municipal Governments.

MOTION/RESOLUTION:

WHEREAS, by virtue of Resolution # 7, adopted April 13, 2009, the Montgomery Township Board of Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual, as may be amended and adopted from time to time; and

WHEREAS, each individual act of disposition shall be approved by resolution of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Montgomery Township, Montgomery County Pennsylvania, in accordance with the above cited Retention and Disposition Schedule for Records of Pennsylvania Municipal Governments, hereby authorizes the disposition of the public records as listed in the attachment.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Disposal of Assets – Administration Department

AL-1 Administrative and Subject Files

- 2005 Annual Reports/ 2009/2008/2007/2006- Duplicate
- 2004/2005 Citizens U Reports
- 2010 Mail Permit
- 2007 Resident Correspondence

AL-24 Minutes

- BOS meetings 2012

PR-5 Recreation Program Files

- Customer Receipt Books - 9/20/2010-8/20/12
- Deposit Slips
 - 2010
 - 2011 - Summer Discount Tickets, Programs, Ski Tickets
 - 2012 - Ski Tickets, January-August program and discount tickets
- Kids U
 - 2010 Kids U Weekly Sign-In Sheets, Completed Disciplinary Forms and Completed Accident Forms
 - 2010, 2011, 2012 Weekly sign-in sheets
 - 2011 Handbook Receipt Forms & Meds/ Allergy Permission Forms
 - 2011, 2012 Registration Forms
 - 2011 trip and aquatic registration forms
 - 2012 Parent Handbook Receipt and Acknowledgement Pages
- Program Registrations
 - 2010, 2011, 2012 spring/summer programs and camps
 - Fall - 2010, 2011
 - Winter - 2012
- 2011 Summer Concert Series
- 2011 Washington DC Trip Registration forms
- 2012 Deposits – January-August

PS-2 Applications for Employment (Not Hired)

Applications for employment and pre-employment records for persons not hired

- 2009 Kids U Applications
- 2011 Finance Director Position
- 2011 Laborer Position
- Summer 2011 Laborer Position
- 2011 Recreation Secretary Position
- 2011 Kids U Applications
- 2011 Director of Fire Services

Applications submitted without open position – 2008 – September 2012

PS-8 Employee Personnel Records

Includes Applications for Employment, Commendations, Correspondence, Health Insurance Membership Applications, I-9 Forms, Letters of Resignation, Life Insurance Applications, Performance Evaluations, Personnel Change Forms, Personnel History Card, Photo Identification Records, References, Resume, Retirement Membership Applications, Salary Review Forms, Separation Report, Training Records, and Vacation and Sick Leave Reports.

- Records prior to 2008

ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION

FN-1 Weekly/Monthly Account Distribution Summaries (Treasurer's Reports) - Consisting of records showing a summary of receipts, disbursements and other activity against each account.

All for years 2010 and prior. (Retention period – 3 years).

FN-1 Year End Account Distribution Summaries (Treasurer's Reports) – Consisting of records showing a summary of receipts, disbursements and other activity against each account. All for years 2006 and prior. (Retention period – 7 years).

FN-2 Accounts Payable Files and Ledgers – Consisting of bills, check vouchers, invoices, purchase orders and requisitions, receiving reports and other records of payment for goods and services used to document monies spent by the department or cost center. All for years 2006 and prior. (Retention period – 7 years).

FN-3 Accounts Receivable Files and Ledgers – Consisting of records that document monies owed and paid to the Township. Generally shows date, department or fund, amount received and account totals. All for years 2006 and prior. (Retention period – 7 years).

FN-4 Annual Audit and Financial Reports – Consisting of Elected and Appointed Officials, Survey of Financial Condition and Tax Information submitted to the Pennsylvania Department of Community and Economic Development. All for years 2008 and prior. (Retention period – 5 years).

FN-5 Duplicate copies of Annual Budgets and Related Records – Consisting of final budgets approved departmental requests, review files, correspondence and related papers. All for years 2006 and prior. (Retention period – 7 years).

FN-7 Audit Work Papers – Consisting of accounting notes and papers used in preparation of official audit reports. All for years 2008 and prior. (Retention period – current plus 3 prior audit cycles).

FN-8 Balance Sheet Lists – Consisting of reports showing assets and liabilities, and the financial condition of the municipality on the last day of the accounting period. All for years 2006 and prior. (Retention period – 7 years).

FN-9 Bank Statements and Reconciliations Prepared by Banks – Consisting of records indicating date, municipal deposits and withdrawals, and account totals. All for years 2006 and prior. (Retention period – 7 years).

FN-10 Cancelled Checks – Consisting of checks that have been paid by the bank and returned to the depositor as evidence that the payee has received the funds. All for years 2006 and prior. (Retention period – 7 years).

FN-11 Check Registers – Consisting of records showing date, check number, vendor name or number, gross amount, discount and final amount of check. All for years 2006 and prior. (Retention period – 7 years).

FN-12 Daily Cash Records – Consisting of records of daily cash balances, receipts and disbursements for each department. All for years 2010 and prior. (Retention period – 3 years).

FN-13 Deposit Slips – Consisting of copies of slips listing and accompanying bank deposits showing date, account, check numbers and amounts. All for years 2006 and prior. (Retention period – 7 years).

FN-15 Expense Reports (Employee) – Consisting of records of expenditures by employees traveling on official business, May also include receipts, permission slips or authorization forms, and other records relating to travel expenses. All for years 2006 and prior. (Retention period – 7 years).

FN-16 Periodic Financial Statements – Consisting of records indicating dates, accounts, receipts, expenditures (actual and budget) and balances. All for years 2011 and prior. (Retention period – until final completion of audit).

FN-17 Investment Records – Consisting of records relating to original financial instruments executed to invest municipal funds showing amount of certificate, term and rate of interest. All for years 2006 and prior. (Retention period – 6 years *after cancellation*).

FN-18 Purchase Order Files – Consisting of copies of purchase order with number, name and address of vendor, department and account, date quantity, unit price and total cost. File may also include invoices, bills of lading and purchase requisitions. All for years 2006 and prior. (Retention period – 7 years).

FN-19 Purchasing Files – Consisting of records of acquisition of services, goods and equipment. File may include specifications, bids, quotes, contracts and other related papers. All for years 2006 and prior. (Retention period – 6 years).

FN-20 Supply Requisitions – Consisting of date, department requesting supplies, and items needed, total cost and account number. All for years 2010 and prior. (Retention period – 2 years).

FN-22 Surplus Property – Consisting of legal advertisements, quotes or offers from vendors, inventory of sale items, receipts or transmittals for funds received and title transfers. All for years 2010 and prior. (Retention period – 3 years)

FN-23 Street Light Utility and Paid Service Receipts. All for years 2006 and prior. (Retention period – 7 years).

FN-24 Vendor Files – Consisting of vendor's name and address, product and service information, vendor identification and name of contact person. All for years 2006 and prior. (Retention period- 7 years).

FN-25 Voucher Files Record – Consisting of number, date, description of goods or services, and amount and including copy of check or check request indicating date, department, vendor name and amount. All for years 2006 and prior. (Retention period – 7 years).

IT-2 Computer Systems Documentation – Consisting of obsolete hardware and software manuals and program coding. All for 2010 and prior. (Retention period – 1 year after migration of all records with ongoing value to new system).

IT-10 System Backup Files – Consisting of copies of master files or databases, application software, logs, directories, and other records needed to restore a system in case of disaster. All for 2010 and prior. (Retention period – until superseded).

PL-2 Employee Payroll Adjustment Records – Consisting of employee's name and social security number and amounts withheld for Federal and State taxes, insurance, bonds and any other deductions. All for years 2008 and prior. (Retention period – 4 years).

PL-5 Pay Period Payroll Earnings and Deductions Registers – Consisting of reports showing employee's name and social security number, gross earnings, taxes withheld deductions, net earnings check number and date of employment. All for years 2008 and prior. (Retention period – 4 years).

PL-6 Payroll Voucher (Check) Registers – Consisting of registers showing date, check number and amount, employee's name and social security number, and department. All for years 2006 and prior. (Retention period – 7 years).

PL-11 Quarterly Returns of Withholding of Federal Income Tax – Consisting of reports showing Federal Income taxes withheld from employee's pay by quarter. All for years 2008 and prior. (Retention period – 4 years).

PL-12 Quarterly Statements of State and Local Taxes Withheld – Consisting of reports showing state and local taxes withheld from employee's pay by quarter. All for years 2008 and prior. (Retention period – 4 years).

PL-13 Social Security Reports – Consisting of reports of social security withholdings from employee's pay including employer's name, reporting period, number of employees, wages paid and contributions to the fund. All for years 2008 and prior. (Retention period – 4 years).

PL-14 Time Cards and Attendance Records – Consisting of Vacation and Leave Slips and Work Schedules and usually include employee's name, date, and hours worked each day. All for years 2010 and prior. (Retention period – 3 years).

PL-15 Unemployment Compensation Records – Consisting of Contributory Form UC-2/2A/2B and Supporting Records including quarterly reports showing unemployment compensation contributions paid by municipality and wage reports indicating social security numbers, employee's names and total wages. All for years 2008 and prior. (Retention period – 4 years).

PL-16 Wage and Tax Statements – Consisting of W-2 Forms with employer's name and address; employee's identification and social security numbers, name and address; gross earnings; and amounts withheld for Federal, State and Local Taxes. All for years 2008 and prior. (Retention period – 4 years).

PL-18 1099 Forms – Consisting of employer's copy of U.S. Information Return for Calendar Year. All for years 2008 and prior. (Retention period – 4 years).

PS-11 Labor Negotiations File – Consisting of correspondence, reports and other documents used to negotiate contracts with Police Labor Union. All for years 2006 and prior. (Retention period – 5 years after expiration of contract).

PS-12 Police Labor Union Contracts – Consisting of contracts negotiated with Police Union includes date, terms of agreements and signatures of appropriate officials. All for years 1992 and prior. (Retention period 20 years after expiration).

PS-14 Worker's Compensation Records – Consisting of employer's report of occupational injury or disease, hospital statements, doctor's reports, correspondence and other papers relating to claims. Retain 4 years after the signing of final settlement receipts, or 4 years after death of recipient. Retain 10 years if suspension agreement has been filed.

TA-1 Bill of Taxes – Consisting of a list of all unpaid taxes outstanding against any property advertised for by sheriff sale. (Filed by Tax Collector with Sheriff) All for years 2010 and prior. (Retention period – 2 years).

TA-2 Certifications for Taxes Paid on Real Estate – Consisting of Certifications provided by Tax Collector on taxes paid on real estate. All for years 2010 and prior. (Retention period – 2 years).

TA-5 Exoneration Certificates – Consisting of documents provided to the Tax Collector by the governing body discharging the Tax Collector from collecting a particular tax. All for years 2006 and prior. (Retention period – 5 years).

TA-6 General and Special Tax Ledgers and Related Records – Consisting of Real Estate, Per Capita, Occupation, Earned Income, Mercantile, Business Privilege, Amusement and other Local Taxes. All for years 2006 and prior. (Retention period – 7 years).

TA-9 Tax Return Forms/Cards – Consisting of records showing date; taxpayer's name; address and social security number. All for years 2006 and prior. (Retention period – 5 years).

TA-10 Public Utility Realty Reports – Consisting of reports submitted to the Pennsylvania Department of Revenue. All for years 2006 and prior. (Retention period – 7 years).

TA-11 Real Estate Transfer Records (From Recorder of Deeds) Consisting of records of transfer data, property location, valuation data, exemption data, signature and date. All for years 2011 and prior. (Retention period – as long as of administrative value).

TA-13 Tax Collector's Monthly Report to Township – Consisting of lists all taxes collected for the reporting period, including beginning balance, total amount collected, discounts, penalties, amount remitted, interest earnings, signatures of tax collector and taxing district and date. All for years 2006 and prior. (Retention period – 7 years).

ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION

PLANNING AND ZONING

- PZ-694 Code Enforcement – 2001 Weekly Reports – Held 7 years as required
- PZ-695 Code Enforcement – 2001 Monthly Reports – Held 7 years as required
- PZ-696 Code Enforcement – 2002 Weekly Reports – Held 7 years as required
- PZ-697 Code Enforcement – 2002 Monthly Reports – Held 7 years as required
- PZ-698 Code Enforcement – 2003 Weekly Reports – Held 7 years as required
- PZ-699 Code Enforcement – 2003 Monthly Reports – Held 7 years as required
- PZ-700 Code Enforcement – 2004 Weekly Reports – Held 7 years as required
- PZ-701 Code Reports – Register Transaction Report 8/2004-12/2004 – Held 7 years as required
- PZ-702 Code Enforcement – 2004 Monthly Reports – Held 7 years as required
- PZ-703 Code Enforcement – 2005 Weekly Reports – Held 7 years as required
- PZ-704 Code Reports – Daily Receipts Jan-June 2005 – held 7 years as required
- PZ-705 Code Reports – Daily Receipts July 2005 – Held 7 years as required
- PZ-706 Code Reports – Daily Receipts August 2005 – Held 7 years as required
- PZ-707 Code Reports – Daily Receipts September 2005 – Held 7 years as required
- PZ-708 Code Reports – Daily Receipts October 2005 – Held 7 years as required
- PZ-709 Code Reports – Daily Receipts November 2005 – Held 7 years as required
- PZ-710 Code Reports – Daily Receipts December 2005 – Held 7 years as required
- PZ-711 Code Reports – 2005 Monthly reports – Held 7 years as required
- PZ-712 Scanned House Plans – Montgomery Walk – 814 E Kennedy Barclay Model – Scanned document
- PZ-713 Scanned House Plans – Montgomery Walk – 816 E Kennedy Eversley Model – Scanned document
- PZ-714 Scanned House Plans – Montgomery Walk – 808 E Kennedy Dayton Model – Scanned document
- PZ-715 Scanned House Plans – Montgomery Walk – 802 E Kennedy Barclay Model – Scanned document

PZ-716 Scanned House Plans – Montgomery Walk – 800 E Kennedy Eversley Model – Scanned document

PZ-717 Scanned House Plans – Montgomery Walk – 515 E Kennedy Dayton Model – Scanned document

PZ-718 Scanned House Plans – Montgomery Walk – 513 E Kennedy Avalon Model – Scanned document

PZ-719 Scanned House Plans – Montgomery Walk – 507 E Kennedy Avalon Model – Scanned document

PZ-720 Scanned House Plans – Montgomery Walk – 302 W Kennedy Avalon Model – Scanned document

PZ-721 Scanned House Plans – Montgomery Walk – 300 W Kennedy Eversley Model – Scanned document

PZ-722 Scanned House Plans – Montgomery Walk – 208 W Kennedy Eversley Model – Scanned document

PZ-723 Scanned House Plans – Montgomery Walk – 316 W Kennedy Eversley Model – Scanned document

PZ-724 Scanned House Plans – Montgomery Walk – 314 W Kennedy Avalon Model – Scanned document

PZ-725 Scanned House Plans – Montgomery Walk – 312 W Kennedy Canterbury Model – Scanned document

PZ-726 Scanned House Plans – Montgomery Walk – 310 W Kennedy Avalon Model – Scanned document

PZ-727 Scanned House Plans – Montgomery Walk – 306 W Kennedy Avalon Model – Scanned document

PZ-728 Scanned House Plans – Montgomery Walk – 304 W Kennedy Canterbury Model – Scanned document

PZ-729 Contractor Registration forms – Registration forms from 2007 – Held 7 years as required

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Auction Surplus Assets

MEETING DATE: October 14, 2014

ITEM NUMBER: #13

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig, Chief of Police

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Second Class Township Code provides that personal property owned by the Township, with an estimated fair market value of which is one thousand dollars (\$1,000) or more, may only be sold by public bid or auction to the highest bidder after notice by advertisement.

In past years, the Township disposed of surplus vehicles and other assets through the firm of J.J. Kane Auctioneers by an auction process. J.J. Kane charges a consignment fee to the buyer of 10% and charges the Township a fee between 4% - 20% based on the overall sales revenue plus a share of certain expenses such as advertising costs. A copy of J.J. Kane's agreement is attached. We are required to deliver the equipment to their facility in Conshohocken. Generally the auction involves equipment from a number of municipalities however; at times it is conducted with other agencies such as PECO.

The Township has the following equipment available to be sold at auction this year:

- | | | |
|-----------------------------|-------------------------|-------------------|
| 1. 2009 Ford Expedition | VIN - 1FMFU16559EB10352 | Mileage - 102,370 |
| 2. 2010 Ford Crown Victoria | VIN - 2FABP7BV8AX141462 | Mileage - 108,759 |

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

In 2012, the Township received \$6,240.00 from the sale of Police and Administrative vehicles via the public auction process.

RECOMMENDATION:

It is recommended that the Board authorize the sale of the following equipment via public auction through J.J. Kane Auctioneers in accordance with the terms of the attached agreement.

- | | | |
|-----------------------------|-------------------------|-------------------|
| 1. 2009 Ford Expedition | VIN – 1FMFU16559EB10352 | Mileage – 102,370 |
| 2. 2010 Ford Crown Victoria | VIN – 2FABP7BV8AX141462 | Mileage – 108,759 |

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the sale at auction of the following Township equipment through J.J. Kane Auctioneers, Conshohocken, Pennsylvania.

- | | | |
|-----------------------------|-------------------------|-------------------|
| 1. 2009 Ford Expedition | VIN – 1FMFU16559EB10352 | Mileage – 102,370 |
| 2. 2010 Ford Crown Victoria | VIN – 2FABP7BV8AX141462 | Mileage – 108,759 |

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



John Kane, Account Manager
8008 US HWY 130
Bldg 1, Suite 214
Delran, NJ 08075
Mobile (609) 722-1265
Fax (609) 482-8227

Contact: J. Scott Bendig
Company Name: Montgomery Township
Address: 1001 Stump Rd., Montgomeryville, Pa 18936
Phone: 215-362-2301
Fax: 215-362-6383
Email: srymkiewicz@montgomerytp.org

This agreement made the 24th day of October, 2012, between Montgomery Twp. (hereinafter called "Seller") and J.J. Kane Associates Inc / trade name J.J. Kane Auctioneers (hereinafter called "Auctioneer", acting as agent for "Seller"). It is agreed as follows:

1) Time Frame

- a) The Seller hereby engages the Auctioneer to sell at public absolute auction sale, the property identified by the seller excluding chemicals, hazardous and/or environmentally unsafe equipment/material unless mutually written upon between Seller and Auctioneer.
 - i) This agreement shall cover any auction sale the Seller chooses to participate starting on **January 1, 2012** and ending on **December 31, 2015**.
 - ii) This agreement shall cover auction sales conducted in the United States at any J.J. Kane permanent facility or rented/leased facility.

2) Auction Company Personnel

- a) Auctioneer shall provide all necessary auctioneers, accountants, clerks and office staff required to achieve the efficient and orderly performance of the auction sale. The Auctioneer shall employ qualified personnel to perform these jobs and shall perform this engagement in a professional and skilled manner in accordance with all applicable, federal, state and local laws and regulations.

3) As-Is & Where-Is Auction Sales

- a) The property/auction items will be offered for sale individually, or in the case of small miscellaneous items sold in lots as determined by the Auctioneer. The property/auction items will be sold on an "As-Is Where-Is" basis without any warranties of any kind expressed or implied.
- b) Seller agrees to disclose to Auctioneer any known defects or faults with property/auction items prior to the auction sale.

4) Marketable Title

- a) The Seller specifically warrants they are the owner of and have marketable title to all of the property, free and clear from any liens, debts or encumbrances except as noted. The Seller further warrants that there are no judgments or liens against it and that there are no pending legal actions, claims or proceedings whatsoever which in any way would hinder, prevent or otherwise affect its right or ability to sell the property at auction sale.

- b) Seller agrees to deliver on request any documents, certificates, proof of ownership or titles, which would be required to deliver title to the property.
- c) In the case that there is a delay in the new purchaser receiving a clear title for any vehicle or trailer sold for the Seller, the net proceeds from the sale will be held, until a free and clear title is received by the purchaser, or at the discretion of the Auctioneer, that item would be pulled from the auction sale and remain the Sellers property.
- d) If Seller is a motor vehicle dealer, list dealer state & dealer number:

5) Titles On-Site

- a) The Seller agrees to have all signed titles, a letter of authorization to sell your vehicles and any other related paperwork (seller specific bills of sale), either delivered to the sales associate signing this agreement no later than 30 days prior to sale dates__ or hand delivered to the auction sale site no later than 7 days prior to auction sale date__.
- b) To comply with motor vehicle rules and so new purchasers may transfer ownership with minimal problems, a letter of authorization needs to be on your company letterhead and must accompany all titles. Below is a sample letter:

To Whom It May Concern:

ABC Construction Company gives J.J. Kane Auctioneers authorization to sell vehicles and/or equipment owned by ABC Construction Company at your auction sales conducted during calendar years 2012 through 2015 in the United States.

Sincerely

Your Name
Signature

6) Delivery Of Auction Items

- a) The Seller agrees to have said property/auction items delivered to the sale site starting 30 days prior to sale date__ and no later than 10 days prior to sale date__. Items must be delivered in running condition (except when noted) with adequate fuel levels and a duplicate set of keys.

7) Insurance Coverage

- a) The Seller agrees to maintain proper insurance coverage on the property/auction items being sold until the day of the auction sale.
- b) The Auctioneer and owner of the sale site property will not be responsible for any damages to property/auction items resulting from acts of nature, theft, accident and/or vandalism while Sellers property is on the sale site.
- c) Auctioneer shall be responsible for loss or damage to Sellers property/auction items due to Auctioneers willful or negligent acts or omissions.

8) Commission

- a) The Seller agrees that Auctioneer will charge a 10 percent fee to the buyer for each item sold.
- b) The Seller agrees to pay the Auctioneer a seller's fee based upon the following sliding commission scale: **4% commission**
- c) The Seller agrees when applicable, that the Auctioneer may deduct its commission from the proceeds of the auction sale.

9) No Sales

- a) In the event that a successful bidder attending the auction sale or bidding live over the internet fails to pay for an item for which he is designated to be the high bidder, that property/auction item would be considered a "No Sale" and no commission would be charged on that item and the Seller would retain ownership of said item.

10) Reimbursed Expenses

- a) If applicable and pre-approved, the Seller agrees that the Auctioneer may deduct the exact cost for any additional services that Auctioneer provides Seller from the proceeds of the auction sale.
 - (1) Advertising @ \$ _____
 - (2) Decommissioning
 - (3) Truck Washing @ \$ _____
 - (4) Repairs @ \$ _____
 - (5) Transportation of items to sale site @ \$ _____
 - (6) Other @ \$ _____

11) Payout

- a) Auctioneer will charge and collect from the purchaser, the purchase price together with all applicable taxes. Auctioneer will collect payment in full from the purchaser, prior to any property being removed from a sale site. Seller shall be responsible for the payment of all income taxes accruing to Seller for revenue received from the sale of property.
 - b) The Auctioneer agrees to pay the Seller the net proceeds from the auction sale 14 business days following the auction sale. Auctioneer shall mail a written report to Seller listing items sold and an amount equal to 96% percent of the gross selling price of the property sold at auction, as outlined under section (8) and less any approved expenses as outlined under section (10), in the form of a check made payable or electronic transfer to the Seller. Proof of all approved expenses will be provided with the payout.
 - (1) Proceeds check will be made payable and mailed to the same name and address as it appears on page 1 of this contract unless otherwise listed:
-

12) Absolute Unreserved Auction Sales

- a) The Seller understands that the Auctioneer conducts absolute unreserved public auction sales where each item is sold to the highest bidder regardless of price.
- b) Furthermore, the Seller understands/agrees that it is illegal for the Seller or an agent of the Seller to bid on and/or buy-back any items owned by the Seller.
- c) If the Seller or agent for the Seller attempts to bid on and/or buy back any of the consigned property/auction items, the Auctioneer will at his discretion choose one of the following actions:
 - (1) Pass the item currently being offered for sale along with all the other Seller's property/auction items.
 - (2) Sell the item to the last "Good Faith" bidder before the Seller or agent for the Seller began bidding on the property/auction item.
- d) The Seller agrees that it will reimburse Auctioneer for any lost revenue, including seller's commission, buyer's fee and/or any pre-approved reimbursed expenses if a "Buy Back" takes place.

13) Advertised Items

- a) At the Auctioneers discretion, in the event that the Seller removes any advertised property/auction item from the auction sale, Seller agrees to pay the Auctioneer a handling fee of \$500.00 for each item removed from the sale.

14) Breach Of Contract

- a) In the event that Seller breaches any of the above warranties or makes any misrepresentation herein, Seller agrees to indemnify and hold the Auctioneer harmless from any and all liabilities or damages arising out of or relating to such breach or misrepresentation, including attorneys fees and other costs expended by Auctioneer in any action or proceeding arising out of or relating to the breach or misrepresentation.

15) Entire Agreement

- a) This Agreement contains the entire agreement between the parties and there are no other terms, obligations or representations, written or oral, other than contained in this agreement. This agreement may be modified only by a further writing that is duly executed by both parties.
- b) Headings used in this agreement are provided for convenience only and shall not be used to construe meaning or intent.

Seller hereby accepts all of the terms and conditions set forth above.

J.J. Kane Auctioneers

Company Name: Montgomery Twp

Contact: John Kane

Contact: J. Scott Bendig

Signature: _____

Signature: _____

J. Scott Bendig

Date: _____

Date: _____

10/25/12

Please FAX back:

- 1) **signed contract**
- 2) **the following 5th, printed on your Company Letterhead, and Signed**

To: John Kane, FAX (609)-482-8227

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Escrow Release #5 - LDS#651P-B Montgomery Pointe Phase IIB

MEETING DATE: October 14, 2014

ITEM NUMBER: #14a.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

A construction escrow release has been requested by the Pulte Group for Montgomery Pointe Phase IIB, this is the fifth escrow release for this project. The original amount of the escrow in the Builders Agreement was \$33,667.81, held as a Surety Bond by the Township. Included in this escrow amount was \$6,930.06 for street trees, which was also funded by the Cutler Group with the construction escrow for the entire development.

Since the street trees have been escrowed by the Cutler Group, a portion of the escrowed item can be released from Pulte's escrow, as long as 10% of the original amount is retained as a maintenance fee. This must be retained until such time as the Cutler Group completes the remaining improvements in this project. The current release, in the amount of \$3,563.28, would reduce the Surety Bond to \$3,667.06. This amount would be retained as a maintenance escrow.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT:

None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

Whereas, a request for release of escrow was received from The Pulte Group for Montgomery Pointe – Phase IIB, on the representation that the work set forth in the Builder's Agreement to that extent has been completed; and

WHEREAS, inspections of this site were conducted by The Township Landscape Architect, who found the work performed to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the release of \$3,563.28, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.

BE, IT FURTHER RESOLVED that the Township records indicate that escrow has been deposited via Surety Bond in the amount of \$33,667.81 and that this is the fifth escrow release for this project would reduce this bond to \$3,367.06.

BE IT FURTHER RESOLVED that all Township fees must be paid before this release can be made.

MOTION BY:

SECOND BY:

VOTE:

DATE:

RELEASED BY: _____
Department Director

xc: Applicant, F. Bartle, J. Hanna, B. Shoupe, M. Stoerrle, Finance Department, Minute Book, Resolution File, File

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release #4- Montgomery Pointe Phase III –
LDS#651P

MEETING DATE: October 14, 2014

ITEM NUMBER: #14b.

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

Attached is a construction escrow release requested by the Pulte Group for Montgomery Pointe Phase III, as recommended by the Township Landscape Architect. The original amount of the escrow was \$62,419.50, held as a Surety Bond. This is the fourth escrow release for this project. The current release is in the amount of \$18,305.00. Included in the original escrow amount was \$9,100.00 for street trees, which was also funded by the Cutler Group with the construction escrow for the entire development. Since the street trees have been escrowed by the Cutler Group, this portion of the escrowed item can be released from Pulte's escrow. The amount released under this escrow release would be \$27,405.00. The new balance would be \$13,953.44.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT:

None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

Whereas, a request for release of escrow was received from The Pulte Group for Montgomery Pointe – Phase III, on the representation that the work set forth in the Builder's Agreement to that extent has been completed; and

WHEREAS, inspections of this site were conducted by the Township Landscape Architect, who found the work performed to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the release of \$27,405.00, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.

BE, IT FURTHER RESOLVED that the Township records indicate that escrow has been deposited via Surety Bond in the amount of \$62,419.50 and that this is the fourth escrow release for this project. Therefore, the action of the Board in releasing said sum leaves a new balance of \$13,953.44.

BE IT FURTHER RESOLVED that all Township fees must be paid before this release can be made.

MOTION BY:

SECOND BY:

VOTE:

DATE:

RELEASED BY: _____
Department Director

xc: Applicant, F. Bartle, J. Hanna, B. Shoupe, M. Stoerrle, Finance Department, Minute Book, Resolution File, File



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY
INNOVATIVE ENGINEERING

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1456 Ferry Road, Building 500
Doylestown, PA 18901
215-345-9400
Fax 215-345-9401

2738 Rimrock Drive
Stroudsburg, PA 18360
570-629-0300
Fax 570-629-0306

www.bjengineers.com

June 19, 2014

Mr. Joseph P. Hanna, P.E.
Chambers Associates
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490-0678

**SUBJECT: MONTGOMERY POINTE PHASE III
ESCROW RELEASE INSPECTION 003
ON-LOT LANDSCAPING
TOWNSHIP LD/S NO. 651P
PROJECT NO. 0955252R3**

Dear Mr. Hanna:

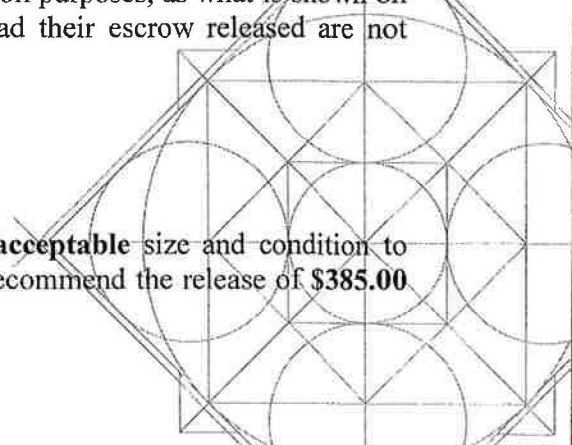
Please be advised that on June 18, 2014, I conducted an inspection of landscape material for the release of escrow funds for on-lot landscaping material for Montgomery Pointe Phase III in accordance with the approved landscape plan prepared by Stout, Tacconelli & Associates, Inc. dated July 15, 2009 and last revised December 7, 2009.

This inspection was conducted based on the escrow release request dated June 10, 2014 received from Bill Creeger of Pulte Group. The letter requests full release of all on-lot landscaping installed within Phase III. The inspection of plant material within Phase III is limited to the release of escrow funds for size, species, general health, and location.

It should be noted that large amounts of plant material on the site were substituted with alternate species without obtaining a prior substitution request. Pulte and the Landscape Contractor have subsequently submitted lists of plant species installed throughout the Montgomery Pointe land development as a post-planting substitution request. Our substitution request approval email has been attached to this letter. The majority of plants on the list have been approved – some have not. As all lots on the site require the installation of ten (10) shrubs and one (1) shade tree, this letter addresses what was actually installed by lot for clarification purposes, as what is shown on the plan is not accurate. Planted items that have already had their escrow released are not discussed within this letter.

We offer the following comments for your consideration.

1. Lot No. 1
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.



- b. Four (4) Red Chokeberry and six (6) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 2. Lot No. 2
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Four (4) Red Chokeberry and six (6) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 3. Lot No. 3
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Four (4) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$585.00** for these shrubs.
 - c. One (1) Winterberry Holly planted on this lot is dead. Therefore, the shrub is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- 4. Lot No. 4
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Two (2) Red Chokeberry and six (6) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$520.00** for these shrubs.
 - c. Two (2) Red Chokeberry planted on this lot are dead. Therefore, the shrubs are in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- 5. Lot No. 5
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Three (3) Red Chokeberry and six (6) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$585.00** for these shrubs.

- c. One (1) Red Chokeberry planted on this lot is dead. Therefore, the shrub is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- 6. Lot No. 6
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 7. Lot No. 7
 - a. One (1) Red Maple planted on this lot is in poor health. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 8. Lot No. 8
 - a. One (1) Red Maple planted on this lot is in poor health. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 9. Lot No. 9
 - a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
- 10. Lot No. 10
 - a. One (1) Red Maple planted on this lot is dead. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.

11. Lot No. 11

- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
- b. Five (5) Red Chokeberry and five (5) Winterberry Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.

12. Lot No. 13:

One (1) Linden planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

13. Lot No. 14:

One (1) Linden planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

14. Lot No. 15:

One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

15. Lot No. 16:

One (1) Red Maple planted on this lot is dead. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.

16. Lot No. 20:

One (1) Inkberry Holly is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$65.00** for this shrub.

17. Lot No. 21:

- a. One (1) Red Maple planted on this lot has a damaged trunk and lower branches. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- b. One (1) Inkberry Holly is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$65.00** for this shrub.

18. Lot No. 22:

- a. One (1) Linden planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

19. Lot No. 73:

- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

- b. Three (3) Arrowwood Viburnum, four (4) DVW Azalea, and three (3) Compact Japanese Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
20. Lot No. 74:
- a. One (1) Red Maple planted on this lot has been cut down. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Three (3) Arrowwood Viburnum, and seven (7) DVW Azalea are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
21. Lot No. 75
- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Four (4) Arrowwood Viburnum, and six (6) Compact Japanese Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
22. Lot No. 76
- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Four (4) Arrowwood Viburnum, one (1) DVW Azalea, and Five (5) Compact Japanese Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
23. Lot No. 77
- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Three (3) Arrowwood Viburnum, three (3) DVW Azalea, and four (4) Compact Japanese Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
24. Lot No. 78
- a. One (1) Red Maple planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Three (3) Arrowwood Viburnum, five (5) DVW Azalea, and two (2) Compact Japanese Holly are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.

25. Lot No 79:

- a. One (1) Linden planted on this lot is undersized and is dead. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- b. Five (5) Oakleaf Hydrangea planted on this lot are **unapproved/unacceptable** species and are dead and are therefore in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.

26. Lot No. 80:

- a. One (1) Linden planted on this lot is undersized. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- b. Five (5) Summersweet Clethra and two (2) Virginia Sweetspire are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$455.00** for these shrubs.
- c. One (1) Virginia Sweetspire planted on this lot is dead. Therefore, the shrub is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.

27. Lot No. 81:

- a. One (1) Linden planted on this lot is undersized and dead. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- b. Five (5) Virginia Sweetspire planted on this lot are dead. Therefore, the shrubs are in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.

28. Lot No. 82:

- a. One (1) Linden planted on this lot is undersized and dead. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- b. Five (5) Oakleaf Hydrangea planted on this lot are **unapproved/unacceptable** species and dead and are therefore in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
- c. Two (2) Virginia Sweetspire planted on this lot are dead. Therefore, the shrubs are in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.

29. Lot No. 83:

- a. One (1) Linden planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.

Mr. Joseph P. Hanna, P.E.
Montgomery Pointe Phase III
June 19, 2014
Page 7

Based on our review of this escrow release request, we recommend an escrow release amount of **Eighteen Thousand Three Hundred Five Dollars and No Cents (\$18,305.00)**. Please find attached an updated escrow tabulation for your reference, a copy of the submitted escrow release request, the plant species substitution request and response, and diagrams detailing my inspection findings.

Please note, authorization of this release should not be construed as Final Approval or Acceptance of the improvements installed to date.

Please do not hesitate to contact me if you have any questions or require further information.

Sincerely,



Valerie L. Liggett, ASLA, R.L.A.
ISA Certified Arborist®
Planner/Landscape Architect

VLL/kam

Enclosure(s)

ec: Board of Supervisors
Lawrence Gregan, Township Manager
Bruce Shoupe, Director of Planning and Zoning
Marita Stoerrle, Development Coordinator
Marianne McConnell, Deputy Zoning Officer
James P. Dougherty, P.E., Gilmore & Associates, Inc.
Joe Creeger, Pulte Group

MONTGOMERY POINTE - PHASE III
MONTGOMERY TOWNSHIP (6/28/13 REVISED 6/19/14)

PROJECT #09 55 252R3 LD/S # 651P

ITEM	DESCRIPTION	SIZE	UNIT PRICE	QTY.	TOTAL	PREVIOUS ESCROW		CURRENT ESCROW		REMAINING	
						RELEASED		RECOMMENDED FOR		ESCROW	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1.0	<u>Shade Trees</u>										
	Skyline Thornless Honeylocust	3 - 3 1/2" cal.	\$ 385.00	10	\$ 3,850.00	0	\$ -	0	\$ -	10	\$ 3,850.00
	Green Vase Zelkova	3 - 3 1/2" cal.	\$ 385.00	16	\$ 6,160.00	0	\$ -	0	\$ -	16	\$ 6,160.00
	Pin Oak	3 - 3 1/2" cal.	\$ 385.00	11	\$ 4,235.00	2	\$ 770.00	9	\$ 3,465.00	0	\$ -
	Willow Oak	3 - 3 1/2" cal.	\$ 385.00	15	\$ 5,775.00	0	\$ -	5	\$ 1,925.00	10	\$ 3,850.00
	Greenspire Littleleaf Linden	3 - 3 1/2" cal.	\$ 385.00	13	\$ 5,005.00	6	\$ 2,310.00	4	\$ 1,540.00	3	\$ 1,155.00
	SUBTOTAL			65	\$ 25,025.00	8	\$ 3,080.00	18	\$ 6,930.00	39	\$ 15,015.00
2.0	<u>Shrubs</u>										
	Am. Cranberry Viburnum	30" height	\$ 65.00	108	\$ 7,020.00	47	\$ 3,055.00	61	\$ 3,965.00	0	\$ -
	Winterberry Holly	30" height	\$ 65.00	108	\$ 7,020.00	47	\$ 3,055.00	61	\$ 3,965.00	0	\$ -
	Catawba Rhododendron	24" height	\$ 65.00	66	\$ 4,290.00	28	\$ 1,820.00	38	\$ 2,470.00	0	\$ -
	Japanese Holly	24" height	\$ 65.00	40	\$ 2,600.00	33	\$ 2,145.00	7	\$ 455.00	0	\$ -
	Hetz Blue Juniper	24" height	\$ 65.00	38	\$ 2,470.00	8	\$ 520.00	8	\$ 520.00	22	\$ 1,430.00
	SUBTOTAL			360	\$ 23,400.00	163	\$ 10,595.00	175	\$ 11,375.00	22	\$ 1,430.00
3.0	TOTAL OF ALL PLANTINGS				\$ 48,425.00		\$ 13,675.00		\$ 18,305.00		\$ 16,445.00

Cutler - Street Trees - LD/S # 651C

Valerie Liggett

From: Valerie Liggett
Sent: Friday, June 28, 2013 7:57 AM
To: Matt Iannetta
Cc: 'Dan Nulton'; 'Joseph Daciw'; 'Bruce S. Shoupe'; 'Marianne J. McConnell'; Judy Stern Goldstein
Subject: FW: Montgomery pt/Pulte Homes - Substitution Requests - REVISED
Attachments: mont point sub letter 6-26-2013.doc; township letter.doc

From: Valerie Liggett
Sent: Thursday, June 27, 2013 9:29 AM
To: 'Matt Iannetta'
Cc: 'Dan Nulton'; 'Joseph Daciw'; 'Bruce S. Shoupe'; 'Marianne J. McConnell'; Judy Stern Goldstein
Subject: RE: Montgomery pt/Pulte Homes - Substitution Requests

Matt;

Per your request I have reviewed the attached plant species substitution requests for Phases I, IIA, IIB, and III of Montgomery Pointe on-lot landscaping requesting post-planting approval for the use of the following tree and shrub species for on-lot landscaping as substitutions for the original approved species. The species listed below as "approved" have been found to be acceptable to be used as substitution plantings on the site. The species listed below as "unacceptable" have NOT been found to be acceptable to be used as substitution plantings on the site. Any additional trees or shrub species that are found that are not in accordance with the approved plan set should be forwarded immediately to this office for review.

Approved Tree Species

Acer rubrum – Red Maple

Acer saccharum – Sugar Maple

Gleditsia triacanthos var. *inermis* – Thornless Honeylocust

Platanus occidentalis – American Sycamore

Tilia cordata – Littleleaf Linden

Ulmus americana 'Valley Forge' – Valley Forge American Elm (Dutch Elm Resistant)

Quercus palustris – Pin Oak

Quercus phellos – Willow Oak

Approved Shrub Species

Aronia arbutifolia – Red Chokeberry

Azalea x "Delaware Valley White" – Delaware Valley White Azalea

Cephalanthus occidentalis - Buttonbush

Chamaecyparis pisifera 'Golden Mop' – Golden Mop Japanese Falsecypress

Clethra alnifolia – Summersweet Clethra

Fothergilla gardenii – Dwarf Fothergilla

Ilex crenata compacta – Compact Japanese Holly

Ilex glabra – Inkberry Holly

Ilex x meserveae 'Blue Maid' – Blue Maid Holly
Ilex verticillata - Winterberry
Itea virginica – Virginia Sweetspire
Juniperus chinensis "Old Gold" – Old Gold Chinese Juniper
Juniperus chinensis 'Hetzii' – Hetz Blue Juniper
Leucothoe fontanesiana – Drooping Leucothoe
Physocarpus opulifolius – Common Ninebark
Prunus laurocerasus 'Otto Luyken' – Otto Luyken Cherry Laurel
Rhododendron 'P.J.M' Hybrids
Rhododendron catawbiense – Catawba Rhododendron
Spiraea japonica – Japanese Spiraea
Viburnum dentatum – Arrowwood Viburnum
Viburnum rhytidophyllum – Leatherleaf Viburnum
Viburnum trilobum – American Cranberrybush Viburnum
Weigela florida – Old Fashioned Weigela

Unacceptable Tree Species

Ash – Future Emerald Ash Borer issues
Prunus subhirtella 'Autumnalis' – Ornamental tree

Unacceptable Shrub Species

Caryopteris x clandonensis – Bluebeard – The form of this plant/winter dieback is more similar to an herbaceous perennial than a woody shrub, and is therefore not appropriate to meet the planting requirements of the ordinance. This shrubs are not required to be removed, but may not be counted toward the overall landscaping requirements.

Juniperus horizontalis 'Wiltonii' – Blue Rug Juniper – SLDO Section 205-56.E requires that spreading evergreen shrubs have a minimum 24" spread and 18" height. Blue Rug Juniper has a maximum expected height of approximately 6", and therefore qualifies within the ground cover planting category of the of the Recommended Plant List, and does not meet the form requirements to be classified as an Evergreen Shrub. Therefore the Blue Rug Junipers are not appropriate to meet the landscaping requirements for on-lot shrubs. The shrubs are not required to be removed, but may not be counted toward the overall landscaping requirements.

Nandina domestica – Heavenly Bamboo - Is considered invasive in some areas of the country; spreads within natural areas too easily, and all parts of the plant are toxic making it dangerous for young children within the development. Due to the toxicity and spreading nature of the plant, the shrubs should be removed and replaced with shrubs from the approved shrub list.

Prunus x cistena – Purple-Leaf Sand Cherry – has a large number of pest and maintenance problems, as well as a relatively short life expectancy (only 10 years +/-) meaning the shrubs would need to be replaced in a relatively short period of time. The shrubs are not required to be removed, but may not be counted toward the overall landscaping requirements.

If you should have any questions, please feel free to contact me.



Valerie L. Liggett, ASLA, R.L.A.
Planner / Landscape Architect
Boucher & James, Inc.

1456 Ferry Road
Doylestown, PA 18901
E-mail: vliggett@bjengineers.com
Internet: www.bjengineers.com
Tel: 215-345-9400 - Fax: 215-345-9401

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From: Matt Iannetta [<mailto:mattiannetta@earthcareinc.org>]
Sent: Wednesday, June 26, 2013 2:48 PM
To: Valerie Liggett
Cc: 'Dan Nulton'; 'Joseph Daciw'
Subject: Montgomery pt/Pulte Homes

Valerie

Please see the attached request.

Thank You,

Matthew Iannetta
Earth Care Inc.



A Landscaping, Erosion & Sediment Control Company
mattiannetta@earthcareinc.org
ph 267-446-9251

Tracking:

Recipient

Matt Iannetta

'Dan Nulton'

'Joseph Daciw'

'Bruce S. Shoupe'

'Marianne J. McConnell'

Judy Stern Goldstein

Delivery

Delivered: 6/28/2013 7:57 AM



June 10, 2014

Via FedEx tracking number: 770247112462

Chambers & Associates
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490

Attention: Joe Hanna

RE: Montgomery Pointe – Phase 2B/3 Performance Full Bond release

Dear Joe:

As you are aware Pulte purchased finished lots from The Cutler Group. The Cutler Group is responsible for placing the wearing course on road ways and installation of street trees among other improvements yet to be completed. Cutler has posted financial security for those improvements. Pulte Group is responsible for the installation of the on-lot landscaping, which per Matt Iannetta's most recent correspondence via e-mail dated 6/5/14 (attached), the remaining unacceptable replacements (per the attached inspection letter dated 6/28,2013) have been completed. At this time Pulte Group requests a full release of all on-lot landscaping installed within Phase 2B (#268002114) and phase 3 (#268003223).

If you have any questions please do not hesitate to contact me.

Sincerely,

Bill Creeger
Land Project Manager
Pulte Group: Northeast Corridor Division
1100 Northbrook Drive, Suite 200
Trevose, PA 19053
Cell: 215-778-7194
bill.creeger@pultegroup.com

CC/Email: Bruce Shoupe, Montgomery Township
Valerie L. Liggett, Boucher & James, Inc.

Bill Creeger

From: Valerie Liggett <vliggett@bjengineers.com>
Sent: Thursday, June 05, 2014 2:00 PM
To: Matt Iannetta
Cc: Bill Creeger; Judy Stern Goldstein; Bruce S. Shoupe (bshoupe@montgomerytwp.org); Joseph P. Hanna (staff@chambersassoc.com)
Subject: RE: mont pointe phase 3 landscape replacement
Attachments: Letter.To.J.Hanna.EscrowRelease3.001.pdf

Thanks Matt. Bill - Please forward your escrow inspection request to Joe Hanna at Chambers associates and copy me.

Thank you

Valerie

From: Matt Iannetta [<mailto:mattiannetta@earthcareinc.org>]
Sent: Thursday, June 05, 2014 1:19 PM
To: Valerie Liggett
Cc: Bill Creeger
Subject: mont pointe phase 3 landscape replacement

Hi Valerie

In reference to Montgomery Pointe community by Pulte Homes

I wanted to follow up with you from last year's inspection letter dated June 28th. The items outlined as unacceptable have been replaced. And I am requesting for you to review them at this time. I have attached the June 28th letter for your convenience.

Thank you for your time

Thank You,
Matt Iannetta
mattiannetta@earthcareinc.org
Earth Care Inc.
267-446-9251

EARTH CARE
INCORPORATED



Boucher & James, Inc.
CONSULTING ENGINEERS

INNOVATIVE ENGINEERING

1000 E. Main Street, Suite 100
P.O. Box 1000, Reading, PA 19601
610-371-1000
FAX: 610-371-1001

1000 E. Main Street
Reading, PA 19601
610-371-1000
FAX: 610-371-1001

1000 E. Main Street
Reading, PA 19601
610-371-1000
FAX: 610-371-1001

1000 E. Main Street

June 28, 2013

Mr. Joseph P. Hanna, P.E.
Chambers Associates
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490-0678

**SUBJECT: MONTGOMERY POINTE PHASE III
ESCROW RELEASE INSPECTION 001
ON-LOT LANDSCAPING
TOWNSHIP LD/S NO. 644
PROJECT NO. 0955252R**

Dear Mr. Hanna:

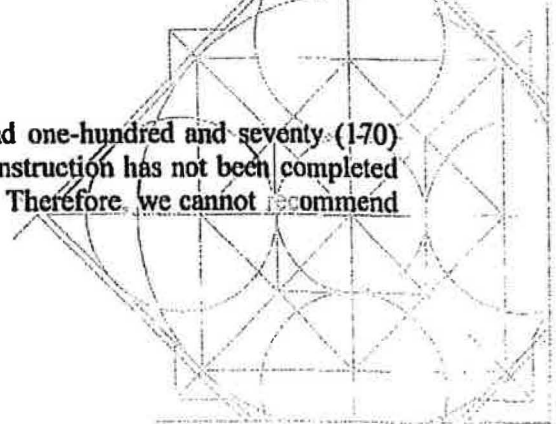
Please be advised that on June 14, 17, and 27 of 2013, I conducted an inspection of landscape material for the release of escrow funds for on-lot landscaping material for Montgomery Pointe Phase III in accordance with the approved landscape plan prepared by Stout, Tacconelli & Associates, Inc. dated July 15, 2009 and last revised December 7, 2009.

This inspection was conducted based on the escrow release request dated June 10, 2013 received from Joe Daciw of Pulte Group. The letter requests a reduction/release of all on-lot landscaping installed within Phase III. The inspection of plant material within Phase III is limited to the release of escrow funds for size, species, general health, and location.

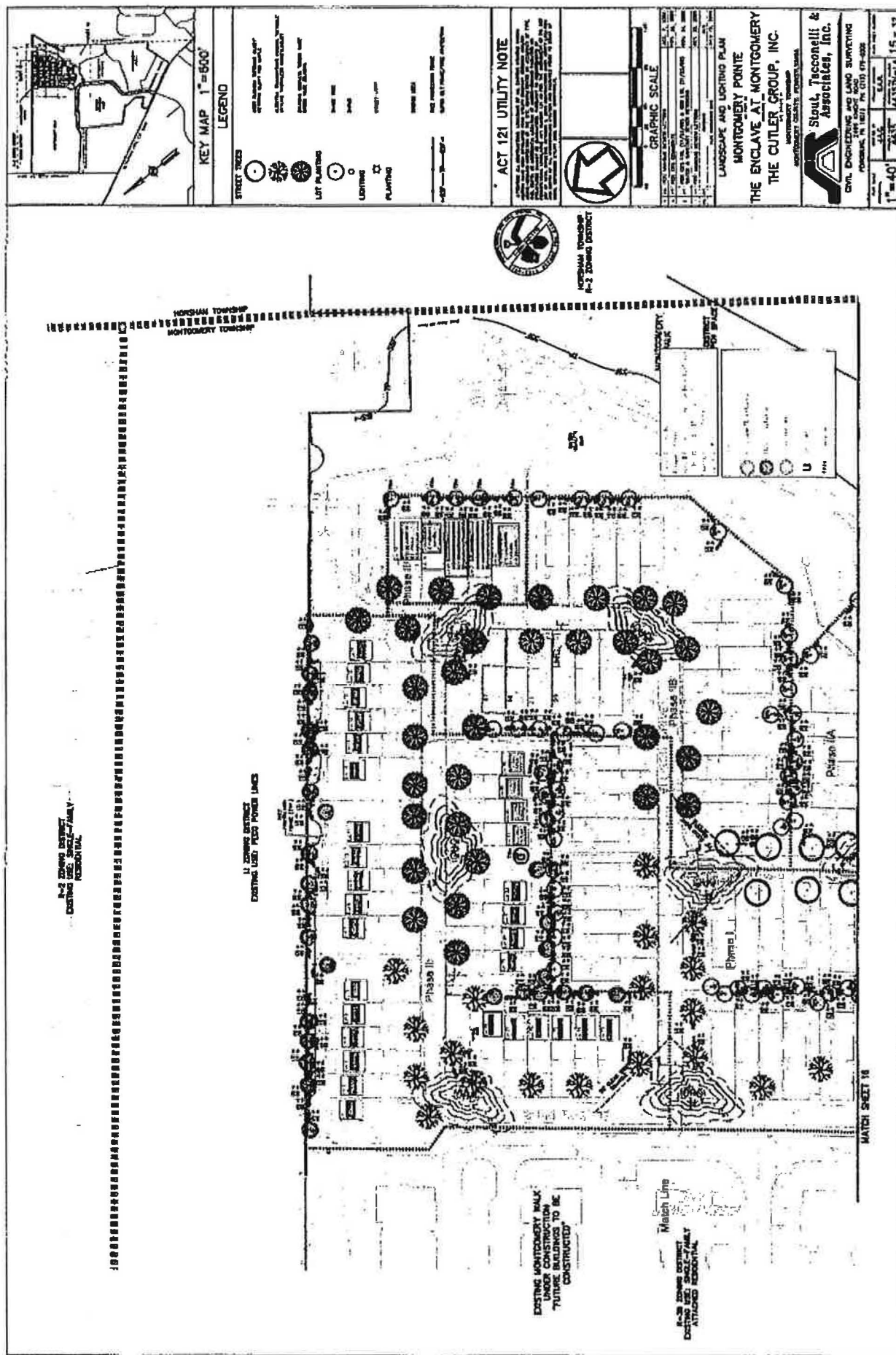
It should be noted that large amounts of plant material on the site were substituted with alternate species without obtaining a prior substitution request. Pulte and the Landscape Contractor have subsequently submitted lists of plant species installed throughout the Montgomery Pointe land development as a post-planting substitution request. Those lists and our substitution request approval email have been attached to this letter. The majority of plants on the list have been approved – some have not. As all lots on the site require the installation of ten (10) shrubs and one (1) shade tree, this letter addresses what was actually installed by lot for clarification purposes, as what is shown on the plan is not accurate.

We offer the following comments for your consideration.

1. Lots No. 1 through 17: seventeen (17) shade trees and one-hundred and seventy (170) shrubs are required to be planted on these lots. As construction has not been completed on these lots, these plants have not yet been installed. Therefore, we cannot recommend escrow release for these plants.



6. Lot No. 22:
 - a. One (1) *Tilia cordata* planted on this lot is undersized. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Three (3) *Ilex verticillata*, two (2) *Rhododendron catawbiense*, two (2) *Ilex crenata*, and three (3) *Spiraea japonica* are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
7. Lots No. 73 through 78: six (6) shade trees and sixty (60) shrubs are required to be planted on these lots. As construction has not been completed on these lots, these plants have not yet been installed. Therefore, we cannot recommend escrow release for these plants.
8. Lots No. 79 through 82: four (4) shade trees and forty (40) shrubs are required to be planted on these lots. As construction has not been completed on these lots, these plants have not yet been installed. Therefore, we cannot recommend escrow release for these plants.
9. Lot No. 83:
 - a. One (1) *Tilia cordata* planted on this lot is undersized and is in very poor health. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Three (3) *Ilex verticillata*, two (2) *Juniperus chinensis* 'Hetzii', two (2) *Ilex crenata*, and three (3) *Viburnum trilobum* are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
10. Lot No. 84:
 - a. One (1) *Tilia cordata* planted on this lot is of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$385.00** for this tree.
 - b. Three (3) *Ilex verticillata*, two (2) *Juniperus chinensis* 'Hetzii', two (2) *Ilex crenata*, and three (3) *Viburnum trilobum* are of **acceptable** size and condition to release the associated escrow. Therefore, we recommend the release of **\$650.00** for these shrubs.
11. Lot No. 85:
 - a. One (1) *Tilia cordata* planted on this lot is undersized. Therefore, the tree is in an **unacceptable** condition to release the associated escrow and may not be counted toward the submitted escrow release.
 - b. Three (3) *Ilex verticillata*, two (2) *Juniperus chinensis* 'Hetzii', two (2) *Ilex crenata*, and three (3) *Viburnum trilobum* are of **acceptable** size and condition to





June 10, 2013
Via FedEx

Chambers & Associates
831 Dekalb Pike
Center Square, PA 19422

Attention: Ed Slaw

RE: Montgomery Pointe – Phase 2B/3 escrow/bond reduction/release

Dear Ed:

As you are aware Pulte purchased finished lots from The Cutler Group. The Cutler Group is responsible for placing the wearing course on road ways and installation of street trees among other improvements yet to be completed. Cutler has posted financial security for those improvements. Pulte Group is responsible for the installation of the on-lot landscaping, which has been completed. At this time Pulte Group requests a reduction/release of all on-lot landscaping installed within Phase 2B/3. Pulte also request reduction/release of the remaining bonded items in each phase as well. The associated bonds are Phase 2 Bond #268002114 in the amount of \$33,667.81, and Phase 3 Bond #268003223 in the amount of \$62,419.50.

If you have any questions please do not hesitate to contact me.

Sincerely,

Joe Daciw
Land Project Manager
Pulte Group::Northeast Corridor Division
1100 Northbrook Drive, Suite 200
Trevose, PA 19053

CC/Email: Bruce Shoupe, Montgomery Township
Valerie L. Liggett, Boucher & James, Inc.

1100 Northbrook Drive, Suite 200 Trevose, Pennsylvania 19053
215-396-3900 pultegroupinc.com

Cephalanthus occidentalis - Buttonbush
Chamaecyparis pisifera 'Golden Mop' – Golden Mop Japanese Falsecypress
Clethra alnifolia – Summersweet Clethra
Fothergilla gardenii – Dwarf Fothergilla
Ilex crenata compacta – Compact Japanese Holly
Ilex glabra – Inkberry Holly
Ilex x meserveae 'Blue Maid' – Blue Maid Holly
Ilex verticillata - Winterberry
Itea virginica – Virginia Sweetspire
Juniperus chinensis "Old Gold" – Old Gold Chinese Juniper
Juniperus chinensis 'Hetzii' – Hetz Blue Juniper
Leucothoe fontanesiana – Drooping Leucothoe
Physocarpus opulifolius – Common Ninebark
Prunus laurocerasus 'Otto Luyken' – Otto Luyken Cherry Laurel
Rhododendron 'P.J.M' Hybrids
Rhododendron catawbiense – Catawba Rhododendron
Spiraea japonica – Japanese Spiraea
Viburnum dentatum – Arrowwood Viburnum
Viburnum rhytidophyllum – Leatherleaf Viburnum
Viburnum trilobum – American Cranberrybush Viburnum
Weigela florida – Old Fashioned Weigela

Unacceptable Tree Species

Ash – Future Emerald Ash Borer issues
Prunus subhirtella 'Autumnalis' – Ornamental tree

Unacceptable Shrub Species

Caryopteris x clandonensis – Bluebeard – The form of this plant/winter dieback is more similar to an herbaceous perennial than a woody shrub, and is therefore not appropriate to meet the planting requirements of the ordinance. This shrubs are not required to be removed, but may not be counted toward the overall landscaping requirements.

Juniperus horizontalis 'Wiltonii' – Blue Rug Juniper – SLDO Section 205-56.E requires that spreading evergreen shrubs have a minimum 24" spread and 18" height. Blue Rug Juniper has a maximum expected height of approximately 6", and therefore qualifies within the ground cover planting category of the of the Recommended Plant List, and does not meet the form requirements to be classified as an Evergreen Shrub. Therefore the Blue Rug Junipers are not appropriate to meet the landscaping requirements for on-lot shrubs. The shrubs are not required to be removed, but may not be counted toward the overall landscaping requirements.

Nandina domestica – Heavenly Bamboo - Is considered invasive in some areas of the country; spreads within natural areas too easily, and all parts of the plant are toxic making it dangerous for young children within the development. Due to the toxicity and spreading nature of the plant, the shrubs should be removed and replaced with shrubs from the approved shrub list.

Prunus x cistena – Purple-Leaf Sand Cherry – has a large number of pest and maintenance problems, as well as a relatively short life expectancy (only 10 years +/-) meaning the shrubs would need to be replaced in a



EarthCare, Inc.

LANDSCAPING SEDIMENT AND EROSION CONTROL

Valerie,

Per our discussion, we will be removing and replacing all Fraxinus genus on site. We are requesting approval to replace these trees with Tilia cordata or Acer rubrum as it has been our experience that Acer rubrum have done well in area's that tend to hold water.

In addition, we discussed that we have replaced several shrubs on more than one occasion mostly due to issues with standing water. We have had more success in most cases using indigenous plant material.

After a thorough walk through we found the following plant material on site at Montgomery Point. We are requesting approval for those plants listed below that are not per plan or have not yet been approved as a substitution. Requesting these substitutions for PH1,2a, 2b,&3.

Thanks you again for your time and willingness to work this through with us.

Thank you,
Matt Iannetta

Montgomery Point

Ilex crenata compacta

Viburnum trilobum

Juniper horizontalis "blue rug"

Aronia

Prunus "Otto Luyken"

Clethra

Itea

Ilex verticillata

Fothergilla

Caryopteris

Rhodo PJM



EarthCare, Inc.

LANDSCAPING AND EROSION CONTROL

Valerie,

Thank you for taking the time to walk and discuss the plant material at Montgomery Point. Per our discussion we will be removing and replacing all *Fraxinus* genus on site. We are requesting approval to replace these trees with *Tilia* or *Acer rubrum* as it has been our experience that *Acer rubrum* have done well in area's that tend to hold water.

In addition, we discussed that we have replaced several shrubs on more than one occasion mostly due to issues with standing water. We have had more success in most cases using indigenous plant material. Below is a list of plant material that we installed that was not per plan. Please indicate the substitutions that we have made that are acceptable to you as well as those that are not.

Requesting these substitutions for PH1,2a,2b,&3.

Thanks you again for your time and willingness to work this through with us.

Respectfully,
Daniel Nulton
Earth Care Inc

Sycamore Americana
Prunus subhirtella Autumnalis

- *Weigela florida*
- *Itea virginica*
- *Fothergilla gardenii*
- *Ilex Glabra*
- *Prunus laurocerasus*
- *Viburnum dentatum*
- *Viburnum rhytidophyllum*
- *Aronia arbutifolia*

2298 Horseshoe Pike, Honey Brook, PA 19344
484-514-2135 (ph) 484-514-2137 (fax)

From: (215) 778-7194
 Bill Creeger
 Pulte Homes
 125 Bolero Drive

Downingtown, PA 19335

Origin ID: NMZA

FedEx
 Express



J14101402070326

SHIP TO: (484) 991-8187

BILL SENDER

Joe Hanna
 Chambers & Associates
 2962 Skippack Pike
 PO Box 678
 WORCESTER, PA 19490

Ship Date: 10JUN14
 ActWgt: 1.0 LB
 CAD: 1524889/NET3490

Delivery Address Bar Code



Ref # MONT PT Per release request
 Invoice #
 PO #
 Dept #

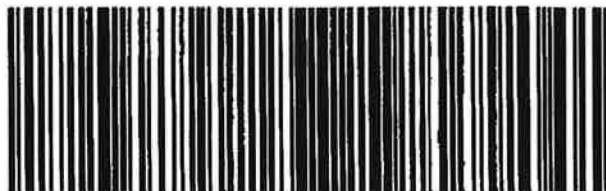
WED - 11 JUN AA
 STANDARD OVERNIGHT

TRK# 7702 4711 2462

0201

17 PNEA

19490
 PA-US
 PHL



522059BC4F220

After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

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MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: October 14, 2014 ITEM NUMBER: #15

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman



BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
10/01/2014	IRS	945 Payment	\$4,855.09
10/11/2014	ICMA	DROP Plan Payment	\$17,827.41
10/01/2014	Commonwealth of PA	State Tax Payment	\$7,498.69
10/03/2014	City of Philadelphia	Sept Wage Tax Payment	\$490.76
10/09/2014	IRS	941 Payment	\$76,261.52
10/09/2014	BCG	401/457 Plan Payment	\$23,736.60
10/09/2014	PA-SCDU	Withholding Payment	\$2,292.36
Total Paid as of 10/14/2014			\$132,962.43

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
26165	10/2/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	1,917.50
26178	10/9/14	00000499	MONTGOMERY TWP. PROFESSIONAL	134.74
26179	10/9/14	1264	MORGAN STANLEY SMITH BARNEY INC	5,763.92
58766	10/1/14	00000072	CANON FINANCIAL SERVICES, INC	1,319.00
58768	10/2/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	297,586.23
58769	10/2/14	00002033	REPUBLIC SERVICES NO. 320	1,018.00
58770	10/2/14	00001839	VINAY SETTY	20.00
58771	10/2/14	00000955	PML-PA MUNICIPAL LEAGUE	120.00
58772	10/2/14	1047	PSATS-PA STATE ASSOCIATION OF	80.00
58773	10/8/14	1264	MORGAN STANLEY SMITH BARNEY INC	101,836.34
58774	10/10/14	00002050	A TO Z PARTY RENTAL	526.00
58775	10/10/14	00000006	ACME UNIFORMS FOR INDUSTRY	433.11
58776	10/10/14	00000340	ADVENT SECURITY CORPORATION	109.50
58777	10/10/14	00000443	ALL STATE DESIGN GROUP INC	300.00
58778	10/10/14	00000523	AMERICAN FIRE SERVICES, LLC	5,080.05
58779	10/10/14	00000718	APEX PLUMBING & HEATING INC	3,442.50
58780	10/10/14	00000031	AT&T	285.38
58781	10/10/14	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	261.80
58782	10/10/14	00001917	AWCKLANDS PRODUCE	2,500.00
58783	10/10/14	00000043	BERGEY'S	668.65
58784	10/10/14	00000466	BILL MITCHELL'S AUTO SERVICE, INC.	20.47
58785	10/10/14	00000448	BISHOP WOOD PRODUCTS, INC	1,576.00
58786	10/10/14	00002042	BRIAN FORMAN	532.10
58787	10/10/14	00001370	A. BRUCE WEIKEL	472.00
58788	10/10/14	00000423	FAMILY DINING, INC.	75.36
58789	10/10/14	00000069	C L WEBER CO INC.	61.74
58790	10/10/14	00000072	CANON FINANCIAL SERVICES, INC	1,319.00
58791	10/10/14	00002053	CCAP OF PENNSYLVANIA	50.00
58792	10/10/14	00001601	CDW GOVERNMENT, INC.	88.86
58793	10/10/14	00000335	COMCAST CORPORATION	969.35
58794	10/10/14	00001891	CREATIVE PRODUCT SOURCING, INC.	449.91
58795	10/10/14	00000086	DAVID D. DUNLAP	294.61
58796	10/10/14	00000111	DAVID H. LIGHTKEP, INC.	55.83
58797	10/10/14	00001202	AIRGAS, INC.	189.18
58798	10/10/14	00000240	BEST LINE LEASING	1,550.51
58799	10/10/14	00001627	DEER PARK DIRECT	138.79
58800	10/10/14	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	742.82
58801	10/10/14	00001520	DELAWARE VALLEY INSURANCE TRUST	46,156.00
58802	10/10/14	00001172	DETLAN EQUIPMENT, INC.	32.82
58803	10/10/14	00000100	E. VAN RIEKER AND COMPANY	855.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
58804	10/10/14	00000146	E.A. DAGES, INC.	295.00
58805	10/10/14	00000748	E.R. STUEBNER INC.	200,070.00
58806	10/10/14	00001332	EAGLE POWER & EQUIPMENT CORP	12.00
58807	10/10/14	00001902	ELLIOTT GREENLEAF &	100.00
58808	10/10/14	00902953	EZ SIGNS	150.00
58809	10/10/14	00000171	THE GGS GROUP INC	27.50
58810	10/10/14	00000900	FDMTRA - FIRE DEPARTMENT OF	252,363.85
58811	10/10/14	00000174	FISHER & SON COMPANY, INC.	1,770.00
58812	10/10/14	00002052	FOREMOST PROMOTIONS	189.51
58813	10/10/14	00001504	GALETON GLOVES	540.55
58814	10/10/14	00000188	GALLS, AN ARAMARK CO., LLC	44.94
58815	10/10/14	00000952	GILBARCO INC.	153.00
58816	10/10/14	00000198	GLASGOW, INC.	2,082.23
58817	10/10/14	00001323	GLICK FIRE EQUIPMENT COMPANY INC	148.50
58818	10/10/14	00000219	GLOBAL EQUIPMENT COMPANY	90.20
58819	10/10/14	00000608	GOOSE SQUAD L.L.C.	250.00
58820	10/10/14	00001709	GOULDEY WELDING & FABRICATIONS, INC	29.50
58821	10/10/14	00000060	GRAF ENGINEERING, LLC	6,795.00
58822	10/10/14	00000229	GRAINGER	187.14
58823	10/10/14	00002051	GREATER NORTH PENN COLLABORATIVE	50.00
58824	10/10/14	00000223	GUIDEMARK, INC.	41.58
58825	10/10/14	00000114	HARLEYSVILLE MATERIALS, LLC	95.28
58826	10/10/14	00001510	HOLLY DAYS NURSERY, INC.	1,200.00
58827	10/10/14	00000843	INFORMANT TECHNOLOGIES, INC.	8,530.00
58828	10/10/14	00000102	INTERSTATE BATTERY SYSTEMS OF	107.95
58829	10/10/14	00000735	JD BRAVO COMPANY	10,367.20
58830	10/10/14	00902813	JOEDY JOHNSON	400.00
58831	10/10/14	00001571	JOSEPH MCGUIGAN	995.52
58832	10/10/14	00000738	LENNI ELECTRIC CORP	8,665.83
58833	10/10/14	00001706	LOWE'S COMPANIES INC.	25.42
58834	10/10/14	00000689	MARY KAY KELM, ESQUIRE	687.50
58835	10/10/14	00000201	LAWRENCE J. MURPHY	1,032.77
58836	10/10/14	00001330	MCCALLION STAFFING SPECIALISTS	558.00
58837	10/10/14	00902363	MEGAN REAVIS	113.00
58838	10/10/14	00001225	MONTGOMERY TOWNSHIP MUNICIPAL	4,082.52
58839	10/10/14	00000355	NORTH PENN WATER AUTHORITY	2,664.63
58840	10/10/14	00001134	OFFICE DEPOT, INC	343.17
58841	10/10/14	00000186	JAROTH INC.	178.12
58842	10/10/14	00000397	PECO ENERGY	11,841.03
58843	10/10/14	00000397	PECO ENERGY	90.49

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
58844	10/10/14	00000397	PECO ENERGY	689.90
58845	10/10/14	00000397	PECO ENERGY	74.21
58846	10/10/14	00000726	PENN-HOLO SALES & SERVICES	250.95
58847	10/10/14	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	179.10
58848	10/10/14	00002025	PET DINER, THE	18.55
58849	10/10/14	00000514	POSTMASTER	92.00
58850	10/10/14	00000345	PRINTWORKS & COMPANY, INC.	732.81
58851	10/10/14	00000251	PSI PERSONNEL, LLC	1,617.04
58852	10/10/14	00000657	PUBLIC AGENCY TRAINING COUNCIL, INC	295.00
58853	10/10/14	00000252	SUNG K. KIM	471.25
58854	10/10/14	00000436	RAY ALLEN MANUFACTURING CO INC	54.98
58855	10/10/14	00000439	RED THE UNIFORM TAILOR	3,720.00
58856	10/10/14	00000430	REM-ARK ALLOYS, INC.	316.98
58857	10/10/14	00001146	RESERVE ACCOUNT	1,500.00
58858	10/10/14	00000117	RIGGINS INC	5,073.21
58859	10/10/14	00000115	RIGGINS, INC	3,981.19
58860	10/10/14	00000741	ROBERT E. LITTLE, INC.	105.60
58861	10/10/14	00001972	ROBERT L. BRANT	227.50
58862	10/10/14	00000653	SCATTON'S HEATING & COOLING, INC.	1,723.74
58863	10/10/14	00001656	SOSMETAL PRODUCTS INC.	264.50
58864	10/10/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	193.81
58865	10/10/14	00000502	THOMAS W. MCCAULEY	375.00
58866	10/10/14	00902951	TOUCHWOOD CONSTRUCTION INC	1,200.00
58867	10/10/14	00000506	TRANS UNION LLC	30.00
58868	10/10/14	00002031	TRI-COUNTY ELECTRICAL SUPPLY	463.84
58869	10/10/14	00000205	TXL HOLDING CORPORATION	2,041.00
58870	10/10/14	00902952	VALARIE MOYER	1,200.00
58871	10/10/14	00000520	VALLEY POWER, INC.	1,495.71
58872	10/10/14	00000040	VERIZON	124.49
58873	10/10/14	00000040	VERIZON	128.37
58874	10/10/14	00000040	VERIZON	0.47
58875	10/10/14	00000040	VERIZON	226.33
58876	10/10/14	00000040	VERIZON	33.99
58877	10/10/14	00000040	VERIZON	55.52
58878	10/10/14	00000040	VERIZON	4.04
58879	10/10/14	00000040	VERIZON	5.06
58880	10/10/14	00000040	VERIZON	4.04
58881	10/10/14	00000040	VERIZON	249.41
58882	10/10/14	00000170	VERIZON COMMUNICATIONS, INC.	124.99
58883	10/10/14	00000038	VERIZON WIRELESS SERVICES, LLC	804.74

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
58884	10/10/14	00000038	VERIZON WIRELESS SERVICES, LLC	839.38
58885	10/10/14	00001329	WELDON AUTO PARTS - LANSDALE (NAPA)	199.34
58886	10/10/14	00000545	DAVID A. WISMER	310.00
58887	10/10/14	00001084	WITMER ASSOCIATES, INC.	707.46
58888	10/10/14	00000742	WORTH AND COMPANY, INC.	11,088.00
58889	10/10/14	00000590	YOCUM FORD	20.40
58890	10/10/14	00000550	ZEP MANUFACTURING COMPANY	404.67
TOTAL				1,040,120.57